

**Minutes of Regular Assembly Meeting
Held on July 24, 2012**

Mayor Jeremy Maxand called the regular assembly meeting to order at 7:00 p.m., July 24, 2012, in the Assembly Chambers. Assembly Members Privett, McConachie, Stokes and Jack were present. Assembly Member McCloskey arrived at 7:05 p.m. Borough Manager Timothy Rooney and Kim Flores were also in attendance.

Pledge of Allegiance was led by Assembly Member Dave Jack.

Invocation given by Nettie Covalt with the Presbyterian Church.

Community Presentation – None.

AMENDMENTS TO THE AGENDA

None.

CONFLICT OF INTEREST

None.

CONSENT AGENDA

Moved by McConachie, seconded by Jack, to approve Consent Agenda Items marked with an () asterisk, 6a, 7a, 7b, 7c. Motion approved unanimously by polled vote.*

APPROVAL OF MINUTES

*6a Minutes of Special Assembly meeting held June 25, 2012; Minutes of Public Hearing and Regular meeting held June 26, 2012, were approved as presented.

COMMUNICATIONS

- *7a Minutes of regular School Board meeting held May 21, 2012
- *7b Minutes of regular TBPA meeting held April 26, 2012; Minutes of regular TBPA meeting held May 3, 2012
- *7c Minutes of Planning & Zoning Commission regular meeting held June 14, 2012

BOROUGH MANAGER'S REPORT

Borough Manager Rooney noted a correction to the original Borough Manager's Report; on page 5, Wrangell Personnel Manual, date should be August 28, 2012 for bringing forward to the Borough Assembly for approval; supplemental report provided showing updates on Capital Projects.

Borough Manager Rooney said that there had been an initiative petition filed with the Borough Clerks office; being reviewed by Borough Attorney Bob Blasco's office; application for initiative was for reducing city sales tax from 7% to 5.5%.

Borough Manager Rooney also said that his report explained what the reduction would mean for the City & Borough of Wrangell.

- Reduction of \$505,000
- Would reduce the amount of money that goes towards street repairs
- Would create a large burden on the general fund for providing the school with match funding
- General fund tax revenues would reduce by \$342,000

Borough Manager Rooney said if there were a reduction in sales tax, he would recommend that the following non-essential, quality of life programs be cut from the budget.

- Contract with the Chamber of Commerce for the 4th of July events and the Salmon Derby - \$25,000
- Funding for KSTK
- Funding for Wrangell Senior Program
- Funding for the 4th of July fireworks
- Funding for the health fare

Borough Manager Rooney also said that a reduction in sales tax sounds attractive on the surface; encouraged listening public to review the manager's report online; welcomed any questions to borough staff and the borough assembly.

Assembly Member Jack said that as a senior citizen, he received a property tax exemption; reduction in sales tax would personally benefit him; believed if the sales tax reduction went through, there would be another tax brought forward to offset the deduction in sales tax revenue; reminded the public that we do not get taxed on snow machines, 4-wheelers, and boats; other municipalities do get taxed on these items.

Borough Manager Rooney recognized the borough's summer intern, Nathaniel Ruben. He said that Nathaniel would be leaving on August 4, 2012; he found Nathaniel through the Conference of Young Alaskan's at the Southeast Conference.

- He is a Sophomore at Yale University
- He had worked on the City & Borough of Wrangell's Personnel Manual
- He had worked on the Animal Ordinance, which will be presented to the Borough Assembly in either August or September
- He had worked on some website development for the City & Borough of Wrangell
- He had worked on some zoning research for Carol Rushmore, Economic Director
- He had worked on some Job Position Descriptions for the Finance Department
- He had worked on some code revisions for the Code Review Committee

Assembly Member McCloskey arrived at 7:05 p.m.

BOROUGH CLERK'S FILE

- Upcoming Dates to Remember
- Special Election Calendar for August 21, 2012

- Code Review Committee Meeting

Election workers for the upcoming August 21, 2012 Special Election would be: Vivian Grosshardt, Chairperson; Sharry Rooney, Karen Lockabey, and Gina Simonek; Workers.

Assembly Member Privett asked how many people declared their candidacy for the Hospital Board.

Clerk Flores answered that there was seventeen (17) total for the various open seats.

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS

10a Reports by Assembly Members

Assembly Member McConachie said that he was on the Code Review Committee; very well organized; meeting lasted about an hour; accomplished a lot.

10b Acceptance of Resignation from Assembly Member Michael Symons

Moved by Privett, seconded by McConachie, to accept letter of resignation from Assembly Member Michael Symons.

Assembly Member Symons, 7 ¼ Mile Zimovia Hwy, stated that he was resigning from the Borough Assembly with some sadness; had enjoyed the opportunity to work with all of the assembly members as well as the community of Wrangell; joined the borough assembly to help make a difference in the community.

Assembly Member Symons said that he had taken on a new job as the KSTK General Manager; General Manager's position oversees the KSTK Newsroom; as a news director, he did not feel that it would be appropriate to oversee reports on borough issues with him being on the Borough Assembly.

Assembly Member Symons said being on the Borough Assembly had been enjoyable as well as educational about how our community operates. He stated that he was very excited about his new position with the radio station, KSTK. He thanked the Borough Assembly for the opportunity to serve the community.

Mayor Maxand thanked Assembly Member Symons and said that he looked forward to what he would do as General Manager for KSTK.

Advertisement for the Borough Assembly, Seat F, for the term until October 2012 will take place for four (4) weeks until August 28, 2012.

Borough Clerk Flores explained that letters of interest would be accepted until August 28, 2012 at 5:00 p.m. The October 2, 2012 ballot would include the Borough Assembly, Seat F, for the unexpired term ending October 2013.

Motion approved unanimously by polled vote.

PERSONS TO BE HEARD

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

13a PROPOSED RESOLUTION #07-12-1252: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AND THE CITY OF PETERSBURG, ALASKA, SUPPORTING THE DEVELOPMENT OF NEW HATCHERIES AND RELEASES IN SOUTHEAST ALASKA GENERALLY, AND IN THE WRANGELL AND PETERSBURG AREA SPECIFICALLY, TO INCREASE THE AVAILABLE FISH FOR COMMERCIAL AND SPORT FISHING OPERATIONS

Moved by Jack, seconded by McConachie, to adopt resolution.

Assembly Member Privett expressed that this was a great idea; always controversy when the State of Alaska weighs in with different thoughts; great opportunity for this community to try and do something locally in our area; volume of people and fish being caught is huge; amount of money being exchanged is tremendous; this would help offset natural fish stock by enhancement, would be a "win - win" situation.

Mayor Maxand agreed with Assembly Member Privett. Mayor Maxand said that he had met with Governor Sean Parnell and Chris Guggenbickler, who is a third generation Wrangell fisherman operating the FV Marantha. Mr Guggenbickler currently serves on the Wrangell Fish and Game Advisory Committee, The Southern Southeast Regional Aquaculture Association (SSRAA), the Southern Southeast Regional Planning Team, and the United Southeast Alaska Gillnetters Association. Mayor Maxand said that they had talked about hatcheries; important to the boards that Mr. Guggenbeckler sits on; hatcheries identified by USDA Cluster Initiative Process as potential ocean cluster activity to develop new hatcheries; joint resolution with Petersburg along with a letter of support would be sent to Governor Parnell's office if assembly approved proposed joint resolution.

Assembly Member Privett said that many years back when the Chrystal Lake Hatchery was started, Wrangell had been instrumental in supporting Petersburg; some local fishermen had been concerned that they wouldn't see the return that they expected; bigger picture than one single community; Chrystal Lake Hatchery had worked out very well; had benefited both Wrangell and Petersburg fishermen.

Motion approved unanimously by polled vote.

13b PROPOSED RESOLUTION #07-12-1253: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE ASSEMBLY MEMBERS FOR CANVASSING THE RESULTS OF THE SPECIAL ELECTION TO BE HELD AUGUST 21, 2012 (Assembly Members McConachie, Jack, and Stokes)

Moved by Privett, seconded by McConachie, to adopt resolution. Motion approved unanimously by polled vote.

13c Request to Hold Special Assembly Meeting on August 28, 2012 to Certify Election Results from Special Election to be held on August 21, 2012

Moved by Privett, seconded by McConachie, to approve scheduling a Special Assembly Meeting on Tuesday August 28, 2012 at 6:30 p.m., to certify election results from special election to be held on August 21, 2012. Motion approved unanimously by polled vote.

13d Consideration and Appropriate Action relating to the Renewal of Assessor's Contract for 2013 thru 2015

Moved by McConachie, seconded by McCloskey, to approve the proposal from Appraisal Company of Alaska for the 2013, 2014 and 2015 tax years and to increase the budget for these services in the amount of \$15,000 with funds to come from the General Fund Reserve.

Assembly Member Privett asked what the increase entailed.

Borough Manager Rooney said the cost would be an additional \$15,000 per year; last time the borough accepted bids for assessment services, the Alaska Company of Alaska bid was about half of what the next lowest bid had been seven years ago.

Motion approved unanimously by polled vote.

13e Consideration and Appropriate Action relating to the Professional Engineering Services Contract for the Marine Service Center, Concrete Paving, Phase 2 Design

Moved by McCloskey, seconded by Jack, to authorize the Borough Manager to issue a contract to PND Engineers for professional engineering services in a fixed fee amount of \$223,941, with funds to be paid from the State of Alaska, DCCED, construction funds for the Marine Service Center, Concrete Paving Phase 2 project.

Borough Manager Rooney said that this was the company that had done all previous engineering for the Marine Service Center; happy with their work; comfortable with their product; this would be a fixed fee.

Motion approved unanimously by polled vote.

13f Consideration and Appropriate Action relating to the Professional Engineering Services Contract for the Travel Lift Pier Improvements Design

Moved by Privett, seconded by McConachie, to authorize the Borough Manager to issue a contract to PND Engineers for professional engineering services in a fixed fee amount of \$94,300, to be paid from the State of Alaska, DCCED, construction funds for the Travel Lift and Pier Improvements project.

Borough Manager Rooney said that we had received funding to purchase a newer and larger travel lift; would require some improvements to the pier and dock; this is the engineering for that purpose; this was the same company who did the design for the existing pier; staff discussed the proposed fee with PND Engineers and was satisfied with the explanation of costs; this would be a fixed fee.

Assembly Member McCloskey asked if the 250 ton travel lift was the same size as the travel lift in Kodiak.

Borough Manager Rooney answered that he believed they had a larger travel lift.

Assembly Member Privett stated that we currently had a 150 ton lift; the 250 ton lift would be able to pick up a tender the size of the "Great Sea", which cannot be lifted using the existing 150 ton lift.

Mayor Maxand asked when we anticipated putting out an RFP for the site development plan for the old mill site.

Borough Manager Rooney stated that the development plan for the old mill site would be addressed once the Downtown Waterfront Plan was completed. He also stated that the RFP for the Mill Site Property Economic Study should be going out within the next 30 to 60 days. He stated that the funds for this RFP had been included in the FY 2013 approved budget.

Assembly Member Jack asked if we would still be able to use the 150 ton travel lift to lift smaller vessels; not wanting the small travel lift to sit idle while the larger travel lift was being used.

Manager Rooney said that both travel lifts would be able to be used; said if we no longer had a need for the smaller travel lift, there are other communities that had expressed interest in obtaining the smaller lift.

Motion approved unanimously by polled vote.

ATTORNEY'S FILE

None.


EXECUTIVE SESSION

Assembly Member McConachie requested to schedule a Special Meeting to enter into Executive Session to be brought up to speed on what is going on with the ongoing litigation. Assembly Members agreed unanimously to hold a Special Meeting on July 31, 2012 at 6:30 p.m.

ADJOURNMENT: 7:30 p.m.

ATTEST:


Kim Flores, Borough Clerk


Jeremy Maxand, Mayor

