

**Minutes of Regular Assembly Meeting
Held January 24, 2012**

Mayor Jeremy Maxand called the regular Assembly meeting to order at 7:00 p.m., January 24, 2012, in the Council Chambers. Assembly Members McConachie, McCloskey, Symons, Jack, and Privett were present. Assembly Member Stokes was absent. Borough Manager Timothy Rooney and Borough Clerk Christie Jamieson were also in attendance.

Pledge of Allegiance was led by Assembly Member Donald McConachie.

Invocation was given by Pastor Kem Haggard with the Harborlight Assembly of God.

Community Presentation – None.

AMENDMENTS TO THE AGENDA:

None.

CONFLICT OF INTEREST:

None.

CONSENT AGENDA:

Moved by McConachie, seconded by Jack, that Consent Agenda Items marked with an asterick () 6a, 7a, 7b, 7c are approved as presented. Motion approved unanimously by polled vote.*

APPROVAL OF MINUTES:

*6a Minutes of Assembly public hearing and regular meeting held January 10, 2012 were approved as presented.

COMMUNICATIONS:

- *7a Renewal of 2012 Gaming Permit submitted by Wrangell Elks Lodge #1595
- *7b Special Public Notice for Re-Issue General Permit for Wrangell Industrial Park
Subdivision by US Army Corps of Engineers – Alaska
- *7c School Board Action from regular meeting held January 16, 2012

BOROUGH MANAGER'S REPORT:

- ✓ Administrative – Work Session for 1/31/12 to discuss Capital Projects Priorities – 2012; Upcoming Travel (1/23-1/24; 2/4-2/6; 2/7-2/10/12); Sealaska Meeting
- ✓ Capital Projects – Community Center Renovation; Evergreen Elementary School Playground Upgrades; City Dock Rehabilitation; Farmers Market Program – Community Garden Grant; Industrial Park Subdivision; Barge Ramp Facility; Heritage Harbor Phase 3, Upland Improvements; Marine Service Center, Phase 3; Marine Service Center, Phase 3 & 4; Wrangell Landfill Closure; East Channel Paddle Craft Trail; THRHA's SNO Building Renovations; Wrestling Mat Athletic Equipment
- ✓ Library – Automation Project
- ✓ Museum – Wrangell Chautauqua
- ✓ Electric – LED Street Lights; annual Line Infrared Thermal Scan; Sealevel Seafoods; recent Electric Loads
- ✓ Finance – Archives; upcoming Activities for 2012

BOROUGH CLERK'S FILE:

- ✓ Upcoming Dates to Remember
- ✓ Alaska Constitution – Article 11 – Initiative, Referendum & Recall
- ✓ Cemetery Information
- ✓ Leave of Absence – February 10 – 16, for medical purposes

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS:

10a Reports by Assembly Member

Assembly Member McConachie thanked the Public Works crew for the recent snow removal.

Mayor Maxand said the next SEAPA meeting will be held on February 7th in Ketchikan, and he would be attending.

10b City Board and Committee Appointments – WCVB

The assembly requested to have an ordinance drafted to reduce the WCVB reduced from 7 to 5 members, and bring that back for consideration at their next regular meeting on February 14th.

PERSONS TO BE HEARD:

Dr. Greg Salard, 3.5 mile Zimovia Highway, spoke of the revisions he proposed to the Borough Assembly several months ago regarding the hospital board membership. Salard

said he hasn't heard the status of a possible ordinance change. If changes were made to the ordinance, more people could run for the medical board.

Mayor Maxand said this item will be discussed when the Assembly meets with the Hospital Board at a work session next month.

Assembly Member Privett said Assembly Member Jack brought me a draft and some wording to deal with that one issue and other issues; it is on the radar.

UNFINISHED BUSINESS:

12a Approval of Contract Amendments to PND Engineers and R&M Engineering-Ketchikan for portions of the Contract Administration and Inspection Services for the Etolin Street & Medical Campus Utilities Assistance Project (*this item was tabled*)

Moved by Jack, seconded by McConachie, to take item #12a from the table. Motion approved unanimously by polled vote.

Moved by Jack, seconded by McConachie, that the Assembly authorize the Borough Manager to issue Contract Amendment #4 to PND Engineers, based on Time & Expense and in the amount not to exceed \$63,880 for the Contract Administration and Inspection services, portions of which are scheduled to be paid from the City & Borough of Wrangell's Residential Road funds and from the State of Alaska grant for the new Wrangell Medical Center's construction funds. Motion approved unanimously by polled vote.

Moved by Privett, seconded by McCloskey, that the Assembly authorize the Borough Manager to issue Contract Amendment #1 to R&M Engineering, based on Time & Expenses and in the amount not to exceed \$43,320 for the Contract Administration and Inspection services, portions of which are scheduled to be paid from the City & Borough of Wrangell's Residential Road funds and from the State of Alaska grant for the new Wrangell Medical Center's construction funds. Motion approved unanimously by polled vote.

NEW BUSINESS:

13a Approval of Bid Received for Terex-Utilities Hi-Ranger Aerial Device

Moved by Jack, seconded by McCloskey, that the Borough Assembly accept the Terex Utilities Inc.'s bid for The Terex Utilities High-Ranger model HRX55, for the sum of \$213,446.00. This is \$3,865 more than the Altec model but still \$8,554 under the budgeted amount. Motion approved unanimously by polled vote.

13b Approval of Budget Amendment of Purchase of new Sewer System for Pump Station

Moved by Symons, seconded by McConachie, that the Assembly hire Tec Pro Solutions to perform repairs and upgrades to Wastewater Pump Station #2 for a fixed fee of \$18,631 plus up to \$3,720 on a reimbursable basis with funds from sewer fund reserves. Motion approved unanimously by polled vote.

13c Approval of Contract Award to Ketchikan Ready Mix for the Rebid of Etolin Street & Medical Campus Utilities Assistance Project

Moved by McCloskey, seconded by McConachie, that the Assembly authorize the Borough Manager to enter into a contract with Ketchikan Ready Mix for the construction of the Etolin Street and Medical Campus Utilities Assistance Project, in a contract amount of \$1,139,200 to be paid in part from the City and Borough of Wrangell's Residential Road fund and from the State of Alaska grant for the new Wrangell Medical Center's construction funds. Motion approved unanimously by polled vote.

13d Approval of Contract Award to Jensen Yorba Lott for the Professional Design Services for the Community Gym Renovations Project

Moved by Privett, seconded by McConachie, that the Assembly authorize the Borough Manager to enter into professional design services contract with Jensen Yorba Lott, in a fixed fee amount of \$22,650.00 with funds to be paid from the Department of Housing and Urban Development's (HUD) Special Project grant (the total grant amount is \$475,000). Motion approved unanimously by polled vote.

13e Approval of Budget Amendment to Authorize Instructor's Expenses for the City Boards and Committee class to be held in February 2012

Moved by Privett, seconded by Jack, to approve Budget Amendment to Authorize both Instructors Travel expenses for the City Boards and Committee Class to be held in March 2012, as presented. Motion approved unanimously by polled vote.

13f Approval of Assembly Member to Travel to DC to Lobby and Update Funders on the Hospital Replacement Project

Moved by Jack, seconded by Privett, to authorize Assembly Member Donald McConachie to travel and represent the City & Borough of Wrangell to Washington DC, with Wrangell Medical Center, with expenses to be paid by the Wrangell Medical Center.

Noel Rea, Hospital Administrator, said this is a conference I attend each year; I meet with the delegation; participating they will ask about the hospital project; asked Don since he was on the building committee since he was an elected official.

Assembly Member McConachie said he agreed to go.

Motion approved unanimously by polled vote.

13g Discussion and Possible Action in Support of the Renewable Energy Grant Fund, HB 250

Mayor Maxand said he requested that this item be added to the agenda; we received \$2 million for electric boiler upgrades; they have done all sorts of projects around the state; this bill which is being proposed by the original renewable energy, commits \$50 million to make sure those sorts of projects move forward; this is important for Wrangell and for the region; please support the letter.

Moved by Privett, seconded by McConachie, to approve writing a Letter of Support endorsing and supporting HB 250. Motion approved unanimously by polled vote.

ATTORNEY'S FILE: A statement of services was provided.

EXECUTIVE SESSION: None.

ADJOURNMENT: 7:37 p.m.

ATTEST:

Christie L. Jamieson
Christie L. Jamieson, Borough Clerk

Jeremy Maxand
Jeremy Maxand, Mayor

