



**City and Borough of Wrangell
Borough Assembly Meeting
AGENDA
Revised as of 9-4-2014 @ 5:05 p.m.**

September 9, 2014 – 7:00 p.m.

Location: Assembly Chambers, City Hall

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Pamela McCloskey
- b. INVOCATION to be given by Nettie Covalt with the Presbyterian Church
- c. CEREMONIAL MATTERS – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*

2. ROLL CALL

3. AMENDMENTS TO THE AGENDA

4. CONFLICT OF INTEREST

5. CONSENT AGENDA

- a. Items (*) 6a

6. APPROVAL OF MINUTES

- *a. Minutes of the Regular Assembly meeting held August 26, 2014

7. COMMUNICATIONS - None

8. BOROUGH MANAGER'S REPORT

9. BOROUGH CLERK'S FILE

10. MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS

- a. Reports by Assembly Members

11. PERSONS TO BE HEARD

12. UNFINISHED BUSINESS

- a. PROPOSED ORDINANCE No. 884: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING TITLE 2 OF THE WRANGELL MUNICIPAL CODE, SPECIFICALLY AMENDING SECTION 2.16 CANDIDATES, 2.20 VOTING, SECTION 2.28 CANVASSING RETURNS, AND 2.36 ELECTION OFFENSES (*second reading*)

- b. PROPOSED ORDINANCE No. 885: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING WRANGELL MUNICIPAL

CODE CHAPTER 1.08, BOROUGH FLAG, SPECIFICALLY SECTION 1.08.010 AND 1.08.020 *(second reading)*

- c. PROPOSED ORDINANCE No. 886: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING, AND ADDING NEW SECTIONS, TO TITLE 1 OF THE WRANGELL MUNICIPAL CODE, GENERAL PROVISIONS *(second reading)*
- d. PROPOSED ORDINANCE No 887: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING, AND ADDING NEW A NEW CHAPTER AND NEW SECTIONS, TO TITLE 7 OF THE WRANGELL MUNICIPAL CODE, ANIMALS *(second reading)*
- e. PROPOSED ORDINANCE No. 888: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 3.36 OF THE WRANGELL MUNICIPAL CODE, SCHOOL BOARD *(second reading)*

13. NEW BUSINESS

- a. PROPOSED RESOLUTION No. 09-14-1300: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE PARTICIPATION AGREEMENT WITH THE PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) OF ALASKA BY EXEMPTING THOMAS BAY POWER AUTHORITY EMPLOYEES
- b. PROPOSED RESOLUTION No. 09-14-1301: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE ASSEMBLY MEMBERS FOR CANVASSING THE RESULTS OF THE REGULAR ELECTION TO BE HELD OCTOBER 7, 2014
- c. Approval to hold a Special Assembly Meeting on Monday, October 13, 2014, at 12:00 p.m. (noon) to Certify the Election Results from the Regular Election
- d. PROPOSED RESOLUTION No. 09-14-1302: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE ALASKA MARITIME WORKFORCE DEVELOPMENT PLAN
- e. PROPOSED RESOLUTION No. 09-14-1303: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF JOB DESCRIPTION FOR LIBRARY DIRECTOR

14. ATTORNEY'S FILE

15. EXECUTIVE SESSION

16. ADJOURNMENT

Agenda Items 1 - 6

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY

AGENDA ITEM

September 9, 2014

ITEM NO. 1 CALL TO ORDER:

INFORMATION: *The Mayor, by code, is required to call the meeting to order at 7:00 p.m. in the Borough Assembly Chambers. Special meetings or continued meetings may be called for at differing times but at the same location. Notice of such will be required by the Borough Clerk. The Mayor will call the meeting to order according to such special or continued meeting notice. At all meetings of the assembly, four assembly members or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number less than a quorum may adjourn a meeting to a later date.*

RECOMMENDED ACTION:

The Mayor, as presiding officer, is to call the meeting of the Borough Assembly to order, with the following actions to follow:

- a. Pledge of Allegiance to be given by Assembly Member Pamella McCloskey
- b. Invocation to be given by Nettie Covalt with the Presbyterian Church
- c. Ceremonial Matters – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*

ITEM NO. 2 ROLL CALL - BOROUGH CLERK:

INFORMATION: *The Borough Clerk shall conduct a roll call of each elected and duly qualified Assembly Member. Such call shall result in an entry of those present or absent from the meeting. The roll call is primarily utilized in determining if sufficient member(s) are present to conduct a meeting. The Borough Clerk may randomly change the conduct of the roll to be fair to the members of the governing body unless the council determined an adopted procedure for roll call which is different than currently in use.*

RECOMMENDED ACTION:

Borough Clerk to conduct a roll call by voice vote. Each member to signify by saying here, present (or equal) to give evidence of attendance.

ITEM NO. 3 AMENDMENTS TO THE AGENDA:

INFORMATION: *The assembly may amend the agenda at the beginning of its meeting. The outline of the agenda shall be as from time to time prescribed and amended by resolution of the assembly. (WMC 3.04.100)*

RECOMMENDED ACTION:

The Mayor should request of the members if there are any amendments to the posted agenda. **THE MAYOR MAY RULE ON ANY REQUEST OR THE ASSEMBLY MEMBERS MAY VOTE ON EACH AMENDMENT.**

ITEM NO. 4 CONFLICT OF INTEREST:

INFORMATION: *The purpose of this agenda item is to set reasonable standards of conduct for elected and appointed public officials and for city employees, so that the public may be assured that its trust in such persons is well placed and that the officials and employees themselves are aware of the high standards of conduct demanded of persons in like office and position.*

An elected city official may not participate in any official action in which he/she or a member of his/her household has a substantial financial interest.

ITEM NO. 5 CONSENT AGENDA:

INFORMATION: *Items listed on the Consent Agenda or marked with an asterisk (*) are considered part of the Consent Agenda and will be passed in one motion unless the item has been removed by an Assembly Member or the Mayor and placed on the regular agenda under Unfinished Business.*

RECOMMENDED ACTION:

Move to approve those Agenda items listed under the Consent Agenda and those marked with an asterisk (*) Items:

***6a**

ITEM NO. 6 APPROVAL OF MINUTES:

INFORMATION:

6a *Minutes of the Regular Assembly meeting held August 26, 2014*

**Minutes of Regular Assembly Meeting
Held on August 26, 2014**

Mayor David L. Jack called the Regular Assembly meeting to order at 7:00 p.m., August 9, 2014, in the Borough Assembly Chambers. Assembly Members Decker, McCloskey, Mitchell, Wiederspohn, Rooney, and Blake were present. Borough Manager Jeff Jabusch and Borough Clerk Kim Lane were also in attendance.

Pledge of Allegiance was led by Assembly Member Daniel Blake.

Invocation was given by Donald McConachie, Sr.

CEREMONIAL MATTERS – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*
A Proclamation for Childhood Cancer Awareness Month was presented.

Margaret Villarma and Tim Bunes were recognized for their 25 years of service to the City & Borough of Wrangell.

AMENDMENTS TO THE AGENDA – None.

CONFLICT OF INTEREST – None.

CONSENT AGENDA

M/S: Wiederspohn/Decker, to approve Consent Agenda Items marked with an (*) asterisk; 6a, 7a, 7b, 7c, 7d, and 7e. Motion approved unanimously by polled vote.

APPROVAL OF MINUTES

The minutes of the July 22, 2014 Regular Assembly meeting was approved, as presented.

COMMUNICATIONS

- *a U.S. Dept. of the Army Corps of Engineers – application for a Permit (POA-2014-326) filed by Burrell Byford
- *b Minutes of the Regular Thomas Bay Power Commission meeting held July 9, 2014
- *c Quarterly Expenditure Report for Southeast Senior Services Wrangell (Catholic Community Service) for the period of April 1 thru June 30, 2014
- *d Application from Jesse West to the Dept. of the Army Corps of Engineers (POA-2014-377)
- *e Request from James Anderson to the Dept. of the Army Corps of Engineers (POA-2014-345)

BOROUGH MANAGER'S REPORT

In addition to Manager Jabusch's report, he also provided updates on the City's current Capital Projects. He also reported on the current issues at the pool. Jabusch said that he is working on the request for a Juneau Lobbyist for Wrangell from the Assembly. He said that it would be done with an RFP.

BOROUGH CLERK'S FILE

Borough Clerk Lane's report was provided.

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS

10a Reports by Assembly Members

Assembly Member Blake and Mayor Jack reported on the AML Summer Legislative meeting that they both attended in Nome, AK.

10b Mayor Jack appointed Bob Maxand to fill the vacancy on the Thomas Bay Power Commission until October 2016. There were no objections from the Assembly.

PERSONS TO BE HEARD – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

13a PROPOSED ORDINANCE No. 884: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING TITLE 2 OF THE WRANGELL MUNICIPAL CODE, SPECIFICALLY AMENDING SECTION 2.16 CANDIDATES, 2.20 VOTING, SECTION 2.28 CANVASSING RETURNS, AND 2.36 ELECTION OFFENSES *(first reading)*

M/S: McCloskey/Wiederspohn, to approve first reading and move to a second with a Public Hearing to be held on September 9, 2014. Motion approved unanimously by polled vote.

13b PROPOSED ORDINANCE No. 885: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING WRANGELL MUNICIPAL CODE CHAPTER 1.08, BOROUGH FLAG, SPECIFICALLY SECTION 1.08.010 AND 1.08.020 *(first reading)*

M/S: Decker/Blake, to approve first reading and move to a second with a Public Hearing to be held on September 9, 2014. Motion approved unanimously by polled vote.

13c PROPOSED ORDINANCE No. 886: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING, AND ADDING NEW SECTIONS, TO TITLE 1 OF THE WRANGELL MUNICIPAL CODE, GENERAL PROVISIONS *(first reading)*

M/S: Blake/Mitchell, to approve first reading and move to a second with a Public Hearing to be held on September 9, 2014. Motion approved unanimously by polled vote.

13d PROPOSED ORDINANCE No 887: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING, AND ADDING NEW A NEW CHAPTER AND NEW SECTIONS, TO TITLE 7 OF THE WRANGELL MUNICIPAL CODE, ANIMALS *(first reading)*

M/S: Blake/Wiederspohn, to approve first reading and move to a second with a Public Hearing to be held on September 9, 2014.

There was much discussion and questions from the Assembly. At the request of the Assembly, Wrangell Police Chief McCloskey provided clarification on sections of the proposed ordinance.

Motion approved unanimously by polled vote.

13e PROPOSED ORDINANCE No. 888: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 3.36 OF THE WRANGELL MUNICIPAL CODE, SCHOOL BOARD (*first reading*)

M/S: Decker/Blake, to approve first reading and move to a second with a Public Hearing to be held on September 9, 2014. Motion approved unanimously by polled vote.

13f Letter of continued support for grant funding by SEAPA to AEA for the Swan Lake Reservoir Expansion Project

M/S: Blake/McCloskey, to approve the letter of support to be signed by the Mayor for the Swan Lake Reservoir Expansion Project. Motion approved unanimously by polled vote.

13g Approval of the design proposal for the Alaska Court Remodel

M/S: McCloskey/Wiederspohn, to approve the design proposal from Bill Kontess of WHPacific for the remodel of the court in the amount of \$41,597.00 without competitive bidding as allowed under Wrangell Municipal Code 05.10.050 (E) with the funding to come from the General Fund Reserve.

Manager Jabusch provided an explanation of the request and how the court would be paying back the cost of the remodel cost within a five year term lease.

Motion approved unanimously by polled vote.

13h Approval to send a letter to our Congressional Delegates opposing the construction, development, and/or operation of open pit mining activities (*item added at the request of Assembly Member Blake and Mayor Jack*)

M/S: Blake/Decker, Move to approve sending a letter to our congressional delegates opposing the construction, development, and/or operation of open pit mining activities in the vicinity of the Stikine River Watershed or its tributaries.

After much discussion from the Assembly, Assembly Member Decker offered an amendment.

M/S: Decker/Rooney, to amend the main motion to replacing the word "opposing" with the phrase "stating our concerns with". Motion approved unanimously by polled vote.

Main motion, as amended, was approved unanimously by polled vote.

13i Approval to sell City owned lots

M/S: McCloskey/Wiederspohn, to authorize Staff to sell City owned lots described as Lots 16-20, Block 30B, Lemieux Subdivision; and Lot 1, 5, and 6, Block 38, Wrangell Townsite through a public bid process as provided in Section 16.12.040 of the Wrangell Municipal Code with funds from the sale of the lots to go into the Residential Construction Fund. Motion approved unanimously by polled vote.

13j Approval to proceed with processing the 2012-2013 Property Tax Foreclosures

M/S: Decker/Blake, to authorize city staff to proceed with the property tax foreclosure for the tax years 2012 and 2013 per Wrangell Municipal Code 5.04.370. Motion approved unanimously by polled vote.

13k Approval to sell City owned Foreclosed Lots through the Land Disposal Process

M/S: Blake/Wiederspohn, Move to authorize Staff to sell City owned foreclosed lots number 2 and 4 of the R.A.L Subdivision through the disposal of land process in Wrangell Municipal Code 16.12.040 with funds from the sale to be distributed as required by State Statutes for foreclosed property.

At the request from Assembly Member McCloskey, Manager Jabusch explained that these two lots have been up for sale for a long period of time; if the terms were more reasonable, they stood a better chance of selling.

Motion approved unanimously by polled vote.

131 RESOLUTION No. 08-14-1299: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO ACCEPT A LOAN IN THE AMOUNT OF UP TO \$542,249 FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION

M/S: McCloskey/Wiederspohn, to adopt Resolution No. 08-14-1299 that approves the loan with the State of Alaska, Department of Environmental Conservation Fund in the amount of \$542,249 for Water System Improvements with all loan payments to come from user fees of the Water Utility.

At the request of Assembly Member Mitchell, Manager Jabusch explained that the City would be applying for a Grant for the Water System Improvements and that if we received the loan from DEC, we stood a better chance of being awarded the Grant. Jabusch also said that the loan funds would be used if necessary.

Motion approved unanimously by polled vote.

ATTORNEY'S FILE – Summary report was provided to the Assembly.

EXECUTIVE SESSION – None.

Meeting adjourned at: 8:23 p.m.

David L. Jack, Mayor

ATTEST: _____
Kim Lane, CMC, Borough Clerk

Agenda Item 7

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
September 9, 2014**

COMMUNICATIONS:

INFORMATION: The Assembly may receive items for Communications, reasons only which do not require separate action. This is an avenue to keep the Assembly informed, for the public to enter items on the record, if necessary. The Assembly also receives agenda communications directly by their constituents, Borough Manager, other agencies' Officers and Department Directors.

A MAIL BOX IS ALSO AVAILABLE IN THE BOROUGH CLERK'S OFFICE FOR EACH MEMBER OF THE ASSEMBLY AND SHOULD BE CHECKED ON A ROUTINE SCHEDULE.

All items appearing under Communications on the Agenda have been approved under the Consent Agenda unless removed by an Assembly Member or the Mayor and placed on the regular agenda under Unfinished Business.

There was no Correspondence received.

There will not be a written
Borough Manager's Report for this
Agenda. There will be a verbal
report given by Manager Jabusch
at the Assembly meeting.

Agenda Item 9

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM

CLERK'S REPORT September 9, 2014

Mark Your Calendar:

9/11 Planning & Zoning Commission Mtg. @ 7pm in the Assembly Chambers

9/16-18 Southeast Conference in Wrangell

9/17 Hospital Board Mtg. @ 5:30 p.m. at the Hospital

9/22 thru 10/6 Absentee in-person, by-fax, and by-mail for the Regular Borough Election in the Borough Clerk's Office

10/1 Parks & Recreation Board Mtg. @ 7pm in the Assembly Chambers

10/2 Port Commission Mtg. @ 7pm in the Assembly Chambers

10/7 ELECTION DAY

9/9 TBP Commission Regular Mtg. with an Executive Session to be held telephonically in the Petersburg & Wrangell Assembly Chambers @ 10am

TBD SEAPA Board Mtg.

Membership Conference Annual Meeting

September 16, 17, 18, 2014 Nolan Center - Wrangell, Alaska



So far, Mayor Jack and Assembly Members Decker, Rooney, and McCloskey will be attending. **Please let me know if you would like to attend.**

Upcoming Elections

- Local City Election - Tuesday, October 7, 2014
- General Election - November 4, 2014

Regular Election Information:

Voters - Please remember to register to vote for the upcoming Regular Borough Election to be held on October 7th, 2014.

Here is who will be listed on the Ballot.....

Mayor: One – 2 year term (Jack’s term expires 10/2014)

David L. Jack
Kipha Valvoda

Assembly: Two - 3 year terms (Wiederspohn & Mitchell’s terms expire 10/2014)

Mark Mitchell
Stephen Prysunka

Assembly: One - 1 year (unexpired) term until October 2015
(Rooney’s term expires 10/2014)

Becky Rooney

Port Commission: One - 3 Year Term
(Eagle’s term expires 10/2014)

Walter Moorhead

School Board: One - 3 Year Term
(Eagle’s term expires 10/2014)

Susan Eagle
Aleisha Mollen

Hospital Board: Two - 4 Year Terms
(Robinson & Clark’s terms expire 10/2014)

Beth Blake
Cori Robinson

City Boards and Commissions Appointments

Persons interested in serving on the following Boards and Commissions, please submit your Letter of Interest to the Borough Clerk's office beginning on September 3rd until October 6th, 2014. All of the following appointments will have a three-year term.

Planning & Zoning Commission – two vacancies

(Valvoda & McConachie expiring October 2014)

Parks & Recreation – two vacancies

(Mathis & Martin expiring October 2014)

Wrangell Convention & Visitors Bureau – two vacancies

(Delabrue & Cummings expiring October 2014)

Economic Development Committee – two vacancies

(Briskar & Decker expiring October 2014)

Nolan Museum/Civic Center Board – one vacancy

(Helgeson expiring October 2014)

Kim Lane, Borough Clerk

Agenda Item 10 a

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
September 9, 2014**

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS:

INFORMATION: This agenda item is reserved for the Mayor and Assembly Member's special reports. Such information items as municipal league activities, reports from committees on which members sit, conference attendance, etc., are examples of items included here.

➤ **Item 10a** **Reports by Assembly Members**

Agenda Item 12a

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM September 9, 2014

INFORMATION:

PROPOSED ORDINANCE No. 884: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING TITLE 2 OF THE WRANGELL MUNICIPAL CODE, SPECIFICALLY AMENDING SECTION 2.16 CANDIDATES, 2.20 VOTING, SECTION 2.28 CANVASSING RETURNS, AND 2.36 ELECTION OFFENSES (*second reading*)

Background

The purpose for this ordinance is to be consistent with State Statutes. Specifically, the proposed changes are:

- *petition requiring signatures: from 20 to 10*
- *prohibiting electioneering from polling place: from 100 to 200 feet*
- *changing "inspector" to "chairperson" throughout this chapter*

Attachments:

1. Proposed Ordinance No. 884

RECOMMENDED ACTION:

Move to approve Ordinance No. 884.

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 884

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING TITLE 2 OF THE WRANGELL MUNICIPAL CODE, SPECIFICALLY AMENDING SECTION 2.16 CANDIDATES, 2.20 VOTING, SECTION 2.28 CANVASSING RETURNS, AND 2.36 ELECTION OFFENSES

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are bolded and in brackets are to be deleted.]

SEC. 1. Action. The purpose of this ordinance is to amend sections in Title 2 of the Wrangell Municipal Code to remain consistent with Alaska State Statutes.

SEC. 2. Amendments. Sections of Chapter 2.16 of the Wrangell Municipal Code are amended to read:

Chapter 2.16
CANDIDATES

Sections:

- 2.16.010 Declaration of candidacy – Filing.
- 2.16.020 Declaration of candidacy – Form.
- 2.16.030 Write-in candidates and write-in votes.
- 2.16.010 Declaration of candidacy – Filing.

Any person who will possess the qualifications for holding the office sought at the time of taking office may have his or her name placed on the ballot as a candidate for an elective office of the borough by filing, not less than 30 days nor more than 60 days prior to the election, a sworn declaration of candidacy with the borough clerk. Any qualified person may be placed on the ballot as a candidate to fill a vacancy by filing with the borough clerk a declaration of candidacy and a petition signed by at least 10 **[20]** qualified voters. [Ord. 782 § 12, 2006.].

SEC 3. Amendment. Title and sections of Chapter 2.20 of the Wrangell Municipal Code are amended to read:

Chapter 2.20
VOTING

Sections:

- 2.20.010 Election officials.
- 2.20.020 Official's oath.
- 2.20.030 Chairperson [inspector].
- 2.20.040 Training sessions – Vacancies.
- 2.20.050 Ballots – Numbering and design.
- 2.20.060 Ballots – Listing of offices and candidates.
- 2.20.070 Ballots – Propositions.
- 2.20.080 Ballots – Possession, inspection and delivery.
- 2.20.090 Materials supply to precincts.
- 2.20.100 Sample ballots.
- 2.20.110 Voting booths and ballot boxes.
- 2.20.120 Polling places.
- 2.20.130 Election hours.
- 2.20.140 Keeping of original register.
- 2.20.150 Voting procedure.
- 2.20.160 Rejected ballots.
- 2.20.170 Challenging an elector.
- 2.20.010 Election officials.

The assembly shall be the judge of the election, and the borough clerk the election supervisor for the municipality. It shall be the duty of the election supervisor before the date of the election to appoint from the qualified electors of the borough three judges of election for each voting precinct, one of whom shall be designated as the chairperson [inspector], and two clerks of election. [Ord. 589 § 6, 1993; Ord. 270 § 5, 1972; prior code § 36.30.010.]

...

2.20.030 chairperson [inspector].

The chairperson [inspector] shall have authority to administer all necessary oaths and affirmations which may be required during the election. He shall also have power during the election. He shall also have power during the election to fill any vacancy which may occur among precinct election officials until their duties have been completed. [Ord. 270 § 5, 1972; prior code § 36.30.030.]

SEC 5. Amendment. Sections of Chapter 2.28 of the Wrangell Municipal Code is amended to read:

Chapter 2.28
CANVASSING RETURNS

Sections:

- 2.28.010 Counting ballots.
- 2.28.020 Tallies.
- 2.28.030 Rules for determining mark on ballots.
- 2.28.040 Delivery of ballots.
- 2.28.050 Canvass board.
- 2.28.060 Canvass of returns – Procedures generally.
- 2.28.070 Canvass of returns – Certificate of return.
- 2.28.080 Canvass of returns – Exclusion of illegal returns.
- 2.28.090 Canvass of returns – Discrepancies in returns.
- 2.28.100 Custody and destruction of ballots.
- 2.28.110 Contest of election – Grounds.
- 2.28.120 Contest of election – Notice.
- 2.28.130 Contest of election – Investigation.
- 2.28.140 Contest of election – Recounts.
- 2.28.150 Contest of election – Resolution.
- 2.28.160 Tie election.
- 2.28.170 Action by assembly on election results.
- 2.28.180 Certificate of elections.
- 2.28.010 Counting ballots.

...

2.28.040 Delivery of ballots.

When the tally of votes is completed, a certificate of returns shall be prepared and signed by the chairperson [inspector] and clerks of each election precinct. After completion of the certificate of returns the counted ballots and all rejected ballots shall be sealed into an envelope provided by the election supervisor, sealed, and delivered to the clerk, along with all challenged ballots in and emergency absentee ballots, to be retained a depository until submitted to the canvass board.

[Ord. 417 § 11, 1981; Ord. 270 § 5, 1972; prior code § 36.40.040.]

2.28.050 Canvass board.

The canvass board shall consist of borough clerk who acted as election supervisor, the chairperson [inspector] from each election precinct, and three members of the assembly. The assembly shall, prior to the date of the election, designate three assembly members to serve on the canvass board. Vacancies shall be filled by appointment of the mayor. [Ord. 417 § 12, 1981.]

SEC 6. Amendment. Sections of Chapter 2.36 of the Wrangell Municipal Code is amended to read:

Chapter 2.36
ELECTION OFFENSES

Sections:

2.36.010 Offenses and corrupt practices designated.

2.36.020 Penalty for violation.

2.36.030 Civil remedy.

2.36.010 Offenses and corrupt practices designated.

...

Q. Electioneering on election day within the polling place or within 200 [100] feet of same.

SEC. 7. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 8. Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 9. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: August 26, 2014.

PASSED IN SECOND READING: _____, 2014.

David L. Jack, Mayor

ATTEST:

Kim Lane, Borough Clerk

Agenda Item 12b

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
September 9, 2014**

INFORMATION:

PROPOSED ORDINANCE No. 885: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING WRANGELL MUNICIPAL CODE CHAPTER 1.08, BOROUGH FLAG, SPECIFICALLY SECTION 1.08.010 AND 1.08.020 (*second reading*)

Background

Nathaniel Rubin (Wrangell's 2012 Summer intern) researched and completely revamped a new Ordinance to be in line with the way the flag should be displayed, defined, etc.

Attachments:

1. Proposed Ordinance No. 885

RECOMMENDED ACTION:

Move to approve Ordinance No. 885.

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 885

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING WRANGELL MUNICIPAL CODE CHAPTER 1.08, BOROUGH FLAG, SPECIFICALLY SECTION 1.08.010 AND 1.08.020

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are bolded and in brackets are to be deleted.]

SEC. 1. Action. The purpose of this ordinance is to amend Chapter 1.08 of Title 1 of the Wrangell Municipal Code, Borough Flag.

SEC. 2. Amendments. Sections of Chapter 1.08 of the Wrangell Municipal Code are amended to read:

BOROUGH FLAG

Sections:

1.08.010 Description.

1.08.020 Interpretation.

1.08.030 Use.

1.08.010 Description.

The official flag of the borough is an emblem of four sides, and four angles of 90 degrees each. The background or field shall be white. In the center of the flag shall be a totem house in black above which are eight gold stars situated in the form of the Big Dipper. The totem house and stars shall be encircled by two circles, set apart so that a circle of equal width is formed by the field of white; the inner circle shall be blue, and the outer circle shall be red. Around the outer border of the red circle shall be the words "WRANGELL" and "GATEWAY TO THE STIKINE" in blue, Roman face lettering. To the upper left of center a gold-colored fish shall be positioned so that the head of the fish points toward the upper section of the red circle; and to the upper right of center shall be a fir tree in black. The ratio of hoist to fly (vertical to horizontal) of the flag is 3 to 5 feet. [Ord. 271 § 4, 1972; prior code § 01.30.010.]

1.08.020 Interpretation.

The red and blue circles and the white background represent the colors of the American flag. The eight golden stars represent the flag of the State of Alaska. The Shakes House represents Wrangell's native culture. The tree represents Wrangell's historical roots in the timber industry, while the salmon stands for Wrangell's modern sport and commercial fishing industries [, white, and blue represent the colors of the American flag. The eight stars of gold compliment the Alaskan flag. The shakes house stands for our native culture and is Wrangell's nationally known landmark. The salmon represents one of Wrangell's largest industries, including sport and commercial fishing. The tree represents the forest, the logging and the sawmills, industries constituting a large part of Wrangell's economy]. [Ord. 271 § 4, 1972; prior code § 01.30.015.]

SEC 3. Repeal. Section 1.08.03(U.) of the Wrangell Municipal Code is repealed:

...

U. Reserved [The flag should not be used for purposes of decoration, either over the middle of streets or as a covering for automobiles or floats in a parade or for draping speaker's platforms or stands, or for any other similar purpose of decoration.]

...

SEC. 4. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 5. Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 6. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: August 26, 2014.

PASSED IN SECOND READING: _____, 2014.

David L. Jack, Mayor

ATTEST:

Kim Lane, Borough Clerk

Agenda Item 12c

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM September 9, 2014

INFORMATION:

PROPOSED ORDINANCE No. 886: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING, AND ADDING NEW SECTIONS, TO TITLE 1 OF THE WRANGELL MUNICIPAL CODE, GENERAL PROVISIONS (*second reading*)

Background

Police Chief McCloskey had sent a request to the State of Alaska Court, requesting that a list of offences be classified and added to the court system's Uniform Table of Minor Offenses (UMOT).

Because of the way that some offences are listed in our Wrangell Municipal Code, the AK Court cannot add the list of offenses to their table until we have fixed our code.

Chief McCloskey and I worked with the State of AK Court and with Ms. Barbara Ritchie (Borough Attorney's office) to correct the fee schedule in Chapter 1 of the Wrangell Municipal Code.

This is the first step in the process.

Attachments:

1. Proposed Ordinance No. 886

RECOMMENDED ACTION:

Move to approve Ordinance No. 886.

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 886

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING, AND ADDING NEW SECTIONS, TO TITLE 1 OF THE WRANGELL MUNICIPAL CODE, GENERAL PROVISIONS

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Action. The purpose of this ordinance is to add new sections and make other amendments to Chapter 1.20, General Penalty Title 1.

SEC. 2. Amendment. Section 1.20 of the Wrangell Municipal Code is amended to read:

**Chapter 1.20
GENERAL PENALTY**

Sections:

1.20.010 Generally.

1.20.020 Reserved. **[Attempts to commit a misdemeanor.]**

1.20.030 Aiding in an infraction **[misdemeanor]**.

1.20.040. Surcharge.

1.20.050 Minor Offense Fine Schedule.

1.20.010 Generally.

A. Unless an ordinance specifically provides otherwise, any person violating any of the provisions of this code or failing to comply with any of the mandatory requirements of this code is guilty of an infraction and shall be punished by a fine not to exceed \$500. A defendant charged with an infraction is not entitled to a jury trial or to court-appointed counsel at public expense [Unless specifically provided to the contrary, violation of any ordinance or Charter provisions of the borough by doing any act prohibited or declared to be unlawful thereby or declared to be an offense or a misdemeanor thereby and any person who fails to do any act required by any such provision shall be guilty of a misdemeanor and upon conviction shall be punished by a fine not exceeding \$1,000].

B. Any person violating a provision of this code that specifically provides that a violation of the provision is a misdemeanor, is guilty of a misdemeanor and punishable by a fine not to exceed

\$1,000 or imprisonment of not more than 90 days, or both [**The application of subsection (A) of this section is intended to broadly apply to violations of all regulatory provisions of this code and in the sense “regulatory offense” is to connote an offense or conduct other than one traditionally regarded as a crime. Considering the factors of lesser maximum punishment, the social and moral reproach or infamy attaching to offense, the extent to which it may be deemed antisocial behavior, and the consequences to a violator upon conviction, the penalty prescribed in subsection (A) of this section, not involving the possibility of imprisonment or incarceration upon conviction and not having the right to trial by jury, shall apply to each provision of the Wrangell Municipal Code unless expressly stated otherwise**].

[C. Serious misdemeanors traditionally regarded as criminal in nature or inherently involving a high degree of moral or social opprobrium, or which are to a large degree regarded as antisocial behavior, shall, upon conviction, be punishable by a fine not exceeding \$1,000 or imprisonment not more than 90 days, or both, and are to be found in the following code provisions: WMC [2.36.010](#), WMC Title [10](#), WMC [15.08.190](#), and Chapter [20.92](#) WMC.]

[D]C. The borough may institute a civil action against any person who violates a borough ordinance. In addition to injunctive and compensatory relief, a civil penalty not to exceed \$1,000 may be imposed for each violation. Each day, or part thereof, that a violation of a borough ordinance continues shall constitute a separate violation.

1.20.020 Reserved. [**Attempts to commit a misdemeanor.**

Any person who attempts to commit a misdemeanor and in such attempt does any act toward the commission of such misdemeanor but fails or is prevented or intercepted in the perpetration thereof is guilty of that misdemeanor and shall be punished in the manner prescribed for the attempted misdemeanor itself.]

1.20.030 Aiding in an infraction [misdemeanor].

Every person who counsels, abets or aids another in the commission of a particular infraction [**misdemeanor**] as expressly prescribed by ordinance is guilty of an infraction [**a misdemeanor**] and is punishable in the same manner as the principal offender.

1.20.040. Surcharge. In addition to any penalty prescribed by law, a defendant convicted of violating a borough ordinance shall pay the surcharge required under AS 12.55.039 and 29.25.074. All such surcharges collected shall be remitted to the State of Alaska as required by AS 29.25.074.

1.20.050 Minor Offense Fine Schedule.

In accordance with AS 29.25.070(a), citations for the following offenses may be disposed of as provided in AS 12.25.195-.230, without a court appearance, upon payment of the fine amounts listed below plus the state surcharge required by AS 12.55.039 and AS 29.25.074. Fines must be

paid to the police department. If an offense is not listed on a fine schedule, the defendant must appear in court to answer the charges. The Alaska Court System's Rules of Minor Offense Procedure apply to all offenses listed below. Citations charging these offenses must meet the requirements of Minor Offense Rule 3. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the fine amount for that offense listed below.

<u>Section</u>	<u>Offense</u>	<u>Penalty/Fine</u>
<u>7.04.010</u>	<u>Cruelty – Abandonment</u>	<u>\$200</u>
<u>7.04.020</u>	<u>Animals at large prohibited</u>	<u>First offense - \$15, second offense - \$50, third offense - \$100. Fourth and subsequent offenses are mandatory court appearance offenses with a minimum fine of \$200 and a maximum fine of \$500.00.</u>
<u>7.08.030</u>	<u>At large – Prohibited – Nuisance declared</u>	<u>First offense - \$15, second offense - \$50, third offense - \$100. Fourth and subsequent offenses are mandatory court appearance offenses with a minimum fine of \$200 and a maximum fine of \$500.00.</u>
<u>7.08.035</u>	<u>Objectionable animals</u>	<u>First offense - \$15, second offense - \$50, third offense - \$100. Fourth and subsequent offenses are mandatory court appearance offenses with a minimum fine of \$200 and a maximum fine of \$500.00.</u>
<u>7.08.040</u>	<u>Restraint requirements</u>	<u>First offense - \$15, second offense - \$50, third offense - \$100. Fourth and subsequent offenses are mandatory court appearance offenses with a minimum fine of \$200 and a maximum fine of \$500.00.</u>
<u>7.08.045 & 7.08.050</u>	<u>Off-leash areas & Off –leash area rules</u>	<u>First offense - \$15, second offense - \$50, third offense - \$100. Fourth and subsequent offenses are mandatory court appearance offenses with a minimum fine of \$200 and a maximum fine of \$500.00.</u>
<u>7.08.115</u>	<u>Potentially dangerous and dangerous dogs: violation of restrictions, confinement requirements, and sign requirements</u>	<u>First offense - \$200. Second and subsequent offenses are mandatory court appearance offenses with a minimum fine of \$300 and a maximum \$500.00.</u>
<u>7.08.120</u>	<u>Biting dog – Confinement</u>	<u>First offense - \$200. Second and subsequent offenses are mandatory court appearance offenses with a minimum fine of \$300 and a</u>

		<u>maximum fine of \$500.00.</u>
<u>7.08.140</u>	<u>Proclamation to confine all dogs during epidemic</u>	<u>First offense - \$200 Second and subsequent offenses are mandatory court appearance offenses with a minimum fine of \$300 and a maximum fine of \$500.00.</u>
<u>7.08.150</u>	<u>Interference with animal enforcement agents</u>	<u>First offense - \$200 Second and subsequent offenses are mandatory court appearance offenses with a minimum fine of \$300 and a maximum fine of \$500.00.</u>

SEC. 3. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 4. Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 5. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: August 26, 2014.

PASSED IN SECOND READING: _____, 2014.

David L. Jack, Mayor

ATTEST:

Kim Lane, Borough Clerk

Agenda Item 12d

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM September 9, 2014

INFORMATION:

PROPOSED ORDINANCE No. 887: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING, AND ADDING NEW A NEW CHAPTER AND NEW SECTIONS, TO TITLE 7 OF THE WRANGELL MUNICIPAL CODE, ANIMALS *(second reading)*

Background

The Code Review Committee met a number of times to go over the animal section of the WMC.

Police Chief McCloskey and the Borough Attorney's office assisted in making changes to the code. There are sections in this Ordinance that addresses penalties that were recommended by the State of Alaska Court.

Also, there are now definitions added to the Animal Section.

**** Assembly Member Rooney brought to my attention that the proposed ordinance does not address cleaning up after your dog while on a leash. Therefore, it has been added to section 7.08.040 (D)**

**** The issue of animal waste is addressed in section 14.09.040 and 14.09.050 in the Harbor section of the Code. Therefore, it has not been added to Chapter 7.**

Attachments:

1. Proposed Ordinance No. 887

RECOMMENDED ACTION:

Move to approve Ordinance No. 887.

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 887

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING, AND ADDING A NEW CHAPTER AND NEW SECTIONS, TO TITLE 7 OF THE WRANGELL MUNICIPAL CODE, ANIMALS

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Action. The purpose of this ordinance is to add a new Chapter 7.01 entitled Definitions to Title 7 of the Wrangell Municipal Code, Animals, and to add new sections and make other amendments to Chapter 7.04, General Regulations, and Chapter 7.08, Dogs/Cats of Title 7.

SEC. 2. New Chapter. Title 7 of the Wrangell Municipal Code is amended by the addition of a new Chapter 7.01 to read:

**Title 7
ANIMALS**

Chapters:

- 7.01 Definitions.
- 7.04 General Regulations.
- 7.08 Dogs/Cats.

**Chapter 7.01
DEFINITIONS**

7.01.010 Definitions.

In this title, unless the context requires otherwise, the following words and phrases shall have the meanings set out in this section:

A. Abandon

To leave an animal for a period in excess of 24 continuous hours without adequate provision for

its physical needs.

B. Acceptable collar

Any commercial or homemade collar or harness capable of allowing a tag and/or leash to be affixed which does not cause injury to the animal.

C. Altered animal

An animal that has been sterilized.

D. Animal

“Animal” means all nonhuman members of the kingdom Animalia.

E. Animal enforcement agent

Any peace officer, other law enforcement personnel, or an animal control officer, or other person specifically authorized by the borough manager to enforce the provisions of this title.

F. Animal exposed to rabies

An animal that has been bitten by an animal that either has rabies or has been in proximity or contact with an animal that has rabies or has been exposed to an animal that has rabies.

G. Animal shelter

Any premises designated by the manager or the manager’s designee for the purpose of impounding and caring for animals pursuant to this title.

H. At large

Any animal that is not under restraint.

I. Boarding

Keeping an animal overnight in a commercial animal establishment used for such a purpose.

J. Commercial animal establishment

1. Any property wherein or whereon any person engages in the business of regularly selling, training, boarding, or breeding animals for compensation; or
2. Any property used to house or board any horse, mule, donkey, or other livestock; or
3. For animals other than livestock, fish or fowl, any property used to house more than 20 adult animals; or
4. Any property used to house more than 10 adult fowl.

K. Competent voice control

When all the following are met:

- (1) The person exhibiting the voice control is present with the animal and monitors all of its activities;
- (2) The person exhibiting the voice control is capable of directing all of the animal's movements and activities by voice commands; and
- (3) The animal under voice control follows all of the vocal commands quickly and accurately.

L. Confined

Shut within an enclosure. This includes, but is not limited to, a fenced in area of the real property of the owner, an animal shelter (i.e. pen, dog house, leash, or kennel), and any building on the owner's property, including house or garage.

M. Dangerous dog

A dog as defined in WMC 07.08.110.

N. Dog

A member of the genus and species Canis familiaris, commonly known as a domestic dog, but does not include other members of the family Canidae such as a fox, coyote, wolf or other game species the taking of which is regulated by the state of Alaska. For the purposes of this title, "dog" includes Canid hybrids unless otherwise specified.

O. Domestic animal

Any animal kept for pleasure or for utility that has been adapted to life in association with and to the use by human beings, and shall not include animals which normally can be found in the wild.

P. Enclosure

A structure suitable to confine an animal. The structure shall be securely constructed and shall have secure sides, and shall be kept secured at all times. The design and construction shall be adequate to prevent the animal from escaping.

Q. Euthanasia

The act of inducing the humane death of an animal.

R. Facility

A building or property other than a private residence in which an animal is maintained.

S. Humane manner

Care of an animal to include, but not be limited to, adequate heat, ventilation, and sanitary shelter, wholesome food and water, consistent with the normal requirements and feeding habits

of the animal's size, species, and breed.

T. Improperly confined

The confinement of an animal under conditions that endanger the animal's health or safety or the safety of the public.

U. Keeper

Any person, group of persons, partnership, firm, trust or corporation, owning, having an interest in, or having control, custody, or possession of any animal and includes any adult member of a family or group of persons sharing a residential unit where another member of the family or group has an interest in, or has control, custody or possession of an animal which is kept in or on the premises of the shared residential unit. "Keeper" does not include a person who voluntarily undertakes the temporary care of an animal that is otherwise abandoned or a person who voluntarily undertakes the temporary care of an animal that is at large in violation of WMC 7.08.030.

V. Leash

A chain, leash or rope, held in such manner as to maintain control and to prevent the attached animal from attacking any person, animal, or entering a designated no-pet area.

W. Neglected

An animal that has not received that degree of care that a reasonable person would give under the same circumstances. The care must include sufficient food and clean water, adequate shelter and protection from the weather, health care, and clean living conditions.

X. Nuisance animal

Any animal which is doing any of the acts set forth in WMC 7.08.030.

Y. Objectionable animal

Any animal which is doing any of the acts set forth in WMC 7.08.035.

Z. Pet Shop

A commercial establishment that offers to sell live animals with the intent that they be kept as pets.

AA. Physical injury

Physical pain or an impairment of physical condition.

BB. Potentially dangerous dog

A dog as defined in WMC 7.08.110.

SEC. 3. Amendment. The table of sections of Chapter 7.04 of the Wrangell Municipal Code is amended to read:

**Chapter 7.04
GENERAL REGULATIONS¹**

Sections:

- 7.04.010 Cruelty – Abandonment.[– **Domestic creature defined.**]
- 7.04.020 Animals at large prohibited.
- 7.04.030 Entering public or private property.
- 7.04.0~~3~~40 Penalty for violation.

SEC. 4. Amendment. Section 7.04.010 of the Wrangell Municipal Code is amended to read:

7.04.010 Cruelty – Abandonment [– Domestic creature defined].

A. Any person who necessarily or without cause overworks, beats, abuses, starves, torments, kills or otherwise mistreats a domestic animal **[creature]**, or causes or procures any such acts to be done, shall be deemed guilty of an [misdemeanor] infraction. **[For the purposes of this section, the term “domestic creature” means any tame animal or animal kept as a pet, including, but limited to, dogs, cats, rabbits, monkeys, birds or reptiles.]**

B. Any person who intentionally abandons a domestic animal**[creature]**, whether or not it is sick, maimed, infirm, or disabled, where there is not a caretaker to assume responsibility for proper food and water and other needs, shall be deemed guilty of an [misdemeanor]infraction.

SEC. 5. Amendment. Section 7.04.020 of the Wrangell Municipal Code is amended to read:

7.04.020 Animals at large prohibited.

It is unlawful for the **[owner or]** keeper to permit or allow any bull, ox, cow, sheep, goat, hog, dog, or other animal or any domestic fowl to be **[run]** at large within the borough limits, or to be pastured or herded, or staked or tied for the purpose of grazing, in any of the streets, alleys, squares, or other grounds belonging to or under the control of the borough and within the borough limits **[of the borough]**; and it is unlawful for the **[owner or]** keeper of any of said animals, or stock of any kind or domestic fowl to tie, stake, pasture, or turn at large any of said

animals upon any private property within the limits of the borough, without the consent of the owner of said property.

SEC. 6. New Section. A new Section 7.04.030 is added to Chapter 7.04 of the Wrangell Municipal Code to read:

7.04.030 Entering public or private property.

A. An animal enforcement agent may enter onto any property, public or private, at all reasonable hours in the performance of his or her duties under this title, except that he or she may not enter any private residence or house without the consent of a person authorized to give consent.

B. It shall be a condition of any designated or any permitted commercial animal establishment that an animal enforcement agent shall be allowed to inspect any and all animals and the premises where such animals are kept at any reasonable time during normal business hours. Where a permit for a commercial animal establishment is revoked for cause, or pending an appeal of such action, the animal enforcement agent shall have power of entry on the premises and into all areas where animals are being kept.

SEC. 7. Amendment. Section 7.04.030 of the Wrangell Municipal Code is renumbered to be 7.04.040 and amended to read:

7.04.0[3]40 Penalty for violation.

[Any person convicted of violation of any of the provisions of this chapter shall be punished in the following manner: first violation, a 15.00 fine/penalty; second violation, a \$50.00 fine/penalty; third violation, a \$100.00 fine/penalty; fourth violation, a \$125.00 fine/penalty; fifth violation, a \$150.00 fine/penalty; sixth and subsequent violations, a \$200.00 fine/penalty. The execution of any sentence imposed hereunder may not be suspended nor may imposition of sentence be suspended, except upon the condition that the defendant pay the minimum fine as provided in this section, nor may the punishment provided for in this section be reduced] Any person violating any provision of this chapter is guilty of an infraction and shall be punished by the fine established in the 1.20.050 fine schedule if the offense is listed in that fine schedule or by a fine of up to \$500 if the offense is not listed in the 1.20.050 fine schedule.

SEC. 8. Amendment. The table of sections of Chapter 7.08 Wrangell Municipal Code is amended to read:

Chapter 7.08 DOGS/CATS

Sections:

- 7.08.010 Licensing.
- 7.08.020 Dog vaccination required.
- 7.08.030 **[Running at]** At large – Prohibited – Nuisance declared.
- 7.08.035 Objectionable animals.
- 7.08.040 Restraint requirements.
- 7.08.045 Off-leash areas.
- 7.08.050 Off-leash area rules.
- 7.08.0[4]60 Impoundment.
- 7.08.0[5]70 Notice of impoundment.
- 7.08.0[6]80 Hearings and appeals.
- 7.08.0[7]90 Reclamation – Impoundment costs.
- 7.08.[08]100 Disposal.
- 7.08.[09]110 **[Vicious dogs – Harboring – Muzzling]** Potentially dangerous and dangerous dogs – definitions.
- 7.08.115 Classification of dogs – Notice, hearing, and appeal – Restrictions.
- 7.08.1[0]20 Biting dog – Confinement.
- 7.08.1[1]30 Biting dog – Notification of state – Observation.
- 7.08.1[2]40 Proclamation to confine all dogs during epidemic.
- 7.08.1[3]50 Interference with animal enforcement agents [officers].
- 7.08.1[4]60 Penalty for violation.
- [7.08.150 Mail-in bail.]**

SEC. 9. Amendment. Section 7.08.010 of the Wrangell Municipal Code is amended to read:

7.08.010 Licensing.

A. Every person who owns or keeps a dog within the borough shall report to the **[borough clerk]** police department, not later than the first day of February of each year, his or her name and address, and shall give the name, breed, color, and sex of each dog owned or kept by such person and shall be required to pay to the police department clerk the fee of \$5.00 for each neutered male or spayed female dog and \$15.00 for each intact dog so owned or kept. Upon payment of the fee, the **[borough clerk]** police department clerk shall furnish a receipt thereof, and [also] a metal license tag carrying an identification number that shall be securely fastened to a collar made of leather, metal or other substantial material worn by the dog.

B. The **[borough clerk]** police department shall keep an accurate record of all licensed dogs. The **[borough clerk]** police department shall cause a notice of the necessity of paying such

a license fee to be printed in a paper of general circulation within the borough one time before the tenth day of January in each year.

SEC. 10. Amendment. Section 7.08.020 of the Wrangell Municipal Code is amended to read:

7.08.020 Dog vaccination required.

[No license shall be granted for a] A dog older than six months [which does not] is required to have a current rabies vaccination.

SEC. 11. Amendment. Section 7.08.030 of the Wrangell Municipal Code is amended to read:

7.08.030 [Running at] At large – Prohibited – Nuisance declared.

A. It is unlawful for any [owner or] keeper of a dog/cat to permit the [said] animal to be [run] at large on any street, sidewalk, wharf or public place or otherwise become a nuisance within the incorporated borough limits.

B. A dog will be deemed [to be running] at large unless confined upon private property with consent of the owner thereof, or led or securely tied upon a leash in hands of some responsible person.

C. All dogs/cats [running] at large within the borough limits are declared a public nuisance and are subject to immediate impoundment without prior notice.

D. A violation of this section shall be fined as provided in WMC 1.20.050.

SEC. 12. New Sections. Chapter 7.08 of the Wrangell Municipal Code is amended by the addition of new Sections 7.08.035, 7.08.040, 7.08.045, and 7.05.050 to read:

7.08.035 Objectionable animals.

A. The keeper of an animal shall:

1. Prevent the animal from disturbing a neighborhood or any number of persons by frequent or prolonged noise, barking, howling or other noises;
2. Prevent the animal from defecating upon, digging upon or injuring public property or a public thoroughfare or private property without the permission of the property owner;
3. Prevent the animal from snapping, running after or jumping at vehicles or persons using the public thoroughfares within the city and borough;
4. Prevent the animal from snapping at, jumping upon or otherwise menacing, injuring or frightening persons, domestic animals, or livestock; provided, that this

subsection shall not apply if the person is trespassing or otherwise acting in violation of the law; and

5. Prevent the animal from snapping, harassing or otherwise disturbing or injuring any wildlife.

B. Any animal found in violation of this section may be immediately impounded by the animal enforcement agent.

C. A violation of this section shall be fined as provided in WMC 1.20.050.

7.08.040 Restraint requirements.

A. The keeper of any dog shall keep the dog under leash restraint at all times and shall not permit the dog to be off leash in any area except those designated as “off-leash areas.”

B. All dogs or other domestic animals found at large may be impounded. The keeper of the dog or other domestic animal shall be responsible should the dog or other domestic animal be in violation of this section.

C. All dogs in the back of an open pickup truck must be restrained by a tie down which is sufficiently short to protect the animal from jumping out and to prevent the animal from lunging at passers-by.

D. Keepers shall clean up and remove any dogs’ feces left by their dogs or be subject to fines or prohibitions.

E. A violation of this section shall be fined as provided in WMC 1.20.050.

7.08.045 Off-leash areas.

A. Dogs may be off-leash outside of the city and borough’s business district, provided that the keeper is actively engaged with the dog and has competent voice control of the dog.

B. The “business district” is described as follows: Waterward starting from the Ferry Terminal down 2nd Street, continuing on Church Street to Case Avenue, turning right down Case Avenue, continuing left down Shakes Street to and including the Harbor parking lot and including Shakes Island; within these areas, dogs must be under leash restraint at all times.

C. A violation of this section shall be fined as provided in WMC 1.20.050.

7.08.050 Off-leash area rules.

A. The following rules shall be followed by all keepers that choose to have their dogs off-leash:

1. Potentially dangerous and dangerous dogs, and biting dogs, as provided under WMC 7.08.110, 7.08.115, 7.08.120, and 7.08.130, and female dogs in heat are prohibited from being off-leash;

2. Dogs shall be leashed upon entering and leaving the fenced sports fields designated for off-leash use;

3. Keepers shall keep their dogs in sight and under “competent voice control” at all times;
 4. Keepers shall remain with their dogs when they are off-leash;
 5. Keepers shall clean up and remove any dogs’ feces left by their dogs or be subject to fines or prohibitions;
 6. Holes dug by dogs must be filled by the keeper;
 7. Keepers shall be responsible for all actions of their dogs; and
 8. Aggressive or unruly dogs are not allowed to be off-leash.
- B. In addition to being subject to the penalties in WMC 7.08.160, any keeper of a dog who violates any rule in this section may be prohibited from using an off-leash area with the dog.
- C. No dogs shall be allowed, either on-leash or off-leash, in specific areas within the city and borough’s business district if the city and borough has posted notice prohibiting dogs in those areas.
- D. A violation of this section shall be fined as provided in WMC 1.20.050.

SEC. 13. Amendment. Section 7.08.040 of the Wrangell Municipal Code is renumbered to be 7.08.060 and amended to read:

7.08.0[4]60 Impoundment.

A. Any dog/cat found at large shall be impounded by the animal enforcement agent **[chief of police or his designee or contractor]**.

B. The **[chief of police or his designee or contractor]** animal enforcement agent shall promptly prepare an impoundment report, which shall include a description of the dog/cat, the name, address and telephone number of the **[owner or]** keeper if known, the location where the dog/cat was found at large and impounded, and the date after which the dog/cat will be disposed of pursuant to WMC 7.08.~~08~~100, and the procedure (including any charges to be paid) for reclaiming the dog/cat.

C. During the period of impoundment until reclamation or disposal, the **[chief of police or his designee or contractor]** animal enforcement agent shall keep the dog/cat in a suitable **[kennel]** animal shelter facility.

D. No person shall willfully prevent or obstruct the impounding of any animal in violation of any of the provisions of this title by an animal enforcement agent, nor shall any person break open an animal shelter, or take or attempt to take any animal out of an animal shelter facility, or capture device without the consent of an animal enforcement agent, nor shall any person knowingly impound or attempt to impound any animal not legally subject to impoundment.

SEC. 14. Amendment. Section 7.08.050 is renumbered to be 7.08.070 of the Wrangell Municipal Code and amended to read:

7.08.0[5]70 Notice of impoundment.

Within 24 hours after impoundment, the **[chief of police, his designee or contractor]** animal

enforcement agent shall give notice of impoundment as follows:

A. In all cases, whether the **[owner]** keeper is known or not known, a copy of the impoundment report shall be posted **[in conspicuous places at the post office and City Hall, and, if possible]** at the police department and broadcasted on the local radio station [and/or television].

B. If the **[legal owner]** keeper of an impounded dog **[the dog/cat]** is known through licensing, the **[owner]** keeper shall, in addition to the above, be given verbal notice or notice by certified mail, return receipt requested, **[to the owner or keeper of the dog]** at that person's last known address.

SEC. 15. Amendment. Section 7.08.060 of the Wrangell Municipal Code is renumbered to be 7.08.080 and amended to read:

7.08.0[6]80 Hearings and appeals.

A. The **[owner or]** keeper of an impounded dog/cat may request a hearing within **[five]** ten days of mailing, verbal notice or first publication of the notice of impoundment, whichever occurs first. If there is no request for a hearing within the time specified, the right to a hearing will be waived.

B. A hearing, if requested, shall be conducted by the borough manager or the manager's designee. The hearing shall be conducted informally.

C. At the conclusion of the hearing, the borough manager shall state the [his] decision, the reasons therefor, and indicate what evidence was relied upon.

D. If the decision sustains the impoundment, or if no hearing is requested and the right is waived, then the borough manager or his designee shall order the **[chief of police, his designee or contractor]** animal enforcement agent to proceed with disposal pursuant to WMC 7.08.[08]100.

E. If the decision overrules the impoundment, the dog/cat shall be promptly returned to its **[owner or]** keeper without charge, or if the dog/cat has previously been reclaimed, all charges paid shall be promptly refunded to the payer.

F. A person aggrieved by the decision of the borough manager may appeal the[his] decision to the borough assembly. All appeals to the assembly must be filed in writing with the borough clerk no later than 15 days after the date of the manager's decision; an appeal filed later than 15 days after the date of the decision will not be considered.

G. The keeper of the impounded dog/cat shall be liable for all impound costs under WMC 7.08.090 if the decision to impound is upheld.

[G]H. No dog/cat shall be disposed of until the hearings, if any, are completed.

SEC. 16. Amendment. Section 7.08.070 of the Wrangell Municipal Code is renumbered to be 7.08.090 and amended to read:

7.08.0[7]90 Reclamation – Impoundment costs.

A. A person who presents satisfactory proof of ownership or right to possession to the **[chief of police, his designee or contractor]** animal enforcement agent may reclaim an impounded dog/cat any time before the dog/cat has been finally disposed of pursuant to WMC 7.08.[08]100, by payment of all costs specified in subsection (B) of this section, and payment of any current but unpaid license fee pursuant to WMC 7.08.010.

B. Impoundment costs are as follows:

- | | |
|----------------------------------------------------------------------------------------|-------------|
| 1. Impoundment fee | \$25.00 |
| 2. Kennel fee | \$15.00/day |
| 3. Actual cost of postage and publication of notice of impoundment | Variable |
| 4. Actual cost of any emergency veterinarian care, medication or extraordinary expense | Variable |

SEC. 17. Amendment. Section 7.08.080 is renumbered to be 7.08.100 of the Wrangell Municipal Code and amended to read:

7.08.[080]100 Disposal.

A. Title to a dog/cat impounded and not reclaimed nor subject to a hearing shall finally vest in the borough on [of] the [sixth]tenth day following verbal notice, notice by mail or first publication of the notice of impoundment pursuant to WMC 7.08.0[5]70.

B. After title in the dog/cat has vested in the borough, the dog/cat may be disposed of in any economical and efficient manner **[the chief of police, his designee or contractor]** that the animal enforcement agent deems appropriate, including euthanasia.

SEC. 18. Amendment. Section 7.08.090 of the Wrangell Municipal Code is renumbered to be 7.08.110 and amended to read:

[7.08.090 Vicious dogs – Harboring – Muzzling.]

[A. All persons are prohibited from knowingly keeping for themselves or for another any dog known or reported to be a vicious animal dangerous to the public safety.

B. Upon written protest, signed by two or more residents of the borough and filed with the borough assembly, the owner or keeper of any such vicious dog shall be notified and required to have posted upon the premises where such dog is owned or kept a legible painted sign bearing the words “Beware of Dog” in letters not less than three inches high

and placed in a conspicuous place upon the premises where it may be plainly seen by all persons entering upon the premises. The owner or keeper of any such dog shall also be required, when said dog is permitted outside the house on a leash, to have said dog adequately muzzled, or, if not muzzled, to be kept in an enclosure so constructed that any person entering upon the premises may not be subject to attack.

C. Upon a second complaint by one or more persons being filed or reported against any owner or keeper of any such vicious dog, it shall be the duty of the chief of police, or some person appointed by him, immediately to impound such dog for such period of time as necessary to conduct an investigation. Thereupon, the chief of police or the person duly appointed by him shall immediately conduct an investigation into the character and propensities of such dog and investigate the grounds of protest and complaint filed against said animal, and thereafter shall take whatever action is justified by the situation, and may decree compliance with the conditions provided in subsection (B) of this section or have the dog destroyed or removed from the borough.]

7.08.110 Potentially dangerous and dangerous dogs – definitions.

A. Definitions. Except as provided in subsection C of this section, a “potentially dangerous dog” is any dog that:

1. Without provocation, chases or approaches a person in a threatening manner or in an apparent attitude of attack; or
2. Has a known propensity, tendency or disposition to attack without provocation, or otherwise threaten the safety of human beings or domestic animals.

B. Except as provided in subsection C of this section, a “dangerous dog” is any dog that:

1. Has bitten or otherwise inflicted physical injury on a human being without provocation, on public or private property;
2. Has, while off the premises of its keeper, killed a domestic animal without provocation; or
3. Has been previously classified as potentially dangerous and is found in violation of the provisions of this title.

C. Exceptions to potentially dangerous and dangerous dog.

1. No dog may be classified as potentially dangerous or dangerous if:
 - a. It was acting against a trespasser who had illegally entered premises occupied by the keeper or custodian of the dog;

- b. The dog was being tormented, abused, assaulted or otherwise provoked;
- c. The dog was protecting or defending a person within the immediate vicinity of the dog from an attack by a person or other animal, or if the dog was acting to defend itself from attack by another animal or person.

2. No dog may be classified potentially dangerous or dangerous if the injury or damage to an animal was sustained while the dog was working as a police dog, hunting dog, service animals, herding dog, or predator control dog on the property of or under the control of its keeper and the damage or injury was to a species or type of animal appropriate to the work of the dog.

SEC. 19. A new section 7.08.115 is added to the Wrangell Municipal Code to read:

7.08.115 Classification of dogs – Notice, hearing, and appeal – Restrictions.

A. Classification of dogs. The animal enforcement agent shall have the authority to determine, based on probable cause, that a dog is potentially dangerous or dangerous. The determination and classification of the animal shall be completed by the animal enforcement agent within 15 days of receipt by the police department of a report or complaint concerning an incident involving the dog. In making the determination, the agent will consider all of the facts and circumstances of the incident, including but not limited to the following factors:

- 1. The observed and reported past history and present behavior of the dog;
- 2. Whether the incident was accidental in nature;
- 3. The extent of the injury to the person or animal attacked; and
- 4. The keeper’s history of compliance with the provisions of WMC Title 7 pertaining to the dog involved in the incident.

B. Notice; Hearing to review classification; Appeals; Restrictions pending hearing or appeal. Written notice of the animal enforcement agent’s determination to classify a dog potentially dangerous or dangerous shall be served on the keeper of the dog at the keeper’s last known address. The notice shall describe the dog, state the grounds for its classification, and state the restrictions and other requirements applicable to the dog by reason of its classification. The notice shall also state that if a written request for a hearing is filed with the manager within ten days after completion of service of the notice, a hearing will be conducted by the manager or the manager’s designee in accordance with WMC 7.08.080 to review the classification or any related restrictions or other requirements applicable to the dog. The right to a hearing shall be deemed waived if not timely requested as set forth in this subsection. The manager’s decision may be

appealed to the borough assembly as provided in WMC 7.08.080. Pending any hearing or appeal on the classification of the dog, the animal enforcement agent may require that the dog be kept securely confined on the premises of the keeper or other location acceptable to the animal enforcement agent, which may include quarantine at the animal shelter at the keeper's expense.

C. On-premises confinement. While on the keeper's property, a potentially dangerous or dangerous dog must be securely confined indoors or in a securely enclosed and locked pen or structure suitable to prevent the entry of children and designed to prevent the dog from escaping by climbing, burrowing, or otherwise. The potentially dangerous dog must be securely confined indoors at all times until the enclosure is available. If built for a dog, the enclosure must have minimum dimensions of five feet by ten feet and must have secure sides and a secure top. If the enclosure has no bottom secured to the sides, the sides must be embedded into the ground to a depth of not less than one foot. If not built for a dog, the enclosure must meet the more general specifications listed in this section, and any additional specifications as might be prescribed by the animal enforcement agent. The enclosure must also provide adequate protection from the elements and be kept in clean and sanitary condition.

D. Off-premises confinement. A potentially dangerous or dangerous dog may be off the keeper's premises only if it is humanely muzzled and restrained by a substantial leash not exceeding four feet in length. The leash and dog must be under the actual physical control of a person suitable to control the dog at all times. Such dogs shall not be leashed to inanimate objects such as trees, posts or buildings. The muzzle must be made in a manner that will not cause injury to the dog or interfere with the dog's vision or respiration, but must prevent the dog from biting any person or animal.

E. Signs. The keeper shall display signs in such form as required by the animal enforcement agent on the keeper's premises warning that there is a potentially dangerous or dangerous dog on the premises. One sign must be visible from any public right-of-way abutting the premises. A sign must also be posted on the enclosure for the dog.

F. Destruction of dangerous dogs. The animal enforcement agent may order any dog that is classified as dangerous to be humanely euthanized after being quarantined for such period as provided by law. Written notice of the animal enforcement agent's order shall be served on the keeper of the dog at the keeper's last known address. The notice shall describe the dog and state the grounds for the order. The notice shall also state that if a written request for a hearing is filed with the manager within ten days after completion of service of the notice, a hearing will be conducted by the manager or the manager's designee in accordance with WMC 7.08.080 to review the order. The right to a hearing shall be deemed waived if not timely requested as set forth in this subsection. The manager's decision may be appealed to the borough assembly as provided in WMC 7.08.080. Pending any hearing or appeal, the animal enforcement agent may

require that the dog be kept securely confined on the premises of the keeper or other location acceptable to the animal enforcement agent, which may include quarantine at the animal shelter at the keeper's expense.

G. A violation of this section shall be fined as provided in WMC 1.20.050.

SEC. 20. Amendment. Section 7.08.100 of the Wrangell Municipal Code is renumbered to be 7.08.120 and amended to read:

7.08.1[0]20 Biting dog – Confinement.

A. Whenever any **[person owning, possessing, or harboring]** keeper of any dog within the borough limits learns that such dog has bitten any human being, such **[person]** keeper shall immediately impound the dog in a place of confinement to be designated by the **[borough]** animal enforcement agent. The place of confinement must prevent escape and include facilities placing the dog in total isolation from any human being or other animal. A report of the actions taken shall immediately be reported to the **[borough]** police department who shall notify all responsible officials.

B. Whenever responsible officials of the borough learn that any human being has been bitten by any dog within the borough, the identity of such dog shall be ascertained and the **[person owning, possessing, or harboring it]** keeper of the dog shall immediately deliver the dog for impounding as required in subsection (A) of this section.

C. Any dog so impounded shall be kept continuously confined for a period of 14 days from the day the dog bit the human being, and the **[owner, possessor, or person harboring]** keeper of the dog shall be responsible for such charges as may be required for impounding, including but not limited to a fee for isolation of the dog, food for the dog, and special charges required for rabies prevention.

D. A violation of this section shall be fined as provided in WMC 1.20.050.

SEC. 21. Amendment. Section 7.08.110 of the Wrangell Municipal Code is renumbered to be 7.08.130 and amended to read:

7.08.1[1]30 Biting dog – Notification of state – Observation.

A. Upon learning that a dog has bitten a human being, the **[police]** animal enforcement agent shall immediately notify the Alaska Department of Health and Social Services and inform the state agency of the place where the dog is impounded.

B. The **[borough]** animal enforcement agent shall contract with persons knowledgeable with care and handling of well and sick dogs for inspection of the dog for the 14 days of confinement to determine whether such dog is infected with rabies. For this purpose, **[persons so designated by]** the **[borough]** animal enforcement agent shall have access to the premises where the dog is kept at all reasonable hours, and may take possession of the dog and confine it **[in the designated dog pound of the borough]** at the animal shelter or other **[suitable place]** location

acceptable to the animal enforcement agent at the keeper's expense [of the owner].

C. The [owner or person in possession or harboring such] keeper of the dog under observation shall immediately notify the Alaska Department of Health and Social Services [of the state] of any evidence of sickness or disease in the dog during its period of confinement and shall promptly deliver its carcass to the appropriate agency in the event of the animal's death during the period.

D. During the period of confinement, the [owner, person in possession, or person harboring such] keeper of the dog shall be liable for all expenses of confining such dog in isolation.

SEC. 22. Amendment. Section 7.08.120 of the Wrangell Municipal Code is renumbered to be 7.08.140 and amended to read:

7.08.1[2]40 Proclamation to confine all dogs during epidemic.

Whenever the prevalence of hydrophobia renders such action necessary to protect the public health and safety, the borough manager shall issue a proclamation ordering every [person owning or keeping] keeper of a dog to confine [him]the dog securely on [his] the keeper's premises unless [he] the dog is muzzled so that [he] it cannot bite. No person shall violate such proclamation, and any unmuzzled dog [running] at large during the time affixed by the proclamation shall be killed by the [police] animal enforcement agent without notice to the [owner]keeper. A violation of this section shall be fined as provided in WMC 1.20.050.

SEC. 23. Amendment. Section 7.08.130 of the Wrangell Municipal Code is renumbered to be 7.08.150 and amended to read:

7.08.1[3]50 Interference with animal enforcement agents [officers].

It is unlawful for any unauthorized person to break open the animal shelter [pound] or to attempt to do so, or to take or let out any dog/cat therefrom, or to take or attempt to take from any animal enforcement agent [officer] any dog/cat taken up by the agent [him] in compliance with this chapter, or in any manner to interfere with or hinder such officer in the discharge of the agent's [his] duties under this chapter. A violation of this section shall be fined as provided in WMC 1.20.050.

SEC. 24. Amendment. Section 7.08.140 of the Wrangell Municipal Code is renumbered to be 7.08.160 and amended to read:

7.08.1[4]60 Penalty for violation.

[A] Any person violating any provision of this chapter is guilty of an infraction and shall be punished by the fine established in the 1.20.050 fine schedule if the offense is listed in that fine schedule or by a fine of up to \$500 if the offense is not listed in the 1.20.050 fine schedule. [Except as set forth in subsection (B) of this section, any violation of the provisions of this

title shall be punishable as provided for in WMC 1.20.010.

B. A violation of WMC 7.08.010 and 7.08.030 and shall be a regulatory offense for which a fine of \$25.00 shall be imposed. The execution of any sentence imposed hereunder may not be suspended nor may imposition of sentence be suspended, except under the condition that the defendant pay the fine as provided in this section, nor may the punishment provided in this section be reduced.]

SEC. 25. Repeal. Section 7.08.150 of the Wrangell Municipal Code is repealed.

[7.08.150 Mail-in bail.

Commission of the offenses described in WMC 7.08.010 or 7.08.030 may be satisfied by payment of the prescribed fine without a court appearance. The person to whom such citation is issued may plead guilty to the offense by signing the appropriate blank and paying either in person or by mail the fine specified on the citation to the Wrangell police department, said payment to be made prior to the court appearance date indicated on the citation. Acceptance and payment of the prescribed fine is complete satisfaction for the offense.]

SEC. 26. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 27. Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 28. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: August 26, 2014.

PASSED IN SECOND READING: _____, 2014.

David L. Jack, Mayor

ATTEST:

Kim Lane, Borough Clerk

City of Wrangell, Alaska

wrangell@wrangell.com • 800-367-9745



- | | |
|-------------------------------|------------------------------------|
| A Petroglyph Beach | H Hospital |
| B Mt. Dewey Trail Head | I USFS |
| C Library | J Harbormaster Office |
| D Post Office | K Chief Shakes Gravesite |
| E City Hall | L Nolan Center |
| F Swimming Pool | • Visitor Center |
| G Chief Shakes Island | • Museum |
| G Golf Course | • Convention Center |
| M Restrooms | M Public Safety |
| | N Volunteer Park Trail Head |
| | O Totem Park |

City Dock to Petroglyph Beach .9 mile
 City Dock to Shakes Island .7 mile
 City Dock to City Park 1.3 mile

5 mile to Muskeg Meadows Golf Course
 1 mile to Shooting Range

5 miles to City Park
 3.5 miles to Shoemaker Bay Harbor
 3.3 miles to Rainbow Falls Trail
 3.5 miles to High Ridge Trail

Agenda Item 12e

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM September 9, 2014

INFORMATION:

PROPOSED ORDINANCE No. 888: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 3.36 OF THE WRANGELL MUNICIPAL CODE, SCHOOL BOARD (*second reading*)

Background

The Code Review Committee received two requests from the Wrangell Public School Administrative Assistant to revise the Wrangell Municipal Code, Section 3.36 on how Vacancies are handled and also when Meetings are held.

These changes are being made in order to be consistent with School Board Policy.

Attachments:

1. Proposed Ordinance No. 888

RECOMMENDED ACTION:

Move to approve Ordinance No. 888.

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 888

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 3.36 OF THE WRANGELL MUNICIPAL CODE, SCHOOL BOARD

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Action. The purpose of this ordinance is to make amendments to Title 3, Section 3.36 School Board, and to add a new section to Title 3, Section 3.36 School Board entitled Meetings.

SEC. 2. Amendment. Section 3.36 of the Wrangell Municipal Code is amended to read:

**Chapter 3.36
SCHOOL BOARD**

Sections:

- 3.36.010 District established.
- 3.36.020 Board functions.
- 3.36.030 Membership – Qualifications.
- 3.36.040 Vacancies.
- 3.36.050 Policy manual.
- 3.36.060 School budget
- 3.36.070 Meetings

....

3.36.040 Vacancies.

If a vacancy occurs on the School Board, **[the remaining members shall within 30 days fill the vacancy by such procedure as they shall among themselves agree.]** the vacancy shall be filled within 30 days by such procedure as established by school board policy. The person selected shall serve until the next regular election when a successor shall be elected to serve the balance of the term.

....

SEC. 3. New Chapter. Title 3 of the Wrangell Municipal Code is amended by the addition of a new Chapter 3.36.070 to read:

Section 3.36.070 – Meetings

All regular meetings of the Board shall be held on the third Monday of each month with the exception that the October meeting will be held on the first Monday following the certification of the City and Borough of Wrangell regular election if such certification has not occurred prior to the third Monday of the month. The School Board President may choose to hold the regular meeting on a day other than the third Monday of the month to accommodate the schedule of the school board members provided that there is ample advertising to the public. There will be no Regular School Board meeting in July.

SEC. 4. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 5. Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 6. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: August 26, 2014.

PASSED IN SECOND READING: _____, 2014.

David L. Jack, Mayor

ATTEST:

Kim Lane, Borough Clerk

Agenda Item 13a

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM September 9, 2014

INFORMATION:

PROPOSED RESOLUTION No. 09-14-1300: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE PARTICIPATION AGREEMENT WITH THE PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) OF ALASKA BY EXEMPTING THOMAS BAY POWER AUTHORITY EMPLOYEES

Background information from Jeff Jabusch, Borough Manager:

In a recent e-mail from the Public Employees Retirement System, we are required to formally exempt the TBPA employees from PERS by amending our agreement with PERS. Once the transfer agreement was signed and SEAPA officially took over on August 16th, 2014, the employees are not allowed to remain in PERS because SEAPA does not qualify as a PERS employer. The State requires a resolution to adopt the amendment to our agreement so both the resolution and amendment is included

Attachments:

1. Proposed Resolution No. 09-14-1300
2. State of AK Amendment No. 8

RECOMMENDED ACTION:

Move to adopt Resolution No. 09-14-1300 that amends PERS by exempting the Thomas Bay Power Authority employees

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 09-14-1300

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE PARTICIPATION AGREEMENT WITH THE PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) OF ALASKA BY EXEMPTING THOMAS BAY POWER AUTHORITY EMPLOYEES

WHEREAS, the City and Borough of Wrangell, a political subdivision of the State of Alaska, entered into a participation agreement with the Public Employees Retirement System on January 1, 1974; and

WHEREAS, the Thomas Bay Power Authority, as an agent for the boroughs of Wrangell and Petersburg, has had their employees participate in the Public Employees Retirement System through the City and Borough of Wrangell's payroll system; and

WHEREAS, Thomas Bay Power Authority, the City and Borough of Wrangell, the Borough of Petersburg and Southeast Alaska Power Authority (SEAPA) entered into an agreement that transferred the Operations and Maintenance of the Tyee Hydro Project, including the Thomas Bay Power Authority employees to SEAPA effective August 16th, 2014; and

WHEREAS, the employees are no longer eligible to participate in the Public Employees Retirement System as employees of SEAPA; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

Section 1. The political subdivision wishes to change subparagraph A (2) for exempt employees to read: Wrangell Medical Center (Hospital) employees, Borough Manager position, seasonal employees, all temporary employees, non-permanent and elected officials, the position of project manager, and Thomas Bay Power Authority employees are all exempt.

Section 2. This amendment is only intended to add Thomas Bay Power Authority Employees to the list of exempt employees from PERS.

Section 3. This resolution shall become effective on August 16th, 2014.

ADOPTED: September 9th, 2014

ATTEST: _____
Kim Lane, Borough Clerk

David L. Jack, Mayor

PUBLIC EMPLOYEES' RETIREMENT SYSTEM

Division of Retirement and Benefits
PO Box 110203 Juneau, AK 99811-0203
Phone: (907) 465-4460
Fax: (907) 465-3086

PARTICIPATION AGREEMENT AMENDMENT NO. 8

The Public Employees' Retirement System (PERS) Participation Agreement entered into between the State of Alaska (hereafter referred to as the State) and the City and Borough of Wrangell (employer name) on January 1, 1974 (date), and approved by the State on _____ (date)

is amended effective August 16, 2014 (date), by changing subparagraph A (2)

on page 2 to read as follows:

The political subdivision wishes to change subparagraph A (2) for exempt employees to read: Wrangell Medical Center (Hospital) employees, Borough Manager position, seasonal employees, all temporary employees, non-permanent and elected officials, the position of project manager, and Thomas Bay Power Authority employees are all exempt.

This amendment is only intended to add Thomas Bay Power Authority Employees to the list of exempt employees from PERS.
Resolution No. 09-14-1300 shall become effective on August 16th, 2014.

Authorized Representative Signature

Authorized Representative Name (please type/print)

Authorized Representative's Title

Approved:

Administrator

Date

Agenda Item 13b

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM September 9, 2014

INFORMATION:

PROPOSED RESOLUTION No. 09-14-1301: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE ASSEMBLY MEMBERS FOR CANVASSING THE RESULTS OF THE REGULAR ELECTION TO BE HELD OCTOBER 7, 2014

Attachments:

1. Resolution No. 09-14-1301

RECOMMENDED ACTION:

Move to adopt Resolution No. 09-14-1301.

CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 09-14-1301

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE ASSEMBLY MEMBERS FOR CANVASSING THE RESULTS OF THE REGULAR ELECTION TO BE HELD OCTOBER 7, 2014

WHEREAS, Wrangell Municipal Code Sec. 2.28.050 Canvass Board, provides that the Council shall, prior to the date of the election, designate three council members to serve on the Canvass Board; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that Assembly Members Julie Decker, Pamella McCloskey, and Daniel Blake be designated to serve on the Canvass Board and to attend the election, pursuant to Wrangell Municipal Code Sec. 2.28.050 to be held within six days after the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 Canvass of Returns-Procedures Generally.

ADOPTED: _____, 2014

David L. Jack, Mayor

ATTEST: _____
Kim Lane, CMC, Borough Clerk

Agenda Item 13c

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM September 9, 2014

INFORMATION:

Approval to hold a Special Assembly Meeting on Monday, October 13, 2014, at 12:00 p.m. (noon) to Certify the Election Results from the Regular Election

Attachments:

1. none

RECOMMENDED ACTION:

Move to approve a Special Assembly Meeting to be held on Monday, October 13, 2014, at 12:00 p.m. (noon) to certify the Election Results from the Regular Election to be held on October 7, 2014.

Agenda Item 13d

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
September 9, 2014**

INFORMATION:

PROPOSED RESOLUTION No. 09-14-1302: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE ALASKA MARITIME WORKFORCE DEVELOPMENT PLAN

Attachments:

1. Proposed Resolution No. 09-14-1302
2. AK Dept. of Labor / Short Summary (1 page) - <http://labor.state.ak.us/maritimeplan/>
3. Alaska Education / Fact Sheet (2 pages) - <http://labor.state.ak.us/maritimeplan/AK%20Maritime%20Workforce%20Flyer%20FINAL%20web.pdf>
4. University of AK information (1 page) - <http://www.alaska.edu/fsmi/>
5. KRBD News Story (2 pages) - <http://www.krbd.org/2014/08/21/local-development-planned-for-alaska-maritime-industry/>
6. AK Public Media / "Talk of Alaska" (2 pages) - <http://www.alaskapublic.org/2014/08/29/alaska-maritime-workforce-needs/>

RECOMMENDED ACTION:

Move to approve Resolution No. 09-14-1302, Supporting the Alaska Maritime Workforce Development Plan.

CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 09-14-1302

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE ALASKA MARITIME WORKFORCE DEVELOPMENT PLAN

WHEREAS, Alaska's maritime sector employs a workforce of over 70,000 skilled workers, making the maritime sector the largest private employer in Alaska; and

WHEREAS, the direct and indirect economic benefits of the maritime sector are significant to the State of Alaska, including, but not limited to, a contribution from the seafood subsector of \$6.75 billion in 2011, and a contribution by the transportation subsector of \$1 billion; and

WHEREAS, 50 percent of those employed in the maritime sector are Alaskans, including a growing number in jobs requiring a high degree of technical and professional skill; and

WHEREAS, Alaska maritime employers are contending with a 'graying' workforce, and seek to expand the number of Alaskans throughout the state who have the employability and technical skills, expertise and motivation to be competitive in the job market; and

WHEREAS, Alaska's Governor and University of Alaska President together established an initiative that engaged with industry leaders, employers and the State of Alaska to develop the Alaska Maritime Workforce Development Plan; and

WHEREAS, an Industry Advisory Committee is now in place to work with the state and with the University of Alaska system to implement the Alaska Maritime Workforce Development Plan; and

WHEREAS, the Alaska Maritime Workforce Development Plan is a call to action for industry, educators and state government to work together to keep this economic sector vibrant, to grow the number of Alaskans comprising this workforce and to ensure Alaskans are qualified to fill the skilled and well-paid Alaska maritime positions; and

WHEREAS, the Alaska Maritime Workforce Development Plan seeks to address issues of workforce recruitment, retention, training in job readiness and in core competencies and ongoing professional development in emerging and high demand occupational categories; and

WHEREAS, the Alaska Maritime Workforce Development Plan will be implemented most effectively through an industry-led process that involves the joint

efforts of industry, the State of Alaska, the University of Alaska system, regional training centers and other education providers, community development quota (CDQ) organizations, tribal and local governments, the K-12 educational system, the Alaska Departments of Labor and Workforce Development and Educational and Early Childhood Development, and other training providers.

NOW THEREFORE BE IT RESOLVED THAT THE CITY AND BOROUGH OF WRANGELL, ALASKA supports the Alaska Maritime Workforce Development Plan and the cooperative efforts of the Industry Advisory Committee and other stakeholders to implement the strategies contained in the plan.

ADOPTED: _____, 2014

David L. Jack, Mayor

ATTEST: _____
Kim Lane, CMC, Borough Clerk

CERTIFICATION

I, the undersigned, Borough Clerk of the City and Borough of Wrangell, Alaska, (herein called the "City"), DO HEREBY CERTIFY to the best of my knowledge:

That the City and Borough of Wrangell, Alaska held a meeting duly and regularly called, noticed and convened this 9TH day of September, 2014 and the foregoing Resolution was adopted unanimously at said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City this 9th day of September, 2014.

Kim Lane, CMC, Borough Clerk

Signed this _____ day of _____, 2014

Alaska Job Center Network

MARITIME SECTORS — EXPERIENCE IT



DEVELOPING ALASKA'S MARITIME WORKFORCE

Alaska is a maritime state. The sectors that drive our economy are dependent on direct maritime activity and support.

The waters off Alaska's shores produce more than 60 percent of the nation's seafood harvest. Significant amounts of oil and gas are produced offshore. Communities and consumers depend upon marine lines for fuel, durable goods and consumer products. Ferries, cruise ships and personal watercraft ply our waters filled with commuters, fishers, and sightseers, generating hundreds of millions of dollars annually to Alaska's economy.

All of this requires a skilled and able workforce. That's why industry, education, and government huddled together to work on a shared workforce plan to bring us into the future.

We invite you to read the plan. >>

FIND A MARITIME JOB

SIGN UP TO RECEIVE MARITIME JOB UPDATES

REQUEST A PRESENTATION OF THE PLAN TO YOUR ORGANIZATION

CONTACT US

MARITIME SECTORS — NEWS

Plan addresses workforce needs of Alaska's maritime industry

- KDLG Radio: New Maritime Workforce Plan for Alaska Released
- ADN: As summer approaches, Bristol Bay salmon fisheries shift into gear
- Alaska Business: Shipping for Alaska

QUICK FACTS:

- Maritime workforce includes: seafood harvesting; seafood processing; research, enhancement and management; and marine vessel occupations and support industries.
- Alaska ranks third in the nation in per capita maritime jobs.
- The maritime industry represents 70,000 jobs in Alaska. Well-paying, lifelong career opportunities exist across Alaska's maritime workforce.
- Training and postsecondary education opportunities are available to prepare for these jobs.
- Marine shipping is a key economic driver for Alaska:
 - 90 percent of consumer and industrial goods arrive in Alaska by ship
 - The opening of Arctic transportation routes and resource opportunities will create demand for thousands of skilled maritime workers



MADE IN ALASKA: The christening of the F/V Arctic Prowler in Ketchikan. Built for an Alaskan workforce, by an Alaskan workforce, right here in Alaska.



CLICK TO READ THE PLAN



DOWNLOAD FACT SHEET

MARITIME SECTORS — IMPORTANT LINKS

SEAFOOD HARVESTING:

- United Fisherman of Alaska

SEAFOOD PROCESSING:

- At-sea Processors Association
- Pacific Seafood Processors Association

MARINE TRADE & SUPPORT:

- Alaska Marine Highway
- Alaska Association of Harbormasters and Port Administrators
- Alaska Ports and Harbors

RESEARCH, ENHANCEMENT & MANAGEMENT

- Alaska Department of Fish and Game

ALASKA MARITIME WORKFORCE DEVELOPMENT PLAN

ALASKA'S MARITIME SECTOR EMPLOYS OVER 70,000 PEOPLE;
FROM OUR LARGEST CITIES TO OUR SMALLEST VILLAGES.

60% of the nation's seafood is harvested and processed in Alaska. Our state is highly dependent on maritime shipping for imports of food and other goods, and for exports of oil, seafood, and minerals. Alaska's economy is also dependent on water transport, bringing visitors on cruise ships, running halibut charters, traveling on Alaska's Marine Highway, or supporting subsistence hunting and fishing. In short, nearly all

Alaskans depend in one way or the other on our maritime economy. The maritime sector represents Alaska's largest private employer. However, employers often find it difficult to recruit Alaskans with needed skills and they note that the workforce is getting older. Alaska needs to educate the next generation of skilled workers who can meet the needs of the dynamic maritime sector.

Plan Goals: To sustain and enhance the economy of Alaska and its communities.



- ◆ Developing a responsive workforce that enables the maritime sector to remain a substantial contributor to the state;
- ◆ Guiding Alaska's workforce to discover and prepare for the wide range of employment opportunities in the maritime sector, and
- ◆ Increasing the number of Alaskans working in skilled maritime occupations.

A call to action and a guide for industry partners, state agencies, regional training centers, and the University of Alaska—working together in a collaborative partnership to meet this vital need.



Read the full report:
www.alaska.edu/fsmi



The Alaska Maritime Workforce Development Plan charts a course toward a skilled Alaskan workforce for the future.

For more info or to get involved, contact:
AKmaritimejobs@alaska.edu or call (907) 786-1171

ALASKA MARITIME WORKFORCE DEVELOPMENT PLAN



The Plan draws on industry data to identify 23 maritime occupational groups — the Top Jobs — where employment needs and opportunities are the greatest. As new information becomes available and the Plan is implemented, this list of occupations will grow and change.

Strategies: The Plan focuses on five overall strategies to support Alaska's Maritime Workforce.

- 1 Grow awareness of occupations and develop career pathways
- 2 Improve workforce readiness
- 3 Train Alaskans for maritime careers
- 4 Support recruitment and retention
- 5 Promote sustained industry engagement



ALASKA MARITIME WORKFORCE INDUSTRY ADVISORY COMMITTEE

Kris Norosz (Co-chair) *Icicle Seafoods, Inc.*
Fred Villa (Co-chair) *University of Alaska Workforce Programs*
Wanetta Ayers *Alaska Department of Labor and Workforce Development*
Candice Bressler/Sheila Cameron *Alaska Department of Fish and Game*
Jason Custer *City of Saxman*
Julie Decker *United Fishermen of Alaska/Alaska Fisheries Development Foundation*
Russell Dick/Anthony Lindoff *Haa Aani, LLC*
Rep. Bryce Edgmon/Tim Clark *Alaska State House of Representatives*
Aggie Fouts *Western Alaska Community Development Association*
Kurt Hallier *Conoco Phillips*
Sen. Lyman Hoffman/Tim Grussendorf *Alaska State Senate*
Oliver Holm *Kodiak Seafood Harvester*
Glenn Haight/Joe Jacobson *Alaska Department of Commerce, Community and Economic Development*
Stephanie Madsen *At-sea Processors Association*
Helen Merhkens *Alaska Department of Education and Early Development*
Vince O'Shea *Pacific Seafood Processors Association*
Steve Reifensuhl *Northern Southeast Regional Aquaculture Association*
Jim Scholz *Samson Tug and Barge*
Pearl Strub *Bristol Bay Economic Development Corporation*
Doug Ward *Vigor Alaska*
Amy Wilson *Alaska Marine Highway System, Department of Transportation and Public Facilities*

Top Jobs IN ALASKA'S MARITIME SECTOR



SEAFOOD HARVESTERS

Commercial Fishing Permit Holder and Crewmember
Vessel Repair and Maintenance Service Provider
Shellfish Farmer

FISHERIES RESEARCH, ENHANCEMENT AND MANAGEMENT

Biometrician
Fish and Wildlife Technician
Fishery Biologist
Fisheries Scientist
Fish and Game Coordinator
Fisheries Economist, Analyst and Management Specialist
Fishery Management Specialist at NOAA Fisheries
Hatchery Manager

MARINE OCCUPATIONS AND SUPPORT INDUSTRIES

Ship building/Multiskilled Maritime Workers
Vessel Operations: Deckhand, Vessel Engineer, Captain
Vessel Repair and Maintenance Service Provider

SEAFOOD PROCESSORS

Seafood Plant and Floating Processor Engineer
Refrigeration Engineer and Technician
Seafood Production Manager
Electrician
Can Machinist
Quality Control and Assurance Manager and Technician
Baader Technician
Seafood Plant Manager
Deckhand



DEVELOPING ALASKA'S MARITIME WORKFORCE

Alaska's maritime industry, from its largest cities to smallest villages, represents 70,000 jobs. In fact, studies have shown that Alaska ranks third in the nation per capita for maritime jobs. The waters surrounding Alaska produce 60% of the nation's seafood harvest. Our state is highly dependent on maritime shipping for imports of food and other goods, and for exports of oil, seafood and minerals. Alaska's economy is boosted annually by hundreds of millions of dollars generated from water transport. This includes bringing visitors on cruise ships, running halibut charters, traveling on Alaska's Marine Highway, and supporting subsistence hunting and fishing.

These opportunities require a responsive workforce that enables the maritime sector to remain a substantial contributor to the state. Through the implementation of the [Alaska Maritime Workforce Development Plan](#), Alaska's workforce can be guided to discover and prepare for the wide range of employment opportunities.



CLICK TO READ THE PLAN

To download a lower resolution of the plan for email distribution, click [here](#).

Strategies • The Plan focuses on five overall strategies to support Alaska's Maritime Workforce.

- 1 Grow awareness of occupations and develop career pathways
- 2 Improve workforce readiness
- 3 Train Alaskans for maritime careers
- 4 Support recruitment and retention
- 5 Promote sustained industry engagement



DOWNLOAD FACT SHEET

History of the Fishing, Seafood and Maritime Initiative

The University of Alaska (UA) has been collaborating with maritime industry representatives, state agencies, legislators and other training entities across the state since 2012 on the Fishing, Seafood and Maritime Initiative (FSMI). The goal of the initiative is to assess, develop and deliver training programs, raise awareness and further research to prepare Alaskans to meet current and emerging workforce, economic and scientific needs. The FSMI is in alignment with UA's efforts in [Shaping Alaska's Future](#). Through this effort, the Alaska Maritime Workforce Development Plan was created and published in May 2014. The University of Alaska is now working with its maritime partners to implement the plan.


26 June 2014, Thursday 12:20

[ABOUT UA](#) | [UAA](#) | [UAF](#) | [UAS](#) | [STATEWIDE OFFICES](#) | [UAONLINE](#)

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This Site is Mobile Web Ready





KRBD
KETCHIKAN FM COMMUNITY RADIO FOR SOUTHERN SOUTHEAST ALASKA

105.3 107.1 90.1 90.7 101.7

Home - Program Schedule - News - Weather - Community Calendar - Contribute -
Sponsorship - Volunteer - About Us -

LOCAL NEWS

Attachment #
13d-5

Maritime industry plans to become more local

by Megan Petersen

August 21, 2014 12:24 PM

Alaska wants to help residents take control of the maritime industry, and now there's a plan to prove it. The plan was presented Wednesday at the Ketchikan Chamber of Commerce lunch.

00:00

00:00

The Alaska Maritime Workforce Development Plan aims to better prepare Alaskans to join the maritime work force. This means training and skill development geared toward establishing careers and enabling upward and outward movement within the industry.

The University of Alaska, several state agencies and representatives from 21 private companies, federal agencies and industry organizations developed the plan over the last few months.

Ketchikan Chamber of Commerce executive director Chelsea Goucher said Southeast Alaska has a loud voice on the committee, helping to steer the direction of the plan.

“About half of the people on [the committee] are associated with Southeast

Alaska, so that really reinforces how much we are a maritime industry down here in Southeast and how much of an influence we have and are having in making the maritime industries recognized on a state-wide level," Goucher said.

The development plan lays out five strategies to strengthen the Alaska presence in the maritime industry. Increasing job opportunity awareness, offering training and advertising maritime jobs as sustainable career options are all part of the strategic plan.

Joel Pilgrim, the electrical supervisor for Vigor Alaska, said another important strategy is to make educational and training opportunities available to the workforce.

"We used to put a lot of focus on day-to-day activity training, but what we were getting feedback from the employees themselves is they were learning to do that anyway," Pilgrim said. "They wanted something that they knew they needed to brush up on."

Pilgrim said Vigor already offers basic math, blueprint reading and welding courses for its employees.

The plan includes close collaboration with the University of Alaska system, including college credit for training courses and an emphasis within existing degrees to focus on maritime industries.

It also coincides with Ketchikan Chamber of Commerce's push to make marine industries a priority in the eyes of the state. The Chamber submitted a proposal earlier this month requesting recognition by the State Chamber, which would allow more access to and support from government resources and agencies. The Alaska Chamber will make that decision this fall.



Attachment #
131-6

RADIO STREAM

- Morning Edition + AK News 7:00 am to 9:00 am

Menu Schedule Links

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Alaska Maritime Workforce Needs

August 29, 2014 - 11:45 am

[Like](#) [Share](#) 15 people like this. [Sign Up](#) to see what your friends like.

It is well known that there is a profound disconnect between the skills of young Alaskans entering the workforce and the professional requirements of the jobs coming open as workers who got here during the oil boom retire out. Right now in commercial fishing less than half the crew members are Alaskan. In processing it's worse. But the same is also being seen in all sorts of dock and fisheries management jobs. Companies would prefer to hire Alaskans but not enough qualified ones are available. The maritime sector has pulled together to propose solutions.



Kaila Del Rosario, 17, is one of three high school students participating in a new job training program at Vigor shipyard.

HOST: Steve Heimel, Alaska Public Radio Network

GUESTS:

- **Julie Decker**, commercial fisherman, executive director, Alaska Fisheries Development Foundation
- **Doug Ward**, shipyard development director, Vigor Alaska

- Callers Statewide

PARTICIPATE:

- Post your comment before, during or after the live broadcast (comments may be read on air).
- Send e-mail to talk [at] alaskapublic [dot] org (comments may be read on air)
- Call 550-8422 in Anchorage or 1-800-478-8255 if you're outside Anchorage during the live broadcast

LIVE Broadcast: Tuesday, August 26, 2014 at 10:00 a.m. on APRN stations statewide.

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- [Southeast Leaders Consider Region's Maritime Industry](#)
- [Alternative Public Education Opportunities](#)

Comments

Please read our [comment guidelines](#).



Comment



Mariah Warren · Gaffhook for Hire at Commercial fishing

Although I spent almost a decade in Alaska's commercial fisheries, my comment pertains to another aspect of Alaska's maritime industry. The Alaska Marine Highway System (AMHS) employs several hundred Alaskan mariners, few of whom realize that 2003 legislation strips them of all federal rights and protections afforded by the Merchant Marine Act of 1920 (better known as the Jones Act). Bound by federal law to follow the orders of superior officers, but left unprotected by the statutes put in place to protect those left vulnerable by a system of strict hierarchy, mariners with AMHS face an awful risk. I found this out the hard way: left terribly injured by an accident at sea while in service to an Alaskan state ferry, I have fought for the past year through a Workers Compensation system which is deeply dysfunctional--a system compl... [See More](#)

Reply · Like · 8 · 8 hours ago



Ricky Deising · Works at Krnn radio station

Mariah your battle for workers rights is gaining steam. !!!!

Reply · Like · 1 · 2 hours ago



Allen Butner · Juneau, Alaska

Absolutely criminal. Hope you are healing...

Reply · Like · about an hour ago

Facebook social plugin

Sustainable Chef



Conoco Phillips Ad

Agenda Item 13e

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
September 9, 2014**

INFORMATION:

PROPOSED RESOLUTION No. 09-14-1303: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF JOB DESCRIPTION FOR LIBRARY DIRECTOR

Attachments:

1. Proposed Resolution No. 09-14-1303
2. Proposed revised Job Description for Library Director

RECOMMENDED ACTION:

Move to approve Resolution No. 09-14-1303, updating the job description for the Library Director.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 09-14-1303

A RESOLUTION OF THE ASSEMBLY OF THE CITY
AND BOROUGH OF WRANGELL, ALASKA,
PROVIDING FOR THE AMENDMENT OF JOB
DESCRIPTION FOR LIBRARY DIRECTOR

WHEREAS, the amendment of this position description allows the City and Borough of Wrangell's Administration Department the ability to appropriately update the duties and responsibilities of the Library Director's position; and

WHEREAS, it is the desire of the City and Borough of Wrangell to bring all job descriptions in compliance with current standards.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA,

Section 1. The attached Exhibit "A" is the job description which describes the duties, responsibilities and qualifications for the position of the Library Director.

Section 2. The new job description for the Library Director becomes effective October 1, 2014.

ADOPTED: _____, 2014

David L. Jack, Mayor

ATTEST: _____
Kim Lane, Borough Clerk

City & Borough of Wrangell

Position Description

Position: Library Director	Position Number:
Department/Site: Library	FLSA: Exempt
Evaluated by: Borough Manager	Salary Grade: 24

Summary

Ensures the efficient and effective delivery of comprehensive library services and systems by planning, directing, and integrating the operations of a central, full service library that serves the community as well as outlying areas. Organizes, develops, and directs a Library staff engaged in customer services activities such as circulation, reference, ~~and~~ inter-library loan lending, and ~~technical~~ various technology activities.

Distinguishing Career Features

The Library Services Director is a working management position responsible for integrating library services for the community. Advancement to this position is appointment and compliance with the stated qualifications.

Essential Duties and Responsibilities

- Plans, organizes, supervises, and evaluates the operations and administration of the City's library. Ensures that operations and administrative support are organized and delivered to optimize customer service.
- Participates with the development and implementation of strategic plans for the library, including long-range planning, research and development of future services.
- Develops goals and objectives, formulates services and programs to accomplish goals, allocates resources, establishes priorities, and develops and implements procedures, processes, standards, and systems to deliver service.
- Directs, monitors, and reviews the work of library employees. Establishes standards for performance and service, hours of operation that optimize the use of approved staffing, and facility resources. Reviews performance of assigned staff.
- Assumes a leadership role in working with and using community-based advisory boards.
- Oversees and participates in the development of the library collections. Establishes long range goals, prepares action plans, and assigns responsibility for specific elements of the collection to the appropriate library staff.
- Oversees and participates in library circulation and reference, performing advanced services in each area.
- Directs and participates in community promotional and education programs designed to increase patron usage of library services.
- Participates in, and facilitates budget preparation and administration; prepares cost estimates for budget recommendations. Researches and submits budget proposals.

Monitors and controls expenditures.

- Proposes new services and new service approaches in a Library-wide context, develops and implements strategies for integrating same into established policies and procedures.
- Develops and implements special programs and projects, contracts, and grant proposals. Participates in preparing applications and proposals for grants. Administers approved grants.
- Performs other duties as assigned that support the overall objective of the position.

Qualifications

▪ Knowledge and Skills

The position requires specialized professional knowledge of the concepts, principles, techniques, and laws of public library administration. Requires specialized knowledge of the practices and techniques for information retrieval, and library material classification and cataloging. Requires sufficient math skills to perform statistical and financial analysis. Requires sufficient knowledge of personal computer operations to direct to access and apply common desktop productivity software, administrative databases, and special programs for library automation, and system modules including online acquisitions, serials, and reports. System technology support is required. –Requires knowledge of community demographic trends that influence programs and strategic direction. Requires advanced knowledge and skill in the English language to prepare professional correspondence and reports. Requires well-developed human relation skill to deliver talks to small groups, present ideas clearly, resolve conflict, manage and review staff performance. Experience with the TLC (The Library Corporation) automated systems is preferred.

▪ Abilities

Requires the ability to plan, coordinate, and integrate the sub-functions within the library, including, but not limited to collection development, acquisitions, reference, circulation, and special programs. Requires the ability to develop and administer business plans and budgets. Requires the ability to direct and perform difficult research and analysis. Requires the ability to understand, interpret, explain and apply all policies, laws, regulations, codes, and ordinances applicable to assigned area within the City. Requires the ability to use sound judgement when making decisions, interpretations, and in communications with others. Requires the ability to conduct performance reviews of subordinates in line with the accomplishments of the department. Requires the ability to work cooperatively with senior citizens. Requires the ability to work as contributing member of a team, work productively and cooperatively with other teams and external customers, and convey a positive image of the City and its services. May be required to work evenings and weekends.

▪ Physical Abilities

Requires the ability to function primarily indoors in an office which can be sedentary. However, the ability to move furniture, boxes of books, and other lighter physical abilities are necessary. Requires the ability to continually and alternately move from sitting to standing to assist the public. Requires sufficient ambulatory ability to move about to office and remote locations. Requires auditory ability to carry on audience, ordinary, and telephonic conversation. Requires near and far visual acuity to read detailed maps, drawings, other printed material, computer screens, and observe physical layouts. Requires manual and finger dexterity to write and to operate microcomputers and other

office equipment. Requires the ability to alternatively sit and stand for sustained periods of time to deliver presentations and perform counter work.

- **Education and Experience**

The position requires a master's degree in library science from an American Library Association accredited university or college and two years of progressively responsible library experience. ~~Additional~~ Extensive experience may substitute for some higher education.

- **Licenses and Certificates**

Requires a valid driver's license.

- **Working Conditions**

Work is performed indoors where minimal safety considerations exist.

This job/class description, describes the general nature of the work performed, representative duties as well as the typical qualifications needed for acceptable performance. It is not intended to be a complete list of all responsibilities, duties, work steps, and skills required of the job.

Agenda Item 14

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
September 9, 2014**

INFORMATION:

ATTORNEY'S FILE – None.

Agenda Item 15

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
September 9, 2014**

Executive Session – None.