



**City and Borough of Wrangell
Borough Assembly Meeting
AGENDA**

May 13, 2014 – 7:00 p.m.

Location: Assembly Chambers, City Hall

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Daniel Blake
- b. INVOCATION to be given by a member of the Baha'i Faith
- c. CEREMONIAL MATTERS – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*
 - i. Proclamation – Lemonade Day; June 7, 2014
 - ii. Proclamation – Take 25, National Center for Missing & Exploited Children

2. ROLL CALL

3. AMENDMENTS TO THE AGENDA

4. CONFLICT OF INTEREST

5. CONSENT AGENDA

- a. Items (*) 6a, 7a, 7b, & 7c

6. APPROVAL OF MINUTES

- *a. Minutes of the Regular Assembly meeting held April 22, 2014; Minutes of the Board of Equalization meeting held May 5, 2014; Minutes of the Special Assembly meeting held May 7, 2014

7. COMMUNICATIONS

- *a. Minutes of the School Board meetings held: Regular-March 17, 2014; Special-March 22, 2014; Special-April 14, 2014; April 16, 2014
- *b. SEAPA Board Report provided by Brian Ashton and Christie Jamieson, SEAPA Board Members
- *c. Quarterly Expenditure Report for Southeast Senior Services' Wrangell (Catholic Community Service) for the period of Jan. 1, 2014 through Mar. 31, 2014

8. BOROUGH MANAGER'S REPORT

9. BOROUGH CLERK'S FILE

10. MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS

- a. Reports by Assembly Members
- b. Appointment to fill the vacancies on the Wrangell Convention & Visitors Bureau and the Economic Development Committee

11. PERSONS TO BE HEARD

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. Discussion and possible action regarding contacting the Borough Attorney
- b. Approval of the request from Vern Phillips of Sea Level Seafoods, LLC. to modify the existing City Tidelands Lease
- c. Approval of the School Budget for Fiscal Year 2014-2015
- d. Discussion regarding Wrangell and Petersburg's Thomas Bay Power Commission and SEAPA appointments (requested by Assembly Member Stough & Mayor Jack)

14. ATTORNEY'S FILE

15. EXECUTIVE SESSION

16. ADJOURNMENT

Agenda Items 1 - 6

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY

AGENDA ITEM

May 13, 2014

ITEM NO. 1 CALL TO ORDER:

INFORMATION: *The Mayor, by code, is required to call the meeting to order at 7:00 p.m. in the Borough Assembly Chambers. Special meetings or continued meetings may be called for at differing times but at the same location. Notice of such will be required by the Borough Clerk. The Mayor will call the meeting to order according to such special or continued meeting notice. At all meetings of the assembly, four assembly members or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number less than a quorum may adjourn a meeting to a later date.*

RECOMMENDED ACTION:

The Mayor, as presiding officer, is to call the meeting of the Borough Assembly to order, with the following actions to follow:

- a. Pledge of Allegiance to be given by Assembly Member Daniel Blake
- b. Invocation to be given by a member of the Baha'i Faith
- c. Ceremonial Matters – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*
 - i. Proclamation – Lemonade Day; June 7, 2014
 - ii. Proclamation – Take 25, National Center for Missing & Exploited Children

ITEM NO. 2 ROLL CALL - BOROUGH CLERK:

INFORMATION: *The Borough Clerk shall conduct a roll call of each elected and duly qualified Assembly Member. Such call shall result in an entry of those present or absent from the meeting. The roll call is primarily utilized in determining if sufficient member(s) are present to conduct a meeting. The Borough Clerk may randomly change the conduct of the roll to be fair to the members of the governing body unless the council determined an adopted procedure for roll call which is different than currently in use.*

RECOMMENDED ACTION:

Borough Clerk to conduct a roll call by voice vote. Each member to signify by saying here, present (or equal) to give evidence of attendance.

ITEM NO. 3 AMENDMENTS TO THE AGENDA:

INFORMATION: *The assembly may amend the agenda at the beginning of its meeting. The outline of the agenda shall be as from time to time prescribed and amended by resolution of the assembly. (WMC 3.04.100)*

RECOMMENDED ACTION:

The Mayor should request of the members if there are any amendments to the posted agenda. **THE MAYOR MAY RULE ON ANY REQUEST OR THE ASSEMBLY MEMBERS MAY VOTE ON EACH AMENDMENT.**

ITEM NO. 4 CONFLICT OF INTEREST:

INFORMATION: *The purpose of this agenda item is to set reasonable standards of conduct for elected and appointed public officials and for city employees, so that the public may be assured that its trust in such persons is well placed and that the officials and employees themselves are aware of the high standards of conduct demanded of persons in like office and position.*

An elected city official may not participate in any official action in which he/she or a member of his/her household has a substantial financial interest.

ITEM NO. 5 CONSENT AGENDA:

INFORMATION: *Items listed on the Consent Agenda or marked with an asterisk (*) are considered part of the Consent Agenda and will be passed in one motion unless the item has been removed by an Assembly Member or the Mayor and placed on the regular agenda under Unfinished Business.*

RECOMMENDED ACTION:

Move to approve those Agenda items listed under the Consent Agenda and those marked with an asterisk (*) Items:

***6a, 7a, 7b, & 7c**

ITEM NO. 6 APPROVAL OF MINUTES:

INFORMATION:

6a *Minutes of the Regular Assembly Meeting held April 22, 2014; Minutes of the Board of Equalization meeting held May 5, 2014; Minutes of the Special Assembly meeting held May 7, 2014*



PROCLAMATION

WHEREAS: Lemonade Day is a free, community-wide educational event providing children with the opportunity to learn and apply entrepreneurial thinking and create a foundation for success in the global economy; and

WHEREAS: Lemonade Day exists to infuse today's youth with the spirit of enterprise, teaching the basic business and entrepreneurial skills necessary to become successful, contributing members of their communities; and

WHEREAS: Lemonade Day has a core philosophy of Spend, Save, and Share that is implemented by teaching children how to start, own and operate a business, learn goal-setting, develop a business plan, establish a budget, seek investors, provide customer service and give back to the community; and

WHEREAS: Lemonade Day offers opportunities for families, businesses, schools, youth organizations, faith-based communities, neighborhoods, institutes of higher learning, and government agencies to unite for a common purpose – to train the next generation of entrepreneurs; and

WHEREAS: Lemonade Day is an event that demonstrates to young people of Wrangell that they are important and citizens care about their future; and

The City and Borough of Wrangell salutes and commends organizers, volunteers and participants of Lemonade Day, a program that advances life skills, character, and entrepreneurship, and extend best wishes for a successful and rewarding observance.

NOW, THEREFORE, I, David L. Jack, Mayor of the City and Borough of Wrangell, Alaska, do hereby proclaim Saturday, June 7, 2014, as

“LEMONADE DAY”

AND encourage all residents of the City and Borough of Wrangell to participate and have a role: either selling or buying Lemonade, on Saturday, June 7th, 2014.

Attest: _____
Kim Lane, CMC, Borough Clerk

David L. Jack, Mayor



Proclamation

National Center for Missing & Exploited Children® National Missing Children's Day

WHEREAS, according to the most recent, comprehensive national study for the number of missing children, an estimated 800,000 children younger than 18 were reported missing; and

WHEREAS, approximately 58,000 of these children were victims of non-family abductions and more than 200,000 were the victims of family abductions; and

WHEREAS, on average, nearly 2,000 children are reported missing to law-enforcement agencies daily; and

WHEREAS, the National Center for Missing & Exploited Children® (NCMEC) exists as a resource to help prevent child abduction and sexual exploitation, help find missing children, and assist victims of child abduction and sexual exploitation, their families, and the professionals who serve them; and

WHEREAS, National Missing Children's Day is a special time to remember those children who are missing and give hope to their families.

NOW THEREFORE, in partnership with NCMEC and its supporters, I, David L. Jack, Mayor of the City & Borough of Wrangell Proclaim May 25, 2014 as:

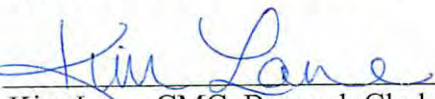
“National Missing Children’s Day”

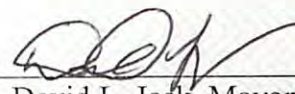
And urges local government, law enforcement, schools, and communities to take time to talk to children about personal safety and abduction prevention.

And also urges individuals to take 25 minutes out of their day to help children stay safer.

THEREFORE, BE I FURTHER PROCLAIM that May 25, 2014, is set aside as National Missing Children’s Day as part of the City & Borough of Wrangell’s continuing efforts to prevent the abduction and sexual exploitation of children.

Attest:


Kim Lane, CMC, Borough Clerk


David L. Jack, Mayor



**Minutes of Regular Assembly Meeting
Held on April 22, 2014**

Mayor David L. Jack called the Regular Assembly meeting to order at 7:00 p.m., April 22, 2014, in the Borough Assembly Chambers. Assembly Members Stough, Wiederspohn, Stokes, Blake, and Decker were present. Assembly Member McCloskey was absent. Borough Manager Jeff Jabusch and Borough Clerk Kim Lane were also in attendance.

Pledge of Allegiance was led by Assembly Member Wilma Stokes.

Invocation was given by Nettie Covalt with the Presbyterian Church.

CEREMONIAL MATTERS – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*

A Proclamation for Municipal Clerk's Week was presented to Borough Clerk, Kim Lane.

A Proclamation for Youth Week was presented to Don Covalt of the Benevolent & Protective Order of Elks Lodge #1595.

AMENDMENTS TO THE AGENDA

There were no Amendments to the Agenda.

CONFLICT OF INTEREST

There were no Conflicts of Interest declared.

CONSENT AGENDA

M/S: Blake/Decker, to approve Consent Agenda Items marked with an () asterisk; 6a., 7a, 7b, 7c, 7d, 7e, & 13i. Motion approved unanimously by polled vote.*

APPROVAL OF MINUTES

The Minutes of the Public Hearing and Regular Assembly meetings held April 8, 2014 were approved, as presented.

COMMUNICATIONS

- *a. US Army Corps of Engineers Public Notice of an Application for Permit for Todd White (POA-2014-029)
- *b. Minutes of the Special and Regular Port Commission meetings held on March 10, 2014
- *c. Travel Summary for the month of March, 2014
- *d. School Board action from the Special Mtg. held April 14, 2014
- *e. Correspondence from the Petersburg Borough Assembly to the SEAPA Chairman, Robert Sivertsen regarding: Wholesale Power Rate

*13i. Approval of a Replat of Lots 1 and 2, Block 24A, Wrangell Tidelands Addition (A.T.S. #83) and a portion of Unsubdivided A.T.S. #83 Tidelands, Creating Lot 1A

BOROUGH MANAGER'S REPORT

In addition to Manager Jabusch's report, he stated that the draft Budget should be distributed by the end of the next week.

Manager Jabusch also stated that Ms. Massin had requested some additional time to review the information he had provided to her. His recommendation would be to postpone this item until further notice.

BOROUGH CLERK'S FILE

In addition to Borough Clerk Lane's Report, she stated that the Borough had an opportunity to purchase some surplus chairs from Tongass Business Center in Ketchikan; they had received the contract to replace the chairs at the Ted Ferry Civic Center and they were selling the surplus chairs for \$20 each. Clerk Lane stated that she wished to replace the existing chairs that had come out of the old 49er Theater with these chairs. There was no objection from the Assembly.

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS

10a Reports by Assembly Members

Assembly Member Decker reported on the collaborative project between the Economic Development Committee and the Port Commission to create a website for the Marine Service Center lessees to promote their business. She also reminded the listening public about the Path to Prosperity opportunities.

10b Appointment to fill the vacancy on the Wrangell Convention & Visitors Bureau

As there were no letters of interest received for the vacancy, Mayor Jack directed the Borough Clerk to continue advertising.

PERSONS TO BE HEARD

John Getty, 13 Mile Zimovia Hwy., spoke in support of the animal control efforts and the enforcement of a leash law.

Shady Grove Oliver, 13 Mile Zimovia Hwy., as a resident of Wrangell, spoke in support of enforcing the leash law; possibility of setting aside "leash free" areas; other dogs who are not on a leash running up to her dog while on its leash; dogs being hit by cars, getting shot; dogs constantly running into the road is unsafe.

Bob Maxand, 319 Church St., commended the Mayor and Assemblies, and the administration of both Wrangell and Petersburg for their efforts on the creation of their Resolutions pertaining to SEAPA taking over Thomas Bay.

Maxand stated that the other Commissioners knew nothing of the letter that Assembly Member Stough wrote to the SEAPA Board Chairman.

Maxand read from the list of questions Assembly member Stough sent to the Borough Attorney and from a section in the TBPA Commission Policy No. 3, stating:

"How can the TBPA Commission President negotiate for the Commission without explicit permission from the Commission which says that they must have a vote.

Each Commissioner shall recognize that he has no authority outside of the Commissioner meeting, except and unless he is specifically authorized or assigned a project with authority to act or speak for the Commission. The Commission recognizes that should any Commissioner undertake in private conversation with others to make commitments for the Commission, that Commissioner becomes involved in a serious breach of policy."

Assembly Member Stough stated that the letter that Mr. Maxand was reading was written prior to him being President and was directed towards the past President of the TBPC; because the prior TBPC President had started negotiations and talked to Petersburg; he started negotiation talking without the approval of the TBPC.

Maxand questioned Stough about the Wrangell newspaper article from April 10th.

Stough said that was from the original letter that he brought forward to send to the lawyer before he was the TBPC President.

Mayor Jack stated that Mr. Maxand had the floor.

Maxand said "so the letter in the paper that said that you had said to cease and desist was from somebody else"?

Stough answered "no, I did not say that".

Maxand said in reading the letter, he thought that it had come from Assembly Member Stough.

Stough asked Mr. Maxand which letter he was talking about.

Maxand replied that he was referencing the letter that he had read about in the paper from April 10th.

Stough said that the one from the paper was clarifying that the Charter formed and it was part of the Charter that formed Thomas Bay Power Commission; it's part of the Charter; you can't do away with without the vote of the people; the other part of that question was: Thomas Bay was formed under a Joint Action which formed Thomas Bay and under that the Ordinances gave all of the negotiating rights, and all of the rest of that, to the Commission. He stated that his letter didn't state anything about him doing anything other than bring the facts, bring the information to the Commission, so that the Commission can make a decision; he said that was the way his letter was written.

Stough further said that he was stating where the auditory lies and where it's done because "our council here and that stated under resolution stated that they want to get rid of the Thomas Bay Power Commission"; that that was part of those legal questions that were asked.

Maxand asked who voted on that Commission to give him permission to write the letter; he stated that Assembly Member Stough would have had to have the full Commission's support to write a letter.

Stough replied “why would I have to have the full Commission’s support to write a letter that states the rules”...

Assembly Member Decker called a Point of Order, stating that this was the Public Comment Period and the discussion could take place under the appropriate Agenda Item.

Mayor Jack ruled in favor of the Point of Order.

Maxand stated that he believed that writing the letter was wrong and was a slander to the Council of both communities; he further stated that he believed that Assembly Member Stough should be taken from the seat.

UNFINISHED BUSINESS

12a Approval to purchase residential property from Shelly Massin for the purpose of a right of way (*postponed from the April 8, 2014 meeting*)

M/S: Stough/Decker, to postpone this item until further notice. Motion approved unanimously by polled vote.

NEW BUSINESS

13a Approval of a request by Steve Keller to extend the leased lot in the Marine Service Center

M/S: Stough/Wiederspohn, to approve extending existing leased lot 4 in the Wrangell Marine Service Center from 2650 sq. ft. to 3332 sq. ft. and to raise the monthly fee to \$266.56. Motion approved unanimously by polled vote.

13b Discussion and Possible action regarding the letter that was received by the Borough Assembly – sent to the SEAPA Board Chairman and the letter that was sent to the Wrangell Borough Attorney, both from the Thomas Bay Power Commission President/Wrangell Borough Assembly Member James Stough (*request to add the letter to the Assembly was made at the April 8th Regular Assembly meeting*)

Assembly Member Decker stated that when he wrote the four questions to the Wrangell Borough Attorney, he was questioning the rights of the TBPC President and now that he was the TBPC President, he was directing everyone to negotiate with him; the TBPC Members did not know that Assembly Member Stough was writing these letters.

Assembly Member Stough replied that the letter that he wrote was in clarification of the rules; that at the bottom of the letter he had asked that any communication needs to go to the Commission; he took no action other than stating that any communication needs to be directed to the Commission because of the Charter and Ordinances; he said that if “we” fail to do it with the Ordinance, we are in violation of our Ordinances; ethical part is in violation of section 1.20; when they formed Thomas Bay Power Commission, they gave them the right to negotiate contracts and do the rest of that, so it lies with them; there has been no

communication with the TBPC since he was appointed to the position of TBPC President; have not been included on any of the stuff that has been going on.

Decker replied that Assembly Member Stough's letters to the SEAPA Board Chair and to the Wrangell Borough Attorney did give direction; letter you wrote said to "cease and desist and negotiate with me"; as the TBPC President, you tried to direct the Wrangell Attorney.....

Stough said "no I didn't".

Decker said "that's what the letter says". She further said that the letter said "as soon as practicable, please provide a legal opinion regarding the aforementioned questions".

Decker said that as an Assembly, we need to talk about who has the power to direct the Borough Attorney; believed that it should be by a motion and by a majority vote of the Assembly.

Decker further stated the following:

- SEAPA is not beholden to Thomas Bay;
- SEAPA is beholden to the Cities of Wrangell and Petersburg;
- the Assemblies have been trying to negotiate on behalf of the Thomas Bay employees;
- we have a much stronger position and ability to do that than the Thomas Bay Power Commission;
- SEAPA is not required to work with Thomas Bay;
- SEAPA has a contract that they can cancel with a one year notice;

Decker said that right now they are trying to negotiate an amenable transition because the Wrangell and Petersburg Assemblies said that's what they wanted; what you are doing is making that weaker, and that would be the worst deal for the employees.

Stough replied that it was Assembly Member Decker's opinion to bypass the Ordinances and stuff that are in place.

Decker replied that that was not true; section 3.40.060 reads that operation maintenance of Lake Tyee hydroelectric project:

"On approval by resolution of the borough assembly, the commission may enter into an agreement as an agent of the borough to maintain and operate Lake Tyee hydroelectric project owned by the state. Under said agreement, the commission shall have the following powers and duties"

Assembly Member Decker stated that the project was not owned by the state though, it was owned by SEAPA, so that needed to be changed. She further stated it was only through this agreement that was given to them by the Borough; these are all things that we are trying to work out through the Borough Attorney; to figure out the exact way to do them legally and correct; nobody is trying to step around the Ordinances.

Stough said that was from the original questions that were a part of the letter to the Attorney; we are clear on where the power lies; trying to get rid of the “dog-gon” Thomas Bay Power Commission, that’s part of the Charter; can’t get rid of that without it going to the vote of the people; had an Ordinance that formed them with the power to negotiate contracts and the rest of that; I am not disagreeing with you on a lot of stuff; SEAPA has the right to tell Thomas Bay from here on out, we aren’t going to use you; they need to negotiate; everybody realizes that’s the direction to go; I didn’t have any objections to your Resolution that said that the Communities wanted this.

Decker replied the four questions to the Borough Attorney were drafted and given by you on January 14th to (I don’t know who came first, the Clerk or the Mayor), but it was before our Assembly meeting that evening; I saw you talking to the Mayor before the meeting; we went through the entire meeting and those questions were never brought up; the next day we received an email from the Clerk saying that these questions were given to the Clerk and the Mayor stated that she could forward them to the Borough Attorney by the request of Assembly Member Stough. Assembly Member Decker questioned why these questions were not mentioned at the meeting that evening; how can one assembly member direct the attorney?; this is one question that should be addressed by the group; it takes money to direct the attorney.

Stough stated that it was the duty of us; we the council have the fiduciary responsibility to make sure that things are being done right; my questions were of existing Ordinances and rules; we have the right to have clarification of those rules; you are saying that by what you guys are doing, you didn’t want to follow the Charter?; and now we are not going to try and follow the Ordinances that are written?; SEAPA can have their meetings and figure out what they want to do; I just want it done right; I am not stopping them.....; let’s all get on the page; let’s sit down and negotiate; that’s all I wanted.

Mayor Jack stated that Assembly Member Stough was stating that the Charter formed Thomas Bay Power Commission; that is an error; the Charter formed the Thomas Bay Power Authority and gave the municipalities under that Charter the authority to form a Commission to administer the Thomas Bay Power Authority that was formed by the Charter; that was done by Ordinance, the Commission was formed by Ordinance that states that by Resolution the Commission could be formed. He further stated that the Resolution that was recently passed is not in any way disbanding either one of them; it was meant for SEAPA to take over the operation and maintenance of the Thomas Bay Power Authority.

Decker said that her understanding was that the Authority would “go away” because those employees would become the employees of SEAPA and the Commission would be put “on ice” because there would be no body for them to be managing.

Jack stated that was what the first Resolution had said and that the new Resolution that was recently considered was to correct that.

Assembly Member Blake stated that the issue wasn't whether or not Thomas Bay's or the Assembly was negotiating with SEAPA; no one member of the Assembly, nor any one member of the Thomas Bay Power Commission can act on their own; it has to be with the approval of the Assembly or the Commission; in the first letter that states "therefore, cease and desist all negotiations" you (Assembly Member Stough) are putting an order out there; you are doing it as the Thomas Bay Power Commission President without the consent of the rest of the commission, you cannot do that according to their own rules.

Blake further stated that in the very last line of the letter to the Borough Attorney, Assembly Member Stough had written "as soon as practicable, please provide a legal opinion regarding the aforementioned questions"; that involves the city spending money to get that legal opinion and it's being done without the consent of the Assembly; you cannot do that.

Stough replied "I can", what you are saying is that we have the right to clarify the rules that we have passed; that's what that letter was doing; because we put those same questions before; you have to designate exactly where that money is coming from; what you are saying is that under our monthly fee, this type of thing should be taken care of; we go over our monthly fee quite often; we should be designating where that money should be coming from.

Decker said that if we put questions to the Borough Attorney, the "body" needs to approve that; those four questions were never brought forward to the Assembly; only one of the four questions is worthy of sending to the Attorney; Jeff (without given the direction by the Assembly) sorted that out on his own and sent that question to the Attorney and has been working with the Attorney on that question.

Decker also stated that in Assembly Member Stough's letter to the Attorney where he said "a list of questions regarding the legality or rather lack thereof regarding the City Manager negotiating the demise of Thomas Bay Power Authority...."; the City and Borough Manager has only been doing what we have asked him to do.

Stough stated that he agreed that the Manager was doing exactly what the Council directed him to do; this council is going against its own rules.

Decker replied that she disagreed and could point out where Assembly Member Stough had gone against Ordinances and Policies; what we need to agree on is the path forward.

M/S: Blake/Decker, to direct the City Manager to draft a letter to the Thomas Bay Power Commission stating what our intent is, and also asking them to put something in writing as far as what their standing is in this matter and deliver that back to the Assembly. Motion approved unanimously by polled vote.

Decker requested that the discussion regarding who can direct the Borough Attorney be added to the next Agenda. There were no objections from the Assembly.

Manager Jabusch clarified that the Borough Attorney was in the process of gathering the information to provide a legal opinion as to what the legal process was to do what Wrangell and Petersburg want to do.

13c Discussion and possible action relating to Animal Control issues in the Community (*request from Assembly Member Blake to add this item to the Agenda from the 4-8-14 regular Assembly Mtg.*)

Assembly Member Blake requested that the Assembly consider the following:

- Dog feces around town (charge a \$25 fine to the animal owner)
- Dogs at large getting hit
- Dogs biting people or other dogs that are on a leash
- Leash law (leash inside the city, leash in-hand outside of the city)
- Feeding wild animals around town (change the code to prohibit this)
- Impound costs should be increased to \$50 per day
- Penalty for at-large dogs should be increased
- Licensing code says that the Borough Clerk distributes; needs to be changed to say that the Wrangell Police Department does this
- Change the licensing policy so that as long as your animal has its current rabies vaccine, you could receive a license at no charge; license would be valid until the rabies vaccine expired.

Blake also stated that the Police Officers were not trained Animal Control Officers; a part-time, permanent Animal Control Officer (or Code Enforcement Officer) may be a good idea.

Blake said that the City should look into obtaining grants in order to offer free spay/neuter clinics; there should be more signs with "doggie" waste bags around town.

Direction was given to the Borough Manager to find out how much hiring a part-time permanent Code Enforcement Officer would cost.

Assembly Member Decker said that she would like to hear from the Chief of Police on this issue.

13d Approval of the Senior Tax Exemptions that were received after the March 3rd deadline, but before the late filing grace period

M/S: Wiederspohn/Decker, to approve the 2014 Senior Tax Exemption for: Charlotte & Lloyd Brown; Donald R. & Dana K. Van Slyke; Lurine McGee; Ted & Nondas Haux; Joanne Roberts; Paul Matteoni; John C. & Donna Wellons; Roland & Donna Larsen. Motion approved unanimously by polled vote.

13e Approval to dispose of City Surplus Property

M/S: Stough/Wiederspohn, to approve the items listed as surplus, that these items be advertised for bid as required under Wrangell Municipal Code 5.10.060, and authorize the Borough Manager to dispose of any items not bid on, in a manner that is in the best interest of the City. Motion approved unanimously by polled vote.

Recessed at: 8:25 p.m.

Reconvened at: 8:27 p.m.

13f PROPOSED RESOLUTION No. 04-14-1294: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC TIDELANDS, LOT 1A, BLOCK 24A WRANGELL TIDELANDS ADDITION (ATS#83), WHICH IS A REPLAT OF LOTS 1 AND 2, BLOCK 24A, WRANGELL TIDELANDS ADDITION (ATS #83) AND AN ADJACENT PORTION OF UNSUBDIVIDED ATS #83 TIDELANDS TO BE RECORDED IN THE WRANGELL RECORDING DISTRICT BY QUITCLAIM DEED TO DAVID SVENDSEN, DBA SVENDSEN MARINE WORKS

M/S: Stough/Wiederspohn, to adopt Resolution No. 04-14-1294. Motion approved unanimously by polled vote.

***13g** Approval of a Replat of Lots 1 and 2, Block 24A, Wrangell Tidelands Addition (A.T.S. #83) and a portion of Unsubdivided A.T.S. #83 Tidelands, Creating Lot 1A

This item was approved under the Consent Agenda.

13h Approval of an amendment to add a section in the Wrangell Medical Center Policy Manual

M/S: Wiederspohn/Stough, to approve the addition in the Wrangell Medical Center Policy Manual under the Worker's Compensation section.

In response to Assembly Member Blake, Mayor Jack and Assembly Member Wiederspohn clarified that this addition was for training purposes; for example, teaching employees the proper way to lift boxes and equipment.

Motion approved unanimously by polled vote.

13i Approval to award the bid received from Rock n' Road Construction, Inc. for the Cassiar Street Roadway and Utility Improvements Project

M/S: Decker/Blake, to approve the bid received from Rock-n-Road Construction, Inc., and authorize the Borough Manager to enter into a contract with Rock-n-Road Construction, Inc. for the construction of the Cassiar Road Street Roadway and Utilities Improvements Project, for the amount of \$790,960.48 to be paid from DCCED and DEC Grant Funds. Motion approved unanimously by polled vote.

13j Approval of a letter from the CBW on behalf of the WMC for re-application to Medicare/Medicaid

M/S: Blake/Wiederspohn, to approve the letter written by our attorney for the benefit of Wrangell Medical Center in the application process with Medicare/Medicaid. Motion approved unanimously by polled vote.

ATTORNEY'S FILE – None.

EXECUTIVE SESSION – None.

Meeting adjourned at: 8:38 p.m.

David L. Jack, Mayor

ATTEST: _____
Kim Lane, CMC, Borough Clerk

Unapproved

**Minutes of Board of Equalization Meeting
Held May 5, 2014**

Mayor David L. Jack called the Board of Equalization meeting to order at 7:00 p.m., May 5, 2014, in the Borough Assembly Chambers. Assembly Members Blake, McCloskey, and Decker were present. Assembly Members Stough, Stokes, and Wiederspohn were absent. Borough Manager Jeff Jabusch and Borough Clerk Kim Lane were also in attendance.

Appeals – Real Property – There were no Property Tax Appeals to be heard.

PROPERTY TAX EXEMPTIONS

Moved by Decker, seconded by McCloskey, to approve the Senior citizens Property Tax Exemptions, for the tax year 2014, for total assessment value of \$23,276,101. Motion approved unanimously by polled vote.

Moved by Blake, seconded by Decker, to approve the Disabled Veteran Property Tax Exemptions, for the tax year 2014, for a total assessment value of \$105,700. Motion approved unanimously by polled vote.

Moved by McCloskey, seconded by Blake, to approve the Sprinkler Exemptions, for the tax year 2014, for a total assessment value of \$57,120. Motion approved unanimously by polled vote.

The Board of Equalization meeting adjourned at 7:03 p.m.

David L. Jack, Mayor

ATTEST: _____
Kim Lane, CMC, Borough Clerk

**Minutes of Special Assembly Meeting
Held May 7, 2014**

Mayor David L. Jack called the special assembly meeting to order at 6:00 p.m., May 7, 2014, in the Assembly Chambers. Assembly Members Decker, McCloskey, Stough, and Blake were present. Assembly Members Stokes and Wiederspohn were absent. Borough Manager Jeff Jabusch and Borough Clerk Kim Lane were also in attendance.

CONFLICT OF INTEREST

There were no conflicts of interest declared.

PERSONS TO BE HEARD

There were no persons to be heard.

ITEMS OF BUSINESS

5a Executive Session – To discuss with the Borough Attorney Bob Blasco, the SEAPA Term Sheet for the transfer of the operations & maintenance of Lake Tye Hydro.

M/S: Decker/Stough, to pursuant to 44.62.320 (c) (2), that we recess into executive session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; specifically to discuss with the Borough Attorney Bob Blasco, the SEAPA Term Sheet for the Transfer of the operations & maintenance of Lake Tye Hydro. Motion approved unanimously by polled vote.

Special meeting recessed at 6:02 p.m.

Special meeting reconvened at 8:04 p.m.

M/S: Blake/Decker, to authorize negotiations with SEAPA and the Borough of Petersburg to transfer the Operations and Maintenance responsibility for the Tye Lake Project to SEAPA and to authorize the Borough Manager to conduct those negotiations on behalf of the Borough in the manner he determines best serves the interests of the Borough. Motion approved unanimously by polled vote.

Special meeting adjourned at 8:05 p.m.

David L. Jack, Mayor

ATTEST: _____
Kim Lane, CMC, Borough Clerk

Agenda Item 7

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM May 13, 2014

COMMUNICATIONS:

INFORMATION: The Assembly may receive items for Communications, reasons only which do not require separate action. This is an avenue to keep the Assembly informed, for the public to enter items on the record, if necessary. The Assembly also receives agenda communications directly by their constituents, Borough Manager, other agencies' Officers and Department Directors.

A MAIL BOX IS ALSO AVAILABLE IN THE BOROUGH CLERK'S OFFICE FOR EACH MEMBER OF THE ASSEMBLY AND SHOULD BE CHECKED ON A ROUTINE SCHEDULE.

All items appearing under Communications on the Agenda have been approved under the Consent Agenda unless removed by an Assembly Member or the Mayor and placed on the regular agenda under Unfinished Business.

- *a. Minutes of the School Board meetings held: Regular-March 17, 2014; Special-March 22, 2014; Special-April 14, 2014; April 16, 2014
- *b. SEAPA Board Report provided by Brian Ashton and Christie Jamieson, SEAPA Board Members
- *c. Quarterly Expenditure Report for Southeast Senior Services' Wrangell (Catholic Community Service) for the period of Jan. 1, 2014 through Mar. 31, 2014

PROCEEDINGS

MINUTES

**WRANGELL SCHOOL BOARD
REGULAR MEETING**

March 17, 2014; 6:30 PM

Evergreen Elementary School Room 101-Intermediate

President Susan Eagle called the regular meeting of the Wrangell Public School Board to order at 6:35 P.M. on March 17, 2014.

CALL TO ORDER

A quorum was determined with the following school board members present: Susan Eagle, Tammy Groshong, Rinda Howell, and Cyni Waddington. Krissy Smith was absent, excused. Also present was Superintendent Rich Rhodes, Elementary School Principal Deidre Jenson, Secondary Principal Monty Bunes and Recording Secretary Kimberly Powell.

DETERMINE QUORUM

The Pledge of Allegiance was recited, led by Elementary Student, Jade Balansag.

PLEDGE OF ALLEGIANCE

Elementary Principal Deidre Jenson told the board that the Elementary School is introducing "Character Counts" with the students. There are six pillars of character that hold up our community. This morning during the Elementary Community Assembly, four students held Mrs. Davies up in a chair and discussed what would happen if one of the pillars were to let go. Student Council Advisor Mikki Kauppila and Student Teacher, Michelle Jenkins worked with the following students to present the pillars to the board.

STUDENT PRESENTATION

- Jade Balansag: Citizenship
- Sophie O'Brien: Fairness
- Jade Balansag: Trustworthiness
- Liana Carney: Caring
- Liana Carney: Respect
- Sophie O'Brien: Responsibility

Student Body President Robble Marshall told the board that basketball season ended a couple of weeks ago. Although the season did not go well for the basketball teams, our cheerleaders got runner up at the Region Conference and are competing at the state competition right now. The girls' softball team has a full roster however the baseball program only has six or seven players signed up. They're hoping to have a full team so they can compete. Student council has been meeting and is working on getting the student voice heard within the school. They will be distributing a paper survey to collect input on the schools from the students; the information collected can be shared with the board.

STUDENT REPRESENTATIVE REPORT

Julie Falle, Grant Coordinator for the AICS SPF SIG grant spoke to the School Board about the Green Dot program. In 2011 a community-wide assessment was conducted, the two top concerns were adults binge-drinking and minor consuming alcohol. Green dot doesn't have any direct correlation with these other than that a consequence of alcohol abuse is inter-personal violence. Green Dot identifies that change often requires a change of the multitude. Green Dot is a "good Samaritan" concept that can be made practical. Ms. Falle told the audience that they should reach out and do something, even if it's just a matter of starting a conversation, speaking up or even intervening in a "red dot" violent situation. The three ways Green Dot has come up with to make a change: Direct, Delegate, Distract. Green Dot realizes that simply talking about things doesn't make a change. We need to practice our skills. On Saturday, April 12 there will be training. March 27 is the Choose Respect march. Ms. Falle encouraged the board and audience members to get involved.

GUESTS TO BE HEARD

Brennon Eagle, parent and commercial fisherman spoke in favor of Draft II of the calendar. He said that the School embraces the migrant program. Most of the migrant students are involved in the salmon fishery. Starting the school year would accommodate the students who are working on the salmon industry. The other thing that Brennon liked about Draft II was that the beginning of the year eases into the school year by starting with a short week and then has a long holiday weekend.

The agenda was approved as presented.

APPROVAL OF AGENDA

Motion to approve the items on the consent agenda as presented by Rinda Howell, seconded by Tammy Groshong. Poll vote: Cyni Waddington: Yes; Tammy Groshong: Yes; Rinda Howell: Yes; Susan Eagle: Yes. Motion approved.

- Accepted the minutes of the February 17, 2014 Regular Board Meeting as presented
- Accepted the minutes of the March 16, 2014 Special Board Meeting as presented

APPROVAL OF CONSENT AGENDA

Information & Reports were accepted by unanimous consent.

ACCEPTED INFORMATION & REPORTS

Motion to accept the recommendation from Wrangell Teachers Association on the 2014-2015 and submit it to the Department of Education for approval by Tammy Groshong, seconded by Rinda Howell. Poll vote: Tammy Groshong: No; Rinda Howell: Yes; Cyni Waddington: Yes; Susan Eagle: No. Motion denied. President Eagle directed the administration to meet and bring a third draft back to the board for approval in April.

DENIED APPROVAL OF 2014-2015 SCHOOL CALENDAR

Motion to accept the Early Literacy Grant Award in the amount of \$782.00 to assist in implementing the K-3 assessment measures by Rinda Howell, seconded by Cyni Waddington. Poll vote: Rinda Howell: Yes; Cyni Waddington: Yes; Tammy Groshong: Yes; Susan Eagle: Yes. Motion approved.

ACCEPTED THE EARLY LITERACY GRANT AWARD

Motion to approve the continuation request for Alaska's Fresh Fruit and Vegetable Program by Cyni Waddington, seconded by Tammy Groshong. Poll vote: Cyni Waddington: Yes; Tammy Groshong: Yes; Rinda Howell: Yes; Susan Eagle: Yes. Motion approved.

APPROVED THE CONTINUATION REQUEST FOR ALASKA'S FRESH FRUIT & VEGETABLE PROGRAM

Motion to accept the American Fidelity Assurance Company's Section 125 Administration policies and procedures. These policies and procedures replace the prior Cafeteria 125 plan that was maintained through AFLAC by Rinda Howell, seconded by Tammy Groshong. Poll vote: Cyni Waddington: Yes; Tammy Groshong: Yes; Rinda Howell: Yes; Susan Eagle: Yes. Motion approved.

ACCEPTED THE AMERICAN FIDELITY ASSURANCE COMPANY'S SECTION 125 ADMINISTRATION POLICIES AND PROCEDURES

Motion to offer Deldre Jenson a contract as Elementary Principal for the 2014-2015 school year by Cyni Waddington, seconded by Rinda Howell. Poll vote: Tammy Groshong: Yes; Rinda Howell: Yes; Cyni Waddington: Yes; Susan Eagle: Yes. Motion approved.

OFFERED DEIDRE JENSON A CONTRACT AS ELEMENTARY PRINCIPAL

Motion to offer Colter Barnes a contract as Secondary Principal for the 2014-2015 school year by Tammy Groshong, seconded by Rinda Howell. Poll vote: Rinda Howell: Yes; Cyni Waddington: Yes; Tammy Groshong: Yes; Susan Eagle: Yes. Motion approved.

OFFERED COLTER BARNES A CONTRACT AS SECONDARY PRINCIPAL

Motion to offer Erik Gile an extracurricular contract for the position of Assistant Baseball Coach pending the receipt of a satisfactory criminal background check by Tammy Groshong, seconded by Rinda Howell. Poll vote: Cyni Waddington: Yes; Tammy Groshong: Yes; Rinda Howell: Yes; Susan Eagle: Yes. Motion approved.

OFFERED ERIK GILE AN EXTRACURRICULAR CONTRACT

Motion to offer Katie Ludwigsen an extracurricular contract for the position of Middle School Assistant Volleyball Coach pending the receipt of a satisfactory criminal background check by Rinda Howell, seconded by Tammy Groshong. Poll vote: Cyni Waddington: Yes; Tammy Groshong: Yes; Rinda Howell: Yes; Susan Eagle: Yes. Motion approved.

OFFERED KATIE LUDWIGSEN AN EXTRACURRICULAR CONTRACT

Motion to teaching contracts for the 2014-2015 school year to all teachers with tenure in our district, as presented by Cyni Waddington, seconded by Rinda Howell. Poll vote: Tammy Groshong: Yes; Rinda Howell: Yes; Cyni Waddington: Yes; Susan Eagle: Yes. Motion approved.

OFFERED TENURE TEACHER CONTRACTS

Motion to recess into executive session to discuss a matter that may prejudice the reputation and character of any person more specifically to discuss the applications for the position of superintendent by Rinda Howell, seconded by Tammy Groshong. Poll vote: Rinda Howell: Yes; Cyni Waddington: Yes; Tammy Groshong: Yes; Susan Eagle: Yes. Motion approved.

RECESSED INTO EXECUTIVE SESSION AT 7:17 PM

Reconvened into Regular Session at 7:27 P.M.

RECONVENED INTO REGULAR SESSION

Motion to accept the first reading of Board Policy 4030, to include all veterans by Cyni Waddington, seconded by Tammy Groshong, seconded by Rinda Howell. Poll vote: Cyni Waddington: Yes; Tammy Groshong: Yes; Rinda Howell: Yes; Susan Eagle: Yes. Motion approved.

ACCEPTED THE FIRST READING OF BOARD POLICY 4030, NONDISCRIMINATION

Reviewed Board Policy:

- #5131.7, Weapons in School
- #5133, Staff Gifts
- #5134, Employee Sale of Materials or Services to Students or the School District
- #5141.1, Accidents/First Aid

REVIEWED BOARD POLICY

Motion to recess into executive session to discuss a matter that may prejudice the reputation and character of any person more specifically to conduct the evaluation of the Superintendent. Superintendent Rhodes has been previously notified of the executive session and has waived his right to a public discussion by Rinda Howell, seconded by Tammy Groshong. Voice vote: all in favor, none opposed. Motion approved.

RECESSED INTO EXECUTIVE SESSION AT 7:31 PM

Reconvened into regular session at 7:40 P.M.

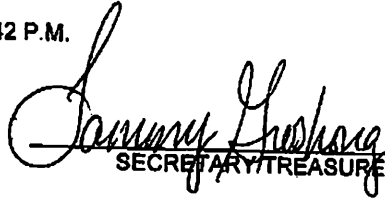
RECONVENED INTO REGULAR SESSION

Motion to defer the Superintendent's evaluation to the April meeting by Rinda Howell, seconded by Tammy Groshong. Poll vote: Tammy Groshong: Yes; Rinda Howell: Yes; Cyni Waddington: Yes; Susan Eagle: Yes. Motion approved.

DEFERRED SUPERINTENDENT'S EVALUATION UNTIL THE APRIL MEETING

Meeting Adjourned at 7:42 P.M.

ADJOURNED AT 7:42 PM



SECRETARY/TREASURER

PROCEEDINGS

**MINUTES
WRANGELL SCHOOL BOARD
SPECIAL MEETING
March 22, 2014; 9:00 AM
Evergreen Elementary School Room 101-Intermediate**

President Susan Eagle called the Special meeting of the Wrangell Public School Board to order at 9:00 A.M. on March 22, 2014.

CALL TO ORDER

A quorum was determined with the following school board members present: Susan Eagle, Tammy Groshong, Rinda Howell, Krissy Smith and Cyni Waddington. Also present was Recording Secretary Kimberly Powell.

DETERMINE QUORUM

Motion to recess into executive session to discuss a matter that may prejudice the reputation and character of any person more specifically to conduct interviews for the position of superintendent by Rinda Howell; seconded by Krissy Smith. Poll vote: Krissy Smith: Yes; Cyni Waddington: Yes; Tammy Groshong: Yes; Rinda Howell: Yes; Susan Eagle: Yes. Motion approved unanimously.

RECESSED INTO EXECUTIVE SESSION AT 9:01 AM

Reconvened into Regular Session at 2:41 PM.

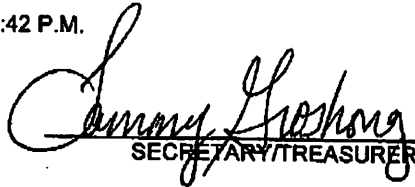
RECONVENED INTO REGULAR SESSION AT 2:41 PM

Motion to offer Jay Thomas a contract for the position of superintendent as presented by Krissy Smith, seconded by Rinda Howell. Poll vote: Cyni Waddington: Yes; Tammy Groshong: Yes; Rinda Howell: Yes; Krissy Smith: Yes; Susan Eagle: Yes. Motion approved unanimously.

OFFERED A CONTRACT TO JAY THOMAS FOR THE POSITION OF SUPERINTENDENT

Meeting Adjourned at 2:42 P.M.

ADJOURNED AT 2:42 PM


SECRETARY/TREASURER

PROCEEDINGS

**MINUTES
WRANGELL SCHOOL BOARD
SPECIAL MEETING**

April 14, 2014; 6:30 PM

Evergreen Elementary School Room 101-Intermediate

President Susan Eagle called the Special meeting of the Wrangell Public School Board to order at 6:30 PM on Monday, April 14, 2014.

CALL TO ORDER

A quorum was determined with the following school board members present: Susan Eagle, Tammy Groshong, Rinda Howell, Krissy Smith and Cyni Waddington. Also present was Acting Superintendent Pam Roope and Recording Secretary Kimberly Powell.

DETERMINE QUORUM

Motion to recess into executive session to discuss a matter the immediate knowledge of which would clearly have an adverse effect on the finances of the district involving the superintendent's contract for the 2014-2015 school year by Rinda Howell; seconded by Tammy Groshong. Poll vote: Tammy Groshong: Yes; Rinda Howell: Yes; Krissy Smith: Yes; Cyni Waddington: Yes; Susan Eagle: Yes. Motion approved unanimously.

**RECESSED INTO
EXECUTIVE SESSION AT
6:30 PM**

Reconvened into Regular Session at 7:14 PM.

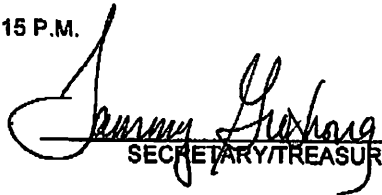
**RECONVENED INTO
REGULAR SESSION AT
7:14 PM**

Motion to release Mr. Jay Thomas from his Superintendent Contract for the 2014-2015 school year for personal reasons upon reimbursement of his training and travel expenses in full by Rinda Howell, seconded by Cyni Waddington. Poll Vote: Rinda Howell: Yes; Krissy Smith: Yes; Cyni Waddington: Yes; Tammy Groshong: Yes; Susan Eagle: Yes. Motion approved unanimously.

**RELEASED JAY THOMAS
FROM HIS
SUPERINTENDENT
CONTRACT**

Meeting Adjourned at 7:15 P.M.

ADJOURNED AT 7:15 P.M.


SECRETARY/TREASURER

*7b

PROCEEDINGS

**MINUTES
WRANGELL SCHOOL BOARD
SPECIAL MEETING
April 16, 2014; 6:30 PM
Evergreen Elementary School Room 101-Intermediate**

President Susan Eagle called the Special meeting of the Wrangell Public School Board to order at 6:30 PM on Wednesday, April 16, 2014.

CALL TO ORDER

A quorum was determined with the following school board members present: Susan Eagle, Tammy Groshong, Rinda Howell and Krissy Smith. Cyni Waddington was absent, excused. Also present was Superintendent Rich Rhodes and Recording Secretary Kimberly Powell.

DETERMINE QUORUM

Motion to recess into executive session to discuss a matter the immediate knowledge of which would clearly have an adverse effect on the finances of the district involving the superintendent's contract for the 2014-2015 school year by Rinda Howell; seconded by Tammy Groshong. Poll vote: Rinda Howell: Yes; Krissy Smith: Yes; Tammy Groshong: Yes; Susan Eagle: Yes. Motion approved.

**RECESSED INTO
EXECUTIVE SESSION AT
6:30 PM**

Reconvened into Regular Session at 7:40 PM.

**RECONVENED INTO
REGULAR SESSION AT
7:40 PM**

Motion to offer Patrick Mayer a contract for the position of superintendent of school as presented by Krissy Smith; seconded by Tammy Groshong. Poll Vote: Krissy Smith: Yes; Tammy Groshong: Yes; Rinda Howell: Yes; Susan Eagle: Yes. Motion approved.

**OFFERED PATRICK
MAYER A CONTRACT
FOR THE POSITION OF
SUPERINTENDENT**

Meeting Adjourned at 7:41 P.M.

ADJOURNED AT 7:41 PM.



SECRETARY/TREASURER

SEAPA Report to the Borough of Wrangell
April 24, 2014

Overview

SEAPA had its second board meeting of the year on April 24th in Ketchikan.

1. Financials – Income - We are above projected sales in March
 - a. See Financial Report Attachment
2. Financials - Most of the SEAPA budget is within the approved but we have had some overruns:
 - a. SCADA system - \$268,974.00
 - i. The initial SCADA development bids ranged from approximately \$800,000.00 to \$3,000,000.00
 - ii. We approved the low estimate, assuming we would probably need to revisit the budget to complete the project.
 - iii. The project should be completed for just over \$1,000,000.00 so in spite of the additional funds required, SEAPA is completing this project for a very reasonable price
 - b. Environmental Impact Study for 6-wheel vehicle use on the transmission power line right-of-way - \$212,000.00
3. Water Management at Reservoirs – We have had a low snow pack this winter but an unusually wet early spring with mild temperatures. Reservoir levels are above average in March and early April
 - a. See Water Management Attachment
4. Legislative capital appropriations of 3.32 million for the swan lake reservoir expansion project are still in the state budget. This represents 25% of the necessary funds required to complete the dam extension.
5. SEAPA Policies and Procedures Handbook is continuing its updating process
 - a. If the borough is interested in giving any feedback on this process, please contact the SEAPA office
6. The new SEAPA website is still in development and should be online this summer.
7. SEAPA is still looking for an engineer
 - a. This position will fulfill outstanding data development for our whole electrical infrastructure
 - i. There doesn't exist a comprehensive data
8. Tye Lake O&M transition is still being evaluated
 - a. Tye approved a formal draft for consideration by the member utilities and TBPA
9. The Whitman Lake True-Up is still being evaluated for how it will be implemented into the SEAPA grid and how it will be managed with the Power Sales Agreement
10. Wrangell Reactor is scheduled for replacement in October
 - a. This is a critical component of our transmission system
 - i. If the old reactor were to fail, Petersburg would be on diesel until a new reactor were ordered, delivered and installed
11. Satellite communications system will next be expanded to the Tye facility
12. SEAPA has realigned its development of the STI helipad project
 - a. It is now being engineered so that SEAPA will own the engineered plans

- b. By owning the engineered drawings, SEAPA can put the request for bids out to local fabricators for production
- 13. The SEAPA SCADA system continues to be installed and tested
 - a. To review, this is the electronic system and monitors and controls our entire electrical system

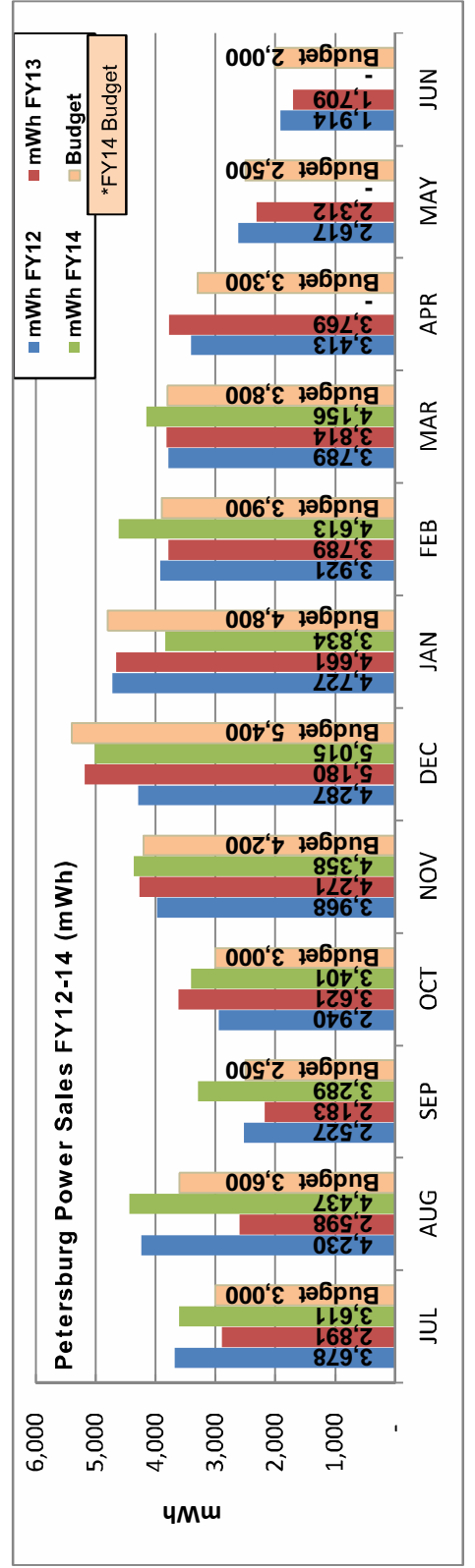
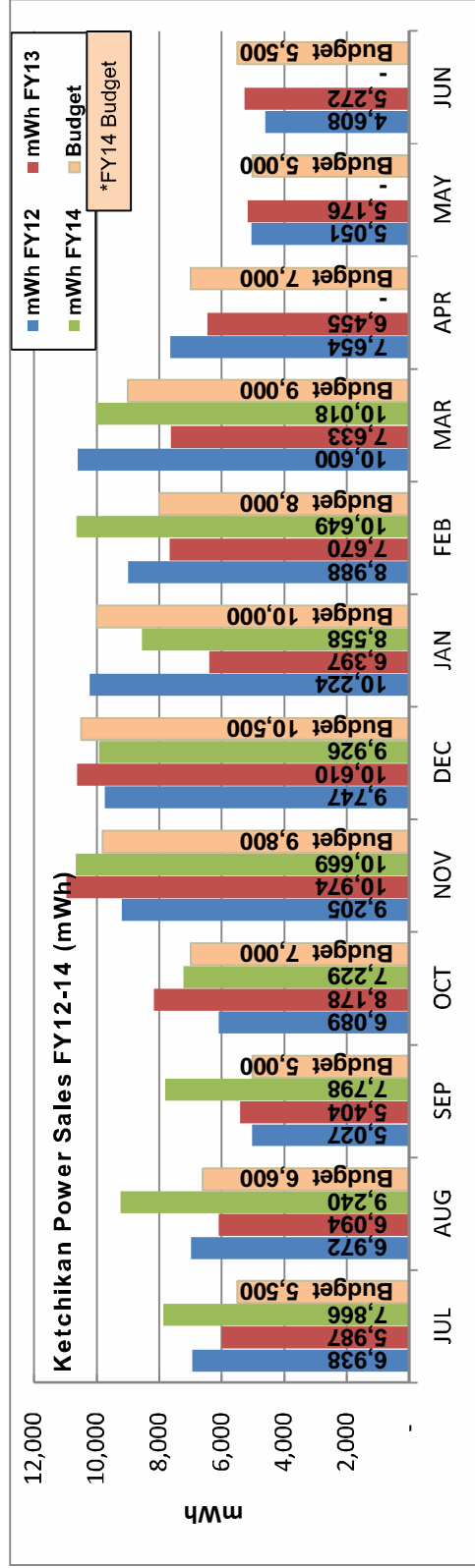
Thank you,

Brian Ashton
Christie Jamieson

SOUTHEAST ALASKA POWER AGENCY

Power Sales - FY12 through FY14

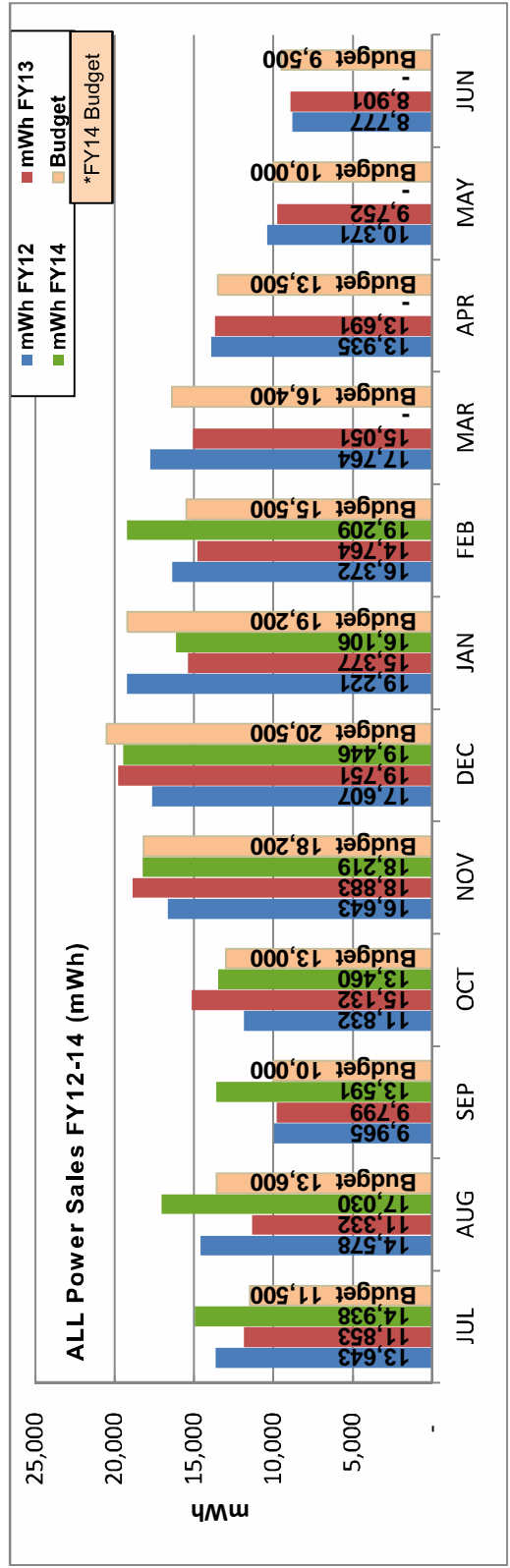
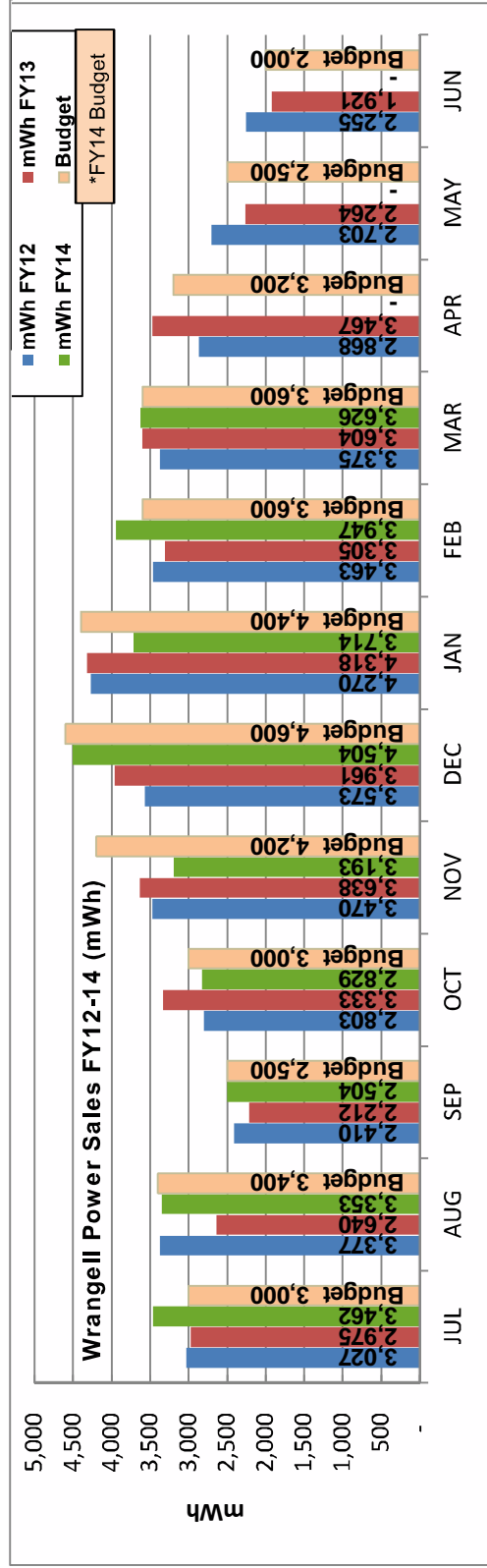
MARCH 2014	Current Month		Year-To-Date	
	Actual	Budget	Actual	Budget
FY 14 kWh Hydropower Sales				
Ketchikan Power Purchases	10,018,000	9,000,000	81,953,000	71,400,000
Petersburg Power Purchases	4,156,370	3,800,000	36,713,920	34,200,000
Wrangell Power Purchases	3,625,610	3,600,000	31,131,630	32,300,000
Total Power Purchases	17,799,980	16,400,000	149,798,550	137,900,000



SOUTHEAST ALASKA POWER AGENCY

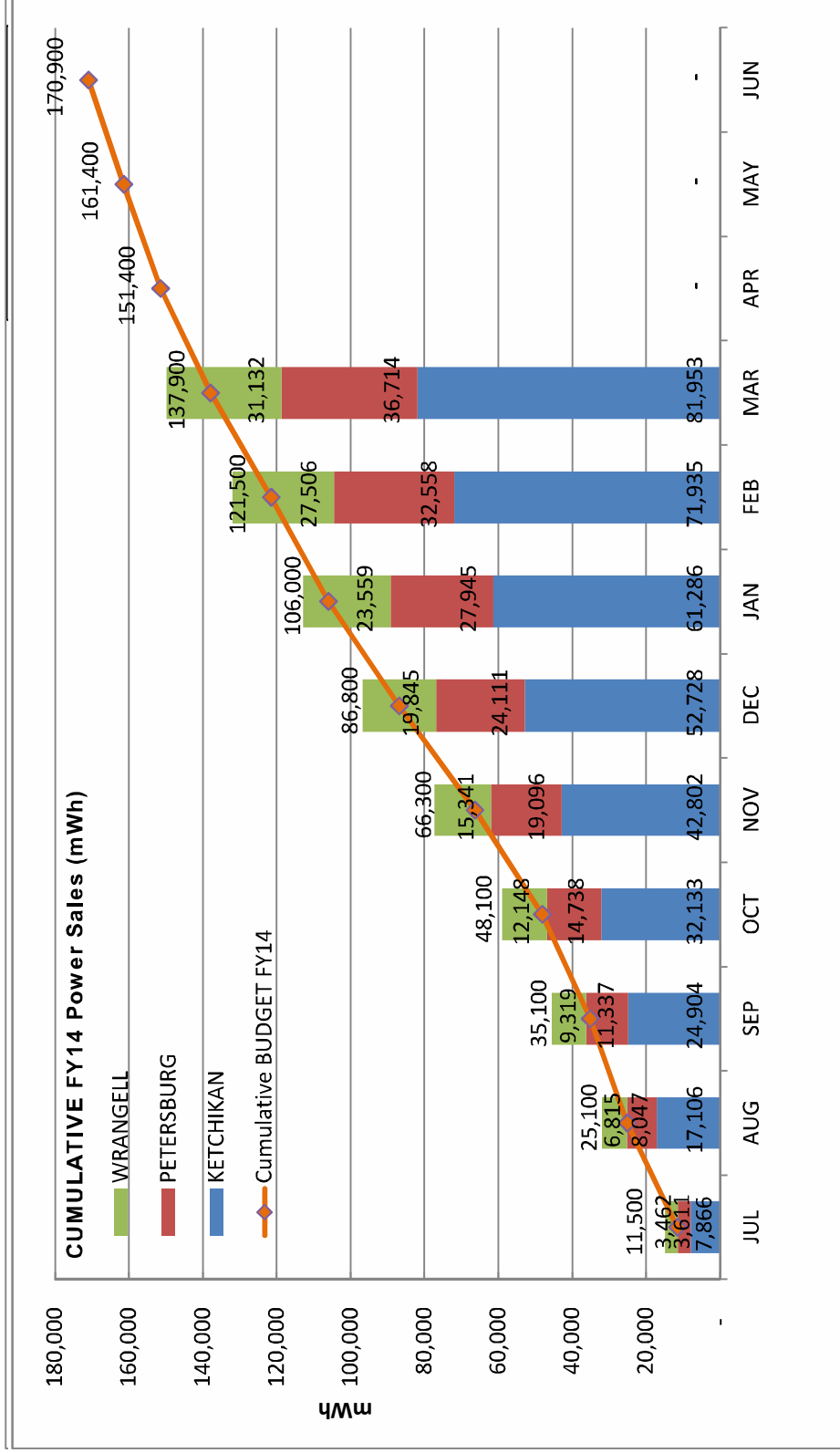
Power Sales - FY12 through FY14

MARCH 2014	Current Month		Year-To-Date	
	Actual	Budget	Actual	Budget
FY 14 kWh Hydropower Sales				
Ketchikan Power Purchases	10,018,000	9,000,000	81,953,000	71,400,000
Petersburg Power Purchases	4,156,370	3,800,000	36,713,920	34,200,000
Wrangell Power Purchases	3,625,610	3,600,000	31,131,630	32,300,000
Total Power Purchases	17,799,980	16,400,000	149,798,550	137,900,000



SOUTHEAST ALASKA POWER AGENCY Power Sales - FY12 through FY14

MARCH 2014	FY 14 kWh Hydropower Sales		Current Month		Year-To-Date	
			Actual	Budget	Actual	Budget
	Ketchikan Power Purchases		10,018,000	9,000,000	81,953,000	71,400,000
	Petersburg Power Purchases		4,156,370	3,800,000	36,713,920	34,200,000
	Wrangell Power Purchases		3,625,610	3,600,000	31,131,630	32,300,000
	Total Power Purchases		17,799,980	16,400,000	149,798,550	137,900,000



SOUTHEAST ALASKA POWER AGENCY
FY14 Grant Summary
as of February 28, 2014

	<u>Grant</u>	<u>Expenditures</u>	<u>Balance</u>
Grant Income			
*FY13 AEA KPI#1			
1 - Project Mgmt	320,000	137,710	182,290
2 - EIS	1,030,000	710,955	319,045
3 - Engineering / Design	1,613,298	172,562	1,440,736
5 - SE Conference	26,702	26,702	(0)
Total FY13 AEA KPI#1	2,990,000	1,047,929	1,942,071
FY13 AEA KPI#2			
1 - Unallocated	2,000,000	0	2,000,000
Total FY13 AEA KPI#2	2,000,000	0	2,000,000
FY13 AK DLG			
1 - Hydro Storage	578,000	33,426	544,574
2 - G&T Site Evaluation	1,705,000	59,442	1,645,558
3 - Stability / Interconnectiv	146,000	0	146,000
4 - Load Balance Model	112,000	0	112,000
5 - Project Mgmt	309,000	60,545	248,455
6 - Business Analysis / PSA	150,000	35,756	114,244
Total FY13 AK DLG	3,000,000	189,169	2,810,831
TOTAL	7,990,000	1,237,098	6,752,902

*\$704,052.15 expended by Kwaan Electric Transmission Intertie Coop. prior to grant assignment to SEAPA

DATE: March 24, 2014
TO: SEAPA Board of Directors
FROM: Trey Acteson
SUBJECT: Financial Reports – **FEBRUARY, 2014**



Financial reports for February, 2014 follow this memo. The following are a few brief highlights:

- February, 2014 revenues from kWh sales were over budget:
\$1,306,183 actual vs. \$1,054,000 budget.
 - Ketchikan - \$724,132 actual vs. \$544,000 budget
 - Petersburg - \$313,680 actual vs. \$265,200 budget
 - Wrangell - \$268,371 actual vs. \$244,800 budget

- Year-to-date (July – February) revenues from kWh sales were also above budget:
\$8,939,526 actual vs. \$8,262,000 budget.
 - Ketchikan - \$4,871,885 actual vs. \$4,243,200 budget
 - Petersburg - \$2,205,176 actual vs. \$2,067,200 budget
 - Wrangell - \$1,862,465 actual vs. \$1,951,600 budget

- February, 2014 sales in kWh – 19,208,580 vs.
February, 2013 sales in kWh – 14,763,770 and
February, 2012 sales in kWh – 16,372,440

- Year-to-date (July – February, 2014) sales in kWh – 131,998,570 vs.
Year-to-date (July – February, 2013) sales in kWh – 116,891,890 and
Year-to-date (July – February, 2012) sales in kWh – 119,861,970

- Administrative and operating expenses for February, 2014 were under budget:
\$382,346 actual vs. \$616,475 budget.

- Year-to-date administrative and operating expenses (July – February) were also
under budget: \$3,165,259 actual vs. \$4,444,306 budget.

As always, feel free to ask any questions concerning the financials.

SOUTHEAST ALASKA POWER AGENCY

Fund Allocation Graph

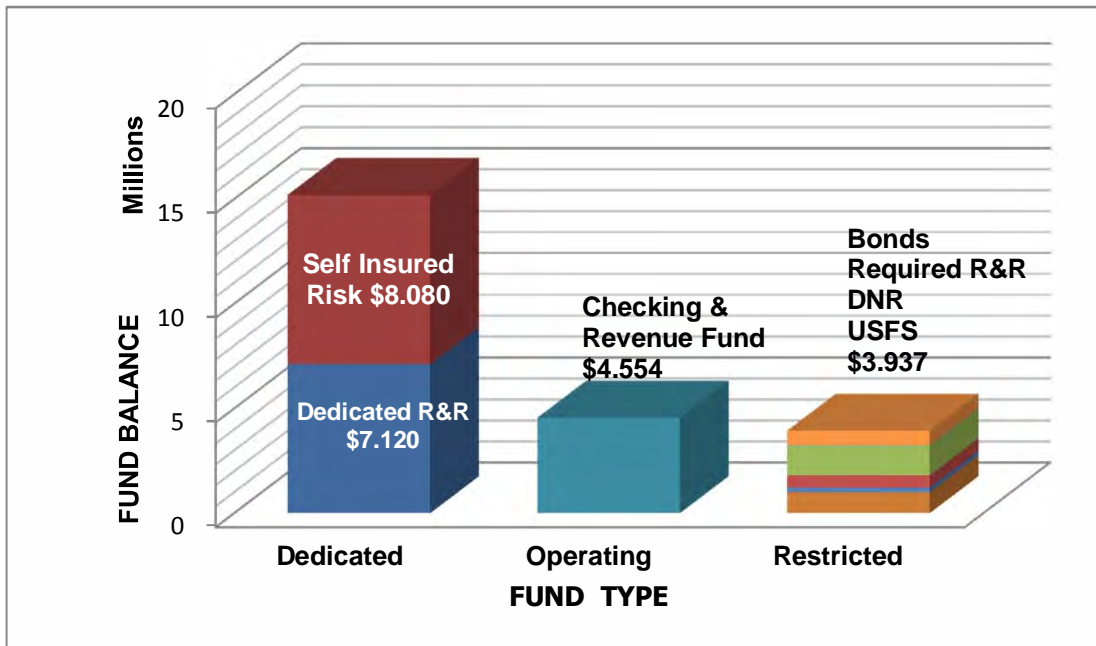
as of February 28, 2014

ASSETS

Current Assets

Agency Funds

111000 · Ops/Capital/Insurance Funds	
111100 · Revenue Fund FB	4,552,596
111200 · Required R&R Fund FB	1,000,406
111210 · Dedicated R&R Projects Fund FB	7,120,139
111300 · Commercial FB	1,021
111400 · Subordinate Debt Fund FB	310
111500 · Self Insured Risk Fund FNBA	<u>8,080,365</u>
Total 111000 · Ops/Capital/Insurance Funds	20,754,837
112000 · Trustee Funds	
112100 · WF Trust Bond Interest	219,660
112200 · WF Trust Bond Principal	583,364
112300 · WF Trust Bond Reserve	1,409,888
112400 · WF Refund 2004AB Escrow	<u>1</u>
Total 112000 · Trustee Funds	2,212,914
113000 · Restricted Funds	
113100 · STI - USFS CD WF	21,613
113500 · DNR Reclamation Fund WF	<u>702,249</u>
Total 113000 · Restricted Funds	723,862
Total Agency Funds	23,691,612



Dedicated Funds

Self-Insured Risk Fund = Coverage for uninsured transmission lines, submarine cables and insurance deductibles

Dedicated R&R = Funding for Replacement & Repair projects approved by the SEAPA Board in the FY14 budget.

Operating Funds

Checking & Revenue Fund

Restricted Funds (Legally or contractually restricted)

Bonds = All Trustee Funds: Bond Interest, Principal, Reserve and Escrow accounts

R&R = \$1,000,000 minimum balance required by bond indenture

DNR = Alaska DNR Reclamation Agreement

USFS = USFS Land Remediation Certificate of Deposit

SOUTHEAST ALASKA POWER AGENCY
Statement of Financial Position - Summary
As of February 28, 2014

ASSETS	
Current Assets	
Agency Funds	
111000 · Ops/Capital/Insurance Funds	20,754,837
112000 · Trustee Funds	2,212,914
113000 · Restricted Funds	723,862
Total Agency Funds	23,691,612
Accounts Receivable	
110000 · Accounts Receivable	2,416,872
110100 · Grants Receivable	49,166
Total Accounts Receivable	2,466,038
Other Current Assets	
120000 · Other Current Assets	351,114
Total Other Current Assets	351,114
 Total Current Assets	 26,508,764
Fixed Assets	
130000 · Fixed Assets	132,037,720
Total Fixed Assets	132,037,720
Other Assets	
183000 · Deferred Assets	1,208
Total Other Assets	1,208
 TOTAL ASSETS	 158,547,691
 LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
210100 · Accounts Payable General	595,223
Total Accounts Payable	595,223
Other Current Liabilities	
210150 · Other Current Liabilities	224,495
210300 · Reserve Interest Payable	164,715
210400 · Wages Payable	65,337
210500 · Payroll Liabilities	2,091
Total Other Current Liabilities	456,639
Total Current Liabilities	1,051,862
Long Term Liabilities	
220000 · Long Term Liabilities	13,991,117
Total Long Term Liabilities	13,991,117
Total Liabilities	15,042,979
Equity	
310000 · Equity	133,661,640
320000 · Unrestricted Net Assets	7,206,868
Net Income	2,636,204
Total Equity	143,504,712
 TOTAL LIABILITIES & EQUITY	 158,547,691

SOUTHEAST ALASKA POWER AGENCY

Fund Allocation Graph

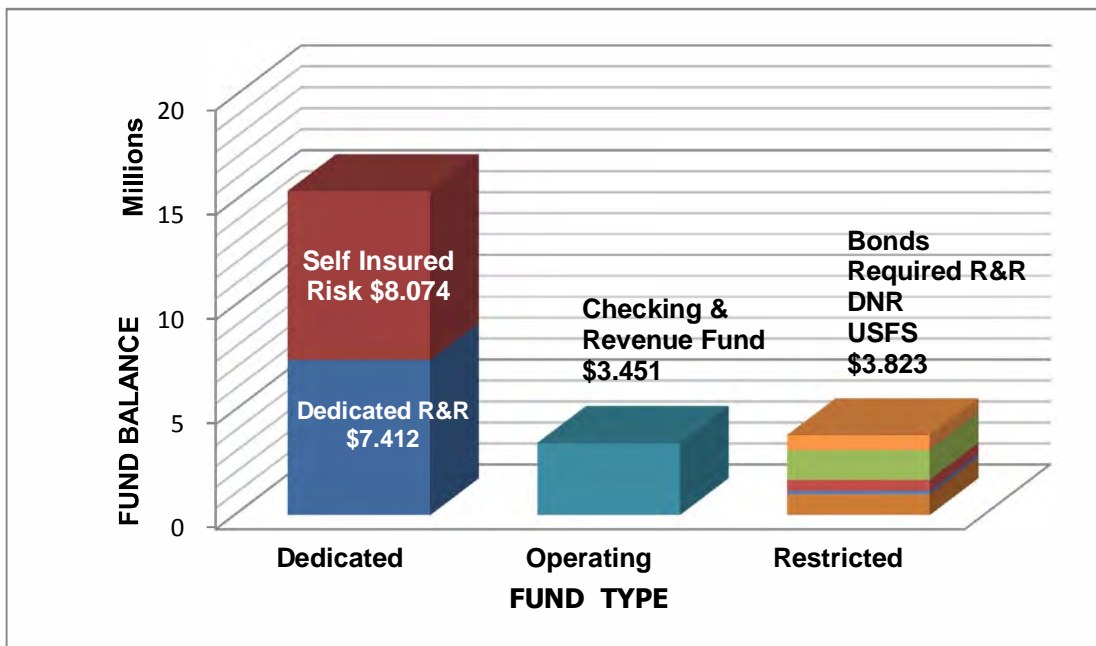
as of January 31, 2014

ASSETS

Current Assets

Agency Funds

111000 · Ops/Capital/Insurance Funds	
111100 · Revenue Fund FB	3,449,697
111200 · Required R&R Fund FB	1,000,359
111210 · Dedicated R&R Projects Fund FB	7,412,223
111300 · Commercial FB	1,001
111400 · Subordinate Debt Fund FB	310
111500 · Self Insured Risk Fund FNBA	<u>8,073,952</u>
Total 111000 · Ops/Capital/Insurance Funds	19,937,542
112000 · Trustee Funds	
112100 · WF Trust Bond Interest	164,750
112200 · WF Trust Bond Principal	525,030
112300 · WF Trust Bond Reserve	1,409,354
112400 · WF Refund 2004AB Escrow	<u>1</u>
Total 112000 · Trustee Funds	2,099,135
113000 · Restricted Funds	
113100 · STI - USFS CD WF	21,613
113500 · DNR Reclamation Fund WF	<u>702,249</u>
Total 113000 · Restricted Funds	723,862
Total Agency Funds	22,760,539



Dedicated Funds

Self-Insured Risk Fund = Coverage for uninsured transmission lines, submarine cables and insurance deductibles

Dedicated R&R = Funding for Replacement & Repair projects approved by the SEAPA Board in the FY14 budget.

Operating Funds

Checking & Revenue Fund

Restricted Funds (Legally or contractually restricted)

Bonds = All Trustee Funds: Bond Interest, Principal, Reserve and Escrow accounts

R&R = \$1,000,000 minimum balance required by bond indenture

DNR = Alaska DNR Reclamation Agreement

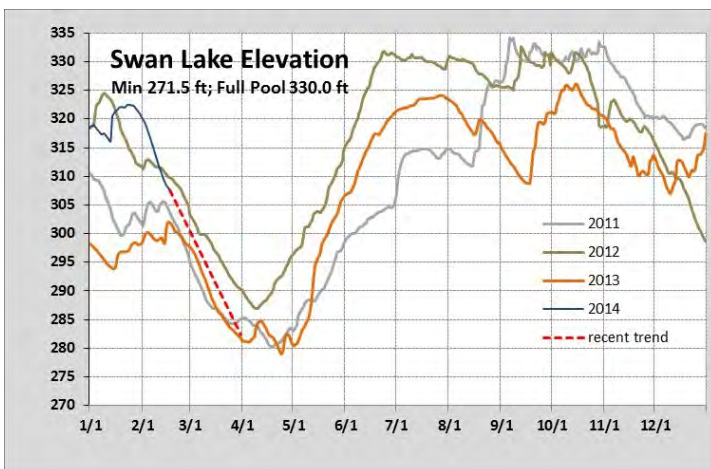
USFS = USFS Land Remediation Certificate of Deposit

Water Management

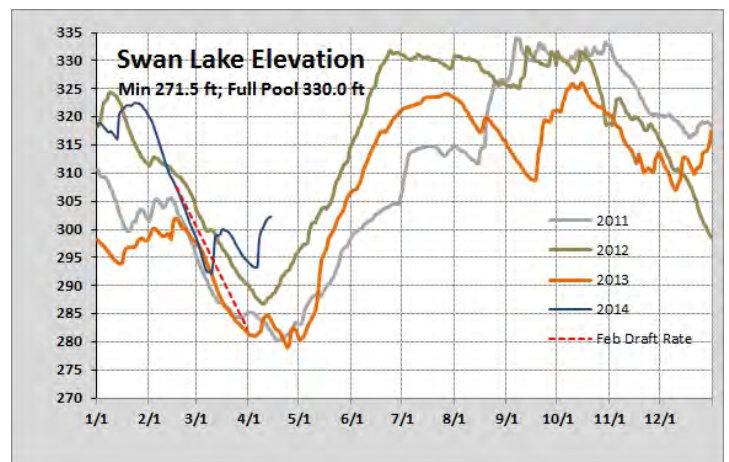
At our March 3-4, 2014 board meeting, staff reported a low snow pack, but the flip side is this winter and early spring were unusually wet and winter temperatures have been quite mild overall, which has kept electrical demand low. Two huge wet fronts in March and early April have sustained reservoir levels above the usual late winter levels, and as a result of the mild, wet weather, storage at both reservoirs is above the 2012 and 2013 levels. Also at our last Board meeting, staff requested an amendment to the Board-approved operations plan draft limits from last December to reduce reservoir draft levels. This motion was intended to support SEAPA staff preventing excessively low reservoir conditions this summer that would have resulted had cold temperatures and dry conditions (low snow pack + little rain) persisted from late February through June. The Swan Lake December level was raised 2 ft, and Tye draft level minimum was raised 8 ft by the March Board motion. Fortunately, this motion proved unnecessary since the mild, wet weather persisted through March and April.

Please see the Swan Lake graphs below for present and historical elevations. The same comparison at Tye Lake is presented on the next page.

Swan Lake - February



Swan Lake - April



Comparison of February 15 and April 15 Reservoir Conditions at Swan Lake; the blue trace is the actual 2014 reservoir level. If dry cold conditions would have persisted from mid-February into April, then Swan Lake would have been below the Board-approved operations plan a month before the maintenance outage (4-28-14). See the red trace in both graphs. If we would have drafted to elevation 275 ft *knowing we had a low snowpack, and having a dry spring weather forecast*; this would have exposed KPU to additional diesel generation later in the summer, thus it would not have been prudent to draft Swan Lake down to elevation 275 ft, 282 ft would have been a better draft target. The reason for this statement is that standard hydro operations policy is to retain head (elevation) in the face of draught to maximize use of the water.

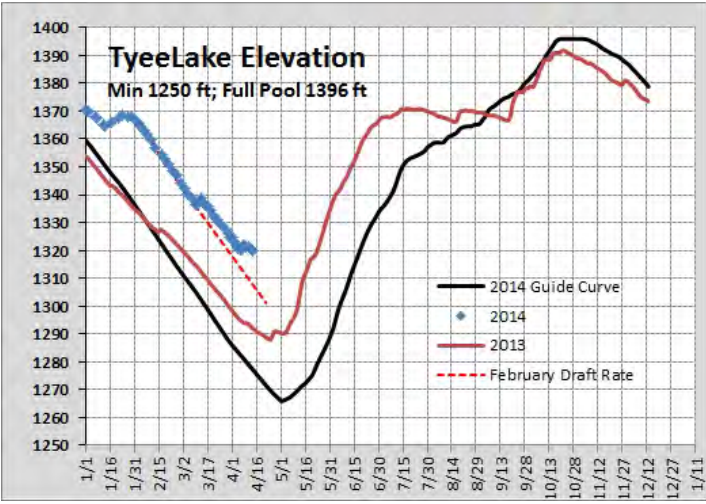
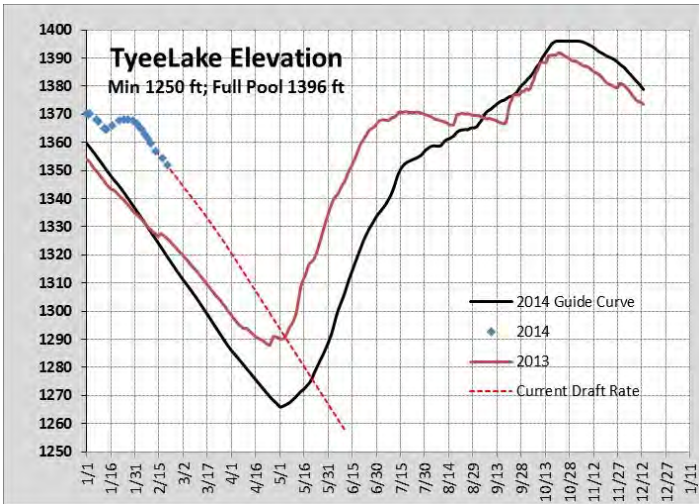
Dry, cold conditions did not occur and Swan Lake is now 15 feet above 2012 and 2013 levels (blue trace in graph on the right). Note for 1 week after the March 3-4 Board meeting, Swan Lake was drafting at a faster rate than the red line, with the sudden fill rate starting on March 10th.

Tyee water level comparison: February conditions vs. April conditions.

First note the early January 2014 level was 20 ft higher than the early January 2013 level; and by the end of the month nearly 30 ft of storage over 2013 conditions occurred. This is shown in either graph as the difference between the blue trace and the orange trace. Next note that wet weather continued and even though Tyee was loaded at high levels, two wet storms have increased actual water levels above those predicted in February. This is shown as the blue trace above the red dotted line in the right hand graph.

Tyee Lake-February

Tyee Lake April



Summary

We expect normal weather from July through October 2014 and the additional storage at Tyee and Swan Lake indicates loads can be met and there is a high probability spill will occur at either Swan Lake or Tyee Lake, or potentially at both projects. Things change fast this close to the Gulf of Alaska. To confirm our operational plans in the short term (which plant to load) and to verify our summer hydro resource potential, SEAPA will conduct snow surveys at Tyee Lake and Swan Lake on April 22nd.

End of Report



Dignity • Care • Compassion

419 6th Street

Juneau, AK 99801

Telephone: 907.463.6100

Fax: 907.586.9018

www.ccsjuneau.org

April 28, 2014

Mr. Jeff Jabusch, Borough Manager
 City and Borough of Wrangell
 P O Box 531
 Wrangell, AK 99929

CITY CLERK
MAY 01 2014
RECEIVED

Dear Mr. Jabusch:

A copy of the Quarterly Expenditure Reports for Southeast Senior Services' Wrangell program is enclosed. These reports cover the third quarter period from January 1, 2014 through March 31, 2014.

The following services were provided during the third quarter of Fiscal Year (FY) 2014:

- * 38 individuals received 915 home-delivered meals.
- * 50 individuals received 954 congregate meals.
- * 33 individuals received 938 assisted rides.
- * 1 individual received a total of 48 hours of Family Caregiver Support Home-maker services.
- * 1 disabled individuals, under the age of 60, received 14 home-delivered meals.
- * 1 disabled individual, under the age of 60, received 47 congregate meals.
- * 1 disabled individual, under the age of 60, received 93 assisted rides.

** Family Caregiver Support Home-maker services are provided through a Title VI Caregiver Support Grant and services for the disabled individual, under the age of 60, were funded by the Medicaid Waiver Program.

Figures this quarter reflect 5 days of service all months of this quarter.

On behalf of Wrangell seniors, I would like to thank you for your continued support of the Wrangell Senior Program.

Sincerely,

Karleen Jackson
 Interim Executive Director

KJ/hi

Enclosures



Description	1st Quarter Actual	2nd Quarter Actual	3rd Quarter Actual	Year to date Actual
# 4001 T3 NSIP	\$ 510.53	\$ 486.16	\$ 476.46	\$ 1,473.15
4033 T3 Nutrition & Transportation	\$ 10,914.29	\$ 10,914.30	\$ 10,914.30	\$ 32,742.89
4037 T3 Health Promotion/Disease Prec	\$ 316.00	\$ 258.54	\$ (574.54)	\$ -
4106 City of Wrangell	\$ 2,005.25	\$ 2,005.32	\$ 2,005.32	\$ 6,015.89
4364 Title VI-Care Giver Support	\$ 2,309.73	\$ 2,405.50	\$ 2,098.35	\$ 6,813.58
4365 Title VI-NTS	\$ 12,494.85	\$ 19,020.65	\$ 19,830.26	\$ 51,345.76
4369 Title VI-NSIP	\$ 393.99	\$ 262.66	\$ 588.36	\$ 1,245.01
4410 Congregate Meal Contr-Over 60	\$ 1,080.69	\$ 1,161.62	\$ 1,915.62	\$ 4,157.93
4411 Congregate Meal Contr-Under 60	\$ 11.66	\$ 204.17	\$ 298.99	\$ 514.82
4412 Home Deliv Meal Contr-Over 60	\$ 361.68	\$ 185.23	\$ 67.11	\$ 614.02
4414 Transportation Contr-Over 60	\$ 358.04	\$ 328.15	\$ 648.99	\$ 1,335.18
4415 Transportation Contr-Under 60	\$ -	\$ -	\$ -	\$ -
4553 Medicaid	\$ 5,386.53	\$ 4,926.72	\$ 9,056.60	\$ 19,369.85
4600 In-Kind Revenue	\$ 3,276.24	\$ 3,276.24	\$ 3,276.24	\$ 9,828.72
4920 Fund Raising	\$ 127.00	\$ 26.00	\$ 435.00	\$ 588.00
4950 Individual Donations	\$ -	\$ -	\$ -	\$ -
4990 Miscellaneous Revenue	\$ 125.00	\$ -	\$ 1,103.20	\$ 1,228.20
Total Revenue	\$ 39,671.48	\$ 45,461.26	\$ 52,140.26	\$ 137,273.00
6110 Salaries & Wages Expense	\$ 20,583.65	\$ 19,304.73	\$ 17,999.82	\$ 57,888.20
6115 Substitute Wages Expense	\$ 4,311.43	\$ 4,501.09	\$ 4,133.28	\$ 12,945.80
6120 Payroll Taxes & Benefits	\$ 5,700.48	\$ 6,301.82	\$ 5,319.39	\$ 17,321.69
6220 Staff Travel & Training	\$ -	\$ 75.00	\$ -	\$ 75.00
6224 Reimbursable Travel	\$ -	\$ 59.09	\$ -	\$ 59.09
6311 In-Kind Rent	\$ 2,460.00	\$ 2,460.00	\$ 2,460.00	\$ 7,380.00
6320 Phone Service Charges	\$ 409.18	\$ 415.38	\$ 412.63	\$ 1,237.19
6330 Facility Utilities	\$ 1,223.93	\$ 1,419.72	\$ 1,668.31	\$ 4,311.96
6410 Office Supplies	\$ 9.15	\$ -	\$ 513.48	\$ 522.63
6420 Postage	\$ 2.25	\$ 6.00	\$ 5.69	\$ 13.94
6450 Program Supplies	\$ 104.52	\$ 2.99	\$ 599.86	\$ 707.37
6470 Household Supplies	\$ 131.35	\$ 303.21	\$ 256.59	\$ 691.15
6475 Home Delivery Containers	\$ 208.69	\$ 1,216.53	\$ 1,232.27	\$ 2,657.49
6480 Raw Food	\$ 7,572.59	\$ 5,370.93	\$ 4,575.74	\$ 17,519.26
6485 Fundraising	\$ -	\$ -	\$ -	\$ -
6491 In-Kind Gas & Oil	\$ 316.26	\$ 316.26	\$ 316.26	\$ 948.78
6510 Vehicle Repair	\$ -	\$ -	\$ -	\$ -
6511 In-Kind Vehicle Repair	\$ 499.98	\$ 499.98	\$ 499.98	\$ 1,499.94
6520 Non-Vehicle Repair	\$ -	\$ -	\$ -	\$ -
6540 Equip Purch (under \$5,000)	\$ -	\$ -	\$ -	\$ -
6610 Professional Services	\$ -	\$ 120.00	\$ -	\$ 120.00
6620 Vehicle Insurance	\$ 252.48	\$ 458.52	\$ 343.89	\$ 1,054.89
6630 Property & Liability Insurance	\$ 31.54	\$ 63.08	\$ 47.31	\$ 141.93
6660 Advertising	\$ -	\$ -	\$ -	\$ -
6650 Printing	\$ -	\$ -	\$ -	\$ -
Total Expenditure	\$ 43,817.48	\$ 42,894.33	\$ 40,384.50	\$ 127,096.31
Excess Revenues over (under) Expenses	\$ (4,146.00)	\$ 2,566.93	\$ 11,755.76	\$ 10,176.69

There will not be a written
Borough Manager's Report for this
Agenda. There will be a verbal
report given by Manager Jabusch
at the Assembly meeting.

Agenda Item 9

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM

CLERK'S REPORT May 13, 2014

Mark Your Calendar:

- 5/15 WCVB mtg. scheduled @ 6:30 pm in the Assembly Chambers
- 5/21 Hospital Board mtg. @ 5:30 pm at the Nolan Center
- 5/22 RFP due for the Land Development - Institute Property
- 5/26 Memorial Day observed - City Hall closed
- 5/27 Regular Borough Assembly mtg. @ 7 pm in the Assembly Chambers
- 5/28 Economic Development mtg. scheduled @ 6:30 pm in the Assembly Chambers
- 5/29 Code Review Committee @ 4 pm in the Assembly Chambers (to continue reviewing Chapter 7 - Animals)
- 5/29 RFP due for the Waterfront Master Plan

5/10 thru 6/8 King Salmon Fishing Derby

TBD Thomas Bay Power Commission Mtg.

Borough Clerk Traveling

I will be traveling to Milwaukee to attend the International Institute of Municipal Clerk's Annual Conference from May 16th thru May 24th.

AML Summer Legislative Conference

To be held in Nome Alaska from August 13-15, 2014

Mayor Jack and Assembly Member Blake will be attending this conference.

Agenda Items 10 a & b

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY
AGENDA ITEM
May 13, 2014

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS:

INFORMATION: This agenda item is reserved for the Mayor and Assembly Member's special reports. Such information items as municipal league activities, reports from committees on which members sit, conference attendance, etc., are examples of items included here.

- **Item 10a** **Reports by Assembly Members**

- **Item 10b** **Appointment to fill the vacancy on the following Committees:**
 - **Wrangell Convention & Visitors Bureau**
One vacancy (*unexpired term until **October 2016***)

 - **Economic Development Committee**
One vacancy (*unexpired term until **October 2015***)

As of Friday, May 8th, there were no letters received for these vacancies.

RECOMMENDED ACTION, IF NOT APPROVED WITH THE CONSENT OF THE ASSEMBLY:

Move to appoint _____ to fill the vacancy on the _____ for the unexpired term ending _____.

Move to appoint _____ to fill the vacancy on the _____ for the unexpired term ending _____.

Agenda Item 13a

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM May 13, 2014

INFORMATION:

Discussion and possible action regarding who can direct the Borough Attorney (*the request was made to add this item at the April 22nd meeting*)

Attachments:

1. Memorandum from Clerk Lane, dated April 24, 2014
2. Responses from other AK Clerks regarding the issue

RECOMMENDED ACTION:

Assembly discussion and possible action.

MEMORANDUM

TO: Honorable Mayor and members of the Assembly

FROM: Kim Lane, CMC
Borough Clerk

SUBJECT: Contacting the Borough Attorney

DATE: April 24, 2014

At the Assembly meeting held on Tuesday, April 22, 2014 there was a request to add the discussion and possible action as to who can direct the Borough Attorney.

The Code Review Committee has had several meetings to review and make changes to Chapter 3.04 - Assembly. At the meeting on May 27th, there will be a Proposed Ordinance introduced to you for consideration. In that Chapter, there is a new section (3.04.130 - Authority to contact borough attorney). The proposed section reads:

The mayor, the borough manager, and the borough clerk are authorized to contact and make requests of the borough attorney directly. The assembly, by a majority vote, may request the borough attorney be consulted regarding matters outside the scope of normal business.

The Borough Attorney's office came up with this verbiage. There have been questions as to whether the Borough Mayor should be authorized to contact the Borough Attorney. Our Borough Attorney stated that it would be appropriate to allow this. It will be up to the Assembly to determine that.

I have asked the Alaska Clerks what they currently do with regards to proper protocol for contacting the attorney. I have attached the three answers that I received.

Responses from Alaska Clerks regarding the issue

In Valdez, You know in this situation since the attorney is contracted by the assembly (I assume they approve the attorney contract) and since no one member of the assembly has the power to expend funds, I think this should be a decision of the assembly, or concurrence by the assembly (majority) to direct the Borough Attorney. No one borough assembly member has the authority to do this. And one assembly member should not use the borough's legal counsel to take action against the other members. But, the assembly as a whole should authorize any large expenditure for legal services outside the normal scope of work. Or, another idea would be for the city manager or city clerk, within their spending authority, to ask for a legal opinion. Hope everything works out for the best!

In Kodiak, the Mayor, Manager, and Clerk are authorized to contact the attorney individually. Our attorney is also contracted, not a staff position. Councilmembers are not authorized to act independently, unless the Council as a whole authorizes it.

In Skagway, We handle things a little differently – the attorney is contracted and provides counsel on a variety of legal issues and is not restricted to certain matters. Public officials can contact the attorney independently, but if something will take an excessive amount of time the attorney seeks approval from the mayor or manager to move forward with the request.

Maybe the attorney can provide a quote for his/her estimated time spent on the question. Then you could follow existing procurement processes to authorize the expenditure, thereby adding a little more oversight and order to the situation. Or, add it to the next Assembly agenda – when in doubt, the assembly should vote!

Agenda Item 13b

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM May 13, 2014

INFORMATION:

Approval of the request from Vern Phillips of Sea Level Seafoods, LLC. to modify the existing City Tidelands Lease

Attachments:

1. Request from Mr. Phillips to modify his existing Tidelands Lease
2. Memo from the Port Commission
3. Memo from the Planning & Zoning Commission
4. Map of the Proposed Area

RECOMMENDED ACTION:

Approval of the request from Vern Phillips of Sea Level Seafoods, LLC. to modify his existing City Tidelands Lease to include a portion of A.T.S. 81, adjacent to A.T.S. 1114, Tract B, and for a Survey and an Appraisal to be ordered by the Borough Clerk.

Sheet intentionally blank

Sea Level Seafoods, LLC



SHRIMP • SALMON • CRAB • HALIBUT • BOTTOMFISH
FRESH • FROZEN • LIVE



P.O. BOX 2085
WRANGELL, ALASKA 99929

(907) 874-2401, 874-2274, 874-3530
FACSIMILE (907) 874-2158, 874-3526

April 25, 2014

CITY CLERK
APR 25 2014
RECEIVED

City of Wrangell

PO Box 531

Wrangell, Alaska 99929

Attention: Kim Lane, Borough Clerk

Sea Level Seafoods LLC would like to request a lease of a portion of ATS 81 adjoining Tract B. This is located on the south side of Tract B and contains approximately 1450 square feet (exact square footage to be determined by survey). We currently lease Tract B and would like this additional portion to run concurrent with the Tract B lease. Your consideration of this request is appreciated.

Sincerely



Vern Phillips

General Manager

Sheet intentionally blank

Wrangell Port Commission

MEMO

TO: THE HONORABLE MAYOR AND ASSEMBLY
CITY AND BOROUGH OF WRANGELL

FROM: SHERRI COWAN, PORT RECORDING SECRETARY

SUBJECT: Request for Modification to Tidelands Lease, (legal) as requested by Vern Phillips, Sea Level Seafoods, LLC

DATE: May 2, 2014

At their May 1, 2014 Regular Meeting, the Port Commission approved the request from Vern Phillip's, Sea Level Seafoods, LLC. To modify his lease extend the existing Tideland's Lease to include a portion of ATS 81, adjoining Tract B, which is approximately 1450 square feet.

Sheet intentionally blank

City and Borough of Wrangell, Alaska

Date: May 9, 2014

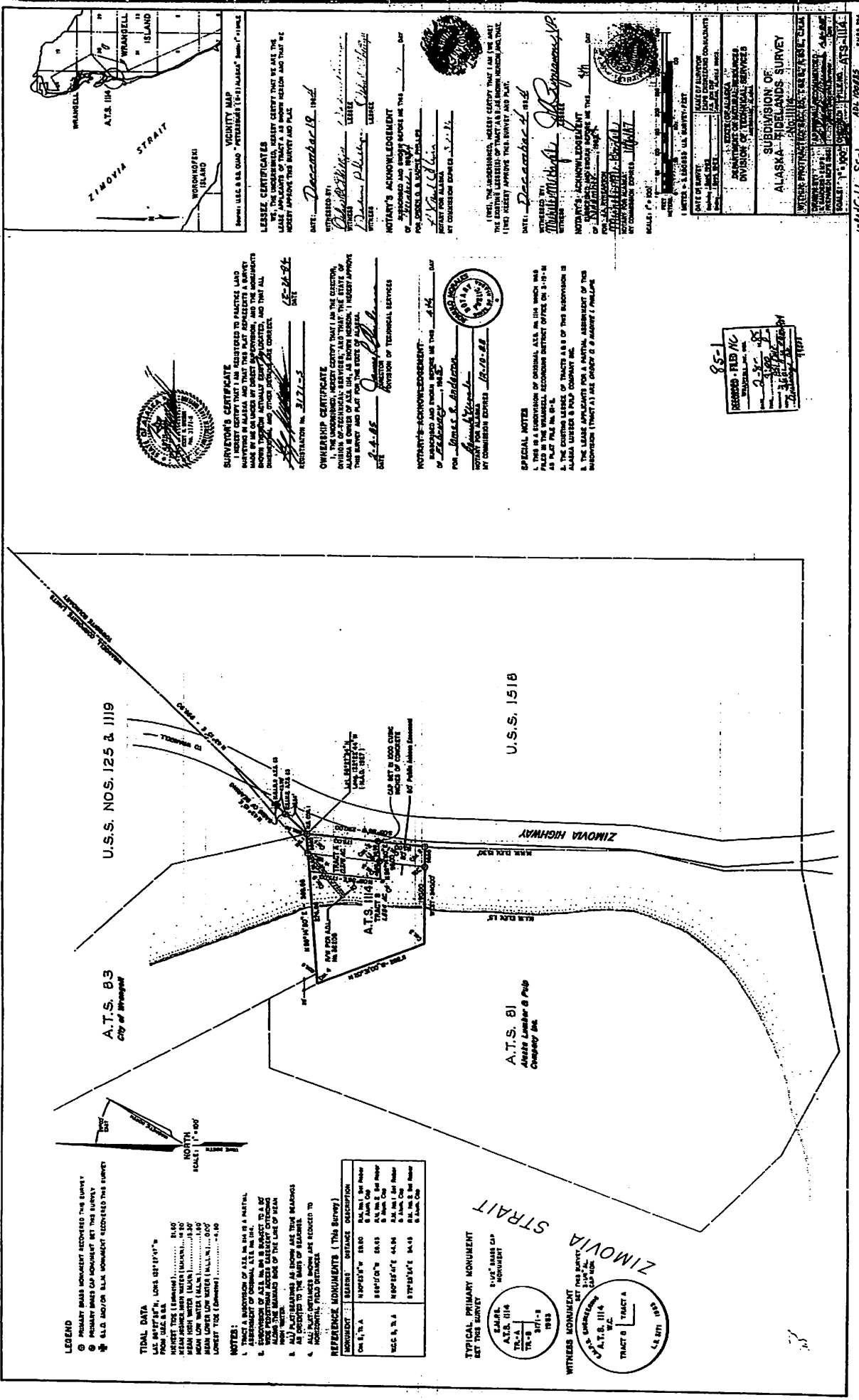
To: Jeff Jabusch, Borough Manager

From: Carol Rushmore, Economic Development Director

Re: Request from Sea Level Seafoods to lease additional tidelands, an unsubdivided portion of ATS 81 adjoining Tract B, ATS 1114, and modify tidelands lease.

The Planning and Zoning Commission at their regular meeting of May 8, 2014 recommended to the Assembly to move forward with the necessary steps to lease the requested tidelands to Sea Level Seafoods and modify the tideland lease agreement.

Sheet intentionally blank



LEGEND
 (C) PRIMARY BENCH MONUMENT RECOVERED THIS SURVEY
 (O) MONUMENT SET BY MONUMENT SET THIS SURVEY
 (S) 6.0 INCH BENCH MONUMENT RECOVERED THIS SURVEY

TIDAL DATA
 LAST MEAN HIGH WATER FROM U.S.C. & G.S. 1119.70"
 FROM U.S.C. & G.S. 1119.70"
 MEAN HIGH WATER (MHW) 1119.70"
 MEAN LOW WATER (MLW) 1119.70"
 MEAN LOW WATER (MLLW) 1119.70"
 LOWEST TIDE (LLOW) 1119.70"

NOTES:
 1. TRACT A SUBDIVISION OF A.L.S. 114 IS A PARTIAL
 SUBDIVISION OF ORIGINAL A.L.S. 114.
 2. THE MONUMENTS SET BY THIS SURVEY ARE TO BE SET
 ALONG THE BOUNDARY LINE OF THE SURVEY.
 3. ALL MONUMENTS AS SHOWN ARE TO BE SET
 AS SHOWN TO THE EAST OF BOUNDARY.
 4. ALL MONUMENTS SHOWN ARE SUBJECT TO
 RECOVERY; FIELD MONUMENTS.

REFERENCE MONUMENTS (This Survey)

MONUMENT	BEARINGS	DISTANCE	DESCRIPTION
Mon. 1, T.S.A.	S 89° 42' 00" W	28.00	6.0 IN. CAP MONUMENT
MON. 2, T.S.A.	S 89° 42' 00" W	28.00	6.0 IN. CAP MONUMENT
MON. 3, T.S.A.	N 89° 42' 00" E	44.00	6.0 IN. CAP MONUMENT
MON. 4, T.S.A.	S 79° 42' 00" E	24.00	6.0 IN. CAP MONUMENT

TYPICAL PRIMARY MONUMENT SET THIS SURVEY
 6.0" IN. BRASS CAP MONUMENT
 A.T.S. 114
 T.S. 114
 1983

WITNESS MONUMENT SET THIS SURVEY
 6.0" IN. BRASS CAP MONUMENT
 A.T.S. 114
 T.S. 114
 1983



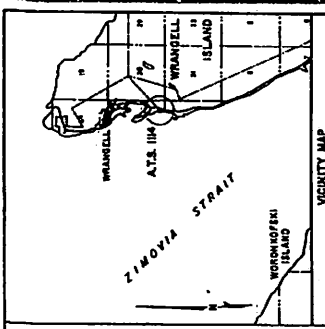
SURVEYOR'S CERTIFICATE
 I, the undersigned, being duly qualified and sworn, do hereby certify that I am the owner and holder of the original plat of the subdivision of A.L.S. 114, and that the same is a true and correct copy of the original plat as filed in the office of the State Engineer, State of Alaska, and that all the bearings and distances are true and correct.

OWNERSHIP CERTIFICATE
 I, the undersigned, hereby certify that I am the owner and holder of the original plat of the subdivision of A.L.S. 114, and that the same is a true and correct copy of the original plat as filed in the office of the State Engineer, State of Alaska, and that all the bearings and distances are true and correct.

NOTARY'S ACKNOWLEDGEMENT
 I, the undersigned, do hereby certify that I am the Notary Public for the State of Alaska, and that I am duly qualified and sworn to perform the duties of my office.

SPECIAL NOTES
 1. THIS IS A SUBDIVISION OF ORIGINAL A.L.S. 114 WHICH WAS FILED IN THE OFFICE OF THE STATE ENGINEER, STATE OF ALASKA, ON 10-10-83.
 2. THE CORNER BEARS OF TRACT A.B. OF THIS SUBDIVISION IS AS SHOWN ON THE ORIGINAL PLAT.
 3. THE LEASE APPLICANTS FOR A PARTIAL ASSIGNMENT OF THIS SUBDIVISION (TRACT A) ARE CHERRY & PHILLIPS.

RECORDED - FIELD NO. 85-1
 1983



VICINITY MAP
 Alaska U.S.C. & G.S. 1119.70"
 WRANGELL ISLAND
 ZIMOVIA STRAIT
 WRANGELL

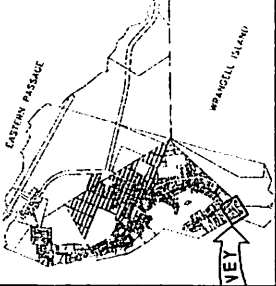
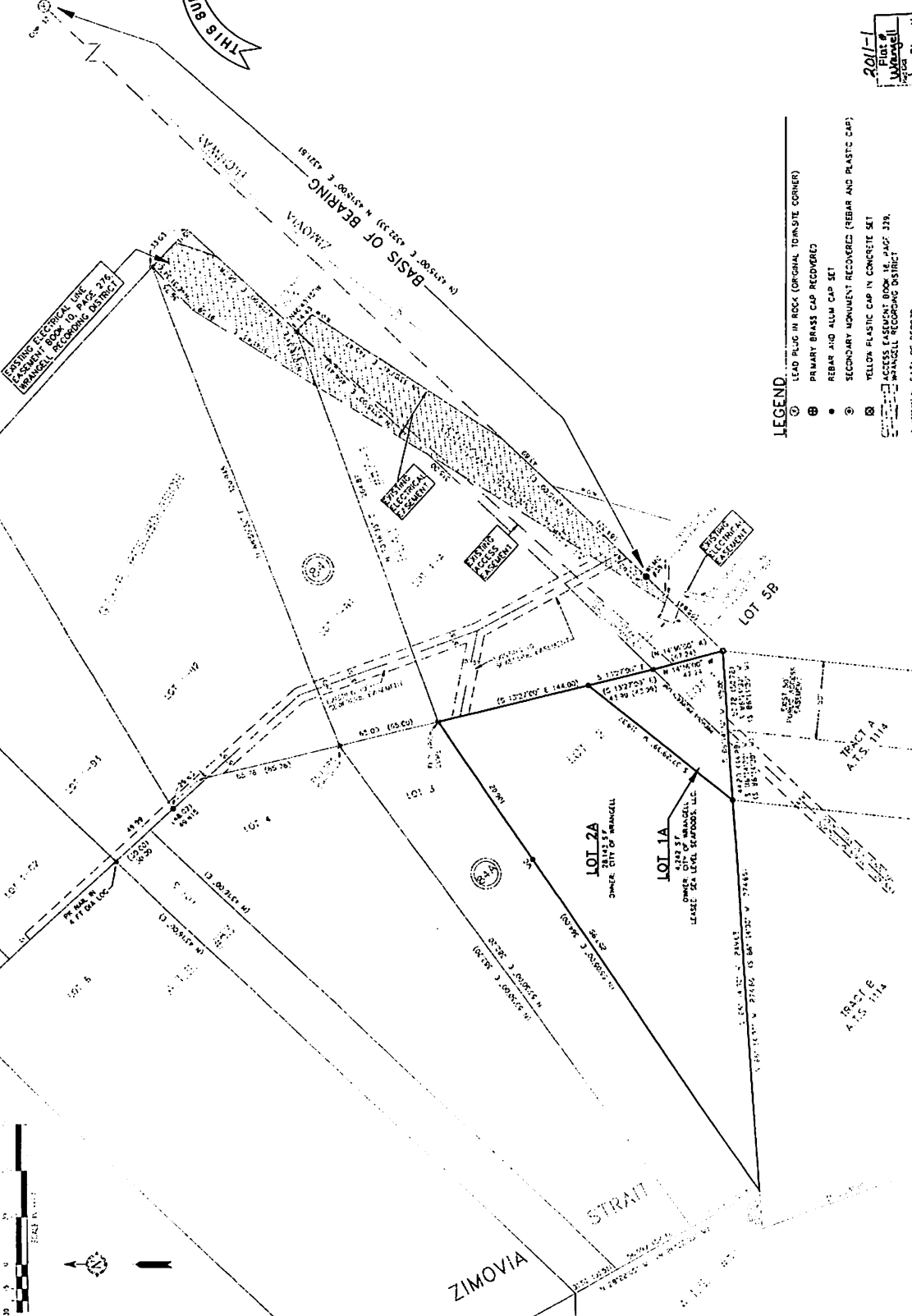
LESSEE CERTIFICATE
 I, the undersigned, do hereby certify that I am the owner and holder of the original plat of the subdivision of A.L.S. 114, and that the same is a true and correct copy of the original plat as filed in the office of the State Engineer, State of Alaska, and that all the bearings and distances are true and correct.

NOTARY'S ACKNOWLEDGEMENT
 I, the undersigned, do hereby certify that I am the Notary Public for the State of Alaska, and that I am duly qualified and sworn to perform the duties of my office.

SPECIAL NOTES
 1. THIS IS A SUBDIVISION OF ORIGINAL A.L.S. 114 WHICH WAS FILED IN THE OFFICE OF THE STATE ENGINEER, STATE OF ALASKA, ON 10-10-83.
 2. THE CORNER BEARS OF TRACT A.B. OF THIS SUBDIVISION IS AS SHOWN ON THE ORIGINAL PLAT.
 3. THE LEASE APPLICANTS FOR A PARTIAL ASSIGNMENT OF THIS SUBDIVISION (TRACT A) ARE CHERRY & PHILLIPS.

ALASKA - EISENBERG SURVEY
 DIVISION OF TECHNICAL SERVICES
 STATE OF ALASKA
 1400 WASHINGTON STREET, SUITE 100
 ANCHORAGE, ALASKA 99501
 PHONE: 273-3000
 TELEFAX: 273-3114
 MAIL STOP 20000

1-58 719028



VICINITY MAP
 WRANGELL ALASKA

CERTIFICATE OF CORRECTION AND DECLARATION
 I, the undersigned, being a duly qualified and licensed surveyor in the State of Alaska, do hereby certify that the foregoing plat is a true and accurate representation of the survey as conducted by me or under my direct supervision and that the same conforms to the requirements of the laws of the State of Alaska relating to surveys and that all bearings and distances are correct according to the best of my knowledge and belief.

NOTICE TO THE PUBLIC
 The undersigned, being a duly qualified and licensed surveyor in the State of Alaska, do hereby certify that the foregoing plat is a true and accurate representation of the survey as conducted by me or under my direct supervision and that the same conforms to the requirements of the laws of the State of Alaska relating to surveys and that all bearings and distances are correct according to the best of my knowledge and belief.

CERTIFICATE OF APPROVAL BY THE PLANNING COMMISSION
 The Planning Commission of the City of Wrangell, Alaska, has reviewed the foregoing plat and finds that it conforms to the requirements of the laws of the State of Alaska relating to surveys and that all bearings and distances are correct according to the best of its knowledge and belief.

CERTIFICATE OF APPROVAL BY THE ASSURANCE
 The Assurance Company of the State of Alaska, Inc., has reviewed the foregoing plat and finds that it conforms to the requirements of the laws of the State of Alaska relating to surveys and that all bearings and distances are correct according to the best of its knowledge and belief.

CERTIFICATE OF APPROVAL BY THE RECORDING DISTRICT
 The Recording District of the City of Wrangell, Alaska, has reviewed the foregoing plat and finds that it conforms to the requirements of the laws of the State of Alaska relating to surveys and that all bearings and distances are correct according to the best of its knowledge and belief.

PLAT 1
 2011-1
 1-1-11
 1-1-11
 1-1-11

SEA LEVEL SUBDIVISION
 THE REPEAT OF LOTS 1 AND 2, BLOCK 84A
 AND 84B, WRANGELL TOWNSHIP, ALASKA
 CREATING LOTS 1A & 2, BLOCK 84A
 WRANGELL RECORDING DISTRICT

- LEGEND**
- ① LEAD PLUG IN ROCK (ORIGINAL TOWN-SITE CORNER)
 - ② PRIMARY BRASS CAP RECOVERED
 - ③ REBAR AND ALUM CAP SET
 - ④ SECONDARY MONUMENT RECOVERED (REBAR AND PLASTIC CAP)
 - ⑤ YELLOW PLASTIC CAP IN CONCRETE SET
 - ⑥ ACCESS EASEMENT BOOK 18, PAGE 319, WRANGELL RECORDING DISTRICT
 - ⑦ DATA OF RECORD
 - ⑧ DATA MEASURED OR CALCULATED

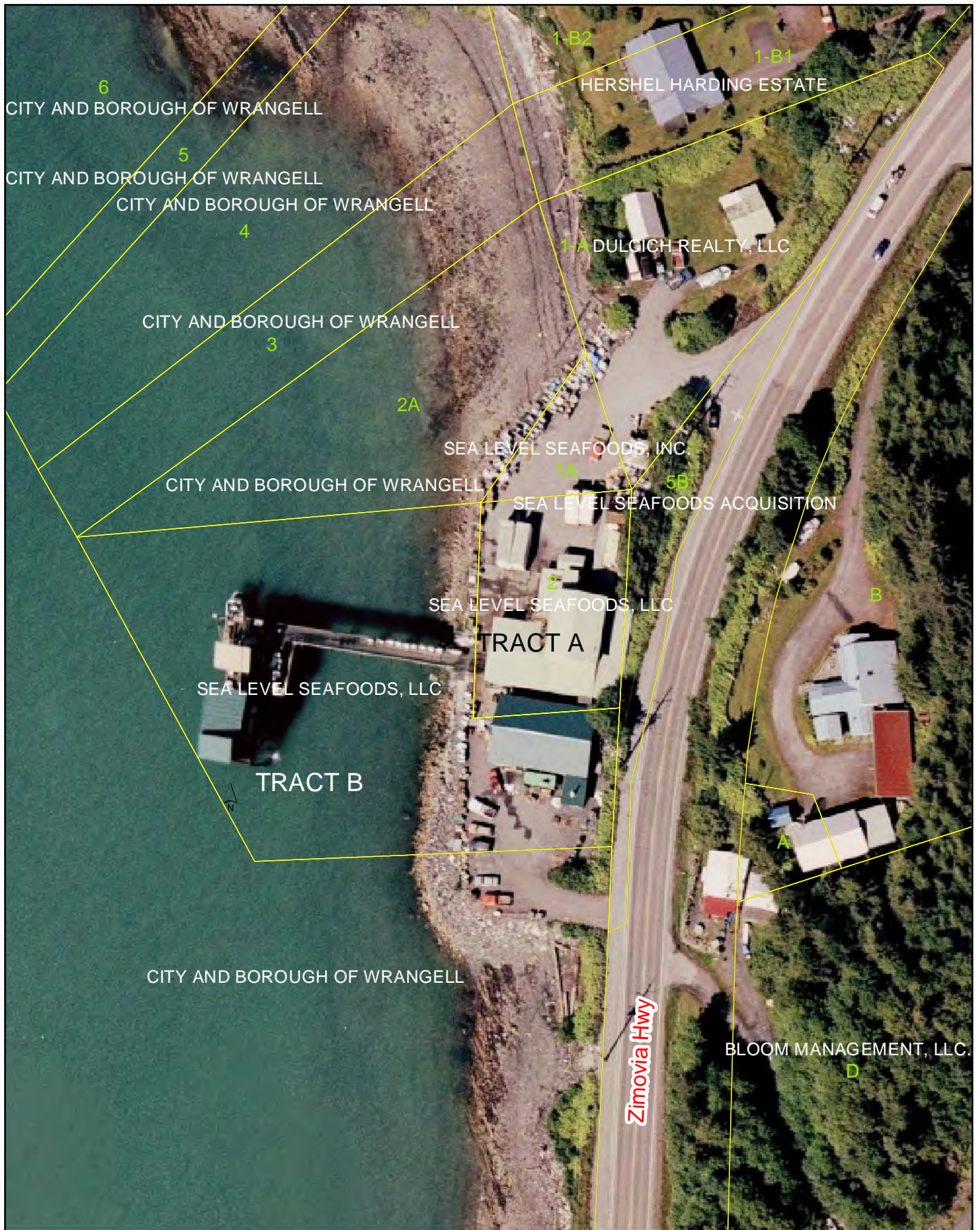
- PLAT NOTES**
1. REFERENCE THE FOLLOWING WITHIN THE WRANGELL RECORDING DISTRICT:
 - A. BOOK 18, PAGE 331, PAGE 332, PAGE 333, PAGE 334, PAGE 335, PAGE 336, PAGE 337, PAGE 338, PAGE 339, PAGE 340, PAGE 341, PAGE 342, PAGE 343, PAGE 344, PAGE 345, PAGE 346, PAGE 347, PAGE 348, PAGE 349, PAGE 350, PAGE 351, PAGE 352, PAGE 353, PAGE 354, PAGE 355, PAGE 356, PAGE 357, PAGE 358, PAGE 359, PAGE 360, PAGE 361, PAGE 362, PAGE 363, PAGE 364, PAGE 365, PAGE 366, PAGE 367, PAGE 368, PAGE 369, PAGE 370, PAGE 371, PAGE 372, PAGE 373, PAGE 374, PAGE 375, PAGE 376, PAGE 377, PAGE 378, PAGE 379, PAGE 380, PAGE 381, PAGE 382, PAGE 383, PAGE 384, PAGE 385, PAGE 386, PAGE 387, PAGE 388, PAGE 389, PAGE 390, PAGE 391, PAGE 392, PAGE 393, PAGE 394, PAGE 395, PAGE 396, PAGE 397, PAGE 398, PAGE 399, PAGE 400, PAGE 401, PAGE 402, PAGE 403, PAGE 404, PAGE 405, PAGE 406, PAGE 407, PAGE 408, PAGE 409, PAGE 410, PAGE 411, PAGE 412, PAGE 413, PAGE 414, PAGE 415, PAGE 416, PAGE 417, PAGE 418, PAGE 419, PAGE 420, PAGE 421, PAGE 422, PAGE 423, PAGE 424, PAGE 425, PAGE 426, PAGE 427, PAGE 428, PAGE 429, 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PAGE 930, PAGE 931, PAGE 932, PAGE 933, PAGE 934, PAGE 935, PAGE 936, PAGE 937, PAGE 938, PAGE 939, PAGE 940, PAGE 941, PAGE 942, PAGE 943, PAGE 944, PAGE 945, PAGE 946, PAGE 947, PAGE 948, PAGE 949, PAGE 950, PAGE 951, PAGE 952, PAGE 953, PAGE 954, PAGE 955, PAGE 956, PAGE 957, PAGE 958, PAGE 959, PAGE 960, PAGE 961, PAGE 962, PAGE 963, PAGE 964, PAGE 965, PAGE 966, PAGE 967, PAGE 968, PAGE 969, PAGE 970, PAGE 971, PAGE 972, PAGE 973, PAGE 974, PAGE 975, PAGE 976, PAGE 977, PAGE 978, PAGE 979, PAGE 980, PAGE 981, PAGE 982, PAGE 983, PAGE 984, PAGE 985, PAGE 986, PAGE 987, PAGE 988, PAGE 989, PAGE 990, PAGE 991, PAGE 992, PAGE 993, PAGE 994, PAGE 995, PAGE 996, PAGE 997, PAGE 998, PAGE 999, PAGE 1000.

CLIENT: SEA LEVEL SUBDIVISION, INC.
 P.O. BOX 4002
 WRANGELL, ALASKA 99932

DRAWN BY: [Signature]
 CHECKED BY: [Signature]
 DATE PLATED: [Date]
 DATE SURVEYED: [Date]
 SURVEYING: [Signature]
 PROFESSIONAL LICENSE: [Number]

CLIENT'S CERTIFICATE
 I, the undersigned, being a duly qualified and licensed surveyor in the State of Alaska, do hereby certify that the foregoing plat is a true and accurate representation of the survey as conducted by me or under my direct supervision and that the same conforms to the requirements of the laws of the State of Alaska relating to surveys and that all bearings and distances are correct according to the best of my knowledge and belief.

CITY AND BOROUGH OF WRANGELL, ALASKA



1 inch = 83.333333 feet

DISCLAIMER: THESE MAPS ARE FOR PLANNING PURPOSES ONLY.
PROPERTY LINES ARE APPROXIMATE. UPDATED MARCH 2013.
AERIAL PHOTO 2002.



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Agenda Item 13c

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM May 13, 2014

INFORMATION:

Approval of the School Budget for Fiscal Year 2014-2015

Attachments:

1. Proposed Wrangell Public School FY 2015 Budget Sheet

RECOMMENDED ACTION:

Move to approve the Wrangell Public School Budget for the Fiscal Year 2014-2015.

Wrangell Public School
 FY15 Budget
 Student count 265

CITY CLERK
 APR 30 2014
RECEIVED

FY 15
Original
Budget

Revenues

City Contributions	\$667,799.00
Interest	300.00
Other Local Revenue	8,000.00
Student Activity Revenue	14,250.00
eRate	77,554.00
QSI Grants	10,160.00
Foundation Support	3,274,438.00
On Behalf of TRS	1,057,248.00
On Behalf of PERS	197,356.00
Impact Aid	940.00
Timber Receipts/Secure Rural S	848,488.00
Beginning Operating Capital/inv	400,000.00
Total Revenue	6,556,533.00

Total Expenditures

Superintendent Contract	110,000.00
Salaries - Principal	171,674.00
Salaries - Teachers	1,438,736.00
Extra Duty Pay	23,991.00
Extra Duty Pay NC	53,710.00
Salaries - Aides	181,504.00
Support Staff	352,820.00
Custodian	225,208.00
Substitutes/Temporaries	101,900.00
Payroll Benefits	2,370,689.00
Retirement Program	157,310.00
Transportation Allowance	4,500.00
Professional & Technical	183,985.00
Staff Development	5,000.00
Staff Travel	56,320.00
Student Travel	110,400.00
Student State Travel	15,000.00
Utility Services	30,770.00
Communications	106,739.00
Electricity	190,600.00
Heating Oil	100,000.00
Advertising or Other Purchased	4,300.00
Equipment Repair & Maintenan	25,400.00
Insurance and Bond Premiums	73,038.00
Supplies	177,167.00
Testing Supplies	3,750.00
Textbooks	19,725.00
Library Books	5,600.00
Periodicals	1,200.00
Dues and Fees	58,800.00
Indirect Costs	(23,000.00)
Service Charge	920.00
Equipment	60,770.00
Transfer to other Funds (FS/BUS)	125,000.00
Total Expenditures	6,523,526.00

Brief Summary

Operating Capital	400,000.00
Total Revenues	6,156,533.00
Total Expenditures	6,523,526.00
Ending Operating Capital	33,007.00
% for Operating capital	0.51%
Special Revenue Grant Fund 503	\$401,084

Agenda Item 13d

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
May 13, 2014**

INFORMATION:

Discussion regarding Wrangell and Petersburg's Thomas Bay Power Commission and SEAPA appointments (*requested by Assembly Member Stough and Mayor Jack*)

RECOMMENDED ACTION:

Assembly Discussion.

Agenda Item 13d

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
May 13, 2014**

INFORMATION:

Discussion regarding Wrangell and Petersburg's Thomas Bay Power Commission and SEAPA appointments (*requested by Assembly Member Stough and Mayor Jack*)

RECOMMENDED ACTION:

Assembly Discussion.

Agenda Item 14

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
May 13, 2014**

INFORMATION:

ATTORNEY'S FILE – None.

Agenda Item 15

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
May 13, 2014**

INFORMATION:

EXECUTIVE SESSION – None.