

**Minutes of Regular Assembly Meeting  
Held on June 25, 2013**

Mayor David L. Jack called the Regular Assembly meeting to order at 7:00 p.m., June 25, 2013, in the Borough Assembly Chambers. Assembly Members Stough, McCloskey, Wiederspohn, Jamieson, and Christian were present. Assembly Member Stokes was absent. Borough Manager Timothy Rooney and Borough Clerk Kim Flores were also in attendance.

Pledge of Allegiance was led by Assembly Member James Stough.

Invocation was given by Kris Reed with the Baha'i Faith.

**CEREMONIAL MATTERS** – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*

There were no ceremonial matters.

**AMENDMENTS TO THE AGENDA**

There were no amendments to the agenda.

**CONFLICT OF INTEREST**

There were no conflicts of interest declared.

**CONSENT AGENDA**

*Moved by Jamieson, seconded by Christian, to approve Consent Agenda Items marked with an (\*) asterisk; 6a, 7a, 7b and 7c.*

**APPROVAL OF MINUTES**

\*6a Minutes of the Regular Assembly meeting held May 28, 2013 were approved, as presented.

**COMMUNICATIONS**

\*a Minutes of the Regular School Board meeting held April 15, 2013

\*b Minutes of the Regular Port Commission meeting held January, 3, 2013;  
Minutes of the Regular Port Commission meeting held February 11, 2013; Minutes of the Regular Port Commission meeting held March 11, 2013; Minutes of the Regular Port Commission meeting held April 4, 2013; Minutes of the Regular Port Commission meeting held May 2, 2013

\*c Minutes of the Regular Parks & Recreation meeting held May 1, 2013

**BOROUGH MANAGER'S REPORT**

Borough Manager Rooney's report was provided.

In addition to Manager Rooney's written report, he stated that the Planning Commission had – at their last Planning & Zoning Commission meeting – approved the Batch Plant to operate at a rock quarry. He stated that there was not enough room to fit the asphalt plant at the rock quarry. So, the Batch Plant was currently operating out at the Old Mill Property. He also said that it was zoned industrial and was okay for that use.

Manager Rooney stated that the items that were on display in the Assembly Chambers were a result of the Early Education Grant Program.

Assembly Member Jamieson requested to be given a copy of the Leaseholders Agreements for Shoemaker Bay. She stated that she wanted to review the conditions of the Leases.

Manager Rooney replied that he would provide the Assembly with the Lease Agreements.

### **BOROUGH CLERK'S FILE**

Borough Clerk Flores's report was provided.

In addition to the Clerk's File, Clerk Flores provided the Borough Assembly with a written report of her Professional Development training in Tacoma, WA.

### **MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS**

#### **10a Reports by Assembly Members**

Assembly Member Jamieson thanked the Wrangell Chamber of Commerce and the Queen Candidates for their hard work and efforts in preparing for the upcoming July 4<sup>th</sup> events.

Assembly Member Jamieson also congratulated Clerk Flores on her upcoming wedding.

Assembly Member Jamieson offered congratulations to the new General Manager of KSTK, Cindy Sweat.

Assembly Member Christian updated the Borough Assembly on the Wrangell Cooperative Associations Long Term Transportation Plan. He stated that he would provide further updates as the completion of the plan gets closer.

Assembly Member Stough thanked the City and the Contractors for their hard work around town and on Zimovia Highway.

Mayor Jack commented on the "bump outs" downtown.

Manager Rooney stated that they would be taking pictures of the "bump outs" and putting them on the City's Facebook and Website.

#### **10b Appointment to fill the vacancy on the Planning & Zoning Commission**

Mayor Jack stated that there were no letters of interest received for the vacancy; the Borough Clerk would continue to advertise for the vacancy.

### **PERSONS TO BE HEARD**

There were no persons to be heard.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

**13a** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA TO ADJUST THE RATE OF CONSUMER SALES TAX LEVIED WITHIN THE CITY AND BOROUGH OF WRANGELL, ALASKA

*Moved by Stough, seconded by Christian, to approve first reading and move to a second with a public hearing to be held on July 23, 2013.*

Assembly Member Jamieson clarified that the purpose of this Ordinance was so that it could be placed on the ballot.

Mayor Jack clarified that yes, this Ordinance would not lower the sales tax; this would only allow it to be placed on the ballot.

*Motion approved unanimously by polled vote.*

**13b** Approval of Boat Yard Lot Leases; Lots 5, 6 & 7, located in the Wrangell Marine Service Center Area

*Moved by Jamieson, seconded by Christian, to approve the following leases contingent upon the filing of a certificate of insurance for each boat yard lease holder as follows: Boat Yard Lot 5 – Jim Pritchett, dba J.P. Welding, \$500.00 per month; Boat Yard Lot 6 – Josh Young, dba J & R Fiberglass Repair, \$740.00 per month; Boat Yard Lot 7 – Don Sorric, dba Superior Marine, \$475.00 per month. Motion approved unanimously by polled vote.*

**13c** Discussion and possible action relating to a Special Public Notice POA-2012-138 – Southeast Watershed Coalition Mitigation Fund

Manager Rooney stated that he had included information regarding the Southeast Watershed Coalition Mitigation Fund in his Manager's Report. He further stated that the deadline for comments were due on June 6, 2013.

Manager Rooney said that the U.S. Army Corps of Engineers stated that they would welcome a letter in support of the program.

Assembly Member Jamieson asked for clarification that the assumption that had been made at the last Assembly Meeting on May 28, 2013 that this proposal would automatically increase the cost to residents, private land owners, or the public was false.

Manager Rooney replied "correct".

**Angie Aldred, P.O. Box 707**, Communications Coordinator with the Watershed Coalition, stated that the U.S. Army Corps of Engineers had approved the Coalition to move forward with developing a draft instrument; another step towards developing the program.

Ms. Aldred further stated that if the City was in support of the program, to go ahead and send the letter to the U.S. Army Corps of Engineers. She also said that with this program, the City was more able to keep the funds in the community.

Assembly Member McCloskey asked how strong the possibilities were to keep the funds in our region.

Ms. Aldred answered that it would depend on if the City had sights within the community that had been identified as needing to be restored.

With a consensus of the Assembly, it was agreed that the Borough Manager would write a letter to the U.S. Army Corps of Engineers in support of the program.

#### **13d Approval of the Senior Property Tax Exemption for Nadine Phillips**

***Moved by Stough, seconded by Christian, to approve the Senior Tax Exemption for the year 2013 for Nadine Phillips.***

Assembly Member Jamieson clarified that this would approve the Supplement Tax Role and the Senior Tax Exemption for Ms. Phillips.

Finance Director Jabusch stated that Ms. Phillips had filed her Senior Tax Exemption on time; there were questions with her exemption application; her exemption application had originally been denied; later Ms. Phillips proved her eligibility. Mr. Jabusch recommended approval of the Senior Tax Exemption.

***Motion approved unanimously by polled vote.***

#### **13e RESOLUTION NO. 06-13-1279: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA APPROVING A REVISION TO THE PERSONNEL HANDBOOK TITLED PERSONNEL POLICY, AND PROVIDING FOR AN EFFECTIVE DATE**

***Moved by McCloskey, seconded by Wiederspohn, to adopt Resolution No. 06-13-1279. Motion approved unanimously by polled vote.***

**13f** Acceptance of the resignation from the Borough Manager

***Moved by Jamieson, seconded by Christian, to accept the resignation from Borough Manager Timothy D. Rooney, effective August 9, 2013. Motion approved unanimously by polled vote.***

Assembly Member Jamieson thanked Manager Rooney for his dedication to the Community.

Assembly Member Stough also thanked Manager Rooney for his dedication to the Community and to the Assembly.

Assembly Member McCloskey stated that she appreciated all that Manager Rooney has done. She also said that she appreciated that he always kept the Assembly well informed; the town had become very viable with the grants that he helped the City get.

#### **ATTORNEY'S FILE**

Summary provided to the Borough Assembly in their Assembly packet.

#### **EXECUTIVE SESSION**

##### **15a Borough Clerk's Evaluation**

***Moved by Jamieson, seconded by Christian, to move pursuant to 44.62.320 (c) (2), that we recess into executive session to discuss matters that may tend to prejudice the reputation and character of any person, specifically the Borough Clerk's Evaluation.***

Recessed into Executive Session at 7:42 p.m.

Reconvened back into the Regular meeting at 8:04 p.m.

***Moved by Jamieson, seconded by Christian, to approve the annual evaluation of the Borough Clerk, Kim Flores and grant her with the next step increase to 27-3. Motion approved unanimously by polled vote.***

Assembly Member Jamieson stated that Clerk Flores has done an excellent job; very efficient; very professional.

##### **15b Discussion regarding the possible replacement of the Borough Manager**

***Moved by Stough, seconded by Christian, to move, pursuant to 44.62.320 (c) (2), that we recess into executive session to discuss matters that may tend to prejudice the***

***reputation and character of any person, specifically the replacement of the Borough Manager. Motion approved unanimously by polled vote.***

Assembly Member Stough asked for clarification on if the Assembly would be discussing the job or if they would be asking candidates to come in and discuss the job.

Mayor Jack replied that it would be appropriate to go into Executive Session first to discuss how the Assembly should proceed.

Recessed into Executive Session at 8:08 p.m.

Reconvened back into the Regular meeting at 8:45 p.m.

***Moved by Jamieson, seconded by Christian, to table this agenda item until the next Assembly Meeting which will be July 23, 2013, upon the review of the Borough Attorney. Motion approved unanimously by polled vote.***

**ADJOURNMENT: 8:46 p.m.**

ATTEST:

  
Kim Lane, Borough Clerk

  
David L. Jack, Mayor

