

**Minutes of Regular Assembly Meeting  
Held on June 10, 2014**

Vice Mayor Julie Decker called the Regular Assembly meeting to order at 7:00 p.m., June 10, 2014, in the Borough Assembly Chambers. Assembly Members Stough, Wiederspohn, Blake, and McCloskey were present. Mayor Jack was absent. Borough Manager Jeff Jabusch and Borough Clerk Kim Lane were also in attendance.

Pledge of Allegiance was led by Assembly Member Pamella McCloskey.

Invocation was given by Donald McConachie Sr.

**CEREMONIAL MATTERS** – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*

**AMENDMENTS TO THE AGENDA** – None.

**CONFLICT OF INTEREST** – None.

**CONSENT AGENDA**

*M/S: McCloskey/Stough, to approve Consent Agenda Items marked with an (\*) asterisk; 6a, and 7a. Motion approved unanimously by polled vote.*

**APPROVAL OF MINUTES**

The minutes of the Regular Assembly meeting held May 13, 2014 were approved as presented.

**COMMUNICATIONS**

\*a. Travel Summary for the month of April, 2014

**BOROUGH MANAGER'S REPORT**

Borough Manager Jabusch's report was provided.

**BOROUGH CLERK'S FILE**

Borough Clerk Lane's Report was provided.

**MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS**

**10a** Reports by Assembly Members – None.

**10b** Appointment to fill the vacancy on the Economic Development Committee

As there were no letters of interest received for the vacancy on the Economic Development Committee, ~~Mayor Jack directed~~ the Borough Clerk to continue advertising.

**10c** Appointment to fill the vacancy on the Borough Assembly

*M/S: Stough/Blake, to appoint Mark Mitchell to fill the vacancy on the Borough Assembly for the unexpired term ending October, 2014. Motion approved unanimously by polled vote.*

**PERSONS TO BE HEARD**

**Michael Brewster**, Evergreen Trailer Court, requested that the Assembly consider implementing a section in the code to enforce the burning of debris that causes massive amounts of smoke in residential neighborhoods.

The consensus of the Assembly was to direct the Code Review Committee to look into this.

**Megan Clark, Museum Director**, 204 First Ave., updated the Assembly on the progress of the Wrangell Museum.

**UNFINISHED BUSINESS**

There was no Unfinished Business.

**NEW BUSINESS**

**13a** PROPOSED ORDINANCE No. 880: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING WRANGELL MUNICIPAL CODE CHAPTER 13.12, PARKS, SPECIFICALLY SECTION 13.12.045, CREATING PARK TREES REGULATIONS (*first reading*)

**M/S: Wiederspohn/Stough**, to approve first reading and move to a second with a Public Hearing to be held on June 24, 2014. Motion approved unanimously by polled vote.

**13b** PROPOSED RESOLUTION No. 06-14-1295: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE HEALTH REIMBURSEMENT ARRANGEMENT FOR EMPLOYEES OF THE CITY AND BOROUGH

**M/S: Blake/McCloskey**, to adopt Resolution No. 06-14-1295. Motion approved unanimously by polled vote.

**13c** PROPOSED RESOLUTION No. 06-14-1296: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE BOROUGH FOR THE TAX YEAR 2014 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2014 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

**M/S: McCloskey/Wiederspohn**, to adopt Resolution no. 06-14-1296. Motion approved unanimously by polled vote.

**13d** PROPOSED RESOLUTION No. 06-14-1297: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2014-2015

**M/S: Wiederspohn/Blake**, to adopt Resolution no. 06-14-1297.

At the request of Assembly Member McCloskey, Manager Jabusch clarified that on the amendment to reduce the funding for the Senior Ball Field, the reduction would be \$15,000.

The Assembly expressed concern on if \$10,000 to fund the Senior Ball Field would be sufficient.

Manager Jabusch stated that if the funding were to be \$25,000 for the Senior Ball Field, the funding would have to come from somewhere; funding typically goes towards items that have high usage.

**Amber Al-Haddad, P&R Director**, stated that with some imagination, it should be sufficient.

Manager Jabusch explained that if the Light Fund were to continue to collect the current fees, and there were to be no rebate, the City would be losing approximately \$300,000 in the budget.

Vice Mayor Decker suggested that the Assembly add an item to the budget for a State Lobbyist. Assembly Members Stough and Blake agreed.

Direction was given to the Borough Manager to review the budget and try to bring back an amendment to add a State Lobbyist with the amount to be between \$32,000 to \$38,000.

**Kay Jabusch, Library Director**, reported that there were 200 student enrolled in the Summer Reading Program; she thanked the community for their donations to the program; will be receiving \$500 for the Summer Reading Program from the State Granting program in lieu of her being paid an honorarium for teaching classes with the State Library.

**13e PROPOSED ORDINANCE No. 881: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 3.04 OF TITLE 3 OF THE WRANGELL MUNICIPAL CODE, ADMINISTRATION AND PERSONNEL, RELATING TO THE GENERAL PROVISIONS FOR THE ASSEMBLY (first reading)**

***M/S: Blake/Wiederspohn, to approve first reading and move to a second with a Public Hearing to be held on June 24, 2014. Motion approved unanimously by polled vote.***

**13f PROPOSED ORDINANCE No. 882: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING A NEW CHAPTER 3.05 TO TITLE 3 OF THE WRANGELL MUNICIPAL CODE, ADMINISTRATION AND PERSONNEL, RELATING TO RULES OF PROCEDURE FOR THE ASSEMBLY (first reading)**

***M/S: McCloskey/Wiederspohn, to approve first reading and move to a second with a Public Hearing to be held on June 24, 2014.***

It was the consensus of the Assembly that the section on Public Participation be revised to say: "... prior to the call for persons to be heard..." in regards to the Mayor prescribing time limits.

Vice Mayor Decker requested that the Assembly consider allowing member voting when calling into a meeting.

It was the consensus of the Assembly not to allow voting when calling into a meeting.

***Motion approved unanimously by polled vote.***

**13g** PROPOSED ORDINANCE No. 883: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS 15.12.200, 15.12.210, 15.12.215, 15.12.222, AND 15.12.223, AND 15.12.240 OF CHAPTER 15.12, ELECTRICITY, OF THE WRANGELL MUNICIPAL CODE TO CHANGE THE ELECTRICAL RATES, AND ESTABLISHING AN EFFECTIVE DATE *(first reading)*

***M/S: Stough/McCloskey, to approve first reading and move to a second with a Public Hearing to be held on June 24, 2014.***

After discussion, the consensus of the Assembly was to enact a 7% rate increase beginning July 1, 2014. Manager Jabusch said that for the next Fiscal Year budget, the he and the Finance Director would review if there should be another rate increase.

***Motion approved unanimously by polled vote.***

**13h** Discussion and possible action regarding roosters in single and multi-family zoned properties *(item added by Assembly Member Decker)*

There was no action taken on this issue as ***Terri Henson, Planning & Zoning Commission Chairperson***, stated that the Commission was currently looking at this issue.

**13i** Approval of an agreement between DOT and CBW to take over operations of the Meyers Chuck float

***M/S: Stough/McCloskey, to approve the agreement with the State of Alaska Department of Transportation and Public Facilities for the transfer of the Meyers Chuck Float System in the amount of \$1,400,000 with the money to be used as follows:***

- ***\$700,000 to be used to match state funds to rebuild the Meyers Chuck Float when a fee based moorage system is agreed to by the Meyers Chuck residents.***
- ***And the remaining \$700,000 will be used on the Wrangell float system.***

In response to Assembly Member Blake, ***Greg Meissner, Harbormaster*** stated that the residents of Meyers Chuck were aware of the fact that the City would be charging moorage fees.

***Motion approved unanimously by polled vote.***

**13j** Approval of Change Order No. 1 & 2 for the Cassiar Street Roadway and Utilities Improvement Project

***M/S: Stough/Blake, to approve Change Order #1 in the amount of \$102,470.00 and to approve Change Order #2 in the amount of \$187,430.00 (total \$289,900.00) with funding***

*to come from Grants for the Cassiar Street Project. Motion approved unanimously by polled vote.*

**ATTORNEY'S FILE** – A summary report was provided to the Assembly.

**EXECUTIVE SESSION –**

**15a** Borough Clerk's Evaluation

*M/S: Blake/McCloskey, pursuant to 44.62.320 (c) (2), that we recess into executive session to discuss matters that may tend to prejudice the reputation and character of any person, specifically the Borough Clerk's Evaluation. Motion approved unanimously by polled vote.*

**15b** Discussion of Union grievance arbitration proceeding

*M/S: McCloskey/Wiederspohn, to go into executive session to discuss a union grievance arbitration proceeding, which the immediate knowledge of would clearly have an adverse effect upon the finances of the Borough. Motion approved unanimously by polled vote.*

Recessed into Executive Session @ 8:40 p.m.

Reconvened back into the Regular Meeting @ 9:45 p.m.

**15a** Borough Clerk's Evaluation

*M/S: Stough/Wiederspohn, to move approve a step increase for the City Clerk from 27-4 to a 27-5 from due to a good report and evaluation. Motion approved unanimously by polled vote.*

**15b** Discussion of Union grievance arbitration proceeding

*M/S: Stough/Blake, to authorize the Borough Manager and the Mayor to finalize the agreement with the Union, resolving the Union grievance arbitration proceeding. Motion approved unanimously by polled vote.*

Meeting adjourned at: 9:48 p.m.

ATTEST:

*Kim Lane*  
Kim Lane, CMC, Borough Clerk

*Julie Decker*  
Julie Decker, Vice Mayor

