



**City and Borough of Wrangell
Borough Assembly Meeting**
Revised (Addition of Item 13k)- AGENDA

January 13, 2015 – 7:00 p.m.

Location: Assembly Chambers, City Hall

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Mayor David Jack
- b. INVOCATION to be given by Don McConachie
- c. CEREMONIAL MATTERS – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*
 - i. Certificate of Service for Christina Florschultz, Planning & Zoning Commission

2. ROLL CALL

3. AMENDMENTS TO THE AGENDA

4. CONFLICT OF INTEREST

5. CONSENT AGENDA

- a. Items (*) 6a, 7a, 7b, 7c, 7d, 7e, 7f, 7g, 7h, 7i, & 7j (**6a and 7a through 7j**)

6. APPROVAL OF MINUTES

- *a. Minutes of the Regular Assembly meeting held December 9, 2014

7. COMMUNICATIONS

- *a. Gaming Permit application renewal from the Wrangell Chamber of Commerce
- *b. Gaming Permit application renewal from the Wrangell Fire Fighters Association
- *c. Travel Summary (Quarterly) for Sept. thru Nov. 2014
- *d. Response letter from Dept. of the Army Corps of Engineers regarding a General Permit from George Woodbury POA-2014-359
- *e. Acknowledge receipt of the Wrangell Medical Center Basic Financial Statements & Supplementary Information YE June 30, 2014 and 2013
- *f. Gaming Permit application renewal from the Wrangell Public Schools
- *g. Application for Permit (POA-1979-301-M5) from AML, Inc.
- *h. Gaming Permit application from the Wrangell Gold Club, Inc.
- *i. Minutes of the Nolan Museum/Civic Center Board meetings held on December 16, 2014 and January 7, 2015
- *j. Gaming Permit application renewal for St. Rose of Lima Catholic Church

8. BOROUGH MANAGER'S REPORT

9. BOROUGH CLERK'S FILE

10. MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS

- a. Reports by Assembly Members
- b. Appointment to the Participating Municipality Director SEASWA Board of Directors Seat
- c. Discussion and Decision from Mayor on who will attend the AML Winter Legislative Conference in Juneau from February 16 – 19, 2015

11. PERSONS TO BE HEARD

12. UNFINISHED BUSINESS

- a. Approval of a City Policy to hire Contractors for City Projects (*postponed from the December 9, 2014 Regular Assembly mtg.*)

13. NEW BUSINESS

- a. PROPOSED ORDINANCE No. 890: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 3.40 OF THE WRANGELL MUNICIPAL CODE TO ESTABLISH THE THOMAS BAY POWER ADVISORY COMMITTEE, MAKING THE COMMITTEE ADVISORY TO THE WRANGELL AND PETERSBURG BOROUGH ASSEMBLIES, AND ACKNOWLEDGING THE CHANGE IN THE FORM OF GOVERNMENT OF EACH OF THE COMMUNITIES (*first reading*)
- b. Approval to add the Wrangell Radio Group Inc. Flood Cessation to the Wrangell Capital Budget Requests List for FY 2015-16 (*submitted by Cindy Sweat, KSTK GM*)
- c. Approval of a revision to the Wrangell Medical Center Personnel Policy Manual
- d. PROPOSED ORDINANCE No. 891: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 13.12 OF THE WRANGELL MUNICIPAL CODE TO RENAME THE CHAPTER "PARKS & RECREATION DEPARTMENT" AND ADD A NEW SECTION ESTABLISHING FEE SCHEDULES FOR USE OF PARKS AND RECREATION FACILITIES (*first reading*)
- e. PROPOSED RESOLUTION No. 01-15-1308: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 2015 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FISHERIES MANAGEMENT IN FMA 18: CENTRAL SOUTHEAST
- f. Approval of the Solid Waste Recycling Management Plan as prepared by Richard Hertzberg and Chris Bell
- g. Approval to implement the Solid Waste Recycling Management Plan and to approve a budget amendment
- h. Approval of a Proposed iPad Policy (*requested by Assembly Member Decker at the December 9th Regular meeting*)
- i. Approval to purchase iPads for the Borough Assembly
- j. Approval of a Letter of Support for Alaska Island Community Services for an application to the State for new Data Management and Copying Equipment
- k. **Acceptance of the resignation from Pamella McCloskey from the Borough Assembly**

14. ATTORNEY'S FILE

15. EXECUTIVE SESSION

- a. To discuss with the Borough Attorney a matter which by law is required to be confidential, to discuss facts and legal strategies concerning a matter involving the Thomas Bay Power Authority

16. ADJOURNMENT

Agenda Items 1 - 6

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY

AGENDA ITEM

January 13, 2015

ITEM NO. 1 CALL TO ORDER:

INFORMATION: *The Mayor, by code, is required to call the meeting to order at 7:00 p.m. in the Borough Assembly Chambers. Special meetings or continued meetings may be called for at differing times but at the same location. Notice of such will be required by the Borough Clerk. The Mayor will call the meeting to order according to such special or continued meeting notice. At all meetings of the assembly, four assembly members or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number less than a quorum may adjourn a meeting to a later date.*

RECOMMENDED ACTION:

The Mayor, as presiding officer, is to call the meeting of the Borough Assembly to order, with the following actions to follow:

- a. Pledge of Allegiance to be given by Mayor David Jack
- b. Invocation to be given by Don McConachie
- c. Ceremonial Matters – *Community Presentations, Proclamations, Certificates of Service, Guest Introduction*
 - i. Certificate of Service for Christina Florschultz, Planning & Zoning Commission

ITEM NO. 2 ROLL CALL – BOROUGH CLERK:

INFORMATION: *The Borough Clerk shall conduct a roll call of each elected and duly qualified Assembly Member. Such call shall result in an entry of those present or absent from the meeting. The roll call is primarily utilized in determining if sufficient member(s) are present to conduct a meeting. The Borough Clerk may randomly change the conduct of the roll to be fair to the members of the governing body unless the council determined an adopted procedure for roll call which is different than currently in use.*

RECOMMENDED ACTION:

Borough Clerk to conduct a roll call by voice vote. Each member to signify by saying here, present (or equal) to give evidence of attendance.

ITEM NO. 3 AMENDMENTS TO THE AGENDA:

INFORMATION: *The assembly may amend the agenda at the beginning of its meeting. The outline of the agenda shall be as from time to time prescribed and amended by resolution of the assembly. (WMC 3.04.100)*

RECOMMENDED ACTION:

The Mayor should request of the members if there are any amendments to the posted agenda. ***THE MAYOR MAY RULE ON ANY REQUEST OR THE ASSEMBLY MEMBERS MAY VOTE ON EACH AMENDMENT.***

ITEM NO. 4 CONFLICT OF INTEREST:

INFORMATION: *The purpose of this agenda item is to set reasonable standards of conduct for elected and appointed public officials and for city employees, so that the public may be assured that its trust in such persons is well placed and that the officials and employees themselves are aware of the high standards of conduct demanded of persons in like office and position.*

An elected city official may not participate in any official action in which he/she or a member of his/her household has a substantial financial interest.

ITEM NO. 5 CONSENT AGENDA:

INFORMATION: *Items listed on the Consent Agenda or marked with an asterisk (*) are considered part of the Consent Agenda and will be passed in one motion unless the item has been removed by an Assembly Member or the Mayor and placed on the regular agenda under Unfinished Business.*

RECOMMENDED ACTION:

Move to approve those Agenda items listed under the Consent Agenda and those marked with an asterisk (*) Items:

****6a, 7a, 7b, 7c, 7d, 7e, 7f, 7g, 7h, 7i, & 7j (6a and 7a through 7j)***

ITEM NO. 6 APPROVAL OF MINUTES:

INFORMATION:

6a *Minutes of the Regular Assembly meeting held December 9, 2014*

CERTIFICATE OF SERVICE

The City & Borough of Wrangell, Alaska
Presents this Certificate of Service to:

Christina Florschultz

for her service and dedication as a member of the Planning & Zoning Commission for
various terms from:

October 1998 to January 2015

David L. Jack, Mayor

ATTEST: Kim Lane, CMC, Borough Clerk

Dated this 8th day of January, 2015

**Minutes of Regular Assembly Meeting
Held on December 9, 2014**

Mayor David L. Jack called the Regular Assembly meeting to order at 7:00 p.m., December 9, 2014, in the Borough Assembly Chambers. Assembly Members McCloskey, Rooney, Decker, and Blake were present. Assembly Member Mitchell was absent and Assembly Member Prysunka participated by telephone. Borough Manager Jeff Jabusch and Borough Clerk Kim Lane were also in attendance.

Pledge of Allegiance was led by Assembly Member Julie Decker.

Invocation was given by Don McConachie.

CEREMONIAL MATTERS – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*

Mayor Jack presented a Certificate of Service to Grover Mathis for his time on the Parks & Recreation Board.

AMENDMENTS TO THE AGENDA – None

CONFLICT OF INTEREST – None

CONSENT AGENDA

M/S: Blake/Rooney, to approve Consent Agenda Items marked with an (*) asterisk; 6a, 7a, 7b, 7c, 7d, 7e, & 7f. Motion approved unanimously by polled vote.

APPROVAL OF MINUTES

The minutes of the Special Joint Assembly/Hospital Board meeting held on November 12, 2014, the minutes of the Regular Assembly meeting held on November 12, 2014, and the minutes of the Special Assembly meeting held on November 26, 2014 were approved, as presented.

COMMUNICATIONS

- *a. Minutes of the Thomas Bay Power Commission meeting held on September 9, 2014
- *b. Renewal of a Gaming Permit from the Elks Association for 2014-15
- *c. Minutes of the Regular School Board meetings held September 24, 2014 and October 20, 2014; School Board action from the Regular School Board meeting held November 17, 2014
- *d. Minutes of the Parks & Recreation meeting held October 1, 2014
- *e. Letter sent to the Office of Aviation Analysis regarding Wrangell's continued support of the Essential Air Service
- *f. Transfer Liquor License Application from the Hungry Beaver LLC Package Store and Beverage Dispensary

BOROUGH MANAGER'S REPORT

Manager Jabusch reported on the current projects that were happening in the City.

Marla Sanger, CEO of the Wrangell Medical Center asked Olinda White, Consultant to the Wrangell Medical Center to give a report on the current finances of the Medical Center.

Ms. White provided an extensive report on the finances of the Wrangell Medical Center and provided a detailed account of why the Accounts Receivables were so high; she explained the

issues with the Medicaid reimbursables; working on long term goals to get the Account Receivables down; working on getting the bill coded faster and more efficiently; working on ways to cut costs on things that were not necessary in the short term. Ms. White stated that currently, the payables are at four million, two hundred eighty-one.

In response to Assembly Member Blake, Ms. White stated that there were no reserves in the Hospital fund; auditors like you to have six months however, our hospital has usually had about three months reserve.

Ms. White stated that the hospital would get through it, would need to watch our spending; keep plugging away.

In response to Assembly Member Rooney, Ms. Sanger explained that the auditor had said that they didn't think that this would make it so that we couldn't get a new hospital. She further stated that they need to get a handle on the cash flow. Ms. Sanger said that she didn't know the answer to Assembly Rooney's question however; they were not going to give up the effort to pursue the new hospital.

Ms. Sanger stated that as time goes on, it gets harder year after year because there are more expenses to keep building going; more pipes breaking; more electrical problems. Ms. Sanger also stated that they have a dedicated staff and dedicated physicians. Ms. Sanger said that they would continue to provide quality care and protect the assets of the organization.

In response to Assembly Member Decker, Ms. White stated that the reserve as reported to the City in July as being over \$900,000 included an advance from Medicare of \$598,000; balance at the end of the year looked really good however; it all went out to pay some payables that hadn't been paid previously. Ms. White also stated that at that time, the Hospital had to send \$280,000 that had to be sent back to Medicare because Medicare had estimated incorrectly on the reimbursement costs.

In response to Assembly Member Prysunka, Ms. White stated that there had been approximately 2.5 million in all of the bank accounts when she had left.

Prysunka asked if there was a standard to what the hospital should keep in reserves.

Ms. White said that the auditors would like there to be a six month reserve however; we have usually had two to three months reserve.

Prysunka questioned mortgage payment would be in excess of \$150k per month; curious that the hospital had been able to grow the cash accounts.

Ms. Sanger explained that the current building was completely depreciated; if we had a good, solid, healing environment we would have a lot of depreciation available; cost would be high but would be mostly interest and would also be reimbursable; we continue to build our collaboration with AICS and there may be the opportunity to share space in their new building. Ms. Sanger stated that the goal would be to create a hospital that would last for many years to come and potentially cost less than originally projected.

Ms. White said that if we did get a new hospital, it would be a good year and a half until they started seeing the reimbursements from Medicare and Medicaid.

Ms. Sanger stated that she would like to report monthly to the Borough Assembly.

BOROUGH CLERK'S FILE

Borough Clerk Lane's report was provided.

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS

10a Reports by Assembly Members

Decker requested that an item be added to the next Assembly meeting's Agenda to look at adopting a policy to allow electronic devices to be taken home.

PERSONS TO BE HEARD

Harley Johnson, Contractor, 117 Third St., spoke in favor to item 13b and provided a few adjustments to the proposed policy.

John Taylor, Contractor, 318 McKinnon, Spoke in favor to item 13b. In response to Mr. Taylor, Manager Jabusch stated that this policy would be for local contractors.

UNFINISHED BUSINESS

NEW BUSINESS

13a Discussion and possible action regarding the letter that was received from Robert Larson, Thomas Bay Power Commission President

Decker made the comments that the primary mission of the Commission was no longer there; there was no funding appropriated at this time; primary mission was to look at power opportunities for the two communities; Southeast Alaska Power Authority (SEAPA) and Southeast Conferences Energy Committee carries that function; does not see anything at this time for the Commission to do. Decker stated that she felt that the Commission should still be in our code, however, that they be placed in an Ad Hoc (as needed) status.

Rooney questioned that if the Commission were to be an Ad Hoc, would they need to meet at least annually so that the people who were on it, would still have the desire to be on it. Rooney also stated that since SEAPA and Southeast Conference was actively looking at power opportunities; having the Commission might be a duplicated effort.

Manager Jabusch stated that the current Thomas Bay Power Commission insurance would be expiring at the end of this month.

Decker questioned that if the commission were to stay in the ordinance as an Ad Hoc committee, couldn't we address the commission that way.

Mayor Jack stated that an Ad Hoc Committee would be appointed for a specific purpose.

Decker replied "yes", if we were to do keep it in the Code, it could be changed to be an Ad Hoc Committee and have no people on it. She said that if there came a time where the Ad Hoc

Committee was needed in order to look at a specific project - or something like that-, they could be appointed by the two communities.

Blake stated that with money being as tight as it is, he didn't see any reason (at this time) to fund it further.

It was the consensus of the Assembly to move in the direction of making the Thomas Bay Power Commission an Ad Hoc Commission to be activated if the need should arise. The Assembly directed the Borough Clerk to contact the Petersburg Clerk to have her let the Petersburg Assembly know what direction Wrangell wanted to go.

Clerk Lane stated that she would let the Assembly know what Petersburg came back with.

Recessed at 8:29 p.m.

Reconvened at 8:33 p.m.

13b Approval of a City Policy to hire Contractors for City Projects

M/S: Blake/McCloskey, to approve the Contractors Policy for doing work for the City and Borough of Wrangell when the Formal Bid process is not required.

Jabusch stated that he would like to see if the Assembly would be interested in postponing this item until the next meeting. He further stated that he would like to incorporate some of the suggestions from Mr. Johnson and Mr. Taylor into the policy.

Jabusch explained that after the policy was adopted, the Attorney would need to draft a basic work agreement that the contractor would sign. Jabusch also said that he knew that this system would not be perfect and that if the policy would need to be changed, it would come back to the Assembly for approval.

McCloskey questioned the monetary thresholds and the section under the policy to be adopted, saying that those two sections were in conflict of one another.

Jabusch stated you could make the policy more restrictive than the ordinance. He said that he wanted to make the policy more restrictive at this time and look at changing the ordinance in the future. He also said that he could make those sections more understandable in the policy.

Decker questioned the section that addressed if a contractor turned a job down; what would be a "good reason" for turning down a job.

It was the consensus of the Assembly and favorable to both Mr. Johnson and Mr. Taylor to change that section of the policy to say that for whatever reason, if the contractor turns down a job, they would go to the bottom of the list.

Blake requested that if there were a negative assessment on a job by the Department Head, that those problems that were noted on the assessment be verified by the Borough Manager or another qualified person.

Blake also questioned the insurance requirements.

Prysunka explained what having the City listed as additional insured would mean; stated that we should look into having the attorney add that to the basic work agreement.

M/S: McCloskey/Blake, to postpone this item until the next Regular Assembly meeting on January 13, 2015. Motion approved unanimously by polled vote.

13c Approval of a Commercial Parking Lot Lease Agreement between Roger Purdy and the CBW for Lot 5, Block 84, Wrangell Townsite

M/S: Decker/Rooney, to approve the parking lot lease for Lot 5, Block 84, Wrangell Townsite with Roger Purdy in the amount of \$4,583.04 with funds to come from the General Fund Budget.

At the request of Blake, Jabusch said that he would check with the current owner to see if he would be interested in selling the parking lot.

Motion approved unanimously by polled vote.

13d Approval to surplus City owned vehicles

M/S: Rooney/Blake, to approve the items listed as surplus, that these items be advertised for bid as required under Wrangell Municipal Code 5.10.060, and authorize the Borough Manager to dispose of any items not bid on, in a manner that is in the best interest of the City. Motion approved unanimously by polled vote.

13e Approval of a M.O.U. with the State of Alaska on the Evergreen Highway renovation project

M/S: McCloskey/Rooney, to approve the Memorandum of Understanding with the State of Alaska for the Design and Construction of the Evergreen Road Project with funds for the Borough's share to come from the Sales Tax Street Fund. Motion approved unanimously by polled vote.

13f Approval of a proposal from Shannon & Wilson to perform periodic safety inspections on the City's reservoir dams

M/S: Blake/Rooney, to approve that the City enter into an agreement with Shannon & Wilson Inc. to perform a Periodic Safety Inspection of the dams for Wrangell's two drinking water reservoirs, and to provide a report of that inspection satisfactory submission to the State Dam Safety Engineer with Funds for this project to come from Water Department reserves.

In response to Assembly Member Rooney, Carl Johnson, Public Works Director stated that these inspections should have been done all along; he was not aware of that they were required.

ATTORNEY'S FILE – Summary Report was provided to the Assembly.

EXECUTIVE SESSION – None

Meeting adjourned at: 9:02 p.m.

David L. Jack, Mayor

ATTEST: _____
Kim Lane, Borough Clerk

Unapproved

Agenda Item 7

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM January 13, 2015

COMMUNICATIONS:

INFORMATION: The Assembly may receive items for Communications, reasons only which do not require separate action. This is an avenue to keep the Assembly informed, for the public to enter items on the record, if necessary. The Assembly also receives agenda communications directly by their constituents, Borough Manager, other agencies' Officers and Department Directors.

A MAIL BOX IS ALSO AVAILABLE IN THE BOROUGH CLERK'S OFFICE FOR EACH MEMBER OF THE ASSEMBLY AND SHOULD BE CHECKED ON A ROUTINE SCHEDULE.

All items appearing under Communications on the Agenda have been approved under the Consent Agenda unless removed by an Assembly Member or the Mayor and placed on the regular agenda under Unfinished Business.

- *a. Gaming Permit application renewal from the Wrangell Chamber of Commerce
- *b. Gaming Permit application renewal from the Wrangell Fire Fighters Association
- *c. Travel Summary (Quarterly) for Sept. thru Nov. 2014
- *d. Response letter from Dept. of the Army Corps of Engineers regarding a General Permit from George Woodbury POA-2014-359
- *e. Acknowledge receipt of the Wrangell Medical Center Basic Financial Statements & Supplementary Information YE June 30, 2014 and 2013
- *f. Gaming Permit application renewal from the Wrangell Public Schools
- *g. Application for Permit (POA-1979-301-M5) from AML, Inc.
- *h. Gaming Permit application from the Wrangell Gold Club, Inc.
- *i. Minutes of the Nolan Museum/Civic Center Board meetings held on December 16, 2014 and January 7, 2015
- *j. Gaming Permit application renewal for St. Rose of Lima Catholic Church

Alaska Department of Revenue Permittee Signature Page

Thank you for using the DOR Online Permit Application System. In order to complete your permit application, you must send this signed form to the following address:


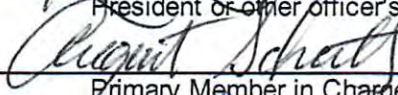
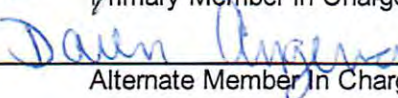
Attn:
Tax Division, Alaska Department of Revenue
PO Box 110420
Juneau, AK 99811-0420
Fax: 907-465-3098

Please Note: The Primary and Alternate Members in Charge must legibly print their names and sign and date the signature page. An Officer who is not a Primary or Alternate Member must legibly print his or her name and sign and date the signature page. If your organization is applying for self-directed bingo and/or pull-tab permit(s), the Manager of Games must also legibly print his or her name and sign and date the signature page.

Your permit application will not be processed until a completed Signature Page has been received by the Department.

Year	<u>2015</u>
Gaming Permit/License	<u>150</u>
Permittee Name	<u>Wrangell Chamber of Commerce</u>
EIN/ATIN	<u></u>
Application Number	<u>15302</u>
Electronically Paid Amount	<u>\$0.00</u>
Payment Receipt	<u></u>

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law. By our signatures below, we, the primary member, the alternate member, and if applicable, the manager of games, agree to allow the Department of Revenue to review any criminal history we may have, in accordance with 15 AAC 160.934.

	<u>Kim Lane</u>	<u>12-5-14</u>
President or other officer's signature (see instructions)	Printed Signature	Date
	<u>August Schultz</u>	<u>12-5-14</u>
Primary Member in Charge/Manager Signature	Printed Signature	Date
	<u>Dawn Angerman</u>	<u>12-5-14</u>
Alternate Member In Charge's signature	Printed Signature	Date

Organization Information

Year Permit requested for	2015
Federal EIN or Alaska Tax Identification Number	
Name of Organization or Municipality	Wrangell Chamber of Commerce
Mailing Address One	PO Box 49
City, State Zip + 4	Wrangell, AK 99929 + 0049
Telephone Number (All numbers include area code)	(907) 874-3901
Fax Number (All numbers include area code)	(907) 874-3905
Organization Website Address (If available)	www.wrangellchamber.org
Type of Organization	Civic or Service Corporation
Organized As	Corporation
Specify the organization type	
How will activities be conducted?	Self-Directed by the Organization, Vendor Pull-Tab sales at bar / liquor store
Does the organization have 25 or more members who are Alaska residents as defined in your articles of incorporation or bylaws?	Yes
Have the organization's articles of incorporation changed?	No
Have the organization's bylaws changed?	No
Estimated gross receipts for year prior to application year:	\$20,001 - \$100,000

Game Types

Facility or Location-Specific - Unrestricted	Pull-Tabs
Area Based - Unrestricted	Fish Derbies Raffles

Self-Directed Facility or Location-specific

Game Type(s)	Pull-Tabs, Raffles
Facility or Location Name	Wrangell Chamber of Commerce
Address	107 Stikine Ave
City, State, Zip	Wrangell, AK 99929
Ownership	Leased
Game Type(s)	Pull-Tabs, Raffles
Facility or Location Name	James & Elsie Nolan Center
Address	296 Campbell Dr.
City, State, Zip	Wrangell, AK 99929
Ownership	Owned
Game Type(s)	Raffles

Facility or Location Name	Shoemaker Bay Park
Address	4.5 Mile Zimovia Highway
City, State, Zip	Wrangell, AK 99929
Ownership	Owned
Game Type(s)	Raffles
Facility or Location Name	Wrangell High School
Address	312 Reid St.
City, State, Zip	Wrangell, AK 99929
Ownership	Owned

Area-based Information

Area	Wrangell
Game Type(s)	Fish Derbies,Raffles

Vendor Information

Name of Bar / Liquor Store	Rayme's Bar
Address Line One	532 Front Street
City, State Zip + 4	Wrangell, AK 99929
Name of Bar / Liquor Store	Totem Bar
Address Line One	116 Front St.
City, State Zip + 4	Wrangell, AK 99929
Name of Bar / Liquor Store	Marine Bar
Address Line One	640 Shakes Street
City, State Zip + 4	Wrangell, AK 99929

Operator Information**Multiple-beneficiary Permittee (MBP)****Members in Charge / Manager of Games**

What position does this person serve?	Alternate Member in Charge
First name	Dawn
Middle Initial	
Last Name	Angerman
Address	PO Box 1771
City, State, Zip	Wrangell, AK 99929
Daytime Telephone	
Mobile Number	
Email Address	
Has this person taken the test?	Yes
Permit number under which the test was taken	150
What position does this person serve?	Primary and Manager
First name	August
Middle Initial	
Last Name	Schultz

Address	Walkerak1@gci.net
City, State, Zip	Wrangell, AK 99929
Daytime Telephone	(907) 874-3481
Mobile Number	(907) 305-0623
Email Address	
Has this person taken the test?	Yes
Permit number under which the test was taken	150

Legal Information

Persons convicted of a felony, extortion, or a violation of a law

None


Persons with a prohibited conflict of interest

None

Net Proceeds Dedication, Details

We are a non-profit organization and use funds for operational expenses and community events.

Attachments

 [Vendors_2015.pdf](#)

Title (Type), Description

Vendor Registrations (Not Specified)

A registration is required for each vendor location. A permittee may not contract with more than five vendors at one time.

Permittee Information

Federal EIN 92-0082989	Gaming permit # 150	Permittee Name Wrangell Chamber of Commerce
Phone Number (907) 874-3901	Member in Charge August Schultz	Member in Charge Phone Number (907) 874-3901

Vendor Information

<input checked="" type="checkbox"/> EIN <input type="checkbox"/> SSN*	Beverage Dispensary License # 179	Package Store License # 180
Owner Name Reme Privett	Business License #906529	
Business Name Rayme's Bar	Phone Number (907) 874-3442	Fax Number (907) 874-4129
Mailing Address P.O. Box 1201	Physical Address of Vendor Location 532 Front St.	
City Wrangell	State AK	Zip Code 99929
	City of Vendor Location Wrangell	State AK
		Zip Code 99929

Legal Questions

**If your business has not been issued a federal EIN, you are required to provide your social security number.*

****** These questions must be answered. If you answer Yes to any question, please submit the person's name, date of birth, social security number and position of responsibility.

- Yes No Has any member of management or any person who is responsible for gaming activities ever been convicted of a felony, extortion, or a violation of law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
- Yes No Do you employ or have a contract with the primary or alternate member in charge, officer, board member or manager of gaming for the above organization?
- Yes No Do you have a contract other than a vendor contract with the organization listed above?

Vendor Contract to Sell Pull-Tabs

Pursuant to AS 05.15.188, the vendor listed above hereby agrees to sell pull-tabs as a vendor on behalf of the permittee listed above.

The vendor further agrees that, as compensation for expenses incurred in selling pull-tabs on behalf of the permittee, 30.00 % of the ideal net of each game may be retained by the vendor as compensation. Permittee must receive at least 70% of the ideal net from each game. AS 05.188(h).



The vendor further agrees that an amount equal to the ideal net, less the compensation owed to the vendor, shall be paid by check by the vendor to the permittee upon delivery of a pull-tab series. AS 05.15.188(i).

It is further agreed that the vendor will ensure pull-tab winners of \$50 or more will complete prize receipt forms; that a prize winner summary form will be completed for each pull-tab game and retained with those winning pull-tabs AS 05.15.187(i); and these records of pull-tab winners will be given to the permittee to retain for the required two or three years. AS 05.15.187(f).

It is further agreed that it is the vendor's responsibility to ensure gaming activity at this vendor location is conducted in accordance with all applicable state statutes and regulations.

It is further agreed that, if the vendor is no longer eligible to sell pull-tabs, then all unopened and opened pull-tab games shall be returned to the permittee within 10 days. If the permittee loses the privilege to conduct gaming activities, then all unopened and opened pull-tab games must be treated in accordance with 15 AAC 160.490.

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law.

Vendor Signature 	Printed Name S. R. Privett III	Date
Member in Charge Signature 	Printed Name August Schultz	Date 12-4-14

Registration Fee is \$50

Pay online using (OTIS) at www.tax.alaska.gov or make your check payable to the State of Alaska. This completed registration form must be attached to a permit application form and will not be processed until the fee is received.

Phone 907-465-2320

DEPARTMENT USE ONLY
Validation #

A registration is required for each vendor location. A permittee may not contract with more than five vendors at one time.

Permittee Information

Federal EIN 92-0082989	Gaming permit # 150	Permittee Name Wrangell Chamber of Commerce
Phone Number (907) 874-3901	Member in Charge August Schultz	Member in Charge Phone Number (907) 874-3901

Vendor Information

<input type="checkbox"/> EIN	Beverage Dispensary License #	Package Store License #
<input checked="" type="checkbox"/> SSN*	698	701
Owner Name Patty Kautz	Business License #991647	
Business Name Marine Bar	Phone Number (907) 874-3620	Fax Number (907) 874-4129
Mailing Address P.O. Box 2313	Physical Address of Vendor Location 640 Shakes	
City Wrangell	State AK	Zip Code 99929
	City of Vendor Location Wrangell	State AK
		Zip Code 99929

Legal Questions

**If your business has not been issued a federal EIN, you are required to provide your social security number.*

****** These questions must be answered. If you answer Yes to any question, please submit the person's name, date of birth, social security number and position of responsibility.

- Yes No Has any member of management or any person who is responsible for gaming activities ever been convicted of a felony, extortion, or a violation of law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
- Yes No Do you employ or have a contract with the primary or alternate member in charge, officer, board member or manager of gaming for the above organization?
- Yes No Do you have a contract other than a vendor contract with the organization listed above?

Vendor Contract to Sell Pull-Tab

Pursuant to AS 05.15.188, the vendor listed above hereby agrees to sell pull-tabs as a vendor on behalf of the permittee listed above.

The vendor further agrees that, as compensation for expenses incurred in selling pull-tabs on behalf of the permittee, 30.00 % of the ideal net of each game may be retained by the vendor as compensation. Permittee must receive at least 70% of the ideal net from each game. AS 05.188(h).

The vendor further agrees that an amount equal to the ideal net, less the compensation owed to the vendor, shall be paid by check by the vendor to the permittee upon delivery of a pull-tab series. AS 05.15.188(i).

It is further agreed that the vendor will ensure pull-tab winners of \$50 or more will complete prize receipt forms; that a prize winner summary form will be completed for each pull-tab game and retained with those winning pull-tabs AS 05.15.187(i); and these records of pull-tab winners will be given to the permittee to retain for the required two or three years. AS 05.15.187(f).

It is further agreed that it is the vendor's responsibility to ensure gaming activity at this vendor location is conducted in accordance with all applicable state statutes and regulations.

It is further agreed that, if the vendor is no longer eligible to sell pull-tabs, then all unopened and opened pull-tab games shall be returned to the permittee within 10 days. If the permittee loses the privilege to conduct gaming activities, then all unopened and opened pull-tab games must be treated in accordance with 15 AAC 160.490.

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law.

Vendor Signature 	Printed Name Patty Kautz	Date 12/5/14
Member in Charge Signature 	Printed Name August Schultz	Date 12-4-14

Registration Fee is \$50

Pay online using (OTIS) at www.tax.alaska.gov or make your check payable to the State of Alaska. This completed registration form must be attached to a permit application form and will not be processed until the fee is received.

Phone 907-465-2320

DEPARTMENT USE ONLY
Validation #

A registration is required for each vendor location. A permittee may not contract with more than five vendors at one time.

Permittee Information

Federal EIN 92-0082989	Gaming permit # 150	Permittee Name Wrangell Chamber of Commerce
Phone Number (907) 874-3901	Member in Charge August Schultz	Member in Charge Phone Number (907) 874-3901

Vendor Information

<input checked="" type="checkbox"/> EIN <input type="checkbox"/> SSN*	Beverage Dispensary License # 1159	Package Store License # 1160
Owner Name Aaron Powell	Business License #941601 Totem Bar #942500 Liquor Store	
Business Name Totem Bar and Liquor Store	Phone Number (907) 874-3533	Fax Number (907) 874-3563
Mailing Address P.O. Box 499	Physical Address of Vendor Location 116 Front St.	
City Wrangell	State AK	Zip Code 99929
	City of Vendor Location Wrangell	State AK
		Zip Code 99929

Legal Questions

**If your business has not been issued a federal EIN, you are required to provide your social security number.*

****** These questions must be answered. If you answer Yes to any question, please submit the person's name, date of birth, social security number and position of responsibility.

- Yes No Has any member of management or any person who is responsible for gaming activities ever been convicted of a felony, extortion, or a violation of law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
- Yes No Do you employ or have a contract with the primary or alternate member in charge, officer, board member or manager of gaming for the above organization?
- Yes No Do you have a contract other than a vendor contract with the organization listed above?

Vendor Contract to Sell Pull-Tabs

Pursuant to AS 05.15.188, the vendor listed above hereby agrees to sell pull-tabs as a vendor on behalf of the permittee listed above.

The vendor further agrees that, as compensation for expenses incurred in selling pull-tabs on behalf of the permittee, 30.00 % of the ideal net of each game may be retained by the vendor as compensation. Permittee must receive at least 70% of the ideal net from each game. AS 05.188(h).

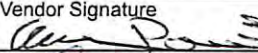
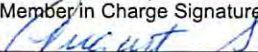
The vendor further agrees that an amount equal to the ideal net, less the compensation owed to the vendor, shall be paid by check by the vendor to the permittee upon delivery of a pull-tab series. AS 05.15.188(i).

It is further agreed that the vendor will ensure pull-tab winners of \$50 or more will complete prize receipt forms; that a prize winner summary form will be completed for each pull-tab game and retained with those winning pull-tabs AS 05.15.187(i); and these records of pull-tab winners will be given to the permittee to retain for the required two or three years. AS 05.15.187(f).

It is further agreed that it is the vendor's responsibility to ensure gaming activity at this vendor location is conducted in accordance with all applicable state statutes and regulations.

It is further agreed that, if the vendor is no longer eligible to sell pull-tabs, then all unopened and opened pull-tab games shall be returned to the permittee within 10 days. If the permittee loses the privilege to conduct gaming activities, then all unopened and opened pull-tab games must be treated in accordance with 15 AAC 160.490.

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law.

Vendor Signature 	Printed Name Aaron Powell	Date 12-4-14
Member in Charge Signature 	Printed Name August Schultz	Date 12-4-14

Registration Fee is \$50

Pay online using (OTIS) at www.tax.alaska.gov or make your check payable to the State of Alaska. This completed registration form must be attached to a permit application form and will not be processed until the fee is received.

Phone 907-465-2320

DEPARTMENT USE ONLY
Validation #

Email address: dor.tax.gaming@alaska.gov

Mail to: Alaska Department Of Revenue, PO Box 110420, Juneau AK 99811-0420

*7b

Alaska Department of Revenue Permittee Signature Page

Thank you for using the DOR Online Permit Application System. In order to complete your permit application, you must send this signed form to the following address:

Attn:
Tax Division, Alaska Department of Revenue
PO Box 110420
Juneau, AK 99811-0420
Fax: 907-465-3098

CITY CLERK
DEC 15 2014
RECEIVED

Please Note: The Primary and Alternate Members in Charge must legibly print their names and sign and date the signature page. An Officer who is not a Primary or Alternate Member must legibly print his or her name and sign and date the signature page. If your organization is applying for self-directed bingo and/or pull-tab permit(s), the Manager of Games must also legibly print his or her name and sign and date the signature page.

Your permit application will not be processed until a completed Signature Page has been received by the Department.

Year	<u>2015</u>
Gaming Permit/License	<u>325</u>
Permittee Name	<u>Wrangell Fire Fighters Association</u>
EIN/ATIN	<u></u>
Application Number	<u>15404</u>
Electronically Paid Amount	<u>\$0.00</u>
Payment Receipt	<u>Payment w/check # 1721 12/9/14 (JB)</u>

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law. By our signatures below, we, the primary member, the alternate member, and if applicable, the manager of games, agree to allow the Department of Revenue to review any criminal history we may have, in accordance with 15 AAC 160.934.

_____ President or other officer's signature (see instructions)	Printed Signature	Date
_____ Primary Member In Charge's signature	Printed Signature	Date
_____ Alternate Member In Charge's signature	Printed Signature	Date

Original signature page & check submitted to State.

(JB)

Organization Information

Year Permit requested for	2015
Federal EIN or Alaska Tax Identification Number	
Name of Organization or Municipality	Wrangell Fire Fighters Association
Mailing Address One	PO Box 794
City, State Zip + 4	Wrangell, AK 99929 + 0794
Telephone Number (All numbers include area code)	(907) 874-3223
Fax Number (All numbers include area code)	(907) 874-3939
Organization Website Address (If available)	
Type of Organization Organized As	Police or Fire Department Association
Specify the organization type	
How will activities be conducted?	Vendor Pull-Tab sales at bar / liquor store
Does the organization have 25 or more members who are Alaska residents as defined in your articles of incorporation or bylaws?	Yes
Have the organization's articles of incorporation changed?	No
Have the organization's bylaws changed?	No
Estimated gross receipts for year prior to application year:	\$20,001 - \$100,000

Game Types

Self-Directed Facility or Location-specific

Area-based Information

Vendor Information

Name of Bar / Liquor Store	Rayme's Bar
Address Line One	532 Front Street
City, State Zip + 4	Wrangell, AK 99929
Name of Bar / Liquor Store	Totem Bar
Address Line One	116 Front Street
City, State Zip + 4	Wrangell, AK 99929 + 0518

Operator Information

Multiple-beneficiary Permittee (MBP)

Members in Charge / Manager of Games

What position does this person serve?	Primary Member in Charge
First name	Dorianne
Middle Initial	
Last Name	Blatchley
Address	Po Box 192
City, State, Zip	Wrangell, AK 99929 + 0192
Daytime Telephone	(907) 874-3223
Mobile Number	(907) 305-0764
Email Address	blatchley03@gmail.com
Has this person taken the test?	No

What position does this person serve?	Alternate Member in Charge
First name	Tim
Middle Initial	
Last Name	Buness
Address	Box 66
City, State, Zip	Wrangell, AK 99929
Daytime Telephone	(907) 874-3122
Mobile Number	
Email Address	
Has this person taken the test?	No

Legal Information

Persons convicted of a felony, extortion, or a violation of a law

None

Persons with a prohibited conflict of interest

None

Net Proceeds Dedication, Details

Proceeds are used to assist the Wrangell Fire Department, Wrangell Ambulance, Search and Rescue operations and training and supplies. Proceeds will also be used to assist the Wrangell High School Booster Club, Salvation Army and Wrangell Little League.

Attachments**Title (Type), Description**

**CITY OF WRANGELL
TRAVEL SUMMARY FOR MONTH OF SEPTEMBER- NOVEMBER**

DATE	EMPLOYEE/OTHER	DEPT.	PURPOSE OF TRAVEL	DESTINATION	TRAVEL COST
9/16-18/2014	Dave Jack	Mayor	SE Conference	Wrangell	255.00
9/16-18/2014	Pam McCloskey	Assembly	SE Conference	Wrangell	255.00
9/16-18/2014	Julie Decker	Assembly	SE Conference	Wrangell	255.00
10/25-29/2014	Carol Rushmore	Economic Dev.	Seattle, Ket. Santa Barbara	CA.	1206.36
12/5-7/2014	Victoria Martin	Parks & Recreation	Basketball games	Petersburg	137.50
11/15-20/2014	Kimberly Lane	Borough Clerk	AAMC	Anchorage	1436.20
11/16-21/2014	Becky Rooney	Assembly	AML & NEO	Anchorage	1560.60
11/17-21/2014	Dave Jack	Mayor	AML & ACOM	Anchorage	1285.22
11/16-21/2014	Stephen Prysunka	Assembly	AML & NEO	Anchorage	1560.60
11/16-18/2014	Carol Rushmore	Economic Dev.	AK. Plan. /AML	Anchorage	768.00
					8719.48

CITY CLERK
DEC 15 2014

RECEIVED



DEPARTMENT OF THE ARMY
ALASKA DISTRICT, U.S. ARMY CORPS OF ENGINEERS
REGULATORY DIVISION
P.O. BOX 6898
JBER, ALASKA 99506-0898

DEC 17 2014

Regulatory Division
POA-2014-359

Woodbury Enterprise
Attention: Mr. George Woodbury
Post Office Box 1934
Wrangell, Alaska 99929

Dear Mr. Woodbury:

This is in response to your July 29, 2014, request for a Department of the Army (DA) General Permit verification to place 1450 cubic yards of rock fill material into 0.36-acre under GP POA-2006-215-M3. The project site is located within Section 24, T. 62 S., R. 84 E., Copper River Meridian; USGS Quad Map PETERSBURG B-2; Latitude 65.4747° N., Longitude 132.3760° W.; Wrangell Industrial Park, Block 64, Lot 4; in Wrangell, Alaska.

Based on our review of the information you furnished and available to us, we have preliminarily determined the above project area contains waters of the United States (U.S.), including wetlands, under the Corps' regulatory jurisdiction. Please see the attached Preliminary Jurisdictional Determination Form and return it to our office.

DA permit authorization is necessary because your project would involve work in and placement of fill material into waters of the U.S. under our regulatory jurisdiction.

A Department of the Army General Permit (GP) POA-2006-215-M3, Wrangell Industrial Park, issued on February 19, 2013, authorizes the placement of dredged and/or fill material, and structures, into a total of 7.55 acres of wetlands associated with industrial development in the Wrangell Industrial Park Subdivision. Authorized activities include foundation pads, associated driveways, parking areas, and lot utilities.

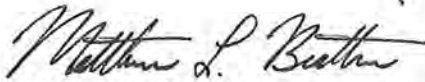
Based upon the information and plans you provided, we hereby verify that the work described above, which would be performed in accordance with the enclosed plan (sheets 1-3), dated December 8, 2014, is authorized by GP POA-2006-215-M3. GP POA-2006-215-M3 and its associated Conditions can be accessed at our website at <http://www.poa.usace.army.mil/Missions/Regulatory/Permits/RegionalGeneralPermits.aspx> or, at your request, a paper copy will be provided to you. Please note that the time limit for authorizing work under this GP ends on February 19, 2018. If you will not complete the authorized work by February 19, 2018, please contact this office for information on a time extension. You must comply with all terms and conditions associated with GP POA-2006-215-M3.

If changes to the activity are planned, including a change in use of the site, a change in lease or ownership, or additional placement of dredged and/or fill material, please notify this office as soon as possible. We will then confirm that authorization would continue under the GP, or notify you of any additional requirements and/or authorizations.

This verification that your proposed work is authorized under the GP shall not be construed as excusing you from compliance with other Federal, State, or local statutes, ordinances, or regulations that may affect this work.

Please contact me via email at Matthew.L.Beattie@usace.army.mil, by mail at the address above, by phone at (907) 753-2791, or toll free from within Alaska at (800) 478-2712, if you have questions. For additional information about our Regulatory Program, visit our web site at <http://www.poa.usace.army.mil/Missions/Regulatory.aspx>.

Sincerely,

A handwritten signature in black ink that reads "Matthew L. Beattie". The signature is written in a cursive style with a large initial "M".

Matthew L. Beattie
Regulatory Specialist

Enclosures

Preliminary Jurisdictional Determination Form

This preliminary JD find that there "may be" waters of the United States on the subject project site that could be affected by the proposed activity based on the following information:

District Office	Alaska District Office	File/ORM #	POA-2014-359		PJD Date	Nov 17, 2014		
State	AK	City/County	Wrangell					
Nearest Waterbody	Zimovia Strait		Name and Address of Person Requesting PJD Woodbury Enterprises Attention: Mr. George Woodbury Post Office Box 1934 Wrangell, Alaska 99929					
Project Location	Section(s)	Township					62	S
Meridian	Copper River	Range					84	E
USGS Quad Map	Petersburg B-2	Latitude	56.4747	N	Longitude	132.3760	W	
Subdivision Name, Block, Lot, Directions to Project Site	Wrangell Industrial Park							

Identify (Estimate) Amount of Waters in the Review Area <u>Non-Wetland Waters:</u> [] Linear ft [] Width [] Acres [] Stream Flow	Name of Any Water Bodies on the Site Identified as Section 10 Waters: Tidal: N/A Non-Tidal: N/A
<u>Wetlands</u> 0.36 Acres Cowardin Class: Palustrine, forested	<input checked="" type="checkbox"/> Office (Desk) Determination Date of Site Visit: N/A <input type="checkbox"/> Field Determination

SUPPORTING DATA: Data Review for Preliminary JD (check all that apply - checked items should be included in case file and, where checked and requested, appropriately reference sources below)

- Maps, plans, plots or plat submitted by or on behalf of the applicant/consultant: Submitted application received July 29, 2014
- Data sheets prepared/submitted by or on behalf of the applicant/consultant.
 - Office concurs with data sheets/delineation report.
 - Office does not concur with data sheets/delineation report.
- Data Sheet prepared by the Corps
- Corps navigable waters' study: []
 - USGS NHD Data.
 - USGS 8 and 12 digit HUC maps.
- U.S. Geological Survey map(s) Cite quad name: Petersburg B-2, Sec. 19, T 62S, R 84E
- USDA Natural Resources Conservation Service Soil Survey. Citation: Stikine Area, Alaska
- National Wetlands Inventory map(s): Petersburg B-2, Sec. 19, T 62S, R 84E
- State/Local Wetland Inventory map(s): []
- FEMA/FIRM map(s): []
- 100-year Floodplain Elevation: []
- Photographs:
 - Aerial (Name & Date) Google Earth Image, July 24, 2012
 - Other (Name & Date) []
- Previous determination(s). File # and date of response letter: []
- Other Information: []

IMPORTANT NOTE: The information recorded on this form has not necessarily been verified by the Corps and should not be relied upon for later jurisdictional determinations.

 10 DEC 2014

Signature and Date of Regulatory Project Manager
(REQUIRED)

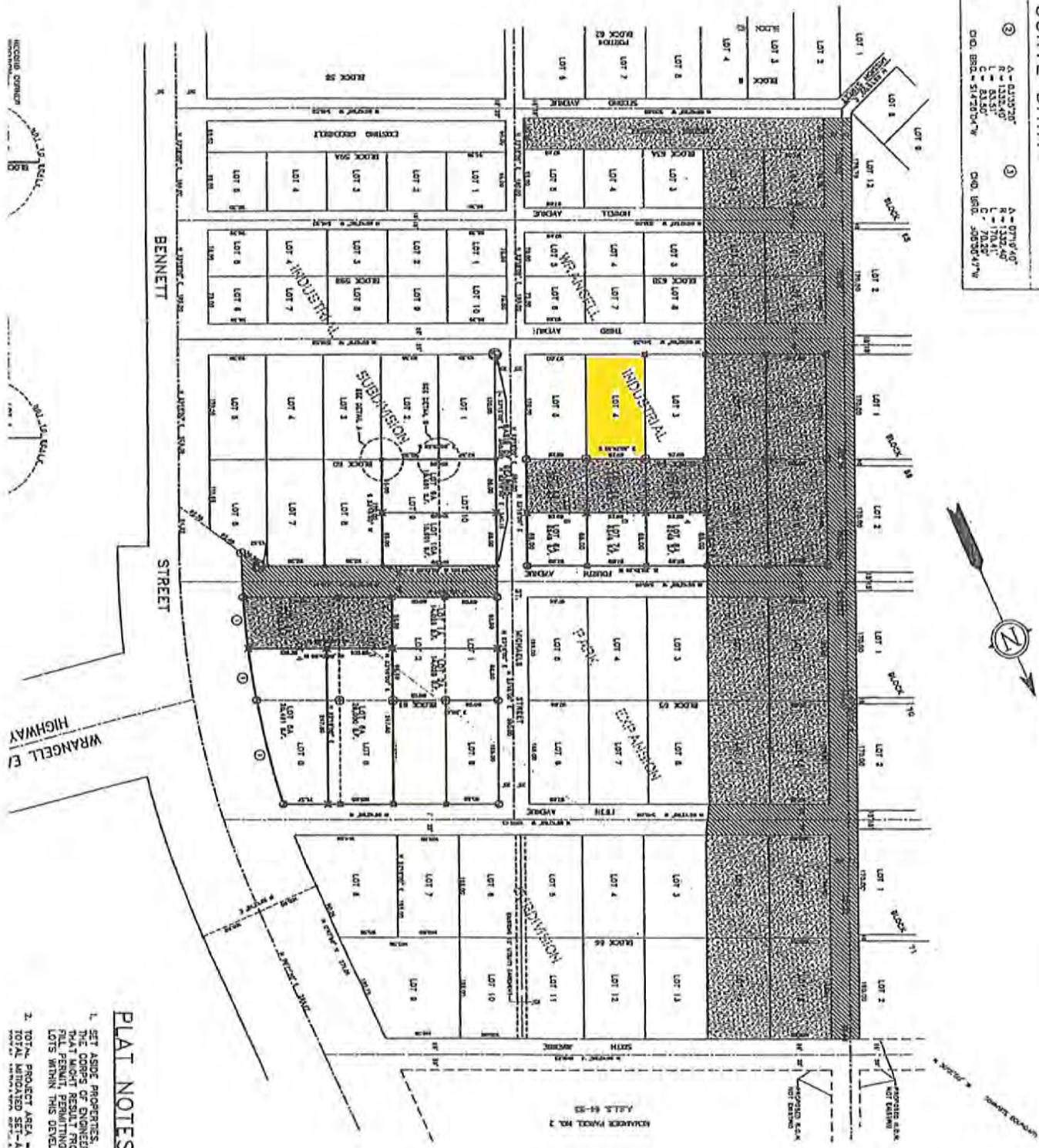
Signature and Date of Person Requesting Preliminary JD
(REQUIRED, unless obtaining the signature is impracticable)

EXPLANATION OF PRELIMINARY AND APPROVED JURISDICTIONAL DETERMINATIONS: 1. The Corps of Engineers believes that there may be jurisdictional waters of the United States on the subject site, and the permit applicant or other affected party who requested this preliminary JD is hereby advised of his or her option to request and obtain an approved jurisdictional determination (JD) for that site. Nevertheless, the permit applicant or other person who requested this preliminary JD has declined to exercise the option to obtain an approved JD in this instance and at this time. 2. In any circumstance where a permit applicant obtains an individual permit, or a Nationwide General Permit (NWP) or other general permit verification requiring "preconstruction notification" (PCN), or requests verification for a non-reporting NWP or other general permit, and the permit applicant has not requested an approved JD for the activity, the permit applicant is hereby made aware of the following: (1) the permit applicant has elected to seek a permit authorization based on a preliminary JD, which does not make an official determination of jurisdictional waters; (2) that the applicant has the option to request an approved JD before accepting the terms and conditions of the permit authorization, and that basing a permit authorization on an approved JD could possibly result in less compensatory mitigation being required or different special conditions; (3) that the applicant has the right to request an individual permit rather than accepting the terms and conditions of the NWP or other general permit authorization; (4) that the applicant can accept a permit authorization and thereby agree to comply with all the terms and conditions of that permit, including whatever mitigation requirements the Corps has determined to be necessary; (5) that undertaking any activity in reliance upon the subject permit authorization without requesting an approved JD constitutes the applicant's acceptance of the use of the preliminary JD, but that either form of JD will be processed as soon as is practicable; (6) accepting a permit authorization (e.g., signing a proffered individual permit) or undertaking any activity in reliance on any form of Corps permit authorization based on a preliminary JD constitutes agreement that all wetlands and other water bodies on the site affected in any way by that activity are jurisdictional waters of the United States, and precludes any challenge to such jurisdiction in any administrative or judicial compliance or enforcement action, or in any administrative appeal or in any Federal court; and (7) whether the applicant elects to use either an approved JD or a preliminary JD, that JD will be processed as soon as is practicable. Further, an approved JD, a proffered individual permit (and all terms and conditions contained therein), or individual permit denial can be administratively appealed pursuant to 33 C.F.R. Part 331, and that in any administrative appeal, jurisdictional issues can be raised (see 33 C.F.R. 331.5(a)(2)). If, during that administrative appeal, it becomes necessary to make an official determination whether CWA jurisdiction exists over a site, or to provide an official delineation of jurisdictional waters on the site, the Corps will provide an approved JD to accomplish that result, as soon as is practicable.

Terry Bunes
 POA-2014-359, Wrangell Industrial Park Subdivision
 Zimovia Strait
 Placement of 1450 CY rock fill material into 0.36-acre
 Sec. 19 T.62W R.84E
 56.4747N 132.3760W
 Sheet 2 of 3
 December 8, 2014

CURVE DATA

1. 0.0317°/40'	2. 0.0317°/40'	3. 0.0317°/40'
R = 1332.40'	R = 1332.40'	R = 1332.40'
C = 82.87'	C = 82.87'	C = 82.87'
L = 82.87'	L = 82.87'	L = 82.87'
1. 0.0317°/40'	2. 0.0317°/40'	3. 0.0317°/40'
R = 1332.40'	R = 1332.40'	R = 1332.40'
C = 82.87'	C = 82.87'	C = 82.87'
L = 82.87'	L = 82.87'	L = 82.87'



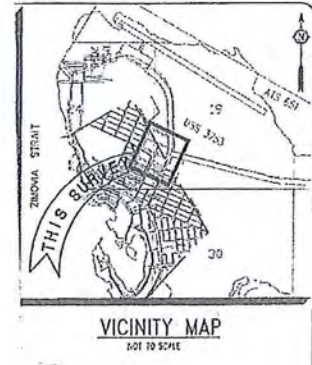
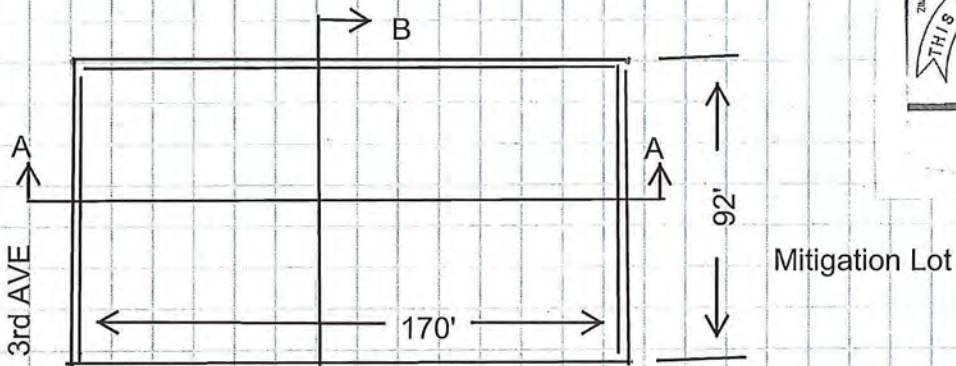
PLAT NOTES

1. SET ASIDE PROPERTIES, THE CORPUS OF ENGINEERS THAT MIGHT RESULT FROM FULL PERMIT, PERMITTING LOTS WITHIN THIS DEVELOPMENT.
2. TOTAL PROJECT AREA = 1.00 AC. (APPROXIMATE)

Plan Development of Lot 4 Blk 64

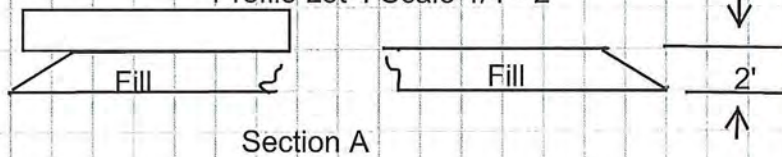
Scale 1"=50'

Lot 3 Stevens

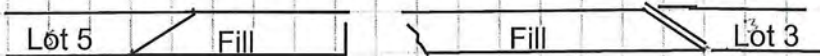


Lot 5 AA Storage

Profile Lot 4 Scale 1/4"=2'



Section A



Terry Bunes
POA-2014-359, Wrangell Industrial Park Subdivision
Zimovia Strait
Placement of 1450 CY rock fill material into 0.36-acre
Sec. 19 T.62W R.84E
56.4747N 132.3760W
Sheet 3 of 3
December 8, 2014



**WRANGELL
HIGH SCHOOL**

GATEWAY TO THE STIKINE

**P.O. BOX 651
WRANGELL, ALASKA 99929
Telephone (907) 874-3395
Fax # (907) 874-3143**

**CITY CLERK
DEC 29 2014
RECEIVED**

To: City and Borough of Wrangell
PO Box 531
Wrangell, AK 99929

From: Lexie Hayes, Wrangell High School Secretary

Date: December 23, 2014

RE: Gaming Permit Renewal Application

To Whom It May Concern:

Enclosed is a copy of Wrangell Public Schools' gaming permit renewal application for 2014. In accordance with AS 05.15.030(a), we are required to notify the city or borough nearest to the location of the proposed activity of the application.

Please let me know if you require any more information.

Sincerely,

A handwritten signature in blue ink that reads "Lexie Hayes".

Lexie Hayes

Organization Information

Federal EIN 92-6000151	If renewing, enter gaming permit # 638	Phone Number (907) 874-3395	Fax Number (907) 874-3143
Organization Name Wrangell Public Schools		Website address www.wrangellschools.org	Email address lhayes@wpsd.us
Mailing Address PO Box 651		City Wrangell	State AK
		Zip Code 99929-0651	
Entity Type (check one)		Organization Type (check one) for definitions see AS 05.15.690 and 15 AAC 160.995.	
<input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Association		<input type="checkbox"/> Charitable <input type="checkbox"/> Civic or service <input type="checkbox"/> Dog mushers' association <input checked="" type="checkbox"/> Educational <input type="checkbox"/> Fishing derby association <input type="checkbox"/> Fraternal <input type="checkbox"/> Labor <input type="checkbox"/> Municipality <input type="checkbox"/> Nonprofit trade association <input type="checkbox"/> Outboard motor association <input type="checkbox"/> Police or fire department <input type="checkbox"/> Political <input type="checkbox"/> Religious <input type="checkbox"/> Veterans <input type="checkbox"/> IRA/Native Village	
** Does the organization have 25 or more members, as defined in your articles of incorporation or bylaws, who are Alaska residents? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Members in Charge of Games

n/a for educational organizations

Members in charge must be natural persons and active members of the organization or employees of the municipality and designated by the organization. Members in charge may not be licensed as an operator, be a registered pull-tab vendor or an employee of a vendor for this organization. If more than one alternate, attach a separate sheet.

Primary Member First Name Lexie	M.I. T	Primary Member Last Name Hayes	Alternate Member First Name Colter	M.I. W	Alternate Member Last Name Barnes
Social Security Number		Email lhayes@wpsd.us	Social Security Number		Email cbarnes@wpsd.us
Daytime Phone Number (907) 874-3395	Cell Number (907) 660-7307	Fax Number (907) 874-3143	Daytime Phone Number (907) 874-3395	Cell Number (907) 660-7392	Fax Number (907) 874-3143
Home Mailing Address PO Box 751			Home Mailing Address PO Box 678		
City Wrangell	State AK	Zip Code 99929-0751	City Wrangell	State AK	Zip Code 99929-0678
Has the primary member passed the test? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Permit # under which test was taken: 638	Has the alternate member passed the test? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Permit # under which test was taken:

Legal Questions

** These questions must be answered. If you answer Yes to either question, see instructions.

answer sheet enclosed

<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Does any member of management, or any person who is responsible for gaming activities, have a prohibited conflict of interest as defined by 15 AAC 160.954?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Has any member of management, or any person who is responsible for gaming activities, ever been convicted of a felony, extortion, or a violation of a law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
---	--

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law. By our signatures below, we, the primary member, the alternate member, and if applicable, the manager of gaming, agree to allow the Department of Revenue to review any criminal history we may have, in accordance with 15 AAC 160.934.

Primary Member In Charge's Signature <i>Lexie Hayes</i>	Printed Name Lexie Hayes	Date 11/12/14
President or Other Officer's Signature (see instructions) <i>Susan Eagle</i>	Printed Name Susan Eagle	Date 11/19/14
Alternate Member In Charge's Signature <i>Colter Barnes</i>	Printed Name Colter Barnes	Date 11/12/14
Manager of Gaming Signature	Printed Name	Date

DEPARTMENT USE ONLY
Validation #

Pay online with OTIS at www.tax.alaska.gov or make check payable to State of Alaska. New applicants must pay by check.

Permit Fee

The permit fee is based on the 2014 estimated gross receipts. Check the appropriate box.

<input type="checkbox"/> New applicant	\$20
<input checked="" type="checkbox"/> \$0 - \$20,000	\$20
<input type="checkbox"/> \$20,001 - \$100,000	\$50
<input type="checkbox"/> \$100,001 or more	\$100

Gaming Permit # 638	Organization Name Wrangell Public Schools
------------------------	--

Facility-Based Games (self-directed) If more than two facilities, attach a separate sheet.

Facility Name	Physical Address	City	State AK	Zip Code
Facility Type (check one) <input type="checkbox"/> Owned <input type="checkbox"/> Leased <input type="checkbox"/> Donated	Game Type (check all that apply) <input type="checkbox"/> Bingo <input type="checkbox"/> Raffle <input type="checkbox"/> Pull-tabs <input type="checkbox"/> Animal classic (chicken)* <input type="checkbox"/> Animal classic (rat race)* <input type="checkbox"/> Calcutta pool**			
Facility Name	Physical Address	City	State AK	Zip Code
Facility Type (check one) <input type="checkbox"/> Owned <input type="checkbox"/> Leased <input type="checkbox"/> Donated	Game Type (check all that apply) <input type="checkbox"/> Bingo <input type="checkbox"/> Raffle <input type="checkbox"/> Pull-tabs <input type="checkbox"/> Animal classic (chicken)* <input type="checkbox"/> Animal classic (rat race)* <input type="checkbox"/> Calcutta pool**			

Area-Based Games If more than two areas, attach a separate sheet. * restricted game type **see instructions for mandatory attachments

Area Wrangell, AK	Game type (check all that apply) <input checked="" type="checkbox"/> Raffle <input checked="" type="checkbox"/> Contest of skill <input type="checkbox"/> Fish derby <input type="checkbox"/> Dog musher' contest <input type="checkbox"/> Special draw raffle ** <input type="checkbox"/> Big Bull Moose Derby <input type="checkbox"/> Classic/Other (specify) _____
Area	Game type (check all that apply) <input type="checkbox"/> Raffle <input type="checkbox"/> Contest of skill <input type="checkbox"/> Fish derby <input type="checkbox"/> Dog musher' contest <input type="checkbox"/> Special draw raffle ** <input type="checkbox"/> Big Bull Moose Derby <input type="checkbox"/> Classic/Other (specify) _____

Manager of Gaming Required only for self-directed pull-tabs and bingo.

Manager First Name	MI	Manager Last Name	Social Security Number	Daytime Phone Number
Home Mailing Address			Email	Mobile Phone
City	State	Zip Coded	Has the manager of gaming passed the test? <input type="checkbox"/> Yes <input type="checkbox"/> No	Permit # under which test taken

Vendor Information Attach 2015 vendor registration form(s) and fee(s) for each vendor listed below.

Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code

Operator Information

Designate operator who will conduct activities on the organization's behalf. Attach signed operating contract(s). If more than one operator, operator location, or game type, attach a separate sheet.

Operator License #	Operator	Facility Name	Game Type(s)
Physical Address		City	State Zip Code

Multiple-Beneficiary Permittee Information (MBP)

Designate the MBP with which the organization has signed a partnership or joint venture agreement.

MBP Permit #	MBP Name	Facility Name	Game Type(s)
Physical Address		City	State Zip Code

Dedication of Net Proceeds Describe in detail how the organization will use the net proceeds from gaming activities.



US Army Corps
of Engineers
Alaska District

Public Notice of Application for Permit

Regulatory Division (1145)
CEPOA-RD
Post Office Box 6898
JBER, Alaska 99506-0898

PUBLIC NOTICE DATE: 31 Dec 2014

EXPIRATION DATE: 30 Jan 2015

REFERENCE NUMBER: POA-1979-301-M5

WATERWAY: Wrangell Narrows

Interested parties are hereby notified that a Department of the Army (DA) permit application has been received for work in waters of the United States as described below and shown on the enclosed project drawings.

Comments on the described work, with the reference number, should reach this office no later than the expiration date of this Public Notice to become part of the record and be considered in the decision. Please contact Marcia L. Heer at (907) 753-5759, toll free from within Alaska at (800) 478-2712, by fax at (907) 753-5567, or by email at marcia.l.heer@usace.army.mil, if further information is desired concerning this notice.

APPLICANT: Alaska Marine Lines, Inc.
P.O. Box 24348
Seattle, WA 98124

AGENT: Tom Mortensen
Tom Mortensen Assoc., LLC
P.O. Box 113192
Anchorage, AK 99511-3912

LOCATION: The project site is located within Sections 9 and 10, T. 59S., R. 79E, Copper River Meridian; USGS Quad Map Petersburg D-3; Latitude 56.7755° N., Longitude 132.9664° W.; at 326 Mitkoff Highway, in Petersburg, Alaska.

PURPOSE: The applicant's stated purpose is to increase the efficiency of the cargo loading and unloading operations of large barges at an existing marine cargo facility.

PROPOSED WORK: The applicant is proposing the following work in tidal waters below the high tide line (HTL):

- 1) Construct two A-frame pile supports using five 24-inch diameter steel piles connected to a 120-foot long by 25-foot wide steel ramp;
- 2) discharge 3,600 cubic yards (cy) of rock for construction of the landing pad and barge ramp abutment into a 0.24-acre area [of this area, 92% (0.22-acre) is an existing disturbed substrate that has been previously filled];
- 3) construct two mooring dolphins using a total of four 24-inch diameter and two 30-inch diameter steel piles; and
- 4) extend an existing outfall pipe an additional 40 feet below the mean high water to accommodate the new barge ramp.

All work would be performed in accordance with the enclosed plans (sheets 1-6), December 23, 2014.

ADDITIONAL INFORMATION: The following is a summary of the DA permit history of the project area: A DA permit was issued to Mitkof Lumber Company, Inc. on May 19, 1980, to construct a 133-foot by 210-foot staging area consisting of 8,000 cy of shot rock material. The fill was never placed and the permit expired.

The Alaska Marine Lines was issued a DA permit on September 28, 1988, to: Expand an existing dock facility in Wrangell Narrows. The work included placement of 45,800 cy of dredged and fill material into 1.09 acres below the HTL of Wrangell Narrows and dredging within a 0.95-acre area to construct a steel pile bulkhead and riprap armored dike with a barge loading ramp, two mooring dolphins and a load ramp support system.

The DA permit was modified on May 29, 1991, to: Lessen the amount of fill placed below the HTL of Wrangell Narrows by 3,800 cy and reduce the fill pad by 1,200 square-feet; omit construction of the 630-square-foot barge loading ramp; and construct a 2,100 square-foot pile-supported deck for barge docking.

A time extension permit modification was issued on September 23, 1994, to extend the time limit to complete the work until July 31, 1998.

On February 27, 2014, the permit was modified to: Initially dredge 20,000 cy within a 1.9-acre area of Wrangell Narrows and then dredge annually within the same area.

APPLICANT PROPOSED MITIGATION: The applicant has stated the following regarding measures to avoid, minimize, and compensate for impacts to waters of the United States from activities involving discharges of dredged or fill material:

a. **Avoidance:** Avoidance is not possible because the proposed barge cargo ramp must be located at the existing fender line of the existing marine cargo facility.

b. **Minimization:** The proposed fill volume and fill area are the minimum needed to construct the access pad and ramp abutment in order to fulfill the project purpose of constructing and operating the A-frame supported barge cargo ramp; most of the proposed fill area would be within an area of previous fill disturbance. Fill placement below the HTL would only occur during lower tidal levels to minimize potential turbidity. To minimize noise transmitted to the marine waters, pile placement would be done during lower tidal stages as practicable from a barge. In addition, impacts hammers would only be used for piles that encounter soils too dense to penetrate with the vibratory equipment.

c. **Compensatory Mitigation:** No compensation is proposed by the applicant.

WATER QUALITY CERTIFICATION: A permit for the described work will not be issued until a certification or waiver of certification, as required under Section 401 of the Clean Water Act (Public Law 95-217), has been received from the Alaska Department of Environmental Conservation.

CULTURAL RESOURCES: The latest published version of the Alaska Heritage Resources Survey (AHRS) has been consulted for the presence or absence of historic properties, including those listed in or eligible for inclusion in the National Register of Historic Places. There are no listed or eligible properties in the vicinity of the worksite. Consultation of the AHRS constitutes the extent of cultural resource investigations by the District Commander at this time, and he is otherwise unaware of the presence of such resources. This application is being coordinated with the State Historic Preservation Office (SHPO). Any comments SHPO may have concerning presently unknown archeological or historic data that may be lost or destroyed by work under the requested permit will be considered in our final assessment of the described work.

ENDANGERED SPECIES: Section 7 of the Endangered Species Act (ESA) requires Federal agencies to insure that any action authorized, funded or carried out by them is not likely to jeopardize the continued existence of listed species or modify their critical habitat.

The project area is within the known or historic range of the Humpback Whale (*Megaptera novaeangliae*) and Steller Sea Lion (*Eumetopias jubatus*), Western Distinct Population Segment.

We are currently gathering information regarding these species and have yet to make a determination of effect. Should we find that the described activity may affect the species listed above we will follow the appropriate consultation procedures under section 7 of the Endangered Species Act of 1973 (87 Stat. 844). Any comments the U.S. Fish and Wildlife Service or the National Marine Fisheries Service (NMFS) may have concerning endangered or threatened wildlife or plants or their critical habitat will be considered in our final assessment of the described work.

MARINE MAMMAL PROTECTION ACT: All marine mammals are protected under the Marine Mammal Protection Act (MMPA). The MMPA prohibits, with certain exceptions, the "take" of marine mammals in U.S. waters and by U.S. citizens on the high seas, and the importation of marine mammals and marine mammal products into the U.S. The NMFS could authorize incidental take under the MMPA to U.S. citizens and U.S.-based companies, if it is found that the taking would be of small numbers, have no more than a "negligible impact" on those marine mammal species or stocks, and not have an "unmitigable adverse impact" on the availability of the species or stock for "subsistence" uses.

Under the MMPA, all Steller sea lions are classified as "strategic stocks" and are considered "depleted". Additional marine mammals that could be found within the vicinity of the project area include harbor seals (*Phoca vitulina*), humpback whale, killer whale (*Orcinus orca*), Dall's porpoise (*Phocoenoides dalli*), pacific white-sided dolphin (*Lagenorhynchus obliquidens*), and the northern sea otter (*Enhydra lutris kenyoni*).

ESSENTIAL FISH HABITAT: The Magnuson-Stevens Fishery Conservation and Management Act, as amended by the Sustainable Fisheries Act of 1996, requires all Federal agencies to consult with the NMFS on all actions, or proposed actions, permitted, funded, or undertaken by the agency, that may adversely affect Essential Fish Habitat (EFH).

The project area is within the known range of chum (*Oncorhynchus keta*); king (*O. tshawytscha*); pink (*O. gorbuscha*); coho (*O. kisutch*); and sockeye salmon (*O. nerka*) and pacific herring (*Clupea pallasii*).

We are currently gathering information regarding these species and have yet to make a determination of effect. Should we find that the described activity may affect the species listed above, we will follow the appropriate course of action under Section 305(b)(2) of the Magnuson-Stevens Act. Any comments the National Marine Fisheries Service may have concerning essential fish habitat will be considered in our final assessment of the described work.

TRIBAL CONSULTATION: The Alaska District fully supports tribal self-governance and government-to-government relations between Federally recognized Tribes and the Federal government. Tribes with protected rights or resources that could be significantly affected by a proposed Federal action (e.g., a permit decision) have the right to consult with the Alaska District on a government-to-government basis. Views of each Tribe regarding protected rights and resources will be accorded due consideration in this process. This Public Notice serves as notification to the Tribes within the area potentially affected by the proposed work and invites their participation in the Federal decision-making process regarding the protected Tribal right or resource. Consultation may be initiated by the affected Tribe upon written request to the District Commander during the public comment period.

PUBLIC HEARING: Any person may request, in writing, within the comment period specified in this notice, that a public hearing be held to consider this application. Requests for public hearings shall state, with particularity, reasons for holding a public hearing.

EVALUATION: The decision whether to issue a permit will be based on an evaluation of the probable impacts, including cumulative impacts of the proposed activity and its intended use on the public interest. Evaluation of the probable impacts, which the proposed activity may have on the public interest, requires a careful weighing of all

the factors that become relevant in each particular case. The benefits, which reasonably may be expected to accrue from the proposal, must be balanced against its reasonably foreseeable detriments. The outcome of the general balancing process would determine whether to authorize a proposal, and if so, the conditions under which it will be allowed to occur. The decision should reflect the national concern for both protection and utilization of important resources. All factors, which may be relevant to the proposal, must be considered including the cumulative effects thereof. Among those are conservation, economics, aesthetics, general environmental concerns, wetlands, cultural values, fish and wildlife values, flood hazards, floodplain values, land use, navigation, shore erosion and accretion, recreation, water supply and conservation, water quality, energy needs, safety, food and fiber production, mineral needs, considerations of property ownership, and, in general, the needs and welfare of the people. For activities involving 404 discharges, a permit will be denied if the discharge that would be authorized by such permit would not comply with the Environmental Protection Agency's 404(b)(1) guidelines. Subject to the preceding sentence and any other applicable guidelines or criteria (see Sections 320.2 and 320.3), a permit will be granted unless the District Commander determines that it would be contrary to the public interest.

The Corps of Engineers is soliciting comments from the public; Federal, State, and local agencies and officials; Indian Tribes; and other interested parties in order to consider and evaluate the impacts of this proposed activity. Any comments received will be considered by the Corps of Engineers to determine whether to issue, modify, condition or deny a permit for this proposal. To make this decision, comments are used to assess impacts on endangered species, historic properties, water quality, general environmental effects, and the other public interest factors listed above. Comments are used in the preparation of an Environmental Assessment and/or an Environmental Impact Statement pursuant to the National Environmental Policy Act. Comments are also used to determine the need for a public hearing and to determine the overall public interest of the proposed activity.

AUTHORITY: This permit will be issued or denied under the following authorities:

(X) Perform work in or affecting navigable waters of the United States – Section 10 Rivers and Harbors Act 1899 (33 U.S.C. 403).

(X) Discharge dredged or fill material into waters of the United States – Section 404 Clean Water Act (33 U.S.C. 1344). Therefore, our public interest review will consider the guidelines set forth under Section 404(b) of the Clean Water Act (40 CFR 230).

Project drawings and a Notice of Application for State Water Quality Certification are enclosed with this Public Notice.

District Commander
U.S. Army, Corps of Engineers

Enclosures

STATE OF ALASKA

DEPT. OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
401 Certification Program
Non-Point Source Water Pollution Control Program

DEPARTMENT OF ENVIRONMENTAL CONSERVATION
WQM/401 CERTIFICATION
410 WILLOUGHBY AVENUE
JUNEAU, ALASKA 99801-1795
PHONE: (907) 465-5321/FAX: (907) 465-5274

NOTICE OF APPLICATION FOR STATE WATER QUALITY CERTIFICATION

Any applicant for a federal license or permit to conduct an activity that might result in a discharge into navigable waters, in accordance with Section 401 of the Clean Water Act of 1977 (PL95-217), also must apply for and obtain certification from the Alaska Department of Environmental Conservation that the discharge will comply with the Clean Water Act, the Alaska Water Quality Standards, and other applicable State laws. By agreement between the U.S. Army Corps of Engineers and the Department of Environmental Conservation, application for a Department of the Army permit to discharge dredged or fill material into navigable waters under Section 404 of the Clean Water Act also may serve as application for State Water Quality Certification.

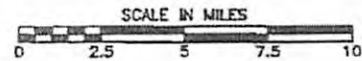
Notice is hereby given that the application for a Department of the Army Permit described in the Corps of Engineers' Public Notice No. POA-1979-301-M5, Wrangell Narrows, serves as application for State Water Quality Certification from the Department of Environmental Conservation.

After reviewing the application, the Department may certify there is reasonable assurance the activity, and any discharge that might result, will comply with the Clean Water Act, the Alaska Water Quality Standards, and other applicable State laws. The Department also may deny or waive certification.

Any person desiring to comment on the project, with respect to Water Quality Certification, may submit written comments to the address above by the expiration date of the Corps of Engineer's Public Notice.



VICINITY MAP



PROPOSED ACTIVITY:
ADD A NEW BARGE RAMP WITH
PILE SUPPORTS AND TWO 3
PILE MOORING DOLPHINS

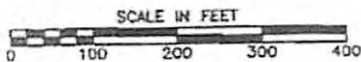
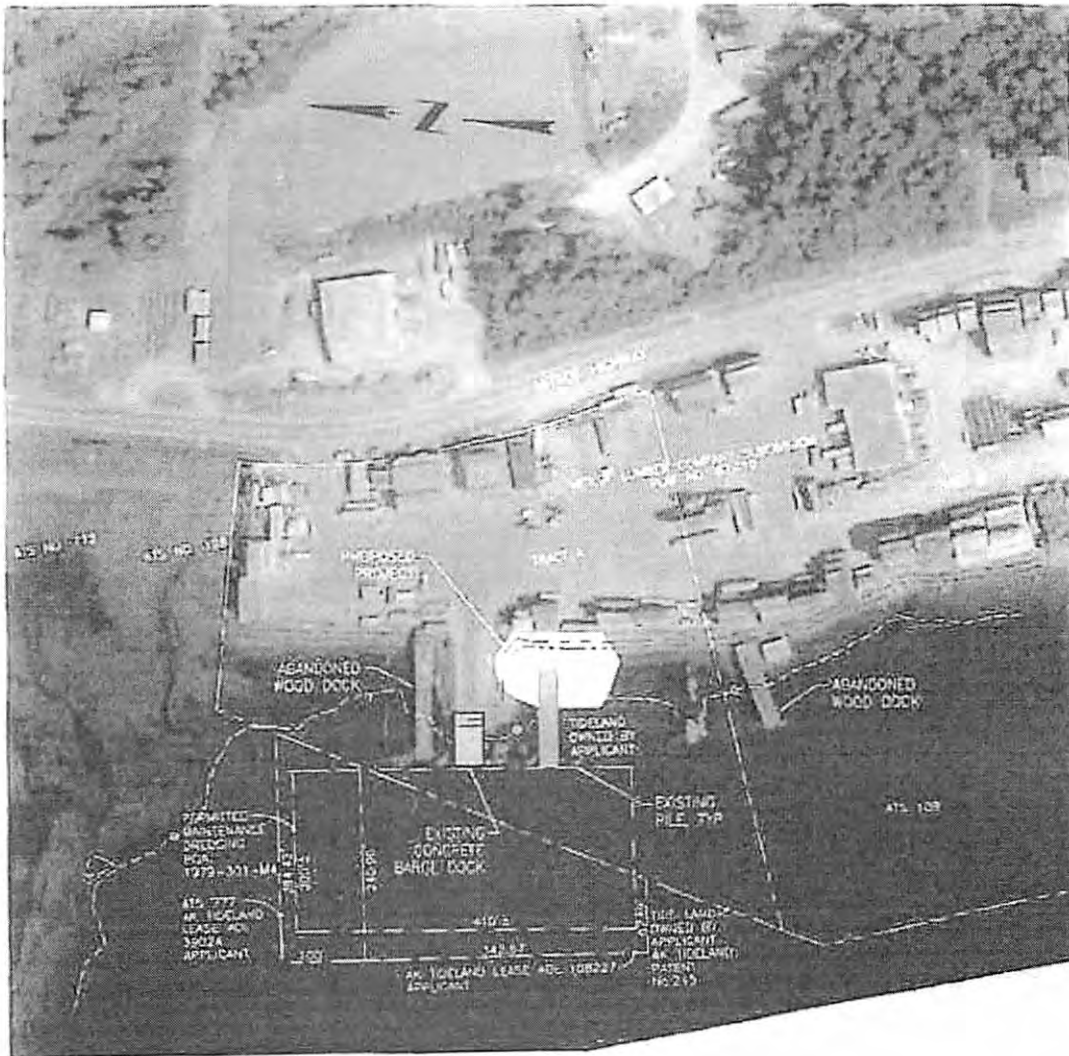
DATUM: MLLW= 0'
MHW= +14.8' HTL= +19.5'

LOCATION: SECTIONS 9
& 10, T59N R79E,
COPPER RIVER MERIDIAN

LOCATION MAP

ALASKA MARINE LINES
326 MITKOF HIGHWAY
PETERSBURG, AK 99645

POA-1979-301-M5
Alaska Marine Lines
Wrangell Narrows
December 23, 2014
Sheet 1 of 6



PROPOSED ACTIVITY:
 ADD A NEW BARGE RAMP WITH
 PILE SUPPORTS AND TWO 3
 PILE MOORING DOLPHINS

DATUM: MLLW= 0'
 MHW= +14.8' HTL= +19.5'

LOCATION: SECTIONS 9
 & 10, T59N R79E,
 COPPER RIVER MERIDIAN

**EXISTING
 CONDITIONS**

ALASKA MARINE LINES
 326 MITKOF HIGHWAY
 PETERSBURG, AK 99645

POA-1979-301-M5
 Alaska Marine Lines
 Wrangell Narrows
 December 23, 2014
 Sheet 2 of 6

JAN 05 2015

Form **826**

Gaming Permittee Application RECEIVED 2015

Organization Information

Federal EIN 92-0160132	If renewing, enter gaming permit # 2144	Phone Number (907) 874-4653	Fax Number (907) 874-4654
Organization Name WRANGELL GOLF Club, Inc	Website address info@WRANGELLalaskagolf.com	Email address	
Mailing Address PO Box 2199	City WRANGELL	State AK	Zip Code 99929
Entity Type (check one)		Organization Type (check one) for definitions see AS 05.15.690 and 15 AAC 160.995.	
<input checked="" type="checkbox"/> Corporation Non-profit <input type="checkbox"/> Partnership <input type="checkbox"/> Association		<input type="checkbox"/> Charitable <input type="checkbox"/> Civic or service <input type="checkbox"/> Dog mushers' association <input type="checkbox"/> Educational <input type="checkbox"/> Fishing derby association <input type="checkbox"/> Fraternal <input type="checkbox"/> Labor <input type="checkbox"/> Municipality <input type="checkbox"/> Nonprofit trade association <input type="checkbox"/> Outboard motor association <input type="checkbox"/> Police or fire department <input type="checkbox"/> Political <input type="checkbox"/> Religious <input type="checkbox"/> Veterans <input type="checkbox"/> IRANative Village	
** Does the organization have 25 or more members, as defined in your articles of incorporation or bylaws, who are Alaska residents? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

Members in Charge of Games

Members in charge must be natural persons and active members of the organization or employees of the municipality and designated by the organization. Members in charge may not be licensed as an operator, be a registered pull-tab vendor or an employee of a vendor for this organization. If more than one alternate, attach a separate sheet.

Primary Member First Name Leonard	M.I. C	Primary Member Last Name Angerman	Alternate Member First Name John	M.I. R	Alternate Member Last Name Angerman
Social Security Number		Email	Social Security Number		Email
Daytime Phone Number (907) 874-3844	Cell Number	Fax Number	Daytime Phone Number (907) 874-3279	Cell Number	Fax Number
Home Mailing Address Box 136			Home Mailing Address P.O. Box 849		
City WRANGELL	State AK	Zip Code 99929	City WRANGELL	State AK	Zip Code 99929
Has the primary member passed the test? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Permit # under which test was taken:	Has the alternate member passed the test? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Permit # under which test was taken:

Legal Questions

** These questions must be answered. If you answer Yes to either question, see instructions.

<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does any member of management, or any person who is responsible for gaming activities, have a prohibited conflict of interest as defined by 15 AAC 160.954?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Has any member of management, or any person who is responsible for gaming activities, ever been convicted of a felony, extortion, or a violation of a law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
---	---	---	--

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law. By our signatures below, we, the primary member, the alternate member, and if applicable, the manager of gaming, agree to allow the Department of Revenue to review any criminal history we may have, in accordance with 15 AAC 160.934.

Primary Member In Charge's Signature <i>Leonard C. Angerman</i>	Printed Name Leonard C. Angerman	Date 1/5/15
President or Other Officer's Signature (see instructions) <i>Brian L. Smith</i>	Printed Name Brian L. Smith	Date 1-5-15
Alternate Member In Charge's Signature <i>John R. Angerman</i>	Printed Name John R. Angerman	Date 1/5/15
Manager of Gaming Signature	Printed Name	Date

DEPARTMENT USE ONLY

Validation #

Pay online with OTIS at www.tax.alaska.gov or make check payable to State of Alaska.

Permit Fee

The permit fee is based on the 2014 estimated gross receipts. Check the appropriate box.

<input type="checkbox"/> New applicant	\$20
<input type="checkbox"/> \$0 - \$20,000	\$20
<input checked="" type="checkbox"/> \$20,001 - \$100,000	\$50
<input type="checkbox"/> \$100,001 or more	\$100

www.tax.alaska.gov • dor.tax.gaming@alaska.gov

Mail to: Alaska Department of Revenue, PO Box 110420, Juneau AK 99811-0420

Gaming Permit # <i>2144</i>	Organization Name <i>WRANGELL GOLF Club, Inc.</i>
--------------------------------	--

Facility-Based Games (self-directed) If more than two facilities, attach a separate sheet.

Facility Name	Physical Address <i>1/2 mile Ishiyama Dr</i>	City <i>WRANGELL</i>	State AK	Zip Code <i>99929</i>
---------------	---	-------------------------	--------------------	--------------------------

Facility Type (check one) <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased <input type="checkbox"/> Donated	Game Type (check all that apply) <input type="checkbox"/> Bingo <input checked="" type="checkbox"/> Raffle <input type="checkbox"/> Pull-tabs <input type="checkbox"/> Animal classic (chicken)* <input type="checkbox"/> Animal classic (rat race)* <input type="checkbox"/> Calcutta pool**
---	--

Facility Name	Physical Address	City	State AK	Zip Code
---------------	------------------	------	--------------------	----------

Facility Type (check one) <input type="checkbox"/> Owned <input type="checkbox"/> Leased <input type="checkbox"/> Donated	Game Type (check all that apply) <input type="checkbox"/> Bingo <input type="checkbox"/> Raffle <input type="checkbox"/> Pull-tabs <input type="checkbox"/> Animal classic (chicken)* <input type="checkbox"/> Animal classic (rat race)* <input type="checkbox"/> Calcutta pool**
--	---

Area-Based Games If more than two areas, attach a separate sheet. *restricted game type **see instructions for mandatory attachments

Area <i>WRANGELL, AK</i>	Game type (check all that apply) <input checked="" type="checkbox"/> Raffle <input checked="" type="checkbox"/> Contest of skill <input type="checkbox"/> Fish derby <input type="checkbox"/> Dog musher' contest <input type="checkbox"/> Special draw raffle ** <input type="checkbox"/> Big Bull Moose Derby <input type="checkbox"/> Classic/Other (specify) _____
-----------------------------	---

Area	Game type (check all that apply) <input type="checkbox"/> Raffle <input type="checkbox"/> Contest of skill <input type="checkbox"/> Fish derby <input type="checkbox"/> Dog musher' contest <input type="checkbox"/> Special draw raffle ** <input type="checkbox"/> Big Bull Moose Derby <input type="checkbox"/> Classic/Other (specify) _____
------	---

Manager of Gaming Required only for self-directed pull-tabs and bingo.

Manager First Name	MI	Manager Last Name	Social Security Number	Daytime Phone Number
Home Mailing Address			Email	Mobile Phone
City	State	Zip Code	Has the manager of gaming passed the test? <input type="checkbox"/> Yes <input type="checkbox"/> No	Permit # under which test taken

Vendor Information Attach 2015 vendor registration form(s) and fee(s) for each vendor listed below.

Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code

Operator Information

Designate operator who will conduct activities on the organization's behalf. Attach signed operating contract(s). If more than one operator, operator location, or game type, attach a separate sheet.

Operator License #	Operator	Facility Name	Game Type(s)
Physical Address		City	State Zip Code

Multiple-Beneficiary Permittee Information (MBP)

Designate the MBP with which the organization has signed a partnership or joint venture agreement.

MBP Permit #	MBP Name	Facility Name	Game Type(s)
Physical Address		City	State Zip Code

Dedication of Net Proceeds Describe in detail how the organization will use the net proceeds from gaming activities.

<i>Fairway improvements - Fertilizer and Tournament Expenses</i>
--

MINUTES

JAMES AND ELSIE NOLAN CENTER

QUARTERLY BOARD MEETING

December 16, 2014

MEETING LOCATION

JAMES AND ELSIE NOLAN CENTER

296 CAMPBELL DRIVE

WRANGELL, ALASKA 99929

NOON

CITY CLERK
JAN 07 2015
RECEIVED

MEETING CALLED TO ORDER BY OLINDA WHITE AT 12:05 PM

ROLL CALL TO ESTABLISH QUORUM

Keene Kohrt, President	absent
Beth Comstock, Vice President	absent
Don McConachie	present
Olinda White	present
Marlene Clarke	present
Alice Rooney	present
Valerie NihEideain	absent

Civic Center Director/ Acting Museum Director Terri Henson attended

QUORUM DECLARED

AMENDMENTS TO THE AGENDA

NONE

APPROVAL OF JULY 17, 2014 MEETING MINUTES

Motion approved by Olinda White and seconded by Don McConachie.

RECOGNITION OF GUESTS OR PERSONS TO BE HEARD

NONE

COORESPONDENCE

NONE

STAFF REPORTS

Civic Center and acting Museum Director Terri Henson has given a written report outlining the various accomplishments of the center. The Christmas season has been busy with bookings and last fall the Southeast Conference went well. We are expecting a large Board of Fisheries conference to be hosted here in mid-January. We will work with other entities to make this successful.

Museum side: all the off-site items stored in the old gym, City Barn and Shoemaker facilities have been inventoried.

Also, museum staff took an on-line class in deaccessioning and will begin identifying items that do not relate to the mission of the museum.

A small grant was applied for and received from Museum Alaska for computers and software.

The museum will be closed February and March for inventory and photography of all items Acting Director Terri Henson gave A special thanks to Cindy Kirkpatrick, Marlene Messmer, Vivian Grosshart , Nancy McQueen to name a few who are and will be helping in this tremendous undertaking.

The kitchen is also slated for a complete cleaning and inventory of supplies.

Cindy Kirkpatrick has implemented a bug program to document "critters" found in the Center. Henson has created a plan to help stop insects from coming in through the doors and other means.

Acting Museum Director Terri Henson has completed two museum surveys and we are now on the state museum registry.

Local artists are encouraged to have items on consignment for the gift store. The gift store will restock with new items later in the season.

NEW BUSINESS

Due to Alice Rooney leaving during the meeting, the quorum was not met so a special meeting for January 7th at noon has been scheduled to elect officers. Next meeting tentatively scheduled for March 11, 2015. There will be a new board secretary, more than likely be done in-house as LeAnn is moving end of December.

ADJOURNMENT

Olinda White called for adjournment at 12:45 pm.

Thank you for attending our meeting.

Minutes

JAMES AND ELSIE NOLAN CENTER

Special BOARD MEETING

January 7, 2015

NOON

CITY CLERK
JAN 07 2015
RECEIVED

Meeting Called to order by Keene Kohrt 12:03pm

ROLL CALL TO ESTABLISH QUORUM

Keene Kohrt, President	Present
Beth Comstock, Vice President	Absent
Alice Rooney	Present
Don McConachie	Present
Olinda White	Present
Valerie NihEideain	Present
Marlene Clarke	Present

Quorum Declared

Nominations for President

Keene Kohrt nominated by Don McConachie

Olinda White nominated by Marlene Clarke

Vote Taken

Olinda White voted in as President

Keene Kohrt nominated as Vice President

No other nominations

Keene Kohrt voted in as Vice President

ADJOURNMENT

Keene Kohrt called for adjournment at 12:14 pm

January 6, 2015

CITY CLERK
JAN 07 2015
RECEIVED

City & Borough of Wrangell

PO Box 531

Wrangell, Alaska 99929

Mayor & City Council:

Enclosed for your approval is the 2015 Alaska Gaming Permit
Application for St. Rose of Lima Catholic Church.

Thank you.



Verda Villarma

Organization Information

Federal EIN <i>92-6001931</i>	If renewing, enter gaming permit # <i>258</i>	Phone Number <i>907-874-3771</i>	Fax Number
Organization Name <i>ST. ROSE OF LIMA CATHOLIC CHURCH</i>	Website address	Email address	
Mailing Address <i>P.O. Box 469</i>	City <i>WRANGELL</i>	State AK	Zip Code <i>99929</i>
Entity Type (check one)	Organization Type (check one) for definitions see AS 05.15.690 and 15 AAC 160.995.		
<input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Association	<input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Civic or service <input type="checkbox"/> Dog mushers' association <input type="checkbox"/> Educational <input type="checkbox"/> Fishing derby association	<input type="checkbox"/> Fraternal <input type="checkbox"/> Labor <input type="checkbox"/> Municipality <input type="checkbox"/> Nonprofit trade association <input type="checkbox"/> Outboard motor association	<input type="checkbox"/> Police or fire department <input type="checkbox"/> Political <input type="checkbox"/> Religious <input type="checkbox"/> Veterans <input type="checkbox"/> IRA/Native Village
** Does the organization have 25 or more members, as defined in your articles of incorporation or bylaws, who are Alaska residents? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Members in Charge of Games

Members in charge must be natural persons and active members of the organization or employees of the municipality and designated by the organization. Members in charge may not be licensed as an operator, be a registered pull-tab vendor or an employee of a vendor for this organization. If more than one alternate, attach a separate sheet.

Primary Member First Name <i>MARK</i>	M.I. <i>J</i>	Primary Member Last Name <i>PEMPEK</i>	Alternate Member First Name <i>RICHARD</i>	M.I. <i>K</i>	Alternate Member Last Name <i>KOERT</i>
Social Security Number		Email	Social Security Number		Email
Daytime Phone Number <i>907-305-0643</i>	Cell Number	Fax Number	Daytime Phone Number <i>907-874-3877</i>	Cell Number	Fax Number
Home Mailing Address <i>P.O. Box 1432</i>			Home Mailing Address <i>P.O. Box 1812</i>		
City <i>WRANGELL</i>	State AK	Zip Code <i>99929</i>	City <i>WRANGELL</i>	State AK	Zip Code <i>99929</i>
Has the primary member passed the test? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Permit # under which test was taken: <i>258</i>	Has the alternate member passed the test? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Permit # under which test was taken: <i>258</i>

Legal Questions

** These questions must be answered. If you answer Yes to either question, see instructions.

<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does any member of management, or any person who is responsible for gaming activities, have a prohibited conflict of interest as defined by 15 AAC 160.954?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Has any member of management, or any person who is responsible for gaming activities, ever been convicted of a felony, extortion, or a violation of a law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
---	---	---	--

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law. By our signatures below, we, the primary member, the alternate member, and if applicable, the manager of gaming, agree to allow the Department of Revenue to review any criminal history we may have, in accordance with 15 AAC 160.934.

Primary Member in Charge's Signature <i>Mark J Pempek</i>	Printed Name <i>MARK J PEMPEK</i>	Date <i>1-6-15</i>
President or Other Officer's Signature (see instructions) <i>Verda Villarrua</i>	Printed Name <i>VERDA VILLARRUA</i>	Date <i>1-6-15</i>
Alternate Member in Charge's Signature <i>Richard K. Koert</i>	Printed Name <i>RICHARD K. KOERT</i>	Date <i>1-6-15</i>
Manager of Gaming Signature	Printed Name	Date

DEPARTMENT USE ONLY
Validation #

Pay online with OTIS at www.tax.alaska.gov or make check payable to State of Alaska. New applicants must pay by check.

Permit Fee

The permit fee is based on the 2014 estimated gross receipts. Check the appropriate box.

<input type="checkbox"/> New applicant	\$20
<input checked="" type="checkbox"/> \$0 - \$20,000	\$20
<input type="checkbox"/> \$20,001 - \$100,000	\$50
<input type="checkbox"/> \$100,001 or more	\$100

Email Address: dor.tax.gaming@alaska.gov

Mail to: Alaska Department of Revenue, PO Box 110420, Juneau AK 99811-0420

Gaming Permit # 258	Organization Name ST. ROSE OF LIMA CATHOLIC CHURCH
-------------------------------	--

Facility-Based Games (self-directed) If more than two facilities, attach a separate sheet.

Facility Name CATHOLIC CHURCH	Physical Address 124 CHURCH ST.	City WRANGELL	State AK	Zip Code 99929
Facility Type (check one) <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased <input type="checkbox"/> Donated	Game Type (check all that apply) <input type="checkbox"/> Bingo <input type="checkbox"/> Raffle <input type="checkbox"/> Pull-tabs <input type="checkbox"/> Animal classic (chicken)* <input type="checkbox"/> Animal classic (rat race)* <input type="checkbox"/> Calcutta pool**			
Facility Name	Physical Address	City	State AK	Zip Code
Facility Type (check one) <input type="checkbox"/> Owned <input type="checkbox"/> Leased <input type="checkbox"/> Donated	Game Type (check all that apply) <input type="checkbox"/> Bingo <input type="checkbox"/> Raffle <input type="checkbox"/> Pull-tabs <input type="checkbox"/> Animal classic (chicken)* <input type="checkbox"/> Animal classic (rat race)* <input type="checkbox"/> Calcutta pool**			

Area-Based Games If more than two areas, attach a separate sheet. * restricted game type **see instructions for mandatory attachments

Area CITY OF WRANGELL	Game type (check all that apply) <input type="checkbox"/> Raffle <input checked="" type="checkbox"/> Contest of skill <input type="checkbox"/> Fish derby <input type="checkbox"/> Dog musher' contest
FRONT ST. 4th OF JULY	<input type="checkbox"/> Special draw raffle ** <input type="checkbox"/> Big Bull Moose Derby <input type="checkbox"/> Classic/Other (specify) _____
Area PARISH HALL	Game type (check all that apply) <input checked="" type="checkbox"/> Raffle <input checked="" type="checkbox"/> Contest of skill <input type="checkbox"/> Fish derby <input type="checkbox"/> Dog musher' contest
CATHOLIC CHURCH	<input type="checkbox"/> Special draw raffle ** <input type="checkbox"/> Big Bull Moose Derby <input type="checkbox"/> Classic/Other (specify) _____

Manager of Gaming Required only for self-directed pull-tabs and bingo.

Manager First Name N/A	MI	Manager Last Name	Social Security Number	Daytime Phone Number
Home Mailing Address			Email	Mobile Phone
City	State	Zip Coded	Has the manager of gaming passed the test? <input type="checkbox"/> Yes <input type="checkbox"/> No	Permit # under which test taken

Vendor Information Attach 2015 vendor registration form(s) and fee(s) for each vendor listed below.

Bar or Liquor Store Name N/A	Physical Address N/A	City N/A	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code

Operator Information

Designate operator who will conduct activities on the organization's behalf. Attach signed operating contract(s). If more than one operator, operator location, or game type, attach a separate sheet.

Operator License #	Operator N/A	Facility Name	Game Type(s)
Physical Address		City	State Zip Code

Multiple-Beneficiary Permittee Information (MBP)

Designate the MBP with which the organization has signed a partnership or joint venture agreement.

MBP Permit #	MBP Name	Facility Name	Game Type(s)
Physical Address		City	State Zip Code

Dedication of Net Proceeds Describe in detail how the organization will use the net proceeds from gaming activities.

USED FOR CHARITABLE DONATIONS, REPAIR, AND TO MAINTAIN THE CHURCH ALSO INSURANCE

There will not be a written
Borough Manager's Report for this
Agenda.

Agenda Item 9

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM

CLERK'S REPORT January 13, 2015

Mark Your Calendar:

- Jan 12 & 14 Kick-off Public Meeting for the Wrangell Waterfront Planning from 6:30 - 8:30 p.m. at the Nolan Center (event has been noticed as a possible quorum)
- Jan 12 City Hall Closed - Martin Luther King Holiday observed
- Jan 21 Wrangell Medical Center Board mtg. scheduled for 5:30 p.m. at the Nolan Center
- Jan 27 Regular Borough Assembly mtg. scheduled for 7:00 p.m. in the Assembly Chambers
- Feb 14 Wrangell Chamber of Commerce Annual Membership Dinner to be held at the Nolan Center
- Feb 20 *TRAINING OPPORTUNITY!* How to be Effective at Board of Fisheries Meetings to be held at 7 p.m. at the Nolan Center
- Feb 21-26 Alaska Board of Fisheries Meeting in Wrangell @ the Nolan Center
- 4/2/15 TBP Commission mtg. to be held telephonically in the Petersburg & Wrangell Assembly Chambers @ 10am
- Jan 22-23, 2015 SEAPA Board Mtg. to be held in Ketchikan

AML/ACoM Winter Legislative Conference to be held from February 17 - 18, 2015 in Juneau

There are five members of the Assembly (including the Mayor) who are interested in attending this conference. Since the budget only allows for 4 members to attend, Mayor Jack will decide who will be attending.

Information on one of my training sessions at AAMC in Anchorage

The training on Multi-Media was very informative. A lot of the tips on Adobe usage, I am already doing (bookmarking, thumbnail view for organizing, text, linking, forms, etc). She talked about paperless agenda management. I do not believe that we would benefit from that service as this is for larger communities. What she did say was that more and more communities are getting away from paper! She talked about a couple of different app tools that are commonly used (i.e. iAnnotate, Dropbox, Box, etc.).

I have received valuable information from the Ketchikan City Clerk on the iAnnotate and Dropbox which they use for their City Council on iPads.

Dropbox is a portal for iAnnotate. The packet would be "dropped" into the Dropbox and then you would use the iAnnotate app to pull it out and work with it. More information on this with item 13b.

Kim Lane, Borough Clerk

Purpose of minutes:

Demeter's Manual of Parliamentary Law:

- To refresh the memory of the members who were present at the meeting,
- To inform those who were absent from the meeting, and
- To compile a history of the organization's acts and accomplishments

Agenda Items 10 a, b, & c

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY
AGENDA ITEM
January 13, 2015

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS:

INFORMATION: This agenda item is reserved for the Mayor and Assembly Member's special reports. Such information items as municipal league activities, reports from committees on which members sit, conference attendance, etc., are examples of items included here.

- **Item 10a** Reports by Assembly Members

- **Item 10b** Appointment to the Participating Municipality Director
SEASWA Board of Directors Seat

~ There was one letter of interest submitted from:

Chris Hatton

- **Item 10c** Discussion and Decision from Mayor on who will attend
the AML Winter Legislative Conference in Juneau from February 16 – 19,
2015

Those who have expressed interest in attending the conference are:

**Mayor Jack
Assembly Member Decker
Assembly Member Rooney
Assembly Member Blake
Assembly Member Mitchell**

The Mayor & Assembly Travel budget only allows for up to four (4) members to attend the conference.



DRAFT
Alaska Municipal League/Alaska Conference of Mayors
Winter Legislative Conference
February 16-18, 2015
Baranof Hotel, Juneau, AK

Monday, February 16, 2015

4:00 – 5:00 p.m.	-----AML Board Meeting	-Treadwell Room
------------------	------------------------	-----------------

Tuesday, February 17, 2015

9:00 - 11:45 a.m.	Alaska Conference of Mayors Meeting	Treadwell Room
-------------------	-------------------------------------	----------------

Lunch on your own

1:15 – 5:00 p.m.	Legalized Marijuana from the Local Perspective	Treadwell Room
------------------	--	----------------

Wednesday, February 18, 2015

8:00 a.m.	Breakfast	Treadwell Room
-----------	-----------	----------------

8:30 – 11:45 a.m.	Legislative Meeting	Treadwell Room
-------------------	---------------------	----------------

12:00 – 1:15 p.m.	Lunch	Treadwell Room
-------------------	-------	----------------

1:30 – 4:00 p.m.	Legislative Meeting Continued	Treadwell Room
------------------	-------------------------------	----------------

5:30 – 7:00 p.m.	AML Legislative Reception	Treadwell Room
------------------	---------------------------	----------------

Agenda subject to change.

Agenda Item 12a

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM January 13, 2015

INFORMATION:

Approval of a City Policy to hire Contractors for City Projects
(postponed from the December 9, 2014 Regular Assembly Mtg.)

Attachments:

1. Memo from Manager Jabusch
2. Proposed policy (revised from the Dec. 9th mtg.)

There is a pending motion on the floor:

M/S: Blake/McCloskey, to approve the Contractors Policy for doing work for the City and Borough of Wrangell when the Formal Bid process is not required.

**TO: THE HONORABLE MAYOR AND ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

**FROM: JEFF JABUSCH
BOROUGH MANAGER**

RE: CONTRACTORS POLICY FOR CITY PROJECTS

DATED: January 1, 2015

After the last meeting, I tried to incorporate the various comments and recommendations by both the assembly and contractors in this final version. Again, we would like to put this in play once the assembly passes it. We would like to begin this on February 1st after we have had a chance to have the assembly approve it and advertise it for several weeks in the paper.

We hope to accomplish the following by adopting this policy:

1. Create a list of all qualified contractors that want to work for the city.
2. Create a system in which city work rotates through the various eligible contractors.
3. Create a system that can be simple enough to be managed without having to hire additional personnel and without putting an excess burden on existing staff.

The only remaining item is to have our attorney draft an agreement that each contractor would sign when they turn in their paperwork. Once we get that, we can advertise and get this rolling.

Recommended Action:

Move to approve Contractors Policy for doing work for the City and Borough of Wrangell.

City and Borough of Wrangell

Policy to hire contractors when a formal bid is not required

The City and Borough of Wrangell will create a pool of qualified contractors which can be hired by the city when needed. The purpose of the pool is to be sure contractors hired qualify and to be sure that all contractors that qualify are given an equal opportunity to participate in work that the city hires out. The Borough Clerk will annually advertise in the paper for interested contractors to sign up and provide the necessary paperwork to be put on the list.

1. To qualify, a contractor must provide the following no less than annually:
 - A. Proof on Liability Insurance in the amount of \$500,000 for their business in which the borough work will be conducted. The borough will be required to be named as an additional insured.
 - B. Proof of Workers Compensation if there are employees doing any of the work or as required by state law.
 - C. Current Contractors license listing areas of expertise that the contractor is licensed to do work in.
 - D. Current State of Alaska Business License.
 - E. Must be current with City and Borough of Wrangell Sales Tax Returns.
 - F. If the State or City require some other license or specific training to do particular types of work, those documents must also be provided.
 - G. Contractor will submit rates for the various services they provide. If this involves rental rates for equipment or other items, rates need to be included for each item rented. Rates need to be on file at the time the city asks for work to be done or if a quote is request at the time the quote is submitted.
 - H. The required documentation can be submitted at any time to be put on the list.
 - I. Contractors are welcome to update information at any time.

The Borough Clerk will create a master list of qualified contractors:

- All documentation will be delivered to the Borough Clerk.
- The Borough Clerk will also require at this time for the contractor to sign a basic work agreement for any work that may be done by the contractor in the future.
- The clerk will manage the master list which will be sorted by the type of work each contractor does. The list will have all of the contact information and there will have the priority list on which contractor will be called first. The initial priority list will be selected by a random drawing.
- Rules to apply in the selection process:
 1. The clerk will manage the list as it will need to be in a centralized location
 2. A department head would turn in a request for a certain job to be done, the time period it needs to be done in and the type of contractor that would qualify to do the job.
 3. The clerk would go to the list and call the first person on the list with the skill set to do the job. If the person could do the job, they could contact the dept. head to ask about more details.
 4. If the contractor accepts the job, a purchase order would be issued that would have the job description, an estimate of the cost of the job and the time period in which the job would be required to be completed. The contractor would then go to the bottom of the list.

5. If a contractor is contacted for work and is unable to do the work for any reason, the contractor would go to the bottom of the list.
6. If the contractor is untruthful about the reason they can't do the job and it can be shown that they are trying to manipulate the system to their advantage, the clerk can cause the contractor to lose a turn in the list.
7. Department Heads will be required to fill out an assessment form if the contractor does one of the following:
 - Work is not completed in the time period required.
 - Quality of Work was done in an acceptable manner and the contractor was not willing to correct deficiencies within the original cost and within a reasonable period of time.
 - The amount of the job ends up substantially more without justification that additional work had to be done or some other explanation why the price was different than originally agreed upon.
 - Other deficiencies with the project.
8. If a contractor gets two deficiency assessments on three different jobs, they may be removed from the list during the current year unless circumstances beyond their control contributed to the issues and those circumstances can be documented.
9. If a contractor has not finished a project that is beyond the accepted date, no further work will be assigned until that project is finished. This can be waived if it is an emergency situation as described below under special circumstances.

Special Circumstances where a department heads does not have to use the next person on the list:

- In the case of an emergency where time is of the essence and a delay would result in loss of life, damage to property, public health or some other reason where it is urgent, a department head may call anyone on the list. A list will be e-mailed each Friday to the department heads showing the next contractor on the list which they will use if there is any emergency work on a weekend.
- If the list is to be managed by the clerk, there are times during hours that someone may need to be hired in off hours and the department head will hire who he believes is next on the list. He will check in with the clerk after the fact and the person who was hired will go to the bottom of the list.
- There may be a situation that the department head feels that there is an area that extensive experience or training is necessary and the importance of the task warrants choosing the most qualified even though others are listed for that service. The department head needs to have very sound reasoning before this is allowed and the Borough Manager shall be required to approve the request.

Monetary Thresholds for hiring contractors:

Currently, the Wrangell Municipal Code allows amounts below \$10,000 to be purchased without bidding, quotes or other means of some selection process. Work required that is over \$10,000 and less than \$25,000 require at least 3 written quotes. Work over \$25,000 requires the city to advertise and receive sealed bids.

The purpose of this policy is to further restrict the ordinance for work less than \$10,000. The ordinance for work over \$10,000 will continue to work as is. The only exception would be that quotes would be solicited from any contractor on the list.

Policy to be adopted:

1. The list will be used to solicit written quotes between \$10,000 and \$25,000 where everyone on the list will receive an offer to submit a quote with a reasonable length of time to respond. Late responses will not be considered. The low bidder will not be penalized on the on call list by moving by moving them down the list.
2. Department Heads will be required to solicit quotes from everyone on the list for items between \$5,000 and \$10,000. If quotes are solicited, the low bidder will not be penalized on the on call list by moving them down the list.
3. Any items where the price is expected to be less than \$5,000 are not required to solicit quotes. Those items will automatically go into the process of providing it to the next contractor listed assuming they can do the job in the time required and meet all other requirements.
4. If it is in the best interest of the city to phase a project in, each phase of the project will be treated as a separate project and the selection of a contractor will be chosen as if each phase was a new project.
5. When quotes are requested, the clerk will receive the quotes and notify the department head who to contact for the job. The clerk will scan and e-mail the quotes to all of those that submitted quotes.

General Statement:

It is the intent of the above process to provide a system where all contractors or renters of equipment be given an equal opportunity to participate in work for the borough. It is also the intent of the above policy to provide a list of contractors that are licensed, insured and qualified to do the various work required by the city. We understand that this system will not be perfect and probably will need some tweaking as time moves along and if portions of the policy are ineffective or inefficient, we will recommend the necessary changes as they happen. In addition, the Borough Clerk, Borough Manager and the Department Heads will review the policy annually. Any changes to the policy will require Borough Assembly approval.

The Borough reserves the right to make changes to this document with Assembly Approval when it believes it is in the best interest of the city to do so.

Agenda Item 13a

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM January 13, 2015

INFORMATION:

This proposed Ordinance is formed based on both Wrangell and Petersburg's Assemblies recommendations.

PROPOSED ORDINANCE No. 890: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 3.40 OF THE WRANGELL MUNICIPAL CODE TO ESTABLISH THE THOMAS BAY POWER ADVISORY COMMITTEE, MAKING THE COMMITTEE ADVISORY TO THE WRANGELL AND PETERSBURG BOROUGH ASSEMBLIES, AND ACKNOWLEDGING THE CHANGE IN THE FORM OF GOVERNMENT OF EACH OF THE COMMUNITIES (*first reading*)

Attachments:

1. Proposed Ordinance No. 890
2. email correspondence between Clerk Lane and Clerk O'Rear, Petersburg Clerk
3. Past correspondence received from Robert Larson, TBPC President regarding the meeting schedule

RECOMMENDED ACTION:

Move to approve first reading and move to a second with a Public Hearing to be held on January 27, 2015.

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 890

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 3.40 OF THE WRANGELL MUNICIPAL CODE TO ESTABLISH THE THOMAS BAY POWER ADVISORY COMMITTEE, MAKING THE COMMITTEE ADVISORY TO THE WRANGELL AND PETERSBURG BOROUGH ASSEMBLIES, AND ACKNOWLEDGING THE CHANGE IN THE FORM OF GOVERNMENT OF EACH OF THE COMMUNITIES

WHEREAS, on May 30, 2008 the Election Division for the State of Alaska certified the election results of the May 6, 2008 incorporation election for the City and Borough of Wrangell, and

WHEREAS, on January 3, 2013 the Election Division for the State of Alaska certified the election results of the December 18, 2012 incorporation election for the Petersburg Borough, and

WHEREAS, the certified elections confirmed the incorporation of the City and Borough of Wrangell and the Petersburg Borough and dissolved the City of Petersburg, and

WHEREAS, the former City of Wrangell and former City of Petersburg had adopted ordinances substantially identical to provide for the establishment, membership, powers and duties of the Thomas Bay Power Commission (TBPC), and

WHEREAS, the duties of the Thomas Bay Power Commission have changed as a result of the formal transfer of the operation and maintenance of the Tye Lake Hydroelectric Project to the Southeast Alaska Power Agency (SEAPA) pursuant to the Assignment and Assumption Agreement dated July 24, 2014 between SEAPA, the Petersburg Borough, City and Borough of Wrangell and the Thomas Bay Power Authority. The TBPC is no longer required or needed to supervise, manage or control the design, construction, maintenance or operations of the Tye Lake Hydroelectric Project. However, it is the desire of the governing bodies of both the Wrangell and Petersburg boroughs to retain a committee (to be known as the Thomas Bay Power Advisory Committee) to serve in an advisory capacity to assist the communities in the investigation, review, evaluation, planning and development of future joint energy needs and projects when assigned by both assemblies; and

WHEREAS, the Assembly of the Petersburg Borough intends to introduce and adopt an ordinance, substantially identical to this ordinance, amending Chapter 3.68 of the Petersburg municipal code.

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are [**bolded and in brackets are to be deleted**]].

Section 1. Classification: This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

Section 2. Action. The purpose of this ordinance is to amend Chapter 3.40 of the Wrangell Municipal Code to rename the Thomas Bay Power Commission to be the Thomas Bay Power Advisory Committee, and establish the purpose and duties of the Thomas Bay Power Advisory Committee.

Section 3. Amendment. Chapter 3.40 of the Wrangell Municipal Code is amended to read:

Chapter 3.40

THOMAS BAY POWER [COMMISSION] ADVISORY COMMITTEE

Sections:

3.40.010 Created-Membership-Officers.

3.40.020 Terms – Vacancies – Compensation.

3.40.030 Meetings.

3.40.040 Quorum – Recordkeeping.

3.40.050 Powers and duties.

[3.40.060 Operation and maintenance of Lake Tye hydroelectric project.]

3.40.010 Created – Membership – Officers.

A. There is created [**by the ordinance codified in this chapter,**] substantially identical ordinances by the Borough Assemblies of Wrangell and Petersburg, [to an ordinance introduced by the council of the city of Wrangell,] Alaska, a Thomas Bay Power Advisory Committee, which shall consist of seven members.

B. Members to the committee will only be appointed and the committee will only become active when and if the assemblies for both boroughs believe there is need for the committee. It is understood that there will not be a “standing” Thomas Bay Power Advisory Committee. Three of the members shall be appointed by the [**council of the city of**] Petersburg borough assembly, three of the members shall be appointed by the [**council of the city of**] Wrangell borough assembly and one member shall be appointed by the six members heretofore designated. One of the appointments from each of the municipalities shall be the superintendents of the Wrangell and Petersburg Electric Utilities.

C. A [**president, vice-president**] chairman, vice chairman and a secretary [and treasurer] of the [Thomas Bay Power Commission] committee shall be selected from and by the appointed members at the first convened meeting. The chairman shall preside at committee meetings, set meeting agendas and attest to approved minutes. The chairperson shall vote in the same manner and with the same restrictions as other committee members and shall be counted for quorum purposes. In the absence of the chairperson,

the vice-chairperson shall assume the chairperson's duties. The secretary shall give notice of commission meetings to each member and to the general public of both municipalities, assure minutes of the meeting are prepared and approved minutes are provided to the borough clerks.

3.40.020 Terms-Vacancies-Compensation.

A. **[The term of a commission member of the Thomas Bay Power Commission shall be for a period of three years; provided, however, that the terms of the first members shall be as follows: one member from each city borough for a term of two years, one member from each city for a term of three years, and one member selected by the other members for a term of one year.]** There is no designated term length for committee members. Members are expected to serve until a final recommendation on any specific issue that has been referred to the committee has been provided to the governing borough assemblies, or until the borough assemblies jointly conclude that the committee is no longer needed for a particular matter. Once an issue is completed, either by providing a final recommendation or concluded jointly by the assemblies, the committee will be dissolved. A new committee may be appointed for any future new matter. The new committee may include appointment of new members or reappointment of prior appointed members or a combination of prior and new members.

B. Vacancies on the committee, by death, resignation, removal or other cause, shall be filled by the appointment by the respective **[city council or]** borough assembly or by the other **[commission committee]** members depending on the position that has been vacated. **[A member may be removed for cause upon a majority vote of the members present at a regularly scheduled meeting.]**

C. Members shall serve without compensation, except that travel and miscellaneous out-of-pocket expenses **[previously authorized or subsequently ratified]** shall be reimbursed by each borough to their respective committee members. The expenses of the member that is appointed by the six other members will have expenses paid by the community of which the member resides. The committee shall not be assigned any duties or authorities that require an independent budget for the committee.

3.40.030 Meetings.

A. The **[commission shall]** committee may establish rules of procedure and, in the absence of any such rules, meetings shall be conducted pursuant to the most recent edition of Robert's Rules of Order[, Revised 1972] . [There shall be meetings held monthly at a place and time to be determined by the commission.] Meetings shall be held at the call of the chairman, or a majority of the members, on an "as needed" basis and only on matters assigned jointly by both borough assemblies. All meetings shall be open to the public and the meeting agenda shall afford an opportunity for the public to address the committee. Notice of the time and place of meetings shall be posted as designated by each borough's policy.

B. The general meeting requirements of the committee such as public noticing, telephone, meeting space and any necessary clerical aid expenses, will be funded through the budget of the borough hosting a meeting. Meetings will be held alternately between each community to help even the costs.

[The president, in his discretion, is authorized to call special meetings, or a majority of the members may require a special meeting to be called. Notice of special meetings must be given 24

hours in advance by posting in three public places in each municipality. Notice of the time and place of regular meetings shall be posted in the same manner as special meetings. Notice shall be given at least five days prior to such meeting.]

3.40.040 Quorum-Recordkeeping.

A. A majority of the [commission] committee shall constitute a quorum for the transaction of business, and a minimum majority of four affirmative votes shall be necessary to carry any question[.], [including removal of a member from office for cause.]

B. Permanent [records, or] minutes, shall record [the vote of every member of each question] actions taken and recommendations made by the committee. All approved minutes shall be filed with both borough clerks' offices and [Every decision or finding shall be promptly filed in the office of the commission and shall] be open to inspection by any person.

3.40.050 Powers and duties.

The [commission] committee shall have the following powers and duties:

[A. Generally, to have full and complete supervision, management and control of the] Only when assigned jointly by the Wrangell and Petersburg assemblies: study and make recommendations to the borough assemblies and SEAPA on design, reconstruction, [maintenance, operation] or improvement [plans] of the hydroelectric project known as the "[Lake]Tye Lake Hydroelectric Project[,]"; [together with] study and make recommendations to the borough assemblies and SEAPA on acquisition, design, construction or improvement of any other hydroelectric project proposed [by the commission] within the area of Petersburg/Wrangell or such area which can reasonably and feasibly serve the hydroelectric power needs of the Petersburg and Wrangell communities; and also investigate and make recommendations herein on any other joint energy projects, electric or otherwise, that may be contemplated between or within the Wrangell and Petersburg communities to SEAPA, the borough assemblies of Petersburg and Wrangell, or to federal or state law makers or agencies.

[B. To prepare and file with the borough assembly copies of all budget estimates, including any budget amendment which may subsequently be proposed to be made upon final adoption by the commission, and upon request of the assembly to furnish such further details as may be necessary to a reasonable understanding of any such budget estimate or proposed budget amendment; the commission shall adopt the annual budget estimate no later than April 1st in each year and shall immediately forward the estimate to the borough manager for inclusion in the annual budget estimate of the borough;

C. To file with the borough assembly copies of all audits and all monthly financial and operating reports

and such other reports as may come up from time to time and requested by the borough, the state, the federal government or such other agencies or institutions that may fund the commission;

D. The annual budget for operation of the authority shall, if necessary, make provision for payments to become due on account of interest and principal for any bonds, issued by the borough to pay the costs of economically sound hydroelectric generation, transmission and distribution improvements;

E. To employ consulting engineers, auditors, environmental specialists, financial specialists, attorneys or other special, professional or skilled services;

F. To employ a general manager in the discretion of the commission who shall serve at the pleasure of the commission at a salary to be fixed by the commission;

G. To act in its own name or in the name of the borough in any revenue bond ordinance for the purpose of financing all, or in part, the construction, acquisition or improvement of the Lake Tyee Hydroelectric Project, or such other hydroelectric project, or transmission facility, as is feasible to be operated by the commission from the revenues derived from the consumers of electric power;

H. To account for all of the commission's accounts arising out of operations in the manner and form known as the Uniform System of Accounts prescribed by the Federal Energy Regulatory Commission together with the accounting for all disbursements or expenditures; the commission shall select a depository bank at which the accounts of the Thomas Bay Power Authority shall be maintained, and by resolution designate signatures authorized for disbursements; and

I. To review and fix from time to time all of the rates, and charges for use of services and facilities furnished, and policies for the generation, distribution, transmission and consumption of electric power and when deemed necessary and proper, to prepare new or adjusted rates, charges and policies such as are fair and nondiscriminatory and sufficient to meet the obligations of the commission.

3.40.060 Operation and maintenance of Lake Tyee hydroelectric project.

On approval by resolution of the borough assembly, the commission may enter into an agreement as an agent of the borough to maintain and operate the Lake Tyee hydroelectric project owned by the state. Under such agreement, the commission shall have the following powers and duties:

A. Prepare and approve an annual budget for the operation and maintenance of the project and any such other costs that the commission will have. Said budget shall be submitted to the borough assembly for approval in sufficient time to allow assembly action prior to submittal to the state and the project management committee, as established pursuant to Section 7 of that certain Long-Term Power Sales Agreement Four Dam Pool — Initial Project of the Alaska Power Authority effective October 28, 1985.

B. There shall be no costs incurred above the budget approved in subsection A of this section without prior approval of the borough assembly and, when appropriate, the project management committee. If, in the opinion of the general manager, an emergency exists that

threatens or endangers life or property, costs in excess of the approved budget may be obligated only insofar as is necessary to halt the emergency that exists, provided he notified the city within six hours of commencement of the emergency.

C. To employ consulting engineers, environmental specialists, attorneys or other special, professional or skilled services, the costs of which have prior budget approval.

D. To employ a general manager who shall have the active management of the project, subject to the supervision and control of the commission; and to delegate to such manager authority to hire and discharge such subordinate employees as it may deem advisable.

E. To determine all salaries, wages and benefits to be paid to each classification of labor employed.

F. To submit an operating and financial report to the assembly for each quarter calendar year, which report will be submitted not later than thirty days after the close of each quarter calendar year.

G. To adopt procedures governing purchases of materials, supplies, equipment, improvements and contractual services, including procedures for competitive bidding. Said procedures shall set forth the employee authorized to contract for such purchases and establish an amount which shall require the prior approval of the commission. A copy of the procedures shall be filed with the borough. Purchases of supplies, materials, equipment, improvements, or contractual services whose cost does not exceed \$5000, excluding freight or shipping costs, may be made without competitive bidding. "Contractual services" means services performed for the project by persons not in the employment of the commission, and may include the use of equipment or the furnishing of commodities in connection with the services under express or implied contract. Contractual services include travel; telephone, telegraph, utilities; rents; printing and binding; improvements, repairs, alterations, and maintenance of buildings, equipment, and other physical facilities of the project; and other services performed for the commission by persons not in the employment of the commission. Contractual services of a professional nature such as legal, engineering, architectural, and placement of insurance coverage are exempt from competitive bidding. The commission may exempt the following purchases from competitive bidding:

1. Supplies, materials, equipment or contractual services which must be purchased from a specific source in order to prevent incompatibility with previously purchased supplies, materials, equipment, or contractual services. For purposes of this subsection the term "incompatibility" is defined as the inability to (a) interconnect, combine, interchange, or join, or (b) that which causes or necessitates maintenance expertise or training where such acquisition would result in substantial duplication. The commission must approve by motion or resolution any purchase where cost exceeds \$5,000 which is to be excluded from competitive bidding by the authority of this subsection;

2. **Supplies, materials, equipment, contractual services, or improvements which the commission declares to be required on an emergency basis or which the commission declares is impractical or impossible;**

3. **When competitive bidding has been followed, but no bids or quotations are received or the bids or quotations are rejected. In such a case, after commission approval, the general manager may proceed to have the services performed or the supplies purchased without further competitive bidding or quotation.**

H. To provide for an independent annual audit of the accounts of the commission in accordance with accepted standards and procedures determined by the project management committee.

I. To follow such procedures as required by the project management committee as they exercise their duties under that certain Long-Term Power Sales Agreement Four Dam Pool - Initial Project of the Alaska Power Authority effective October 28, 1986.]

Section 4. Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 5. Effective Date. This ordinance shall become effective immediately upon adoption.

PASSED IN FIRST READING: _____, 2015.

PASSED IN SECOND READING: _____, 2015.

David L. Jack, Mayor

ATTEST:

Kim Lane, Borough Clerk

(SEAL)

Kim Lane

From: Kathy O'Rear <korear@petersburgak.gov>
Sent: Monday, January 05, 2015 2:40 PM
To: 'Kim Lane'
Subject: TBPC Ordinance for Wrangell

Our assembly did not voice any concerns to the proposed ordinance. So, I'll be preparing our identical ordinance for 1st reading consideration on Tuesday, January 20. Please let me know what happens at your January 13 meeting.

Also, Mr. Lynn did not bring forward his desired amendments after communicating with our attorney.

Kim Lane

From: Kathy O'Rear <korear@petersburgak.gov>
Sent: Friday, January 02, 2015 2:50 PM
To: 'Kim Lane'
Subject: RE: attorney review of proposed ordinance
Attachments: DOC.pdf

Forgotten attachment!!!

From: Kim Lane [<mailto:clerk@wrangell.com>]
Sent: Friday, January 02, 2015 8:36 AM
To: Kathy O'Rear
Cc: Stephen Giesbrecht; manager@wrangell.com
Subject: RE: attorney review of proposed ordinance
Importance: High

Good morning Kathy and Happy New Year,

Thank you for sending me the proposed changes. I went ahead and send the new *draft* to our Attorney for review. I believe that the changes will be acceptable. Since your attorney prefers to present the proposed Ordinance without Mr. Lynn's suggested changes, I will not include those in the agenda packet item .

I believe that we are really close!! We have our Regular meeting on the 13th (packet items finalized by the 8th) so, I believe that our Assembly will be able to take a look at proposed Ordinance at that meeting.

Have a great day!

Kim

 Kim Lane, CMC
 Borough Clerk
 City & Borough of Wrangell
 P.O. Box 531
 Wrangell, AK 99929
 Ph: 907-874-2381
 Fax: 907-874-2304
clerk@wrangell.com
www.wrangell.com

From: Kathy O'Rear [<mailto:korear@petersburgak.gov>]
Sent: Wednesday, December 31, 2014 12:32 PM
To: 'Kim Lane'
Cc: Stephen Giesbrecht; 'manager@wrangell.com'
Subject: attorney review of proposed ordinance

Hi Kim,

We are required to have our legal counsel review any ordinances that will be considered by the Assembly. So, I sent the ordinance we came up with to our attorney for review and he came back with very few changes. The changes we would like to see made to the ordinance are indicated in red on the attached. They are mostly clarifying; no change in the original intent. He also reviewed the alternative powers and duties submitted by our assembly member Mr. Lynn. Our attorney prefers to keep the original powers & duties (as further clarified). He believed going the route offered by Mr. Lynn will add confusion to the status of the advisory committee.

I'll be using the attached review document for our meeting agenda next Monday to obtain a consensus from our assembly.

**Thomas Bay Power Authority
P.O. Box 1318
Wrangell, Alaska 99929**

November 6, 2014

City and Borough of Wrangell
David Jack, Mayor
PO Box 531
Wrangell, Alaska 99929

Borough of Petersburg
Mark Jensen, Mayor
PO Box 329
Petersburg, Alaska 99833

Re: Thomas Bay Power Authority Next Meeting Schedule

Dear Mayors Jensen and Jack:

The role of the Thomas Bay Power Authority (commission) has changed with the transfer of maintenance and operations at the Tye Lake hydroelectric facility to the Southeast Alaska Power Authority. Although the structure and purpose of the commission is provided in similar ordinances by the communities of Wrangell and Petersburg, the primary role and objectives of this organization will now need to be reviewed and new priorities identified. Because there is not a project to maintain, develop or evaluate, the commission has decided to not meet on a monthly basis. Postponing the next meeting will allow time for consideration of this issue by the respective borough assemblies. The next meeting of the commission is scheduled for April 2, 2015.

The commission remains committed to supporting the community's interest in affordable, reliable, electrical power and is looking forward to a continuing dialog with the respective assemblies to facilitate that goal.

Sincerely,

Robert Larson
President, Thomas Bay Power Authority

Agenda Item 13b

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM January 13, 2015

INFORMATION:

Approval to add the Wrangell Radio Group Inc. Flood Cessation to the Wrangell Capital Budget Requests List for FY 2015-16 (*submitted by Cindy Sweat, KSTK GM*)

Attachments:

1. Project request
2. Current Capital Budget Requests List for FY 2015-16

RECOMMENDED ACTION:

Move to approve adding the Wrangell Radio Group Inc. Flood Cessation project, submitted by KSTK and to place this project _____ on the approved current Capital Budget Requests List for FY 2015-2016.

Priority: 1

Agency: Commerce, Community and Economic Development
Grants to named Recipients (AS 37.05.316)

Federal Tax ID: 92-0058702

Grant Recipient: Wrangell Radio Group Inc.

FY2016 State Funding Request: \$19,000

One-Time Need

Brief Project Description:

KSTK is requesting a capital grant of \$19,000 to improve ground water drainage around the radio station building to stop flooding in the building.

Funding Plan:

Total Project Cost:	\$19,000
Funding Already Secure	(\$0)
FY2016 Funding Request	(\$19,000)

Detailed Project Description:

The ground surrounding the KSTK radio building does not have proper drainage. This condition causes damp and moldy conditions during periods of normal precipitation and flooding during periods of excessive rain. The mold is a health hazard to those working in the building. The damp condition is destructive to articles archived in the space. The flooding causes damage to sheetrock, vinyl and carpet in the basement office space.

Local contractors were consulted on proper mitigation techniques. The professional recommendation for eliminating flooding in the KSTK basement includes excavating deeper than the foundation footing along one side of the building, installation of new drain tile, installation of a fabric membrane, connecting the new drain tile to the City of Wrangell storm drain system and backfilling the area with free draining rock. The total project estimate is \$19,000.

Project Timeline:

If funded, this project will begin in Spring of 2015 with completion estimated no later than Fall of 2015.

Entity Responsible for the Ongoing Operation and Maintenance of the Project:

Wrangell Radio Group Inc.

Grant Recipient Contact Information

Name:	Cindy Sweat
Address:	P.O. Box 1141 Wrangell, AK 99929
Phone Number:	(907) 874-2345
Email:	cindy@kstk.org

This project has been through a public review process at the local level and it is a community priority.

Proposed Wrangell Capital Budget Requests for State and Federal FY 2015-16

as of 11-12-14

	Town	Project	State	Total	State or Federal		
			Request Amount	Project Amount			
1	Wrangell	Pool Facility Improvements (Pool Roof, Mechanical, Remodel)	1,500,000	1,500,000	State/Federal		
2	Wrangell	Wrangell Boat Yard Improvements - Final Improvements	4,000,000	4,000,000	State		
3	Wrangell	Sewer Pump Replacement	500,000		State/Fed		
4	Wrangell	Wrangell Medical Center Design and Construction	2,000,000	39,000,000	State/Fed	Rural Development	
5	Wrangell	Community Center Life & Safety Upgrades	100,000	100,000	State/Federal		
6	Wrangell	Water Main Distribution System Replacement	2,900,000	2,900,000	State		rcvd DEC Loan
7	Wrangell	Public Safety Building Renovations - Including Court System	950,000	950,000	State/Federal		
8	Wrangell	SCBA's for personal Protective Equipment	60,000				
9	Wrangell	Industrial Park Expansion - Road and Utilities Expansion	500,000	500,000	Federal		
10	Wrangell	Electric System Upgrades (Wrangell Medical Campus and Boat Yard Haul Out)	250,000	250,000	State/Federal		
11	Wrangell	New Cemetery Site	250,000	250,000			
12	Wrangell	Power Engineer Review of Distribution System					
13	Wrangell	Wrangell Road Resurfacing Phase I	250,000	250,000	State		
14	Wrangell	Storm Drain Plan	150,000				
15	Wrangell	Elementary School Parking Lots	500,000				
16	Wrangell	Fire Engine/Pumper	220,000				
17	Wrangell	Two Police Vehicles	70,000			split into only 1	
18	Wrangell	School Fire Alarm System					
19	Wrangell	911 System	200,000	300,000			
20	Wrangell	Library Recarpeting	20,000				
	Wrangell	Shoemaker Bay Breakwater Feasibility Study	4,000,000		Federal	DEC Clean Water Fund	Received 750k FY2015)
	Wrangell	Shoemaker Bay Float - Construction	9,000,000	9,000,000	State/Federal		
	Wrangell	Waste Reduction Facility: (Building modifications/Baler)	1,500,000	1,500,000	State		
	Wrangell	Sunrise Lake - Alternative Water Source (Monitoring, Design, NEPA, etc.)	3,000,000	BG	State/Federal		
	WRG/PRG	South Mitkof Island Improvements - Banana Point Improvements	1,250,000	1,250,000	State		
	Wrangell	Dam Replacement		40,000,000	Federal		
	Wrangell	Trails' Extensions	250,000	250,000	State		
	Wrangell	Evergreen Road Improvements and Pedestrian Access (State STIP funding and our match)		5,800,000	State/Local		
	Wrangell	Reliance Harbor - Design and Construction	2,500,000	2,500,000	State/Federal		
	Wrangell	Inner Harbor - Design and Construction	2,500,000	2,500,000	State/Federal		
	Wrangell	Standard Oil Float - Design and Construction	2,000,000	2,000,000	State		
	Wrangell	Wrangell Totem Pole Carving					
	Wrangell	Pool Locker Replacements	50,000	50,000	State		
	Wrangell	Power Plant Generation Expansion	1,500,000				

	Town	Project	Request Amount	Project Amount	State or Federal		
	Wrangell	Power Infrastructure Improvements - Mission and First Avenue	150,000				
	Wrangell	City Hall Energy Improvements	25,000				
	Wrangell	Volunteer Park Ball Fields' Improvements					
	Wrangell	Meridian Street Extension (North End of Cassiar)					
	Wrangell	Wrangell Park facility Upgrades and Improvements	250,000	250,000	State		
	Wrangell	Byford Junk Yard Improvements	100,000				
	Wrangell	First and Second Avenue Improvements (Elementary School)	2,000,000				
	Wrangell	Public Works Building Improvements	50,000				
	Wrangell	City/School Exterior Painting	200,000				
	Wrangell	Airplane Float Redecking					
	Wrangell	Fire Hose Replacement	25,000	25,000			
	Wrangell	Volunteer Park Plan	25,000				
	Wrangell	Multipurpose Field Improvements	100,000				
	Wrangell	Mariners Memorial					
	Wrangell	Grave Street Utilities	25,000				
	Wrangell	Biomass Heating District			State/Federal		
	Wrangell	Stikine Avenue Safety Issues					
	Wrangell	Mitigation/Restoration Plan for Public/Private Development	75,000	150,000			

	Town	Project	Request Amount	Project Amount	State or Federal			
Listed as priority on main list	<u>Prioritized Projects Under \$100,000</u>							
	17	Wrangell	Two Police Vehicles	70,000				
		Wrangell	Fire Hose Replacement	25,000				
		Wrangell	Public Works Building Improvements	50,000				
		Wrangell	Pool Locker Replacements	50,000	50,000			
		Wrangell	City Hall Energy Improvements	25,000				
		Wrangell	Volunteer Park Plan	25,000	25,000			
		Wrangell	Multipurpose Field Improvements	100,000	100,000	State/Federal		
		Wrangell	Byford Junk yard improvements	100,000	800,000			
		Wrangell	Mitigation/Restoration Plan for Public/Private Development	75000	150000			

Agenda Item 13c

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM January 13, 2015

INFORMATION:

Approval of a revision to the Wrangell Medical Center Personnel Policy

Attachments:

1. Memo from Marla Sanger, WMC CEO
2. Proposed WMC Policy Change

RECOMMENDED ACTION:

Move to approve a change to the Wrangell Medical Center Personnel Policy manual in the sections called "Insurance Deductible" and "Employee Discount".

13c-1

Mission:

To enhance the quality of
life for all we serve

Vision:

Honor our heritage and be
the pride of the community

Values:

Integrity
Compassion and Caring
Trust
Transparency
Loyalty
Honoring our Heritage
Quality
Fiscal Responsibility

January 2, 2015

Mayor Dave Jack,
City & Borough Assembly
PO Box 503
Wrangell, AK 99929

Dear Mayor Jack and Assembly Members of the City and Borough of
Wrangell,

I have worked with our human resources staff to draft the attached
language which we would like to have changed in our Personnel Policy
manual in the sections called "Insurance Deductible" and "Employee
Discount"

I respectfully bring this addition to our policy manual to the Borough
Assembly for review as required per Wrangell Municipal Code
3.32.030 (D)

Sincerely,



Marla Sanger, CEO
Wrangell Medical Center

*Caring for
Southeast*

Proposed Personnel Policy Changes

INSURANCE DEDUCTIBLE

~~Wrangell Medical Center will forgive the \$1,500.00 annual deductible for regular employees and any employee's spouse, domestic partner or dependent children that are covered under Wrangell Medical Center's group health insurance plan for services received at Wrangell Medical Center. That means that employees and their covered dependents will not be required to pay any deductible expense for services received at Wrangell Medical Center. For services that are received outside of Wrangell Medical Center through other providers, For services received that are applied to the annual deductible expense, the employee and any covered dependents will be responsible for the first \$500.00 of the deductible expense up to \$1,500.00 annually for the family coverage. Any deductible expenses incurred over \$500.00 per individual will need to be submitted to the Wrangell Medical Center Health Reimbursement Arrangement program for reimbursement. The Health Reimbursement Arrangement will reimburse the deductible expenses incurred from \$501.00 - \$1,500.00 for each individual family member for the calendar year.~~

EMPLOYEE DISCOUNT

~~Wrangell Medical Center will accept insurance payments on regular employee bills, as paid in full. A regular employee's spouse, domestic partner and dependent children shall receive twenty five percent (25%) discount of hospital bills incurred during employment on any balance of the bill that the insurance policy does not cover. Regular employee discount does not apply to long-term care or COBRA coverage. PRN employees do not receive the employee discount.~~

~~It is the employee's responsibility to assist the billing department in recouping payment from third party payers. This may include responding to questionnaires from insurance companies.~~

Agenda Item 13d

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
January 13, 2015**

INFORMATION:

PROPOSED ORDINANCE No. 891: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 13.12 OF THE WRANGELL MUNICIPAL CODE TO RENAME THE CHAPTER "PARKS & RECREATION DEPARTMENT" AND ADD A NEW SECTION ESTABLISHING FEE SCHEDULES FOR USE OF PARKS AND RECREATION FACILITIES (*first reading*)

Attachments:

1. Memo from Amber Al-Haddad, Parks Director
2. Committee Report from P&R Committee members
3. Proposed Ordinance No. 891

RECOMMENDED ACTION:

Move to approve first reading and move to a second with a Public Hearing to be held on January 27, 2015.

MEMORANDUM

TO: HONORABLE MAYOR AND THE WRANGELL BOROUGH ASSEMBLY

COPY: JEFF JABUSCH, BOROUGH MANAGER

FROM: AMBER AL-HADDAD, PARKS & RECREATION DIRECTOR

SUBJECT: REVISED PARKS ORDINANCE, ADDING DEPARTMENTAL FEE SCHEDULES AND AMENDING THE DEFINITION OF VEHICLES

DATE: January 7, 2015

BACKGROUND

On October 22, 2014, following a board-led fee schedule analysis, the Parks & Recreation Advisory Board held a public hearing seeking public comment on “Proposed modifications to the Parks & Recreation Department’s user fee schedules.” The proposed fee structure establishes a multi-year fee schedule with recurring fee increases and inherently eliminates the “corporate pass fee schedule.” Following the public hearing, the Parks & Recreation Advisory Board moved to recommend approval of the new fee schedule and implement the schedule through ordinance adoption by the Assembly.

The current Parks ordinance related to vehicles on recreation trails identifies vehicles as any “wheeled conveyance.” This current language eliminates strollers, wheel chairs and bicycles, all of which have historically been allowed access to the Borough-owned recreation trails. Staff recommends amending the definition for vehicles to allow non-motorized vehicles on our recreation trails.

RECOMMENDATION

Staff recommends Borough Assembly approval of the proposed Ordinance 891 amending Wrangell Municipal Code, Chapter 13.12 to rename the chapter “Parks & Recreation Department,” add a new section establishing departmental user fees, and amend the definition of “Vehicles.”

ATTACHMENTS

1. Memo from P&R Director, Amber AlHaddad
2. Committee Report on Fees and Rates Review, September 25, 2014
3. Proposed Ordinance No. 891

COMMITTEE REPORT

**TO: MEMBERS OF THE PARKS & RECREATION ADVISORY BOARD
CITY AND BOROUGH OF WRANGELL**

**FROM: FEES AND RATES REVIEW COMMITTEE, HAIG DEMERJIAN,
BOB LIPPERT, AMBER AL-HADDAD**

SUBJECT: FEES AND RATES REVIEW REPORT

DATE: September 25, 2014

The Parks & Recreation Advisory Board, during its September 3rd regular meeting, formed an ad hoc committee to review the current department-wide user fees. The last known review of fees, in particular the pool facility fees, was performed in 2010 and the pool facility's user fees were slightly increased as reflected in the attached Southeast Alaska Communities rate comparison sheet.

The committee compared current 2014 user fees with five neighboring Southeast Alaska (SE AK) communities, those being Petersburg, Ketchikan, Juneau, Craig and Haines. The comparisons below are based on an average of charges for usage of facilities similar to Wrangell's. Below are highlights of this comparison effort:

Wrangell Swimming Pool & Rec Center

Currently, the average of the five other SE towns is 51% higher than the fees charged in Wrangell, with details as follows:

1. Daily fees- In general the five town average is 70.2% higher than ours.
2. 1 Month fees-In general, the five town average is 1% lower than ours.
3. 3-Month fees- In general the five town average is 16.8% higher than ours.
4. Annual Pass Fees-In general, the five town average is 69.5% higher than ours.

Newly proposed fees would make the five town average 4.69% higher than our new average fee proposal.

1. Daily fees - About the same as the SE average.
2. 1- Month fees - The SE average would be 18% higher than ours.
3. 3-Month fees - About the same as the SE average
4. Annual Pass Fees - The SE average would be 2% higher than ours.

The 1-Month, 3-Month and Annual passes were, in general, determined by the following percentage savings over the daily fee: 1-Month at 10%; 3-Month at 15%; 6-Month at 25%; Annual at 40%. The group should note that the department does not currently offer a 6-Month pass; however, the committee determined the need to have such a rate; therefore, one has been included in the proposed new fee structure.

Parks & Recreation currently has a Corporate Rate fee structure which is based on the number of employees a corporation or other organization have as their members. After determining the various per-person cost that each group pays to Parks & Recreation, the committee immediately identified a large disparity between the fees paid by those groups and those paid by individuals without a group affiliation.

The committee's primary focus of this fee structure was to analyze the fairness of this structure. Is it fair, to both the users and the tax payer, for rates to be so different based on how large an organization you work

for? Here, for example, is a current scenario:

Adult Individual Pass = \$300/year

Adult Group Member = Ranges from \$18/year to \$250/year (based on current group/member ratios)

The committee discussed a couple of ways to address the inequality of the corporate rate structure:

1. Eliminate the corporate rate structure all together. Many of the comparable SE AK communities we looked at offered no special discount to corporations or groups.
2. Offer an Employer Wellness Program whereby an employer with 10 or more employees could sign-up to participate in the program, through which their employees would be eligible for 25% discount off the established annual adult pass. The employer could elect to pick-up any portion of the cost difference of each pass purchased and pass-on the balance due to the employee.

Regardless of which option we elect to recommend, either option would greatly improve Parks & Rec's bottom line.

Wrangell Community Center Rentals

Current rental fees for use of the Gymnasium, Classroom and Kitchen are, in general, below average for rental fees charged at similar facilities throughout Alaska. Staff has reviewed the current user fees and rental rates and has compared them to the costs necessary to operate and manage the Wrangell facility. With the goal of encouraging use while improving Parks & Rec's bottom line, the proposed rates cover a portion of the expenses associated with making the facility available for public use.

Recreation Programs

Youth recreation program fees are on par with, if not slightly lower than, similar fees charged by neighboring communities. A couple of exceptions are: 1) The adult recreation program fees, which are found to be much lower than the average, whereby the committee has looked at raising those fees to bring them in line with fees charged for other department organized programs; 2) The Summer Rec fees. With the increased participation during the 2014 season, at times we exceeded our planned staff-to-child ratio, which required additional staff be brought in to accommodate program needs. If participation continues at this rate, an increase in the fees may be required to cover the added program expenses. The Parks & Rec Director will continue to evaluate this program and its fees prior to the start of the 2015 program season.

RV Park and Park Shelters

RV Park fees have been stagnant for some time. Those using electrical services pay \$25/night and those staying overnight without electrical pay \$15/night. Comments from RV users consistently include: 1) an indication that the price is reasonable and 2) requests to add a restroom at the park location. Board members should note that current rates also include free access to the swimming pool and rec center as well as free wifi at the rec center. Given the free added services already being offered and the need to consider additional amenities at the park, the committee has considered a small increase in the nightly RV fees.

The park shelters are very popular among locals for a variety of events, including picnicking, birthday parties, wedding celebrations, reunions, etc. The current reservation rate is \$15, but with no stipulation on the reservation's duration. So you can reserve the shelter for one hour or from dawn to dusk for the same \$15 reserve fee. The committee considered establishing one fee for a period of up to three hours and a second fee for a period over three hours over the course of a given day.

Recommended Motion:

Move to approve Ordinance No. 891

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 891

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 13.12 OF THE WRANGELL MUNICIPAL CODE TO RENAME THE CHAPTER “PARKS & RECREATION DEPARTMENT” AND ADD A NEW SECTION ESTABLISHING FEE SCHEDULES FOR USE OF PARKS AND RECREATION FACILITIES

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Action. The purpose of this ordinance is to amend Chapter 13.12 of the Wrangell Municipal Code, currently entitled Parks, to rename the chapter and add a new section establishing fee schedules for use of parks and recreation facilities.

SEC. 2. Amendment. The title and list of sections of Chapter 13.12 of the Wrangell Municipal Code are amended to read:

Chapter 13.12
PARKS & RECREATION DEPARTMENT

Sections:

- 13.12.010 Definitions.
- 13.12.020 Reservations for use – Preferences.
- 13.12.030 Camping and overnight parking regulations.
- 13.12.040 Vehicle regulations.
- 13.12.045 Park trees regulations.
- 13.12.050 Fee Schedules.
- 13.12.0~~5~~60 Additional regulations.

SEC. 3 Amendment. Subsection F of Section 13.12.010, Definitions, is amended to read:

13.12.010 Definitions.

...

F. "Vehicle" is any motorized [wheeled] conveyance, including, but not limited to, cars, trucks, motorcycles, heavy equipment, golf carts, and ATVs. This term shall not include wheelchairs [whether motor powered, animal drawn, or self-propelled. The term shall include any trailer in tow of any size, kind or description]. Exception is made for [baby carriages and] vehicles in the service of the borough parks.

...

SEC. 4. New Section. Chapter 13.12 of the Wrangell Municipal Code is amended to by the addition of a new Section 13.12.050 to read:

13.12.050 Fee schedules.

The assembly hereby establishes the following fees for use of City and Borough of Wrangell owned parks and recreation facilities. Such fees may be amended from time to time by the assembly. Unless amended by the assembly, the schedule of fees established by this section shall be automatically adjusted annually beginning on July 1, 2015, as shown in the fee schedules without further need for assembly action.

A. Swimming Pool and Recreation Center

	Effective 7-1-2015	Effective 7-1-2016	Effective 7-1-2017	Effective 7-1-2018	Effective 7-1-2019	Effective 7-1-2020	Effective 7-1-2021
Daily Use							
4 Years and Under	\$ 1.25	\$ 1.50	\$ 2.00	\$ 2.10	\$ 2.10	\$ 2.30	\$ 2.30
Youth: 5 Years to 17 Years	\$ 2.50	\$ 2.75	\$ 3.00	\$ 3.15	\$ 3.15	\$ 3.50	\$ 3.50
Adult: 18 Years and Older	\$ 3.25	\$ 4.00	\$ 5.00	\$ 5.25	\$ 5.25	\$ 5.75	\$ 5.75
Seniors: 65 Years and Older	\$ 1.25	\$ 2.00	\$ 3.00	\$ 3.15	\$ 3.15	\$ 3.50	\$ 3.50
Families	\$ 10.00	\$ 11.00	\$ 12.00	\$ 12.60	\$ 12.60	\$ 14.00	\$ 14.00
Disabled	Free	Free	Free	Free	Free	Free	Free
Multi-Month Passes							
Youth - 1 Month	\$ 30.00	\$ 30.00	\$ 32.00	\$ 34.00	\$ 34.00	\$ 38.00	\$ 38.00
Youth - 3 Months	\$ 90.00	\$ 84.00	\$ 92.00	\$ 96.00	\$ 96.00	\$ 107.00	\$ 107.00
Youth - 6 Months	\$ 120.00	\$ 149.00	\$ 162.00	\$ 170.00	\$ 170.00	\$ 189.00	\$ 189.00
Youth - 1 Year	\$ 150.00	\$ 238.00	\$ 260.00	\$ 272.00	\$ 272.00	\$ 302.00	\$ 302.00
Adult - 1 Month	\$ 60.00	\$ 43.00	\$ 54.00	\$ 57.00	\$ 57.00	\$ 62.00	\$ 62.00
Adult - 3 Months	\$ 140.00	\$ 122.00	\$ 153.00	\$ 160.00	\$ 160.00	\$ 176.00	\$ 176.00
Adult - 6 Months	\$ 220.00	\$ 216.00	\$ 270.00	\$ 284.00	\$ 284.00	\$ 310.00	\$ 310.00
Adult - 1 Year	\$ 300.00	\$ 346.00	\$ 432.00	\$ 454.00	\$ 454.00	\$ 497.00	\$ 497.00
Senior - 1 Month	\$ 30.00	\$ 22.00	\$ 32.00	\$ 34.00	\$ 34.00	\$ 38.00	\$ 38.00
Senior - 3 Months	\$ 90.00	\$ 61.00	\$ 92.00	\$ 96.00	\$ 96.00	\$ 107.00	\$ 107.00
Senior - 6 Months	\$ 120.00	\$ 108.00	\$ 162.00	\$ 170.00	\$ 170.00	\$ 189.00	\$ 189.00
Senior - 1 Year	\$ 150.00	\$ 173.00	\$ 260.00	\$ 272.00	\$ 272.00	\$ 302.00	\$ 302.00
Family - 1 Month	\$ 130.00	\$ 119.00	\$ 130.00	\$ 136.00	\$ 136.00	\$ 151.00	\$ 151.00
Family - 3 Months	\$ 225.00	\$ 337.00	\$ 367.00	\$ 386.00	\$ 386.00	\$ 428.00	\$ 428.00
Family - 6 Months	\$ 340.00	\$ 594.00	\$ 648.00	\$ 680.00	\$ 680.00	\$ 756.00	\$ 756.00
Family - 1 Year	\$ 450.00	\$ 950.00	\$ 1,036.00	\$ 1,089.00	\$ 1,089.00	\$ 1,210.00	\$ 1,210.00
Pool Rentals							
Lockers per Month / per Year	\$10 / \$100	\$10 / \$100	\$10 / \$100	\$10.50 / \$100	\$10.50 / \$100	\$11 / \$105	\$11 / \$105
0-15 People with 2 Guards	\$50.00 /hr	\$50.00 /hr	\$50.00 /hr	\$52.50 /hr	\$52.50 /hr	\$55.00 /hr	\$55.00 /hr
16-30 People with 3 Guards	\$75.00 /hr	\$75.00 /hr	\$75.00 /hr	\$78.75 /hr	\$78.75 /hr	\$82.75 /hr	\$82.75 /hr
31-45 People with 4 Guards	\$100.00 /hr	\$100.00 /hr	\$100.00 /hr	\$105.00 /hr	\$105.00 /hr	\$110.25 /hr	\$110.25 /hr
46-60 People with 5 Guards	\$125.00 /hr	\$125.00 /hr	\$125.00 /hr	\$131.25 /hr	\$131.25 /hr	\$138.00 /hr	\$138.00 /hr
0-15 People with 3 Guards	\$75.00 /hr	\$75.00 /hr	\$75.00 /hr	\$78.75 /hr	\$78.75 /hr	\$82.75 /hr	\$82.75 /hr
16-30 People with 4 Guards	\$100.00 /hr	\$100.00 /hr	\$100.00 /hr	\$105.00 /hr	\$105.00 /hr	\$110.25 /hr	\$110.25 /hr
31-45 People with 5 Guards	\$125.00 /hr	\$125.00 /hr	\$125.00 /hr	\$131.25 /hr	\$131.25 /hr	\$138.00 /hr	\$138.00 /hr
46-60 People with 6 Guards	\$150.00 /hr	\$150.00 /hr	\$150.00 /hr	\$157.50 /hr	\$157.50 /hr	\$165.50 /hr	\$165.50 /hr
Swimming Lessons							
1st Family Member	\$ 40.00	\$ 40.00	\$ 40.00	\$ 42.00	\$ 42.00	\$ 44.00	\$ 44.00
2nd Family Member	\$ 35.00	\$ 35.00	\$ 35.00	\$ 36.75	\$ 36.75	\$ 38.00	\$ 38.00
3rd Family Member	\$ 30.00	\$ 30.00	\$ 30.00	\$ 31.50	\$ 31.50	\$ 33.00	\$ 33.00

B. Community Center

	Effective 7-1-2015	Effective 7-1-2016	Effective 7-1-2017	Effective 7-1-2018	Effective 7-1-2019	Effective 7-1-2020	Effective 7-1-2021
Community Center Rentals							
Gymnasium Per Hour	\$30.00	\$30.00	\$30.00	\$31.50	\$31.50	\$33.00	\$33.00
Gymnasium Per 4 Hours	\$100.00	\$100.00	\$100.00	\$105.00	\$105.00	\$110.25	\$115.76
Gymnasium Per 8 Hours	\$170.00	\$170.00	\$170.00	\$178.50	\$178.50	\$187.00	\$187.00
Gymnasium - each add'l hr beyond	\$40.00	\$40.00	\$40.00	\$42.00	\$42.00	\$44.00	\$44.00
Classroom Per Hour	\$25.00	\$25.00	\$25.00	\$26.25	\$26.25	\$27.50	\$27.50
Classroom Per 4 Hours	\$85.00	\$85.00	\$85.00	\$89.25	\$89.25	\$94.00	\$94.00
Classroom Per 8 Hours	\$140.00	\$140.00	\$140.00	\$147.00	\$147.00	\$154.00	\$154.00
Classroom - each add'l hr beyond 8	\$35.00	\$35.00	\$35.00	\$36.75	\$36.75	\$39.00	\$39.00
Kitchen Per Hour	\$25.00	\$25.00	\$25.00	\$26.25	\$26.25	\$28.00	\$28.00
Kitchen Per 4 Hours	\$85.00	\$85.00	\$85.00	\$89.25	\$89.25	\$94.00	\$94.00
Kitchen Per 8 Hours	\$140.00	\$140.00	\$140.00	\$147.00	\$147.00	\$154.00	\$154.00
Kitchen - each add'l hr beyond 8/d	\$35.00	\$35.00	\$35.00	\$36.75	\$36.75	\$39.00	\$39.00
Table + 6 Chairs	\$10.00/set	\$10.00/set	\$10.00/set	\$10.50/set	\$10.50/set	\$11.00/set	\$11.00/set
Tot Gym Toys	\$2 / riding toy or set of other toys	\$2 / riding toy or set of other toys	\$2 / riding toy or set of other toys	\$2.25 / riding toy or set of other toys	\$2.25 / riding toy or set of other toys	\$2.50 / riding toy or set of other toys	\$2.50 / riding toy or set of other toys
Open Gym							
17 Years and Under	\$ 2.50	\$ 2.75	\$ 3.00	\$ 3.15	\$ 3.15	\$ 3.50	\$ 3.50
18 Years and Older	\$ 3.25	\$ 4.00	\$ 5.00	\$ 5.25	\$ 5.25	\$ 5.75	\$ 5.75

C. Recreation Programs

	Effective 7-1-2015	Effective 7-1-2016	Effective 7-1-2017	Effective 7-1-2018	Effective 7-1-2019	Effective 7-1-2020	Effective 7-1-2021
Recreation Programs							
Youth Basketball	\$ 40.00	\$ 40.00	\$ 40.00	\$ 42.00	\$ 42.00	\$ 44.00	\$ 44.00
Wolfpack Wrestling	\$ 40.00	\$ 40.00	\$ 40.00	\$ 42.00	\$ 42.00	\$ 44.00	\$ 44.00
Summer Recreation: 1st Child	\$12.00/day	\$12.00/day	\$12.00/day	\$12.50/day	\$12.50/day	\$13.00/day	\$13.00/day
2nd Child	\$10.00/day	\$10.00/day	\$10.00/day	\$10.50/day	\$10.50/day	\$11.00/day	\$11.00/day
3rd Child	\$8.00/day	\$8.00/day	\$8.00/day	\$8.50/day	\$8.50/day	\$9.00/day	\$9.00/day
Co-ed Softball	\$ 25.00	\$ 25.00	\$ 25.00	\$ 26.25	\$ 26.25	\$ 27.50	\$ 27.50
Co-ed Adult Wallyball	\$50.00/team	\$50.00/team	\$50.00/team	\$52.00/team	\$52.00/team	\$53.50/team	\$53.50/team
Lifeguard Class	\$ 150.00	\$ 150.00	\$ 150.00	\$ 157.50	\$ 157.50	\$ 165.00	\$ 165.00
WSI Class	\$ 200.00	\$ 200.00	\$ 200.00	\$ 210.00	\$ 210.00	\$ 220.00	\$ 220.00

D. Parks

	Effective 7-1-2015	Effective 7-1-2016	Effective 7-1-2017	Effective 7-1-2018	Effective 7-1-2019	Effective 7-1-2020	Effective 7-1-2021
Park Rentals							
Park Shelter Reservation - Up to 3-Hrs	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.75	\$ 15.75	\$ 16.50	\$ 16.50
Park Shelter Reservation - Over 3-Hrs	\$ 30.00	\$ 30.00	\$ 30.00	\$ 31.50	\$ 31.50	\$ 33.00	\$ 33.00
RV Park							
Non-Electric Site / Night	\$ 20.00	\$ 20.00	\$ 20.00	\$ 22.00	\$ 22.00	\$ 24.50	\$ 24.50
Site with Electric Hook-Up / Night	\$ 30.00	\$ 30.00	\$ 30.00	\$ 33.00	\$ 33.00	\$ 36.50	\$ 36.50

SEC. 5. Amendment. Section 13.12.050 of the Wrangell Municipal Code is amended to be renumbered 13.12.060 to read:

13.12.0[5]60 Additional regulations.

The director may promulgate such additional and other park regulations as deemed necessary and advisable and submit them to the assembly for approval. Such regulations shall become effective upon adoption by ordinance incorporating said regulations and posting notice thereof at park areas.

SEC. 6. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 7. Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 8. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: _____, 2015.

PASSED IN SECOND READING: _____, 2015.

David L. Jack, Mayor

ATTEST:

Kim Lane, Borough Clerk

Agenda Item 13e

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM January 13, 2015

INFORMATION:

PROPOSED RESOLUTION No. 01-15-1308: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 2015 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FISHERIES MANAGEMENT IN FMA 18: CENTRAL SOUTHEAST

Attachments:

- 1.** Memo from Manager Jabusch
- 2.** Proposed Resolution No. 01-15-1308
- 3.** DCCED Shared Fisheries Business Tax Program Description

RECOMMENDED ACTION:

Move to adopt Resolution No. 01-15-1308.

MEMORANDUM

**TO: THE HONORABLE MAYOR AND ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

**CC: JEFF JABUSCH
BOROUGH MANAGER**

**SUBJECT: RESOLUTION NO. 01-15-1308
FISCAL YEAR 2015 SHARED FISHERIES BUSINESS TAX PROGRAM**

DATE: December 12, 2014

BACKGROUND:

The attachment from the State of Alaska describes the program and where the money comes from and also explains the two options in which the money can be distributed. The borough (along with all of the other communities within Fisheries Management Area 18) have agreed to divide 50% of the money equally and 50% on a per capita basis. This was a decision made years ago when this money first became available.

We are required to make this determination annually by resolution as part of our application.

RECOMMENDED MOTION:

Move to adopt Resolution No. 01-15-1308

CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 01-15-1308

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 2015 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FISHERIES MANAGEMENT IN FMA 18: CENTRAL SOUTHEAST

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 2015 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Community and Economic Development that the municipality suffered significant effects during calendar year 2013 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community, and Economic Development; and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community, and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

WHEREAS, the Assembly of the City and Borough of Wrangell proposes to use an alternative allocation method for allocation of FY 2015 funding available within the Fisheries Management Area 18: CENTRAL SOUTHEAST in agreement with all other municipalities in this area participating in the FY 2014 Shared Fisheries Business Tax Program.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2013 of fisheries business activity in the Fisheries Management Area 18: CENTRAL SOUTHEAST:

All municipalities share equally 50% of allocation; all municipalities share remaining 50% on a per capita basis.

ADOPTED: _____, 2015.

David L. Jack, Mayor

ATTEST: _____
Kim Lane, Borough Clerk

FY 15 SHARED FISHERIES BUSINESS TAX PROGRAM

PROGRAM DESCRIPTION

The purpose of the Shared Fisheries Business Tax Program is to provide for an annual sharing of fish tax collected outside municipal boundaries to municipalities that can demonstrate they suffered significant effects from fisheries business activities. This program is administered separately from the state fish tax sharing program administered by the Department of Revenue which shares fish tax revenues collected inside municipal boundaries.

Program Eligibility

To be eligible for an allocation under this program, applicants must:

1. Be a municipality (city or borough); and
2. Demonstrate the municipality suffered significant effects as a result of fisheries business activity that occurred within its respective fisheries management area(s).

Program Funding

The funding available for the program this year is equal to half the amount of state fisheries business tax revenues collected outside of municipal boundaries during calendar year 2013.

Program funding is allocated in two stages:

1st Stage: Nineteen Fisheries Management Areas (FMAs) were established using existing commercial fishing area boundaries. The available funding is allocated among these 19 FMAs based on the pounds of fish and shellfish processed in the whole state during the 2013 calendar year. For example, if an area processed 10% of all the fish and shellfish processed in the whole state during 2013, then that area would receive 10% of the funding available for the program this year. These allocations are calculated based on Fisheries Business Tax Return information for calendar year 2013.

2nd Stage: The funding available within each FMA will be allocated among the municipalities in that area based on the level of fishing industry significant effects suffered by each municipality compared to the level of effects experienced by the other municipalities in that FMA.

Some boroughs, because of their extensive area, are included in more than one fisheries management area. In these cases, the borough must submit a separate program application for each area.

FY 15 SHARED FISHERIES BUSINESS TAX PROGRAM

PROGRAM DESCRIPTION

There are Two Application Methods Possible: Standard and Alternative

Standard Method: In the Standard Method, established by the department, each municipality in the FMA must determine and document the cost of fisheries business impacts experienced by the community in 2013. These impacts are submitted by each municipality in their applications. The department will review the applications and determine if the impacts submitted are valid. Once the impacts have been established for each of the municipalities in the FMA, the department will calculate the allocation for each municipality using the following formula:

One half of the funding available within a FMA is divided up among participating municipalities on the basis of the relative dollar amount of impact in each municipality. The other half of the funding available to that area is divided equally among all eligible municipalities.

Alternative Method: Alternative allocation methods may be proposed by the municipalities within the FMA. The department will consider approving the use of a proposed alternative method only if all the municipalities in the area agree to use the method, and if the method includes some measure of the relative effects of the fishing industry on the respective municipalities in the area.

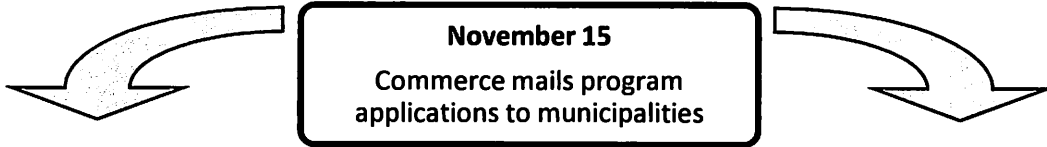
This application packet contains the instructions and forms for applying under either of these methods.

- The **yellow pages** are for applications using the standard method.
- The **pink pages** are to be used for alternative method applications.

The chart on the following page summarizes the process for these two methods.

FY 15 SHARED FISHERIES BUSINESS TAX PROGRAM

PROGRAM DESCRIPTION



STANDARD METHOD

By no later than February 15

Each municipality determines and documents the cost of fisheries impacts on the community and submits this information with their application.



By no later than April 15

Commerce reviews applications, makes a determination as to the validity of the submitted impacts, and notifies the municipalities of this determination.



Within 30 days

Municipalities have 30 days in which to appeal Commerce's determinations regarding submitted impacts.



Within 20 days

Commerce will respond to appeals within 20 days after receiving them.



After all appeals are resolved

Commerce will perform the formula calculations for each FMA based on the relative impacts approved for each municipality in the FMA, and distribute the funding allocations.

ALTERNATE METHOD

By no later than January 15

All municipalities in an FMA work together to develop an alternate allocation formula and submit their proposal to Commerce. Municipalities are encouraged to consult with Commerce during this effort regarding the acceptability of alternative methods.



By no later than February 1

Commerce reviews alternate proposals, determines if proposals are acceptable, and notifies the municipalities of this determination. If the proposal is accepted, municipalities may then use the Alternative Method application. If the proposal is not acceptable to Commerce, the department will work with municipalities in an area to resolve problems. If the problems cannot be resolved, the municipalities in that FMA must apply using the Standard Method application.



By no later than February 15

Each municipality must submit an Alternative Method application. Commerce will distribute allocations after all applications within that FMA have been received and verified.

Agenda Item 13f

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM January 13, 2015

INFORMATION:

Approval of the Solid Waste Recycling Management Plan as prepared by Richard Hertzberg and Chris Bell

Attachments:

1. Memo from Jeff Jabusch, Borough Manager
2. Memo from Ruby McMurren, Projects Manager
3. Proposed Solid Waste Recycling Management Plan

RECOMMENDED ACTION:

Move to approve the final draft of the Solid Waste Recycling Management Plan, prepared by Richard Hertzberg and Chris Bell, as presented.

**TO: THE HONORABLE MAYOR AND ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

**FROM: JEFF JABUSCH
BOROUGH MANAGER**

RE: SOLID WASTE RECYCLING MANAGEMENT PLAN

DATED: January 8, 2015

Attached is a memo from Ruby McMurren outlining the city went through with the recycling grant we received. The firm that did the study completed their tasks and have come up with a first step recommendation which would to buy a bailer and begin the process of recycling.

The first step in this process is to approve the Recycling Plan as complete and if the Assembly is satisfied with the plan, move on to the funding and implementation phase.

Recommended Motion:

Move to approve the Solid Waste Recycling Management Plan Study as presented.

MEMORANDUM

TO: JEFF JABUSCH, CITY MANAGER
CITY AND BOROUGH OF WRANGELL AND MEMBERS OF THE
ASSEMBLY

FROM: RUBY MCMURREN
PROJECTS MANAGER

SUBJECT: APPROVAL OF FINAL DRAFT OF THE SOLID WASTE RECYCLING
MANAGEMENT PLAN BY RICHARD HERTZBERG AND CHRIS BELL.

DATE: January 6, 2015

BACKGROUND:

The City and Borough of Wrangell received a grant that was made possible with qualified outer continental shelf oil gas revenues by the Coastal Impact Assistance Program (CIAP), Fish and Wildlife Service, US Department of the Interior. Among the goals of this award was to improve capacity for waste management through recycling plans and working with the community to improve waste or resource recovery in a responsible and sustainable way.

In March 2014, a solicitation for an RFP to assist in a Solid Waste Recycling Management Plan was advertised and the team of Richard Hertzberg and Chris Bell was selected and an Agreement was signed in July of 2014.

After their thorough review of Wrangell's infrastructure, recycling goals, sanitation rate structure, and Richard's site visit to Wrangell to meet with Staff and community members, he recommends the purchase of a baler as an introductory step towards a full-scale, community recycling service. Due to the high costs to implement a curb recycling program at this time, an introductory step of getting a baler and having scheduled drop-off days as a community event in a centrally located area is suggested in the recycling plan. This approach would educate, increase awareness and encourage community participation in recycling efforts. This task would require minimal costs in staff and equipment use. These recommendations are outlined in the Final Draft of the Solid Waste Recycling Management Plan.

Available CIAP grant funds towards the purchase of a baler is \$49,000.00. Proposed costs for a baler is upwards of \$85,000.00.

RECOMMENDATIONS:

1. Approval of the final draft of the Solid Waste Recycling Management Plan prepared by Richard Hertzberg and Chris Bell.

ATTACHMENTS:

1. Solid Waste Recycling Management Plan for Wrangell, Alaska – Final Draft Version
Executive Summary – January 2015.

Solid Waste Recycling Management Plan for Wrangell, Alaska – Final Draft Version

Executive Summary – January 2015



Welcome & Introduction

- Consultants – Richard Hertzberg, Chris Bell
- CBW Project Manager – Ruby McMurren
- CBW Public Works Director – Carl Johnson
- Wrangell is founding member of Southeast Alaska Solid Waste Authority (SEASWA, the Authority)
- CBW performs refuse collection
- Alaska Marine Lines (AML) & Republic Services provide waste disposal

The Facts

- Population about 2,500
- 1,560 tons of solid waste shipped out annually
- Placed in 48 foot containers at Materials Recovery & Handling Facility (MRHF or Transfer Station)
- Garbage goes by barge, truck, & rail to Roosevelt Regional Landfill in Klickitat County, WA operated by Republic Services

Facts continued

- Scrap metals are being recycled
- Minimal recycling of materials from everyday trash
- “Universal service” – all sources of waste are provided collection service & billed for it
- Rates vary based on number & size of carts / containers & collection frequency

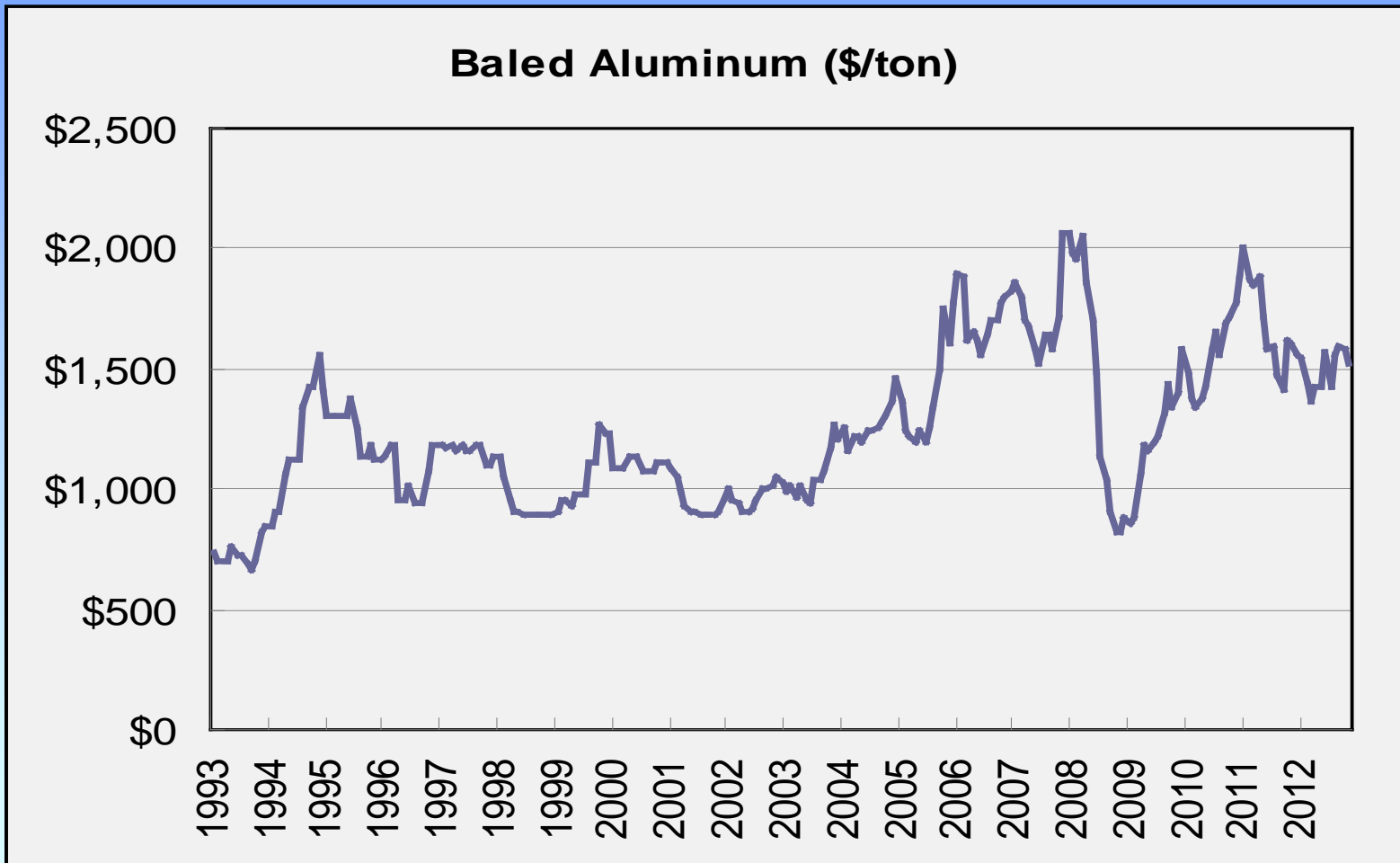
Facts continued

- Per capita waste disposal rate – $\frac{1}{2}$ ton / person / year or 3 lbs. / person / day
- 25 to 27 tons of trash per shipping container
- Accounts or generators – 845 residential, 113 small commercial / institutional, 6 large
- Small, stable rate base
- Two fully automated side – loading, one – person trucks

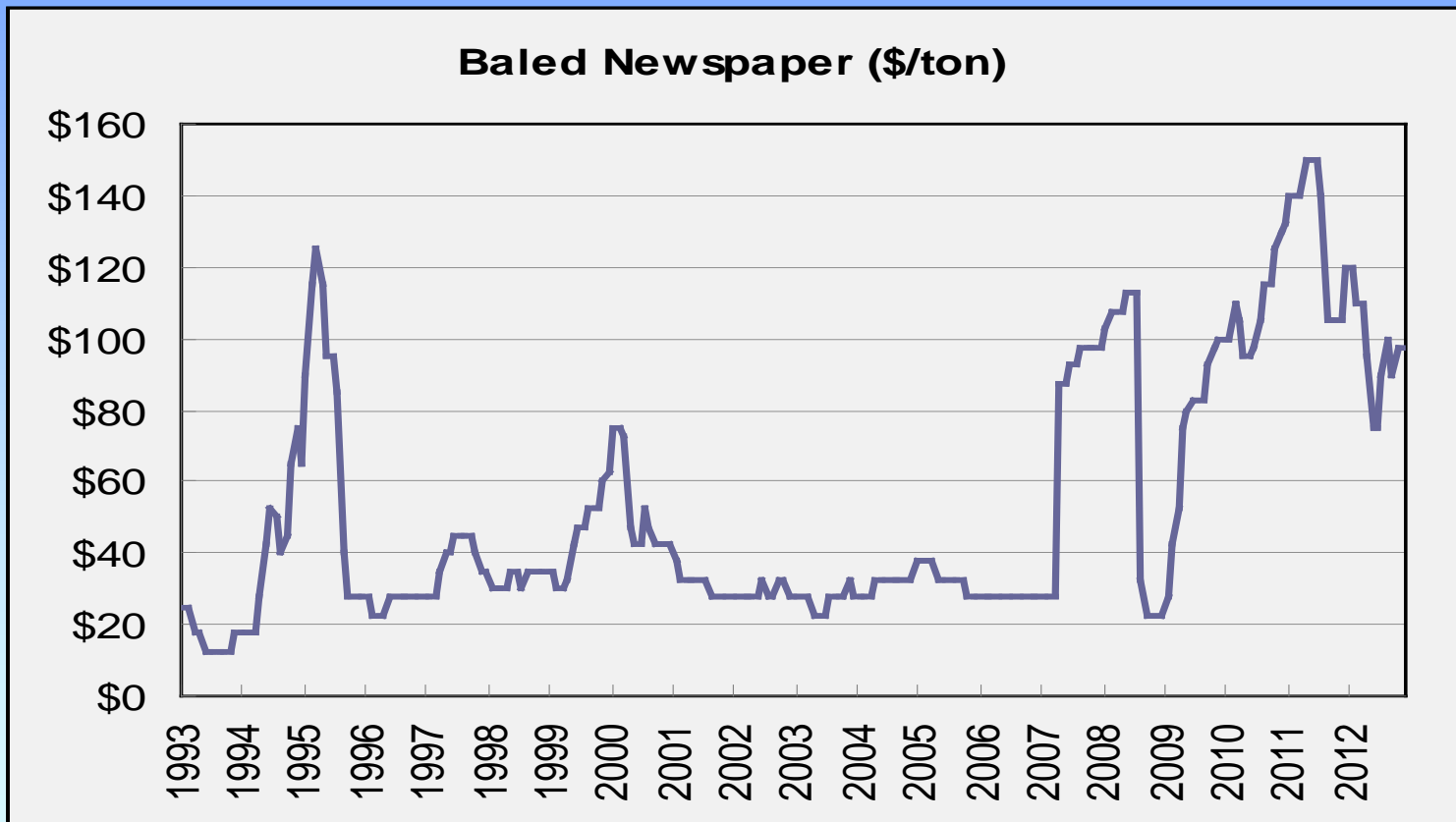
Economics

- 35 % of solid waste costs are for disposal through Republic Services
- Disposal cost = transportation, fuel surcharge, landfilling
- Recycling cost = transportation, fuel surcharge, handling / storage / marketing of materials, processing of commingled or mixed recyclables
- Revenue from recyclables – 100 % pass – through to Wrangell
- Average cost of \$114.50 / ton for disposal

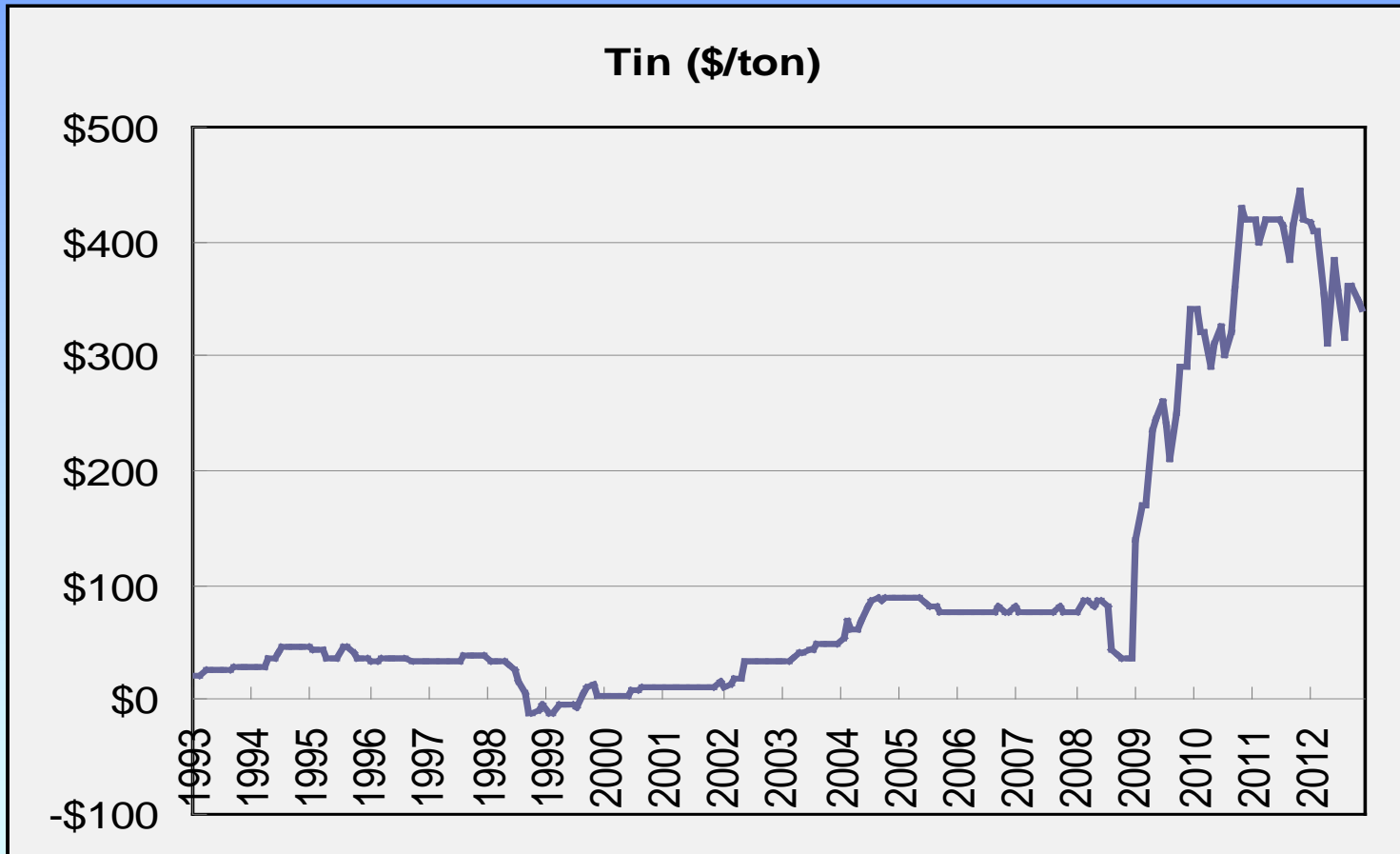
Recycling Revenues



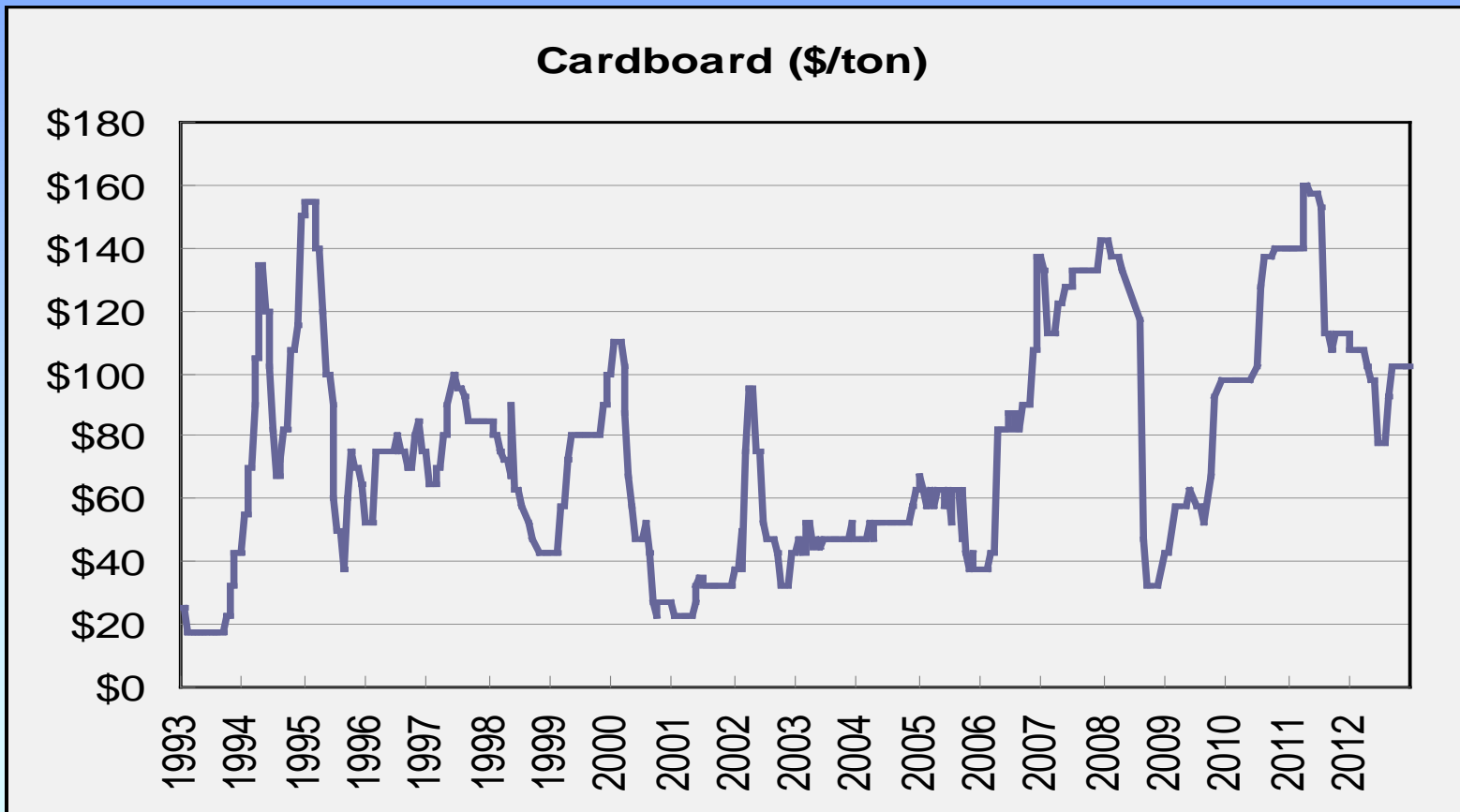
Recycling Revenues con't.



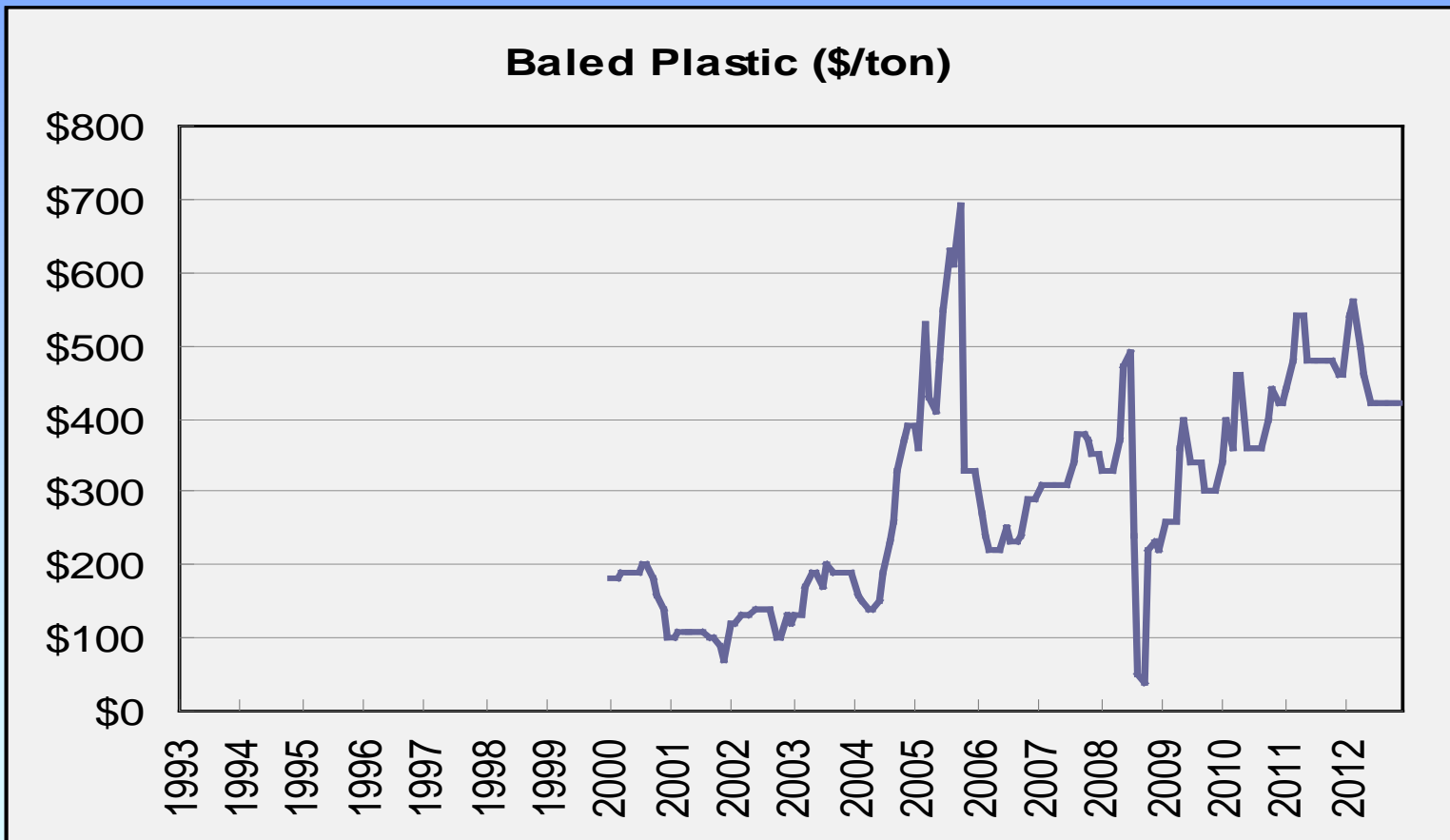
Recycling Revenues con't.



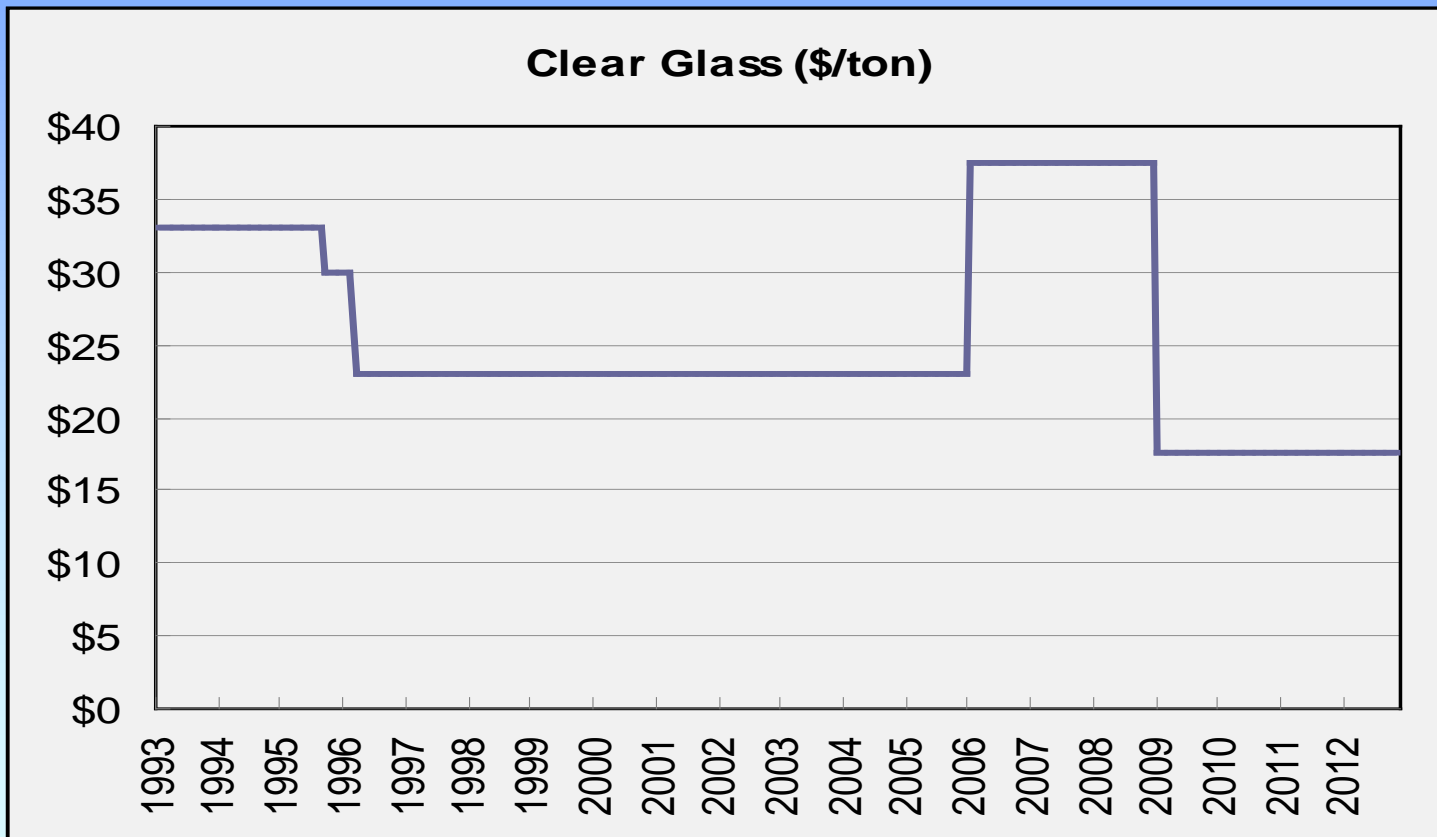
Recycling Revenues con't.



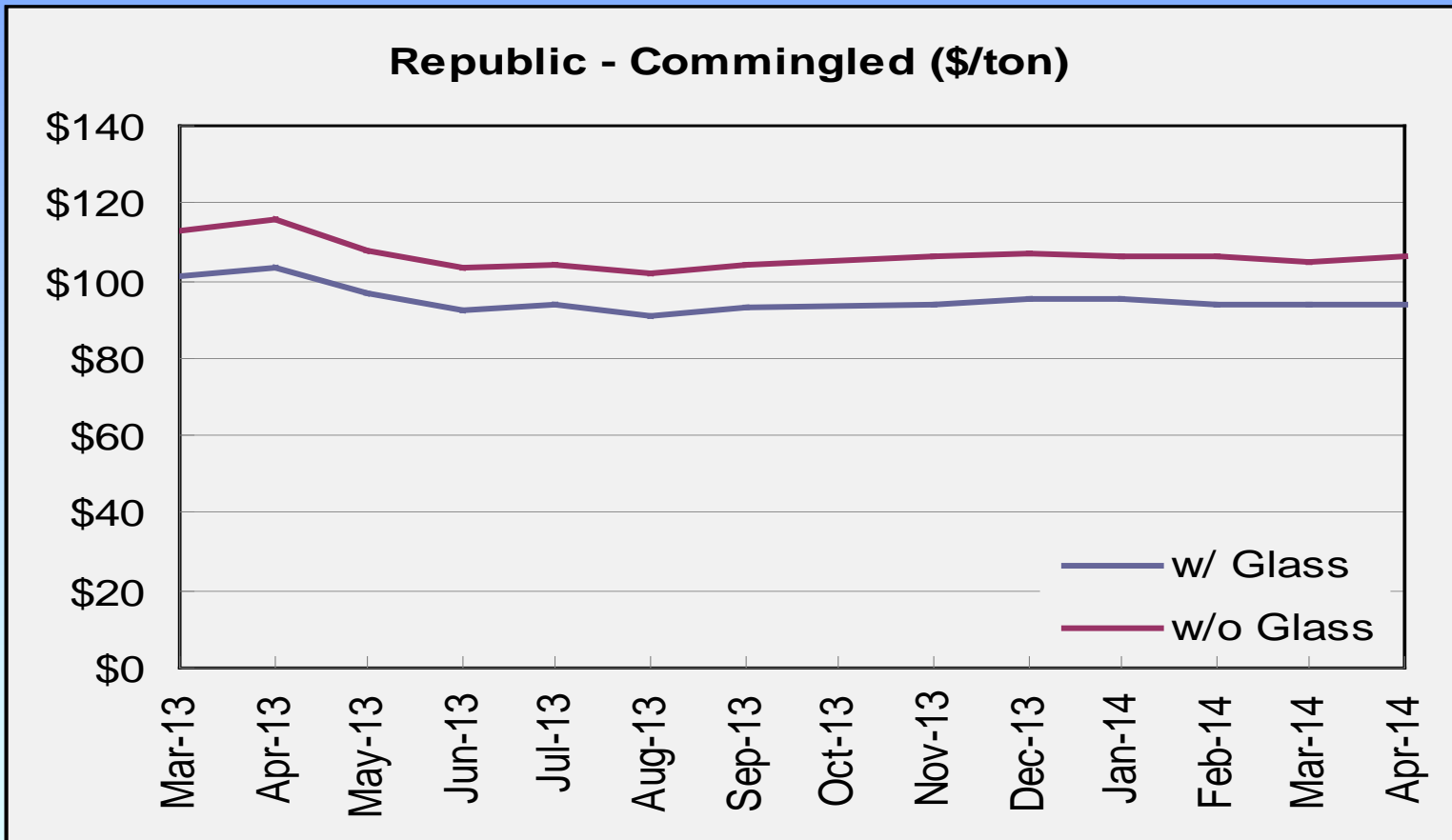
Recycling Revenues con't.



Recycling Revenues con't.



Recycling Revenues con't.



Recycling Cost Analysis

- Revenue for commingled recyclables is more stable than for individual commodities
- Commingled no glass – \$ 102 to \$ 106 / ton revenue
- Commingled with glass – \$ 90 to \$ 94 / ton revenue
- Compare trash disposal cost vs. recycling cost per ton
- At \$ 40 / ton revenue – recycling = \$ 114 / ton
- At \$ 60 / ton revenue – recycling = \$ 94 / ton
- At \$ 80 / ton revenue – recycling = \$ 74 / ton
- At \$ 100 / ton revenue – recycling = \$ 54 / ton
- Waste disposal = \$ 114.50 /ton
- Therefore recycling can be tool for cost control as waste disposal rates rise

Petersburg Experience

- Similar contract with Republic Services
- Had “source separated” recycling collection program
- Did study September, 2013
- Conclusions – commingled with glass, offer rate incentives, set recycling goals
- Have large baler, use 40 foot containers
- Started commingled recycling using plastic bags February, 2014
- Huge jump in participation – 1,062 out of 1,200 accounts are setting out materials regularly
- Intend to buy carts / containers – with Wrangell ?

Basic Equipment Needs

- **Baler - \$ 70,000 - 85,000**
- **96 gallon carts - \$ 60 - 75 each**
- **300 gallon carts - \$ 400 - 475 each**
- **Recycling program can't carry these costs**
- **Alternative funding sources necessary**



Conclusions / Recommendations / Next Steps

- Under any scenario go commingled with glass – easier, simpler for customer
- Hold off buying glass crusher
- Best ultimate scenario – lots of material, high revenues
- Buy baler – necessary to do recycling at any level
- Identify program coordinator
- Form representative support group
- Start with drop – off program
- Gradual transition to collection service

Drop – off Program

- Set up recycling area inside Transfer Station
- Use stacked tires to define storage zone for recyclables
- Also have monthly or twice monthly Recycling Day (Saturday?) in supermarket parking lot
- Use refuse trucks for storage of materials & transport to Transfer Station
- Promote & conduct Recycling Day as community social event

Collection Service

- Every – other – week pickup for residences
- Adjust rates to encourage recycling & assure needed revenue flow
- Establish recycling goal milestones
- Staged implementation – residential sector first, then commercial / institutional accounts
- Need to visit businesses / institutions, determine site – specific recycling procedures / needs for storing & picking up recyclables

Agenda Item 13g

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
January 13, 2015**

INFORMATION:

Approval to implement the Solid Waste Recycling Management Plan and to approve a budget amendment

Attachments:

1. Memo from Manager Jeff Jabusch
2. Solid Waste Recycling Management Plan – **See Agenda Item 13f - attachment 3**

RECOMMENDED ACTION:

Move to authorize staff to begin a recycling program as outlined in the Solid Waste Management Plan Study and to approve a budget amendment in the amount of \$50,000 to come from the General Fund to supplement grant funds for the initial startup.

**TO: THE HONORABLE MAYOR AND ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

**FROM: JEFF JABUSCH
BOROUGH MANAGER**

**RE: SOLID WASTE RECYCLING MANAGEMENT PLAN
IMPLEMENTATION**

DATED: January 8, 2015

The Solid Waste Recycling Management Plan Study recommended starting with a baler and a collection system that would have a few collection containers around town. These would be collected periodically depending on usage. To make this work we are going to have to come up with about \$50,000 in addition to remaining grant funds to get this off and running on a low budget. We will use the money for the following items:

- Baler-\$85,000 (Grant and city funds)
- Containers to collect recyclables
- Three phase electricity to landfill building
- Installation of Baler including concrete work
- Advertising and awareness information to the public

The information in the study shows that this is going to be a very close venture to break even and we could actually lose money on the venture depending on participation. Those with dumpsters and large garbage cans may very well decide to down size and that would be a loss in revenue to the Sanitation Fund. We feel that recycling is a worthwhile and responsible thing to do and it is worth the gamble to give it a chance. We are going to do the following to minimize costs in an effort to make this work.

- Use existing staff only
- We can only use existing staff if we only have a handful of drop off stations and not do curb side. This was also recommended in the study.
- Keep track of how much revenues drop because customers are dropping can sizes and therefore we are collecting less revenues. We will also track the revenues we are collecting from the sale of the recyclables to offset this lost revenue. We will carefully monitor these two items to be sure we are not going backwards and causing the Sanitation Fund to go in the hole.

The Sanitation Fund in general has been the one utility within the last 5 years that has done the worst financially. Until just a year ago, it was in the red and if we had not raised the rates, they would be in trouble and would have had to have money from some other source to operate. The rate increases have helped and they are slowly coming back. The influx of \$50,000 along with the remaining grant funds will need to come from somewhere else and the logical choice would be the General Fund.

Recommended Motion:

Move to authorize staff to begin a recycling program as outlined in the Solid Waste Management Plan Study and to approve a budget amendment in the amount of \$50,000 to come from the General Fund to supplement grant funds for the initial startup.

Agenda Item 13h

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM January 13, 2015

INFORMATION:

Approval of a proposed iPad Policy (*requested by Assembly Member Decker at the December 9th Regular Meeting*)

The iPad policy that was adopted in July 2013 did not allow for Assembly Members to take the electronic device home. The policy was outlined so that there were not as many restrictions. The proposed iPad policy that you have before you this evening allows for the electronic device to be taken home.

Attachments:

1. Proposed iPad Policy
2. Current iPad Policy

RECOMMENDED ACTION:

Move to approve the iPad Policy, as presented.

City and Borough of Wrangell

Borough Assembly

Proposed iPad Policy



1. **Purpose.** The City and Borough of Wrangell recognizes the benefits of utilizing digital communication and information, and supports the utilization of the iPad by the Mayor and Borough Assembly. Users of the iPad acknowledge, understand, and respect the underlying iPad, Internet, and usage philosophy that forms the basis of this policy.
2. **Receipt of iPad.** The Borough Clerk, or designated I.T. professional, will issue iPads that include appropriate applications for use relating to City and Borough business.
3. **Care of iPad.** Users are responsible for the general care of the iPad that they have been issued by the City and Borough of Wrangell. iPads must remain free of any writing, drawing, stickers, or labels that are not the property of the City & Borough. Only a clean, soft cloth should be used to clean the screen.
4. **Employee Information.** Software on iPad. The software and applications installed by the Borough Clerk or designated I.T. professional must remain on the iPad in usable condition and be readily accessible at all times. From time to time, the Borough Clerk or designated I.T. professional may add, upgrade, or remove software applications such that users may be required to check in their iPads with that office for periodic updates and syncing. In the event it becomes necessary to restore an iPad to its original condition, the City and Borough of Wrangell will not be held responsible for the loss of any software or documents deleted due to a re-format and re-image. Any software, email messages, or files downloaded via the Internet becomes the property of the City and Borough of Wrangell and may only be used in ways that are consistent with applicable licenses, trademarks, or copyrights. Files from sources that a user may have any reason to believe may be untrustworthy shall not be downloaded, nor shall files attached to email transmissions be opened and read unless the user has knowledge that they originate from a trustworthy source. Downloaded files and attachments may contain viruses or hostile applications that could damage the City and Borough's information systems. Users will be held accountable for any breaches of security caused by files obtained for non-City and Borough business purposes.
5. **Life of the iPad.** The technological life of the iPads might not exceed three years; therefore, the iPads will be assessed every three years and, if necessary, the City and Borough will purchase upgraded devices pending Borough Assembly approval through the budgeting process.
6. **WARNING – NO PRIVACY.** All communications made via City and Borough-issued devices are subject to disclosure under the Open Records Act or for litigation purposes unless a privilege or exception exists that justifies withholding the information. (For example, attorney/client privileged communication)
7. **Audits.** All iPads are subject to audit by the Borough Clerk or designated I.T. professional. If the iPad is requested by either position for any reason, users have three (3) days to provide the iPad to that office. Upon a request for the iPad for audit purposes, no files, software applications, or communications shall be removed from the device prior to the audit. The iPad should be returned to the user within five (5) business days.

8. **Representations.** In advocating, advancing, or expressing any individual religious, political, or personal views of opinions, users must not misrepresent their statements as official City and Borough policy unless authorized to do so.
9. **Email Usage for City and Borough Business.** For the purposes of activity related to City and Borough business, the user shall conduct all email communication through their assigned City and Borough email account. All emails on the City and Borough email account are archived and retained by the City and Borough. This account shall be synced to the user's individual iPad. Personal email boxes are allowed to be synced to the iPad as well, but all City and Borough-related business must be conducted through the City and Borough email address or copied to the City and Borough email address if the user's personal email box is used
10. **Acceptable Use.** Internet access, when provided by the City and Borough of Wrangell, is to assist elected officials in obtaining data and technology. The following guidelines have been established to help ensure responsible and productive Internet and iPad usage. While Internet usage is intended for communication purposes, incidental and occasional brief personal use is permitted within reasonable limits. All Internet data that is composed, transmitted, or received via the City and Borough of Wrangell's computer communications systems is considered to be part of the official records of the City and Borough of Wrangell and, as such, is subject to disclosure to law enforcement or other third parties. Consequently, users should always ensure that the business information contained in Internet transmissions is accurate, appropriate, ethical, and lawful. The equipment, services, and technology provided to access the Internet remain at all times the property of the City and Borough of Wrangell. As such, the City and Borough of Wrangell reserves the right to monitor Internet traffic, and retrieve and read any data composed, sent, or received through borough online connections and stored in borough computer systems.

Data that is composed, transmitted, accessed, or received via the Internet must not contain content that could be considered discriminatory, offensive, obscene, threatening, harassing, intimidating, or disruptive to any other person. Examples of unacceptable content may include, but are not limited to, sexual comments or images, racial slurs, gender-specific comments, or any other comments or images that could reasonably offend someone on the basis of race, age, sex, religious or political beliefs, national origin, disability, sexual orientation, or any other characteristic protected by law.

The unauthorized use, installation, copying, or distribution of copyrighted, trademarked, or patented material on the Internet is expressly prohibited. As a general rule, if the user did not create material, does not own the rights to it, or has not gotten authorization for its use, it should not be put on the Internet.

Internet users should take the necessary anti-virus precautions before downloading or copying any file from the Internet. All downloaded files are to be checked for viruses; all compressed files are to be checked before and after decompression.

The following behaviors are examples of previously stated or additional actions and activities that are prohibited:

- **SENDING OR POSTING DISCRIMINATORY, HARASSING, OR THREATENING MESSAGES OR IMAGES (GRAY LIKE THE REST, AND SAME FONT.)**
- **USING THE ORGANIZATION'S TIME AND RESOURCES FOR PERSONAL GAIN**

- STEALING, USING, OR DISCLOSING SOMEONE ELSE'S CODE OR PASSWORD WITHOUT AUTHORIZATION
- COPYING, PIRATING, OR DOWNLOADING SOFTWARE AND ELECTRONIC FILES WITHOUT PERMISSION
- VIOLATING COPYRIGHT LAW
- FAILING TO OBSERVE LICENSING AGREEMENTS
- ENGAGING IN UNAUTHORIZED TRANSACTIONS THAT MAY INCUR A COST TO THE ORGANIZATION OR INITIATE UNWANTED INTERNET SERVICES AND TRANSMISSIONS
- SENDING OR POSTING MESSAGES OR MATERIAL THAT COULD DAMAGE THE ORGANIZATION'S IMAGE OR REPUTATION
- PARTICIPATING IN THE VIEWING OR EXCHANGE OF PORNOGRAPHY OR OBSCENE MATERIALS
- SENDING OR POSTING MESSAGES THAT DEFAME OR SLANDER OTHER INDIVIDUALS
- ATTEMPTING TO BREAK INTO THE COMPUTER SYSTEM OF ANOTHER ORGANIZATION OR PERSON
- REFUSING TO COOPERATE WITH A SECURITY INVESTIGATION
- USING THE INTERNET FOR POLITICAL CAUSES OR ACTIVITIES, RELIGIOUS ACTIVITIES, OR ANY SORT OF GAMBLING
- JEOPARDIZING THE SECURITY OF THE ORGANIZATION'S ELECTRONIC COMMUNICATIONS SYSTEMS
- SENDING OR POSTING MESSAGES THAT DISPARAGE ANOTHER ORGANIZATION'S PRODUCTS OR SERVICES
- PASSING OFF PERSONAL VIEWS AS REPRESENTING THOSE OF THE ORGANIZATION
- SENDING ANONYMOUS EMAIL MESSAGES
- ENGAGING IN ANY OTHER ILLEGAL ACTIVITIES

11. Open Meetings Act Compliance. Except in an emergency, users shall not use email, instant messaging, text messaging, or similar forms of electronic communications at any time during a meeting of the Borough Assembly. Users shall not use the iPad in any way as to violate the Open Meetings Act requirements of the State of Alaska.

12. User Responsibility. It is the responsibility of the user to ensure the City and Borough provided iPad is kept in a reasonable and safe condition. iPads must remain free of any writing, drawing, stickers, or labels that are not the property of the City & Borough of Wrangell. Should an iPad be accidentally lost, damaged, or stolen, responsibility for replacement shall be that of the user and not the City and Borough of Wrangell.

13. Return of the iPad. Users shall return their iPad to the Borough Clerk or designated I.T. professional when the individual's term and service as Mayor or Assembly Member has ended.

Upon return of the iPad to the City and Borough of Wrangell and following the preparation of any appropriate backup files, the iPad will be wiped clean of any and all information.

14. **Compliance with Policy.** The City and Borough of Wrangell reserves the right to inspect any and all files stored on iPads that are the property of the City and Borough of Wrangell in order to ensure compliance with this policy. The City and Borough of Wrangell also reserves the right to pursue appropriate legal actions to recover any financial losses suffered as a result of violations of this policy. Users do not have any personal privacy right in any matter created, received, stored in, or sent from any City and Borough issued iPad, and the Borough Clerk or designated I.T. professional is hereby authorized to institute appropriate practices and procedures to ensure compliance with this policy. Any violation of this policy may result in discipline as deemed appropriate by the balance of the Borough Assembly.

Proposed Ipad Policy Signature Page

I hereby certify that I have received a written copy of the City and Borough of Wrangell, Borough Assembly iPad Policy form. I have read and fully understand the terms of this policy and agree to abide by it.

Dated: _____

By: _____
(Elected Official's Signature)

(Printed Name)

City and Borough of Wrangell

Borough Assembly and Elected Boards and Commissions

iPad Policy



1. **Purpose.** The City and Borough of Wrangell recognizes the benefits of utilizing digital communication and information, and supports the utilization of the iPad by the Borough, Borough Assembly, and Commissions. Users of the iPad acknowledge, understand, and respect the underlying iPad, Internet, and usage philosophy that forms the basis of this policy.
2. **Life of the iPad.** The technological life of the iPads might not exceed three years; therefore, the iPads will be assessed every three years and, if necessary, the City and Borough will purchase upgraded devices pending Borough Assembly approval through the budgeting process.
3. **WARNING – NO PRIVACY.** All communications made via City and Borough-issued devices are subject to disclosure under the Open Records Act or for litigation purposes unless a privilege or exception exists that justifies withholding the information. (For example, attorney/client privileged communication)
4. **Audits.** All iPads are subject to audit by the Borough Clerk or designated I.T. professional.
5. **Representations.** In advocating, advancing, or expressing any individual religious, political, or personal views of opinions, users must not misrepresent their statements as official City and Borough policy unless authorized to do so.
6. **Email Usage for City and Borough Business.** For the purposes of activity related to City and Borough business, the user shall conduct all email communication through their assigned City and Borough email account. All emails on the City and Borough email account are archived and retained by the City and Borough. This account shall be synced to the user's individual iPad. Personal email boxes are allowed to be synced to the iPad as well, but all City and Borough-related business must be conducted through the City and Borough email address or copied to the City and Borough email address if the user's personal email box is used
7. **Acceptable Use.** Internet access, when provided by the City and Borough of Wrangell, is to assist elected officials in obtaining data and technology. The following guidelines have been established to help ensure responsible and productive Internet and iPad usage. While Internet usage is intended for communication purposes, incidental and occasional brief personal use is permitted within reasonable limits. All Internet data that is composed, transmitted, or received via the City and Borough of Wrangell's computer communications systems is considered to be part of the official records of the City and Borough of Wrangell and, as such, is subject to disclosure to law enforcement or other third parties. Consequently, users should always ensure that the business information contained in Internet transmissions is accurate, appropriate, ethical, and lawful. The equipment, services, and technology provided to access the Internet remain at all times the property of the City and Borough of Wrangell. As such, the City and Borough of Wrangell reserves the right to monitor Internet traffic, and retrieve and read any data composed, sent, or received through borough online connections and stored in borough computer systems.

Data that is composed, transmitted, accessed, or received via the Internet must not contain content that could be considered discriminatory, offensive, obscene, threatening, harassing,

intimidating, or disruptive to any other person. Examples of unacceptable content may include, but are not limited to, sexual comments or images, racial slurs, gender-specific comments, or any other comments or images that could reasonably offend someone on the basis of race, age, sex, religious or political beliefs, national origin, disability, sexual orientation, or any other characteristic protected by law.

The unauthorized use, installation, copying, or distribution of copyrighted, trademarked, or patented material on the Internet is expressly prohibited. As a general rule, if the user did not create material, does not own the rights to it, or has not gotten authorization for its use, it should not be put on the Internet.

Internet users should take the necessary anti-virus precautions before downloading or copying any file from the Internet. All downloaded files are to be checked for viruses; all compressed files are to be checked before and after decompression.

The following behaviors are examples of previously stated or additional actions and activities that are prohibited:

- **SENDING OR POSTING DISCRIMINATORY, HARASSING, OR THREATENING MESSAGES OR IMAGES (GRAY LIKE THE REST, AND SAME FONT.)**
- **USING THE ORGANIZATION'S TIME AND RESOURCES FOR PERSONAL GAIN**
- **STEALING, USING, OR DISCLOSING SOMEONE ELSE'S CODE OR PASSWORD WITHOUT AUTHORIZATION**
- **COPYING, PIRATING, OR DOWNLOADING SOFTWARE AND ELECTRONIC FILES WITHOUT PERMISSION**
- **VIOLATING COPYRIGHT LAW**
- **FAILING TO OBSERVE LICENSING AGREEMENTS**
- **ENGAGING IN UNAUTHORIZED TRANSACTIONS THAT MAY INCUR A COST TO THE ORGANIZATION OR INITIATE UNWANTED INTERNET SERVICES AND TRANSMISSIONS**
- **SENDING OR POSTING MESSAGES OR MATERIAL THAT COULD DAMAGE THE ORGANIZATION'S IMAGE OR REPUTATION**
- **PARTICIPATING IN THE VIEWING OR EXCHANGE OF PORNOGRAPHY OR OBSCENE MATERIALS**
- **SENDING OR POSTING MESSAGES THAT DEFAME OR SLANDER OTHER INDIVIDUALS**
- **ATTEMPTING TO BREAK INTO THE COMPUTER SYSTEM OF ANOTHER ORGANIZATION OR PERSON**
- **REFUSING TO COOPERATE WITH A SECURITY INVESTIGATION**
- **USING THE INTERNET FOR POLITICAL CAUSES OR ACTIVITIES, RELIGIOUS ACTIVITIES, OR ANY SORT OF GAMBLING**
- **JEOPARDIZING THE SECURITY OF THE ORGANIZATION'S ELECTRONIC COMMUNICATIONS SYSTEMS**

- **SENDING OR POSTING MESSAGES THAT DISPARAGE ANOTHER ORGANIZATION'S PRODUCTS OR SERVICES**
- **PASSING OFF PERSONAL VIEWS AS REPRESENTING THOSE OF THE ORGANIZATION**
- **SENDING ANONYMOUS EMAIL MESSAGES**
- **ENGAGING IN ANY OTHER ILLEGAL ACTIVITIES**

8. **Open Meetings Act Compliance.** Except in an emergency, users shall not use email, instant messaging, text messaging, or similar forms of electronic communications at any time during a meeting of the Borough Assembly. Users shall not use the iPad in any way as to violate the Open Meetings Act requirements of the State of Alaska.

9. **User Responsibility.** It is the responsibility of the user to ensure the City and Borough provided iPad is kept in a reasonable and safe condition. iPads must remain free of any writing, drawing, stickers, or labels that are not the property of the City & Borough of Wrangell.

I hereby certify that I have received a written copy of the City and Borough of Wrangell, Borough Assembly iPad Policy form. I have read and fully understand the terms of this policy and agree to abide by it.

Dated: _____

By: _____
(Elected Official's Signature)

(Printed Name)

Agenda Item 13i

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM January 13, 2015

INFORMATION:

Approval to purchase iPads for the Borough Assembly

Attachments:

- 1. Cost breakdown as prepared by Clerk Lane**

RECOMMENDED ACTION:

Move to approve the purchase of iPads with WiFi capability and the iAnnotate PDF, with funds to come from the General Fund.

Product	iPadAir	iPad Mini	Kindle Fire (HD7)
Cost	\$399	\$299	\$139
Cellular	no	no	no
WiFi?	yes	yes	yes
Special Features	w/Retina display 16GB 9.7" (diagonal)	16GB 7.9" (diagonal)	7" Replaces the 2013 Kindle Fire HD

Accessories	
iAnnotatePDF	9.99
Cover	39.00
Keyboard	69.00

For 2013, I printed off a total of 220 Regular Assembly Packets only. Lets break it down.... (please note that these are ANNUAL costs)							
Sheets of Paper - For 1 packet (dbl printed)	Sheets of Paper -For 11 packets (dbl printed)	Reem's of Copy Paper	Copy Paper Cost (at \$12 per reem)	Actual Pages copied (dbl sided)	Ink Charge	Estimated hours spent (estimated)	Labor (estimated)
1855	20405	41	\$490	40810	\$196	57	\$1,817
						Total Annual Cost	\$2,503

Cost for iPad Air \$2737.00 (7x391)
Protection: \$623.00
total **\$4,360.00**

Cost for iPad Mini \$1743 (7x249)
Protection: \$623.00
total **\$2,366.00**

Agenda Item 13j

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM January 13, 2015

INFORMATION:

Approval of a Letter of Support for Alaska Island Community Services for an application to the State for new Data Management and Copying Equipment

Attachments:

1. Proposed Letter of Support

RECOMMENDED ACTION:

Move to approve a letter of support for Alaska Island Community Services for an application to the State for new Data Management and Copying Equipment, as presented.



CITY AND BOROUGH OF WRANGELL
INCORPORATED MAY 30, 2008

Office of the Borough Mayor

P.O. Box 531 907-874-2381
Wrangell, AK 99929 907-874-3952

January 6, 2015

Mark Walker
Alaska Island Community Services
Post Office Box 1231
Wrangell, AK 99929

Dear Mark,

Please include this statement of City and Borough of Wrangell support in your application to the state for new data management and copying equipment.

The people of the Wrangell municipality depend upon AICS to address our behavioral health needs. Your organization is the sole provider of these services, and your ability to manage information in an efficient manner is basic to the operation of your program and directly supports community health and welfare.

We respectfully urge state support for your capital request. It represents a basic purchase without which a smoothly functioning program cannot be maintained. Please let me know if we can underline this support in any way.

Sincerely,

David Jack
Mayor

Agenda Item 13k

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM January 13, 2015

INFORMATION:

Acceptance of the resignation from Pamela McCloskey from the Borough Assembly

Attachments:

1. Letter of resignation

RECOMMENDED ACTION:

Move to approve the letter of resignation from Assembly Member Pamela McCloskey from the Borough Assembly and to direct the Borough Clerk to begin advertising for the unexpired vacancy with the appointment to be made at the January 27, 2015 Regular Assembly Meeting.

Agenda Item 14

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
January 13, 2015**

INFORMATION:

ATTORNEY'S FILE – Summary report provided to the Assembly.

Agenda Item 15

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
January 13, 2015**

Executive Session –

To discuss with the Borough Attorney, a matter which by law is required to be confidential, to discuss facts and legal strategies concerning a matter involving the Thomas Bay Power Authority

RECOMMENDED MOTION:

I move to go into executive session to discuss with the Borough Attorney a matter which by law is required to be confidential, to discuss facts and legal strategies concerning a matter involving the Thomas Bay Power Authority.