



**City and Borough of Wrangell
Borough Assembly Meeting
AGENDA**

March 12, 2013 – 7:00 p.m.

Location: Assembly Chambers, City Hall

- 1. CALL TO ORDER**
 - a. PLEDGE OF ALLEGIANCE** led by Assembly Member James Stough
 - b. INVOCATION**
 - c. CEREMONIAL MATTERS** – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*
 - i. Presentation by Helen Decker – Lemonade Day**
 - ii. Proclamation for Lemonade Day – May 11th, 2013**
 - iii. Certificate of Service – Marie Shipley, Wrangell Convention and Visitors Bureau**
- 2. ROLL CALL**
- 3. AMENDMENTS TO THE AGENDA**
- 4. CONFLICT OF INTEREST**
- 5. CONSENT AGENDA:**
 - a. Items (*) 6a, 7a & 7b**
- 6. APPROVAL OF MINUTES**
 - *a. Minutes of the Regular Assembly meeting held February 26, 2013**
- 7. COMMUNICATIONS**
 - *a. Renewal of Alcoholic Beverage Application received by the State of Alaska, ABC Board for the Marine Bar and Liquor Store (Beverage Dispensary and Package Store)**
 - *b. 2013 Alaska Pull-Tab Vendor Registrations from Wrangell Firefighters Association as Permittee for: Rayme's Bar, Totem Bar & Liquor Store, and Beaver Connections; 2013 Alaska Amended Gaming Permit Application for the Wrangell Firefighters Association.**
- 8. BOROUGH MANAGER'S REPORT**
- 9. BOROUGH CLERK'S FILE**
- 10. MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS**
 - a. Reports by Assembly Members**

- b. Formation of Special Committee to be Appointed by Mayor Jack – Technology Committee**
- c. Appointment to fill the vacancy on the Wrangell Convention and Visitors Bureau**

11. PERSONS TO BE HEARD

12. UNFINISHED BUSINESS

None.

13. NEW BUSINESS

- a. PROPOSED RESOLUTION No. 03-13-1269: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO ACCEPT A LOAN IN THE AMOUNT OF UP TO \$493,589 FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION**
- b. PROPOSED RESOLUTION No. 03-13-1270: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 3A, BLOCK 65, AMENDED WRANGELL INDUSTRIAL PARK SUBDIVISION III REPLAT LOT, BY QUITCLAIM DEED, TO BRETT WOODBURY**
- c. Approval of bid award to Southeast Roadbuilders, Inc. for the Marine Service Center, Concrete Paving Phase II project**
- d. Authorization to form a Special Energy Committee and to direct the Borough Clerk to advertise for letters of interest**

14. ATTORNEY'S FILE

15. EXECUTIVE SESSION

16. ADJOURNMENT

Agenda Item 1 - 6

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM March 12, 2013

ITEM NO. 1 CALL TO ORDER:

INFORMATION: *The Mayor, by code, is required to call the meeting to order at 7:00 p.m. in the Borough Assembly Chambers. Special meetings or continued meetings may be called for at differing times but at the same location. Notice of such will be required by the Borough Clerk. The Mayor will call the meeting to order according to such special or continued meeting notice. At all meetings of the assembly, four assembly members or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number less than a quorum may adjourn a meeting to a later date.*

RECOMMENDED ACTION:

The Mayor, as presiding officer, is to call the meeting of the Borough Assembly to order, with the following actions to follow:

- a. Pledge of Allegiance to be given by Assembly Member James Stough
- b. Invocation to be given
- c. Ceremonial Matters:
 - i. Presentation by Ms. Helen Decker – Lemonade Day
 - ii. Proclamation for Lemonade Day – May 11th, 2013
 - iii. Certificate of Service – Marie Shipley, Wrangell Convention and Visitors Bureau

ITEM NO. 2 ROLL CALL – BOROUGH CLERK:

INFORMATION: *The Borough Clerk shall conduct a roll call of each elected and duly qualified Assembly Member. Such call shall result in an entry of those present or absent from the meeting. The roll call is primarily utilized in determining if sufficient member(s) are present to conduct a meeting. The Borough Clerk may randomly change the conduct of the roll to be fair to the members of the governing body unless the council determined an adopted procedure for roll call which is different than currently in use.*

RECOMMENDED ACTION:

Borough Clerk to conduct a roll call by voice vote. Each member to signify by saying here, present (or equal) to give evidence of attendance.

ITEM NO. 3 AMENDMENTS TO THE AGENDA:

INFORMATION: *The assembly may amend the agenda at the beginning of its meeting. The outline of the agenda shall be as from time to time prescribed and amended by resolution of the assembly. (WMC 3.04.100)*

RECOMMENDED ACTION:

The Mayor should request of the members if there are any amendments to the posted agenda. ***THE MAYOR MAY RULE ON ANY REQUEST OR THE ASSEMBLY MEMBERS MAY VOTE ON EACH AMENDMENT.***

ITEM NO. 4 CONFLICT OF INTEREST:

INFORMATION: *The purpose of this agenda item is to set reasonable standards of conduct for elected and appointed public officials and for city employees, so that the public may be assured that its trust in such persons is well placed and that the officials and employees themselves are aware of the high standards of conduct demanded of persons in like office and position.*

An elected city official may not participate in any official action in which he/she or a member of his/her household has a substantial financial interest.

ITEM NO. 5 CONSENT AGENDA:

INFORMATION: *Items listed on the Consent Agenda or marked with an asterisk (*) are considered part of the Consent Agenda and will be passed in one motion unless the item has been removed by an Assembly Member or the Mayor and placed on the regular agenda.*

RECOMMENDED ACTION:

Move to approve those Agenda items listed under the Consent Agenda and those marked with an asterisk (*) Items:

6a, 7a & 7b

ITEM NO. 6 APPROVAL OF MINUTES:

INFORMATION:

6a Minutes of the Regular Assembly meeting held February 26, 2013

PROCLAMATION

WHEREAS: Lemonade Day is a free, community-wide educational event providing children with the opportunity to learn and apply entrepreneurial thinking and create a foundation for success in the global economy; and

WHEREAS: Lemonade Day exists to infuse today's youth with the spirit of enterprise, teaching the basic business and entrepreneurial skills necessary to become successful, contributing members of their communities; and

WHEREAS: Lemonade Day has a core philosophy of Spend, Save, and Share that is implemented by teaching children how to start, own and operate a business, learn goal-setting, develop a business plan, establish a budget, seek investors, provide customer service and give back to the community; and

WHEREAS: Lemonade Day offers opportunities for families, businesses, schools, youth organizations, faith-based communities, neighborhoods, institutes of higher learning, and government agencies to unite for a common purpose – to train the next generation of entrepreneurs; and

WHEREAS: Lemonade Day is an event that demonstrates to young people of Wrangell that they are important and citizens care about their future; and


The City and Borough of Wrangell salutes and commends organizers, volunteers and participants of Lemonade Day, a program that advances life skills, character, and entrepreneurship, and extend best wishes for a successful and rewarding observance.

NOW, THEREFORE, I, David L. Jack, Mayor of the City and Borough of Wrangell, Alaska, do hereby proclaim Saturday, May 11, 2013, as

"LEMONADE DAY"

AND encourage all residents of the City and Borough of Wrangell to participate and have a role: either selling or buying Lemonade, on May 11th, 2013.

Attest:


Kim Flores, Borough Clerk


David L. Jack, Mayor



CERTIFICATE OF SERVICE

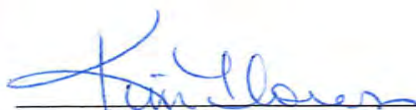
The City & Borough of Wrangell, Alaska
Presents this Certificate of Service to:

Marie Shipley

for her service and dedication as a Wrangell Convention & Visitors Bureau Member

From

October 1998 to February 2013



ATTEST: Kim Flores, Borough Clerk

Dated this 12th day of March 2013



David L. Jack, Mayor

AGENDA

Minutes of Regular Assembly Meeting Held on February 26, 2013

ba
3-12-13

Mayor David L. Jack called the regular assembly meeting to order at 7:00 p.m., February 26, 2013, in the Borough Assembly Chambers. Assembly Members Stough, Wiederspohn, Privett and Stokes were present. Assembly Member McCloskey was absent. Acting Borough Manager Jeff Jabusch and Borough Clerk Kim Flores were also in attendance.

Pledge of Allegiance was led by Assembly Member Bill Privett.

Invocation given by a member of the Baha'i Faith.

Community Presentation – There was no community presentation.

AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

CONFLICT OF INTEREST

There were no conflicts of interest declared.

CONSENT AGENDA

Moved by McCloskey, seconded by Stough, to approve Consent Agenda Items marked with an () asterisk; 6a, 7a, 7b & *13f. Motion approved unanimously by polled vote.*

APPROVAL OF MINUTES

*6a Minutes of the Regular Assembly meeting held February 12, 2013; Minutes of the Special Assembly meeting held February 15, 2013

COMMUNICATIONS

*a Minutes of the Parks & Recreation Board Regular meeting held December 5, 2012

*b School Board Action of the Regular School Board meeting held February 18, 2013

*13g Final Plat approval of the Edens Replat

BOROUGH MANAGER'S REPORT

Borough Manager Rooney's report was provided.

In addition to the Borough Manager's Report, Acting Borough Manager Jabusch reported that the City had done some utility disconnects on delinquent accounts; this issue had been brought to the Borough Assembly June, 2012 in an effort to tighten up delinquencies; as long as the weather was not at freezing temperatures, the disconnects would move forward; notice would be going in the local newspaper to remind residents of the rules

passed by the Borough Assembly last June; the City no longer hangs notices on doors; pink notices (disconnect notices) are mailed in lieu of regular bills;

Jabusch emphasized that if the resident received a pink notice, the resident must take action by coming into City Hall and either making a payment or setting up a payment contract plan. He further said that there were means of energy assistance available by outside sources for those who need it. He expressed that the procedure was something that residents were getting used to and that the process was helping to keep delinquencies down.

Jabusch also added that there were new power poles being installed on Spur Road. He said that once the poles were installed by outside contractors, the Wrangell Power Line Crew would install the braces, guide wires, and start stringing the wire.

Jabusch commented that the LED Lights that had been installed throughout town would be an approximate thirty two thousand dollar savings on Kilowatt hours annually. He also said that the LED lights would last a lot longer than the older style lights.

Jabusch reported that the Tax Assessment Notices would be going out the third week in March; residents have a month to review and submit an appeal on the assessment if they feel that the assessment is not accurate.

He also reported that he believed that the Finance Department had contacted all of the Senior's that had submitted Senior Tax Exempt forms in the past; he urged any seniors that had turned 65 last year, to come into City Hall and fill out the Senior Tax Exempt Form by March 1, 2013.

BOROUGH CLERK'S FILE

Borough Clerk Flores's report was provided.

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS

10a Reports by Assembly Members

Assembly Member Privett echoed Acting Borough Manager Jabusch's comments that if a resident received a pink disconnect notice, they need to come into City Hall and make arrangements with the Finance Department. He said that the responsibility is on the account holder to make arrangements in an effort to avoid their utilities from being disconnected. He commented that he had received numerous calls from residents who had (or knew someone who had) their utilities disconnected. He said that he had explained to those individuals why the City had taken the action to disconnect their utilities.

Assembly Member Stough said that he had read through the Annual Police Report and said that the report stated that the 911 System would need to be upgraded. He asked why there was no mention of the City trying to get a grant to pay for these upgrades.

Acting Borough Manager Jabusch answered that the upgrades could be hundreds of thousands of dollars.

Assembly Member Stough said that the City should be looking into doing these upgrades in the near future.

Mayor Jack reported that he had traveled to the AML Legislative meeting earlier in the month. He said that the priorities booklet that had been submitted by the City to the local representatives had been a success. He further said that our local representatives had been in favor of the smaller priority projects that the City had included in the booklet along with the City's top priorities.

Mayor Jack also reported that the Evergreen Avenue Project was back in the Governor's budget. He thanked the residents of Wrangell for writing their letters in support of the project and gave credit to the Wrangell Chamber of Commerce for spearheading the effort.

10b Discussion regarding the scheduling of a Workshop to start the process of the required independent review of the sale of individual projects as outlined in the MOU created in 2008 by the City of Ketchikan; the City of Petersburg; and the City & Borough of Wrangell

Mayor Jack commented that it was required under the MOU created in 2008, that by the end of 2014, the three communities meet and decide what they want to do. He also outlined that the three possibilities would be to either:

- Purchase the project as a community which would eliminate SEAPA
- Revising the current MOU
- Do nothing

Mayor Jack also stated that this was a three community process and would take time.

Assembly Member Stough said that in 2008, there had been an Energy Committee that had looked into the topics that were being considered. He suggested creating a Committee that would review all aspects of what the City's options were.

Assembly Member Stough further recognized that this process would take some time. He felt that the Committee should be made up of Assembly Members, a member of the community, SEAPA Representative, the Thomas Bay Power Authority Board member, the Wrangell Electrical Superintendent, the City Manager, and the Attorney (as needed).

Assembly Member Stough said that he believed that in forming a Committee, it would allow for other communities to step forward and start their process.

Assembly Member Privett was in favor of Assembly Member Stough's proposal of a Committee. He suggested having Mayor Jack draft a letter to the Petersburg Borough to see if they want to be a part of the process collectively.

Assembly Member Privett stated that whatever decision was made, that is be a good one and that it also be in the best interest of both Wrangell and Petersburg. He further said that collectively with the Petersburg Borough, the communities could come to that decision.

Assembly Member Stough also suggested that Mayor Jack write a letter to the Petersburg Borough Assembly letting them know that Wrangell is looking into starting the process required under the 2008 MOU.

It was agreed with the consensus of the Borough Assembly that Mayor Jack would draft a letter to the Petersburg Borough Mayor and Assembly.

10c Discussion regarding a proposed Alaska Class Ferry appeal letter to Governor Parnell

Mayor Jack said that it appeared that the Alaska Marine Highway System was looking at using Shuttle Ferries between Juneau, Skagway and Haines. He referenced a letter from Stephanie Scott, Haines Mayor, to Governor Sean Parnell which said that she had been in contact with Lt. Governor Treadwell and that the communities of Southeast Alaska would not be "tone death" about this issue.

Assembly Member Privett commented that he did not disagree with the purpose of Mayor Scott's letter to Governor Parnell. He said that crossing Lynn Canal or Clarence Straights in a vessel the size that was proposed by AMHS in the dead of winter would not be pleasant and could be dangerous.

Assembly Member Privett further commented that if AMHS were to build an Alaska Class Ferry, it should be able to travel throughout all of Alaska. He said that a Shuttle Ferry could not do this.

Mayor Jack said that he believed that at Shuttle Ferry could be better used if traveling the inside passage routes from Juneau to Sitka or Hoonah, Kake and Metlakatla. He further said that it takes two days to travel from Wrangell to Juneau. He said that he felt as though relieving some of the smaller city routes by the Alaska Class Ferries would allow for shorter trips between the larger city routes; would also be more economical.

Assembly Member Privett said that AMHS were making those routes with the smaller ferries now. He said that if AMHS were to build ferries for Alaska that were supposed to work for Southeast Alaska and beyond, anything less than the size of the Tacu would be a waste of money.

Moved by Stough, seconded by Privett, to direct the Borough Mayor to draft an appeal letter to Governor Sean Parnell regarding a proposed Alaska Class Ferry. Motion approved unanimously by polled vote.

10d Acceptance of Resignation from Assembly Member David L. Jack as Assembly Member on the Borough Assembly

Moved by Privett, seconded Stough, to accept the resignation from Assembly Member David L. Jack as Assembly Member on the Borough Assembly. Motion approved unanimously by polled vote.

10e Appointment to fill the vacancy of Seat "B" on the Borough Assembly

Mayor Jack stated that the Assembly had received four letters of interest for the vacancy of Assembly Seat B from:

- *Billie Jo Younce*
- *Ernie Christian*
- *Kipha Valvoda*
- *Julie Decker*

Moved by Privett to appoint Billie Jo Younce to fill the vacancy of Assembly Member Seat "B" on the Borough Assembly up until the next Borough Election to be held October 1, 2013.

Motion failed due to lack of a second.

Moved by Stough, seconded by Wiederspohn to appoint Ernie Christian to fill the vacancy of Assembly Member Seat "B" on the Borough Assembly up until the next Borough Election to be held October 1, 2013. Motion approved by polled vote with Wiederspohn, Stough and Stokes voting yea; and Privett and Mayor Jack voting nay.

Assembly Member Stough expressed that he had voted for Mr. Christian to fill the vacancy on the Borough Assembly because of the upcoming electrical SEAPA issues. He said that Ernie had served as a Council Member in the past. Also, that Christian had been one of the original Energy Committee members when he was on the City Council in 2008.

Assembly Member Stough also thanked Billie Jo Younce, Kipha Valvoda and Julie Decker for submitting their letters of interest.

Mayor Jack also thanked those who submitted their letters of interest for the vacancy on the Assembly.

PERSONS TO BE HEARD

Greg Salard, 2.5 Mile Zimovia Hwy., Informed the Borough Assembly that, as of today, his hospital privileges had been reinstated. He said that he was looking forward to being able to take care of his patients at the hospital as well as in the emergency room.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

13a PROPOSED RESOLUTION No. 02-13-1266: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 8A, BLOCK 63B, AMENDED WRANGELL INDUSTRIAL PARK SUBDIVISION III REPLAT LOT, BY QUITCLAIM DEED, TO DAVID HAIDER

Moved by Stough, seconded by Stokes, to adopt Resolution. Motion approved unanimously by polled vote.

13b PROPOSED RESOLUTION 02-13-1267: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 8AA, BLOCK 64, AMENDED WRANGELL INDUSTRIAL PARK SUBDIVISION III REPLAT LOT, BY QUITCLAIM DEED, TO HANS BORVE AND KEITH ANUNDI

Moved by Privett, seconded by Stokes, to adopt Resolution. Motion approved unanimously by polled vote.

13c PROPOSED RESOLUTION 02-13-1268: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 3A, BLOCK 64, AMENDED WRANGELL INDUSTRIAL PARK SUBDIVISION III REPLAT LOT, BY QUITCLAIM DEED, TO GARY J. STEVENS AND LINNEA L. BROOKS

Moved by Wiederspohn, seconded by Stough, to adopt Resolution. Motion approved unanimously by polled vote.

13d Approval to Change Board of Equalization Meeting Date from May 6, 2013 to May 13, 2013

Moved by Stough, seconded by Stokes to approve rescheduling the annual Board of Equalization meeting from May 6, 2013 to May 13, 2013 as requested.

Acting Borough Manager Jabusch explained that the request by Mr. Renfro to reschedule the BOE meeting was due to the upcoming Shakes Island rededication ceremony. He further explained that there were no vacancies in the hotels during the week in which the meeting was originally scheduled for.

Motion approved unanimously by polled vote.

13e Approval to donate a 1984 GMC Line Truck, currently listed as Surplus Equipment for sale as over-the-counter equipment

Moved by Privett, seconded by Stough, to authorize the Borough Manager to donate the 1984 GMC Line Truck to Thomas Bay Power Authority.

Acting Borough Manager Jabusch asked Paul Southland, General Manager of the Thomas Bay Power Authority if TBPA was allowed to own equipment since SEAPA owns everything that was used by TBPA.

Mr. Southland answered that TBPA could own equipment.

Motion approved unanimously by polled vote.

***13f** Final Plat approval of the Edens Replat

APPROVED UNDER CONSENT AGENDA

ATTORNEY'S FILE

Summary provided to the Borough Assembly in their Assembly packet.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT: 7:41 p.m.

David L. Jack, Mayor

ATTEST: _____
Kim Flores, Borough Clerk

Agenda Item 7

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM March 12, 2013

COMMUNICATIONS:

INFORMATION: The Assembly may receive items for Communications, reasons only which do not require action. This is an avenue to keep the Assembly informed, for the public to enter items on the record, if necessary. The Assembly also receives agenda communications directly by their constituents, Borough Manager, other agencies' Officers and Department Directors.

A MAIL BOX IS ALSO AVAILABLE IN THE BOROUGH CLERK'S OFFICE FOR EACH MEMBER OF THE ASSEMBLY AND SHOULD BE CHECKED ON A ROUTINE SCHEDULE.

All items appearing under Communications on the Agenda have been approved under the Consent Agenda unless removed.

- *a Renewal of Alcoholic Beverage Application received by the State of Alaska, ABC Board for the Marine Bar and Liquor Store (Beverage Dispensary and Package Store)**
- *b 2013 Alaska Pull-Tab Vendor Registrations from Wrangell Firefighters Association as Permittee for: Rayme's Bar, Totem Bar & Liquor Store, and Beaver Connections; 2013 Alaska Amended Gaming Permit Application for the Wrangell Firefighters Association.**

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THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

Department of Commerce, Community,
and Economic Development

ALCOHOLIC BEVERAGE CONTROL BOARD

2400 Viking Drive
Anchorage, Alaska 99501
Main: 907.263.5900
Chris Lambert: 907.263.5923
TDD: 907.465.5437
Fax: 907.263.5930

Renewal Application Notice

February 22, 2013

City of Wrangell
Attn: City Clerk
VIA EMAIL: clerk@wrangell.com

AGENDA

7a
3-12-13

DBA	Lic Type	Lic #	Owner	Premise Address
Marine Bar	Beverage Dispensary	698	Beaver Connections, Inc.	640 Shakes St
Marine Liquor Store	Package Store	701	Beaver Connections, Inc.	640 Shakes St

We have received a renewal application for the above listed licenses within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance have been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 13 AAC 104.145, Local Governing Body Protest.

Note: Applications applied for under AS 04.11.400(g), 13 AAC 104.335(a)(3), AS 04.11.090(e), and 13 AAC 104.660(e) must be approved by the governing body.

Sincerely,

SHIRLEY A. COTÉ
Director

/s/Christine C. Lambert
Christine C. Lambert
Licensing & Records Supervisor
269-0359
Christine.lambert@alaska.gov

**Alaska Department of Revenue
Permittee Signature Page**

Thank you for using the DOR Online Permit Application System. In order to complete your permit application, you must send this signed form to the following address:

Attn:
Tax Division, Alaska Department of Revenue
PO Box 110420
Juneau, AK 99811-0420
Fax: 907-465-3098

AGENDA

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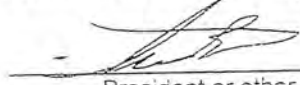
3-12-13

Please Note: The Primary and Alternate Members in Charge must legibly print their names and sign and date the signature page. An Officer who is not a Primary or Alternate Member must legibly print his or her name and sign and date the signature page. If your organization is applying for self-directed bingo and/or pull-tab permit(s), the Manager of Games must also legibly print his or her name and sign and date the signature page.

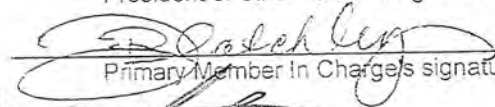

Your permit application will not be processed until a completed Signature Page has been received by the Department.

Year	2013
Gaming Permit/License	325
Permittee Name	Wrangell Fire Fighters Association
EIN/ATIN	920157205
Application Number	11403
Electronically Paid Amount	\$200.00
Payment Receipt	12331000030

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law. By our signatures below, we, the primary member, the alternate member, and if applicable, the manager of games, agree to allow the Department of Revenue to review any criminal history we may have, in accordance with 15 AAC 160.934.


President or other officer's signature (see instructions)TIM BUNESS
Printed Signature

Date


Primary Member In Charge's signatureDORIANNE BLITCHLEY
Printed Signature11-26-12
Date
Alternate Member In Charge's signatureTIM BUNESS
Printed Signature

Date

DEC 24 2012
Tax Division JNU

2013 Pull-Tab Vendor Registration

A registration is required for each vendor location. A permittee may not contract with more than five vendors at one time.

3-12-13

Permittee Information

Federal EIN 92-0157205	Gaming permit # 225	Permittee Name WANNELL FIREFIGHTERS ASSOCIATION
Phone Number 907 874-2223	Member in Charge DORIANNE BLATCHLEY	Member in Charge Phone Number 907 874-2223

Vendor Information

<input checked="" type="checkbox"/> EIN 32-0189804	<input type="checkbox"/> SSN*	Beverage Dispensary License # 179	Package Store License # 180
Owner Name SAMUEL R. PRIVETT III		Business License 904529	
Business Name RAYNE'S B&R		Phone Number 907 874 3442	Fax Number
Mailing Address PO BOX 204		Physical Address of Vendor Location 532 FRONT ST	
City WANNELL	State AK	Zip Code 99820	City of Vendor Location WANNELL
	State AK	Zip Code 99820	

Legal Questions

*If your business has not been issued a federal EIN, you are required to provide your social security number.

These questions must be answered. If you answer Yes to any question, please submit the person's name, date of birth, social security number and position of responsibility.

- ☐ Yes ☒ No Has any member of management or any person who is responsible for gaming activities ever been convicted of a felony, extortion, or a violation of law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
- ☐ Yes ☒ No Do you employ or have a contract with the primary or alternate member in charge, officer, board member or manager of gaming for the above organization?
- ☐ Yes ☒ No Do you have a contract other than a vendor contract with the organization listed above?

Vendor Contract to Sell Pull-Tabs

Pursuant to AS 05.15.188, the vendor listed above hereby agrees to sell pull-tabs as a vendor on behalf of the permittee listed above.

The vendor further agrees that, as compensation for expenses incurred in selling pull-tabs on behalf of the permittee, 30% of the ideal net of each game may be retained by the vendor as compensation. Permittee must receive at least 70% of the ideal net from each game. AS 05.188(h).

The vendor further agrees that an amount equal to the ideal net, less the compensation owed to the vendor, shall be paid by check by the vendor to the permittee upon delivery of a pull-tab series. AS 05.15.188(i).

It is further agreed that the vendor will ensure pull-tab winners of \$50 or more will complete prize receipt forms; that a prize winner summary form will be completed for each pull-tab game and retained with those winning pull-tabs AS 05.15.187(i); and these records of pull-tab winners will be given to the permittee to retain for the required two or three years. AS 05.15.187(f).

It is further agreed that it is the vendor's responsibility to ensure gaming activity at this vendor location is conducted in accordance with all applicable state statutes and regulations.

It is further agreed that, if the vendor is no longer eligible to sell pull-tabs, then all unopened and opened pull-tab games shall be returned to the permittee within 10 days. If the permittee loses the privilege to conduct gaming activities, then all unopened and opened pull-tab games must be treated in accordance with 15 AAC 160.490.

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law.

Vendor Signature <i>S. R. Privett III</i>	Printed Name Samuel R. Privett III	Date 12-1-12
Member in Charge Signature <i>Dorianne Blatchley</i>	Printed Name Dorianne Blatchley	Date 12-1-12

Registration Fee is \$50

Pay online using (OTIS) at www.tax.alaska.gov or make your check payable to the State of Alaska. This completed registration form must be attached to a permit application form and will not be processed until the fee is received.

DEPARTMENT USE ONLY
Validation #
Date Stamp

Phone 907-465-2320

Fax 907-465-3098

Mail to: Alaska Department Of Revenue, PO Box 110420, Juneau AK 99811-0420

0405-854 Rev 09/12

2013 Pull-Tab Vendor Registration

A registration is required for each vendor location. A permittee may not contract with more than five vendors at one time.

Permittee Information

Federal EIN 920157205	Gaming permit # 325	Permittee Name WRANGELL FIREFIGHTERS ASSOCIATION
Phone Number 907 874-3223	Member in Charge DORIANE BLATCHLEY	Member in Charge Phone Number 907 874 3223

Vendor Information

<input checked="" type="checkbox"/> EIN 27 2453423	Beverage Dispensary License # 1150	Package Store License # 1160
<input type="checkbox"/> SSN*	Business License 942500	
Owner Name ARON ELLIS POWELL	Phone Number 907-874-3533	Fax Number 907 874-3503
Business Name TUDEN BAR & LIQUOR STORE	Physical Address of Vendor Location 116 FRONT STREET	
Mailing Address PO BOX 409	City of Vendor Location WRANGELL	State AK
City WRANGELL	State AK	Zip Code 99929

Legal Questions

*If your business has not been issued a federal EIN, you are required to provide your social security number.

These questions must be answered. If you answer Yes to any question, please submit the person's name, date of birth, social security number and position of responsibility.

- ☐ Yes ☒ No Has any member of management or any person who is responsible for gaming activities ever been convicted of a felony, extortion, or a violation of law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
- ☐ Yes ☒ No Do you employ or have a contract with the primary or alternate member in charge, officer, board member or manager of gaming for the above organization?
- ☐ Yes ☒ No Do you have a contract other than a vendor contract with the organization listed above?

Vendor Contract to Sell Pull-Tab

Pursuant to AS 05.15.188, the vendor listed above hereby agrees to sell pull-tabs as a vendor on behalf of the permittee listed above.

The vendor further agrees that, as compensation for expenses incurred in selling pull-tabs on behalf of the permittee, 30 % of the ideal net of each game may be retained by the vendor as compensation. Permittee must receive at least 70% of the ideal net from each game. AS 05.188(h).

The vendor further agrees that an amount equal to the ideal net, less the compensation owed to the vendor, shall be paid by check by the vendor to the permittee upon delivery of a pull-tab series. AS 05.15.188(i).

It is further agreed that the vendor will ensure pull-tab winners of \$50 or more will complete prize receipt forms; that a prize winner summary form will be completed for each pull-tab game and retained with those winning pull-tabs AS 05.15.187(i); and these records of pull-tab winners will be given to the permittee to retain for the required two or three years. AS 05.15.187(f).

It is further agreed that it is the vendor's responsibility to ensure gaming activity at this vendor location is conducted in accordance with all applicable state statutes and regulations.

It is further agreed that, if the vendor is no longer eligible to sell pull-tabs, then all unopened and opened pull-tab games shall be returned to the permittee within 10 days. If the permittee loses the privilege to conduct gaming activities, then all unopened and opened pull-tab games must be treated in accordance with 15 AAC 160.490.

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law.

Vendor Signature 	Printed Name ARON E. POWELL	Date 12-1-12
Member in Charge Signature 	Printed Name DORIANE BLATCHLEY	Date 12-1-12

Registration Fee is \$50

Pay online using (OTIS) at www.tax.alaska.gov or make your check payable to the State of Alaska. This completed registration form must be attached to a permit application form and will not be processed until the fee is received.

DEPARTMENT USE ONLY
Validation #
Date Stamp

Phone 907-465-2320

Fax 907-465-3098

Mail to: Alaska Department Of Revenue, PO Box 110420, Juneau AK 99811-0420

0405-854 Rev 09/12

2013 Pull-Tab Vendor Registration

A registration is required for each vendor location. A permittee may not contract with more than five vendors at one time.

Permittee Information

Federal EIN 92-0157205	Gaming permit # 325	Permittee Name WRANGELL FIREFIGHTERS ASSOCIATION
Phone Number 907-874-3223	Member in Charge DORIANNE BLATCHLEY	Member in Charge Phone Number 907-874-3223

Vendor Information

<input checked="" type="checkbox"/> EIN <input type="checkbox"/> SSN* 92-0168008	Beverage Dispensary License # 0698	Package Store License # 701
Owner Name KEN TRAMMEL	Business License 914702	
Business Name BEAVER CONNECTIONS	Phone Number 907-874-3005	Fax Number
Mailing Address PO BOX 2214	Physical Address of Vendor Location 640 SHAKES ST.	
City WRANGELL	State AK	Zip Code 99929
City of Vendor Location WRANGELL	State AK	Zip Code 99929-2214

Legal Questions

*If your business has not been issued a federal EIN, you are required to provide your social security number.

These questions must be answered. If you answer Yes to any question, please submit the person's name, date of birth, social security number and position of responsibility.

- ☐ Yes ☒ No Has any member of management or any person who is responsible for gaming activities ever been convicted of a felony, extortion, or a violation of law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
- ☐ Yes ☒ No Do you employ or have a contract with the primary or alternate member in charge, officer, board member or manager of gaming for the above organization?
- ☐ Yes ☒ No Do you have a contract other than a vendor contract with the organization listed above?

Vendor Contract to Sell Pull-Tabs

Pursuant to AS 05.15.188, the vendor listed above hereby agrees to sell pull-tabs as a vendor on behalf of the permittee listed above.

The vendor further agrees that, as compensation for expenses incurred in selling pull-tabs on behalf of the permittee, 30 % of the ideal net of each game may be retained by the vendor as compensation. Permittee must receive at least 70% of the ideal net from each game. AS 05.188(h).

The vendor further agrees that an amount equal to the ideal net, less the compensation owed to the vendor, shall be paid by check by the vendor to the permittee upon delivery of a pull-tab series. AS 05.15.188(i).

It is further agreed that the vendor will ensure pull-tab winners of \$50 or more will complete prize receipt forms; that a prize winner summary form will be completed for each pull-tab game and retained with those winning pull-tabs AS 05.15.187(i); and these records of pull-tab winners will be given to the permittee to retain for the required two or three years. AS 05.15.187(f).

It is further agreed that it is the vendor's responsibility to ensure gaming activity at this vendor location is conducted in accordance with all applicable state statutes and regulations.

It is further agreed that, if the vendor is no longer eligible to sell pull-tabs, then all unopened and opened pull-tab games shall be returned to the permittee within 10 days. If the permittee loses the privilege to conduct gaming activities, then all unopened and opened pull-tab games must be treated in accordance with 15 AAC 160.490.

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law.

Vendor Signature 	Printed Name Kenneth G. Trammel	Date 12-17-12
Member in Charge Signature 	Printed Name DORIANNE BLATCHLEY	Date 12-17-12

Registration Fee is \$50

Pay online using (OTIS) at www.tax.alaska.gov or make your check payable to the State of Alaska. This completed registration form must be attached to a permit application form and will not be processed until the fee is received.

Phone 907-465-2320

Fax 907-465-3098

Mail to: Alaska Department Of Revenue, PO Box 110420, Juneau AK 99811-0420

0405-854 Rev 09/12

2013 Amended Gaming Permit Application

With the exception of the EIN, gaming permit number, and the organization name, complete only the information that has changed from information submitted on the original application for this permit year.

Organization Information

<input checked="" type="checkbox"/> EIN 920451205	Gaming permit # 325	Phone Number	Fax Number
Organization Name JUNEAU FIRE DEPARTMENT		Website Address	
Mailing Address		City	State AK Zip Code
Entity Type (check one) <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Association		Organization Type (check one) for definitions see AS 05.15.690 and 15 AAC 160.995. <input type="checkbox"/> Charitable <input type="checkbox"/> Civic or service <input type="checkbox"/> Dog mushers' association <input type="checkbox"/> Educational <input type="checkbox"/> Fishing derby association <input type="checkbox"/> Fraternal <input type="checkbox"/> Labor <input type="checkbox"/> Municipality <input type="checkbox"/> Nonprofit trade association <input type="checkbox"/> Outboard motor association <input type="checkbox"/> Police or fire department <input type="checkbox"/> Political <input type="checkbox"/> Religious <input type="checkbox"/> Veterans <input type="checkbox"/> IRA/Native Village	
<input type="checkbox"/> Yes <input type="checkbox"/> No Does the organization have 25 or more members who are Alaska residents as defined in your articles of incorporation or bylaws?			

Members in Charge of Games

Members in charge must be natural persons and active members of the organization or employees of the municipality and designated by the organization. Members in charge may not be licensed as an operator, be a registered pull-tab vendor or an employee of a vendor for this organization. If more than one alternate, attach a separate sheet.

Primary Member First Name DORIANNE	M.I. E	Primary Member Last Name BLANCHET	Alternate Member First Name	M.I.	Alternate Member Last Name
Social Security Number 551 55 2044	Email		Social Security Number	Email	
Daytime Phone Number 907-874-3223	Mobile Number 907-308-1714		Daytime Phone Number	Mobile Number	
Home Mailing Address PO BOX 102			Home Mailing Address		
City JUNEAU	State AK	Zip Code 99801	City	State	Zip Code
Has the primary member passed the test? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Permit # under which test was taken: 325	Has the alternate member passed the test? <input type="checkbox"/> Yes <input type="checkbox"/> No		Permit # under which test was taken:
Effective Date of change 11-20-12 OVERLOOKED CHECK		<input type="checkbox"/> Add <input type="checkbox"/> Delete	Effective date of change		<input type="checkbox"/> Add <input type="checkbox"/> Delete

Legal Questions

These questions must be answered, If you answer Yes to either question, see instructions.

- ☐ Yes ☒ No Has any member of management or any person who is responsible for gaming activities ever been convicted of a felony, extortion, or a violation of law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
- ☐ Yes ☒ No Does any member of management or any person who is responsible for gaming activities have a prohibited conflict of interest as defined by 15 AAC 160.954.

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law. By our signatures below we, the primary member, the alternate member, and if applicable, the manager of games, agree to allow the Department of Revenue to review any criminal history we may have, in accordance with 15 AAC 160.934.

Primary Member Signature 	Printed Name DORIANNE BLANCHET	Date 11-20-12
President or Other Officer's Signature (see instructions) 	Printed Name DORIANNE BLANCHET	Date 11-20-12
Alternate Member Signature 	Printed Name DORIANNE BLANCHET	Date 11-20-12
Manager Signature 	Printed Name DORIANNE BLANCHET	Date 11-20-12

DEPARTMENT USE ONLY
Date Stamp

One copy of the completed application must be sent to the nearest municipality and borough. See instructions for mandatory attachments.

Mail to: Alaska Department Of Revenue, PO Box 110420, Juneau AK 99811-0420

**TO: THE HONORABLE MAYOR AND ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

**FROM: TIMOTHY D. ROONEY
BOROUGH MANAGER**

RE: BOROUGH MANAGER'S REPORT

DATE: March 8, 2013

DID YOU KNOW...

***The City and Borough of Wrangell managed State and Federal grants totaling over
\$29,060,148 in 2012.***

MANAGERIAL:

LEMONADE DAY – Lemonade Day for the City and Borough of Wrangell, as well as the State of Alaska, is May 11, 2013. Lemonade Day is based on the simple concepts that America was built on the back of small business. Entrepreneurs used to take risks believing they could realize their dream if they worked hard, took responsibility and were good stewards of their resources. Today's youth share that optimism, but lack the life skills, mentorship and real-world experience necessary to be successful.

In 2007, founder Michael Holthouse had a vision to empower today's youth to become tomorrow's entrepreneurs through helping them start, own and operate their very own business...a lemonade stand. Lemonade Day is a strategic 14-step process that walks youth from a dream to a business plan, while teaching them the same principles required to start any big company. Inspiring kids to work hard and make a profit, they are also taught to spend some, save some and share some by giving back to their community.

Launched in Houston, Texas in 2007, Lemonade Day has grown from 2,700 kids in one city to over 150,000 kids in 36 cities and states across America and Canada. With the help of partners like Google, Lemonade Day will bring this entrepreneurial experience to 1 million kids in 100 cities across America, sparking entrepreneurship and empowering youth.

Borough Manager's Report
March 8, 2013
Page 2 of 5

2013 will be the second year that Lemonade Day will occur in our community and Southeast Conference provided the initial push for communities in Southeast Alaska to become involved in this successful program. In 2012, there were over 10 Lemonade Day stands located throughout downtown Wrangell and the event was a huge success. At the March 12, 2013 Borough Assembly meeting, Miss Helen Decker will be presenting a program regarding her Lemonade Day experience in 2012 – the same presentation that she provided last week at the Southeast Conference Mid-Session Summit in Juneau.

Additionally, there will be a Proclamation on the agenda declaring May 11, 2012 as Lemonade Day in Wrangell. Information packets will be arriving in Wrangell next week and an organization meeting for interested entrepreneurs will be conducted later this month. For more information, please go to www.alaska.lemonadeday.org.

WEED MANAGEMENT PROJECT ENVIRONMENTAL ASSESSMENT – The City and Borough of Wrangell has received notification from the Wrangell Ranger District that the above referenced project has been refined based on public input received during meetings in 2012 and preliminary alternatives have been developed. The USDA Forest Service is once again seeking additional public input based on the project's scoping report. This report, along with the updated proposed action and project description can be reviewed online at www.fs.fed.us/nepa/fs-usda-pop.php/?project=37523. Comments can be submitted online at comments-alaska-tongass-petersburg@fs.fed.us or by using the comment sheet attached and either mailed to the address provided or faxed to the number provided.

TRAVEL – I will be out of the office March 18, 2013 through March 22, 2013 in order to attend the Northwest Regional Managers Conference in Fairbanks, AK. This will be the first time the Alaska Municipal Management Association will have hosted the conference of Alaska, Washington, and Oregon municipal managers and administrators in many years.

TIMESHEET – My timesheet for the month of February has been attached for your information and review.

PUBLIC WORKS:

HOUSEHOLD HAZARDOUS WASTE COLLECTION – The City and Borough of Wrangell, in conjunction with Southeast Conference and Carson Dorn, Inc, will be conducting a Household Hazardous Waste Collection event on Saturday and Sunday, May 25-26, 2013 at the Wrangell Transfer Station. During this event, Wrangell citizens will be able to bring paints, thinners, and other household chemicals to the Wrangell Transfer Station for disposal free of charge. More details regarding the operating hours for the event will be provided once plans are finalized.

Borough Manager's Report
March 8, 2013
Page 3 of 5

TRUCK PURCHASE – Included in the FY 2012-13 Budget was funding for the purchase of a chemical/plow truck for the Streets Division. The truck is a chassis without a bed and it is proposed to be purchased utilizing the State of Alaska's bid system. This purchase will be placed on the March 26, 2013 agenda for Borough Assembly approval.

If you have any questions regarding this item, please contact Mr. Johnson.

CAPITAL PROJECTS REPORT:

300-TON MARINE VESSEL HOIST - Following Kendrick Equipment Ltd.'s protest of the City and Borough of Wrangell's notice of intent to award the 300-ton marine vessel hoist procurement to ASCOM on February 15, 2013, the City and Borough of Wrangell Assembly, pursuant to A.S. 36.30.630(b), adopted the decision of the Borough Manager dated January 22, 2013, as the final decision, to enter into a contract with Ascom.

The City and Borough of Wrangell promptly issued a notice of decision to both bidders and transmitted the agreement form to Ascom in order to allow the project to achieve the critical timeline for obtaining the machine for use by early fall of 2013.

CASSIAR STREET - ROAD AND UTILITY IMPROVEMENTS - R&M Engineering-Ketchikan has submitted their 65% plan review set of design drawings to allow staff review for the Cassiar Street Roadway & Utility Improvements project. After an initial assessment of the project and the granting agencies' requirements for environmental analysis (EA), it was determined that the effort toward an EA will be minimal. After review of the 65% drawings, staff will return review comments, allowing R&M to continue to the 95% plan review level of design.

COMMUNITY CENTER RENOVATIONS - Staff continues to pursue closeout with Johnson Construction & Supply, Inc. for the Community Center Roof Replacement project.

Two Requests for Proposals (RFP) solicitations were issued to provide renovations for damaged finishes in the Community Center's Classroom. One solicitation is for the installation of a drywall ceiling and repainting the walls and ceiling. The second solicitation is for the installation of new carpet tiles and associated accessories. Both portions of the Classroom renovations are expected to be complete by the end of April 2013.

ELECTRIC VEHICLE STUDY - WH Pacific continues to work on the feasibility study for the use of electric vehicles and plug-in hybrid electric vehicles in Wrangell, given the availability of hydroelectric power generation from the SEAPA grid.

Borough Manager's Report
March 8, 2013
Page 4 of 5

To date WH Pacific has reviewed the Southeast Alaska Integrated Resource Plan for information concerning existing infrastructure and projected future electrical loads and performed research on: available electric vehicles; vehicle charging stations; smart transformer availability; and smart metering. The final feasibility report is anticipated to be delivered to the Borough in April.

HERITAGE HARBOR - A Request for Proposal (RFP) for the installation of project entrance signs and parking lot signs for Heritage Harbor has been issued.

MARINE SERVICE CENTER, PIER STRUCTURAL UPGRADES - PND Engineers continue to work toward their 95% plan review drawings and specifications for the Marine Service Center, Pier Structural Upgrades. This subsequent submittal is anticipated to be completed by PND by March 11, 2013.

MARINE SERVICE CENTER, CONCRETE PAVING PHASE II - The Marine Service Center, Concrete Paving Phase II Project bid on March 5, 2013. The City and Borough of Wrangell received two bids. PND prepared a bid summary of the itemized bid schedule from each bidder. After a review of the bids and the funds available to complete the project, a recommendation has been made to award the construction contract to Southeast Road Builders of Haines, Alaska, as the low bidder. This recommendation will be presented for the Borough Assembly's review and approval during the regular meeting scheduled for March 12, 2013.

POWER PLANT SCADA SYSTEM UPGRADES - Following completion of EPS Engineering's design and implementation of the upgrades to the Light and Power Department's SCADA system (computer monitoring/controls system), EPS has installed the Programmable Logic Controller (PLC) equipment. EPS's further work, necessary to complete this project, is to finalize the system's internet accessibility.

WATERFRONT ARMOR ROCK - Public advertisement for the Invitation to Bid on the Waterfront Armor Rock project began on Thursday, February 28, 2013. A mandatory pre-bid conference has been set for Tuesday, March 12, 2013. The bid opening date is currently scheduled for March 20, 2012 at 2:00 p.m. The scope of work for the Waterfront Armor Rock project consists of placing armor rock slope protection at new embankments along Wrangell's downtown waterfront.

WOOD STREET ROADWAY AND UTILITY IMPROVEMENTS - PND Engineers is expected to submit the 95% plan review set of construction documents for the Wood Street Roadway and Utility Improvements project by the end of March 2013. The purpose of the project is to improve the vehicular and pedestrian routes and utilities systems for access to the future Wrangell medical campus.

PLANNING:

WHALE BAY WOODS - The Planning and Zoning Commission will be conducting a public hearing on a Temporary Use request from Whale Bay Woods in order to allow for the utilization of the fenced area of the former Institute Property as a log sort and processing yard for the adjacent Mental Health Trust timber sale. Whale Bay Woods current request is for three years, but they are considering the potential to request movement of their operations at 12 mile to this same site, as they need room for business expansion. A multi-year temporary use permit must be approved by the Borough Assembly if approved by the Planning Commission.

If you have questions regarding this item, please contact Ms. Rushmore.

FINANCE:

FINANCIAL STATEMENTS – Included within your packet as an attachment to this report are copies of the audited Financial Statements for the City and Borough of Wrangell. A memorandum from Mr. Jabusch outlining the contents and purpose of the Financial Statements is attached to this report.

Once again, a review of the Financial Statements indicates that the City and Borough of Wrangell is of sound financial health. It should be noted, as is referenced in Mr. Jabusch's memorandum, that the completion and release of the Financial Statements was delayed until the litigation against the former Hospital Administrator and the six recalled WMC Board Members was resolved. This was done so that the financial reporting of both the City and Borough of Wrangell and the Wrangell Medical Center was not adversely impacted.

The Borough Assembly is required to formally accept the Financial Statement and Audit. This item will be placed on the March 26, 2013 agenda in order to allow ample time for Borough Assembly review. If you have any questions, please do not hesitate to contact Mr. Jabusch.

ATTACHMENTS:

1. Weed Management Project Environmental Assessment Information
2. February Timesheet
3. Memorandum from Mr. Jabusch

ENCLOSURES:

1. Audited Financial Statements



United States
Department of
Agriculture

Forest
Service

Alaska Region
Tongass National Forest
Wrangell Ranger District

P.O. Box 51
Wrangell, AK 99929-0051
Phone: (907) 874-2323
Fax: (907) 874-7595

File Code: 1950

Date: February 27, 2013

Hello,

We want to provide you with an update to the Wrangell – Petersburg Weed Management Project Environmental Assessment (EA). We scoped the project and held public meetings in 2012. From the comments we received, we have refined the project and developed some preliminary alternatives.

Now, we are seeking additional public input as we prepare to write the environmental assessment and decision notice planned for completion before this coming May. Your input and ideas are important in completing the Wrangell – Petersburg Weed Management Project.

Please review the project's scoping report which has our updated proposed action and project description online at <http://www.fs.fed.us/nepa/fs-usda-pop.php/?project=37523>. You can comment on this project electronically at comments-alaska-tongass-petersburg@fs.fed.us or use the attached comment sheet.

The purpose of this comment period is to provide the public an opportunity for early and meaningful participation on this proposed action prior to a decision by the Responsible Officials. Individuals or non-federal organizations who submit written comments or otherwise express interest in this particular action during the comment periods will be eligible to appeal the decision as specified at 36 CFR 215.6.

Additional information regarding this action can be obtained from:

Carey Case, Team Leader
USDA Forest Service, Tongass National Forest, Petersburg Ranger District
PO Box 1328
12 N. Nordic Drive
Petersburg, AK 99833
(907) 772-3871

Those who submit written comments or otherwise express interest in this particular action during the comment periods will be eligible to appeal the decision as specified at 36 CFR 215.6.

We look forward to your participation. Your input and ideas will help ensure a successful assessment.

Sincerely,

ROBERT J. DALRYMPLE
District Ranger

cc: Jason C Anderson



NOTE: Your name and address cannot remain confidential if you are on the mailing list. The Forest Service public mailing lists may be made available to those who request them under the Freedom of Information Act (FOIA).

<input type="checkbox"/> YES	I want to stay on the Wrangell – Petersburg Weed Management Project EA postal mailing list. Please send all future project information to my current address, printed below.
-------------------------------------	---

If you do not check YES or do not return this form, we will assume that you *do not* wish to remain on the postal mailing list.

The USDA is an equal opportunity provider and employer.

From:

(return address requested)

TO:

Petersburg Ranger District
Tongass National Forest
Wrangell – Petersburg Weed Management Project EA
PO Box 1328
Petersburg, AK 99833

City & Borough of Wrangell

Pay Period	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28				Hours
Regular	8			SB	SB	8	8	8			8	ML	ML	ML	8			H	8	8	4	FH			SC	SC	SC	SC				
Overtime																																
Sick Leave																																
Holiday WK																																
Vacation																					4											

Total Regular																															
Overtime																															

SB = Seattle Boat Show

ML = Alaska Municipal League, SC = Southeast Conference Mid-Session Summit

Approved By: _____
Supervisor

Approved By: Timothy D. Rooney
Borough Manager

I hereby certify that the hours stated hereon are
a true and accurate record of all hours I worked
within this pay period.

Name: Timothy Rooney
Employee

Pay Period Ending February 28, 2013

Attachment # 2

Office Use Only

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March 6, 2013

To: Tim Rooney, Borough Manager

From: Jeff Jabusch, Finance Director

Subject: Financial Statements, Supplementary Information and Single Audit Reports

Financial Statements Delayed:

First of all, we normally receive our printed financial statement in October of each year. As you know there was a delay in this because of the pending hospital related litigation. Before our auditors can release the financial statements they require a letter from our attorney disclosing any potential liabilities and or any litigation that could have a financial impact. Our attorney wanted to wait until the litigation was settled so that the attorney letter for both the city and hospital would have a more favorable position. That hopefully explains the delay in these documents.

What is included in this document?

Then financial Statement document can be divided into six parts. Each of these serves a different function and is meant as a whole to provide the reader a good understanding of the financial statements as a whole. The six sections are summarized as follows including where to find each section:

1. Independent Auditor's Report (Pages 1-3) - This is a letter from the auditor explaining what their role is in the audit and the guidelines they are required to follow to complete their audit.
2. The Management's Discussion and Analysis of the Financial Statements (Pages 5-17). There are guidelines by government accounting standard in the development of this section and we have included those requirements. This section is produced by the Finance Director, not the auditors.
3. Basic Financial Statements (Pages 19-32)- This section looks at the borough in a more condensed version and also groups certain types of revenues and expenditures that look different then our budget or maybe how we normally see things. The analysis is done on this section so they go hand in hand. When you see Government Activities it means the General Fund, Sales Tax Fund, Permanent Fund and other like Funds. Business type activities are the Enterprise Funds which include the Light, Water, Sewer, Sanitation and Port Funds.
4. Notes to the Basic Financial Statements (Pages 33-59) - This section is verbal. Although the numbers are important, the notes verbalize many policies and information about the financial statements that could only be done in a verbal format. This has information about our long term debt, investments, pension system with the state and other information. On the bottom of page 41 is a calculation required to determine if we are in compliance with our bond covenants on water, sewer and electric fund debt. We are in compliance.
5. Detail of all city funds (Pages 61-110). This section has the detail where actual is compared to the budget in all the governmental funds. This comparison is not done in the enterprise funds that include water, sewer, sanitation, light and the port funds.
6. Single Audit of Federal and State Funding (Pages 111-125) - This section lists all sources of Federal and State Funding. It includes a detail listing of all grants active during the 2012 Fiscal Year. It includes information about the audit requirements in auditing federal and state sources and includes a section of opinion about the city's administration of those federal and state funds. All was found to be in order.

Summary:

The 2012 Fiscal Year was a financial success overall and the City and Borough of Wrangell remain in a solid financial position. Because a good portion of our funding comes from federal and state sources, this can change in a hurry. State Revenue Sharing and Secure Schools are two examples of that. One of these is tied to the price of oil and the other is tied to the federal budget. In 2012, we received over 2 million dollars between the two of these and both are in question to continue at existing levels. To give you an idea of the impact, all our property taxes raise 1.5 million. This will be discussed during the 2014 Fiscal Year Budget.

Enterprise Funds:

All of the enterprise funds are doing OK with the exception of the sanitation fund. It is slowly getting better and the automatic rate adjustments are helping. The water and sewer funds are both doing better than a few years ago and getting to the point of being able to provide some matching funds to needed state and federal grants. This is important because our previous source of funding was the economic fund or Stevens money and this fund will likely be gone in a year or so. The light and port funds are also stable.

I would be glad to answer any questions you or the assembly may have concerning the audited financial statements. I have distributed hard copies of the financial statements and a copy of the management to the assembly.

Agenda Item 9

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM March 12, 2013

BOROUGH CLERK'S FILE:

Mark Your Calendar:

- 3/13 Code Review Committee @ 4:00 pm in the Assembly Chambers
- 3/14 Planning & Zoning Workshop at 6:30 pm / Regular Mtg. @ 7 pm in the Assembly Chambers
- 3/18 Military Funeral Honors Ceremony at 3:00 pm @ the Nolan Center
- 3/20 Waterfront Armor Rock Bid Opening @ 2:00 pm in the Assembly Chambers
- 3/21 WCVB Mtg. @ 6:30 pm in the Assembly Chambers
- 3/25 Seward's Day – City Hall will be Closed
- 3/31 thru 4/6 Wrangell Health Fair Week
- 4/6 Wrangell Health Fair event from 7 am to Noon at the Nolan Center



Alaska National Guard “Honoring those who served”

The Alaska National Guard Honor Guard will be conducting memorial services in Wrangell to honor those who had served in all branched of the armed forces and have passed away.

This event will be held on Monday, March 18, 2013 @ 3:00 p.m. at the Nolan Center.

If you have any questions, please contact the Honor Guard State Headquarters at: 907-428-6688.

Thank you,
Kim Flores

Agenda Items 10 a, b & c

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM March 12, 2013

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS:

INFORMATION: This agenda item is reserved for the Mayor and Assembly Member's special reports. Such information items as municipal league activities, reports from committees on which members sit, conference attendance, etc., are examples of items included here.

Item 10a Reports by Assembly Members

Item 10b Formation of Special Committee to be appointed by Mayor Jack – Technology Committee

Attachments

1. Memorandum from Timothy Rooney, Borough Manager dated March 6, 2013

Item 10c Appointment to fill the vacancy on the Wrangell Convention and Visitors Bureau

*There were **NO** Letters of interest for the Wrangell Convention and Visitors Bureau received.*

RECOMMENDED ACTION

Direct Borough Clerk to continue to advertise for *Letters of Interest* for the Wrangell Convention and Visitors Bureau for the unexpired term until October 2013

MEMORANDUM

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

**FROM: TIMOTHY ROONEY
BOROUGH MANAGER**

SUBJECT: CREATION OF TECHNOLOGY COMMITTEE

DATE: March 6, 2013

BACKGROUND:

At the Borough Assembly work session that was conducted on Tuesday, March 5, 2013, it was recommended that an item be added to the March 12, 2013 agenda regarding the creation of a Technology Committee to develop comprehensive City and Borough of Wrangell policy and procedures regarding the use of technology by the Borough Assembly and potentially other Boards and Commissions.

Staff would recommend the committee be limited to 3 individuals – a Borough Assembly representative, a staff representative, and a member of the public – to be appointed by Mayor Jack.

Agenda Item 13a

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM March 12, 2013

INFORMATION:

PROPOSED RESOLUTION No. 03-13-1269: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO ACCEPT A LOAN IN THE AMOUNT OF UP TO \$493,589 FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION (DEC)

Attachments

1. Memorandum from Carol Rushmore, Economic Development Director dated March 4, 2013
2. Proposed Resolution No. 03-13-1269

RECOMMENDED ACTION:

Move to adopt Resolution.

MEMORANDUM

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

**FROM: MS. CAROL RUSHMORE
ECONOMIC DEVELOPMENT DIRECTOR**

SUBJECT: RESOLUTION FOR DEC WASTERWATER LOAN

DATE: March 4, 2013

BACKGROUND:

The Borough annually applies for funding through various State of Alaska grant and loan programs. Applications do not carry over from year to year, requiring staff to resubmit projects for consideration. In December of 2012, the Assembly approved Resolution 12-12-1262 authorizing the Borough Manager to make and accept a loan up to \$196,928 for the rehabilitation of two Sewer Pump Stations. This was based on staff's understanding that the FY 2013 loan application had been approved. Staff's understanding of the approved application year was incorrect and it was the FY2012 application that had been approved for the loan, with a greater dollar amount based on early cost estimates. The FY2013 application was for the additional construction costs felt would be necessary.

At this time, the Borough is not seeking to actually borrow the full amount approved for the loan, but rather enough to complete the design work. Having an approved loan and completed design will allow our points to increase for grant applications with DEC, and hopefully the construction portion of the project will be funded with Municipal Matching Grant funds.

RECOMMENDATION:

Staff recommends the Borough Assembly approve the modified Resolution accepting a DEC loan not to exceed \$493,589, to meet the requirements of the loan application for FY2012 funding source.

ATTACHMENTS:

1. Resolution

CITY AND BOROUGH OF WRANGELL, ALASKA
RESOLUTION NO. 03-13-1269

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO ACCEPT A LOAN IN THE AMOUNT OF UP TO \$493,589 FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION

WHEREAS, the City and Borough of Wrangell has determined that Wrangell's two original sewer pump stations are failing and at the end of their useful life; and

WHEREAS, the current equipment is obsolete, costs to keep the pump stations operating continue to escalate and rehabilitation of these pump stations would result in lower operating and maintenance costs; and

WHEREAS, the City and Borough of Wrangell seeks to obtain the necessary financial assistance to have these pump stations rehabilitated; and

WHEREAS, the State of Alaska, Department of Environmental Conservation is able to offer loan funding through the Alaska Clean Water Fund's State Wastewater Loan Fund Program; and

WHEREAS, the City and Borough of Wrangell applied for and received priority funding in the State's FY 2012 Intended Use Plan; and the term of the loan would be twenty years at 1.5 percent interest; and

WHEREAS, the City and Borough of Wrangell is authorized under Wrangell Charter 6-3 to borrow money when authorized by the assembly for use by a utility or enterprise of the borough and that repayment of the loan including interest comes exclusively from the said utility.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

The Assembly hereby authorizes and directs the Borough Manager to make, accept and execute a loan agreement up to \$ 493,589 for funding in the form of a loan through the State of Alaska Department of Environmental Conservation Clean Water Fund Wastewater Loan Program for the Rehabilitation of two Sewer Pump Stations.

ADOPTED: March 12, 2013

David L. Jack, Mayor

ATTEST:

Kim Flores, Borough Clerk

Agenda Item 13b

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM March 12, 2013

INFORMATION:

PROPOSED RESOLUTION No. 03-13-1270: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 3A, BLOCK 65, AMENDED WRANGELL INDUSTRIAL PARK SUBDIVISION III REPLAT LOT, BY QUITCLAIM DEED, TO BRETT WOODBURY

Attachments

1. Proposed Resolution No. 03-13-1270

RECOMMENDED ACTION:

Move to adopt Resolution.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 03-13-1270

A RESOLUTION OF THE ASSEMBLY OF THE CITY
AND BOROUGH OF WRANGELL, ALASKA,
AUTHORIZING THE CONVEYANCE OF PUBLIC
LAND, LOT 3A, BLOCK 65, AMENDED WRANGELL
INDUSTRIAL PARK SUBDIVISION III REPLAT LOT,
BY QUITCLAIM DEED, TO BRETT WOODBURY

WHEREAS, the City of Wrangell authorized the sale of public property located within the Amended Wrangell Industrial Park Subdivision III Replat, Wrangell Recording District, for over-the-counter sale, at a minimum bid, on March 4, 2013; and

WHEREAS, the Borough Assembly has determined and accepted Brett Woodbury, P.O. Box 2121, Wrangell, Alaska 99929, to be the highest bidder, in the total amount of \$22,300.00, for Lot 3A, Block 65, Wrangell Industrial Park Subdivision III Replat.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. The Mayor and Borough Clerk are authorized to execute a quit claim deed to Brett Woodbury., to convey the following public land, when full price is paid:

Lots 3A, Block 65, Wrangell Industrial Park Subdivision III Replat,
Wrangell Recording District, Wrangell, Alaska.

ADOPTED: March 12, 2013

David L. Jack, Mayor

ATTEST: _____
Kim Flores, Borough Clerk

Agenda Item 13c

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM March 12, 2013

INFORMATION:

Approval of bid award to Southeast Road Builders, Inc. for the Marine Service Center, Concrete Paving Phase II Project

Attachments

Memorandum from Amber Al-Haddad, dated March 7, 2013

1. Bid Tabulation Summary for the Marine Service Center
2. PND Engineer's Letter of Recommendation to Award, dated March 6, 2013

RECOMMENDED ACTION:

Move to authorize the Borough Manager to enter into a contract with Southeast Road Builders, Inc. for the construction of the Marine Service Center, Concrete Paving Phase II project, in a contract amount of **four million, five-hundred thirty-five thousand, two hundred seventy-two dollars, and fifty cents** (\$4,535,272.50), and a construction contingency not to exceed **four hundred fifty-three thousand, five hundred twenty-seven dollars, and twenty five cents** (\$453,527.25). Funding for this project is provided through a grant issued to the City and Borough of Wrangell through the State of Alaska's Department of Commerce, Community, and Economic Development (DCCED).

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MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY
CITY AND BOROUGH OF WRANGELL

FROM: AMBER AL-HADDAD, PROJECTS MANAGER
CAPITAL PROJECTS

SUBJECT: CONSTRUCTION CONTRACT AWARD
MARINE SERVICE CENTER, CONCRETE PAVING, PHASE II

DATE: March 7, 2013

BACKGROUND

The City and Borough of Wrangell received a grant from the State of Alaska DCCED to continue the concrete surface rehabilitation of the Marine Service Center. Along with design and bidding assistance from PND Engineers, the City and Borough of Wrangell issued an invitation to bid for the construction of the Marine Service Center, Concrete Paving, Phase II project. Bids were due on March 5, 2013, and the City and Borough of Wrangell received two qualified bids.

PND Engineers assisted the City and Borough of Wrangell in a review of the bids, and PND has provided a letter of recommendation to award the project to Southeast Road Builders, Inc. who was the lowest responsive bidder. PND's letter of recommendation and the bid tabulation summary is attached.

Following a review of PND's recommendation and the Borough's project budget, it is the intent of the City and Borough of Wrangell to enter into a contract with Southeast Road Builders, Inc. for construction of the work under the Base Bid and the Additive Alternate A, with a combined construction cost of \$4,535,272.50. Due to the nature of unknown conditions, especially as they relate, in this project, to excavation in the boatyard, a ten percent (10%) construction contingency, equal to \$453,527.25, is recommended to be set aside to address potential changes in the Contractor's scope of work. Funds for this project are provided through a State grant issued by the Department of Commerce, Community, and Economic Development (DCCED).

If approved by the Borough Assembly, staff will issue a Notice of Intent to Award to Southeast Road Builders, Inc. in order to begin the protest period and allow the Contractor to begin acquiring the required bonds and certificate submittals.

RECOMMENDATION

Staff recommends that:

The Borough Assembly authorizes the Borough Manager to enter into a contract with Southeast Road Builders, Inc. for the construction of the Marine Service Center, Concrete

Paving Phase II project, in a contract amount of \$4,535,272.50, and a construction contingency not to exceed \$453,527.25. Funding for this project is provided through a grant issued to the City and Borough of Wrangell through the State of Alaska's Department of Commerce, Community, and Economic Development (DCCED).

ATTACHMENTS

1. Bid Tabulation Summary for the Marine Service Center, Concrete Paving Phase II project.
2. PND Engineer's Letter of Recommendation to Award the Marine Service Center, Concrete Paving Phase II project to Southeast Road Builders, Inc.

City and Borough of Wrangell, Alaska

Marine Service Center, Concrete Paving Phase II

Bid Opening Checklist and Tabulations

Bid Opening Date: March 5, 2013 @ 2:00 p.m. - Council Chambers

Bidder's Name	Signed Bid	Bid Schedule	Bid Security (5% of Bid Amount)	AK Business License	AK Contractors License	Addenda Acknowledged		Base Bid	Additive Alternate A	Additive Alternate B	Additive Alternate C	Additive Alternate D	Total Project
						#1	#2						
Southeast Road Builders	x	x	x	x	x	x	x	\$ 3,967,622.50	\$ 567,650.00	\$ 364,193.00	\$ 280,783.00	\$ 139,903.00	\$ 5,320,151.50
Dawson Construction	x	x	x	x	x	x	x	\$ 4,897,000.00	\$ 680,400.00	\$ 478,000.00	\$ 385,000.00	\$ 185,000.00	\$ 6,625,400.00

Verified By: _____

Witnessed By: _____

Attachment #
13C
1

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ENGINEERS, INC.

Attachment # 2

13c

March 6, 2013

PND 112070.03

Amber Al-Haddad
Project Manager
P.O. Box 531
Wrangell, Alaska 99929

Re: Wrangell Marine Service Center – Concrete Paving Phase II
Bid Results and Award Recommendations

Dear Mrs. Al-Haddad:

PND has reviewed the results of the March 5, 2013 bid opening for the Wrangell Marine Service Center – Concrete Paving Phase II project. Responsive bids were received from two contractors as follows:

BIDDER	ENGINEER'S ESTIMATE:	S.E. Road Builders:	Dawson:
BASE BID	\$4,381,230.00	\$3,967,622.50	\$4,897,000.00
ADD ALT. A	\$758,415.00	\$567,650.00	\$680,400.00
ADD ALT. B	\$429,009.00	\$364,193.00	\$478,000.00
ADD ALT. C	\$332,444.00	\$280,783.00	\$385,000.00
ADD ALT. D	\$140,545.00	\$139,903.00	\$185,000.00
TOTAL	\$6,041,643.00	\$5,320,151.50	\$6,625,400.00

The lowest responsive bid under any combination of the Base Bid plus Alternatives A through D was received from Southeast Road Builders, Inc. PND recommends that the City and Borough of Wrangell issue a Notice of Intent to Award to Southeast Road Builders for the Base Bid plus the Additive Alternates falling within your allowable budget. Southeast Road Builders, Inc. must provide all contract documentation including insurance certificates and bonds prior to executing the Agreement and issuance of a Notice to Proceed.

Feel free to call me or Dick Somerville, P.E. if you have any questions.

Sincerely,

PND Engineers, Inc. | Juneau Office

Per Christian L. Rasmussen, Staff Engineer

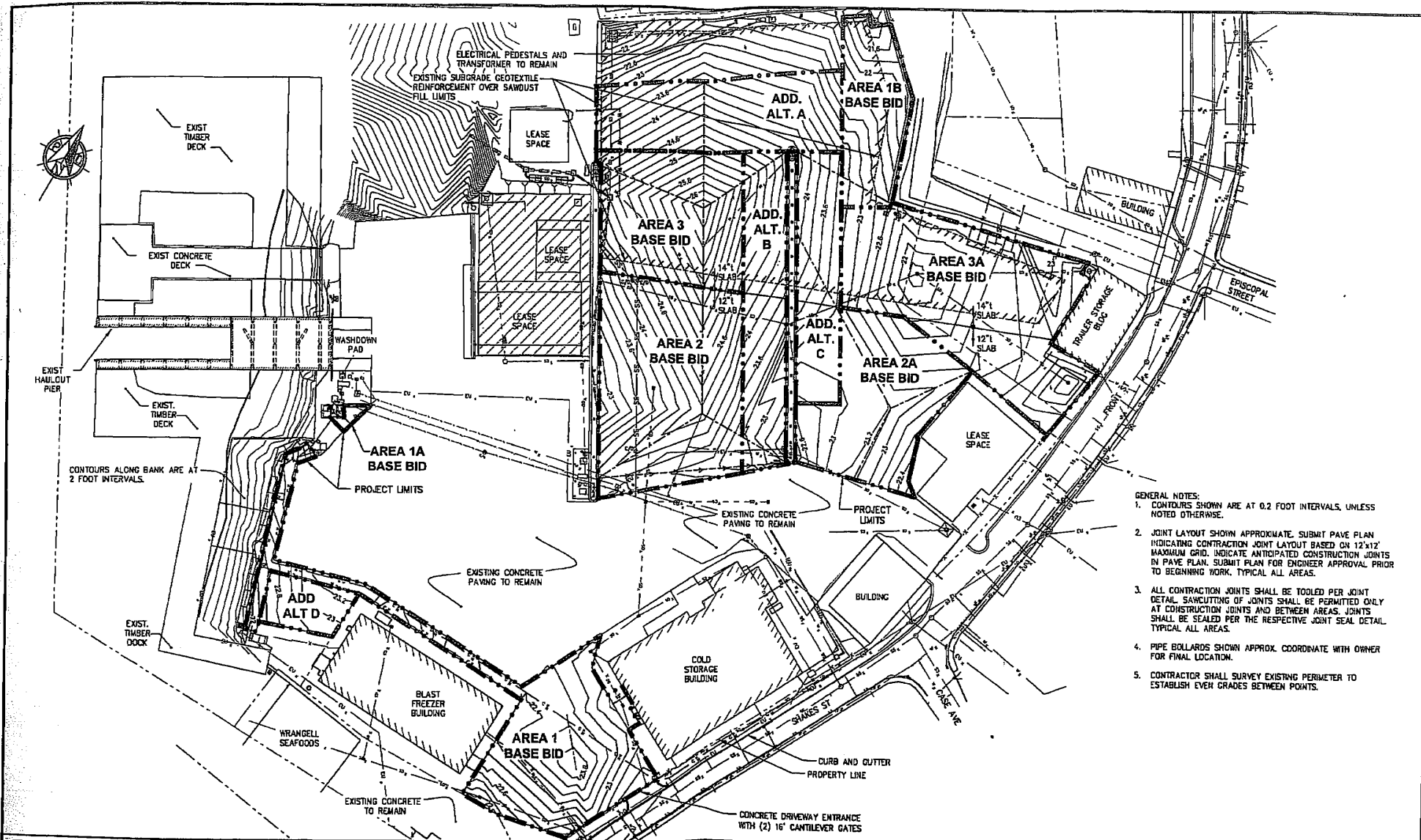
Enclosure



**WRANGELL MARINE SERVICE CENTER
CONCRETE PAVING - PHASE 2
BID SUMMARY**

Prepared By: PND Engineers, Inc. on March 6, 2013

BASE BID:				ENGINEER'S ESTIMATE		S.E. ROAD BUILDERS		DAWSON	
Item	Item Description	Units	Quantity	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount
1500.1	Field Office	LS	All Req'd	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$25,000.00	\$25,000.00
1505.1	Mobilization	LS	All Req'd	\$342,055.00	\$342,055.00	\$490,000.00	\$490,000.00	\$380,000.00	\$380,000.00
2060.1	Demolition & Disposal	LS	All Req'd	\$110,000.00	\$110,000.00	\$130,000.00	\$130,000.00	\$392,175.00	\$392,175.00
2202.1	Foundation Sub-excavation	CY	3,800	\$15.00	\$57,000.00	\$12.00	\$45,600.00	\$13.00	\$49,400.00
2202.2	Foundation Backfill	CY	3,800	\$20.00	\$76,000.00	\$22.00	\$83,600.00	\$20.00	\$76,000.00
2202.3	Class A Shot Rock Borrow	CY	3,800	\$20.00	\$76,000.00	\$26.00	\$98,800.00	\$22.00	\$83,600.00
2202.4	Test Pits	EA	20	\$1,000.00	\$20,000.00	\$250.00	\$5,000.00	\$750.00	\$15,000.00
2203.1	Trench Excavation, Backfill & Bedding	LF	445	\$25.00	\$11,125.00	\$15.00	\$6,675.00	\$70.00	\$31,150.00
2204.1	Base Course, Grading C-1	CY	825	\$45.00	\$37,125.00	\$80.00	\$66,000.00	\$50.00	\$41,250.00
2204.2	Salvage, Stockpile & Place Base Course, Grading C-1	CY	1,650	\$20.00	\$33,000.00	\$20.00	\$33,000.00	\$20.00	\$33,000.00
2205.1	Riprap	LS	All Req'd	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00
2401.1	Sanitary Sewer Pipe, 8-Inch DIP	LF	240	\$50.00	\$12,000.00	\$65.00	\$15,600.00	\$65.00	\$15,600.00
2401.2	Sanitary Sewer Cleanout	EA	3	\$1,500.00	\$4,500.00	\$1,000.00	\$3,000.00	\$2,000.00	\$6,000.00
2502.1	Adjust Storm Drain Inlet to Finish Grade	EA	5	\$1,500.00	\$7,500.00	\$500.00	\$2,500.00	\$1,150.00	\$5,750.00
2502.2	Oil Water Separator	EA	1	\$18,000.00	\$18,000.00	\$27,000.00	\$27,000.00	\$30,000.00	\$30,000.00
2502.3	Storm Drain Outlet Structure	EA	1	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$16,000.00	\$16,000.00
2601.1	8-Inch DIP Water Pipe	LF	80	\$60.00	\$4,800.00	\$58.00	\$4,640.00	\$80.00	\$6,400.00
2601.2	6-Inch HDPE Water Pipe	LF	125	\$65.00	\$8,125.00	\$52.00	\$6,500.00	\$70.00	\$8,750.00
2602.1	6-Inch Gate Valve	EA	2	\$1,400.00	\$2,800.00	\$3,500.00	\$7,000.00	\$3,000.00	\$6,000.00
2702.1	Construction Surveying	LS	All Req'd	\$65,000.00	\$65,000.00	\$25,000.00	\$25,000.00	\$35,000.00	\$35,000.00
2702.2	16' Cantilever Rolling Gate	EA	2	\$10,000.00	\$20,000.00	\$10,000.00	\$20,000.00	\$10,000.00	\$20,000.00
2714.1	Geotextile Reinforcement	SY	12,100	\$5.00	\$60,500.00	\$4.00	\$48,400.00	\$4.00	\$48,400.00
3303.3	Curb and Gutter	LF	55	\$50.00	\$2,750.00	\$40.00	\$2,200.00	\$40.00	\$2,200.00
3305.1	Reinforced Concrete Pavement	SY	7,525	\$250.00	\$1,881,250.00	\$217.50	\$1,636,687.50	\$275.00	\$2,069,375.00
3305.2	Reinforced Concrete Pavement Over Sawdust	SY	4,670	\$300.00	\$1,401,000.00	\$226.00	\$1,055,420.00	\$285.00	\$1,330,950.00
16000.1	Electrical	LS	All Req'd	\$100,000.00	\$100,000.00	\$120,000.00	\$120,000.00	\$150,000.00	\$150,000.00
BID PRICE					\$4,381,230.00		\$3,967,622.50		\$4,897,000.00
ADDITIVE ALTERNATE A:									
1505.1-A	Mobilization	LS	All Req'd	\$59,415.00	\$59,415.00	\$30,000.00	\$30,000.00	\$20,875.00	\$20,875.00
2060.1-A	Demolition & Disposal	LS	All Req'd	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$6,000.00	\$6,000.00
2204.2-A	Salvage, Stockpile & Place Base Course, Grading C-1	CY	400	\$20.00	\$8,000.00	\$20.00	\$8,000.00	\$20.00	\$8,000.00
2702.1-A	Construction Surveying	LS	All Req'd	\$5,000.00	\$5,000.00	\$9,000.00	\$9,000.00	\$8,600.00	\$8,600.00
2714.1-A	Geotextile Reinforcement	SY	700	\$5.00	\$3,500.00	\$4.00	\$2,800.00	\$4.00	\$2,800.00
3305.2-A	Reinforced Concrete Pavement Over Sawdust	SY	2,225	\$300.00	\$667,500.00	\$226.00	\$502,850.00	\$285.00	\$634,125.00
ADD. ALT. A BID PRICE					\$758,415.00		\$567,650.00		\$680,400.00
ADDITIVE ALTERNATE B:									
1505.1-B	Mobilization	LS	All Req'd	\$33,609.00	\$33,609.00	\$20,000.00	\$20,000.00	\$59,570.00	\$59,570.00
2060.1-B	Demolition & Disposal	LS	All Req'd	\$6,000.00	\$6,000.00	\$21,100.00	\$21,100.00	\$20,000.00	\$20,000.00
2202.1-B	Foundation Sub-excavation	CY	500	\$15.00	\$7,500.00	\$15.00	\$7,500.00	\$13.00	\$6,500.00
2202.2-B	Foundation Backfill	CY	500	\$20.00	\$10,000.00	\$22.00	\$11,000.00	\$20.00	\$10,000.00
2202.3-B	Class A Shot Rock Borrow	CY	350	\$20.00	\$7,000.00	\$26.00	\$9,100.00	\$22.00	\$7,700.00
2202.4-B	Test Pits	EA	2	\$1,000.00	\$2,000.00	\$250.00	\$500.00	\$750.00	\$1,500.00
2204.2-B	Salvage, Stockpile & Place Base Course, Grading C-1	CY	225	\$20.00	\$4,500.00	\$20.00	\$4,500.00	\$20.00	\$4,500.00
2702.1-B	Construction Surveying	LS	All Req'd	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$7,600.00	\$7,600.00
2714.1-B	Geotextile Reinforcement	SY	1,100	\$5.00	\$5,500.00	\$4.00	\$4,400.00	\$4.00	\$4,400.00
3305.1-B	Reinforced Concrete Pavement	SY	686	\$250.00	\$171,500.00	\$217.50	\$149,205.00	\$275.00	\$188,650.00
3305.2-B	Reinforced Concrete Pavement Over Sawdust	SY	588	\$300.00	\$176,400.00	\$226.00	\$132,888.00	\$285.00	\$167,580.00
ADD. ALT. B BID PRICE					\$429,009.00		\$364,193.00		\$478,000.00
ADDITIVE ALTERNATE C:									
1505.1-C	Mobilization	LS	All Req'd	\$26,044.00	\$26,044.00	\$20,000.00	\$20,000.00	\$65,170.00	\$65,170.00
2060.1-C	Demolition & Disposal	LS	All Req'd	\$3,500.00	\$3,500.00	\$16,000.00	\$16,000.00	\$15,000.00	\$15,000.00
2202.1-C	Foundation Sub-excavation	CY	300	\$15.00	\$4,500.00	\$15.00	\$4,500.00	\$13.00	\$3,900.00
2202.2-C	Foundation Backfill	CY	300	\$20.00	\$6,000.00	\$22.00	\$6,600.00	\$20.00	\$6,000.00
2202.3-C	Class A Shot Rock Borrow	CY	150	\$20.00	\$3,000.00	\$26.00	\$3,900.00	\$22.00	\$3,300.00
2202.4-C	Test Pits	EA	2	\$1,000.00	\$2,000.00	\$250.00	\$500.00	\$750.00	\$1,500.00
2204.2-C	Salvage, Stockpile & Place Base Course, Grading C-1	CY	175	\$20.00	\$3,500.00	\$20.00	\$3,500.00	\$20.00	\$3,500.00
2702.1-C	Construction Surveying	LS	All Req'd	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$7,500.00	\$7,500.00
2714.1-C	Geotextile Reinforcement	SY	800	\$5.00	\$4,000.00	\$4.00	\$3,200.00	\$4.00	\$3,200.00
3305.1-C	Reinforced Concrete Pavement	SY	394	\$250.00	\$98,500.00	\$217.50	\$85,695.00	\$275.00	\$108,350.00
3305.2-C	Reinforced Concrete Pavement Over Sawdust	SY	588	\$300.00	\$176,400.00	\$226.00	\$132,888.00	\$285.00	\$167,580.00
ADD. ALT. C BID PRICE					\$332,444.00		\$280,783.00		\$385,000.00
ADDITIVE ALTERNATE D:									
1505.1-D	Mobilization	LS	All Req'd	\$11,010.00	\$11,010.00	\$15,000.00	\$15,000.00	\$36,327.00	\$36,327.00
2060.1-D	Demolition & Disposal	LS	All Req'd	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$13,500.00	\$13,500.00
2202.1-D	Foundation Sub-excavation	CY	215	\$15.00	\$3,225.00	\$15.00	\$3,225.00	\$13.00	\$2,795.00
2202.2-D	Foundation Backfill	CY	215	\$20.00	\$4,300.00	\$22.00	\$4,730.00	\$20.00	\$4,300.00
2202.3-D	Class A Shot Rock Borrow	CY	215	\$20.00	\$4,300.00	\$26.00	\$5,590.00	\$22.00	\$4,730.00
2202.4-D	Test Pits	EA	2	\$1,000.00	\$2,000.00	\$250.00	\$500.00	\$750.00	\$1,500.00
2204.1-D	Base Course, Grading C-1	CY	70	\$45.00	\$3,150.00	\$80.00	\$5,600.00	\$50.00	\$3,500.00
2702.1-D	Construction Surveying	LS	All Req'd	\$2,500.00	\$2,500.00	\$4,000.00	\$4,000.00	\$3,400.00	\$3,400.00
2714.1-D	Geotextile Reinforcement	SY	412	\$5.00	\$2,060.00	\$4.00	\$1,648.00	\$4.00	\$1,648.00
3305.1-D	Reinforced Concrete Pavement	SY	412	\$250.00	\$103,000.00	\$217.50	\$89,610.00	\$275.00	\$113,300.00
ADD. ALT. D BID PRICE					\$140,545.00		\$139,903.00		\$185,000.00
TOTAL BASE BID PLUS ADD. ALT. A THRU ADD. ALT. D:					\$6,041,643.00		\$5,320,151.50		\$6,625,400.00



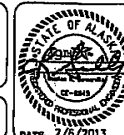
- GENERAL NOTES:
1. CONTOURS SHOWN ARE AT 0.2 FOOT INTERVALS, UNLESS NOTED OTHERWISE.
 2. JOINT LAYOUT SHOWN APPROXIMATE. SUBMIT PAVE PLAN INDICATING CONTRACTION JOINT LAYOUT BASED ON 12'x12' MAXIMUM GRID. INDICATE ANTICIPATED CONSTRUCTION JOINTS IN PAVE PLAN. SUBMIT PLAN FOR ENGINEER APPROVAL PRIOR TO BEGINNING WORK. TYPICAL ALL AREAS.
 3. ALL CONTRACTION JOINTS SHALL BE TOOLED PER JOINT DETAIL. SAWCUTTING OF JOINTS SHALL BE PERMITTED ONLY AT CONSTRUCTION JOINTS AND BETWEEN AREAS. JOINTS SHALL BE SEALED PER THE RESPECTIVE JOINT SEAL DETAIL. TYPICAL ALL AREAS.
 4. PIPE BOLLARDS SHOWN APPROX. COORDINATE WITH OWNER FOR FINAL LOCATION.
 5. CONTRACTOR SHALL SURVEY EXISTING PERIMETER TO ESTABLISH ELEVATION GRADES BETWEEN POINTS.

REVISIONS

REV.	DATE	DESCRIPTION	DRAWN	CHKD.	APP.

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CITY AND BOROUGH OF WRANGELL, ALASKA
WRANGELL MARINE SERVICE CENTER
CONCRETE PAVING - PHASE II

SHEET TITLE:
**OVERALL SITE PLAN -
FINAL GRADE CONTOURS**

2.01

SHEET
5 OF 18

DESIGN: PLR CHECKED: PLR SCALE: SCALE IN FEET
DRAWN: WBR APPROVED: CRS 0 40 80 FT.

DATE: 2/26/2013

PRO PROJECT NO.: 112071 (N) DRAW NO.: 1 OF 1 DRAW

Agenda Item 13d

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM March 12, 2013

INFORMATION:

Authorization to form a Special Energy Committee and to direct the Borough Clerk to advertise for letters of interest

Attachments

RECOMMENDED ACTION:

Move to authorize the formation of a special Energy Committee and to direct the Borough Clerk to advertise for letters of interest for two members of the general public with the appointments to be made on April 9, 2013

Agenda Item 14

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
March 12, 2013**

ATTORNEY'S FILE:

There was no report submitted.

Agenda Item 15

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
March 12, 2013**

EXECUTIVE SESSION

None.