



**City and Borough of Wrangell  
Borough Assembly Meeting  
AGENDA**

**January 28, 2014 – 7:00 p.m.**

**Location: Assembly Chambers, City Hall**

**1. CALL TO ORDER**

- a. PLEDGE OF ALLEGIANCE led by Assembly Member James Stough
- b. INVOCATION to be given by
- c. CEREMONIAL MATTERS – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*

**2. ROLL CALL**

**3. AMENDMENTS TO THE AGENDA**

**4. CONFLICT OF INTEREST**

**5. CONSENT AGENDA**

- a. Items (\*) 6a, 7a, 7b, & 7c

**6. APPROVAL OF MINUTES**

- \*a. Minutes of the Regular Assembly Meeting held January 14, 2014

**7. COMMUNICATIONS**

- \*a. Renewal of Alcoholic Beverage Application received from Bob's IGA Package Store
- \*b. Gaming Permit Application from the Wrangell Fire Fighters Association
- \*c. Acknowledge receipt of the City and Borough of Wrangell's Year End 06-30-2013 Basic Financial Statements, Required Supplementary Information, and Single Audit Reports

**8. BOROUGH MANAGER'S REPORT**

**9. BOROUGH CLERK'S FILE**

**10. MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS**

- a. Reports by Assembly Members
- b. Appointment to fill the vacancies on the following Committees:
  - **Cemetery Committee**  
One vacancy (*unexpired term until **October 2016***)
  - **Parks & Recreation Committee**  
One vacancy (*unexpired term until **October 2014***)

**11. PERSONS TO BE HEARD**

**12. UNFINISHED BUSINESS**

- a. PROPOSED ORDINANCE No. 873: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 6.04 OF THE WRANGELL MUNICIPAL CODE RELATING TO ALCOHOLIC BEVERAGES TO AMEND SECTION 6.04.100 ON HOURS OF SALE (*second reading*)

**13. NEW BUSINESS**

- a. Authorize the sale of City Tidelands as requested by David Svendsen, dba Svendsen Marine Works
- b. Proposed Zone change, requested by Mark and Margaret Mitchell
- c. Discussion and possible action to make Brueger Street a One-Way street
- d. Approval to purchase a Ford F550 Flat-bed truck from Cal Worthington Ford
- e. Discussion and possible action on forming an Energy Committee
- f. Approval of the Wrangell Medical Center Budget for FY 2014 as presented

**14. ATTORNEY'S FILE**

**15. EXECUTIVE SESSION**

**16. ADJOURNMENT**

# Agenda Items 1 - 6

## CITY & BOROUGH OF WRANGELL

### BOROUGH ASSEMBLY

#### AGENDA ITEM

January 28, 2014

#### **ITEM NO. 1 CALL TO ORDER:**

**INFORMATION:** *The Mayor, by code, is required to call the meeting to order at 7:00 p.m. in the Borough Assembly Chambers. Special meetings or continued meetings may be called for at differing times but at the same location. Notice of such will be required by the Borough Clerk. The Mayor will call the meeting to order according to such special or continued meeting notice. At all meetings of the assembly, four assembly members or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number less than a quorum may adjourn a meeting to a later date.*

#### **RECOMMENDED ACTION:**

The Mayor, as presiding officer, is to call the meeting of the Borough Assembly to order, with the following actions to follow:

- a. Pledge of Allegiance to be given by Assembly Member James Stough
- b. Invocation to be given
- c. Ceremonial Matters – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*

#### **ITEM NO. 2 ROLL CALL – BOROUGH CLERK:**

**INFORMATION:** *The Borough Clerk shall conduct a roll call of each elected and duly qualified Assembly Member. Such call shall result in an entry of those present or absent from the meeting. The roll call is primarily utilized in determining if sufficient member(s) are present to conduct a meeting. The Borough Clerk may randomly change the conduct of the roll to be fair to the members of the governing body unless the council determined an adopted procedure for roll call which is different than currently in use.*

#### **RECOMMENDED ACTION:**

Borough Clerk to conduct a roll call by voice vote. Each member to signify by saying here, present (or equal) to give evidence of attendance.

#### **ITEM NO. 3 AMENDMENTS TO THE AGENDA:**

**INFORMATION:** *The assembly may amend the agenda at the beginning of its meeting. The outline of the agenda shall be as from time to time prescribed and amended by resolution of the assembly. (WMC 3.04.100)*

### **RECOMMENDED ACTION:**

The Mayor should request of the members if there are any amendments to the posted agenda. ***THE MAYOR MAY RULE ON ANY REQUEST OR THE ASSEMBLY MEMBERS MAY VOTE ON EACH AMENDMENT.***

### **ITEM NO. 4 CONFLICT OF INTEREST:**

**INFORMATION:** *The purpose of this agenda item is to set reasonable standards of conduct for elected and appointed public officials and for city employees, so that the public may be assured that its trust in such persons is well placed and that the officials and employees themselves are aware of the high standards of conduct demanded of persons in like office and position.*

*An elected city official may not participate in any official action in which he/she or a member of his/her household has a substantial financial interest.*

### **ITEM NO. 5 CONSENT AGENDA:**

**INFORMATION:** *Items listed on the Consent Agenda or marked with an asterisk (\*) are considered part of the Consent Agenda and will be passed in one motion unless the item has been removed by an Assembly Member or the Mayor and placed on the regular agenda under Unfinished Business.*

### **RECOMMENDED ACTION:**

Move to approve those Agenda items listed under the Consent Agenda and those marked with an asterisk (\*) Items:

***\*6a, 7a, 7b, & 7c***

### **ITEM NO. 6 APPROVAL OF MINUTES:**

**INFORMATION:**

**6a** *Minutes of the Regular Assembly meeting held on January 14, 2014*

**Minutes of Regular Assembly Meeting  
Held on January 14, 2014**

Mayor David L. Jack called the Regular Assembly meeting to order at 7:00 p.m., January 14, 2014, in the Borough Assembly Chambers. Assembly Members Decker, Stough, Blake, and Wiederspohn were present. Assembly Members McCloskey and Stokes were absent. Borough Clerk Kim Lane was also in attendance. Clerk Lane was also acting as the Borough Manager.

Pledge of Allegiance was led by Assembly Member Julie Decker.

Invocation was given by Chelsea Cleghon from the Baha'i Faith.

**CEREMONIAL MATTERS** – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*

- i. Certificate of Service: Sue Nelson, Parks & Recreation Board  
*From November 2005 to January 2014*

**AMENDMENTS TO THE AGENDA**

There were no amendments to the agenda.

**CONFLICT OF INTEREST**

There were no Conflicts of Interest declared.

**CONSENT AGENDA**

*M/S: Stough/Wiederspohn, to approve Consent Agenda Items marked with an (\*) asterisk; 6a, 7a, 7b, 7c, 7d, 7e, 7f, 7g, 7h, 7i, & 7j. Motion approved unanimously by polled vote.*

**APPROVAL OF MINUTES**

The Minutes of the Public Hearing and Regular Assembly meetings held December 10, 2013 were approved as presented.

**COMMUNICATIONS**

- \*a 2014 Gaming Permit Application renewal for the Benevolent & Protective Order of Elks Lodge #1595
- \*b 2014 Gaming Permit Application renewal for St. Rose of Lima Church
- \*c 2014 Gaming Permit Application renewal for Wrangell Golf Club Inc.
- \*d 2014 Gaming Permit Application renewal for The Friends of the Irene Ingle Public Library
- \*e US Army Corps of Engineers Public Notice of Application for Permit from BW Enterprise, POA-2013-604 – Zimovia Strait for a marine transfer facility for materials
- \*f 2014 Gaming Permit Application renewal for Wrangell Public Schools
- \*g Minutes of the Thomas Bay Power Authority Commission Regular Teleconference Meetings held on July 25, 2013 and on September 24, 2013
- \*h Renewal of Alcoholic Beverage Applications received by the State of Alaska, ABC Board for: the Totem Bar & Liquor Store for a Beverage Dispensary & Package Store; Muskeg Meadows Golf Course; & the Stikine Inn for a Beverage Dispensary-Tourism AS 04-11-400(d)
- \*7i Minutes of the Regular School Board meeting held November 18, 2013
- \*7j Board Action from the Special School Board meeting held January 6, 2014

## **BOROUGH MANAGER'S REPORT**

Borough Manager Jabusch's Report was provided.

## **BOROUGH CLERK'S FILE**

Borough Clerk Lane's Report was provided.

## **MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS**

### **10a Reports by Assembly Members**

Assembly Member Decker spoke on the current sales tax cap on fuel sales; stated that a member of the community had asked her about this; cap on fuel sales currently was not on a single purchase; there was no sales tax exemption for a single sale over \$1200; will be going to the Code Review Committee to consider changing the code to allow for the sales tax exemption for single fuel sales over \$1200.

Assembly Member Decker also requested that teleconferencing practices is reviewed.

Assembly Member Stough expressed concern that a saw mill outfit had intended to put a saw mill in Wrangell but ended up putting it in Petersburg. He stated the saw mill could have brought more jobs to Wrangell.

Assembly Member Decker said that the Economic Development Committee had discussed this; staff had met with the owner on more than one occasion; over a period of two to three years (approximately), there had be a lot of back and forth discussion; owner had grown up in Petersburg; might have had some influence.

### **10b Special Energy Committee**

Mayor Jack stated that the Special Energy Committee had served its purpose.

Assembly Member Stough requested that the Assembly consider at their next meeting to form an ongoing Energy Committee.

There were no objections from the Assembly.

***M/S: Blake/Wiederspohn, to dissolve the Special Energy Committee. Motion approved unanimously by polled vote.***

### **10c Appointment to fill the vacancy on the following Committee:**

- Cemetery Committee – One unexpired term until October 2016

As there were no letters received for the Cemetery Committee vacancy, Mayor Jack directed the Borough Clerk to continue advertising for the that seat.

## **PERSONS TO BE HEARD**

**Arnold Bakke, 15 Crest Drive**, commented on Ordinance 871 that amended sections of the Harbor and Port Facilities. He voiced concern on the new regulations pertaining to the impoundment of vessels. He also voiced concern about the lighting issue at the inner harbor; stated that 9 out of 14 lights were out.

**Greg Meissner, Wrangell Harbormaster**, addressed Mr. Bakke's concerns on the Ordinance. He also stated that a licensed electrician had been contracted to perform the necessary electrical work at the harbor. He further stated that the Light Crew could not perform the work because the work that needed to be done had to be done by a licensed electrician.

**Brian Ashton, 730 Case Ave.**, gave his report on the SEAPA Board meeting that was held on December 17, 2013.

## **UNFINISHED BUSINESS**

There was no Unfinished Business.

## **NEW BUSINESS**

**13a** PROPOSED ORDINANCE No. 873: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 6.04 OF THE WRANGELL MUNICIPAL CODE RELATING TO ALCOHOLIC BEVERAGES TO AMEND SECTION 6.04.100 ON HOURS OF SALE (*first reading*)

***M/S: Decker/Blake, to approve first reading and move to a second with a public hearing to be held on January 28, 2014.***

Assembly Member Stough requested that the Borough Clerk notify the Bar Owners of the upcoming Public Hearing and invite them to attend, and if they chose, to give testimony.

***Motion approved unanimously by polled vote.***

**13b** PROPOSED RESOLUTION No. 01-13-1291: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, EXPRESSING STRONG SUPPORT FOR GOVERNOR PARNELL'S PROPOSAL TO APPROPRIATE \$3 BILLION FROM THE CONSTITUTIONAL BUDGET RESERVE INTO THE ALASKA RETIREMENT TRUST FUNDS IN 2015

***M/S: Decker/Wiederspohn, to adopt Resolution No. 01-14-1291.***

Assembly Member Stough voiced his concern that the proposal would extend the period in which the municipalities would pay the 22% by approximately 5 years.

***Motion approved with Blake, Wiederspohn, Decker, and Mayor Jack voting yea; Stough voted nay.***

**13c** Approval of a MOA between CBW and WCA

***M/S: Stough/Wiederspohn, to approve the agreement with Wrangell Cooperative Association for the construction of paving Weber Street with funding to be supplied by grants secured by Wrangell Cooperative Association. Motion approved unanimously by polled vote.***

**13d** Approval of a contract to Corvus Design Inc. for the design of the Mariner's Memorial

***M/S: Decker/Stough, to approve the agreement with Corvus Design, Inc. for design of the Mariner's Memorial in the amount of \$11,372 with funding to come from the Heritage Harbor grant.***

In response to Mayor Jack, Greg Meissner stated that this was the first step; he said that this must be done before the bid process would occur for the actual construction of the memorial.

***Motion approved unanimously by polled vote.***

#### **ATTORNEY'S FILE**

Summary report was provided to the assembly.

#### **EXECUTIVE SESSION**

Approval of the Borough Clerk's agreement

***M/S: Decker/Blake, that pursuant to 44.62.320 (c) (2), that we recess into executive session to discuss matters that may tend to prejudice the reputation and character of any person, specifically: Approval of the Borough Clerk's agreement. Motion approved unanimously by polled vote.***

Recessed into Executive Session at 8:25 p.m.

Reconvened back into the Regular Meeting at 8:49 p.m.

***M/S: Stough/Blake, to accept the conditions of the Borough Clerk's Agreement, with the change to Section 4, Benefits & Salary, Section A, to replace the word "shall" with the word "may", and that a step increase is granted. Motion approved unanimously by polled vote.***

**ADJOURNMENT: 8:51 p.m.**

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David L. Jack, Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, Borough Clerk



# Agenda Item 7

## CITY & BOROUGH OF WRANGELL

### BOROUGH ASSEMBLY AGENDA ITEM January 28, 2014

#### **COMMUNICATIONS:**

INFORMATION: The Assembly may receive items for Communications, reasons only which do not require separate action. This is an avenue to keep the Assembly informed, for the public to enter items on the record, if necessary. The Assembly also receives agenda communications directly by their constituents, Borough Manager, other agencies' Officers and Department Directors.

**A MAIL BOX IS ALSO AVAILABLE IN THE BOROUGH CLERK'S OFFICE FOR EACH MEMBER OF THE ASSEMBLY AND SHOULD BE CHECKED ON A ROUTINE SCHEDULE.**

All items appearing under Communications on the Agenda have been approved under the Consent Agenda unless removed by an Assembly Member or the Mayor and placed on the regular agenda under Unfinished Business.

- \*7a Renewal of Alcoholic Beverage Application received from Bob's IGA Package Store
- \*7b Gaming Permit Application from the Wrangell Fire Fighters Association
- \*7c Acknowledge receipt of the City and Borough of Wrangell's Year End 06-30-2013 Basic Financial Statements, Required Supplementary Information, and Single Audit Reports



THE STATE  
of **ALASKA**  
GOVERNOR SEAN PARNELL

Item \*7a  
**Department of Commerce, Community,  
and Economic Development**

ALCOHOLIC BEVERAGE CONTROL BOARD

2400 Viking Drive  
Anchorage, Alaska 99501  
Main: 907.269.0350  
TDD: 907.465.5437  
Fax: 907.334.2285

January 16, 2014

**Renewal Application Notice**

City of Wrangell  
Attn: City Clerk  
VIA EMAIL: clerk@wrangell.com

DBA	Lic Type	Lic #	Owner	Premise Address
Bob's IGA	Package Store	108	Benjamin's Store Inc	223 Brueger Street

We have received a renewal application for the above listed licenses within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 13 AAC 104.145, Local Governing Body Protest.

**Note:** Applications applied for under AS 04.11.400(g), 13 AAC 104.335(a)(3), AS 04.11.090(e), and 13 AAC 104.660(e) must be approved by the governing body.

Sincerely,

SHIRLEY A. COTÉ  
Director

/s/ *Christine C. Lambert*

Christine C. Lambert  
Licensing & Records Supervisor  
[Christine.lambert@alaska.gov](mailto:Christine.lambert@alaska.gov)



# Alaska

## 2014 Pull-Tab Vendor Registration

A registration is required for each vendor location. A permittee may not contract with more than five vendors at one time.

### Permittee Information

Federal EIN 920157205	Gaming permit # 325	Permittee Name WRANGELL FIRE FIGHTERS ASSOCIATION
Phone Number 907-874-3223	Member in Charge DORIANNE BLATCHLEY	Member in Charge Phone Number 907-874-3223

### Vendor Information

<input checked="" type="checkbox"/> EIN 92-0124804	Beverage Dispensary License # 698	Package Store License # 701
<input type="checkbox"/> SSN*	Business License 991647	
Owner Name PATTY KAUTZ	Phone Number 907-874-3005	Fax Number 907-874-3095
Business Name HUNTER BEAVER INC.	Physical Address of Vendor Location 640 SHAKA STREET	
Mailing Address PO BOX 2313	City of Vendor Location WRANGELL	State AK
City WRANGELL	Zip Code 99929	State AK

### Legal Questions

\*If your business has not been issued a federal EIN, you are required to provide your social security number.

These questions must be answered. If you answer Yes to any question, please submit the person's name, date of birth, social security number and position of responsibility.

- ☐ Yes ☒ No Has any member of management or any person who is responsible for gaming activities ever been convicted of a felony, extortion, or a violation of law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
- ☐ Yes ☒ No Do you employ or have a contract with the primary or alternate member in charge, officer, board member or manager of gaming for the above organization?
- ☐ Yes ☒ No Do you have a contract other than a vendor contract with the organization listed above?

### Vendor Contract to Sell Pull-Tabs

Pursuant to AS 05.15.188, the vendor listed above hereby agrees to sell pull-tabs as a vendor on behalf of the permittee listed above.

The vendor further agrees that, as compensation for expenses incurred in selling pull-tabs on behalf of the permittee, 30% of the ideal net of each game may be retained by the vendor as compensation. Permittee must receive at least 70% of the ideal net from each game. AS 05.188(h).

The vendor further agrees that an amount equal to the ideal net, less the compensation owed to the vendor, shall be paid by check by the vendor to the permittee upon delivery of a pull-tab series. AS 05.15.188(i).

It is further agreed that the vendor will ensure pull-tab winners of \$50 or more will complete prize receipt forms; that a prize winner summary form will be completed for each pull-tab game and retained with those winning pull-tabs AS 05.15.187(i); and these records of pull-tab winners will be given to the permittee to retain for the required two or three years. AS 05.15.187(f).

It is further agreed that it is the vendor's responsibility to ensure gaming activity at this vendor location is conducted in accordance with all applicable state statutes and regulations.

It is further agreed that, if the vendor is no longer eligible to sell pull-tabs, then all unopened and opened pull-tab games shall be returned to the permittee within 10 days. If the permittee loses the privilege to conduct gaming activities, then all unopened and opened pull-tab games must be treated in accordance with 15 AAC 160.490.

**We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law.**

Vendor Signature <i>Shirley Clark</i>	Printed Name SHIRLEY CLARK	Date 12-20-13
Member in Charge Signature <i>Dorianne Blatchley</i>	Printed Name DORIANNE BLATCHLEY	Date 12-19-13

### Registration Fee is \$50

Pay online using (OTIS) at [www.tax.alaska.gov](http://www.tax.alaska.gov) or make your check payable to the State of Alaska. This completed registration form must be attached to a permit application form and will not be processed until the fee is received.

Phone 907-465-2320

Fax 907-465-3098

Mail to: Alaska Department Of Revenue PO Box 110420 Juneau AK 99811-0420

DEPARTMENT USE ONLY
Validation #
Date Stamp

Alaska



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## 2014 Pull-Tab Vendor Registration

A registration is required for each vendor location. A permittee may not contract with more than five vendors at one time.

## Permittee Information

Federal EIN 920157205	Gaming permit # 325	Permittee Name WRANGELL FIRE FIGHTERS ASSOCIATION
Phone Number 907-874-3223	Member in Charge DORIANNE BLATCHLEY	Member in Charge Phone Number 907-874-3223

## Vendor Information

EIN SSN* 27-2453423	Beverage Dispensary License # 1159	Package Store License # 1100
Owner Name AARON ELLIS POWELL	Business License 942500	
Business Name TOTEM BAR & LIQUOR STORE	Phone Number 907-874-3533	Fax Number 907-874-3503
Mailing Address PO BOX 499	Physical Address of Vendor Location 110 FRONT STREET	
City WRANGELL	State AK	Zip Code 99929

## Legal Questions

If your business has not been issued a federal EIN, you are required to provide your social security number.

These questions must be answered. If you answer Yes to any question, please submit the person's name, date of birth, social security number and position of responsibility.

- ☐ Yes ☒ No Has any member of management or any person who is responsible for gaming activities ever been convicted of a felony, extortion, or a violation of law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
- ☐ Yes ☒ No Do you employ or have a contract with the primary or alternate member in charge, officer, board member or manager of gaming for the above organization?
- ☐ Yes ☒ No Do you have a contract other than a vendor contract with the organization listed above?

## Vendor Contract to Sell Pull-Tabs

Pursuant to AS 05.15.188, the vendor listed above hereby agrees to sell pull-tabs as a vendor on behalf of the permittee listed above.

The vendor further agrees that, as compensation for expenses incurred in selling pull-tabs on behalf of the permittee, 30% of the ideal net of each game may be retained by the vendor as compensation. Permittee must receive at least 70% of the ideal net from each game. AS 05.188(h).

The vendor further agrees that an amount equal to the ideal net, less the compensation owed to the vendor, shall be paid by check by the vendor to the permittee upon delivery of a pull-tab series. AS 05.15.188(i).

It is further agreed that the vendor will ensure pull-tab winners of \$50 or more will complete prize receipt forms; that a prize winner summary form will be completed for each pull-tab game and retained with those winning pull-tabs AS 05.15.187(i); and these records of pull-tab winners will be given to the permittee to retain for the required two or three years. AS 05.15.187(j).

It is further agreed that it is the vendor's responsibility to ensure gaming activity at this vendor location is conducted in accordance with all applicable state statutes and regulations.

It is further agreed that, if the vendor is no longer eligible to sell pull-tabs, then all unopened and opened pull-tab games shall be returned to the permittee within 10 days. If the permittee loses the privilege to conduct gaming activities, then all unopened and opened pull-tab games must be treated in accordance with 15 AAC 160.490.

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law.

Vendor Signature 	Printed Name Aaron Powell	Date 12/17/13
Member in Charge Signature 	Printed Name DORIANNE BLATCHLEY	Date 12/19/13

Registration Fee is \$50

Pay online using (OTIS) at [www.tax.alaska.gov](http://www.tax.alaska.gov) or make your check payable to the State of Alaska. This completed registration form must be attached to a permit application form and will not be processed until the fee is received.

Phone 907-465-2320

Fax 907-465-3058

Mail to: Alaska Department Of Revenue, PO Box 116420, Juneau, AK 99811-6420

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## Alaska

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Federal EIN 920157205	Gaming permit # 325	Permittee Name Wrangell FireFighters Association
Phone Number 907-874-3223	Member in Charge DORIANNE BLATCHLEY	Member in Charge Phone Number 907-874-3223

## Vendor Information

<input type="checkbox"/> EIN <input checked="" type="checkbox"/> SSN* 32-0189804	Beverage Dispensary License # 179	Package Store License # 180
Owner Name SAMUEL R. PRNETT III	Business License 906529	
Business Name RAYNES BAR	Phone Number 907-874-3442	Fax Number
Mailing Address PO BOX 1201	Physical Address of Vendor Location 532 FRONT ST.	
City WRANGELL	State AK	Zip Code 99929
City of Vendor Location WRANGELL	State AK	Zip Code 99929

## Legal Questions

\*If your business has not been issued a federal EIN, you are required to provide your social security number.

These questions must be answered. If you answer Yes to any question, please submit the person's name, date of birth, social security number and position of responsibility.

- ☐ Yes ☒ No Has any member of management or any person who is responsible for gaming activities ever been convicted of a felony, extortion, or a violation of law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
- ☐ Yes ☒ No Do you employ or have a contract with the primary or alternate member in charge, officer, board member or manager of gaming for the above organization?
- ☐ Yes ☒ No Do you have a contract other than a vendor contract with the organization listed above?

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It is further agreed that it is the vendor's responsibility to ensure gaming activity at this vendor location is conducted in accordance with all applicable state statutes and regulations.

It is further agreed that, if the vendor is no longer eligible to sell pull-tabs, then all unopened and opened pull-tab games shall be returned to the permittee within 10 days. If the permittee loses the privilege to conduct gaming activities, then all unopened and opened pull-tab games must be treated in accordance with 15 AAC 160.490.

*We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law.*

Vendor Signature 	Printed Name S. R. Prnett III	Date
Member in Charge Signature 	Printed Name DORIANNE BLATCHLEY	Date 12/19/13

## Registration Fee is \$50

Pay online using (OTIS) at [www.tax.alaska.gov](http://www.tax.alaska.gov) or make your check payable to the State of Alaska. This completed registration form must be attached to a permit application form and will not be processed until the fee is received.

DEPARTMENT USE ONLY
Validation #
Date Stamp

Phone 907-465-2320

Fax 907-465-3098

Mail to: Alaska Department Of Revenue PO Box 110420 Juneau AK 99811-0420

# Alaska Department of Revenue

## Permittee Signature Page

Thank you for using the DOR Online Permit Application System. In order to complete your permit application, you must send this signed form to the following address:

Attn:

Tax Division, Alaska Department of Revenue

PO Box 110420

Juneau, AK 99811-0420


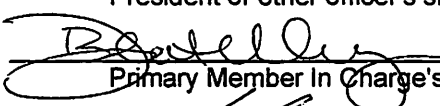

Fax: 907-465-3098

Please Note: The Primary and Alternate Members in Charge must legibly print their names and sign and date the signature page. An Officer who is not a Primary or Alternate Member must legibly print his or her name and sign and date the signature page. If your organization is applying for self-directed bingo and/or pull-tab permit(s), the Manager of Games must also legibly print his or her name and sign and date the signature page.

Your permit application will not be processed until a completed Signature Page has been received by the Department.

Year	2014
Gaming Permit/License	325
Permittee Name	Wrangell Fire Fighters Association
EIN/ATIN	920157205
Application Number	13651
Electronically Paid Amount	\$200.00
Payment Receipt	13353000037

*We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law. By our signatures below, we, the primary member, the alternate member, and if applicable, the manager of games, agree to allow the Department of Revenue to review any criminal history we may have, in accordance with 15 AAC 160.934.*

	TIM BUNESS	12/19/13
President or other officer's signature (see instructions)	Printed Signature	Date
	DORIANNE BLATCHLEY	12/19/13
Primary Member In Charge's signature	Printed Signature	Date
	TIM BUNESS	12/19/13
Alternate Member In Charge's signature	Printed Signature	Date

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**Organization Information**

Year Permit requested for	2014
Federal EIN or Alaska Tax Identification Number	920157205
Name of Organization or Municipality	Wrangell Fire Fighters Association
Mailing Address One	Po Box 794
City, State Zip + 4	Wrangell, AK 99929 + 0794
Telephone Number (All numbers include area code)	(907) 874-3223
Fax Number (All numbers include area code)	(907) 874-3939
Organization Website Address (If available)	
Type of Organization	Police or Fire Department
Organized As	Association
Specify the organization type	
How will activities be conducted?	Self-Directed by the Organization, Vendor Pull-Tab sales at bar / liquor store
Does the organization have 25 or more members who are Alaska residents as defined in your articles of incorporation or bylaws?	Yes
Have the organization's articles of incorporation changed?	No
Have the organization's bylaws changed?	No
Estimated gross receipts for year prior to application year:	\$20,001 - \$100,000

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**Game Types**

Area Based - Unrestricted	Raffles
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**Self-Directed Facility or Location-specific**

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**Area-based Information**

Area	Wrangell
Game Type(s)	Raffles

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**Vendor Information**

Name of Bar / Liquor Store	Rayme's Bar
Address Line One	532 Front Street
City, State Zip + 4	Wrangell, AK 99929
Name of Bar / Liquor Store	Marine Bar
Address Line One	640 Shakes
City, State Zip + 4	Wrangell, AK 99929 + 2214
Name of Bar / Liquor Store	Totem Bar

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Address Line One  
City, State Zip + 4

116 Front Street  
Wrangell, AK 99929 + 0518

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**Operator Information**

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**Multiple-beneficiary Permittee (MBP)**

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**Members in Charge / Manager of Games**

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What position does this person serve?	Primary Member in Charge
First name	Dorianne
Middle Initial	
Last Name	Blatchley
Address	Po Box 192
City, State, Zip	Wrangell, AK 99929 + 0192
Daytime Telephone	(907) 874-3223
Mobile Number	(907) 305-0764
Email Address	blatchley03@gmail.com
Has this person taken the test?	No

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What position does this person serve?	Alternate Member in Charge
First name	Tim
Middle Initial	
Last Name	Buness
Address	Box 66
City, State, Zip	Wrangell, AK 99929
Daytime Telephone	(907) 874-3122
Mobile Number	
Email Address	
Has this person taken the test?	No

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**Legal Information**

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Persons convicted of a felony, extortion, or a violation of a law  
None

Persons with a prohibited conflict of interest  
None

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**Net Proceeds Dedication, Details**

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Proceeds are used to assist the Wrangell Fire Department, the Wrangell Ambulance, the Wrangell Search and Rescue operations and training supplies. Wrangell High School Booster Club, the Wrangell Little League, and Salvation Army.

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**Attachments**

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**Title (Type), Description**

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TAXPAYER NAME: WRANGELL FIRE FIGHTERS ASSOCIATION

TIN: xxxxx7205

## Deposit Confirmation

Your payment has been accepted.

### Payment Successful

An EFT Acknowledgement Number has been provided for this payment. Please keep this number for your records.

**REMINDER: REMEMBER TO FILE ALL RETURNS WHEN DUE!**

<b>EFT ACKNOWLEDGEMENT NUMBER:</b>	<b>270440283387855</b>
------------------------------------	------------------------

Payment Information	Entered Data
<b>Taxpayer EIN</b>	xxxxx7205
<b>Tax Form</b>	730 Tax on Wagering
<b>Tax Type</b>	Balance due on return or notice
<b>Tax Period</b>	December/2013
<b>Payment Amount</b>	\$147.00
<b>Settlement Date</b>	01/02/2014

**The City & Borough of Wrangell, Alaska**  
**Basic Financial Statements, Required Supplementary**  
**Information, Supplementary Information and Single Audit**  
**Reports**  
**Year Ended June 30, 2013**  
**are available at City Hall, 205 Brueger Street, Wrangell,**  
**Alaska**

## MEMORANDUM

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY  
CITY AND BOROUGH OF WRANGELL**

**FROM: JEFF JABUSCH  
BOROUGH MANAGER**

**SUBJECT: FINANCIAL STATEMENTS, SUPPLEMENTARY INFORMATION AND  
SINGLE AUDIT REPORTS – 2013 FISCAL YEAR**

**DATE: January 23, 2014**

The attached Financial Statements continue to show the city in a stable position financially. This is a complicated document to read so hopefully the following information will help you identify the various sections and explain their purpose.

### **What is included in this document?**

The financial Statement document can be divided into six parts. Each of these serves a different function and is meant as a whole to provide the reader a good understanding of the financial statements. The six sections are summarized as follows and includes where to find each section:

1. Independent Auditor's Report (Pages 1-3) – This is a letter from the auditor explaining what their role is in the audit and the guidelines they are required to follow to complete their audit.
2. The Management's Discussion and Analysis of the Financial Statements (Pages 6-17) – There are guidelines by government accounting standard in the development of this section and we have included those requirements. This section is produced by the Finance Director, not the auditors.
3. Basic Financial Statements (Pages 20-30) – This section looks at the borough in a more condensed version and also groups certain types of revenues and expenditures that look different then our budget or maybe how we normally see things. The analysis is done on this section, so they go hand in hand. When you see Government Activities it means the General Fund, Sales Tax Fund, Permanent Fund, and other like Funds. Business type activities are the Enterprise Funds which include the Light, Water, Sewer, Sanitation, and Port Funds.
4. Notes to the Basic Financial Statements (Pages 31-57) – This section is mostly verbal. Although the numbers are important, the notes verbalize many policies and information about the financial statements that could only be done in a verbal format. This has information about our long term debt, investments, pension system with the state and other information. On the bottom of page 38 is a calculation required to determine if we are in compliance with our bond covenants for our 1997 USDA water and sewer fund debt. We are in compliance.
5. Detail of all city funds (Pages 60-110) – This section has the detail where actual is compared to the budget in all the governmental funds. This comparison is not done in the enterprise funds that include water, sewer, sanitation, light, and the port funds.

6. Single Audit of Federal and State Funding (Pages 112-125) – This section lists all sources of Federal and State Funding. It includes a detail listing of all grants active during the 2013 Fiscal Year. It includes information about the audit requirements in auditing federal and state sources and includes a section of opinion about the city's administration of those federal and state funds. Near the end, it lists any problems encountered with our grants. As you can see, there were no problems or corrective actions needed.

### **Summary:**

The 2013 Fiscal Year was a financial success overall and the City and Borough of Wrangell remains in a solid financial position. Because a good portion of our funding comes from federal and state sources, this can rapidly change. State Revenue Sharing and Secure Schools are two examples of that. One of these is tied to the price of oil and the other is tied to the federal budget. A couple of bright spots included our Permanent Dividend and Sales Taxes. The Permanent Dividend did well as the stock market continued to do well and the Sales Tax revenue was up mostly because the huge amount of construction we had from July 1, 2012 through June 30, 2013.

### **Enterprise Funds:**

All of the enterprise funds are doing OK with the exception of the sanitation fund. It is slowly getting better. The automatic rate adjustments are helping. The light fund did not do as well as the past couple of years. This is something we will have to monitor. None of the enterprise funds makes enough to pay for depreciation, but this is not completely alarming since much of the replacement costs do come from grants. The water and sewer funds are both doing better than a few years ago and getting to the point of being able to provide some matching funds to needed state and federal grants. This is important because our previous source of funding was the economic fund or Stevens money and this fund will likely be gone in a year or so. The light and port funds are also stable.

I would be glad to answer any questions you or the assembly may have concerning the audited financial statements. I have distributed hard copies of the financial statements and the management letter (audit wrap-up) to the assembly.

**There is no Borough Manager's Report for  
this Assembly Meeting**

# Agenda Item 9

## CITY & BOROUGH OF WRANGELL

### BOROUGH ASSEMBLY AGENDA ITEM

#### **BOROUGH CLERK'S FILE:**

#### **Mark Your Calendar:**

- 1/30 Code Review Committee Mtg. @ 4 pm at City Hall
- 2/5 Parks & Recreation Board Mtg. @ 7 pm in the Assembly Chambers
- 2/6 Port Commission Mtg. @ 7 pm in the Assembly Chambers
- 2/11 Regular Borough Assembly Mtg. @ 7 pm in the Assembly Chambers
- 2/13 Planning & Zoning Commission mtg. @ 7 pm in the Assembly Chambers
- 2/17 President's Day – City Hall will be closed
- 3/3-4 SEAPA Board Mtg. to be held in Petersburg

#### ➤ Request Approval of Travel for:

**International Institute of Municipal Clerks Annual 68<sup>th</sup> Annual Conference  
Milwaukee, Wisconsin  
May 19-22, 2014**

I have the 68<sup>th</sup> annual conference packet from IIMC in my office that outlines this essential training. Please let me know if you would like to look through it.

#### **RECOMMENDED ACTION:**

Move to approve the travel and training in May for the Borough Clerk

- According to the DCCED, Wrangell's total population for 2013 was determined to be 2,456 (2012 was 2,448)

*AML/Alaska Conference of Mayors (ACoM)  
Winter Legislative Conference  
February 17-20, 2014 in Juneau*

Mayor Jack will be traveling to Juneau from February 17-19, 2014 to attend the AML/ACoM Winter Legislative Conference. Assembly Member Decker will be in Juneau at that time and will be attending the Conference on February 19<sup>th</sup>.

*2014 Southeast Conference Mid-Session Summit  
March 12-14, 2014 in Juneau*

Assembly Member Decker will be traveling to Juneau from March 11-14, 2014 to attend the 2014 SE Conference Mid-Session Summit. If anyone else is interested in attending, please let me know.

**The following Public Correspondence was received from:**

*~There was no public correspondence received*

Thank you,  
Kim Lane



***Here is some parliamentary information on the use of:***



**Mastering Council Meetings**

**Rescind**

Rescinding a motion voids or cancels the motion in question.

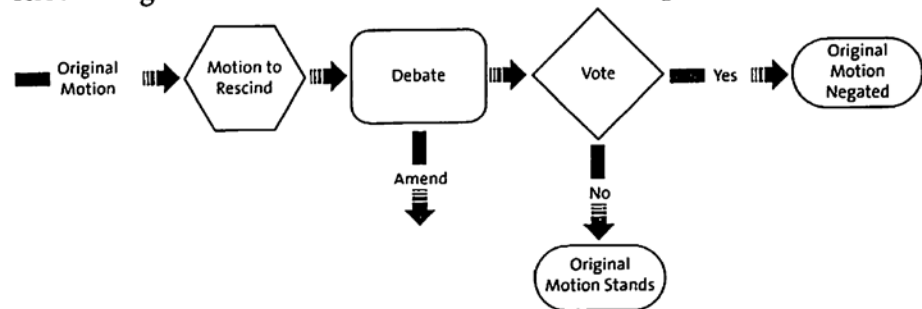


Figure 16. Rescind

**Rescind:**

- requires a second,
- can be debated, and
- can be amended.

It requires either a **two-thirds vote** (if taken up at the same meeting) or **previous notice or a majority of the entire membership**.

Note that if the motion has already been acted on, it may not be possible to rescind it. Consult a knowledgeable attorney about the proper steps to take back or void an action in this case. Similarly, if the action involved a resignation, an election or an expulsion from office, and the person was present or has been officially notified, it can't be undone.

Reconsideration

*Taken from: Mastering Council Meetings*

*Written by: Ann G. Macfarlane, PRP, CAE & Andrew L. Estep. CAE*

# Agenda Items 10 a - b

## CITY & BOROUGH OF WRANGELL

### BOROUGH ASSEMBLY AGENDA ITEM January 28, 2014

#### MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS:

INFORMATION: This agenda item is reserved for the Mayor and Assembly Member's special reports. Such information items as municipal league activities, reports from committees on which members sit, conference attendance, etc., are examples of items included here.

- **Item 10a**      **Reports by Assembly Members**
  
- **Item 10b**      **Appointment to fill the vacancy on the following Committees:**
  - **Cemetery Committee**  
One vacancy (*unexpired term until **October 2016***)
  
  - **Parks & Recreation Board**  
One vacancy (*unexpired term until **October 2014***)

*There were **no** letters of interest received for the Cemetery Board or the Parks & Recreation Board vacancies; the Borough Clerk will continue to advertise for letters of interest to fill the vacancies.*

# **Agenda Item 12a**

## **CITY & BOROUGH OF WRANGELL**

### **BOROUGH ASSEMBLY AGENDA ITEM January 28, 2014**

#### **INFORMATION:**

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 6.04 OF THE WRANGELL MUNICIPAL CODE RELATING TO ALCOHOLIC BEVERAGES TO AMEND SECTION 6.04.100 ON HOURS OF SALE  
(*second reading*)

#### **Attachments:**

1. Memorandum from Clerk Lane, dated December 12, 2013
2. *Revised* Proposed Ordinance No. 873
3. Proposed Ordinance No 873, passed in its first reading on Jan. 14, 2014

#### **RECOMMENDED ACTION:**

Move to approve Ordinance No. 873 with the change to add Sections B and C on "Clearing the premises".

## MEMORANDUM

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY  
CITY AND BOROUGH OF WRANGELL**

**FROM: KIM LANE  
BOROUGH CLERK**

**SUBJECT: ORDINANCE NO. 872  
AMENDING CHAPTER 6**

**DATE:** January 17, 2014

### **BACKGROUND:**

On December 10, 2013, the Borough Assembly approved Ordinance No. 872 which amended section 6. Specifically, the ordinance amended chapter 6.04 relating to alcoholic beverages, amending section 6.04.100 on hours of sale and section 6.04.110 on sales on election days, and repealed section 6.04.120 on clearing the premises.

Since the adoption of Ordinance No. 872, I have received input from the Wrangell Police Department. Their concern is: if an individual has consumed alcohol in a bar, and its 2:00 am (or 3:00 a.m. on Saturday or Sunday) and can no longer consume alcohol, the new ordinance language allows for that person to still be able to **remain** on the premises. The newly adopted ordinance says that a person may not enter the premises; it does not speak to if a person can remain on the premises.

The purpose of this ordinance was to be consistent with other Alaska communities while remaining in compliance with Alaska State Law.

### **FURTHER INFORMATION**

On January 16, 2014, a bar owner came into my office and expressed his concern on the same issue that Assembly Member Stough had brought up at the Assembly meeting on January 14, 2014. That the Proposed Ordinance did not allow for time to "clear the premise" after closing time. He requested that we add the section on "Clearing the Premises" back into the Proposed Ordinance. His reasoning is that if the bar closes at 2:00 am, according to the code, everyone must be out by that time. This does not allow for the one taxi service to pick everyone up and get them home in a timely manner. So basically, people would be forced to stand out in the cold or rain until the taxi can get back to the bar to pick them up.

He understands (according to the code), that no alcoholic beverages could be served after 2:00 am and 3:00 am on the weekends.

I ran this by the Borough Attorney's office, and they made some modifications to the proposed ordinance so that the section could fit appropriately.

### **Recommended Action:**

Move to approve Ordinance No. 873 with the change to add Sections B and C on "Clearing the premises".

**\*\* Revised to include Sections B and C on "Clearing the premises"**

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 873

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 6.04 OF THE WRANGELL MUNICIPAL CODE RELATING TO ALCOHOLIC BEVERAGES TO AMEND SECTION 6.04.100 ON HOURS OF SALE

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

SEC. 1.        Action. The purpose of this ordinance is to amend Chapter 6.04 of the Wrangell Municipal Code relating to alcoholic beverages to modify the sections on hours of sale; presence on licensed premises during closing hours.

SEC. 2.        Amendment. Section 6.04.100 of the Wrangell Municipal Code is amended to read:

6.04.100 Hours of sale; presence on licensed premises during closing hours.

A. Hours of Sale.

1. A person may not sell, offer for sale, give, furnish, deliver, or consume an alcoholic beverage on premises licensed under Title 4 of the Alaska Statutes between the hours of 2:00 a.m. and 8:00 a.m. on Monday through Friday of each week.
2. A person may not sell, offer for sale, give, furnish, deliver, or consume an alcoholic beverage on premises licensed under Title 4 of the Alaska Statutes between the hours of 3:00 a.m. and 8:00 a.m. on Saturday and Sunday of each week.

B. Clearing the premises. Beverage dispensary establishments shall be cleared of customers and patrons no later than 30 minutes after closing time; a 15 minute period shall similarly apply to retail liquor sales establishments. No alcoholic beverages may be sold or dispensed during the respective clearing periods.

C. Presence on licensed premises during closing hours. Except for the clearing periods set forth in subsection B of this section, a A licensee, an agent, or

employee may not permit a person to enter or remain on the premises **[and a person may not enter]** of the licensed premises between the hours of 2:00 a.m. and 8:00 a.m. on Monday through Friday of each week, and between the hours of 3:00 a.m. and 8:00 a.m. on Saturday and Sunday of each week. This subsection does not apply to common carriers or to an employee of the licensee who is on the premises to prepare for the next day's business. A person may enter or remain on the premises of a bona fide restaurant or eating place licensed under Title 4 of the Alaska Statutes to consume food or nonalcoholic beverages.

SEC. 3.        Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 4.        Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 5.        Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING:    January 14, 2014.

PASSED IN SECOND READING: \_\_\_\_\_, 2014.

Attest: \_\_\_\_\_

Kim Lane  
Borough Clerk

\_\_\_\_\_  
David L. Jack  
Mayor

**\*\* Passed in its first reading on January 14, 2014\*\***

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 873

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 6.04 OF THE WRANGELL MUNICIPAL CODE RELATING TO ALCOHOLIC BEVERAGES TO AMEND SECTION 6.04.100 ON HOURS OF SALE

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

SEC. 1.        Action. The purpose of this ordinance is to amend Chapter 6.04 of the Wrangell Municipal Code relating to alcoholic beverages to modify the sections on hours of sale; presence on licensed premises during closing hours.

SEC. 2.        Amendment. Section 6.04.100 of the Wrangell Municipal Code is amended to read:

6.04.100 Hours of sale; presence on licensed premises during closing hours.

A. Hours of Sale.

1. A person may not sell, offer for sale, give, furnish, deliver, or consume an alcoholic beverage on premises licensed under Title 4 of the Alaska Statutes between the hours of 2:00 a.m. and 8:00 a.m. on Monday through Friday of each week.
2. A person may not sell, offer for sale, give, furnish, deliver, or consume an alcoholic beverage on premises licensed under Title 4 of the Alaska Statutes between the hours of 3:00 a.m. and 8:00 a.m. on Saturday and Sunday of each week.

B. Presence on licensed premises during closing hours. A licensee, an agent, or employee may not permit a person to enter or remain on the premises **[and a person may not enter]** of the licensed premises between the hours of 2:00 a.m. and 8:00 a.m. on Monday through Friday of each week, and between the hours of 3:00 a.m. and 8:00 a.m. on Saturday and Sunday of each week. This subsection does not apply to common carriers or to an employee of the licensee who is on the premises to prepare for the next day's business. A person may enter or remain on the premises of a bona fide restaurant or eating place licensed under Title 4 of the Alaska Statutes to consume food or nonalcoholic beverages.

SEC. 3.       Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 4.       Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 5.       Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING:   January 14, 2014.

PASSED IN SECOND READING: \_\_\_\_\_, 2014.

Attest: \_\_\_\_\_

Kim Lane  
Borough Clerk

\_\_\_\_\_  
David L. Jack  
Mayor



# **Agenda Item 13a**

## **CITY & BOROUGH OF WRANGELL**

### **BOROUGH ASSEMBLY AGENDA ITEM January 28, 2014**

#### **INFORMATION:**

**Authorize the sale of City Tidelands as requested by David Svendsen, dba Svendsen Marine Works**

#### **Attachments:**

1. Original request by Mr. Svendsen to purchase Leased Tidelands Lots 1 & 2, Block 24A, WTS, dated October, 2008
2. Minute Excerpts from the meeting held November 19, 2008, authorizing the Borough to proceed with the purchase of Lots 1 & 2
3. Request from Mr. Svendsen to purchase a portion of ATS 83, Wrangell Tidelands Addition, adjacent to Lot 3A, Block 24A, Wrangell Tidelands Addition
4. Memos from the Port Commission and Planning & Zoning Commission approving the purchase (2013)
5. Wrangell Code Section 16.12.030 – 16.12.075 (Sale of Tidelands)
6. Maps of proposed area

#### **RECOMMENDED ACTION:**

Move to authorize the sale of a portion of ATS 83, Wrangell Tidelands Addition, adjacent to Lot 3A, Block 24A, Wrangell Tidelands Addition, as requested by David Svendsen, dba Svendsen Marine Works.



Phone 907-874-3237

**Svendsen Marine Works**  
**David A. Svendsen**  
P.O. Box 1123 • 819 Case Avenue  
Wrangell, Alaska 99929

Fax 907-874-2212

October 23, 2008

Svendsen Marine Works  
Box 1123  
Wrangell AK 99929

City of Wrangell  
Box 531  
Wrangell AK 99929

Dear Mayor Don McConachie and Assembly,

I presently lease the Tidelands attached to my business at 819 Case Ave and would now like to purchase those tideland also known as Wrangell Townsite BLOCK 24A, LOT 1, which includes BLOCK 24A, LOT 2.

I currently use the tidelands as a place to tie up boats for repair at Svendsen Marine Works, launching boats and short term storage of a boat after launching until the owner takes possession of it. At this time I have no plans to change the usage of these tidelands.

DBA Svendsen Marine Works owner David Svendsen

David Svendsen  
Owner

CITY CLERK

OCT 23 2008

RECEIVED

Minute excerpts from the Regular Borough Assembly meeting held  
November 19, 2008

**14f** Consideration of Purchase of Leased City Tidelands as requested by David Svendsen dba Svendsen Marine Works

***Moved by Christian, seconded by Stough, to proceed with the purchase of leased City Tidelands as requested by David Svendsen dba Svendsen Marine Works. Motion approved unanimously by polled vote.***

CITY CLERK  
JAN 23 2014  
RECEIVED

January 20, 2014

City and Borough of Wrangell

Box 531

Wrangell, AK. 99929

City and Borough of Wrangell,

I, David Svendsen request to purchase from the City and Borough of Wrangell a portion of  
ATS 83 Wrangell Tidelands Addition, adjacent to 3A Block 24A tidelands addition.

David Svendsen



David Svendsen PO Box 1123 Wrangell, Alaska 99929

CITY CLERK  
JAN 10 2014  
RECEIVED

# Memo

**To:** Borough Mayor Dave Jack, Assembly Members  
**From:** Planning & Zoning Commission  
**Date:** 1/10/2014  
**Re:** Request by David Svendsen to purchase City Tidelands in the unsubdivided portion of Wrangell Tidelands Addition, ATS 83, adjacent to Lots 1 and 2 Block 24A, ATS 83, zoned Waterfront Development.

---

The Planning & Zoning Commission at their regular meeting on Thursday January 9, 2014, approved to recommend to the Assembly to approve the request by David Svendsen to purchase City Tidelands in the unsubdivided portion of Wrangell Tidelands Addition, ATS 83, adjacent to Lots 1 and 2 Block 24A, ATS 83, zoned Waterfront Development.

The commission also approved to recommend to the assembly to approve the request by William Bloom to purchase the wedge slice of City Tidelands located between Mr. Bloom's property and Mr. Svendsen's property.

## Memo

January 07, 2014

To: Mayor, City Council and City Manager

From: Recording Secretary – Sherri D. Cowan

RE: **Request from David Svenson to purchase Unsubdivided Wrangell Tidelands Addition A.T.S. # 83**

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The Port Commission at their Regular Meeting on January 7th, 2014 recommended the City Council approve David Svenson to purchase Unsubdivided Wrangell Tidelands Addition A.T.S. # 83

**16.12.030 Sale of tidelands.**

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A. The policy of outright disposal by sale of tide and submerged lands is not favored; the orderly development of the borough with due consideration toward ocean resource harvesting, municipal revenue and public recreation would indicate a strong preference toward tidelands leasing. However, when it is in the public interest, the assembly may, by resolution, authorize the sale of tracts of tide and submerged lands in the manner provided for the sale of other real property owned by the borough. Tidelands, which may be sold pursuant to this section, as that term is used herein, refers only to those tide and submerged lands conveyed by the state of Alaska to the then-City of Wrangell pursuant to AS 38.05.820.

B. All sales of tide and submerged lands shall be public sales and shall be governed by the provisions of this chapter, insofar as applicable. [Ord. 833 § 42, 2009; Ord. 677 § 4, 2000; Ord. 645 § 5, 1998; Ord. 618 § 4, 1996; Ord. 588 § 6, 1993; Ord. 410 § 7, 1981; Ord. 275 § 5, 1971; prior code § 45.20.030.]

**16.12.040 Value assessment – Notice of terms.**

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A. When an application is filed for the sale, lease or other disposition of real property, tidelands or any interest therein, the borough clerk shall cause an appraisal of the interest to be disposed of to be made by the assessor, who shall submit a report to the assembly, which will include his estimate of the market value of the interest. The assembly shall then submit the application and, upon approval of a majority of those voting on the question, the assembly shall approve the sale on such terms and conditions as provided herein, or set by the assembly. The costs of appraisal fees, survey fees and fees necessary for the preparation of documents, and all other costs associated with the application shall be borne by the applicant.

B. Following approval by the assembly, if the subject interest has a value of \$1,000,000 or less, the borough clerk shall thereafter give notice of the sale, lease or other disposition by publication of notice in a newspaper of general circulation in the borough at least 30 days before the date of the sale, lease, or other disposition, and the notice shall be 30 days before the date of the sale, lease, or other disposition, and the notice shall be posted within that time in at least three public places in the borough.

C. The notice shall contain a description of the property and the interest therein which is being disposed; the estimated value of the interest; declare that the disposition shall be effected through sealed bids, the forms for which may be obtained in advance at the borough clerk's office at City Hall; shall specify the address to which the sealed bids shall be addressed or delivered by the bidders; state the date and hour upon which bids shall be opened in public, and that sealed bids may be submitted at any time prior to the opening; that the property



may be sold, leased, or disposed to the highest responsible bidder for cash, or terms as provided in WMC 16.12.015; that the borough reserves the right to reject any and all bids.

D. Terms. Certified or cashier's check or cash equal to 25 percent of the bid must accompany the bid. Personal checks will not be accepted. Purchasers may choose to pay balance by cash or execute an installment purchase agreement with the City and Borough of Wrangell. Term of installment purchase agreement shall not exceed 15 years. Interest rate on unpaid balance will accrue at prime plus two points at time of closing. The unpaid balance shall be evidenced by a promissory note secured by a deed of trust on the property.

E. Fund Disposition. All funds received from tidelands sales shall be deposited into the City and Borough of Wrangell's permanent fund. [Ord. 750 § 4, 2004; Ord. 746 § 4, 2004; Ord. 692 § 4, 2000; Ord. 677 § 4, 2000; Ord. 312 § 5, 1974; prior code § 45.20.040.]

#### **16.12.070 Preference rights of upland owners and tidelands lessees.**

---

A. Uplands owner abutting tide and submerged lands for which a sale application is submitted, whether submitted by the uplands owner or a third party, shall be entitled to a preference right in the form of the right to meet or exceed the highest bid or offer tendered by another person for the purchase of abutting tide or submerged lands. No additional notice other than that already required by this title shall be required of the applicant. Furthermore, failure to exercise this preference right at or before the time of sale shall result in the forfeiture of said preference right.

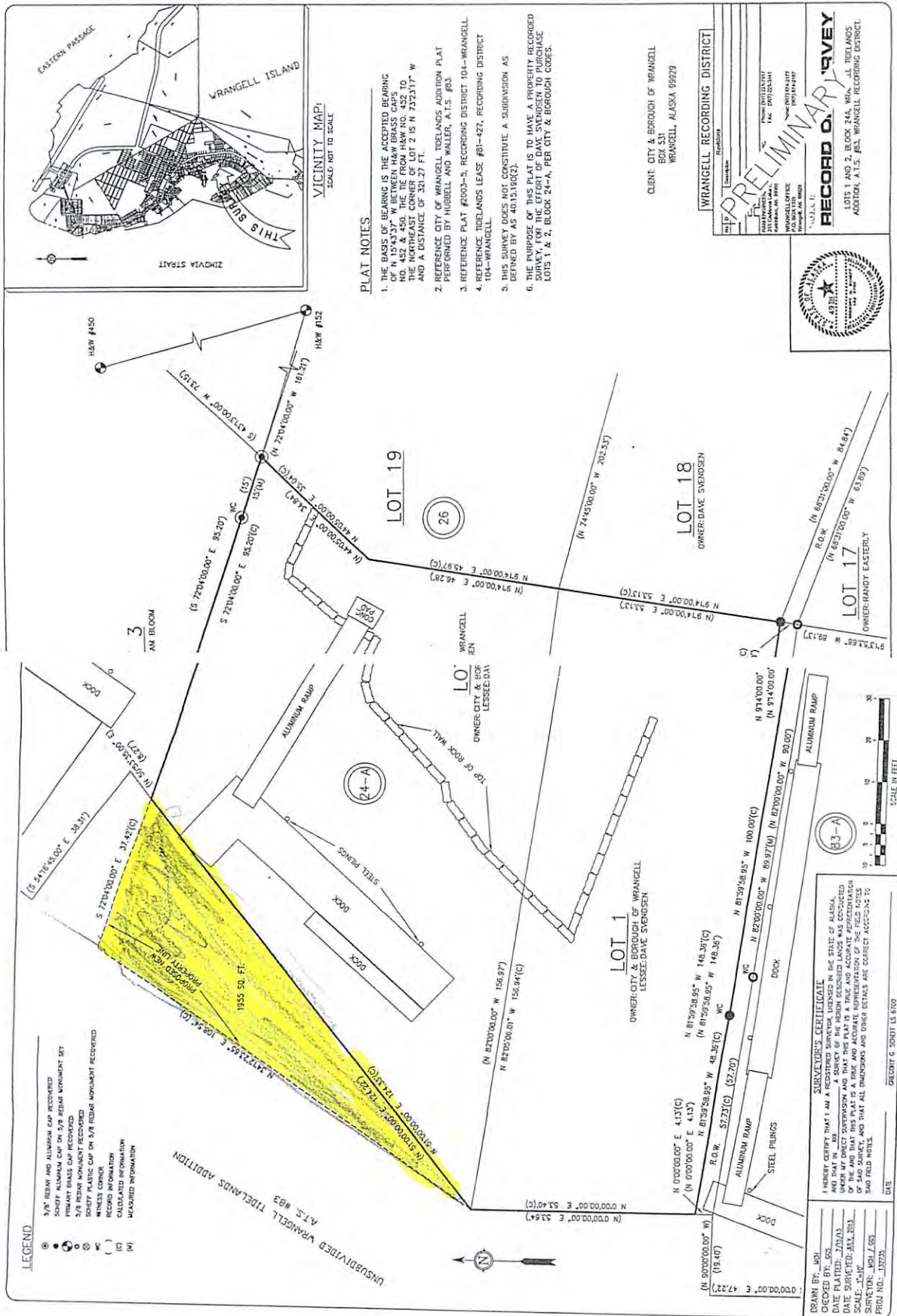
B. The lessees of an existing and current tidelands lease shall be entitled to a preference right in the form of the right to meet or exceed the highest bid or offer tendered by another person for the purchase of the tidelands leased by said lessee. The tidelands lessees' preference shall be superior to that preference granted to uplands owners in subsection (A) of this section. No additional notice, other than that already required by this title, shall be required of the applicant. Furthermore, failure to exercise this preference at or before the time of sale shall result in the forfeiture of said preference right. [Ord. 677 § 4, 2000.]

#### **16.12.075 Additional requirements.**

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The borough assembly may provide such additional and necessary requirements as they find necessary to carry out the specific and unique terms of each such sale and as may from time to time be necessary and not inconsistent with this chapter. [Ord. 677 § 4, 2000.]





# **Agenda Item 13b**

## **CITY & BOROUGH OF WRANGELL**

### **BOROUGH ASSEMBLY AGENDA ITEM January 28, 2014**

#### **INFORMATION:**

Proposed Zone Change, requested by Mark and Margaret Mitchell

#### **Attachments:**

1. Memorandum from Lavonne Klinke, P&Z Secretary, dated January 10, 2014
2. Letter from Mark & Peggy Mitchell requesting the zone change
3. Letter from Carol Rushmore, Economic Development Director, dated January 6, 2014
4. Maps of proposed area (existing & proposed)

#### **RECOMMENDED ACTION:**

**Move to approve the proposed zone change from Waterfront Development to Rural Residential for a portion of Lot 12, USS 2589 and a portion of Lot 5, USS 2589 owned by Mark and Margaret Mitchell, and Lot 19, USS 2589 owned by State of Alaska, Department of Natural Resources, requested by Mark and Margaret Mitchell.**

# Memo

CITY CLERK

JAN 10 2014

RECEIVED

**To:** Borough Mayor Dave Jack, Assembly Members

**From:** Lavonne Klinke, Planning & Zoning Secretary

**CC:** Jeff Jabush, Borough Manager

**Date:** 1/10/2014

Proposed Zone Change from Waterfront Development to Rural Residential for a portion of Lot 12, USS 2589 and a portion of Lot 5, USS 2589 owned by Mark and Margaret Mitchell, and Lot 19, USS 2589 owned by State of Alaska, Department of Natural Resources, requested by Mark and Margaret Mitchell.

---

The Planning and Zoning Commission at their regular meeting of January 9, 2014 voted unanimously to recommend to the Assembly to approve the proposed zone change from Waterfront Development to Rural Residential for a portion of Lot 12, USS 2589 and a portion of Lot 5, USS 2589 owned by Mark and Margaret Mitchell, and Lot 19, USS 2589 owned by State of Alaska, Department of Natural Resources, requested by Mark and Margaret Mitchell.

December 11, 2013

Planning and Zoning Commission  
City of Wrangell, Alaska  
P.O. Box 531  
Wrangell, AK 99929

Dear Zoning Commission Members:

RE: Rezoning and classification the property (Lot 5 & 12) at Six Mile Zimovia Hwy.

As the owner of Lot 5 & 12, I would like to adjust the Lot lines creating a new lot and rezone the new lot. It is my intention to build a residence on the Eastern portion of Lot 12. However, this land has been zoned as Waterfront Development. I would like to change Lot 5 by combining the west side (which is separated by the Zimovia Hwy and the old Wrangell Hwy--a pie shape) with the East half of Lot 12 making a new lot and zoning it as rural residential. See attached plat.

We are currently building a shop on the Western portion of Lot 12 for our fishing business and float plane access. The existing structures on the land, the home and the shop, will be replaced and future plans include a dock.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to be 'Mark and Peggy Mitchell', written over a horizontal line.

Mark and Peggy Mitchell  
P.O. Box 80  
Wrangell, AK 99929  
907-470-4221

# *City and Borough of Wrangell*

## Agenda G1

Date: January 6, 2014

To: Planning and Zoning Commission

From: Carol Rushmore, Economic Development Director

Re: Proposed Zone Change from Waterfront Development to Rural Residential for a portion of Lot 12, USS 2589 and a portion of Lot 5, USS 2589 owned by Mark and Margaret Mitchell, and Lot 19, USS 2589 owned by State of Alaska, Department of Natural Resources, requested by Mark and Margaret Mitchell.

---

### **Background:**

Lots 5 and 12 have recently been purchased by the Mitchell's. Lot 12 and a portion of Lot 5 have been zoned Waterfront Development since the area was last zoned in the early 1980's, but the use has always been a nonconforming use - Residential. Lot 19 is a state owned parcel that used to be the old Wrangell Highway.

### **Review:**

Rural Residential	Chapter 20.28
Waterfront Development	Chapter 20.50
Nonconforming Uses	Chapter 20.64
Amendments	Chapter 20.76

### **Findings:**

Lot 12 is a 2.4 acre. waterfront lot sandwiched on each side between waterfront development zoned property currently owned by Silver Bay Logging. Lot 5, is actually split into two pieces by Zimovia Highway. The portion of Lot 5 on the uphill side of Zimovia Highway is zoned Rural Development. The portion waterward of the Highway is approximately 1.5 acres and zoned Waterfront Development. Lot 19 is a State owned parcel that used to be the Wrangell Highway and it is located between Lot 5 and Lot 12 and is zoned Waterfront Development. It is likely that when the area was zoned Waterfront Development, because of the industrial nature of the land on either side of this sole residential parcel, the parcel was included as waterfront development because of potential conflicting uses on either side. The parcels above the Highway however were zoned Residential

The previous owner of Lots 5 and 12 (William Krepps) maintained the use of the property as residential and started the process to purchase Lot 19 from the State, but never paid for the lot. The new owner is expressing an interest to pursue this land purchase possibility, as the narrow lot is their driveway access to Lot 12..

The Mitchell's are seeking to use Lot 12 for multiple uses – continuing the long term residential use of the property, but also to use the property for marine uses, adding water dependent and related uses. Lot 12 slopes toward the shoreline. The Mitchell's are proposing to let the lower

portion of Lot 5 on the waterward side of Zimovia Highway remain undeveloped as a buffer between their proposed development and the Highway. They would like to build a house on the upper portion of Lot 12, with a shop, dock and float plane ramp on the lower portion of Lot 12.

Residential uses within the Waterfront Development District is a nonconforming use (WMC 20.64). Nonconforming uses cannot be enlarged or increased (WMC 20.64.060A).

The applicants are proposing to tear down the existing residence located on the immediate shoreline, and construct a large shop and storage area for the float plane and fishing business. They are seeking to construct a residence on the upper portion of Lot 12. At this time, they are requesting to rezone the upper portion of Lot 12, Lot 19 and the lower portion of Lot 5 from Waterfront Development to Rural Residential. The lower portion of Lot 12 would remain Waterfront Development to accommodate the marine oriented businesses.

The applicants have also discussed with staff a proposed subdivision of the property, separating the waterfront development portion and residential portion into two separate lots. They are seeking the zone change first while they work with Alaska Department of Natural Resources on potential purchase of Lot 19, USS 2589. The Subdivision layout would be affected by the zone change and whether they are able to purchase Lot 19. The Zone change however, is not affected by the proposed Subdivision.

For any zone change, the Planning and Zoning Commission must hold a public hearing and must report findings to the Assembly on the following: (WMC 20.76.030(C)).

1. Findings as to need and justification for the proposed change including findings as to the effect which the proposed change would have on the objectives of the comprehensive plan;
2. Findings as to the effect which the proposed change would have on property owners in the area of proposed boundary changes, including changes in traffic flow, population, density, off-street parking, sewer and water services; and
3. Recommendation as to the approval or disapproval of the change.

The Assembly will hold their own hearing and make a final decision.

Effect on objectives of the Comprehensive Plan: Currently the whole stretch of waterfront land from the Shoemaker Bay Loop Road through the former mill site property is zoned Waterfront Development. This area is the last deepwater area zoned for marine industrial uses. A nonconforming residential enclave in the center of this stretch has existed since before the mid 1980's. Land use conflicts between the industrial activity and residence might have included noise, air quality, water quality issues. The applicant for the zone change is seeking to conduct some waterfront development activities but would also like to live on-site. By rezoning the upper portion of the property to the same zone that occurs directly across Zimovia Highway would allow them to construct a residence and develop their marine oriented business activities.

The Comprehensive Plan (p130-133) identifies the 6 mile mill site as a Waterfront development opportunity, but at the writing of the Comp Plan in 2009-10, the Silver Bay Mill was still on-site although inactive. There are no policies that directly address short term or long term goals/uses for this stretch of waterfront development district, although in the last couple of years discussions of potential reuse activities for the mill site have been discussed by the Economic Development Committee. Staff does not believe that the proposed action negatively affects objectives of the Comprehensive Plan.

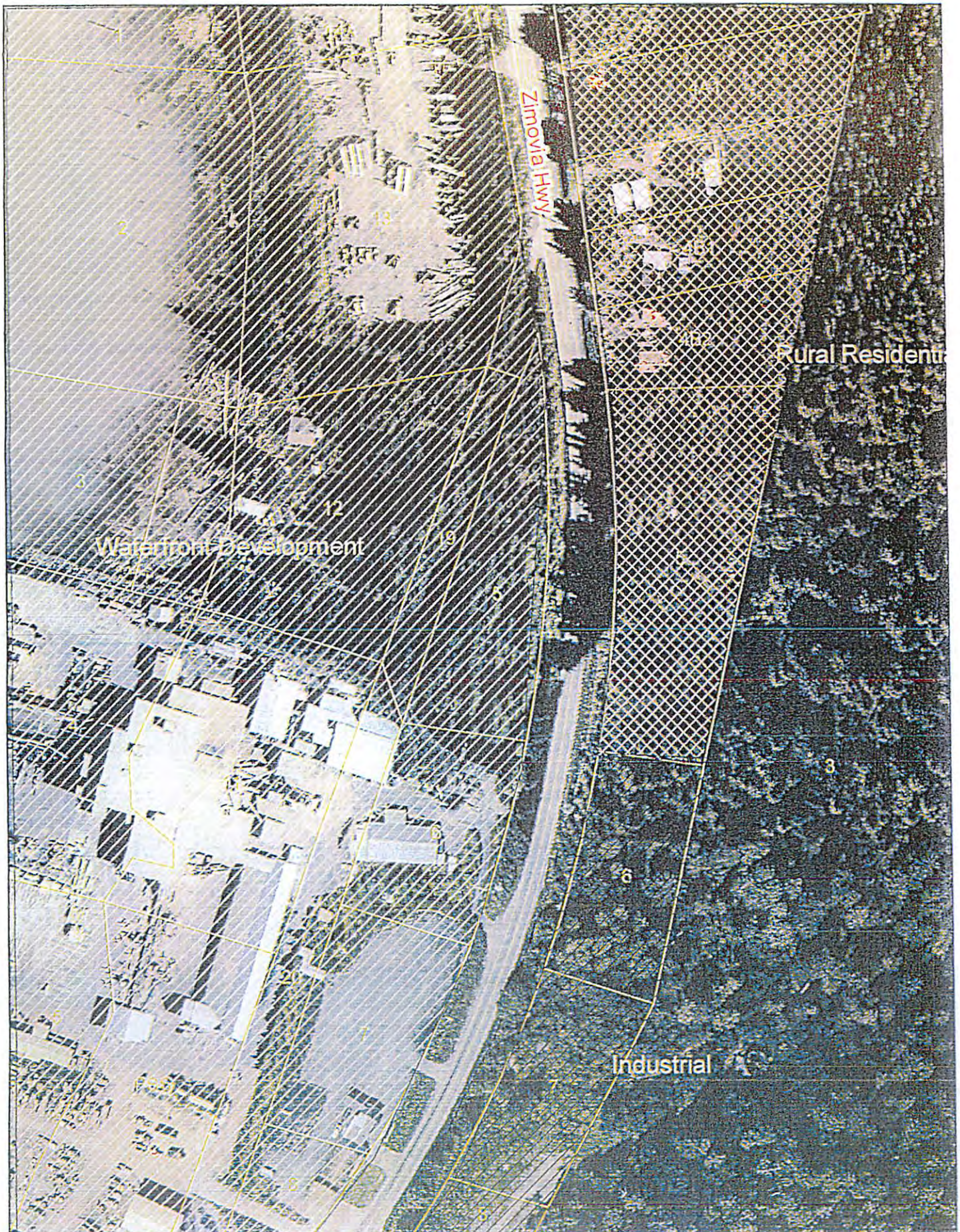
Effect on property owners in the area, including traffic flow, density, off-street parking and utilities: The proposed rezone should have no effect on adjacent landowners – including both Silver Bay Logging who owns the waterfront development property on either side and the residents who live across the highway from proposed rezone area. The proposed uses of the property would remain consistent with the current uses. The Lots 5, 12 and 19 are currently used for residential so rezoning a portion of this parcel to allow the continued residential use meshes with the Rural residential development district across the highway. The property on either side of Lots 5 and 12 and 19 are Waterfront Development having had an active mill and mill yard at this site for at least 20 years. The shoreline portion of the property that would remain as waterfront development would continue marine oriented uses of the adjacent parcels. One difference would be the use of a float plane at the site, but the noise is not a continual or daily occurrence and should not affect the quality of life of the nearby residences. Sewer and water are available to the site and actually end in this vicinity. Electrical currently extends to the property. There should not be an increase in utility service that would impact the City's service.

Recommendation:

Staff recommends approval of the proposed request.

A draft proposed zoning map change is attached for review.





1 inch = 182.99452 feet

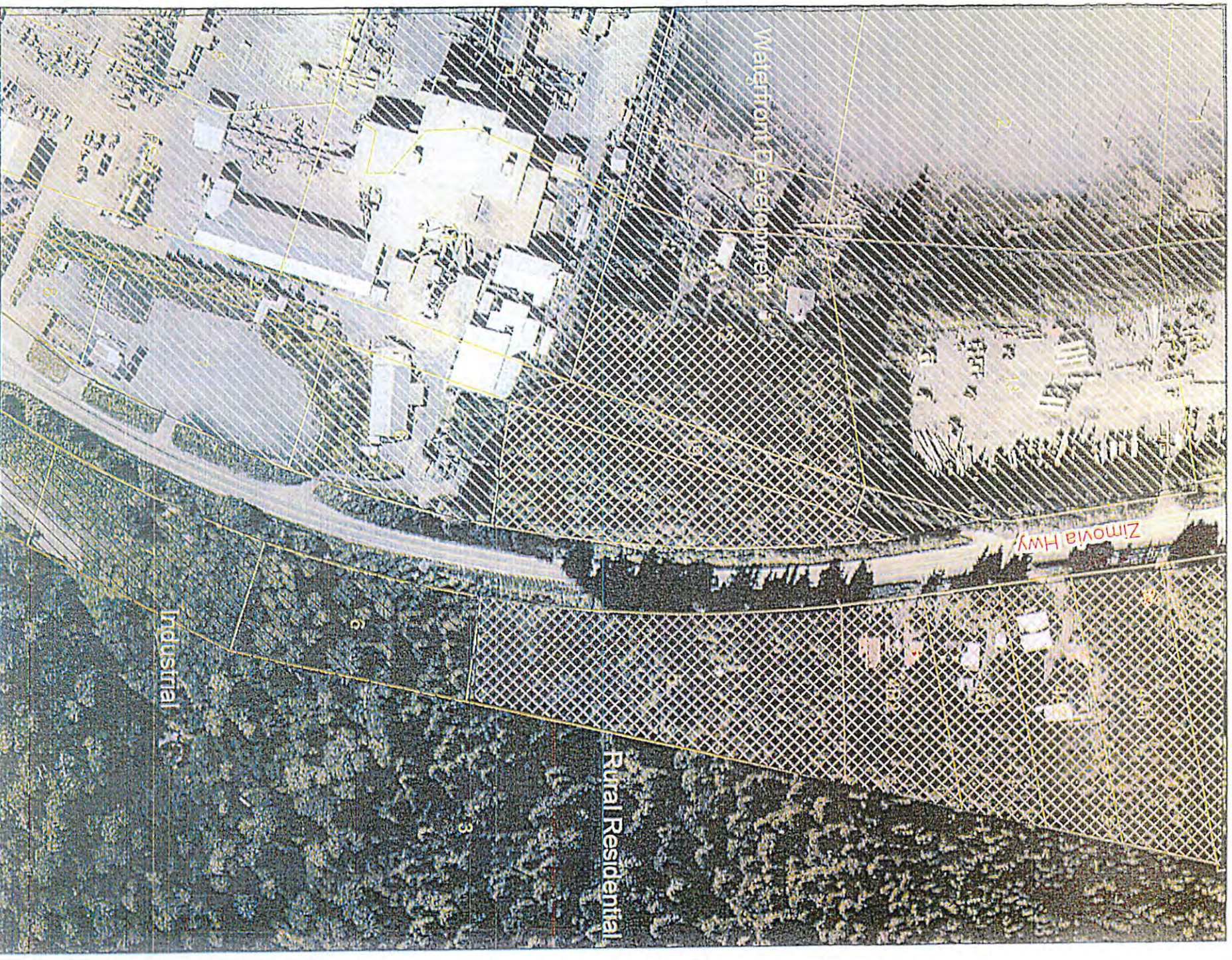
DISCLAIMER: THESE MAPS ARE FOR PLANNING PURPOSES ONLY.  
PROPERTY LINES ARE APPROXIMATE. UPDATED MARCH 2013.  
AERIAL PHOTO 2002.





# Proposed Zoning

CITY AND BOROUGH OF WRANGELL, ALASKA



1 inch = 182.90452 feet

DISCLAIMER: THESE MAPS ARE FOR PLANNING PURPOSES ONLY.  
PROPERTY LINES ARE APPROXIMATE. UPDATED MARCH 2013.  
AERIAL PHOTO 2002.





# **Agenda Item 13c**

## **CITY & BOROUGH OF WRANGELL**

### **BOROUGH ASSEMBLY AGENDA ITEM January 28, 2014**

#### **INFORMATION:**

**Discussion and possible action concerning the possibility of changing Brueger Street to a One-way street**

#### **Attachments:**

1. Memorandum from Borough Manager Jabusch, dated January 22, 2014
2. Memorandum from Public Works Director, Carl Johnson, dated January 22, 2014
3. Map of the Area

#### **RECOMMENDED ACTION:**

Move to schedule a public hearing and to notify all businesses that would be directly affected prior to making a final decision to make Brueger Street a One-way street.

**eMEMORANDUM**

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY  
CITY AND BOROUGH OF WRANGELL**

**FROM: JEFF JABUSCH  
BOROUGH MANAGER**

**SUBJECT: INFORMATION CONCERNING THE POSSIBILITY OF CHANGING  
BRUEGER STREET FROM A TWO WAY STREET TO A ONE WAY STREET**

I was asked to look into changing Brueger Street to a one way Street. Attached is a memo from Public Work Director showing that this cost is about \$1,700 and offers a couple of advantages. One is the increased parking on the street. Another is the safety factors of which one is the blind corner and stop sign at Bob's when turning left onto Campbell Drive. Another is when there is a lot of parking between Bobs' entrance and city hall on both sides of the street, it is almost impossible for two cars to pass.

This change certainly has merit. I also understand that change is not an easy thing and this would be no exception. I would recommend a public hearing to let affected business and others an opportunity to voice concerns that maybe we have not thought of.

If the assembly wants to pursue this, I would recommend the following.

**Recommended Motion:**

Move to schedule a public hearing and to notify all businesses that would be directly affected prior to making a final decision to make Brueger Street a one way street.

**Attachments:**

Memo from Carl Johnson and a map of what the parking would look like with a one way street.

**City & Borough of Wrangell  
Public Works Dept.**

# Memo

**To:** Jeff Jabusch  
**From:** Carl Johnson  
**CC:**  
**Date:** January 22, 2014  
**Re:** Making Brueger Street a one-way street

---

Jeff,

Public Works measured the width of Brueger Street at a number of points along its length. The attached map shows these measurements as the width of the driving lane after two eight foot parking lanes are deducted from the width. For comparison, the driving lanes on Front Street are 13 feet wide. Most other streets in town vary from nine feet to 12 feet in driving lane width.

The hatched areas on the map are the approximate areas of potential parking and the white lines show the approximate driving lane. The areas shown are only approximate and may not completely reflect corner and fire hydrant set-backs. By making a change to One-Way, the City could possibly extend curb-side parking toward the West end of Brueger Street and add 3-4 parking spaces.

The consensus from businesses I spoke to was that they didn't think there was currently a big problem and would rather leave Brueger Street as it and is but, if they had to choose, they would prefer one-way traffic and retaining parking to two way and eliminating parking on one side. The preference was also that the direction of travel be in a generally Westerly direction, which would be from Bob's toward the Elks.

The cost of Signage to make Brueger Street One-Way traveling West would be about \$1,700 for materials. This is using book prices, which are usually higher than what the City actually pays, and includes some parking signs and posts in addition to the traffic signs. The labor could be two days for two guys, mostly because we will need to install some additional posts.

Thanks,  
Carl

**CITY OF WRANGELL, ALASKA**

**Brueger Street - One-Way**



DISCLAIMER: THE CITY OF WRANGELL, ALASKA, IS PROVIDING THIS INFORMATION FOR INFORMATIONAL PURPOSES ONLY. PROPERTY LINES ARE APPROXIMATE. UPDATED MARCH 2010.





# **Agenda Item 13d**

## **CITY & BOROUGH OF WRANGELL**

### **BOROUGH ASSEMBLY AGENDA ITEM January 28, 2014**

#### **INFORMATION:**

#### **Approval to purchase a Ford F550 Flat-bed Truck from Cal Worthington Ford**

#### **Attachments:**

1. Memo from Public Works Director Carl Johnson, dated January 22, 2014
2. WMC Code Section 5.10.050(I)
3. Bid Information from the State for the Truck Purchase

#### **RECOMMENDED ACTION:**

Move to approve the purchase of a Ford F550 Flat-bed truck from Cal Worthington Ford through the State of Alaska's procurement contract for the price of \$34,005.00 to be paid with budgeted Capital Project Funds.

City & Borough of Wrangell  
Public Works Dept.

# Memo

To: Jeff Jabusch  
From: Carl Johnson  
CC: Kim Lane, Mayor & Borough Assembly  
Date: January 22, 2014  
Re: Ford F550 truck purchase

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**BACKGROUND:**

The Capital Project Fund budget includes \$45,000 this year for a new flat-bed truck with a lift gate.

There is an exception to Wrangell's competitive bidding requirements, under WMC 5.10.050(I), which allows the City to purchase supplies or services that were bid to another Alaskan local government or the State of Alaska. For several years the City has been purchasing its vehicles through a State procurement contract available to local governments. The purchase prices through this program have consistently been much lower than if we were to deal directly with the dealers. As this vehicle purchase program is an annual bid to the State, it meets the requirements of the bidding exemption in the municipal code.

Through the State program, the truck chassis will cost \$33,255.00 plus a \$750 delivery fee to Juneau. The low bidder through the State for this model of truck is Cal Worthington Ford of Anchorage. It will cost about \$275 to ship the truck by ferry from Juneau to Wrangell. A flat-bed and lift gate for the truck will be purchased from different vendors and installed in-house.

**RECOMMENDED ACTION:**

Approve purchase of a Ford F550 truck from Cal Worthington Ford for the price of \$34,005.00 to be paid with budgeted capital project funds.

**ATTACHMENTS:**

1. WMC Code Section 5.10.050
2. Bid sheet from State fleet bids.

Thank You,  
Carl Johnson  
Director of Public Works

**5.10.050 When competitive bidding or quotations are not required.**

The following may be purchased or contracted for without giving an opportunity for competitive bidding or soliciting quotations:

I. When it is advantageous to the borough to enter into a contract with a bidder for the same supplies or services such bidder is providing another Alaskan local government, the State of Alaska, or the United States where such supplies or services are being provided the other government unit on the basis of formal bids submitted and where the borough contract is on substantially the same terms as those bids, or to contract with or through such other government unit so that the benefit of the lowest and best responsible bid accrues to the borough;

[Ord. 816 § 1, 2008; Ord. 444 § 4, 1983.]



CLASS 177RC  
4X2 REGULAR CAB DRW  
17,500 GVWR

Standard Equipment: Class 177RCC Regular Cab Chassis
Color: OEM White (Any other color requires prior authorization)
Darkest of OEM Manufactures Standard Cloth Upholstery Interior, (cloth or cloth with vinyl trim)
Seating for five (5) including driver
GVWR: 17,500 Pounds minimum
Engine: Gas, Minimum 6.7 Liter
Transmission: Automatic Minimum 5 Speed with PTO Provision
2WD (4X2)
Dual Rear Wheels
CA (Cab to Axle Dimension): 60 Inches
Trailer Tow Prep (Wires only to rear)
Shock Absorbers, HD, front and rear
Tires & Wheels: Rated for Axles, Steel Belled Radials (tubeless) to include full size mounted spare shipped loose with unit.
Fuel tank size, 40 gallons.
40/20/40 Split Bench Cloth Front Seat
Manufactures Standard Cloth Rear Seat
Rubberized Vinyl Flooring
Air Conditioning
Cruise Control/Tilt Wheel
Power Windows/Power Door Locks
Keyless Remote Entry w/ 2 Fobs
Mirrors: Outside - Trailer Tow Power/Heated mirrors left and right, driver adjustable
OEM Up-Filter Switches
Snow Plow Prep Package

Model: F550 XL	Model: F550 XL	Model: Ram 5500
Model: F5G	Model: F5G	Model:
Engine: 6.8 V-10	Engine: 6.8 V-10	Engine: 6.4 V-8
\$30,237.00	\$29,937.00	\$39,420.00
Kendall/Ford	Cal/Ford	Anch Chrysler

AVAILABLE OPTIONS		
1	4x4	
0	Turbo Diesel Engine w/ PTO Provision on Transmission	
1	Optional 19,000 GVWR minimum with Gas Engine	
0	Optional 19,000 GVWR minimum with Diesel Engine	
1	84" CA	
0	108" CA	
0	120" CA	
1	OEM Trailer Brake Controller	
0	OEM Stereo with CD and Hands Free Communication System	
0	OEM or Dealer Installed Auto Start	
0	Anti-Freeze-Long Life Coolant to a minimum -50 degree protection	
0	Shipping to Fairbanks	
0	Shipping to Juneau	

1=yes		
0=no		

Don't Purchase	Purchase	Don't Purchase
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# **Agenda Item 13e**

## **CITY & BOROUGH OF WRANGELL**

**BOROUGH ASSEMBLY  
AGENDA ITEM  
January 28, 2014**

### **INFORMATION:**

**Discussion and possible action on forming an Energy  
Committee**

### **Attachments:**

None

### **RECOMMENDED ACTION:**

Assembly discussion and possible action.

# **Agenda Item 13f**

## **CITY & BOROUGH OF WRANGELL**

### **BOROUGH ASSEMBLY AGENDA ITEM January 28, 2014**

#### **INFORMATION:**

#### **Approval of the Wrangell Medical Center Budget for FY 2014 as presented**

#### **Attachments:**

1. Letter from Kris Reed, dated January 16, 2014
2. Wrangell Medical Center Capital Requests for FY 2014
3. Wrangell Medical Center FY 2014 Budget

#### **RECOMMENDED ACTION:**

Move to approve the Wrangell Medical Center Budget for FY 2014 as presented.

Attachment 13f - 1

**Mission:**

To enhance the quality of  
life for all we serve

**Vision:**

Honor our heritage and be  
the pride of the community

**Values:**

Integrity  
Compassion and Caring  
Trust  
Transparency  
Loyalty  
Honoring our Heritage  
Quality  
Fiscal Responsibility

January 16, 2014

Mayor Dave Jack,  
City & Borough Assembly  
PO Box 503  
Wrangell, AK 99929

Dear Mayor Jack and Assembly Members of the City and Borough of  
Wrangell,

The Wrangell Medical Center Board passed the attached FY2014 Budget  
at their meeting held Wednesday, January 15, 2014. We are submitting  
the FY2014 Budget for the Assembly's approval.

Sincerely,



Kris Reed for  
Bernie Massin, Vice-President  
Wrangell Medical Center Board

*Caring for  
Southeast*

**WRANGELL MEDICAL CENTER**

Capital Requests FYE 2014

1 Hot Water Booster	5,526.00 Laundry
2 Carpet Machine	7,500.00 Maint
3 Milnor Washer (Small)	5,036.00 Laundry
4 Milnor Washer (Large)	10,780.00 Laundry
5 CT Light Tube	44,518.00 CT
6 Side Entry Soaker Tub	8,150.00 Nursing
7 PT Equipment	18,000.00 PT
8 Microscope	6,875.00 Lab
9 EMR Stage 1, Part 2 MU (CPSI)	36,000.00 IT
10 EMR Stage 2 MU (CPSI)	<u>154,000.00</u> IT
	296,385.00 TOTAL

WRANGELL MEDICAL CENTER  
OPERATING REVENUE AND EXPENSES  
CASH FLOW STATEMENT

	Budgeted 2014	Actual FYE 2013	Projected FYE 2012	FYE 2011	FYE 2010	FYE 2009	FYE 2008	FYE 2007
<b>OPERATING REVENUE:</b>								
Inpatient Acute	1,250,413	1,190,870	1,878,338	2,280,143	1,720,774	1,603,906	1,212,781	1,319,294
Outpatient Acute	5,396,201	5,139,239	5,381,199	4,913,894	4,067,877	3,830,988	3,346,674	3,206,816
Total Acute	6,646,614	6,330,108	7,259,537	7,194,037	5,788,651	5,434,894	4,559,455	4,526,110
Long Term Care	2,935,060	2,795,296	3,487,626	3,461,924	3,243,777	3,338,465	2,840,567	2,642,041
Other Income	392,240	373,562	1,168,657	889,480	534,049	325,270	554,122	210,532
Gross Revenue	9,973,914	9,498,966	11,915,820	11,545,441	9,566,477	9,098,629	7,954,144	7,378,683
Medicare/Medicaid Write Offs, Charity & Bad Debt	363,235	345,938	2,245,868	2,437,497	1,825,848	1,144,347	1,277,507	880,795
Net Revenue	9,610,679	9,153,028	9,669,952	9,107,944	7,740,629	7,954,282	6,676,637	6,497,888
<b>OPERATING EXPENSES:</b>								
Salaries & Benefits	4,897,641	4,801,609	5,398,443	5,071,189	4,827,952	4,574,141	4,120,121	3,736,241
Supplies	813,166	796,119	946,540	970,320	777,974	736,013	788,325	688,323
Other	3,052,750	2,988,263	2,870,974	2,466,308	1,370,977	1,245,491	1,362,041	1,324,370
Total Expenses*	8,763,556	8,585,990	9,215,957	8,507,817	6,976,903	6,555,645	6,270,487	5,748,934
OPERATING NET	847,123	567,038	453,995	600,127	763,726	1,066,371	406,150	748,954
Shared Revenue			0		0	0	0	0
CASH FLOW	847,123	567,038	453,995	600,127	763,726	1,066,371	406,150	748,954

\*This is total cash expenses, it does not match total expenses on page 14. To arrive at the cash expenses take the total (\$9,189,361) from page 14 and deduct total depreciation (\$425,805) from page 14.

**Assumptions:**

**5% Increase in Operating Revenues, 2% Increase in Operating Expenses**

FYE 2006	FYE 2005	FYE 2004	FYE 2003	FYE 2002
1,145,140	1,256,807	1,044,933	1,131,991	1,125,961
2,916,393	3,023,786	3,486,583	3,380,056	3,454,740
4,061,533	4,280,593	4,531,516	4,512,047	4,580,701
2,573,529	1,753,352	1,331,243	2,635,784	3,552,370
416,851	249,256	662,031	238,952	366,618
7,051,913	6,283,201	6,524,790	7,386,783	8,499,689
838,902	889,931	1,107,698	2,023,765	2,350,049
6,213,011	5,393,270	5,417,092	5,363,018	6,149,640
3,393,608	3,079,874	3,787,273	4,456,520	4,124,174
609,970	581,901	535,240	624,062	704,239
1,290,411	1,085,512	1,129,470	1,192,859	1,525,555
5,293,989	4,747,287	5,451,983	6,273,441	6,353,968
919,022	645,983	-34,891	-910,423	-204,328
0	0	16387	37672	25115
919,022	645,983	-18,504	-872,751	-179,213

# WRANGELL MEDICAL CENTER

REVENUE BUDGET FYE 2014

	Account Number	Stats 2014 Estimate	Actual FY 13 12 Months	2014 Projected	Budget 2014
6					
7 Acute Rm & Bd	01,02,05	327	361,770.58	379,859.11	379,859.11
8 Swing Bed	8	584	377,876.73	396,770.57	396,770.57
9 O/P Rm & Bd	1	1	72,648.13	76,280.54	76,280.54
10 CCU/ICU	3	2	14,029.74	14,731.23	14,731.23
11 LTC	7	3217	2,641,631.76	2,773,713.35	2,773,713.35
12				0.00	0.00
13 Total Routine			3,467,956.94	3,641,354.79	3,641,354.79
14				0.00	0.00
15 Nursery				0.00	0.00
16 Inpatient			0.00	0.00	0.00
17				0.00	0.00
18 Total Nursery			0.00	0.00	0.00
19				0.00	0.00
20 Emergency Rm				0.00	0.00
21 Inpatient			11,992.35	12,591.97	12,591.97
22 Outpatient			86,302.29	90,617.40	90,617.40
23 Emergency			569,110.20	597,565.71	597,565.71
24				0.00	0.00
25 Total Emergency			667,404.84	700,775.08	700,775.08
26				0.00	0.00
27 Delivery Room				0.00	0.00
28 Inpatient			0.00	0.00	0.00
29 Outpatient			2,104.74	2,209.98	2,209.98
30				0.00	0.00
31 Total Delivery Room			2,104.74	2,209.98	2,209.98
32				0.00	0.00
33 Operating Room				0.00	0.00
34 Inpatient			0.00	0.00	0.00
35 Outpatient			70,962.95	74,511.10	74,511.10
36				0.00	0.00
37 Total Operating Rm			70,962.95	74,511.10	74,511.10
38				0.00	0.00
39 Recovery Room				0.00	0.00
40 Inpatient			0.00	0.00	0.00
41 Outpatient			11,436.60	12,008.43	12,008.43
42				0.00	0.00
43 Total Recovery Rm			11,436.60	12,008.43	12,008.43
44				0.00	0.00
45				0.00	0.00
46				0.00	0.00



47		Actual FY 13	2014	Budget
48		12 Months	Projected	2014
49			0.00	0.00
50	Anesthesia		0.00	0.00
51	Inpatient	0.00	0.00	0.00
52	Outpatient	31,556.80	33,134.64	33,134.64
53	Emergency	0.00	0.00	0.00
54			0.00	0.00
55	Total Anesthesia	31,556.80	33,134.64	33,134.64
56			0.00	0.00
57	Central Supply		0.00	0.00
58	Inpatient	13,233.86	13,895.55	13,895.55
59	Outpatient	24,803.70	26,043.89	26,043.89
60	Emergency	19,159.00	20,116.95	20,116.95
61	LTC	91,734.81	96,321.55	96,321.55
62			0.00	0.00
63	Total Central Supply	148,931.37	156,377.94	156,377.94
64			0.00	0.00
65	Pharmacy		0.00	0.00
66	Inpatient	105,109.26	110,364.72	110,364.72
67	Outpatient	488,456.17	512,878.98	512,878.98
68	Emergency	36,159.94	37,967.94	37,967.94
69	LTC	33,560.33	35,238.35	35,238.35
70			0.00	0.00
71	Total Pharmacy	663,285.70	696,449.99	696,449.99
72			0.00	0.00
73	Laboratoy		0.00	0.00
74	Inpatient	131,252.74	137,815.38	137,815.38
75	Outpatient	1,266,096.63	1,329,401.46	1,329,401.46
76	Emergency	288,024.18	302,425.39	302,425.39
77			0.00	0.00
78	Total Laboratory	1,685,373.55	1,769,642.23	1,769,642.23
79			0.00	0.00
80	EKG		0.00	0.00
81	Inpatient	946.72	994.06	994.06
82	Outpatient	25,763.18	27,051.34	27,051.34
83	Emergency	11,080.52	11,634.55	11,634.55
84			0.00	0.00
85	Total EKG	37,790.42	39,679.94	39,679.94
86			0.00	0.00
87	Mammography		0.00	0.00
88	Inpatient	0.00	0.00	0.00
89	Outpatient	91,330.76	95,897.30	95,897.30
90			0.00	0.00
91	Toatal Mammography	91,330.76	95,897.30	95,897.30
92			0.00	0.00
93			0.00	0.00

94		Actual FY 13	2014	Budget
95		12 Months	Projected	2014
96	Radiology		0.00	0.00
97	Inpatient	13,862.73	14,555.87	14,555.87
98	Outpatient	209,277.55	219,741.43	219,741.43
99	Emergency	81,826.68	85,918.01	85,918.01
100			0.00	0.00
101	Total Radiology	304,966.96	320,215.31	320,215.31
102			0.00	0.00
103	Ultrasound		0.00	0.00
104	Inpatient	12,975.62	13,624.40	13,624.40
105	Outpatient	201,062.32	211,115.44	211,115.44
106	Emergency	11,647.14	12,229.50	12,229.50
107			0.00	0.00
108	Total Ultrasound	225,685.08	236,969.33	236,969.33
109			0.00	0.00
110	CT Scan		0.00	0.00
111	Inpatient	24,753.60	25,991.28	25,991.28
112	Outpatient	178,915.92	187,861.72	187,861.72
113	Emergency	123,216.39	129,377.21	129,377.21
114			0.00	0.00
115	Total CT Scan	326,885.91	343,230.21	343,230.21
116			0.00	0.00
117	IV		0.00	0.00
118	Inpatient	5,443.51	5,715.69	5,715.69
119	Outpatient	229,781.50	241,270.58	241,270.58
120	Emergency	40,851.28	42,893.84	42,893.84
121	LTC	1,314.78	1,380.52	1,380.52
122			0.00	0.00
123	Total IV	277,391.07	291,260.62	291,260.62
124			0.00	0.00
125	Dietary		0.00	0.00
126	Outpatient	4,405.13	4,625.39	4,625.39
127			0.00	0.00
128	Total Dietary	4,405.13	4,625.39	4,625.39
129			0.00	0.00
130	Respiratory Therapy		0.00	0.00
131	Inpatient	28,997.80	30,447.69	30,447.69
132	Outpatient	8,718.93	9,154.88	9,154.88
133	Emergency	4,116.41	4,322.23	4,322.23
134	LTC	27,054.00	28,406.70	28,406.70
135			0.00	0.00
136	Total Respiratory Therapy	68,887.14	72,331.50	72,331.50
137			0.00	0.00
138			0.00	0.00
139			0.00	0.00

140			0.00	0.00
141		Actual FY 13	2014	Budget
142		12 Months	Projected	2014
143			0.00	0.00
144	Physical Therapy		0.00	0.00
145	Inpatient	87,984.43	92,383.65	92,383.65
146	Outpatient	947,439.53	994,811.51	994,811.51
147			0.00	0.00
148	Total Physical Therapy	1,035,423.96	1,087,195.16	1,087,195.16
149			0.00	0.00
150	Durable Medical		0.00	0.00
151	Outpatient	54.13	56.84	56.84
152			0.00	0.00
153	Total Durable Medical	54.13	56.84	56.84
154			0.00	0.00
155	Audiology		0.00	0.00
156	Outpatient	0.00	0.00	0.00
157			0.00	0.00
158	Total Audiology	0.00	0.00	0.00
159			0.00	0.00
160	Flight Nurse		0.00	0.00
161	Inpatient	640.00	672.00	672.00
162	Outpatient		0.00	0.00
163			0.00	0.00
164	Total Special Duty Nurse	640.00	672.00	672.00
165			0.00	0.00
166	Home Health		0.00	0.00
167	Outpatient	0.00	0.00	0.00
168			0.00	0.00
169	Total Home Health	0.00	0.00	0.00
170			0.00	0.00
171	Hospital Based Physician		0.00	0.00
172	Outpatient	2,930.00	3,076.50	3,076.50
173			0.00	0.00
174	Total Hospital Based Physician	2,930.00	3,076.50	3,076.50
175			0.00	0.00
176			0.00	0.00
177	Total Revenue	9,125,404.05	9,581,674.25	9,581,674.25
178			0.00	0.00
179	Inpatient	1,190,869.67	1,250,413.15	1,250,413.15
180	Outpatient	3,954,046.96	4,151,749.31	4,151,749.31
181	Emergency	1,185,191.74	1,244,451.33	1,244,451.33
182	LTC	2,795,295.68	2,935,060.46	2,935,060.46
183			0.00	0.00
184	OTHER INCOME		0.00	0.00
185	Central Supply Income	3,008.66	3,159.09	3,159.09
186	Meals Purchased	0.00	0.00	0.00

187	Actual FY 13	2014	Budget
188	12 Months	Projected	2014
189 Other Income Continued		0.00	0.00
190 Misc	0.00	0.00	0.00
191 Morgue	1,117.50	1,173.38	1,173.38
192 Dream Team	0.00	0.00	0.00
193 Medical Records	380.50	399.53	399.53
194 Interest Income	0.00	0.00	0.00
195 Postage	73.06	76.71	76.71
196 Grant	104,270.54	109,484.07	109,484.07
197 Bank charges	0.00	0.00	0.00
198 Collection on Bad Debts	27,352.78	28,720.42	28,720.42
199 Patient Refunds	0.00	0.00	0.00
200 Extraordinary Income	408.94	429.39	429.39
201 Contributions	50.00	52.50	52.50
202 Health Fair Income	36,900.00	38,745.00	38,745.00
203 Rental Income	0.00	0.00	0.00
204 Capital Contributions	200,000.00	210,000.00	210,000.00
205		0.00	0.00
206 Total Other Income	373,561.98	392,240.08	392,240.08
207		0.00	0.00
208 Sub Total Revenue	9,498,966.03	9,973,914.33	9,973,914.33
209		0.00	0.00
210 Contractuals	-285,313.36	-299,579.03	-299,579.03
211 Bad Debts	350,070.76	367,574.30	367,574.30
212 Charity Care	281,180.84	295,239.88	295,239.88
213		0.00	0.00
214 Total Deductions	345,938.24	363,235.15	363,235.15
215		0.00	0.00
216 Net Revenue	9,153,027.79	9,610,679.18	9,610,679.18
217			

# WRANGELL MEDICAL CENTER

## DEPARTMENTAL EXPENSES BUDGET FYE 2014

	Account Number	Actual FY 13 12 Months	Projected FY 2014	Budget 2014
6	MED-SURG			
7	Wages	364,371.58	371,659.01	371,659.01
8	Supplies	37,101.53	38,956.61	38,956.61
9	Instruments Med Surg	0.00	0.00	0.00
10	Purchased Svce	153,843.67	161,535.85	161,535.85
11	Repairs & Maint	7,609.54	7,990.02	7,990.02
12			0.00	0.00
13	TOTAL MED-SURG	562,926.32	574,184.85	574,184.85
14			0.00	0.00
15	CCU/ICU		0.00	0.00
16	Wages	1,950.72	1,989.73	1,989.73
17	Repairs & Maint	1,000.00	1,020.00	1,020.00
18			0.00	0.00
19	TOTAL CCU/ICU	2,950.72	3,009.73	3,009.73
20			0.00	0.00
21	NURSING HOME		0.00	0.00
22	Wages	468,407.55	477,775.70	477,775.70
23	Supplies	15,004.77	15,304.87	15,304.87
24	Supplies Non Charge	0.00	0.00	0.00
25	Instruments ICF	3,417.28	3,485.63	3,485.63
26	Purchased Svce	1,120.00	1,142.40	1,142.40
27	Traveling Nurse	502,928.88	512,987.46	512,987.46
28			0.00	0.00
29	TOTAL NURSING HOME	990,878.48	1,010,696.05	1,010,696.05
30			0.00	0.00
31	SWING BED		0.00	0.00
32	Wages	127,101.82	129,643.86	129,643.86
33	Purchased Svce	6,720.00	6,854.40	6,854.40
34	Travel	8,238.02	8,402.78	8,402.78
35	Supplies	1,248.50	1,273.47	1,273.47
36			0.00	0.00
37	TOTAL SWING BED	143,308.34	146,174.51	146,174.51
38			0.00	0.00
39	EMERGENCY ROOM		0.00	0.00
40	Wages	62,515.27	63,765.58	63,765.58
41	Purchased Service	293,965.05	299,844.35	299,844.35
42	Supplies	2,181.65	2,225.28	2,225.28
43	Supplies Non Charge	547.85	558.81	558.81
44	Insturments	112.48	114.73	114.73
45			0.00	0.00
46	TOTAL EMERGENCY ROOM	359,322.30	366,508.75	366,508.75

47		0.00	0.00
48		Actual FY 13	Projected
49		12 Months	FY 2014
50			2014
50		0.00	0.00
51	OPERATING ROOM	0.00	0.00
52	Wages	19,489.85	19,879.65
53	Supplies	965.11	984.41
54	Supplies Non Charge	3,383.26	3,450.93
55	Instruments	426.61	435.14
56	Training & Education	0.00	0.00
57	Travel & Lodging	0.00	0.00
58		0.00	0.00
59	TOTAL OPERATING ROOM	24,264.83	24,750.13
60		0.00	0.00
61	RECOVERY ROOM	0.00	0.00
62	Wages	3,117.30	3,179.65
63		0.00	0.00
64	TOTAL RECOVERY ROOM	3,117.30	3,179.65
65		0.00	0.00
66	ANESTHESIA	0.00	0.00
67	Purchased Service	8,458.70	8,627.87
68	Supplies	169.34	172.73
69	Supplies Non Charge	0.00	0.00
70	Pharmaceuticals	0.00	0.00
71	Repairs & Maint	3,668.11	3,741.47
72	Travel & Lodging	2,613.66	2,665.93
73		0.00	0.00
74	TOTAL ANESTHESIA	14,909.81	15,208.01
75		0.00	0.00
76	CENTRAL SUPPLY	0.00	0.00
77	Wages	31,922.93	32,561.39
78	Supplies	15,470.19	15,779.59
79	Supplies - Ortho	3,045.55	3,106.46
80	Supplies Non Charge	11,974.08	12,213.56
81	Supplies Non Charge - Ortho	587.34	599.09
82	Repairs & Maint	3,928.01	4,006.57
83		0.00	0.00
84	TOTAL CENTRAL SUPPLIES	66,928.10	68,266.66
85		0.00	0.00
86	PHARMACY	0.00	0.00
87	Wages	69,178.54	70,562.11
88	Consultant Fee	19,200.00	19,584.00
89	Supplies	290,916.74	296,735.07
90	Supplies Non Charge	4,197.87	4,281.83
91		0.00	0.00
92	TOTAL PHARMACY	383,493.15	391,163.01
93		0.00	0.00

94		0.00	0.00
95	Actual FY 13	Projected	Budget
96	12 Months	FY 2014	2014
97	LABORATORY	0.00	0.00
98	Wages	239,203.65	243,987.72
99	Purchased Service	75,526.28	77,036.81
100	Supplies	19,144.38	19,527.27
101	Supplies Non Charge	153,612.83	156,685.09
102	Office Supplies	1,388.56	1,416.33
103	Repairs & Maint	1,567.08	1,598.42
104	Dues & Subs	5,017.00	5,117.34
105	Training & Education	2,824.00	2,880.48
106	Instruments	2,139.00	2,181.78
107	TOTAL LABORATORY	500,422.78	510,431.24
108	EKG	0.00	0.00
109	Wages	515.58	525.89
110	Supplies	9,146.26	9,329.19
111	Supplies Non Charge	2,152.30	2,195.35
112	Repairs & Maint	165.00	168.30
113		0.00	0.00
114	TOTAL EKG	11,979.14	12,218.72
115	MAMMOGRAPHY	0.00	0.00
116	Wages	14,063.29	14,344.56
117	Purchased Service	0.00	0.00
118	Supplies Non Charge	184.75	188.45
119	Dues & Subs	80.00	81.60
120	Repairs & maint	1,700.00	1,734.00
121		0.00	0.00
122	TOTAL MAMMOGRAPHY	16,028.04	16,348.60
123	RADIOLOGY	0.00	0.00
124	Wages	95,223.93	97,128.41
125	Purchased Service	14,205.00	14,489.10
126	Film	420.83	429.25
127	Supplies Non Charge	4,043.53	4,124.40
128	Other Supplies	556.60	567.73
129	Repairs & Maint	29,585.58	30,177.29
130	Dues & Subs	160.00	163.20
131	Travel, Lodging & Education	3,699.25	3,773.24
132		0.00	0.00
133	TOTAL RADIOLOGY	147,894.72	150,852.61
134		0.00	0.00
135	ULTRASOUND	0.00	0.00
136	Wages	27,144.16	27,687.04
137	Purchased Svce	0.00	0.00
138	Repairs & Maint	11,491.00	11,720.82
139	Supplies Non Charge	159.72	162.91
140	TOTAL ULTRASOUND	38,794.88	39,570.78

141			0.00	0.00
142		Actual FY 13	Projected	Budget
143		12 Months	FY 2014	2014
144			0.00	0.00
145	CT SCAN		0.00	0.00
146	Wages	101,642.97	103,675.83	103,675.83
147	Supplies	2,760.20	2,815.40	2,815.40
148	Repairs & Maint	78,175.11	79,738.61	79,738.61
149	Dues & Subs	80.00	81.60	81.60
150	Training & Education		0.00	0.00
151	TOTAL CT SCAN	182,658.28	186,311.45	186,311.45
152			0.00	0.00
153	IV		0.00	0.00
154	Wages	26,533.80	27,064.48	27,064.48
155	Solutions & Supplies	11,552.68	11,783.73	11,783.73
156	Supplies Non Charge	4,135.80	4,218.52	4,218.52
157	Other Medical Supplies	446.02	454.94	454.94
158			0.00	0.00
159	TOTAL IV	42,668.30	43,521.67	43,521.67
160			0.00	0.00
161	DIETARY		0.00	0.00
162	Wages	203,390.39	207,458.20	207,458.20
163	Consultant Fee	6,965.81	7,105.13	7,105.13
164	Food	81,045.65	82,666.56	82,666.56
165	Office Supplies	11.47	11.70	11.70
166	Travel & Lodging	0.00	0.00	0.00
167			0.00	0.00
168	TOTAL DIETARY	291,413.32	297,241.59	297,241.59
169			0.00	0.00
170	RESPIRATORY THERAPY		0.00	0.00
171	Wages	0.00	0.00	0.00
172	Oxygen & Other Gases	0.00	0.00	0.00
173	Supplies Non Charge	7,265.03	7,410.33	7,410.33
174	Equipment small	0.00	0.00	0.00
175			0.00	0.00
176	TOTAL RESPIRATORY THERAPY	7,265.03	7,410.33	7,410.33
177			0.00	0.00
178	PHYSICAL THERAPY		0.00	0.00
179	Wages	0.00	0.00	0.00
180	Supplies	676.11	689.63	689.63
181	Supplies Non Charge	7,538.94	7,689.72	7,689.72
182	Instruments	0.00	0.00	0.00
183	Dues & Subs	0.00	0.00	0.00
184	Travel & Lodging	0.00	0.00	0.00
185	Purchased Svce	747,656.61	762,609.74	762,609.74
186			0.00	0.00
187	TOTAL PHYSICAL THERAPY	755,871.66	770,989.09	770,989.09



188			0.00	0.00
189		Actual FY 13	Projected	Budget
190		12 Months	FY 2014	2014
191			0.00	0.00
192	DURABLE MEDICAL		0.00	0.00
193	Supplies	0.00	0.00	0.00
194	Supplies Non Charge	0.00	0.00	0.00
195	TOTAL DURABLE MEDICAL	0.00	0.00	0.00
196			0.00	0.00
197	DISCHARGE PLANNING		0.00	0.00
198	Wages	1,205.38	1,229.49	1,229.49
199	TOTAL DISCHARGE PLANNING	1,205.38	1,229.49	1,229.49
200			0.00	0.00
201	AUDIOLOGY		0.00	0.00
202	Wages	0.00	0.00	0.00
203	Repairs & Maint	0.00	0.00	0.00
204	Travel	0.00	0.00	0.00
205			0.00	0.00
206	TOTAL AUDIOLOGY	0.00	0.00	0.00
207			0.00	0.00
208	SOCIAL WORKER		0.00	0.00
209	Wages	36,049.16	36,770.14	36,770.14
210			0.00	0.00
211	TOTAL SOCIAL WORKER	36,049.16	36,770.14	36,770.14
212			0.00	0.00
213	HOME HEALTH		0.00	0.00
214	Wages		0.00	0.00
215	Professional Services	1,990.00	2,029.80	2,029.80
216	Other Supplies	0.00	0.00	0.00
217			0.00	0.00
218	TOTAL HOME HEALTH	1,990.00	2,029.80	2,029.80
219			0.00	0.00
220	ACTIVITIES		0.00	0.00
221	Wages	78,805.87	80,381.99	80,381.99
222	Office Supplies	0.00	0.00	0.00
223	Other Non Med Supplies	1,448.45	1,477.42	1,477.42
224	Dues & Subs	0.00	0.00	0.00
225	Travel & Education	0.00	0.00	0.00
226			0.00	0.00
227	TOTAL ACTIVITIES	80,254.32	81,859.41	81,859.41
228			0.00	0.00
229	INFECTION CONTROL		0.00	0.00
230	Wages	4,305.02	4,391.12	4,391.12
231	Dues & Subs	328.95	335.53	335.53
232	Training & Education	0.00	0.00	0.00
233			0.00	0.00
234	TOTAL INFECTION CONTROL	4,633.97	4,726.65	4,726.65

235		Actual FY 13	Projected	Budget
236		12 Months	FY 2014	2014
237			0.00	0.00
238	LAUNDRY		0.00	0.00
239	Wages	65,200.48	66,504.49	66,504.49
240	Other Supplies	7,619.56	7,771.95	7,771.95
241	Repairs & maint	926.97	945.51	945.51
242			0.00	0.00
243	TOTAL LAUNDRY	73,747.01	75,221.95	75,221.95
244			0.00	0.00
245	PLANT AND OPERATIONS		0.00	0.00
246	Wages	91,474.29	93,303.78	93,303.78
247	Purchased Service	6,453.00	6,582.06	6,582.06
248	Tools & Maint	863.81	881.09	881.09
249	Other Supplies	19,619.06	20,011.44	20,011.44
250	Repairs & Maint	20,888.37	21,306.14	21,306.14
251	Utilities	191,783.52	195,619.19	195,619.19
252	Travel & Lodging	0.00	0.00	0.00
253	TOTAL PLANT AND OPERATIONS	331,082.05	337,703.69	337,703.69
254			0.00	0.00
255	HOUSEKEEPING		0.00	0.00
256	Wages	75,067.77	76,569.13	76,569.13
257	Supplies	13,805.11	14,081.21	14,081.21
258	Purchased Service	0.00	0.00	0.00
259			0.00	0.00
260	TOTAL HOUSEKEEPING	88,872.88	90,650.34	90,650.34
261	IT		0.00	0.00
262	Wages	105,154.22	107,257.30	107,257.30
263	Supplies	4,264.84	4,350.14	4,350.14
264	Travel & Lodging	657.05	670.19	670.19
265			0.00	0.00
266	TOTAL IT	110,076.11	112,277.63	112,277.63
267			0.00	0.00
268	FISCAL SERVICES		0.00	0.00
269	Wages	387,093.51	394,835.38	394,835.38
270	Purchased Service	2,183.60	2,227.27	2,227.27
271	Financial Consultants	21,606.20	22,038.32	22,038.32
272	Audit Fees	22,607.65	23,059.80	23,059.80
273	Office Supplies	18,551.54	18,922.57	18,922.57
274	Equipment Supplies	8,851.14	9,028.16	9,028.16
275	Postage	6,729.08	6,863.66	6,863.66
276	Postage Non Supply	917.31	935.66	935.66
277	Purchased Service Other	1,055.45	1,076.56	1,076.56
278	Repairs & Maint	103,242.51	105,307.36	105,307.36
279	Collection Agency Fees	0.00	0.00	0.00
280	Equipment Rental	905.96	924.08	924.08
281	Dues & Subs	598.45	610.42	610.42

282		Actual FY 13	Projected	Budget
283		12 Months	FY 2014	2014
284			0.00	0.00
285	Fiscal Services continued		0.00	0.00
286	Inservice	0.00	0.00	0.00
287	Training & Education	8,218.58	8,382.95	8,382.95
288	Travel & Lodging	6,139.91	6,262.71	6,262.71
289			0.00	0.00
290	<b>TOTAL FISCAL SERVICES</b>	<b>588,700.89</b>	600,474.91	600,474.91
291			0.00	0.00
292	<b>PURCHASING</b>		0.00	0.00
293	Wages	73,516.91	74,987.25	74,987.25
294	Supplies	1,291.79	1,317.63	1,317.63
295	Dues & Subs	0.00	0.00	0.00
296	Travel, Lodging & Training	0.00	0.00	0.00
297	Purchased Svce	165.00	168.30	168.30
298			0.00	0.00
299	<b>TOTAL PURCHASING</b>	<b>74,973.70</b>	76,473.17	76,473.17
300			0.00	0.00
301	<b>ADMINISTRATION</b>		0.00	0.00
302	Wages	121,086.51	123,508.24	123,508.24
303	Insurance Bldg-Auto-Directors	17,482.50	17,832.15	17,832.15
304	Insurance Malpractice	61,532.33	62,762.98	62,762.98
305	Insurance Workers Comp	101,704.00	103,738.08	103,738.08
306	Insurance Employee Medical	948,712.00	967,686.24	967,686.24
307	Legal Fees	98,652.51	100,625.56	100,625.56
308	Community Education Wages	13,448.71	13,717.68	13,717.68
309	Community Education Health Fair	12,712.41	12,966.66	12,966.66
310	Purchased Svce	10,000.00	10,200.00	10,200.00
311	Retirement	245,325.00	250,231.50	250,231.50
312	FICA	14,200.79	14,484.81	14,484.81
313	SBA	195,846.00	199,762.92	199,762.92
314	Unemployment	18,385.00	18,752.70	18,752.70
315	Television	3,332.25	3,398.90	3,398.90
316	Telephone	69,051.15	70,432.17	70,432.17
317	Travel	10,161.89	10,365.13	10,365.13
318	Office Supplies	7,654.12	7,807.20	7,807.20
319	Purchase Other	222,930.15	227,388.75	227,388.75
320	Dues & Subs	24,738.00	25,232.76	25,232.76
321	Interest	0.00	0.00	0.00
322	Training & Education	1,066.00	1,087.32	1,087.32
323	Other Expense	26,268.97	26,794.35	26,794.35
324			0.00	0.00
325	<b>TOTAL ADMINISTRATION</b>	<b>2,224,290.29</b>	2,268,776.10	2,268,776.10
326			0.00	0.00
327			0.00	0.00
328			0.00	0.00

329		Actual FY 13	Projected	Budget
330		12 Months	FY 2014	2014
331			0.00	0.00
332	MEDICAL RECORDS		0.00	0.00
333	Wages	166,368.93	169,696.31	169,696.31
334	Office Supplies	2,990.79	3,050.61	3,050.61
335	Repairs & Maintenance	6,906.90	7,045.04	7,045.04
336	Dues & Subs	20.00	20.40	20.40
337	Training & Education	3,488.93	3,558.71	3,558.71
338	Travel & Lodging	433.73	442.40	442.40
339	Purchased Svce	0.00	0.00	0.00
340			0.00	0.00
341	TOTAL MEDICAL RECORDS	180,209.28	183,813.47	183,813.47
342			0.00	0.00
343	NURSE ADMINISTRATION		0.00	0.00
344	Wages	186,119.38	189,841.77	189,841.77
345	Office supplies	3,398.24	3,466.20	3,466.20
346	Other (Ads)	2,998.73	3,058.70	3,058.70
347	Dues & Subs	1,656.00	1,689.12	1,689.12
348	Travel & Lodging	13,732.01	14,006.65	14,006.65
349	Inservice	120.00	122.40	122.40
350	TOTAL NURSE ADMINISTRATION	208,024.36	212,184.85	212,184.85
351			0.00	0.00
352	NURSING INSERVICE		0.00	0.00
353	Wages	16,766.32	17,101.65	17,101.65
354	Office supplies	6,640.71	6,773.52	6,773.52
355	Education	4,833.09	4,929.75	4,929.75
356	Training & Education	3,750.00	3,825.00	3,825.00
357	Travel & Lodging	2,806.73	2,862.86	2,862.86
358			0.00	0.00
359	TOTAL NURSING INSERVICE	34,796.85	35,492.79	35,492.79
360			0.00	0.00
361	DEPRECIATION		0.00	0.00
362	Building	31,181.90	31,805.54	31,805.54
363	Fixed Equipment	0.00	0.00	0.00
364	Major Movable	386,273.72	393,999.19	393,999.19
365			0.00	0.00
366	TOTAL DEPRECIATION	417,455.62	425,804.73	425,804.73
367			0.00	0.00
368			0.00	0.00
369			0.00	0.00
370	TOTAL EXPENSES	9,003,457.37	9,183,526.52	9,183,526.52
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# WRANGELL MEDICAL CENTER

## Revenue & Expenses

	<b>FYE 2014 Projected Income</b>	<b>FYE 2014 Budget Income</b>	<b>FYE 2014 Projected Expenses</b>	<b>FYE 2014 Budget Expenses</b>
Routine Room & Board				
Medical Surgical	456,139.65	456,139.65	574,184.85	574,184.85
CCU	14,731.23	14,731.23	3,009.73	3,009.73
Obstetrical				
Nursery	0.00	0.00	0	0
Nursing Home	2,776,789.85	2,776,789.85	1,010,696.05	1,010,696.05
Swing Bed	396,770.57	396,770.57	146,174.51	146,174.51
Emergency Room	700,775.08	700,775.08	366,508.75	366,508.75
Labor & Delivery	2,209.98	2,209.98	0.00	0.00
Operating Room	74,511.10	74,511.10	24,750.13	24,750.13
Recovery Room	12,008.43	12,008.43	3,179.65	3,179.65
Anesthesia	33,134.64	33,134.64	15,208.01	15,208.01
Central Supply	156,377.94	156,377.94	68,266.66	68,266.66
Pharmacy	696,449.99	696,449.99	391,163.01	391,163.01
Lab	1,769,642.23	1,769,642.23	510,431.24	510,431.24
EKG	39,679.94	39,679.94	12,218.72	12,218.72
Mammography	95,897.30	95,897.30	16,348.60	16,348.60
Radiology	320,215.31	320,215.31	150,852.61	150,852.61
Ultrasound	236,969.33	236,969.33	39,570.78	39,570.78
CT Scan	343,230.21	343,230.21	186,311.45	186,311.45
IV	291,260.62	291,260.62	43,521.67	43,521.67
Respiratory Therapy	72,331.50	72,331.50	7,410.33	7,410.33
Physical Therapy	1,087,195.16	1,087,195.16	770,989.09	770,989.09
Durable Medical	56.84	56.84	0.00	0.00
Audiology	0.00	0.00	0.00	0.00
Home Health	0.00	0.00	2,029.80	2,029.80
Special Duty Nurse	672.00	672.00	0	0
Dietary	4,625.39	4,625.39	297,241.59	297,241.59
Discharge Planning			1,229.49	1,229.49
Social Worker			36,770.14	36,770.14
Activities			81,859.41	81,859.41
Infection Control			4,726.65	4,726.65
Laundry			75,221.95	75,221.95
Plant Operations			337,703.69	337,703.69
Houskkeeping			90,650.34	90,650.34

	<b>FYE 2014 Projected Income</b>	<b>FYE 2014 Budget Income</b>	<b>FYE 2014 Projected Expenses</b>	<b>FYE 2014 Budget Expenses</b>
IT			112,277.63	112,277.63
Fiscal Services			600,474.91	600,474.91
Purchasing			76,473.17	76,473.17
Administration			2,268,776.10	2,268,776.10
Medical Records			183,813.47	183,813.47
Nurses Administration			212,184.85	212,184.85
Nurse Inservice			35,492.79	35,492.79
Depreciation			425,804.73	425,804.73
	9,581,674.25	9,581,674.25	9,183,526.52	9,183,526.52

## WRANGELL MEDICAL CENTER

### Summary of Budget Expenses By Class

	Actual 2013 12 Months	Projected FY 2014	Budget 2014
Salaries	3,277,435.79	3,342,984.51	3,342,984.51
Benefits	1,524,172.79	1,554,656.25	1,554,656.25
Supplies	796,118.50	813,165.62	813,165.62
Operational Expenses	155,993.71	158,991.18	158,991.18
Building Expenses	535,021.10	545,949.81	545,949.81
Depreciation	417,455.62	425,804.73	425,804.73
Insurance & Prof Fees	2,297,248.39	2,347,808.67	2,347,808.67
Total	9,003,445.90	9,189,360.76	9,189,360.76

# WRANGELL MEDIAL CENTER

## Salaries

	Actual FY 13 12 Months	Projected FY 2014	Budget 2014
7 Med-Surg Wages	364,371.58	371,659.01	371,659.01
8 CCU Wages	1,950.72	1,989.73	1,989.73
9 ICF Wages	468,407.55	477,775.70	477,775.70
10 Swing Bed Wages	127,101.82	129,643.86	129,643.86
11 Emergency Room Wages	62,515.27	63,765.58	63,765.58
12 Operating Room Wages	19,489.85	19,879.65	19,879.65
13 Recovery Room Wages	3,117.30	3,179.65	3,179.65
14 Central Supply Wages	31,922.93	32,561.39	32,561.39
15 Pharmacy Wages	69,178.54	70,562.11	70,562.11
16 Lab Wages	239,203.65	243,987.72	243,987.72
17 EKG Wages	515.58	525.89	525.89
18 Mammo Wages	14,063.29	14,344.56	14,344.56
19 Radiology Wages	95,223.93	97,128.41	97,128.41
20 Ultrasound Wages	27,144.16	27,687.04	27,687.04
21 CT Scan Wages	101,642.97	103,675.83	103,675.83
22 IV Wages	26,533.80	27,064.48	27,064.48
23 Dietary Wages	203,390.39	207,458.20	207,458.20
24 Respiratory Therapy Wages	0.00	0.00	0.00
25 Physical Therapy Wages	0.00	0.00	0.00
26 Discharge Planning Wages	1,205.38	1,229.49	1,229.49
27 Audiology Wages	0.00	0.00	0.00
28 Social Worker Wages	36,049.16	36,770.14	36,770.14
29 Activity Wages	78,805.87	80,381.99	80,381.99
30 Infection Control Wages	4,305.02	4,391.12	4,391.12
31 Laundry Wages	65,200.48	66,504.49	66,504.49
32 Plant Operations Wages	91,474.29	93,303.78	93,303.78
33 Housekeeping Wages	75,067.77	76,569.13	76,569.13
34 IT Wages	105,154.22	107,257.30	107,257.30
35 Fiscal Services Wages	387,093.51	394,835.38	394,835.38
36 Purchasing Wages	73,516.91	74,987.25	74,987.25
37 Administration Wages	121,086.51	123,508.24	123,508.24
38 Community Education Wages	13,448.71	13,717.68	13,717.68
39 Medical Records Wages	166,368.93	169,696.31	169,696.31
40 Nursing Administration Wages	186,119.38	189,841.77	189,841.77
41 Nursing Inservice Wages	16,766.32	17,101.65	17,101.65
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43	3,277,435.79	3,342,984.51	3,342,984.51
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## WRANGELL MEDICAL CENTER

### Benefits

	Actual FY 13 12 Months	Projected FY 2014	Budget 2014
7 Insurance Workers Comp	101,704.00	103,738.08	103,738.08
8 Insurance Employee Medical	948,712.00	967,686.24	967,686.24
9 Retirement	245,325.00	250,231.50	250,231.50
10 FICA	14,200.79	14,484.81	14,484.81
11 Unemployment	18,385.00	18,752.70	18,752.70
12 SBS	195,846.00	199,762.92	199,762.92
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14 Total Benefits	1,524,172.79	1,554,656.25	1,554,656.25
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## WRANGELL MEDICAL CENTER

### Supplies

	Actual FY 13 12 Months	Projected FY 2014	Budget 2014
7 Med Surg Supplies	37,101.53	38,956.61	38,956.61
8 Med Surg Instruments	0.00	0.00	0.00
9 Nursing Home Supplies	15,004.77	15,304.87	15,304.87
10 Nursing Home Supplies Non Charge	0.00	0.00	0.00
11 Swing Bed Supplies	1,248.50	1,273.47	1,273.47
12 Instruments ICF	3,417.28	3,485.63	3,485.63
13 Emergency Room Supplies	2,181.65	2,225.28	2,225.28
14 Emergency Room Supplies Non Charge	547.85	558.81	558.81
15 Emergency Room Instruments	112.48	114.73	114.73
16 Operating Room Supplies	965.11	984.41	984.41
17 Operating Room Supplies Non Charge	3,383.26	3,450.93	3,450.93
18 Operating Room Instruments	426.61	435.14	435.14
19 Anesthesia Supplies	169.34	172.73	172.73
20 Anesthesia Supplies Non Charge	0.00	0.00	0.00
21 Pharmaceuticals	0.00	0.00	0.00
22 Central Supplies	15,470.19	15,779.59	15,779.59
23 Central Supplies Ortho	3,045.55	3,106.46	3,106.46
24 Central Supplies Non Charge	11,974.08	12,213.56	12,213.56
25 Central Supplies Ortho Non Charge	587.34	599.09	599.09
26 Pharmacy Supplies	290,916.74	296,735.07	296,735.07
27 Pharmacy Supplies Non Charge	4,197.87	4,281.83	4,281.83
28 Laboratory Supplies	19,144.38	19,527.27	19,527.27
29 Laboratory supplies Non Charge	153,612.83	156,685.09	156,685.09
30 Laboratory Office Supplies	1,388.56	1,416.33	1,416.33
31 Laboratory Instruments	2,139.00	2,181.78	2,181.78
32 EKG Supplies	9,146.26	9,329.19	9,329.19
33 EKG Supplies Non Charge	2,152.30	2,195.35	2,195.35
34 Mammography Supplies Non Charge	184.75	188.45	188.45
35 Film	420.83	429.25	429.25
36 Radiology Supplies Non Charge	4,043.53	4,124.40	4,124.40
37 Radiology Other supplies	556.60	567.73	567.73
38 Ultrasound Supplies	159.72	162.91	162.91
39 CT Scan Supplies	2,760.20	2,815.40	2,815.40
40 IV Solutions & Supplies	11,552.68	11,783.73	11,783.73
41 IV Supplies Non Charge	4,135.80	4,218.52	4,218.52
42 IV Other Medical Supplies	446.02	454.94	454.94
43 Dietary Food	81,045.65	82,666.56	82,666.56
44 Dietary Office Supplies	0.00	11.70	11.70
45 Respiratory Oxygen & Other Gases	0.00	0.00	0.00
46 Respiratory Supplies Non Charge	7,265.03	7,410.33	7,410.33

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48		Actual FY 13	Projected
49		12 Months	FY 2014
			Budget
			2014
50	Resp Small Equipment	0.00	0.00
51	Physical Therapy Supplies	676.11	689.63
52	Physical Therapy Supplies Non Charge	7,538.94	7,689.72
53	Physical Therapy Instruments	0.00	0.00
54	Durable Medical Supplies	0.00	0.00
55	Durable Medical supplies Non Charge	0.00	0.00
56	Audiology Supplies	0.00	0.00
57	Home Health Other Supplies	0.00	0.00
58	Activities Office Supplies	0.00	0.00
59	Activities Other Non Med Supplies	1,448.45	1,477.42
60	Laundry Other Supplies	7,619.56	7,771.95
61	Maintenance Tools & Maint	863.81	881.09
62	Maintenance Other Supplies	19,619.06	20,011.44
63	Houskkeeping Supplies	13,805.11	14,081.21
64	IT Supplies	4,264.84	4,350.14
65	Fiscal Svces Office Supplies	18,551.54	18,922.57
66	Fiscal Svces Equipment Supplies	8,851.14	9,028.16
67	Purchasing Supplies	1,291.79	1,317.63
68	Administration Office Supplies	7,654.12	7,807.20
69	Medical Records Office Supplies	2,990.79	3,050.61
70	Nursing Administration Office Supplies	3,398.24	3,466.20
71	Nursing Inservice Office Supplies	6,640.71	6,773.52
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74	Total Supplies	796,118.50	813,165.62
75			
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# WRANGELL MEDICAL CENTER

## Operational Expenses

	Actual FY 13 12 Months	Projected FY 2014	Budget 2014
7 Nursing Home Travel			
8 Swing Bed Travel	8,238.02	8,402.78	8,402.78
9 Operating Room Training & Education	0.00	0.00	0.00
10 Operating Room Travel & Lodging	0.00	0.00	0.00
11 Anesthesia Travel & Lodging	2,613.66	2,665.93	2,665.93
12 Laboratory Dues & Subs	5,017.00	5,117.34	5,117.34
13 Laboratory Training & Education	2,824.00	2,880.48	2,880.48
14 Mammography Dues & Subs	80.00	81.60	81.60
15 Radiology Dues & Subs	160.00	163.20	163.20
16 Radiology Travel & Lodging	3,699.25	3,773.24	3,773.24
17 CT Scan Dues & Subs	80.00	81.60	81.60
18 CT Scan Training	0.00	0.00	0.00
19 Dietary Travel & Lodging	0.00	0.00	0.00
20 Physical Therapy Dues & Subs	0.00	0.00	0.00
21 Physical Therapy Travel & Lodging	0.00	0.00	0.00
22 Audiology Travel	0.00	0.00	0.00
23 Activities Dues & Subs	0.00	0.00	0.00
24 Activities Travel & Education	0.00	0.00	0.00
25 Infection Control Dues & Subs	328.95	335.53	335.53
26 Infection Control Training & Education	0.00	0.00	0.00
27 Plant Operations Travel	0.00	0.00	0.00
28 IT Travel & Lodging	657.05	670.19	670.19
29 Fiscal Service Postage	6,729.08	6,863.66	6,863.66
30 Fiscal Service Postage Non Supply	917.31	935.66	935.66
31 Fiscal Services Collection Fees	0.00	0.00	0.00
32 Fiscal Services Equipment Rental	905.96	924.08	924.08
33 Fiscal Services Dues & Subs	598.45	610.42	610.42
34 Fiscal Services Training & Education	8,218.58	8,382.95	8,382.95
35 Fiscal Services Travel & Lodging	6,139.91	6,262.71	6,262.71
36 Purchasing Dues & Subs	0.00	0.00	0.00
37 Purchasing Travel & Lodging	0.00	0.00	0.00
38 Community Education Health Fair	12,712.41	12,966.66	12,966.66
39 Administration Travel	10,161.89	10,365.13	10,365.13
40 Administration Dues & Subs	24,738.00	25,232.76	25,232.76
41 Interest Expense	0.00	0.00	0.00
42 Administration Training & Education	1,066.00	1,087.32	1,087.32
43 Other Expense	26,268.97	26,794.35	26,794.35
44 Medical Records Dues & Subs	20.00	20.40	20.40
45 Medical Records Training & Education	3,488.93	3,558.71	3,558.71
46 Medical Records Travel & Lodging	433.73	442.40	442.40

47		Actual FY 13	Projected	Budget
48		12 Months	2012	2013
49				
50	Nursing Administration Other (Ads)	2,998.73	3,058.70	3,058.70
51	Nursing Administration Dues & Subs	1,656.00	1,689.12	1,689.12
52	Nursing Administration Travel & Lodging	13,732.01	14,006.65	14,006.65
53	Nursing Inservice Education	4,833.09	4,929.75	4,929.75
54	Nursing Administration Inservice	120.00	122.40	0.00
55	Nursing Inservice Training & Education	3,750.00	3,825.00	3,825.00
56	Nursing Inservice Travel & Lodging	2,806.73	2,862.86	2,862.86
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59	Total Operational Expenses	155,993.71	159,113.58	158,991.18
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# WRANGELL MEDICAL CENTER

## Building Expenses

	Actual FY 13 12 Months	Projected FY 2014	Budget 2014
7 Med Surg Repairs & Maint	7,609.54	7,990.02	7,990.02
8 CCU Repairs & Main	1,000.00	1,020.00	1,020.00
9 Anesthesia Repairs & Maint	3,668.11	3,741.47	3,741.47
10 Central Supply Repairs & Maint	3,928.01	4,006.57	4,006.57
11 Laboratory Repairs & Maint	1,567.08	1,598.42	1,598.42
12 EKG Repairs & Maint	165.00	168.30	168.30
13 Mammo Repairs & Maiant	1,700.00	1,734.00	1,734.00
14 Radiology Repairs & Maint	29,585.58	30,177.29	30,177.29
15 Ultrasound Repairs & Maint	11,491.00	11,720.82	11,720.82
16 CT Repairs & Maint	78,175.11	79,738.61	79,738.61
17 Laundry Repairs & Maint	926.97	945.51	945.51
18 Maint Repairs & Maint	20,888.37	21,306.14	21,306.14
19 Utilities	191,783.52	195,619.19	195,619.19
20 Fiscal Services Repairs & Maint	103,242.51	105,307.36	105,307.36
21 Television	3,332.25	3,398.90	3,398.90
22 Telephone	69,051.15	70,432.17	70,432.17
23 Medical Records Repairs & Maint	6,906.90	7,045.04	7,045.04
24 Audiology Repairs & Maint	0.00	0.00	0.00
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26			
27 Total Building Expenses	535,021.10	545,949.81	545,949.81
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## WRANGELL MEDICAL CENTER

### Depreciation

	Actual FY 13 12 Months	Projected FY 2014	Budget 2014
7 Building	31,181.90	31,805.54	31,805.54
8 Fixed Equipment	0.00	0.00	0.00
9 Major Movable Equipment	386,273.72	393,999.19	393,999.19
10 Minor Equipment			
11			
12			
13 Total Depreciation	417,455.62	425,804.73	425,804.73
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15			
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## WRANGELL MEDICAL CENTER

### Insurance & Professional Fees

	Actual FY 13 12 Months	Projected FY 2014	Budget 2014
7 Med Surg Purchased Service	155,833.67	163,565.65	163,565.65
8 Nursing Home Purchased Svce	1,120.00	1,142.40	1,142.40
9 Nursing Home Traveling Nurse	502,928.88	512,987.46	512,987.46
10 Swing Bed Purchased Service	6,720.00	6,854.40	6,854.40
11 Emergency Room Purchased Service	293,965.05	299,844.35	299,844.35
12 Anesthesia Purchased Service	8,458.70	8,627.87	8,627.87
13 Pharmacy Consultant Fee	19,200.00	19,584.00	19,584.00
14 Laboratory Purchased Service	75,526.28	77,036.81	77,036.81
15 Mammography Purchased Service	0.00	0.00	0.00
16 Radiology Purchased Service	14,205.00	14,489.10	14,489.10
17 Ultrasound Purchased Service	0.00	0.00	0.00
18 Dietary Consultant Fee	6,965.81	7,105.13	7,105.13
19 Physical Therapy Purchased Service	747,656.61	762,609.74	762,609.74
20 Home Health Professional Services	0.00	0.00	0.00
21 Maintenance Purchased Service	6,453.00	6,582.06	6,582.06
22 Housekeeping Purchased Service	0.00	0.00	0.00
23 Fiscal Services Purchased Service	2,183.60	2,227.27	2,227.27
24 Fiscal Services Financial Consultants	21,606.20	22,038.32	22,038.32
25 Fiscal Services Audit Fees	22,607.65	23,059.80	23,059.80
26 Fiscal Services Other Purchased Service	1,055.45	1,076.56	1,076.56
27 Purchases Purchased Svce	165.00	168.30	168.30
28 Insurance Bldg-Auto-Directors	17,482.50	17,832.15	17,832.15
29 Insurance Malpractice	61,532.33	62,762.98	62,762.98
30 Legal Fees	98,652.51	100,625.56	100,625.56
31 Administration Purchased Service	10,000.00	10,200.00	10,200.00
32 Administration Purchases Other	222,930.15	227,388.75	227,388.75
33 Medical Records Purchased Service	0.00	0.00	0.00
<b>Total Insurance and Professional Fees</b>	<b>2,297,248.39</b>	<b>2,347,808.67</b>	<b>2,347,808.67</b>

# **Agenda Item 14**

## **CITY & BOROUGH OF WRANGELL**

**BOROUGH ASSEMBLY  
AGENDA ITEM  
January 28, 2014**

**INFORMATION:**

**ATTORNEY'S FILE – None**

# **Agenda Item 15**

## **CITY & BOROUGH OF WRANGELL**

**BOROUGH ASSEMBLY**

**AGENDA ITEM**

**January 28, 2014**

INFORMATION:

**Executive Session-** None