

**Minutes of Regular Assembly Meeting
Held May 8, 2012**

Mayor Jeremy Maxand called the regular Assembly meeting to order at 7:00 p.m., May 8, 2012, in the Council Chambers. Assembly Members Jack, Privett, McConachie, McCloskey, Symons, and Stokes were present. Borough Manager Timothy Rooney and Borough Clerk Christie Jamieson were also in attendance.

Pledge of Allegiance was led by the Assembly Member Donald McConachie.

Invocation given by the Bahai Faith.

Community Presentation – None.

AMENDMENTS TO THE AGENDA:

Moved by Jack, seconded by McConachie, add agenda item #13, Discussion & Appropriate Action regarding the Borough Clerk's Hiring Process. Motion approved unanimously by polled vote.

CONFLICT OF INTEREST:

None.

CONSENT AGENDA:

Moved by McConachie, seconded by Jack, to approve Consent Agenda Items marked with an asterick () 6a, 7a, 7b. Motion approved unanimously by polled vote.*

APPROVAL OF MINUTES:

*6a Minutes of public hearing and regular Assembly meeting held April 10, 2012 were approved as presented.

COMMUNICATIONS:

*7a Minutes of regular School Board meeting held March 19, 2012
*7b Minutes of regular TBPA meeting held February 22, 2012; executive session meeting TBPA held March 5, 2012; regular TBPA held March 9, 2012; teleconference meeting held March 28, 2012; and teleconference meeting held April 23, 2012

BOROUGH MANAGER'S REPORT:

- Administrative – Lemonade Day; Budget; Wrangell Medical Center Replacement Project; Downtown Revitalization Plan; Wrangell.com/Social Media; IBEW Negotiations; Timesheet
- Police Department – Annual Report
- Capital Projects – City Dock Rehabilitation; Etolin Street & Medical Campus Utilities; East Channel Paddle Craft Trail; Wrangell Landfill Closure; Marine Service Center Concrete Paving; Power Plant SCADA System; Wrestling Mat Athletic Equipment
- Electric Department – Silvernail Extension; Annual Diesel Run
- Public Works Department – Spring Cleanup & Free Dump Days
- Parks & Recreation Department – Classes; Park Restrooms; Maintenance
- Nolan Center – Board Meeting

Borough Manager Rooney said he will give a report in the future report on how successful Lemonade Day turned out. The next Downtown Revitalization meeting will take place at 10:00 a.m. in the Council Chambers, May 10th.

Assembly Member Symons said he was concerned about the street holes over on the south end of streets of the Downtown Revitalization Project.

Mayor Maxand said the section in front of City Hall is getting deep.

Borough Manager Rooney said he spoke with the contractors today regarding the concern over the street holes.

Assembly Member Symons said traffic is temporarily coming and going through the boatyard; there are some huge holes; one car was being sucked into the entire hole; McGraw should be doing some filling maintenance, where it is more heavily trafficked.

More brief discussion on adding street materials to fill the holes.

Mayor Maxand thanked Borough Manager Rooney on helping assist with Lemonade Day.

BOROUGH CLERK'S FILE:

- Upcoming Dates to Remember
- Alaska Constitution – Ordinance No. 2 – Alaska – Tennessee Plan

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS:

10a Reports by Assembly Members

Assembly Member McConachie said he attended all the stands on Lemonade Day. He asked questions of the kids running the stands, to which they all had the concept of the business; they had to pay for the materials.

Assembly Member McCloskey said she was impressed with Lemonade Day.

Mayor Maxand said he would be in Ketchikan May 22nd for SEAPA meetings regarding the CEO position, and Vice-Mayor McCloskey would be presiding the next assembly meeting of May 22nd.

10b Appointments to the Economic Development Committee & Planning & Zoning Commission

Letters were received from Kipha Valvoda and Delores Hunt-Sweat.

Mayor Maxand appointed Kipha Valvoda to the Planning and Zoning Commission, with no objections from the remaining assembly members.

Due to no letters of interest received for the one EDC vacancy, Assembly Member Privett offered his services to fill that vacancy.

10c Appointments to a Charter and Code Review

Assembly Members Jack, McConachie, and Privett were appointed to the Charter and Code Review Committee, along with the borough manager and borough clerk.

PERSONS TO BE HEARD:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

13a PROPOSED RESOLUTION NO. 05-12-1246: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF JOB DESCRIPTION FOR BOROUGH CLERK

Moved by Jack, seconded by McConachie, to adopt resolution. Motion approved unanimously by polled vote.

13b PROPOSED RESOLUTION 05-12-1247: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE MARINER'S MEMORIAL PROJECT

Moved by Symons, seconded by McCloskey, to adopt resolution. Motion approved unanimously by polled vote.

13c Consideration of Partial Vacation of an Access and Utility Easement between Lots 1 and 3 connecting to Lot 2, RAL Subdivision and Vacation of a Utility Easement between Lots 2 and 3 RAL Subdivision, zoned Multi-Family Residential, requested by Kay Larson and Kristen and Daniel Reed

Moved by McConachie, seconded by Privett, to approve vacating a 10 foot portion of the utility/access easement between Lot 1 and Lot 3, and the utility easement between Lot 2 and Lot 3 of the R.A.L Subdivision, as requested by the applicants. Motion approved unanimously by polled vote.

13d Consideration of Partial Vacation of Alley adjacent to Lot 19A Winchester Subdivision, and a portion of Lot 4, Block 5 and Lot 18B, Block 5, USS 1119, zoned multi-family residential and commercial, as requested by James and Laura Edens

Moved by Privett, seconded by Jack, to approve the vacation of the alley way located adjacent to Lot 4, Block 5, USS 1119 (between Lot 4, Block 5, USS 1119 and portions of Lot 2A and Lot 19A Winchester Subdivision) on the condition that Mr. Robert Maxand's sewer is rerouted appropriately. Motion approved unanimously by polled vote.

13e Consideration of Rezone of Lot 4, Block 5, USS 1119 from Commercial to Multi-Family Residential, as requested by James and Laura Edens

Moved by McConachie, seconded by McCloskey, to approve the rezone of Lot 4, Block 5, USS 1119, from Commercial to Multi-Family Residential. Motion approved unanimously by polled vote.

13f Approval of Leases, Lot 1 & 2, located on Mill Dock within the Marine Service Center Area

Moved by Privett, seconded by Stokes, to approve the following leases:

- Mill Dock Lot 1 – Steve Thomassen, Jr., dba Alaska Special Sea Seafoods, \$320.00 per month***
- Mill Dock Lot 2 – Tony Massin, dba Mass Kills Seafoods, \$144.00 per month***

Motion approved unanimously by polled vote.

13g Consideration and Appropriate Action Relating to Amendment No. 1 to the Existing Integrated Program Management Services Contract with AHFD to Allow for the Performance of Medical Equipment Planning and Procurement

Moved by Symons, seconded by Privett, to approve Contract Amendment No. 1, increasing the contract amount from \$565,000 to \$640,000. Motion approved unanimously by polled vote.

13h Consideration and Appropriate Action Relating to an Amendment to the Existing Architectural Services Contract with DEJA to allow for the Final Coordination, Bidding, and Procurement of Telecommunication and IT Services

Moved by McConachie, seconded by Stokes, to approve Contract Amendment with DEJA, to existing architectural services contract, to allow for final coordination, bidding, and procurement of telecommunication and IT Services, from \$1,212,200 to \$1,275,758. Motion approved unanimously by polled vote.

13i Discussion & Appropriate Action regarding the Borough Clerk's Hiring Process

Moved by Jack, seconded by Privett, to adopt recommendation for the borough clerk's hiring process, with committee members Assembly Members McCloskey and Stokes, Mayor Maxand, Borough Manager Rooney, and Borough Clerk Jamieson. Motion approved unanimously by polled vote.

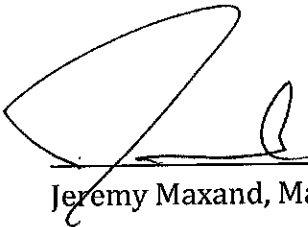
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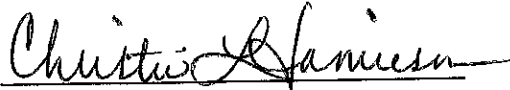
None.

EXECUTIVE SESSION:

None.

ADJOURNMENT: 7:26 p.m.


Jeremy Maxand, Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

