

**Minutes of Regular Assembly Meeting
Held on January 13, 2015**

Mayor David L. Jack called the Regular Assembly meeting to order at 7:00 p.m., January 13, 2015, in the Borough Assembly Chambers. Assembly Members Rooney, Prysunka, Decker, Mitchell, and Blake were present. Assembly Member McCloskey was absent. Borough Clerk Kim Lane was also in attendance and was also Acting Borough Manager.

Pledge of Allegiance was led by Mayor David L. Jack.

Invocation was given by Don McConachie.

CEREMONIAL MATTERS – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*

Mayor Jack presented a Certificate of Service to Christina Florschultz for her time on the Planning & Zoning Commission.

Chris Mertl, Corvus Design, 119 Seward Street, Juneau, provided information to the Assembly on the Public Meetings for the Waterfront Master Plan Project.

AMENDMENTS TO THE AGENDA – None

CONFLICT OF INTEREST – None

CONSENT AGENDA

M/S: Mitchell/Prysunka, to approve Consent Agenda Items marked with an () asterisk; 6a and 7a through 7j.*

*M/S: Mitchell/Prysunka, to remove item *7e from the Consent Agenda and place it under Unfinished Business for discussion and possible action. Motion approved unanimously by polled vote.*

The remaining Consent Agenda Items were approved unanimously by polled vote.

APPROVAL OF MINUTES

The minutes of the Regular Assembly meeting held on December 9, 2014 were approved, as presented.

COMMUNICATIONS

- *a. Gaming Permit application renewal from the Wrangell Chamber of Commerce
- *b. Gaming Permit application renewal from the Wrangell Fire Fighters Association
- *c. Travel Summary (Quarterly) for Sept. thru Nov. 2014
- *d. Response letter from Dept. of the Army Corps of Engineers regarding a General Permit from George Woodbury POA-2014-359
- *e. Acknowledge receipt of the Wrangell Medical Center Basic Financial Statements & Supplementary Information YE June 30, 2014 and 2013 – ***pulled and placed under Unfinished Business for discussion and possible action.***
- *f. Gaming Permit application renewal from the Wrangell Public Schools
- *g. Application for Permit (POA-1979-301-M5) from AML, Inc.
- *h. Gaming Permit application from the Wrangell Gold Club, Inc.

*i. Minutes of the Nolan Museum/Civic Center Board meetings held on December 16, 2014 and January 7, 2015

*j. Gaming Permit application renewal for St. Rose of Lima Catholic Church

BOROUGH MANAGER'S REPORT

There was no Manager's Report for this meeting.

BOROUGH CLERK'S FILE

In addition to Clerk Lane's written report, she reported that she had successfully transferred 41 boxes through the records transfer program to the Records Storage Facility.

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS

10a Reports by Assembly Members

Assembly Member Decker reported on the Board of Fisheries meeting to occur between January 21st and 26th.

Assembly Member Prysunka reported that he had met with the SEAPA CEO, Trey Acteson while he was in Ketchikan, in preparation of the upcoming SEAPA Board Meeting in February. Prysunka also reported on the Hospital Board Meeting on December 17th.

10b Mayor Jack appointed Chris Hatton to fill the vacancy on the Southeast Alaska Solid Waste Authority (SEASWA) Board of Directors.

10c Mayor Jack stated that he would be attending the AML Legislative Conference in Juneau from February 16 – 19, 2015, along with Assembly Members Mitchell, Blake, and Rooney. Assembly Member Decker reported that she would not be able to attend this year.

PERSONS TO BE HEARD

John Taylor, Contractor, 318 McKinnon, requested that the proposed Contractors Policy be allow for only local contractors. He also asked if the City was looking at regulations on Marijuana.

Mayor Jack questioned if making the Contractors Policy list only available to local contractors would be allowed.

Clerk Lane stated that she would check with the Borough Attorney when he drafted the Basic Work Agreement.

Mayor Jack also stated that the City would most likely wait to see what regulations the State would place on marijuana before taking any action.

UNFINISHED BUSINESS

12a Approval of a City Policy to hire Contractors for City Projects (*postponed from the December 9, 2014 Regular Assembly meeting*).

Mayor Jack stated that there was a pending motion on the floor: M/S: Blake/McCloskey, to approve the Contractors Policy for doing work for the City and Borough of Wrangell when the Formal Bid process is not required.

Assembly Member Prysunka suggested that the list be maintained by the Public Works Department and not by the Clerk.

Assembly Member Mitchell stated that it would be more appropriate for the Clerk to receive the Basic Work Agreement, along with the insurance and other documents since she maintained the project files and records.

Assembly Members Rooney and Decker agreed.

It was the consensus of the Assembly to have it remain in the Clerk's office and under her control for at least a year.

Assembly Member Blake withdrew his original motion. There were no objections from the Assembly to withdraw the pending motion on the floor.

M/S: Decker/Rooney, to adopt the Policy with the inclusion of the word "local".

M/S: Blake/Prysunka, to amend the Main Motion to delete No. 6, to change the word "acceptable" to "unacceptable", and to change the word "amount" to "cost". Amendment to the Main Motion was approved unanimously by polled vote.

Main Motion, as amended, was approved unanimously by polled vote.

12b Acknowledge receipt of the Wrangell Medical Center Basic Financial Statements & Supplementary Information YE June 30, 2014 and 2013

Assembly Member stated that she wanted to have the opportunity to ask questions on the Statements or to differ it to a time where she could ask questions.

There was much discussion from the Assembly and Marla Sanger, Wrangell Medical Center CEO, and Olinda White, Wrangell Medical Center, acting CFO, on if the discussion should take place now or if there should be a Work Session between the Borough Assembly and the Wrangell Medical Center Financial Staff to go over the Medical Center's Financial Issues.

It was the consensus of the Assembly to direct the Borough Clerk to set up a Work Session.

Assembly Member Prysunka stated that the Financial Statements should be considered since they could not be changed and since they were essentially a "snapshot in time" of what happened for YE 2013 and 2014.

Assembly Member Decker said that she didn't have a problem with that, as long as she would have the opportunity to ask questions with regards to the Financial Statements.

In response to Assembly Member Prysunka, Marla Sanger stated that at this time, there were no plans for the Medical Center to request funding from the City.

M/S: Prysunka/Blake, to approve the Wrangell Medical Center Basic Financial Statements & Supplementary Information, Year End June 30, 2014 and 2013. Motion approved unanimously by polled vote.

NEW BUSINESS

13a PROPOSED ORDINANCE No. 890: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 3.40 OF THE WRANGELL MUNICIPAL CODE TO ESTABLISH THE THOMAS BAY POWER ADVISORY COMMITTEE, MAKING THE COMMITTEE ADVISORY TO THE WRANGELL AND PETERSBURG BOROUGH ASSEMBLIES, AND ACKNOWLEDGING THE CHANGE IN THE FORM OF GOVERNMENT OF EACH OF THE COMMUNITIES *(first reading)*

M/S: Blake/Decker, to approve first reading and move to a second with a Public Hearing to be held on January 27, 2015.

Assembly Member Prysunka questioned the section of the ordinance that stated the Powers and Duties of the Commission.

Clerk Lane clarified what was being removed and what was being added and how the ordinance would ultimately read for that section.

Assembly Member Decker also stated that the Ordinance would allow for the Commission to study and make recommendations to Wrangell, Petersburg, and SEAPA. She further clarified that they would be an advisory body and would not supersede any agreements.

Motion approved unanimously by polled vote.

13b Approval to add the Wrangell Radio Group Inc. Flood Cessation to the Wrangell Capital Budget Requests List for FY 2015-16 (submitted by Cindy Sweat, KSTK GM)

M/S: Prysunka/Rooney, to approve adding the Wrangell Radio Group Inc. Flood Cessation project, submitted by KSTK and to place this project on the approved current Capital Budget Requests List for FY 2015-2016.

In response to Assembly Member Prysunka, Assembly Member Rooney stated that municipalities were allowed to enter non-profit organizations into their CAPSIS Systems.

M/S: Decker/Blake, amend the main motion to place this project as number 10 on the list and shift everything else down. Amendment to the Main Motion was approved unanimously by polled vote.

Main Motion, as amended, was approved unanimously by polled vote.

13c Approval of a revision to the Wrangell Medical Center Personnel Policy

M/S: Decker/Rooney, to approve a change to the Wrangell Medical Center Personnel Policy manual in the sections called "Insurance Deductible" and "Employee Discount".

Marla Sanger, Wrangell Medical Center CEO, explained the need for the policy change.

In response to Assembly Member Prysunka, Ms. Sanger stated that the Medical Center had met with the Medial Staff and went over the proposed changes.

Motion approved unanimously by polled vote.

13d PROPOSED ORDINANCE No. 891: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 13.12 OF THE WRANGELL MUNICIPAL CODE TO RENAME THE CHAPTER "PARKS & RECREATION DEPARTMENT" AND ADD A NEW SECTION ESTABLISHING FEE SCHEDULES FOR USE OF PARKS AND RECREATION FACILITIES (first reading)

M/S: Rooney/Prysunka, to approve first reading and move to a second with a Public Hearing to be held on January 27, 2015.

Assembly member Decker questioned why the sections of the proposed fee increases were so inflated and inconsistent with other fee increases. Decker stated that she didn't understand why the annual family pass would double in one year, and triple within a six year period. She also questioned why other fee increases did not show that type of increase. Decker also asked if the revenue was expected to increase with these new rates.

Amber Al-Haddad, 11.2 Mile Zimovia Hwy., stated that the Parks & Recreation Advisory Board had recommended increasing fees based on a discount percentage calculation of what the daily rates were. Al-Haddad stated that the past fees did not have a clear outline of why the fees were set up that way.

Ms. Al-Haddad stated that they did expect an increase in revenue by making annual projections based on the number of current pass holders. Al-Haddad stated that currently, over 400 people were covered under the corporate rate.

In response to Assembly Member Mitchell, Ms. Al-Haddad stated that the pool's operating budget expenses were \$366,000 and the revenues were at \$15,000. Al-Haddad also answered the question from Mitchell that she believed that the rate schedule would level the field for everyone.

Ms. Al-Haddad stated that the Advisory Board would look at setting up fee assistance for those who needed it.

Assembly Member Decker requested an explanation of why some of the rates for the upcoming years dipped down instead of increasing.

Ms. Al-Haddad answered that it was because a lot of the current rates did not make a lot of since. She gave the example of the senior rate and that currently the daily rate was \$1.25 and the monthly rate was \$40.00. She said that at that rate, they would not be approaching the monthly \$40.00 rate.

Assembly Member Decker stated that she still had a problem with asking people in the community to go from \$450.00 this year to the \$950.00 for next year, and increasing all the way up to \$1200.00 in the next several years. She stated that she would be voting against this.

Assembly Member Prysunka stated that the Recreation Center had been low for so long. He stated that he didn't see why his family shouldn't be paying their fair share of using the facilities and that \$2.50 divided by five is pretty cheap entertainment.

Ms. Al-Haddad had made the suggestion to take this back to the Board to consider some of the rates.

Motion failed with Prysunka, Rooney, and Mayor Jack voting yes, Decker, Mitchell, and Blake voted no.

Recessed at 8:34 p.m.

Reconvened at 8:40 p.m.

13e PROPOSED RESOLUTION No. 01-15-1308: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 2015 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FISHERIES MANAGEMENT IN FMA 18: CENTRAL SOUTHEAST

M/S: Blake/Prysunka, to adopt Resolution No. 01-15-1308.

Motion approved unanimously by polled vote.

13f Approval of the Solid Waste Recycling Management Plan as prepared by Richard Hertzberg and Chris Bell

M/S: Blake/Rooney, to approve the final draft of the Solid Waste Recycling Management Plan, prepared by Richard Hertzberg and Chris Bell, as presented.

In response to Assembly Member Blake, ***Carl Johnson, Public Works Director***, answered that this plan would start out as a drop-off program at collection points within the community, as suggested in the plan.

Mr. Johnson stated that this would at least get the program started, and the baler in place. He also said that the program could be changed to curb side pick-up in the future, if the Assembly chose to do so.

Motion approved unanimously by polled vote.

13g Approval to implement the Solid Waste Recycling Management Plan and to approve a budget amendment

M/S: Prysunka/Blake, to authorize staff to begin a recycling program as outlined in the Solid Waste Management Plan Study and to approve a budget amendment in the amount of \$50,000 to come from the General Fund to supplement grant funds for the initial startup. Motion approved unanimously by polled vote.

13h Approval of a proposed iPad Policy (requested by Assembly Member Decker at the December 9th Regular Meeting)

M/S: Blake/Decker, to approve the iPad Policy, as presented.

Assembly Member Decker spoke in favor of the proposed policy.

M/S: Rooney/Mitchell, to amend the Main Motion to strike the last sentence in No. 12 of the policy.

M/S: Decker/Prysunka, to amend the amendment to the Main Motion to change the last sentence in No. 12 of the policy to read instead "Should the iPad be accidentally lost, damaged, or stolen, responsibility it is not the responsibility of the user to replace the unit, but the responsibility of the City".

Main Motion, as amended, was approved unanimously by polled vote.

13i Approval to purchase iPads for the Borough Assembly

M/S: Decker/Mitchell, to approve the purchase of iPads with WiFi capability and the iAnnotate PDF, with funds to come from the General Fund, and for the City Clerk to investigate insurance on the iPads with the cost to be included.

M/S: Rooney/Mitchell, to amend the Main Motion to add: "not to exceed \$5,000.00". Amendment to the Main Motion approved unanimously by polled vote.

Main Motion, as amended, was approved unanimously by polled vote.

13j Approval of a Letter of Support for Alaska Island Community Services for an application to the State for new Data Management and Copying Equipment

M/S: Prysunka/Blake, to approve a letter of support for Alaska Island Community Services for an application to the State for new Data Management and Copying Equipment, as presented. Motion approved unanimously by polled vote.

13k Acceptance of the resignation from Pamela McCloskey from the Borough Assembly

M/S: Blake/Decker, to approve the letter of resignation from Assembly Member Pamela McCloskey from the Borough Assembly and to direct the Borough Clerk to begin advertising for the unexpired vacancy with the appointment to be made at the

January 27, 2015 Regular Assembly Meeting. Motion approved unanimously by polled vote.

ATTORNEY'S FILE – Summary Report was provided to the Assembly.

EXECUTIVE SESSION

15a to discuss with the Borough Attorney, a matter which by law is required to be confidential, to discuss facts and legal strategies concerning a matter involving the Thomas Bay Power Authority

M/S: Decker/Rooney, to go into executive session to discuss with the Borough Attorney a matter which by law is required to be confidential, to discuss facts and legal strategies concerning a matter involving the Thomas Bay Power Authority.


Recessed into executive session at 9:02 p.m.

Reconvened from executive session at 9:47 p.m.

Mayor Jack directed the Borough Manager and Clerk to continue to work with the Borough Attorney on this matter.

Meeting adjourned at: 9:48 p.m.

ATTEST:


Kim Lane, Borough Clerk


David L. Jack, Mayor

