

CITY OF WRANGELL

RESOLUTION NO. 12-01-898

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Council of the City of Wrangell, Alaska, desires to maintain an equitable pay scale for the employees of the City; and

WHEREAS, the Council recognizes the position of Bookkeeper/Deputy City Clerk which consists of duties that warrant a fair and equitable wage.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

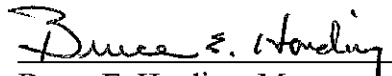
Sec. 1. Salary Adjustment. The position of Bookkeeper/Deputy City Clerk pay range shall be established within the City's Pay Plan.


Sec. 2. Pay Plan. The pay plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution No. 08-01-880.

Sec. 3. Effective Date. The pay plan shall be retroactive to December 1, 2001.

Sec. 4. The adopted Pay Plan in Section 2 repeals the previous Pay Plan adopted by Resolution No. 08-01-880 on August 28, 2001.

ADOPTED: December 11, 2001


Bruce E. Harding, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL
 PAY PLAN
 EFFECTIVE DECEMBER 1, 2001

JOB CLASSIFICATIONS

<u>REGULAR SALARIED POSITIONS:</u>		<u>PAY</u>	<u>RANGE</u>
CITY MANAGER	61,416	TO	77,742
CAPITAL & SPECIAL PROJECT ADMINISTRATOR	55,331	TO	70,039
PUBLIC WORKS SUPT./CAPITAL PROJECT MANAGER	51,388	TO	65,048
ELECTRICAL SUPERINTENDENT	50,500	TO	63,924
FINANCE DIRECTOR	45,828	TO	58,008
POLICE CHIEF	45,828	TO	58,008
HARBOR MASTER	40,689	TO	51,505
PARKS AND RECREATION DIRECTOR	40,689	TO	51,505
POLICE LIEUTENANT	40,689	TO	51,505
FIREFIGHTER/EMT (BASED ON 44 HRS/WEEK)	37,417	TO	47,364
ECONOMIC DEVELOPMENT/PLANNER	37,417	TO	47,364
MUSEUM DIRECTOR/CURATOR	35,412	TO	44,825
CITY CLERK	35,294	TO	44,675
LIBRARIAN	35,294	TO	44,675
VOLUNTEER FIRE CHIEF (20 HRS/WEEK)	19,176	TO	24,273

REGULAR HOURLY POSITIONS

ASSISTANT ELECTRICAL SUPERINTENDENT	21.72	TO	27.48
ELECTRICAL LINE SUPERVISOR	19.13	TO	24.20
POLICE SERGEANT	18.19	TO	23.03
ELECTRICAL LINE WORKER	18.19	TO	23.03
CHIEF MECHANIC	18.19	TO	23.03
PUBLIC WORKS FOREMAN	17.32	TO	21.92
POLICE OFFICER	16.55	TO	20.96
WASTEWATER DEPARTMENT LEADMAN	16.55	TO	20.96
WATER DEPARTMENT LEADMAN	16.55	TO	20.96
MAINTENANCE TECHNICIAN	14.90	TO	18.87
SKILLED MAINTENANCE WORKER	14.90	TO	18.87
MECHANIC	14.90	TO	18.87
DIESEL ELECTRIC MECHANIC	14.90	TO	18.87
REFUSE COLLECTOR	14.90	TO	18.87
WATER & WASTEWATER TREATMENT OPERATOR	14.90	TO	18.87
ASSISTANT HARBORMASTER	14.90	TO	18.87
HARBOR ADMINISTRATIVE ASSISTANT	14.90	TO	18.87
HARBOR MAINTENANCE AND SECURITY	14.90	TO	18.87
BOOKKEEPER/DEPUTY CLERK	14.90	TO	18.87
REFUSE SITE CARETAKER	14.90	TO	18.87
APPRENTICE LINEMAN	14.48	TO	18.34
ELECTRICAL DISPATCH/SECRETARY	12.69	TO	16.07
CORRECTIONAL SERGEANT	11.96	TO	15.16
APPRENTICE DIESEL MECHANIC/ELECTRICIAN	11.87	TO	15.02
APPRENTICE WATER/WASTEWATER TREATMENT OP.	11.87	TO	15.02
UTILITY CLERK	11.39	TO	14.43
ACCOUNTING/COLLECTIONS CLERK	11.39	TO	14.43
ACCOUNTING CLERK	11.39	TO	14.43
POLICE ADMINISTRATIVE ASSISTANT	11.39	TO	14.43
CORRECTIONAL OFFICER/DISPATCHER	11.39	TO	14.43
ELECTRICAL GROUND WORKER/METER READER	11.39	TO	14.43
CUSTODIAN	9.73	TO	12.32
RECREATION COORDINATOR	9.73	TO	12.32

PART-TIME POSITIONS ELIGIBLE FOR BENEFITS:

MECHANIC (PART TIME)	14.90	TO	18.87
ASSISTANT LIBRARIAN	9.73	TO	12.32

PART-TIME POSITIONS INELIGIBLE FOR BENEFITS:

HEAD LIFEGUARD/INSTRUCTOR	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE I	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE II	9.73	TO	12.32
CASUAL UNSKILLED LABOR	9.73	TO	12.32
TEMPORARY SALES CLERK/MUSEUM RECEPTIONIST	9.73	TO	12.32
SEASONAL SALES CLERK/MUSEUM RECEPTIONIST	7.48	TO	9.47
LIFEGUARD	7.48	TO	9.47
YOUTH COURT COORDINATOR (25 HRS PER WEEK) (YCC SALARY OF \$2054.76/MONTH /9 MONTHS)			

ADMINISTRATION PROCEDURES

THE ENTRY WAGE RATE FOR NEW HIRES IN THE JOB CLASSIFICATIONS SHALL GENERALLY BE 79% OF THE MAXIMUM RATES AUTHORIZED, ALTHOUGH NEW EMPLOYEES MAY BE HIRED AT A HIGHER STEP IN A RANGE UPON A FINDING BY THE CITY MANAGER THAT THE EMPLOYEE POSSESSES EXCEPTIONAL QUALIFICATIONS AND EXPERIENCE.

EMPLOYEES WILL RECEIVE A 3% STEP INCREASE ON EMPLOYMENT ANNIVERSARY DATES, SUBJECT TO A SATISFACTORY PERFORMANCE EVALUATION, UP TO THE MAXIMUM RATES AUTHORIZED ACCORDING TO THE FOLLOWING SCHEDULE:

<u>UPON COMPLETION OF:</u>	<u>% IF MAXIMUM AUTHORIZED RATE</u>
ONE YEAR'S EMPLOYMENT	82%
TWO YEAR'S EMPLOYMENT	85%
THREE YEAR'S EMPLOYMENT	88%
FOUR YEAR'S EMPLOYMENT	91%
FIVE YEAR'S EMPLOYMENT	94%
SIX YEAR'S EMPLOYMENT	97%
SEVEN YEAR'S EMPLOYMENT	100%

STEP INCREASES ARE NOT AUTOMATIC. STEP INCREASES SHALL BE AUTHORIZED ONLY AFTER AN EVALUATION OF PERFORMANCE HAS BEEN COMPLETED AND THE IMMEDIATE SUPERVISOR CERTIFIES THAT THE EMPLOYEE HAS BEEN PERFORMING WORK WHICH CONSISTENTLY MEETS AND OCCASIONALLY EXCEEDS STANDARDS

CITY OF WRANGELL,

RESOLUTION NO. 12-01-897

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, LOT 2, BLOCK A, IN THE SORTYARD SUBDIVISION, BY QUITCLAIM DEED, TO WRANGELL COOPERATIVE ASSOCIATION

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Sortyard Subdivision, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, November 26, 2001; and

WHEREAS, the Council has determined Wrangell Cooperative Association, P.O. Box 868, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$50,300.00 for Lot 2, Block A, Sortyard Subdivision.

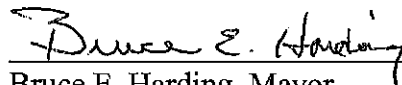
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Wrangell Cooperative Association, to convey the following tidelands property when full bid price is paid:

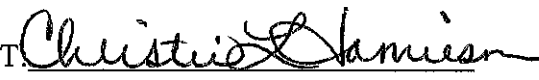
Lot 2, Block A, Sortyard Subdivision, Wrangell
Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with Wrangell Cooperative Association, for the purchase of the above described property.

ADOPTED: December 11, 2001



Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 11-01-896

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, CALLING FOR A VOTE ON THE QUESTION OF WHETHER OR NOT THE CITY SHALL INVESTIGATE THE ECONOMIC OPPORTUNITY TO CONSTRUCT AND OPERATE A MEDIUM SECURITY CORRECTIONAL FACILITY

WHEREAS, the State of Alaska is housing over 700 State prisoners in private facilities out of State.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AS FOLLOWS:

Sec. 1. Ballot Proposition. The proposed proposition to be submitted to the voters for approval or rejection is set forth in the following proposition.

Ballot Proposition

CORRECTIONAL FACILITY

Shall the City of Wrangell investigate the economic opportunity to construct and operate a medium security correctional facility?

Yes (oval) No (oval)

Sec. 2. Special Election. A special election is hereby called to place the proposition set forth in this resolution before the voters of the City of Wrangell, Alaska, at a special election to be held February 19, 2002.

Sec. 3. Election Precinct. For the purpose of the special election on the foregoing proposition, the City shall have one election precinct.

Sec. 4. Polling Hours. The polls will be open for voting on the foregoing proposition between the hours of 8:00 a.m. and 8:00 p.m. on the date of said special election.

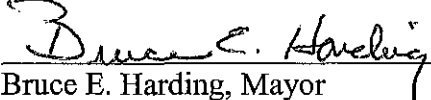
Sec. 5. Qualification of Voters. The qualifications of voters on the aforementioned proposition shall be the same as for voters at municipal elections generally.

Sec. 6. Notice. Notice, publication and posting shall be given by the City Clerk in accordance with the provisions of the Wrangell Municipal Code, the City Charter, and state law.

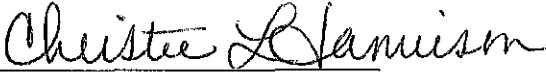
Sec. 7. Severability. If any portion of this resolution or any application thereof to any person or circumstance is held invalid, the remainder of this resolution and its application to other persons or circumstances shall not be affected thereby.

Sec. 8. Effective Date of Resolution. This resolution shall become effective immediately upon passage.

PASSED AND APPROVED this 20th day of November, 2001.



Bruce E. Harding, Mayor

ATTEST: 

Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 11-01-895

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF ONE LOT, LOT 5, BLOCK A, LOCATED WITHIN THE SORTYARD SUBDIVISION

WHEREAS, the City of Wrangell offers public tidelands consisting of one lot pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That the City Clerk is authorized to offer Lot 5, Block A, of the Sortyard Subdivision, for the designated minimum bid as attached In Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.
4. The sale method shall be by sealed bid.
5. A storm drain is located through Lot 5, Block A, Sortyard Subdivision. The cost to move or replace the drainage on Lot 5, Block A, Sortyard Subdivision, will be borne by the successful property owner.

ADOPTED: November 20, 2001


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION
PROCEEDINGS

- 1) Lot 5, Block A, Sortyard Subdivision
Appraised value of lot (19,552 sq.ft. total) \$54,700
MINIMUM BID \$54,700

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 11-01-894

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

(1) PROPOSING THAT SECTIONS 11-2, 11-3, 11-4 AND 11-5 OF THE CHARTER FOR THE CITY OF WRANGELL BE AMENDED TO REVISE THE REQUIREMENTS AND PROCEDURES CONCERNING THE POWERS OF INITIATIVE AND REFERENDUM;

(2) PROPOSING THAT SECTION 5-22 OF THE CHARTER FOR THE CITY OF WRANGELL REGARDING THE CITY PERMANENT FUND BE AMENDED TO PROVIDE THAT EXPENDITURES MAY BE MADE FROM THE PRINCIPAL OF THE FUND IF APPROVED BY THE COUNCIL AND RATIFIED BY THE VOTERS;

(3) SUBMITTING A PROPOSITION AUTHORIZING THE CONSTRUCTION AND LOCATION OF A MUSEUM/CIVIC CENTER TO THE VOTERS; AND,

(4) CALLING A SPECIAL ELECTION TO BE HELD FEBRUARY 19, 2002, TO SUBMIT SUCH CHARTER AMENDMENTS AND MUSEUM/CIVIC CENTER PROPOSITION TO THE VOTERS FOR APPROVAL OR REJECTION.

BE IT RESOLVED by the Council of the City of Wrangell, Alaska, as follows:

SEC. 1. Charter Amendments. Pursuant to Section 10-9 and Section 13-1 of the Charter of the City of Wrangell, Alaska, the City Council proposes that certain sections of the Home Rule Charter of the City of Wrangell be amended as set forth in full on Exhibit A, attached hereto and incorporated herein, and that such proposed charter amendments be submitted to the qualified voters of the City for approval or rejection at a special election to be held on February 19, 2002. The city clerk is directed to publish or post such proposed charter amendments as required by Section 10-9 of the Charter and Section 2.12.070 of the Wrangell Municipal Code and to do all other things necessary to hold the election and place the question of such charter amendments before the qualified voters of the City.

SEC. 2. Charter Amendment Propositions. The proposed charter amendment propositions to be submitted to the voters for approval or rejection are set forth in the following propositions.

Proposition No. 1

Shall Sections 11-2, 11-3, 11-4 and 11-5 of Article XI of the City Charter for the City of Wrangell be amended as set forth in Resolution No. 11-01-894 to revise the requirements and procedures concerning the powers of initiative and referendum?

YES (oval)

NO (oval)

Proposition No. 2

Shall Section 5-22 of Article V of the City Charter for the City of Wrangell regarding the City Permanent Fund be amended as set forth in Resolution No. 11-01-894 to provide that expenditures may be made from the principal of the fund, including any additions thereto through inflation proofing, if such expenditures are approved by the Council and ratified by the voters?

YES (oval)

NO (oval)

SEC. 3. Museum/Civic Center Proposition. Pursuant to that ordinance entitled "An Ordinance of the City of Wrangell, Alaska, Providing For a Special Election Regarding the Construction of a New Museum/Civic Center," proposed by initiative petition and approved by the voters at the October 2, 2001, general election, the following proposition shall be submitted to the voters as provided for in this resolution:

Proposition No. 3

Part One

Pursuant to the authority vested in the City of Wrangell, shall the City of Wrangell proceed to design, construct, develop, maintain and operate a museum/civic center as funded by a grant in the approximate amount of \$6,000,000.00 to be used by the City for the design, construction, development maintenance and operation of a museum/civic center (of this amount, approximately \$3,000,000.00 is designed for design, construction, development; approximately \$3,000,000.00 is designated for maintenance and operation of the museum/civic center)? The City of Wrangell proposes to contribute

an additional amount not to exceed \$2,500,000.00 in capital funds to further aid in the design, construction, development, maintenance and operation of a museum/civic center of which approximately \$1,000,000.00 has already been expended, producing a total investment of approximately \$8,500,000.00.

YES (oval)

NO (oval)

Part Two

If construction of the proposed museum/civic center as described above is approved by popular vote of the people of Wrangell, where shall the City of Wrangell locate, construct, develop, maintain and operate the proposed museum/civic center?

(Note: VOTE FOR NO MORE THAN ONE SITE)

(oval) Site A: That real property located directly behind the IGA Store, on the port fill land on Outer Drive (296 Outer Drive, Lot 1, of the Sort Yard Subdivision).

OR

(oval) Site B: That real property located directly at the current location of the old Wrangell Mill offices and at the corner of Front Street and Case Avenue (523 Front Street, Lots 6, 7 and 8, Sort Yard Subdivision).

SEC. 4. Special Election. A special election is hereby called to place the propositions set forth in this resolution before the voters of the City of Wrangell, Alaska, at a special election to be held February 19, 2002.

SEC. 5. Election Precinct. For the purpose of the special election on the foregoing propositions, the City shall have one election precinct.

SEC. 6. Polling Hours. The polls will be open for voting on the foregoing proposition between the hours of 8:00 a.m. and 8:00 p.m. on the date of said special election.

SEC. 7. Qualification of Voters. The qualifications of voters on the aforementioned propositions shall be the same as for voters at municipal elections generally.

SEC. 8. Notice. Notice, publication and posting shall be given by the City Clerk in accordance with the provisions of the Wrangell Municipal Code, the City Charter, and state law.

SEC. 9. Severability. If any portion of this resolution or any application thereof to any person or circumstance is held invalid, the remainder of this resolution and its application to other persons or circumstances shall not be affected thereby.


SEC. 10. Effect of Museum/Civic Center Election Results. If a majority of the voters voting on Part One of Proposition 3 set forth in Section 3 above vote "YES," then Part One of Proposition 3 is approved and construction of the museum/civic center is authorized subject to appropriations as set forth in the ordinance approved by the voters and referred to in Section 3 of this resolution. If Part One of Proposition 3 is approved, the location of the museum/civic center will be whichever location, either Site A or Site B, receives the largest number of votes on Part Two of Proposition 3.

SEC. 11. Effective Date of Charter Amendments. The proposed charter amendments of Sections 11-2, 11-3, 11-4 and 11-5 of Article XI and proposed charter amendment to Section 5-22 of Article V and set forth in Exhibit A hereto shall become effective on the date next following the occurrence of both the approval of the pertinent proposition regarding the proposed charter amendments or amendment by a majority of qualified voters voting on the question at the special election held and conducted as provided for in this resolution and the certification of the results of that special election by the City Council.

SEC. 12. Effective Date of Resolution. This resolution shall become effective immediately upon passage.

PASSED AND APPROVED this 12 day of November, 2001.

ATTEST:


Christie L. Jamieson
City Clerk

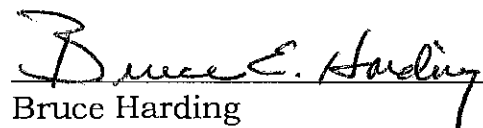

Bruce Harding
Mayor

EXHIBIT A
CITY OF WRANGELL, ALASKA
RESOLUTION NO. 11-01-894

FULL TEXT OF PROPOSED CHARTER AMENDMENTS
FOR
FEBRUARY 19, 2002 SPECIAL ELECTION

Ballot Proposition No. 1
**Amendment to the City Charter to Revise the
Requirements and Procedures Concerning the Powers
of Initiatives and Referendums**

Full text of proposed amendments to Sections 11-2, 11-3, 11-4 and 11-5 of Article XI of the City Charter:

(Note: Provisions to be added are bold and underlined, and provisions to be deleted are bracketed and capital lettered.)

Petitions

Section 11-2. **An initiative or referendum shall be proposed by filing an application with the city clerk containing the ordinance to be initiated or referred. The application shall be signed by at least ten (10) voters who sponsor the petition.** [AN INITIATIVE PETITION OR A REFERENDUM PETITION] **The application** shall contain a copy of the ordinance initiated or sought to be referred **and conform to such other requirements as may be established by ordinance.** **Upon the clerk's certification that the application is in proper form and meets the requirements of this chapter and the ordinances of the city, the city clerk shall prepare a petition for circulation for signatures.** [A COPY OF THE PETITION SHALL BE FILED WITH THE CITY CLERK BEFORE COPIES ARE CIRCULATED FOR SIGNATURES.] The petition shall then be signed by a number of qualified voters of the city equal at least to twenty-five percent of the total votes cast at the immediately preceding regular city election. [AN INITIATIVE] **A** petition with sufficient signatures must be filed **with the city clerk** within [ONE MONTH] **90 days** after the **petition is issued by the city clerk.** [COPY WAS ORIGINALLY FILED AS HEREINABOVE PROVIDED. A REFERENDUM PETITION WITH SUFFICIENT SIGNATURES MUST BE FILED WITHIN ONE MONTH AFTER PASSAGE AND PUBLICATION OF THE ORDINANCE SOUGHT TO BE REFERRED. WHEN A REFERENDUM PETITION WITH SIGNATURES IS THUS FILED, THE ORDINANCE SOUGHT TO BE REFERRED SHALL NOT GO INTO EFFECT UNTIL THE PETITION IS FINALLY FOUND TO BE ILLEGAL AND/OR INSUFFICIENT, OR, IN CASE THE PETITION IS FOUND TO BE

LEGAL AND SUFFICIENT, UNTIL THE VOTERS APPROVE THE ORDINANCE AS PROVIDED BELOW IN THIS ARTICLE.] Each copy of [AN INITIATIVE OR A REFERENDUM] **the** petition filed must bear [AN AFFIDAVIT SIGNED BY THE QUALIFIED VOTER WHO CIRCULATED THE COPY STATING THAT EACH OF THE SIGNERS WHO SIGNED THE COPY SIGNED IT IN HIS PRESENCE, THAT HE BELIEVES THAT EACH HAS STATED HIS NAME AND ADDRESS CORRECTLY, AND THAT HE BELIEVES EACH SIGNER IS A QUALIFIED VOTER OF THE CITY] **the sponsor's sworn statement that the sponsor personally circulated the petition, that all signatures were affixed in the presence of the sponsor, and that the sponsor believes the signatures to be those of the persons whose names they purpose to be.** Within [ONE MONTH] **10 days** after the petition is filed, the city clerk, with such assistance from the city attorney as [HE] **the city clerk** deems necessary, shall ascertain whether the petition is legal and and has sufficient signatures, and shall certify [HIS] **the city clerk's** finding. [HIS] **The city clerk's** finding shall be subject to judicial review.

Ballot Title and Proposition-Submission

Section 11-3. If an initiative or a referendum petition is found to be legal and to have sufficient signatures, the city clerk, with such assistance from the city attorney as **the city clerk** [HE] deems necessary, shall prepare the ballot title and proposition for the ordinance. The city clerk shall place the question on the ballot for the next regular or special city election held not less than **60 days** [TWO MONTHS] after final determination of the legality and sufficiency of the petition. The council by resolution or ordinance may call, or authorize the mayor by proclamation to call, a special election for the purpose. If, in the case of an initiative petition, the council [, AT LEAST ONE MONTH BEFORE THE ELECTION,] enacts, **prior to the election,** an ordinance substantially the same as the one in the petition, **or if the council repeals the ordinance before the referendum election,** the petition **is** [SHOULD BE] void **and the matter may not be placed before the voters.**

Vote Required-Effect

Section 11-4. If a majority of the votes cast on the proposition favor the enactment of an initiative ordinance, it shall be enacted. If at least as many votes are cast for the approval of a referred ordinance as are cast against it, it shall be approved and go into effect; otherwise it shall be rejected. [THE COUNCIL MAY NOT, WITHIN TWO YEARS AFTER THE ELECTION, REPEAL AN INITIATED ORDINANCE WHICH HAS BEEN ENACTED, BUT MAY AT ANY TIME PASS A NONEMERGENCY ORDINANCE AMENDING IT BY THE SAME VOTE REQUIRED FOR THE PASSAGE OF AN EMERGENCY ORDINANCE.] If two or more initiated or referred ordinances which have conflicting provisions are enacted or approved at the same election, the one receiving the largest affirmative vote shall prevail.

The effect of an ordinance may not be modified or negated within two years after its effective date if adopted in an initiative election or if adopted after a petition that contains substantially the same measure has been filed unless the modifying or negating measure is approved by the voters in an initiative or referendum election or an election held pursuant to Section 10-9 of this Charter. If an ordinance is repealed in a referendum election or by the council after a petition that contains substantially the same measure has been filed, substantially similar legislation may not be enacted for a period of two years unless the substantially similar legislation is approved by the voters in an initiative election or an election held pursuant to Section 10-9 of this Charter.

If an initiative or referendum measure fails to receive voter approval, a new petition application for substantially the same measure may not be filed sooner than six months after the election results are certified. If an initiative or referendum measure is approved by the voters or the council adopts a substantially similar measure after an initiative petition is filed or repeals an ordinance after a referendum negate the earlier measure or enact an earlier repealed measure may not be filed sooner than six months after the earlier measure has been adopted or repealed.

[CHARTER PROVISIONS SELF-EXECUTING] Further Regulation by Ordinance

Section 11-5. [THE PROVISIONS OF THIS CHARTER RELATING TO THE INITIATIVE AND REFERENDUM SHALL BE SELF-EXECUTING, BUT T] The council by ordinance may further regulate the procedures for the initiative and referendum.

Ballot Proposition No. 2
Amendment to the City Charter Regarding
Voter Ratification of Expenditures
from the Principal of the City Permanent Fund

Full text of proposed amendment to Section 5-22 of Article V of the City Charter:

(Note: Provisions to be added are bold and underlined.)

The City of Wrangell will create a permanent fund in the initial amount of 5 million dollars from the Southeast Economic Timber Relief Funds. The principal will be maintained and grow through wise investment and inflation proofing. No expenditures shall be made from the principal of the fund, including any additions thereto through inflation proofing, unless approved by the Council and ratified by the voters. The City of Wrangell will develop

ordinances for the administration of this fund, which shall include restrictions of types of investments, expenditure of earnings, inflation formula, and all other administrative functions necessary to insure the security of the fund.

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RESOLUTION NO. 11-01-893

A RESOLUTION of the City Council of the City of Wrangell, Alaska, providing for the submission to the qualified electors of the City at the special election to be held therein on February 19, 2002, of the proposition of whether the City should borrow not to exceed \$680,000 from the State of Alaska, Department of Environmental Conservation, and, to evidence this loan, to issue its sewer revenue bonds in the aggregate principal amount of not to exceed \$680,000, to provide funds to pay a portion of the cost of building the City's new wastewater treatment plant.

WHEREAS, it is deemed necessary for the public welfare and benefit that the City of Wrangell, Alaska (the "City") design, acquire, construct, and equip a new wastewater treatment plant for the City's sewer system (the "Project"); and

WHEREAS, the total cost of the Project is estimated to be \$2,260,000, of which \$1,580,000 is expected to be provided by a grant from the State of Alaska Department of Environmental Conservation (the "State"); and

WHEREAS, among the conditions of the State grant is a requirement that the City provide matching funds in the amount of approximately \$677,142; and

WHEREAS, the State has offered to loan the City the matching funds at an interest rate of 2.5% to be repaid over a term of 15 years; and

WHEREAS, it is in the best interest of the City and ratepayers of the sewer system to accept such loan and, to evidence the loan, to issue to the State the City's sewer revenue bonds in the principal amount of not to exceed \$680,000; and

WHEREAS, the Charter of the City requires that the question of whether or not the City may borrow such money and issue such bonds for such purpose must be submitted to the qualified voters of the City for their ratification or rejection;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wrangell, Alaska, as follows:

Section 1. It is hereby found and declared that the public welfare and benefit require that the City design, acquire, construct and equip a new wastewater treatment plant to serve the City's sewer systems. The cost of all necessary design, engineering and other consulting services, inspection and testing, and other costs incurred in connection with the making of the Project shall be deemed a part of the costs of the Project. The City shall determine the application of available funds with respect to the Project so as to accomplish, as nearly as may be, the entire Project.

It is estimated that the cost of the Project will not exceed \$2,260,000, of which not to exceed \$680,000 will be paid from proceeds of the loan authorized herein.

Section 2. For the purpose of providing funds to pay a portion of the costs of the Project, the City shall accept the offer of a loan of not to exceed \$680,000 from the Department of Environmental Conservation of the State of Alaska (the "State"), and, to evidence such loan, the City shall issue to the State sewer revenue bonds of the City in the principal amount of not to exceed \$680,000. Such bonds shall be issued in an amount not exceeding the amount approved by the qualified electors of the City as required by the Charter of the City.

Section 3. The bonds provided for in Section 2 hereof shall be issued to the State in such amounts and at such time or times as deemed necessary and advisable by the City Council and as permitted by law and in accordance with the terms of the loan. Such bonds shall bear interest at a rate not to exceed 2.5% and shall mature in such amounts and at such times, within a maximum term of up to 20 years from date of issue, as authorized by the City Council and as permitted by law and in accordance with the terms of the loan. Both principal of and interest on all of such bonds shall be payable out of revenues derived from the City's sewer system and from any other funds of the City legally available for such purpose.

In the event that the loan, plus the State grant and any other money available therefor, are insufficient to complete the Project, the City shall use the available funds for paying the cost of those portions of the Project deemed most necessary and in the best interests of the City by the City Council and in accordance with the terms of the loan.

Section 4. The proposition of whether the City shall enter into such loan and issue said bonds for the purposes described in Section 1 hereof shall be submitted to the qualified voters of the City for their ratification or rejection at the special election to be held within the City on February 19, 2002. Said proposition shall be in substantially the following form:

PROPOSITION NO. _____

WASTEWATER TREATMENT PLANT
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
LOAN (SEWER REVENUE BONDS) - \$680,000

For the purpose of providing the City of Wrangell's share of the cost of building a new wastewater treatment plant, shall the City accept a loan from the Department of Environmental Conservation of the State of Alaska, and, to evidence such loan, issue its sewer revenue bonds in the principal amount of not to exceed \$680,000, bearing interest at a rate not to exceed 2.5% per annum, maturing within a maximum of up to 20 years, all as more fully provided in Resolution No. ¹¹⁻⁰¹⁻⁸⁹³_____ of the City?

BONDS, YES...../___/

BONDS, NO...../___/

Section 5. Notice of such election shall be published and posted in the manner required by law. The proper City officials are hereby authorized and directed to do everything necessary to ensure that such election will be conducted as provided by law.

Section 6. In the event that any one or more of the provisions of this resolution shall for any reason be held to be invalid, such invalidity shall not affect or invalidate any other provision of this resolution or the loan or bonds authorized herein, but this resolution, the loan and the bonds shall be construed and enforced as if such invalid provision had not been contained herein; provided, however, that any provision that shall for any reason be held by reason of its extent to be invalid shall be deemed to be in effect to the extent permitted by law.

ADOPTED by the City Council of the City of Wrangell, Alaska, at a special meeting thereof held this 12th day of November, 2001, after notice thereof duly given as required by law.

CITY OF WRANGELL, ALASKA

By Bruce E. Harding
Mayor

ATTEST:

Christie Jamieson
City Clerk

CLERK'S CERTIFICATE

I, the undersigned, City Clerk of the City of Wrangell, Alaska (the "City"), and keeper of the records of the City Council (the "Council"), DO HEREBY CERTIFY:

1. That the attached resolution (the "Resolution") is a true and correct copy of Resolution No. 11-01-893 of the Council, as finally adopted at a regular Council meeting held on November 12, 2001, and duly recorded in my office.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of such meeting was given; that a quorum was present throughout the meeting and a legally sufficient number of members of the Council voted in the proper manner for the adoption of the Resolution; that all other requirements and proceedings incident to the proper adoption of the Resolution have been fully fulfilled, carried out and otherwise observed, and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 12th day of November, 2001.



City Clerk, City of Wrangell, Alaska

CITY OF WRANGELL

RESOLUTION NO. 10-01-892

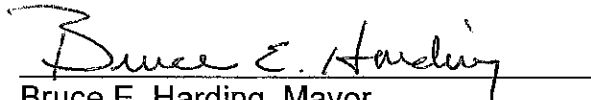
A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF ONE LOT, LOT 2, BLOCK A, LOCATED WITHIN THE SORTYARD SUBDIVISION

WHEREAS, the City of Wrangell offers public tidelands consisting of three lots pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That the City Clerk is authorized to offer Lot 2, Block A, of the Sortyard Subdivision, for the designated minimum bid as attached In Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.
4. The sale method shall be by sealed bid.
5. A storm drain is located through Lot 2, Block A, Sortyard Subdivision. The cost to move or replace the drainage on Lot 2, Block A, Sortyard Subdivision, will be borne by the successful property owner.

ADOPTED: October 23, 2001


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION 10-01-892

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION PROCEEDINGS

- 1) Lot 2, Block A, Sortyard Subdivision
Appraised value of lot (14,366 sq.ft. total) \$50,300
MINIMUM BID \$50,300

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 10-01-891

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, LOT 3, IN THE SORTYARD SUBDIVISION, BY QUITCLAIM DEED, TO CHRISTINE JENKINS

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Sortyard Subdivision, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, October 1, 2001; and

WHEREAS, the Council has determined Christine Jenkins, P.O. Box 194, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$14,900.00 for Lot 3, Sortyard Subdivision.

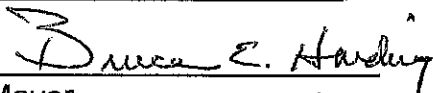
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Christine Jenkins, to convey the following tidelands property when full bid price is paid:

Lot 3, Sortyard Subdivision, Wrangell Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with Christine Jenkins, for the purchase of the above described property.

ADOPTED: October 9, 2001


Mayor, Bruce E. Harding

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 10-01-890

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, LOTS 2A AND 7, IN THE SORTYARD SUBDIVISION, BY QUITCLAIM DEED, TO CHET AND BARBARA POWELL

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Sortyard Subdivision, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, October 1, 2001; and

WHEREAS, the Council has determined Chet and Barbara Powell, P.O. Box 797, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$20,300.00 for Lot 7, Sortyard Subdivision; and

WHEREAS, the Council has determined Chet and Barbara Powell, P.O. Box 797, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$5,500.00 for Lot 2A, Sortyard Subdivision.

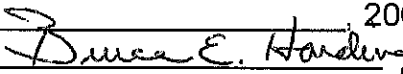
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Chet and Barbara Powell, to convey the following tidelands property when full bid price is paid:

Lots 2A and 7, Sortyard Subdivision, Wrangell
Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with Chet and Barbara Powell, for the purchase of the above described property.

ADOPTED: October 9, 2001


Mayor, Bruce E. Harding

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 10-01-889

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 2002 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FISHERIES MANAGEMENT AREA 18

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 2002 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Community and Economic Development that the municipality suffered significant effects during calendar year 2000 from fisheries business activities; and

WHEREAS, 19 AAC 34.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Community and Economic Development; and

WHEREAS, 19 AAC 34.070 provides for the use, at the discretion of the Department of Community and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and


WHEREAS, the Council of the City of Wrangell proposes to use an alternative allocation method for allocation of FY 2002 funding available within the Fisheries Management Area 18 in agreement with all other municipalities in this area participating in the FY 2002 Shared Fisheries Business Tax Program;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2000 of fisheries business activity in the Fisheries Management Area 18.

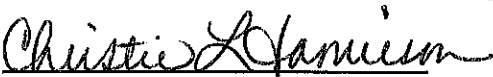
ALTERNATIVE ALLOCATION METHOD:

50% divided equally and
50% divided on a per capita basis

ADOPTED: October 9, 2001



Mayor, Bruce E. Harding

ATTEST: 

Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 09-01-888

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PRIORITIZING CAPITAL PROJECTS IN THE COMMUNITY FOR SUBMISSION TO THE STATE OF ALASKA FOR FY 2003 FUNDING UNDER THE CAPITAL PROJECT MATCHING GRANT PROGRAM (AS 37.06)

WHEREAS, the City of Wrangell is eligible for a grant allocation for State Fiscal Year (FY) 2003 under AS 37.06 as set forth in 2 AAC 47.030; and

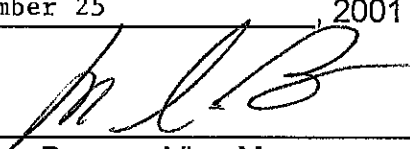
WHEREAS, a prioritized list of projects and supporting information must be submitted if funding is requested by the community under the Capital Project Matching Grant Program as required in AS 37.06.010 and .020; and

WHEREAS, the City of Wrangell must contribute a local share to the cost of each project under the Capital Project Matching Grant Program as required in AS 37.06.030;

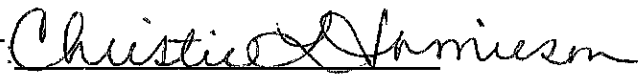
THEREFORE BE IT RESOLVED that the City of Wrangell hereby endorses the prioritized capital projects identified below and in the "Priority Projects" form and requests grant funding under AS 37.06 for said projects and agrees to provide the local share for the project(s) as identified in the "Priority Projects" form, and as a required under AS 37.06.

Project Name	Priority	State Funds Requested
Heavy Equipment Replacement	#1	\$62,945.00

ADOPTED: _____ September 25, 2001



Steve Buess, Vice-Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 09-01-887

A RESOLUTION OF THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA, CONDEMNING THE
TERRORIST ATTACK ON THE UNITED STATES OF
AMERICA

WHEREAS, on September 11, 2001, the United States of America was suddenly and brutally attacked by terrorists; and

WHEREAS, these terrorists hijacked and destroyed four civilian aircraft, crashing two of them into the towers of the World Trade Center in New York City, and a third into the Pentagon outside Washington, DC, and a fourth in Pennsylvania; and

WHEREAS, thousands of innocent Americans were killed and injured as a result of these attacks, including the passengers and crew of the four aircraft, workers in the World Trade Center and in the Pentagon, rescue workers, and bystanders; and

WHEREAS, these cowardly acts were by far the deadliest terrorist attacks ever launched against the United States, and, by targeting symbols of American strength and success, clearly were intended to intimidate our nation and weaken its resolve; and

WHEREAS, these horrific events have affected all Americans. It is important that we carry on with the regular activities of our lives. Terrorism cannot be allowed to break the spirit of the American people, and the best way to show these cowards that they truly failed is for the people of the United States and their communities to stand tall and proud.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, condemns the cowardly and deadly actions of these terrorists; and

Be it further resolved, the City of Wrangell supports the President of the United States, as he works with his national security team to defend against additional attacks, and find the perpetrators to bring them to justice; and

Be it further resolved, the City of Wrangell recommends to its citizens to support relief efforts by giving blood at the nearest available blood donation center.

ADOPTED: _____ September 25 _____, 2001



Steve Bunes, Vice-Mayor

ATTEST: Christie L. Jamieson

Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 09-01-886

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING MUNICIPAL ASSISTANCE FUNDING FROM ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION PURSUANT TO SFY 2003 MUNICIPAL MATCHING GRANT PROGRAM FOR CASSIAR AND WEBER SEWER AND WATER MAIN REPLACEMENT

WHEREAS, AS 29.60.350 requires the governing body of a municipality to adopt a resolution requesting municipal assistance funding; and

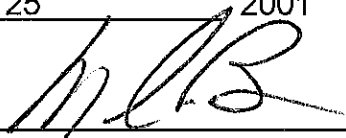
WHEREAS, this resolution must be submitted to the Alaska Department of Environmental Conservation; and

WHEREAS, the City of Wrangell is requesting funding and adopting for endorsement for the Cassiar and Weber Sewer and Water Main Replacement Project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, by this resolution hereby endorses the Cassiar and Weber Sewer and Water Main Replacement Project as the Number One Priority for the City of Wrangell.

Be it Further Resolved, that the Bennett Street Water Main Extension, Phase I, is the Number Two Priority, the Wrangell Municipal Landfill Improvements is the Number Three Priority, and the Meridian Street Sewer and Water is the Number Four Priority for the City of Wrangell.

ADOPTED: _____ September 25 _____ 2001



Steve Bunes, Vice-Mayor

ATTEST 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

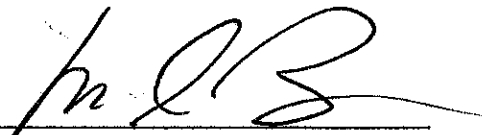
RESOLUTION NO. 09-01-885

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING THE JOB DESCRIPTION FOR THE POSITION OF REFUSE COLLECTOR

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Job Description for Refuse Collector is hereby amended, and Exhibit "A", attached hereto and incorporated by reference, is hereby adopted .

ADOPTED: September 11, 2001



Steve Bunes, Vice-Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

City Of Wrangell

Job Description

Job Title: Refuse Collector
Department: Public Works
Reports To: Public Works Superintendent
FLSA Status:
Prepared Date:
Approved By:
Approved Date:

SUMMARY

This position provides weekly refuse pick-up and disposal. Employee drives a sanitation truck equipped with hydraulic lifting device to collect refuse and trash by performing the following duties. May be required to assist Public Works crew in special projects and winter road maintenance.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Service:

Performs scheduled sanitation collection for the community, in all weather and road conditions.

Drives sanitation truck on designated route within municipality to pick up and load garbage onto truck.

Performs routine daily, weekly and monthly maintenance on sanitation truck

Operates the transfer station including weighing private loads, determine charges, handles money and account charges.

Transfer:

Lifts heavy receptacles to transfer refuse materials from homes and businesses to the truck. Returns containers to owners and ensures that duties are performed in a safe and efficient manner.

Transports load to disposal area.

Unloads refuse or dumps refuse from truck.

Records mileage and fuel consumption.

Teamwork

Works cooperatively with other employees, external agencies and the public.

Performs other related duties as required or assigned.

Exhibit a strong sense of teamwork.

RESPONSIBILITIES AND DUTIES

The ability to drive the sanitation truck under severe weather conditions on a defined schedule safely and efficiently.

Knowledge of routes, roads, and traffic patterns.

Identify safety or maintenance problems.

When weather demands, install and remove tire chains.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED); or one year of related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS

- Ability to print and speak simple sentences.

MATHEMATICAL SKILLS

- Must be able to read account ledger and record individual account number to record charges for excess volume.
- Must be able to record truck weight and determine net weight of waste.

REASONING ABILITY

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations

CERTIFICATES, LICENSES, REGISTRATIONS

- Must have a valid Commercial Driver's License.
- Valid Alaska Driver's License.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to stand; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and talk or hear.
- The employee frequently is required to walk and stoop, kneel, crouch, or crawl. The employee is occasionally required to sit.
- The employee must regularly lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly exposed to moving mechanical parts and outside weather conditions.
- The employee is occasionally exposed to high or precarious places.
- The employee is occasionally exposed to fumes or airborne particles; moderate heat and extreme cold.
- The noise level in the work environment is usually loud.
- The employee has direct contact with the public, some times of an adversarial and stressful nature.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 09-11-884

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE COUNCILMEMBERS FOR CANVASSING THE RESULTS OF THE GENERAL ELECTION TO BE HELD OCTOBER 2, 2001

WHEREAS, Wrangell Municipal Code Sec. 2.28.050 Canvass Board, provides that the Council shall, prior to the date of the election, designate three councilmembers to serve on the Canvass Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that Council Members James Stough, William McMurren, and Gary Lewis are designated to serve on the Canvass Board and to attend the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 to be held within three days after the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 Canvass of Returns.

ADOPTED September 11, 2001.



Steve Bunes, Vice-Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA


RESOLUTION NO. 09-01-883

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING RESOLUTION #08-01-879, PROVIDING FOR A JOB DESCRIPTION TO CREATE THE POSITION OF HARBOR ADMINISTRATIVE ASSISTANT

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. The Job Description for Harbor Administrative Assistant Resolution #08-01-879, is hereby amended, and Exhibit "A", attached hereto and incorporated by reference, is hereby adopted.

ADOPTED: September 11, 2001



Steve Bunes, Vice-Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: HARBOR ADMINISTRATIVE ASSISTANT

REPORTS TO: Harbormaster

DEPARTMENT: Wrangell Ports and Harbors

JOB PURPOSE: To provide comprehensive administrative and accounting support

Duties, Responsibilities, and Accountabilities

1. Communications: Answers and screens telephone and radio calls **and takes messages when necessary, takes complaints and suggestions as they come in and relays them to the Harbormaster. Assists Local, State and Federal agencies locating and communicating with port and harbor customers. Provides information regarding local services to visiting vessels.** [ASSIGNS TEMPORARY TRANSIENT MOORAGE TO VISITING VESSELS.]
2. Accounting: Processes accounts for payment. Performs daily cashier duties. Performs daily deposit deliveries. Evaluates customer accounts. Provides Finance Department with accounting and other information as required.
3. Records: Maintains various records and accounts and enters data into computer. Maintains harbor wait list **and assigns permanent moorage with Harbormaster approval.** Maintains computer and written files. Maintains inventory control for office supplies.
4. Out of Office Duties: **Meets with boaters to help with or assign transient electricity and moorage. Meets barges and tour ships when Harbormaster and Assistant Harbormaster/Security Officers are not available.**
5. Acting Harbormaster: **Serves as Acting Harbormaster in the absence of Harbormaster when and if assigned.**
6. Teamwork & Cooperation: Performs other related duties as required or assigned **by Harbormaster.** Works cooperatively with other employees, external agencies, and the public.

HARBOR ADMINISTRATIVE ASSISTANT

Page 2

Knowledge, Skills, and Abilities

1. Requires interpersonal skills to effectively communicate with the public, staff, and other persons. Requires courteous telephone and radio skills.
2. Requires general knowledge of accounting procedures. Requires ability to maintain accounts and perform banking and other transactions. Requires attention to detail and strong numerical ability.
3. Requires ability to keep records, process forms, and enter data into a computer.
4. Requires willingness to work independently when necessary, and perform various job-related duties as situations require. Must possess a strong sense of teamwork, and ability to work cooperatively with others.
5. Requires a background knowledge of waterfront activities and vessels.
6. **Requires skills of operating barge ramp facilities and knowledge to assist the landing procedures of all barge facilities.**

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-01-882

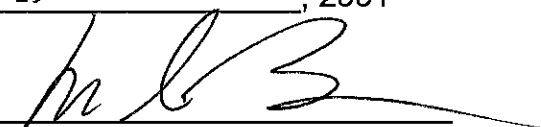
A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF THREE LOTS LOCATED WITHIN THE SORTYARD SUBDIVISION

WHEREAS, the City of Wrangell offers public tidelands consisting of three lots pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That the City Clerk is authorized to offer Lots 2A, 3, and 7 of the Sortyard Subdivision, for the designated minimum bid as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.
4. The sale method shall be by sealed bid.
5. A 15 foot utility easement for a storm drain is located through Lots 2A and 7. The cost to move or replace the drainage on Lots 2A and 7 will be borne by the successful property owner.

ADOPTED: August 29, 2001


Steve Buness, Vice-Mayor

ATTEST 
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION 08-01-882

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION PROCEEDINGS:

- | | | | |
|----|--|----------|----------|
| 1) | Lot 2A, Sortyard Subdivision | | |
| | Appraised value of lot (2,727 sq. ft. total) | \$5,500 | |
| | MINIMUM BID | | \$5,500 |
| 2) | Lot 3, Sortyard Subdivision | | |
| | Appraised value of lot (4,254 sq. ft. total) | \$14,900 | |
| | MINIMUM BID | | \$14,900 |
| 3) | Lot 7, Sortyard Subdivision | | |
| | Appraised value of lot (6,743 sq.ft. total) | \$20,300 | |
| | MINIMUM BID | | \$20,300 |

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-01-881

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, URGING THE UNITED STATES CONGRESS TO PASS LEGISLATION TO OPEN THE COASTAL PLAIN OF THE ARCTIC NATIONAL WILDLIFE REFUGE, ALASKA, TO OIL AND GAS EXPLORATION, DEVELOPMENT, AND PRODUCTION

WHEREAS, in sec. 1002 of the Alaska National Interest Lands Conservation Act (ANILCA), the United States Congress reserved the right to permit further oil and gas exploration, development, and production within the coastal plain of the Arctic National Wildlife Refuge, Alaska; and

WHEREAS, the oil industry, the state, and the United States Department of the Interior consider the coastal plain to have the highest potential for discovery of very large oil and gas accumulations on the continent of North America, estimated to be as much as 10,000,000,000 barrels of recoverable oil; and

WHEREAS, the "1002 study area" is part of the coastal plain located within the North Slope Borough, and residents of the North Slope Borough, who are predominantly Inupiat Eskimo, are supportive of development in the "1002 study area"; and

WHEREAS, oil and gas exploration and development of the coastal plain of the refuge and adjacent land could result in major discoveries that would reduce our nation's future need for imported oil, help balance the nation's trade deficit, and significantly increase the nation's security; and

WHEREAS, domestic demand for oil continues to rise while domestic crude production continues to fall with the result that the United States imports additional oil from foreign sources; and

WHEREAS, development of oil at Prudhoe Bay, Kuparuk, Endicott, Lisburne and Milne Point has resulted in thousands of jobs throughout the United States, and projected job creation as a result of coastal plain oil development will have a positive effect in all 50 states; and

WHEREAS, Prudhoe Bay production is declining by approximately 10 percent a year; and

WHEREAS, while new oil field developments on the North Slope of Alaska, such as Alpine, Badami, and West Sak, may slow or temporarily stop the decline in

production, only giant coastal plain fields have the theoretical capability of increasing the production volume of Alaska oil to a significant degree; and

WHEREAS, opening the coastal plain of the Arctic National Wildlife Refuge now allows sufficient time for planning environmental safeguards, development, and national security review; and

WHEREAS, the 1,500,000-acre coastal plain of the refuge makes up only eight percent of the 19,000,000-acre refuge, and the development of the oil and gas reserves in the refuge's coastal plain would affect an area of only 2,000 and 7,000 acres, which is less than one-half of one percent of the area of the coastal plain; and

WHEREAS, 8,000,000 of the 19,000,000 acres of the refuge have already been set aside as wilderness; and

WHEREAS, the oil industry has shown at Prudhoe Bay, as well as at other locations along the Arctic coastal plain, that it can safely conduct oil and gas activity without adversely affecting the environmental or wildlife populations; and

WHEREAS, the state will ensure the continued health and productivity of the Porcupine Caribou herd and the protection of land, water, and wildlife resources during the exploration and development of the coastal plain of the Arctic National Wildlife Refuge, Alaska; and

WHEREAS, the oil industry is using innovative technology and environmental practices in the new field developments as Alpine and Northstar, and those techniques are directly applicable to operating on the coastal plain and would enhance environmental protection beyond traditionally high standards;

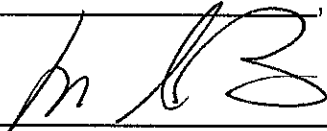
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the Congress of the United States is urged to pass legislation to open the coastal plain of the Arctic National Wildlife Refuge, Alaska, to oil and gas exploration, development, and production, and that the Alaska State Legislature is adamantly opposed to further wilderness or other restrictive designation in the area of the coastal plain of the Arctic National Wildlife Refuge, Alaska; and be it

FURTHER RESOLVED that the activity be conducted in a manner that protects the environment and naturally occurring population levels of the Porcupine Caribou herd and uses the state's work force to the maximum extent possible; and be it

FURTHER RESOLVED that the Alaska State Legislature opposes any unilateral reduction in royalty revenues from exploration and development of the coastal plain of the Arctic National Wildlife Refuge, Alaska, and any attempt to coerce the

State of Alaska into accepting less than the 90 percent of the oil, gas, and mineral royalties from the federal land in Alaska that was promised to the state at statehood.

ADOPTED: August 28, 2001



Steve Bunes, Vice-Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-01-880

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM, AND PROVIDING FOR AN EFFECTIVE DATE

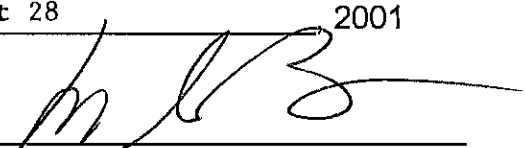
WHEREAS, the Council of the City of Wrangell, Alaska, desires to maintain an equitable pay scale for the employees of the City; and

WHEREAS, the Council recognizes the new position of Harbor Administrative Assistant which consists of duties that warrant a fair and equitable wage; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Section 1. Salary Adjustment. The new position of Harbor Administrative Assistant pay range shall be established within the City's Pay plan.
- Section 2. Pay Plan. The pay plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted and supersedes the previous pay plan adopted and corrected by Resolution No. 06-01-874.
- Section 3. Effective Date. The pay plan shall take effect September 1, 2001.
- Section 4. The adopted Pay Plan in Section 3 repeals the previous Plan adopted and corrected by Resolution 06-01-874 on July 24, 2001.

ADOPTED: _____ August 28 _____ 2001



Steve Buness, Vice-Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

**CITY OF WRANGELL
 PAY PLAN
 EFFECTIVE SEPTEMBER 1, 2001**

JOB CLASSIFICATIONS

<u>REGULAR SALARIED POSITIONS:</u>	<u>PAY RANGE</u>		
CITY MANAGER	61,416	TO	77,742
CAPITAL & SPECIAL PROJECT ADMINISTRATOR	55,331	TO	70,039
PUBLIC WORKS SUPT./CAPITAL PROJECT MANAGER	51,388	TO	65,048
ELECTRICAL SUPERINTENDENT	50,500	TO	63,924
FINANCE DIRECTOR	45,828	TO	58,008
POLICE CHIEF	45,828	TO	58,008
HARBOR MASTER	40,689	TO	51,505
PARKS AND RECREATION DIRECTOR	40,689	TO	51,505
POLICE LIEUTENANT	40,689	TO	51,505
FIREFIGHTER/EMT (BASED ON 44 HRS/WEEK)	37,417	TO	47,364
ECONOMIC DEVELOPMENT/PLANNER	37,417	TO	47,364
MUSEUM DIRECTOR/CURATOR	35,412	TO	44,825
CITY CLERK	35,294	TO	44,675
LIBRARIAN	35,294	TO	44,675
VOLUNTEER FIRE CHIEF(20 HRS / WEEK)	19,176	TO	24,273

REGULAR HOURLY POSITIONS

ASSISTANT ELECTRICAL SUPERINTENDENT	21.72	TO	27.48
ELECTRICAL LINE SUPERVISOR	19.13	TO	24.20
POLICE SERGEANT	18.19	TO	23.03
ELECTRICAL LINE WORKER	18.19	TO	23.03
CHIEF MECHANIC	18.19	TO	23.03
PUBLIC WORKS FOREMAN	17.32	TO	21.92
POLICE OFFICER	16.55	TO	20.96
WASTEWATER DEPARTMENT LEADMAN	16.55	TO	20.96
WATER DEPARTMENT LEADMAN	16.55	TO	20.96
MAINTENANCE TECHNICIAN	14.90	TO	18.87
SKILLED MAINTENANCE WORKER	14.90	TO	18.87
MECHANIC	14.90	TO	18.87
DIESEL ELECTRIC MECHANIC	14.90	TO	18.87
REFUSE COLLECTOR	14.90	TO	18.87
WATER & WASTEWATER TREATMENT OPERATOR	14.90	TO	18.87
ASSISTANT HARBORMASTER	14.90	TO	18.87
HARBOR ADMINISTRATIVE ASSISTANT	14.90	TO	18.87
HARBOR MAINTENANCE AND SECURITY	14.90	TO	18.87
REFUSE SITE CARETAKER	14.90	TO	18.87
APPRENTICE LINEMAN	14.48	TO	18.34
DEPUTY CITY CLERK/BOOKKEEPER	12.69	TO	16.07
ELECTRICAL DISPATCH/SECRETARY	12.69	TO	16.07
CORRECTIONAL SERGEANT	11.96	TO	15.16
APPRENTICE DIESEL MECHANIC/ELECTRICIAN	11.87	TO	15.02

APPRENTICE WATER/WASTEWATER TREATMENT OP.	11.87	TO	15.02
UTILITY CLERK	11.39	TO	14.43
ACCOUNTING/COLLECTIONS CLERK	11.39	TO	14.43
ACCOUNTING CLERK	11.39	TO	14.43
POLICE ADMINISTRATIVE ASSISTANT	11.39	TO	14.43
CORRECTIONAL OFFICER/DISPATCHER	11.39	TO	14.43
ELECTRICAL GROUND WORKER/METER READER	11.39	TO	14.43
CUSTODIAN	9.73	TO	12.32
RECREATION COORDINATOR	9.73	TO	12.32

PART-TIME POSITIONS ELIGIBLE FOR BENEFITS:

MECHANIC (PART TIME)	14.91	TO	18.87
ASSISTANT LIBRARIAN	9.73	TO	12.32

PART-TIME POSITIONS INELIGIBLE FOR BENEFITS:

HEAD LIFEGUARD/INSTRUCTOR	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE I	9.73	TO	12.32
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YOUTH COURT COORDINATOR (25 HOURS PER WEEK) (YCC SALARY OF \$2,054.76 PER MONTH /9 MONTHS)			

ADMINISTRATION PROCEDURES

THE ENTRY WAGE RATE FOR NEW HIRES IN THE JOB CLASSIFICATIONS SHALL GENERALLY BE 79% OF THE MAXIMUM RATES AUTHORIZED, ALTHOUGH NEW EMPLOYEES MAY BE HIRED AT A HIGHER STEP IN A RANGE UPON A FINDING BY THE CITY MANAGER THAT THE EMPLOYEE POSSESSES EXCEPTIONAL QUALIFICATIONS AND EXPERIENCE.

EMPLOYEES WILL RECEIVE A 3% STEP INCREASE ON EMPLOYMENT ANNIVERSARY DATES, SUBJECT TO A SATISFACTORY PERFORMANCE EVALUATION, UP TO THE MAXIMUM RATES AUTHORIZED ACCORDING TO THE FOLLOWING SCHEDULE:

<u>UPON COMPLETION OF:</u>	<u>% OF MAXIMUM AUTHORIZED RATE</u>
ONE YEAR'S EMPLOYMENT	82%
TWO YEAR'S EMPLOYMENT	85%
THREE YEAR'S EMPLOYMENT	88%
FOUR YEAR'S EMPLOYMENT	91%
FIVE YEAR'S EMPLOYMENT	94%
SIX YEAR'S EMPLOYMENT	97%
SEVEN YEAR'S EMPLOYMENT	100%

STEP INCREASES ARE NOT AUTOMATIC. STEP INCREASES SHALL BE AUTHORIZED ONLY AFTER AN EVALUATION OF PERFORMANCE HAS BEEN COMPLETED AND THE IMMEDIATE SUPERVISOR CERTIFIES THAT THE EMPLOYEE HAS BEEN PERFORMING WORK WHICH CONSISTENTLY MEETS AND OCCASIONALLY EXCEEDS STANDARDS.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-01-879

A RESOLUTION OF THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA, PROVIDING FOR A JOB
DESCRIPTION TO CREATE THE POSITION OF
HARBOR ADMINISTRATIVE ASSISTANT

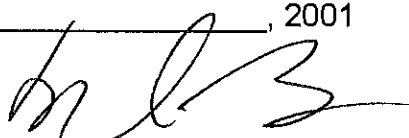
WHEREAS, the Council of the City of Wrangell, Alaska, recognizes the need to have adequate personnel in the harbor department to take care of a variety of administrative duties which supplement and assist the harbormaster; and

WHEREAS, the current staff in the position of Harbor Office Assistant will be renamed to the new position of Harbor Administrative Assistant to more closely label the position to the duties of the job.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. There is hereby created the position of Harbor Administrative Assistant.
- Sec. 2. Exhibit "A", entitled "Harbor Administrative Assistant" is Hereby adopted as part of the City's Job Description.
- Sec. 3. The position of Harbor Office Assistant is deleted from the City's Job Description.
- Sec. 4. Effective Date. The effective date of this position shall be September 1, 2001.

ADOPTED: August 28, 2001



Steve Buness, Vice-Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: **Harbor Administrative Assistant**

REPORTS TO: Harbormaster

DEPARTMENT: Wrangell Ports and Harbors

JOB PURPOSE: To provide comprehensive administrative and accounting support

Duties, Responsibilities, and Accountabilities

1. Communications: Answers and screens telephone and radio calls. Assigns temporary transient moorage to visiting vessels.
2. Accounting: Processes accounts for payment. Performs daily cashier duties. Performs daily deposit deliveries. Evaluates customer accounts. Provides Finance Department with accounting and other information as required.
3. Records: Maintains various records and accounts and enters data into computer. Maintains harbor wait lists. Maintains computer and written files. Maintains inventory control for office supplies.
4. Teamwork & Cooperation: Performs other related duties as required or assigned. Works cooperatively with other employees, external agencies, and the public.

Knowledge, Skills, and Abilities

1. Requires interpersonal skills to effectively communicate with the public, staff, and other persons. Requires courteous telephone and radio skills.
2. Requires general knowledge of accounting procedures. Requires ability to maintain accounts and perform banking and other transactions. Requires attention to detail and strong numerical ability.
3. Requires ability to keep records, process forms, and enter data into a computer.

Harbor Administrative Assistant

Page 2

4. Requires willingness to work independently when necessary, and perform various job-related duties as situations require. Must possess a strong sense of teamwork, and ability to work cooperatively with others.
5. Requires a background knowledge of waterfront activities and vessels.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-01-877

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ACCEPTING THE STATE OF ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION GRANT OFFER FOR GRANT #91715 ENTITLED WASTEWATER TREATMENT PLANT IMPROVEMENTS AND AGREEING TO COMPLY WITH 2 AAC 45.010, 18 AAC 73 AND GRANT CONDITIONS

WHEREAS, the Department of Environmental Conservation offers the City of Wrangell a grant of state funds under AS 46.03.030; and

WHEREAS, the State of Alaska has made a grant available under this program Grant #91715, not to exceed \$1,580,000, for the Wastewater Treatment Plant Improvements; and

WHEREAS, the grant will provide a new wastewater treatment facility consisting of aerated lagoons, and will include demolition of the existing facility; and

WHEREAS, the City as a condition of the grant acceptance must agree to accept the responsibility to operate and maintain the proposed wastewater treatment plant improvements and agree to the conditions of the grant offer.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby agrees to accept the Department of Environmental Conservation Grant #91715, for the Wastewater Treatment Plant Improvements.

ADOPTED: August 15, 2001



Steve Bunes, Vice-Mayor

ATTEST 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 07-01-876

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, LOTS 3 AND 4, BLOCK 1-A, WRANGELL TOWNSITE, BY QUIT CLAIM DEED, TO KADIN BUILDING

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Wrangell Townsite, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, July 16, 2001; and

WHEREAS, the Council has determined Kadin Building, P.O. Box 711, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$83,000.00.

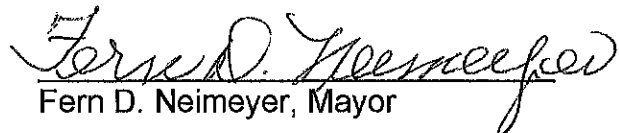
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Kadin Building, to convey the following tidelands property when full bid price is paid:

Lots 3 and 4, Block 1-A, Wrangell Townsite, Wrangell Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement to Kadin Building, for the purchase of the above described property.

ADOPTED: July 24, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 07-01-875

A RESOLUTION OF THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA, AUTHORIZING CITY
FACILITY PASSES TO ALL PERMANENT CITY
EMPLOYEES

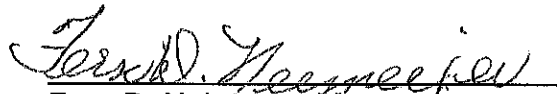
WHEREAS, the City Council has determined, after the annual Meet and Confer meeting held on March 13, 2001, that all permanent full-time and all permanent part-time city employees, should receive Parks and Recreation facility passes at the expense of the City of Wrangell; and

WHEREAS, the Parks and Recreation facility passes are for the use of the swimming pool and weight room only; and

WHEREAS, the effective date for the Parks and Recreation facility passes would be retroactive July 1, 2001 to June 30, 2002.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell is authorized to allow all permanent full-time, and all permanent part-time city employees, facility passes to the swimming pool and weight room, at the expense of the City of Wrangell.

ADOPTED: July 24, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-01-874

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Council of the City of Wrangell, Alaska, desires to maintain an equitable pay scale for the employees of the City; and

WHEREAS, the Council recognizes the cost of living index has substantially increased since the last salary adjustment.

WHEREAS, the Council approved a cost of living increase of 2% in the 2002 FY Budget effective July 1, 2001.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

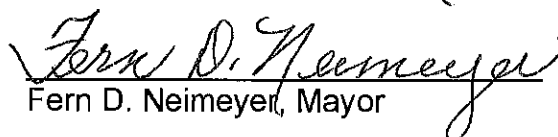
Section 1. Salary Adjustment. Each job classification pay range shall increase by 2%. Only those employees who fall within the job classification wage scale will be allowed an increase or portion thereof.

Section 2. Pay Plan. The pay plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution No. 12-00-842.

Section 3. Effective Date. The pay plan shall take effect July 1, 2001.

Section 4. The adopted Pay Plan in Section 3 repeals the previous Plan adopted by Resolution No. 12-00-842 on December 12, 2000.

ADOPTED: _____ June 26 _____, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

**CITY OF WRANGELL
 PAY PLAN
 EFFECTIVE JULY 1, 2001**

JOB CLASSIFICATIONS

REGULAR SALARIED POSITIONS:

**PAY
 RANGE**

CITY MANAGER	61,416	TO	77,742
CAPITAL & SPECIAL PROJECT ADMINISTRATOR	55,331	TO	70,039
PUBLIC WORKS SUPT./CAPITAL PROJECT MANAGER	51,388	TO	65,048
ELECTRICAL SUPERINTENDENT	50,500	TO	62,670
FINANCE DIRECTOR	45,828	TO	58,008
POLICE CHIEF	45,828	TO	58,008
HARBOR MASTER	40,689	TO	51,505
PARKS AND RECREATION DIRECTOR	40,689	TO	51,505
POLICE LIEUTENANT	40,689	TO	51,505
FIREFIGHTER/EMT (BASED ON 44 HRS/WEEK)	37,417	TO	47,364
ECONOMIC DEVELOPMENT/PLANNER	37,417	TO	47,364
MUSEUM DIRECTOR/CURATOR	35,412	TO	44,825
CITY CLERK	35,294	TO	44,675
LIBRARIAN	35,294	TO	44,675
VOLUNTEER FIRE CHIEF(20 HRS / WEEK)	19,176	TO	24,273

REGULAR HOURLY POSITIONS

ASSISTANT ELECTRICAL SUPERINTENDENT	21.72	TO	27.48
ELECTRICAL LINE SUPERVISOR	19.13	TO	24.20
POLICE SERGEANT	18.19	TO	23.03
ELECTRICAL LINE WORKER	18.19	TO	23.03
CHIEF MECHANIC	18.19	TO	23.03
PUBLIC WORKS FOREMAN	17.32	TO	21.92
POLICE OFFICER	16.55	TO	20.96
WASTEWATER DEPARTMENT LEADMAN	16.55	TO	20.96
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MAINTENANCE TECHNICIAN	14.90	TO	18.87
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REFUSE COLLECTOR	14.90	TO	18.87
WATER & WASTEWATER TREATMENT OPERATOR	14.90	TO	18.87
ASSISTANT HARBORMASTER	14.90	TO	18.87
HARBOR MAINTENANCE AND SECURITY	14.90	TO	18.87
REFUSE SITE CARETAKER	14.90	TO	18.87
APPRENTICE LINEMAN	14.48	TO	18.34
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ELECTRICAL DISPATCH/SECRETARY	12.69	TO	16.07
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APPRENTICE DIESEL MECHANIC/ELECTRICIAN	11.87	TO	15.02
APPRENTICE WATER/WASTEWATER TREATMENT OP.	11.87	TO	15.02

UTILITY CLERK	11.39	TO	14.43
ACCOUNTING/COLLECTIONS CLERK	11.39	TO	14.43
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POLICE ADMINISTRATIVE ASSISTANT	11.39	TO	14.43
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CORRECTIONAL OFFICER/DISPATCHER	11.39	TO	14.43
ELECTRICAL GROUND WORKER/METER READER	11.39	TO	14.43
CUSTODIAN	9.73	TO	12.32
RECREATION COORDINATOR	9.73	TO	12.32

PART-TIME POSITIONS ELIGIBLE FOR BENEFITS:

MECHANIC (PART TIME)	14.91	TO	18.87
ASSISTANT LIBRARIAN	9.73	TO	12.32

PART-TIME POSITIONS INELIGIBLE FOR BENEFITS:

HEAD LIFEGUARD/INSTRUCTOR	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE I	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE II	9.73	TO	12.32
CASUAL UNSKILLED LABOR	9.73	TO	12.32
TEMPORARY SALES CLERK/MUSEUM RECEPTIONIST	9.73	TO	12.32
SEASONAL SALES CLERK/MUSEUM RECEPTIONIST	7.48	TO	9.47
LIFEGUARD	7.48	TO	9.47
YOUTH COURT COORDINATOR (25 HOURS PER WEEK) (YCC SALARY OF \$2,054.76 PER MONTH /9 MONTHS)			

ADMINISTRATION PROCEDURES

THE ENTRY WAGE RATE FOR NEW HIRES IN THE JOB CLASSIFICATIONS SHALL GENERALLY BE 79% OF THE MAXIMUM RATES AUTHORIZED, ALTHOUGH NEW EMPLOYEES MAY BE HIRED AT A HIGHER STEP IN A RANGE UPON A FINDING BY THE CITY MANAGER THAT THE EMPLOYEE POSSESSES EXCEPTIONAL QUALIFICATIONS AND EXPERIENCE.

EMPLOYEES WILL RECEIVE A 3% STEP INCREASE ON EMPLOYMENT ANNIVERSARY DATES, SUBJECT TO A SATISFACTORY PERFORMANCE EVALUATION, UP TO THE MAXIMUM RATES AUTHORIZED ACCORDING TO THE FOLLOWING SCHEDULE:

<u>UPON COMPLETION OF:</u>	<u>% OF MAXIMUM AUTHORIZED RATE</u>
ONE YEAR'S EMPLOYMENT	82%
TWO YEAR'S EMPLOYMENT	85%
THREE YEAR'S EMPLOYMENT	88%
FOUR YEAR'S EMPLOYMENT	91%
FIVE YEAR'S EMPLOYMENT	94%
SIX YEAR'S EMPLOYMENT	97%
SEVEN YEAR'S EMPLOYMENT	100%

STEP INCREASES ARE NOT AUTOMATIC. STEP INCREASES SHALL BE AUTHORIZED ONLY AFTER AN EVALUATION OF PERFORMANCE HAS BEEN COMPLETED AND THE IMMEDIATE SUPERVISOR CERTIFIES THAT THE EMPLOYEE HAS BEEN PERFORMING WORK WHICH CONSISTENTLY MEETS AND OCCASIONALLY EXCEEDS STANDARDS.

CITY OF WRANGELL
 PAY PLAN
 EFFECTIVE JULY 1, 2001

AGENDA
 7-24-01 log

JOB CLASSIFICATIONS

REGULAR SALARIED POSITIONS:

PAY RANGE

CITY MANAGER	61,416	TO	77,742
CAPITAL & SPECIAL PROJECT ADMINISTRATOR	55,331	TO	70,039
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CHIEF MECHANIC	18.19	TO	23.03
PUBLIC WORKS FOREMAN	17.32	TO	21.92
POLICE OFFICER	16.55	TO	20.96
WASTEWATER DEPARTMENT LEADMAN	16.55	TO	20.96
WATER DEPARTMENT LEADMAN	16.55	TO	20.96
MAINTENANCE TECHNICIAN	14.90	TO	18.87
SKILLED MAINTENANCE WORKER	14.90	TO	18.87
MECHANIC	14.90	TO	18.87
DIESEL ELECTRIC MECHANIC	14.90	TO	18.87
REFUSE COLLECTOR	14.90	TO	18.87
WATER & WASTEWATER TREATMENT OPERATOR	14.90	TO	18.87
ASSISTANT HARBORMASTER	14.90	TO	18.87
HARBOR MAINTENANCE AND SECURITY	14.90	TO	18.87
REFUSE SITE CARETAKER	14.90	TO	18.87
APPRENTICE LINEMAN	14.48	TO	18.34
DEPUTY CITY CLERK/BOOKKEEPER	12.69	TO	16.07
ELECTRICAL DISPATCH/SECRETARY	12.69	TO	16.07
CORRECTIONAL SERGEANT	11.96	TO	15.16
APPRENTICE DIESEL MECHANIC/ELECTRICIAN	11.87	TO	15.02
APPRENTICE WATER/WASTEWATER TREATMENT OP.	11.87	TO	15.02

UTILITY CLERK	11.39	TO	14.43
ACCOUNTING/COLLECTIONS CLERK	11.39	TO	14.43
ACCOUNTING CLERK	11.39	TO	14.43
POLICE ADMINISTRATIVE ASSISTANT	11.39	TO	14.43
HARBOR OFFICE ASSISTANT	11.39	TO	14.43
CORRECTIONAL OFFICER/DISPATCHER	11.39	TO	14.43
ELECTRICAL GROUND WORKER/METER READER	11.39	TO	14.43
CUSTODIAN	9.73	TO	12.32
RECREATION COORDINATOR	9.73	TO	12.32

PART-TIME POSITIONS ELIGIBLE FOR BENEFITS:

MECHANIC (PART TIME)	14.91	TO	18.87
ASSISTANT LIBRARIAN	9.73	TO	12.32

PART-TIME POSITIONS INELIGIBLE FOR BENEFITS:

HEAD LIFEGUARD/INSTRUCTOR	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE I	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE II	9.73	TO	12.32
CASUAL UNSKILLED LABOR	9.73	TO	12.32
TEMPORARY SALES CLERK/MUSEUM RECEPTIONIST	9.73	TO	12.32
SEASONAL SALES CLERK/MUSEUM RECEPTIONIST	7.48	TO	9.47
LIFEGUARD	7.48	TO	9.47
YOUTH COURT COORDINATOR (25 HOURS PER WEEK) (YCC SALARY OF \$2,054.76 PER MONTH /9 MONTHS)			

ADMINISTRATION PROCEDURES

THE ENTRY WAGE RATE FOR NEW HIRES IN THE JOB CLASSIFICATIONS SHALL GENERALLY BE 79% OF THE MAXIMUM RATES AUTHORIZED, ALTHOUGH NEW EMPLOYEES MAY BE HIRED AT A HIGHER STEP IN A RANGE UPON A FINDING BY THE CITY MANAGER THAT THE EMPLOYEE POSSESSES EXCEPTIONAL QUALIFICATIONS AND EXPERIENCE.

EMPLOYEES WILL RECEIVE A 3% STEP INCREASE ON EMPLOYMENT ANNIVERSARY DATES, SUBJECT TO A SATISFACTORY PERFORMANCE EVALUATION, UP TO THE MAXIMUM RATES AUTHORIZED ACCORDING TO THE FOLLOWING SCHEDULE:

<u>UPON COMPLETION OF:</u>	<u>% OF MAXIMUM AUTHORIZED RATE</u>
ONE YEAR'S EMPLOYMENT	82%
TWO YEAR'S EMPLOYMENT	85%
THREE YEAR'S EMPLOYMENT	88%
FOUR YEAR'S EMPLOYMENT	91%
FIVE YEAR'S EMPLOYMENT	94%
SIX YEAR'S EMPLOYMENT	97%
SEVEN YEAR'S EMPLOYMENT	100%

STEP INCREASES ARE NOT AUTOMATIC. STEP INCREASES SHALL BE AUTHORIZED ONLY AFTER AN EVALUATION OF PERFORMANCE HAS BEEN COMPLETED AND THE IMMEDIATE SUPERVISOR CERTIFIES THAT THE EMPLOYEE HAS BEEN PERFORMING WORK WHICH CONSISTENTLY MEETS AND OCCASIONALLY EXCEEDS STANDARDS.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-01-873

A RESOLUTION OF THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA, PROVIDING FOR A JOB
DESCRIPTION TO CREATE THE POSITION OF
WRANGELL YOUTH COURT COORDINATOR

WHEREAS, the Council of the City of Wrangell, Alaska, recognizes the need to have adequate personnel to manage and direct the overall activities of the Wrangell Youth Court; and

WHEREAS, it is necessary with the creation of the Wrangell Youth Court to have personnel to execute all of the requirements associated with the operation of the Youth Court; and

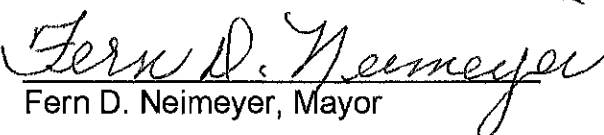
WHEREAS, this position is fully funded by a grant received from the State of Alaska with a term of July 1, 2001 through March 31, 2002; and

WHEREAS, a job description is necessary to set forth the duties of that position.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. There is hereby created the position of Wrangell Youth Court Coordinator
- Sec. 2. Exhibit "A", entitled "Wrangell Youth Court Coordinator" is hereby adopted as part of the City's Job Description.
- Sec. 3. Effective Date. The effective date of this position shall be July 1, 2001.

ADOPTED: _____ June 26 _____, 2001.


Fern D. Neimeyer, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

City of Wrangell Job Description

Job Title: Wrangell Youth Court Coordinator **Reports To:** Chief of Police

This is a grant-funded position that if funded fully should provide one employee with a 25-hour per week position. The hours and salary may be reduced if funding does not accommodate the position fully.

The salary is 2054.76 per month.

Date Last Updated: 06-22-01

Date Approved:

General Position Summary or Responsibilities

- 1) Collaborate with Juvenile Probation, Wrangell School District, Wrangell Police Department, youth, parents, courts, and the city to develop and implement the Wrangell Youth Court Program (WYC).
- 2) Recruit and train students for WYC.
- 3) Work with the community members to raise awareness of the program and develop funding sources.
- 4) Develop relationships with the legal system in the community.

Essential Duties and Responsibilities

- 1) Managing and directing the overall activities of WYC.
- 2) Recruiting, training, and supervising high school and middle school volunteers.
- 3) Interview juvenile offenders to determine their eligibility to enter WYC as defendants.
- 4) Communicate with parents about their child and benefits of allowing said juvenile to enter into agreement with WYC.
- 5) Contacting youth and businesses that have been victims of a crime.

- 6) Coordinate community work service placements for the purpose of allowing defendants to work off “sentences”.
- 7) Supervise and participate in the development of the budget for WYC.
- 8) Respond to and resolve difficult and sensitive citizen inquiries and complaints.
- 9) Create official WYC documents, transcripts, victim impact statements, and other letters.
- 10) Communicate with representatives of the referring agencies to WYC.
- 11) Oversee case docket scheduling, hearings, and case dispositions to ensure proper court procedures are followed.
- 12) Perform public relation activities.
- 13) Maintain confidential records and perform general administrative and clerical duties.
- 14) Evaluate and process court statistical data.
- 15) Through the Chief of Police reports to grantor agencies with appropriate fiscal, statistical, and narrative information.
- 16) Be familiar with juvenile statutes.
- 17) Work on sustainable funding and fundraising activities.
- 18) Grant writing.
- 19) Maintains a relationship with the United Youth Courts of Alaska to provide funding, networking, and training opportunities to WYC staff.
- 20) Developing and coordinating community support with the schools, Wrangell Police, Division of Juvenile Justice, Alaska Court System, Wrangell City officials, businesses, and community organizations for WYC.

Knowledge, Skills and Qualifications

- 1) Ability to write successful grants.
- 2) Ability to network resources in the community and implement program development.
- 3) Must be able to pass a background investigation

Preferred

- 1) College graduate.
- 2) Experience with the legal system.
- 3) Two years youth work experience and enjoy working with youth.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-01-872

A RESOLUTION OF THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA, PROVIDING FOR A JOB
DESCRIPTION TO CREATE THE POSITION OF
WASTEWATER DEPARTMENT LEADMAN

WHEREAS, the Council of the City of Wrangell, Alaska, recognizes the need to have adequate personnel to Operate, Maintain and Repair the City's Wastewater Treatment Plant, Lagoons, Lift Stations and Pump Stations for the Public Works Department for the City of Wrangell; and

WHEREAS, it has become necessary to create this position due to the changes in the responsibilities and duties associated with the addition of the new Water Treatment Plant Facility and the changes to be made with the Wastewater Treatment Plant; and


WHEREAS, this position would not increase the current employees in the Public Works Department, but would reclassify the position from Water and Wastewater Treatment Supervisor to Wastewater Department Leadman; and

WHEREAS, a job description is necessary to set forth the duties of that position.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. There is hereby created the position of Wastewater Department Leadman
- Sec. 2. Exhibit "A", entitled "Wastewater Department Leadman" is hereby adopted as part of the City's Job Description.
- Sec. 3. Effective Date. The effective date of this position shall be July 1, 2001.

ADOPTED: _____ June 26 _____, 2001.


Fern D. Neimeyer, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: WASTEWATER DEPARTMENT LEADMAN

REPORTS TO: PUBLIC WORKS FOREMAN

DEPARTMENT: PUBLIC WORKS

SUMMARY:

Primarily responsible for the operation, maintenance and repair of the City's Wastewater Treatment Plant Lagoons lift stations and pump stations. Responsible for required local, state and federal wastewater quality testing and reporting.

Works daily with Water Leadman and operator on both water and waste water repair and maintenance. Occasionally works with Public Works Department on sewer or water repair. May be required to assist Public Works crew in special projects and winter road maintenance.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Personally operates and maintains the City's wastewater treatment plant, lagoons, lift stations and pump stations.

Coordinates and assist in work needed to be done to ensure efficient operate of wastewater and water infrastructure including water treatment plant, sewer lift and pump stations. Occasionally assist crews in sewer, water and road maintenance, repair and minor alterations.

Follows established guidelines in operation of sewer grinder pumps, lift stations, compressors and wastewater treatment plant.

Monitors wastewater treatment plant operation for compliance with codes, specifications, workmanship maintenance and safe work practices

Responsible for the daily operation, maintenance, testing and reporting of the wastewater treatment facilities and as-needed .

Responsible for the proper and safe use and maintenance of all assigned city equipment.

RESPONSIBILITIES AND DUTIES:

Adjust the operation of the wastewater treatment plant to meet changing flow conditions for peak efficiencies of operation. Insure that water quality standards are being met. May adjust the operation of the water treatment plant to meet changing flow conditions for peak efficiencies of operation. Insure that water quality standards are being met.

Performs laboratory test and chemical analysis of influent and treated water as required. Records temperature, turbidity, color, flow rate, pH, oxygen demand, fecal coliform and chlorine residual.

Maintains logs, reports and records of water treatment plant operations and maintenance.

May be required to maintain logs, reports and records of water treatment plant operations and maintenance and adjust control equipment for water plant production.; checks and adjust flow of chlorine into water system.

May discuss with customer's problems with water quality, excessive consumption or special problems with treated water.

May supervise and train lower level employees.

Performs other related work as required.

QUALIFICATION REQUIREMENTS:

To perform this job successfully an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE:

High school diploma or general education degree (GED); or one year related experience and/or training; or equivalent combination of education and experience.

Must have Alaska Department of Environmental Conservation Level I certification in both water and wastewater treatment. Must be able to obtain a Level II wastewater treatment certification within 2 years of employment. Level I certification on water distribution and wastewater collection preferred. Must have a commercial driver's license (CDL).

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to speak effectively with customers and other employees of organization.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as probability and statistical inference, and fundamental of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to apply commonsense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

OTHER SKILLS AND ABILITIES:

Must have knowledge and operating experience of all units in the treatment plant characteristics of water; proper maintenance procedure; local, state and federal laws regulating water and wastewater treatment plant operations; chemistry as related to plant operation; water production and water and wastewater treatment processes. Must have a commercial drivers license (CDL).

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; and talk or hear. The employee is occasionally required to sit and stoop, kneel crouch, or crawl.

The employee must frequently lift and/or move up to 100 pounds and occasionally lift and/ or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and depth perception.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions and is regularly exposed to extreme cold. The employee frequently works near moving mechanical part and is frequently exposed to wet and/or humid conditions. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, extreme heat, and risk of electrical shock.

The noise level in the work environment in usually moderate.

If any employee is aware of possible of sexual and other unlawful harassment, the employee must report the matter and in accordance to the organization's policy.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-01-871

A RESOLUTION OF THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA, PROVIDING FOR A JOB
DESCRIPTION TO CREATE THE POSITION OF
WATER DEPARTMENT LEADMAN

WHEREAS, the Council of the City of Wrangell, Alaska, recognizes the need to have adequate personnel to Operate, Maintain and Repair the City's Water Treatment Plant, Reservoirs and Pump Stations for the Public Works Department for the City of Wrangell; and

WHEREAS, it is necessary to have this position with the addition of the new Water Treatment Plant Facility; and

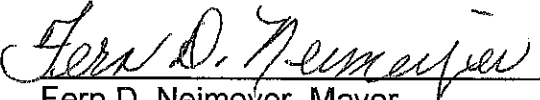
WHEREAS, this position would not increase the current employees in the Public Works Department, but would reclassify a position from Water and Wastewater Operator to Water Department Leadman; and

WHEREAS, a job description is necessary to set forth the duties of that position.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. There is hereby created the position of Water Department Leadman
- Sec. 2. Exhibit "A", entitled "Water Department Leadman" is hereby adopted as part of the City's Job Description.
- Sec. 3. Effective Date. The effective date of this position shall be July 1, 2001.

ADOPTED: June 26, 2001.


Fern D. Neimeyer, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: WATER DEPARTMENT LEADMAN

REPORTS TO: PUBLIC WORKS FOREMAN

DEPARTMENT: PUBLIC WORKS

SUMMARY:

Primarily responsible for the operation, maintenance and repair of the City's Water Treatment Plant Reservoirs and pump stations. Responsible for required local, state and federal water quality testing and reporting.

Works daily with Wastewater Leadman and operator on both water and waste water repair and maintenance. Occasionally works with Public Works Department on sewer or water repair. May be required to assist Public Works crew in special projects and winter road maintenance.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Personally operates and maintains the City's water treatment plant, reservoirs and pump stations.

Coordinates and assist in work needed to be done to ensure efficient operate of water and wastewater infrastructure including plant operation, sewer lift and pump stations. Occasionally assist crews in sewer, water and road maintenance, repair and minor alterations.

Follows established guidelines in operation of high pressure pumps, solution chlorinators, slow sand filters and roughing filters. Inspects city reservoirs on a daily, weekly and monthly schedule.

Monitors water treatment plant operation for completion for compliance with codes, specifications, workmanship and safe work practices

Responsible for the daily operation, maintenance, testing and reporting of the water treatment facilities.

Responsible for the proper and safe use and maintenance of all assigned city equipment.

RESPONSIBILITIES AND DUTIES:

Adjust the operation of the water treatment plant to meet changing flow conditions for peak efficiencies of operation. Insure that water quality standards are being met. May adjust the operation of the wastewater treatment plant to meet changing flow conditions for peak efficiencies of operation. Insure that water quality standards are being met.

Performs laboratory test and chemical analysis of influent and treated water as required. Records temperature, turbidity, color, flow rate, pH, and chlorine residual.

Maintains logs, reports and records of water treatment plant operations and maintenance. May be required to maintain logs, reports and records of wastewater treatment plant operations and maintenance.

Maintains and adjust control equipment for water plant production.; checks and adjust flow of chlorine into water system.

May be required to maintain logs, reports and records of wastewater treatment plant operations and maintenance and adjust control equipment for water plant production.; checks and adjust flow of chlorine into water system.

May discuss with customer's problems with water quality, excessive consumption or special problems with treated water.

May supervise and train lower level employees.

Performs other related work as required.

QUALIFICATION REQUIREMENTS:

To perform this job successfully an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE:

High school diploma or general education degree (GED); or one year related experience and/or training; or equivalent combination of education and experience.

Must have Alaska Department of Environmental Conservation Level I certification in both water and wastewater treatment. Must be able to obtain a Level II water treatment certification within 2 years of employment. Level I certification on water distribution and wastewater collection preferred. Must have a commercial driver's license (CDL).

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to speak effectively with customers and other employees of organization.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as probability and statistical inference, and fundamental of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to apply commonsense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

OTHER SKILLS AND ABILITIES:

Must have knowledge and operating experience of all units in the treatment plant characteristics of water; proper maintenance procedure; local, state and federal laws regulating water and wastewater treatment plant operations; chemistry as related to plant operation; water production and water and wastewater treatment processes. Must have a commercial drivers license (CDL).

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; and talk or hear. The employee is occasionally required to sit and stoop, kneel crouch, or crawl.

The employee must frequently lift and/or move up to 100 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and depth perception.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions and is regularly exposed to extreme cold. The employee frequently works near moving mechanical part and is frequently exposed to wet and/or humid conditions. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, extreme heat, and risk of electrical shock.

The noise level in the work environment is usually moderate.

If any employee is aware of possible of sexual and other unlawful harassment, the employee must report the matter and in accordance to the organization's policy.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-01-870

A RESOLUTION OF THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA, PROVIDING FOR A JOB
DESCRIPTION TO CREATE THE POSITION OF
PUBLIC WORKS FOREMAN

WHEREAS, the Council of the City of Wrangell, Alaska, recognizes the need to have adequate personnel to Supervise and Coordinate Activities of the Public Works Department for the City of Wrangell; and

WHEREAS, it is anticipated that the position will substantially increase the efficiency of the Public Works Department by allowing Public Works Superintendent/Capital Project Manager to be more involved with the Capital Projects and Contract Administration; and

WHEREAS, this would not increase the current employees in the Public Works Department, but would redefine the position of Lead Maintenance Worker by adding additional duties and name the position Public Works Foreman; and

WHEREAS, a job description is necessary to set forth the duties of that position.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. There is hereby created the position of Public Works Foreman
- Sec. 2. Exhibit "A", entitled "Public Works Foreman" is hereby adopted as part of the City's Job Description.
- Sec. 3. Effective Date. The effective date of this position shall be July 1, 2001.

ADOPTED: June 26, 2001.


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: PUBLIC WORKS FOREMAN

REPORTS TO: PUBLIC WORKS SUPERINTENDENT/
CAPITAL PROJECT MANAGER

DEPARTMENT: PUBLIC WORKS

SUMMARY:

Responsible for the maintenance, repair and alteration of streets, walks, sewer and water utilities. Directs and coordinates activities of city departments of public works and utilities by performing the following duties personally or through subordinate supervisors.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Coordinates work and personally assist crews to insure prompt and efficient removal of snow from the City's streets, sidewalks alleys, and public areas.

Coordinates work and personally assist crews in sewer, water and road maintenance, repair and minor alterations.

Inspects work in progress and for completion for compliance with codes, specifications, workmanship and safe work practices

Responsible locating and laying out grave plots, over seeing or assisting digging and back filling graves and setting up gravesites for burials. Coordinates work and personally maintain as-built record drawings of cemetery.

Over sees the operation, maintenance, testing and reporting of the water and wastewater treatment facilities.

Assesses equipment and supply needs for Public Works , Sewer and Water Departments operation and projects. Obtains pricing and recommends purchases of supplies for Public Works , Sewer and Water Departments to Public Works Superintendent.

Responsible for the proper and safe use and maintenance of all assigned city equipment. Formulates and directs proper training, work practices and safety programs

SUPERVISORY RESPONSIBILITIES:

Directly supervises 4 employees in the public works sewer and water departments and others as directed. Occasionally responsible for all Public Works personnel and operation during absence of Public Works Superintendent. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, recommending and training employees; planing, assigning, and directing work; appraising performance; addressing complaints and resolving problems. May make recommendations or assist the Public Work Superintendent

If any supervisory employee is aware of possible of sexual and other unlawful harassment, the employee must report the matter and in accordance to the organization's policy.

QUALIFICATION REQUIREMENTS:

To perform this job successfully an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE:

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to speak effectively before groups of customers or employees of organization.

MATHEMATICAL SKILLS:

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

REASONING ABILITY:

Ability to apply commonsense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

OTHER SKILLS AND ABILITIES:

Must be have a commercial drivers license (CDL). Must have knowledge and operating experience of backhoes, graders, cranes, dozers, dump trucks, pumps, and pother small equipment. Must have experience installing and repairing sewer and water utilities.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or fell objects, tools, or controls; reach with hands and arms; climb or balance; and talk or hear. The employee is occasionally required to sit and stoop, kneel crouch, or crawl.

The employee must frequently lift and/or move up to 100 pounds and occasionally lift and/ or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and depth perception.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions and is regularly exposed to extreme cold. The employee frequently works near moving mechanical part and is frequently exposed to wet and/or humid conditions. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, extreme heat, and risk of electrical shock.

The noise level in the work environment in usually moderate.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-01-869

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A JOB DESCRIPTION TO CREATE THE POSITION OF PUBLIC WORKS SUPERINTENDENT/CAPITAL PROJECT MANAGER

WHEREAS, the Council of the City of Wrangell, Alaska, recognizes the need to have adequate personnel to Plan, Manage and Supervise both the Public Works Department and Capital and Special Improvement Projects; and

WHEREAS, it is anticipated that the position will help the City fill a void in the area of Capital Project Planning and Contract Management by adding these duties to the current position of Public Works Superintendent; and

WHEREAS, this would not increase the current employees in the Public Works Department, but would add additional duties to the current Public Works Superintendent; and

WHEREAS, a job description is necessary to set forth the duties of that position.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. There is hereby created the position of Public Works Superintendent/Capital Project Manager.
- Sec. 2. Exhibit "A", entitled "Public Works Superintendent/Capital Project Manager" is hereby adopted as part of the City's Job Description.
- Sec. 3. Effective Date. The effective date of this position shall be July 1, 2001.

ADOPTED: _____ June 26 _____, 2001.


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: PUBLIC WORKS SUPERINTENDENT/
CAPITAL PROJECT MANAGER

REPORTS TO : CITY MANAGER

DEPARTMENT: PUBLIC WORKS

SUMMARY: Directs and coordinates the activities of the Public Works Department, Cemetery, Sanitation Department and Sewer and Water Utilities by performing the following duties or through subordinate supervision.

Responsible for the planning, management and supervision of capital and special improvement projects including grant applications, planning, permitting, budgeting and scheduling through all phases of development to construction completion and project close out.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Oversees all Public Works, Sewer, Water and Sanitation employees and operations. Ensures compliance with State and Federal health and safety, water quality and waste water regulations. Responsible for training to insure proper certification of Public Works employees.

Acts as city's representative during all phase of Capital Project as assign by City Manager. Reviews proposals, bid packages and bid submittals to assure compliance with city specifications, engineering and regulatory standards. Negotiates and coordinates the services of engineering and construction firms for specific capital and special projects. Manages engineering design and construction contracts between the City, consultants and contractors.

Confers and directs employees responsible for street, water, sewer, sanitation and building maintenance. Coordinates the use of human resources and equipment and materials to consolidate purchasing request.

Prepares annual budget for all Public Works departments reviewing , analyzing previous budgets and confers with employees responsible for street, water, sewer, sanitation and building maintenance.

Assist department heads with the preparation, design, review and execution of bid documents as needed. Performs site evaluations and project planning for the design and construction of city facilities. Provides preliminary cost estimates as requested for

specific capital and special projects. Assist department heads as needed in the interpretation, implementation and enforcement of regulator requirements.

Reviews and assesses equipment and supply needs for various public works departments operation and projects. Purchases supplies according to budget allowances. Maintains accurate and detailed records of all purchases for the department. Proposes, assists and review specification for new equipment.

May also assist crews with emergency and routine sewer water and street repair and snow removal as needed. Responsible for the proper use and maintances of city equipment.

Formulates and directs proper training, work practices and safety programs

Responsible for operation of the City's cemetery's and locating grave plots as assigned by the City Clerk. Coordinates work and personally maintains as-built record drawings of cemetery.

Act as Building Official as outlined in Wrangell Municipal Code and Uniform Building Code including issuing building permits and inspections.

SUPERVISORY RESPONSIBILITIES

Directly supervises 12 permanent plus seasonal employees as needed. Carries out supervisory responsibilities in according with the City's polices and applicable laws. Responsibilities include interviewing, hiring and training employees, planning, assigning and directing work. Appraising performances: rewarding and disciplining employees: addressing complaints and resolving problems.

QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations ma be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE

Bachelor's degree (B.A) from a four year college or university with a major in engineering; or a combination of six or more years with utility construction and engineering design including budgeting and fiscal control, personal management, purchasing and supply, preferable in facilities and equipment maintenance; or equivalent combination of education and experience.

Mathematical Skills

Ability to work with mathematical concepts such as probability and statistical inference, and fundamental of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

OTHER SKILLS AND ABILITIES

Knowledge of highway equipment and repair, facilities maintenance, supervisory techniques, operating capacities of equipment, proper and safe operating procedures; cost analysis, season equipment needs.

Ability to inspect equipment and evaluate condition, determine servicing needs and feasibility of repair; recommend replacement of old or unserviceable equipment, establish and maintain working relationships with those supervised; develop budget for complex programs.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel objects, tools, or controls; and talk to hear. The employee frequently is required to reach with hands and arms. The employee is occasionally required to stand; walk; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must regularly lift and/or move up to 10 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth vision, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally exposed to fumes or airborne particles and risk of electric shock.

The noise level in the work environment is usually quiet.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-01-868

A RESOLUTION OF THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA, PROVIDING FOR A JOB
DESCRIPTION TO CREATE THE POSITION OF
CORRECTIONAL SERGEANT

WHEREAS, the Council of the City of Wrangell, Alaska, recognizes the need to have adequate personnel to assign activities of the Dispatch/Corrections Unit and supervise and instruct Dispatch/Correction Personnel for the City of Wrangell; and

WHEREAS, it is anticipated that the position will substantially increase the efficiency of the department by allowing Lieutenant more time for other Police related activities; and

WHEREAS, this would not increase the current employees in the Correction Department, but would change one of the current Correction Officers to this new position; and

WHEREAS, a job description is necessary to set forth the duties of that position.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. There is hereby created the position of Correctional Sergeant.
- Sec. 2. Exhibit "A", entitled "Correctional Sergeant" is hereby adopted as part of the City's Job Description.
- Sec. 3. Effective Date. The effective date of this position shall be July 1, 2001.

ADOPTED: _____ June 26 _____, 2001.


Fern D. Neimeyer, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

City of Wrangell Job Description

Job Title: Correctional Sergeant

Reports To: Lieutenant

Supervises: Dispatch/Corrections Officers

Range:

Date Last Updated: 04-10-01

General Position Summary or Responsibilities

Under the direction of the Lieutenant or other assigned supervisor, direct the activities of the dispatch/corrections unit: supervise and instruct dispatch/corrections personnel, assign duties and check efficiency, carry out and enforce dispatch/corrections administration policies and procedures. With the direction of the Chief of Police and Lieutenant, organize and supervise training programs. Ensure that the facility is run in a safe and secure manner for both the inmates and the public.

Essential Duties and Responsibilities

1. Manage, supervise and direct the variety of specialized functions and activities, and supervise departmental personnel that fall under the position.
2. Assist in developing the department's plans/objectives.
3. Supervise all subordinates in the department. Carry out supervisory responsibilities in accordance with the organization's policies and procedures, Department of Corrections' policies and procedures, applicable laws and regulations.
4. Evaluate subordinate's performance.
5. Perform all duties as described within the duties of a Dispatch/Correctional Officer.
6. With approval of the Lieutenant, administer discipline for misconduct.
7. In the absence of the Lieutenant, acts as jail supervisor.
8. At the direction of the Lieutenant, may coordinate training for the unit.

9. Coordinate and oversee disciplinary hearings involving inmates.
10. Perform routine activities involving the jail.
11. Ensure that transfers of inmate into and out of the facility are carried out as necessary.
12. Prepare work schedules.
13. Delegate responsibility for specific tasks to subordinates.
14. Oversee implementation of new programs and policies and ensure that all personnel are acquainted with them.
15. Establish and maintain cooperative and effective working relationships with other employees, external agencies, and the public.
16. Perform other duties as assigned.

Knowledge, Skills and Qualifications

1. High school diploma or equivalent.
2. Ability to pass a background check.
3. Valid Alaska Driver's License and good driving record.
4. Must pass a drug-screening exam.
5. Must be currently certified, or be eligible to be certified under Alaska Police Standards Council.
6. Must have at least five years of successful progressive correctional training, with two of those years at the Wrangell Police Department preferred, or other acceptable police department as approved by the Chief of Police.
7. Successful completion of the National Sheriff's Association course.
8. Successful completion of the Department of Corrections Municipal Corrections Officer Academy
9. Must be at least 21 years of age.

10. Requires the ability to preserve confidentiality.
11. Oral and written communications skills.
12. Interpersonal skills using tact, patience and courtesy, and the ability to work cooperatively with other employees to encourage good teamwork.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-01-867

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, LOT 14A, 5-A, WRANGELL TOWNSITE, BY QUIT CLAIM DEED, TO THE SNO BUILDING, INC.

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Wrangell Townsite, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, June 8, 2001; and

WHEREAS, the Council has determined The Sno Building, Inc., P.O. Box 868, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$7,701.00.

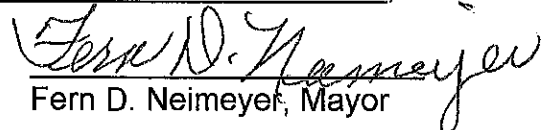
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to The Sno Building, Inc., to convey the following tidelands property when full bid price is paid:

Lot 14A, Block 5-A, Wrangell Townsite, Wrangell Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement to The Sno Building, Inc., for the purchase of the above described property.

ADOPTED: June 26, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-01-866

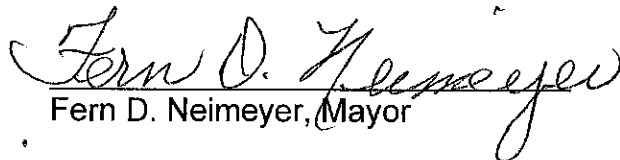
A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC PROPERTY CONSISTING OF 18 LOTS WITHIN THE INDUSTRIAL SUBDIVISION OF THE CITY OF WRANGELL, ALASKA

WHEREAS, the City of Wrangell offers public property consisting of 18 lots pursuant to Chapter 16.12. Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That the City Clerk is authorized to offer Lots 9A and 10A, Block 60; Lots 1A, 2A, and 8, Block 61; Lot 3, Block 63-B; Lots 4, 6A, and 7A, Block 64; Lots 4, 5, 6, 7, and 8, Block 65; and Lots 3, 4, 5, and 6, Block 66, all in Wrangell Industrial Subdivision, for the designated minimum bid as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, the balance required in full or by agreement for four years at 11.5% interest. Payment agreement will be handled by a financing institution and costs of these services to be paid by purchaser.
4. The sale method shall be by sealed bid.

ADOPTED: June 26, 2001


Fern D. Neimeyer, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION 06-01-866

AUTHORIZED PUBLIC PROPERTY FOR DISPOSITION PROCEEDINGS:

1)	Lot 9A, Block 60, Wrangell Industrial Subdivision Appraised value of lot with utilities (15,691 sq.ft.) MINIMUM BID	\$29,000.00
2)	Lot 10A, Block 60, Wrangell Industrial Subdivision Appraised value of lot with utilities (15,691 sq.ft.) MINIMUM BID	\$29,000.00
3)	Lot 1A, Block 61, Wrangell Industrial Subdivision Appraised value of lot with utilities (14,025 sq.ft.) MINIMUM BID	\$21,000.00
4)	Lot 2A, Block 61, Wrangell Industrial Subdivision Appraised value of lot with utilities (14,025 sq.ft.) MINIMUM BID	\$21,000.00
5)	Lot 8, Block 61, Wrangell Industrial Subdivision Appraised value of lot with utilities (14,025 sq.ft.) MINIMUM BID	\$21,000.00
6)	Lot 3, Block 63-B, Wrangell Industrial Subdivision Appraised value of lot with utilities (6,790 sq.ft.) MINIMUM BID	\$14,900.00
7)	Lot 4, Block 64, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,490 sq.ft.) MINIMUM BID	\$24,700.00
8)	Lot 6A, Block 64, Wrangell Industrial Subdivision Appraised value of lot with utilities (8,245 sq.ft.) MINIMUM BID	\$18,100.00
9)	Lot 7A, Block 64, Wrangell Industrial Subdivision Appraised value of lot with utilities (8,245 sq.ft.) MINIMUM BID	\$18,100.00
10)	Lot 4, Block 65, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,005 sq.ft.) MINIMUM BID	\$24,000.00

11)	Lot 5, Block 65, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,005 sq.ft.) MINIMUM BID	\$28,000.00
12)	Lot 6, Block 65, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,005 sq.ft.) MINIMUM BID	\$28,000.00
13)	Lot 7, Block 65, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,005 sq.ft.) MINIMUM BID	\$28,000.00
14)	Lot 8, Block 65, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,005 sq.ft.) MINIMUM BID	\$28,000.00
15)	Lot 3, Block 66, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,500 sq.ft.) MINIMUM BID	\$24,700.00
16)	Lot 4, Block 66, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,500 sq.ft.) MINIMUM BID	\$24,700.00
17)	Lot 5, Block 66, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,500 sq.ft.) MINIMUM BID	\$24,700.00
18)	Lot 6, Block 66, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,500 sq.ft.) MINIMUM BID	\$24,700.00

CITY OF WRANGELL, ALASKA

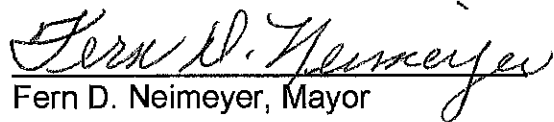
RESOLUTION NO. 06-01-865

A RESOLUTION OF THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA, REDEFINING JOB
DESCRIPTION OF THE ELECTRICAL APPRENTICE
LINEMAN

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA:

Sec. 1. The Job Description for Electrical Apprentice Lineman is
hereby amended, and Exhibit "A", attached hereto and
incorporated by reference, is hereby adopted.

ADOPTED: _____ June 12 _____, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: APPRENTICE LINEMAN

REPORTS TO: ELECTRICAL LINE SUPERVISOR

DEPARTMENT: ELECTRICAL DEPARTMENT

JOB PURPOSE: To install and maintain electrical distribution system, including meters, and operate Power Plant generators under the direct supervision of the Electrical Line Supervisor or the Electrical Superintendent.

Duties, Responsibilities, and Accountabilities

1. Installation and Maintenance: Must quickly learn needed skills and perform such duties as: Installing and maintaining primary and secondary electrical systems, street lights, [AND] meters and reading electrical meters as needed; cutting brush, operating the diesel generators as a primary power source in case of hydroelectric power plant failure; and using heavy equipment including bucket and boom truck.
2. Cooperation and Teamwork: Works cooperatively and cheerfully with the public, with external agencies, and with other City employees in all Departments. Performs assigned duties, including assisting other Departments, and also performs tasks collateral to specific assignments.
3. Performs routine inventory inspections on all trucks and supply materials. Maintains complete and accurate records of all inventories. Confers with Supervisor for supply purchases.

Knowledge, Skills, and Abilities

1. Requires a high school diploma, or equivalent; and the willingness to learn to work with secondary and primary voltages. Requires the ability to perform physically active, demanding duties such as lifting heavy materials, and working irregular hours under sometimes severe weather conditions. Requires the ability to learn to climb power poles.
2. Requires a helpful, cooperative attitude; a strong sense of teamwork; and the knowledge of and commitment to safe work practices. Also requires initiative; professional development; and a commitment to timely achievement of assigned tasks, duties, goals and objectives.

3. Knowledge of diesel generator operation preferred. Requires the ability to learn to operate heavy equipment including the boom and bucket trucks safely and efficiently.
4. Requires inventory and recordkeeping skills to maintain appropriate supplies for the department. Requires some mechanical knowledge of vehicles and equipment to ensure that they are in good operating condition and safe. Requires good verbal interpersonal skills to interact with supervisor and fellow employees.
5. Requires CDL and Medical Certificate. Requires the ability to obtain a State of Alaska Certificate of Fitness.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-01-864

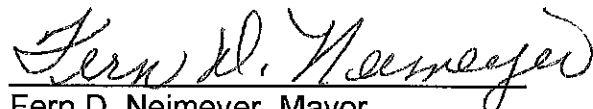
A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF TWO LOTS WITHIN THE CITY OF WRANGELL, ALASKA

WHEREAS, the City of Wrangell offers public tidelands consisting of two lots pursuant to Chapter 16.12. Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That the City Clerk is authorized to offer Lots 3 & 4, Block 1-A, Wrangell Townsite, Wrangell Recording District, for the designated minimum bid as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, the balance required in full or by agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.
4. The sale method shall be by sealed bid.

ADOPTED: June 12, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION 06-01-864

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION PROCEEDINGS:

- 1) Lots 3 & 4, Block 1-A, Wrangell Townsite, Wrangell Recording District
Appraised value of lots (11,000 sq.ft. total) \$83,000
MINIMUM BID \$83,000

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 05-01-863

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE TAX YEAR 2001 PURSUANT TO WRANGELL MUNICIPAL CODE SEC. 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2001 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

WHEREAS, the City Council sitting as the Board of Equalization has regularly assessed and equalized all real property within the City of Wrangell and has fixed a time at which the taxes levied shall be paid, and has fixed the date of delinquency, and has established that taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law. The City Council has provided herein for payment and the date of delinquency of all taxes levied on the property assessed on the tax rolls.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation, a general tax of 1.0 mils for Tax Differential Zone 1 for the tax year 2001, based upon the City equalized assessment roll.

Sec. 2. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation, a general tax of 4.0 mils for Tax Differential Zone 2 for the tax year 2001, based upon the City equalized assessment roll.

Sec. 3. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation a general tax of 7.5 mils for Tax Differential Zone 3 for the tax year 2001, based upon the City equalized assessment roll.

Sec. 4. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation, a general tax of 10.0 mils for Tax Differential Zone 4 for the tax year 2001, based upon the City equalized assessment roll.

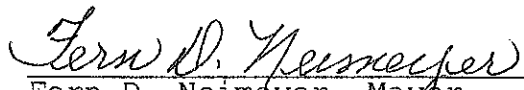
Sec. 5. There is hereby levied upon all taxable boats and vessels in the City of Wrangell, Alaska, a general tax of \$15.00 per year, in accordance with Wrangell Municipal Code Sec. 5.04.010(B).

Sec. 6. Taxes levied pursuant to this resolution shall be due and payable on or before August 15, 2001, however, the taxpayer may pay such taxes in two (2) installments pursuant to Wrangell Municipal Code Sec. 5.04.350. Penalty and interest shall accrue on an unpaid installment from 5:00 p.m. on the date the installment becomes due.


Sec. 7. Taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law.

Sec. 8. This Resolution shall become effective upon its passage and adoption.

ADOPTED: May 25, 2001



Fern D. Neimeyer, Mayor

ATTEST: 

Jennifer Bell, Acting City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 05-01-862

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2001-2002

WHEREAS, the City Council sitting as the Board of Equalization on May 7, 2001, assessed and equalized all real property within the City of Wrangell; and

WHEREAS, taxes levied upon boats; differential taxation zones and percentage of mill rate for Zones 1 through 4; delinquent date for payment of taxes and penalty and interest for late payment of taxes are provided in Wrangell Municipal Code, Chapter 5; and

WHEREAS, the City Council, at a special council meeting held May 25, 2001 approved a mill rate of 10.0 mills for the tax year 2001; and

WHEREAS, the Council of the City of Wrangell, Alaska has been presented with the proposed budget for the fiscal year 2001-2002 in accordance with the Wrangell City Charter Section 5-2; and

WHEREAS, the Council held a public hearing on May 22, 2001 on the proposed budget in accordance with Wrangell City Charter Section 5-3; and

WHEREAS, the Council has approved the proposed budget as presented and/or amended.


NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That the General Fund Budget, including reserves, for the fiscal year 2001-2002, in the amount of \$5,647,130 is hereby adopted.
2. That the Capital Project Fund Budget, including reserves, for the fiscal year 2001-2002, in the amount of \$192,183 is hereby adopted.
3. That the Miscellaneous Grants Fund Budget, including reserves, for the fiscal year 2001-2002, in the amount of \$100,000 is hereby adopted.

4. That the Sewer Utility Revenue Fund Budget, including reserves, for the fiscal year 2001-2002 in the amount of \$332,400 is hereby adopted.
5. That the Sales Tax Fund Budget, including reserves, for the fiscal year 2001-2002 in the amount of \$2,499,819 is hereby adopted.
6. That the Pool/Recreation Fund Budget, including reserves, for the fiscal year 2001-2002 in the amount of \$1,449,421 is hereby adopted.
7. That the School Liaison Fund Budget, including reserves, for the fiscal year 2001-2002 in the amount of \$68,353 is hereby adopted.
8. That the Transient Tax Fund Budget, including reserves, for the fiscal year 2001-2002 in the amount of \$69,319 is hereby adopted.
9. That the Timber Tax Fund Budget, including reserves, for the fiscal year 2001-2002 in the amount of \$836,798 is hereby adopted.
10. That the Debt Service Fund Budget, including reserves, for the fiscal year 2001-2002 in the amount of \$1,248,239 is hereby adopted.
11. That the Electric Utility Enterprise Fund Budget, including reserves, for the fiscal year 2001-2002 in the amount of \$2,941,798 is hereby adopted.
12. That the Water Utility Enterprise Fund Budget, including reserves, for the fiscal year 2001-2002 in the amount of \$505,428 is hereby adopted.
13. That the Port Utility Enterprise Fund Budget, including reserves, for the fiscal year 2001-2002 in the amount of \$1,054,135 is hereby adopted.
14. That the Sanitation Fund, including reserves, for the fiscal year 2001-2002 in the amount of \$373,735 is hereby adopted.
15. That the Economic Recovery Fund, including reserves, for the fiscal year 2001-2002 in the amount of \$40,715,029 is hereby adopted.
16. That the Revolving Loan Fund, including reserves, for the fiscal year 2001-2002 in the amount of \$499,784 is hereby adopted.

17. That the Permanent Fund, including reserves, for the fiscal year 2001-2002 in the amount of \$6,481,817 is hereby adopted.
18. That the Museum Operating Fund, including reserves, for the fiscal year 2001-2002 in the amount of \$101,925 is hereby adopted.
19. That a copy of the budget, as approved, be attached hereto and adopted by reference.

ADOPTED: May 25, 2001



Fern D. Neimeyer, Mayor

ATTEST: 

Jennifer Bell, Acting City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 05-01-861

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, LOT 5 AND PORTION OF LOT 12, BLOCK 1-A, WRANGELL TOWNSITE, BY QUIT CLAIM DEED, TO RON AND EVI FENNIMORE

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Wrangell Townsite, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, May 17, 2001; and

WHEREAS, the Council has determined Ron and Evi Fennimore, P.O. Box 957, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$24,400.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Ron and Evi Fennimore, to convey the following tidelands property when full bid price is paid:

Lot 12, Block 1-A, Wrangell Townsite, Wrangell Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with Ron and Evi Fennimore, for the purchase of the above described property.

ADOPTED: _____, May 22, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 05-01-860

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, LOT 5 AND PORTION OF LOT 16, BLOCK 1-A, WRANGELL TOWNSITE, BY QUIT CLAIM DEED, TO RICHARD BALLARD

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Wrangell Townsite, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, May 17, 2001; and

WHEREAS, the Council has determined Richard Ballard, P.O. Box 758, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$36,500.

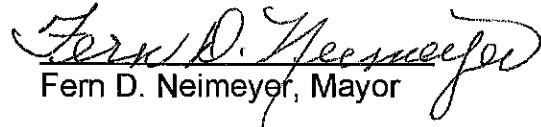
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:


Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Richard Ballard, to convey the following tidelands property when full bid price is paid:

Lot 5 and portion of Lot 16, Block 1-A, Wrangell Townsite, Wrangell Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with Richard Ballard, for the purchase of the above described property.

ADOPTED: _____ May 22 _____, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 05-01-859

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, LOTS 20, 21, 22, 26, 27, AND 28, BLOCK 1-A, WRANGELL TOWNSITE, BY QUIT CLAIM DEED, TO BRYANT BENJAMIN

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Wrangell Townsite, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, May 17, 2001; and

WHEREAS, the Council has determined Bryant Benjamin, P.O. Box 435, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$212,900.

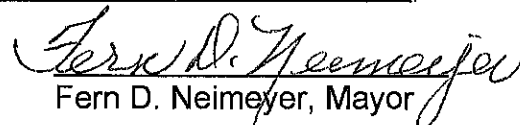
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:


Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Bryant Benjamin, to convey the following tidelands property when full bid price is paid:

Lots 20, 21, 22, 26, 27, & 28, Block 1-A, Wrangell Townsite, Wrangell Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with Bryant Benjamin, for the purchase of the above described property.

ADOPTED: _____ May 22 _____, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 05-01-858

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REPEALING THE SCHEDULE OF FEES ADOPTED BY RESOLUTION 02-00-808, AND ESTABLISHING A NEW FEE SCHEDULE FOR ALL RECREATION FACILITIES, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it is necessary to increase user fees for the recreation facilities in order to keep the current level of services; and

WHEREAS, Parks, Recreation, and Youth Board held a public meeting May 2, 2001, and approved to add locker rental, security deposit for P.A. System, and rental rates for banquet tables to the schedule of fees.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:


Section 1. Resolution No. 02-00-808 is hereby repealed.

Section 2. The fee schedule for use of all recreation facilities is attached hereto as "Exhibit A" and is hereby approved.

Section 3. The Recreation Director may waive fees for special activities or school functions planned during Tent City Days and the July 4th celebration or special exhibitions.

Section 4. This Resolution shall become effective May 23, 2001.

ADOPTED: _____ May 22 _____, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

USER FEES
All fees listed include tax

General Swim:

17 and Under	\$1.25
18 and Over	2.00
Family	4.00
Seniors	Free
4 and Under	Free

Pool Passes:

3 Month Youth	\$40.00
1 Year Youth	75.00
3 Month Adult	65.00
1 Year Adult	150.00
3 Month Family	100.00
1 Year Family	215.00
1 month youth pass	\$17.50
1 month adult pass	\$28.00
1 month family pass	\$56.00

Racquetball:

\$3.00 per person per hour

Walleyball Court:

\$2.00 per hour for an Adult
\$1.25 per hour for a Student

Swim Pool Rentals:

0 to 25	\$43.00
26 to 60	\$59.00
61 to 90	\$75.00
91 to 110	\$91.00

Community Center/Open Gym:

17 and Under	\$ 1.25
18 and Over	2.00

Programs:

Basketball Program Fees:

4 th through 6 th grade	\$21.00
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Learn to Swim Fees:

1st child \$30.00 for ten – ½ hour sessions
2nd child \$26.75 for ten – ½ hour sessions
3rd child \$23.50 for ten – ½ hour sessions

Summer Recreation Fees:

\$5.00 per day	\$20.00 per week
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"The fee includes swim fee"

Shooting Range:

17 and Under	\$ 1.25
18 and Over	2.00

Gym Rental:

Private and/or organization functions: includes use of the gym for private and/or organizational functions which are closed to the public.

\$37.50 per hour
(over 4 hours \$150.00 per day)

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 05-01-857

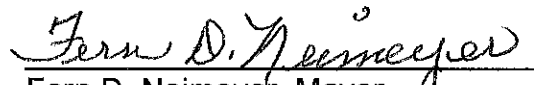
A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF ONE LOT WITHIN THE CITY OF WRANGELL, ALASKA

WHEREAS, the City of Wrangell offers public tidelands consisting of one lot pursuant to Chapter 16.12. Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That the City Clerk is authorized to offer Lot 14-A, Block 5-A, Wrangell Tidelands Addition, Subdivision of ATS No. 83 for the designated minimum bid as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, the balance required in full or by agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.
4. The sale method shall be by sealed bid.

ADOPTED: May 8 , 2001


Fern D. Neimeyer, Mayor


ATTEST: 
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION 05-01-857

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION PROCEEDINGS:

- 1) Lot 14A, Block 5-A, Wrangell Tidelands Addition, Subdivision of ATS No. 83
Appraised value of lot (2,201 sq.ft.) \$7,700
MINIMUM BID \$7,700

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-01-856

A RESOLUTION OF THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA, ADOPTING AND
IMPLEMENTING A PLAN OF PROPOSED ACTION
TO AFFIRMATIVELY FURTHER FAIR HOUSING

Let it be known to all persons of the City of Wrangell, Alaska, that discrimination because of race, color, religion, sex, family status, or national origin, is prohibited by Title VIII of the 1968 Civil Rights Act (Federal Fair Housing Law) in the sale, rental, leasing, and/or financing of housing or land to be used for construction of housing, or in the provision of brokerage services. It is the policy of the City does hereby pass the following Resolution.

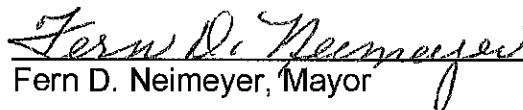
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that within available resources the City will assist all persons who feel they have been discriminated against because of race, color, religion, sex, family status, or national origin, to seek equity under federal and state laws by filing a complaint with the U.S. Department of Housing and Urban Development, Seattle, Regional Office Compliance Division.

Be it further resolved that the City shall publicize this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law and any applicable state or local laws or ordinances.

Said program will at a minimum include, but not be limited to:

1. the printing and publicizing of this policy and other applicable fair housing information through local media and community contacts;
2. distribution and/or display of posters, flyers, and any other means which will bring to the attention of those affected, the knowledge of their respective responsibilities and rights concerning equal opportunity on housing.

ADOPTED: _____ April 24 _____, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

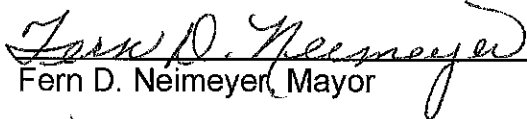
RESOLUTION NO. 04-01-855

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING RESOLUTION #06-00-819, ESTABLISHING TIME LIMITS IN CERTAIN PARKING LOTS TO REFLECT THE CHANGES TO THE SECTION - ALL HARBORS

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. Time Limits. The time limits established in certain parking lots, attached hereto, as Exhibit "A" and incorporated herein by reference, is hereby adopted and supersedes the previous time limits adopted by Resolution #06-00-819.
- Sec. 2. Effective Date. The time limits established shall be effective the date of resolution adoption.
- Sec. 3. The adopted time limits in Section 1 repeals the previous time limits adopted by Resolution #06-00-819 on June 27, 2000.

ADOPTED: April 24, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

Exhibit "A"
Resolution 04-01-855

Reliance Harbor Parking Lot	-	72 Hour Limit
Reliance Harbor Shakes Island Parking Lot	-	Long Term 30 day Maximum
Inner Harbor Parking Lot	-	10 Day Limit Maximum
Shoemaker Bay Harbor (East of logs) Parking Lot	-	Long Term 30 Day 60 day Maximum With Permit
Shoemaker Bay Harbor (West of logs) Parking Lot	-	72 Hour Limit
Fish and Game Dock Parking Lot	-	30 Minute Parking
Reliance and Shoemaker Bay Parking Lots	-	Retain Current 30 Minute Spots

All Harbors – No vehicles that are over 22 feet **allowed for more than 24 hours. No RV's or buses in harbor parking lots for more than 24 hours. No overnight camping.** [THAT ARE INTENDED FOR STORAGE PURPOSES ARE ALLOWS.]

Shoemaker Bay Parking Lot – All boat trailers shall be parked at the southend of the parking lot with the west side of logs will be 10 day maximum. East side of logs will be 72 hour maximum. Extended 30 day parking permit for Shoemaker Bay Parking Lot only, \$10.00.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-01-854

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, LOT 13A, BLOCK 5-A, WRANGELL TOWNSITE, BY QUIT CLAIM DEED, TO THE SNO BUILDING, INC.

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Wrangell Townsite, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, April 12, 2001; and

WHEREAS, the Council has determined The Sno Building, Inc, P.O. Box 253, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$2,100.00.

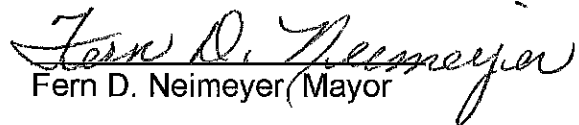
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to The Sno Building, Inc., to convey the following tidelands property when full bid price is paid:

Lot 13A, Block 5-A, Wrangell Townsite,
Wrangell Recording District, Wrangell, Alaska

- Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with The Sno Building, Inc., for the purchase of the above described property.

ADOPTED: _____ April 24 _____, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-01-853

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, LOTS 5, 6, 7, 8, AND 9, BLOCK 5-A, WRANGELL TOWNSITE, BY QUIT CLAIM DEED, TO CITY MARKET, INC.

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Wrangell Townsite, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, April 12, 2001; and

WHEREAS, the Council has determined City Market, Inc., P.O. Box 140, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$13,000.00.

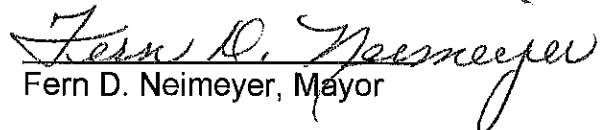
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

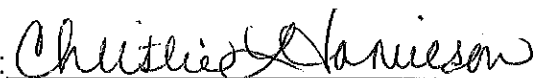
Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to City Market, Inc., to convey the following tidelands property when full bid price is paid:

Lots 5, 6, 7, 8, and 9, Block 5-A, Wrangell Townsite, Wrangell Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with City Market, Inc., for the purchase of the above described property.

ADOPTED: _____ April 24 _____, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-01-852

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, LOT 14, BLOCK 1-A, WRANGELL TOWNSITE, BY QUIT CLAIM DEED, TO NATIONAL BANK OF ALASKA

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Wrangell Townsite, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, April 12, 2001; and

WHEREAS, the Council has determined National Bank of Alaska, P.O. Box 261, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$58,700.00.

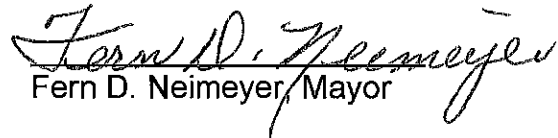
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:


Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to National Bank of Alaska, to convey the following tidelands property when full bid price is paid:

Lot 14, Block 1-A, Wrangell Townsite, Wrangell Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with National Bank of Alaska, for the purchase of the above described property.

ADOPTED: _____ April 24 _____, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-01-851

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, LOT 2, BLOCK 1-A, WRANGELL TOWNSITE, BY QUIT CLAIM DEED, TO TODD AND CATHERINE WHITE

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Wrangell Townsite, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, April 12, 2001; and

WHEREAS, the Council has determined Todd and Catherine White, P.O. Box 523, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$58,418.60.

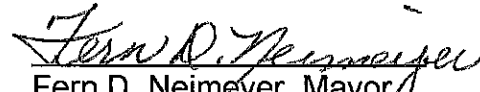
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:


Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Todd and Catherine White, to convey the following tidelands property when full bid price is paid:

Lot 2, Block 1-A, Wrangell Townsite, Wrangell
Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with Todd and Catherine White, for the purchase of the above described property.

ADOPTED: _____ April 24 _____, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-01-850

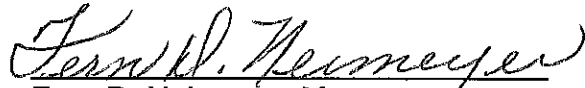
A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF THREE LOTS WITHIN THE CITY OF WRANGELL, ALASKA

WHEREAS, the City of Wrangell offers public tidelands consisting of three lots pursuant to Chapter 16.12. Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That the City Clerk is authorized to offer Lots 20, 21, 22, 26, 27, & 28, Block 1-A; Lot 5 and portion of Lot 16, Block 1-A; and Lot 12, Block 1-A for the designated minimum bid as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, the balance required in full or by agreement for fifteen years at 10% interest.
4. The sale method shall be by sealed bid.

ADOPTED: _____ April 10 _____, 2001


Fern D. Neimeyer, Mayor


ATTEST: 
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION 04-01-850

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION PROCEEDINGS:

- 1) Lots 20, 21, 22, 26, 27 and 28, Block 1-A, Wrangell Townsite
Appraised value of lot (32,759 sq.ft.) \$212,900
MINIMUM BID \$212,900
- 2) Lot 5 and a portion of Lot 16, Block 1-A, Wrangell Townsite
Appraised value of lot (4,800 sq. ft.) \$36,500
MINIMUM BID \$ 36,500
- 3) Lot 12, Block 1-A, Wrangell Townsite
Appraised value of lot (3,259 sq. ft) \$24,400
MINIMUM BID \$ 24,400

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-01-849

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REPEALING RESOLUTION #02-01-844 AND ESTABLISHING NEW CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF FOUR LOTS WITHIN THE CITY OF WRANGELL, ALASKA

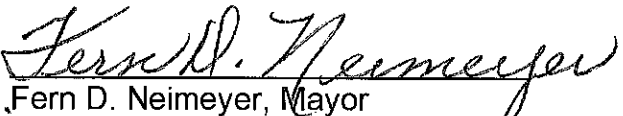
WHEREAS, the City of Wrangell offers public tidelands consisting of four lots pursuant to Chapter 16.12, Disposition of Public Lands and Tidelands of the Wrangell Municipal Code; and


WHEREAS, the City of Wrangell approved Ordinance 692, on July 11, 2000, amending the terms and adding a new section 16.12.040 (e).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That Resolution #02-01-844 is hereby repealed.
2. That the City Clerk is authorized to offer Lot 2, Block 1-A; Lot 14, Block 1-A; Lots 5, 6, 7, 8 & 9, Block 1-A; and Lot 13A, Block 5A for the designated minimum bid as attached in Exhibit "A".
3. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
4. That the bid submitted shall be accompanied with a twenty-five Percent (25%) cash deposit, the balance required in full or by agreement for fifteen years at 10% interest.
5. The sale method shall be by sealed bid.

ADOPTED: April 10, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 03-01-848

A RESOLUTION OF THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA, SUPPORTING THE
RECOMMENDATIONS OF GOVERNOR KNOWLES'
EDUCATION FUNDING TASK FORCE

WHEREAS, in December 2000, as a step in fulfilling the goals of his Quality Schools Initiative and to improve education in Alaska, Governor Knowles appointed an 11 member Education Funding Task Force to recommend a five-year funding plan; and

WHEREAS, the Education Funding Task Force has presented its report, dated February 1, 2001, to the Governor and to the State Board of Education and Early Development; and

WHEREAS, in summary, the Task Force's major recommendations include:

- a) Appropriating funds from the foundation program: \$34.6 million for year one, with approximately a 1.5% increase each additional year.
- b) Increase base student allocation in the foundation program by \$164 per student for the first year (total per student over five years would be \$414).
- c) New programs for updating instructional materials, align curriculum to State standards, increase teacher salaries, maintain facilities, serving special needs students, and direct service intervention for students not meeting standards.
- d) Appropriating funds outside the foundation program: \$7 million for year one (increasing to \$8.6 million in year five).
- e) Programs for rewarding exemplary schools, analyzing and assisting low performing schools, and providing distance delivered core courses to small high schools.
- f) Funding to attract new teachers. Teacher loan assumption plan - \$800,000 for year one
- g) Developing a new and appropriate methodology for the foundation formula.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA that:

Section 1. That the City of Wrangell supports the recommendations of the Governor's Education Funding Task Force.

Section 2. That the Municipal Clerk forward copies of this resolution to the Governor and the State Legislature upon passage and approval.

ADOPTED: March 13, 2001

Fern D. Neimeyer
Fern D. Neimeyer, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 03-01-847

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING FY02 SAFE COMMUNITIES FUNDING FROM THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

WHEREAS, AS 29.60.350(b) requires the governing body of a municipality to adopt a resolution requesting safe communities funding and to submit the resolution to the Department of Community and Economic Development; and

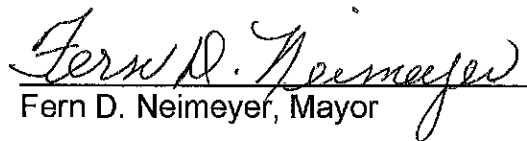
WHEREAS, the City of Wrangell is desirous of receiving safe communities funding; and

WHEREAS, AS 29.60.350 (c) requires that money received by a municipality under the safe communities program be used only for the following services in the following ranking of priority;

- 1) police protection and related public safety services;
- 2) fire protection and emergency medical services;
- 3) water and sewer services not offset by user fees;
- 4) solid waste management
- 5) other services determined by the governing body to have the highest priority.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA by this resolution hereby requests payment from the FY02 safe communities program by the Department of Community and Economic Development and agrees to spend such payment as required by law.

ADOPTED: March 13, 2001


Fern D. Neimeyer, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 03-01-846

A RESOLUTION OF THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA, ENDORSING TIMBER
COMMUNITY IMPACT GRANT APPLICATION FOR
FEASIBILITY STUDY FOR TRAVELIFT AND
MARINE REPAIR YARD

WHEREAS, funds for this one-time grant have been provided by the US Forest Service, for the benefit of communities negatively impacted by regional mill closures and the loss of timber industry employment; and

WHEREAS, funds are made available under the US Forest Service Economic Recovery Program and may be used for a variety of purposes consistent with the community's identified economic development goals; and

WHEREAS, a travelift and marine repair yard has been a priority project in Wrangell's Economic Development Plan since 1995; and

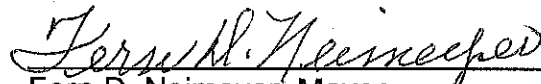
WHEREAS, the City Council and Port Commission are supporting this project in good faith through research and lobby efforts for facility development; and


WHEREAS, the City completed a feasibility study in 1995, and is seeking to update the report for the current market.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, by this resolution, hereby endorses and requests grant funding as identified below and on the attached application.

Priority #1 - Feasibility Study for Travelift and Marine Repair Yard - Amount \$30,400

ADOPTED: _____ March 13 _____, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 03-01-845

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING A SOUTHEAST ALASKA TRAIL SYSTEM WHICH WILL ENHANCE ECONOMIC OPPORTUNITY, QUALITY OF LIFE AND TRANSPORTATION

Whereas, it is in the public interest to improve sustainable economic opportunity in the form of jobs; and

Whereas, trails and associated business can generate jobs allowing residents to remain in the Southeast community of their choice; and

Whereas, trails improve the health and quality of life for residents in a community; and

Whereas, a network of Southeast communities joining together will have greater trail marketing opportunities in the form of regional maps and comprehensive information; and

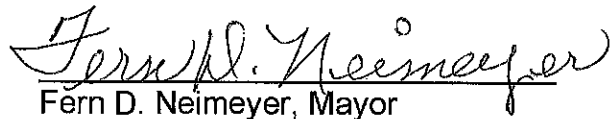
Whereas, surface transportation is an important issue for the Southeast region and communities, and it is in the public interest to utilize existing and future surface transportation opportunities in these communities; and

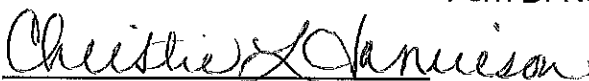
Whereas, the Alaska Marine Highway System will play a central role in the success of Southeast communities and the SEATrails.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, a wholehearted endorsement by the City of Wrangell for the concept of the SEATrails (Southeast Alaska trails).

Furthermore, the City of Wrangell endorses and supports the creation of a coalition of communities, government agencies, trail organizations and citizens.

ADOPTED: March 13, 2001


Fern D. Neimeyer, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 02-01-844

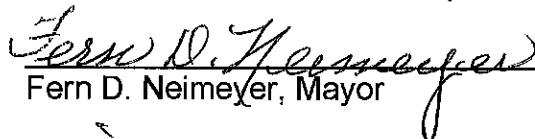
A RESOLUTION OF THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA, AUTHORIZING
CONDITIONS FOR DISPOSITION OF PUBLIC
TIDELANDS CONSISTING OF FOUR LOTS WITHIN
THE CITY OF WRANGELL, ALASKA

WHEREAS, the City of Wrangell offers public tidelands consisting of four lots pursuant to Chapter 16.12. Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That the City Clerk is authorized to offer Lot 2, Block 1-A; Lot 14, Block 1-A; Lots 5, 6, 7, 8 & 9, Block 1-A; and Lot 13A, Block 5A for the designated minimum bid as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, the balance required in full or by agreement for four years at 11.5% interest.
4. The sale method shall be by sealed bid.

ADOPTED: February 13, 2001


Fern D. Neimeyer, Mayor


ATTEST: 
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION 02-01-844

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION PROCEEDINGS:

- | | | |
|----|---|----------|
| 1) | Lot 2, Block 1-A, Wrangell Townsite
Appraised value of lot (7,681 sq.ft.) \$58,400
MINIMUM BID | \$58,400 |
| 2) | Lot 14, Block 1-A, Wrangell Townsite
Appraised value of lot (7,719.3 sq. ft.) \$58,700
MINIMUM BID | \$58,700 |
| 3) | Lots 5, 6, 7, 8, & 9, Block 5-A, Wrangell Townsite
Appraised value of lots (4,321.9 sq. ft.) \$13,000
MINIMUM BID | \$13,000 |
| 4) | Lot 13A, Block 5A, Wrangell Townsite
Appraised value of lot (591 sq. ft) \$2,100
MINIMUM BID | \$2,100 |

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 01-01-843

A RESOLUTION OF THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA, ESTABLISHING A
RECORDS RETENTION SCHEDULE FOR THE
MUSEUM DEPARTMENT OF THE CITY OF
WRANGELL

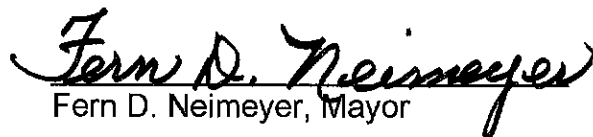
WHEREAS, when the retention schedule was established
for the City of Wrangell the Museum Department was not included;
and

WHEREAS, the Museum Department is now included as a
City Department and it is therefore necessary to include them on
the retention schedule:

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA:

Section 1. The records retention schedule for the
Museum Department is hereby established, included in Exhibit "A",
attached and incorporated herein by reference.

ADOPTED: January 23, 2001


Fern D. Neimeyer, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

GENERAL RETENTION SCHEDULE

1992 Edition

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C I T Y O F W R A N G E L L

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**General Retention Schedule
Finance Department
Schedule A**

Page 1 of 5

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
A-1	Annual Final Operating & Capital official Plan & Policy for the expenditure of funds approved by the governing body	2	P	P
A-2	Budget Workpapers Includes drafts, instructions, worksheets, preliminary budgets, and agency requests	2	1	3
A-3	Annual Estimates of Revenue General review of anticipated funds available used in Budget preparation	2	1	3
A-4	Annual Financial Reports Report prepared by Finance Director summarizing financial condition, activity, and balances	2	—	P
A-5	Audit Reports Reports prepared either by external or internal sources showing results and recommendations	3	—	P
A-6	Books of Original Entry General ledger/journal, revenue ledger/journal, expenditure ledger/journal	1	—	P
A-7	Subsidiary Ledgers & Journals Accounts Receivable, accounts payable, daily cash receipts, cash disbursements	1	6	7
A-8	Receipts Official documentation of payment for goods, services, fines, fees, and permits	2	5	7
A-9	Banking Records Bank statements, cancelled checks, check copies, deposit slips, check registers, and reconciliation worksheets	1	6	7

**General Retention Schedule
Finance Department
Schedule A**

Page 2 of 5

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
A-10	Paid bills and invoices	2	5	7
A-11	Travel Requests & Vouchers Official documentation of travel requests, authorization, and cost of reimbursement	2	5	7
A-12	Savings Account Records Passbooks, statements, and reconciliation's	2	5	7
A-13	Monthly or Quarterly Financial Reports	1	6	7
A-14	Grant Files Official documentation for receipt of grant funds from either State or Federal Agencies. Should include grant application, budgets, project narrative, plan of work, progress reports, records of matching or in-kind contributions, and correspondence. Individual contents will depend on regulations of source agency	T	3 (T=total retention time depends on agency regs)	T+3
A-15	Grant Applications (not successful)	1	2	3
A-16	Financial Support Records for Contracts and Grants. May include workpapers, spreadsheets, summaries, and other data reflecting the expenditure of contract or grant funds	A	3 (A=completion of source agency audit)	A+3
A-17	Employee Withholding Exemptions (W-4)	1	3	4
A-18	Employer Copy of W-2 Federal Withholding Statement	1	3	4
A-19	Payroll Policies & Procedures	P	-	P

**General Retention Schedule
Finance Department
Schedule A**

Page 3 of 5

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
A-20	Records of Attachments, Garnishments or Levies against Salaries or Wages	T	7 (T=satisfaction or termination)	T+7
A-21	Timesheets Daily, weekly, or monthly record of time, including overtime	1	2	3
A-22	Applications for Employment (Not hired)	6 mo.	6 mo.	1
A-23	Payroll Deduction Authorization and Lists	1	6	7
A-24	FICA & Unemployment Insurance Reports	1	3	4
A-25	Employee Earnings Record Shows gross earnings, deductions, and net pay and check number to each employee	1	49	50
A-26	Individual Payroll Case Files Documents related to the employees salary, may include payroll action forms, PERS enrollment and transaction forms, etc.	T	10 (T=termination of employment)	T+10
A-27	Billing Statements for services or taxes due; also invoices for moorage and misc. charges	1	6	7
A-28	Fund Investment Records Includes buy/sell orders, confirmations, safekeeping advices, and ledgers	1	6	7
A-29	Tax Assessment Rolls	1	—	P
A-30	Sales Tax Reports	1	6	7
A-31	Real & Personal Property Tax Statements	1	6	7

**General Retention Schedule
Finance Department
Schedule A**

Page 4 of 5

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
A-32	Notice of Assessment	1	6	7
A-33	Reports of Collection	1	6	7
A-34	Accident Reports Personal Injury	2	8 (Retain longer if unsettled)	10
A-35	Accident Reports Property Damage	2	5 (Retain longer if unsettled)	7
A-36	Fidelity & Surety Bonds Coverage against claims made against City	T	7 (T=Expiration of policy)	T+7
A-37	Insurance Claims Not Workman's Comp	T	10 (T=final disposition)	T+10
A-38	Insurance Policies Liability, vehicle, fire, theft, health and life, workman's Comp, etc.	T	10 (T=Expiration of policy)	T+10
A-39	Purchase Orders Official documentation of purchase transactions for goods or services not on contract	1	6	7
A-40	Leases (Municipality is Lessee) Should include specifications, invitation to bid or request for proposals, responses, evaluations, lease agreements, payment records and correspondence	T+1	6 (T=Expiration of lease)	T+7
A-41	Leases (Municipality is Lessor) Should include lease agreements, payment records and correspondence	T+1	6 (T=Expiration of lease)	T+7
A-42	Warranties and Guarantees on Equipment	T	— (T=after equipment dropped from inventory)	T

**General Retention Schedule
Finance Department
Schedule A**

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
A-43	Deeds to Municipal Real Property	T	10 (T=after property sold)	T+10
A-44	Titles to Municipal Vehicles	T	— (T=after vehicle sold)	T
A-45	Equipment Maintenance Records Documents repair and maintenance of office equipment (See Public Works Section for Vehicles)	T	— (T=after equipment removed from service)	T
A-46	Surplus Property Sale Records Documents disposal of property declared to be excess or surplus	1	6	7

**General Retention Schedule
Mayor/City Manager
Schedule B**

Page 1 of 1

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
B-1	Correspondence, General Letters, memoranda, and misc. information sent or received	2	1	3
B-2	Correspondence, Transitory Files pertaining to purely routine functions, such as interoffice memos, transmittal letters, appointments and schedules	1	1	2
B-3	Delegations of Authority or Appointment to Office	1	-	P
B-4	Subject Files Correspondence, reports, and information related to the functional departments of the municipality and which document events, projects, activities and issues	3	7	10
B-5	Reading File -- Mayor/City Manager Copies of outgoing letters and memoranda arranged by date	1	4	5

**General Retention Schedule
Clerk/City Council
Schedule C**

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
C-1	Annexation Records	1	4 (T=after recording in minutes. Retain permanently if not recorded in minutes)	T + 5
C-2	Incorporation Records Under AS 29.05			P
C-3	Charter and Amendments			P
C-4	Election Records:			
	Certification of Returns/Canvass			P
	Certification of Election Returns	1	(T=after recording in minutes)	T + 5
	Declaration of Candidacy or Nominating Petition			P
	Election Precinct Boundaries			P
	Election Registers & Tally Book	1	3	4
	Absentee Ballot Requests	1	3	4
	Completed Voting Ballots	1 mo.	(Retain for one month after election is certified; if election is contested, retain longer/AS 15.15.470)	1 mo.
	Challenged & Rejected Ballots	1 mo.	-	1 mo.
C-5	Conflict of Interest Statement			P
C-6	Cemetery Records			P
C-7	Reading File/Clerk	1	4	5
C-8	Minutes Official account of proceedings of governing body, boards, commissions or committees			P

**General Retention Schedule
Clerk/City Council
Schedule C**

Page 2 of 2

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		TOTAL
		OFFICE	STORAGE	
C-9	Audio Tape Recordings of Meetings and Public Hearings Includes governing body boards, commissions and committees		(Until tape cannot be heard)	P
C-10	Notice of Meeting and Affidavit of Publication	2	-	2
C-11	Ordinances and Resolutions (Signed Originals)			P
C-12	Petitions Filed by individuals or groups to request governing body action	1	4	5
C-13	Proclamations			P
C-14	public Hearing Records			P
C-15	Oaths of Office			P
C-16	Special Committee or Commission Report			P
C-17	Affidavit of Publication of Ordinances			P
C-18	Census Reports			P
C-19	Official Seal			P
C-20	ABCB Applications Without objections	1	2	3
C-21	ABCB Applications Protested	2	- (T=issue resolved)	T + 3
C-22	Applications for games of skill and Chance	1	2	3

**General Retention Schedule
Public Works/Engineering
Schedule D**

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
D-1	Building Permits			P
D-2	Bid Files Should include specifications, invitation to bid or request for quotation, & responses	1	6	7
D-3	Contract Files Official documentation of selection of contractor and issuance of contract. May include RFP, affidavit of publication and evaluation of responses. Must include notices of award, signed contract and amendments, contract negotiation records, correspondence and performance bond/insurance.	T	7 (T=termination or completion of contract, then transfer to Project Construction File)	T + 7
D-4	Construction Project Files Includes specifications, plans, bids and responses evaluations, contracts, change orders, inspection reports and correspondence	T	7 (U-until Project abandoned or demolished)	U
D-5	Responses to RFP'S (Not selected)	1	2 (A=Audit)	3 or A
D-6	Engineer's Drawings Maps, plats, block and street maps, maps showing sub-surface structure of streets, blue-prints & as-builts of government structures, original street profiles showing grades, original street opening maps, approved City maps and lot plans			P

**General Retention Schedule
Public Works/Engineering
Schedule D**

Page 2 of 2

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
D-7	Geologic Data Records Reports relating to slide, avalanches, borings and drainage, and other sub-surface conditions including piling records			P
D-8	Inspection Reports Building, Electrical, Plumbing, etc.	1	6	7
D-9	Public Works Policies & Procedures			P
D-10	Service Requests Requests for connection or disconnection of utility service	1	2	3
D-11	Street Improvement Files Recommendations, petitions, action taken, repairs, complaints, etc.			P
D-12	Work Orders Extension, upgrade or repair of utility service	1	4	5
D-13	Equipment Maintenance Records		(T=until equipment removed from inventory)	T
D-14	Vehicle Usage Reports		(T=until vehicle removed from service)	T

**General Retention Schedule
Electrical
Schedule E**

Page 1 of 1

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
E-1	Daily Power Log Generation Only	2	-	2
E-2	PCB Transformers Info			P
E-3	Inspection Reports	1	6	7
E-4	Power Outage	1	2	3
E-5	Monthly Fuel Consumption	2	-	2
E-6	Monthly Generation Reports			P
E-7	Monthly Meter Reports City Revenue Meters to PMC	1	6	7
E-8	Work Orders Extension, upgrade or repair of utility service	1	4	5
E-9	Service Requests Requests for connection or disconnection of utility service	1	2	3
E-10	Equipment Maintenance Records		(T= until equipment removed from inventory)	T

**General Retention Schedule
Public Safety
Schedule F**

Page 1 of 2

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
F-1	Alarm Test & Maintenance Records	1	2	3
F-2	Booking Records (corrections)			P
F-3	Burning Permits	1	4	5
F-4	Case Files (Original CR's) Criminal, investigative officer accident reports, thefts, vandalism, missing persons, juvenile reports; contains original case report, photos, estimates of damage, insurance inquiries, etc.	C	(C open, unsolved cases))	P
F-5	Case Files, Miscellaneous Property (lost & Found), impoundment's - animals, etc.	1	1	2
F-6	Citations	1	1	2
F-7	Crime Statistics Monthly, computer-generated local crime statistics (hard copy)			P
F-8	Disciplinary Action Files	T	5 (T=settlement of cause for action)	T + 5
F-9	Dispatch Journal			P
F-10	Dispatch Phone Log	2	5	7
F-11	Dispatch Radio Log	2	5	7
F-12	Emergency Services Plans and Amendments			P
F-13	Equipment Inspection Reports Hose tests, hydrant tests, etc.	1	1	2
F-14	Fire Incident Reports	2	3	5
F-15	Fire Inspection Reports	2	8	10
F-16	Fire Investigation Reports			P

**General Retention Schedule
Public Safety
Schedule F**

Page 2 of 2

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
F-17	Fire Department Case Files Individual files, by structure, providing a history of fire inspections, reports, violations	T	5 (T=life of structure)	T + 5
F-18	Fire Training Files Employees & volunteers	T	10 (T=termination of employment or volunteer status)	T + 10
F-19	Individual Master Files (Personal Jackets) Criminal history of individual			P
F-20	Log Reports	1	1	2
F-21	Mutual Aid Agreements	T	(T =termination of agreement)	P
F-22	Notice to Comply and/or Violation	1	2	3
F-23	Officer Training Files	T	10 (T=termination of employment)	T + 10
F-24	Photograph & Fingerprint Files			P
F-25	Vehicle Service Records		(T=final disposition)	T

**General Retention Schedule
Library
Schedule G**

Page 1 of 1

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		TOTAL
		OFFICE	STORAGE	
G-1	Circulation Records & Circulation Statistical Report			P
G-5	Shelf List or Inventories			P
G-6	Card Catalogues			P

**General Retention Schedule
Parks & Recreation
Schedule H**

Page 1 of 1

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
H-1	Maps, Plans & Drawings Site maps of parks showing topographic features, drainage, and structures. As-built drawings for structures. Utility maps.			P
H-2	Horticultural Activity and Project Files Includes records of landscaping work, tree work, etc. Requests for landscaping, design plans, and work orders	1	(T=termination of project)	T + 3
H-3	Equipment Inventory Records		(Retain current listings)	T
H-4	Facility use permits	1	2	3
H-5	Sports Program Records Includes schedules, team rosters, tournament records, etc.	1	2	3
H-6	Injury and Accident Reports	1	6	7
H-7	Damage and Vandalism Report	1	2	3
H-8	Accounting Records Includes rate/fee schedules, receipts, etc.	1	6	7

**General Retention Schedule
Legal
Schedule I**

Page 1 of 1

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
I-1	Litigation Case Files (Civil) Documents civil actions by local government or against local government. Includes work papers, copies of court documents, and correspondence	T	10	T + 10
I-2	City Attorney Opinions Official interpretations regarding questions of legal rights or liabilities affecting operating departments			P
I-3	Legal Administration Files Correspondence and reports related to legal review of city functions, such as bond issues, insurance, ordinances, contracts and grants, claims for damages, etc.	1	4	5
I-4	Easements Granted or received			P
I-5	Investigative Files Includes requests for investigation, work papers, and final report	T	10 (T=completion and resolution of issue)	T + 10
I-6	Notice to Comply and/or Violation Reports	1	2	3

**General Retention Schedule
Museum
Schedule J**

Page 1 of 3

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
J-1	Receipts Gift Shop and Invoiced sales receipts	2	5	7
J-2	Daily Cash Accounting and Weekly Deposit Information Forms for cash reconciliation for each day and for weekly bank deposits	2	5	7
J-3	Banking Records Deposit slips	1	6	7
J-4	Grant Applications (Unsuccessful)	3	2	5
J-5	Grant Applications Official documentation for receipt of grant funds. Includes grant application, budget narrative, plan of work, budgets, progress reports, records of matching or in-kind contributions, and correspondence. Contents dependent on regulations of funder.	3	-	P
J-6	Grant Financial Records Includes all records of expenditures, including work papers, spreadsheets, databases, and other data reflecting the expenditure of grant funds.	3	-	P
J-7	General Letters, memoranda, and miscellaneous information sent or received	2	1	3
J-8	Transitory Files pertaining to purely routine functions, such as interoffice memos, transmittal letters, appointments and schedules	1	1	2

**General Retention Schedule
Museum
Schedule J**

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		
		OFFICE	STORAGE	TOTAL
J-9	Collections-Related Any correspondence relating to the history of Wrangell, history or discussion of artifacts that are placed on loan or donated, including information sent and received	P	-	P
J-10	Subject Files Correspondence, reports, and information related to the functional departments which document events, projects, activities and issues	3	7	10
J-11	Photograph Use Permits One time special use permits for reproductive rights to materials copyrighted to the Wrangell Museum	P	-	P
J-12	Garnet Ledge Permits Ledge permits administered on behalf of the Boy Scouts	T	3 (T=Retain until permit payments are made to the boy Scouts)	T + 3
J-13	Museum Policies Professional Policies adhered to by the Museum staff with regards to the ethics collections handling	P	-	P
J-14	donation and Lender Records Confidential records stored on-site at all times. Theses records constitute the legal records for ownership of collection items	P	P* *Duplicate paper and electronic versions are stored in the City Hall safe	P

**General Retention Schedule
Museum
Schedule J**

ITEM	SERIES TITLE & DESCRIPTION	RETENTION PERIOD		TOTAL
		OFFICE	STORAGE	
J-15	<p>Collection Catalogs Includes all collection catalogs, both paper and electronic that record item descriptions, donor or lender information, object condition, treatments, location and/or disposal. These catalogs consist of the permanent records of all the museum holdings</p>	p	P* *Duplicate paper and electronic versions are stored in the City Hall safe	P
J-16	<p>Collection Inventory Includes inventory records that documents the physical inventorying of objects</p>	P	-	P
J-17	<p>Collections, Original Data All original data pertaining to collection information is kept permanently. This includes original paperwork for donor or lender files, interpretive labels (especially if labels contain information pertinent to the collection item), written reports, newspaper articles, etc.</p>	P	-	P

CITY OF WRANGELL,

RESOLUTION NO. 11-02-938

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, ADJACENT TO LOT 2C, TRACT A, USS 3402 (ADL 105880), BY QUITCLAIM DEED, TO ARNOLD E. BAKKE

WHEREAS, the City of Wrangell, Alaska, approved the disposal of public tidelands located within Alaska Tidelands Survey 83, Wrangell Recording District, to Arnold E. Bakke, P.O. Box 35, Wrangell, AK 99929, and waived the public bid process at their regular council meeting on August 27, 2002; and

WHEREAS, the Council approved the appraisal amount of \$14,400.00 for tidelands property adjacent to Lot 2C, Tract A, USS 3402 (ADL 105880) at their regular council meeting on August 27, 2002.

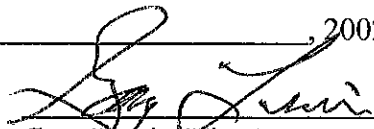
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Arnold E. Bakke, to convey the following tidelands property when full bid price is paid:

Tidelands Property adjacent to Lot 2C, Tract A, USS 3402 (ADL 105880), Wrangell Recording District, Wrangell, Alaska

- Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with Arnold E. Bakke, for the purchase of the above described property, if desired.

ADOPTED: November 26, 2002



Gary Lewis, Vice-Mayor

ATTEST 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL,

RESOLUTION NO. 11-02-937

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, FOR UNSUBDIVIDED TIDELANDS SEAWARD OF LOT 3, BLOCK 24-A, ATS 83, BY QUITCLAIM DEED, TO OLGA NORRIS

WHEREAS, the City of Wrangell, Alaska, approved the disposal of public tidelands located within Alaska Tidelands Survey 83, Wrangell Recording District, to Olga Norris, P.O. Box 675, Wrangell, AK 99929, and waived the public bid process at their regular council meeting on October 22, 2002; and

WHEREAS, the Council approved the appraisal amount of \$2,400.00 for unsubdivided tidelands seaward of Lot 3, Block 24-A, ATS 83 at their regular council meeting on October 22, 2002.

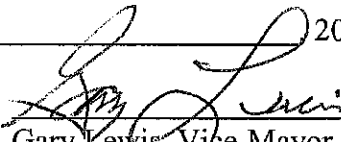
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Olga Norris, to convey the following tidelands property when full bid price is paid:


Unsubdivided tidelands seaward of Lot 3, Block 24-A,
ATS 83, Wrangell Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with Olga Norris, for the purchase of the above described property, if desired.

ADOPTED: November 26 2002



Gary Lewis, Vice-Mayor

ATTEST: 

Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 10-02-936

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF ONE LOT, ADJACENT TO LOT 3, BLOCK 24-A, WRANGELL TOWNSITE

WHEREAS, the City of Wrangell offers public tidelands consisting of one lot pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. That the City Clerk is authorized to offer adjacent to Lot 3, Block 24-A, Wrangell Townsite, for the designated minimum bid as attached in Exhibit "A".
- Sec. 2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
- Sec. 3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.
- Sec. 4. The public sealed bid method shall be waived.

ADOPTED: October 22, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION:10-02-936

AUTHORIZED PUBLIC LANDS FOR DISPOSITION PROCEEDINGS

- 1) Adjacent to Lot 3, Block 14-A
Appraised value of lot (4,000 sq. ft. total) \$2,400
MINIMUM BID \$2,400

CITY OF WRANGELL,

RESOLUTION NO. 10-02-935

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, ADJACENT TO LOT 5B, SPUR ROAD SUBDIVISION BY QUITCLAIM DEED, TO CRITTER DEVELOPMENT, LLC

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Wrangell Townsite, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, October 14, 2002; and

WHEREAS, the Council has determined Critter Development, LLC, P.O. Box 1373, Ward Cove, Alaska 99928, to be the highest bidder, in the amount of \$20,100.00 for adjacent to Lot 5B, Spur Road Subdivision.

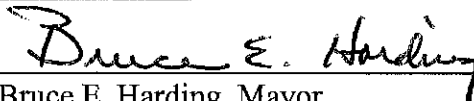
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Critter Development, LLC, to convey the following tidelands property when full bid price is paid:

Adjacent to Lot 5B, Spur Road Subdivision, Wrangell
Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with Critter Development, LLC, for the purchase of the above described property.

ADOPTED: October 22, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 10-02-934

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING ALASKA GOVERNOR KNOWLES TO DECLARE THE COASTAL COMMUNITIES OF SOUTHEASTERN ALASKA AN ECONOMIC DISASTER AREA AND TO SEEK FEDERAL RELIEF FUNDS

WHEREAS, the coastal communities of Southeastern Alaska, including the community of Wrangell, are economically dependent on commercial fisheries and seafood processing; and

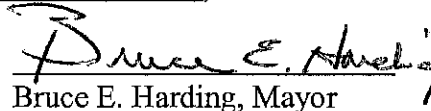
WHEREAS, a combination of state and federal fisheries, governmental actions and policies, specifically the Limited Entry and Individual Fisheries Quota programs, the closure of Glacier Bay National Park to commercial fisheries, and foreign competition impacting salmon supply and market prices, thus weakening the economic underpinnings of Southeastern coastal communities; and


WHEREAS, due to weak global markets, excessive inventories and over abundance of resources, seafood processor eased fleet reduction for as many as 70 purse seine fishing vessels, the majority of which home port in coastal Southeastern Alaska communities; and

WHEREAS, the consequences of these recent development are vessel owners, their crews and families, processors, small business and municipal governments throughout Southeastern Alaska are suffering an economic disaster.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell, Alaska respectfully request that Governor Knowles declare Southeastern Alaska an economic disaster area, and that he work in cooperation with the Alaska Congressional Delegation to seek federal relief funds on behalf of the fishing industry, and distressed communities of Southeastern Alaska.

ADOPTED: October 22, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 10-02-933

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ACCEPTING THE STATE OF ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION GRANT OFFERS FOR GRANT #91718 ENTITLED CASSIAR AND WEBER STREETS SEWER/WATER MAIN REPLACEMENT, GRANT #91716 WATER SYSTEM REHABILITATION, AND GRANT #91717 BENNETT STREET WATER MAIN EXTENSION PHASE I

WHEREAS, the Department of Environmental Conservation offers the City of Wrangell grants of state funds under AS 46.03.030; and

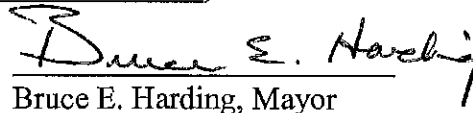
WHEREAS, the State of Alaska has made grants available under this program Grant #91718, not to exceed \$217,000, for the Cassiar and Weber Streets Sewer and Water Main Replacement; Grant #91716, not to exceed \$525,000, for the Water System Rehabilitation, Phase I; and Grant #91717, not to exceed \$43,400, for the Bennett Street Water Main Extension Phase I; and

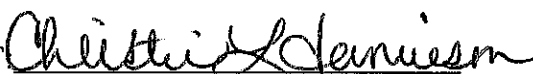
WHEREAS, the grants will provide the replacement of approximately 1,500 linear feet of water and sewer main in Cassiar and Weber Streets; provide the removal and replacement of asbestos-cement water distribution pipes throughout the community and make miscellaneous improvements to the water system and reservoirs; and provide the necessary engineering to extend the existing 12-inch water main on Bennett Street approximately 4,600 linear feet; and

WHEREAS, the City as a condition of the grant acceptance must agree to accept the responsibility to operate and maintain the proposed projects as listed, and agree to the conditions of each grant offer.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby agrees to accept the Department of Environmental Conservation Grants #91718, 91716, and 91717.

ADOPTED: October 8, 2002


Bruce E. Harding, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 10-02-932

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE FY03 MINIGRANT ASSISTANCE PROGRAM AND SUPPORTING THE REQUEST FOR FUNDS FOR A FEASIBILITY STUDY FOR A BIOMASS REDUCTION PLANT IN WRANGELL.

WHEREAS, the Department of Community and Economic Development, Denali Commission, and U.S. Forest Service offers the City of Wrangell a grant program to support community economic development and development strategies; and

WHEREAS, the City of Wrangell has been working closely with Silver Bay Logging Inc. to arrive at solutions for long-term disposal of their wood by-product; and

WHEREAS, Silver Bay Logging Inc. has identified the lack of disposal options a serious hindrance to the continued operation of their sawmill and production of wood products and a regional economic and environmental issue by the wood products industry in Southeast Alaska; and

WHEREAS, Alaska Forest Association has identified the lack of disposal options for wood by-products from southeast mills an economic and environmental issue that should be addressed to assist the wood products industry in Southeast Alaska; and

WHEREAS, the City of Wrangell has also been investigating the long term solid waste disposal issues facing the City and region and searching for alternative solutions to shipping that will benefit the community; and

WHEREAS, a proposal was made to the City and to Silver Bay Logging Inc. to consider a Reduction of Biomass with new Thermal Reactor Technology as a possible solution for positive use of wood by-product, solid waste, and potential job creation; and

WHEREAS, individual project funding under the FY03 Mini-grant Assistance Program is not to exceed \$30,000 for an economic development strategy; and

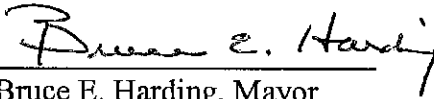
WHEREAS, CITY OF WRANGELL in partnership with the WRANGELL CHAMBER OF COMMERCE and SILVER BAY LOGGING INC., seek to apply for \$30,000 in grant funds to determine the feasibility, costs, obstacles, and benefits of a Biomass Reduction Plant in Wrangell; and


WHEREAS, the WRANGELL CHAMBER OF COMMERCE agrees to provide \$6,000 as a cash match to the Department of Community and Economic Development Mini-grant; and

WHEREAS, SILVER BAY LOGGING INC., agrees to provide up to \$34,000 in funds that might be required for data collection, investigation and completion of the feasibility study; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby fully supports application for the FY03 Mini-grant in a cooperative partnership with Silver Bay Logging Inc. and Wrangell Chamber of Commerce to determine the feasibility of a Biomass Reduction plant in Wrangell and authorizes the City Manager to make such application.

ADOPTED: October 8, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 09-02-931

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING MUNICIPAL ASSISTANCE FUNDING FROM ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION PURSUANT TO SFY 2004 MUNICIPAL MATCHING GRANT PROGRAM FOR WRANGELL MUNICIPAL LANDFILL IMPROVEMENTS

WHEREAS, AS 29.60.350 requires the governing body of a municipality to adopt a resolution requesting municipal assistance funding; and


WHEREAS, this resolution must be submitted to the Alaska Department of Environmental Conservation; and

WHEREAS, the City of Wrangell is requesting funding and adopting for endorsement for Wrangell Municipal Landfill Improvements Project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, by this resolution hereby endorses the Wrangell Municipal Landfill Improvements Project as the Number #1 Priority for the City of Wrangell.

ADOPTED: September 24, 2002


Bruce E. Harding, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 09-02-930

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 2003 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FISHERIES MANAGEMENT AREA 18

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 2003 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Community and Economic Development that the municipality suffered significant effects during calendar year 2001 from fisheries business activities; and

WHEREAS, 19 AAC 34.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Community and Economic Development; and

WHEREAS, 19 AAC 34.070 provides for the use, at the discretion of the Department of Community and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

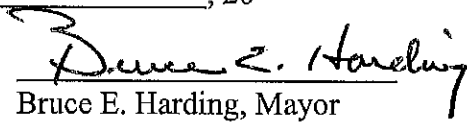
WHEREAS, the Council of the City of Wrangell proposes to use an alternative allocation method for allocation of FY 2003 funding available within the Fisheries Management Area 18 in agreement with all other municipalities in this area participating in the FY 2003 Shared Fisheries Business Tax Program;


NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2001 of fisheries business activity in the Fisheries Management Area 18.

ALTERNATIVE ALLOCATION METHOD:

- 50% divided equally and
- 50% divided on a per capita basis

ADOPTED: September 24, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 09-02-929

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PRIORITIZING CAPITAL PROJECTS IN THE COMMUNITY FOR SUBMISSION TO THE STATE OF ALASKA FOR FY 2004 FUNDING UNDER THE CAPITAL PROJECT MATCHING GRANT PROGRAM (AS 37.06)

WHEREAS, the City of Wrangell is eligible for a grant allocation for State Fiscal year (FY) 2004 under AS 37.06 as set forth in 2 AAC 47.030; and

WHEREAS, a prioritized list of projects and supporting information must be submitted if funding is requested by the community under the Capital Project Matching Grant Program as required in AS 37.06.010 and .020; and

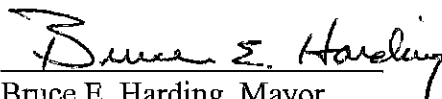
WHEREAS, the City of Wrangell must contribute a local share to the cost of each project under the Capital Project Matching Grant Program as required in AS 37.06.030; and

WHEREAS, the City of Wrangell has started a program to replace old vehicles and equipment that are essential for maintaining public health and safety such as police, fire, water and sewer services, snow removal, and other health and safety functions provided by the City.

THEREFORE, BE IT RESOLVED that the City of Wrangell hereby endorses the prioritized capital projects identified below and in the "Priority Projects" form and requests grant funding under AS 37.06 for said projects and agrees to provide the local share for the project(s) as identified in the "Priority Projects" form, and as a required under AS 37.06.

Project Name	Priority	State Funds Requested
Equipment & Vehicle Replacement	#1	\$61,816.00

ADOPTED: September 24, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 09-02-928

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF ONE LOT, ADJACENT TO LOT 5B, SPUR ROAD SUBDIVISION

WHEREAS, the City of Wrangell offers public tidelands consisting of one lot pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. That the City Clerk is authorized to offer adjacent to Lot 5B, Spur Road Subdivision, for the designated minimum bid as attached in Exhibit "A".
- Sec. 2. That the purchase shall be ratified by resolution and appropriate form of Deed subsequently issued and signed by the Mayor and the City Clerk.
- Sec. 3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.
- Sec. 4. The sale method shall be by sealed bid.

ADOPTED: September 10, 2002


Bruce E. Harding, Mayor


ATTEST: 
Christie L. Jamieson, City Clerk

Exhibit "A"
Resolution 09-02-928

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION
PROCEEDINGS

- 1) Adjacent to Lot 5B, Spur Road Subdivision
Appraised value of lot (74,565 sq. ft. total) \$20,100
MINIMUM BID \$20,100

CITY OF WRANGELL

RESOLUTION NO. 08-02-927

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING FY 03 PAYMENT IN LIEU OF TAXES FUNDING FROM THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

WHEREAS, 3 AAC 152.100 requires the governing body of a city to adopt a resolution requesting funding from the Payment in Lieu of Taxes Program for cities in the unorganized borough and to submit the resolution to the Department of Community and Economic Development; and

WHEREAS, the city has conducted a regular election during the preceding state fiscal year and has reported the results of the election to the commissioner; and


WHEREAS, regular meetings of the governing body are held in the city and a record of the proceedings is maintained; and

WHEREAS, ordinances adopted by the city have been codified in accordance with AS 29.25.050;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Wrangell, hereby requests distribution from the FY 03 Payment in Lieu of Taxes Program by the Department of Community and Economic Development on the date required by law.

ADOPTED: August 27, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL


RESOLUTION NO. 08-02-926

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE COUNCILMEMBERS FOR CANVASSING THE RESULTS OF THE GENERAL ELECTION TO BE HELD OCTOBER 1, 2002

WHEREAS, Wrangell Municipal Code Sec. 2.28.050 Canvass Board, provides that the Council shall, prior to the date of the election, designate three councilmembers to serve on the Canvass Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that Council Members James Stough, William McMurren, and Donald McConachie are designated to serve on the Canvass Board and to attend the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 to be held within three days after the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 Canvass of Returns

ADOPTED: August 27, 2002.


Bruce E. Harding, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 08-02-925


A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF ONE LOT, LOT 2C, TRACT A, USS 3402

WHEREAS, the City of Wrangell offers public tidelands consisting of one lot pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. That the City Clerk is authorized to offer Lot 2C, Tract A, USS 3402, for the designated minimum bid as attached in Exhibit "A".
- Sec. 2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
- Sec. 3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.
- Sec. 4. The public bid process shall be waived.

ADOPTED: August 27, 2002


Bruce E. Harding, Mayor


ATTEST: 
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION 08-02-925

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION
PROCEEDINGS

- 1) Lot 2C, Tract A, USS 3402
Appraised value of lot (9,594 sq.ft. total) \$14,400
MINIMUM BID \$14,400

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-02- 924

A RESOLUTION of the City Council of the City of Wrangell, Alaska, approving a loan agreement between the City and the Alaska Municipal Bond Bank by which the Bond Bank will purchase the City's General Obligation Bond, 2002, in the principal amount of \$485,000; fixing the date, principal installment payment schedule, interest rates and certain other terms and conditions of such bond; and providing for ongoing disclosure with respect to such bond, all as authorized by Ordinance No. 718 of the City.

WHEREAS, the City of Wrangell, Alaska (the "City") by Ordinance No. 718 of the City, passed on July 12, 2002 (the "Bond Ordinance"), authorized the issuance of the City's General Obligation Bond, 2002 (the "Bond"), to provide funds to make improvements to Wrangell schools, as authorized by the Council and approved by a vote of the electorate on February 19, 2002; and

WHEREAS, the Bond Ordinance further authorized the sale of the Bond to the Alaska Municipal Bond Bank (the "Bond Bank") pursuant to the terms of a Loan Agreement between the City and the Bond Bank to be approved by subsequent resolution of the City Council; and

WHEREAS, the City Council wishes to approve the terms of such Loan Agreement, as provided herein, and to establish certain terms of the Bond and provisions for ongoing disclosure with respect to the Bond, all as authorized by the Bond Ordinance;

NOW THEREFORE, be it resolved by the City Council of the City of Wrangell, Alaska, as follows:

Section 1. Definitions. Except as otherwise defined herein, capitalized terms shall have the meanings set forth in the Bond Ordinance.

Section 2. Establishment of Bond Terms. Pursuant to the Bond Ordinance, the Bond has heretofore been authorized to be issued in the total principal amount of \$485,000. The Bond shall be dated August 15, 2002, shall bear interest from such date payable on September 15, 2003, and semiannually on each March 15 and September 15 thereafter. Principal of the Bond shall be payable in installments due on September 15 in the years and amounts and bearing interest at the rates set forth below.

Principal Installment Payment Year (September 15)	Principal Installment Amount	Interest Rate
2003	\$ 15,000	3.875%
2004	30,000	3.875
2005	30,000	3.875
2006	30,000	3.875
2007	30,000	3.875
2008	35,000	3.875
2009	35,000	3.875
2010	35,000	3.875
2011	35,000	3.875
2012	40,000	3.875
2013	40,000	3.9
2014	40,000	4.1
2015	45,000	4.2
2016	45,000	4.3

Section 3. Optional Prepayment Provisions. The City hereby reserves the right, at its option, to prepay principal installments of the Bond due on and after September 15, 2013, in whole or in part at any time on and after September 15, 2012, at the price of par plus accrued interest to the date fixed for prepayment.

If less than all of the principal installments of the Bond subject to optional prepayment are called for prepayment, the City shall choose the installments to be prepaid.

Notwithstanding any provisions of this Section 3 to the contrary, the prepayment or redemption provisions of the Loan Agreement approved pursuant to Section 4 hereof shall govern so long as the Bond is held by the Bond Bank.

Section 4. Approval of Loan Agreement. The Loan Agreement between the City and the Bond Bank dated as of August 1, 2002, a copy of which is attached as Exhibit A hereto (the "Loan Agreement"), is hereby approved and accepted. The City Manager or his designee is hereby authorized to execute and deliver the Loan Agreement on behalf of the City in substantially the form set forth on Exhibit A.

Section 5. Approval of Undertaking to Provide Ongoing Disclosure. The City Council hereby approves the Continuing Disclosure Certificate in substantially the form attached as Exhibit B hereto (the "Continuing Disclosure Certificate"). The Continuing Disclosure Certificate constitutes the City's written undertaking for the benefit of the owners of bonds to be issued by the Bond Bank, as required by Section (b)(5) of Rule 15c2-12 of the Securities and Exchange Commission under the Securities and Exchange Act of 1934, as the same may be amended from time to time. The City Manager or his designee is hereby authorized to execute and deliver the Continuing Disclosure Certificate on behalf of the City in substantially the form set forth on Exhibit B.

Section 6. Additional Authority. The appropriate City officials, their agents and representatives are hereby authorized and directed to do everything necessary for the prompt issuance and delivery of the Bond to the Bond Bank and for the proper use and application of the proceeds of sale thereof in accordance with the Bond Ordinance.

Section 7. Effective Date. This resolution shall take effect immediately upon its adoption.

ADOPTED by the City Council of the City of Wrangell at a special meeting thereof held this 15th day of August, 2002.

CITY OF WRANGELL, ALASKA

By *Daniel E. Haveling*
Mayor

ATTEST:

Christie L. Jamieson
City Clerk

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CERTIFICATE

I, the undersigned City Clerk of the City of Wrangell, Alaska (the "City"), keeper of the records of the City Council, DO HEREBY CERTIFY:

1. That the attached Resolution No. 08-02- 924 (the "Resolution") is a true and correct copy of a resolution of the City Council, as adopted at a special meeting of the City Council held on the 15th day of August, 2002, and duly recorded in my office.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of such meeting was given; that a quorum of the City Council was present throughout the meeting and a legally sufficient number of members of the City Council voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed, and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of August, 2002.



City Clerk

EXHIBIT A

[Attach here a copy of the final form of the Loan Agreement]

DRAFT

Distributed: August 15, 2002

In-House: August 15, 2002

CLC/lmj

3742.1672

LOAN AGREEMENT

AGREEMENT, dated as of the 1st day of August 2002, between the Alaska Municipal Bond Bank (the "Bank"), a body corporate and politic constituted as an instrumentality of the State of Alaska (the "State") exercising public and essential governmental functions, created pursuant to the provisions of Chapter 85, Title 44, Alaska Statutes, as amended (the "Act"), having its principal place of business at Juneau, Alaska, and the City of Wrangell, Alaska, a duly constituted home-rule city of the State (the "City"):

W I T N E S S E T H:

WHEREAS, pursuant to the Act, the Bank is authorized to make loans of money (the "Loan" or "Loans") to governmental units; and

WHEREAS, the City is a Governmental Unit as defined in the General Bond Resolution of the Bank hereinafter mentioned and pursuant to the Act is authorized to accept a Loan from the Bank to be evidenced by its municipal bonds purchased by the Bank; and

WHEREAS, the City is desirous of borrowing money from the Bank in the amount of \$485,000 and has submitted an application to the Bank for a Loan in the amount of \$485,000, and the City has duly authorized the issuance of its fully registered bond in the aggregate principal amount of \$485,000, (the "Municipal Bond"), which bond is to be purchased by the Bank as evidence of the Loan in accordance with this Agreement; and

WHEREAS, the application of the City contains the information requested by the Bank; and

WHEREAS, to provide for the issuance of bonds of the Bank in order to obtain from time to time money with which to make Loans, the Bank has adopted the General Bond Resolution on May 27, 1976, as amended (the "General Bond Resolution"), authorizing the making of such Loan to the City and the purchase of the Municipal Bond.

NOW, THEREFORE, the parties agree:

1. The Bank hereby makes the Loan and the City accepts the Loan in the principal amount of \$485,000. As evidence of the Loan made to the City and such money borrowed from the Bank by the City, the City hereby sells to the Bank the Municipal Bond in the principal amount, with the principal installment payments, and bearing interest from its date at the rate or rates per annum, stated in Exhibit "A" appended hereto. For purposes of this Loan Agreement, the interest on the Municipal Bond will be computed without regard to the provision in Section 7 hereof for the City to make funds available to the Trustee acting under the General Bond Resolution for the payment of principal and

DRAFT

Distributed: August 15, 2002

In-House: August 15, 2002

CLC/lmj

3742.1672

interest at least seven business days prior to each respective principal and interest payment date.

2. The City represents that it has duly adopted or will adopt all necessary ordinances or resolutions, including Ordinance No. 718 passed by the City Council on July 12, 2002, and Resolution No. _____ adopted on August 15, 2002 (together, the "City's Ordinance"), and has taken or will take all proceedings required by law to enable it to enter into this Loan Agreement and issue its Municipal Bond to the Bank and that the Municipal Bond will constitute a general obligation bond and the full faith and credit of the City is pledged for payment of the principal of, and interest on, the Municipal Bond.

3. Subject to any applicable legal limitations, the amounts to be paid by the City pursuant to this Loan Agreement representing interest due on its Municipal Bond (the "Municipal Bond Interest Payments") shall be computed at the same rate or rates of interest borne by the corresponding maturities of the bonds sold by the Bank in order to obtain the money with which to make the Loan and to purchase the Municipal Bond (the "Loan Obligations") and, unless required under Section 7 hereof, to be paid at least seven business days before the interest payment date, shall be paid by the City in such manner and at such times as to provide funds sufficient to pay interest as the same becomes due on the Loan Obligation.

4. The amounts to be paid by the City pursuant to this Loan Agreement representing principal due on its Municipal Bond (the "Municipal Bond Principal Payments"), unless required under Section 7 hereof, to be paid at least seven business days before the maturity date, shall be scheduled by the Bank in such manner and at such times (notwithstanding the dates of payment as stated in the Municipal Bond) as to provide funds sufficient to pay the principal of the Loan Obligations as the same matures based upon the maturity schedule stated in Exhibit "A" appended hereto.

5. In the event the amounts referred to in Sections 3 and 4 hereof to be paid by the City pursuant to this Loan Agreement are not made available at any time specified herein, the City agrees that any money payable to it by any department or agency of the State may be withheld from it and paid over directly to the Trustee acting under the General Bond Resolution, and this Loan Agreement shall be full warrant, authority and direction to make such payment upon notice to such department or agency by the Bank, with a copy provided to the City, as provided in the Act.

6. In the event Loan Obligations have been refunded and the interest rates the Bank is required to pay on its refunding bonds in any year are less than the interest rates payable by the City on the Municipal Bond for the corresponding year pursuant to Section 1 hereof, then both the Municipal Bond Interest Payments and the Municipal Bond

DRAFT

Distributed: August 15, 2002

In-House: August 15, 2002

CLC/lmj

3742.1672

Principal Payments will be adjusted in such a manner that (i) the interest rate paid by the City on any principal installment of the Municipal Bond is equal to the interest rate paid by the Bank on the corresponding principal installment of Bank's refunding bonds and (ii) on a present value basis the sum of the adjusted Municipal Bond Interest Payments and Municipal Bond Principal Payments is equal to or less than the sum of the Municipal Bond Interest Payments and Municipal Bond Principal Payments due over the remaining term of the Municipal Bond as previously established under this Loan Agreement. In the event of such a refunding of Loan Obligations, the Bank shall present to the City for the City's approval, a revised schedule of principal installment amounts and interest rates for the Municipal Bond. If approved by the City the revised schedule shall be attached hereto as Exhibit "A" and incorporated herein in replacement of the previous Exhibit "A" detailing said principal installment amounts and interest rates.

7. The City is obligated to pay to the Bank Fees and Charges. Such Fees and Charges actually collected from the City shall be in an amount sufficient, together with the City's Allocable Proportion of other money available therefor under the provisions of the General Bond Resolution, and other money available therefor, including any specific grants made by the United States of America or any agency or instrumentality thereof or by the State or any agency or instrumentality thereof and amounts applied therefor from amounts transferred to the Operating Fund pursuant to paragraph (3) of Section 603 of the General Bond Resolution:

(a) to pay, as the same become due, the City's Allocable Proportion of the Administrative Expenses of the Bank; and

(b) to pay, as the same become due, the City's Allocable Proportion of the fees and expenses of the Trustee and paying agent for the Loan Obligations.

The City's Allocable Proportion as used herein shall mean the proportionate amount of the total requirement in respect to which the term is used determined by the ratio that the principal amount of the Municipal Bond outstanding bears to the total of all Loans then outstanding to all Governmental Units under the General Bond Resolution, as certified by the Bank. The waiver by the Bank of any fees payable pursuant to this Section 7 shall not constitute a subsequent waiver thereof.

During any period where the City's Allocable Proportion of the fees and expenses of the Trustee and paying agent for the Loan Obligations is reduced in consideration of the City so making funds available, the City shall make funds available to the Trustee for each Municipal Bond Interest Payment and Municipal Bond Principal Payment at least seven business days before the respective principal or interest payment date.

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8. The City is obligated to make the Municipal Bond Principal Payments scheduled by the Bank. The first such Municipal Bond Principal Payment is due on the dates indicated on Exhibit "A" appended hereto, and thereafter on the anniversary thereof each year. The City is obligated to make the Municipal Bond Interest Payments scheduled by the Bank on a semi-annual basis commencing on the date indicated on Exhibit "A" appended hereto, and to pay any Fees and Charges imposed by the Bank within 30 days of receiving the invoice of the Bank therefor.

9. The Bank shall not sell and the City shall not redeem prior to maturity any portion of the Municipal Bond in an amount greater than the Loan Obligations which are then outstanding and which are then redeemable, and in the event of any such sale or redemption, the same shall be in an amount not less than the aggregate of (i) the principal amount of the Municipal Bond (or portion thereof) to be redeemed, (ii) the interest to accrue on the Municipal Bond (or portion thereof) to be redeemed to the next redemption date thereof not previously paid, (iii) the applicable premium, if any, payable on the Municipal Bond (or portion thereof) to be redeemed, and (iv) the cost and expenses of the Bank in effecting the redemption of the Municipal Bond (or portion thereof) to be redeemed. The City shall give the Bank at least 50 days' notice of intention to redeem its Municipal Bond.

In the event the Loan Obligation with respect to which the sale or redemption prior to maturity of such Municipal Bond is being made have been refunded and the refunding bonds of the Bank issued for the purpose of refunding such Loan Obligation were issued in a principal amount in excess of or less than the principal amount of the Municipal Bond remaining unpaid at the date of issuance of such refunding bonds, the amount which the City shall be obligated to pay or the Bank shall receive under item (i) above shall be the principal amount of such refunding bonds outstanding.

In the event the Loan Obligation has been refunded and the interest the Bank is required to pay on the refunding bonds is less than the interest the Bank was required to pay on the Loan Obligation, the amount which the City shall be obligated to pay or the Bank shall receive under item (ii) above shall be the amount of interest to accrue on such refunding bonds outstanding.

In the event the Loan Obligation has been refunded, the amount which the City shall be obligated to pay or the Bank shall receive under item (iii) above, when the refunded Loan Obligation is to be redeemed, shall be the applicable premium, if any, on the Loan Obligation to be redeemed.

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Nothing in this Section shall be construed as preventing the City from refunding the Municipal Bond in exchange for a new Municipal Bond in conjunction with a refunding of the Loan Obligation.

10. Simultaneously with the delivery of the Municipal Bond to the Bank, the City shall furnish to the Bank evidence satisfactory to the Bank which shall set forth, among other things, that the Municipal Bond will constitute a valid general obligation of the City.

11. Invoices for payments under this Loan Agreement shall be addressed to the City of Wrangell at P.O. Box 531, Wrangell, Alaska 99929, Attention: Finance Director. The City shall give the Bank and the corporate trust office of the Trustee under the General Bond Resolution at least 30 days' written notice of any change in such address.

12. Prior to payment of the amount of the Loan or any portion thereof, and the delivery of the Municipal Bond to the Bank or its designee, the Bank shall have the right to cancel all or any part of its obligations hereunder if:

(a) Any representation, warranty or other statement made by the City to the Bank in connection with its application to the Bank for a Loan shall be incorrect or incomplete in any material respect.

(b) The City has violated commitments made by it in the terms of this Loan Agreement.

(c) The financial position of the City has, in the opinion of the Bank, suffered a materially adverse change between the date of this Loan Agreement and the scheduled time of delivery of the Municipal Bond to the Bank.

13. The obligation of the Bank under this Loan Agreement is contingent upon delivery of its 2002 Series B General Obligation Bonds (the "2002 Series B Bonds") and receipt of the proceeds thereof.

14. The City agrees that it will provide the Bank with written notice of any default in covenants under the City Ordinances within 30 days from the date thereof.

15. The City shall not take, or omit to take, any action lawful and within its power to take, which action or omission would cause interest on the Municipal Bond to become subject to federal income taxes in addition to federal income taxes to which interest on such Municipal Bond is subject on the date of original issuance thereof.

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The City shall not permit any of the proceeds of the Municipal Bond, or any facilities financed with such proceeds, to be used in any manner that would cause the Municipal Bond to constitute a "private activity bond" within the meaning of Section 141 of the Code.

The City shall make no use or investment of the proceeds of the Municipal Bond which will cause the Municipal Bond to be an "arbitrage bond" subject to taxation by reason of Section 148 of the Code. So long as the Municipal Bond is outstanding, the City, with respect to the proceeds of the Municipal Bond, shall comply with all requirements of said Section 148 and all regulations of the United States Department of Treasury issued thereunder, to the extent that such requirements are, at the time, applicable and in effect. The City shall indemnify and hold harmless the Bank from any obligation of the City to make rebate payments to the United States under said Section 148 arising from the City's use or investment of the proceeds of the Municipal Bond.

16. The Bank shall cause to be prepared an Official Statement (the "Official Statement") for the 2002 Series B Bonds. The City shall provide promptly to the Bank the information concerning the City and the Municipal Bond (the "Municipal Information") (i) that the Bank requests for inclusion in the Official Statement, or (ii) that the City considers to be material to the purposes for which the Official Statement is to be used.

As a condition to the payment of the amount of the Loan or any portion thereof, the City shall provide to the Bank a certificate, dated the date of issue of the 2002 Series B Bonds, of an authorized officer of the City that (i) the Municipal Information consists of fair and accurate statements or summaries of the matters therein set forth and such information does not contain any untrue statement of material fact or omit to state a material fact that should be stated therein for the purposes for which it is to be used or that is necessary to make the statements therein, in light of the circumstances under which they were made, not misleading in any material respect; and (ii) to the best knowledge of such officer, no event affecting the City has occurred since the date of the Official Statement that should be disclosed in the Official Statement for the purposes for which it is to be used or that it is necessary to disclose therein in order to make the statements and information therein not misleading in any material respect.

The City will undertake in the Disclosure Certificate for the benefit of the Beneficial Owners of the 2002 Series B Bonds to provide or cause to be provided to each nationally recognized municipal securities information repository ("NRMSIR") and to a state information depository ("SID"), if one is established in the State, annual financial information and operating data which shall be substantially similar to the financial information found in Appendix D to the Official Statement as required by Rule 15c2-12(b)(5) of the Securities and Exchange Act of 1934, as the same may be amended from time to time (the "Rule"). The City will provide to each NRMSIR or to the Municipal

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Securities Rulemaking Board, and to the SID, timely notice of a failure by the City to provide required annual financial information on or before the date specified below. The annual financial information that the City will provide will consist of annual financial statements for the City, prepared in accordance with generally accepted accounting principles, as such principles may be changed from time to time; and will be provided not later than nine months after the end of each fiscal year of the City, as such fiscal year may be changed from time to time, commencing with the City's fiscal year ending June 30, 2003.

17. If any provision of this Loan Agreement shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such provision shall not affect any of the remaining provisions of this Loan Agreement and this Loan Agreement shall be construed and enforced as if such invalid or unenforceable provision had not been contained herein.

18. This Loan Agreement may be executed in one or more counterparts, any of which shall be regarded for all purposes as an original and all of which constitute but one and the same instrument. Each party agrees that it will execute any and all documents or other instruments, and take such other actions as are necessary, to give effect to the terms of this Loan Agreement.

19. No waiver by either party of any term or condition of this Loan Agreement shall be deemed or construed as a waiver of any other term or condition hereof, nor shall a waiver of any breach of this Loan Agreement be deemed to constitute a waiver of any subsequent breach, whether of the same or of a different section, subsection, paragraph, clause, phrase or other provision of this Loan Agreement.

20. In this Loan Agreement, unless otherwise defined herein, all capitalized terms which are defined in Article I of the General Bond Resolution shall have the same meanings, respectively, as such terms are given in Article I of the General Bond Resolution.

21. This Loan Agreement merges and supersedes all prior negotiations, representations and agreements between the parties hereto relating to the subject matter hereof and constitutes the entire agreement between the parties hereto in respect thereof.

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement
the day and year first above written.

ALASKA MUNICIPAL BOND BANK

[SEAL]

By _____
DEVEN J. MITCHELL
Executive Director

CITY OF WRANGELL, ALASKA

[SEAL]

By _____

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**EXHIBIT "A" TO LOAN AGREEMENT BETWEEN THE
CITY OF WRANGELL, ALASKA, AND
THE ALASKA MUNICIPAL BOND BANK**

City of Wrangell, Alaska
General Obligation Bond, 2002

<u>Principal Date</u> <u>(September 15)</u>	<u>Principal</u> <u>Amount</u>	<u>Interest</u> <u>Rate</u>
2003	\$15,000	3.875%
2004	30,000	3.875
2005	30,000	3.875
2006	30,000	3.875
2007	30,000	3.875
2008	35,000	3.875
2009	35,000	3.875
2010	35,000	3.875
2011	35,000	3.875
2012	40,000	3.875
2013	40,000	3.9
2014	40,000	4.1
2015	45,000	4.2
2016	45,000	4.3

The Bonds shall mature on September 15 in each of the years, and in the principal amounts set forth above. Interest on the Bonds shall be payable on September 15, 2003, and thereafter on March 15 and September 15 of each year.

Redemption Terms: The 2002 Bonds maturing on and after September 15, 2013 are subject to redemption on and after September 15, 2012, at the option of the Authority, on any date, at a price of 100% of the principal amount thereof to be redeemed, plus accrued interest to the date of redemption.

EXHIBIT B

[Attach here a copy of the final form of the Continuing Disclosure Certificate]

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CONTINUING DISCLOSURE CERTIFICATE

The City of Wrangell, Alaska (the "City") executes and delivers this Continuing Disclosure Certificate (the "Disclosure Certificate") in connection with the issuance of \$ _____ Alaska Municipal Bond Bank General Obligation Bonds, 2002 Series B (the "Bonds"). The Bonds are being issued under the General Bond Resolution of the Alaska Municipal Bond Bank (the "Issuer") adopted May 27, 1976, as amended, (the "General Resolution") and a Resolution of the Issuer entitled, "A Series Resolution Authorizing The Issuance Of General Obligation Bonds, 2002 Series B Of The Alaska Municipal Bond Bank," adopted June 27, 2002 (together with the General Resolution, the "Resolutions"). The City covenants and agrees as follows:

Section 1. Purpose of the Disclosure Certificate. The City is executing and delivering this Disclosure Certificate for the benefit of the registered owners and Beneficial Owners of the Bonds, and to assist the Participating Underwriter in complying with Securities and Exchange Commission Rule 15c2-12(b)(5).

Section 2. Definitions. In addition to the definitions set forth in the Resolutions, which apply to any capitalized term used in this Disclosure Certificate unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

"Annual Report" means any Annual Report provided by the City pursuant to, and as described in, Section 3 of this Disclosure Certificate.

"City" means the City of Wrangell, Alaska.

"Fiscal Year" means the fiscal year of the City (currently the 12-month period ending June 30) as such fiscal year may be changed from time to time as required by State law and the City's ordinances.

"Issuer" means the Alaska Municipal Bond Bank.

"NRMSIR" means any Nationally Recognized Municipal Securities Information Repository for purposes of the Rule. The NRMSIRs, as of the date hereof, are listed in Attachment A.

"Participating Underwriter" means any of the original underwriters of the Bonds required to comply with the Rule in connection with the offering of the Bonds.

"Repository" means each NRMSIR and the SID.

"Rule" means Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended from time to time.

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"SID" means any public or private repository or entity designated by the State of Alaska as a state depository for the purposes of the Rule. Currently there is no SID.

Section 3. Provision of Annual Reports and Financial Statements. Commencing with its Fiscal Year ending June 30, 2002, the City will provide to each Repository the following:

- (a) Not later than nine months after the end of each Fiscal Year, an Annual Report for the Fiscal Year. The Annual Report shall contain or incorporate by reference the following annual financial information and operating data (i) annual financial statements for the City, prepared in accordance with generally accepted accounting principles applicable to governmental entities, as such principles may be changed from time to time; (ii) a statement of authorized, issued, and outstanding general obligation debt of the City; (iii) the assessed value of the property within the City subject to ad valorem taxation; and (iv) ad valorem tax levy rates and amounts and percentages of taxes collected.

Such annual financial information and operating data shall be provided to each NRMSIR and the SID, if any, not later than nine months after the end of the City's fiscal year. The City's Fiscal Year currently ends June 30. If not provided as part of the annual financial information, the City shall provide its audited annual financial statement prepared in accordance with generally accepted accounting principles, when and if available, to each then existing NRMSIR and the SID, if any. Any or all of these items may be incorporated by reference from official statements of debt issues of the City that are available from the Municipal Securities Rulemaking Board, and from other documents which have been submitted to the Repositories or the Securities and Exchange Commission. The City shall clearly identify each such other document so incorporated by reference. The Annual Report may be submitted as a single document or as separate documents comprising a package, provided that audited financial statements of the City may be submitted separately from the remainder of the Annual Report.

- (b) Promptly upon their public release, the audited financial statements of the City

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for each Fiscal Year, prepared in accordance with generally accepted accounting principles applicable to governmental entities, as such principles may be changed from time to time.

Section 4. Notice of Failure to Provide Information. The City shall provide in a timely manner to each Repository notice of any failure to satisfy the requirements of Section 3 of this Disclosure Certificate.

Section 5. Termination of Reporting Obligation. The City's obligations under this Disclosure Certificate shall terminate upon the legal defeasance, prior redemption or payment in full of its loan obligation with the Issuer.

Section 6. Amendment; Waiver. Notwithstanding any other provision of this Disclosure Certificate, the City may amend this Disclosure Certificate, provided that the amendment meets each of the following conditions:

(a) The amendment is made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of the City;

(b) This Disclosure Certificate, as amended, would have complied with the requirements of the Rule as of the date hereof, after taking into account any amendments or interpretations of the Rule, as well as any changes in circumstances; and

(c) The City obtains an opinion of nationally recognized bond counsel to the effect that the amendment will not adversely affect the Issuer's compliance with the Rule or its continuing disclosure undertaking; and

(d) The City notifies and provides the Issuer and each then existing Repository and any SID with the copies of the opinions and amendments.

Any such amendment may be adopted without the consent of any Beneficial Owner of any of the Bonds, notwithstanding any other provision of this Disclosure Certificate or the Resolutions.

The first Annual Report containing amended operating data or financial information pursuant to an amendment of this Disclosure Certificate shall explain, in narrative form, the reasons for the amendment and its effect on the type of operating data and financial information being provided.

Section 7. Default. In the event of a failure of the City to comply with any provision of this Disclosure Certificate, any Beneficial Owner may take such actions as may

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be necessary and appropriate, including an action to compel specific performance, to cause the City to comply with its obligations under this Disclosure Certificate. No failure to comply with any provision of this Disclosure Certificate shall be deemed an Event of Default under the Resolutions, and the sole legal remedy under this Disclosure Certificate in the event of any failure of the City to comply with this Disclosure Certificate shall be an action to compel specific performance.

Section 8. Beneficiaries. This Disclosure Certificate shall inure solely to the benefit of the City, the Issuer, the Trustee, the Participating Underwriter, and the Beneficial Owners from time to time of the Bonds, and shall create no rights in any other person or entity.

DATED this _____ day of August 2002.

CITY OF WRANGELL, ALASKA

By: _____
Title: _____

ATTACHMENT A – NRMSIRs

(AS OF AUGUST 1, 2002)

For more current information visit www.sec.gov/consumer/nrmsir.htm

1. **Bloomberg Municipal Repositories**
100 Business Park Drive
Skillman, New Jersey 08558
Phone: (609) 279-3225
Fax: (609) 279-5962
E-mail: Munis@Bloomberg.com

2. **DPC Data Inc.**
One Executive Drive
Fort Lee, New Jersey 07024
Phone: (201) 346-0701
Fax: (201) 947-0107
E-mail: nrmsir@dpccdata.com

3. **FI Interactive Data**
ATTN: NRMSIR
100 William Street
New York, New York 10038
Phone: (212) 771-6999
FAX: (212) 771-7390 (Secondary Market Information)
(212) 771-7391 (Primary Market Information)
Email: NRMSIR@FTID.com

4. **Standard & Poor's J.J. Kenny
Repository**
55 Water Street, 45th Floor
New York, New York 10041
Phone: (212) 438-4595
Fax: (212) 438-3975
Email: nrmsir_repository@sandp.com

CITY OF WRANGELL

RESOLUTION NO. 07-02-923

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING SOUTHEAST CONFERENCE TIMBER TASK FORCE TO SUPPORT A STATE SUSTAINED TIMBER HARVEST RESERVE

WHEREAS, Southeast Alaska communities that are resource dependent have suffered drastic reductions in high paying year 'round jobs that the timber industry once provided; and

WHEREAS, the small cottage industry that survived the cancellation of both long-term timber sales and the closure of both pulp mills, is not sufficiently viable to operate through all market cycles; and

WHEREAS, the size of the industry must be restored to regain the necessary economy of scale and to restore full integration to the industry; and

WHEREAS, a land base that guarantees a supply of economic timber at harvest levels which will support a viable timber manufacturing industry (about 300 million board feet) (see Forest Service map draft as of March 13, 2002); and

WHEREAS, this land base must be managed like a modern tree farm to maximize timber harvest; and

WHEREAS, communities of Southeast Alaska want to return to having healthy, vibrant economies; and

WHEREAS, through the State Forest Practices Act and use of best management practices, the State is producing timber sales for 1/6 the cost of the Forest Service timber sale program; and

WHEREAS, it is vital there is local control of Southeast Alaska's destiny rather than having our destiny controlled by misinformed masses thousands of miles away; and

WHEREAS, a State Forest would generate \$15-50 million of net revenue that could be used in Alaska for educating our children.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell supports the Southeast Conference Task Force to support a State Sustained Timber Harvest Reserve.

ADOPTED: July 23, 2002

Bruce E. Harding
Bruce E. Harding, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 07-02-922

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, SUPPORTING SEAFOOD
INDUSTRY REVITALIZATION

WHEREAS, area catch rates often exceed the production capabilities of our local processors; and

WHEREAS, the results have been underutilized resource development, transfer of product to outside facilities, and waste of resource due to backlogging; and

WHEREAS, the fisherman and their communities lose dollars and the State of Alaska sees its resources undervalued, which has led to the ability of the foreign farmed salmon industry to out-compete the Alaska salmon industry on the basis of quality and efficiency; and

WHEREAS, throughout Alaska, leaders in the seafood industry are grappling with the revitalization of the industry and realizing that quality, efficiency, and aggressive marketing should be the main focus; and

WHEREAS, the City of Wrangell in cooperation and partnership with local seafood industry has developed the following list of projects to address the revitalization of the seafood industry in Wrangell:

1. Industry Infrastructure:
 - a. Flash Freezer
 - b. Public Cold Storage with Secondary Processing
 - c. Seafood Freight Consolidation Facility
 - d. Water output capabilities
2. Transportation Improvements:
 - a. Bradfield Canal Road
 - b. Inter-Island Ferry
3. Develop and Diversify Product Lines:
 - a. Canned Salmon
 - b. Value-added Products (fillet, smoked, vacuum packed)
 - c. Expand fresh seafood product
 - d. Diversify processing capabilities on shellfish, dive fisheries, fin fish
4. Develop Support Facilities:
 - a. Heritage Harbor
 - b. Boat Haul Out
 - c. Migrant Worker Housing

- d. Diversify Processing Capabilities for shellfish, dive fisheries, and fin fish
5. Expand Seafood Industry
- a. Support area shellfish aquaculture development
 - b. Support Dive fish product development
 - c. Support SSRA Hatchery efforts

WHEREAS, the City of Wrangell will work with the industry on the development and planning of this revitalization in a partnership.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell supports the seafood industry revitalization plan.

ADOPTED: July 16, 2002

Bruce E. Harding
Bruce E. Harding, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 07-02-921

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS ON DISPOSITION OF PROPERTY LOCATED WITHIN LOT 4, SORTYARD SUBDIVISION

WHEREAS, the City of Wrangell offers public land consisting of one lot pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. That the City Clerk is authorized to offer Lot 4, Sortyard Subdivision, Wrangell, Alaska, for the designated minimum bid as attached in Exhibit "A".
- Sec. 2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
- Sec. 3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.
- Sec. 4. The sale method shall be by sealed bid.

ADOPTED: July 16, 2002

Bruce E. Harding
Bruce E. Harding, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION 07-02-921

AUTHORIZED PUBLIC LANDS FOR DISPOSITION PROCEEDINGS

1)	Lot 4, Sortyard Subdivision		
	Appraised value of lot (75 X 200 total)	\$45,000	
	MINIMUM BID		\$45,000
	Appraised value of lot (75 X 240 total)	\$54,000	
	MINIMUM BID		\$54,000
	Appraised value of lot (75 X 250 total)	\$56,250	
	MINIMUM BID		\$56,250

EXHIBIT "A"
RESOLUTION 07-02-921
Amended and approved at regular
council meeting held on 7/23/02

AUTHORIZED PUBLIC LANDS FOR DISPOSITION PROCEEDINGS

- 1) Lot 4, Sortyard Subdivision
- | | |
|--|---------------------|
| Appraised value of lot (75 X 200 total) | \$45,000 |
| MINIMUM BID | \$45,000 |
|
 | |
| Appraised value of lot (75 X 240 total) | \$54,000 |
| MINIMUM BID | \$54,000 |
|
 | |
| Appraised value of lot (75 X 250 total) | \$56,250 |
| MINIMUM BID | \$56,250 |

CITY OF WRANGELL

RESOLUTION NO. 07-02-920

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING US FOREST SERVICE ALTERNATIVE PLAN NUMBER ONE FOR THE DRAFT SEIS

WHEREAS, the Supplemental Environmental Impact Statement (SEIS) was ordered by the Federal District Court of Alaska, in Sierra Club v. Rey, because the 1997 Forest Plan Revision Final EIS did not include alternatives that considered Wilderness recommendations; and

WHEREAS, the draft SEIS has evaluated 115 inventoried roadless areas that make up about 9,680,000 acres, or 58 percent of the Tongass National Forest; and

WHEREAS, Alternative 1 is the Preferred Alternative for the Draft SEIS; and

WHEREAS, it is the No-Action Alternative, and represents the 1997 Forest Plan Revision land allocations and standards and guidelines, which are used to provide resource protection and emphasis for the Tongass National Forest.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that they support the US Forest Service Alternative Plan Number One for the Draft SEIS.

ADOPTED: July 16, 2002

Bruce E. Harding
Bruce E. Harding, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 06-02-919

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE


WHEREAS, the Council of the City of Wrangell, Alaska, desires to maintain an equitable pay scale for the City Manager of the City; and


WHEREAS, the Council recognizes the position of the City Manager which consists of duties that warrant a fair and equitable wage.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

- Sec. 1. Salary Adjustment. The position of the City Manager's pay range shall be adjusted within the City's Pay Plan.
- Sec. 2. Pay Plan. The pay plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution No. 12-01-898.
- Sec. 3. Effective Date. The pay plan shall be retroactive to December 1, 2001.
- Sec. 4. The adopted Pay Plan in Section 2 repeals the previous Pay Plan adopted by Resolution No. 12-01-898 on December 11, 2001.

ADOPTED: June 11, 2002


Bruce E. Harding, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL
 PAY PLAN
 EFFECTIVE DECEMBER 1, 2001

JOB CLASSIFICATIONS

REGULAR SALARIED POSITIONS:

PAY
RANGE

CITY MANAGER	67,150	TO	85,000
CAPITAL & SPECIAL PROJECT ADMINISTRATOR	55,331	TO	70,039
PUBLIC WORKS SUPT./CAPITAL PROJECT MANAGER	51,388	TO	65,048
ELECTRICAL SUPERINTENDENT	50,500	TO	63,924
FINANCE DIRECTOR	45,828	TO	58,008
POLICE CHIEF	45,828	TO	58,008
HARBOR MASTER	40,689	TO	51,505
PARKS AND RECREATION DIRECTOR	40,689	TO	51,505
POLICE LIEUTENANT	40,689	TO	51,505
FIREFIGHTER/EMT (BASED ON 44 HRS/WEEK)	37,417	TO	47,364
ECONOMIC DEVELOPMENT/PLANNER	37,417	TO	47,364
MUSEUM DIRECTOR/CURATOR	35,412	TO	44,825
CITY CLERK	35,294	TO	44,675
LIBRARIAN	35,294	TO	44,675
VOLUNTEER FIRE CHIEF (20 HRS/WEEK)	19,176	TO	24,273

REGULAR HOURLY POSITIONS

ASSISTANT ELECTRICAL SUPERINTENDENT	21.72	TO	27.48
ELECTRICAL LINE SUPERVISOR	19.13	TO	24.20
POLICE SERGEANT	18.19	TO	23.03
ELECTRICAL LINE WORKER	18.19	TO	23.03
CHIEF MECHANIC	18.19	TO	23.03
PUBLIC WORKS FOREMAN	17.32	TO	21.92
POLICE OFFICER	16.55	TO	20.96
WASTEWATER DEPARTMENT LEADMAN	16.55	TO	20.96
WATER DEPARTMENT LEADMAN	16.55	TO	20.96
MAINTENANCE TECHNICIAN	14.90	TO	18.87
SKILLED MAINTENANCE WORKER	14.90	TO	18.87
MECHANIC	14.90	TO	18.87
DIESEL ELECTRIC MECHANIC	14.90	TO	18.87
REFUSE COLLECTOR	14.90	TO	18.87
WATER & WASTEWATER TREATMENT OPERATOR	14.90	TO	18.87
ASSISTANT HARBORMASTER	14.90	TO	18.87
HARBOR ADMINISTRATIVE ASSISTANT	14.90	TO	18.87
HARBOR MAINTENANCE AND SECURITY	14.90	TO	18.87
BOOKKEEPER/DEPUTY CLERK	14.90	TO	18.87
REFUSE SITE CARETAKER	14.90	TO	18.87
APPRENTICE LINEMAN	14.48	TO	18.34
ELECTRICAL DISPATCH/SECRETARY	12.69	TO	16.07
CORRECTIONAL SERGEANT	11.96	TO	15.16
APPRENTICE DIESEL MECHANIC/ELECTRICIAN	11.87	TO	15.02
APPRENTICE WATER/WASTEWATER TREATMENT OP.	11.87	TO	15.02
UTILITY CLERK	11.39	TO	14.43
ACCOUNTING/COLLECTIONS CLERK	11.39	TO	14.43
ACCOUNTING CLERK	11.39	TO	14.43
POLICE ADMINISTRATIVE ASSISTANT	11.39	TO	14.43
CORRECTIONAL OFFICER/DISPATCHER	11.39	TO	14.43
ELECTRICAL GROUND WORKER/METER READER	11.39	TO	14.43
CUSTODIAN	9.73	TO	12.32
RECREATION COORDINATOR	9.73	TO	12.32

PART-TIME POSITIONS ELIGIBLE FOR BENEFITS:

MECHANIC (PART TIME)	14.90	TO	18.87
ASSISTANT LIBRARIAN	9.73	TO	12.32

PART-TIME POSITIONS INELIGIBLE FOR BENEFITS:

HEAD LIFEGUARD/INSTRUCTOR	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE I	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE II	9.73	TO	12.32
CASUAL UNSKILLED LABOR	9.73	TO	12.32
TEMPORARY SALES CLERK/MUSEUM RECEPTIONIST	9.73	TO	12.32
SEASONAL SALES CLERK/MUSEUM RECEPTIONIST	7.48	TO	9.47
LIFEGUARD	7.48	TO	9.47
YOUTH COURT COORDINATOR (25 HRS PER WEEK) (YCC SALARY OF \$2054.76/MONTH /9 MONTHS)			

ADMINISTRATION PROCEDURES

THE ENTRY WAGE RATE FOR NEW HIRES IN THE JOB CLASSIFICATIONS SHALL GENERALLY BE 79% OF THE MAXIMUM RATES AUTHORIZED, ALTHOUGH NEW EMPLOYEES MAY BE HIRED AT A HIGHER STEP IN A RANGE UPON A FINDING BY THE CITY MANAGER THAT THE EMPLOYEE POSSESSES EXCEPTIONAL QUALIFICATIONS AND EXPERIENCE.

EMPLOYEES WILL RECEIVE A 3% STEP INCREASE ON EMPLOYMENT ANNIVERSARY DATES, SUBJECT TO A SATISFACTORY PERFORMANCE EVALUATION, UP TO THE MAXIMUM RATES AUTHORIZED ACCORDING TO THE FOLLOWING SCHEDULE:

<u>UPON COMPLETION OF:</u>	<u>% IF MAXIMUM AUTHORIZED RATE</u>
ONE YEAR'S EMPLOYMENT	82%
TWO YEAR'S EMPLOYMENT	85%
THREE YEAR'S EMPLOYMENT	88%
FOUR YEAR'S EMPLOYMENT	91%
FIVE YEAR'S EMPLOYMENT	94%
SIX YEAR'S EMPLOYMENT	97%
SEVEN YEAR'S EMPLOYMENT	100%

STEP INCREASES ARE NOT AUTOMATIC. STEP INCREASES SHALL BE AUTHORIZED ONLY AFTER AN EVALUATION OF PERFORMANCE HAS BEEN COMPLETED AND THE IMMEDIATE SUPERVISOR CERTIFIES THAT THE EMPLOYEE HAS BEEN PERFORMING WORK WHICH CONSISTENTLY MEETS AND OCCASIONALLY EXCEEDS STANDARDS

CITY OF WRANGELL

RESOLUTION NO. 05-02-918

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CITY FACILITY PASSES TO ALL PERMANENT CITY EMPLOYEES

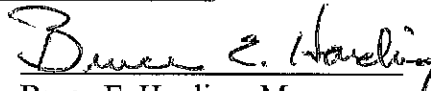
WHEREAS, the City Council has determined, after the annual Meet and Confer meeting held on April 1, 2002, that all permanent full-time and all permanent part-time city employees, should receive Parks and Recreation facility passes at the expense of the City of Wrangell; and

WHEREAS, the Parks and Recreation facility passes are for the use of the swimming pool and weight room only; and

WHEREAS, the effective date for the Parks and Recreation facility passes would be from July 1, 2002 to June 30, 2003.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell is authorized to allow all permanent full-time, and all permanent part-time city employees, facility passes to the swimming pool and weight room, at the expense of the City of Wrangell.

ADOPTED: May 28, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 05-02-917

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, SUPPORTING THE SOUTHEAST
CONFERENCE TIMBER TASK FORCE PROPOSAL

WHEREAS, the Southeast Conference recently formed a Timber Task Force, to address the issue of how to sustain a viable forest products industry in our region; and

WHEREAS, the goal of the Timber Task Force is to offer viable solutions that the Southeast Conference Board of Directors can promote to rejuvenate the timber industry; and

WHEREAS, the Timber Task Force includes the mayors of Craig, Petersburg, Wrangell, and the Ketchikan Gateway Borough; and

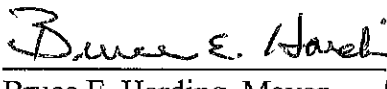
WHEREAS, the Timber Task Force, along with the communities of Southeast, Alaska, the Alaska Forest Association, and the sawmill and logging operators of Southeast, Alaska are interested in creating a sustainable timber harvest management plan to generate long-term stability in the timber industry by providing a reliable timber supply; and

WHEREAS, the Timber Task Force worked to develop a three pronged approach to provide short, mid-term, and long-term relief to the Southeast, Alaska economy.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

- Sec. 1. The City of Wrangell supports the Southeast Conference Timber Task Force Proposal, dated April 10, 2002, as attached as Exhibit "A".

ADOPTED: May 14, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

Draft Timber Task Force Proposal

April 10, 2002

Background

On March 21st, 2002 Southeast Conference President J.C. Conley requested that Mayor Bruce Harding of Wrangell form a Timber Task Force. Southeast Conference was concerned with the declining economy of Southeast Alaska, caused in part by the severe declines in the regional timber industry. These declines have negatively impacted Southeast's timber dependent communities enormously. President Conley tasked Mayor Harding with exploring options to reverse this trend. Southeast Alaska is losing large segments of its population due to the lack of employment opportunities, as well as the tax base for the future. This puts an ever-increasing financial burden on the remaining residents of Southeast Alaska to maintain their quality of life and their very economic survival.

The goal of the Task Force is to offer viable solutions that the Southeast Conference Board of Directors can promote to rejuvenate the timber industry. The Task Force team Mayor Harding assembled includes the mayors of Craig, Petersburg, Wrangell, and the Ketchikan Borough.

The Results

The Task Force, along with the communities of Southeast Alaska, the Alaska Forest Association, and the sawmill and logging operators of Southeast Alaska are interested in creating a sustainable timber harvest management plan to generate long-term stability in the timber industry by providing a reliable timber supply. This way of managing our natural and renewable timber resource will stimulate long term capital investment needed to re-energize all of Southeast Alaska's sagging economy.

With this in mind, the Task Force worked to develop a three pronged approach to provide short, mid-term, and long-term relief to the Southeast Alaska economy:

Short Term Plan

In the immediate future, we recommend that Southeast Conference and the residents of Southeast Alaska continue to support the existing regional timber industry. The timber industry is under constant threat of lawsuit and litigation and needs as many allies as possible to ensure that the industry does not lose even more of its existing facilities through injunctions on log supplies. We cannot afford to have our small-scale timber operations diminished to an even further low. We will work together to give the 600 or so remaining timber workers in Southeast Alaska a feeling of job security they so richly deserve.

Mid-Term Plan

In the next few years, we hope that the timber industry of the Tongass will be able to do more than just maintain a stable status quo. We recommend that Southeast Conference and the Tongass communities focus on adding to and revitalizing existing regional timber facilities. With this in mind, our mid-term recommendation is two-fold:

1. **Find a company to buy and operate the Ketchikan Gateway Forest Products veneer plant.** The veneer market is strong these days. The plant employed more than 50 people before its closure. We feel that the plant needs to be held together as a unit. If we can not find a buyer, the plant will have to be sold piece meal resulting in lost jobs, a lost potential industry, and leaving creditors with high unpaid debts.
2. **Develop a plan to establish a medium density fiberboard plant.** Such a plant would use pulp logs for domestic manufacture, thereby finding a use for non-timber grade logs that our existing mills do not have a use for, and are currently wasted. We expect that a medium density fiberboard plant could employ approximately 100 people, and could easily be located in Wrangell or Ketchikan, providing needed relief to the economies of these communities.

We recommend proposing 10-year timber sales to the Forest Service to support these facilities.

Long Term Plan

In the long term, we have developed two potential options to revive the Southeast Alaska timber economy. We understand that these are far reaching solutions that may take many years and a great deal of hard work by ourselves and many others to accomplish.

1. **TTRA Revisions:** Change the language in the Tongass Timber Reform Act (TTRA) to require that sufficient economic timber be sold each year to support the existing industry and provide for growth. This timber would come from areas of the Tongass dedicated to timber production – specifically from previously entered drainages. Such a change would require altering the “seek to meet” market demand language in TTRA and instead require that timber in fact “meet the demand.” The drawback with this alternative is that the timber sales would still be left to the mercy of the NEPA process and the attendant litigation. However, legislating suitable forest land for intensive management could alleviate much of this risk.
2. **State Forest:** Through legislation new State forests will be created based on the following criteria: The Federal Government give or trade sufficient previously entered drainage lands from the Tongass National Forest to the State of Alaska for integrated timber harvest management as a state forest.

These lands would be managed by the Alaska Department of Natural Resources, Division of Forestry to facilitate the development of surface and subsurface resources. All existing valid claims and rights on these lands would be protected. Management of this timber resource will be pursuant to the State Forest Practices Act.

Sufficient start up funds will be provided to establish this new sustainable timber sale program. The stumpage receipts from the timber sales will fund the Division of Forestry timber sale program on these lands. Any stumpage receipts over and above funds needed to support timber program on these lands will be used to help support the State’s education programs. At least twenty percent of these lands will be set aside for the protection of fish and wildlife habitat.

Timber sales on the new State Forest would be subject to the primary manufacturing requirement. This requirement will be flexible so that minor species and logs with limited domestic markets can be exempted on request of the purchaser. If permitted an export stumpage rate will apply.

In conclusion, the communities and the timber industry of Southeast Alaska need to have an opportunity to contribute to the overall health of our cities, state and nation. We eagerly look forward to beginning the process of building a new future for Southeast Alaska.

Thank you for your consideration.

Southeast Conference
Timber Task Force Chairman
Bruce E. Harding, Mayor
City of Wrangell, Alaska

CITY OF WRANGELL

RESOLUTION NO. 05-02-916

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE TAX YEAR 2002 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2002 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

WHEREAS, the City Council sitting as the Board of Equalization has regularly assessed and equalized all real property within the City of Wrangell and has fixed a time at which the taxes levied shall be paid, and has fixed the date of delinquency, and has established that taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law. The City Council has provided herein for payment and the date of delinquency of all taxes levied on the property assessed on the tax rolls.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation, a general tax of 1 mils for Tax Differential Zone 1 for the tax year 2002, based upon the City equalized assessment roll.

Sec. 2. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation, a general tax of 4 mils for Tax Differential Zone 2 for the tax year 2002, based upon the City equalized assessment roll.

Sec. 3. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation a general tax of 7.5 mils for Tax Differential Zone 3 for the tax year 2002, based upon the City equalized assessment roll.

Sec. 4. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation a general tax of 10 mils for Tax Differential Zone 4 for the tax year 2002, based upon the City equalized assessment roll.

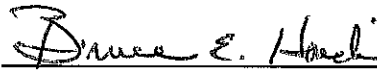
Sec. 5. There is hereby levied upon all taxable boats and vessels in the City of Wrangell, Alaska, a general tax of \$15.00 per year, in accordance with Wrangell Municipal Code Sec. 5.04.010(b).

Sec. 6. Taxes levied pursuant to this resolution shall be due and payable on or before August 15, 2002, however, the taxpayer may pay such taxes in two (2) installments pursuant to Wrangell Municipal Code Section 5.04.350. Penalty and interest shall accrue on an unpaid installment from 5:00 p.m. on the date the installment becomes due.

Sec. 7. Taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law.

Sec. 8. This resolution shall become effective upon its passage and adoption.

ADOPTED: May 14 , 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 05-02-915

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2002/2003

WHEREAS, the City Council sitting as the Board of Equalization on May 6, 2002, assessed and equalized all real property within the City of Wrangell; and

WHEREAS, taxes levied upon boats; differential taxation zones and percentage of mill rate for Zones 1 through 4; delinquent date for payment of taxes and penalty and interest for late payment of taxes are provided in Wrangell Municipal Code, Chapter 5; and

WHEREAS, the City Council, at a special council meeting held May 14, 2002, approved a mill rate of 10 mills for the tax year 2002; and

WHEREAS, the Council of the City of Wrangell, Alaska has been presented with the proposed budget for the fiscal year 2002/2003 in accordance with the Wrangell City Charter Section 5-2; and

WHEREAS, the Council held a public hearing on May 14, 2002, on the proposed budget in accordance with Wrangell City Charter Section 5-3; and

WHEREAS, the Council has approved the proposed budget as presented and/or amended.

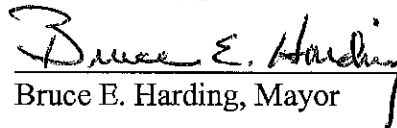
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:


- Sec. 1. That the General Fund Budget, including reserves, for the fiscal year 2002-2003, in the amount of \$ 5,714,757 , is hereby adopted.
- Sec. 2. That the Capital Project Fund Budget, including reserves, for the fiscal year 2002-2003, in the amount of \$ 170,765 , is hereby adopted.
- Sec. 3. That the Miscellaneous Grants Fund Budget, including reserves, for the fiscal year 2002-2003, in the amount of \$ 118,000 , is hereby adopted.
- Sec. 4. That the Sewer Utility Revenue Fund Budget, including reserves, for the fiscal year 2002-2003 in the amount of \$ 332,700 , is hereby adopted.

- Sec. 5. That the Sales Tax Fund Budget, including reserves, for the fiscal year 2002-2003 in the amount of \$ 2,658,085, is hereby adopted.
- Sec. 6. That the Pool/Recreation Fund Budget, including reserves, for the fiscal year 2002-2003 in the amount of \$ 1,413,621, is hereby adopted.
- Sec. 7. That the School Liaison Fund Budget, including reserves, for the fiscal year 2002-2003 in the amount of \$ 70,308, is hereby adopted.
- Sec. 8. That the Transient Tax Fund Budget, including reserves, for the fiscal year 2002-2003 in the amount of \$ 55,187, is hereby adopted.
- Sec. 9. That the Timber Tax Fund Budget, including reserves, for the fiscal year 2002-2003 in the amount of \$ 589,894, is hereby adopted.
- Sec. 10. That the Debt Service Fund Budget, including reserves, for the fiscal year 2002-2003 in the amount of \$ 1,203,695, is hereby adopted.
- Sec. 11. That the Electric Utility Enterprise Fund Budget, including reserves, for the fiscal year 2002-2003 in the amount of \$ 2,761,036, is hereby adopted.
- Sec. 12. That the Water Utility Enterprise Fund Budget, including reserves, for the fiscal year 2002-2003 in the amount of \$ 498,120, is hereby adopted.
- Sec. 13. That the Port Utility Enterprise Fund Budget, including reserves, for the fiscal year 2002-2003 in the amount of \$ 1,005,546, is hereby adopted.
- Sec. 14. That the Sanitation Fund, including reserves, for the fiscal year 2002-2003 in the amount of \$ 367,467, is hereby adopted.
- Sec. 15. That the Economic Recovery Fund, including reserves, for the fiscal year 2002-2003 in the amount of \$ 433,767, is hereby adopted.
- Sec. 16. That the Revolving Loan Fund, including reserves, for the fiscal year 2002-2003 in the amount of \$ 513,715, is hereby adopted.
- Sec. 17. That the Permanent Fund, including reserves, for the fiscal year 2002-2003 in the amount of \$ 6,841,221, is hereby adopted.
- Sec. 18. That the Museum Operating Fund, including reserves, for the fiscal year 2002-2003 in the amount of \$ 105,720, is hereby adopted.
- Sec. 19. That the Residential Construction Fund, including reserves, for the fiscal year 2002-2003 in the amount of \$ 300,331, is hereby adopted.

- Sec. 20. That the Industrial Construction Fund, including reserves, for the fiscal year 2002-2003 in the amount of \$ 400,354 , is hereby adopted.
- Sec. 21. That the Heritage Harbor Construction Fund, including reserves and approved unissued bonds, for the fiscal year 2002-2003 in the amount of \$ 6,740,000 , is hereby adopted.
- Sec. 22. That the Museum Construction Fund, from the date of the original appropriation, for the fiscal year 2002-2003 in the amount of \$ 2,875,564 , is hereby adopted.
- Sec. 23. That the 2002 School Construction Fund, including a state grant and approved unissued bonds, for the fiscal year 2002-2003 in that amount of \$ 1,614,238 , is hereby adopted.
- Sec. 24. That the Silver Bay Trust Fund, including reserves, for the fiscal year 2002-2003 in the amount of \$ 1,207,430 , is hereby adopted.
- Sec. 25. That the Wastewater Construction Fund, including state grants and approved unissued DEC loans, for the fiscal year 2002-2003 in the amount of \$ 2,311,684 , is hereby adopted.
- Sec. 26. That a copy of the budget, as approved, be attached hereto and adopted by reference.

ADOPTED: May 14 , 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 05-02-914

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, RECOGNIZING AND SUPPORTING DIVERSITY IN THE CITY OF WRANGELL, WRANGELL PUBLIC SCHOOLS, WRANGELL COMMUNITY, AND WRANGELL'S LOCAL BUSINESSES

WHEREAS, Alaska is one of the most ethnically diverse states in the nation where nearly 100 languages are spoken and our residents identify with a wealth of ethnic cultural and racial heritages; and

WHEREAS, we as Alaskans, cherish our freedoms and civil rights, recognizing that the first act of the Territorial Legislature in 1913 gave women the right to vote—seven years before the rest of the nation; and civil rights legislation championed by Elizabeth Peratrovich and the Alaska Native Brotherhood and Sisterhood passed in 1945—two decades before the U.S. Civil Rights Act; and

WHEREAS, the City of Wrangell, Wrangell Public Schools, Wrangell community, and Wrangell's local businesses, recognizes the contributions of its diverse population as an enhancement to our quality of life; and

WHEREAS, the City of Wrangell, Wrangell Public Schools, Wrangell community, and Wrangell's local businesses, recognizes that while tolerance and respect for all peoples inherently is the responsibility of each individual, those in leadership and institutional roles must lead this effort and teach by example; and

WHEREAS, the City of Wrangell, Wrangell Public Schools, Wrangell community, and Wrangell's local businesses, can take steps to reflect and celebrate the diversity of our City of Wrangell, Wrangell Public Schools, Wrangell community, and Wrangell's local businesses, our respect for all peoples, and our recognition of the dignity of all Alaskans;

WHEREAS, the Honorable Tony Knowles, Governor of the State of Alaska, has proclaimed January 2002 as Diversity Appreciation Month and, through Administrative Order No. 195, has renewed the state's commitment as an employer and public servant to a workplace that recognizes diversity and works to prevent discrimination and harassment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA that the City of Wrangell, Wrangell Public Schools, Wrangell community, and Wrangell's local businesses, recognizes the importance of appreciating, respecting and celebrating our diverse population and will take appropriate actions in our

hiring practices and policies to demonstrate a commitment to diversity and respect for all peoples.

BE IT FURTHER RESOLVED, that copies of this resolution will be sent to Governor Tony Knowles and the Alaska Delegation.

ADOPTED: May 14, 20⁰²

Bruce E. Harding
Bruce E. Harding, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 05-02-913

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING OVER-THE-COUNTER SALE OF REAL PROPERTY CONSISTING OF TWO RESIDENTIAL LOTS WITHIN THE CITY OF WRANGELL, ALASKA

WHEREAS, the City of Wrangell offered for sale real property consisting of two residential lots pursuant to Section 16.12.015; and

WHEREAS, the bids were opened on May 1 and 7, 2002, and there were no bids received.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. That the City Clerk is authorized to offer:

Lot 9, Block 1, City Subdivision, for the designated minimum bid of \$42,700; and

Lot 3, Block 2, City Subdivision, for the designated minimum bid of \$25,000,

for over-the-counter sales on a first-come, first served basis.

Sec. 2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.

Sec. 3. That the over-the-counter sales shall commence at 9:00 a.m., on the May 20, 2002, and shall end on May 20, 2003.

Sec. 4. That the bid submitted shall be accompanied with a twenty-five percent (25%) of the bid price, with the balance required in full or by agreement for fifteen years at the interest rate of prime plus two (2) points at time of closing. Personal checks will be not be accepted.

ADOPTED: May 14, 2002

Bruce E. Harding
Bruce E. Harding, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-02-912

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING EXECUTION OF THE LOAN AGREEMENT FROM THE ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR CONSTRUCTION OF WRANGELL'S NEW WASTE WATER TREATMENT PLANT

WHEREAS, the City of Wrangell is desirous of constructing a Waste Water Treatment Facility; and

WHEREAS, the voters of the City of Wrangell have approved the loan in the amount of \$680,000 at the February 19, 2002 City Special Election; and

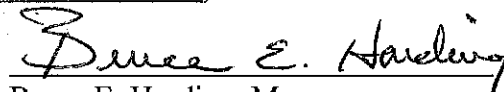
WHEREAS, the City has made a request for a loan for the construction of this project to the State of Alaska, Department of Environmental Conservation; and

WHEREAS, the Department of Environmental Conservation has requested the City to authorize execution of a loan and acceptance of its terms; and

WHEREAS, this agreement represents financial assistance in the amount of \$680,000 and is provided through the Department of Environmental Conservation;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, hereby authorizes the City Manager to execute this agreement and acceptance of its terms, for a \$680,000 loan from the Alaska Department of Environmental Conservation.

ADOPTED: April 9, 2002


Bruce E. Harding, Mayor

ATTEST: Jennifer Bell
Jennifer Bell, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 03-02-911

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ACCEPTING THE STATE OF ALASKA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT GRANT OFFER FOR GRANT ENTITLED FY02 MINI-GRANT ASSISTANCE PROGRAM AND AGREEING TO THE GRANT CONDITIONS

WHEREAS, the Department of Community and Economic Development offers the City of Wrangell a grant of state funds; and

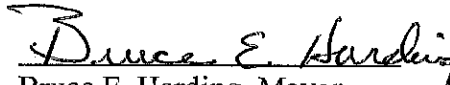
WHEREAS, the State of Alaska has made not to exceed \$30,000 available under this grant, for an economic development strategy of the Bradfield Road Development; and

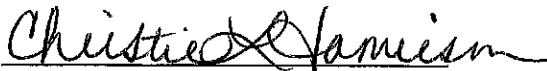
WHEREAS, the City of Wrangell agrees to provide \$6,000 as an in-kind match to the Department of Community and Economic Development grant; and

WHEREAS, the City as a condition of the grant acceptance agrees to all requirements set forth by the Department of Community and Economic Development.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby accepts the grant and authorizes the City Manager to enter into a grant agreement with the Department of Community and Economic Development, and authorizes the Finance Director to sign and approve all financial reports required.

ADOPTED: March 26, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 03-02-910

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING THE ALASKA FOREST ASSOCIATION APPROPRIATIONS PRIORITY LISTING FOR FUNDING FOR TIMBER-RELATED ACTIVITIES IN THE TONGASS

WHEREAS, the Alaska Forest Association has submitted an appropriation request for funding for timber-related activities in the Tongass; and

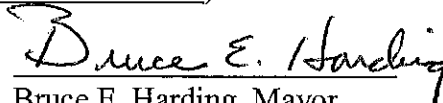
WHEREAS, the Alaska Forest Association has requested the City of Wrangell's support on the following issues:

1. \$5 million Pipeline Restoration.
2. \$20 million Timber Sale Viability needs to correct the Clinton/Lyons Legacy
3. \$2 million LTF reconstruction
4. Fish Passage Structure Replacement

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

Section 1. the City of Wrangell supports the AFA Tongass Appropriation priorities, as hereto, as Exhibit "A" and incorporated by reference, is hereby adopted.

ADOPTED: March 26, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

AFA Tongass Appropriations Priorities

1. \$5 million Pipeline restoration

The 1997 TLMP provides for an ASQ of 267 MMBF. The manufacturing industry must have 3 years of timber under-contract to allow time for construction and harvest (800 MMBF). The USFS NEPA process takes 5 years (1,300 MMBF). Currently the industry has about 330 MMBF under-contract in its pipeline and the USFS has about 800 MMBF in the NEPA pipeline. The USFS should also be encouraged to report quarterly on progress for these two critical pipelines. The 5 years Congress has been funding this pipeline should have been adequate to get the pipeline restored. There are several reasons the USFS is behind in this work: the 1997 TLMP transition language and Lyons 1999 ROD forced the USFS to abandon or revise several years of NEPA work, the USFS has been using some of these funds for their normal timber sale program instead of for fulfilling the pipeline requirement, the USFS may have used the past funds for studies, site cleanup investigations of other non-pipeline related projects.

2. \$20 million Timber Sale Viability needs to correct the Clinton/Lyons Legacy

Most timber sales prepared during the last administration were designed without regard to any reasonable economic criteria (despite a Congressional mandate to do so). The 92 MMBF planned for sale in roaded areas this year is terribly deficit and will require approximately \$8.7 million of pre-roading to make the sales viable and still get them advertised this year. We are urging the USFS to redirect this years pipeline funds to accomplish part of this critical need. This will put us even farther behind in pipeline restoration, but it must be done otherwise offering the sales will be futile. There is another 146 MMBF of "legacy" timber sales that are through the NEPA process but are also not viable. A combination of preroaded, augmentation and redesign will be necessary to make these sales viable for FY2003. We must also urge the USFS to comply with the economic timber mandate in the annual Red Cedar amendment. The USFS should also be required to report on this mandate quarterly.

3. \$2 million LTF reconstruction

The USFS plans to reconstruct Log Transfer Facilities (LTF's) to accommodate log barging and to add a fuel storage containment facility at each LTF site will help the timber industry better comply with the new EPA LTF General Permit requirements and the ongoing RCRA requirements. The USFS will be advertising timber sales that will utilize at least ten LTFs in 2002 and 2003. These redesigns can be accomplished for about \$200

thousand each. If the USFS requires the next timber sale purchaser at each sites to accomplish this as part of the timber sale costs, those sales will not be viable.

4. Fish Passage Structure Replacement

This expense is evidently required by a minor change is the design criteria for fish passage structures that is being imposed of structures that were built in the past. We have not seen a specific list of structures, but we agree that the USFS must comply with environmental requirements.

CITY OF WRANGELL

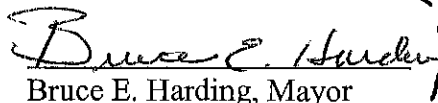
RESOLUTION NO. 03-02-909

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING RESOLUTION NO. 02-02-905, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC LANDS FOR LOT 9, BLOCK 1, CITY SUBDIVISION

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. Appraisal. The appraisal established for Lot 9, Block 1, City Subdivision was originally approved for \$36,500, adopted by Resolution No. 02-02-905, on February 12, 2002.
- Sec. 2. Change in Appraisal. The appraisal, attached hereto, as Exhibit "A" and incorporated herein by reference, is hereby adopted and supersedes the previous appraisal adopted by Resolution No. 02-02-905.
- Sec. 3. Effective Date. The appraisal established shall be effective the date of resolution adoption.
- Sec. 4. The adopted appraisal in Section 2 repeals the previous appraisal adopted by Resolution No. 02-02-905 on February 12, 2002.

ADOPTED: March 26, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION NO. 03-02-909

AUTHORIZED PUBLIC LANDS FOR DISPOSITION PROCEEDINGS

- 1) Lot 9, Block 1, City Subdivision
Appraisal value of lot (21,347 sq.ft. total) **\$42,700**
MINIMUM BID **\$42,700**

CITY OF WRANGELL,

RESOLUTION NO. 03-02-908

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, LOTS 19A AND 19B, BLOCK 1-A, WRANGELL TOWNSITE BY QUITCLAIM DEED, TO FIRST BANK

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Wrangell Townsite, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, February 22, 2002; and

WHEREAS, the Council has determined First Bank, P.O. Box 778, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$57,800.00 for Lots 19A and 19B, Block 1-A, Wrangell Townsite.

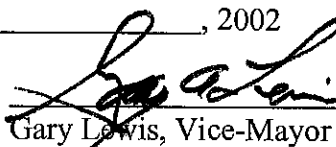
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to First Bank, to convey the following tidelands property when full bid price is paid:

Lots 19A & 19B, Block 1-A, Wrangell Townsite, Wrangell Recording District, Wrangell, Alaska

- Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with First Bank, for the purchase of the above described property.

ADOPTED: March 12, 2002



Gary Lewis, Vice-Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 03-02-907

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, REQUESTING FY03 SAFE
COMMUNITIES AND ECONOMIC DEVELOPMENT

WHEREAS, AS 29.60.350(b) requires the governing body of a municipality to adopt a resolution requesting safe communities funding and to submit the resolution to the Department of Community and Economic Development; and

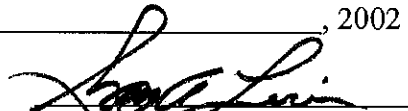
WHEREAS, the City of Wrangell is desirous of receiving safe communities funding; and

WHEREAS, AS 29.60.350(c) requires that money received by a municipality under the safe communities program be used only for the following services in the following ranking of priority:


- 1) police protection and related public safety services;
- 2) fire protection and emergency medical services;
- 3) water and sewer services not offset by user fees;
- 4) solid waste management;
- 5) other services determined by the governing body to have the highest priority.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF WRANGELL, ALASKA by this resolution hereby requests payment from the FY 03 safe communities program by the Department of Community and Economic Development and agrees to spend such payment as required by law.

ADOPTED: March 12, 2002



Gary Lewis, Vice-Mayor

ATTEST: 

Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 02-02-906

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE DENALI COMMISSION RURAL PRIMARY HEALTH CARE FACILITIES RFP AND COMMITTING TO CLINIC OPERATION

WHEREAS, the Mayor and City Council wishes to provide a Community Health Clinic for the community of Wrangell (hereinafter the "Council" and the "Community"); and


WHEREAS, the Council wishes to participate in the Denali Commission Rural Primary Health Care Facilities RFP.


NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the Council endorses the Community's proposal to the Denali Commission's Rural Primary Health Care Facilities RFP and commits to sustaining the facility and the health care program to be offered within it.

BE IT FURTHER RESOLVED that the Chief Executive Officer of Wrangell Medical Center is hereby authorized to negotiate and execute any and all documents required for granting and managing funds on behalf of this organization.

The Chief Executive Officer is also authorized to execute subsequent amendments to said grant agreement to provide for adjustments to the project within the scope of services or tasks, based upon the needs of the project.

ADOPTED: February 12, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 02-02-905

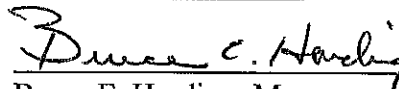
A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC LANDS CONSISTING OF TWO LOTS, LOT 9, BLOCK 1, CITY SUBDIVISION AND LOT 3, BLOCK 2, CITY SUBDIVISION

WHEREAS, the City of Wrangell offers public land consisting of two lots pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. That the City Clerk is authorized to offer Lot 9, Block 1, City Subdivision and Lot 3, Block 2, City Subdivision, both of the Wrangell Townsite, for the designated minimum bid as attached in Exhibit "A".
- Sec. 2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
- Sec. 3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.
- Sec. 4. The sale method shall be by sealed bid.

ADOPTED: February 12, 2002


Bruce E. Harding, Mayor


ATTEST: 
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION 02-02-905

AUTHORIZED PUBLIC LANDS FOR DISPOSITION PROCEEDINGS

- 1) Lot 9, Block 1, City Subdivision
Appraised value of lot (21,347 sq. ft. total) \$36,500
MINIMUM BID \$36,500

- 2) Lot 3, Block 2, City Subdivision
Appraised value of lot (14,525 sq. ft. total) \$25,000
MINIMUM BID \$25,000

CITY OF WRANGELL

RESOLUTION NO. 02-02-904

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, CREATING A POLICY FOR
RECEIVING WRITTEN DOCUMENTATIONS

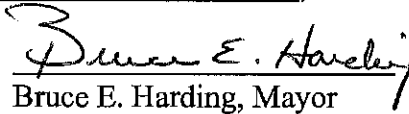
WHEREAS, the City Council wishes to create a policy for receiving proposals for council action; and

WHEREAS, as a policy, the City Council will not take up for action on any motion or proposals presented on the agenda or presented by others, that does not have written documentation describing the issues, analysis by city staff, or staff recommended action to the council; and

WHEREAS, the only exception to the policy would be actions of an emergency nature as described in Wrangell City Charter Section 2-13.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the Council adopt this policy for receiving all written documentations.

ADOPTED: February 12, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 02-02-903

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING THE JOB DESCRIPTIONS OF THE FIRE CHIEF AND THE FIREFIGHTER/EMT

WHEREAS, the State of Alaska, Division of Retirement and Benefits requires that all employees classified under the Police and Firemen are required to be certified; and

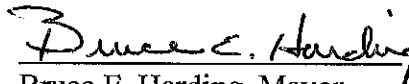
WHEREAS, although both positions of Fire Chief and Firefighter/EMT are certified as firefighter one instructors, the current job descriptions do not contain the requirement; and


WHEREAS, to meet the requirements of the State Retirement System, the firefighter certification is necessary in order for the paid firemen to be classified under the Police/Firemen classification which is different than other employees.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. The Job Descriptions for Fire Chief and Firefighter/EMT is hereby amended, and Exhibits "A" and "B" attached hereto and incorporated by reference, is hereby adopted.

ADOPTED: February 12, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: FIRE CHIEF

REPORTS TO: City Manager

DEPARTMENT: Wrangell Fire Department

JOB PURPOSE: To supervise all Fire Department activities and perform education and emergency assistance duties.

Duties, Responsibilities, and Accountabilities

1. **Supervision:** Provides general leadership to all firefighters and coordinates their activities. Plans and implements fire prevention suppression, and emergency assistance programs.
2. **Public Assistance:** Responds to emergency calls such as fires and emergencies. Educates children regarding fire prevention. Acts as a PR representative for the department.
3. **Training:** Meets with EMT's and firefighters for training sessions regarding new medical techniques and terminology, and new techniques for fire suppression. Ensures that fellow employees are apprised of new information to perform duties safely and efficiently.
4. **Budget:** Prepares annual budget for department by reviewing previous expenditures and conferring with assistant to determine future supply needs. Presents to City Manager for approval.
5. **Administration:** Maintains complete and accurate records of all firefighting and ambulance activities. Establishes and maintains contacts with other agencies regarding arson investigations, hazardous material fires, and large scale emergency assistance. Performs research. Interacts with the public and a variety of agencies.
6. **Teamwork :** Performs other related duties as required or assigned. Works cooperatively with other employees, external agencies, and the public.

FIRE CHIEF

Page 2

Knowledge, Skills, and Abilities

1. Requires demonstrated leadership ability to make accurate decisions under pressure, especially in life-threatening situations. Requires the ability to plan and implement fire suppression strategies or emergency assistance strategies. Requires good interpersonal skills to effectively interact with employees, other departments, and public contacts.
2. Requires a firefighter one certification or a firefighter one Instructor Certification which is certified through the State of Alaska, Division of Fire Service Training. Requires extensive EMT and BLS, training and experience e. Requires at least five years experience at the command level. Requires the ability to work irregular hours and under a variety of conditions. Requires the ability to speak at public group meetings and schools.
3. Requires a thorough background in Emergency Medical Technician and firefighting instruction. Requires the ability to provide varied and applicable instructions to fellow employees to ensure safe and expeditious emergency public assistant.
4. Requires some accounting skills to organize and prepare an annual budget. Requires knowledge of equipment and supply need and ability to make provisions for unforeseeable emergencies.
5. Requires recordkeeping skills and the ability to gather information from a variety of agencies and provide information to others. Requires the ability to speak and write effectively. Requires knowledge of investigation procedures, logistics, and hazardous materials.
6. Requires the willingness to perform various job-related duties as situations require, a strong sense of teamwork, and the ability to work cooperatively with others.

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: FIREFIGHTER/EMT

REPORTS TO: Fire Chief

DEPARTMENT: Wrangell Fire Department

JOB PURPOSE: To respond to all fire calls as a firefighter. Also, required to respond to all emergency related calls, administer medical or fire prevention assistance, and act as a liaison between the community and the fire department.

Duties, Responsibilities, and Accountabilities

1. Emergency Response: Performs numerous firefighting and EMT duties under sometimes dangerous or life-threatening conditions. May dispatch information to emergency unit enroute to destination to provide prompt response for critical situations.
2. Instruction: Obtains training information to provide instruction to firefighters and Emergency Medical Technicians. Ensures that department employees stay up to date with current techniques and terminology. Educates school children about fire prevention according to the "Learn Not to Burn" program. May also instruct community members about CPR.
3. Recordkeeping: Maintains detailed records for all emergency activities. Prepares and writes state reports. Maintains daily log for trucks and equipment maintenance.
4. Purchasing: Monitors supply inventory, makes inquiries of vendors and determines most operable equipment for department. Prepares purchase orders, and places orders with vendors.
5. Inspections: Performs routine inspections of fire department hoses. Inspects portable fire extinguishers and checks off as appropriate.
6. Teamwork & Cooperation: Performs other related duties as required or assigned. Works cooperatively with other employees, external agencies, and the public.

FIREFIGHTER/EMT

Page 2

Knowledge, Skills, and Abilities

1. Requires a firefighter one certification or firefighter certification one Instruction which is certified through the State of Alaska, Division of fire Service training. Requires high school diploma and EMT certification. Requires good physical conditioning to perform duties effectively and efficiently. Requires willingness to work irregular hours. Requires ability to operate all emergency vehicles and equipment.
2. Requires extensive EMT and firefighter training and the ability to develop a curriculum to instruct fellow employees. Requires skill in conducting education programs and training sessions in an organized and effective manner. Requires a helpful and congenial attitude toward children and the public.
3. Requires knowledge of record-keeping and reporting requirements of firefighting and EMT activities. Requires good oral and written communication skills. Requires diligence in maintaining accurate and detailed records.
4. Requires familiarity with purchasing procedures to effectively obtain operable equipment according to budget guidelines. Requires interpersonal skills necessary for vendor interfacing. Requires organizational skill for inventories and storage.
5. Requires knowledge of firehose and extinguisher inspection standards, and the willingness to perform routine inspections for the department and the community.
6. Requires willingness to perform various job-related duties as situations require, a strong sense of teamwork, and ability to work cooperatively with others.

CITY OF WRANGELL

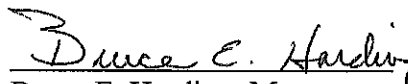
RESOLUTION NO. 01-02-902


A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE COUNCILMEMBERS FOR CANVASSING THE RESULTS OF THE SPECIAL ELECTION TO BE HELD FEBRUARY 19, 2002

WHEREAS, Wrangell Municipal Code Sec. 2.28.050 Canvass Board, provides that the Council shall, prior to the date of the election, designate three councilmembers to serve on the Canvass Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that Council Members Judith Bakeberg, Donald McConachie, and Bruce Harding are designated to serve on the Canvass Board and to attend the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 to be held within three days after the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 Canvass of Returns

ADOPTED: January 22, 2002.


Bruce E. Harding, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 01-02-901

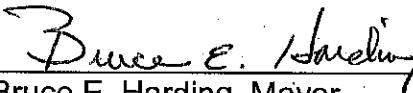
A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF TWO LOTS, BLOCK 1-A, LOTS 19A & 19B, LOCATED WITHIN THE WRANGELL TOWNSITE

WHEREAS, the City of Wrangell offers public tidelands consisting of two lots pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

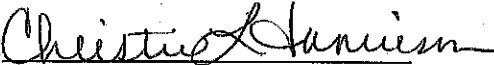
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That the City Clerk is authorized to offer Block 1-A, Lots 19A & 19B, of the Wrangell Townsite, for the designated minimum bid as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.
4. The sale method shall be by sealed bid.

ADOPTED: January 22, 2002



Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

RESOLUTION EXHIBIT "A"
01-02-901

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION
PROCEEDINGS

- 1) Block 1-A, Lots 19A & 19B
Appraised value of lots (7,600 sq.ft. total) \$57,800
MINIMUM BID \$57,800

CITY OF WRANGELL

RESOLUTION NO. 01-02-900

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING A PROJECT BY THE ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES TO SEEK NATIONAL RECOGNITION OF ALASKA'S MARINE HIGHWAY AS A NATIONAL SCENIC BYWAY

WHEREAS, the Alaska Department of Transportation and Public Facilities has initiated a project to nominate Alaska's Marine Highway as a National Scenic Byway in celebration of the marine highway's 40th anniversary; and

WHEREAS, the historic, recreational, scenic, cultural, and natural qualities experienced from AMHS ships is second to none in the world and is a great candidate for national recognition; and

WHEREAS, Alaska has many coastal communities that are not connected by surface roadways, and water routes and utilization of the ferries are the only practical means of moving people, vehicles, and goods; and

WHEREAS, the natural qualities and resource-based industries seen from the ships are enjoyed by both residents and visitors to the State of Alaska; and

WHEREAS, this recognition will aid in awareness and visitation and enhance the economies of the port communities including the City of Wrangell as well as benefiting the system itself; and

WHEREAS, the Corridor Partnership Plan and subsequent designation will focus attention of passengers, resident and non-resident alike, on the importance of resource-based industries like logging, fishing, and mining and is an excellent opportunity to increase awareness of the vital roles that Alaska plays in America and its economy; and

WHEREAS, the process for seeking the national scenic byway designation is based on a partnership planning model that involves local communities, individuals, and groups interested in Alaska's Marine Highway service, and specifically does not involve regulation of any lands or assets except those of Alaska's Marine Highway itself.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

Alaska Department of Transportation and Public Facilities is encouraged to proceed with the process of seeking national recognition of Alaska's Marine Highway as a national

scenic byway and that Wrangell wishes to be included in the partnership planning process.

BE IT FURTHER RESOLVED, that:

This resolution will be submitted to ADOT & PF for the purpose of conveying our community's interest in the project and our willingness to participate as a Corridor Planning Partner, as long as there is no adverse impact on the communities in southeast Alaska.

ADOPTED: January 8, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL,

RESOLUTION NO. 01-02-899

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF TIDELANDS PROPERTY, LOT 5, BLOCK A, SORTYARD SUBDIVISION, BY QUITCLAIM DEED, TO CITY MARKET, INC.

WHEREAS, the City of Wrangell, Alaska, offered tidelands property located within the Sortyard Subdivision, Wrangell Recording District, for disposal to the highest bidder; and

WHEREAS, bids were publicly opened in the Wrangell Council Chambers, January 3, 2002; and

WHEREAS, the Council has determined City Market, Inc., P.O. Box 140, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$54,700.00 for Lot 5, Block A, Sortyard Subdivision.

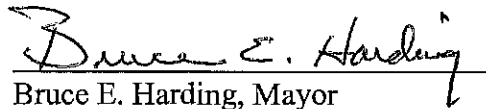
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

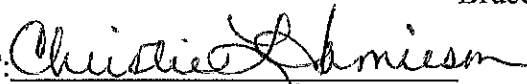
Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to City Market, Inc., to convey the following tidelands property when full bid price is paid:

Lot 5, Block A, Sortyard Subdivision, Wrangell
Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with City Market, Inc., for the purchase of the above described property.

ADOPTED: January 8, 2002


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 12-03-969

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, DECLARING JANUARY 11-17, 2004, ALASKA LOCAL GOVERNMENT WEEK

WHEREAS, the citizens of the City of Wrangell rely on local government to experience a high quality of life in our community; and

WHEREAS, local governments around the state of Alaska work 24 hours a day, seven days a week to deliver city services such as fire, police and emergency medical services to create safe communities; and

WHEREAS, the methods of funding these vital city services are not always clearly understood by citizens; and

WHEREAS, it is one of the responsibilities of local government officials to ensure that legislators, media and citizens understand their local government through open and frequent communication using various avenues and means; and

WHEREAS, it is important to work to encourage this connection and inform citizens of the importance of state shared revenues (including school funding) in order to preserve the excellent delivery of services that our citizens have come to expect; and

WHEREAS, through education and awareness, citizens, community leaders and city staff can work together to ensure that services provided by the City of Wrangell can remain exceptional elements of the quality of life of our community.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell joins with Governor Frank Murkowski, the Alaska Municipal League, and fellow municipalities across the State of Alaska in declaring January 11-17, 2004, Alaska Local Government Week.

ADOPTED: December 12, 2003

Valery McCandless serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 12-03-968

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, Regarding Utilization,
Maintenance and Operations of the City-owned Belt
Freezer

Whereas, the City of Wrangell has developed a Fisheries Revitalization Strategy to improve business opportunity, quality and productivity for the fishermen and processors;

Whereas, the City of Wrangell has been moving forward on implementing its strategy, working in partnership with the local seafood industry, and approved Resolution No. 07-02-922 and 06-03-951, in support of the local Seafood Industry Revitalization; and

Whereas, the City of Wrangell has been notified of a grant award for \$1.258 million for construction of a high-volume belt freezer under the Fisheries Economic Development Matching Grant Program; and

Whereas, the City of Wrangell has purchased a high-volume belt freezer for the purpose of maximizing the economic benefits of the seafood industry to the community of Wrangell; and

Whereas, the City of Wrangell resolves that the best means to meet this objective is to enter into an interim twelve month contract for the maintenance and operation of the belt freezer with the existing purchaser of the City of Wrangell's seafood processing plant, Wrangell Seafoods, Inc.; and

Whereas, the City of Wrangell resolves to provide, for users other than the contractor, fair and reasonable access to the processing capacity of the unit at fair and reasonable prices; and

Whereas, this shall be accomplished by means of pre-season processing schedule planning and by a "reasonable advance notice" provision for users that do not provide pre-season plans. In addition, the City shall consider a "space and time available" policy for users unable to provide either pre-season notice or reasonable advance notice; and

Whereas, regarding cost, the City of Wrangell resolves that costs shall be fair and reasonable, in the interest of encouraging maximum use of the belt freezer. Fair and reasonable cost shall be defined as being within the range of costs charged for comparable services in Alaska and the Pacific Northwest, with appropriate adjustments for costs specific to Wrangell; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that it shall be the general policy of the City of Wrangell to

maximize economic benefits to Wrangell by maximizing production using the belt freezer equipment.

ADOPTED: December 12, 2003

Valery McCandless, serving as
Valery McCandless, Mayor *Mayor*

ATTEST Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 09-03-967

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 2004 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FISHERIES MANAGEMENT AREA 18

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 2004 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Community and Economic Development that the municipality suffered significant effects during calendar year 2001 from fisheries business activities; and

WHEREAS, 19 AAC 34.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Community and Economic Development; and

WHEREAS, 19 AAC 34.070 provides for the use, at the discretion of the Department of Community and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

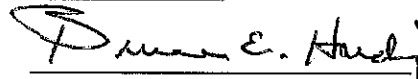
WHEREAS, the Council of the City of Wrangell proposes to use an alternative allocation method for allocation of FY 2004 funding available within the Fisheries Management Area 18 in agreement with all other municipalities in this area participating in the FY 2004 Shared Fisheries Business Tax Program;

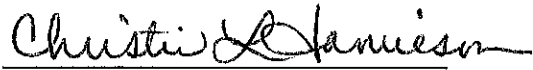
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2002 of fisheries business activity in the Fisheries Management Area 18.

ALTERNATIVE ALLOCATION METHOD:

- 50% divided equally and
- 50% divided on a per capita basis

ADOPTED: September 23, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

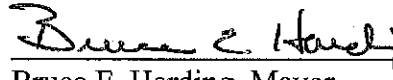
RESOLUTION NO. 09-03-966

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE COUNCILMEMBERS FOR CANVASSING THE RESULTS OF THE GENERAL ELECTION TO BE HELD OCTOBER 7, 2003

WHEREAS, Wrangell Municipal Code Sec. 2.28.050 Canvass Board, provides that the Council shall, prior to the date of the election, designate three councilmembers to serve on the Canvass Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that Council Members Judith Bakeberg, Patricia Gilbert, and Gary Lewis are designated to serve on the Canvass Board and to attend the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 to be held within three days after the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 Canvass of Returns.

ADOPTED: September 9, 2003.


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 08-03-965

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING MUNICIPAL ASSISTANCE FUNDING FROM ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION PURSUANT TO SFY 2005 MUNICIPAL MATCHING GRANT PROGRAM FOR FRONT STREET SEWER AND WATER REHABILITATION AND WRANGELL MUNICIPAL LANDFILL IMPROVEMENT/FINAL COVER

WHEREAS, AS 29.60.350 requires the governing body of a municipality to adopt a resolution requesting municipal assistance funding; and

WHEREAS, this resolution must be submitted to the Alaska Department of Environmental Conservation; and

WHEREAS, the City of Wrangell is requesting funding and adopting for endorsement for Front Street Sewer and Water Rehabilitation and Wrangell Municipal Landfill Improvement/Final Cover Projects.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, by this resolution hereby endorses the following projects:

Number #1 Priority: Front Street Sewer and Water Rehabilitation

Number #2 Priority: Wrangell Municipal Landfill Improvement/Final Cover

ADOPTED: August 26, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 08-03-964

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING FY 04 PAYMENT IN LIEU OF TAXES FUNDING FROM THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

WHEREAS, 3 AAC 152.100 requires the governing body of a city to adopt a resolution requesting funding from the Payment in Lieu of Taxes Program for cities in the unorganized borough and to submit the resolution to the Department of Community and Economic Development; and

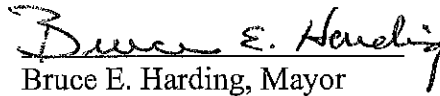
WHEREAS, the city has conducted a regular election during the preceding state fiscal year and has reported the results of the election to the commissioner; and


WHEREAS, regular meetings of the governing body are held in the city and a record of the proceedings is maintained; and

WHEREAS, ordinances adopted by the city have been codified in accordance with AS 29.25.050;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Wrangell, hereby requests distribution from the FY 04 Payment in Lieu of Taxes Program by the Department of Community and Economic Development on the date required by law.

ADOPTED: August 19, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 08-03-963

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, OPPOSING GREENPEACE'S VISIT
TO WRANGELL, ALASKA

WHEREAS, the anti-development activities of radical non-governmental environmental organizations, such as Greenpeace, have had serious detrimental effects on the people, the economy, and the resources of the City of Wrangell, and Southeast Alaska; and

WHEREAS, the false statements and litigation brought by these environmental organizations have caused a significant reduction in timber harvest from the Tongass National Forest; and

WHEREAS, the stated objectives of Greenpeace are to stop road building and commercial timber harvest and to keep the Tongass National Forest under the illegal Clinton Roadless Conservation Rule; and

WHEREAS, Greenpeace news releases clearly state they have "a battle-hardened crew of environmentalists determined to make a difference" and already are cruising in the Tongass National Forest; and

WHEREAS, Greenpeace actions are known to physically disrupt legal economic activities, such as road building and timber harvest activities, causing physical and economic harm to the affected companies, the workers who live, work, and recreate in the region, and related communities; and

WHEREAS, the City of Wrangell has sustained social and economic harm as evidenced by the loss of 120 K-12 students (-22%) and since the wrongful termination of the two U.S. Forest Service 50-year logging contracts; and

WHEREAS, the Tongass National Forest is well managed, under the current Tongass Land Management Plan, only 4% is available for timber harvesting; and

WHEREAS, the wildlife and fish habitat is of the highest quality, providing annually near record populations and harvests.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Wrangell request Greenpeace to:

- Sec. 1. Participate in no actions in SE Alaska that disrupt or cause harm to legal road building or timber harvesting, or other economic activities; and

Sec. 2. Redirect their focus to parts of the world where children are starving, and use their financial and other resources constructively to feed these children.

ADOPTED: August 19, 2003

Bruce E. Harding
Bruce E. Harding, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 08-03-962

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Council of the City of Wrangell, Alaska, desires to maintain an equitable pay scale for the Custodian/Light Maintenance position; and

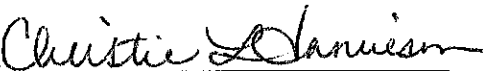
WHEREAS, the Council recognizes the position of the Custodian/Light Maintenance which consists of duties that warrant a fair and equitable wage.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

- Sec. 1. Salary Adjustment. The position of the Custodian/Light Maintenance pay range shall be added within the City's Pay Plan.
- Sec. 2. Pay Plan. The pay plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution No. 06-02-919.
- Sec. 3. Effective Date. The pay plan shall be effective August 12, 2003.
- Sec. 4. The adopted Pay Plan in Section 2 repeals the previous Pay Plan adopted by Resolution No. 06-02-919 on June 11, 2002.

ADOPTED: August 19, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL
 PAY PLAN
 EFFECTIVE AUGUST 12, 2003

JOB CLASSIFICATIONS

<u>REGULAR SALARIED POSITIONS:</u>		<u>PAY</u>	<u>RANGE</u>
CITY MANAGER	67,150	TO	85,000
CAPITAL & SPECIAL PROJECT ADMINISTRATOR	55,331	TO	70,039
PUBLIC WORKS SUPT./CAPITAL PROJECT MANAGER	51,388	TO	65,048
ELECTRICAL SUPERINTENDENT	50,500	TO	63,924
FINANCE DIRECTOR	45,828	TO	58,008
POLICE CHIEF	45,828	TO	58,008
HARBOR MASTER	40,689	TO	51,505
PARKS AND RECREATION DIRECTOR	40,689	TO	51,505
POLICE LIEUTENANT	40,689	TO	51,505
FIREFIGHTER/EMT (BASED ON 44 HRS/WEEK)	37,417	TO	47,364
ECONOMIC DEVELOPMENT/PLANNER	37,417	TO	47,364
MUSEUM DIRECTOR/CURATOR	35,412	TO	44,825
CITY CLERK	35,294	TO	44,675
LIBRARIAN	35,294	TO	44,675
VOLUNTEER FIRE CHIEF (20 HRS/WEEK)	19,176	TO	24,273

REGULAR HOURLY POSITIONS

ASSISTANT ELECTRICAL SUPERINTENDENT	21.72	TO	27.48
ELECTRICAL LINE SUPERVISOR	19.13	TO	24.20
POLICE SERGEANT	18.19	TO	23.03
ELECTRICAL LINE WORKER	18.19	TO	23.03
CHIEF MECHANIC	18.19	TO	23.03
PUBLIC WORKS FOREMAN	17.32	TO	21.92
POLICE OFFICER	16.55	TO	20.96
WASTEWATER DEPARTMENT LEADMAN	16.55	TO	20.96
WATER DEPARTMENT LEADMAN	16.55	TO	20.96
MAINTENANCE TECHNICIAN (PUBLIC WORKS)	14.90	TO	18.87
SKILLED MAINTENANCE WORKER	14.90	TO	18.87
MECHANIC	14.90	TO	18.87
DIESEL ELECTRIC MECHANIC	14.90	TO	18.87
REFUSE COLLECTOR	14.90	TO	18.87
WATER & WASTEWATER TREATMENT OPERATOR	14.90	TO	18.87
ASSISTANT HARBORMASTER	14.90	TO	18.87
HARBOR ADMINISTRATIVE ASSISTANT	14.90	TO	18.87
HARBOR MAINTENANCE AND SECURITY	14.90	TO	18.87
BOOKKEEPER/DEPUTY CLERK	14.90	TO	18.87
REFUSE SITE CARETAKER	14.90	TO	18.87
APPRENTICE LINEMAN	14.48	TO	18.34
ELECTRICAL DISPATCH/SECRETARY	12.69	TO	16.07
CORRECTIONAL SERGEANT	11.96	TO	15.16
APPRENTICE DIESEL MECHANIC/ELECTRICIAN	11.87	TO	15.02
APPRENTICE WATER/WASTEWATER TREATMENT OP.	11.87	TO	15.02
UTILITY CLERK	11.39	TO	14.43
ACCOUNTING/COLLECTIONS CLERK	11.39	TO	14.43
ACCOUNTING CLERK	11.39	TO	14.43
POLICE ADMINISTRATIVE ASSISTANT	11.39	TO	14.43
CORRECTIONAL OFFICER/DISPATCHER	11.39	TO	14.43
ELECTRICAL GROUND WORKER/METER READER	11.39	TO	14.43
CUSTODIAN	9.73	TO	12.32
RECREATION COORDINATOR	9.73	TO	12.32

PART-TIME POSITIONS ELIGIBLE FOR BENEFITS:

MECHANIC (PART TIME)	14.90	TO	18.87
ASSISTANT LIBRARIAN	9.73	TO	12.32
CUSTODIAL/LIGHT MAINTENANCE	12.31	TO	15.59

PART-TIME POSITIONS INELIGIBLE FOR BENEFITS:

HEAD LIFEGUARD/INSTRUCTOR	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE I	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE II	9.73	TO	12.32
CASUAL UNSKILLED LABOR	9.73	TO	12.32
TEMPORARY SALES CLERK/MUSEUM RECEPTIONIST	9.73	TO	12.32
SEASONAL SALES CLERK/MUSEUM RECEPTIONIST	7.48	TO	9.47
LIFEGUARD	7.48	TO	9.47
YOUTH COURT COORDINATOR (25 HRS PER WEEK) (YCC SALARY OF \$2054.76/MONTH /9 MONTHS)			

ADMINISTRATION PROCEDURES

THE ENTRY WAGE RATE FOR NEW HIRES IN THE JOB CLASSIFICATIONS SHALL GENERALLY BE 79% OF THE MAXIMUM RATES AUTHORIZED, ALTHOUGH NEW EMPLOYEES MAY BE HIRED AT A HIGHER STEP IN A RANGE UPON A FINDING BY THE CITY MANAGER THAT THE EMPLOYEE POSSESSES EXCEPTIONAL QUALIFICATIONS AND EXPERIENCE.

EMPLOYEES WILL RECEIVE A 3% STEP INCREASE ON EMPLOYMENT ANNIVERSARY DATES, SUBJECT TO A SATISFACTORY PERFORMANCE EVALUATION, UP TO THE MAXIMUM RATES AUTHORIZED ACCORDING TO THE FOLLOWING SCHEDULE:

<u>UPON COMPLETION OF:</u>	<u>% IF MAXIMUM AUTHORIZED RATE</u>
ONE YEAR'S EMPLOYMENT	82%
TWO YEAR'S EMPLOYMENT	85%
THREE YEAR'S EMPLOYMENT	88%
FOUR YEAR'S EMPLOYMENT	91%
FIVE YEAR'S EMPLOYMENT	94%
SIX YEAR'S EMPLOYMENT	97%
SEVEN YEAR'S EMPLOYMENT	100%

STEP INCREASES ARE NOT AUTOMATIC. STEP INCREASES SHALL BE AUTHORIZED ONLY AFTER AN EVALUATION OF PERFORMANCE HAS BEEN COMPLETED AND THE IMMEDIATE SUPERVISOR CERTIFIES THAT THE EMPLOYEE HAS BEEN PERFORMING WORK WHICH CONSISTENTLY MEETS AND OCCASIONALLY EXCEEDS STANDARDS

CITY OF WRANGELL

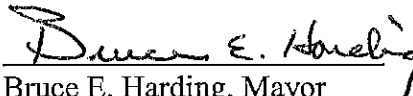
RESOLUTION NO. 08-03-961

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REPLACING JOB DESCRIPTION OF MAINTENANCE TECHNICIAN WITH NEW JOB DESCRIPTION OF CUSTODIAN/LIGHT MAINTENANCE TO PARKS AND RECREATION DEPARTMENT

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Job Description of Maintenance Technician which was adopted by Resolution #04-95-567, is hereby repealed and replaced with a new job description of Custodian/Light Maintenance to the Parks and Recreation Department. Exhibit "A", attached hereto and incorporated by reference, is hereby adopted.

ADOPTED: August 19, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: CUSTODIAN-LIGHT MAINTENANCE
20 HOURS PER WEEK

REPORTS TO: DIRECTOR OF PARKS & RECREATION

DEPARTMENT: PARKS & RECREATION

JOB PURPOSE: To perform custodial and light maintenance duties at the swim pool and community center and parks.

DUTIES, RESPONSIBILITIES, AND ACCOUNTABILITIES

1. **CLEANING:** Performs daily or scheduled duties such as sweeping, mopping and vacuuming of floors. Cleans assigned rooms, halls, locker rooms, bathrooms and equipment. Cleans walls, floors, fixtures and removes trash. Keeps the Pool and Community Center clean and sanitary.
2. **MAINTENANCE:** Performs such duties as replenishing bathroom supplies, vacuuming swim pool bottom, back-washing filters, adding chemicals to the pool water, changing light bulbs, opening and closing park restrooms, checking RV park, stripping and waxing floors, resurfacing gym floor and other duties as required.
3. **SAFETY AND SECURITY:** Maintains safe grounds by observing and correcting possible safety hazards. Helps ensure building security by being alert to unusual circumstances and by locking doors and windows as appropriate.
4. **TEAMWORK AND COOPERATION:** Performs other related duties as required or assigned. Works cooperatively with other employees, external agencies, and the public.

KNOWLEDGE, SKILLS, AND ABILITIES

1. Requires knowledge of cleaning equipment, materials and procedures to perform cleaning tasks efficiently and effectively. Requires physical ability to operate

hand held equipment and to perform active, physical demanding duties. Must be able to carry 50 pound bags.

- 2. Requires basic knowledge of maintenance procedures and the ability to perform duties efficiently.**
- 3. Requires attention to detail and ability to recognize safety and security hazards. Requires ability to perform duties in a safe manner.**
- 4. Requires willingness to perform various job-related duties, as situations require, strong sense of teamwork, and the ability to work cooperatively with others.**

CITY OF WRANGELL

RESOLUTION NO. 07-03-960

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE FY04 MINIGRANT ASSISTANCE PROGRAM AND SUPPORTING THE REQUEST FOR FUNDS FOR ENGINEERING DESIGN OF A MOORING DOLPHIN TO INCREASE DOCKING ABILITIES AT CITY DOCK

WHEREAS, the Department of Community and Economic Development, Denali Commission, and U.S. Forest Service offers the City of Wrangell a grant program to support community economic development and development strategies; and

WHEREAS, the City of Wrangell supports the marketing efforts of the Wrangell Convention and Visitor Bureau to attract independent, business and cruise travelers to Wrangell; and

WHEREAS, the City of Wrangell was approached by Norwegian Cruiselines in May 2003 regarding the need for an additional mooring dolphin in order to have their company call on the community in 2004; and

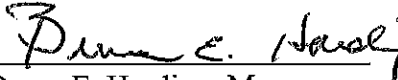
WHEREAS, City of Wrangell officials had further discussions with Cruiseline Agency and Norwegian Cruiselines regarding the long-term need and benefits of constructing the dolphin to enable larger ships to call on Wrangell; and

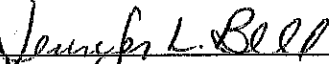
WHEREAS, the US Forest Service has awarded \$10,000 toward the engineering design of the mooring dolphin; and

WHEREAS, the City of Wrangell agrees to provide \$4,215 from Wrangell's Economic Recovery Fund as a cash match to the Department of Community and Economic Development grant; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby fully supports application for the FY04 Mini-grant to engineer design a mooring dolphin and authorizes the City Manager to make such application.

ADOPTED: July 31, 2003


Bruce E. Harding, Mayor

ATTEST: 
Jennifer L. Bell, Deputy City Clerk

CITY OF WRANGELL

RESOLUTION NO. 07-03-959

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING THE INTER-ISLAND FERRY AUTHORITY, BOARD OF DIRECTORS, TO PARTICIPATE IN THE STATE OF ALASKA, DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT AND DIVISION OF COMMUNITY AND BUSINESS DEVELOPMENT, MINI-GRANT PROGRAM

WHEREAS, the Inter-Island Ferry Authority (IFA) is a public cooperation; and

WHEREAS, the IFA operates a ferry between Prince of Wales Island and Ketchikan, with a future ferry planned for operations between Wrangell, Petersburg, and Coffman Cove; and

WHEREAS, the IFA is an integral part of the infrastructure needed to bring new economic development to our area, and to begin to build up the economic stability of Southeast Alaska; and

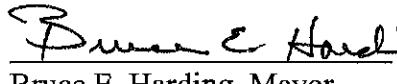
WHEREAS, the IFA strives to hire residents of Alaska; and


WHEREAS, IFA employees and passengers would benefit from additional safety equipment being aboard the M/V Prince of Wales; and

WHEREAS, the IFA appoints the Chairman of the Board or his/her designee, the signatory authority for conducting normal and usual business regarding the Mini-Grant Program.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Wrangell supports the Inter-Island Ferry Authority, Board of Directors, to participate in the State of Alaska, Department of Community and Economic Development, and Division of Community and Business Development, Mini-Grant Program.

ADOPTED: _____ July 22 _____, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 07-03-958

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE CITY AT THE GENERAL ELECTION TO BE HELD THEREIN ON OCTOBER 7, 2003, OF THE PROPOSITION OF WHETHER THE CITY SHOULD AUTHORIZE EXTENSION AND RENEGOTIATE THE TERMS OF THE CONTRACT WITH WRANGELL SEAFOODS, INC., ON THE SALE OF THE CANNERY AND COLD STORAGE PROPERTIES

WHEREAS, on December 7, 1999, the voters of Wrangell approved disposing of real and personal property formerly owned by Wrangell Fisheries, Inc., by sale of said property at public bid as terms outlined in Ordinance No. #663, as attached as Exhibit "A"; and

WHEREAS, on January 25, 2000, the City Council accepted the bid received from Wrangell Seafoods, Inc., for the purchase of the Wrangell Fisheries properties, in the amount of \$1,550,000; and

WHEREAS, because of the dramatic downturn in the fishing industry, Wrangell Seafoods, Inc. is unable to meet its current obligations on the contract and has requested that the City Council extend and renegotiate the terms of the contract; and

WHEREAS, the specific terms of the original sale were approved by the voters as outlined in Ordinance No. #663, as attached as Exhibit "A", and public approval is necessary for the City Council to modify or extend the terms of this contract.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. Classification. This ordinance is a special ordinance, which is to be omitted from the Wrangell Municipal Code.

Sec. 2. Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Sec. 3. Ballot Proposition. The City Clerk is hereby ordered to take all necessary steps to place the following question on the General Election ballot to the qualified voters in the City of Wrangell on October 7, 2003.

PROPOSITION

**SHALL THE CITY COUNCIL BE AUTHORIZED TO EXTEND
AND RENEGOTIATE THE TERMS OF THE CONTRACT WITH
WRANGELL SEAFOODS, INC., ON THE SALE OF THE CANNERY
AND COLD STORAGE PROPERTIES, AS APPROVED BY
RESOLUTION NO. _____, DATED _____?**

YES NO

Sec. 4. Election Precinct. For the purpose of the election on the foregoing proposition to be submitted at said General Election, the City shall have one election precinct.

Sec. 5. Polling Hours. The polls will be open for voting on the proposition between the hours of 8:00 a.m. and 8:00 p.m. on the date of said General Election.


Sec. 6. Qualification of Voters. The qualifications for voters on the aforementioned proposition shall be the same as for voters at municipal elections generally.

Sec. 7. Notice. Notice, publication and posting shall be given by the City Clerk in accordance with the provisions of the Wrangell Municipal Code, the Charter, Statutes and state law.

Sec. 8. Effective Date of Resolution. This resolution shall become effective immediately upon passage.

ADOPTED: July 22, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

ORDINANCE NO. 663

AN ORDINANCE OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR DISPOSAL OF THE REAL AND PERSONAL PROPERTY PURCHASED BY THE CITY OF WRANGELL FROM WRANGELL FISHERIES, INC., BY SALE OF SAID PROPERTY AT PUBLIC BID, EFFECTIVE UPON APPROVAL AND RELATED MATTERS

WHEREAS, the City of Wrangell purchased certain real and personal property from Wrangell Fisheries, Inc., on June 12, 1998, in order to provide for economic development and community stability, and

WHEREAS, the City of Wrangell has had the properties professionally appraised and it is valued at \$1,550,000.00, and

WHEREAS, the City of Wrangell is not structured to effectively operate or manage a seafood processing business and a sale of the property will provide for continued economic development and community stability, and

WHEREAS, the City of Wrangell desires to sell said properties and the City of Wrangell Charter Sections 5-17 and, Wrangell Municipal Code, Section 16.12.060 provides that real property which has a value of more than one million dollars shall be disposed of by a non-code ordinance, ratified by election,

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

SEC. 1 Classification. This ordinance is a special ordinance which is to be omitted from the Wrangell Municipal Code.

SEC. 2. Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 3. Sale of Property. The following special ordinance is hereby enacted by the Council of the City of Wrangell:

The City will sell the real and personal property purchased by the City of Wrangell from Wrangell Fisheries, Inc., on June 12, 1998, by public bid for a minimum acceptable price of \$1,550,000.00 payable as follows:
5% five percent down, due and payable the date of bid opening, the minimum bid acceptable for the remainder will [bear] be at a minimum interest [the] rate of 4% four percent per annum and shall amortized over a period of 30 thirty years.
During the life of the loan, the facility must be operated and maintained as a seafood processing facility at the successful bidder's expense. Said public bids shall be advertised for a period of 30 thirty days following ratification of this ordinance by special election. The unpaid purchase price is to be secured by a Deed of Trust and Security Agreement on the property sold. That portion of the real property located at 306 Mission Street will be sold subject to a permanent Utility Easement and a permanent Street Easement in favor of the City of Wrangell. The terms of the sale also include extending the term of the Tidelands Permit associated

with the property being sold until 2055. Upon completion of a tidelands sale ordinance, the purchasers will be given the first right of refusal for sale properties at appraised value. The appraisal and all documents relating to the sale shall be available for public inspection at the office of the City Clerk.

SEC. 4. Public Inspection. The City Clerk shall make the full contract documents to implement the proposed sale available for public inspection at the Office of the City Clerk during regular business hours.

SEC. 5. Special Election. A special election is hereby called to place the question of approval of the disposal of property provided for in this ordinance before the voters of the City of Wrangell at a special municipal election to be held December 7, 1999.

SEC. 6. Ballot Proposition. The City Clerk is hereby ordered to take all necessary steps to place the following question on the special election ballot to the qualified voters in the City of Wrangell on December 7, 1999.

PROPOSITION

APPROVAL OF CITY OF WRANGELL ORDINANCE
NO. 663 DISPOSING OF REAL AND PERSONAL PROPERTY
FORMERLY OWNED BY WRANGELL FISHERIES, INC.
BY SALE OF SALE PROPERTY AT PUBLIC BID,
EFFECTIVE UPON APPROVAL BY THE VOTERS AND
CALLING FOR A SPECIAL ELECTION FOR SUCH
APPROVAL AND RELATED MATTERS.

SHALL CITY OF WRANGELL ORDINANCE NO. 663,
WHICH PROVIDES AS FOLLOWS, BE APPROVED?

"The City will sell the real and personal property purchased by the City of Wrangell from Wrangell Fisheries, Inc., on June 12, 1998, by public bid for a minimum acceptable price of \$1,550,000.00 payable as follows: 5% five percent down, due and payable [on] the date of bid opening, the minimum bid acceptable for.] the [remaining] remainder will be at a minimum interest rate of 4% four percent per annum and [unpaid balance] shall be amortized over a period of 30 thirty years, [with regular installment payments and shall bear interest on the unpaid balance of ___ per cent per annum.] During the life of the loan, the facility must be operated and maintained as a seafood processing facility at the successful bidder's expense. [The properties] Said public bids shall be advertised for [public bid for at least sixty (60) days] a period of 30 thirty days following [approval and authorization by the electorate for this sale] ratification of this ordinance by special election. The unpaid purchase price is to be secured by a Deed of Trust and Security Agreement on the property sold. That [parties] portion of the real property located at 306 Mission Street will be sold subject to a permanent street easement, and a permanent utility easement in favor of the City of Wrangell. The terms of the sale also include the extending of the term of the Tidelands Permit associated with the property being sold until 2055. Upon completion of a tidelands sale ordinance, the purchasers will be given the first right of refusal for said properties at appraised value. The full particulars of the sale and the appraisal are available for public inspection at the office of the City Clerk.

(Note: The full contract documents to implement the terms of the proposed sale are available for public inspection at the Office of the City Clerk at 205 Brueger Street during regular business hours.)

_____ YES

_____ NO

SEC. 7. Election Precinct. For the purpose of the election on the foregoing proposition to be submitted at said special election, the City shall have one election precinct.

SEC. 8. Polling Hours. The polls will be open for voting on the proposition between the hours of 8:00 a.m. and 8:00 p.m. on the date of said special election.


SEC. 9. Qualification of Voters. The qualifications for voters on the aforementioned proposition shall be the same as for voters at municipal elections generally.

SEC. 10. Notice. Notice, publication and posting shall be given by the City Clerk in accordance with the provisions of the Wrangell Municipal Code, the Charter, Statutes and law.

SEC. 11. Effective Date. Section 3 of this ordinance shall become effective only upon the affirmative vote of a majority of the voters who vote on the question at said special election. The other provisions of this ordinance shall become effective 30 days after final passage.

PASSED IN FIRST READING September 14, _____, 1999

PASSED IN SECOND READING September 28 _____, 1999



William B. Privett, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 07-03-957

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CITY FACILITY PASSES TO ALL PERMANENT CITY EMPLOYEES

WHEREAS, the City Council has determined, after the annual Meet and Confer meeting held on April 1, 2002, that all permanent full-time and all permanent part-time city employees, should receive Parks and Recreation facility passes at the expense of the City of Wrangell; and


WHEREAS, the Parks and Recreation facility passes are for the use of the swimming pool and weight room only; and

WHEREAS, the effective date for the Parks and Recreation facility passes would be from July 1, 2003 to June 30, 2004.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell is authorized to allow all permanent full-time, and all permanent part-time city employees, facility passes to the swimming pool and weight room, at the expense of the City of Wrangell.

ADOPTED: July 1, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 06-03-956

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE TAX YEAR 2003 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2003 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

WHEREAS, the City Council sitting as the Board of Equalization has regularly assessed and equalized all real property within the City of Wrangell and has fixed a time at which the taxes levied shall be paid, and has fixed the date of delinquency, and has established that taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law. The City Council has provided herein for payment and the date of delinquency of all taxes levied on the property assessed on the tax rolls.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation, a general tax of 1.2 mils for Tax Differential Zone 1 for the tax year 2003, based upon the City equalized assessment roll.

Sec. 2. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation, a general tax of 4.8 mils for Tax Differential Zone 2 for the tax year 2003, based upon the City equalized assessment roll.

Sec. 3. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation a general tax of 9.0 mils for Tax Differential Zone 3 for the tax year 2003, based upon the City equalized assessment roll.

Sec. 4. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation, a general tax of 12.0 mils for Tax Differential Zone 4 for the tax year 2003, based upon the City equalized assessment roll.

Sec. 5. There is hereby levied upon all taxable boats and vessels in the City of Wrangell, Alaska, a general tax of \$15.00 per year, in accordance with Wrangell Municipal Code Sec. 5.04.010(b).


Sec. 6. Taxes levied pursuant to this resolution shall be due and payable on or before August 15, 2003, however, the taxpayer may pay such taxes in two (2) installments pursuant to Wrangell Municipal Code Section 5.04.350. Penalty and interest shall accrue on an unpaid installment from 5:00 p.m. on the date the installment becomes due.

Sec. 7. Taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law.

Sec. 8. This resolution shall become effective upon its passage and adoption.

ADOPTED: June 13, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 06-03-955

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2003/2004

WHEREAS, the City Council sitting as the Board of Equalization on May 5, 2003, assessed and equalized all real property within the City of Wrangell; and

WHEREAS, taxes levied upon boats; differential taxation zones and percentage of mill rate for Zones 1 through 4; delinquent date for payment of taxes and penalty and interest for late payment of taxes are provided in Wrangell Municipal Code, Chapter 5; and

WHEREAS, the City Council, at a regular council meeting held June 13, 2003, approved a mill rate of 12.0 mills for the tax year 2003; and

WHEREAS, the Council of the City of Wrangell, Alaska has been presented with the proposed budget for the fiscal year 2003/2004 in accordance with the Wrangell City Charter Section 5-2; and

WHEREAS, the Council held a public hearing on May 27, 2003, on the proposed budget in accordance with Wrangell City Charter Section 5-3; and

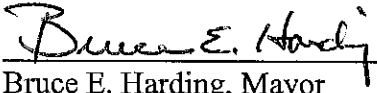
WHEREAS, the Council has approved the proposed budget as presented and/or amended.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. That the General Fund Budget, including reserves, for the fiscal year 2003-2004, in the amount of \$5,371,742 is hereby adopted.
- Sec. 2. That the Capital Project Fund Budget, including reserves, for the fiscal year 2003-2004, in the amount of \$58,478 is hereby adopted.
- Sec. 3. That the Miscellaneous Grants Fund Budget, including reserves, for the fiscal year 2003-2004, in the amount of \$250,000 is hereby adopted.
- Sec. 4. That the Sewer Utility Revenue Fund Budget, including reserves, for the fiscal year 2003-2004 in the amount of \$320,500 is hereby adopted.

- Sec. 5. That the Sales Tax Fund Budget, including reserves, for the fiscal year 2003-2004 in the amount of \$2,627,872 is hereby adopted.
- Sec. 6. That the Pool/Recreation Fund Budget, including reserves, for the fiscal year 2003-2004 in the amount of \$1,364,329 is hereby adopted.
- Sec. 7. That the Transient Tax Fund Budget, including reserves, for the fiscal year 2003-2004 in the amount of \$51,754 is hereby adopted.
- Sec. 8. That the Timber Tax Fund Budget, including reserves, for the fiscal year 2003-2004 in the amount of \$572,905 is hereby adopted.
- Sec. 9. That the Debt Service Fund Budget, including reserves, for the fiscal year 2003-2004 in the amount of \$1,118,828 is hereby adopted.
- Sec. 10. That the Electric Utility Enterprise Fund Budget, including reserves, for the fiscal year 2003-2004 in the amount of \$2,723,998 is hereby adopted.
- Sec. 11. That the Water Utility Enterprise Fund Budget, including reserves, for the fiscal year 2003-2004 in the amount of \$385,311 is hereby adopted.
- Sec. 12. That the Port Utility Enterprise Fund Budget, including reserves, for the fiscal year 2003-2004 in the amount of \$1,014,249 is hereby adopted.
- Sec. 13. That the Sanitation Fund, including reserves, for the fiscal year 2003-2004 in the amount of \$376,548 is hereby adopted.
- Sec. 14. That the Economic Recovery Fund, including reserves, current and past expenditures, for the fiscal year 2003-2004 in the amount of \$40,655,367 is hereby adopted.
- Sec. 15. That the Revolving Loan Fund, including reserves, for the fiscal year 2003-2004 in the amount of \$513,715 is hereby adopted.
- Sec. 16. That the Permanent Fund, including reserves, for the fiscal year 2003-2004 in the amount of \$5,234,534 is hereby adopted.
- Sec. 17. That the Museum Operating Fund, including reserves, for the fiscal year 2003-2004 in the amount of \$93,385 is hereby adopted.
- Sec. 18. That a copy of the budget, as approved, be attached hereto and adopted by reference.

ADOPTED: June 13, 2003


Bruce E. Harding, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 06-03-954

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING GRANT APPLICATION TO THE FISHERIES ECONOMIC DEVELOPMENT MATCHING GRANT PROGRAM, REQUESTED BY ADVENTURE FARE PRODUCTION, INC.

WHEREAS, Governor Murkowski announced the Alaska Fisheries Revitalization Strategy; and

WHEREAS, the State of Alaska Department of Community and Economic Development has announced a Fisheries Economic Development Matching Grant Program as a key component of the Revitalization Strategy; and

WHEREAS, the Strategy is a multi-year, multi-level program to spur increased productivity and innovation in the Alaska Fishing industry by investing resources into critical commercial fisheries infrastructure and capital improvement projects; and

WHEREAS, the Matching Grant Program will assist in new, expansion of, or improvements to fisheries-related infrastructure projects or economic development project; and

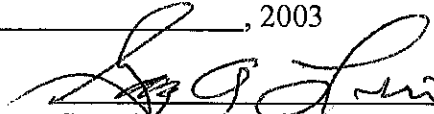
WHEREAS, Adventure Fare Production, Inc., a private non-profit Alaskan multimedia organization, is proposing to educate visitors about southeast Alaska salmon sustainability, the health benefits of wild salmon products, and the salmon fishing industry; and

WHEREAS, Adventure Fare Production, Inc., is proposing to promote wild salmon benefits and dispelling myths through an entertaining documentary/cooking video, and website; tailored to cruiseships, the Alaska Marine Highway System, and tourist kiosks; and

WHEREAS, Adventure Fare Production, Inc., is now seeking financial assistance with infrastructure development that will increase Alaska seafood/product quality; increase Alaska seafood/product diversity and value in the consumer market; increase profitability for the processing and harvesting sector; increase efficiencies and productivity in the industry; lower costs within the industry; and increase economic activity within southeastern fishing communities.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell supports the grant application to the Fisheries Economic Development Matching Grant Program to further the Fisheries Revitalization Strategies as proposed by Adventure Fare Production, Inc.

ADOPTED: June 10, 2003


Gary A. Lewis, Vice-Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 06-03-953

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, SUPPORTING GRANT
APPLICATION FOR FUNDING ECONOMIC ANALYSIS
STUDY FOR THE BRADFIELD ROAD PROJECT

WHEREAS, the Southeast Alaska communities of Craig, Petersburg and Wrangell, Alaska are making an effort to achieve a road connection to British Columbia, Canada; and

WHEREAS, the Southeast Alaska delegation who have traveled to neighboring BC communities proposed a parallel, cooperative economic study to measure the economic impacts of the proposed road to Southeast Alaska and Northwest British Columbia; and

WHEREAS, the Terrace and District Chamber of Commerce in Terrace, British Columbia has agreed to sponsor a study on the BC side of the border; and

WHEREAS, Governor Murkowski, his staff and Senator Taylor met with British Columbia Premier Campbell in Victoria and his Ministers of State for Intergovernmental Relations, Energy and Mines, and Agriculture, Food and Fisheries on May 30, 2003; and

WHEREAS, Governor Murkowski has determined that the Premier is supportive of the proposed Bradfield Road and other projects; and

WHEREAS, the international, state, and provincial nature of this effort requires a higher level of participation between sovereign governments; and

WHEREAS, the Department of Community and Economic Development is the appropriate state agency to deal with an appropriate provincial ministry; and

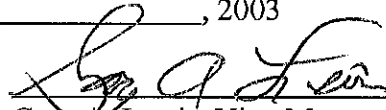
WHEREAS, the Department of Community and Economic Development is also the appropriate state agency to deal with the economic development issues that will occur as a consequence of the Bradfield corridor's development; and


NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that they support the proposed economic study and its submission; and

FURTHER BE IT RESOLVED, that the City of Wrangell supports the Department of Community and Economic Development be the lead agency in producing an RFP for this economic study; and

FURTHER BE IT RESOLVED, that the City of Wrangell be involved in the development of the RFP by providing necessary information to the Department of Community and Economic Development.

ADOPTED: June 10 , 2003


Gary A. Lewis, Vice-Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

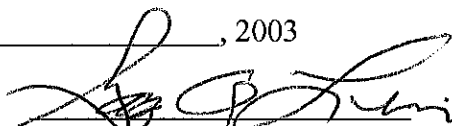
RESOLUTION NO. 06-03-952

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING THE JOB DESCRIPTIONS FOR CHIEF OF POLICE, LIEUTENANT OF POLICE, SERGEANT, POLICE OFFICER, SCHOOL LIAISON OFFICER, CORRECTIONAL OFFICER/DISPATCHER, ADMINISTRATIVE ASSISTANT, AND L.E.P.C. ADMINISTRATIVE ASSISTANT

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Job Descriptions for Chief of Police, Lieutenant of Police, Sergeant, Police Officer, School Liaison Officer, Correctional Officer/Dispatcher, Administrative Assistant, and L.E.P.C. Administrative Assistant are hereby amended, and Exhibits "A, B, C, D, E, F, G, and H", attached hereto and incorporated by reference, is hereby adopted.

ADOPTED: June 10, 2003


Gary A. Lewis, Vice-Mayor

ATTEST 
Christie L. Jamieson, City Clerk

City of Wrangell Job Description

Job Title: Chief of Police	Reports To: City Manager
Supervises: Police Department	
Range:	Date Last Updated: 05/30/03
Grade Minimum:	Date Approved:

General Position Summary or Responsibilities

Organizes and manages the department and the operations on the basis of sound practices and procedures so as to provide effective police service to the community. Properly and faithfully discharge the duties and responsibilities of the office as is required by law and the city policy and procedure.

Directly supervises all employees in the Police Department. Carries out supervisory responsibilities in accordance with the organizations policies and applicable laws. Responsibilities include interviewing, hiring and training employees; planning, assigning and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

Essential Duties and Responsibilities

1. Formulate polices and regulations governing all the activities of the Police Department.
2. Supervises department personnel (hire, terminate and direct) and prescribes work methods and procedures to follow by members of the department. Responsible for maintaining high moral and discipline.
3. Reviews department activities in relationship to changing city requirements and prepares and presents plans for improvements to City Manager and City Council, if requested.
4. Provides management direction in the enforcement of all City, State and Federal laws and ordinances.
5. Makes recommendations for upgrading City ordinances.
6. Directs the planning and conduct of adequate training programs for the police department personnel.
7. Directs departmental activity in crime prevention and investigations.

8. Develops and participates in community relations programs to explain the activities and function of the police department and encourages favorable public relations.
9. Develops L.E.A.A. and other federal and state grants to enhance the department's capabilities and supplement local funding.
10. Prepares annual department budget and controls expenditures within authorized limits.
11. Prepares monthly and annual activities and status reports of the Police Department.
12. Receives and investigates complaints against the Police Department or personnel and takes appropriate action.
13. Maintains a working relationship with other criminal justice agencies including the courts, corrections, prosecutors and other law enforcement agencies.
14. Performs routine investigations and patrol as necessary.
15. Performs other activities as required to preserve public safety or as directed by the City Manager.
16. Responsible for conservation and maintenance of departmental equipment.
17. Responsible for decisions, which involve possible life and destruction of property.
18. Requires well-developed communication skills in maintaining effective relationships with the public.
19. Independent judgment is required frequently in the direction of departmental activities.
20. Receives only general direction with review by the City Manager through discussion of problems.
21. Ability to define problems, collect data, establish facts and draw conclusions.

1. Knowledge, Skills and Qualifications

1. Thorough knowledge of police procedures, rights of citizens, court procedures, criminal code and crime prevention programs.
2. Advanced Police Certification issued by the Alaska Police Standards Council or eligible for advanced certification within 12 months of employment.
3. Valid Alaska Drivers License and good driving record.
4. Extensive knowledge of the principles of modern police administration and methods and have a background in Community Policing.
5. Knowledge of budgeting and exercise of fiscal controls, evaluation of equipment, supply needs and Personnel Rules.
6. Ten (10) years of law enforcement experience with at least five (5) years in a progressive responsible supervisory position.
7. "Oral" and written communications skills.
8. Requires the ability to preserve confidentially
9. Interpersonal skills using tact, patience and courtesy and work cooperatively with other employees to encourage good cooperative teamwork.
10. Prior to employment must have U.S. Citizenship.

Preferred

1. Associate Degree in Criminal Justice or closely related field.
2. National Academy or SPI Graduate.

City of Wrangell Job Description

Job Title: Lieutenant of Police	Reports To: Chief of Police
Supervises: Sergeant and Correctional Staff	
Range:	Date Last Updated: 05/30/03
Grade Minimum:	Date Approved:

General Position Summary or Responsibilities

Under the direction of the Chief of Police oversees and directs all operations of the Wrangell Community Correctional Jail. Supervise and instruct police and correctional personnel, assign duties and check efficiency, carry out and enforce police administration policies and procedure. With the direction of the Chief of Police organize and supervise training programs. Patrol the community to protect people and property while encouraging voluntary compliance with local, state, and federal laws.

Essential Duties and Responsibilities

1. Manage, supervise and direct the variety of specialized functions and activities and supervise departmental personnel that fall under the position.
2. Assist in developing the department's plans/objectives for the correctional unit and, from time to time, the police unit.
3. Supervises all subordinates in the Department. Carries out supervisory responsibilities in accordance with the organizations policies, applicable laws and regulations.
4. Evaluate subordinates' performance.
5. With approval from the Chief of Police, administer discipline for misconduct.
6. In the absence of the Chief of Police, serves as the Chief of Police.
7. At the direction of the Chief of Police, may coordinate training for the correctional unit.

8. Maintain eligibility for an Intermediate or higher certification as a police officer by the State of Alaska Police Standards Council.
9. Maintains the department's petty cash fund.
10. Obtain and serve necessary letters, warrants, subpoenas, and summons for correctional inmates as may be required.
11. Establish and maintain cooperative and effective working relationships with other employees, external agencies, and the public.
12. Assist in the booking, searching and fingerprinting of prisoners.
13. Perform liaison duties between the department and the public.
14. Secure evidence, recording and storage of the same.
15. Coordinate and provide transportation of state prisoners.
16. When needed perform routine patrols for the community and respond to routine emergency calls for assistance.
17. Issue and track all issued department community jail equipment.
18. Provide a monthly report to the Chief of Police on Correctional activities.
19. Serves as the departments Computer System Administrator.
20. Performs other duties as assigned.

Knowledge, Skills and Qualifications

1. High school diploma or equivalent.
2. Valid Alaska Drivers License and good driving record.
3. Five-year employment as a police officer with at least two years as a sergeant or above preferred, or other acceptable police department qualifications as approved by the Chief of Police.
4. Successful completion of a State certified basic law enforcement academy.
5. Thorough knowledge of police procedures, rights of citizens, court procedures, criminal code, and crime prevention programs.

6. Some knowledge of budgeting and exercise of fiscal controls, evaluation of equipment, supply needs and personnel rules.
7. Must be at least 21 years of age.
8. "Oral" and written communications skills.
9. Requires the ability to preserve confidentially
10. Interpersonal skills using tact, patience and courtesy and the ability to work cooperatively with other employees to encourage good cooperative teamwork.
11. Prior to employment must have U.S. Citizenship.
12. Must possess at least or be able to qualify for an intermediate police certification within twelve months of employment from the Alaska Police Standards Council.

Preferred

1. Law Enforcement Executive Training.
2. Associate Degree in Criminal Justice or closely related field.
3. Possess a thorough knowledge and experience in correctional center operations and procedures.

City of Wrangell Job Description

Job Title: Sergeant	Reports To: Lieutenant
Supervises: Police Officers	
Range:	Date Last Updated: 05/30/03
Grade Minimum:	Date Approved:

General Position Summary or Responsibilities

Under the direction of the Lieutenant or other assigned supervisor, direct the activities of the patrol unit: supervise and instruct police personnel, assign duties and check efficiency, carry out and enforce police administration policies and procedure. With the direction of the Chief of Police and Lieutenant organize and supervise training programs. Patrol the community to protect people and property while encouraging voluntary compliance with local, state, and federal laws.

Essential Duties and Responsibilities

1. Manage, supervise and direct the variety of specialized functions and activities and supervise departmental personnel that fall under the position.
2. Assist in developing the department's plans/objectives.
3. Supervises all subordinates in the Department. Carries out supervisory responsibilities in accordance with the organizations policies, applicable laws and regulations.
4. Evaluate subordinates performance.
5. Performs all duties as described within the duties of Police Officer.
6. With approval from the Chief of Police and Lieutenant, administer discipline for misconduct.
7. In the absence of the Lieutenant, serves as the Deputy Chief.

8. At the direction of the Lieutenant, may coordinate training for the unit.
9. Review and close investigations of crimes.
10. Design and implement enforcement and prevention program.
11. Perform liaison duties between the department and the public.
12. Perform routine foot and motor patrols of the community.
13. Respond to routine and emergency calls for assistance.
14. Establish sufficient probable cause to arrest or charge alleged offenders.
15. Work confidentially with discretion.
16. Maintain eligibility for a Basic or higher certification as a police officer by the State of Alaska Police Standards Council.
17. Obtain and serve necessary letters, warrants, subpoenas, and summons as may be required.
18. Establish and maintain cooperative and effective working relationships with other employees, external agencies, and the public.
19. Assist in the booking, searching and fingerprinting of prisoners.
20. Secure evidence, recording and storage of the same.
21. Issue and track all issued department equipment.
22. Performs other duties as assigned.

Knowledge, Skills and Qualifications

1. High school diploma or equivalent.
2. Valid Alaska Drivers License and good driving record.
3. Must have at least 5 years of successful progressive law enforcement experience with two of those years at the Wrangell Police Department preferred, or other acceptable police department as approved by the Chief of Police.
4. Successful completion of a State certified basic law enforcement academy.

5. Must be at least 21 years of age.
6. Requires the ability to preserve confidentially
7. "Oral" and written communications skills.
8. Interpersonal skills using tact, patience and courtesy and the ability to work cooperatively with other employees to encourage good cooperative teamwork.
9. Prior to employment must have U.S. Citizenship.

Preferred

1. Alaska Police Standards Intermediate Certificate or equivalent.

City of Wrangell Job Description

Job Title: Police Officer	Reports To: Sergeant of Police
Supervises: Non-Supervisory	
Range:	Date Last Updated: 05/30/03
Grade Minimum:	Date Approved:

General Position Summary or Responsibilities

Under the direction of an assigned supervisor, perform individually or as a member of a team. Participate in the following activities: enforce federal, state and local laws and regulations, apprehend suspects; investigation of crimes, emergency response and crime prevention; patrol the community to protect people and property while encouraging voluntary compliance with local, state and federal laws.

Essential Duties and Responsibilities

1. Exercise discretion when responding to emergencies.
2. Protect the lives, property and constitutional rights of the general public.
3. Prepare clear and concise reports.
4. Present evidence and testimony in court.
5. Maintain current knowledge of the law and modern enforcement techniques.
6. Respond to crime and emergency scenes and take immediate and appropriate action.
7. Apply emergency first aid methods skillfully.
8. Maintain proficiency with all equipment assigned to an officer by the Wrangell Police Department.
9. Analyze situations accurately and adopt an effective course of action.

10. Perform routine foot and motor patrols of the community.
11. React quickly and calmly in emergency conditions.
12. Establish sufficient probable cause to arrest or charge alleged offenders.
13. Maintain self-control under emotionally demanding circumstances.
14. Participate in specialized programs and assignment to support police related activities and community relations.
15. Communicate effectively both verbally and in writing.
16. Obtain and Maintain eligibility for a Basic or higher certification as a Police Officer by the State of Alaska Police Standards Council.
17. Carry out supervisor's instruction and departmental procedures.
18. Establish and maintain cooperative and effective working relationships with other employees, external agencies, and the public.
19. Obtain and serve necessary letters, warrants, subpoenas, and summons as may be required.
20. Assist in the booking, searching and fingerprinting of prisoners.
21. Follow all procedures when obtaining and submitting evidence for storage and court testimony.
22. Observe legal and defensive driving practices.
23. Deal courteously with the general public and convey a positive, professional image of the department and the City of Wrangell.
24. Physical ability to perform the essential work activities of a police officer.
25. Work confidentially with discretion.
26. Perform other duties as assigned.

Knowledge, Skills and Qualifications

1. High school diploma or equivalent.
2. Valid Alaska Drivers License and good driving record.
3. Successful completion of a State Certified Basic Law Enforcement Academy either prior to or within 12 months of employment.
4. Must be at least 21 years of age.
5. "Oral" and written communications skills.
6. Interpersonal skills using tact, patience and courtesy.
7. Prior to employment must have U.S. Citizenship.
8. Successfully pass an extensive background investigation.

Preferred

1. Completion of a State Certified Basic Law Enforcement Academy.

City of Wrangell Job Description

Job Title: School Liaison Officer	Reports To: Sergeant
Supervises: Supervisory - Minimal	
Range:	Date Last Updated: 05/30/03
Grade Minimum:	Date Approved:

General Position Summary or Responsibilities

This position provides overall direction for the established Youth programs within Wrangell under the authority of the Chief of Police. Under the direction of an assigned supervisor, will perform individually or as a member of a team. Participate in the following activities: enforce federal, state and local laws and regulations, apprehend suspects; investigation of crimes, emergency response and crime prevention; patrol the community to protect people and property while encouraging voluntary compliance with local, state and federal laws.

Essential Duties and Responsibilities

- 1) Will elicit community participation in prevention programs through community ownership
- 2) Participate in various in various entities within Wrangell that will assist in the In-School Liaison Program.
- 3) Provide Dare Programs within the Schools of Wrangell.
- 4) Meet frequently with school officials, staff at Avenues, and other individuals who plan youth programs in the community.
- 5) Research programs that are related to youth and determine if any of those programs can be utilized in Wrangell.
- 6) Assist in all summer programs related to Youth.
- 7) Work with Wrangell Council on Alcoholism in efforts to reduce underage drinking.

- 8) Will maintain statistical information on how the program is working, goals are being met, and any progress.
- 9) Assist any and all programs that support efforts to reduce chemical dependency by the youth of Wrangell.
- 10) Assist in Youth Court activities
- 11) Assist in the Wrangell Youth Police Academy when needed.
- 12) Exercise discretion when responding to emergencies.
- 13) Protect the lives, property and constitutional rights of the general public.
- 14) Prepare clear and concise reports.
- 15) Present evidence and testimony in court.
- 16) When required, act as "officer in charge" by providing supervision of other staff of equal or lesser rank.
- 17) Maintain current knowledge of the law and modern enforcement techniques.
- 18) Respond to crime and emergency scenes and take immediate and appropriate action.
- 19) Apply emergency first aid methods skillfully to individual training proficiency.
- 20) Maintain proficiency with all equipment assigned to an officer by the Wrangell Police Department.
- 21) Analyze situations accurately and adopt an effective course of action.
- 22) Perform routine foot and motor patrols of the community.
- 23) React quickly and calmly in emergency conditions.
- 24) Establish sufficient probable cause to arrest or charge alleged offenders.
- 25) Maintain self-control under emotionally demanding circumstances.
- 26) Participate in specialized programs and assignment to support police related activities and community relations.
- 27) Communicate effectively both verbally and in writing.

- 28) Maintain eligibility for a Basic or higher certification as a Police Officer by the State of Alaska Police Standards Council.
- 29) Carry out supervisor's instruction and departmental procedures.
- 30) Establish and maintain cooperative and effective working relationships with other employees, external agencies, and the public.
- 31) Obtain and serve necessary letters, warrants, subpoenas, and summons as may be required.
- 32) Assist in the booking, searching and fingerprinting of prisoners.
- 33) Follow all procedures when obtaining and submitting evidence for storage and court testimony.
- 34) Observe legal and defensive driving practices.
- 35) Deal courteously with the general public and convey a positive, professional image of the department and the City of Wrangell.
- 36) Enforce all animal control ordinances and assist with impoundment of same.
- 37) Physical ability to perform the essential work activities of a police officer.
- 38) Work confidentially with discretion.
- 39) Perform other duties as assigned.

Knowledge, Skills and Qualifications

- 1) High school diploma or equivalent.
- 2) Must have at least 2 years experience with another acceptable police department as approved by the Chief of Police.
- 3) Must meet the requirements to be certified as a Police Officer by the Alaska Police Standards Council.
- 4) Valid Alaska Drivers License and good driving record.
- 5) Successful completion of a State Certified Basic Law Enforcement Academy either prior to or within 12 months of employment.

- 6) Must be at least 21 years of age.
- 7) "Oral" and written communications skills.
- 8) Interpersonal skills using tact, patience and courtesy and work cooperatively with other employees to encourage good cooperative teamwork.
- 9) Prior to employment must have U.S. Citizenship.

Preferred

- 1) Successful completion of a State Certified Basic Law Enforcement Academy.
- 2) Basic Certificate

City of Wrangell Job Description

Job Title: Correctional Officer/Dispatcher **Reports To:** Sergeant

Supervises: Non-Supervisory

Range:

Date Last Updated: 05/30/03

General Position Summary or Responsibilities

Maintains security within the Wrangell Community Jail and continuous communication source for Public Safety personnel while providing records support for the jail; performs related work as required. The principal duties of this position are to oversee inmate activity, ensure the security and safety of inmates and the jail facility and to serve as the chief communication and information source for all public safety personnel.

Essential Duties and Responsibilities

1. Provides direct supervision of inmates incarcerated within the Wrangell Community Jail.
2. Completes all booking and release procedures, including fingerprinting, holding and documenting of possessions, conduct PBT testing on intoxicated inmates when necessary, administering approved medications and carry out searches as needed.
3. Assign inmates to cells.
4. Performs inspections of inmates based on set criteria and emergency needs, including of monitoring for possible mental and physical health related needs.
5. Organizes, prepares, and serves meals for inmates. Purchase food, record meals, and ensure that the kitchen is kept in a sanitary condition according to all regulations.
6. Prepare inmates for all court appearances and attends to related inmates needs according to all prescribed guidelines.
7. Performs inspections of jail cells and jail areas as necessary.

8. Maintains detailed and accurate records of inmate activities.
9. Supervises and participates in the cleaning and maintenance of the jail facility.
10. Supervises all persons visiting the jail including inmate visitors and maintenance personnel.
11. Handles varied emergency situations dealing with emotional, injured and victimized persons and is responsible for ascertaining and relaying crucial information needed in any given situation to Public Safety personnel without delay.
12. Monitors radio frequencies.
13. Provides communication services for public safety operations, including two-way communications, relaying relevant information, logging all communication and calls for service, providing APSIN and NCIC information for law enforcement personnel, transcribing taped interviews, and relaying crucial information to internal personnel and/or outside agencies as required.
14. Processes non-emergency calls for the department, involving multiple sources of information at once to ensure situations are given prompt and accurate services.
15. Provides all communications service in-person to individuals approaching the customer service window in the Public Safety Building.
16. Provides administrative support to the jail, including logging in inmates, processing bail paperwork, processing all jail visitors, video taping all arrest bookings, monitor high risk inmates, responding to inmates requests via intercom.
17. Receives and processes monies for fees.
18. Provides court testimony as needed.
19. Responds to citizens needs in a courteous and timely fashion.
20. Performs other duties as assigned.

Knowledge, Skills and Qualifications

1. High school diploma or equivalent.
2. Ability to pass a background check.
3. Must be at least 19 years of age or older

4. Must be certified by a licensed physician, certified physician's assistant to be physically capable of performing the essential functions of the job.
5. Must not have been convicted of a felony or a misdemeanor crime of domestic violence anywhere.
6. Shall not have been convicted during the three years immediately before hire, of a misdemeanor crime of dishonesty or moral turpitude, of a misdemeanor crime that resulted in serious physical injury to another, or of two or more DWI offenses.
7. Must not within three years before the date of hire, illegally used a controlled substance.
8. Shall not have been indicted or convicted for any felony.
9. Must pass a drug screening examination.
10. Successful completion of the Municipal Correctional Academy within 16 months of employment.
11. Required ability to work with variety of people. Requires ability to speak and write effectively, and the ability to supervise inmates.
12. Ability to assess situations and reacting in a calm, rational, professional manner to ensure services are rendered.
13. Ability to perform multiple tasks at any given time and to prioritize activities and response to emergency needs.
14. Ability to operate a personal computer using both standard and customized software.
15. Requires experience in transcribing information, preparing documents and write reports.
16. Requires the ability to preserve confidentially
17. Requires the ability to communicate with clarity and efficiency over a dispatch radio.
18. Requires background in meal preparation, nutritional needs, and serving. Requires ability to operate kitchen appliances safely and efficiently.
19. Integrity, ingenuity, and inventiveness in the performance of assign task, and a strong sense of teamwork.

20. Performs other related duties as assigned

Preferred

1. Possession of a certification from the Municipal Correctional Officers Academy.

City of Wrangell Job Description

Job Title: Administrative Assistant	Reports To: Chief of Police and Lieutenant of Police
Supervises: Non-Supervisory	
Range:	Date Last Updated: 05/30/03

General Position Summary or Responsibilities

Under the direction of the Chief of Police or other assigned supervisor, serves as the full-time Administrative Assistant to the Chief of Police and Lieutenant. This critical position provides the first contact and continuing liaison between the public and the police department. The ability to be extremely organized, to maintain confidentiality, and to be multi-task oriented is essential. This position also provides daytime dispatching.

Essential Duties and Responsibilities

1. Maintain the Administrative Files.
2. Maintain and keep a maintenance log on all office equipment.
3. Distribute all case paperwork to the appropriate office – Court, DA's Office, Department of Public Safety, or Youth Probation Officer.
4. Administer written portion of Driver's License tests – regular, CDL and Motorcycle; then mail all paperwork to the Department of Motor Vehicles, and perform all related banking.
5. Transcription of statements, reports, and other correspondence.
6. Keep the training files up to date.
7. Receive monies for fines and bail; then process the same.

8. Maintain accounting of monies collected from fingerprinting and dog license charges, fines, etc.
9. Prepare Requisitions for all equipment and supplies and submit for approval.
10. Compose and type all correspondence for Chief of Police and Lieutenant.
11. Receptionist – receives the public and answers the phone.
12. Maintain contact with the Magistrate, Court Clerk and District Attorney.
13. Maintain files on all current and past cases.
14. Perform Correctional Officer duties as needed
15. Prepare and package arrest reports, tapes, photos, and other related material for the Departments, District Attorney's Office, Public Defender's Office, etc.
16. Serve as the ASPIN Terminal Security Officer.
17. Maintain all records on the Wrangell Police Department's ASPIN Terminal.
18. Performs daytime dispatcher duties.
19. Performs other duties as assigned.

Knowledge, Skills and Qualifications

1. High school diploma or equivalent.
2. Oral and written communications skills.
3. Skills in the performance of computer programs and usage in an accurate and timely fashion.
4. Requires the ability to preserve confidentially
5. Interpersonal skills using tact, patience and courtesy and the ability to work cooperatively with other employees to encourage good cooperative teamwork.
6. Prior to employment must have U.S. Citizenship.
7. No criminal history.

Preferred

1. Some college.
2. Previous experience in police, fire and/or emergency service department administration.

City of Wrangell Job Description

Job Title: L.E.P.C Administrative Asst	Reports To: Chief of Police
Supervises: None	
Range:	Date Last Updated: 05/30/03

General Position Summary or Responsibilities

Performs duties under the direction of the Chief of Police in the administrative, budget, and planning activities of the Wrangell Local Emergency Planning Committee (L.E.P.C.). Serves as the recording, communicating, and administrative assistant.

Essential Duties and Responsibilities

1. Maintain L.E.P.C files and records.
2. Record L.E.P.C meeting minutes.
3. Prepare and distribute notification of L.E.P.C. meetings and training sessions to L.E.P.C members and the public.
4. Maintain and update City Disaster Response Plan annually and as needed.
5. Maintain and update the "Community Right to Know" Hazardous Substance information annually and as necessary.
6. Assist the L.E.P.C with the annual state L.E.P.C. grant application.
7. Assist the City Emergency Manager with the annual state Emergency Management Planning Grant application
8. Schedule and coordinate all travel for L.E.P.C. members and other trainees on L.E.P.C. activities.
9. Other related administrative duties as assigned.

Knowledge, Skills and Qualifications

1. High school diploma or equivalent.
2. Word Processing Skills
3. Valid Alaska Driver's License and good driving record.
4. Must pass a drug-screening exam.
5. Recording keeping skills
6. Skills in preparing and administrating public agency budget.
7. Requires the ability to preserve confidentiality.
8. Oral and written communications skills.
9. Interpersonal skills using tact, patience and courtesy, and the ability to work cooperatively with other employees to encourage good teamwork.

CITY OF WRANGELL

RESOLUTION NO. 06-03-951

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING GRANT APPLICATION TO THE FISHERIES ECONOMIC DEVELOPMENT MATCHING GRANT PROGRAM

WHEREAS, Governor Murkowski announced the Alaska Fisheries Revitalization Strategy; and

WHEREAS, the State of Alaska Department of Community and Economic Development has announced a Fisheries Economic Development Matching Grant Program as a key component of the Revitalization Strategy; and

WHEREAS, the Strategy is a multi-year, multi-level program to spur increased productivity and innovation in the Alaska Fishing industry by investing resources into critical commercial fisheries infrastructure and capital improvement projects; and

WHEREAS, the Matching Grant Program will assist in new, expansion of, or improvements to fisheries-related infrastructure projects or economic development project; and

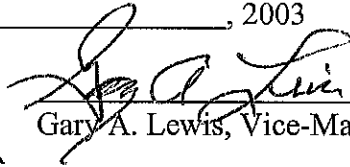
WHEREAS, the City of Wrangell has developed its own Fisheries Revitalization Strategy to improve business opportunity, quality and productivity for the fishermen and processors; and

WHEREAS, the City of Wrangell has been moving forward on implementing its strategy, working in partnership with the local seafood industry, and approved Resolution No. 07-02-922 in support of the local Seafood Industry Revitalization; and


WHEREAS, the City of Wrangell is now seeking financial assistance with infrastructure development that will increase Alaska seafood/product quality; increase Alaska seafood/product diversity and value in the consumer market; increase profitability for the processing and harvesting sector; increase efficiencies and productivity in the industry; lower costs within the industry; and increase economic activity within Wrangell and the region.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell supports application to the Fisheries Economic Development Matching Grant Program to further the Fisheries Revitalization Strategies as proposed by the Governor and the City of Wrangell.

ADOPTED: June 10, 2003



Gary A. Lewis, Vice-Mayor

ATTEST: 

Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO:04-03-950

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA AUTHORIZING APPLICATION TO THE RASMUSON FOUNDATION FOR FUNDING FOR THE JAMES AND ELSIE NOLAN MUSEUM AND CIVIC/CENTER

WHEREAS, the Council of the City of Wrangell wishes to provide a Museum and Civic Center for the community of Wrangell; and


WHEREAS, the Council wishes to support the application to the Rasmuson Foundation for funding to be used on the Museum/Civic Center.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, endorses the City's proposal to the Rasmuson Foundation for Construction Funding and commits to sustaining the facility and the programs to be offered within it.

BE IT FURTHER RESOLVED THAT the Council commits to fulfilling the responsibilities and duties assigned to the Council and the City in the proposal.

BE IT FURTHER RESOLVED THAT the City Manager of the City of Wrangell is hereby authorized to negotiate and execute any and all documents required for granting and managing funds on behalf of this organization. The City Manager is also authorized to execute subsequent amendments to the project within the scope of services or tasks, based upon the needs of the project.

ADOPTED: April 25, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 04-03-949

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE DENALI COMMISSION MULTI-USE FACILITIES RFP AND COMMITTING TO FACILITY OPERATION

WHEREAS, the Council of the City of Wrangell wishes to provide a multi-use facility for the community of Wrangell; and

WHEREAS, the Council wishes to respond to the Denali Commission Multi-Use Facilities RFP; and

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, endorses the community's proposal to the Denali Commission's Multi-Use Facilities RFP and commits to sustaining the facility and the programs to be offered within it.

BE IT FURTHER RESOLVED THAT the Council commits to fulfilling the responsibilities and duties assigned to the Council in the proposal.

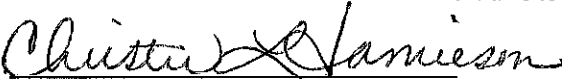
BE IT FURTHER RESOLVED THAT the Council commits to an "open-door" policy that assures the facility will provide service to all who seek and can pay for such services.

BE IT FURTHER RESOLVED THAT the City Manager of the City of Wrangell is hereby authorized to negotiate and execute any and all documents required for granting and managing funds on behalf of this organization. The City Manager is also authorized to execute subsequent amendments to said grant agreement to provide for adjustments to the project within the scope of services or tasks, based upon the needs of the project.

ADOPTED: April 8, 2003


Bruce E. Harding, Mayor

ATTEST


Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 03-03-948

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING FY 04 SAFE COMMUNITIES FUNDING FROM THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

WHEREAS, AS 29.60.350(b) requires the governing body of a municipality to adopt a resolution requesting safe communities funding and to submit the resolution to the Department of Community and Economic Development; and

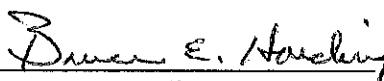
WHEREAS, the City of Wrangell is desirous of receiving safe communities funding; and

WHEREAS, AS 29.60.350(c) requires that money received by a municipality under the safe communities program be used only for the following services in the following ranking of priority:

- 1) police protection and related public safety services;
- 2) fire protection and emergency medical services;
- 3) water and sewer services not offset by user fees;
- 4) solid waste management;
- 5) other services determined by the governing body to have the highest priority.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF WRANGELL, ALASKA by this resolution hereby requests payment from the FY 04 safe communities program by the Department of Community and Economic Development and agrees to spend such payment as required by law.

ADOPTED: March 25, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 03-03-947

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING THE APPOINTMENT OF KEVIN DUFFY TO SERVE AS THE ALASKA DEPARTMENT OF FISH AND GAME COMMISSIONER

WHEREAS, the people of the State of Alaska benefit from plentiful fish and game resources available for recreation, commercial use, personal use and subsistence; and

WHEREAS, wise stewardship and effective management is necessary to assure that Alaskans continue to secure the full benefit from the fish and game resources; and

WHEREAS, the Alaska Department of Fish and Game is charged with the conservation and management of Alaska's fish and game resources; and

WHEREAS, capable leadership in the Alaska Department of Fish and Game is prerequisite to effective management and wise stewardship; and

WHEREAS, Kevin Duffy has knowledge of the fishery resources and the fisheries from his service with the Department of Fish and Game, the North Pacific Fishery Management Council, and the Pacific Salmon Commission; and

WHEREAS, Kevin Duffy has proved himself an effective leader and resource manager in positions of great responsibility including service as the Deputy Commissioner of the Alaska Department of Fish and Game, Deputy Director of the Commercial Fisheries Division of the Alaska Department of Fish and Game, Alaska's representative to the North Pacific Fishery Management Council and Alaska's Commissioner to the Pacific Salmon Commission; and

WHEREAS, Kevin Duffy has sought to serve the interests of Alaskans in the sport and commercial fisheries as Deputy Commissioner of the Alaska Department of Fish and Game as well as in his service with the North Pacific Council and the Pacific Salmon Commission by developing management programs that fairly address the concerns of all resource users.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, urges the Joint Board of Fisheries and Game and Governor Murkowski consider Kevin Duffy as highly qualified to serve as Commissioner of the Alaska Department of Fish and Game.

ADOPTED: March 11, 2003

Bruce E. Harding
Bruce E. Harding, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 03-03-946

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING THE FRIENDS OF THE MUSEUM GRANT APPLICATION FOR THE MUSEUM/CIVIC CENTER PROJECT

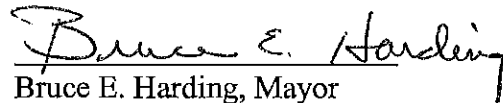
WHEREAS, the Friends of the Museum is applying for the Paul G. Allen Foundations Grant; and

WHEREAS, the City of Wrangell supports the efforts of the Friends of the Museum, in developing and following their mission: "to promote and protect Wrangell's significance in history, and to provide a glimpse into the lives of the people who created this community and who sustain it"; and

WHEREAS, the City of Wrangell will further apply for similar grant proposals for the Museum/Civic Center Project, such as the USDA Rural Development, the Economic Development Administration, M.J. Murdock Charitable Trust, and the Denali Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA: hereby supports the application by the Friends of the Museum, for grant funds through the Paul G. Allen Foundation, for the Museum/Civic Center Project.

ADOPTED: March 11, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 03-03-945

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, ESTABLISHING NEW CITY RULES
OF PROCEDURE

WHEREAS, the City Council adopted Rules of Procedure, by motion, at their regular meeting held on January 23, 2001; and

WHEREAS, the City Council desires to adopt the Rules of Procedure, by resolution.

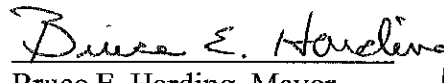
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:


Sec. 1. This Resolution shall repeal the Rules of Procedures approved by motion made on January 23, 2001.

Sec. 2. The Rules of Procedure is attached hereto as "Exhibit A" and is hereby approved.

Sec. 3. The Resolution shall become effective March 12, 2003.

ADOPTED: March 11, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

RULES OF PROCEDURE FOR THE CITY COUNCIL

The Council shall elect from among its members a Vice-Mayor.

The Mayor shall preside at council meetings.

The Vice-Mayor shall preside if the Mayor is not present.

If both the Mayor and Vice-Mayor are not present, a councilmember selected by those present shall preside.

RULE 1. AGENDA.

- a. At all regular meetings the order of business shall be:
 - I. CALL TO ORDER
 - a. Pledge of Allegiance
 - b. Invocation
 - II. ROLL CALL
 - III. AMENDMENTS TO THE AGENDA
 - IV. CONFLICT OF INTEREST
 - V. CONSENT AGENDA
 - VI. APPROVAL OF MINUTES
 - VII. COMMUNICATIONS
 - VIII. CITY MANAGER'S REPORT
 - IX. MAYOR/COUNCIL REPORTS AND APPOINTMENTS
 - X. PERSONS TO BE HEARD
 - XI. UNFINISHED BUSINESS
 - a. Administrative or Committee Reports
 - b. Public Hearing
 - c. Council Action
 - X. NEW BUSINESS
 - a. Administrative or Committee Reports
 - b. Public Hearing
 - c. Council Action
 - XI. ATTORNEY'S FILE
 - XII. CITY CLERK'S FILE
 - XIII. EXECUTIVE SESSION – if necessary
 - XIV. ADJOURNMENT

The Agenda shall be prepared by the City Manager subject to review and revision by the Mayor. The City Manager shall provide the City Clerk with all information for the Agenda by 5:00 p.m. on Thursday preceding the

meeting. An Agenda shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel by 5:00 p.m., Friday preceding the meeting. An agenda is not required for special council meetings. The list of topics contained in the notice given for such special meeting shall instead suffice.

The City Manager shall include with the agenda such supplemental material or reports as may be necessary to explain each item of business. A complete Agenda packet shall be available to the public at City Hall and the Irene Ingle Public Library by 5:00 p.m., Friday preceding the regular meeting. Upon adoption of a motion to adopt the consent agenda, all consent agenda items subject to the motion are adopted as recommended by the City Manager. The motion to adopt may not be amended, provided, upon the request of any member, an item on the consent agenda shall be removed from the consent agenda and placed under the appropriate regular agenda item for council action. A motion for reconsideration or a motion to rescind a consent agenda motion shall contain reference to the specific consent agenda item, which is the subject of the motion, and only that item shall be affected by the motion.

RULE 2. MEETINGS.

- a. The Council shall regularly meet on the second and fourth Tuesday of each month at 7:00 p.m., except there shall be no meeting the fourth Tuesday in the month of December.
- b. Regular council meetings shall be held in the Council Chambers at Wrangell City Hall at 205 Brueger Street, Wrangell, Alaska, unless the Council, at a preceding regular or special meeting has, by motion or otherwise, designated a different place for a particular meeting.
- c. Special meetings may be called and held as provided by WMC 3.04.090.
- d. Public notice of all meetings, both regular and special, shall be given by posting notice at City Hall, Post Office, KSTK, and Wrangell Sentinel.

RULE 3. ORDINANCES.

- a. Procedure. Upon representation of an ordinance, any member may move that it be introduced in first reading and move to second, refer to a committee, deferred, or rejected. If the motion is for referral to

a committee, the Mayor shall refer the ordinance to the committee he or she determines appropriate. The committee designated may be changed by a majority vote of the members of the Council. If the motion is for introduction, the motion shall also set a date for the public hearing. All such motions may be amended.

RULE 4. COMMITTEES.

The Council shall have such special committees as may be considered necessary. Any member of the Council shall be privileged to sit with any committee at all times; such member shall have the right to participate in committee discussion except that members of the committee shall have priority in obtaining the floor and only committee members may vote. Reasonable opportunity for the public to be heard shall be allowed. Special committees automatically terminate upon completion of the assignment given to them upon formulation of the committee.

RULE 5. RULES OF PUBLIC PARTICIPATION.

Public participation during hearings will be conducted according to the following rules, *which will be posted in the Council Chambers.*

- a. The hearing will be conducted by the Mayor as chair.
- b. The Mayor will open the hearing by summarizing its purposes and re-emphasizing the rules of procedure.
- c. The Mayor may set a time limit on speakers if it appears necessary to gain maximum participation and conserve time. Such time limit may be extended by a majority of the Council.
- d. Citizens will be encouraged to submit written presentations and exhibits.
- e. The Mayor will set forth the item or subject to be discussed and will rule inappropriate comments out of order.
- f. All speakers, public and members of the Council, must be recognized by the chair.
- g. Members of the public will precede their remarks by stating their names and place of residence.
- h. Members of the Council will be recognized by the chair by name.
- i. Members of the Council will not direct questions to each other or to the chair during public participation except as to conduct the hearing.

- j. Members of the Council may direct questions to members of the public only to obtain clarification of material presented. Such questions may not be argumentative.
- k. The public may direct questions to the Council or the administration. Such questions may not be argumentative.
- l. The public may direct questions to the chair only as it pertains to conduct of the hearing.
- m. The Council and the public will refrain from argument and debate.
- n. The Manager may participate in the same manner as the members of the Council.
- o. Any person making personal, impertinent or slanderous remarks, or who becomes boisterous while addressing the Council, shall be, forthwith, by the presiding officer, barred from further attendance at the meeting before the Council, unless permission to continue is granted by a majority vote of the Council.

RULE 6. ADOPTION OF ROBERT'S RULES OF ORDER.

The conduct of the meetings of the Council shall be governed by the Mayor according to Robert's Rules of Order, Newly Revised, except as otherwise provided by Charter, law, or rules.

RULE 7. BASIC CONCEPTS OF PARLIAMENTARY PROCEDURE.

The city attorney shall act as the parliamentarian when he/she is present, with the city clerk as acting parliamentarian during city attorney's absence.

- a. Purposes of parliamentary procedure:
 - 1. to expedite business
 - 2. to assure legality
 - 3. to protect the rights of the minority
- b. Business is brought before an assembly or council by the motion of a councilmember. The basic procedure for a motion is:
 - 1. A councilmember makes a motion.
 - 2. Another councilmember seconds the motion.
 - 3. The presiding officer states the motion, therefore formally placing it before the assembly or council.

4. The councilmembers debate the motion. During this time the motion:
 - a. is considered *pending*.
 - b. can have secondary motions applied to it.
 5. The presiding officer puts the question to a vote. This should include restating the motion to be voted on.
 6. The presiding officer makes a complete announcement of the results of the vote.
- c. Duties of the presiding officer:
1. Convene the meetings and announce the items of business.
 2. Recognize councilmembers who want the floor.
 3. Restate motions and put them to a vote.
 4. Maintain order and decorum.
 5. Rule on the acceptability, legitimacy and precedence of motions.
 6. Expedite business in every way compatible with the rights of members.
 7. Be familiar with parliamentary procedure. A parliamentarian may assist.
- d. At all meetings of the council, five councilmembers or four members and the mayor shall constitute a quorum for the transaction of business, but a smaller number may adjourn from day to day or from time to time. In the absence of a quorum, any number less than a quorum may adjourn a meeting to a later date.

RULE 8. VOTE REQUIRED.

An affirmative vote of at least five members of the Council shall be required for the final passage of an emergency ordinance. A proposed ordinance shall be read, and four votes shall be required for its final passage.

Adoption of the Budget requires a majority vote of the Council (4).

RULE 9. MOTIONS: THEIR TYPES AND PRECEDENCE.

- a. Motions are classified into four groups according to their purpose and characteristics:

1. Main motions: Their purpose is to bring business before the assembly or council for consideration and action. If passed, they commit the assembly or council to do or say something.
- 2.* Subsidiary motions: They aid the assembly or council in treating or disposing of a main motion. They are in order only from the time the motion has been stated by the chair until the chair begins to take a vote on that motion.
- 3.* Privileged motions: These motions do not relate to the main motion or pending business but to the members and the organization. They are matters of such urgency that, without debate, they can interrupt the consideration of anything else.
- 4.* Incidental motions: They usually relate to matters that are incidental to the conduct of the meeting rather than directly to the main motion. They may be offered at any time when they are needed.

**These are sometimes grouped together and called secondary motions.*

- b. Order of Precedence of Motions
 1. Fix the time to which to adjourn
 2. Adjourn
 3. Recess
 4. Raise a question of privilege
 5. Call for the orders of the day
 6. Lay on the table
 7. Previous question
 8. Limit or extend limits of debate
 9. Postpone to a certain time (or postpone definitely)
 10. Commit (or refer)
 11. Amend
 12. Postpone indefinitely
 13. Main motion
- c. Points to remember about rank of motions:
 1. Note that a main motion (13) has the lowest rank in the above list.
 2. When a given motion on the list is immediately pending, anything above it on the list is in order; anything below it on the list is out of order.

3. A presiding officer should have at his disposal the above list of motions. To allow a motion to pass, if a higher one is pending, is a serious parliamentary error and one, which must be avoided.
- d. Explanation of Privileged and Subsidiary Motions:
1. Fix the time to which to adjourn: The intent of this motion is to set the time for another meeting to continue business of the session. Adoption of this motion does not adjourn the present meeting or set a time for its adjournment.
 2. Adjourn: This is a motion to close the meeting.
 3. Recess: A short interruption, which does not close the meeting. After the recess, business resumes at exactly the point where it was interrupted.
 4. Raise a question of privilege: This device permits a request or a main motion relating to the rights of either the assembly or an individual to interrupt business and, because of its urgency, be brought up for possible immediate consideration.
 5. Call for the order of the day: By the use of this motion, a single member can require the assembly to follow the order of business or agenda, or to take up a special order that is now due to come up, unless two-thirds of the assembly wish to do otherwise.
 6. Lay on the table: This motion places in the care of the secretary the pending question and everything adhering to it. If a group regularly meets quarterly, or oftener, the question laid on the table remains there until taken off or until the end of the next regular session. This motion should not be used to kill a motion without debating it.
 7. Previous question: The effect of this motion is to immediately stop debate and any subsidiary motions except the higher ranking motion to lay on the table. It must be seconded, no debate is allowed, and a 2/3 vote is needed to close debate.
 8. Limit or extend limits of debate: This motion can reduce or increase the number and length of speeches permitted or limit the length of debate on a specific question.
 9. Postpone to a certain time or postpone definitely:

10. Commit or refer to a committee: This motion sends the main motion to a smaller group (a committee) for further examination and refinement before the body votes on it. Be sure to be specific, i.e. what committee, size of committee, etc.
 11. Amend: The intent of this motion is to modify the pending motion before it is voted on.
 12. Postpone indefinitely: This motion, in effect, kills the main motion for the duration of the session without having to take a vote on it.
 13. Main motion: See A-1.
- e. Sample motion: "Your honor, I move that the City allocate \$500 from our treasury to be donated to the Wrangell Salvation Army on December 23 of this year."

CITY OF WRANGELL

RESOLUTION NO. 03-03-944

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING THE SOUTHEAST ALASKA INTERTIE PROJECT AND THE INTERTIE WORK OF SOUTHEAST CONFERENCE

WHEREAS, Southeast Alaska is the only place in the United States with a population its size that is not interconnected by an electrical intertie system; and

WHEREAS, the lack of interconnection increases power costs to more than four (4) times the national average in some communities; and

WHEREAS, the communities of Southeast Alaska need reliable, cost effective, long-term sources of energy for the future in order to minimize environmental impacts, stabilize electric rates, foster employment, and increase economic development opportunities; and

WHEREAS, the Alaska Congressional Delegation was successful in passing legislation authorizing the Southeast Alaska Intertie Project with Federal appropriations of up to \$384 million dollars for the project; and

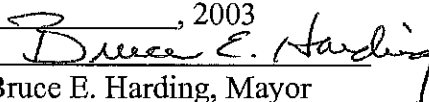
WHEREAS, Southeast Conference hired an intertie coordinator to work on intertie issues full time; and

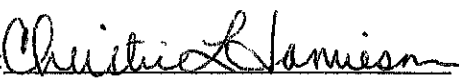
WHEREAS, Southeast Conference unanimously approved the Juneau/Hoonah and Kake/Petersburg Intertie legs as priorities and commissioned a comprehensive engineering/economic analysis of the Southeast Alaska Intertie Project; and

WHEREAS, it is vital that progress continues to be made on completing the region-wide goal of interconnecting all of Southeast Alaska with a transmission line system.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Wrangell, Alaska, supports the efforts of Southeast Conference to identify funding and proceed with planning and construction on the Southeast Alaska Intertie Project in order to provide steady affordable power for Southeast residents, and reduce the dependence on expensive diesel generators by our rural communities.

ADOPTED: _____ March 11 _____, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 02-03-943

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, APPROVING PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 3.58.010, THE PROVISIONS OF THE CITY OF WRANGELL EMPLOYEE HANDBOOK

WHEREAS, the City of Wrangell Employee Handbook was prepared by Alaska Municipal League/Joint Insurance Association and the City of Wrangell; and

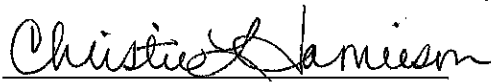
WHEREAS, The issue date of March 1, 2003, a copy of which is attached as Exhibit A, are established as personnel policies and rules of the City of Wrangell; and

WHEREAS, the effective date will be March 1, 2003.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell approves the terms of the Employee Handbook prepared by Alaska Municipal League/Joint Insurance Association and the City of Wrangell.

ADOPTED: February 19, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

City of Wrangell

EMPLOYEE HANDBOOK

Prepared by:

Alaska Municipal League/Joint Insurance Association
And City of Wrangell

Effective Date: March 1, 2003
Resolution No. 02-03-943
Exhibit "A"

City of Wrangell's Employee Handbook

Welcome new employee!

On behalf of your colleagues, I welcome you to the City of Wrangell and wish you every success here.

We believe that each employee contributes directly to the City of Wrangell's growth and success, and we hope you will take pride in being a member of our team.

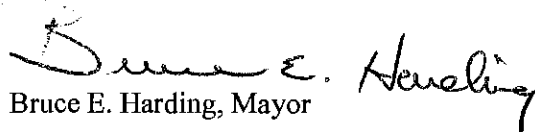
This handbook was developed to describe some of the expectations of our employees and to outline the policies, programs, and benefits available to eligible employees. Employees should familiarize themselves with the contents of the employee handbook as soon as possible, for it will answer many questions about employment with the City of Wrangell.

Customers are among our municipality's most valuable assets. Every employee represents the City of Wrangell to our customers and the public. The way we do our jobs presents an image of our entire municipality. Customers and the public judge all of us by how they are treated with each employee contact. Therefore, one of our first priorities is to assist any customer or the public. Nothing is more important than being courteous, friendly, helpful, and prompt in the attention you give to public.

Our personal contact with the public, our manners on the telephone, and the communications we send to customers are a reflection not only of ourselves, but also of the professionalism of the City of Wrangell. Positive customer relations not only enhance the public's perception or image of the City of Wrangell, but also pays off in support from the public.

We hope that your experience here will be challenging, enjoyable, and rewarding. Again, welcome!

Sincerely,


Bruce E. Harding, Mayor

City of Wrangell's Employee Handbook

ORGANIZATION DESCRIPTION

I. General Purpose

The purpose of these policies is to promote the following:

- a. To recruit and retain the best personnel available for the municipal service;
- b. To furnish sound training, supervision, and administrative direction;
- c. To establish probationary periods for new permanent employees and standards of work performance and conduct for all employees;
- d. To promote opportunities in the municipal service based on merit and fitness;
- e. To provide a mechanism for municipal employees to have their concerns and grievances heard and adjusted;
- f. To create an exempt service not fully covered by these policies.

II. Applicability

These policies shall apply to employees of the municipality except hospital employees and school district employees. There shall also be an exempt group to which the personnel policies shall apply with the exception of those provisions relating to discipline, termination, and grievance procedures.

The following positions are in the exempt service:

- a) City Manager
- b) City Clerk
- c) City Attorney
- d) Finance Director
- e) Police Chief
- f) Public Works Superintendent/Capital Project Manager
- g) Electrical Superintendent
- h) Librarian
- i) Harbormaster
- j) Parks & Recreation Director
- k) Fire Chief
- l) Museum Director/Curator
- m) Economic Development/Planner

Employees in the exempt service shall serve at the pleasure of their immediate supervisor and under such terms and conditions as the Council may from time to time specifically provide. Exempt personnel may request that the reason for their termination be reduced to writing, with a copy to them and to their personnel file. The employee will have ten days in which to submit a written statement, if they wish, for inclusion in their personnel file with the reasons for termination.

III. The History of the City of Wrangell

The City of Wrangell is a home rule city with a Council – Manager form of government. There is a seven member City Council, including an elected Mayor. Wrangell has been a home rule city since October 1960. The City incorporated on June 15, 1903.

City of Wrangell's Employee Handbook

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City of Wrangell's Employee Handbook

INTRODUCTORY STATEMENT

This handbook is designed to acquaint you with the City of Wrangell and provide you with information about working conditions, employee benefits, and some of the policies affecting your employment. You should read, understand, and comply with all provisions of the handbook. It describes many of your responsibilities as an employee and outlines the programs developed by the City of Wrangell to benefit employees. One of our objectives is to provide a work environment that is conducive to both personal and professional growth.

No employee handbook can anticipate every circumstance or question about policy. As the City of Wrangell continues to grow, the need may arise and the City of Wrangell reserves the right to revise, supplement, or rescind any policies or portion of the handbook from time to time as it deems appropriate, in its sole and absolute discretion. Employees will, of course, be notified of such changes to the handbook as they occur.

EMPLOYEE ACKNOWLEDGEMENT FORM

The employee handbook describes important information about the City of Wrangell, and I understand that I should consult the Finance Department regarding any questions not answered in the handbook.

Since the information, policies, and benefits described here are necessarily subject to change, I acknowledge that revisions to the handbook may occur. All such changes will be communicated through official notices, and I understand that revised information may supersede, modify, or eliminate existing policies. Only the City Council of the City of Wrangell has the ability to adopt any revisions to the policies in this handbook. Revisions will be done by resolution.

Furthermore, I acknowledge that this handbook is neither a contract of employment nor a legal document. I have received the handbook, and I understand that it is my responsibility to read and comply with the policies contained in this handbook and any revisions made to it.

EMPLOYEE'S NAME (printed): _____

EMPLOYEE'S SIGNATURE: _____

DATE: _____

SUPERVISOR'S SIGNATURE: _____

DATE: _____

City of Wrangell's Employee Handbook

Retention of employees with regular status should be based on the adequacy of their performance and separation of regular employees will be for cause. Employees who have acquired regular status may be terminated, suspended without pay, or made to suffer other direct adverse financial consequences only after being given an opportunity to explain or rebut the facts given as the basis of the adverse action.

Written notice of the proposed adverse action shall be given to the employee as provide in these policies and shall contain a description of the facts that are the basis for the adverse action, the date upon which the adverse action will take effect, and the right of the employee at any reasonable time before the adverse action takes effect to explain or rebut the facts given.

Confidential and managerial positions are designated by the City of Wrangell as exempt from the merit system. Employees appointed to exempt or partially exempt positions serve at the pleasure of the appointing authority, shall receive such benefits as are required by law and those as to which there is agreement between the employee and the appointing authority, and may be terminated at anytime, with or without cause, and without any right to a hearing, grievance or other procedure.

City of Wrangell believes that the work conditions, wages, and benefits it offers to its employees are competitive with those offered by other employers in this area for the type of work involved. If employees have concerns about work conditions or compensation, they are strongly encouraged to voice these concerns openly and directly to their supervisors.

Our experience has shown that when employees deal openly and directly with supervisors, the work environment can be excellent, communications can be clear, and attitudes can be positive. We believe that City of Wrangell amply demonstrates its commitment to employees by responding effectively to employee concerns.

103 Equal Employment Opportunity

In order to provide equal employment and advancement opportunities to all individuals, employment decisions at the City of Wrangell will be based on merit, qualifications, and abilities. The City of Wrangell does not discriminate in employment opportunities or practices on the basis of race, color, religion, sex, national origin, age, disability, or any other characteristic protected by law.

The City of Wrangell will make reasonable accommodations for qualified individuals with known disabilities unless doing so would result in an undue hardship. This policy governs all aspects of employment, including selection, job assignment, compensation, discipline, termination, and access to benefits and training.

In addition to a commitment to provide equal employment opportunities to all qualified individuals, the City of Wrangell has established an affirmative action program to promote opportunities for individuals in certain protected classes throughout the municipality.

Any employees with questions or concerns about any type of discrimination in the workplace are encouraged to bring these issues to the attention of their immediate supervisor or the City Manager. Employees can raise concerns and make reports without fear of reprisal. Anyone found to be engaging in

City of Wrangell's Employee Handbook

position that will be working directly for or supervising the employee with whom they are involved in a dating relationship. The City of Wrangell also reserves the right to take prompt action if an actual or potential conflict of interest arises involving relatives or individuals involved in a dating relationship who occupy positions at any level (higher or lower) in the same line of authority that may affect the review of employment decisions.

If a relative relationship or dating relationship is established after employment between employees who are in a reporting situation described above, it is the responsibility and obligation of the supervisor involved in the relationship to disclose the existence of the relationship to management. The individuals concerned will be given the opportunity to decide who is to be transferred to another available position. If that decision is not made within 30 calendar days, management will decide who is to be transferred or, if necessary, terminated from employment.

In other cases where a conflict or the potential for conflict arises because of the relationship between employees, even if there is no line of authority or reporting involved, the employees may be separated by reassignment or terminated from employment.

106 Employee Medical Examinations

To help ensure that employees are able to perform their duties safely, medical examinations may be required.

After an offer has been made to an applicant entering a designated job category, a medical examination will be performed at the City of Wrangell's expense by a health professional of the City of Wrangell's choice. The offer of employment and assignment to duties is contingent upon satisfactory completion of the exam.

Information on an employee's medical condition or history will be kept separate from other employee information and maintained confidentially. Access to this information will be limited to those who have a legitimate need to know.

107 Immigration Law Compliance

The City of Wrangell is committed to employing only United States citizens and aliens who are authorized to work in the United States and does not unlawfully discriminate on the basis of citizenship or national origin.

In compliance with the Immigration Reform and Control Act of 1986, each new employee, as a condition of employment, must complete the Employment Eligibility Verification Form I-9 and present documentation establishing identity and employment eligibility. This documentation will be photocopied and attached to the Employment Verification form I-9. Former employees who are rehired must also complete the form if they have not completed an I-9 with the City of Wrangell within the past three years, or if their previous I-9 is no longer retained or valid.

City of Wrangell's Employee Handbook

110 Outside Employment

Employees may hold outside jobs as long as they meet the performance standards of their job with the City of Wrangell. All employees will be judged by the same performance standards and will be subject to the City of Wrangell's scheduling demands, regardless of any existing outside work requirements.

If the City of Wrangell determines that an employee's outside work interferes with performance or the ability to meet the requirements of the City of Wrangell as they are modified from time to time, the employee may be asked to terminate the outside employment if he or she wishes to remain with the City of Wrangell.

Outside employment that constitutes a conflict of interest is prohibited. Employees may not receive any income or material gain from individuals outside the City of Wrangell for materials produced or services rendered while performing their jobs. No employee should be engaged in off-time activity which will create a conflict of interest between the city and the outside activity.

113 Protection for Whistleblowers

A public employer may not discharge, threaten, or otherwise discriminate against an employee regarding the employee's compensation, terms, conditions, location, or privileges of employment for any reason pertaining to the Alaska Statute 39.90.100.

An employer shall post notices and use other appropriate means to inform employees of their protections and obligations.

114 Disability Accommodation

The City of Wrangell is committed to complying fully with the Americans with Disabilities Act (ADA) and ensuring equal opportunity in employment for qualified persons with disabilities. All employment practices and activities are conducted on a non-discriminatory basis.

Hiring procedures have been reviewed and provide persons with disabilities meaningful employment opportunities. Upon request, job applications are available in alternative, accessible formats, as is assistance in completing the application. Pre-employment inquiries are made only regarding an applicant's ability to perform the duties of the position.

Reasonable accommodation is available to all disabled employees, where their disability affects the performance of job functions. All employment decisions are based on the merits of the situation in accordance with defined criteria, not the disability of the individual.

City of Wrangell's Employee Handbook

Each employee is designated as either NONEXEMPT (overtime eligible) or EXEMPT (non-overtime ineligible) from federal wage and hour laws. NONEXEMPT employees are entitled to overtime pay under the specific provisions of federal wage and hour laws. EXEMPT employees are excluded from specific provisions of federal wage and hour laws. An employee's eligibility for non-overtime (EXEMPT) or overtime (NONEXEMPT) classification may be change by resolution passed by the City council.

The classification of an employee as Exempt must meet the applicable requirements and definitions under federal law.

In addition to the above categories, each employee will belong to one other employment category:

REGULAR FULL-TIME employees are those who are not in a temporary or introductory status and who are regularly scheduled to work the City of Wrangell's full-time schedule of at least 30 hours per week. Generally, they are eligible for the City of Wrangell's benefit package, subject to the terms, conditions, and limitations of each benefit program.

Regular full-time employees shall be a part of the classified service unless they occupy a management or confidential position that has been designated in writing as a non-classified position. A regular full-time employee is protected under the merit system and may be terminated for cause with the right to a pre-termination hearing. An employee appointed to a non-classified position is not subject to the provisions or protections of the merit system and may be terminated at any time with or without cause, without prior notice and without a right to a hearing on the termination.

REGULAR PART-TIME employees are those who are not assigned to a temporary or introductory status and who are regularly scheduled to work less than the full-time work schedule, but at least 15 hours per week. Regular part-time employees are eligible for some benefits sponsored by the City of Wrangell, subject to the terms, conditions, and limitations of each benefit program.

A regular part-time employee is protected under the merit system and may be terminated for cause with the right to a pre-termination hearing. An employee appointed to a non-classified position is not subject to the provisions or protections of the merit system and may be terminated at any time with or without cause, without prior notice and without a right to a hearing on the termination.

PART-TIME employees are those who are not assigned to a temporary or introductory status and who are regularly scheduled to work less than 15 hours per week or whose schedule varies depending on need. While they do receive all legally mandated benefits (such as Social Security and workers' compensation insurance), they are ineligible for all of the City of Wrangell's other benefit programs.

INTRODUCTORY employees are those whose performance is being evaluated to determine whether further employment in a specific position or with the City of Wrangell is appropriate. Employees who satisfactorily complete the introductory period will be notified of their new employment classification. Employees may be terminated at any time with or without cause, without prior notice and without a right to a hearing on the termination.

The introductory period is intended to give new employees the opportunity to demonstrate their ability to achieve a satisfactory level of performance and to determine whether the new position meets their

City of Wrangell's Employee Handbook

legitimate reason to review information in a file are allowed to do so.

Employees who wish to review their own file should contact the Finance Department. With reasonable advance notice, employees may review their own personnel files in the City of Wrangell's offices and in the presence of an individual appointed by the City of Wrangell to maintain the files.

203 Employment Reference Checks

To ensure that individuals who join the City of Wrangell are well qualified and have a strong potential to be productive and successful, it is the policy of the City of Wrangell to check the employment references of all applicants being considered for hire.

The City of Wrangell will respond to all reference check inquiries from other employers. Responses to such inquiries will confirm only dates of employment, wage rates, and position(s) held. No additional employment data will be released without a written authorization and release signed by the individual who is the subject of the inquiry.

204 Personnel Data Changes

It is the responsibility of each employee to promptly notify the City of Wrangell of any changes in personnel data. Personal mailing addresses, telephone numbers, number and names of dependents, individuals to be contacted in the event of an emergency, educational accomplishments, and other such status reports should be accurate and current at all times. If any personnel data has changed, notify the Finance Department.

208 Employment Applications

The City of Wrangell relies upon the accuracy of information contained in the employment application, as well as the accuracy of other data presented throughout the hiring process and employment. Any misrepresentations, falsifications, or material omissions in any of this information or data may result in the exclusion of the individual from further consideration for employment or, if the person has been hired, termination of employment.

209 Performance Evaluations

Supervisors and employees are strongly encouraged to discuss job performance and goals on an informal, day-to-day basis. Formal performance evaluations are conducted at the end of an employee's initial period in any new position. This period, known as the introductory period, allows the supervisor and the

City of Wrangell's Employee Handbook

their positions and are comparable to the pay received by similarly situated employees in our labor market.

Compensation for every position is determined by several factors, including job analysis and evaluation, the essential duties and responsibilities of the job, and salary survey data on pay practices of other employers. The City of Wrangell periodically reviews its salary administration program and restructures it as necessary. Step increase pay adjustments may be awarded in conjunction with the performance evaluation process.

Following is list of miscellaneous items related to Salary Administration:

1. **Department Heads Responsibility.** The Department Heads shall be responsible for assignment of positions when changes and responsibilities justify such action, all subject to approval of the City Manager,
2. **Employee Request for Changes.** Employee' request for change in position classification shall be forwarded to their respective Department Heads.
3. **Budget Consideration.** Annual budget planning shall give consideration to possible revisions and amendment of the pay plan.
4. **Normal Starting Rate.** The entry wage rate for new hires in the job classification shall generally be 79% of the maximum rates authorized.
5. **Starting Above Grade.** The Department Head may recommend to the City Manager initial appointment at a higher rate than the normal starting rate in recognition of recruiting difficulties. Employees may be hired at the higher step in range upon a finding by the City Manager that the employee possesses exceptional qualifications and experience.
6. **Above-Grade Appointments for Training.** With the employee's consent, an employee may be assigned to duties of a higher classification for purposes of training or demonstration of skill up to a period of six (6) months without change of classification for pay purposes. This paragraph is not to be construed to prevent a Department Head of Supervisor from assigning an employee to duties of a higher classification for temporary periods to cover for an employee on vacation, sick leave, etc.
7. **Filling a Position Temporarily.** Employees who are directed by their Department head to fill a position higher than his or her normally paid position will be paid a rate equal to the average of the normally paid position and the higher position if such employment extends beyond 10 workdays. If an employee is paid under this section, the pay is retroactive to the first day the employee was asked to fill the higher position.
8. **Differential Pay.** Differential Pay is paid to employees when a swing or graveyard shift is worked. A swing shift is from the hours of 4:00 P.M. to midnight and is paid at a rate of \$0.25 per hour above the normal hourly rate of the employee. A graveyard shift is from the hours of midnight to 8:00 A.M. and is paid at a rate of \$0.50 per hour above the normal hourly rate of the employee. An employee is only paid for shift work if over 50% of the shift is in the swing or graveyard time-period. If an employee's shift is over 50%, the entire shift is paid at the differential pay.
9. **On Call Pay.** If an employee is put on an On Call basis, the employee is to remain at home and ready to work at a moments notice. This section will generally be used for the Police Department, but could in certain cases, be used in other departments. In

City of Wrangell's Employee Handbook

301 Employee Benefits

Eligible employees at the City of Wrangell are provided a wide range of benefits. A number of the programs (such as Social Security, workers' compensation, state disability, and unemployment insurance) cover all employees in the manner prescribed by law.

Benefits eligibility is dependent upon a variety of factors, including employee classification. Your supervisor can identify the programs for which you are eligible. Details of many of these programs can be found elsewhere in the employee handbook.

The following benefit programs are available to eligible employees:

- * Auto, Employer-Owned Car
- * Auto Mileage (prior approval)
- * Dental Insurance
- * Direct Deposit of Mid-Month Draw and Monthly Paycheck
- * Drug or Alcohol Rehabilitation Program
- * Employee Health Program
- * Family Leave
- * Holidays
- * Jury Duty Leave
- * Life Insurance
- * Major Medical Insurance
- * Medical Insurance
- * Medical Leave
- * Membership Dues
- * Pay Advances
- * Pension Plans
- * Pharmacy
- * Recreational Activities
- * Sick Leave Benefits
- * Social Security (FICA, Medicare)
- * Travel Allowances
- * Unemployment Insurance
- * Uniform and Uniform Maintenance
- * Vacation Benefits
- * Voting Time Off
- * Witness Duty Leave

Some benefit programs require contributions from employees, but most are fully paid by the City of Wrangell. The benefit package for employees represents an additional cost to the City of Wrangell on behalf of each employee. Each employee should ask about benefits or programs they are interested in to be sure their benefit options are maximized.

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As stated above, employees are encouraged to use available paid vacation time for rest, relaxation, and personal pursuits. Mandatory time off for employees accruing vacation time at the rate of one or one and one-half days per month to take at least five days off each year and employees accruing at the rate of two day per month shall take at least ten days off each year. In the event that available vacation is not used by the end of the benefit year, employees may carry unused time forward to the next benefit year.

An employee may accumulate up to a maximum of not more than three hundred twenty hours, further vacation accrual will stop. When the employee uses paid vacation time and brings the available amount below the cap, vacation accrual will begin again.

Upon termination of employment, employees will be paid for unused vacation time earned. There shall be no pay in lieu of earned vacation except upon termination of an employee.

304 Leave without Pay

Less than ten (10) days. Employees who have used their accrued vacation may be granted leave-without-pay, not to exceed a total of ten (10) working days in any year, for any compelling reason subject to approval of his or her Department Head and the City Manager.

More than ten (10) days. Permanent employees who have used their accrued vacation may be allowed to be absent from duty without pay, in excess of ten (10) days, on the basis of application for leave-without-pay approved by the Department Head, subject to the approval of the City Manager, under the following conditions.

1. City's Interest Not Unduly Affected. Such leave shall be only when it will not result in undue prejudice to the interested of the City beyond any benefits to be realized.
2. For Travel or Study. An application for leave-without-pay for travel or study calculated to equip an employee for more effective service to the City. The Department Head would consider the eventual compensating benefits of such leave to the City in keeping the position open, or filling it temporarily until the return of the employee.

305 Holidays

The City of Wrangell will grant holiday time off to all employees on the holidays listed below:

- * Seward's Day (fourth Monday in March)
- * New Year's Day (January 1)
- * Presidents' Day (third Monday in February)
- * Memorial Day (last Monday in May)
- * Independence Day (July 4)
- * Labor Day (first Monday in September)
- * Veterans' Day (November 11)

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municipality are insured through Workmen's Compensation, based on the starting salary for a paid patrolman and firefighter.

Position held open. In case of occupational injury, the employee's position or a comparable position shall be held until it has been definitely established in writing that the employee will be unable to return to that position.

307 Sick Leave Benefits

The City of Wrangell provides paid sick leave benefits to all eligible employees for periods of temporary absence due to illnesses or injuries. Eligible employee classification(s): Regular full-time employees, Regular part-time employees, Introductory employees.

Eligible employees will accrue sick leave benefits at the rate of 12 days per year (1 day for every full month of service). If an employee works 50% or more of the workdays in a month, they will receive one day of sick leave. If an employee works less than 50% of the workdays in a month, they will not receive any sick leave for that month. Sick leave benefits are calculated on the basis of a "benefit year," the 12-month period that begins when the employee starts to earn sick leave benefits.

Paid sick leave can be used in minimum increments of one-half hour. An eligible employee may use sick leave benefits for an absence due to his or her own illness or injury, or that of a child, parent, or spouse of the employee.

Employees who are unable to report to work due to illness or injury should notify their direct supervisor before the scheduled start of their workday if possible. The direct supervisor must also be contacted on each additional day of absence.

If an employee is absent for three or more consecutive days due to illness or injury, a physician's statement may be required to verify the disability and its beginning and expected ending dates. Such verification may be requested for other sick leave absences as well and may be required as a condition to receiving sick leave benefits.

Before returning to work from a sick leave absence of 3 calendar days or more, an employee may be required to provide a physician's verification that he or she may safely return to work.

Sick leave benefits will be calculated based on the employee's base pay rate at the time of absence and will not include any special forms of compensation, such as incentives, commissions, bonuses, or shift differentials.

As an additional condition of eligibility for sick leave benefits, an employee on an extended absence must apply for any other available compensation and benefits, such as workers' compensation.

Sick leave compensation for regular employees shall accrue at the rate of one working day for each calendar month of employment, up to a maximum of sixty (60) days, and shall be paid at the current rate of pay. In case of emergency or hardship suffered by any employee, fellow employees shall be allowed to transfer accrued sick leave to any afflicted employee of the city.

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Bereavement leave will normally be granted unless there are unusual business needs or staffing requirements. Employees may, with their supervisors' approval, use any available paid leave for additional time off as necessary.

The City of Wrangell defines "immediate family" as the employee's spouse, parent, child, sibling; and the employee's spouse's parent.

311 Jury Duty

The City of Wrangell encourages employees to fulfill their civic responsibilities by serving jury duty when required. Employees in an eligible classification shall turn over to the City of Wrangell for deposit all monies received from the court as compensation for service, and in turn shall be paid their current salary while on court leave. Each employee is granted up to 10 days per calendar year for paid jury duty.

Jury duty pay will be calculated on the employee's base pay rate times the number of hours the employee would otherwise have worked on the day of absence. Employee classifications that qualify for paid jury duty leave are:

- * Regular full-time employees
- * Regular part-time employees
- * Introductory employees

If employees are required to serve jury duty beyond the period of paid jury duty leave, they may use vacation pay or may request an unpaid jury duty leave of absence.

Employees must show the jury duty summons to their supervisor as soon as possible so that the supervisor may make arrangements to accommodate their absence. Of course, employees are expected to report for work whenever the court schedule permits.

Either the City of Wrangell or the employee may request an excuse from jury duty if, in the City of Wrangell's judgment, the employee's absence would create serious operational difficulties.

The City of Wrangell will continue to provide health insurance benefits for the full term of the jury duty absence.

Vacation, sick leave, and holiday benefits will continue to accrue during unpaid jury duty leave.

312 Witness Duty

The City of Wrangell encourages employees to appear in court for witness duty when subpoenaed to do so.

If employees have been subpoenaed or otherwise requested to testify as witnesses by the City of

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A change in employment classification that would result in loss of eligibility to participate in the health insurance plan may qualify an employee for benefits continuation under the Consolidated Omnibus Budget Reconciliation Act (COBRA). Refer to the Benefits Continuation (COBRA) Policy for more information.

Details of the health insurance plan are described in the Summary Plan Description (SPD). An SPD and information on cost of coverage will be provided in advance of enrollment to eligible employees. Contact the Finance Department for more information about health insurance benefits.

317 Life Insurance

Life insurance offers you and your family important financial protection. The City of Wrangell provides a basic life insurance plan for eligible employees. Additional supplemental and/or dependent life insurance coverage may also be purchased. The City of Wrangell shall pay one hundred percent of the cost of group employee's life insurance premium on specified limits of coverage of thirty thousand dollars for all department heads and twenty thousand for all other employees. Additional limits of life insurance for employee or dependents (s) may be available as an option and one hundred percent of the cost of the additional limits of life insurance shall be pay by the employee.

Accidental Death and Dismemberment (AD&D) insurance provides protection in cases of serious injury or death resulting from an accident. AD&D insurance coverage is provided as part of the basic life insurance plan.

Employees in the following employment classifications are eligible to participate in the life insurance plan:

- * Regular full-time employees
- * Regular part-time employees
- * Introductory employees

Eligible employees may participate in the life insurance plan subject to all terms and conditions of the agreement between the City of Wrangell and the insurance carrier.

Details of the basic life insurance plan including benefit amounts are described in the Summary Plan Description provided to eligible employees. Contact the Finance Department for more information about life insurance benefits.

320 Retirement

The City of Wrangell is a participant in the State of Alaska Public Employees Retirement System (PERS). Coverage is mandatory for all full-time permanent employees and introductory employees in a full-time position as well as permanent part-time employees. The PERS requires both a contribution from the employee and employer. The Retirement benefits and other details regarding the retirement system may be obtained from the office of the Finance Director, City of Wrangell.

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Employees should be ready to begin work at the start of a shift and should not end a shift until the time the shift is scheduled to end. Time shall not be recorded in increments of less than 15 minutes. Overtime work must always be approved before it is performed.

Altering, falsifying, tampering with time records, or recording time on another employee's time record may result in disciplinary action, up to and including termination of employment.

It is the employees' responsibility to sign their time records to certify the accuracy of all time recorded. The supervisor will review and then initial the time record before submitting it for payroll processing.

It may occasionally be necessary to submit timesheets prior to the time period having ended. When this happens, employees will put down the shifts they are scheduled to work and then submit any corrections based on the actual hours immediately after the pay period as ended.

403 Paydays

All employees are paid monthly on the fifth day of the month. For the months of June and December employees will be paid on the last working day of the month. Each paycheck will include earnings for all work performed through the end of the previous payroll period. Eligible employees may choose to participate in a mid-month draw program, which a check will be issued on the twentieth of the month. Employees who choose to participate in the draw program will be limited to no more than 50% of their normal monthly net pay.

Employees should review their paycheck to be sure all wages and deductions are correct. If an employee has any questions concerning their paycheck, contact the Finance Department.

In the event that a regularly scheduled payday falls on a day off such as a weekend or holiday, employees will receive pay on the last day of work before the regularly scheduled payday.

If a regular payday falls during an employee's vacation, the employee may receive his or her earned wages before departing for vacation if a written request is submitted at least one week prior to departing for vacation.

Employees may have paychecks directly deposited into their bank accounts if they provide advance written authorization to the City of Wrangell. Employees will receive an itemized statement of wages and deductions when the City of Wrangell makes direct deposits.

405 Employment Termination

Termination of employment is an inevitable part of personnel activity within any organization, and many of the reasons for termination are routine. Below are examples of some of the most common circumstances under which employment is terminated:

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409 Administrative Pay Corrections

The City of Wrangell takes all reasonable steps to ensure that employees receive the correct amount of pay in each paycheck and that employees are paid promptly on the scheduled payday.

In the unlikely event that there is an error in the amount of pay, the employee should promptly bring the discrepancy to the attention of the Finance Department so that corrections can be made as quickly as possible.

410 Pay Deductions

The law requires that the City of Wrangell make certain deductions from every employee's compensation. The City of Wrangell offers programs and benefits beyond those required by law. Eligible employees may voluntarily authorize deductions from their paychecks to cover the costs of participation in these programs.

If you have questions concerning why deductions were made from your paycheck or how they were calculated, your supervisor can assist in having your questions answered.

501 Safety

To assist in providing a safe and healthful work environment the City of Wrangell provides information to employees about workplace safety and health issues through regular internal communication channels such as supervisor-employee meetings, bulletin board postings, memos, or other written communications.

Each employee is expected to obey safety rules and to exercise caution in all work activities. Employees must immediately report any unsafe condition to the appropriate supervisor. Employees who violate safety standards, who cause hazardous or dangerous situations, or who fail to report or, where appropriate, remedy such situations, may be subject to disciplinary action, up to and including termination of employment.

In the case of accidents that result in injury, regardless of how insignificant the injury may appear, employees should immediately notify the appropriate supervisor. Such reports are necessary to comply with laws and initiate insurance and workers' compensation benefits procedures.

502 Work Schedules

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506 Rest and Meal Periods

Each workday, employees are provided with 2 rest periods of 15 minutes in length. To the extent possible, rest periods will be provided in the middle of work periods. Since this time is counted and paid as time worked, employees must not be absent from their workstations beyond the allotted rest period time.

All employees are provided with one meal period of 30 or 60 minutes in length each workday. Supervisors will schedule meal periods to accommodate operating requirements. Employees will be relieved of all active responsibilities and restrictions during meal periods and will not be compensated for that time.

507 Overtime

There may be times when City of Wrangell cannot meet its operating requirements or other needs during regular working hours. If this happens, we may give employees the opportunity to work overtime.

It is our policy that no overtime can be worked without the approval and authorization of the supervisor. We try to distribute overtime assignments fairly among all employees who are qualified to perform the required work.

Nonexempt employees will receive overtime pay in accordance with federal wage and hour laws and additional provisions provided by the City of Wrangell. Overtime pay is based on hours for holiday pay and actual hours worked. Time off for sick leave, vacation, and other paid or unpaid leaves of absence is not counted as hours worked when calculating overtime pay.

For employees assigned to work 8-hour shifts per week, all time worked in excess of 8 hours per day or in excess of 40 straight time hours during any one week shall be considered overtime. Overtime pay shall be at the rate of one and one-half times the employee's regular rate of pay.

For employees assigned to work four 10-hour shifts per week, all time worked in excess of 10 hours per day or in excess of 40 hours straight time hours during any one week shall be considered overtime.

Holidays worked shall be paid at the overtime rate, plus the holiday pay at straight time.

In the event of an emergency occurring outside the normal working hours, an employee shall be required to respond to a request by a supervisor of the city for assistance. An employee who fails to respond, or refuses to respond to a request for assistance on an emergency is subject to disciplinary action or dismissal. If an employee refuses to respond by reason of illness, it will be necessary to provide the supervisor with a doctor's or nurse's certificate to that effect.

An employee shall receive a minimum of two hours overtime when called back to work. This provision does not apply to scheduled overtime, scheduled meetings, or overtime worked as a continuance of the normal work day. Overtime or a meeting is considered "scheduled" if the employee has been notified of

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expected to limit expenses to reasonable amounts.

Expenses that generally will be reimbursed include the following:

- * Airfare or ferry fare for travel in coach or economy class or the lowest available fare.
- * Car rental fees.
- * Fares for shuttle or airports bus service, where available; costs of public transportation for other ground travel.
- * Taxi fares, only when there is no less expensive alternative.
- * Mileage costs (\$.30 per mile) for use of personal cars with prior approval.

In addition to the travel expenses listed above, a per diem allowance of \$50.00 per day is paid by check, either before departure or upon return, as the employee requests.

Employees who are involved in an accident while traveling on business must promptly report the incident to their immediate supervisor. Vehicles owned, leased, or rented by the City of Wrangell may not be used for personal use without prior approval.

Cash advances to cover reasonable anticipated expenses may be made to employees, after travel has been approved. Employees should submit a written request to their supervisor when travel advances are needed.

When travel is completed, employees should submit completed travel expense reports within 45 days. Reports should be accompanied by receipts for all individual expenses with the exception of meals, which does not need receipts.

Employees should contact their supervisor for guidance and assistance on procedures related to travel arrangements, travel advances, expense reports, reimbursement for specific expenses, or any other business travel issues.

Abuse of this business travel expenses policy, including falsifying expense reports to reflect costs not incurred by the employee, can be grounds for disciplinary action, up to and including termination of employment.

Allowance for job-connected training. Where an employee attends a school, training session or other similar program of mutual benefit to the employee and municipality, the employee shall agree to:

1. Remain in municipal service one month for every day (including Saturdays and Sundays) that he or she is attending the school and for which the municipality is paying his or her salary, travel costs, and per diem.
2. There shall be a two-year maximum to the length of time that the employee must remain in service.
3. Should the employee leave the service of the municipality prior to the completion of computed service time, he or she shall reimburse the City for costs incurred in proportion to length of time remaining to be served.
4. If the employee is involuntarily separated from the service of the municipality before completion of computed service time, the remaining time to be served will be cancelled.

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to disciplinary action, up to and including termination of employment.

517 Internet Usage

Internet access to global electronic information resources on the World Wide Web is provided by the City of Wrangell to assist employees in obtaining work-related data and technology. The following guidelines have been established to help ensure responsible and productive Internet usage. While Internet usage is intended for job-related activities, incidental and occasional brief personal use is permitted within reasonable limits.

All Internet data that is composed, transmitted, or received via our computer communications systems is considered to be part of the official records of the City of Wrangell and, as such, is subject to disclosure to law enforcement or other third parties. Consequently, employees should always ensure that the business information contained in Internet email messages and other transmissions is accurate, appropriate, ethical, and lawful.

The equipment, services, and technology provided to access the Internet remain at all times the property of the City of Wrangell. As such, the City of Wrangell reserves the right to monitor Internet traffic, and retrieve and read any data composed, sent, or received through our online connections and stored in our computer systems.

Data that is composed, transmitted, accessed, or received via the Internet must not contain content that could be considered discriminatory, offensive, obscene, threatening, harassing, intimidating, or disruptive to any employee or other person. Examples of unacceptable content may include, but are not limited to, sexual comments or images, racial slurs, gender-specific comments, or any other comments or images that could reasonably offend someone on the basis of race, age, sex, religious or political beliefs, national origin, disability, sexual orientation, or any other characteristic protected by law.

The unauthorized use, installation, copying, or distribution of copyrighted, trademarked, or patented material on the Internet is expressly prohibited. As a general rule, if an employee did not create material, does not own the rights to it, or has not gotten authorization for its use, it should not be put on the Internet. Employees are also responsible for ensuring that the person sending any material over the Internet has the appropriate distribution rights.

Internet users should take the necessary anti-virus precautions before downloading or copying any file from the Internet. All downloaded files are to be checked for viruses; all compressed files are to be checked before and after decompression.

Abuse of the Internet access provided by the City of Wrangell in violation of law or the City of Wrangell policies will result in disciplinary action, up to and including termination of employment. Employees may also be held personally liable for any violations of this policy. The following behaviors are examples of previously stated or additional actions and activities that are prohibited and can result in disciplinary action:

- * Sending or posting discriminatory, harassing, or threatening messages or images
- * Using the organization's time and resources for personal gain

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All employees, including supervisors and temporary employees, should be treated with courtesy and respect at all times. Employees are expected to refrain from fighting, "horseplay," or other conduct that may be dangerous to others.

Conduct that threatens, intimidates, or coerces another employee, a customer, or a member of the public at any time, including off-duty periods, will not be tolerated. This prohibition includes all acts of harassment, including harassment that is based on an individual's sex, race, age, or any characteristic protected by federal, state, or local law.

All threats of (or actual) violence, both direct and indirect, should be reported as soon as possible to your immediate supervisor or any other member of management. This includes threats by employees, as well as threats by customers, vendors, solicitors, or other members of the public. When reporting a threat of violence, you should be as specific and detailed as possible.

All suspicious individuals or activities should also be reported as soon as possible to a supervisor. Do not place yourself in peril. If you see or hear a commotion or disturbance near your workstation, do not try to intercede or see what is happening.

The City of Wrangell will promptly and thoroughly investigate all reports of threats of (or actual) violence and of suspicious individuals or activities. The identity of the individual making a report will be protected as much as is practical. In order to maintain workplace safety and the integrity of its investigation, the City of Wrangell may suspend employees, either with or without pay, pending investigation.

Anyone determined to be responsible for threats of (or actual) violence or other conduct that is in violation of these guidelines will be subject to prompt disciplinary action up to and including termination of employment.

The City of Wrangell encourages employees to bring their disputes or differences with other employees to the attention of their supervisors or the City Manager before the situation escalates into potential violence. The City of Wrangell is eager to assist in the resolution of employee disputes, and will not discipline employees for raising such concerns.

526 Cell Phone Usage

The City of Wrangell provides cellular telephones to some employees as a business tool. They are provided to assist employees in communicating with management and other employees, the public, associates, and others with whom they may conduct business. Cell phone use is primarily intended for business-related calls. However, occasional, brief personal use is permitted within a reasonable limit. Cell phone invoices may be regularly monitored.

Because of the expense of cell phones, only those employees who may need a call phone for emergency purposes should use one. Guidelines for the need of a cell phone should include the nature of the employees position (emergency response personnel as an example), frequency of use for city business, and availability of reaching an employee if cell phone not used. Cell phone packages (minute plans)

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needs more than 18 weeks and they do not have any paid leave (vacation or sick), then the benefits of the employee will no longer be paid by the City. If the employee wants Health Insurance to continue, they may pay their own premium. The City will pay all benefits to employees after the 18 weeks as long as they are on paid leave. When the employee returns from medical leave (if they have been suspended), benefits will again be provided by the City of Wrangell according to the applicable plans.

Benefit accruals, such as vacation, sick leave, and holiday benefits, will continue during the approved medical leave period.

So that an employee's return to work can be properly scheduled, an employee on medical leave is requested to provide the City of Wrangell with at least two weeks advance notice of the date the employee intends to return to work. When a medical leave ends, the employee will be reinstated to the same position, if it is available, or to an equivalent position for which the employee is qualified.

If an employee fails to return to work on the agreed upon return date, the City of Wrangell will assume that the employee has resigned.

602 Family Leave

The City of Wrangell provides family leaves of absence without pay to eligible employees who wish to take time off from work duties to fulfill family obligations relating directly to childbirth, adoption, or placement of a foster child; or to care for a child, spouse, or parent with a serious health condition. A serious health condition means an illness, injury, impairment, or physical or mental condition that involves inpatient care in a hospital, hospice, or residential medical care facility; or continuing treatment by a health care provider involving: (1) incapacity or absence of more than 3 days; (2) chronic or long term condition incurable or so serious that if not treated it would result in incapacity of more than 3 days; or (3) prenatal care

Employees in the following employment classifications are eligible to request family leave as described in this policy:

- * Regular full-time employees
- * Regular part-time employees
- * Introductory employees

Eligible employees should make requests for family leave to their supervisors at least 30 days in advance of foreseeable events and as soon as possible for unforeseeable events.

Employees requesting family leave related to the serious health condition of a child, spouse, or parent may be required to submit a health care provider's statement verifying the need for a family leave to provide care, its beginning and expected ending dates, and the estimated time required.

Eligible employees may request up to a maximum of 18 workweeks of family leave within any 24-month period for health care, or in a 12-month period because of pregnancy, childbirth, or adoption. Any combination of family leave and medical leave may not exceed this maximum limit. Once the family leave begins, employees will be required to use sick leave and then vacation leave until their paid leave

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607 Pregnancy-Related Absences

The City of Wrangell will not discriminate against any employee who requests an excused absence for medical disabilities associated with pregnancy. Such leave requests will be evaluated according to the medical leave policy provisions outlined in this handbook and all applicable federal and state laws.

Requests for time off associated with pregnancy and/or childbirth, such as bonding and child care, not related to medical disabilities for those conditions will be considered in the same manner as other requests for unpaid family or personal leave.

701 Employee Conduct and Work Rules

To ensure orderly operations and provide the best possible work environment, the City of Wrangell expects employees to follow rules of conduct that will protect the interests and safety of all employees and the municipality.

Employee Responsibilities included but are not limited to the following:

- Maintenance of production/service standards - - quality, quantity, and priorities
- Responsible use of working time - - self and other employees
- Cooperation with supervision and other employees
- Observance of safety and health rules
- Proper use and maintenance of company equipment and materials
- Respect for other employees and their property
- Acceptable personal appearance and dress
- Protection of confidential information

It is not possible to list all the forms of behavior that are considered unacceptable in the workplace. The following are examples of infractions of rules of conduct that may result in disciplinary action, up to and including termination of employment:

- Theft or inappropriate removal or possession of property
- Falsification of timekeeping records
- Working under the influence of alcohol or illegal drugs
- Possession, distribution, sale, transfer, or use of alcohol or illegal drugs in the workplace, while on duty, or while operating employer-owned vehicles or equipment
- Fighting or threatening violence in the workplace
- Boisterous or disruptive activity in the workplace
- Negligence or improper conduct leading to damage of employer-owned or customer-owned property
- Insubordination or other disrespectful conduct
- Violation of safety or health rules

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must notify the City of Wrangell of a criminal conviction for drug-related activity occurring in the workplace. The report must be made within five days of the conviction.

Employees with questions on this policy or issues related to drug or alcohol use in the workplace should raise their concerns with their supervisor or the City Manager without fear of reprisal.

703 Sexual and Other Unlawful Harassment

The City of Wrangell is committed to providing a work environment that is free from all forms of discrimination and conduct that can be considered harassing, coercive, or disruptive, including sexual harassment. Actions, words, jokes, or comments based on an individual's sex, race, color, national origin, age, religion, disability, sexual orientation, or any other legally protected characteristic will not be tolerated.

Sexual harassment is defined as unwanted sexual advances, or visual, verbal, or physical conduct of a sexual nature. This definition includes many forms of offensive behavior and includes gender-based harassment of a person of the same sex as the harasser. The following is a partial list of sexual harassment examples:

- * Unwanted sexual advances.
- * Offering employment benefits in exchange for sexual favors.
- * Making or threatening reprisals after a negative response to sexual advances.
- * Visual conduct that includes leering, making sexual gestures, or displaying of sexually suggestive objects or pictures, cartoons or posters.
- * Verbal conduct that includes making or using derogatory comments, epithets, slurs, or jokes.
- * Verbal sexual advances or propositions.
- * Verbal abuse of a sexual nature, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual, or suggestive or obscene letters, notes, or invitations.
- * Physical conduct that includes touching, assaulting, or impeding or blocking movements.

Unwelcome sexual advances (either verbal or physical), requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of employment; (2) submission or rejection of the conduct is used as a basis for making employment decisions; or, (3) the conduct has the purpose or effect of interfering with work performance or creating an intimidating, hostile, or offensive work environment.

If you experience or witness sexual or other unlawful harassment in the workplace, report it immediately to your supervisor. If the supervisor is unavailable or you believe it would be inappropriate to contact that

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- * Offensive body odor and poor personal hygiene is not professionally acceptable.
- * Perfume, cologne, and aftershave lotion should be used moderately or avoided altogether, as some individuals may be sensitive to strong fragrances.

706 Return of Property

Employees are responsible for items issued to them by the City of Wrangell or in their possession or control, such as the following:

- * cellular phones
- * credit cards
- * equipment
- * identification badges
- * keys
- * manuals
- * pagers
- * protective equipment
- * security passes
- * tools
- * uniforms
- * vehicles
- * written materials

All the City of Wrangell property must be returned by employees on or before their last day of work. Where permitted by applicable laws, the City of Wrangell may withhold from the employee's check or final paycheck the cost of any items that are not returned when required. The City of Wrangell may also take all action deemed appropriate to recover or protect its property.

708 Resignation

Resignation is a voluntary act initiated by the employee to terminate employment with the City of Wrangell. The City of Wrangell requests at least 2 weeks' written resignation notice from all employees.

Prior to an employee's departure, an exit interview will be scheduled to discuss the effect of the resignation on benefits.

710 Security Inspections

The City of Wrangell wishes to maintain a work environment that is free of illegal drugs, alcohol, firearms, explosives, or other improper materials. To this end, the City of Wrangell prohibits the possession, transfer, sale, or use of such materials on its premises. The City of Wrangell requires the cooperation of all employees in administering this policy.

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While it is impossible to list every type of behavior that may be deemed a serious offense, the Employee Conduct and Work Rules policy includes examples of problems that may result in immediate suspension or termination of employment. However, the problems listed are not all necessarily serious offenses, but may be examples of unsatisfactory conduct that will trigger progressive discipline.

By using progressive discipline, we hope that most employee problems can be corrected at an early stage, benefiting both the employee and the City of Wrangell.

718 Problem Resolution

The City of Wrangell is committed to providing the best possible working conditions for its employees. Part of this commitment is encouraging an open and frank atmosphere in which any problem, complaint, suggestion, or question receives a timely response from the City of Wrangell supervisors and management.

The City of Wrangell strives to ensure fair and honest treatment of all employees. Supervisors, managers, and employees are expected to treat each other with mutual respect. Employees are encouraged to offer positive and constructive criticism.

If employees disagree with established rules of conduct, policies, or practices, they can express their concern through the problem resolution procedure. No employee will be penalized, formally or informally, for voicing a complaint with the City of Wrangell in a reasonable, business-like manner, or for using the problem resolution procedure.

If a situation occurs when employees believe that a condition of employment or a decision affecting them is unjust or inequitable, they are encouraged to make use of the following steps. The employee may discontinue the procedure at any step.

1. Within ten (10) working days of the act or event being grieved, the employee shall present the grievance orally to his or her immediate supervisor. The supervisor shall note the date and time of the presentation of the grievance. The supervisor shall then inform the City Manager of the existence and nature of the grievance. An untimely grievance may be rejected.
2. If no mutually satisfactory adjustment is reached between the employee and the immediate supervisor within ten working days after presentation, the employee may present the grievance, in writing, to the Department Head.
3. If no mutually satisfactory adjustment is reached between the employee and the Department Head within five working days, the employee may within that time present the grievance in writing to the City Manager, by a written request for review of grievance.
4. Where the grievance involves the layoff, suspension without pay, discharge, any

City of Wrangell's Employee Handbook

800 Life-Threatening Illnesses in the Workplace

Employees with life-threatening illnesses, such as cancer, heart disease, and AIDS, often wish to continue their normal pursuits, including work, to the extent allowed by their condition. The City of Wrangell supports these endeavors as long as employees are able to meet acceptable performance standards. As in the case of other disabilities, the City of Wrangell will make reasonable accommodations in accordance with all legal requirements, to allow qualified employees with life-threatening illnesses to perform the essential functions of their jobs.

Medical information on individual employees is treated confidentially. The City of Wrangell will take reasonable precautions to protect such information from inappropriate disclosure. Managers and other employees have a responsibility to respect and maintain the confidentiality of employee medical information. Anyone inappropriately disclosing such information is subject to disciplinary action, up to and including termination of employment.

Employees with questions or concerns about life-threatening illnesses are encouraged to contact the City Manager for information and referral to appropriate services and resources.

802 Recycling

The City of Wrangell supports environmental awareness by encouraging recycling and waste management in its business practices and operating procedures. This support includes a commitment to the purchase, use, and disposal of products and materials in a manner that will best utilize natural resources and minimize any negative impact on the earth's environment.

Special recycling receptacles have been set up to promote the separation and collection of the following recyclable materials at the City of Wrangell:

- * corrugated cardboard
- * aluminum
- * glass

The simple act of placing a piece of paper, can, or bottle in a recycling container is the first step in reducing demand on the earth's limited resources. Success of this program depends on active participation by all of us. Employees are encouraged to make a commitment to recycle and be a part of this solution.

By recycling, the City of Wrangell is helping to solve trash disposal and control problems facing all of us today.

CITY OF WRANGELL

RESOLUTION NO. 02-03-942

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING A REVIEW BY THE LOCAL BOUNDARY COMMISSION REGARDING THE ESTABLISHMENT OF A UNIFIED MUNICIPALITY FOR THE CITY OF WRANGELL, ALASKA, IN LIEU OF THE RECOMMENDED REGIONAL WRANGELL-PETERSBURG BOROUGH

WHEREAS, the State of Alaska, Local Boundary Commission through Chapter 53, SLA 2002 has preliminary recommended a model borough boundary area of Wrangell-Petersburg.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell is strongly opposed to this recommendation for the following reasons:

Sec. 1. The City of Wrangell is willing to expand its boundaries to include those adjacent areas for administration of land use regulations through formation of a unified Wrangell Borough corresponding roughly to the area of the USDA/Wrangell Ranger District.

Sec. 2. The residents of the incorporated City of Wrangell currently pay the highest rate of sales tax of any community in Alaska, of which 24% goes to support schools. The City of Wrangell has a mill rate of 10 mils and 36% collected by the City goes to support the schools, including 95% of all timber receipts received by the Federal Government. In the FY 2002/2003, the City of Wrangell will contribute \$1,332,152 (which is slightly more than the maximum allowed by the Department of Education) to the Wrangell School District and amounts to \$621.33 annually for every man/woman/child in our community. This does not include the several bond issues passed over the last few years to support our schools.

Sec. 3. The Alaska Constitution clearly provides for a minimum of local government units and prevention of multiple tax levying jurisdictions. An additional layer of government imposed by a Wrangell-Petersburg Borough would add an additional burden of cost to its citizens. These costs would not result in better service nor reduced costs to the taxpayer or to the State of Alaska.

ADOPTED: _____ February 11 _____, 2003

Bruce E. Harding
Bruce E. Harding, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 01-03-941

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, IN SUPPORT OF PROJECT PROPOSALS FOR THE STATEWIDE TRANSPORTATION IMPROVEMENTS PROGRAM (STIP)

WHEREAS, the City of Wrangell wishes to work with the State of Alaska to better transportation between the communities of Southeast Alaska; and

WHEREAS, the Municipality and State have developed several of Wrangell's project proposals which meet the criteria for funding through the Statewide Transportation Improvement Program (STIP); and

WHEREAS, these projects are some of the best ways to improve the economical climate, as well as give all communities in Southeast Alaska better access and alternatives for moving products and people.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the following projects are the Municipality's priorities for the FY 2004-2006 STIP:

Under the Community Transportation Program:

1. Bradfield Road Construction
2. Front Street Reconstruction
3. Pats Creek Road Extension
4. Petroglyph Beach Road Improvements
5. Cassiar Street Reconstruction

Under the TRAAK Program:

1. Wrangell Pedestrian Access Improvements
2. Zimovia Highway Path Extension, Phase 2
3. Loop Road Path, Phase 1 and 2

Under the National Highway System:

1. The Bradfield Road
2. South Wrangell Terminal
3. South Wrangell Road

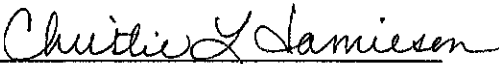
Under the Ferry Boat Program:

1. IFA Northern Ferry Vessel

2. Wrangell Barge Ramp Improvements
3. Mitkof Island: South Mitkof Island Terminal
4. Ketchikan-Wrangell-S. Mitkof Fast Vehicle Ferry
5. Coffman Cove Road and Terminal

ADOPTED: January 28, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 01-03-940

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REPEALING THE SCHEDULE OF FEES ADOPTED BY RESOLUTION 05-01-858, AND ESTABLISHING A NEW FEE SCHEDULE FOR ALL RECREATION FACILITIES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, it is necessary to increase user fees for the recreation facilities in order to keep the current level of services; and

WHEREAS, the Parks, Recreation, and Youth Board held a public meeting on January 8, 2003, and recommended to increase the pool rental rates; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

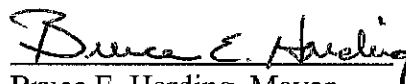
Sec. 1. Resolution No. 05-01-858 is hereby repealed.

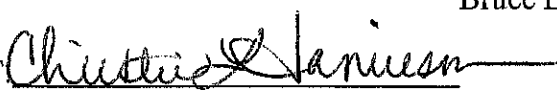
Sec. 2. The fee schedule for use of all recreation facilities is attached hereto as "Exhibit A" and is hereby approved.

Sec. 3. The Recreation Director may waive fees for special activities or school functions planned during Tent City Days and the July 4th celebration or special exhibitions.

Sec. 4. This Resolution shall become effective January 29, 2003.

ADOPTED: January 28, 2003


Bruce E. Harding, Mayor

ATTEST 
Christie L. Jamieson, City Clerk

USER FEES
All fees listed include tax

General Swim:

17 and Under	\$1.25
18 and Over	\$2.00
Family	\$4.00
Seniors	Free
4 and under	Free

Pool Passes:

3 month youth	\$40.00
1 year youth	\$75.00
3 month adult	\$65.00
1 year adult	\$150.00
3 month family	\$100.00
1 year family	\$215.00
1 month youth pass	\$17.50
1 month adult pass	\$28.00
1 month family pass	\$56.00

Racquetball:

\$3.00 per person per hour

Walleyball Court:

\$2.00 per hour for an adult
\$1.25 per hour for a student

Swim Pool Rentals:

[0 to 25]	[\$43.00 per hour]
[26 to 60]	[\$59.00 per hour]
[61 to 90]	[\$75.00 per hour]
[91 to 110]	[\$91.00 per hour]

Without Flipper:

<u>15 or less</u>	<u>\$50.00 per hour</u>
<u>16-30</u>	<u>\$75.00 per hour</u>
<u>31-45</u>	<u>\$100.00 per hour</u>
<u>46-60</u>	<u>\$125.00 per hour</u>

With Flipper:

<u>15 or less</u>	<u>\$75.00 per hour</u>
<u>16-30</u>	<u>\$112.50 per hour</u>
<u>31-45</u>	<u>\$150.00 per hour</u>
<u>46-60</u>	<u>\$187.50 per hour</u>

Community Center/Open Gym:

17 and Under	\$1.25
18 and Over	\$2.00

Programs:

Basketball Program Fees:

4 th through 6 th grade	\$21.00
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Learn to Swim Fees:

1 st child \$30.00 for ten – ½ hour sessions
2 nd child \$26.75 for ten – ½ hour sessions
3 rd child \$23.50 for ten – ½ hour sessions

Summer Recreation Fees:

\$5.00 per day	\$20.00 per week
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“The fee includes swim fee”

Shooting Range:

17 and Under	\$1.25
18 and Over	\$2.00

Gym Rental:

Private and/or organization functions: includes use of the gym for private and/or organizational functions, which are closed to the public.

\$37.50 per hour
(over 4 hours \$150.00 per day)

Multi-Purpose Room Fees:

\$16.75/hour maximum, \$64.00/day
\$25.00 cleaning/damage deposit
\$27.00 kitchen ½ day (up to 4 hours)
\$43.00/day, both with \$50.00 refundable deposit

Cleaning Deposit:

Gym	\$100.00
Rooms	\$ 25.00
Kitchen	\$ 50.00

Equipment Rental:

Parks and Recreation PA System	\$35.00/day
Damage & Security Deposit for P.A. System	\$100.00
Banquet Tables	\$10.00 per table with a \$50.00 damage deposit
Pool Locker	\$5.00/mo. or \$50.00/yr.

CITY OF WRANGELL

RESOLUTION NO. 01-03-939

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PRIORITIZING ROAD PROJECTS FOR CONSIDERATION IN THE REAUTHORIZATION OF TEA 21

WHEREAS, the Southeast Conference with the assistance of the U.S. Forest Service Alaska Region, completed an inventory of road projects that have been developed over many years, throughout the region; and

WHEREAS, the purpose of the effort is to identify projects that should be recommended for consideration in the reauthorization of TEA 21, which allocates gas tax collected nationwide; and

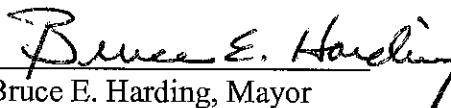
WHEREAS, first a project must provide some connectivity that enhances transportation links between communities, or provides better intermodal access for ferry routes; and


WHEREAS, the second criterion is that the project must have clear support from the communities affected or adjacent to the road project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA that the City of Wrangell nominates and supports the following projects for inclusion in the Southeast Conference road project list in the reauthorization of TEA 21:

1. Construction of the Bradfield Corridor Highway
2. South Wrangell Island and Ferry Terminal
3. Upgrading the South Mitkof road and construct a ferry terminal

ADOPTED: January 14, 2003


Bruce E. Harding, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 11-04-1004

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC TIDELANDS FOR LOT 2A, BLOCK 2A, ATS 83, LOCATED WITHIN WRANGELL TOWNSITE

WHEREAS, the City of Wrangell, Alaska, approved the disposal of public tidelands located within Wrangell Townsite, Wrangell Recording District, to Wrangell Auto Parts, Inc., Yvonne Matney-Case, P.O. Box 949, Wrangell, AK 99929, and waived the public bid process at their regular council meeting on October 26, 2004; and

WHEREAS, the Council approved the appraisal amount of \$86,200 for tidelands of Lot 2A, Block 2-A, ATS 83, Wrangell Townsite, at their regular council meeting on October 26, 2004.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Wrangell Auto Parts, Inc., Yvonne Matney-Case, to convey the following tidelands property when full bid price is paid:

Lot 2A, Block 2A, ATS 83, Wrangell Townsite

- Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with Wrangell Auto Parts, for the purchase of the above described property, if desired.

ADOPTED: November 23, 2004

Valery McCandless *serving as Mayor*
Valery McCandless, Mayor

ATTEST:

Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 11-04-1003

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ESTABLISHING NEW RATES, RULES AND REGULATIONS FOR THE JAMES AND ELSIE NOLAN MUSEUM AND CIVIC CENTER AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council desires to adopt the Rates, Rules and Regulations for the James and Elsie Nolan Museum and Civic Center as recommended by the Nolan Board by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Rates, Rules and Regulations are attached hereto as "Exhibit A" and is hereby approved.

Section 2. The Resolution shall become effective November 24, 2004.

ADOPTED November 23, 2004

Valery McCandless, serving as
Valery McCandless, Mayor Mayor

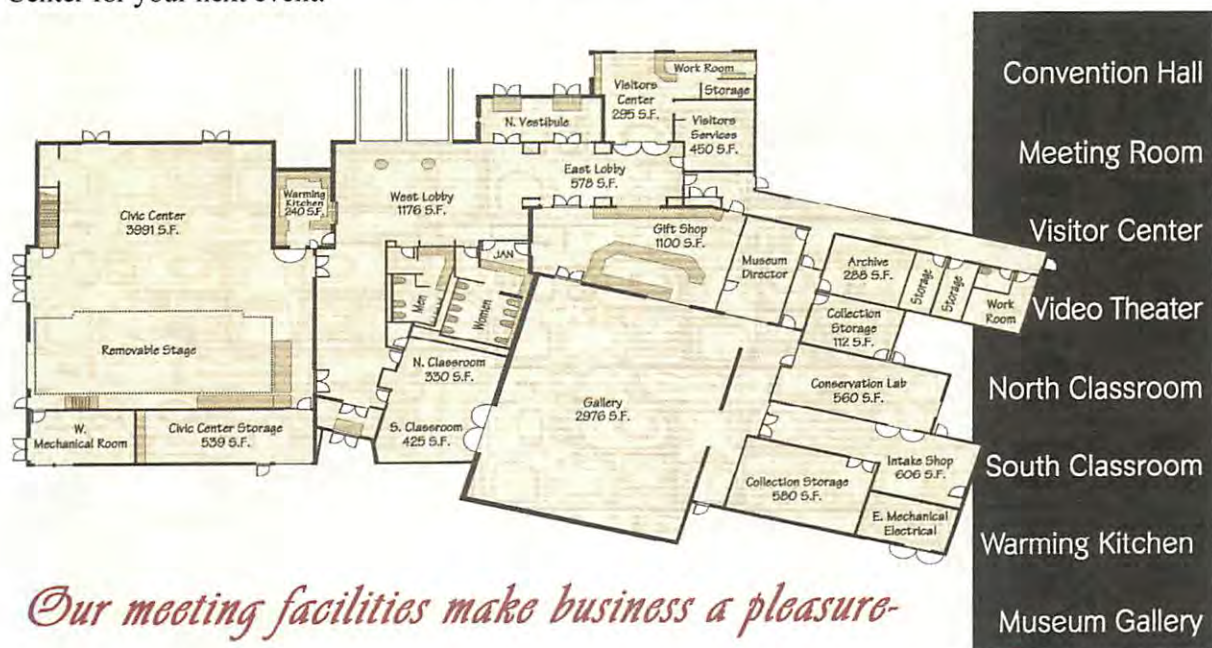
ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk



Building Rates and Guidelines

Greetings!

Thank you for giving us the opportunity to present the rates and guidelines for the use of the Nolan Civic Center. The Nolan Civic Center is a city-owned facility. Our web page offers great photos of the Civic Center as well as the Wrangell Museum which is attached to the Civic Center. Please visit our web site www.wrangellalaska.org. We hope that you find the Nolan Civic Center to be the perfect setting for your next meeting, reception, convention, or other special event. For any other question you may have, please email us at nolancenter@wrangellalaska.org, or call us directly at (907)874-3699. You can also stop by and see us at 296 Outer Drive. Our normal office hours are 9:00am to 2:00pm Monday through Friday. Thank you for considering the Nolan Civic Center for your next event.



Our meeting facilities make business a pleasure-

Seating Capacity

Location	Arrangement	Number of seats
Civic Center	Banquet style	300
	(both round and long tables)	
	Theater style	368
	Class room	350
North Class Room	(both round and long tables)	
	Theater style	18
South Class Room	Class room	12
	Theater style	20
Theater	Class room	15
	Theater style	24

The Nolan Civic Center is a new facility that opened July 2004. It has a beautiful view of Wrangell's waterfront. It's a great place to host any event.

Draft Form**Room Rental Rates*****Commercial, Government Half Day Rates
(1-4 hours)***

Entire Facility (includes Museum)	\$850.00
Convention Room	\$350.00
Meeting Room	\$175.00
N. Classroom	\$80.00
S. Classroom	\$95.00
Warming Kitchen	\$30.00
Small Theater	\$100.00 or \$25.00/hr

***Non-Profit / Local Resident Half Day Rates
(1-4 hours)***

Entire Facility (Includes Museum)	\$550.00
Convention Room	\$200.00
Meeting Room	\$100.00
N. Classroom	\$45.00
S. Classroom	\$55.00
Warming Kitchen	\$30.00
Small Theater	\$100.00 or \$25/hr

***Commercial, Government Full Day Rates
(5-8 hours)***

Entire Facility (includes Museum)	\$1200.00
Convention Room	\$500.00
Meeting Room	\$225.00
N. Classroom	\$100.00
S. Classroom	\$125.00
Warming Kitchen	\$50.00
Small Theater	\$150.00

***Non-Profit / Local Resident Full Day Rates
(5-8 hours)***

Entire Facility (includes Museum)	\$800.00
Convention Room	\$300.00
Meeting Room	\$150.00
N. Classroom	\$65.00
S. Classroom	\$85.00
Warming Kitchen	\$50.00
Small Theater	\$150.00

***Commercial, Government Full day Rates
(9-12 hours)***

Entire Facility (Includes Museum)	\$1550.00
Convention Room	\$650.00
Meeting Room	\$275.00
N. Classroom	\$120.00
S. Classroom	\$155.00
Warming Kitchen	\$70.00
Small Theater	\$200.00

***Non-Profit/Local Resident Full Day Rates
(9-12 hours)***

Entire Facility (Includes Museum)	\$1050.00
Convention Room	\$400.00
Meeting Room	\$200.00
N. Classroom	\$85.00
S. Classroom	\$115.00
Warming Kitchen	\$70.00
Small Theater	\$200.00

<i>Public, School & Auxiliary Agencies Half Day Rates (1-4 hours)</i>	
Entire Facility (Includes Museum)	\$550.00
Convention Room	\$100.00
Meeting Room	\$100.00
N. Classroom	\$45.00
S. Classroom	\$55.00
Warming Kitchen	\$30.00
Small Theater	\$100.00 or \$25.00/hr

<i>Public, School & Auxiliary Agencies Full Day Rates (5-8 hours)</i>	
Entire Facility (Includes Museum)	\$800.00
Convention Room	\$150.00
Meeting Room	\$150.00
N. Classroom	\$65.00
S. Classroom	\$85.00
Warming Kitchen	\$50.00
Small Theater	\$100.00

<i>Public, School, & Auxiliary Agencies Full Day Rates (9-12 hours)</i>	
Entire Facility (Includes Museum)	\$1050.00
Convention Room	\$200.00
Meeting Room	\$200.00
N. Classroom	\$85.00
S. Classroom	\$115.00
Warming Kitchen	\$70.00
Small Theater	\$100.00

<i>Bar Fee (Appropriate permits are required)</i>				\$50.00
Lobby W/Rental	(1-4hrs) \$20.00	(5-8hrs) \$40.00	(9-12 hrs) \$60.00	
Lobby	(1-4hrs) \$60.00	(5-8hrs) \$80.00	(9-12hrs) \$100.00	

Client Categories:

Commercial/Government: Any Commercial business or Government agency.

Resident: Any person with a local address whose event is not associated with any business. No ticket sales or goods may be sold or money collected. This category is for the purpose of weddings, receptions, parties, etc.

Non-Profit: Any organization with a letter of Determination of Non-Profit status from the Internal Revenue Service.

Public, School & Auxiliary Agencies: Any Wrangell School organization, Service Group, Local Board or Commission.

Equipment Rental Rates

Audio Visual Equipment Daily Rates

CD Player	\$15.00
Dry Erase Board w/markers	\$5.00
Flip Chart easel w/pad	\$20.00
Flip Chart easel w/o pad	\$3.00
Laser Pointer	\$5.00
Microphones	\$5.00
Microphones cordless/handheld	\$10.00
Multimedia Projector	\$40.00
Overhead Projector	\$10.00
Portable Screen w/ AV equip rental	n/c
Portable Screen (w/o AV equip rental)	\$5.00
Slide Projector	\$10.00
Teleconference Unity & phone line	\$20.00
Telephone line (local & toll free calls only)	\$10.00
Television w/VCR/DVD combo	\$20.00

Draft Form

In-House Catering

Coffee Service (32-cup urn)	\$15.00
Deluxe Coffee Service (carafe, half/half, sugars)	\$30.00
Full Beverage Service (Coffee, Tea, Water, Carafes, sugars, half/half, goblets, cups, silverware)	\$45.00
Kitchen Equipment (includes all kitchen equipment)	\$50.00

Office Services

Fax per page (local)	\$0.25
Fax per page (long distance)	\$0.50
Fax per page (receive)	\$0.25
Photocopies 8 1/2 x 11" single sided	\$0.18
Photocopies double sided	\$0.25

Equipment and Furnishings

Podiums	n/c with room rental
Tables (4 foot, 6 foot, 8 foot, banquet round 60x72)	n/c with room rental
Tablecloths (white)	\$6.00 each
Table Napkins (white)	\$0.50 each
Table Skirting (white)	\$10.00-\$20.00
Staging	\$75.00
Internet Access	\$15.00
Additional Phones	\$5.00

Additional Charges

Every event is unique. Our goal is to be as flexible as possible to accommodate the needs of all of our customers. At times, certain requests and needs will result in additional charges. The following list is not all-inclusive, but is added to help our customers plan their event. This list gives an example of some changes that may incur above the normal room and equipment rental fees.

Late Check-Out Fee: We will make every effort to accommodate changes in your scheduling, however, previous reservations will have priority. Please check with the staff on duty as soon as a change is identified. As long as there is not a scheduling conflict, we will accommodate late check outs at the rate of \$40.00 per hour per room rented with a maximum charge of \$150.00 per hour.

Telephone Line Uses: The Civic Center can provide telephone lines, telephones, etc., to meet the individual needs of the tenant. Charges will be based on equipment and services required. Notice of at least 1 week is required if more than 3 telephone lines are required. Long distance is not accessible without a calling card. Only Local and 800 numbers are available.

Excessive Electricity use: Events such as trade shows, theater productions, and other large events that require the use of spotlights, a majority of the electricity outlets, or the use of equipment which requires a lot of electricity should plan for additional charges. The charges will be determined in advance by several factors, such as how much of the facility is rented, the Civic Center's costs, and the economic benefit to the community. The tenant will be advised of these extra charges.

Excessive trash use: A normal amount of trash for a meeting is two large bags per day per room rented. Any event whether catered or not, that requires more than 2 dumpsters of garbage per day with entire facility rental (1/2 dumpster per room rented) should expect additional charges for garbage based on the excessive amount at the rate we have charged of \$3.10 per large bag or \$60.00 per extra dumpster.

Security (Public Dances, etc.): Any tenant renting the facility for a public dance must have a permit on file with the police department and adequate adult chaperons if minors will be present. Civic Center Staff may request the tenant to have at least one off-duty police officer at the event (this is at staff discretion). Other restrictions do apply and must be adhered to. These restrictions are available upon request and a separate contract will be provided for the tenant to sign. Other events, upon determination by the Civic Center Director, may also be required to provide security or an off-duty police officer, and will be discussed with tenant upon making the reservation.

Cleaning and Damage Deposits

Deposits are due with reservations. If there are damages or if extraordinary cleaning as required, it shall be deducted from the deposit.

Deposits will be as follows:

Civic Center	\$500.00
Small Theater	\$200.00
Classrooms	\$200.00
Museum	\$500.00
Kitchen	\$100.00 if rented alone/no deposit needed if rented with another room.

This will be paid by check. This check will be returned at the end of lease to tenant in full, if there are no damages or cleaning needed.

Reservation Procedures

A Use Agreement and Rental Invoice stating the details of your event will be provided to you. You must sign and return the Use Agreement and Rental Invoice within 48 hours to avoid losing the space to another tenant. Personal checks, cash, purchase orders and credit cards are all acceptable forms of payment.

In order to confirm a reservation, a signed Use Agreement must be received along with a payment for 25% of Invoice charges along with Damage/Cleaning deposit.. The reservation deposit is applied toward the total room cost. The balance of room and equipment rental, and other services are due the day of rental. Purchase orders will be accepted from government agencies. A final statement itemizing all charges and payments and any balance owing will be sent to you after rental.

Damage and cleaning deposits vary with room rental and range from \$100.00 to \$500.00. Your damage & cleaning deposit are due with your signed Use Agreement. Unused portions will be returned within three weeks of your rental.

Services Included with Rental Fees

The Nolan Civic Center staff will have your room set up in advance, according to an approved floor plan that you designated prior to the event. Any changes, alternatives, or additions to agreed-upon layouts after set up is complete will result in additional labor charges at the rate of \$25.00 per hour. The Nolan Civic Center provides at least one on-duty staff person for the duration of the rental to assist with your needs. Our staff will empty garbage cans, adjust sound levels, etc.. At the close of your rental the Nolan Civic Center staff will vacuum, take out all garbage, put away tables, chairs and other equipment. Nolan Civic Center staff will provide one room set-up for each day of rental at no additional charge. A tenant who hires a caterer, has a pot-luck, or uses decorations, has additional responsibilities and should read the appropriate sections in this guide. Our office can provide a list of local caterers, entertainers, DJ's, decorators, or other independent providers upon request, but you are certainly welcome to use your own resources.

Cancellation and/or No-Shows

The following cancellation policy applies to all confirmed reservations. A confirmed reservation is one in when a signed Use Agreement and Rental Invoice.

If a tenant cancels:
90 days or more
30-89 days
29 days & under

Tenant pays:
0 of full rental amount
25% of full rental amount.
100% of full rental amount.

Insurance and Security

Insurance is a requirement for all events with more than 75 attendees. (self-insured government agencies are excluded). Some events with fewer than 75 attendees may also be required to have insurance, depending on the nature of the event. Organizations can either provide the Nolan Civic Center with a copy of their certificate of general liability insurance, or a one-time policy can be purchased from The Tenant User Liability Policy (TULIP). TULIP provides general liability insurance coverage for users who do not have their own liability insurance coverage. The average cost for TULIP coverage is \$90.00 per event, per day (based on Risk Hazard Class and attendance expected). Civic Center staff will advise you if insurance is needed for your event and answer any questions you may have regarding this.

A Homeowner's policy with personal liability coverage of at least \$500,000 will often cover private events such as weddings, anniversaries, graduation parties, etc. Proof of insurance is required.

The tenant is responsible for personal equipment brought on site. The tenant is also responsible for any misuse or damage to the Nolan Civic Center equipment and property.

Policy on Alcoholic Beverages per AS 04.11.230 and 04.11.240

The Nolan Civic Center must be notified in advance if a tenant is intending to serve alcohol at any event. All alcohol sales and consumption shall comply with local and state laws. When alcohol is approved for an event, tenant must show proof of appropriate licenses and liability insurance. The Nolan Center is not responsible or liable for monitoring alcohol consumption or sales. The tenant assumes all responsibility for guests and their actions that may cause harm to other persons or Nolan Civic Center property/equipment, and will be held legally liable for non-compliance with local and state laws. Please request a copy of the Alaska Statue regarding caterer's permits and Special Event permits if you intend to serve alcohol at your event. The Nolan Civic Center must see proof of permit and the tenant will post at the bar at all events for which Alcohol is served. If an event requires a permit and one is not provided, tenant will not be allowed to serve alcohol at the Nolan Civic Center. Private events (such as weddings, receptions, etc) may provide a host bar (no-self-service allowed), usually without a permit. The Alcohol & Beverage Board can be reach at 907-269-0350.

Non-Smoking Facility

Per Alaska Statue, the Nolan Center is a non-smoking public facility.

Kitchen Use

Catered: The Nolan Civic Center kitchen is available for use by caterers who are on our caterers list, and have signed a catering agreement with the Nolan Civic Center. Any individual or small organization may be added to the caters list by attending a 1 hour orientations. Caterers may use all installed kitchen equipment with rental. Dishes, glasses, cups, carafes, utensils and table linens are available at an additional cost.

Potluck: Potluck kitchen rental provides access to sinks, cold storage, ice machine, coffee maker and limited use of ovens.

Decorations

The Nolan Civic Center is glad to assist in hanging a banner for your event. Please provide advance notice so the banner can be hung before the day of your event. Tenants are not permitted to hang signs or decorations from a ladder. If additional help is needed, please ask the staff for assistance. Additional labor charges may apply.

Thumbtacks and straight pins maybe to used on our tan panels only. Masking tape and other non-marking tape may be used to attach items to the walls. No tacks, pins, staples on the walls, furniture or trim.

Please advise the Nolan Civic Center staff if you will be using candles during your event. Candles must be in containers that will contain all wax spills. Helium balloons must have weights on each tie. Additional charges may apply to remove these from the over head.

Tenant's Responsibility for Clean Up

Tenants should remove all decorations, tacks, tape, and pins after their event. Please clear all trash from tables, floors, and chairs. Wipe off tables and chairs if food is used at event. Glitter, confetti, wine, coffee spills, or other extreme messes must be cleaned prior to tenant leaving facility, and within the time limited in order to avoid additional charges.

THE JAMES & ELSIE NOLAN CENTER
COME ENJOY THE EXCITEMENT AND HOSPITALITY
WRANGELL IS KNOWN FOR!



Come Experience Wrangell, The Hidden
Jewel
Of Southeast Alaska

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 11-04-1002

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ACCEPTING THE USDA RURAL DEVELOPMENT GRANT OFFER FOR A COMMUNITY FACILITY GRANT FOR THE IRENE INGLE PUBLIC LIBRARY EMERGENCY ROOF REPAIR AND AGREEING TO THE GRANT CONDITIONS

WHEREAS, the USDA Rural Development offers the City of Wrangell a grant of federal funds; and

WHEREAS, the USDA Rural Development has made not to exceed \$100,000 available under the Community Facilities grant program, for emergency roof repairs to the Irene Ingle Public Library; and

WHEREAS, the City of Wrangell is contributing over \$77,208 from the Economic Recovery Fund in matching funds to the project; and

WHEREAS, the City as a condition of the grant acceptance agrees to all requirements set forth by the USDA Rural Development.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby accepts the grant and authorizes the City Manager to enter into a grant agreement with the USDA Rural Development and authorizes the City Manager and Finance Director to sign and approve all grant agreement and financial reports required.

ADOPTED November 5, 2004

Valery McCandless, serving as Mayor
Valery McCandless, Mayor

ATTEST:

Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 10-04-1001

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF ONE LOT, 2A, BLOCK 2A, ATS 83, LOCATED WITHIN WRANGELL TOWNSITE

WHEREAS, the City of Wrangell offers public tidelands consisting of one lot pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. That the City Clerk is authorized to offer Lot 2A, Block 2A, ATS 83 located within Wrangell Townsite, for the designated minimum bid as attached in Exhibit "A".
- Sec. 2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
- Sec. 3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.
- Sec. 4. The public sealed bid method shall be waived.

ADOPTED: October 26, 2004

Valery McCandless serving as Mayor
Valery McCandless, Mayor

ATTEST *Christie L. Jamieson*
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION:10-04-1001

AUTHORIZED PUBLIC LANDS FOR DISPOSITION PROCEEDINGS

- 1) . Adjacent to Lot 2A, Block 2A, ATS 83
Appraised value of lot (11,190 sq. ft. total) \$86,200
MINIMUM BID \$86,200

CITY OF WRANGELL

RESOLUTION NO. 10-04-1000

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING AMENDED CONDITIONS FOR DISPOSITION OF PUBLIC PROPERTY CONSISTING OF 18 LOTS WITHIN THE INDUSTRIAL SUBDIVISION OF THE CITY OF WRANGELL, ALASKA

WHEREAS, the City of Wrangell offers public property consisting of 18 lots pursuant to Chapter 16.12, Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

WHEREAS, Exhibit "A" reflects the appraisals as amended as of October 13, 2004;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. That the City Clerk is authorized to offer Lots 9A and 10A, Block 60; Lots 1A, 2A, and 8, Block 61; Lot 3, Block 63-B; Lots 4, 6A, and 7A, Block 64; Lots 4, 5, 6, 7 and 8, Block 65; and Lots 3, 4, 5, and 6, Block 66, all in Wrangell Industrial Subdivision, for the designated minimum bid as attached in Exhibit "A".
- Sec. 2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
- Sec. 3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing. Payment agreement will be handled by a financing institution and costs of these services to be paid by purchaser.
- Sec. 4. The sale method shall be by over-the-counter sale method.
- Sec. 5. The adopted appraisal in Section 1 repeals the previous appraisal adopted by Resolution No. #06-01-866 on June 26, 2001.

ADOPTED: October 26, 2004

Valery McCandless serving as
Valery McCandless, Mayor *Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION 10-04-1000

AUTHORIZED PUBLIC LANDS FOR DISPOSITION PROCEEDINGS

1)	Lot 3, Block 63B, Wrangell Industrial Subdivision Appraised value of lot with utilities (6,790 sq ft) MINIMUM BID	\$8,100
2)	Lot 4, Block 64, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,490 sq ft) MINIMUM BID	\$19,700
3)	Lot 6A, Block 64, Wrangell Industrial Subdivision Appraised value of lot with utilities (8,245 sq ft) MINIMUM BID	\$9,800
4)	Lot 7A, Block 64, Wrangell Industrial Subdivision Appraised value of lot with utilities (8,245 sq ft) MINIMUM BID	\$9,800
5)	Lot 9A, Block 60, Wrangell Industrial Subdivision Appraised value of lot with utilities (15,691 sq ft) MINIMUM BID	\$18,700
6)	Lot 10A, Block 60, Wrangell Industrial Subdivision Appraised value of lot with utilities (15,691 sq ft) MINIMUM BID	\$18,700
7)	Lot 4, Block 65, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,005 sq ft) MINIMUM BID	\$19,100
8)	Lot 5, Block 65, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,005 sq ft) MINIMUM BID	\$19,100
9)	Lot 6, Block 65, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,005 sq ft) MINIMUM BID	\$19,100
10)	Lot 7, Block 65, Wrangell Industrial Subdivision Appraised value of lot with utilities (16,005 sq ft) MINIMUM BID	\$19,100

EXHIBIT "A"
RESOLUTION 10-04-1000

- | | | |
|-----|--|----------|
| 11) | Lot 8, Block 65, Wrangell Industrial Subdivision
Appraised value of lot with utilities (16,005 sq ft)
MINIMUM BID | \$19,100 |
| 12) | Lot 1A, Block 61, Wrangell Industrial Subdivision
Appraised value of lot with utilities (14,025 sq ft)
MINIMUM BID | \$16,700 |
| 13) | Lot 2A, Block 61, Wrangell Industrial Subdivision
Appraised value of lot with utilities (14,025 sq ft)
MINIMUM BID | \$16,700 |
| 14) | Lot 8, Block 61, Wrangell Industrial Subdivision
Appraised value of lot with utilities (14,025 sq ft)
MINIMUM BID | \$16,700 |
| 15) | Lot 3, Block 66, Wrangell Industrial Subdivision
Appraised value of lot with utilities (16,500 sq ft)
MINIMUM BID | \$19,700 |
| 16) | Lot 4, Block 66, Wrangell Industrial Subdivision
Appraised value of lot with utilities (16,500 sq ft)
MINIMUM BID | \$19,700 |
| 17) | Lot 5, Block 66, Wrangell Industrial Subdivision
Appraised value of lot with utilities (16,500 sq ft)
MINIMUM BID | \$19,700 |
| 18) | Lot 6, Block 66, Wrangell Industrial Subdivision
Appraised value of lot with utilities (16,500 sq ft)
MINIMUM BID | \$19,700 |

CITY OF WRANGELL

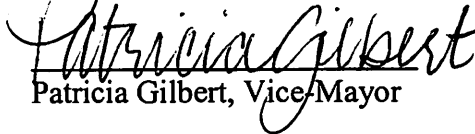
RESOLUTION NO. 09-04-999

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE COUNCILMEMBERS FOR CANVASSING THE RESULTS OF THE GENERAL ELECTION TO BE HELD OCTOBER 5, 2004

WHEREAS, Wrangell Municipal Code Sec. 2.28.050 Canvass Board, provides that the Council shall, prior to the date of the election, designate three councilmembers to serve on the Canvass Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that Council Members Mark Robinson, Gary Lewis and William McMurren, are designated to serve on the Canvass Board and to attend the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 to be held within three days after the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 Canvass of Returns.

ADOPTED: September 28, 2004


Patricia Gilbert, Vice-Mayor

ATTEST:


Christie L. Jamieson, City Clerk



CITY OF WRANGELL

RESOLUTION NO. 09-04-998

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING MUNICIPAL ASSISTANCE FUNDING FROM ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION PURSUANT TO SFY 2006 MUNICIPAL MATCHING GRANT PROGRAM FOR FRONT STREET SEWER AND WATER REHABILITATION AND WRANGELL MUNICIPAL LANDFILL IMPROVEMENT/FINAL COVER

WHEREAS, AS 29.60.350 requires the governing body of a municipality to adopt a resolution requesting municipal assistance funding; and

WHEREAS, this resolution must be submitted to the Alaska Department of Environmental Conservation; and

WHEREAS, the City of Wrangell is requesting funding and adopting for endorsement for Front Street Sewer and Water Rehabilitation and Wrangell Municipal Landfill Improvement/Final Cover Projects.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, by this resolution hereby endorses the following projects:

Number #1 Priority: Front Street Sewer and Water Rehabilitation

ADOPTED: September 14, 2004

Valery McCandless, serving as Mayor
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 09-04-997

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 2005 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FISHERIES MANAGEMENT AREA 18

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 2005 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Community and Economic Development that the municipality suffered significant effects during calendar year 2003 from fisheries business activities; and

WHEREAS, 19 AAC 34.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Community and Economic Development; and

WHEREAS, 19 AAC 34.070 provides for the use, at the discretion of the Department of Community and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

WHEREAS, the Council of the City of Wrangell proposes to use an alternative allocation method for allocation of FY 2005 funding available within the Fisheries Management Area 18 in agreement with all other municipalities in this area participating in the FY 2005 Shared Fisheries Business Tax Program;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2003 of fisheries business activity in the Fisheries Management Area 18.

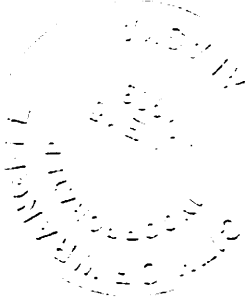
ALTERNATIVE ALLOCATION METHOD:

50% divided equally and
50% divided on a per capita basis

ADOPTED: September 14, 2004

Valery McCandless, serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk



CITY OF WRANGELL

RESOLUTION NO. 09-04-996

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC TIDELANDS FOR LOT 6A, BLOCK 2A, STIKINE INN TIDELANDS RESUBDIVISION, WRANGELL TOWNSITE, TO HIGHFIELD CORPORATION

WHEREAS, the City of Wrangell, Alaska, approved the disposal of public tidelands located within Wrangell Townsite, Wrangell Recording District, to Highfield Corporation, P.O. Box 990, Wrangell, AK 99929, and waived the public bid process at their regular council meeting on July 13, 2004; and

WHEREAS, the Council approved the appraisal amount of \$175,000 for tidelands of Lot 6A, Block 2-A, Stikine Inn Tidelands Resubdivision, Wrangell Townsite, at their regular council meeting on August 24, 2004.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Highfield Corporation, to convey the following tidelands property when full bid price is paid:

Lot 6A, Block 2A, Stikine Inn Tidelands Resubdivision,
Wrangell Townsite

Sec. 2. The Finance Director is authorized to execute a tidelands purchase agreement with Highfield Corporation, for the purchase of the above described property, if desired.

ADOPTED: September 14, 2004

Valery McCandless, serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 09-04-995

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Council of the City of Wrangell, Alaska, is required to comply with federal labor standards; and

WHEREAS, one of the new federal standards requires that salaried employees exempt from tax must make a minimum of \$23,600 per year; and

WHEREAS, the position of Civic Center Manager is currently a salaried position making \$19,750 per year; and

WHEREAS, the position of Civic Center Manager is currently scheduled to work 25 hours per week; and

WHEREAS, more hours are necessary to complete all of the required elements of the job.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

- Sec. 1. The position of Civic Center Manager is changed from a salaried position exempt from overtime to an hourly position subject to overtime.
- Sec. 2. The position of Civic Center Manager is changed from working 25 hours per week to 30 hours per week.
- Sec. 3. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution No. 08-04-990.
- Sec. 4. Effective Date. The pay plan shall be effective September 15, 2004.
- Sec. 5. The adopted Pay Plan in Section 3 repeals the previous Pay Plan adopted by Resolution No. 08-04-990 on August 24, 2004.

ADOPTED: September 14, 2004

Valery McCandless serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk



CITY OF WRANGELL
 PAY PLAN
 EFFECTIVE SEPTEMBER 15, 2004

JOB CLASSIFICATIONS

REGULAR SALARIED POSITIONS:		PAY RANGE	
CITY MANAGER	67,150	TO	85,000
CAPITAL & SPECIAL PROJECT ADMINISTRATOR	55,331	TO	70,039
PUBLIC WORKS SUPT./CAPITAL PROJECT MANAGER	51,388	TO	65,048
ELECTRICAL SUPERINTENDENT	50,500	TO	63,924
FINANCE DIRECTOR	45,828	TO	58,008
POLICE CHIEF	45,828	TO	58,008
HARBOR MASTER	40,689	TO	51,505
PARKS AND RECREATION DIRECTOR	40,689	TO	51,505
FIREFIGHTER/EMT (BASED ON 44 HRS/WEEK)	37,417	TO	47,364
ECONOMIC DEVELOPMENT/PLANNER	37,417	TO	47,364
MUSEUM DIRECTOR/CURATOR	35,412	TO	44,825
CITY CLERK	35,294	TO	44,675
LIBRARIAN	35,294	TO	44,675
VOLUNTEER FIRE CHIEF (20 HRS/WEEK)	19,176	TO	24,273

REGULAR HOURLY POSITIONS

ASSISTANT ELECTRICAL SUPERINTENDENT	21.72	TO	27.48
ELECTRICAL LINE SUPERVISOR	19.13	TO	24.20
POLICE SERGEANT	18.19	TO	23.03
ELECTRICAL LINE WORKER	18.19	TO	23.03
LIEUTENANT INVESTIGATOR	18.19	TO	23.03
CHIEF MECHANIC	18.19	TO	23.03
PUBLIC WORKS FOREMAN	17.32	TO	21.92
POLICE OFFICER	16.55	TO	20.96
WASTEWATER DEPARTMENT LEADMAN	16.55	TO	20.96
WATER DEPARTMENT LEADMAN	16.55	TO	20.96
MAINTENANCE TECHNICIAN (PUBLIC WORKS)	14.90	TO	18.87
SKILLED MAINTENANCE WORKER	14.90	TO	18.87
MECHANIC	14.90	TO	18.87
DIESEL ELECTRIC MECHANIC	14.90	TO	18.87
REFUSE COLLECTOR	14.90	TO	18.87
WATER & WASTEWATER TREATMENT OPERATOR	14.90	TO	18.87
ASSISTANT HARBORMASTER	14.90	TO	18.87
HARBOR ADMINISTRATIVE ASSISTANT	14.90	TO	18.87
HARBOR MAINTENANCE AND SECURITY	14.90	TO	18.87
BOOKKEEPER/DEPUTY CLERK	14.90	TO	18.87
REFUSE SITE CARETAKER	14.90	TO	18.87
APPRENTICE LINEMAN	14.48	TO	18.34
ELECTRICAL DISPATCH/SECRETARY	12.69	TO	16.07
CIVIC CENTER MANAGER	12.66	TO	16.03
CORRECTIONAL SERGEANT	11.96	TO	15.16
APPRENTICE DIESEL MECHANIC/ELECTRICIAN	11.87	TO	15.02
APPRENTICE WATER/WASTEWATER TREATMENT OP.	11.87	TO	15.02
UTILITY CLERK	11.39	TO	14.43
ACCOUNTING/COLLECTIONS CLERK	11.39	TO	14.43
ACCOUNTING CLERK	11.39	TO	14.43
POLICE ADMINISTRATIVE ASSISTANT	11.39	TO	14.43
CORRECTIONAL OFFICER/DISPATCHER	11.39	TO	14.43
ELECTRICAL GROUND WORKER/METER READER	11.39	TO	14.43
CUSTODIAN	9.73	TO	12.32
RECREATION COORDINATOR	9.73	TO	12.32

PART-TIME POSITIONS ELIGIBLE FOR BENEFITS:

MECHANIC (PART TIME)	14.90	TO	18.87
ASSISTANT LIBRARIAN	9.73	TO	12.32
CUSTODIAL/LIGHT MAINTENANCE	12.31	TO	15.59

PART-TIME POSITIONS INELIGIBLE FOR BENEFITS:

HEAD LIFEGUARD/INSTRUCTOR	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE I	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE II	9.73	TO	12.32
CASUAL UNSKILLED LABOR	9.73	TO	12.32
TEMPORARY SALES CLERK/MUSEUM RECEPTIONIST	9.73	TO	12.32
SEASONAL SALES CLERK/MUSEUM RECEPTIONIST	7.48	TO	9.47
LIFEGUARD	7.48	TO	9.47
YOUTH COURT COORDINATOR (25 HRS PER WEEK) (YCC SALARY OF \$2054.76/MONTH /9 MONTHS)			

ADMINISTRATION PROCEDURES

THE ENTRY WAGE RATE FOR NEW HIRES IN THE JOB CLASSIFICATIONS SHALL GENERALLY BE 79% OF THE MAXIMUM RATES AUTHORIZED, ALTHOUGH NEW EMPLOYEES MAY BE HIRED AT A HIGHER STEP IN A RANGE UPON A FINDING BY THE CITY MANAGER THAT THE EMPLOYEE POSSESSES EXCEPTIONAL QUALIFICATIONS AND EXPERIENCE.

EMPLOYEES WILL RECEIVE A 3% STEP INCREASE ON EMPLOYMENT ANNIVERSARY DATES, SUBJECT TO A SATISFACTORY PERFORMANCE EVALUATION, UP TO THE MAXIMUM RATES AUTHORIZED ACCORDING TO THE FOLLOWING SCHEDULE:

<u>UPON COMPLETION OF:</u>	<u>% IF MAXIMUM AUTHORIZED RATE</u>
ONE YEAR'S EMPLOYMENT	82%
TWO YEAR'S EMPLOYMENT	85%
THREE YEAR'S EMPLOYMENT	88%
FOUR YEAR'S EMPLOYMENT	91%
FIVE YEAR'S EMPLOYMENT	94%
SIX YEAR'S EMPLOYMENT	97%
SEVEN YEAR'S EMPLOYMENT	100%

STEP INCREASES ARE NOT AUTOMATIC. STEP INCREASES SHALL BE AUTHORIZED ONLY AFTER AN EVALUATION OF PERFORMANCE HAS BEEN COMPLETED AND THE IMMEDIATE SUPERVISOR CERTIFIES THAT THE EMPLOYEE HAS BEEN PERFORMING WORK WHICH CONSISTENTLY MEETS AND OCCASIONALLY EXCEEDS STANDARDS

CITY OF WRANGELL

RESOLUTION NO. 09-04-994

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING THE JOB DESCRIPTION FOR CIVIC CENTER MANAGER

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Job Description for Civic Center Manager is hereby amended, and Exhibit "A", attached hereto and incorporated by reference, is hereby adopted, and supersedes the previous job description adopted by Resolution No. 05-04-978 on May 11, 2004.

ADOPTED: September 14, 2004

Valery McCandless, serving as Mayor
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk



CITY OF WRANGELL

JOB DESCRIPTION

**JOB TITLE: CIVIC CENTER MANAGER
30 HOURS PER WEEK**

REPORTS TO: CITY MANAGER

DEPARTMENT: CIVIC CENTER

**JOB PURPOSE: To perform managerial and administrative tasks required to
Support and enhance the day-to-day business operations of the
Civic Center**

DUTIES, RESPONSIBILITIES, AND ACCOUNTABILITIES:

1. **Develop and maintain Standard Operating Procedures for conventions and meetings.**
2. **Maintain operational budget with monthly reports submitted to the city financial officer.**
3. **Maintain Booking Calendar.**
4. **Meet client needs.**
5. **Issue contracts for center leasing and necessary follow-ups and contract closeout.**
6. **Be on site for all center activities.**
7. **Perform convention sales activities including:**
 - a. **client sales calls**
 - b. **preparation of bid proposal packets**
 - c. **site tours for prospective clients**
 - d. **client follow-ups**
 - e. **press releases**
8. **Create and maintain database of inquirers, associations and potential users to include (all data is the property of the City):**
 - a. **Customer contact information (meeting planners, associations, organizations)**
 - b. **Convention Service providers**
 - c. **Follow-up contacts**
9. **Operate Visitor Center with the Forest Service.**
10. **Responsible for maintaining the inventory of city property belonging to the civic center (i.e. equipment, fixtures, furniture, supplies, etc.)**
11. **Other related duties as assigned (i.e. responding to visitor inquiries, organizing familiarization tours, press releases, calendar of events)**

QUALIFICATIONS:

- 1. The Civic Center Manager shall have at least two- (2) year's office management/administrative experience with an emphasis on customer service. Experience includes, but not limited to, general accounting experience, inter-personal skills, and proficiency with computers, business administration/operating and/or sales. The Civic Center Manager must be friendly and empathetic to facilitate working effectively with people while coordinating activities to accomplish the goals of the James and Elsie Nolan Center. Previous work experience in facility management and convention sales or meeting planning is desirable and may be considered in lieu of other required experiences.**

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-04-993

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ACCEPTING THE USDA RURAL DEVELOPMENT GRANT OFFER FOR A COMMUNITY FACILITY GRANT FOR THE JAMES AND ELSIE NOLAN CIVIC CENTER AND AGREEING TO THE GRANT CONDITIONS

WHEREAS, the USDA Rural Development offers the City of Wrangell a grant of federal funds; and

WHEREAS, the USDA Rural Development has made not to exceed \$629,000 available under the Community Facilities grant program, for equipment, furnishings and landscaping of the James and Elsie Nolan Civic Center; and

WHEREAS, the City of Wrangell and other donors are contributing over \$5 million in matching funds to the projects; and

WHEREAS, the City as a condition of the grant acceptance agrees to all requirements set forth by the USDA Rural Development.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby accepts the grant and authorizes the City Manager to enter into a grant agreement with the USDA Rural Development and authorizes the City Manager and Finance Director to sign and approve all grant agreement and financial reports required.

ADOPTED August 24, 2004

Valery McCandless, serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-04-992

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING AN ELECTRICAL RATE INCENTIVE FOR EXPANDED USES BY SEA LEVEL SEAFOODS, LLC AND ESTABLISHING THE TERMS AND CONDITIONS OF SUCH INCENTIVE

WHEREAS WMC §15.22.233 provides that upon a finding of beneficial public interest, the Council may offer an electrical rate incentive to new or expanded commercial or industrial users, and

WHEREAS Sea Level Seafoods, LLC ("SLS") has expanded its operations by means of a new blast freezer facility and new value-added fillet line equipment, and

WHEREAS it would be in the beneficial public interest to grant an electrical rate incentive to SLS for its new blast freezer facility and new value-added fillet line equipment,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. Beneficial Public Interest. The council finds that it would be in the beneficial public interest to grant an electrical rate incentive to SLS.
2. Rate of Electrical Rate Incentive. SLS is granted an electrical rate incentive rate of \$0.08 per KWH for the new blast freezer facility and new value-added fillet line equipment, subject to the requirements of WMC §15.22.233 and the terms and conditions of this resolution.
3. Separate Meter. The rate authorized by this resolution shall apply only to electricity consumed in the new or expanded portion of the business and shall be measurable by installation of a separate electrical meter for the new blast freezer facility and new value-added fillet line equipment.
4. Other Charges. All other customer charges related to the delivery of electrical service shall be charged as provided for in WMC Chapter 15.12.
5. Term of Incentive. The electrical rate incentive rate authorized by this resolution shall commence with the billing cycle following the adoption of this resolution. Said incentive rate shall end five (5) years after the adoption of this resolution or seven (7) days after any billing for electrical services becomes delinquent, whichever occurs first.

ADOPTED: August 24, 2004

Attest: Christie L Jamieson
Christie L. Jamieson
City Clerk

Valery McCandless ; serving as
Valery McCandless
Mayor



CITY OF WRANGELL

RESOLUTION NO. 08-04-991

A RESOLUTION OF THE COUNCIL OF THE CITY WRANGELL, ALASKA, AMENDING RESOLUTION NO. 07-04-985, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS FOR LOT 6A, BLOCK 2A, STIKINE INN TIDELANDS RESUBDIVISION, WRANGELL TOWNSITE

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. Appraisal. The appraisal established for Lot 6A, Block 2A, Stikine Inn Tideland Resubdivision, Wrangell Townsite, was originally approved for \$140,000, adopted by Resolution No. 07-04-985, on July 13, 2004.
- Sec. 2. Change in Appraisal. The appraisal, attached hereto, as Exhibit "A" and incorporated herein by reference, is hereby adopted and supersedes the previous appraisal adopted by Resolution No. 07-04-985.
- Sec. 3. Effective Date. The appraisal established shall be effective the date of resolution adoption.
- Sec. 4. The adopted appraisal in Section 2 repeals the previous appraisal adopted by Resolution No. 07-04-985 on February 12, 2002.

ADOPTED: August 24, 2004

Valery McCandless, serving as
Valery McCandless, Mayor *Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION NO. 08-04-991

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION
PROCEEDINGS

- 1) Lot 6A, Block 2A, Stikine Inn Tidelands Resubdivision, Wrangell
Townsite

Appraised value of lot (22,622 sq. ft. total) \$175,000
AMOUNT \$175,000

CITY OF WRANGELL

RESOLUTION NO. 08-04-990

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Council of the City of Wrangell, Alaska, requires that each new position be added to the pay plan; and

WHEREAS, the Council desires to amend the position of Lieutenant Police to Lieutenant Investigator.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

Sec. 1. The new position of Lieutenant Investigator will be a regular hourly position from a regular salaried position within the City's Pay Plan.

Sec. 2. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution No. 05-04-979.

Sec. 3. Effective Date. The pay plan shall be effective August 24, 2004.

Sec. 4. The adopted Pay Plan in Section 2 repeals the previous Pay Plan adopted by Resolution No. 05-04-979 on May 11, 2004.

ADOPTED: August 24, 2004

Valery McCandless, serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL
 PAY PLAN
 EFFECTIVE AUGUST 24, 2004

JOB CLASSIFICATIONS

		PAY RANGE	
<u>REGULAR SALARIED POSITIONS:</u>			
CITY MANAGER	67,150	TO	85,000
CAPITAL & SPECIAL PROJECT ADMINISTRATOR	55,331	TO	70,039
PUBLIC WORKS SUPT./CAPITAL PROJECT MANAGER	51,388	TO	65,048
ELECTRICAL SUPERINTENDENT	50,500	TO	63,924
FINANCE DIRECTOR	45,828	TO	58,008
POLICE CHIEF	45,828	TO	58,008
HARBOR MASTER	40,689	TO	51,505
PARKS AND RECREATION DIRECTOR	40,689	TO	51,505
FIREFIGHTER/EMT (BASED ON 44 HRS/WEEK)	37,417	TO	47,364
ECONOMIC DEVELOPMENT/PLANNER	37,417	TO	47,364
MUSEUM DIRECTOR/CURATOR	35,412	TO	44,825
CITY CLERK	35,294	TO	44,675
LIBRARIAN	35,294	TO	44,675
CIVIC CENTER MANAGER (25 HRS/WEEK)	19,750	TO	25,000
VOLUNTEER FIRE CHIEF (20 HRS/WEEK)	19,176	TO	24,273
<u>REGULAR HOURLY POSITIONS</u>			
ASSISTANT ELECTRICAL SUPERINTENDENT	21.72	TO	27.48
ELECTRICAL LINE SUPERVISOR	19.13	TO	24.20
POLICE SERGEANT	18.19	TO	23.03
ELECTRICAL LINE WORKER	18.19	TO	23.03
LIEUTENANT INVESTIGATOR	18.19	TO	23.03
CHIEF MECHANIC	18.19	TO	23.03
PUBLIC WORKS FOREMAN	17.32	TO	21.92
POLICE OFFICER	16.55	TO	20.96
WASTEWATER DEPARTMENT LEADMAN	16.55	TO	20.96
WATER DEPARTMENT LEADMAN	16.55	TO	20.96
MAINTENANCE TECHNICIAN (PUBLIC WORKS)	14.90	TO	18.87
SKILLED MAINTENANCE WORKER	14.90	TO	18.87
MECHANIC	14.90	TO	18.87
DIESEL ELECTRIC MECHANIC	14.90	TO	18.87
REFUSE COLLECTOR	14.90	TO	18.87
WATER & WASTEWATER TREATMENT OPERATOR	14.90	TO	18.87
ASSISTANT HARBORMASTER	14.90	TO	18.87
HARBOR ADMINISTRATIVE ASSISTANT	14.90	TO	18.87
HARBOR MAINTENANCE AND SECURITY	14.90	TO	18.87
BOOKKEEPER/DEPUTY CLERK	14.90	TO	18.87
REFUSE SITE CARETAKER	14.90	TO	18.87
APPRENTICE LINEMAN	14.48	TO	18.34
ELECTRICAL DISPATCH/SECRETARY	12.69	TO	16.07
CORRECTIONAL SERGEANT	11.96	TO	15.16
APPRENTICE DIESEL MECHANIC/ELECTRICIAN	11.87	TO	15.02
APPRENTICE WATER/WASTEWATER TREATMENT OP.	11.87	TO	15.02
UTILITY CLERK	11.39	TO	14.43
ACCOUNTING/COLLECTIONS CLERK	11.39	TO	14.43
ACCOUNTING CLERK	11.39	TO	14.43
POLICE ADMINISTRATIVE ASSISTANT	11.39	TO	14.43
CORRECTIONAL OFFICER/DISPATCHER	11.39	TO	14.43
ELECTRICAL GROUND WORKER/METER READER	11.39	TO	14.43
CUSTODIAN	9.73	TO	12.32
RECREATION COORDINATOR	9.73	TO	12.32

PART-TIME POSITIONS ELIGIBLE FOR BENEFITS:

MECHANIC (PART TIME)	14.90	TO	18.87
ASSISTANT LIBRARIAN	9.73	TO	12.32
CUSTODIAL/LIGHT MAINTENANCE	12.31	TO	15.59

PART-TIME POSITIONS INELIGIBLE FOR BENEFITS:

HEAD LIFEGUARD/INSTRUCTOR	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE I	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE II	9.73	TO	12.32
CASUAL UNSKILLED LABOR	9.73	TO	12.32
TEMPORARY SALES CLERK/MUSEUM RECEPTIONIST	9.73	TO	12.32
SEASONAL SALES CLERK/MUSEUM RECEPTIONIST	7.48	TO	9.47
LIFEGUARD	7.48	TO	9.47
YOUTH COURT COORDINATOR (25 HRS PER WEEK) (YCC SALARY OF \$2054.76/MONTH /9 MONTHS)			

ADMINISTRATION PROCEDURES

THE ENTRY WAGE RATE FOR NEW HIRES IN THE JOB CLASSIFICATIONS SHALL GENERALLY BE 79% OF THE MAXIMUM RATES AUTHORIZED, ALTHOUGH NEW EMPLOYEES MAY BE HIRED AT A HIGHER STEP IN A RANGE UPON A FINDING BY THE CITY MANAGER THAT THE EMPLOYEE POSSESSES EXCEPTIONAL QUALIFICATIONS AND EXPERIENCE.

EMPLOYEES WILL RECEIVE A 3% STEP INCREASE ON EMPLOYMENT ANNIVERSARY DATES, SUBJECT TO A SATISFACTORY PERFORMANCE EVALUATION, UP TO THE MAXIMUM RATES AUTHORIZED ACCORDING TO THE FOLLOWING SCHEDULE:

<u>UPON COMPLETION OF:</u>	<u>% IF MAXIMUM AUTHORIZED RATE</u>
ONE YEAR'S EMPLOYMENT	82%
TWO YEAR'S EMPLOYMENT	85%
THREE YEAR'S EMPLOYMENT	88%
FOUR YEAR'S EMPLOYMENT	91%
FIVE YEAR'S EMPLOYMENT	94%
SIX YEAR'S EMPLOYMENT	97%
SEVEN YEAR'S EMPLOYMENT	100%

STEP INCREASES ARE NOT AUTOMATIC. STEP INCREASES SHALL BE AUTHORIZED ONLY AFTER AN EVALUATION OF PERFORMANCE HAS BEEN COMPLETED AND THE IMMEDIATE SUPERVISOR CERTIFIES THAT THE EMPLOYEE HAS BEEN PERFORMING WORK WHICH CONSISTENTLY MEETS AND OCCASIONALLY EXCEEDS STANDARDS

CITY OF WRANGELL

RESOLUTION NO. 08-04-989

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REPLACING JOB DESCRIPTION OF LIEUTENANT OF POLICE WITH NEW JOB DESCRIPTION LIEUTENANT INVESTIGATOR

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Job Description of Lieutenant of Police which was adopted by Resolution #06-03-952, is hereby repealed and replaced with a new job description of Lieutenant Investigator to the Police Department. Exhibit "A", attached hereto and incorporated by reference, is hereby adopted.

ADOPTED: August 24, 2004

Valery McCandless serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

City of Wrangell Job Description

Job Title:	Lieutenant Investigator	Reports To:	Chief of Police
Supervises:	Sergeant and Correctional Staff		
Range:	18.19 to 23.03	Date Last Updated:	08/15/04
Grade Minimum:		Date Approved:	

General Position Summary or Responsibilities

Under the direction of the Chief of Police oversees and directs the activities of the patrol unit: conducts supervises and instructs police personnel in the detection, investigation of criminal offences. Assist in the operations of the Wrangell Community Correctional Jail as directed by the Chief of Police. Supervise and instruct police and correctional personnel, assign duties and check efficiency, carry out and enforce police department administration policies and procedure. With the direction of the Chief of Police organize and supervise training programs. Patrol the community to protect people and property while encouraging voluntary compliance with local, state, and federal laws.

Essential Duties and Responsibilities

1. Manage, supervise and direct the variety of specialized functions and activities and supervise departmental personnel that fall under the position.
2. Assist in developing the department's plans/objectives.
3. Supervises all subordinates in the Department. Carries out supervisory responsibilities in accordance with the organizations policies, applicable laws and regulations.
4. Evaluate subordinates' performance.
5. Performs all duties as described within the duties of Police Officer.
6. With approval from the Chief of Police, administer discipline for misconduct.
7. In the absence of the Chief of Police, serves as the Deputy Chief of Police.

8. At the direction of the Chief of Police, may coordinate training for the Department.
9. Conduct, supervise review and close investigations of crimes.
10. Work confidentially with discretion.
11. Maintain eligibility for an Intermediate or higher certification as a police officer by the State of Alaska Police Standards Council.
12. Assist in the Design and implement enforcement and prevention program..
13. Obtain and serve necessary letters, warrants, subpoenas, and summons for correctional inmates as may be required.
14. Establish and maintain cooperative and effective working relationships with other employees, external agencies, and the public.
15. Assist in the booking, searching and fingerprinting of prisoners.
16. Perform liaison duties between the department and the public.
17. Secure evidence, recording and storage of the same.
18. Perform routine patrols for the community and respond to routine emergency calls for assistance.
19. Performs other duties as assigned.

Knowledge, Skills and Qualifications

1. High school diploma or equivalent.
2. Valid Alaska Drivers License and good driving record.
3. Ten-years employment as a police officer with at least three years as a sergeant or above with significant investigative responsibility preferred, or other acceptable police department qualifications as approved by the Chief of Police.
4. Successful completion of a State certified basic law enforcement academy.
5. Thorough knowledge of police procedures, rights of citizens, court procedures, criminal code, and crime prevention programs.
6. Some knowledge of budgeting and exercise of fiscal controls, evaluation of equipment, supply needs and personnel rules.

7. Must be at least 21 years of age.
8. "Oral" and written communications skills.
9. Requires the ability to preserve confidentially
10. Interpersonal skills using tact, patience and courtesy and the ability to work cooperatively with other employees to encourage good cooperative teamwork.
11. Prior to employment must have U.S. Citizenship.
12. Must possess at least or be able to qualify for an intermediate police certification within twelve months of employment from the Alaska Police Standards Council.

Preferred

1. Law Enforcement Executive Training.
2. Associate Degree in Criminal Justice or closely related field.
3. Possess a thorough knowledge and experience in criminal investigative procedures at a supervisory level.

CITY OF WRANGELL

RESOLUTION NO. 08-04-988

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING FY 05 PAYMENT IN LIEU OF TAXES FUNDING FROM THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

WHEREAS, 3 AAC 152.100 requires the governing body of a city to adopt a resolution requesting funding from the Payment in Lieu of Taxes Program for cities in the unorganized borough and to submit the resolution to the Department of Community and Economic Development; and

WHEREAS, the city has conducted a regular election during the preceding state fiscal year and has reported the results of the election to the commissioner; and

WHEREAS, regular meetings of the governing body are held in the city and a record of the proceedings is maintained; and

WHEREAS, ordinances adopted by the city have been codified in accordance with AS 29.25.050;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Wrangell, hereby requests distribution from the FY 05 Payment in Lieu of Taxes Program by the Department of Community and Economic Development on the date required by law.

ADOPTED: August 10, 2004

Valery McCandless
Valery McCandless, Mayor

*-serving as
Mayor*

ATTEST:

Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-04-987

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING AN ELECTRICAL RATE INCENTIVE FOR EXPANDED USES BY WRANGELL SEAFOODS INC. AND ESTABLISHING THE TERMS AND CONDITIONS OF SUCH INCENTIVE

WHEREAS WMC §15.22.233 provides that upon a finding of beneficial public interest, the Council may offer an electrical rate incentive to new or expanded commercial or industrial users, and

WHEREAS Wrangell Seafoods Inc. ("WSI") has expanded its operations by leasing certain fillet line equipment, fillet line freezer, and belt freezer equipment from the City; and

WHEREAS WSI has previously sold the building housing the belt freezer equipment in exchange for an offset of WSI's past due utility bills; and

WHEREAS it would be in the beneficial public interest to grant WSI an electrical rate incentive for fillet line equipment, fillet line freezer, and belt freezer equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. Beneficial Public Interest. The council finds that it would be in the beneficial public interest to grant an electrical rate incentive to WSI.

2. Rate of Electrical Rate Incentive. WSI is granted an electrical rate incentive rate of \$0.08 per KWH for the fillet line equipment, fillet line freezer, and the belt freezer equipment leased from the city, subject to the requirements of WMC §15.22.233 and the terms and conditions of this resolution.

3. Separate Meters. The rate authorized by this resolution shall apply only to electricity consumed in the new or expanded portion of the business and shall be measurable by installation of separate electrical meters for the fillet line equipment, fillet line freezer, and for the belt freezer equipment.

4. Other Charges. All other customer charges related to the delivery of electrical service shall be charged as provided for in WMC Chapter 15.12.

5. Term of Incentive. The electrical rate incentive rate authorized by this resolution shall commence with the billing cycle following the adoption of this resolution. Said incentive rate

shall end five years after the adoption of this resolution, upon termination of the fillet line lease, in respect to the incentive for the fillet line equipment and freezer, and upon termination of the belt freezer lease, in respect to the belt freezer equipment, or seven (7) days after any billing for electrical services becomes delinquent, whichever occurs first.

ADOPTED: August 10, 2004

Attest: Christie L. Jamieson
Christie L. Jamieson
City Clerk

Valery McCandless, serving as Mayor
Valery McCandless
Mayor

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 07-04-986

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, TO SUPPORT THE SOUTHEAST CONFERENCE GRANT APPLICATION FOR AN ECONOMIC INVENTORY OF SOUTHEAST ALASKA COMMUNITIES

WHEREAS, the purpose of a Comprehensive Economic Development Strategy (CEDS) is to sustain a regional planning process by which jobs are created, more stable and diversified economics are fostered and living conditions are improved; and

WHEREAS, the Southeast Conference is accepting grant funds from the Department of Commerce Economic Development Administration for an economic inventory of Southeast Alaska communities and their surrounding resources that will support regional economic development goals; and

WHEREAS, Southeast Conference is the state's designated Alaska Regional Development Organization (ARDOR), the federally designated Economic Development District and the federally-authorized USDA Resource Conservation and Development (RC&D) Council for Southeast Alaska; and

WHEREAS, the City of Wrangell has been involved with Southeast Conference in the development of this grant proposal and application and will remain involved in the execution of such grant; and

WHEREAS, this project is listed in the FY 2005 CEDS update submitted to the Department of Commerce; and

WHEREAS, this grant will benefit not only Wrangell but other communities of Southeast Alaska; and

WHEREAS, Southeast Conference, through its membership, represents a majority of stakeholders in the region; and

WHEREAS, it is a requirement of this grant application that a community within the region sent a resolution of support for this grant application.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, is involved in the Southeast Conference and shares the same goals for economic development of our region.

ADOPTED July 28, 2004

Valery McCandless, sevingas
Valery McCandless, Mayor Mayor

ATTEST: Christie L Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 07-04-985

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF THREE LOTS (SEE EXHIBIT A) LOCATED WITHIN THE WRANGELL TOWNSITE

WHEREAS, the City of Wrangell offers public tidelands consisting of three lots pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That the City Clerk is authorized to offer three parcels within Block 2-A (as described in Exhibit A), of the Wrangell Townsite, to Highfield Corporation, for the designated amount as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.

ADOPTED: _____ July 13 _____, 2004

Valery McCandless, serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION 07-04-985

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION
PROCEEDINGS

- 1) A parcel of tidelands, located within the First Judicial District, State of Alaska; within a portion of Lot 5, Block 2-A, Wrangell Tidelands Addition (ATS 83), and seaward of US Reserve No. 1 at Wrangell, Alaska; and

Said tidelands parcel, here-in-after referred to as Lot 6, Block 2A, Alaska Tidelands Survey No. 83, Wrangell Tidelands Addition, contains 18,247 square feet, more or less, all as described within this legal description; and

Also, said tidelands parcel description, contains the previously recorded tidelands descriptions, with the addition of a rectangular shaped parcel, located on the southerly end of the description, approximately 15 feet wide by 44 feet in length, within Lot 5, Block 2A.

Appraised value of lots (18,245 sq.ft. total)	\$140,000
AMOUNT	\$140,000

CITY OF WRANGELL

RESOLUTION NO. 07-04-984

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE FY05 STATE OF ALASKA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT GRANT OFFER FOR MINI-GRANT ASSISTANCE AND SUPPORTING THE REQUEST FOR FUNDS FOR AN ELECTRICAL SYSTEMS ANALYSIS AND FEASIBILITY STUDY

WHEREAS, the Department of Community and Economic Development, Denali Commission, and U.S. Forest Service offers the City of Wrangell a grant program to support community economic development and development strategies; and

WHEREAS, the City of Wrangell supports the system wide electrical analysis and feasibility study proposed by the Wrangell Municipal Light and Power; and

WHEREAS, City of Wrangell fully supports economic development and diversification within the community and recognizes the need for infrastructure services that can support these opportunities: and

WHEREAS, the City of Wrangell agrees to provide \$5,000 from Wrangell Municipal Light and Power's revenue fund as a cash match to the Department of Community and Economic Development grant; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby fully supports application for the FY05 Mini-grant to conduct a system wide electrical systems analysis and feasibility study and authorizes the City Manager to make such application.

ADOPTED: July 13 , 2004

Valery McCandless
Valery McCandless, Mayor

*serving as
Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk



CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-04-983

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, WAIVING THE REQUIREMENTS OF WMC CHAPTER 16.12 AND AUTHORIZING DISPOSAL OF PUBLIC LANDS BY A *BELT FREEZER FACILITY AND EQUIPMENT LEASE AND MANAGEMENT AGREEMENT* FOR A TERM OF JUNE 15, 2004, THROUGH MAY 31, 2005, AND RELATED MATTERS.

WHEREAS, the City of Wrangell has developed a Fisheries Revitalization Strategy to improve business opportunities, quality and productivity for fishermen and processors, and

WHEREAS, the City of Wrangell has been moving forward on implementing its strategy, working in partnership with the local seafood industry, and has approved Resolution No. 07-09-922 and 06-03-951 in support of the local Seafood Industry Revitalization, and

WHEREAS, the City of Wrangell has been notified of a grant award for \$1.258 million for construction of a high-volume belt freezer under the Fisheries Economic Development Matching Grant Program, and

WHEREAS, the City of Wrangell has purchased a high-volume belt freezer for the purpose of maximizing the economic benefits of the seafood industry to the community of Wrangell, and

WHEREAS, the City of Wrangell resolves that the best means to meet this objective is to enter into a management agreement for the lease, maintenance and operation of the belt freezer facility with the existing purchaser of the City of Wrangell's seafood processing plant, Wrangell Seafoods, Inc., and

WHEREAS, the City of Wrangell has established the general principals regarding the management of the facility in Resolution 12-03-968, and

WHEREAS, it is in the public interest to provide for the operation of the facility for the 2004 season and that following the formal procedures for leasing the facility to an operator would unreasonably delay such operations to the detriment of the City and its economic well being, and

WHEREAS, the City of Wrangell is in the process of constructing a belt freezer facility on the following described property:

Lot 4BB-2, Block C, W.S.I. Subdivision II, as shown on Plat No. 2003-9 recorded December 4, 2003, Wrangell Recording District, First Judicial District, State of Alaska.

WHEREAS, the value of a twelve-month leasehold interest in the real property and associated equipment is less than \$1 million.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that pursuant to WMC §16.12.010, the provisions of WMC Chapter 16.12 concerning the disposition of public lands are waived in the public interest. The City Manager is authorized to enter into a *Belt Freezer Facility and Equipment Lease and Management Agreement* for a term of June 15, 2004, through May 31, 2005, with Wrangell Seafoods, Inc. at a rent of One Cent (.01) per pound of processed product and under such other terms and conditions as the City Manager deems advisable.

ADOPTED: June 22, 2004

Attest: Christie L. Jamieson
Christie L. Jamieson
City Clerk

Valery McCandless, serving as
Valery McCandless
Mayor

CITY OF WRANGELL

RESOLUTION NO. 06-04-982

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2004/2005

WHEREAS, the City Council sitting as the Board of Equalization on June 14, 2004, assessed and equalized all real property within the City of Wrangell; and

WHEREAS, taxes levied upon boats; differential taxation zones and percentage of mill rate for Zones 1 through 4; delinquent date for payment of taxes and penalty and interest for late payment of taxes are provided in Wrangell Municipal Code, Chapter 5; and

WHEREAS, the City Council, at a special council meeting held June 15, 2004, approved a mill rate of 12.0 mills for the tax year 2004; and

WHEREAS, the Council of the City of Wrangell, Alaska has been presented with the proposed budget for the fiscal year 2004/2005 in accordance with the Wrangell City Charter Section 5-2; and

WHEREAS, the Council held a public hearing on May 25, 2004, on the proposed budget in accordance with Wrangell City Charter Section 5-3; and

WHEREAS, the Council has approved the proposed budget as presented and/or amended.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. That the General Fund Budget, including reserves, for the fiscal year 2004-2005, in the amount of \$5,717,821 is hereby adopted.
- Sec. 2. That the Capital Project Fund Budget, including reserves, for the fiscal year 2004-2005, in the amount of \$8,000 is hereby adopted.
- Sec. 3. That the Miscellaneous Grants Fund Budget, including reserves, for the fiscal year 2004-2005, in the amount of \$20,000 is hereby adopted.
- Sec. 4. That the Sewer Utility Revenue Fund Budget, including reserves, for the fiscal year 2004-2005 in the amount of \$380,343 is hereby adopted.

- Sec. 5. That the Sales Tax Fund Budget, including reserves, for the fiscal year 2004-2005 in the amount of \$2,755,550 is hereby adopted.
- Sec. 6. That the Pool/Recreation Fund Budget, including reserves, for the fiscal year 2004-2005 in the amount of \$1,342,480 is hereby adopted.
- Sec. 7. That the Transient Tax Fund Budget, including reserves, for the fiscal year 2004-2005 in the amount of \$60,708 is hereby adopted.
- Sec. 8. That the Timber Tax Fund Budget, including reserves, for the fiscal year 2004-2005 in the amount of \$490,598 is hereby adopted.
- Sec. 9. That the Debt Service Fund Budget, including reserves, for the fiscal year 2004-2005 in the amount of \$940,082 is hereby adopted.
- Sec. 10. That the Electric Utility Enterprise Fund Budget, including reserves, for the fiscal year 2004-2005 in the amount of \$2,759,584 is hereby adopted.
- Sec. 11. That the Water Utility Enterprise Fund Budget, including reserves, for the fiscal year 2004-2005 in the amount of \$387,193 is hereby adopted.
- Sec. 12. That the Port Utility Enterprise Fund Budget, including reserves, for the fiscal year 2004-2005 in the amount of \$1,270,657 is hereby adopted.
- Sec. 13. That the Sanitation Fund, including reserves, for the fiscal year 2004-2005 in the amount of \$380,170 is hereby adopted.
- Sec. 14. That the Economic Recovery Fund, including reserves, current and past expenditures, for the fiscal year 2004-2005 in the amount of \$41,136,179 is hereby adopted.
- Sec. 15. That the Revolving Loan Fund, including reserves, for the fiscal year 2004-2005 in the amount of \$559,205 is hereby adopted.
- Sec. 16. That the Permanent Fund, including reserves, for the fiscal year 2004-2005 in the amount of \$5,148,930 is hereby adopted.
- Sec. 17. That the Museum Operating Fund, including reserves, for the fiscal year 2004-2005 in the amount of \$250,800 is hereby adopted.
- Sec. 18. That a copy of the budget, as approved, be attached hereto and adopted by reference.

ADOPTED: June 15, 2004

Valery McCandless serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk



CITY OF WRANGELL

RESOLUTION NO. 06-04-981

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE TAX YEAR 2004 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2004 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

WHEREAS, the City Council sitting as the Board of Equalization has regularly assessed and equalized all real property within the City of Wrangell and has fixed a time at which the taxes levied shall be paid, and has fixed the date of delinquency, and has established that taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law. The City Council has provided herein for payment and the date of delinquency of all taxes levied on the property assessed on the tax rolls.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation, a general tax of 1.2 mils for Tax Differential Zone 1 for the tax year 2004, based upon the City equalized assessment roll.

Sec. 2. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation, a general tax of 4.8 mils for Tax Differential Zone 2 for the tax year 2004, based upon the City equalized assessment roll.

Sec. 3. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation a general tax of 9.0 mils for Tax Differential Zone 3 for the tax year 2004, based upon the City equalized assessment roll.

Sec. 4. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation, a general tax of 12.0 mils for Tax Differential Zone 4 for the tax year 2004, based upon the City equalized assessment roll.

Sec. 5. There is hereby levied upon all taxable boats and vessels in the City of Wrangell, Alaska, a general tax of \$15.00 per year, in accordance with Wrangell Municipal Code Sec. 5.04.010(b).

Sec. 6. Taxes levied pursuant to this resolution shall be due and payable on or before August 15, 2004, however, the taxpayer may pay such taxes in two (2) installments pursuant to Wrangell Municipal Code Section 5.04.350. Penalty and interest shall accrue on an unpaid installment from 5:00 p.m. on the date the installment becomes due.

Sec. 7. Taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law.

Sec. 8. This resolution shall become effective upon its passage and adoption.

ADOPTED: June 15, 2004

Valery McCandless serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 06-04-980

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REPEALING THE SCHEDULE OF FEES ADOPTED BY RESOLUTION 01-03-940, AND ESTABLISHING A NEW FEE SCHEDULE FOR ALL RECREATION FACILITIES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, it is necessary to increase user fees for the recreation facilities in order to keep the current level of services; and

WHEREAS, the Parks, Recreation, and Youth Board held a public meeting on June 2, 2004, and recommended to increase the pool/activity and pool pass rates; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. Resolution No. 01-03-940 is hereby repealed.

Sec. 2. The fee schedule for use of all recreation facilities is attached hereto as "Exhibit A" and is hereby approved.

Sec. 3. The Recreation Director may waive fees for special activities or school functions planned during Tent City Days and the July 4th celebration or special exhibitions.

Sec. 4. This Resolution shall become effective September 1, 2004.

ADOPTED: June 8, 2004

Valery McCandless, serving as
Valery McCandless, Mayor
Mayor

ATTEST Christie L. Jamieson
Christie L. Jamieson, City Clerk

Exhibit "A"
Resolution No. 06-04-980
Page 1 of 5

USER FEES
All fees listed include tax

General Swim:

17 and Under	[\$1.25] <u>\$1.50</u>
18 and Over	[\$2.00] <u>\$2.25</u>
Family	[\$4.00] <u>\$5.00</u>
Seniors	[Free] <u>\$1.00</u>
4 and under	[Free] <u>\$1.00</u>

Pool Passes:

3 month youth	[\$40.00] <u>\$48.00</u>
1 year youth	[\$75.00] <u>\$90.00</u>
3 month adult	[\$65.00] <u>\$72.00</u>
1 year adult	[\$150.00] <u>\$170.00</u>
3 month family	[\$100.00] <u>\$125.00</u>
1 year family	[\$215.00] <u>\$265.00</u>
1 month youth pass	[\$17.50] <u>\$22.00</u>
1 month adult pass	[\$28.00] <u>\$32.00</u>
1 month family pass	[\$56.00] <u>\$70.00</u>

Racquetball:

\$3.00 per person per hour

Walleyball Court:

\$2.00 per hour for an adult
\$1.25 per hour for a student

Swim Pool Rentals:

Without Flipper:

15 or less	\$50.00 per hour
16-30	\$75.00 per hour
31-45	\$100.00 per hour
46-60	\$125.00 per hour

With Flipper:

15 or less	\$75.00 per hour
16-30	\$112.50 per hour
31-45	\$150.00 per hour
46-60	\$187.50 per hour

Community Center/Open Gym:

17 and Under	[\$1.25]	<u>\$1.50</u>
18 and Over	[\$2.00]	<u>\$2.25</u>

Programs:

Basketball Program Fees:

4 th through 6 th grade	[\$21.00] <u>35.00</u>
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Youth Wrestling Program Fees: \$35.00

Youth Soccer \$25.00

All Stars (per each sport) \$15.00 additional

Learn to Swim Fees:

- 1st child \$30.00 for ten – ½ hour sessions
- 2nd child \$26.75 for ten – ½ hour sessions
- 3rd child \$23.50 for ten – ½ hour sessions

Summer Recreation Fees:

[\$5.00] <u>\$10.00 per day one child</u>	[\$20.00] <u>\$40.00 per week one child</u>
<u>\$7.50 per day second child</u>	<u>\$30.00 per week second child</u>
<u>\$5.00 per day third child</u>	<u>\$20.00 per week third child</u>

“The fee includes swim fee”

Shooting Range:

17 and Under	[\$1.25]	<u>\$1.50</u>
18 and Over	[\$2.00]	<u>\$2.25</u>

Gym Rental:

Private and/or organization functions: includes use of the gym for private and/or organizational functions, which are closed to the public.

\$37.50 per hour
(over 4 hours \$150.00 per day)

Multi-Purpose Room Fees:

\$16.75/hour maximum, \$64.00/day
\$25.00 cleaning/damage deposit
\$27.00 kitchen ½ day (up to 4 hours)
\$43.00/day, both with \$50.00 refundable deposit

Cleaning Deposit:

Gym	\$100.00
Rooms	\$ 25.00
Kitchen	\$ 50.00

Equipment Rental:

Parks and Recreation PA System	\$35.00/day
Damage & Security Deposit for P.A. System	\$100.00
Banquet Tables	\$10.00 per table with a \$50.00 damage deposit
Pool Locker	\$5.00/mo. or \$50.00/yr.

Recreation Vehicle (RV) Park:

<u>Non-electric stalls</u>	[\$6.00]	<u>\$15.00</u>
<u>Stalls with electric hook-ups</u>	[\$10.00]	<u>\$25.00</u>

Business Rates for Pool Passes:

<u>10 employees or less</u>	
<u>1 month</u>	<u>\$170.00</u>
<u>3 month</u>	<u>\$225.00</u>
<u>1 year</u>	<u>\$265.00</u>
<u>11-20 employees</u>	
<u>1 month</u>	<u>\$270.00</u>
<u>3 month</u>	<u>\$325.00</u>
<u>1 year</u>	<u>\$365.00</u>
<u>21-30 employees</u>	
<u>1 month</u>	<u>\$370.00</u>
<u>3 month</u>	<u>\$425.00</u>
<u>1 year</u>	<u>\$465.00</u>
<u>31-40 employees</u>	
<u>1 month</u>	<u>\$470.00</u>
<u>3 month</u>	<u>\$525.00</u>
<u>1 year</u>	<u>\$665.00</u>
<u>41-50 employees</u>	
<u>1 month</u>	<u>\$570.00</u>
<u>3 month</u>	<u>\$625.00</u>
<u>1 year</u>	<u>\$765.00</u>
<u>51-60 employees</u>	
<u>1 month</u>	<u>\$670.00</u>
<u>3 month</u>	<u>\$725.00</u>
<u>1 year</u>	<u>\$865.00</u>
<u>61-70 employees</u>	
<u>1 month</u>	<u>\$770.00</u>
<u>3 month</u>	<u>\$825.00</u>
<u>1 year</u>	<u>\$965.00</u>
<u>71-80 employees</u>	
<u>1 month</u>	<u>\$870.00</u>
<u>3 month</u>	<u>\$925.00</u>
<u>1 year</u>	<u>\$1065.00</u>

Exhibit "A"
Resolution No. 06-04-980
Page 5 of 5

81-90 employees
1 month
3 month
1 year

\$970.00
\$1025.00
\$1165.00

CITY OF WRANGELL

RESOLUTION NO. 05-04-979

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

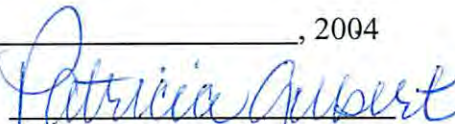
WHEREAS, the Council of the City of Wrangell, Alaska, requires that each new position be added to the pay plan; and


WHEREAS, the Council desires to create the position of Civic Center Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

- Sec. 1. The position of Civic Center Manager be created as a regular part-time Position within the City's Pay Plan.
- Sec. 2. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution No. 08-03-962.
- Sec. 3. Effective Date. The pay plan shall be effective May 11, 2004.
- Sec. 4. The adopted Pay Plan in Section 2 repeals the previous Pay Plan adopted by Resolution No. 08-03-962 on August 19, 2003.

ADOPTED: May 11, 2004


Patricia Gilbert, Vice-Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL
 PAY PLAN
 EFFECTIVE MAY 11, 2004

JOB CLASSIFICATIONS

REGULAR SALARIED POSITIONS:

**PAY
 RANGE**

CITY MANAGER	67,150	TO	85,000
CAPITAL & SPECIAL PROJECT ADMINISTRATOR	55,331	TO	70,039
PUBLIC WORKS SUPT./CAPITAL PROJECT MANAGER	51,388	TO	65,048
ELECTRICAL SUPERINTENDENT	50,500	TO	63,924
FINANCE DIRECTOR	45,828	TO	58,008
POLICE CHIEF	45,828	TO	58,008
HARBOR MASTER	40,689	TO	51,505
PARKS AND RECREATION DIRECTOR	40,689	TO	51,505
POLICE LIEUTENANT	40,689	TO	51,505
FIREFIGHTER/EMT (BASED ON 44 HRS/WEEK)	37,417	TO	47,364
ECONOMIC DEVELOPMENT/PLANNER	37,417	TO	47,364
MUSEUM DIRECTOR/CURATOR	35,412	TO	44,825
CITY CLERK	35,294	TO	44,675
LIBRARIAN	35,294	TO	44,675
CIVIC CENTER MANAGER (25 HRS/WEEK)	19,750	TO	25,000
VOLUNTEER FIRE CHIEF (20 HRS/WEEK)	19,176	TO	24,273

REGULAR HOURLY POSITIONS

ASSISTANT ELECTRICAL SUPERINTENDENT	21.72	TO	27.48
ELECTRICAL LINE SUPERVISOR	19.13	TO	24.20
POLICE SERGEANT	18.19	TO	23.03
ELECTRICAL LINE WORKER	18.19	TO	23.03
CHIEF MECHANIC	18.19	TO	23.03
PUBLIC WORKS FOREMAN	17.32	TO	21.92
POLICE OFFICER	16.55	TO	20.96
WASTEWATER DEPARTMENT LEADMAN	16.55	TO	20.96
WATER DEPARTMENT LEADMAN	16.55	TO	20.96
MAINTENANCE TECHNICIAN (PUBLIC WORKS)	14.90	TO	18.87
SKILLED MAINTENANCE WORKER	14.90	TO	18.87
MECHANIC	14.90	TO	18.87
DIESEL ELECTRIC MECHANIC	14.90	TO	18.87
REFUSE COLLECTOR	14.90	TO	18.87
WATER & WASTEWATER TREATMENT OPERATOR	14.90	TO	18.87
ASSISTANT HARBORMASTER	14.90	TO	18.87
HARBOR ADMINISTRATIVE ASSISTANT	14.90	TO	18.87
HARBOR MAINTENANCE AND SECURITY	14.90	TO	18.87
BOOKKEEPER/DEPUTY CLERK	14.90	TO	18.87
REFUSE SITE CARETAKER	14.90	TO	18.87
APPRENTICE LINEMAN	14.48	TO	18.34
ELECTRICAL DISPATCH/SECRETARY	12.69	TO	16.07
CORRECTIONAL SERGEANT	11.96	TO	15.16
APPRENTICE DIESEL MECHANIC/ELECTRICIAN	11.87	TO	15.02
APPRENTICE WATER/WASTEWATER TREATMENT OP.	11.87	TO	15.02
UTILITY CLERK	11.39	TO	14.43
ACCOUNTING/COLLECTIONS CLERK	11.39	TO	14.43
ACCOUNTING CLERK	11.39	TO	14.43
POLICE ADMINISTRATIVE ASSISTANT	11.39	TO	14.43
CORRECTIONAL OFFICER/DISPATCHER	11.39	TO	14.43
ELECTRICAL GROUND WORKER/METER READER	11.39	TO	14.43
CUSTODIAN	9.73	TO	12.32

RECREATION COORDINATOR	9.73	TO	12.32
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PART-TIME POSITIONS ELIGIBLE FOR BENEFITS:

MECHANIC (PART TIME)	14.90	TO	18.87
ASSISTANT LIBRARIAN	9.73	TO	12.32
CUSTODIAL/LIGHT MAINTENANCE	12.31	TO	15.59

PART-TIME POSITIONS INELIGIBLE FOR BENEFITS:

HEAD LIFEGUARD/INSTRUCTOR	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE I	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE II	9.73	TO	12.32
CASUAL UNSKILLED LABOR	9.73	TO	12.32
TEMPORARY SALES CLERK/MUSEUM RECEPTIONIST	9.73	TO	12.32
SEASONAL SALES CLERK/MUSEUM RECEPTIONIST	7.48	TO	9.47
LIFEGUARD	7.48	TO	9.47
YOUTH COURT COORDINATOR (25 HRS PER WEEK) (YCC SALARY OF \$2054.76/MONTH /9 MONTHS)			

ADMINISTRATION PROCEDURES

THE ENTRY WAGE RATE FOR NEW HIRES IN THE JOB CLASSIFICATIONS SHALL GENERALLY BE 79% OF THE MAXIMUM RATES AUTHORIZED, ALTHOUGH NEW EMPLOYEES MAY BE HIRED AT A HIGHER STEP IN A RANGE UPON A FINDING BY THE CITY MANAGER THAT THE EMPLOYEE POSSESSES EXCEPTIONAL QUALIFICATIONS AND EXPERIENCE.

EMPLOYEES WILL RECEIVE A 3% STEP INCREASE ON EMPLOYMENT ANNIVERSARY DATES, SUBJECT TO A SATISFACTORY PERFORMANCE EVALUATION, UP TO THE MAXIMUM RATES AUTHORIZED ACCORDING TO THE FOLLOWING SCHEDULE:

<u>UPON COMPLETION OF:</u>	<u>% IF MAXIMUM AUTHORIZED RATE</u>
ONE YEAR'S EMPLOYMENT	82%
TWO YEAR'S EMPLOYMENT	85%
THREE YEAR'S EMPLOYMENT	88%
FOUR YEAR'S EMPLOYMENT	91%
FIVE YEAR'S EMPLOYMENT	94%
SIX YEAR'S EMPLOYMENT	97%
SEVEN YEAR'S EMPLOYMENT	100%

STEP INCREASES ARE NOT AUTOMATIC. STEP INCREASES SHALL BE AUTHORIZED ONLY AFTER AN EVALUATION OF PERFORMANCE HAS BEEN COMPLETED AND THE IMMEDIATE SUPERVISOR CERTIFIES THAT THE EMPLOYEE HAS BEEN PERFORMING WORK WHICH CONSISTENTLY MEETS AND OCCASIONALLY EXCEEDS STANDARDS

CITY OF WRANGELL

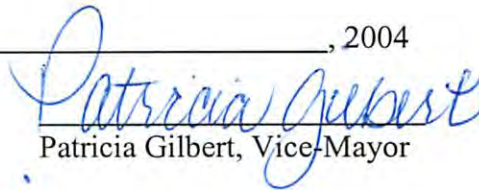
RESOLUTION NO. 05-04-978

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, PROVIDING FOR A JOB
DESCRIPTION FOR CIVIC CENTER MANAGER

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY
OF WRANGELL, ALASKA:

Sec. 1. The Job Description of Civic Center Manager is hereby provided
for the Nolan Civic Center, and Exhibit "A", attached hereto and incorporated by
reference, is hereby adopted.

ADOPTED: _____ May 11 _____, 2004


Patricia Gilbert, Vice-Mayor

ATTEST:


Christie L. Jamieson, City Clerk

CITY OF WRANGELL

JOB DESCRIPTION

**JOB TITLE: CIVIC CENTER MANAGER
 25 HOURS PER WEEK**

REPORTS TO: CITY MANAGER

DEPARTMENT: CIVIC CENTER

**JOB PURPOSE: To perform managerial and administrative tasks required to
 Support and enhance the day-to-day business operations of the
 Civic Center**

DUTIES, RESPONSIBILITIES, AND ACCOUNTABILITIES:

1. **Develop and maintain Standard Operating Procedures for conventions and meetings.**
2. **Maintain operational budget with monthly reports submitted to the city financial officer.**
3. **Maintain Booking Calendar.**
4. **Meet client needs.**
5. **Issue contracts for center leasing and necessary follow-ups and contract closeout.**
6. **Be on site for all center activities.**
7. **Perform convention sales activities including:**
 - a. **client sales calls**
 - b. **preparation of bid proposal packets**
 - c. **site tours for prospective clients**
 - d. **client follow-ups**
 - e. **press releases**
8. **Create and maintain database of inquirers, associations and potential users to include (all data is the property of the City):**
 - a. **Customer contact information (meeting planners, associations, organizations)**
 - b. **Convention Service providers**
 - c. **Follow-up contacts**
9. **Operate Visitor Center with the Forest Service.**
10. **Responsible for maintaining the inventory of city property belonging to the civic center (i.e. equipment, fixtures, furniture, supplies, etc.)**
11. **Other related duties as assigned (i.e. responding to visitor inquiries, organizing familiarization tours, press releases, calendar of events)**

QUALIFICATIONS:

- 1. The Civic Center Manager shall have at least two- (2) year's office management/administrative experience with an emphasis on customer service. Experience includes, but not limited to, general accounting experience, inter-personal skills, and proficiency with computers, business administration/operating and/or sales. The Civic Center Manager must be friendly and empathetic to facilitate working effectively with people while coordinating activities to accomplish the goals of the James and Elsie Nolan Center. Previous work experience in facility management and convention sales or meeting planning is desirable and may be considered in lieu of other required experiences.**

Repealed 7/13/04

CITY OF WRANGELL

RESOLUTION NO. 04-04-977

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, CREATING THE JOB DESCRIPTION FOR CUSTODIAN-LIGHT MAINTENANCE FOR NOLAN MUSEUM/CIVIC CENTER

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Job Description of Custodian-Light Maintenance hereby created for the Nolan Museum/Civic Center, and Exhibit "A", attached hereto and incorporated by reference, is hereby adopted.

ADOPTED: April 15, 2004

Valery McCandless
Valery McCandless, Mayor

*-serving as
Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

JOB DESCRIPTION

**JOB TITLE: CUSTODIAN-LIGHT MAINTENANCE
20 HOURS PER WEEK**

REPORTS TO: DIRECTOR OF MUSEUM

DEPARTMENT: MUSEUM

**JOB PURPOSE: To perform custodial and light maintenance duties at the
Nolan Museum/Civic Center**

DUTIES, RESPONSIBILITIES, AND ACCOUNTABILITIES

- 1. CLEANING: Performs daily or scheduled duties such as sweeping, mopping and vacuuming of floors. Cleans assigned rooms, halls, bathrooms and equipment. Cleans walls, floors, fixtures and removes trash. Keeps the center clean and sanitary.**
- 2. MAINTENANCE: Responsible for cleaning of museum, visitor center, civic center and other areas within the Nolan Center.**
- 3. SAFETY AND SECURITY: Maintains safe grounds by observing and correcting possible safety hazards. Helps ensure building security by being alert to unusual circumstances and by locking doors and windows as appropriate.**
- 4. TEAMWORK AND COOPERATION: Performs other related duties as required or assigned. Works cooperatively with other employees, external agencies, and the public.**

KNOWLEDGE, SKILLS AND ABILITIES

- 1. Requires knowledge of cleaning equipment, materials and procedures to perform cleaning tasks efficiently and effectively. Requires physical ability to operate hand held equipment and to perform active, physical demanding duties. Must be able to carry 50 pound weight.**
- 2. Requires basic knowledge of maintenance procedures and the ability to perform duties efficiently.**
- 3. Requires attention to detail and ability to recognize safety and security hazards. Requires ability to perform duties in a safe manner.**

- 4. Performs such duties as replenishing bathroom supplies, waxing floors, changing light bulbs, responsible for set-up, take-down and cleaning after civic center events and rentals (not to include the showing of 1st run movies by a school organization).**

CITY OF WRANGELL, ALASKA
CITY OF WRANGELL

RESOLUTION NO. 03-04-976

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE COUNCILMEMBERS FOR CANVASSING THE RESULTS OF THE SPECIAL ELECTION TO BE HELD APRIL 13, 2004

WHEREAS, Wrangell Municipal Code Sec. 2.28.050 Canvass Board, provides that the Council shall, prior to the date of the election, designate three councilmembers to serve on the Canvass Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that Council Members Mark Robinson, Valery McCandless, and Donald McConachie are designated to serve on the Canvass Board and to attend the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 to be held within three days after the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 Canvass of Returns.

ADOPTED: March 30, 2004

Valery McCandless
Valery McCandless, Mayor

*serving as
Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 03-04-975

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING THAT THE CITY OF WRANGELL INVITE REPRESENTATIVES OF THE SOUTHEAST ALASKA REGIONAL HEALTH CONSORTIUM (SEARHC), PEACE HEALTH, AND ALL OTHER INTERESTED PARTIES TO WRANGELL TO INITIATE DISCUSSIONS CONCERNING THE FUTURE OF HEALTH CARE IN WRANGELL

WHEREAS, the City of Wrangell owns the Wrangell Medical Center and is responsible for health care in Wrangell; and

WHEREAS, the citizens of the City of Wrangell are greatly concerned about the future of health care in Wrangell; and

WHEREAS, the City Council of the City of Wrangell has a fundamental responsibility to its citizenry to insure the continuation of quality health care in Wrangell; and

WHEREAS, SEARHC has a similar fundamental responsibility to provide quality health care to its membership; and

WHEREAS, SEARHC has offered to help the City of Wrangell and all other interested parties to insure that there is a continuation of quality health care in Wrangell.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell invites representatives of the Southeast Alaska Regional Health Consortium (SEARHC), Peace Health, and all other interested parties to Wrangell to initiate discussions concerning the future of health care in Wrangell.

ADOPTED: March 9, 2004

Valery McCandless
Valery McCandless, Mayor

seringas
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 03-04-974

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, SUPPORTING GRANT
APPLICATION TO THE FISHERIES ECONOMIC
DEVELOPMENT MATCHING GRANT PROGRAM

WHEREAS, Governor Murkowski announced the Alaska Fisheries Revitalization Strategy; and

WHEREAS, the State of Alaska Department of Community and Economic Development has announced a Fisheries Economic Development Matching Grant Program as a key component of the Revitalization Strategy; and

WHEREAS, the Strategy is a multi-year, multi-level program to spur increased productivity and innovation in the Alaska Fishing industry by investing resources into critical commercial fisheries infrastructure and capital improvement projects; and

WHEREAS, the Matching Grant Program will assist in new, expansion of, or improvements to fisheries-related infrastructure projects or economic development project; and

WHEREAS, the City of Wrangell has developed its own Fisheries Revitalization Strategy to improve business opportunity, quality and productivity for the fishermen and processors; and

WHEREAS, the City of Wrangell has been moving forward on implementing its strategy, working in partnership with the local seafood industry, and approved Resolution No. 07-02-922 in support of the local Seafood Industry Revitalization; and

WHEREAS, the City of Wrangell is now seeking financial assistance with infrastructure development that will increase Alaska seafood/product quality; increase Alaska seafood/product diversity and value in the consumer market; increase profitability for the processing and harvesting sector; increase efficiencies and productivity in the industry; lower costs within the industry; and increase economic activity within Wrangell and the region.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell supports application to the Fisheries Economic Development Matching Grant Program to further the Fisheries Revitalization Strategies as proposed by the Governor and the City of Wrangell.

ADOPTED: March 2, 2004

Valery McCandless, serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 03-04-973

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 9, BLOCK 1, CITY SUBDIVISION, BY QUITCLAIM DEED, TO JEFFRY MICHAEL JABUSCH

WHEREAS, the City of Wrangell offered public property located within the City Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid; and

WHEREAS, the City Council has determined and accepted Jeffrey Michael Jabusch, P.O. Box 1691, Wrangell, AK 99929, to be the highest bidder, in the amount of \$42,700, for Lot 9, Block 1, City Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Jeffrey Michael Jabusch, to convey the following public property, when full bid price is paid:

Lot 9, Block 1, City Subdivision, Wrangell Recording District
Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a purchase agreement with Jeffrey Michael Jabusch, for the purchase of the above described property.

ADOPTED: March 2, 2004

Valery McCandless serving as
Valery McCandless, Mayor *Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 03-04-972

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING THE FORMATION OF A WRANGELL WATERSHED COUNCIL

WHEREAS, the City of Wrangell is supportive of a watershed council to work on salmon maintenance and restoration projects in the Wrangell area; and

WHEREAS, Southeast Conference RC&D Council is administering a Sustainable Salmon Fund grant in cooperation with ADFG and other agencies; and

WHEREAS, there is potential 2 year start-up funds for one additional council in addition to Skagway, Haines, and Yakutat; and

WHEREAS, the Southeast Conference plans to decide whether to fund a fourth new watershed council at its March 2004 meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell desires consideration to join Skagway, Haines, and Yakutat as its southern most Southeast Alaska Watershed Council member.

ADOPTED: March 2, 2004

Valery McCandless, serving as
Valery McCandless, Mayor *Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 02-04-971

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CITY OF WRANGELL TO ENTER INTO A FINANCING AGREEMENT WITH SILVER BAY LOGGING, INC.

WHEREAS, the City wishes to assist Silver Bay Logging, Inc. in their reorganization plans; and

WHEREAS, the City of Wrangell will benefit from jobs created by the operation of the Silver Bay saw mill.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The City of Wrangell authorizes to enter into a financing agreement with Silver Bay Logging, Inc. for a loan to Silver Bay Logging, Inc. not to exceed \$1,000,000 and to be repaid in full by February 28, 2005 and only for the terms and conditions stated in the attached term sheet.

Sec. 2. The loan funding to Silver Bay Logging, Inc. will come from the City of Wrangell Permanent Fund and repayment of principal and interest will go back into the City of Wrangell Permanent Fund.

Sec. 3. The City Manager is authorized to negotiate additional terms and conditions consistent with the terms and conditions stated in the attached term sheet and this resolution.

Sec. 4. This Resolution shall become effective on adoption.

ADOPTED: February 10, 2004

Valery McCandless
Valery McCandless, Mayor

*sewing as
Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 02-04-970

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, DESIGNATING AUTHORIZED SIGNATURES TO SELL, ASSIGN AND ENDORSE FOR TRANSFER, CERTIFICATES REPRESENTING STOCKS, BONDS, OR OTHER SECURITIES NOW REGISTERED OR HEREAFTER REGISTERED IN THE NAME OF THE CITY OF WRANGELL WITH THE FINANCIAL INSTITUTION SMITH BARNEY CITIGROUP

WHEREAS, Resolution No. 11-89-335 authorized disbursements to require two signatures; and

WHEREAS, Resolution No. 11-89-335 required all disbursements must be signed by the City Clerk or Acting City Clerk and a Council person, Finance Director or City Manager; and

WHEREAS, the Council desires to have the same standard to sell, assign and endorse for transfer, certificates representing stocks, bonds, or other securities now registered or hereafter registered in the name of the City of Wrangell with the Financial Institution Smith Barney Citigroup.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. City funds invested with Smith Barney Citigroup shall require two authorized signatures to sell, assign and endorse for transfer, certificates representing stocks, bonds, or other securities now registered or hereafter registered in the name of the City of Wrangell with the Financial Institution Smith Barney Citigroup and must be signed by the City Clerk or Acting City Clerk and a Council person, Finance Director or City Manager.

Sec. 2. This Resolution shall become effective on adoption.

ADOPTED: February 10, 2004

Valery McCandless,
Valery McCandless, Mayor

Valery McCandless, serving as Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 12-05-1037

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, IN SUPPORT OF PROHIBITING MIXING ZONES IN FRESHWATER AREAS WHERE FISH SPAWN

WHEREAS, the City of Wrangell enjoys an economy dependent on our marine environment; and

WHEREAS, infrastructure investment has been made in both our Ports, Harbors and Seafood Industry by both the municipality and local citizens; and

WHEREAS, local, regional, statewide, national and international marketing depends upon purity of our seafood product.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that we support protection of Alaskan fisheries as specified in 18 AAC § 70.255.

ADOPTED: December 13, 2005

Valery McCandless, serving as Mayor
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 10-05-1036

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING THE STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES AIRPORT MASTER PLAN FOR THE WRANGELL AIRPORT

WHEREAS, the Wrangell Airport is operated and maintained by the State of Alaska Department of Transportation and Public Facilities (ADOT&PF) to serve the air transportation needs of Wrangell; and

WHEREAS, ADOT&PF sponsored a Master Plan to determine the existing and future aviation needs of the airport for the community; and

WHEREAS, recommendations of the Master Plan identify necessary development projects at the airport that improves its ability to serve the community; and

WHEREAS, the Master Plan process has included an active public participation process; and

WHEREAS, the Master Plan project is now complete and has been presented to the City Council for review and adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

The Wrangell Airport Master Plan dated June 2005 is adopted.

ADOPTED: October 25, 2005

Valery McCandless, serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 10-05-1035

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, RATIFYING THE FOUR DAM POOL ESCROW AGREEMENT AND APPROVING THE SETTLEMENT AND RELEASE AGREEMENT BETWEEN THE PURCHASING UTILITIES AND THE FOUR DAM POOL POWER AGENCY

WHEREAS, prior to divestiture of the Four Dam Pool Initial Project by the Alaska Energy Authority (“AEA”) to The Four Dam Pool Power Agency (“FDPPA”), AEA and Copper Valley Electric Association, Inc. (“CVEA”), the City of Ketchikan d/b/a Ketchikan Public Utilities (“KPU”), Kodiak Electric Association, Inc. (“KEA”), the City of Petersburg d/b/a Petersburg Municipal Power & Light (“Petersburg”), and the City of Wrangell d/b/a Wrangell Municipal Power & Light (“Wrangell”) (collectively, the “Purchasing Utilities”) entered into the Memorandum of Understanding (“MOU”) dated April 11, 2000, providing the framework for the \$5 million dollar credit to the purchase price of the Four Dam Pool hydroelectric projects (“Intertie Credit”), to be used by the FDPPA to construct a transmission intertie between the Swan Lake and Lake Tye Hydroelectric projects (“Intertie”); and

WHEREAS, pursuant to obligations under the MOU and the Agreement for the Purchase and Sale of the Four Dam Pool Project dated January 31, 2002 (“Purchase and Sale Agreement”) between the FDPPA and AEA, in April of 2005, the FDPPA provided to AEA a plan of finance for the Intertie project;

WHEREAS, the AEA rejected such plan of finance based on its determination that the plan did not demonstrate committed funds sufficient to complete the Intertie project;

WHEREAS, as an alternative to the immediate transfer of the \$5 million Intertie Credit to the PCE Endowment Fund (pursuant to the MOU and Purchase and Sale Agreement), AEA and FDPPA negotiated and entered into the First Amendment to the Agreement for the Purchase and Sale of the Four Dam Pool Project dated August 17, 2005 (“Escrow Agreement”) providing for the transfer of the Intertie Credit into an escrow account to fund the Intertie Project or the PCE Endowment Fund;

WHEREAS, the Escrow Agreement requires ratification of the Escrow Agreement by the Purchasing Utilities on or before October 16, 2005; and

WHEREAS, the Purchasing Utilities and the FDPPA negotiated and the FDPPA has signed (on September 8, 2005) the Settlement and Release Agreement resolving all disputes by and amongst them related to the Intertie Credit and providing an understanding with respect to expenditures of FDPPA funds on the Intertie project; now, therefore

BE IT RESOLVED, effective immediately the City of Wrangell hereby ratifies the Escrow Agreement as being consistent with the provisions of the MOU relating to the Intertie Credit; and

BE IT FURTHER RESOLVED, effective immediately the City of Wrangell hereby approves and authorizes its City Manager and/or Electrical Superintendent to execute the Settlement and Release Agreement between the FDPPA and each of the Purchasing Utilities regarding actions taken by the FDPPA board of directors with respect to a July 29, 2005, proposed escrow agreement between FDPPA and AEA and with respect to the Escrow Agreement dated August 17, 2005.

ADOPTED October 11, 2005

Valery McCandless, -serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 10-05-1034

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 2006 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FISHERIES MANAGEMENT AREA 18

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 2006 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Community and Economic Development that the municipality suffered significant effects during calendar year 2004 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Community and Economic Development; and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Community and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

WHEREAS, the Council of the City of Wrangell proposes to use an alternative allocation method for allocation of FY 2006 funding available within the Fisheries Management Area 18 in agreement with all other municipalities in this area participating in the FY 2006 Shared Fisheries Business Tax Program;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2004 of fisheries business activity in the Fisheries Management Area 18.

ALTERNATIVE ALLOCATION METHOD:

- 50% divided equally and
- 50% divided on a per capita basis

ADOPTED: October 11, 2005

Valery McCandless, *sewing as*
Valery McCandless, Mayor *Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 09-05-1033

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE COUNCILMEMBERS FOR CANVASSING THE RESULTS OF THE GENERAL ELECTION TO BE HELD OCTOBER 4, 2005

WHEREAS, Wrangell Municipal Code Sec. 2.28.050 Canvass Board, provides that the Council shall, prior to the date of the election, designate three council members to serve on the Canvass Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that Council Members Mark Robinson, William McMurren and Judith Bakeberg, are designated to serve on the Canvass Board and to attend the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 to be held within three days after the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 Canvass of Returns.

ADOPTED: September 13, 2005

Valery McCandless
Valery McCandless, Mayor

*-serving as
Mayor*

ATTEST:

Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 08-05-1032

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING MUNICIPAL ASSISTANCE FUNDING FROM ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION PURSUANT TO SFY 2006 MUNICIPAL MATCHING GRANT PROGRAM FOR FRONT STREET SEWER AND WATER REHABILITATION

WHEREAS, AS 29.60.350 requires the governing body of a municipality to adopt a resolution requesting municipal assistance funding; and

WHEREAS, this resolution must be submitted to the Alaska Department of Environmental Conservation; and

WHEREAS, the City of Wrangell is requesting funding and adopting for endorsement for Front Street Sewer and Water Rehabilitation.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, by this resolution hereby endorses the following projects:

Number #1 Priority: Front Street Sewer and Water Rehabilitation

ADOPTED: August 23, 2005

Valery McCandless serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 08-05-1031

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE FY06 STATE OF ALASKA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT GRANT OFFER FOR MINI-GRANT ASSISTANCE AND SUPPORTING THE REQUEST FOR FUNDS FOR DOWNTOWN REVITALIZATION

WHEREAS, the Department of Community and Economic Development, Division of Advocacy in partnership with the Denali Commission, offers the City of Wrangell a grant program to support community economic development and development strategies; and

WHEREAS, the community has had various plans developed for improving, enhancing and revitalizing the City's business district; and

WHEREAS, the City of Wrangell needs to improve sewer and water infrastructure, roads and sidewalks along Front Street from City Dock to Shakes Street; and

WHEREAS, City of Wrangell fully supports economic development and diversification within the community and recognizes the need for infrastructure services that can support these opportunities; and

WHEREAS, the City will be receiving other State and Federal funds to assist with the improvements to infrastructure; and

WHEREAS, the City of Wrangell agrees to provide \$10,000 from the Sales Tax Road Improvement Fund or from other eligible matching grant sources, as a cash match to the Department of Community and Economic Development grant.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby fully supports the application for the FY06 Mini-Grant to the planning and designing for the Downtown Revitalization Project and authorizes the City Manager to make such application.

ADOPTED: August 23 2005

Valery McCandless, serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-05-1030

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING THE EFFORTS OF SOUTHEAST ALASKA REGIONAL HEALTH CONSORTIUM (SEARHC) AND THE WRANGELL INJURY PREVENTION TEAM

WHEREAS, the City of Wrangell is the local municipality governing body, representing the local citizens; and

WHEREAS, the Wrangell City Council supports the efforts of SouthEast Alaska Regional Health Consortium (SEARHC) and the Wrangell Injury Prevention Team to educate and provide injury prevention initiative to Wrangell Community; and

WHEREAS, despite decreases in injury rates for some causes, American Indian and Alaska Native rates for all injuries combined were two times greater than overall rates for the United States; and

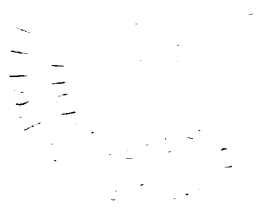
WHEREAS, there needs to be an all out effort to have Wrangell Community members made aware prevention programs available.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell adopts this resolution and requests that SEARHC and the Wrangell Injury Prevention Team promotes any existing programs, provide community members information on injuries, and to continue to develop new programs to help prevent injuries for community members.

ADOPTED: August 23, 2005

Valery McCandless, serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk



CITY OF WRANGELL

RESOLUTION NO. 08-05-1029

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, WAIVING THE REQUIREMENTS OF WMC CHAPTER 16.12 AND AUTHORIZING THE DISPOSAL OF PUBLIC TIDELANDS TO SUSAN F. RITCHIE.

WHEREAS the City of Wrangell desires to acquire certain property from Susan F. Ritchie (the *Ritchie Property*) for Port purposes; and

WHEREAS the transaction between the City of Wrangell and Susan F. Ritchie, as previously approved by the Council, contemplates that in addition to \$185,000.00 to be paid to Ritchie, certain tidelands will be conveyed to her in consideration for the Ritchie Property; and

WHEREAS the value of the tidelands to be conveyed to Susan Ritchie is less than \$1 million; and

WHEREAS it is in the public interest to authorize disposition of those tidelands pursuant to acquiring the Ritchie Property.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AS FOLLOWS:


1. Pursuant to WMC 16.12.010, the provisions of WMC Chapter 16.12 concerning the disposition of public tidelands are waived in the public interest with respect to the following tidelands:

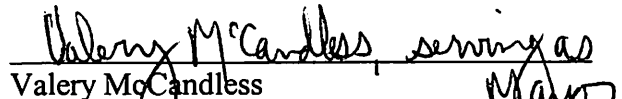
Lots 10 and 11, Block 84A, Wrangell Tidelands Addition, Alaska
Tidelands Survey No. 83, Wrangell Recording District, First Judicial
District, State of Alaska.

2. The City Manager is authorized to dispose of the above-described tidelands pursuant to acquiring the Ritchie Property in exchange for those tidelands plus \$185,000.00 under such further terms and conditions as the City Manager deems advisable.

ADOPTED: August 23, 2005

Attest:


Christie L. Jamieson
City Clerk


Valery McCandless
Mayor

CITY OF WRANGELL

RESOLUTION NO. 08-05-1028

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING FY 06 PAYMENT IN LIEU OF TAXES FUNDING FROM THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

WHEREAS, 3 AAC 152.100 requires the governing body of a city to adopt a resolution requesting funding from the Payment in Lieu of Taxes Program for cities in the unorganized borough and to submit the resolution to the Department of Community and Economic Development; and

WHEREAS, the city has conducted a regular election during the preceding state fiscal year and has reported the results of the election to the commissioner; and

WHEREAS, regular meetings of the governing body are held in the city and a record of the proceedings is maintained; and

WHEREAS, ordinances adopted by the city have been codified in accordance with AS 29.25.050;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Wrangell, hereby requests distribution from the FY 06 Payment in Lieu of Taxes Program by the Department of Community and Economic Development on the date required by law.

ADOPTED: August 9, 2005

Valery McCandless, serving as Mayor
Valery McCandless, Mayor

ATTEST Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. #07-05-1027

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING WRANGELL WELLNESS IN THEIR EFFORTS TO OBTAIN FEDERAL, STATE AND PRIVATE FUNDING IN ORDER TO SUSTAIN A DESIRABLE LEVEL OF SERVICES TO THE WRANGELL COMMUNITY

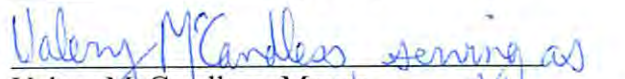
WHEREAS, Wrangell Wellness is a 501C3 Non-Profit Organization located in Wrangell, Alaska. The Wellness Program provides Health and Social Services to the Wrangell community. Wellness services focus on five areas of general health awareness, adult education and early childhood literacy (see Exhibit A); and

WHEREAS, the Wellness Program offers services without charge for those individuals, or families that do not have the ability to pay. Revenue is generated through fees for services and service contracts. Due to cutbacks in Adult Education and Early Childhood education (two of our main revenue streams), our operating budget was adversely affected caused by a shortfall. The Wellness Program is respectfully requesting \$12,000 in bridge funding to support the operation budget through December 2005. 100% of the funds requested will be used in payment of the Wellness office space lease; and

WHEREAS, the Wellness office currently has 12 scheduled appointments and two community meetings per week and 3-5 walk-ins per day. The Wellness programs are not duplicated in Wrangell and a reduction, or interruption of its services would have immediate and detrimental effects on participants in Wrangell programs. This is a fact and it is important that funding be made available to the Wellness Program in Wrangell as soon as possible.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell supports the Wrangell Wellness in their efforts in obtaining federal, state and private funds in order to sustain a desirable level of services to the community of Wrangell.

ADOPTED July 12, 2005


Valery McCandless, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk



WRANGELL WELLNESS
A 501(C)(3) NONPROFIT ORGANIZATION

INTRODUCTION

We are a young organization, fulfilling a vital need in the Wrangell community. Wrangell Wellness opened its doors in February 2004. It virtually emerged out of the AFN Tribal Wellness Program, which serviced 18 Southeast Alaskan communities. These funds were appropriated to help combat alcohol abuse in rural Alaska. Wrangell Wellness may well have been the only community who actually carried out Senator Stevens' wishes to have more treatment centers in small Alaskan towns. Our staff consists of Director E. Alexander James, Educational Specialist Luella Knapp, Administrative Assistant Billie Jo Kincaid, and on-call counselor Susan Ramsey. All Wellness Program positions with the exception of the counselor are full time or 40+ hours per week. The education specialist and the director are not salaried and donate a large percentage of their time in support of the community. I believe that this is important to point out because in essence they both pay, with in-kind services, to work in the program and have done so since the Wellness Office began. The Wellness center has an average of 12 scheduled appointments per week, two community group meetings per week, and three to five walk-ins per day. The Wellness Program does not charge those that do not have the ability to pay, our income is primarily from contract services we provide to the community for larger organizations and fees for services we provide.

Wrangell Wellness is a 501(c)(3) nonprofit organization. Our mission is to support the Wrangell community through program collaboration and the sharing of resources in five primary categories:

1. General Health Awareness.
2. Adult Education.
3. Substance Abuse Prevention.
4. Vocational Rehabilitation.
5. General wellness, prevention and cultural sensitivity, which help to serve as a means to develop appropriate health and emotional balance in everyday life situations.

The Wellness Center also provides a supportive forum where individuals, family members and couples can discuss issues affecting self-image, personal or professional outlook, relationships, or family dynamics.

We believe in the strength of collaborative projects in addition to our own in-house programs and services. We work with other organizations, both in Wrangell and in the greater S.E. community. The organizations include:

- The City of Wrangell Parks and Recreation
- The Public Library
- SEARHC Injury prevention and community safety
- WISH – Women in Safe Homes

- The Center for Community
- SERRC
- Ketchikan Indian Community
- REACH Infant Learning Program (Petersburg)
- The Organized Village of Kake.

The Wellness Center in Wrangell has adopted a "NO ALASKAN LEFT BEHIND" philosophy inspired by the national secondary school initiative. In a state with some 650 thousand inhabitants there is no reason for anyone that truly wants help to be sent away. This philosophy has helped us to assist many in our community. Even with limited resources, our nonprofit has been able to accomplish a great deal. Any one who enters the Wellness Center never leaves without a solution, or continued proactive assistance in finding a solution, or a detailed corrective plan to help them. Wrangell needs an organization that is able not only to provide services, but can help to find solutions through bridging or combining services from other agencies, communities, and organizations.

SERVICES

- Adult Educational Services
- G.E.D. Preparation and Official Testing
- Skills Tutoring
- Career and Vocational Counseling.
- Even Start Literacy Program
- Early Parenthood Training
- Community Health and Wellness Courses
- Prevention Activities and Community Virtues Training, and Medicine Wheel/Talking Circle
- Crisis Intervention and Advocacy
- Youth Cultural Programs / Spirit Camp 2004, 2005

The Wrangell Wellness Board is committed to supporting the Wrangell community. Our program has not yet reached its full service capacity. The adult education; career counseling, early parent training, child literacy and advocacy programs are fully operational.

IN PREPARATION AND PLANNING STAGES ARE:

- A vocational program offering aviation ground/flight school and aircraft maintenance training program.
- A naturopathic women's health center
- Temporary housing for those receiving services in Wrangell or transitioning to another community to receive services.
- CARE Coordination for seniors and those with disabilities.
 - Housing
 - Health care assistance
 - Medicaid or Disability certification assistance

We estimate full service delivery in all programs by 2008 / 2009.

NOTABLE PROGRAMS

Wrangell Fund

The Wrangell fund was set up to help Wrangell citizens with basic needs, namely rent or mortgage / utilities and heating. In Southeast Alaska, with colder winters these past couple of years, the cost of living has been exacerbated by the increase by the cost of fuel. Families with children, or single parents with children living with them can qualify for services including emergency relief. However, if you are over 21, without children, not disabled, or of retirement age (63 or older), the division of Public Assistance has very little to offer because people in this group usually are not able to qualify for services. If we cannot offer help there is little chance that they will find support anywhere else.

An Example is:

In a two-person household, the income allowable would be \$400.00 per month.

* In the event a household does qualify, the maximum benefit is a one time payment of \$120.00 per household member. The recipient of the relief payment, i.e. utility company or landlord, must agree to accept the payment irrespective of what is actually due them.

Members of the community have to decide what they can go without because what they make is not going far enough. Pay rent or mortgage, have electricity or heat, what they have is not enough to live on but too much to qualify for public assistance. The Wrangell Fund helps community members keep their dignity while they work on improving their situation.

Individual or Parent Coaching

Sometimes a team approach is the best way to deal with a situation or life change. Coaching is a constructive way to sit down and look at what is happening in a person's life and what they want to happen. Then outline a strategy using all available resources and execute a plan. The process is non invasive and introduces a planned approach, tools and resources that may not have been otherwise available.

Culture Camp

Spirit Camp is a culturally sensitive experience for children ages 8 to 17. This program teaches traditional values and respect for self, environment and each other. Spirit Camp is in its fourth year and has become a favorite with Wrangell youth. Wrangell Wellness has chosen to carry it on after the Tribal Wellness Program has ended.

Education

The Adult education program caters to the individual seeking a G.E.D. We offer the G.E.D. year around and special appointments during evening or weekends are available for those who for some reason are unable to access our services during the working hours or in the regular school year. Currently we have eight individuals who are active in the adult education program of which two who have just passed their exams.

Talking Circle

The talking circle is a native based group forum, for people of any religion, culture or mindset. It provides an opportunity for the participants to express themselves without interference, after which a nondenominational motivational prayer is offered for all in the circle. This forum allow participants to keep issues affecting them in the forefront, where they can work on them, rather than suppressing or ignoring them.

Program participation:

Family Literacy	8 Families
Adult Education	8 Individuals
Individual & Family Coaching	5 individuals
Spirit Camp	2004 22 children Vank Island
	2005 11 children to Kake

The Wellness Office averages 12 Appointments, 2 community meetings per week and three to five walk-ins per day.

The request for support is a one-time solution to address issues outside the control of the Wellness program. The granting of requested funding would secure services to the community for the remainder of the calendar year. This would provide ample time for new revenue streams, such as the home based waiver, which allows us to bill Medicaid to replace our lost income.

Thank you very much for considering our request for funds to help us through the rest of this year. We appreciate all the help you may provide.



WRANGELL WELLNESS
A 501 (c) (3) Nonprofit Corporation

Board of Directors and Executive Officers

Mrs. Carol Brady
Chair Person
Juneau

Mr. John Feller
Board Member
Wrangell

Mr. Morgan Joseph
Board Member
Wrangell

Mrs. Virginia Oliver
Board Member
Kodiak

E. Alexander James, PhD.
Director
Wrangell

Mrs. Luella Knapp
Treasurer
Wrangell

Mr. Don Rilatos
Secretary
Wrangell

Mrs. Stephanie James
Board Member
Wrangell

Mr. Elmer Makua
Cultural Advisor
Ketchikan

Ms. Rhonda Dawson
Board Member
Wrangell

State of Alaska
Department of Community and Economic Development
Division of Banking, Securities and Corporations

**CERTIFICATE
OF
INCORPORATION
Nonprofit Corporation**

The undersigned, as Commissioner of Community and Economic Development of the State of Alaska, hereby certifies that Articles of Incorporation of

WRANGELL WELLNESS

have been received in this office and have been found to conform to law.

ACCORDINGLY, the undersigned, as Commissioner of Community and Economic Development, and by virtue of the authority vested in me by law, hereby issues this Certificate of Incorporation and attaches hereto the original copy of the Articles of Incorporation.

IN TESTIMONY WHEREOF, I execute this certificate and
affix the Great Seal of the State of Alaska on
JUNE 4, 2004.

Edgar Blatchford

Edgar Blatchford
Commissioner

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: AUG 30 2004

WRANGELL WELLNESS
C/O E ALEXANDER JAMES
215 FRONT ST PO BOX 771
WRANGELL, AK 99929

Employer Identification Number:
51-0505988
DLN:
17053146040014
Contact Person:
MICHELLE A GLUTZ ID# 31213
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
June 4, 2004
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
December 31, 2008

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

If you distribute funds to other organizations, your records must show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence the funds will be used for section 501(c)(3) purposes.

Letter 1045 (DO/CG)

Alaska Department of Commerce, Community, and Economic Development
P.O. Box 110806, Juneau, Alaska 99811-0806

ALASKA BUSINESS LICENSE

The licensee named below holds Alaska Business License Number 298332
covering the period of: November 24, 2003 through December 31, 2005
Line of Business: 62 Health Care and Social Assistance

WRANGELL WELLNESS

PO BOX 771, WRANGELL, AK 99929

Owner:

ELLSWORTH A. JAMES

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State of Alaska or of the United States.

*Alaska Department of Commerce, Community, and Economic Development
Commissioner: Edgar Blatchford*

This license must be posted in a conspicuous place at the business location. It is not transferable or assignable.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 07-05-1026A

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, APPROVING AND ENDORSING THE CONCEPT OF CONTINUING EDUCATION AND SENIOR FACILITY ON THE INSTITUTE PROPERTY WITH THE POTENTIAL NAME OF THE WRANGELL INSTITUTE OF LIFELONG LEARNING

WHEREAS, the City of Wrangell desires to advertise the sale of the Wrangell Institute property, in which the Tlingit and Haida Regional Housing Authority would be considered as one of the potential buyers; and

WHEREAS, the Tlingit and Haida Regional Housing Authority has approached the City of Wrangell with the concept of their purchase of the Wrangell Institute property to establish the "Wrangell Institute of Lifelong Learning"; and

WHEREAS, the City of Wrangell desires to endorse a Senior Citizen facility which would provide housing, a native culture center, and continuing education.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell approves and endorses the concept of continuing education and senior facility on the Wrangell Institute property with the potential name of the "Wrangell Institute of Lifelong Learning".

ADOPTED July 12 , 2005

Valery McCandless, serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-05-1026

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council approved their fiscal year 2005/2006 budget on May 31, 2005, and within that approval, a cost of living increase of 4.35% will change the current pay plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

Sec. 1. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by a reference, is hereby adopted and supercedes the previous pay plan adopted by Resolution 05-05-1025.

Sec. 2. Effective Date. The pay plan shall be effective July 1, 2005.

Sec. 3. The adopted Pay Plan in Section 1 repeals the previous Pay Plan adopted by Resolution No. 05-05-1025.

ADOPTED: June 14, _____ 2005

Valery McCandless, serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL
 PAY PLAN
 EFFECTIVE JULY 1, 2005

JOB CLASSIFICATIONS

REGULAR SALARIED POSITIONS:		PAY RANGE	
CITY MANAGER	70,071	TO	88,698
CAPITAL & SPECIAL PROJECT ADMINISTRATOR	57,738	TO	73,086
PUBLIC WORKS SUPT./CAPITAL PROJECT MANAGER	53,623	TO	67,878
ELECTRICAL SUPERINTENDENT	52,697	TO	66,705
FINANCE DIRECTOR	47,822	TO	60,531
POLICE CHIEF	47,822	TO	60,531
HARBOR MASTER	42,459	TO	53,745
PARKS AND RECREATION DIRECTOR	42,459	TO	53,745
FIREFIGHTER/EMT (BASED ON 44 HRS/WEEK)	39,045	TO	49,424
ECONOMIC DEVELOPMENT/PLANNER	39,045	TO	49,424
MUSEUM DIRECTOR/CURATOR	36,952	TO	46,775
CITY CLERK	36,829	TO	46,618
LIBRARIAN	36,829	TO	46,618
VOLUNTEER FIRE CHIEF (20 HRS/WEEK)	20,010	TO	25,329

REGULAR HOURLY POSITIONS

ASSISTANT ELECTRICAL SUPERINTENDENT	22.66	TO	28.68
ELECTRICAL LINE SUPERVISOR	19.96	TO	25.25
POLICE SERGEANT	18.98	TO	24.03
ELECTRICAL LINE WORKER	18.98	TO	24.03
LIEUTENANT INVESTIGATOR	18.98	TO	24.03
CHIEF MECHANIC	18.98	TO	24.03
PUBLIC WORKS FOREMAN	18.07	TO	22.87
POLICE OFFICER	17.27	TO	21.87
WASTEWATER DEPARTMENT LEADMAN	17.27	TO	21.87
WATER DEPARTMENT LEADMAN	17.27	TO	21.87
MAINTENANCE TECHNICIAN (PUBLIC WORKS)	15.55	TO	19.69
SKILLED MAINTENANCE WORKER	15.55	TO	19.69
MECHANIC	15.55	TO	19.69
DIESEL ELECTRIC MECHANIC	15.55	TO	19.69
REFUSE COLLECTOR	15.55	TO	19.69
WATER & WASTEWATER TREATMENT OPERATOR	15.55	TO	19.69
ASSISTANT HARBORMASTER	15.55	TO	19.69
HARBOR ADMINISTRATIVE ASSISTANT	15.55	TO	19.69
HARBOR MAINTENANCE AND SECURITY	15.55	TO	19.69
BOOKKEEPER/DEPUTY CLERK	15.55	TO	19.69
REFUSE SITE CARETAKER	15.55	TO	19.69
APPRENTICE LINEMAN	15.11	TO	19.14
ELECTRICAL DISPATCH/SECRETARY	13.24	TO	16.77
CIVIC CENTER MANAGER	13.21	TO	16.73
CORRECTIONAL SERGEANT	12.48	TO	15.82
APPRENTICE DIESEL MECHANIC/ELECTRICIAN	12.39	TO	15.67
APPRENTICE WATER/WASTEWATER TREATMENT OP.	12.39	TO	15.67
UTILITY CLERK	11.89	TO	15.06
ACCOUNTING/COLLECTIONS CLERK	11.89	TO	15.06
ACCOUNTING CLERK	11.89	TO	15.06
POLICE ADMINISTRATIVE ASSISTANT	11.89	TO	15.06
YOUTH COURT COORDINATOR/DMV ASSISTANT	11.89	TO	15.06
CORRECTIONAL OFFICER/DISPATCHER	11.89	TO	15.06
ELECTRICAL GROUND WORKER/METER READER	11.89	TO	15.06
CUSTODIAN	10.15	TO	12.86
RECREATION COORDINATOR	10.15	TO	12.86

PART-TIME POSITIONS ELIGIBLE FOR BENEFITS:

MECHANIC (PART TIME)	15.55	TO	19.69
ASSISTANT LIBRARIAN	10.15	TO	12.86
CUSTODIAL/LIGHT MAINTENANCE	12.85	TO	16.27

PART-TIME POSITIONS INELIGIBLE FOR BENEFITS:

DAYCARE GRANT ADMINISTRATOR (Est. to be 20 to 25 hrs/wk)	14.84	TO	18.78
HEAD LIFEGUARD/INSTRUCTOR	10.15	TO	12.86
PARK/CEMETERY MAINTENANCE I	10.15	TO	12.86
PARK/CEMETERY MAINTENANCE II	10.15	TO	12.86
CASUAL UNSKILLED LABOR	10.15	TO	12.86
TEMPORARY SALES CLERK/MUSEUM RECEPTIONIST	10.15	TO	12.86
SEASONAL SALES CLERK/MUSEUM RECEPTIONIST	7.81	TO	9.88
CONVENTION LABORER	7.81	TO	9.88
LIFEGUARD	7.81	TO	9.88

ADMINISTRATION PROCEDURES

THE ENTRY WAGE RATE FOR NEW HIRES IN THE JOB CLASSIFICATIONS SHALL GENERALLY BE 79% OF THE MAXIMUM RATES AUTHORIZED, ALTHOUGH NEW EMPLOYEES MAY BE HIRED AT A HIGHER STEP IN A RANGE UPON A FINDING BY THE CITY MANAGER THAT THE EMPLOYEE POSSESSES EXCEPTIONAL QUALIFICATIONS AND EXPERIENCE.

EMPLOYEES WILL RECEIVE A 3% STEP INCREASE ON EMPLOYMENT ANNIVERSARY DATES, SUBJECT TO A SATISFACTORY PERFORMANCE EVALUATION, UP TO THE MAXIMUM RATES AUTHORIZED ACCORDING TO THE FOLLOWING SCHEDULE:

<u>UPON COMPLETION OF:</u>	<u>% IF MAXIMUM AUTHORIZED RATE</u>
ONE YEAR'S EMPLOYMENT	82%
TWO YEAR'S EMPLOYMENT	85%
THREE YEAR'S EMPLOYMENT	88%
FOUR YEAR'S EMPLOYMENT	91%
FIVE YEAR'S EMPLOYMENT	94%
SIX YEAR'S EMPLOYMENT	97%
SEVEN YEAR'S EMPLOYMENT	100%

STEP INCREASES ARE NOT AUTOMATIC. STEP INCREASES SHALL BE AUTHORIZED ONLY AFTER AN EVALUATION OF PERFORMANCE HAS BEEN COMPLETED AND THE IMMEDIATE SUPERVISOR CERTIFIES THAT THE EMPLOYEE HAS BEEN PERFORMING WORK WHICH CONSISTENTLY MEETS AND OCCASIONALLY EXCEEDS STANDARDS

CITY OF WRANGELL
 PAY PLAN
 EFFECTIVE JUNE 1, 2005

JOB CLASSIFICATIONS

		PAY RANGE	
<u>REGULAR SALARIED POSITIONS:</u>			
CITY MANAGER	67,150	TO	85,000
CAPITAL & SPECIAL PROJECT ADMINISTRATOR	55,331	TO	70,039
PUBLIC WORKS SUPT./CAPITAL PROJECT MANAGER	51,388	TO	65,048
ELECTRICAL SUPERINTENDENT	50,500	TO	63,924
FINANCE DIRECTOR	45,828	TO	58,008
POLICE CHIEF	45,828	TO	58,008
HARBOR MASTER	40,689	TO	51,505
PARKS AND RECREATION DIRECTOR	40,689	TO	51,505
FIREFIGHTER/EMT (BASED ON 44 HRS/WEEK)	37,417	TO	47,364
ECONOMIC DEVELOPMENT/PLANNER	37,417	TO	47,364
MUSEUM DIRECTOR/CURATOR	35,412	TO	44,825
CITY CLERK	35,294	TO	44,675
LIBRARIAN	35,294	TO	44,675
VOLUNTEER FIRE CHIEF (20 HRS/WEEK)	19,176	TO	24,273

REGULAR HOURLY POSITIONS

ASSISTANT ELECTRICAL SUPERINTENDENT	21.72	TO	27.48
ELECTRICAL LINE SUPERVISOR	19.13	TO	24.20
POLICE SERGEANT	18.19	TO	23.03
ELECTRICAL LINE WORKER	18.19	TO	23.03
LIEUTENANT INVESTIGATOR	18.19	TO	23.03
CHIEF MECHANIC	18.19	TO	23.03
PUBLIC WORKS FOREMAN	17.32	TO	21.92
POLICE OFFICER	16.55	TO	20.96
WASTEWATER DEPARTMENT LEADMAN	16.55	TO	20.96
WATER DEPARTMENT LEADMAN	16.55	TO	20.96
MAINTENANCE TECHNICIAN (PUBLIC WORKS)	14.90	TO	18.87
SKILLED MAINTENANCE WORKER	14.90	TO	18.87
MECHANIC	14.90	TO	18.87
DIESEL ELECTRIC MECHANIC	14.90	TO	18.87
REFUSE COLLECTOR	14.90	TO	18.87
WATER & WASTEWATER TREATMENT OPERATOR	14.90	TO	18.87
ASSISTANT HARBORMASTER	14.90	TO	18.87
HARBOR ADMINISTRATIVE ASSISTANT	14.90	TO	18.87
HARBOR MAINTENANCE AND SECURITY	14.90	TO	18.87
BOOKKEEPER/DEPUTY CLERK	14.90	TO	18.87
REFUSE SITE CARETAKER	14.90	TO	18.87
APPRENTICE LINEMAN	14.48	TO	18.34
ELECTRICAL DISPATCH/SECRETARY	12.69	TO	16.07
CIVIC CENTER MANAGER	12.66	TO	16.03
CORRECTIONAL SERGEANT	11.96	TO	15.16
APPRENTICE DIESEL MECHANIC/ELECTRICIAN	11.87	TO	15.02
APPRENTICE WATER/WASTEWATER TREATMENT OP.	11.87	TO	15.02
UTILITY CLERK	11.39	TO	14.43
ACCOUNTING/COLLECTIONS CLERK	11.39	TO	14.43
ACCOUNTING CLERK	11.39	TO	14.43
POLICE ADMINISTRATIVE ASSISTANT	11.39	TO	14.43
YOUTH COURT COORDINATOR/DMV ASSISTANT	11.39	TO	14.43
CORRECTIONAL OFFICER/DISPATCHER	11.39	TO	14.43
ELECTRICAL GROUND WORKER/METER READER	11.39	TO	14.43
CUSTODIAN	9.73	TO	12.32
RECREATION COORDINATOR	9.73	TO	12.32

PART-TIME POSITIONS ELIGIBLE FOR BENEFITS:

MECHANIC (PART TIME)	14.90	TO	18.87
ASSISTANT LIBRARIAN	9.73	TO	12.32
CUSTODIAL/LIGHT MAINTENANCE	12.31	TO	15.59

PART-TIME POSITIONS INELIGIBLE FOR BENEFITS:

DAYCARE GRANT ADMINISTRATOR (Est. to be 20 to 25 hrs/wk)	14.22	TO	18.00
HEAD LIFEGUARD/INSTRUCTOR	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE I	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE II	9.73	TO	12.32
CASUAL UNSKILLED LABOR	9.73	TO	12.32
TEMPORARY SALES CLERK/MUSEUM RECEPTIONIST	9.73	TO	12.32
SEASONAL SALES CLERK/MUSEUM RECEPTIONIST	7.48	TO	9.47
CONVENTION LABORER	7.48	TO	9.47
LIFEGUARD	7.48	TO	9.47

ADMINISTRATION PROCEDURES

THE ENTRY WAGE RATE FOR NEW HIRES IN THE JOB CLASSIFICATIONS SHALL GENERALLY BE 79% OF THE MAXIMUM RATES AUTHORIZED, ALTHOUGH NEW EMPLOYEES MAY BE HIRED AT A HIGHER STEP IN A RANGE UPON A FINDING BY THE CITY MANAGER THAT THE EMPLOYEE POSSESSES EXCEPTIONAL QUALIFICATIONS AND EXPERIENCE.

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<u>UPON COMPLETION OF:</u>	<u>% IF MAXIMUM AUTHORIZED RATE</u>
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SIX YEAR'S EMPLOYMENT	97%
SEVEN YEAR'S EMPLOYMENT	100%

STEP INCREASES ARE NOT AUTOMATIC. STEP INCREASES SHALL BE AUTHORIZED ONLY AFTER AN EVALUATION OF PERFORMANCE HAS BEEN COMPLETED AND THE IMMEDIATE SUPERVISOR CERTIFIES THAT THE EMPLOYEE HAS BEEN PERFORMING WORK WHICH CONSISTENTLY MEETS AND OCCASIONALLY EXCEEDS STANDARDS

CITY OF WRANGELL

RESOLUTION NO. 05-05-1025

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, it is the City Council's desire to amend the position of Youth Court Coordinator/DMV Assistant of the Police Department to the City Pay Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

- Sec. 1. The position of Youth Court Coordinator/DMV Assistant is a 40 hour per week job with full city benefits.
- Sec. 2. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution No. 03-05-1015.
- Sec. 4. Effective Date. The pay plan shall be effective June 1, 2005.
- Sec. 5. The adopted Pay Plan in Section 2 repeals the previous Pay Plan adopted by Resolution No. 03-05-1015 on March 8, 2005.

ADOPTED: May 31, 2005

Valery McCandless,
Valery McCandless, Mayor

*-serving as
Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 05-05-1024

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING THE JOB DESCRIPTION FOR YOUTH COURT COORDINATOR/DMV ASSISTANT

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Job Description for Youth Court Coordinator/DMV Assistant is hereby amended, and Exhibits "A", attached hereto and incorporated by reference, is hereby adopted.

ADOPTED: May 31, 2005

Valery McCandless
Valery McCandless, Mayor

*serving as
Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

City of Wrangell Job Description

Job Title: Wrangell Youth Court Coordinator
DMV Assistant

Reports to: Chief of Police

This is a 40 hour per week job with full city benefits. 20 hours of this position is for the youth court duties and is paid entirely by grant funds. This 20 hour is fully dependent on grant funds being available. The remaining 20 hours is for DMV and other administrative duties as required.

Range:

Date Last Updated: 05-15-05

General Position Summary and Responsibilities

- 1.) Collaborate with Juvenile Probation, Wrangell School District, Wrangell Police Department, youth, parents, and the city to develop and implement the Wrangell Youth Court Program (WYC)
- 2.) Recruit and train students for WYC.
- 3.) Work with the community members to raise awareness of the program and develop funding sources.
- 4.) Develop relationships with the legal system in the community.
- 5.) Assist with DMV duties as directed.
- 6.) Fill in for Police Administrative Assistant as directed.
- 7.) Dispatch duties as directed

Essential Duties and Responsibilities

- 1.) Managing and directing overall activities of WYC.
- 2.) Recruiting, training, and supervising high school and middle school volunteers.
- 3.) Interview juvenile offenders to determine their eligibility to enter WYC as defendants.
- 4.) Communicate with parents about their child and benefits of allowing said juvenile to enter into an agreement with WYC.

- 5.) Contacting youth and businesses that have been victims of a crime.
- 6.) Coordinate community work service placements for the purpose of allowing defendants to work off "sentences."
- 7.) Supervise and participate in the development of a budget for WYC.
- 8.) Respond to and resolve difficult and sensitive citizen inquiries and complaints.
- 9.) Create official WYC documents, transcripts, victim impact statements, and other letters.
- 10.) Communicate with representatives of the referring agencies to WYC.
- 11.) Oversee case docket scheduling, hearings, and case dispositions to ensure proper court procedures are followed.
- 12.) Perform public relations activities.
- 13.) Maintain confidential records and perform general administrative and clerical duties.
- 14.) Evaluate and process court statistical data.
- 15.) Through the Chief of Police reports to grantor agencies with appropriate fiscal, statistical, and narrative information.
- 16.) Be familiar with juvenile statutes.
- 17.) Work on funding and fundraising activities.
- 18.) Grant writing and reporting.
- 19.) Maintains a relationship with the United Youth Courts of Alaska to provide funding, networking, and training opportunities to WYC staff.
- 20.) Developing and coordinating community support with the school, Wrangell Police Department, Division of Juvenile Justice, Alaska Court System, Wrangell City officials, businesses, and community organizations for WYC
- 21.) Assist with DMV duties.
- 22.) Assist with Administrative Assistant duties as required.
- 23.) Fill in for the Administrative Assistant.

24.) Other duties as assigned.

Knowledge, Skills and Qualifications

- 1.) High School diploma or equivalent.
- 2.) Ability to write successful grants
- 3.) Ability to network resources in the community and implement program development.
- 4.) Must be able to pass a background investigation
- 5.) Oral and written communication skills, including grammar, punctuation and sentence structure/composition.
- 6.) Skills in use of computer programs in accurate and timely fashion.
- 7.) Ability to preserve confidentiality.
- 8.) Interpersonal skills using tact, patience and courtesy and the ability to work cooperatively with other employees to encourage good cooperative teamwork.
- 9.) Prior to employment must be a U.S. Citizen

Preferred

- 1.) College graduate
- 2.) Experience with legal system
- 3.) Two years youth work experience and enjoy working with youth.
- 4.) Previous experience in police, fire and/or emergency services department administration and/or administrative secretarial duties.

CITY OF WRANGELL

RESOLUTION NO 05-05-1023

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2005/2006

WHEREAS, the City Council sitting as the Board of Equalization on May 9, 2005, assessed and equalized all real property within the City of Wrangell; and

WHEREAS, taxes levied upon boats; taxes on taxable property; delinquent date for payment of taxes and penalty and interest for late payment of taxes are provided in Wrangell Municipal Code, Chapter 5; and

WHEREAS, the City Council, at a special council meeting held May 31, 2005, approved a mill rate of 12.0 mills for the tax year 2005; and

WHEREAS, the Council of the City of Wrangell, Alaska has been presented with the proposed budget for the fiscal year 2005/2006 in accordance with the Wrangell City Charter Section 5-2; and

WHEREAS, the Council held a public hearing on May 31, 2005, on the proposed budget in accordance with Wrangell City Charter Section 5-3; and

WHEREAS, the Council has approved the proposed budget as presented and/or amended.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. That the General Fund Budget, including reserves, for the fiscal year 2005-2006, in the amount of \$5,750,844 is hereby adopted.
- Sec. 2. That the Capital Project Fund Budget, including reserves, for the fiscal year 2005-2006, in the amount of \$108,871 is hereby adopted.
- Sec. 3. That the Miscellaneous Grants Fund Budget, including reserves, for the fiscal year 2005-2006, in the amount of \$23,000 is hereby adopted.
- Sec. 4. That the Sewer Utility Revenue Fund Budget, including reserves, for the fiscal year 2005-2006 in the amount of \$446,738 is hereby adopted.
- Sec. 5. That the Sales Tax Fund Budget, including reserves, for the fiscal year 2005-2006 in the amount of \$2,875,756 is hereby adopted.

- Sec. 6. That the Pool/Recreation Fund Budget, including reserves, for the fiscal year 2005-2006 in the amount of \$1,410,506 is hereby adopted.
- Sec. 7. That the Transient Tax Fund Budget, including reserves, for the fiscal year 2005-2006 in the amount of \$53,579 is hereby adopted.
- Sec. 8. That the Timber Tax Fund Budget, including reserves, for the fiscal year 2005-2006 in the amount of \$579,465 is hereby adopted.
- Sec. 9. That the Debt Service Fund Budget, including reserves, for the fiscal year 2005-2006 in the amount of \$98,729 is hereby adopted.
- Sec. 10. That the Electric Utility Enterprise Fund Budget, including reserves, for the fiscal year 2005-2006 in the amount of \$2,996,683 is hereby adopted.
- Sec. 11. That the Water Utility Enterprise Fund Budget, including reserves, for the fiscal year 2005-2006 in the amount of \$504,731 is hereby adopted.
- Sec. 12. That the Port Utility Enterprise Fund Budget, including reserves, for the fiscal year 2005-2006 in the amount of \$1,294,588 is hereby adopted.
- Sec. 13. That the Sanitation Fund, including reserves, for the fiscal year 2005-2006 in the amount of \$399,939 is hereby adopted.
- Sec. 14. That the Economic Recovery Fund, including reserves, current and past expenditures, for the fiscal year 2005-2006 in the amount of \$41,143,911 is hereby adopted.
- Sec. 15. That the Revolving Loan Fund, including reserves, for the fiscal year 2005-2006 in the amount of \$569,019 is hereby adopted.
- Sec. 16. That the Permanent Fund, including reserves, for the fiscal year 2005-2006 in the amount of \$6,115,468 is hereby adopted.
- Sec. 17. That the Museum Operating Fund, including reserves, for the fiscal year 2005-2006 in the amount of \$250,800 is hereby adopted.
- Sec. 18. That the Silver Bay Trust Fund, including reserves, for the fiscal year 2005-2006 in the amount of \$752,531 is hereby adopted.
- Sec. 19. That the Heritage Harbor Project Fund, including reserves, for the fiscal year 2005-2006 in the amount of \$22,830,000 is hereby adopted.

Sec. 20. That the Nolan Center Project Fund, including reserves, for the fiscal year 2005-2006 in the amount of \$9,042,621 is hereby adopted.

Sec. 21. That the Residential Construction Fund, including reserves, for the fiscal year 2005-2006 in the amount of \$403,874 is hereby adopted.

Sec. 22. That the Industrial Construction Fund, including reserves, for the fiscal year 2005-2006 in the amount of \$321,619 is hereby adopted.

Sec. 23. That the Nolan Center Operating Fund, including reserves, for the fiscal year 2005-2006 in the amount of \$341,454 is hereby adopted.

Sec. 24. That a copy of the budget, as approved, be attached hereto and adopted by reference.

ADOPTED: May 31, 2005

Valery McCandless, serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 05-05-1022

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE TAX YEAR 2005 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2005 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

WHEREAS, the City Council sitting as the Board of Equalization has regularly assessed and equalized all real property within the City of Wrangell and has fixed a time at which the taxes levied shall be paid, and has fixed the date of delinquency, and has established that taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law. The City Council has provided herein for payment and the date of delinquency of all taxes levied on the property assessed on the tax rolls.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation, a general tax of 12.0 mils for the tax year 2005, based upon the City equalized assessment roll.

Sec. 2. There is hereby levied upon all taxable boats and vessels in the City of Wrangell, Alaska, a general tax of \$15.00 per year, in accordance with Wrangell Municipal Code Sec. 5.04.010(b).

Sec. 3. Taxes levied pursuant to this resolution shall be due and payable on or before August 15, 2005, however, the taxpayer may pay such taxes in two (2) installments pursuant to Wrangell Municipal Code Section 5.04.350. Penalty and interest shall accrue on an unpaid installment from 5:00 p.m. on the date the installment becomes due.

Sec. 4. Taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law.

Sec. 5. This resolution shall become effective upon its passage and adoption.

ADOPTED: _____ May 31 _____, 2005

Valery McCandless serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 05-05-1021

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING APPLICATION FOR A PRESERVE AMERICA DESIGNATION AND EFFORTS TO PRESERVE AND CELEBRATE WRANGELL'S HISTORIC ASSETS FOR ECONOMIC DEVELOPMENT AND COMMUNITY REVITALIZATION

WHEREAS, Preserve America is a White House initiative developed in cooperation with the Advisory Council on Historic Preservation, the U.S. Department of the Interior, and the U.S. Department of Commerce; and

WHEREAS, the goals of this initiative include a greater shared knowledge about our Nation's past, strengthened regional identities and local pride, increased local participation in preserving the country's irreplaceable cultural and natural heritage assets, and support for the economic vitality of communities; and

WHEREAS, this initiative is compatible with our community's interests and goals related to historic preservation; and

WHEREAS, designation as a *Preserve America* Community will improve our community's ability to protect and promote its historical resources;

NOW, THEREFORE, BE IT RESOLVED, that the Wrangell City Council will apply for the designation of Wrangell as a *Preserve America* Community; and be it further

RESOLVED, that the City of Wrangell will protect and celebrate our heritage, use our historic assets for economic development and community revitalization, and encourage people to experience and appreciate local historic resources through education and heritage tourism programs.

ADOPTED May 10 , 2005

Valery McCandless *Valery McCandless* *Valery McCandless*
Valery McCandless, Mayor *Valery McCandless*
Valery McCandless

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-05-1020

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ENCOURAGING THE REAUTHORIZATION AND EXTENSION OF THE SECURE RURAL SCHOOLS AND COMMUNITY SELF-DETERMINATION ACT OF 2000

WHEREAS, in the early 1990's Congress recognized that its decision to secure and retain lands in Federal ownership would deprive the counties, boroughs and communities in which the lands are situated of revenues otherwise received if the lands were in private ownership. Therefore law was enacted (and subsequently amended) that required revenue derived from national forest lands be shared and paid to the communities in which the lands are situated for the benefit of education and roads; and

WHEREAS, beginning in 1986, changes in the approach to managing our national forests resulted in steep declines in forest receipts paid to forest communities; and

WHEREAS, the enactment of the Secure Rural School and Community Self-Determination Act of 2000 (PL 106-393, October 30, 2000) temporarily stabilized forest revenue payments to forest communities for fiscal years 2001 – 2006, and provided forest communities with much needed financial support to provide critical services that directly benefit the federal lands and the people who use the land such as education, road construction and maintenance, search and rescue, law enforcement, waste removal and fire protection; and

WHEREAS, the Act has also provided for infrastructure maintenance projects that have enhanced forest ecosystem health, created employment opportunities and improved cooperative land management relationships between governments and the people who use the land; and

WHEREAS, failure to reauthorize and extend Public Law 106-393 will not only have a devastating financial effect on many forest communities across America, but will also increase the backlogs in infrastructure maintenance and ecosystem restoration for both the Forest Service and Bureau of Land Management, and the improved cooperative relationships among the people that use and care for Federal lands and the agencies that manage the lands will be lost.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, urge our Congressional Delegation, the United States Forest Service and the Bureau of Land Management to support reauthorization and extension of PL 106-393.

ADOPTED _____ April 26 _____, 2005

Valery McCandless serving as
Valery McCandless, Mayor *Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk



CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-05-1019

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, IN SUPPORT OF PURSUING BOROUGH FORMATION WHICH WILL INCLUDE THE COMMUNITIES OF UNION BAY AND MEYERS CHUCK

WHEREAS, the City Council of the City of Wrangell supports forming a borough and have directed staff to begin discussions with the City's Borough Attorney; and

WHEREAS, the City Council believes that a Wrangell area borough will provide the area's residents with a voice in future opportunities for land management and economic development of resources; and

WHEREAS, the residents of the communities of Meyers Chuck and Union Bay have met with officials from the City of Wrangell to discuss their inclusion in a Wrangell area borough rather than become part of an expanded Ketchikan Gateway Borough; and

WHEREAS, the residents of the communities of Meyers Chuck and Union Bay have submitted almost 30 letters in support of being in a Wrangell area borough rather than an expanded Ketchikan Gateway Borough; and

WHEREAS, the residents of the communities of Meyers Chuck and Union Bay and the Council of the City of Wrangell agree that the economical, social and historic ties between Wrangell and Meyers Chuck and Union Bay are closely aligned to create a positive relationship; and

WHEREAS, the City Council have directed staff to begin discussions with the City's Borough Attorney to develop a new and updated petition to include the communities of Meyers Chuck and Union Bay.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Wrangell, Alaska, that the City of Wrangell will move forward at the request of residents from Meyers Chuck and Union Bay on a Wrangell area borough petition that will include their communities within the proposed borough boundary.

ADOPTED April 26, 2005

Valery McCandless serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

11/10/05

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 03-05-1018

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, URGING STATE PUBLIC EMPLOYEE RETIREMENT SYSTEM (PERS)/TRS EARLY FUNDING NEEDED TO AVOID LOCAL TAX INCREASES

WHEREAS, the State has notified communities that rates for the State Public Employee Retirement System (PERS) will increase more than 400%. PERS rates have been increasing by 5% of total salaries paid by municipalities and will reach approximately 30% of the salary of every public employee for the next 25 years to pay the “unfunded liability” of the State PERS program; and

Whereas, mandatory State PERS increases on top of the loss of municipal revenue sharing, and fuel, insurance and other cost increases leaves many municipalities without the resources to fully fund schools, police, or other basic services; and

Whereas, municipalities with property taxes face 1 to 6 mill property taxes increases just to pay state mandated PERS costs over the next three years (average 1.65 mills). However, many municipalities have local tax caps that preclude such increases which will require municipalities to make deeper cuts to local basic services; and.

Whereas, the Alaska Municipal and many municipal elected officials and finance directors have been “at the table” to help the State adopt a new PERS/TRS “tier” to help control future costs; and

Whereas, the State has received a huge increase in oil revenue while communities face steeply higher expenses. For every \$1 increase in the price of a barrel of oil the State government receives an additional \$65 million of new revenue per year while Alaskan cities, boroughs, schools, businesses, other organizations, and families pay \$20 million of higher new costs for fuel, transportation, etc., based on federal fuel usage figures for Alaska; and

Whereas, if the State fails to share a small portion of its huge oil revenue increases with our community/local taxpayers to offset State required PERS payment increases for at least the next two years, the impact on the City of Wrangell will be substantial. The City of Wrangell will be faced with an annual property tax increase of 1.5 mils and/or additional reduction of services to the citizens of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the members of the Alaska State House and Senate are strongly urged to approve the Governor’s proposed \$37.5 million appropriation to offset the cost of State required municipal PERS increases for the next two years. This action

will avoid higher local taxes and/or large cuts to local services including schools, public safety, public works, and health care.

ADOPTED March 31, 2005

Valery McCandless
Valery McCandless, Mayor *serving as Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk



CITY OF WRANGELL

RESOLUTION NO. 03-05-1017

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING GRANT APPLICATION TO THE FISHERIES ECONOMIC DEVELOPMENT MATCHING GRANT PROGRAM FOR A COLD STORAGE FACILITY

WHEREAS, Governor Murkowski announced the Alaska Fisheries Revitalization Strategy; and

WHEREAS, the State of Alaska Department of Community and Economic Development has announced a Fisheries Economic Development Matching Grant Program as a key component of the Revitalization Strategy; and

WHEREAS, the Strategy is a multi-year, multi-level program to spur increased productivity and innovation in the Alaska Fishing industry by investing resources into critical commercial fisheries infrastructure and capital improvement projects; and

WHEREAS, the Matching Grant Program will assist in new, expansion of, or improvements to fisheries-related infrastructure projects or economic development project; and

WHEREAS, the City of Wrangell has developed its own Fisheries Revitalization Strategy to improve business opportunity, quality and productivity for the fishermen and processors; and

WHEREAS, the City of Wrangell has been moving forward on implementing its strategy, working in partnership with the local seafood industry, and approved Resolution No. 07-02-922 in support of the local Seafood Industry Revitalization; and

WHEREAS, the City of Wrangell is now seeking financial assistance with infrastructure development that will increase Alaska seafood/product quality; increase Alaska seafood/product diversity and value in the consumer market; increase profitability for the processing and harvesting sector; increase efficiencies and productivity in the industry; lower costs within the industry; and increase economic activity within Wrangell and the region.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell supports application to the Fisheries Economic Development Matching Grant Program for a Cold Storage Facility to further the Fisheries Revitalization Strategies as proposed by the Governor and the City of Wrangell.

ADOPTED: March 30, 2005

Valery McCandless
Valery McCandless, Mayor

-serving as
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

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CITY OF WRANGELL

RESOLUTION NO. 03-05-1016

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ACCEPTING THE STATE OF ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION GRANT OFFER FOR GRANT #91719 ENTITLED MUNICIPAL LANDFILL IMPROVEMENTS

WHEREAS, the Department of Environmental Conservation offers the City of Wrangell grants of state funds under AS 46.03.030; and

WHEREAS, the State of Alaska has made a grant available under this program Grant #91719, not to exceed \$571,473, for the Municipal Landfill Improvements; and

WHEREAS, the grant will finance the regarding and closeout of the City's existing landfill; and

WHEREAS, the City as a condition of the grant acceptance must agree to accept the responsibility to operate and maintain the proposed project as listed, and agree to the conditions of each grant offer.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby agrees to accept the Department of Environmental Conservation Grants #91719.

ADOPTED: _____ March 8 _____, 2005

Valery McCandless, serving as
Valery McCandless, Mayor
Mayor

ATTEST: *Christie L. Jamieson*
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 03-05-1015

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, it is the City Council's desire to add the new position of Daycare Grant Administrator to the Finance Department to the City Pay Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

- Sec. 1. The position of Daycare Grant Administrator is a part-time position ineligible for benefits.
- Sec. 2. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution No. 01-05-1006.
- Sec. 4. Effective Date. The pay plan shall be effective March 9, 2005.
- Sec. 5. The adopted Pay Plan in Section 2 repeals the previous Pay Plan adopted by Resolution No. 01-05-1006 on January 11, 2005.

ADOPTED: March 8, 2005

Valery McCandless, serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL
 PAY PLAN
 EFFECTIVE MARCH 9, 2005

JOB CLASSIFICATIONS

		PAY RANGE	
<u>REGULAR SALARIED POSITIONS:</u>			
CITY MANAGER	67,150	TO	85,000
CAPITAL & SPECIAL PROJECT ADMINISTRATOR	55,331	TO	70,039
PUBLIC WORKS SUPT./CAPITAL PROJECT MANAGER	51,388	TO	65,048
ELECTRICAL SUPERINTENDENT	50,500	TO	63,924
FINANCE DIRECTOR	45,828	TO	58,008
POLICE CHIEF	45,828	TO	58,008
HARBOR MASTER	40,689	TO	51,505
PARKS AND RECREATION DIRECTOR	40,689	TO	51,505
FIREFIGHTER/EMT (BASED ON 44 HRS/WEEK)	37,417	TO	47,364
ECONOMIC DEVELOPMENT/PLANNER	37,417	TO	47,364
MUSEUM DIRECTOR/CURATOR	35,412	TO	44,825
CITY CLERK	35,294	TO	44,675
LIBRARIAN	35,294	TO	44,675
VOLUNTEER FIRE CHIEF (20 HRS/WEEK)	19,176	TO	24,273
<u>REGULAR HOURLY POSITIONS</u>			
ASSISTANT ELECTRICAL SUPERINTENDENT	21.72	TO	27.48
ELECTRICAL LINE SUPERVISOR	19.13	TO	24.20
POLICE SERGEANT	18.19	TO	23.03
ELECTRICAL LINE WORKER	18.19	TO	23.03
LIEUTENANT INVESTIGATOR	18.19	TO	23.03
CHIEF MECHANIC	18.19	TO	23.03
PUBLIC WORKS FOREMAN	17.32	TO	21.92
POLICE OFFICER	16.55	TO	20.96
WASTEWATER DEPARTMENT LEADMAN	16.55	TO	20.96
WATER DEPARTMENT LEADMAN	16.55	TO	20.96
MAINTENANCE TECHNICIAN (PUBLIC WORKS)	14.90	TO	18.87
SKILLED MAINTENANCE WORKER	14.90	TO	18.87
MECHANIC	14.90	TO	18.87
DIESEL ELECTRIC MECHANIC	14.90	TO	18.87
REFUSE COLLECTOR	14.90	TO	18.87
WATER & WASTEWATER TREATMENT OPERATOR	14.90	TO	18.87
ASSISTANT HARBORMASTER	14.90	TO	18.87
HARBOR ADMINISTRATIVE ASSISTANT	14.90	TO	18.87
HARBOR MAINTENANCE AND SECURITY	14.90	TO	18.87
BOOKKEEPER/DEPUTY CLERK	14.90	TO	18.87
REFUSE SITE CARETAKER	14.90	TO	18.87
APPRENTICE LINEMAN	14.48	TO	18.34
ELECTRICAL DISPATCH/SECRETARY	12.69	TO	16.07
CIVIC CENTER MANAGER	12.66	TO	16.03
CORRECTIONAL SERGEANT	11.96	TO	15.16
APPRENTICE DIESEL MECHANIC/ELECTRICIAN	11.87	TO	15.02
APPRENTICE WATER/WASTEWATER TREATMENT OP.	11.87	TO	15.02
UTILITY CLERK	11.39	TO	14.43
ACCOUNTING/COLLECTIONS CLERK	11.39	TO	14.43
ACCOUNTING CLERK	11.39	TO	14.43
POLICE ADMINISTRATIVE ASSISTANT	11.39	TO	14.43
CORRECTIONAL OFFICER/DISPATCHER	11.39	TO	14.43
ELECTRICAL GROUND WORKER/METER READER	11.39	TO	14.43
CUSTODIAN	9.73	TO	12.32
RECREATION COORDINATOR	9.73	TO	12.32

PART-TIME POSITIONS ELIGIBLE FOR BENEFITS:

MECHANIC (PART TIME)	14.90	TO	18.87
ASSISTANT LIBRARIAN	9.73	TO	12.32
CUSTODIAL/LIGHT MAINTENANCE	12.31	TO	15.59

PART-TIME POSITIONS INELIGIBLE FOR BENEFITS:

DAYCARE GRANT ADMINISTRATOR (Est. to be 20 to 25 hrs/wk)	14.22	TO	18.00
HEAD LIFEGUARD/INSTRUCTOR	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE I	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE II	9.73	TO	12.32
CASUAL UNSKILLED LABOR	9.73	TO	12.32
TEMPORARY SALES CLERK/MUSEUM RECEPTIONIST	9.73	TO	12.32
SEASONAL SALES CLERK/MUSEUM RECEPTIONIST	7.48	TO	9.47
CONVENTION LABORER	7.48	TO	9.47
LIFEGUARD	7.48	TO	9.47
YOUTH COURT COORDINATOR (25 HRS PER WEEK) (YCC SALARY OF \$2054.76/MONTH /9 MONTHS)			

ADMINISTRATION PROCEDURES

THE ENTRY WAGE RATE FOR NEW HIRES IN THE JOB CLASSIFICATIONS SHALL GENERALLY BE 79% OF THE MAXIMUM RATES AUTHORIZED, ALTHOUGH NEW EMPLOYEES MAY BE HIRED AT A HIGHER STEP IN A RANGE UPON A FINDING BY THE CITY MANAGER THAT THE EMPLOYEE POSSESSES EXCEPTIONAL QUALIFICATIONS AND EXPERIENCE.

EMPLOYEES WILL RECEIVE A 3% STEP INCREASE ON EMPLOYMENT ANNIVERSARY DATES, SUBJECT TO A SATISFACTORY PERFORMANCE EVALUATION, UP TO THE MAXIMUM RATES AUTHORIZED ACCORDING TO THE FOLLOWING SCHEDULE:

<u>UPON COMPLETION OF:</u>	<u>% IF MAXIMUM AUTHORIZED RATE</u>
ONE YEAR'S EMPLOYMENT	82%
TWO YEAR'S EMPLOYMENT	85%
THREE YEAR'S EMPLOYMENT	88%
FOUR YEAR'S EMPLOYMENT	91%
FIVE YEAR'S EMPLOYMENT	94%
SIX YEAR'S EMPLOYMENT	97%
SEVEN YEAR'S EMPLOYMENT	100%

STEP INCREASES ARE NOT AUTOMATIC. STEP INCREASES SHALL BE AUTHORIZED ONLY AFTER AN EVALUATION OF PERFORMANCE HAS BEEN COMPLETED AND THE IMMEDIATE SUPERVISOR CERTIFIES THAT THE EMPLOYEE HAS BEEN PERFORMING WORK WHICH CONSISTENTLY MEETS AND OCCASIONALLY EXCEEDS STANDARDS

CITY OF WRANGELL

RESOLUTION NO. 03-05-1014

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, CREATING THE JOB DESCRIPTION OF DAYCARE GRANT ADMINISTRATOR FOR FINANCE DEPARTMENT

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Job Description of Daycare Grant Administrator hereby created for the Finance Department, and Exhibit "A", attached hereto and incorporated by reference, is hereby adopted.

ADOPTED: March 8, 2005

Valery McCandless serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: DAYCARE GRANT ADMINISTRATOR

REPORTS TO: Finance Director

DEPARTMENT: Finance Department

JOB PURPOSE: To administer the daycare grant with the State of Alaska. This includes understanding all rules and regulations of the grant program and to do all of the daily, weekly, and monthly reports. It also includes maintaining regular office hours for public access. In addition to the daycare grant, this position will assist the finance department as time allows.

Duties, Responsibilities, and Accountabilities

1. The Daycare Grant Administrator (DGA) will be responsible for administering all parts of the state grant. A copy of the grant will be provided.
2. The DGA will be responsible for maintaining confidential files on all persons receiving daycare assistance per state guidelines.
3. The DGA will provide the monthly billing to the state for the City services after being approved by the Finance Director.
4. The DGA will develop a checklist of all required duties of the state grant. A monthly copy of this report will be turned into the Finance Director each month showing all the items required as complete.
5. The DGA will provide all daily, weekly, monthly, quarterly, and annual reports.
6. It is the responsibility of the DGA to seek out assistance from the state and others if needed and to schedule necessary training with the state with the approval of the Finance Director.
7. The DGA will maintain regular office hours at City Hall for public access. Hours are somewhat flexible when appropriate to provide public access. Office hours to be approved by Finance Director
8. Although the primary responsibility of the DGA is for the complete management of the daycare program, other duties when time permits will include work in the finance department office. These duties will include answering the phones, waiting on the public, operating the cash register, processing the mail, making copies, filing, computer input, running errands, and other duties as assigned.

Daycare Grant Administrator

Page 2

Knowledge, Skills, and Abilities

1. Requires high school diploma or equivalent. Previous experience with daycare administration or grant administration is preferred, but not required.
2. Requires current driver's license.
3. Requires experience and knowledge of office functions and procedures. Requires the ability and experience to use computerized office equipment. Requires writing, grammar, spelling, and typing skills. Requires verbal interpersonal skills to courteously and effectively communicate with people, and the ability to maintain professional confidentiality.
4. Requires problem-solving skills to locate and seek out answers to resolve various issues that may come up.
5. Requires willingness to perform various job-related duties, as situations require, a strong sense of teamwork, and the ability to work cooperatively with others.
6. Requires a strong background in the use of computers and computer applications including the internet, word, and excel.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 02-05-1013

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, WAIVING THE REQUIREMENTS OF WMC CHAPTER 16.12 AND AUTHORIZING DISPOSAL OF PUBLIC LANDS BY A *RELEASE OF EASEMENT* TO TIMOTHY A. BUNESS.

WHEREAS the City of Wrangell has previously been granted an easement for the purpose of constructing, operating and maintaining a municipal water system, which easement affects property now owned by Timothy A. Buness,

WHEREAS the City of Wrangell no longer has any present or foreseeable need for such easement with respect to the property owned by Timothy A. Buness,

WHEREAS the City of Wrangell received such easement at no cost to the City,

WHEREAS it is in the public interest to release and terminate such easement and, thus, end any ongoing responsibility and any future liability associated with such easement, and

WHEREAS the value of the easement interest in the real property is less than \$1 million,

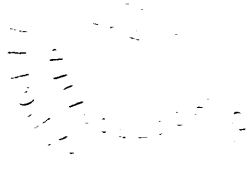
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that pursuant to WMC §16.12.010, the provisions of WMC Chapter 16.12 concerning the disposition of public lands are waived in the public interest. The City Manager is authorized to execute a Release of Easement in favor of Timothy A. Buness, releasing and terminating the City's easement interest in the following described real property:

The Easterly 88 feet of Lot 8, Block 62, Wrangell Townsite, U. S. Survey 1119, Wrangell Recording District, First Judicial District, State of Alaska

ADOPTED: February 18, 2005

Attest: Christie L. Jamieson
Christie L. Jamieson
City Clerk

Valery McCandless, serving as
Valery McCandless
Mayor



CITY OF WRANGELL

RESOLUTION NO. 02-05-1012

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, IN SUPPORT OF AMENDMENT TO SECTION 6(a) OF THE ALASKA STATEHOOD ACT TO PROVIDE THE STATE SELECTION RIGHTS FOR UP TO 3 MILLION ACRES ON THE TONGASS NATIONAL FOREST

WHEREAS, the 1959 Alaska Statehood Act provide the State the opportunity to select 103 million acres of the 365 million acres (approximately 1/3 of the State) in Alaska but only could select up to 400,000 acres (2 percent) in Southeast Alaska; and

WHEREAS, the Forest Service cancelled both long-term timber sales in the mid 1990's ending the guaranteed wood supply that supported an integrated domestic processing industry in Southeast Alaska; and

WHEREAS, the Forest Service, since revision of the Tongass Plan in 1997, has been unable to provide a sufficient supply to support an integrated industry even though they state they support an integrated industry; and

WHEREAS, only about 50 percent of the wood supply the Forest Service has offered, since cancellation of the long-term sales, has been economic to operate; and

WHEREAS, the result of an insufficient economic wood supply from the Tongass has led to a 90 percent loss of timber-related direct employment since 1990; and

WHEREAS, the resultant losses of the timber sector in Southeast Alaska has led to about \$300 million of lost economic activity per year in Southeast Alaska communities; and

WHEREAS, the Forest Service has not shown any ability to provide access to and the natural resources available on the Tongass National Forest to revitalize the economic vitality in Southeast Alaska communities; and

WHEREAS, the Alaska Statehood Act was based on the premise of an "Owner State" where the State would carefully utilize the land selected for development of the State in a manner that would benefit all Alaskans; and

WHEREAS, the Alaska Statehood Act did not provide the State the opportunity to select a significant portion of Southeast Alaska and, thus, is unable to provide the development opportunities necessary to promote economic vitality and social well-being in Southeast Alaska communities;

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, supports a Congressional Amendment to Section 6(a) of the 1959 Alaska Statehood Act to provide the State sole discretion to select any of the up to 3 million acres on the Tongass National Forest for the express purpose of establishing a State Forest Timber Harvest Reserve to provide an economic even flow of wood for domestic processing in Southeast Alaska.

ADOPTED: February 8, 2005

Valery McCandless, *sewingas*
Valery McCandless, Mayor *Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 02-05-1011

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, URGING THE UNITED STATES FOREST SERVICE TO OFFER FOR SALE TIMBER VOLUME EQUAL TO THE ALLOWABLE SALE QUANTITY PROVIDED FOR IN THE TONGASS LAND USE MANAGEMENT PLAN

WHEREAS, the Southeast Alaska timber industry that once provided 4,000 jobs to the region currently provides approximately 450 jobs, a decline that represents over \$1 billion in lost payroll in Southeast Alaska in the last 10 years; and

WHEREAS, the Tongass Land Management Plan sets standards for management of the Tongass National Forest; and

WHEREAS, among the standards in TLMP is that the Tongass National Forest can sustain an annual timber harvest volume of 267 million board feet while maintaining habitat and other environmental standards; and

WHEREAS, demand for timber products from the Tongass remains steady; and

WHEREAS, annual sale quantities of timber from the Tongass lag behind both the ASQ and demand by Southeast Alaska sawmills for wood; and

WHEREAS, the recent resolution of the Roadless Rule issue allows the Forest Service to offer timber sales from those areas of the Forest where logging activity is permitted but was delayed until the Roadless Rule was revised; and

WHEREAS, the quantity of timber offered from the forest between 1998 and 2002 has decreased from 187 million board feet to 70.3 million board feet; and

WHEREAS, the quantity of timber sold or released from the forest dropped to only 24.4 million board feet in 2004; and

WHEREAS, the Forest Service projects that market demand for Tongass timber will reach 132 million board feet in 2005; and

WHEREAS, Southeast Alaska mills may have markets for timber volumes in excess of Forest Service market demand projections

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, requests the Forest Service offer timber volume equal to the allowable sale quantity provided for in the Tongass Land Management Plan.

ADOPTED: February 8, 2005

Valery McCandless
Valery McCandless, Mayor

sewing
Mayor

ATTEST: Christie L Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 01-05-1010

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, DECLARING WRANGELL TO BE A NUCLEAR FREE ZONE WITH THE FOLLOWING DEFINITIONS AND STIPULATIONS

WHEREAS, the City of Wrangell enjoys a rural and clean air environment; and

WHEREAS, the existence of nuclear waste is present in the State of Alaska.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, to be a Nuclear Free Zone with the following definitions and stipulations:

Section 1. No zoning or special use permitting will be provided by the City for Nuclear Facilities used to process fuel or weapons and/or related components belonging to such facilities.

Section 2. No storage of nuclear waste or nuclear materials on City owned or controlled properties associated with the operation and maintenance of Nuclear Reactors or weapons.

Section 3. No use of nuclear batteries.

Section 4. Exceptions to this resolution are granted for Nuclear sources and materials used in connection with Health Care (medical and dental).

Section 5. Exceptions to this resolution are granted for nuclear sources and materials used in connection with roadway densities and moisture for civil works projects.

Section 6. Exceptions are granted for nuclear materials incorporated in household items such as: watches, lantern mantles, night vision items, etc.

Section 7. The City recognizes that naturally occurring radio active materials (NORM) and associated radon gas may be present in sand blasting grit, rock formations, snow melt, etc. No control over these types of materials are proposed.

Section 8. No importation of active or spent radioactive materials will be permitted.

ADOPTED _____ January 25 _____, 2005

Valery McCandless, serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk



CITY OF WRANGELL, ALASKA

RESOLUTION NO. 01-05-1009

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, IN SUPPORT OF THE MULTI-ORGANIZATIONAL EFFORTS TO BRING NATIVE PERFORMER ISMAEL HOPE AND HIS TROOPE BEYOND HERITAGE TO WRANGELL, ALASKA FOR SCHOOL AND COMMUNITY PERFORMANCES IN APRIL OF 2005

WHEREAS, the Council of the City of Wrangell, Alaska, has entered into a memorandum of understanding with the Alaska Native Sisterhood; and

WHEREAS, the Council of the City of Wrangell, Alaska, has entered into a memorandum of understanding with the Wrangell Cooperative Association; and

WHEREAS, the City government is in support of an anti-abuse of drug and alcohol message; and

WHEREAS, Ismael Hope invites the entire community to celebrate native heritage through dance, storytelling, poetry, art and more.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell wishes to support the multi-organizational efforts to bring native performer Ismael Hope and his troope Beyond Heritage to Wrangell, Alaska, for school and community performances in April of 2005.

ADOPTED January 25, 2005

Valery McCandless, *Valery McCandless*, serving as Mayor
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 01-05-1008

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, IN SUPPORT OF THE MULTI-ORGANIZATIONAL EFFORTS TO BRING NATIVE PERFORMER GENE TAGABAN (GUY YAAW) TO WRANGELL, ALASKA, FOR SCHOOL AND COMMUNITY PERFORMANCES IN APRIL OF 2005

WHEREAS, the Council of the City of Wrangell, Alaska, has entered into a memorandum of understanding with the Alaska Native Sisterhood; and

WHEREAS, the Council of the City of Wrangell, Alaska, has entered into a memorandum of understanding with the Wrangell Cooperative Association; and

WHEREAS, the City government is in support of an anti-abuse of drug and alcohol message; and

WHEREAS, Gene Tagaban (Guy Yaaw) is experienced in facilitating workshops and performance in both dance, storytelling and theater.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell wishes to support the multi-organizational efforts to bring native performer Gene Tagaban (Guy Yaaw) to Wrangell, Alaska, for school and community performances in April of 2005.

ADOPTED January 25, 2005

Valery McCandless, serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 01-05-1007

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL SUPPORTING A PROJECT BY THE ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES TO SEEK NATIONAL RECOGNITION OF ALASKA'S MARINE HIGHWAY AS AN ALL AMERICAN ROAD

Whereas, The Partnership of Alaska Marine Highway supporters and the Alaska Department of Transportation and Public Facilities have initiated a project to nominate Alaska's Marine Highway as an All American Road: and

Whereas, The historic, recreational, scenic, cultural, and natural qualities experienced from Alaska Marine Highway ships is second to none in the world and there is no more deserving candidate for national recognition than our marine highway system; and

Whereas, Alaska has many coastal communities that are not connected by surface roadways, and water routes are a critical means of moving people, vehicles, and goods; and

Whereas, The All American Road designation provides opportunities for marketing and promotion for travel on the Alaska Marine Highway System which can enhance tourism in the region and enhance the commercial economies of port communities; and

Whereas, The Corridor Partnership Plan and subsequent designation will focus attention of passengers, resident and non-resident alike, on the importance of cultural qualities along Marine Highway routes, such as Native, Russian and Scandinavian heritage, regional dependence on travel by water, and resource-based industries such as tourism, logging, fishing, and mining; and

Whereas, The process for seeking the All American Road designation is based on a partnership planning model that involves local communities, individuals, and groups interested in Alaska's Marine Highway service, and specifically does not involve regulation of any lands or assets except those of Alaska's Marine Highway itself.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF WRANGELL THAT:

The Partnership of byway supporters and the Alaska Department of Transportation & Public Facilities are encouraged to proceed with the process of seeking national recognition of Alaska's Marine Highway as an All American Road and that the City of Wrangell wishes to be included in the partnership planning process.

BE IT FURTHER RESOLVED THAT:

This Resolution will be submitted to ADOT&PF for the purpose of conveying our community's interest in the project, support for the nomination, and our willingness to participate as a Corridor Planning Partner.

ADOPTED: January 11, 2005

Valery McCandless *acting as*
Valery McCandless, Mayor *Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 01-05-1006

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, it is the City Council's desire to add the new position of Convention Laborer to the City Pay Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

- Sec. 1. The position of Convention Laborer is a part-time temporary position.
- Sec. 2. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution No. 09-04-995.
- Sec. 4. Effective Date. The pay plan shall be effective January 12, 2005.
- Sec. 5. The adopted Pay Plan in Section 3 repeals the previous Pay Plan adopted by Resolution No. 09-04-995 on September 14, 2004.

ADOPTED: January 11, 2005

Valery McCandless, *senior as Mayor*
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL
 PAY PLAN
 EFFECTIVE FEBRUARY 1, 2005

JOB CLASSIFICATIONS

<u>REGULAR SALARIED POSITIONS:</u>		<u>PAY</u>	<u>RANGE</u>
CITY MANAGER	67,150	TO	85,000
CAPITAL & SPECIAL PROJECT ADMINISTRATOR	55,331	TO	70,039
PUBLIC WORKS SUPT./CAPITAL PROJECT MANAGER	51,388	TO	65,048
ELECTRICAL SUPERINTENDENT	50,500	TO	63,924
FINANCE DIRECTOR	45,828	TO	58,008
POLICE CHIEF	45,828	TO	58,008
HARBOR MASTER	40,689	TO	51,505
PARKS AND RECREATION DIRECTOR	40,689	TO	51,505
FIREFIGHTER/EMT (BASED ON 44 HRS/WEEK)	37,417	TO	47,364
ECONOMIC DEVELOPMENT/PLANNER	37,417	TO	47,364
MUSEUM DIRECTOR/CURATOR	35,412	TO	44,825
CITY CLERK	35,294	TO	44,675
LIBRARIAN	35,294	TO	44,675
VOLUNTEER FIRE CHIEF (20 HRS/WEEK)	19,176	TO	24,273

REGULAR HOURLY POSITIONS

ASSISTANT ELECTRICAL SUPERINTENDENT	21.72	TO	27.48
ELECTRICAL LINE SUPERVISOR	19.13	TO	24.20
POLICE SERGEANT	18.19	TO	23.03
ELECTRICAL LINE WORKER	18.19	TO	23.03
LIEUTENANT INVESTIGATOR	18.19	TO	23.03
CHIEF MECHANIC	18.19	TO	23.03
PUBLIC WORKS FOREMAN	17.32	TO	21.92
POLICE OFFICER	16.55	TO	20.96
WASTEWATER DEPARTMENT LEADMAN	16.55	TO	20.96
WATER DEPARTMENT LEADMAN	16.55	TO	20.96
MAINTENANCE TECHNICIAN (PUBLIC WORKS)	14.90	TO	18.87
SKILLED MAINTENANCE WORKER	14.90	TO	18.87
MECHANIC	14.90	TO	18.87
DIESEL ELECTRIC MECHANIC	14.90	TO	18.87
REFUSE COLLECTOR	14.90	TO	18.87
WATER & WASTEWATER TREATMENT OPERATOR	14.90	TO	18.87
ASSISTANT HARBORMASTER	14.90	TO	18.87
HARBOR ADMINISTRATIVE ASSISTANT	14.90	TO	18.87
HARBOR MAINTENANCE AND SECURITY	14.90	TO	18.87
BOOKKEEPER/DEPUTY CLERK	14.90	TO	18.87
REFUSE SITE CARETAKER	14.90	TO	18.87
APPRENTICE LINEMAN	14.48	TO	18.34
ELECTRICAL DISPATCH/SECRETARY	12.69	TO	16.07
CIVIC CENTER MANAGER	12.66	TO	16.03
CORRECTIONAL SERGEANT	11.96	TO	15.16
APPRENTICE DIESEL MECHANIC/ELECTRICIAN	11.87	TO	15.02
APPRENTICE WATER/WASTEWATER TREATMENT OP.	11.87	TO	15.02
UTILITY CLERK	11.39	TO	14.43
ACCOUNTING/COLLECTIONS CLERK	11.39	TO	14.43
ACCOUNTING CLERK	11.39	TO	14.43
POLICE ADMINISTRATIVE ASSISTANT	11.39	TO	14.43
CORRECTIONAL OFFICER/DISPATCHER	11.39	TO	14.43
ELECTRICAL GROUND WORKER/METER READER	11.39	TO	14.43
CUSTODIAN	9.73	TO	12.32
RECREATION COORDINATOR	9.73	TO	12.32

PART-TIME POSITIONS ELIGIBLE FOR BENEFITS:

MECHANIC (PART TIME)	14.90	TO	18.87
ASSISTANT LIBRARIAN	9.73	TO	12.32
CUSTODIAL/LIGHT MAINTENANCE	12.31	TO	15.59

PART-TIME POSITIONS INELIGIBLE FOR BENEFITS:

HEAD LIFEGUARD/INSTRUCTOR	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE I	9.73	TO	12.32
PARK/CEMETERY MAINTENANCE II	9.73	TO	12.32
CASUAL UNSKILLED LABOR	9.73	TO	12.32
TEMPORARY SALES CLERK/MUSEUM RECEPTIONIST	9.73	TO	12.32
SEASONAL SALES CLERK/MUSEUM RECEPTIONIST	7.48	TO	9.47
CONVENTION LABORER	7.48	TO	9.47
LIFEGUARD	7.48	TO	9.47
YOUTH COURT COORDINATOR (25 HRS PER WEEK) (YCC SALARY OF \$2054.76/MONTH /9 MONTHS)			

ADMINISTRATION PROCEDURES

THE ENTRY WAGE RATE FOR NEW HIRES IN THE JOB CLASSIFICATIONS SHALL GENERALLY BE 79% OF THE MAXIMUM RATES AUTHORIZED, ALTHOUGH NEW EMPLOYEES MAY BE HIRED AT A HIGHER STEP IN A RANGE UPON A FINDING BY THE CITY MANAGER THAT THE EMPLOYEE POSSESSES EXCEPTIONAL QUALIFICATIONS AND EXPERIENCE.

EMPLOYEES WILL RECEIVE A 3% STEP INCREASE ON EMPLOYMENT ANNIVERSARY DATES, SUBJECT TO A SATISFACTORY PERFORMANCE EVALUATION, UP TO THE MAXIMUM RATES AUTHORIZED ACCORDING TO THE FOLLOWING SCHEDULE:

<u>UPON COMPLETION OF:</u>	<u>% IF MAXIMUM AUTHORIZED RATE</u>
ONE YEAR'S EMPLOYMENT	82%
TWO YEAR'S EMPLOYMENT	85%
THREE YEAR'S EMPLOYMENT	88%
FOUR YEAR'S EMPLOYMENT	91%
FIVE YEAR'S EMPLOYMENT	94%
SIX YEAR'S EMPLOYMENT	97%
SEVEN YEAR'S EMPLOYMENT	100%

STEP INCREASES ARE NOT AUTOMATIC. STEP INCREASES SHALL BE AUTHORIZED ONLY AFTER AN EVALUATION OF PERFORMANCE HAS BEEN COMPLETED AND THE IMMEDIATE SUPERVISOR CERTIFIES THAT THE EMPLOYEE HAS BEEN PERFORMING WORK WHICH CONSISTENTLY MEETS AND OCCASIONALLY EXCEEDS STANDARDS

CITY OF WRANGELL

RESOLUTION NO. 01-05-1005

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A JOB DESCRIPTION FOR CONVENTION LABORER

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Job Description of Convention Laborer is hereby provided for the Nolan Civic Center, and Exhibit "A", attached hereto and incorporated by reference, is hereby adopted.

ADOPTED: January 11, 2005

Valery McCandless
Valery McCandless, Mayor

Valery McCandless
serving as
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

JOB DESCRIPTION

**JOB TITLE: CONVENTION LABORER
PART-TIME/TEMPORARY**

REPORTS TO: CIVIC CENTER DIRECTOR

DEPARTMENT: CIVIC CENTER

JOB PURPOSE: To perform set up and take down for all convention services within the Nolan Center.

DUTIES, RESPONSIBILITIES, AND ACCOUNTABILITIES:

1. Set up rented rooms, and rented equipment in manner specified by Center Director.
2. Follow specified instructions on use of table coverings.
3. Ensure that all equipment is in place and operational.
4. Ensure that all unnecessary equipment is returned to its original location, trash is emptied, floors are swept and clean.
5. With kitchen rental, insure that all appliances are wiped down and all dishes are done and put away.
6. Maintain safe areas by observing and correcting possible hazards.
7. Perform other duties as requires or assigned. Work cooperatively with other employees, external agencies and public.
8. Report any broken, or worn out equipment, tables, chairs, table cloths, etc., to Civic Center Director.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Requires the ability to follow written and oral instructions.
2. Requires the ability to load, unload and lift up to 20 pounds.
3. Required attention to detail and ability to recognize safety hazards. Requires ability to perform duties in a safe manner.
4. Requires the ability to communicate effectively with staff members, coordinating agencies, general public and Civic Center Director.
5. Requires willingness to perform various job-related duties as situations require, a strong sense of teamwork.
6. Requires basic cleaning methods.
7. Must be a self starter, show up on time, and do required items within a timely manner.

MINIMUM QUALIFICATIONS:

1. **Must be at least 15 years of age, and able to lift up to 20 pounds.**

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 12-06-1075

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the current position of Harbor Maintenance Team Leader has had additional duties and responsibilities added to the position; and

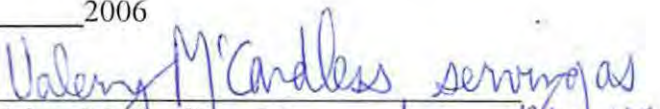
WHEREAS, the position now includes the operation and maintenance of the marine travel lift and the responsibilities that go with the operations of that facility; and

WHEREAS, the rate consultant was contacted and he recommended that the position be moved from grade 17 to grade 19 and that the job be called Harbor Services Team Leader.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

- Sec. 1. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by a reference, is hereby adopted and supercedes the previous pay plan adopted by Resolution 06-06-1050. The Pay Plan is changed to reflect a new position called Harbor Services Team Leader.
- Sec. 2. The new position of Harbor Services Team Leader will be shown under Grade 19.
- Sec. 3. Effective Date. The pay plan reflecting the new position shall be retroactive to November 1, 2006.
- Sec. 4. The adopted Pay Plan in Section 1 repeals the previous Pay Plan adopted by Resolution No. 06-06-1050.

ADOPTED: _____ December 12, _____ 2006


Valery McCandless, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

WRANGELL Effective November 1, 2006 Salary Schedule	Exhibit "A" Resolution #12-06-1075
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Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13	
1	Lifeguard													\$ 11.51
	Recreation Assistant													\$ 11.95
	\$ 8.56	\$ 8.82	\$ 9.08	\$ 9.35	\$ 9.64	\$ 9.92	\$ 10.22	\$ 10.43	\$ 10.63	\$ 10.85	\$ 11.06	\$ 11.29	\$ 11.51	
	\$ 1,484	\$ 1,528	\$ 1,574	\$ 1,621	\$ 1,670	\$ 1,720	\$ 1,772	\$ 1,807	\$ 1,843	\$ 1,880	\$ 1,918	\$ 1,956	\$ 1,995	
	\$ 17,806	\$ 18,340	\$ 18,890	\$ 19,457	\$ 20,041	\$ 20,642	\$ 21,261	\$ 21,687	\$ 22,120	\$ 22,563	\$ 23,014	\$ 23,474	\$ 23,944	
2	Senior Lifeguard													\$ 12.49
	\$ 8.92	\$ 9.18	\$ 9.46	\$ 9.74	\$ 10.04	\$ 10.34	\$ 10.65	\$ 10.86	\$ 11.08	\$ 11.30	\$ 11.52	\$ 11.75	\$ 11.99	
	\$ 1,546	\$ 1,592	\$ 1,640	\$ 1,689	\$ 1,739	\$ 1,792	\$ 1,845	\$ 1,882	\$ 1,920	\$ 1,958	\$ 1,998	\$ 2,037	\$ 2,078	
	\$ 18,546	\$ 19,102	\$ 19,675	\$ 20,266	\$ 20,874	\$ 21,500	\$ 22,145	\$ 22,588	\$ 23,040	\$ 23,500	\$ 23,970	\$ 24,450	\$ 24,939	
3	Sales Assistant													\$ 13.03
	Laborer													\$ 13.58
	\$ 9.29	\$ 9.57	\$ 9.86	\$ 10.15	\$ 10.46	\$ 10.77	\$ 11.10	\$ 11.32	\$ 11.54	\$ 11.77	\$ 12.01	\$ 12.25	\$ 12.49	
	\$ 1,611	\$ 1,659	\$ 1,709	\$ 1,760	\$ 1,813	\$ 1,867	\$ 1,923	\$ 1,962	\$ 2,001	\$ 2,041	\$ 2,082	\$ 2,123	\$ 2,166	
	\$ 19,327	\$ 19,907	\$ 20,504	\$ 21,119	\$ 21,753	\$ 22,405	\$ 23,078	\$ 23,539	\$ 24,010	\$ 24,490	\$ 24,980	\$ 25,480	\$ 25,989	
4	Senior Sales Assistant													\$ 14.17
	Clerical Assistant													\$ 14.79
	\$ 9.69	\$ 9.98	\$ 10.28	\$ 10.59	\$ 10.90	\$ 11.23	\$ 11.57	\$ 11.80	\$ 12.03	\$ 12.27	\$ 12.52	\$ 12.77	\$ 13.03	
	\$ 1,679	\$ 1,729	\$ 1,781	\$ 1,835	\$ 1,890	\$ 1,947	\$ 2,005	\$ 2,045	\$ 2,086	\$ 2,128	\$ 2,170	\$ 2,214	\$ 2,258	
	\$ 20,149	\$ 20,754	\$ 21,376	\$ 22,018	\$ 22,678	\$ 23,359	\$ 24,059	\$ 24,541	\$ 25,031	\$ 25,532	\$ 26,043	\$ 26,563	\$ 27,095	
5	Senior Sales Assistant													\$ 15.44
	Custodian													\$ 16.14
	\$ 10.10	\$ 10.41	\$ 10.72	\$ 11.04	\$ 11.37	\$ 11.71	\$ 12.06	\$ 12.30	\$ 12.55	\$ 12.80	\$ 13.06	\$ 13.32	\$ 13.58	
	\$ 1,751	\$ 1,804	\$ 1,858	\$ 1,913	\$ 1,971	\$ 2,030	\$ 2,091	\$ 2,133	\$ 2,175	\$ 2,219	\$ 2,263	\$ 2,308	\$ 2,355	
	\$ 21,013	\$ 21,643	\$ 22,292	\$ 22,961	\$ 23,650	\$ 24,359	\$ 25,090	\$ 25,592	\$ 26,104	\$ 26,626	\$ 27,158	\$ 27,702	\$ 28,256	
6	Senior Sales Assistant													\$ 16.87
	Clerical Assistant													\$ 17.64
	\$ 10.54	\$ 10.85	\$ 11.18	\$ 11.51	\$ 11.86	\$ 12.22	\$ 12.58	\$ 12.83	\$ 13.09	\$ 13.35	\$ 13.62	\$ 13.89	\$ 14.17	
	\$ 1,826	\$ 1,881	\$ 1,938	\$ 1,996	\$ 2,056	\$ 2,117	\$ 2,181	\$ 2,224	\$ 2,269	\$ 2,314	\$ 2,361	\$ 2,408	\$ 2,456	
	\$ 21,917	\$ 22,575	\$ 23,252	\$ 23,949	\$ 24,668	\$ 25,408	\$ 26,170	\$ 26,694	\$ 27,227	\$ 27,772	\$ 28,327	\$ 28,894	\$ 29,472	
7	Senior Sales Assistant													\$ 18.45
	Custodian													\$ 19.25
	\$ 11.00	\$ 11.33	\$ 11.67	\$ 12.02	\$ 12.38	\$ 12.75	\$ 13.14	\$ 13.40	\$ 13.67	\$ 13.94	\$ 14.22	\$ 14.50	\$ 14.79	
	\$ 1,907	\$ 1,964	\$ 2,023	\$ 2,084	\$ 2,146	\$ 2,211	\$ 2,277	\$ 2,323	\$ 2,369	\$ 2,416	\$ 2,465	\$ 2,514	\$ 2,564	
	\$ 22,883	\$ 23,570	\$ 24,277	\$ 25,005	\$ 25,755	\$ 26,528	\$ 27,324	\$ 27,870	\$ 28,428	\$ 28,996	\$ 29,576	\$ 30,168	\$ 30,771	
8	Senior Sales Assistant													\$ 20.05
	Custodian													\$ 20.85
	\$ 11.49	\$ 11.83	\$ 12.19	\$ 12.55	\$ 12.93	\$ 13.32	\$ 13.71	\$ 13.99	\$ 14.27	\$ 14.55	\$ 14.85	\$ 15.14	\$ 15.44	
	\$ 1,991	\$ 2,051	\$ 2,112	\$ 2,175	\$ 2,241	\$ 2,308	\$ 2,377	\$ 2,425	\$ 2,473	\$ 2,523	\$ 2,573	\$ 2,625	\$ 2,677	
	\$ 23,890	\$ 24,607	\$ 25,345	\$ 26,106	\$ 26,889	\$ 27,696	\$ 28,526	\$ 29,097	\$ 29,679	\$ 30,272	\$ 30,878	\$ 31,495	\$ 32,125	
9	Senior Sales Assistant													\$ 21.65
	Custodian													\$ 22.45
	\$ 12.00	\$ 12.36	\$ 12.73	\$ 13.11	\$ 13.51	\$ 13.91	\$ 14.33	\$ 14.61	\$ 14.91	\$ 15.21	\$ 15.51	\$ 15.82	\$ 16.14	
	\$ 2,080	\$ 2,142	\$ 2,207	\$ 2,273	\$ 2,341	\$ 2,411	\$ 2,484	\$ 2,533	\$ 2,584	\$ 2,636	\$ 2,688	\$ 2,742	\$ 2,797	
	\$ 24,959	\$ 25,708	\$ 26,479	\$ 27,274	\$ 28,092	\$ 28,935	\$ 29,803	\$ 30,399	\$ 31,007	\$ 31,627	\$ 32,259	\$ 32,905	\$ 33,563	
10	Senior Sales Assistant													\$ 23.25
	Custodian													\$ 24.05
	\$ 12.54	\$ 12.92	\$ 13.31	\$ 13.71	\$ 14.12	\$ 14.54	\$ 14.98	\$ 15.28	\$ 15.58	\$ 15.89	\$ 16.21	\$ 16.54	\$ 16.87	
	\$ 2,174	\$ 2,239	\$ 2,307	\$ 2,376	\$ 2,447	\$ 2,520	\$ 2,596	\$ 2,648	\$ 2,701	\$ 2,755	\$ 2,810	\$ 2,866	\$ 2,924	
	\$ 26,090	\$ 26,872	\$ 27,679	\$ 28,509	\$ 29,364	\$ 30,245	\$ 31,153	\$ 31,776	\$ 32,411	\$ 33,059	\$ 33,721	\$ 34,395	\$ 35,083	
11	Senior Sales Assistant													\$ 24.85
	Animal Control Officer													\$ 25.65
	\$ 13.12	\$ 13.51	\$ 13.92	\$ 14.33	\$ 14.76	\$ 15.21	\$ 15.66	\$ 15.97	\$ 16.29	\$ 16.62	\$ 16.95	\$ 17.29	\$ 17.64	

WRANGELL

Effective November 1, 2006

Salary Schedule

Exhibit "A" Resolution #12-06-1075

Grade/Step		1	2	3	4	5	6	7	8	9	10	11	12	13
13	Accounting Clerk	\$ 14.36	\$ 14.79	\$ 15.24	\$ 15.69	\$ 16.16	\$ 16.65	\$ 17.15	\$ 17.49	\$ 17.84	\$ 18.20	\$ 18.56	\$ 18.93	\$ 19.31
	Utility Accounts Clerk	\$ 2,489	\$ 2,564	\$ 2,641	\$ 2,720	\$ 2,802	\$ 2,886	\$ 2,972	\$ 3,032	\$ 3,092	\$ 3,154	\$ 3,217	\$ 3,282	\$ 3,347
	Harbor Security Assistant	\$ 29,872	\$ 30,768	\$ 31,691	\$ 32,642	\$ 33,621	\$ 34,630	\$ 35,669	\$ 36,382	\$ 37,110	\$ 37,852	\$ 38,609	\$ 39,381	\$ 40,169
14	Dispatcher/Corrections Specialist	\$ 15.03	\$ 15.48	\$ 15.95	\$ 16.43	\$ 16.92	\$ 17.43	\$ 17.95	\$ 18.31	\$ 18.68	\$ 19.05	\$ 19.43	\$ 19.82	\$ 20.22
		\$ 2,606	\$ 2,684	\$ 2,765	\$ 2,847	\$ 2,933	\$ 3,021	\$ 3,111	\$ 3,174	\$ 3,237	\$ 3,302	\$ 3,368	\$ 3,435	\$ 3,504
		\$ 31,270	\$ 32,208	\$ 33,174	\$ 34,169	\$ 35,194	\$ 36,250	\$ 37,338	\$ 38,084	\$ 38,846	\$ 39,623	\$ 40,415	\$ 41,224	\$ 42,048
15	Administrative Assistant - Harbors	\$ 15.75	\$ 16.22	\$ 16.70	\$ 17.21	\$ 17.72	\$ 18.25	\$ 18.80	\$ 19.18	\$ 19.56	\$ 19.95	\$ 20.35	\$ 20.76	\$ 21.17
	Maintenance Specialist	\$ 2,729	\$ 2,811	\$ 2,895	\$ 2,982	\$ 3,072	\$ 3,164	\$ 3,259	\$ 3,324	\$ 3,390	\$ 3,458	\$ 3,527	\$ 3,598	\$ 3,670
		\$ 32,750	\$ 33,732	\$ 34,744	\$ 35,786	\$ 36,860	\$ 37,966	\$ 39,105	\$ 39,887	\$ 40,685	\$ 41,498	\$ 42,328	\$ 43,175	\$ 44,038
16	Electrical Dispatch Secretary	\$ 16.50	\$ 16.99	\$ 17.50	\$ 18.03	\$ 18.57	\$ 19.12	\$ 19.70	\$ 20.09	\$ 20.49	\$ 20.90	\$ 21.32	\$ 21.75	\$ 22.18
	Refuse Collector	\$ 2,859	\$ 2,945	\$ 3,033	\$ 3,124	\$ 3,218	\$ 3,315	\$ 3,414	\$ 3,482	\$ 3,552	\$ 3,623	\$ 3,696	\$ 3,770	\$ 3,845
	Refuse Site Caretaker	\$ 34,312	\$ 35,341	\$ 36,401	\$ 37,494	\$ 38,618	\$ 39,777	\$ 40,970	\$ 41,790	\$ 42,625	\$ 43,478	\$ 44,347	\$ 45,234	\$ 46,139
17	Assistant Lineman	\$ 17.29	\$ 17.81	\$ 18.34	\$ 18.89	\$ 19.46	\$ 20.04	\$ 20.64	\$ 21.05	\$ 21.48	\$ 21.90	\$ 22.34	\$ 22.79	\$ 23.25
	Civic Center Manager	\$ 2,996	\$ 3,086	\$ 3,179	\$ 3,274	\$ 3,372	\$ 3,474	\$ 3,578	\$ 3,649	\$ 3,722	\$ 3,797	\$ 3,873	\$ 3,950	\$ 4,029
		\$ 35,956	\$ 37,035	\$ 38,146	\$ 39,290	\$ 40,469	\$ 41,683	\$ 42,934	\$ 43,792	\$ 44,668	\$ 45,562	\$ 46,473	\$ 47,402	\$ 48,350
18	Corrections Supervisor	\$ 18.12	\$ 18.66	\$ 19.22	\$ 19.80	\$ 20.39	\$ 21.00	\$ 21.63	\$ 22.07	\$ 22.51	\$ 22.96	\$ 23.42	\$ 23.88	\$ 24.36
	Accounting Technician	\$ 3,140	\$ 3,234	\$ 3,331	\$ 3,431	\$ 3,534	\$ 3,640	\$ 3,750	\$ 3,825	\$ 3,901	\$ 3,979	\$ 4,059	\$ 4,140	\$ 4,223
	Firemedic/Trainer	\$ 37,683	\$ 38,813	\$ 39,978	\$ 41,177	\$ 42,412	\$ 43,685	\$ 44,995	\$ 45,895	\$ 46,813	\$ 47,749	\$ 48,704	\$ 49,679	\$ 50,672
19	Mechanic	\$ 19.00	\$ 19.57	\$ 20.15	\$ 20.76	\$ 21.38	\$ 22.02	\$ 22.68	\$ 23.14	\$ 23.60	\$ 24.07	\$ 24.55	\$ 25.04	\$ 25.54
	Skilled Maintenance Specialist	\$ 3,293	\$ 3,391	\$ 3,493	\$ 3,598	\$ 3,706	\$ 3,817	\$ 3,932	\$ 4,010	\$ 4,090	\$ 4,172	\$ 4,256	\$ 4,341	\$ 4,428
	Harbor Services Team Leader	\$ 39,512	\$ 40,698	\$ 41,919	\$ 43,176	\$ 44,471	\$ 45,806	\$ 47,180	\$ 48,123	\$ 49,086	\$ 50,068	\$ 51,069	\$ 52,090	\$ 53,132
20	Water Services Team Leader	\$ 19.93	\$ 20.52	\$ 21.14	\$ 21.77	\$ 22.43	\$ 23.10	\$ 23.79	\$ 24.27	\$ 24.75	\$ 25.25	\$ 25.75	\$ 26.27	\$ 26.79
	Wastewater Services Team Leader	\$ 3,454	\$ 3,557	\$ 3,664	\$ 3,774	\$ 3,887	\$ 4,004	\$ 4,124	\$ 4,206	\$ 4,291	\$ 4,376	\$ 4,464	\$ 4,553	\$ 4,644
	Police Officer	\$ 41,445	\$ 42,688	\$ 43,969	\$ 45,288	\$ 46,646	\$ 48,046	\$ 49,487	\$ 50,477	\$ 51,486	\$ 52,516	\$ 53,566	\$ 54,638	\$ 55,730
21	Electrical Lineman	\$ 20.72	\$ 21.34	\$ 21.98	\$ 22.64	\$ 23.32	\$ 24.02	\$ 24.74	\$ 25.23	\$ 25.74	\$ 26.25	\$ 26.78	\$ 27.31	\$ 27.86
		\$ 3,591	\$ 3,699	\$ 3,810	\$ 3,924	\$ 4,042	\$ 4,163	\$ 4,288	\$ 4,374	\$ 4,462	\$ 4,551	\$ 4,642	\$ 4,735	\$ 4,829
		\$ 43,096	\$ 44,389	\$ 45,721	\$ 47,092	\$ 48,505	\$ 49,960	\$ 51,459	\$ 52,488	\$ 53,538	\$ 54,609	\$ 55,701	\$ 56,815	\$ 57,951
22	Police Sergeant	\$ 21.56	\$ 22.21	\$ 22.88	\$ 23.56	\$ 24.27	\$ 25.00	\$ 25.75	\$ 26.26	\$ 26.79	\$ 27.32	\$ 27.87	\$ 28.43	\$ 29.00
	Public Works Supervisor	\$ 3,738	\$ 3,850	\$ 3,965	\$ 4,084	\$ 4,207	\$ 4,333	\$ 4,463	\$ 4,552	\$ 4,643	\$ 4,736	\$ 4,831	\$ 4,927	\$ 5,026
		\$ 44,852	\$ 46,198	\$ 47,584	\$ 49,011	\$ 50,482	\$ 51,996	\$ 53,556	\$ 54,627	\$ 55,719	\$ 56,834	\$ 57,971	\$ 59,130	\$ 60,313
23	Electrical Line Supervisor	\$ 22.45	\$ 23.12	\$ 23.82	\$ 24.53	\$ 25.27	\$ 26.02	\$ 26.80	\$ 27.34	\$ 27.89	\$ 28.44	\$ 29.01	\$ 29.59	\$ 30.19
	Police Lieutenant	\$ 3,891	\$ 4,008	\$ 4,128	\$ 4,252	\$ 4,379	\$ 4,511	\$ 4,646	\$ 4,739	\$ 4,834	\$ 4,930	\$ 5,029	\$ 5,130	\$ 5,232
		\$ 46,692	\$ 48,092	\$ 49,535	\$ 51,021	\$ 52,552	\$ 54,128	\$ 55,752	\$ 56,867	\$ 58,005	\$ 59,165	\$ 60,348	\$ 61,555	\$ 62,786
24	Library Services Director	\$ 23.38	\$ 24.08	\$ 24.80	\$ 25.55	\$ 26.32	\$ 27.10	\$ 27.92	\$ 28.48	\$ 29.05	\$ 29.63	\$ 30.22	\$ 30.82	\$ 31.44
	Park and Recreation Director	\$ 4,053	\$ 4,174	\$ 4,299	\$ 4,428	\$ 4,561	\$ 4,698	\$ 4,839	\$ 4,936	\$ 5,035	\$ 5,135	\$ 5,238	\$ 5,343	\$ 5,450
	Museum Director/Curator	\$ 48,632	\$ 50,090	\$ 51,593	\$ 53,141	\$ 54,735	\$ 56,377	\$ 58,069	\$ 59,230	\$ 60,415	\$ 61,623	\$ 62,855	\$ 64,112	\$ 65,395

WRANGELL Effective November 1, 2006 Salary Schedule	Exhibit "A" Resolution #12-06-1075
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Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13
25 Harbormaster	\$ 24.37	\$ 25.10	\$ 25.85	\$ 26.63	\$ 27.43	\$ 28.25	\$ 29.10	\$ 29.68	\$ 30.27	\$ 30.88	\$ 31.50	\$ 32.13	\$ 32.77
	\$ 4,224	\$ 4,351	\$ 4,481	\$ 4,616	\$ 4,754	\$ 4,897	\$ 5,044	\$ 5,145	\$ 5,247	\$ 5,352	\$ 5,459	\$ 5,569	\$ 5,680
	\$ 50,688	\$ 52,209	\$ 53,775	\$ 55,389	\$ 57,050	\$ 58,762	\$ 60,525	\$ 61,735	\$ 62,970	\$ 64,229	\$ 65,514	\$ 66,824	\$ 68,161
26	\$ 25.41	\$ 26.17	\$ 26.95	\$ 27.76	\$ 28.60	\$ 29.45	\$ 30.34	\$ 30.94	\$ 31.56	\$ 32.19	\$ 32.84	\$ 33.49	\$ 34.16
	\$ 4,404	\$ 4,536	\$ 4,672	\$ 4,812	\$ 4,957	\$ 5,105	\$ 5,258	\$ 5,364	\$ 5,471	\$ 5,580	\$ 5,692	\$ 5,806	\$ 5,922
	\$ 52,846	\$ 54,431	\$ 56,064	\$ 57,746	\$ 59,478	\$ 61,263	\$ 63,101	\$ 64,363	\$ 65,650	\$ 66,963	\$ 68,302	\$ 69,668	\$ 71,061
27 Municipal Clerk	\$ 26.51	\$ 27.30	\$ 28.12	\$ 28.97	\$ 29.84	\$ 30.73	\$ 31.65	\$ 32.29	\$ 32.93	\$ 33.59	\$ 34.26	\$ 34.95	\$ 35.65
	\$ 4,595	\$ 4,733	\$ 4,875	\$ 5,021	\$ 5,171	\$ 5,327	\$ 5,486	\$ 5,596	\$ 5,708	\$ 5,822	\$ 5,939	\$ 6,057	\$ 6,179
	\$ 55,137	\$ 56,791	\$ 58,495	\$ 60,249	\$ 62,057	\$ 63,919	\$ 65,836	\$ 67,153	\$ 68,496	\$ 69,866	\$ 71,263	\$ 72,688	\$ 74,142
28 Economic and Community Development Planner	\$ 27.67	\$ 28.50	\$ 29.35	\$ 30.23	\$ 31.14	\$ 32.07	\$ 33.03	\$ 33.70	\$ 34.37	\$ 35.06	\$ 35.76	\$ 36.47	\$ 37.20
	\$ 4,795	\$ 4,939	\$ 5,087	\$ 5,240	\$ 5,397	\$ 5,559	\$ 5,726	\$ 5,840	\$ 5,957	\$ 6,076	\$ 6,198	\$ 6,322	\$ 6,448
	\$ 57,545	\$ 59,271	\$ 61,049	\$ 62,881	\$ 64,767	\$ 66,710	\$ 68,712	\$ 70,086	\$ 71,487	\$ 72,917	\$ 74,376	\$ 75,863	\$ 77,380
29	\$ 28.89	\$ 29.75	\$ 30.65	\$ 31.57	\$ 32.51	\$ 33.49	\$ 34.49	\$ 35.18	\$ 35.89	\$ 36.60	\$ 37.34	\$ 38.08	\$ 38.85
	\$ 5,007	\$ 5,157	\$ 5,312	\$ 5,472	\$ 5,636	\$ 5,805	\$ 5,979	\$ 6,098	\$ 6,220	\$ 6,345	\$ 6,472	\$ 6,601	\$ 6,733
	\$ 60,087	\$ 61,889	\$ 63,746	\$ 65,658	\$ 67,628	\$ 69,657	\$ 71,747	\$ 73,182	\$ 74,645	\$ 76,138	\$ 77,661	\$ 79,214	\$ 80,798
30 Director of Finance Superintendent, Electrical Utility Director of Public Works & Capital Projects Police Chief	\$ 30.17	\$ 31.08	\$ 32.01	\$ 32.97	\$ 33.96	\$ 34.98	\$ 36.03	\$ 36.75	\$ 37.49	\$ 38.23	\$ 39.00	\$ 39.78	\$ 40.58
	\$ 5,230	\$ 5,387	\$ 5,549	\$ 5,715	\$ 5,887	\$ 6,063	\$ 6,245	\$ 6,370	\$ 6,497	\$ 6,627	\$ 6,760	\$ 6,895	\$ 7,033
	\$ 62,762	\$ 64,645	\$ 66,585	\$ 68,582	\$ 70,640	\$ 72,759	\$ 74,942	\$ 76,440	\$ 77,969	\$ 79,529	\$ 81,119	\$ 82,742	\$ 84,396
31	\$ 31.53	\$ 32.48	\$ 33.45	\$ 34.46	\$ 35.49	\$ 36.56	\$ 37.65	\$ 38.41	\$ 39.17	\$ 39.96	\$ 40.76	\$ 41.57	\$ 42.40
	\$ 5,466	\$ 5,630	\$ 5,799	\$ 5,973	\$ 6,152	\$ 6,336	\$ 6,526	\$ 6,657	\$ 6,790	\$ 6,926	\$ 7,064	\$ 7,206	\$ 7,350
	\$ 65,589	\$ 67,556	\$ 69,583	\$ 71,670	\$ 73,820	\$ 76,035	\$ 78,316	\$ 79,882	\$ 81,480	\$ 83,110	\$ 84,772	\$ 86,467	\$ 88,197
32	\$ 32.96	\$ 33.95	\$ 34.97	\$ 36.02	\$ 37.10	\$ 38.21	\$ 39.36	\$ 40.15	\$ 40.95	\$ 41.77	\$ 42.61	\$ 43.46	\$ 44.33
	\$ 5,714	\$ 5,885	\$ 6,062	\$ 6,244	\$ 6,431	\$ 6,624	\$ 6,823	\$ 6,959	\$ 7,098	\$ 7,240	\$ 7,385	\$ 7,533	\$ 7,683
	\$ 68,565	\$ 70,622	\$ 72,741	\$ 74,923	\$ 77,171	\$ 79,486	\$ 81,870	\$ 83,508	\$ 85,178	\$ 86,882	\$ 88,619	\$ 90,392	\$ 92,199
33	\$ 34.48	\$ 35.51	\$ 36.58	\$ 37.67	\$ 38.80	\$ 39.97	\$ 41.17	\$ 41.99	\$ 42.83	\$ 43.69	\$ 44.56	\$ 45.45	\$ 46.36
	\$ 5,976	\$ 6,155	\$ 6,340	\$ 6,530	\$ 6,726	\$ 6,928	\$ 7,135	\$ 7,278	\$ 7,424	\$ 7,572	\$ 7,724	\$ 7,878	\$ 8,036
	\$ 71,709	\$ 73,860	\$ 76,076	\$ 78,358	\$ 80,709	\$ 83,131	\$ 85,624	\$ 87,337	\$ 89,084	\$ 90,865	\$ 92,683	\$ 94,536	\$ 96,427
34 City Manager	\$ 36.08	\$ 37.16	\$ 38.27	\$ 39.42	\$ 40.60	\$ 41.82	\$ 43.08	\$ 43.94	\$ 44.82	\$ 45.71	\$ 46.63	\$ 47.56	\$ 48.51
	\$ 6,253	\$ 6,441	\$ 6,634	\$ 6,833	\$ 7,038	\$ 7,249	\$ 7,467	\$ 7,616	\$ 7,768	\$ 7,924	\$ 8,082	\$ 8,244	\$ 8,408
	\$ 75,037	\$ 77,288	\$ 79,607	\$ 81,995	\$ 84,455	\$ 86,988	\$ 89,598	\$ 91,390	\$ 93,218	\$ 95,082	\$ 96,984	\$ 98,924	\$ 100,902
35	\$ 37.76	\$ 38.90	\$ 40.06	\$ 41.27	\$ 42.50	\$ 43.78	\$ 45.09	\$ 45.99	\$ 46.91	\$ 47.85	\$ 48.81	\$ 49.79	\$ 50.78
	\$ 6,546	\$ 6,742	\$ 6,944	\$ 7,153	\$ 7,367	\$ 7,588	\$ 7,816	\$ 7,972	\$ 8,132	\$ 8,294	\$ 8,460	\$ 8,629	\$ 8,802
	\$ 78,549	\$ 80,905	\$ 83,332	\$ 85,832	\$ 88,407	\$ 91,060	\$ 93,791	\$ 95,667	\$ 97,581	\$ 99,532	\$ 101,523	\$ 103,553	\$ 105,624
36	\$ 39.54	\$ 40.73	\$ 41.95	\$ 43.21	\$ 44.50	\$ 45.84	\$ 47.21	\$ 48.16	\$ 49.12	\$ 50.10	\$ 51.11	\$ 52.13	\$ 53.17
	\$ 6,854	\$ 7,059	\$ 7,271	\$ 7,489	\$ 7,714	\$ 7,945	\$ 8,184	\$ 8,347	\$ 8,514	\$ 8,685	\$ 8,858	\$ 9,035	\$ 9,216
	\$ 82,245	\$ 84,712	\$ 87,253	\$ 89,871	\$ 92,567	\$ 95,344	\$ 98,204	\$ 100,168	\$ 102,172	\$ 104,215	\$ 106,299	\$ 108,425	\$ 110,594

CITY OF WRANGELL

RESOLUTION NO. 11-06-1074

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE DENALI COMMISSION WATERFRONT DEVELOPMENT GRANT PROGRAM

WHEREAS, the Council of the City of Wrangell wishes to provide a safe haven and additional port to commercial fishing vessels in southeast Alaska; and

WHEREAS, the facility called Heritage Harbor is currently an underutilized harbor; and

WHEREAS, the City in a cost share agreement with the Corps of Engineers completed the harbor breakwater construction in 2004; and

WHEREAS, the City in cooperative cost share agreements with the State of Alaska has completed harbor float design and is currently under construction for Phase I for the harbor float system, but is financially unable to complete full build-out of the harbor float systems; and

WHEREAS, the City of Wrangell considers this a top priority of the Community for development of its marine infrastructure and has invested \$3.6 million to date on the harbor construction and design; and

WHEREAS, the City fully supports economic development and diversification within the community and recognizes that improved infrastructure enhances the quality of life and potential for economic development; and

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, endorses the community's proposal to the Denali Commission's Waterfront Development Program Grant for completion of the construction of Heritage Harbor and commits to completing and sustaining the facility.

ADOPTED: November 28, 2006

Valery McCandless, Mayor
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 10-06-1073

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING THE JOB DESCRIPTION FOR WATER AND WASTEWATER TREATMENT OPERATOR

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Job Description for Water and Wastewater Treatment Operator is hereby amended, and Exhibit "A", attached hereto and incorporated by reference, is hereby adopted, and supersedes the previous job description adopted by Resolution No. 08-93-500 on August 10, 1993.

ADOPTED: October 24 2006

Valery McCandless, -serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

JOB TITLE: WATER & WASTEWATER TREATMENT OPERATOR

REPORTS TO: WASTEWATER DEPARTMENT LEADMAN

DEPARTMENT: PUBLIC WORKS

SUMMARY:

Primarily responsible for the operation, maintenance and repair of the City's Water Treatment Plant and Wastewater Treatment Plant, Reservoirs, Lagoons, lift stations, and pump stations.

Reports to Wastewater Leadman and Water Leadman on both water and waste water repair and maintenance. Occasionally works with Public Works Department on sewer or water repair. May be required to assist Public Works crew in special projects and winter road maintenance.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Personally operate, repair, and maintain the City's water treatment plant, pressure reducing valves, tanks, and water pumps.

Personally operate, repair, and maintain the City's wastewater treatment plant, lagoons, lift stations and pump stations.

Occasionally assist crews in sewer, water and road maintenance, repair and minor alterations.

Responsible for the proper and safe use and maintenance of all assigned city equipment.

RESPONSIBILITIES AND DUTIES:

Adjust the operation of the wastewater treatment plant to meet changing flow conditions for peak efficiencies of operation. Insure that water quality standards are being met.

Adjust the operation of the water treatment plant to meet changing flow conditions for peak efficiencies of operation. Insure that water quality standards are being met.

Performs laboratory test and chemical analysis of drinking water and wastewater as required. Records temperature, turbidity, color, flow rate, pH, oxygen demand, fecal coliform and chlorine residual.

Maintains logs, reports and records of water and wastewater treatment plant operations and maintenance.

Required to maintain logs, reports and records of water treatment plant operations and maintenance and adjust control equipment for water plant production.; checks and adjust flow of chlorine into water system.

Performs other related work as required.

QUALIFICATION REQUIREMENTS:

To perform this job successfully an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE:

High school diploma or general education degree (GED); or one year related experience and/or training; or equivalent combination of education and experience.

Must have Alaska Department of Environmental Conservation Level I certification in both water and wastewater treatment.

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to speak effectively with customers and other employees of organization.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as probability and statistical inference, and fundamental of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to apply commonsense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

OTHER SKILLS AND ABILITIES:

Must have or obtain an Alaska commercial drivers license (CDL).

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; and talk or hear. The employee is occasionally required to sit and stoop, kneel crouch, or crawl.

The employee must frequently lift and/or move up to 100 pounds and occasionally lift and/ or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and depth perception.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions and is regularly exposed to extreme cold. The employee frequently works near moving mechanical part and is

frequently exposed to wet and/or humid conditions. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, extreme heat, and risk of electrical shock.

The noise level in the work environment is usually moderate.

If any employee is aware of possible of sexual and other unlawful harassment, the employee must report the matter and in accordance to the organization's policy.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 10-06-1072

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING THE JOB DESCRIPTION FOR APPRENTICE WATER/WASTEWATER TREATMENT OPERATOR

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Job Description for Apprentice Water/Wastewater Treatment Operator is hereby amended, and Exhibit "A", attached hereto and incorporated by reference, is hereby adopted, and supersedes the previous job description adopted by Resolution No. 07-93-497 on July 27, 1993.

ADOPTED: October 24 2006

Valery McCandless serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

JOB TITLE: APPRENTICE WATER & WASTEWATER TREATMENT OPERATOR

REPORTS TO: WASTEWATER DEPARTMENT LEADMAN

DEPARTMENT: PUBLIC WORKS

SUMMARY:

Primarily responsible for the operation, maintenance and repair of the City's Water Treatment Plant and Wastewater Treatment Plant, Reservoirs, Lagoons, lift stations, and pump stations.

Reports to Wastewater Leadman and Water Leadman on both water and waste water treatment plant repair and maintenance. Occasionally works with Public Works Department on sewer or water repair. May be required to assist Public Works crew in special projects and winter road maintenance.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Personally operate, repair, and maintain the City's water treatment plant, pressure reducing valves, tanks, and water pumps.

Personally operate, repair, and maintain the City's wastewater treatment plant, lagoons, lift stations and pump stations.

Occasionally assist crews in sewer, water and road maintenance, repair and minor alterations.

Responsible for the proper and safe use and maintenance of all assigned city equipment.

RESPONSIBILITIES AND DUTIES:

Adjust the operation of the wastewater treatment plant to meet changing flow conditions for peak efficiencies of operation. Insure that water quality standards are being met.

Adjust the operation of the water treatment plant to meet changing flow conditions for peak efficiencies of operation. Insure that water quality standards are being met.

Performs laboratory test and chemical analysis of drinking water and wastewater as required. Records temperature, turbidity, color, flow rate, pH, oxygen demand, fecal coliform and chlorine residual.

Maintains logs, reports and records of water and wastewater treatment plant operations and maintenance.

Required to maintain logs, reports and records of water treatment plant operations and maintenance and adjust control equipment for water plant production.; checks and adjust flow of chlorine into water system.

Performs other related work as required.

frequently exposed to wet and/or humid conditions. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, extreme heat, and risk of electrical shock.

The noise level in the work environment is usually moderate.

If any employee is aware of possible of sexual and other unlawful harassment, the employee must report the matter and in accordance to the organization's policy.

PROMOTION:

Job position will advance to Water & Wastewater Treatment Operator upon receiving Wastewater Treatment Level I and Water Treatment Level I certifications and letter of competency on water and wastewater treatment plant operations from both water and wastewater department leadmen. Apprentice operator will be under the Maintenance Specialist pay scale until promotion.

CITY OF WRANGELL

RESOLUTION NO. 10-06-1071

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 2007 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FISHERIES MANAGEMENT AREA 18

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 2007 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Community and Economic Development that the municipality suffered significant effects during calendar year 2005 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Community and Economic Development; and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Community and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

WHEREAS, the Council of the City of Wrangell proposes to use an alternative allocation method for allocation of FY 2007 funding available within the Fisheries Management Area 18 in agreement with all other municipalities in this area participating in the FY 2007 Shared Fisheries Business Tax Program;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2004 of fisheries business activity in the Fisheries Management Area 18.

ALTERNATIVE ALLOCATION METHOD:

- 50% divided equally and
- 50% divided on a per capita basis

ADOPTED: October 24, 2006

Valery McCandless serving as
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 09-06-1070

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, AMENDING THE JOB
DESCRIPTION FOR FACILITY MAINTENANCE
SPECIALIST

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA:

Section 1. The Job Description for Facility Maintenance Specialist is hereby
amended, and Exhibit "A", attached hereto and incorporated by reference, is hereby
adopted, and supersedes the previous job description adopted by Resolution No. 08-93-
501 on August 10, 1993.

ADOPTED: September 26, 2006

Valery McCandless, serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

JOB TITLE: Facility Maintenance Specialist

REPORTS TO: Director of Public Works and Capital Projects

DEPARTMENT: Public Works

The following statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

SUMMARY:

Performs a wide range of facilities maintenance services throughout all City of Wrangell owned facilities. Performs comprehensive mid-level technical maintenance, troubleshooting, and repair of City facilities and equipment. Oversees and coordinates the work of other contractors and specialists working on City Facilities. May be required to work extended hours, as determined by management or facility need.

DUTIES AND RESPONSIBILITIES:

1. Performs maintenance and repair of all building electrical facilities and systems, heating, ventilation, and cooling systems, boilers, and plumbing systems; performs mid-level technical maintenance and repair tasks as appropriate.
2. Investigates and troubleshoots problems with facilities and equipment, and coordinates problem resolution as appropriate.
3. Implements and schedules preventive maintenance for City facilities, equipment and systems, including elevators, heating and air conditioning systems, ventilation systems, digital and pneumatic controls, electrical systems, security systems, fire extinguishers, and office equipment.
4. Troubleshoots and resolves or oversees resolution of routine maintenance problems, such as structural problems, cabinet repair, or basic mechanical or other equipment malfunctions.
5. Monitors, operates, and troubleshoots the digital HVAC control system for the Nolan Center.
6. As appropriate, contacts and coordinates external service agencies to schedule repair work and ensure timely and effective work completion.
7. Ensures adequate stocks and serviceability of necessary maintenance supplies and equipment; purchases materials, supplies, and/or equipment as appropriate.
8. Prepares and maintains records on all maintenance activities.
9. Ensures proper care in the use and maintenance of equipment and supplies; promotes continuous improvement of workplace safety and environmental practices.
10. Assures that required inspections, such as sprinkler, fire alarm, and elevators, take place in a timely manner.
11. Assures City facilities stay in compliance with OSHA, EDA, Fire Code and other requirements.
12. Keeps track of budget and spending for maintenance accounts.
13. Assists with other Public Works projects as needed.
14. Performs miscellaneous job-related duties as assigned.

MINIMUM JOB REQUIREMENTS:

High school diploma or GED; at least 3 years of experience that is directly related to the duties and responsibilities specified.

Must have or be able to attain within 12 months a class 1 boiler license and an EPA Universal Refrigeration certificate.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:

- Ability to work independently with minimal direct supervision
- Skill in organizing resources and establishing priorities.
- Ability to communicate effectively, both orally and in writing.
- Ability to foster a cooperative work environment.
- Basic carpentry, sheet rocking, painting, cabinetry, and door hardware installation skills.
- Ability to dismantle, repair, install, or move machinery and mechanical equipment.
- Ability to use hand and power tools applicable to trade.
- Knowledge of supplies, equipment, and/or services ordering and inventory control.
- Records maintenance skills.
- Ability to read, understand, follow, and enforce safety procedures.
- Strong working knowledge and understanding of building electrical systems, HVAC systems, low pressure boilers, plumbing, and water supply systems
- Knowledge of digital and pneumatic HVAC control systems and PLC based control systems
- Ability to read and interpret technical manuals and engineering documents and specifications.
- Ability to work in elevated locations up to 50 feet.
- Ability to perform preventive maintenance on a range of facility equipment in accordance with established guidelines.

DISTINGUISHING CHARACTERISTICS:

- Must be a self-motivated individual with the ability to learn as you go.
- Must have strong interpersonal skills using tact, patience and courtesy, and the ability to work cooperatively with supervisors and other employees to encourage good teamwork.

CONDITIONS OF EMPLOYMENT:

- Successful candidate may be required to submit to drug testing in accordance with City of Wrangell policies.
- Possession of a valid Alaska commercial driver's license is a requirement for this job.

WORKING CONDITIONS AND PHYSICAL EFFORT:

- Work involves considerable exposure to unusual elements, such as extreme temperatures, dirt, dust, fumes, smoke, unpleasant odors, and/or loud noises.
- Considerable physical activity. Requires heavy lifting, pushing, or pulling required of objects up to 100 pounds. Must be capable of climbing and working from ladders up to 36 feet.
- Work environment involves some exposure to hazards or physical risks, which require following basic safety precautions.

CITY OF WRANGELL

RESOLUTION NO. 09-06-1069

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE COUNCILMEMBERS FOR CANVASSING THE RESULTS OF THE REGULAR ELECTION TO BE HELD OCTOBER 3, 2006

WHEREAS, Wrangell Municipal Code Sec. 2.28.050 Canvass Board, provides that the Council shall, prior to the date of the election, designate three council members to serve on the Canvass Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that Council Members Donald McConachie, Tom Sims, and Ronald Rice, are designated to serve on the Canvass Board and to attend the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 to be held within three days after the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 Canvass of Returns.

ADOPTED: September 12, 2006

Valery McCandless
Valery McCandless, Mayor

1 serving as Mayor

ATTEST:

Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-06-1068

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, IMPLEMENTING THE
NATIONAL INCIDENT MANAGEMENT SYSTEM

WHEREAS, in Homeland Security Directive (HSPD)-5, the President directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for federal, state, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, the collective input and guidance from all federal, state, local and tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS; and

WHEREAS, it is necessary that all federal, state, local, and tribal emergency management agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS, to facilitate the most efficient and effective incident management it is critical that federal, state, local, and tribal organizations utilize standardized terminology, standardized organizational structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the state's ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes; and

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the state, including all public safety and emergency response organizations training programs; and

WHEREAS, the National Commission of Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that we support mandating the National Incident Management System and that it is utilized for all incident management in the City of Wrangell, Alaska.

ADOPTED: August 22, 2006

Valery McCandless *seminjas*
Valery McCandless, Mayor *Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 08-06-1067

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING FY 07 PAYMENT IN LIEU OF TAXES FUNDING FROM THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

WHEREAS, 3 AAC 152.100 requires the governing body of a city to adopt a resolution requesting funding from the Payment in Lieu of Taxes Program for cities in the unorganized borough and to submit the resolution to the Department of Community and Economic Development; and

WHEREAS, the city has conducted a regular election during the preceding state fiscal year and has reported the results of the election to the commissioner; and

WHEREAS, regular meetings of the governing body are held in the city and a record of the proceedings is maintained; and

WHEREAS, ordinances adopted by the city have been codified in accordance with AS 29.25.050;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Wrangell, hereby requests distribution from the FY 07 Payment in Lieu of Taxes Program by the Department of Commerce, Community and Economic Development on the date required by law.

ADOPTED: August 22, 2006

Valery McCandless
Valery McCandless, Mayor

Sevingsas
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-06-1066

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 5, BLOCK 65, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO DUANE KING

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004 by Resolution No.10-04-1000; and

WHEREAS, the City Council has determined and accepted Duane King, 2540 Tongass Avenue #101, Ketchikan, Alaska 99901, to be the highest bidder, in the amount of \$19,100.00, for Lot 5, Block 65, Wrangell Industrial Park Expansion Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Duane King, to convey the following public land, when full price is paid:

Lot 5, Block 65, Wrangell Industrial Park Expansion Subdivision,
Wrangell Recording District, Wrangell, Alaska

ADOPTED: August 22, 2006

Valery McCandless, *Valery McCandless, serving as Mayor*
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-06-1065

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING AN ELECTRICAL RATE INCENTIVE FOR EXPANDED USES BY WRANGELL SEAFOODS INC. AND ESTABLISHING THE TERMS AND CONDITIONS OF SUCH INCENTIVE

WHEREAS WMC §15.22.233 provides that upon a finding of beneficial public interest, the Council may offer an electrical rate incentive to new or expanded commercial or industrial users, and

WHEREAS Wrangell Seafoods Inc. (“WSI”) has expanded its operations by leasing certain fillet line equipment, fillet line freezer, and belt freezer equipment from the City; and

WHEREAS WSI has previously sold the building housing the belt freezer equipment in exchange for an offset of WSI’s past due utility bills; and

WHEREAS it would be in the beneficial public interest to grant WSI an electrical rate incentive for fillet line equipment, fillet line freezer, and belt freezer equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. Beneficial Public Interest. The council finds that it would be in the beneficial public interest to grant an electrical rate incentive to WSI.
2. Rate of Electrical Rate Incentive. WSI is granted an electrical rate incentive rate of \$0.08 per KWH for the fillet line equipment, fillet line freezer, and the belt freezer equipment leased from the city, subject to the requirements of WMC §15.22.233 and the terms and conditions of this resolution.
3. Separate Meters. The rate authorized by this resolution shall apply only to electricity consumed in the new or expanded portion of the business and shall be measurable by installation of separate electrical meters for the fillet line equipment, fillet line freezer, and for the belt freezer equipment.
4. Other Charges. All other customer charges related to the delivery of electrical service shall be charged as provided for in WMC Chapter 15.12.
5. Term of Incentive. The electrical rate incentive rate authorized by this resolution shall commence with the billing cycle following the adoption of this resolution. Said incentive rate shall end four years and three months after the adoption of this resolution, upon termination of the fillet line lease, in respect to the incentive for the fillet line equipment and freezer, and upon

termination of the belt freezer lease, in respect to the belt freezer equipment, or seven (7) days after any billing for electrical services becomes delinquent, whichever occurs first.

ADOPTED: August 22, 2006

Attest:

Christie L. Jamieson
Christie L. Jamieson
City Clerk

Valery McCandless serving as
Valery McCandless Mayor
Mayor

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-06-1064

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC TIDELANDS, LOTS 18 & 20, BLOCK 83-A, WRANGELL TIDELANDS ADDITION ATS #83, BY QUITCLAIM DEED, TO FRANK L. WARFEL

WHEREAS, the City of Wrangell authorized disposition of public tidelands located within the Wrangell Tidelands Addition ATS #83, Wrangell Recording District, at minimum bid, on August 1, 2006, by Resolution No. 06-06-1057; and

WHEREAS, the City Council has determined and accepted Frank L. Warfel, P.O. Box 517, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$10,160.00, for Lots 18 & 20, Block 83-A, Wrangell Tidelands Addition ATS #83.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Frank L. and Patricia M. Warfel, to convey the following public tidelands, when full price is paid:

Lots 18 & 20, Block 83-A, Wrangell Tidelands Addition ATS #83,
Wrangell Recording District, Wrangell, Alaska

ADOPTED: August 8, 2006

Valery McCandless, -serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 08-06-1063

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING MUNICIPAL ASSISTANCE FUNDING FROM ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION PURSUANT TO SFY 2008 MUNICIPAL MATCHING GRANT PROGRAM FOR FRONT STREET SEWER AND WATER REHABILITATION

WHEREAS, AS 29.60.350 requires the governing body of a municipality to adopt a resolution requesting municipal assistance funding; and

WHEREAS, this resolution must be submitted to the Alaska Department of Environmental Conservation; and

WHEREAS, the City of Wrangell is requesting funding for a Front Street Sewer and Water Rehabilitation;

WHEREAS, the City of Wrangell is embarking upon a Downtown Revitalization project to enhance and renovate the downtown commercial district along Front Street from City Dock to the Harbor;

WHEREAS, the conceptual designs for the Downtown Revitalization Plan will be assessed to assure compatibility with the utility rehabilitation;

WHEREAS, the engineering design for the utility rehabilitation must be done as part of the Downtown Revitalization Project; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, by this resolution hereby endorses the following projects:

Number #1 Priority: Front Street Sewer and Water Rehabilitation

ADOPTED: August 8 2006

Valery McCandless
Valery McCandless, Mayor

Valery McCandless
serving as
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 07-06-1062

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC LAND CONSISTING OF ONE LOT, LOT 6, BLOCK 29, LOCATED WITHIN USS 1119

WHEREAS, the City of Wrangell offers public land consisting of one lot pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code; and


WHEREAS, the City Council approved moving forth with the public land sale at their regular meeting held February 14, 2006 with a request for an appraisal; and

WHEREAS, the City Council placed conditions of sale that no utilities or road access be provided to the parcel of land.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That the City Clerk is authorized to offer one parcel, specifically Lot 6, Block 29, of USS 1119, at a public sale, as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.

ADOPTED: _____ July 25 _____, 2006


Valery McCandless, serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION: 07-06-1062

AUTHORIZED PUBLIC LAND FOR DISPOSITION
PROCEEDINGS

Lot 6, Block 29, USS 1119, located within the First Judicial District, State of Alaska at Wrangell, Alaska.

Appraised value of lot (9,659 sq.ft. total) \$12,100

AMOUNT

\$12,100

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 07-06-1061

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 6A, BLOCK 64, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO CHERYL WICKMAN

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004 by Resolution No.10-04-1000; and

WHEREAS, the City Council has determined and accepted Cheryl Wickman, P.O. Box 1513, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$9,800.00, for Lot 6-A, Block 64, Wrangell Industrial Park Expansion Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Cheryl Wickman, to convey the following public land, when full price is paid:

Lot 6-A, Block 64, Wrangell Industrial Park Expansion Subdivision,
Wrangell Recording District, Wrangell, Alaska

ADOPTED: _____ July 25 _____, 2006

Valery McCandless serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

members for the FY07 Mini-Grant for marketing initiatives outlined in Central Southeast Regional Branding and Marketing Plan to initiate the cooperative marketing effort.

ADOPTED: July 11, 2006

Valery McCandless, *serving as Mayor*
Valery McCandless, Mayor

ATTEST: Christie Jamieson
Christie L. Jamieson, City Clerk

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CITY OF WRANGELL

RESOLUTION NO. 07-06-1059

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING ALASKA ISLAND COMMUNITY SERVICE APPLICATION TO THE DENALI COMMISSION MULTI-USE FACILITIES CONCEPTUAL PLANNING GRANT

WHEREAS, the Council of the City of Wrangell wants the community to have safe and functional health facilities and efficient delivery of health services for the community; and

WHEREAS, Alaska Island Community Services and Wrangell Medical Center have been meeting to discuss the delivery service needs of the health community; and

WHEREAS, both entities recognize the current facilities are lacking in space and proper equipment; are old and outdated; have code issues; and/or inefficient service delivery areas; and

WHEREAS, AICS and WMC have discussed the potential efficiencies and needs of a combined facility and campus that will provide behavioral services, primary care clinic, elderly and disability care programs, long term care, emergency services, in-patient, lab, radiology; and

WHEREAS, the AICS is seeking to apply for the conceptual planning grant to plan between the entities and with the community input to identify the needs of such a multi-use facility and potential location; and

WHEREAS, the City fully supports economic development and diversification within the community and recognizes that improved quality of life and health care delivery enhances the potential for economic resources;

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, endorses the application of Alaska Island Community Services to the Denali Commission's Multi-Use Facilities Conceptual Planning grant for the betterment of the community.

ADOPTED: July 11, 2006

Valery McCandless, serving as Mayor
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 07-06-1058

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE FY07 STATE OF ALASKA DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT GRANT OFFER FOR MINI-GRANT ASSISTANCE AND SUPPORTING THE REQUEST FOR FUNDS FOR COMMUNITY CENTER ENVIRONMENTAL ANALYSIS AND UPGRADE ASSESSMENT

WHEREAS, the Department of Commerce, Community and Economic Development, Division of Advocacy in partnership with the Denali Commission, offers the City of Wrangell a grant program to that will improve the community quality of life and economy in a significant and long lasting way; and

WHEREAS, the facility called the Community Center is currently an underutilized building, primarily used for additional recreational overflow opportunities; Boys and Girls Club meeting area, and storage; and

WHEREAS, the community has had various ideas and suggestions for improving and enhancing the City's Community Center comprise of the old school gym and stage, additional multi-use rooms; and

WHEREAS, the City of Wrangell knows there are environmental issues that need to be addressed, including asbestos removal; and

WHEREAS, City of Wrangell, has also been informed the facility needs to be upgraded to meet fire code and building code standards; and

WHEREAS, the City fully supports economic development and diversification within the community and recognizes that improved quality of life enhances the potential for economic resources; and

WHEREAS, the City of Wrangell agrees to provide staff in kind match time and \$3000 from the Pool maintenance fund as a cash match to the Department of Commerce, Community and Economic Development grant.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby fully supports the application for the FY07 Mini-Grant to assess the environmental issues affecting use of the Community Center, including asbestos, and help plan for the long term uses of the building, and to conceptually design upgrades and improvements to the facility to meet fire code and building code, and improve the functionality of the facility and authorizes the City Manager to make such application.

ADOPTED: July 11, 2006

Valery McCandless,
Valery McCandless, Mayor

*sering as
Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 06-06-1057

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF TWO LOTS LOCATED WITHIN THE WRANGELL TIDELANDS ADDITION ATS #83

WHEREAS, the City of Wrangell offers public tidelands consisting of two lots pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code; and

WHEREAS, the City Council approved moving forth with the public tidelands sale at their regular meeting held February 14, 2006 with a request for an appraisal.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That the City Clerk is authorized to offer two parcels, specifically Lots 18 and 20, Block 83A, of the Wrangell Tidelands Addition ATS #83, at a public sale, as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.

ADOPTED: June 27, 2006

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

Valery McCandless serving as
Valery McCandless, Mayor
Mayor

EXHIBIT "A"
RESOLUTION: 06-06-2057

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION
PROCEEDINGS

Lots 18 and 20, Block 83A, Wrangell Tidelands Addition ATS #83, located within the First Judicial District, State of Alaska at Wrangell, Alaska.

Appraised value of lots (combined 18,142 sq.ft. total) \$10,160

AMOUNT

\$10,160

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-06-1056

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 1A, BLOCK 61, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO MIKE MATNEY

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004 by Resolution No.10-04-1000; and

WHEREAS, the City Council has determined and accepted Mike Matney, P.O. Box 462, Kettle Falls, WA 99141, to be the highest bidder, in the amount of \$16,700.00, for Lot 1-A, Block 61, Wrangell Industrial Park Expansion Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Mike Matney, to convey the following public land, when full price is paid:

Lot 1-A, Block 61, Wrangell Industrial Park Expansion Subdivision,
Wrangell Recording District, Wrangell, Alaska

ADOPTED: June 27, 2006

Valery McCandless, serving as Mayor
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 06-06-1055

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, CREATING THE JOB DESCRIPTION FOR NOLAN CENTER THEATER PROJECTIONIST AND PAY PLAN FOR THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Job Description of Nolan Center Theater Projectionist and Pay Plan is hereby created for the Nolan Museum/Civic Center, and Exhibit "A", attached hereto and incorporated by reference, is hereby adopted and effective July 1, 2006.

ADOPTED: June 27, 2006

Valery McCandless
Valery McCandless, Mayor

Servingas
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

JOB TITLE: Nolan Center Theater Projectionist

REPORTS TO: Nolan Center Theater Manager

DEPARTMENT:

WAGE RANGE: \$5.65 to \$7.15 per hour (legal minimum wage) (NO BENEFITS)
(Estimated at 6 to 15 hours per week)

JOB PURPOSE: Operation and light maintenance of projection
equipment/projection room and splicing/unsplicing of films

Duties, Responsibilities and Accountabilities

- 1 Noting of defects in the film upon unpackaging.
- 2 Splicing/previewing of films prior to weekly run.
- 3 Operation of projection equipment during shows.
- 4 Trouble shooting when problems arise.
- 5 Cleaning of equipment and projection room as required.
- 6 Unsplicing of film during final show, re-packaging of film/cd's for shipment

Knowledge, Skills and Abilities

- 1 Employee must be at least 16 years old.
- 2 Requires high degree of accuracy and attention to detail.
- 3 Must be prompt and professional.
- 4 Must be self directed and able to work without immediate supervision.
- 5 Able to work quickly, keeping track of a variety of items at once.
- 6 Requires willingness to perform various job-related duties, as situations require.
- 7 Requires some physical labor and the ability to lift up to 50 pounds.

CITY OF WRANGELL

RESOLUTION NO. 06-06-1054

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, CREATING THE JOB DESCRIPTION FOR NOLAN CENTER THEATER CONCESSIONS PERSONNEL AND PAY PLAN FOR THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Job Description of Nolan Center Theater Concessions Personnel and Pay Plan is hereby created for the Nolan Museum/Civic Center, and Exhibit "A", attached hereto and incorporated by reference, is hereby adopted and effective July 1, 2006.

ADOPTED: June 27, 2006

Valery McCandless
Valery McCandless, Mayor

*serving as
Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

JOB TITLE: Nolan Center Theater Concessions Personnel

REPORTS TO: Nolan Center Theater Manager

DEPARTMENT:

WAGE RANGE: \$5.65 to \$7.15 per hour (legal minimum wage) (NO BENEFITS)
(Estimated at 6 to 15 hours per week)

JOB PURPOSE: Provide customer service as needed in the concession stand, cleanup and re-stocking of the concession stand and theater and occasionally act as an usher.

Duties, Responsibilities and Accountabilities

- 1 Prepare Concession stand for customers, including stocking and organizing concessions, making popcorn and counting change for tills.
- 2 As customers arrive, take orders and ring up items on till or man the 'popcorn station' (making popcorn and filling orders).
- 3 After movie starts, re-stock fridges and candy/supplies as needed, making note of items which need to be ordered soon.
- 4 If serving as usher, be aware of problems in theater and report to manager/assistant manager so issue may be resolved immediately.
- 5 Near end of movie, begin 'breaking down' the popcorn machine and cleanup of concessions stand, check bathrooms for needed supplies.
- 6 After movie, assist with cleanup of theater.

Knowledge, Skills and Abilities

- 1 Employee must be at least 14 years old.
- 2 Requires accuracy and attention to detail.
- 3 Must be prompt, friendly, courteous and professional.
- 4 Experience working with a till and counting change helpful.
- 5 Able to work quickly, keeping track of a variety of items at once.
- 6 Requires willingness to perform various job-related duties, as situations require, a strong sense of teamwork and the ability to work cooperatively with others.
- 7 Requires some physical labor and the ability to lift up to 30 pounds.

CITY OF WRANGELL

RESOLUTION NO. 06-06-1053

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, CREATING THE JOB DESCRIPTION FOR NOLAN CENTER THEATER ASSISTANT MANAGER AND PAY PLAN FOR THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Job Description of Nolan Center Theater Assistant Manager and Pay Plan is hereby created for the Nolan Museum/Civic Center, and Exhibit "A", attached hereto and incorporated by reference, is hereby adopted and effective July 1, 2006.

ADOPTED: June 27, 2006

Valery McCandless,
Valery McCandless, Mayor

*serving as
Mayor*

ATTEST:

Christie L. Jamieson
Christie L. Jamieson, City Clerk

JOB TITLE: Nolan Center Theater Assistant Manager

REPORTS TO: Nolan Center Theater Manager

DEPARTMENT:

WAGE RANGE: \$10 per hour (NO BENEFITS)
(Estimated at 6 to 12 hours per week)

JOB PURPOSE: Oversee running of the theater for 2 – 3 shows weekly, fill in for manager if needed (due to vacations or illness)

Duties, Responsibilities and Accountabilities

- 1 The assistant manager is required to know every task in the operation of the theater in order to back-up the manager, however, not all tasks will be required except in the absence of the manager.
- 2 Required to oversee preparation of theater for the show including: unlocking doors, turning on lobby and house lights and welcome-music to theater, distributing cash for tills, checking that concession workers are preparing popcorn and readying area for customers.
- 3 Oversee operations as customers arrive and be able to trouble-shoot as issues arise.
- 4 During show, see that concessions workers are re-stocking items, be available to handle complaints by customers, close down ticket till and second concessions till, oversee closing down of concessions stand (cleanup) and counting of main concessions till, complete paperwork for the show's numbers and notify manager if change needed for tills for the next show.
- 5 After show, direct cleanup and double check that jobs are done correctly. Be sure that projection booth is powered down, shut off lights and check doors.
- 6 When necessary, call manager with grosses for the show.

Knowledge, Skills and Abilities

- 1 Requires high school diploma or equivalent
- 2 Requires current driver's license.
- 3 Employee must be at least 18 years old.
- 4 Requires experience and knowledge of managing other people. Requires verbal interpersonal skills to courteously and effectively communicate with people. Requires the necessary skills to be adaptable to changing events.
- 5 Requires management skills to coordinate various employees to get the various jobs done.
- 6 Requires experience handling money.
- 7 Requires problem-solving skills to seek out and locate answers to resolve various issues that may come up.
- 8 Requires willingness to perform various job-related duties, as situations require, a strong sense of teamwork and the ability to work cooperatively with others.
- 9 May require some physical labor and the ability to lift up to 50 lbs.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-06-1052

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, IN SUPPORT OF THE INTER-ISLAND FERRY AUTHORITY SEEKING FUNDING FOR AND PURSUING CONSTRUCTION OF AN INTER-ISLAND FERRY AUTHORITY TERMINAL TO BE LOCATED IN THE CITY OF WRANGELL

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby supports the Inter-Island Ferry Authority seeking funding for and pursuing construction of an Inter-Island Ferry Authority terminal to be located in the City of Wrangell at a location to be designated by the City Council.

ADOPTED: June 13, 2006

Attest: Christie L. Jamieson
Christie L. Jamieson
City Clerk

Valery McCandless, serving as
Valery McCandless
Mayor

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-06-1051

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE JOB TITLES UNDER THE NEW PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Pay Plan Consultant changed several job titles to more closely reflect the job duties; and

WHEREAS, to be sure there is a clear trail from one job title to the new job title to avoid any confusion with employees and the payroll department.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

Sec. 1. Job Titles. The job titles are attached hereto as Exhibit "A" and incorporated herein by a reference, is hereby adopted.

Sec. 2. Effective Date. The pay plan shall be effective July 1, 2006.

ADOPTED: June 13, _____ 2006

Valery McCandless sewingas
Valery McCandless, Mayor | Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL
NEW PAY PLAN CONVERSION OF JOB TITLES
EFFECTIVE JULY 1, 2006

JOB CLASSIFICATIONS

REGULAR SALARIED POSITIONS:

CITY MANAGER
CAPITAL & SPECIAL PROJECT ADMINISTRATOR
PUBLIC WORKS SUPT./CAPITAL PROJECT MANAGER
ELECTRICAL SUPERINTENDENT
FINANCE DIRECTOR
POLICE CHIEF
HARBOR MASTER
PARKS AND RECREATION DIRECTOR
FIREFIGHTER/EMT (BASED ON 44 HRS/WEEK)
ECONOMIC DEVELOPMENT/PLANNER
MUSEUM DIRECTOR/CURATOR
CITY CLERK
LIBRARIAN
VOLUNTEER FIRE CHIEF (20 HRS/WEEK)

TO NEW TITLE JULY 1, 2006

CITY MANAGER
DELETE
DIRECTOR OF PUBLIC WORKS & CAPITAL PROJECTS
ELECTRIC UTILITY SUPERINTENDENT
FINANCE DIRECTOR
POLICE CHIEF
HARBOR MASTER
PARKS AND RECREATION DIRECTOR
FIREMEDIC/TRAINER
ECONOMCI & COMMUNITY DEVELOPMENT PLANNER
MUSEUM DIRECTOR/CURATOR
CITY CLERK
LIBRARY SERVICES DIRECTOR
VOLUNTEER FIRE CHIEF (20 HRS/WEEK)

REGULAR HOURLY POSITIONS

ASSISTANT ELECTRICAL SUPERINTENDENT
ELECTRICAL LINE SUPERVISOR
POLICE SERGEANT
ELECTRICAL LINE WORKER
LIEUTENANT INVESTIGATOR
CHIEF MECHANIC
PUBLIC WORKS FOREMAN
POLICE OFFICER
WASTEWATER DEPARTMENT LEADMAN
WATER DEPARTMENT LEADMAN
MAINTENANCE TECHNICIAN (PUBLIC WORKS)
SKILLED MAINTENANCE WORKER
MECHANIC
DIESEL ELECTRIC MECHANIC
REFUSE COLLECTOR
WATER & WASTEWATER TREATMENT OPERATOR
ASSISTANT HARBORMASTER
HARBOR ADMINISTRATIVE ASSISTANT
HARBOR MAINTENANCE AND SECURITY
BOOKKEEPER/DEPUTY CLERK
REFUSE SITE CARETAKER
APPRENTICE LINEMAN
ELECTRICAL DISPATCH/SECRETARY
CIVIC CENTER MANAGER
CORRECTIONAL SERGEANT
APPRENTICE DIESEL MECHANIC/ELECTRICIAN
APPRENTICE WATER/WASTEWATER TREATMENT OP.
UTILITY CLERK
ACCOUNTING/COLLECTIONS CLERK
ACCOUNTING CLERK
POLICE ADMINISTRATIVE ASSISTANT
YOUTH COURT COORDINATOR/DMV ASSISTANT
CORRECTIONAL OFFICER/DISPATCHER
ELECTRICAL GROUND WORKER/METER READER
CUSTODIAN
RECREATION COORDINATOR

DELETE
ELECTRICAL LINE SUPERVISOR
POLICE SERGEANT
ELECTRICAL LINEMAN
POLICE LIEUTENANT
MECHANIC TEAM LEADER
PUBLIC WORKS SUPERVISOR
POLICE OFFICER
WASTEWATER SERVICES TEAM LEADER
WATER SERVICES TEAM LEADER
FACILITY MAINTENANCE SPECIALIST
SKILLED MAINTENANCE SPECIALIST
MECHANIC
DIESEL ELECTRIC MECHANIC
REFUSE COLLECTOR
WATER & WASTEWATER TREATMENT OPERATOR
HARBOR MAINTENANCE TEAM LEADER
HARBOR ADMINISTRATIVE ASSISTANT
HARBOR SECURITY ASSISTANT
ACCOUNTING TECHNICIAN
REFUSE SITE CARETAKER
APPRENTICE LINEMAN
ELECTRICAL DISPATCH/SECRETARY
CIVIC CENTER MANAGER
CORRECTIONS SUPERVISOR
DELETE
DELETE
UTILITY ACCOUNTS CLERK
ACCOUNTING CLERK
ACCOUNTING CLERK
POLICE ADMINISTRATIVE ASSISTANT
DMV ASSISTANT/YOUTH COURT COORDINATOR
DISPATCHER/CORRECTIONS SPECIALIST
METER READER
CUSTODIAN
RECREATION COORDINATOR

PART-TIME POSITIONS ELIGIBLE FOR BENEFITS:

MECHANIC (PART TIME)
ASSISTANT LIBRARIAN
ASSISTANT LIBRARIAN
CUSTODIAL/LIGHT MAINTENANCE

MECHANIC (PART TIME)
LIBRARY ASSISTANT I
LIBRARY ASSISTANT II
MAINTENANCE CUSTODIAN

PART-TIME POSITIONS INELIGIBLE FOR BENEFITS:

DAYCARE GRANT ADMINISTRATOR (Est. to be 20 to 25 hrs/wk)
HEAD LIFEGUARD/INSTRUCTOR
PARK/CEMETERY MAINTENANCE I
PARK/CEMETERY MAINTENANCE II
CASUAL UNSKILLED LABOR
TEMPORARY SALES CLERK/MUSEUM RECEPTIONIST
SEASONAL SALES CLERK/MUSEUM RECEPTIONIST
CONVENTION LABORER
LIFEGUARD

DAYCARE GRANT ADMINISTRATOR (Est. to be 20 to 25 hrs/wk)
SENIOR LIFEGUARD
LABORER
LABORER
LABORER
SALES ASSISTANT
SENIOR SALES ASSISTANT
LABORER
LIFEGUARD

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-06-1050

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council hired a salary rate consultant to conduct a wage survey with the goal to bring Wrangell's wages in a mid-range level when compared to other comparable Alaska communities; and

WHEREAS, the City Council approved their fiscal year 2006-2007 budget on May 30, 2006, and within that approval included the implementation of the new salary schedule for all city employees; and

WHEREAS, the implementation of the new salary schedule follows the recommended Steps One and Two of the salary consultant; and

WHEREAS, the City will move all employees below the bottom of their range to Step One in their range and will move all employees that fall between steps to the next highest step with their range.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

Sec. 1. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by a reference, is hereby adopted and supercedes the previous pay plan adopted by Resolution 06-05-1026.

Sec. 2. Effective Date. The pay plan shall be effective July 1, 2006.

Sec. 3. The adopted Pay Plan in Section 1 repeals the previous Pay Plan adopted by Resolution No. 06-05-1026.

ADOPTED: June 13, 2006

Valery McCandless, serving as Mayor
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

Exhibit A
Resolution #06-06-1050

Fiscal Year 2007	WRANGELL Salary Schedule Effective July 1, 2006
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Grade/Step		1	2	3	4	5	6	7	8	9	10	11	12	13
	Utility Accounts Clerk	\$ 2,489	\$ 2,564	\$ 2,641	\$ 2,720	\$ 2,802	\$ 2,886	\$ 2,972	\$ 3,032	\$ 3,092	\$ 3,154	\$ 3,217	\$ 3,282	\$ 3,347
	Harbor Security Assistant	\$ 29,872	\$ 30,768	\$ 31,691	\$ 32,642	\$ 33,621	\$ 34,630	\$ 35,669	\$ 36,382	\$ 37,110	\$ 37,852	\$ 38,609	\$ 39,381	\$ 40,169
14	Dispatcher/Corrections Specialist	\$ 15.03	\$ 15.48	\$ 15.95	\$ 16.43	\$ 16.92	\$ 17.43	\$ 17.95	\$ 18.31	\$ 18.68	\$ 19.05	\$ 19.43	\$ 19.82	\$ 20.22
		\$ 2,606	\$ 2,684	\$ 2,765	\$ 2,847	\$ 2,933	\$ 3,021	\$ 3,111	\$ 3,174	\$ 3,237	\$ 3,302	\$ 3,368	\$ 3,435	\$ 3,504
		\$ 31,270	\$ 32,208	\$ 33,174	\$ 34,169	\$ 35,194	\$ 36,250	\$ 37,338	\$ 38,084	\$ 38,846	\$ 39,623	\$ 40,415	\$ 41,224	\$ 42,048
15	Harbor Administrative Assistant	\$ 15.75	\$ 16.22	\$ 16.70	\$ 17.21	\$ 17.72	\$ 18.25	\$ 18.80	\$ 19.18	\$ 19.56	\$ 19.95	\$ 20.35	\$ 20.76	\$ 21.17
	Maintenance Specialist	\$ 2,729	\$ 2,811	\$ 2,895	\$ 2,982	\$ 3,072	\$ 3,164	\$ 3,259	\$ 3,324	\$ 3,390	\$ 3,458	\$ 3,527	\$ 3,598	\$ 3,670
		\$ 32,750	\$ 33,732	\$ 34,744	\$ 35,786	\$ 36,860	\$ 37,966	\$ 39,105	\$ 39,887	\$ 40,685	\$ 41,498	\$ 42,328	\$ 43,175	\$ 44,038
16	Electrical Dispatch Secretary	\$ 16.50	\$ 16.99	\$ 17.50	\$ 18.03	\$ 18.57	\$ 19.12	\$ 19.70	\$ 20.09	\$ 20.49	\$ 20.90	\$ 21.32	\$ 21.75	\$ 22.18
	Police Administrative Assistant	\$ 2,859	\$ 2,945	\$ 3,033	\$ 3,124	\$ 3,218	\$ 3,315	\$ 3,414	\$ 3,482	\$ 3,552	\$ 3,623	\$ 3,696	\$ 3,770	\$ 3,845
	Refuse Collector	\$ 34,312	\$ 35,341	\$ 36,401	\$ 37,494	\$ 38,618	\$ 39,777	\$ 40,970	\$ 41,790	\$ 42,625	\$ 43,478	\$ 44,347	\$ 45,234	\$ 46,139
	Refuse Site Caretaker	\$ 17.29	\$ 17.81	\$ 18.34	\$ 18.89	\$ 19.46	\$ 20.04	\$ 20.64	\$ 21.05	\$ 21.48	\$ 21.90	\$ 22.34	\$ 22.79	\$ 23.25
17	Apprentice Lineman	\$ 2,996	\$ 3,086	\$ 3,179	\$ 3,274	\$ 3,372	\$ 3,474	\$ 3,578	\$ 3,649	\$ 3,722	\$ 3,797	\$ 3,873	\$ 3,950	\$ 4,029
	Civic Center Manager	\$ 35,956	\$ 37,035	\$ 38,146	\$ 39,290	\$ 40,469	\$ 41,683	\$ 42,934	\$ 43,792	\$ 44,668	\$ 45,562	\$ 46,473	\$ 47,402	\$ 48,350
	Harbor Maintenance Team Leader	\$ 18.12	\$ 18.66	\$ 19.22	\$ 19.80	\$ 20.39	\$ 21.00	\$ 21.63	\$ 22.07	\$ 22.51	\$ 22.96	\$ 23.42	\$ 23.88	\$ 24.36
18	Corrections Supervisor	\$ 3,140	\$ 3,234	\$ 3,331	\$ 3,431	\$ 3,534	\$ 3,640	\$ 3,750	\$ 3,825	\$ 3,901	\$ 3,979	\$ 4,059	\$ 4,140	\$ 4,223
	Accounting Technician	\$ 37,683	\$ 38,813	\$ 39,978	\$ 41,177	\$ 42,412	\$ 43,685	\$ 44,995	\$ 45,895	\$ 46,813	\$ 47,749	\$ 48,704	\$ 49,679	\$ 50,672
	Firemedic/Trainer	\$ 19.00	\$ 19.57	\$ 20.15	\$ 20.76	\$ 21.38	\$ 22.02	\$ 22.68	\$ 23.14	\$ 23.60	\$ 24.07	\$ 24.55	\$ 25.04	\$ 25.54
19	Mechanic	\$ 3,293	\$ 3,391	\$ 3,493	\$ 3,598	\$ 3,706	\$ 3,817	\$ 3,932	\$ 4,010	\$ 4,090	\$ 4,172	\$ 4,256	\$ 4,341	\$ 4,428
	Wastewater Treatment Operator	\$ 39,512	\$ 40,698	\$ 41,919	\$ 43,176	\$ 44,471	\$ 45,806	\$ 47,180	\$ 48,123	\$ 49,086	\$ 50,068	\$ 51,069	\$ 52,090	\$ 53,132
	Skilled Maintenance Specialist	\$ 19.93	\$ 20.52	\$ 21.14	\$ 21.77	\$ 22.43	\$ 23.10	\$ 23.79	\$ 24.27	\$ 24.75	\$ 25.25	\$ 25.75	\$ 26.27	\$ 26.79
20	Water Services Team Leader	\$ 3,454	\$ 3,557	\$ 3,664	\$ 3,774	\$ 3,887	\$ 4,004	\$ 4,124	\$ 4,206	\$ 4,291	\$ 4,376	\$ 4,464	\$ 4,553	\$ 4,644
	Wastewater Services Team Leader	\$ 41,445	\$ 42,688	\$ 43,969	\$ 45,288	\$ 46,646	\$ 48,046	\$ 49,487	\$ 50,477	\$ 51,486	\$ 52,516	\$ 53,566	\$ 54,638	\$ 55,730
	Police Officer	\$ 20.72	\$ 21.34	\$ 21.98	\$ 22.64	\$ 23.32	\$ 24.02	\$ 24.74	\$ 25.23	\$ 25.74	\$ 26.25	\$ 26.78	\$ 27.31	\$ 27.86
21	Electrical Lineman	\$ 3,591	\$ 3,699	\$ 3,810	\$ 3,924	\$ 4,042	\$ 4,163	\$ 4,288	\$ 4,374	\$ 4,462	\$ 4,551	\$ 4,642	\$ 4,735	\$ 4,829
		\$ 43,096	\$ 44,389	\$ 45,721	\$ 47,092	\$ 48,505	\$ 49,960	\$ 51,459	\$ 52,488	\$ 53,538	\$ 54,609	\$ 55,701	\$ 56,815	\$ 57,951
22	Police Sergeant	\$ 21.56	\$ 22.21	\$ 22.88	\$ 23.56	\$ 24.27	\$ 25.00	\$ 25.75	\$ 26.26	\$ 26.79	\$ 27.32	\$ 27.87	\$ 28.43	\$ 29.00
	Public Works Supervisor	\$ 3,738	\$ 3,850	\$ 3,965	\$ 4,084	\$ 4,207	\$ 4,333	\$ 4,463	\$ 4,552	\$ 4,643	\$ 4,736	\$ 4,831	\$ 4,927	\$ 5,026
		\$ 44,852	\$ 46,198	\$ 47,584	\$ 49,011	\$ 50,482	\$ 51,996	\$ 53,556	\$ 54,627	\$ 55,719	\$ 56,834	\$ 57,971	\$ 59,130	\$ 60,313
23	Electrical Line Supervisor	\$ 22.45	\$ 23.12	\$ 23.82	\$ 24.53	\$ 25.27	\$ 26.02	\$ 26.80	\$ 27.34	\$ 27.89	\$ 28.44	\$ 29.01	\$ 29.59	\$ 30.19
	Police Lieutenant	\$ 3,891	\$ 4,008	\$ 4,128	\$ 4,252	\$ 4,379	\$ 4,511	\$ 4,646	\$ 4,739	\$ 4,834	\$ 4,930	\$ 5,029	\$ 5,130	\$ 5,232
		\$ 46,692	\$ 48,092	\$ 49,535	\$ 51,021	\$ 52,552	\$ 54,128	\$ 55,752	\$ 56,867	\$ 58,005	\$ 59,165	\$ 60,348	\$ 61,555	\$ 62,786
24	Library Services Director	\$ 23.38	\$ 24.08	\$ 24.80	\$ 25.55	\$ 26.32	\$ 27.10	\$ 27.92	\$ 28.48	\$ 29.05	\$ 29.63	\$ 30.22	\$ 30.82	\$ 31.44
	Park and Recreation Director	\$ 4,053	\$ 4,174	\$ 4,299	\$ 4,428	\$ 4,561	\$ 4,698	\$ 4,839	\$ 4,936	\$ 5,035	\$ 5,135	\$ 5,238	\$ 5,343	\$ 5,450
	Museum Director/Curator	\$ 48,632	\$ 50,090	\$ 51,593	\$ 53,141	\$ 54,735	\$ 56,377	\$ 58,069	\$ 59,230	\$ 60,415	\$ 61,623	\$ 62,855	\$ 64,112	\$ 65,395
25	Harbormaster	\$ 24.37	\$ 25.10	\$ 25.85	\$ 26.63	\$ 27.43	\$ 28.25	\$ 29.10	\$ 29.68	\$ 30.27	\$ 30.88	\$ 31.50	\$ 32.13	\$ 32.77
		\$ 4,224	\$ 4,351	\$ 4,481	\$ 4,616	\$ 4,754	\$ 4,897	\$ 5,044	\$ 5,145	\$ 5,247	\$ 5,352	\$ 5,459	\$ 5,569	\$ 5,680

Exhibit A
Resolution #06-06-1050

Fiscal Year 2007	WRANGELL Salary Schedule Effective July 1, 2006
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Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13	
	\$ 50,688	\$ 52,209	\$ 53,775	\$ 55,389	\$ 57,050	\$ 58,762	\$ 60,525	\$ 61,735	\$ 62,970	\$ 64,229	\$ 65,514	\$ 66,824	\$ 68,161	
26	\$ 25.41	\$ 26.17	\$ 26.95	\$ 27.76	\$ 28.60	\$ 29.45	\$ 30.34	\$ 30.94	\$ 31.56	\$ 32.19	\$ 32.84	\$ 33.49	\$ 34.16	
	\$ 4,404	\$ 4,536	\$ 4,672	\$ 4,812	\$ 4,957	\$ 5,105	\$ 5,258	\$ 5,364	\$ 5,471	\$ 5,580	\$ 5,692	\$ 5,806	\$ 5,922	
	\$ 52,846	\$ 54,431	\$ 56,064	\$ 57,746	\$ 59,478	\$ 61,263	\$ 63,101	\$ 64,363	\$ 65,650	\$ 66,963	\$ 68,302	\$ 69,668	\$ 71,061	
27	City Clerk													
	\$ 26.51	\$ 27.30	\$ 28.12	\$ 28.97	\$ 29.84	\$ 30.73	\$ 31.65	\$ 32.29	\$ 32.93	\$ 33.59	\$ 34.26	\$ 34.95	\$ 35.65	
	\$ 4,595	\$ 4,733	\$ 4,875	\$ 5,021	\$ 5,171	\$ 5,327	\$ 5,486	\$ 5,596	\$ 5,708	\$ 5,822	\$ 5,939	\$ 6,057	\$ 6,179	
	\$ 55,137	\$ 56,791	\$ 58,495	\$ 60,249	\$ 62,057	\$ 63,919	\$ 65,836	\$ 67,153	\$ 68,496	\$ 69,866	\$ 71,263	\$ 72,688	\$ 74,142	
28	Economic and Community Development Planner													
	\$ 27.67	\$ 28.50	\$ 29.35	\$ 30.23	\$ 31.14	\$ 32.07	\$ 33.03	\$ 33.70	\$ 34.37	\$ 35.06	\$ 35.76	\$ 36.47	\$ 37.20	
	\$ 4,795	\$ 4,939	\$ 5,087	\$ 5,240	\$ 5,397	\$ 5,559	\$ 5,726	\$ 5,840	\$ 5,957	\$ 6,076	\$ 6,198	\$ 6,322	\$ 6,448	
	\$ 57,545	\$ 59,271	\$ 61,049	\$ 62,881	\$ 64,767	\$ 66,710	\$ 68,712	\$ 70,086	\$ 71,487	\$ 72,917	\$ 74,376	\$ 75,863	\$ 77,380	
29		\$ 28.89	\$ 29.75	\$ 30.65	\$ 31.57	\$ 32.51	\$ 33.49	\$ 34.49	\$ 35.18	\$ 35.89	\$ 36.60	\$ 37.34	\$ 38.08	\$ 38.85
	\$ 5,007	\$ 5,157	\$ 5,312	\$ 5,472	\$ 5,636	\$ 5,805	\$ 5,979	\$ 6,098	\$ 6,220	\$ 6,345	\$ 6,472	\$ 6,601	\$ 6,733	
	\$ 60,087	\$ 61,889	\$ 63,746	\$ 65,658	\$ 67,628	\$ 69,657	\$ 71,747	\$ 73,182	\$ 74,645	\$ 76,138	\$ 77,661	\$ 79,214	\$ 80,798	
30	Finance Director Superintendent, Electrical Utility													
	\$ 30.17	\$ 31.08	\$ 32.01	\$ 32.97	\$ 33.96	\$ 34.98	\$ 36.03	\$ 36.75	\$ 37.49	\$ 38.23	\$ 39.00	\$ 39.78	\$ 40.58	
	\$ 5,230	\$ 5,387	\$ 5,549	\$ 5,715	\$ 5,887	\$ 6,063	\$ 6,245	\$ 6,370	\$ 6,497	\$ 6,627	\$ 6,760	\$ 6,895	\$ 7,033	
	\$ 62,762	\$ 64,645	\$ 66,585	\$ 68,582	\$ 70,640	\$ 72,759	\$ 74,942	\$ 76,440	\$ 77,969	\$ 79,529	\$ 81,119	\$ 82,742	\$ 84,396	
	Director of Public Works & Capital Projects													
	Police Chief													
31		\$ 31.53	\$ 32.48	\$ 33.45	\$ 34.46	\$ 35.49	\$ 36.56	\$ 37.65	\$ 38.41	\$ 39.17	\$ 39.96	\$ 40.76	\$ 41.57	\$ 42.40
	\$ 5,466	\$ 5,630	\$ 5,799	\$ 5,973	\$ 6,152	\$ 6,336	\$ 6,526	\$ 6,657	\$ 6,790	\$ 6,926	\$ 7,064	\$ 7,206	\$ 7,350	
	\$ 65,589	\$ 67,556	\$ 69,583	\$ 71,670	\$ 73,820	\$ 76,035	\$ 78,316	\$ 79,882	\$ 81,480	\$ 83,110	\$ 84,772	\$ 86,467	\$ 88,197	
32		\$ 32.96	\$ 33.95	\$ 34.97	\$ 36.02	\$ 37.10	\$ 38.21	\$ 39.36	\$ 40.15	\$ 40.95	\$ 41.77	\$ 42.61	\$ 43.46	\$ 44.33
	\$ 5,714	\$ 5,885	\$ 6,062	\$ 6,244	\$ 6,431	\$ 6,624	\$ 6,823	\$ 6,959	\$ 7,098	\$ 7,240	\$ 7,385	\$ 7,533	\$ 7,683	
	\$ 68,565	\$ 70,622	\$ 72,741	\$ 74,923	\$ 77,171	\$ 79,486	\$ 81,870	\$ 83,508	\$ 85,178	\$ 86,882	\$ 88,619	\$ 90,392	\$ 92,199	
33		\$ 34.48	\$ 35.51	\$ 36.58	\$ 37.67	\$ 38.80	\$ 39.97	\$ 41.17	\$ 41.99	\$ 42.83	\$ 43.69	\$ 44.56	\$ 45.45	\$ 46.36
	\$ 5,976	\$ 6,155	\$ 6,340	\$ 6,530	\$ 6,726	\$ 6,928	\$ 7,135	\$ 7,278	\$ 7,424	\$ 7,572	\$ 7,724	\$ 7,878	\$ 8,036	
	\$ 71,709	\$ 73,860	\$ 76,076	\$ 78,358	\$ 80,709	\$ 83,131	\$ 85,624	\$ 87,337	\$ 89,084	\$ 90,865	\$ 92,683	\$ 94,536	\$ 96,427	
34	City Manager													
	\$ 36.08	\$ 37.16	\$ 38.27	\$ 39.42	\$ 40.60	\$ 41.82	\$ 43.08	\$ 43.94	\$ 44.82	\$ 45.71	\$ 46.63	\$ 47.56	\$ 48.51	
	\$ 6,253	\$ 6,441	\$ 6,634	\$ 6,833	\$ 7,038	\$ 7,249	\$ 7,467	\$ 7,616	\$ 7,768	\$ 7,924	\$ 8,082	\$ 8,244	\$ 8,408	
	\$ 75,037	\$ 77,288	\$ 79,607	\$ 81,995	\$ 84,455	\$ 86,988	\$ 89,598	\$ 91,390	\$ 93,218	\$ 95,082	\$ 96,984	\$ 98,924	\$ 100,902	
35		\$ 37.76	\$ 38.90	\$ 40.06	\$ 41.27	\$ 42.50	\$ 43.78	\$ 45.09	\$ 45.99	\$ 46.91	\$ 47.85	\$ 48.81	\$ 49.79	\$ 50.78
	\$ 6,546	\$ 6,742	\$ 6,944	\$ 7,153	\$ 7,367	\$ 7,588	\$ 7,816	\$ 7,972	\$ 8,132	\$ 8,294	\$ 8,460	\$ 8,629	\$ 8,802	
	\$ 78,549	\$ 80,905	\$ 83,332	\$ 85,832	\$ 88,407	\$ 91,060	\$ 93,791	\$ 95,667	\$ 97,581	\$ 99,532	\$ 101,523	\$ 103,553	\$ 105,624	
36		\$ 39.54	\$ 40.73	\$ 41.95	\$ 43.21	\$ 44.50	\$ 45.84	\$ 47.21	\$ 48.16	\$ 49.12	\$ 50.10	\$ 51.11	\$ 52.13	\$ 53.17
	\$ 6,854	\$ 7,059	\$ 7,271	\$ 7,489	\$ 7,714	\$ 7,945	\$ 8,184	\$ 8,347	\$ 8,514	\$ 8,685	\$ 8,858	\$ 9,035	\$ 9,216	
	\$ 82,245	\$ 84,712	\$ 87,253	\$ 89,871	\$ 92,567	\$ 95,344	\$ 98,204	\$ 100,168	\$ 102,172	\$ 104,215	\$ 106,299	\$ 108,425	\$ 110,594	

CITY OF WRANGELL

RESOLUTION NO. 05-06-1049

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE TAX YEAR 2006 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2006 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

WHEREAS, the City Council sitting as the Board of Equalization has regularly assessed and equalized all real property within the City of Wrangell and has fixed a time at which the taxes levied shall be paid, and has fixed the date of delinquency, and has established that taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law. The City Council has provided herein for payment and the date of delinquency of all taxes levied on the property assessed on the tax rolls.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation, a general tax of 12.00 mils for the tax year 2006, based upon the City equalized assessment roll.

Sec. 2. There is hereby levied upon all taxable boats and vessels in the City of Wrangell, Alaska, a general tax of \$15.00 per year, in accordance with Wrangell Municipal Code Sec. 5.04.010(b).

Sec. 3. Taxes levied pursuant to this resolution shall be due and payable on or before August 15, 2006, however, the taxpayer may pay such taxes in two (2) installments pursuant to Wrangell Municipal Code Section 5.04.350. Penalty and interest shall accrue on an unpaid installment from 5:00 p.m. on the date the installment becomes due.

Sec. 4. Taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law.

Sec. 5. This resolution shall become effective upon its passage and adoption.

ADOPTED: _____ May 30 _____, 2006

Valery McCandless, serving as
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk



CITY OF WRANGELL

RESOLUTION NO. 05-06-1048

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2006/2007

WHEREAS, the City Council sitting as the Board of Equalization on May 8, 2006, assessed and equalized all real property within the City of Wrangell; and

WHEREAS, taxes levied upon boats; taxes on taxable property; delinquent date for payment of taxes and penalty and interest for late payment of taxes are provided in Wrangell Municipal Code, Chapter 5; and

WHEREAS, the City Council, at a special council meeting held May 30, 2006, approved a mill rate of 12.00 mills for the tax year 2006; and

WHEREAS, the Council of the City of Wrangell, Alaska has been presented with the proposed budget for the fiscal year 2006/2007 in accordance with the Wrangell City Charter Section 5-2; and

WHEREAS, the Council held a public hearing on May 30, 2006, on the proposed budget in accordance with Wrangell City Charter Section 5-3; and

WHEREAS, the Council has approved the proposed budget as presented and/or amended.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. That the General Fund Budget, including reserves, for the fiscal year 2006-2007, in the amount of \$6,261,613 is hereby adopted.
- Sec. 2. That the Capital Project Fund Budget, including reserves, for the fiscal year 2006-2007, in the amount of \$27,110 is hereby adopted.
- Sec. 3. That the Miscellaneous Grants Fund Budget, including reserves, for the fiscal year 2006-2007, in the amount of \$530,595 is hereby adopted.
- Sec. 4. That the Sewer Utility Revenue Fund Budget, including reserves, for the fiscal year 2006-2007 in the amount of \$440,087 is hereby adopted.
- Sec. 5. That the Sales Tax Fund Budget, including reserves, for the fiscal year 2006-2007 in the amount of \$3,086,069 is hereby adopted.

- Sec. 6. That the Pool/Recreation Fund Budget, including reserves, for the fiscal year 2006-2007 in the amount of \$1,466,231 is hereby adopted.
- Sec. 7. That the Transient Tax Fund Budget, including reserves, for the fiscal year 2006-2007 in the amount of \$70,001 is hereby adopted.
- Sec. 8. That the Timber Tax Fund Budget, including reserves, for the fiscal year 2006-2007 in the amount of \$592,000 is hereby adopted.
- Sec. 9. That the Debt Service Fund Budget, including reserves, for the fiscal year 2006-2007 in the amount of \$379,645 is hereby adopted.
- Sec. 10. That the Electric Utility Enterprise Fund Budget, including reserves, for the fiscal year 2006-2007 in the amount of \$3,298,795 is hereby adopted.
- Sec. 11. That the Water Utility Enterprise Fund Budget, including reserves, for the fiscal year 2006-2007 in the amount of \$480,983 is hereby adopted.
- Sec. 12. That the Port Utility Enterprise Fund Budget, including reserves, for the fiscal year 2006-2007 in the amount of \$1,549,416 is hereby adopted.
- Sec. 13. That the Sanitation Fund, including reserves, for the fiscal year 2006-2007 in the amount of \$424,703 is hereby adopted.
- Sec. 14. That the Economic Recovery Fund, including reserves, current and past expenditures, for the fiscal year 2006-2007 in the amount of \$41,152,588 is hereby adopted.
- Sec. 15. That the Revolving Loan Fund, including reserves, for the fiscal year 2006-2007 in the amount of \$560,004 is hereby adopted.
- Sec. 16. That the Permanent Fund, including reserves, for the fiscal year 2006-2007 in the amount of \$6,171,674 is hereby adopted.
- Sec. 17. That the Silver Bay Trust Fund, including reserves, for the fiscal year 2006-2007 in the amount of \$589,064 is hereby adopted.
- Sec. 18. That the Residential Construction Fund, including reserves, for the fiscal year 2006-2007 in the amount of \$440,933 is hereby adopted.
- Sec. 19. That the Industrial Construction Fund, including reserves, for the fiscal year 2006-2007 in the amount of \$143,490 is hereby adopted.

Sec. 20. That the Nolan Center Operating Fund, including reserves, for the fiscal year 2005-2006 in the amount of \$507,384 is hereby adopted.

Sec. 21. That a copy of the budget, as approved, be attached hereto and adopted by reference.

ADOPTED: May 30 2006

Valery McCandless, serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 04-06-1047

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING THE DEVELOPMENT OF THE THOMAS BAY PROJECT

WHEREAS, America's energy future is tied to new sources of clean energy production;

WHEREAS, Kake and other small rural Southeast Alaska towns are experiencing enormous financial hardships as result of high petroleum prices, with no economically viable energy generation or interconnections under the present paradigm;

WHEREAS Kake Tribal Corporation has secured an agreement with the private Thomas Bay FERC applicant for three energy sites, known collectively as the Thomas Bay Hydro Project;

WHEREAS, the FERC applicant, Tollhouse Energy, has suggested the communities of Wrangell and Petersburg consider an equity position in the proposed project;

WHEREAS, the high elevation lakes in Thomas Bay have been recognized sources of low environmental impact hydroelectricity since non-native settlers first came to the region;

WHEREAS, heretofore, the potential electrical resources of Southeast Alaska have been stranded from the North American energy grid;

WHEREAS, the energy needs of our neighbors in British Columbia, Canada and our sister lower forty-eight states are growing, and our energy costs in rural southeast Alaska are exorbitant;

WHEREAS, a synergy of benefits from the proposed Thomas Bay Project is developing between the Alaska Panhandle, Northwest British Columbia, and utilities located in Western States;

WHEREAS, this project appears to have developed a synergy for all communities and regions involved and results in literally a win-win-win circumstance;

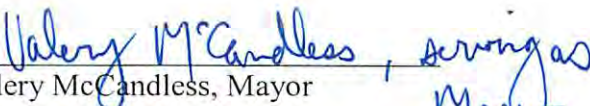
WHEREAS, the private sector has led the way in developing this plan;


WHEREAS, the result of this energy development will result in a dual feed into the communities of Wrangell and Petersburg, thereby removing the requirement for expensive fossil fuel backup generation;

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby offers its support for the efforts underway for the private and perhaps combined public sector efforts to construct this long sought hydroelectric energy facility;

FURTHER, BE IT RESOLVED that the City of Wrangell may consider an equity investment in the Thomas Bay Project through the Thomas Bay Power Authority or a similar public body to preserve a future source of energy for public purposes.

ADOPTED: April 11, 2006


Valery McCandless, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 04-06-1046

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING THE DEVELOPMENT OF THE ALCAN INTERTIE (BRADFIELD/CRAIG RIVER CORRIDOR)

WHEREAS, a British Columbia Transmission Corporation study indicates a link to its grid through the Iskut and Craig River valleys is achievable and would benefit its system;

WHEREAS, the ALCAN Intertie will bring an economic basis for the Southeast Intertie which will benefit SE Alaska communities by providing reliable energy to most SE Alaskan communities;

WHEREAS, the Southeast Intertie will be economically justified through bringing the North American market to the Alaska Panhandle through an interconnection via the Bradfield Canal corridor;

WHEREAS, the ALCAN Intertie opens a market for energy from Cape Fox's proposed Mahoney Lake Project, and any excess energy from Metlakatla, Ketchikan and Tyee Lake;

WHEREAS, many of Wrangell's heretofore planned projects such as Sunrise Lake and Virginia Lake as well as numerous other similarly situated potential energy sites can today, only be brought into production with such a ramp to the free market the ALCAN corridor provides;

WHEREAS, the development of Thomas Bay generation sites further enhances the economic viability and sustainability of the Southeast Intertie;

WHEREAS, this interconnect provides a "market driven" means to finance other portions of the SE Intertie;

WHEREAS, smaller communities such as Kake and others will all benefit from interconnections to this grid through free market forces which will drive further interconnections to additional existing and planned hydroelectric facilities;

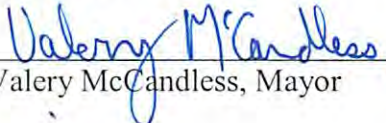
NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby supports the proposed ALCAN interconnection to the British Columbia border;


FURTHER, BE IT RESOLVED that Wrangell goes on record as recommending the adoption of the Thomas Bay Power Authority as the public entity to own, operate and maintain the planned interconnections/facilities to the Four Dam Pool hydroelectric projects located in SE Alaska;

BE IT FURTHER RESOLVED, that should the Thomas Bay Power Authority be unwilling or unable to accept this responsibility, the City of Wrangell would be the next appropriate political subdivision to do so;

FURTHER, that the City of Wrangell would consider this only after Thomas Bay Power Authority was precluded.

ADOPTED: April 11, 2006


Valery McCandless, Mayor

Serving as

Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-06-1045

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING THE JOB DESCRIPTION FOR CUSTODIAN-LIGHT MAINTENANCE/PARKS & RECREATION AND NOLAN CENTER

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Job Description for Custodian-Light Maintenance/Parks & Recreation and Nolan Center is hereby amended, and Exhibit "A", attached hereto and incorporated by reference, is hereby adopted, and supersedes the previous job description adopted by Resolution No. 04-04-977 on April 15, 2004 and then repealed on July 13, 2004.

ADOPTED _____ April 11, _____ 2006

Valery McCandless, serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL**JOB DESCRIPTION**

JOB TITLE: CUSTODIAN-LIGHT MAINTENANCE/ PARKS & RECREATION
AND NOLAN CENTER

REPORTS TO: DIRECTOR OF PARKS AND RECREATION AND CITY
MANAGER

DEPARTMENT: PARKS AND RECREATION AND NOLAN CENTER

JOB PURPOSE: To perform custodial and light maintenance duties at the swim pool
And community center, parks and Nolan Center

DUTIES, RESPONSIBILITIES, AND ACCOUNTABILITIES

1. **CLEANING:** Performs daily or scheduled duties such as sweeping, mopping and vacuuming of floors. Cleans assigned rooms, halls, locker rooms, bathrooms and equipment. Cleans walls, floors, fixtures and removes trash. Keeps the pool, community center and Nolan Center clean and sanitary.
2. **MAINTENANCE:** Performs such duties as replenishing bathroom supplies, vacuuming swim pool bottom, back-washing filters, adding chemicals to the pool water, changing light bulbs, opening and closing park restrooms, checking RV park, stripping and waxing floors, resurfacing gym floor, clean air filters at Nolan Center, do minor heating and cooling adjustments at Nolan Center, assist in setups and take downs at Nolan Center and minor carpenter work.
3. **SAFETY AND SECURITY:** Maintains safe grounds by observing and correcting possible safety hazards. Helps ensure building security by being alert to unusual circumstances and by locking doors and windows as appropriate.
4. **TEAMWORK AND COOPERATION:** Performs other related duties as required or assigned. Works cooperatively with other employees, external agencies, and the public.

KNOWLEDGE, SKILLS AND ABILITIES

1. Requires knowledge of cleaning equipment, materials and procedures to perform cleaning tasks efficiently and effectively. Requires physical ability to operate hand held equipment and to perform active, physical demanding duties. Must be able to carry 50 pound bags.
2. Requires basic knowledge of maintenance procedures and the ability to perform duties efficiently.
3. Requires attention to detail and ability to recognize safety and security hazards. Requires ability to perform duties in a safe manner.
4. Requires willingness to perform various job-related duties, as situations require strong sense of teamwork, and the ability to work cooperatively with others.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-06-1044

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, DECLARING CHILDREN
ALASKA'S TOP PRIORITY

WHEREAS, Alaska is a young state with a growing population of children and youth;
and

WHEREAS, the safety, health, education and future of our children require the
contribution of all Alaskans and the communities in which they live; and

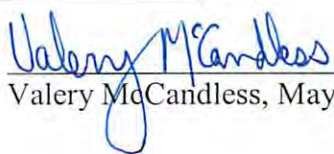
WHEREAS, the decisions that Alaskans make today to ensure the safety, health,
education and future of the next generation of our residents will pay many dividends to
the social and economic well-being of our state; and

WHEREAS, the future leaders of Alaska are being groomed in the schools, playgrounds,
houses of worship, workplaces and community centers of our state today; and

WHEREAS, the City of Wrangell has as its top priority improving the safety, health,
education and future of our community's children and youth.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, call upon our local and state leaders to join us in declaring
children "Alaska's Top Priority" and taking decisive action to reflect this priority in the
programs and policies under our control.

ADOPTED _____ April 11 _____, 2006


Valery McCandless, Mayor *sewing as Mayor*

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 03-06-1043

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, APPROVING SUBMITTAL TO THE LOCAL BOUNDARY COMMISSION OF A PETITION FOR INCORPORATION OF A CITY AND BOROUGH OF WRANGELL

WHEREAS, the City Council of the City of Wrangell supports forming a borough, in the form of a home rule unified municipality, and has supplied the resources to organize and develop the petition for borough incorporation attached hereto; and

WHEREAS, the proposed unified municipality would include all of Wrangell Island, all of Etolin, Zarembo and Woronkofski Islands and numerous smaller islands, the mainland lying to the north and east of Wrangell Island and extending to the Canadian border, including all drainage areas of the Stikine River and Bradfield Canal, and a portion of the Cleveland Peninsula, including the watersheds draining to the north and west and including the communities of Meyers Chuck and Union Bay; and

WHEREAS, the City Council believes that this area of Southeast Alaska proposed for incorporation features, both historically and currently, far stronger ties with the community of Wrangell than with any other city or community; and

WHEREAS, the residents of the communities of Meyers Chuck and Union Bay have met with officials from the City of Wrangell and stated their desire to be included in a Wrangell area borough rather than become part of an expanded Ketchikan Gateway Borough, and further stated their agreement that the economical, social and historic ties between Wrangell and Meyers Chuck and Union Bay are closely aligned to create a positive relationship; and

WHEREAS, the City Council believes that a Wrangell area borough will provide the area's residents with a needed voice in future opportunities for land management and economic development of resources.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WRANGELL that a petition to form a City and Borough of Wrangell, encompassing the area set forth above in the second WHEREAS clause and in substantially the form attached hereto, shall be submitted to the Local Boundary Commission as soon as the requisite number of signatures are obtained.

ADOPTED March 28, 2006


Tom Sims, Vice-Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 03-06-1042

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING EQUITABLE SCHOOL FUNDING FOR SOUTHEAST ALASKA'S KIDS

WHEREAS, under the District Cost Factor mechanism of Alaska's Education Foundation Formula the Ketchikan, Petersburg, Sitka and Wrangell school districts have been erroneously calculated at the urban baseline of 100.0 since the passage of SB 36 in 1998; and

WHEREAS, an adequate and equitable allocation of resources are needed to maintain a quality public school system for all children in our state; and

WHEREAS, both statistical analysis and common sense affirm that the cost associated with operating the schools in Senate District A are far greater than the equivalent costs in urban Alaska.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, fully supports the implementation of the proposed Geographic Cost Differentials as recommended by the University of Alaska Institute for Social and Economic Research for use in determining the accurate adjusted daily membership required to meet the basic need of our district.

BE IT FURTHER RESOLVED that the City of Wrangell fully supports an adequate base student allocation as reflected by the educational needs of Alaska's urban schools districts, and strongly encourages the legislature to hold these districts harmless during the implementation of the aforementioned Geographic Cost Differentials.

ADOPTED March 14, 2006

Valery McCandless, serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 02-06-1041

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 6, BLOCK 66, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO NORTH STAR CONSTRUCTION, INC.

WHEREAS, the City of Wrangell approved the sale of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, at appraisal value; and

WHEREAS, the City Council at their regular council meeting on January 10, 2006, approved and offered the public property to: North Star Construction, Inc., a Washington corporation, 3647 Stone Way N., Seattle, Washington 98103, in the amount of \$16,000, for Lot 6, Block 66, Wrangell Industrial Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. The Mayor and City Clerk are authorized to execute a quit claim deed to North Star Construction, Inc., to convey the following public property, when full price is paid:

Lot 6, Block 66, Wrangell Industrial Park Expansion Subdivision,
Wrangell Recording District, Wrangell, Alaska

Sec. 2. The Finance Director is authorized to execute a purchase agreement with North Star Construction, Inc., for the purchase of the above described property.

ADOPTED: February 28, 2006

Valery McCandless, serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 02-06-1040

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, FOR THE LEGISLATURE TO PROVIDE MATCHING MAINTENANCE AND REPAIR FUNDS TO LOCAL GOVERNMENT OWNED HARBORS

WHEREAS, the State of Alaska built and owned many of the harbor facilities in Alaska's communities; and

WHEREAS, under State of Alaska ownership, the maintenance and repair of the harbor facilities was minimal; and

WHEREAS, when transferring ownership of the harbor facilities to the local governments, the State of Alaska provided insufficient funds to restore the harbor facilities to "good" condition; and

WHEREAS, local governments are willing to assume financial responsibility of their ownership roles; and

WHEREAS, local governments are realizing that ownership of harbors means that moorage rates to the public must be increased several fold to restore the harbors to good condition; and



WHEREAS, local governments may not be able to implement such dramatic moorage increases without financial assistance; and

WHEREAS, local governments seek financial assistance from the Legislature to prevent Alaska's harbor facilities from disappearing; and

WHEREAS, local governments request the Legislature to provide 50% match funding program for the maintenance and repair of the transferred harbors.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that it requests that the State of Alaska Legislature provide capital matching funds to local governments who have accepted ownership of the harbors for the purpose of helping local governments to fund deferred port and harbor maintenance projects.

ADOPTED: February 14, 2006


Valery McCandless, Mayor 

ATTEST: Christie L Jamieson
Christie L. Jamieson, City Clerk



CITY OF WRANGELL

RESOLUTION NO. 02-06-1039

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING A REGIONAL SOLID WASTE AUTHORITY AND LOCATING A SOLID WASTE FACILITY IN THE WRANGELL VICINITY

WHEREAS, Each Alaskan produces about 6.5 to 7 pounds of solid waste per day. For the Southeast region it is 250 tons a day, or over 90 thousand tons per year; and

WHEREAS, many of the local landfills, waste-to-energy plants and incinerators have closed over the past 10 years with many of the communities in SE resorting to shipping solid waste by barge to super landfills in the lower 48; and

WHEREAS, solid waste disposal is expensive with southeast communities paying between \$77 and \$220 per ton to ship recyclables to markets and solid waste to landfills, while in Anchorage it only costs \$40/ton to deal with solid waste; and

WHEREAS, HB 392 provides a way for communities to come together to form an authority to do what no one community has been able to do; and

WHEREAS, Working together communities will be able to create economies of scale, reduce administrative costs, and afford a state of the art waste processing facility, while keeping expenditures in the region; and

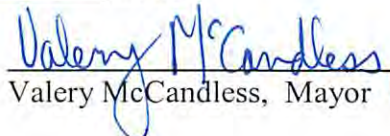
WHEREAS, HB 392 is modeled after the port authority, and requires that each municipality's voters approve joining the authority; provides for an independent legal existence from the municipality or municipalities; allows the authority to issue bonds, to borrow money, and enter into contracts, and establishes a board that will be responsible for creating by-laws and regulations to govern the authority; and

WHEREAS, The City of Wrangell supports this effort to create an authority to address a major obstacle and long term problem for the region and state; and

WHEREAS, The City of Wrangell supports the concept of locating such a regional facility within our area; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell hereby fully supports HB 392 creating a regional solid waste authority and the concept of locating a facility within its immediate area.

ADOPTED: _____ February 14 _____, 2006


Valery McCandless, Mayor

*-serving as
Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk



CITY OF WRANGELL

RESOLUTION NO. 01-06-1038A

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC LAND CONSISTING OF ONE LOT, BLOCK 66, LOT 6, LOCATED WITHIN WRANGELL INDUSTRIAL SUBDIVISION

WHEREAS, the City of Wrangell offers public land consisting of one lot pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. That the City Clerk is authorized to offer Lot 6, Block 66, Wrangell Industrial Subdivision, for the designated minimum bid as attached in Exhibit "A".
- Sec. 2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
- Sec. 3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.
- Sec. 4. The public sealed bid method shall be waived.

ADOPTED: _____ January 10 _____, 2006

Valery McCandless, serving as Mayor
Valery McCandless, Mayor

ATTEST:

Christie L. Jamieson
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION: 01-06-1038A

AUTHORIZED PUBLIC LANDS FOR DISPOSITION PROCEEDINGS

- 1) Lot 6, Block 66, Wrangell Industrial Subdivision
Appraised value of lot (16,500 sq. ft. total) \$16,000
MINIMUM BID \$16,000

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 01-06-1038

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, URGING THE STATE OF ALASKA TO PRIORITIZE INVESTMENT IN OUR EXISTING TRANSPORTATION SYSTEM

WHEREAS, it is the mission of the Alaska Department of Transportation and Public Facilities to “provide for the movement of people and goods and the delivery of State services”; and

WHEREAS, the vast distances, thousands of islands, active glaciers, towering mountains, frozen tundra, and other unique features that make Alaska grand also result in unique transportation challenges that cannot be addressed with a one-size-fits-all solution; and

WHEREAS, the Alaska Marine Highway System has provided service for over forty years to thousands of Alaska residents in 30 communities, stretching from the Aleutians through Kodiak, the Kenai Peninsula, Prince William Sound, and to Southeast Alaska, with Juneau as its hub; and

WHEREAS, the 3,500-mile route of the Alaska Marine Highway System has been recognized for its cultural, historical, recreational and scenic qualities through designation as an “All-American Road” by the United States Department of Transportation; and

WHEREAS, the Alaska Marine Highway System provides a critical link among the communities of coastal Alaska, allowing for the movement of goods and services and providing the opportunity for economic development; and

WHEREAS, international regulatory deadlines will prevent three of the Marine Highway’s most capable vessels from serving Canadian ports after January 1, 2010; and

WHEREAS, a \$46 million replacement for the *M/V LeConte* to serve Juneau, Angoon, Hoonah, Kake, Pelican, Petersburg, Sitka, Tenakee, Wrangell and possibly Gustavus, a \$61.2 million “Southern Gateway Shuttle” to connect Southeast Alaska with the continental road system at Prince Rupert, BC, and a \$123 million mainline ferry to replace aging vessels were all included in the Alaska Department of Transportation’s FY2004-06 Statewide Transportation Improvement Program (STIP), Amendment #8, finalized in January 2005; and

WHEREAS, the *M/V LeConte* replacement, the “Southern Gateway Shuttle”, and the mainline replacement ferry were all eliminated from the Draft FY2006-2008 STIP; and

WHEREAS, many road and ferry rehabilitation and safety improvements budgeted in the FY 2004-06 STIP, Amendment #8, have been cancelled in the latest draft STIP, while other long-awaited improvements have been delayed; and

WHEREAS, the capital investment required to maintain connectivity among thirty Alaskan communities with quality ferry service is only a fraction of the cost of a single mega-project designed to serve only a few communities.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, urges the State of Alaska to:

Section 1. Tailor transportation solutions to fit the unique challenges faced by Alaskan communities while ensuring that modes of travel between communities are safe, reliable and efficient.

Section 2. Address the outstanding needs of our existing road and ferry system to ensure safe, reliable, and efficient movement of goods and service now and into the future before embarking on costly and controversial new projects.

Section 3. Reinstate funding for the *M/V LeConte* replacement, the "Southern Gateway Shuttle," and the mainline replacement ferry in the Final FY2006-2008 STIP.

Section 4. Restore service by the *M/V Fairweather* in the Lynn Canal and by the *M/V Chenega* in Prince William Sound at the earliest possible date.

ADOPTED: January 10, 2006

Valery McCandless, serving as Mayor
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 01-07-1076

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 3, BLOCK 63-B, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO JOSH BLATCHLEY

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004 by Resolution No.10-04-1000; and

WHEREAS, the City Council has determined and accepted Josh Blatchley, P.O. Box 1431, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$8,100.00, for Lot 3, Block 63-B, Wrangell Industrial Park Expansion Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Josh Blatchley, to convey the following public land, when full price is paid:

Lot 3, Block 63-B, Wrangell Industrial Park Expansion Subdivision,
Wrangell Recording District, Wrangell, Alaska

ADOPTED: January 23, 2007


Tom Sims, Vice Mayor

ATTEST: 
Carol Bean, Deputy City Clerk

CITY OF WRANGELL

RESOLUTION NO. 02-07-1077

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REPEALING RESOLUTION 03-03-945 IN ITS ENTIRETY AND ESTABLISHING NEW CITY RULES OF PROCEDURE

WHEREAS, the City Council adopted Rules of Procedure, by motion, at their regular meeting held on January 23, 2001, and than those rules were revised by Resolution 03-03-945 on March 11, 2003; and

WHEREAS, the City Council desires to repeal those Rules of Procedure in their entirety, and bring forth newly revised rules by resolution for compliance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. This Resolution shall repeal the Rules of Procedures approved by Resolution 03-03-945 in its entirety made on March 11, 2003.

Sec. 2. The newly revised Rules of Procedure are attached hereto as "Exhibit A" and are hereby approved.

Sec. 3. The Resolution shall become effective upon adoption.

ADOPTED: February 27, 2007

Valery McCandless,
Valery McCandless, Mayor

*-serving as
Mayor*

ATTEST: *Christie L. Jamieson*
Christie L. Jamieson, City Clerk

RULES OF PROCEDURE FOR THE CITY COUNCIL

The Mayor shall preside all council meetings which include special meetings, regular meetings, and public hearings.

The Council shall elect from among its members a Vice-Mayor each year in October following the regular City election.

The Vice-Mayor shall preside all council meetings if the Mayor is unable to be present.

If both the Mayor and Vice-Mayor are not present, a councilmember shall be selected by those present and shall preside the meeting.

RULE 1. AGENDA.

a. At all regular meetings the order of business shall be:

- I. CALL TO ORDER
 - a. Pledge of Allegiance
 - b. Invocation
 - c. Community Presentation
- II. ROLL CALL
- III. AMENDMENTS TO THE AGENDA
- IV. CONFLICT OF INTEREST
- V. CONSENT AGENDA
- VI. APPROVAL OF MINUTES
- VII. COMMUNICATIONS
- VIII. CITY MANAGER'S REPORT
- IX. MAYOR/COUNCIL REPORTS AND APPOINTMENTS
- X. PERSONS TO BE HEARD
- XI. UNFINISHED BUSINESS
 - a. Administrative or Committee Reports
 - b. Public Hearing
 - c. Council Action
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- XI. ATTORNEY'S FILE
- XII. CITY CLERK'S FILE
- XIII. EXECUTIVE SESSION – if necessary
- XIV. ADJOURNMENT

The Agenda shall be prepared by the City Manager subject to review and revision by the Mayor. The City Manager shall provide the City Clerk with all information for the Agenda by 12:00 p.m. on Thursday preceding the meeting. An Agenda shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel by 5:00 p.m., Friday preceding the meeting. An agenda is not required for special council meetings. The list of topics contained in the notice given for such special meeting shall instead suffice and shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel.

The City Manager shall include with the agenda such supplemental material or reports as may be necessary to explain each item of business. A complete Agenda packet shall be available to the public at City Hall and the Irene Ingle Public Library by 5:00 p.m., Friday preceding the regular meeting. Upon adoption of a motion to adopt the consent agenda, all consent agenda items subject to the motion are adopted as recommended by the City Manager. The motion to adopt may not be amended, provided, upon the request of any member, an item on the consent agenda shall be removed from the consent agenda and placed under the appropriate regular agenda item for council action. A motion for reconsideration or a motion to rescind a consent agenda motion shall contain reference to the specific consent agenda item, which is the subject of the motion, and only that item shall be affected by the motion.

RULE 2. MEETINGS.

- a. The Council shall regularly meet on the second and fourth Tuesday of each month at 7:00 p.m., except there shall be no meeting the fourth Tuesday in the month of December.
- b. Regular council meetings shall be held in the Council Chambers at Wrangell City Hall at 205 Brueger Street, Wrangell, Alaska, unless the Council, at a preceding regular or special meeting has, by motion or otherwise, designated a different place for a particular meeting.
- c. Special meetings may be called and held as provided by WMC 3.04.090.
- d. Public notice of all meetings, both regular and special, shall be given by posting notice at City Hall, Post Office, KSTK, and Wrangell Sentinel.

RULE 3. ORDINANCES.

a. Procedure. Upon representation of an ordinance, any member may move that it be introduced in first reading and move to second, refer to a committee, deferred, or rejected. If the motion is for referral to a committee, the Mayor shall refer the ordinance to the committee he or she determines appropriate. The committee designated may be changed by a majority vote of the members of the Council. If the motion is for introduction, the motion shall also set a date for the public hearing. All such motions may be amended.

RULE 4. COMMITTEES.

The Council shall have such special committees as may be considered necessary. Any member of the Council shall be privileged to sit with any committee at all times; such member shall have the right to participate in committee discussion except that members of the committee shall have priority in obtaining the floor and only committee members may vote. Reasonable opportunity for the public to be heard shall be allowed. Special committees automatically terminate upon completion of the assignment given to them upon formulation of the committee.

RULE 5. RULES OF PUBLIC PARTICIPATION.

Public participation during hearings will be conducted according to the following rules, *which will be posted in the Council Chambers*.

- a. The hearing will be conducted by the Mayor as chair.
- b. The Mayor will open the hearing by summarizing its purposes and re-emphasizing the rules of procedure.
- c. The Mayor may set a time limit on speakers if it appears necessary to gain maximum participation and conserve time. Such time limit may be extended by a majority of the Council.
- d. Citizens will be encouraged to submit written presentations and exhibits.
- e. The Mayor will set forth the item or subject to be discussed and will rule inappropriate comments out of order.
- f. All speakers, public and members of the Council, must be recognized by the chair.
- g. Members of the public will precede their remarks by stating their names and place of residence.

- h. Members of the Council will be recognized by the chair by name.
- i. Members of the Council will not direct questions to each other or to the chair during public participation except as to conduct the hearing.
- j. Members of the Council may direct questions to members of the public only to obtain clarification of material presented. Such questions may not be argumentative.
- k. The public may direct questions to the Council or the administration. Such questions may not be argumentative.
- l. The public may direct questions to the chair only as it pertains to conduct of the hearing.
- m. The Council and the public will refrain from argument and debate.
- n. The Manager may participate in the same manner as the members of the Council.
- o. Any person making personal, impertinent or slanderous remarks, or who becomes boisterous while addressing the Council, shall be, forthwith, by the presiding officer, barred from further attendance at the meeting before the Council, unless permission to continue is granted by a majority vote of the Council.

RULE 6. ADOPTION OF ROBERT'S RULES OF ORDER.

The conduct of the meetings of the Council shall be governed by the Mayor according to Robert's Rules of Order, the most current edition, except as otherwise provided by Charter, law, or rules.

RULE 7. BASIC CONCEPTS OF PARLIAMENTARY PROCEDURE.

The city attorney shall act as the parliamentarian when he/she is present, with the city clerk as acting parliamentarian during city attorney's absence.

- a. Purposes of parliamentary procedure:
 - 1. to expedite business
 - 2. to assure legality
 - 3. to protect the rights of the minority

- b. Business is brought before an assembly or council by the motion of a councilmember. The basic procedure for a motion is:
1. A councilmember makes a motion.
 2. Another councilmember seconds the motion.
 3. The presiding officer states the motion, therefore formally placing it before the assembly or council.
 4. The councilmembers debate the motion. During this time the motion:
 - a. is considered *pending*.
 - b. can have secondary motions applied to it.
 5. The presiding officer puts the question to a vote. This should include restating the motion to be voted on or requests the city clerk to do so.
 6. The presiding officer or city clerk makes a complete announcement of the results of the vote.
- c. Duties of the presiding officer:
1. Convene the meetings and announce the items of business.
 2. Recognize councilmembers who want the floor.
 3. Restate motions and put them to a vote.
 4. Maintain order and decorum.
 5. Rule on the acceptability, legitimacy and precedence of motions.
 6. Expedite business in every way compatible with the rights of members.
 7. Be familiar with parliamentary procedure. A parliamentarian may assist.
- d. At all meetings of the council, four councilmembers or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number may adjourn from day to day or from time to time. In the absence of a quorum, any number less than a quorum may adjourn a meeting to a later date.

RULE 8. QUORUM AND VOTE REQUIRED.

Four council members shall constitute a quorum for the transaction of

business. Adoption of the Budget requires a majority vote of the Council (4), due to subject importance. An affirmative vote of at least four members of the Council shall be required for the final passage of an ordinance or emergency ordinance, due to subject importance.

RULE 9. MOTIONS: THEIR TYPES AND PRECEDENCE.

a. Motions are classified into four groups according to their purpose and characteristics:

1. Main motions: Their purpose is to bring business before the assembly or council for consideration and action. If passed, they commit the assembly or council to do or say something.
- 2.* Subsidiary motions: They aid the assembly or council in treating or disposing of a main motion. They are in order only from the time the motion has been stated by the chair until the chair begins to take a vote on that motion.
- 3.* Privileged motions: These motions do not relate to the main motion or pending business but to the members and the organization. They are matters of such urgency that, without debate, they can interrupt the consideration of anything else.
- 4.* Incidental motions: They usually relate to matters that are incidental to the conduct of the meeting rather than directly to the main motion. They may be offered at any time when they are needed.

**These are sometimes grouped together and called secondary motions.*

b. Order of Precedence of Motions

1. Fix the time to which to adjourn
2. Adjourn
3. Recess
4. Raise a question of privilege
5. Call for the orders of the day
6. Lay on the table
7. Previous question
8. Limit or extend limits of debate
9. Postpone to a certain time (or postpone definitely)

10. Commit (or refer)
 11. Amend
 12. Postpone indefinitely
 13. Main motion
- c. Points to remember about rank of motions:
1. Note that a main motion (13) has the lowest rank in the above list.
 2. When a given motion on the list is immediately pending, anything above it on the list is in order; anything below it on the list is out of order.
 3. A presiding officer should have at his disposal the above list of motions. To allow a motion to pass, if a higher one is pending, is a serious parliamentary error and one, which must be avoided.
- d. Explanation of Privileged and Subsidiary Motions:
1. Fix the time to which to adjourn: The intent of this motion is to set the time for another meeting to continue business of the session. Adoption of this motion does not adjourn the present meeting or set a time for its adjournment.
 2. Adjourn: This is a motion to close the meeting.
 3. Recess: A short interruption, which does not close the meeting. After the recess, business resumes at exactly the point where it was interrupted.
 4. Raise a question of privilege: This device permits a request or a main motion relating to the rights of either the assembly or an individual to interrupt business and, because of its urgency, be brought up for possible immediate consideration.
 5. Call for the order of the day: By the use of this motion, a single member can require the assembly to follow the order of business or agenda, or to take up a special order that is now due to come up, unless two-thirds of the assembly wish to do otherwise.
 6. Lay on the table: This motion places in the care of the secretary the pending question and everything adhering to it. If a group regularly meets quarterly, or oftener, the question laid on the table remains there until taken

off or until the end of the next regular session. This motion should not be used to kill a motion without debating it.

7. Previous question: The effect of this motion is to immediately stop debate and any subsidiary motions except the higher ranking motion to lay on the table. It must be seconded, no debate is allowed, and a 2/3 vote is needed to close debate.
8. Limit or extend limits of debate: This motion can reduce or increase the number and length of speeches permitted or limit the length of debate on a specific question.
9. Postpone to a certain time or postpone definitely:
10. Commit or refer to a committee: This motion sends the main motion to a smaller group (a committee) for further examination and refinement before the body votes on it. Be sure to be specific, i.e. what committee, size of committee, etc.
11. Amend: The intent of this motion is to modify the pending motion before it is voted on.
12. Postpone indefinitely: This motion, in effect, kills the main motion for the duration of the session without having to take a vote on it.
13. Main motion: See A-1.

e. Sample motion: "Your honor, I move that the City allocate \$500 from our treasury to be donated to the Wrangell Salvation Army on December 23 of this year."

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 03-07-1078

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROTESTING MENTAL HEALTH APPROVAL OF ADDITIONAL LOGGING BY SILVER BAY LOGGING, INC., BYPASSING PREVIOUSLY PROMISED OPPORTUNITY FOR PUBLIC MEETING TO ADDRESS COMMENTS OF COMMUNITY MEMBERS ON PROPOSED FUTURE LOGGING

WHEREAS, the public process has not been honored as previously promised by Mental Health Trust representatives where public meetings were held in the community; and

WHEREAS, there is community concern over previous logging activity on Mental Health Trust land within Wrangell City Limits; and

WHEREAS, the City has become aware that additional logging has been approved at this time and is moving forward today; and

WHEREAS, there are public concerns in regards to watershed impacts, habitat corridors, recreational view sheds and water drainage patterns; and

WHEREAS, the public has protested previous Mental Health tract cutting practices that have created concerns of increased safety risks near and on public highways; and

WHEREAS, the Pat's Lake Area adjacent to the tract proposed for harvesting is zoned Open Space Public and Mental Health has previously agreed to work with the City on a land transfer for the recreational area; and

WHEREAS, there is a desire to maximize Aesthetic Impact to residents and visitors; and

WHEREAS, community comment and transparent process is both desired and considered valued by the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that by resolution this Council protests Mental Health Trust approval of logging without due public input and calls for them to stop present and further logging until addressed through public process.

ADOPTED: March 1, 2007

RATIFIED: March 6, 2007

Valery McCandless serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 03-07-1079

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, IN SUPPORT OF THE STATE OF ALASKA 2007 LEGISLATIVE RESOLVE NO. 1 OPPOSING THE ENACTMENT BY THE WASHINGTON STATE LEGISLATURE OF A BILL PROPOSING TO IMPOSE A FEE ON THE PROCESSING OF SHIPPING CONTAINERS IN THE STATE OF WASHINGTON BECAUSE OF THE NEGATIVE IMPACT OF THE FEE ON THE PEOPLE AND THE ECONOMY OF THIS STATE

WHEREAS, Washington state has been the primary gateway to this state since before the first gold rush, more than 100 years ago; and

WHEREAS, the people of this state continue to depend on ships and barges to move almost all of the necessities of daily life from Washington state; and

WHEREAS, many isolated maritime communities that do not have road access depend entirely on marine cargo shipped from Washington state as their lifelines; and

WHEREAS, 97 percent by weight and 60 percent of the value of all goods shipped to Alaska are shipped by water; and

WHEREAS, most seafood harvested in this state and bound for the lower 48 states is shipped from this state to and through ports in Washington state; and

WHEREAS, during 2003, this state was Puget Sound's fifth largest trading partner, aside from the aerospace industry, and the economic connection between this state and Washington state was responsible for at least 103,500 jobs and over \$4,000,000,000 in labor earnings; and

WHEREAS, Senate Bill 5207, which is pending before the Washington State Legislature, would impose a fee of \$50 for each 20-foot equivalent unit on every cargo container traveling between Washington state and this state; most cargo containers are at least two 20-foot equivalent units and would be subject to a fee of \$100 each time the container leaves Washington state and each time the container returns to that state, regardless of whether the container is empty, partially loaded, or full; and

WHEREAS, Senate Bill 5207 would be detrimental to the trading relationship between Washington state and this state; and

WHEREAS, because of this state's unique dependence on ports in Washington state, enactment of Senate Bill 5207 would damage this state's economy and cripple many isolated communities in this state by raising the cost of living by several percent; and

WHEREAS, the City of Wrangell, Alaska recognizes that freight congestion in Washington ports is a serious problem; and

WHEREAS, congestion in Washington ports can negatively impact the transport of Alaska goods; and

WHEREAS, the City of Wrangell, Alaska recognizes that the efficient and economic transport of freight along the west coast is a regional issue that takes a regional solution;

BE IT RESOLVED that the City of Wrangell, Alaska respectfully requests that the Washington State Legislature recognize the negative effect Senate Bill 5207 would have on the trading relationship between Washington state and this state and the economic costs associated with that negative effect to both states; and be it

FURTHER RESOLVED that the City of Wrangell, Alaska respectfully requests that the Washington State Legislature recognize the negative effect Senate Bill 5207 would have on the people and economy of this state, particularly on maritime communities in the southeast part of this state; and be it

FURTHER RESOLVED that the City of Wrangell, Alaska opposes the enactment of Senate Bill 5207 and urges the Washington State Legislature to consider alternative means for raising revenue to be used for the infrastructure of the ports of that state; and be it

FURTHER RESOLVED that the City of Wrangell, Alaska will work with the Washington State Legislature and Washington state to find a mutually beneficial means for the efficient and economic transport of goods between Alaska and Washington; and be it

FURTHER RESOLVED that the City of Wrangell urges the attorney general to use the resources of the Department of Law to research the legal issues raised by the tax on shipping containers proposed in Senate Bill 5207; and be it

NOW, THEREFORE, BE IT RESOLVED that, if the tax in Senate Bill 5207 is enacted and the facts and law support an action by this state challenging the tax, the City of Wrangell, Alaska urges the Alaska State attorney general to immediately file a complaint and request for injunction in Federal District Court and in any other forum that could provide relief.

ADOPTED: _____ March 20 _____, 2007

Valery McCandless, serving as
Valery McCandless, Mayor *Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk



CITY OF WRANGELL

RESOLUTION NO. 04-07-1080

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REVISING RESOLUTION NO. 02-07-1077 CITY RULES OF PROCEDURE

WHEREAS, the City Council adopted newly revised Rules of Procedure, at their regular meeting held on February 27, 2007 in their entirety; and

WHEREAS, the City Council desires to make an addition to those Rules of Procedure, specifically in Rule No.1, Agenda.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. This Resolution shall revise the Rules of Procedures approved by Resolution 02-07-1077 on February 27, 2007.

Sec. 2. The newly revised Rules of Procedure are attached hereto as "Exhibit A" and are hereby approved.

Sec. 3. The Resolution shall become effective upon adoption.

ADOPTED: April 11, 2007

Valery McCandless, serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

RULES OF PROCEDURE FOR THE CITY COUNCIL

The Mayor shall preside all council meetings which include special meetings, regular meetings, and public hearings.

The Council shall elect from among its members a Vice-Mayor each year in October following the regular City election.

The Vice-Mayor shall preside all council meetings if the Mayor is unable to be present.

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- XIII. EXECUTIVE SESSION – if necessary
- XIV. ADJOURNMENT

The City Manager shall provide the City Clerk with all information for the Agenda by 12:00 p.m. on Thursday preceding the meeting. The Agenda shall be prepared by the City Manager subject to review and revision by the Mayor. **The City Clerk, City Manager and Mayor will meet on Thursday preceding the meeting to finalize the Agenda. The City Attorney shall submit a monthly report to be inserted under "Attorney's File" and this report is due by 12:00 p.m. on the third Thursday preceding the fourth Tuesday council meeting of each month.** An Agenda shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel by 5:00 p.m., Friday preceding the meeting. An agenda is not required for special council meetings. The list of topics contained in the notice given for such special meeting shall instead suffice and shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel.

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- d. Citizens will be encouraged to submit written presentations and exhibits.
- e. The Mayor will set forth the item or subject to be discussed and will rule inappropriate comments out of order.

- f. All speakers, public and members of the Council, must be recognized by the chair.
- g. Members of the public will precede their remarks by stating their names and place of residence.
- h. Members of the Council will be recognized by the chair by name.
- i. Members of the Council will not direct questions to each other or to the chair during public participation except as to conduct the hearing.
- j. Members of the Council may direct questions to members of the public only to obtain clarification of material presented. Such questions may not be argumentative.
- k. The public may direct questions to the Council or the administration. Such questions may not be argumentative.
- l. The public may direct questions to the chair only as it pertains to conduct of the hearing.
- m. The Council and the public will refrain from argument and debate.
- n. The Manager may participate in the same manner as the members of the Council.
- o. Any person making personal, impertinent or slanderous remarks, or who becomes boisterous while addressing the Council, shall be, forthwith, by the presiding officer, barred from further attendance at the meeting before the Council, unless permission to continue is granted by a majority vote of the Council.

RULE 6. ADOPTION OF ROBERT'S RULES OF ORDER.

The conduct of the meetings of the Council shall be governed by the Mayor according to Robert's Rules of Order, the most current edition, except as otherwise provided by Charter, law, or rules.

RULE 7. BASIC CONCEPTS OF PARLIAMENTARY PROCEDURE.

The city attorney shall act as the parliamentarian when he/she is present, with the city clerk as acting parliamentarian during city attorney's absence.

- a. Purposes of parliamentary procedure:
 - 1. to expedite business
 - 2. to assure legality
 - 3. to protect the rights of the minority

- b. Business is brought before an assembly or council by the motion of a councilmember. The basic procedure for a motion is:
1. A councilmember makes a motion.
 2. Another councilmember seconds the motion.
 3. The presiding officer states the motion, therefore formally placing it before the assembly or council.
 4. The councilmembers debate the motion. During this time the motion:
 - a. is considered *pending*.
 - b. can have secondary motions applied to it.
 5. The presiding officer puts the question to a vote. This should include restating the motion to be voted on or requests the city clerk to do so.
 6. The presiding officer or city clerk makes a complete announcement of the results of the vote.
- c. Duties of the presiding officer:
1. Convene the meetings and announce the items of business.
 2. Recognize councilmembers who want the floor.
 3. Restate motions and put them to a vote.
 4. Maintain order and decorum.
 5. Rule on the acceptability, legitimacy and precedence of motions.
 6. Expedite business in every way compatible with the rights of members.
 7. Be familiar with parliamentary procedure. A parliamentarian may assist.
- d. At all meetings of the council, four councilmembers or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number may adjourn from day to day or from time to time. In the absence of a quorum, any number less than a quorum may adjourn a meeting to a later date.

RULE 8. QUORUM AND VOTE REQUIRED.

Four council members shall constitute a quorum for the transaction of

business. Adoption of the Budget requires a majority vote of the Council (4), due to subject importance. An affirmative vote of at least four members of the Council shall be required for the final passage of an ordinance or emergency ordinance, due to subject importance.

RULE 9. MOTIONS: THEIR TYPES AND PRECEDENCE.

a. Motions are classified into four groups according to their purpose and characteristics:

1. Main motions: Their purpose is to bring business before the assembly or council for consideration and action. If passed, they commit the assembly or council to do or say something.
- 2.* Subsidiary motions: They aid the assembly or council in treating or disposing of a main motion. They are in order only from the time the motion has been stated by the chair until the chair begins to take a vote on that motion.
- 3.* Privileged motions: These motions do not relate to the main motion or pending business but to the members and the organization. They are matters of such urgency that, without debate, they can interrupt the consideration of anything else.
- 4.* Incidental motions: They usually relate to matters that are incidental to the conduct of the meeting rather than directly to the main motion. They may be offered at any time when they are needed.

**These are sometimes grouped together and called secondary motions.*

b. Order of Precedence of Motions

1. Fix the time to which to adjourn
2. Adjourn
3. Recess
4. Raise a question of privilege
5. Call for the orders of the day
6. Lay on the table
7. Previous question
8. Limit or extend limits of debate
9. Postpone to a certain time (or postpone definitely)

10. Commit (or refer)
 11. Amend
 12. Postpone indefinitely
 13. Main motion
- c. Points to remember about rank of motions:
1. Note that a main motion (13) has the lowest rank in the above list.
 2. When a given motion on the list is immediately pending, anything above it on the list is in order; anything below it on the list is out of order.
 3. A presiding officer should have at his disposal the above list of motions. To allow a motion to pass, if a higher one is pending, is a serious parliamentary error and one, which must be avoided.
- d. Explanation of Privileged and Subsidiary Motions:
1. Fix the time to which to adjourn: The intent of this motion is to set the time for another meeting to continue business of the session. Adoption of this motion does not adjourn the present meeting or set a time for its adjournment.
 2. Adjourn: This is a motion to close the meeting.
 3. Recess: A short interruption, which does not close the meeting. After the recess, business resumes at exactly the point where it was interrupted.
 4. Raise a question of privilege: This device permits a request or a main motion relating to the rights of either the assembly or an individual to interrupt business and, because of its urgency, be brought up for possible immediate consideration.
 5. Call for the order of the day: By the use of this motion, a single member can require the assembly to follow the order of business or agenda, or to take up a special order that is now due to come up, unless two-thirds of the assembly wish to do otherwise.
 6. Lay on the table: This motion places in the care of the secretary the pending question and everything adhering to it. If a group regularly meets quarterly, or oftener, the question laid on the table remains there until taken

off or until the end of the next regular session. This motion should not be used to kill a motion without debating it.

7. Previous question: The effect of this motion is to immediately stop debate and any subsidiary motions except the higher ranking motion to lay on the table. It must be seconded, no debate is allowed, and a 2/3 vote is needed to close debate.
8. Limit or extend limits of debate: This motion can reduce or increase the number and length of speeches permitted or limit the length of debate on a specific question.
9. Postpone to a certain time or postpone definitely:
10. Commit or refer to a committee: This motion sends the main motion to a smaller group (a committee) for further examination and refinement before the body votes on it. Be sure to be specific, i.e. what committee, size of committee, etc.
11. Amend: The intent of this motion is to modify the pending motion before it is voted on.
12. Postpone indefinitely: This motion, in effect, kills the main motion for the duration of the session without having to take a vote on it.
13. Main motion: See A-1.

e. Sample motion: "Your honor, I move that the City allocate \$500 from our treasury to be donated to the Wrangell Salvation Army on December 23 of this year."

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-07-1081

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, COMMENTING ON THE TONGASS LAND MANAGEMENT PLAN AMENDMENT AND DRAFT ENVIRONMENTAL IMPACT STATEMENT AND SUPPORTING A SUSTAINABLE TIMBER HARVEST

WHEREAS, the City of Wrangell fully supports the restoration of a healthy timber industry to improve the economy of Southeast Alaska and our own community; and

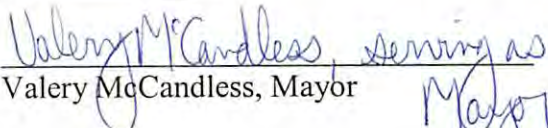
WHEREAS, the City of Wrangell has continued to see a decline in the local economy due to the loss of jobs directly related to the timber industry and indirectly from the continued loss of support and service industry jobs to the community from the declining population; and

WHEREAS, the Southeast Conference has been analyzing the Draft Environmental Impact Statement (DEIS) and proposed Tongass Land Management Plan (TLMP) Amendment and made initial comments to the US Forest Service; and

WHEREAS, unless the problematic conservation measures are adequately addressed and sufficient acres are dedicated to intensive timber management as SEC recommends, there will not be an adequate, reliable supply of economically harvestable timber available to restore an integrated industry and support the many timber dependent communities in Southeast.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, is on record supporting the Southeast Conference's comments on the 2007 Tongass Land Management Plan Amendment and Draft Environmental Impact Statement and encourages the U.S. Forest Service to work with communities and Southeast Conference to seek solutions in achieving economic diversification and social well-being of Southeast Alaska by developing a sustainable timber harvest within the Tongass National Forest.

ADOPTED April 10, 2007


Valery McCandless, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-07-1082

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE MAYOR OF THE CITY OF WRANGELL TO SIGN A QUITCLAIM DEED AND OTHER APPROPRIATE DOCUMENTS PERTAINING TO THE EXCHANGE OF CITY-OWNED PROPERTY AS SHOWN ON THE BRIG REPLAT RECORDED IN THE WRANGELL RECORDING DISTRICT

WHEREAS the City of Wrangell held a public hearing on the exchange of City-owned property consisting of 229 square feet of Lot 4A, Block 21, U.S. Survey 1119, to become a part of Lot A, as shown on the Brig Replat recorded in the Wrangell Recording District as Document No. 2007-1, and a 33 square foot portion of the Front Street R.O.W., also shown on the Brig Replat, in exchange for the dedication of 185 square feet to the Front Street R.O.W. to the City by Brigham Inc., and/or Lawrence Bahovec and Sylvia Bahovec, as also shown on the Brig Replat; and

WHEREAS the City-owned property mentioned above is no longer needed for municipal purposes; and,

WHEREAS the exchange of properties mentioned above is in best interest of the City of Wrangell.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. Pursuant to WMC §16.22.080(C), the Council hereby finds that the above-described City-owned property is no longer needed for municipal purposes and the exchange of properties is in the public interest.

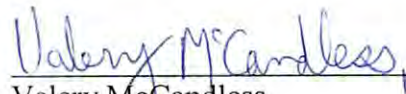

Section 2. Pursuant to WMC §16.12.080(B), the value of the City-owned property exceeds the value of the property to be exchanged by \$780.76, which sum has been received by the City from Lawrence Bahovec and Sylvia Bahovec on March 29, 2007.

Section 3. The Mayor is authorized to sign a quitclaim deed and any other appropriate documentation to implement the exchange of properties.

ADOPTED: April 10, 2007

Attest:


Christie L. Jamieson
City Clerk

 *Valery McCandless, serving as*
Valery McCandless
Mayor 

CITY OF WRANGELL

RESOLUTION NO. 05-07-1083

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REVISING RESOLUTION NO. 04-07-1080 CITY RULES OF PROCEDURE

WHEREAS, the City Council adopted newly revised Rules of Procedure, at their regular meeting held on February 27, 2007 in their entirety; and

WHEREAS, the City Council desires to make an addition to those Rules of Procedure, specifically in Rule No.1, Agenda.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. This Resolution shall revise the Rules of Procedures approved by Resolution 04-07-1080 on April 11, 2007.

Sec. 2. The newly revised Rules of Procedure are attached hereto as "Exhibit A" and are hereby approved.

Sec. 3. The Resolution shall become effective upon adoption.

ADOPTED: May 8, 2007

Valery McCandless, serving as Mayor
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

RULES OF PROCEDURE FOR THE CITY COUNCIL

The Mayor shall preside all council meetings which include special meetings, regular meetings, and public hearings.

The Council shall elect from among its members a Vice-Mayor each year in October following the regular City election.

The Vice-Mayor shall preside all council meetings if the Mayor is unable to be present.

If both the Mayor and Vice-Mayor are not present, a councilmember shall be selected by those present and shall preside the meeting.

RULE 1. AGENDA.

a. At all regular meetings the order of business shall be:

- I. CALL TO ORDER**
 - a. Pledge of Allegiance**
 - b. Invocation**
 - c. Community Presentation**
- II. ROLL CALL**
- III. AMENDMENTS TO THE AGENDA**
- IV. CONFLICT OF INTEREST**
- V. CONSENT AGENDA**
- VI. APPROVAL OF MINUTES**
- VII. COMMUNICATIONS**
- VIII. CITY MANAGER'S REPORT**
- IX. MAYOR/COUNCIL REPORTS AND APPOINTMENTS**
- X. PERSONS TO BE HEARD**
- XI. UNFINISHED BUSINESS**
 - a. Administrative or Committee Reports**
 - b. Public Hearing**
 - c. Council Action**
- X. NEW BUSINESS**
 - a. Administrative or Committee Reports**
 - b. Public Hearing**
 - c. Council Action**
- XI. ATTORNEY'S FILE**
- XII. CITY CLERK'S FILE**
- XIII. EXECUTIVE SESSION – if necessary**
- XIV. ADJOURNMENT**

All reports, ordinances, resolutions, contracts, documents or other matters to be submitted to the council at a regular meeting shall be delivered to the city manager or city clerk no later than 12:00 p.m. on the preceding Thursday of the regular meeting. If information is not delivered at specified time as outlined, it is not added to the agenda with the exception of emergency agenda items. The Agenda shall be prepared by the City Manager subject to review and revision by the Mayor. The City Clerk, City Manager and Mayor will meet on Thursday preceding the meeting to finalize the Agenda. The City Attorney shall submit a monthly report to be inserted under "Attorney's File" and this report is due by 12:00 p.m. on the third Thursday preceding the fourth Tuesday council meeting of each month. An Agenda shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel by 5:00 p.m., Friday preceding the meeting. An agenda is not required for special council meetings. The list of topics contained in the notice given for such special meeting shall instead suffice and shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel.

The City Manager shall include with the agenda such supplemental material or reports as may be necessary to explain each item of business. A complete Agenda packet shall be available to the public at City Hall and the Irene Ingle Public Library by 5:00 p.m., Friday preceding the regular meeting. Upon adoption of a motion to adopt the consent agenda, all consent agenda items subject to the motion are adopted as recommended by the City Manager. The motion to adopt may not be amended, provided, upon the request of any member, an item on the consent agenda shall be removed from the consent agenda and placed under the appropriate regular agenda item for council action. A motion for reconsideration or a motion to rescind a consent agenda motion shall contain reference to the specific consent agenda item, which is the subject of the motion, and only that item shall be affected by the motion.

RULE 2. MEETINGS.

- a. The Council shall regularly meet on the second and fourth Tuesday of each month at 7:00 p.m., except there shall be no meeting the fourth Tuesday in the month of December.
- b. Regular council meetings shall be held in the Council Chambers at Wrangell City Hall at 205 Brueger Street, Wrangell, Alaska, unless the Council, at a preceding regular or special meeting has, by motion or otherwise, designated a different place for a particular meeting.

- c. Special meetings may be called and held as provided by WMC 3.04.090.
- d. Public notice of all meetings, both regular and special, shall be given by posting notice at City Hall, Post Office, KSTK, and Wrangell Sentinel.

RULE 3. ORDINANCES.

a. Procedure. Upon representation of an ordinance, any member may move that it be introduced in first reading and move to second, refer to a committee, deferred, or rejected. If the motion is for referral to a committee, the Mayor shall refer the ordinance to the committee he or she determines appropriate. The committee designated may be changed by a majority vote of the members of the Council. If the motion is for introduction, the motion shall also set a date for the public hearing. All such motions may be amended.

RULE 4. COMMITTEES.

The Council shall have such special committees as may be considered necessary. Any member of the Council shall be privileged to sit with any committee at all times; such member shall have the right to participate in committee discussion except that members of the committee shall have priority in obtaining the floor and only committee members may vote. Reasonable opportunity for the public to be heard shall be allowed. Special committees automatically terminate upon completion of the assignment given to them upon formulation of the committee.

RULE 5. RULES OF PUBLIC PARTICIPATION.

Public participation during hearings will be conducted according to the following rules, *which will be posted in the Council Chambers.*

- a. The hearing will be conducted by the Mayor as chair.
- b. The Mayor will open the hearing by summarizing its purposes and re-emphasizing the rules of procedure.
- c. The Mayor may set a time limit on speakers if it appears necessary to gain maximum participation and conserve time. Such time limit may be extended by a majority of the Council.
- d. Citizens will be encouraged to submit written presentations and exhibits.

- e. The Mayor will set forth the item or subject to be discussed and will rule inappropriate comments out of order.
- f. All speakers, public and members of the Council, must be recognized by the chair.
- g. Members of the public will precede their remarks by stating their names and place of residence.
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- i. Members of the Council will not direct questions to each other or to the chair during public participation except as to conduct the hearing.
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RULE 7. BASIC CONCEPTS OF PARLIAMENTARY PROCEDURE.

The city attorney shall act as the parliamentarian when he/she is present, with the city clerk as acting parliamentarian during city attorney's absence.

- a. Purposes of parliamentary procedure:
 1. to expedite business
 2. to assure legality
 3. to protect the rights of the minority

- b. Business is brought before an assembly or council by the motion of a councilmember. The basic procedure for a motion is:
 1. A councilmember makes a motion.
 2. Another councilmember seconds the motion.
 3. The presiding officer states the motion, therefore formally placing it before the assembly or council.
 4. The councilmembers debate the motion. During this time the motion:
 - a. is considered *pending*.
 - b. can have secondary motions applied to it.
 5. The presiding officer puts the question to a vote. This should include restating the motion to be voted on or requests the city clerk to do so.
 6. The presiding officer or city clerk makes a complete announcement of the results of the vote.

- c. Duties of the presiding officer:
 1. Convene the meetings and announce the items of business.
 2. Recognize councilmembers who want the floor.
 3. Restate motions and put them to a vote.
 4. Maintain order and decorum.
 5. Rule on the acceptability, legitimacy and precedence of motions.
 6. Expedite business in every way compatible with the rights of members.
 7. Be familiar with parliamentary procedure. A parliamentarian may assist.

d. At all meetings of the council, four councilmembers or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number may adjourn from day to day or from time to time. In the absence of a quorum, any number less than a quorum may adjourn a meeting to a later date.

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Four council members shall constitute a quorum for the transaction of business. Adoption of the Budget requires a majority vote of the Council (4), due to subject importance. An affirmative vote of at least four members of the Council shall be required for the final passage of an ordinance or emergency ordinance, due to subject importance.

RULE 9. MOTIONS: THEIR TYPES AND PRECEDENCE.

a. Motions are classified into four groups according to their purpose and characteristics:

1. Main motions: Their purpose is to bring business before the assembly or council for consideration and action. If passed, they commit the assembly or council to do or say something.
- 2.* Subsidiary motions: They aid the assembly or council in treating or disposing of a main motion. They are in order only from the time the motion has been stated by the chair until the chair begins to take a vote on that motion.
- 3.* Privileged motions: These motions do not relate to the main motion or pending business but to the members and the organization. They are matters of such urgency that, without debate, they can interrupt the consideration of anything else.
- 4.* Incidental motions: They usually relate to matters that are incidental to the conduct of the meeting rather than directly to the main motion. They may be offered at any time when they are needed.

**These are sometimes grouped together and called secondary motions.*

- b. Order of Precedence of Motions
 - 1. Fix the time to which to adjourn
 - 2. Adjourn
 - 3. Recess
 - 4. Raise a question of privilege
 - 5. Call for the orders of the day
 - 6. Lay on the table
 - 7. Previous question
 - 8. Limit or extend limits of debate
 - 9. Postpone to a certain time (or postpone definitely)
 - 10. Commit (or refer)
 - 11. Amend
 - 12. Postpone indefinitely
 - 13. Main motion

- c. Points to remember about rank of motions:
 - 1. Note that a main motion (13) has the lowest rank in the above list.
 - 2. When a given motion on the list is immediately pending, anything above it on the list is in order; anything below it on the list is out of order.
 - 3. A presiding officer should have at his disposal the above list of motions. To allow a motion to pass, if a higher one is pending, is a serious parliamentary error and one, which must be avoided.

- d. Explanation of Privileged and Subsidiary Motions:
 - 1. Fix the time to which to adjourn: The intent of this motion is to set the time for another meeting to continue business of the session. Adoption of this motion does not adjourn the present meeting or set a time for its adjournment.
 - 2. Adjourn: This is a motion to close the meeting.
 - 3. Recess: A short interruption, which does not close the meeting. After the recess, business resumes at exactly the point where it was interrupted.
 - 4. Raise a question of privilege: This device permits a request or a main motion relating to the rights of either the assembly or an individual to interrupt business and, because of its urgency, be brought up for possible immediate consideration.

5. Call for the order of the day: By the use of this motion, a single member can require the assembly to follow the order of business or agenda, or to take up a special order that is now due to come up, unless two-thirds of the assembly wish to do otherwise.
6. Lay on the table: This motion places in the care of the secretary the pending question and everything adhering to it. If a group regularly meets quarterly, or oftener, the question laid on the table remains there until taken off or until the end of the next regular session. This motion should not be used to kill a motion without debating it.
7. Previous question: The effect of this motion is to immediately stop debate and any subsidiary motions except the higher ranking motion to lay on the table. It must be seconded, no debate is allowed, and a 2/3 vote is needed to close debate.
8. Limit or extend limits of debate: This motion can reduce or increase the number and length of speeches permitted or limit the length of debate on a specific question.
9. Postpone to a certain time or postpone definitely:
10. Commit or refer to a committee: This motion sends the main motion to a smaller group (a committee) for further examination and refinement before the body votes on it. Be sure to be specific, i.e. what committee, size of committee, etc.
11. Amend: The intent of this motion is to modify the pending motion before it is voted on.
12. Postpone indefinitely: This motion, in effect, kills the main motion for the duration of the session without having to take a vote on it.
13. Main motion: See A-1.

e. Sample motion: "Your honor, I move that the City allocate \$500 from our treasury to be donated to the Wrangell Salvation Army on December 23 of this year."

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 05-07-1084

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, SPECIFICALLY LOT 3, BLOCK 2, CITY SUBDIVISION, BY QUITCLAIM DEED, TO FRED AND DARLENE LOW

WHEREAS, the City of Wrangell offered public property located within the City Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid; and

WHEREAS, the City Council has determined and accepted Fred and Darlene Low, 1723 South Jackson Avenue 24 E, Tulsa, Oklahoma 74107-1812, to be the highest bidder, in the amount of \$25,000.00, for Lot 3, Block 2, City Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Mayor and City Clerk are authorized to execute a quitclaim deed to Fred and Darlene Low, to convey the following real property, when full bid price is paid in full:

Lot 3, Block 2, City Subdivision
Wrangell Recording District
Wrangell, Alaska

Section 2. The Finance Director is authorized to execute a purchase agreement with Fred and Darlene Low, for the purchase of the above described property.

ADOPTED May 29, 2007

Valery McCandless *sewingas*
Valery McCandless, Mayor *Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 06-07-1085

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE TAX YEAR 2007 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2007 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

WHEREAS, the City Council sitting as the Board of Equalization has regularly assessed and equalized all real property within the City of Wrangell and has fixed a time at which the taxes levied shall be paid, and has fixed the date of delinquency, and has established that taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law. The City Council has provided herein for payment and the date of delinquency of all taxes levied on the property assessed on the tax rolls.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. There is hereby levied upon all taxable real property in the City of Wrangell, Alaska, except such property as is exempt by law from taxation, a general tax of 12.75 mils for the tax year 2007, based upon the City equalized assessment roll.

Sec. 2. Taxes levied pursuant to this resolution shall be due and payable on or before August 15, 2007, however, the taxpayer may pay such taxes in two (2) installments pursuant to Wrangell Municipal Code Section 5.04.350. Penalty and interest shall accrue on an unpaid installment from 5:00 p.m. on the date the installment becomes due.

Sec. 3. Taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law.

Sec. 4. This resolution shall become effective upon its passage and adoption.

ADOPTED: June 12, 2007

Valery McCandless, serving as
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 06-07-1086

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2007/2008

WHEREAS, the City Council sitting as the Board of Equalization on May 7, 2007, assessed and equalized all real property within the City of Wrangell; and

WHEREAS, taxes levied upon boats; taxes on taxable property; delinquent date for payment of taxes and penalty and interest for late payment of taxes are provided in Wrangell Municipal Code, Chapter 5; and

WHEREAS, the City Council, at a regular council meeting held June 12, 2007, approved a mill rate of 12.75 mills for the tax year 2007; and

WHEREAS, the Council of the City of Wrangell, Alaska has been presented with the proposed budget for the fiscal year 2007/2008 in accordance with the Wrangell City Charter Section 5-2; and

WHEREAS, the Council held a public hearing on June 12, 2007, on the proposed budget in accordance with Wrangell City Charter Section 5-3; and

WHEREAS, the Council has approved the proposed budget as presented and/or amended.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

- Sec. 1. That the General Fund Budget, including reserves, for the fiscal year 2007-2008, in the amount of \$6,419,478 is hereby adopted.
- Sec. 2. That the Capital Project Fund Budget, including reserves, for the fiscal year 2007-2008, in the amount of \$110,111 is hereby adopted.
- Sec. 3. That the Miscellaneous Grants Fund Budget, including reserves, for the fiscal year 2007-2008, in the amount of \$126,452 is hereby adopted.
- Sec. 4. That the Sewer Utility Revenue Fund Budget, including reserves, for the fiscal year 2007-2008 in the amount of \$463,189 is hereby adopted.
- Sec. 5. That the Sales Tax Fund Budget, including reserves, for the fiscal year 2007-2008 in the amount of \$3,313,889 is hereby adopted.

- Sec. 6. That the Pool/Recreation Fund Budget, including reserves, for the fiscal year 2007-2008 in the amount of \$1,474,462 is hereby adopted.
- Sec. 7. That the Transient Tax Fund Budget, including reserves, for the fiscal year 2007-2008 in the amount of \$81,841 is hereby adopted.
- Sec. 8. That the Timber Tax Fund Budget, including reserves, for the fiscal year 2007-2008 in the amount of \$607,982 is hereby adopted.
- Sec. 9. That the Debt Service Fund Budget, including reserves, for the fiscal year 2007-2008 in the amount of \$374,105 is hereby adopted.
- Sec. 10. That the Electric Utility Enterprise Fund Budget, including reserves, for the fiscal year 2007-2008 in the amount of \$3,390,625 is hereby adopted.
- Sec. 11. That the Water Utility Enterprise Fund Budget, including reserves, for the fiscal year 2007-2008 in the amount of \$495,537 is hereby adopted.
- Sec. 12. That the Port Utility Enterprise Fund Budget, including reserves, for the fiscal year 2007-2008 in the amount of \$1,414,201 is hereby adopted.
- Sec. 13. That the Sanitation Fund, including reserves, for the fiscal year 2007-2008 in the amount of \$415,298 is hereby adopted.
- Sec. 14. That the Economic Recovery Fund, including reserves, current and past expenditures, for the fiscal year 2007-2008 in the amount of \$41,160,485 is hereby adopted.
- Sec. 15. That the Revolving Loan Fund, including reserves, for the fiscal year 2007-2008 in the amount of \$282,078 is hereby adopted.
- Sec. 16. That the Permanent Fund, including reserves, for the fiscal year 2007-2008 in the amount of \$5,428,081 is hereby adopted.
- Sec. 17. That the Silver Bay Trust Fund, including reserves, for the fiscal year 2007-2008 in the amount of \$429,286 is hereby adopted.
- Sec. 18. That the Residential Construction Fund, including reserves, for the fiscal year 2007-2008 in the amount of \$428,820 is hereby adopted.
- Sec. 19. That the Industrial Construction Fund, including reserves, for the fiscal year 2007-2008 in the amount of \$9,472 is hereby adopted.

Sec. 20. That the Nolan Center Operating Fund, including reserves, for the fiscal year 2007-2008 in the amount of \$521,300 is hereby adopted.

Sec. 21. That a copy of the final budget, as approved, be attached hereto and adopted by reference.

ADOPTED: June 12 2007

Valery McCandless serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF KETCHIKAN, ALASKA

RESOLUTION NO. 06-07-1087

A RESOLUTION OF THE CITY OF WRANGELL, ALASKA ENCOURAGING GOVERNOR PALIN TO SIGN THE CAPITAL BUDGET LEAVING THE \$46.2 MILLION INTACT FOR THE SWAN LAKE – LAKE TYEE INTERTIE; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the communities of Southeast Alaska need reliable, cost effective, long-term sources of energy for the future in order to minimize environmental impacts, stabilize electric rates, foster employment, and increase economic development opportunities; and

WHEREAS, the City of Wrangell has been actively pursuing the development of the Swan Lake – Lake Tyee Transmission Line Intertie to allow citizens and our ratepayers access to the large surplus of hydroelectric energy available at the Tyee project, owned by the Four Dam Pool; and

WHEREAS, an increase in the need for low-cost sustainable hydroelectric energy is critical as Wrangell struggles to diversify its economy following the decline in the timber industry, economic diversification through several avenues; and

WHEREAS, the Alaska State Legislature has included \$46.2 million in its capital budget to be used for the completion of the Swan Lake – Lake Tyee Intertie; and

WHEREAS, the completion of the Swan Lake – Lake Tyee Intertie is essential to sustain and to continue the diversification of our economy in Wrangell and other Southeast communities.

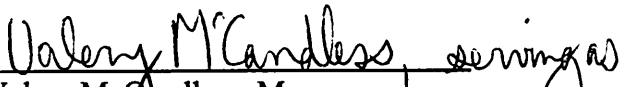
NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Wrangell, Alaska as follows:

Section 1: The Council of the City of Wrangell, Alaska urges the Governor of the State of Alaska, Sarah Palin, to approve the \$46.2 million allocated for the completion of the Swan Lake – Lake Tyee Intertie in the capital budget.

Section 2: Background Information is attached as Exhibit A.

Section 3: This resolution shall become effective immediately upon adoption.

PASSED AND APPROVED this 12th day of June, 2007.


Valery McCandless, Mayor *acting as Mayor*

ATTEST:



Christie L. Jamieson
City Clerk

EXHIBIT A

Swan-Tyee Intertie Funding

June 12, 2007

Background: The Four Dam Pool submitted a \$46.2 million dollar request to Governor Palin and the legislature in late 2006 and early 2007. Governor Palin included \$28 million dollars into the capital budget she submitted to the legislature early in the session. The legislature approved our full \$46.2 million funding request in May. The Governor is now considering the Capital Budget approved by the legislature.

The Swan-Tyee Intertie project is a 57-mile transmission that will interconnect Ketchikan, Wrangell and Petersburg together for the first time and is an integral component of the Southeast Alaska Intertie system. The project is designed, fully-permitted and approximately 50% of the tower foundations have been installed. Right-of-Way clearing is completed except for a 2-mile reroute and the removal of danger trees.

- It is critical that the project is completed at the end of 2009 which coincides with the expiration of the US Forest Service Special Use Permit allowing construction of the Swan-Tyee Intertie.
- Towers, conductor and transformers will be bid in September, 2007. These are long lead-time items which must be fabricated and delivered by the end 2008.
- Foundation installation will commence once again in May of 2008. Foundations and the pile caps will be completed in 2008.
- Towers will be flow-in and installed in 2009 and the conductor will also be installed in 2009. Substations will be completed in 2009. The line will be energized in the 4th quarter of 2009. Power will begin flowing to Ketchikan at that time.
- 28 million will not be sufficient to order the towers, hardware, conductors and substation transformers and have enough left over to commit to the foundation contractor for work in the field beginning in 2008 to complete the micropiles.
- This is a regional infrastructure project which will decrease fossil fuel generation of electricity by utilizing available surplus at Lake Tyee. This will also reduce CO2 and other pollutants caused by diesel generation.
- The increase cost of the project caused by a one year delay will be in the magnitude of 6% based on recent run-up in construction and steel costs.

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 06-07-1088

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING RESOLUTION NO. 05-07-1084, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, SPECIFICALLY LOT 3, BLOCK 2, CITY SUBDIVISION, BY QUITCLAIM DEED, TO FRED AND DARLENE LOW

WHEREAS, the City of Wrangell offered public property located within the City Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid; and

WHEREAS, the City Council has determined and accepted Fred and Darlene Low, 1723 South Jackson Avenue 24 E, Tulsa, Oklahoma 74107-1812, to be the highest bidder, in the amount of \$25,000.00, for Lot 3, Block 2, City Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Mayor and City Clerk are authorized to execute a quitclaim deed to Fred and Darlene Low, [TO CONVEY] **for** the following real property, [WHEN FULL BID PRICE IS PAID IN FULL] **subject to deed of trust securing payment of purchase price:**

Lot 3, Block 2, City Subdivision
Wrangell Recording District
Wrangell, Alaska

Section 2. The Finance Director is authorized to execute a purchase agreement with Fred and Darlene Low, for the purchase of the above described property.

ADOPTED _____ June 26 _____, 2007


Tom Sims, Vice-Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 07-07-1089

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING A CHANGE IN THE PAY RANGE FROM HOURLY TO SALARIED FOR THE CIVIC CENTER MANAGER

WHEREAS, the position of Civic Center Manager now requires additional duties, responsibilities, and travel; and

WHEREAS, the demand for use of the Civic Center continues to grow; and

WHEREAS, the position now requires a 40 hour work week plus an average of 300 overtime hours annually; and

WHEREAS, staff recommends that the position of Civic Center Manager become a salaried position and be moved from grade 17 to grade 19.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA that:

- Section 1. The pay plan is changed to reflect the change from hourly to salaried.
- Section 2. The new position of Civic Center Manager will be shown under Grade 19.
- Section 3. Effective Date: The pay plan reflecting the new position shall be retroactive to July 1, 2007.
- Section 4. The adopted Pay Plan in Section 1 repeals the previous Pay Plan adopted by Resolution No. 12-06-1075.

ADOPTED: July 24, 2007

Valery McCandless, serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 07-07-1090

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, SUPPORTING ADOPTION OF
A CLEAN ELECTIONS SYSTEM IN ALASKA

WHEREAS, several former and current legislators have recently been indicted for accepting money in exchange for votes; and

WHEREAS, votes taken by these individuals may have cost the state more than \$1 billion annually in unrealized oil tax revenues, revenue that is critical to supporting the operations of local governments; and

WHEREAS, this scandal has undermined public confidence in the integrity of Alaska's elected officials; and

WHEREAS, adoption of a Clean Elections system can help restore public trust in government, eliminate the potential for and perception of corruption, and promote greater accountability to voters; and

WHEREAS, under Clean Elections, candidates who demonstrate broad public support and agree to forego private contributions can qualify for public financing of their campaigns; and

WHEREAS, Clean Elections is law in seven states and is extremely popular with voters as well as candidates; and

WHEREAS, Clean Elections affirms the principle of "one person, one vote" by curtailing the influence of special interest money and enabling citizens of all backgrounds to participate equally in the democratic process; and

WHEREAS, Clean Elections opens the door to a greater diversity of candidates who will represent the public interest; and

WHEREAS, Clean Elections systems save money by eliminating funding for pet projects advocated by special interests; and

WHEREAS, the time has come for Clean Elections in Alaska.

NOW, THEREFORE, BE IT RESOLVED that the City of Wrangell urges Governor Sarah Palin and the Alaska State Legislature to expeditiously implement a Clean Elections system in Alaska.

ADOPTED: July 24, 2007

Valery McCandless, acting as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 08-07-1091

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REQUESTING FY 08 PAYMENT IN LIEU OF TAXES FUNDING FROM THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

WHEREAS, 3 AAC 152.100 requires the governing body of a city to adopt a resolution requesting funding from the Payment in Lieu of Taxes Program for cities in the unorganized borough and to submit the resolution to the Department of Community and Economic Development; and

WHEREAS, the city has conducted a regular election during the preceding state fiscal year and has reported the results of the election to the commissioner; and

WHEREAS, regular meetings of the governing body are held in the city and a record of the proceedings is maintained; and

WHEREAS, ordinances adopted by the city have been codified in accordance with AS 29.25.050;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Wrangell, hereby requests distribution from the FY 08 Payment in Lieu of Taxes Program by the Department of Commerce, Community and Economic Development on the date required by law.

ADOPTED: August 28, 2007

Valery McCandless, serving as Mayor
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 08-07-1092

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, FORMALLY ACCEPTS GRANT NO. ___ FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION (ADEC) IN THE AMOUNT OF \$506,000 FOR THE PROJECT ENTITLED FRONT STREET UTILITY RECONSTRUCTION

WHEREAS, the State of Alaska, Department of Environmental Conservation has appropriated a Municipal Matching Grant in the amount of \$506,000 to the City of Wrangell to be applied towards the Front Street Utility Reconstruction Project; and

WHEREAS, the City of Wrangell must formally apply for the grant and thereby agrees to the terms and conditions of the grant, and to adhere to any governing state regulations; and

WHEREAS, the City of Wrangell agrees to operate and maintain the completed project constructed with said grant.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the grantee formally accepts the State of Alaska, Department of Environmental Conservation's Grant No. ___ in the amount of \$506,000 and accepts the conditions of the grant agreement.

ADOPTED August 28, 2007

Valery McCandless *sewing as*
Valery McCandless, Mayor *Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 09-07-1093

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF ONE LOT LOCATED WITHIN LOT 2A, BLOCK A, TRACT C, ATS 1531

WHEREAS, the City of Wrangell offers public tidelands consisting of one lot pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code; and

WHEREAS, the City Council approved moving forth with the public tidelands sale at their regular meeting held July 24, 2007 with a request for an appraisal and survey.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

1. That the City Clerk is authorized to offer one parcel, specifically Lot 2A, Block A, Tract C, ATS 1531, at a public sale, as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the City Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.

ADOPTED: September 11, 2007

Valery McCandless, serving as Mayor
Valery McCandless, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

EXHIBIT "A"
RESOLUTION: 09-07-1093

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION PROCEEDINGS

**Lot 2B, USS 3402, Tract A, located within the First Judicial District, State of Alaska,
Wrangell, Alaska**

Appraised value of lot (5,785 sq. ft. total) \$8,700

AMOUNT

\$8,700

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 09-07-1094

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 8, BLOCK 61, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO BRETT WOODBURY

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004 by Resolution No.10-04-1000; and

WHEREAS, the City Council has determined and accepted Brett Woodbury, P.O. Box 2121, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$16,700.00, for Lot 8, Block 61, Wrangell Industrial Park Expansion Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Brett Woodbury, to convey the following public land, when full price is paid:

Lot 8, Block 61, Wrangell Industrial Park Expansion Subdivision,
Wrangell Recording District, Wrangell, Alaska

ADOPTED: _____ September 11 _____, 2007

Valery McCandless, *serving as*
Valery McCandless, Mayor *Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 09-07-1095

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING THE JOB DESCRIPTIONS FOR LANDFILL ATTENDANT AND REFUSE COLLECTION INTO ONE JOB DESCRIPTION FOR SANITATION WORKER

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Job Descriptions for Landfill Attendant (Refuse Site Caretaker/Operator) and Refuse Collection are hereby amended into one description for Sanitation Worker, and Exhibit "A", attached hereto and incorporated by reference, is hereby adopted, and supersedes the previous job descriptions adopted by Resolution No. 10-90-368 adopted October 9, 1990 and Resolution No. 09-01-885 adopted September 11, 2001.

ADOPTED: September 11, 2007

Valery McCandless serving as
Valery McCandless, Mayor Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

Exhibit A
Resolution:
09-07-1095

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: SANITATION WORKER

REPORTS TO: PUBLIC WORKS FORMAN

DEPARTMENT: PUBLIC WORKS - SANITATION

SUMMARY:

Primarily responsible for the operation, maintenance and repair of the City's Waste Transfer Facility and for garbage collection services throughout the community.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Personally operate, repair, and maintain the City's Waste Transfer Facility and Landfill.

Personally operate and maintain all sanitation department equipment including, but not limited to, garbage trucks, excavator, and bulldozer.

Performs scheduled sanitation collection for the community, in all weather and road conditions.

Operates the transfer station including weighing private loads, determining charges, and handling money and account charges.

Responsible for the proper and safe use and maintenance of all assigned city equipment.

Must exhibit strong interpersonal skills to courteously and effectively direct customers to follow local, state, and federal rules for refuse collection and disposal.

RESPONSIBILITIES AND DUTIES:

Must read and understand City of Wrangell ordinances, the City's DEC landfill permits, and the Transfer Station Operations Manual and operate the facility according to those guidelines.

Ensures that all waste brought to the landfill is separated by type of material and placed in the proper location.

Ensures that recyclable materials are separated and shipped to the proper recycling agents.

The ability to drive the sanitation truck under severe weather conditions on a defined schedule safely and efficiently.

Identifies and corrects possible safety or maintenance problems.

Performs laboratory sample collection of Leachate as required by our permits according to the prescribed sampling schedule. Ensures that required sampling materials are kept on hand. Keeps records of test results and ensures that copies are sent to the proper agencies.

Identifies possible hazardous substances and ensures that they are kept separate from other waste and are either properly stored or turned away from the waste handling facility.

Maintains logs, reports, and records of transfer station and equipment operations and maintenance.

Recovers refrigerant from discarded appliances according to EPA regulations.

Is responsible for purchasing supplies as needed according to City purchasing guidelines.

Performs other related work as required.

QUALIFICATION REQUIREMENTS:

To perform this job successfully an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE:

High school diploma or general education degree (GED); or one year related experience and/or training; or equivalent combination of education and experience.

Will be required to obtain an EPA refrigeration license within one year to allow for the evacuation of refrigerant from discarded appliances.

LANGUAGE SKILLS:

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to speak effectively with customers and other employees of organization.

MATHEMATICAL SKILLS:

- Must be able to read account ledger, record individual account numbers, and calculate charges.
- Must be able to record truck weight and determine net weight of waste.
- Must be able to estimate cubic yard volumes.

REASONING ABILITY:

- Ability to apply commonsense understanding to carry out detailed but uninvolved written or oral instructions.
- Ability to deal with problems involving a few concrete variables in standardized situations.

OTHER SKILLS AND ABILITIES:

Must have an Alaska commercial drivers license (CDL). This position operates under a DOT mandated random drug testing program.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The employee must regularly lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly exposed to moving mechanical parts and outside weather conditions.
- The employee is occasionally exposed to fumes or airborne particles, moderate heat, and extreme cold.
- The noise level in the work environment is usually loud. Hearing protection is required when operating the garbage truck.
- The employee has direct contact with the public, some times of an adversarial and stressful nature.

If any employee is aware of possible of sexual and other unlawful harassment, the employee must report the matter and in accordance to the organization's policy.

CITY OF WRANGELL

RESOLUTION NO. 09-07-1096

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE COUNCILMEMBERS FOR CANVASSING THE RESULTS OF THE REGULAR ELECTION TO BE HELD OCTOBER 2, 2007

WHEREAS, Wrangell Municipal Code Sec. 2.28.050 Canvass Board, provides that the Council shall, prior to the date of the election, designate three council members to serve on the Canvass Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that Council Members Ronald Rice, Valery McCandless, and one election worker, be designated to serve on the Canvass Board and to attend the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 to be held within three days after the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 Canvass of Returns.

ADOPTED: September 25, 2007

Valery McCandless
Valery McCandless, Mayor

*serving as
Mayor*

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 10-07-1097

AMENDING RESOLUTION NO. #09-07-1096: A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE COUNCILMEMBERS FOR CANVASSING THE RESULTS OF THE REGULAR ELECTION TO BE HELD OCTOBER 2, 2007

WHEREAS, Wrangell Municipal Code Sec. 2.28.050 Canvass Board, provides that the Council shall, prior to the date of the election, designate three council members to serve on the Canvass Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that Council Members Ronald Rice, Valery McCandless, and Ernie Christian [ONE ELECTION WORKER], be designated to serve on the Canvass Board and to attend the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 to be held within three days after the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 Canvass of Returns.

ADOPTED: October 1, 2007

Valery McCandless, serving as
Valery McCandless, Mayor
Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 10-07-1098

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 9A, BLOCK 60, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO ROYCE AND SHERRI COWAN

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004 by Resolution No.10-04-1000; and


WHEREAS, the City Council has determined and accepted Royce & Sherri Cowan, P.O. Box 1184, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$18,700.00, for Lot 9A, Block 60, Wrangell Industrial Park Expansion Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Royce & Sherri Cowan, to convey the following public land, when full price is paid:

Lot 9A, Block 60, Wrangell Industrial Park Expansion Subdivision,
Wrangell Recording District, Wrangell, Alaska

ADOPTED October 9, 2007


Tom Sims, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 10-07-1099

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC TIDELANDS, LOT 2A, BLOCK A, TRACT C, ATS 1531, BY QUITCLAIM DEED, TO MIKE AND CINDY KILPATRICK

WHEREAS, the City of Wrangell authorized disposition of public tidelands located within ATS #1531, Wrangell Recording District, at minimum bid, on September 11, 2007, by Resolution No. 09-07-1093; and

WHEREAS, the City Council has determined and accepted Mike & Cindy Kilpatrick, P.O. Box 2026, Wrangell, Alaska 99929, to be the highest bidder, in the amount of \$8,703.00, for Lot 2A, Block A, Tract C, ATS #1531.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Mike and Cindy Kilpatrick, to convey the following public tidelands, when full price is paid:

Lot 2A, Block A, Tract C, ATS #1531, Wrangell Recording District, Wrangell, Alaska

ADOPTED: October 23, 2007


Tom C. Sims, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 10-07-1100

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REVISING RESOLUTION NO. 05-07-1083 CITY RULES OF PROCEDURE

WHEREAS, the City Council adopted newly revised Rules of Procedure, at their regular meeting held on May 8, 2007 in their entirety; and

WHEREAS, the City Council desires to make an addition to those Rules of Procedure, specifically in Rule No.1, Agenda.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. This Resolution shall revise the Rules of Procedures approved by Resolution 05-07-1083 on May 8, 2007.

Sec. 2. The newly revised Rules of Procedure are attached hereto as "Exhibit A" and are hereby approved.

Sec. 3. The Resolution shall become effective upon adoption.

ADOPTED: October 23, 2007



Tom C. Sims, Mayor

ATTEST: 

Christie L. Jamieson, City Clerk

RULES OF PROCEDURE FOR THE CITY COUNCIL

The Mayor shall preside all council meetings which include special meetings, regular meetings, and public hearings.

The Council shall elect from among its members a Vice-Mayor each year in October following the regular City election.

The Vice-Mayor shall preside all council meetings if the Mayor is unable to be present.

If both the Mayor and Vice-Mayor are not present, a councilmember shall be selected by those present and shall preside the meeting.

RULE 1. AGENDA.

a. At all regular meetings the order of business shall be:

- I. CALL TO ORDER
 - a. Pledge of Allegiance
 - b. Invocation
 - c. Community Presentation
- II. ROLL CALL
- III. AMENDMENTS TO THE AGENDA
- IV. CONFLICT OF INTEREST
- V. CONSENT AGENDA
- VI. APPROVAL OF MINUTES
- VII. COMMUNICATIONS
- VIII. CITY MANAGER'S REPORT
- IX. STANDING COMMITTEE REPORTS
- X. MAYOR/COUNCIL REPORTS AND APPOINTMENTS
- XI. PERSONS TO BE HEARD
- XII. UNFINISHED BUSINESS
 - a. Administrative or Committee Reports
 - b. Public Hearing
 - c. Council Action
- X. NEW BUSINESS
 - a. Administrative or Committee Reports
 - b. Public Hearing
 - c. Council Action
- XI. ATTORNEY'S FILE
- XII. CITY CLERK'S FILE
- XIII. EXECUTIVE SESSION – if necessary
- XIV. ADJOURNMENT

All reports, ordinances, resolutions, contracts, documents or other matters to be submitted to the council at a regular meeting shall be delivered to the city manager or city clerk no later than 12:00 p.m. on the preceding Thursday of the regular meeting. If information is not delivered at specified time as outlined, it is not added to the agenda with the exception of emergency agenda items. The Agenda shall be prepared by the City Manager subject to review and revision by the Mayor. The City Clerk, City Manager and Mayor will meet on Thursday preceding the meeting to finalize the Agenda. The City Attorney shall submit a monthly report to be inserted under "Attorney's File" and this report is due by 12:00 p.m. on the third Thursday preceding the fourth Tuesday council meeting of each month. An Agenda shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel by 5:00 p.m., Friday preceding the meeting. An agenda is not required for special council meetings. The list of topics contained in the notice given for such special meeting shall instead suffice and shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel.

The City Manager shall include with the agenda such supplemental material or reports as may be necessary to explain each item of business. A complete Agenda packet shall be available to the public at City Hall and the Irene Ingle Public Library by 5:00 p.m., Friday preceding the regular meeting. Upon adoption of a motion to adopt the consent agenda, all consent agenda items subject to the motion are adopted as recommended by the City Manager. The motion to adopt may not be amended, provided, upon the request of any member, an item on the consent agenda shall be removed from the consent agenda and placed under the appropriate regular agenda item for council action. A motion for reconsideration or a motion to rescind a consent agenda motion shall contain reference to the specific consent agenda item, which is the subject of the motion, and only that item shall be affected by the motion.

RULE 2. MEETINGS.

- a. The Council shall regularly meet on the second and fourth Tuesday of each month at 7:00 p.m., except there shall be no meeting the fourth Tuesday in the month of December.
- b. Regular council meetings shall be held in the Council Chambers at Wrangell City Hall at 205 Brueger Street, Wrangell, Alaska, unless the Council, at a preceding regular or special meeting has, by motion or otherwise, designated a different place for a particular meeting.

- c. Special meetings may be called and held as provided by WMC 3.04.090.
- d. Public notice of all meetings, both regular and special, shall be given by posting notice at City Hall, Post Office, KSTK, and Wrangell Sentinel.

RULE 3. ORDINANCES.

a. Procedure. Upon representation of an ordinance, any member may move that it be introduced in first reading and move to second, refer to a committee, deferred, or rejected. If the motion is for referral to a committee, the Mayor shall refer the ordinance to the committee he or she determines appropriate. The committee designated may be changed by a majority vote of the members of the Council. If the motion is for introduction, the motion shall also set a date for the public hearing. All such motions may be amended.

RULE 4. COMMITTEES.

The Council shall have such special committees as may be considered necessary. Any member of the Council shall be privileged to sit with any committee at all times; such member shall have the right to participate in committee discussion except that members of the committee shall have priority in obtaining the floor and only committee members may vote. Reasonable opportunity for the public to be heard shall be allowed. Special committees automatically terminate upon completion of the assignment given to them upon formulation of the committee.

RULE 5. RULES OF PUBLIC PARTICIPATION.

Public participation during hearings will be conducted according to the following rules, *which will be posted in the Council Chambers.*

- a. The hearing will be conducted by the Mayor as chair.
- b. The Mayor will open the hearing by summarizing its purposes and re-emphasizing the rules of procedure.
- c. The Mayor may set a time limit on speakers if it appears necessary to gain maximum participation and conserve time. Such time limit may be extended by a majority of the Council.
- d. Citizens will be encouraged to submit written presentations and exhibits.

- e. The Mayor will set forth the item or subject to be discussed and will rule inappropriate comments out of order.
- f. All speakers, public and members of the Council, must be recognized by the chair.
- g. Members of the public will precede their remarks by stating their names and place of residence.
- h. Members of the Council will be recognized by the chair by name.
- i. Members of the Council will not direct questions to each other or to the chair during public participation except as to conduct the hearing.
- j. Members of the Council may direct questions to members of the public only to obtain clarification of material presented. Such questions may not be argumentative.
- k. The public may direct questions to the Council or the administration. Such questions may not be argumentative.
- l. The public may direct questions to the chair only as it pertains to conduct of the hearing.
- m. The Council and the public will refrain from argument and debate.
- n. The Manager may participate in the same manner as the members of the Council.
- o. Any person making personal, impertinent or slanderous remarks, or who becomes boisterous while addressing the Council, shall be, forthwith, by the presiding officer, barred from further attendance at the meeting before the Council, unless permission to continue is granted by a majority vote of the Council.

RULE 6. ADOPTION OF ROBERT'S RULES OF ORDER.

The conduct of the meetings of the Council shall be governed by the Mayor according to Robert's Rules of Order, the most current edition, except as otherwise provided by Charter, law, or rules.

RULE 7. BASIC CONCEPTS OF PARLIAMENTARY PROCEDURE.

The city attorney shall act as the parliamentarian when he/she is present, with the city clerk as acting parliamentarian during city attorney's absence.

- a. Purposes of parliamentary procedure:
 1. to expedite business
 2. to assure legality
 3. to protect the rights of the minority

- b. Business is brought before an assembly or council by the motion of a councilmember. The basic procedure for a motion is:
 1. A councilmember makes a motion.
 2. Another councilmember seconds the motion.
 3. The presiding officer states the motion, therefore formally placing it before the assembly or council.
 4. The councilmembers debate the motion. During this time the motion:
 - a. is considered *pending*.
 - b. can have secondary motions applied to it.
 5. The presiding officer puts the question to a vote. This should include restating the motion to be voted on or requests the city clerk to do so.
 6. The presiding officer or city clerk makes a complete announcement of the results of the vote.

- c. Duties of the presiding officer:
 1. Convene the meetings and announce the items of business.
 2. Recognize councilmembers who want the floor.
 3. Restate motions and put them to a vote.
 4. Maintain order and decorum.
 5. Rule on the acceptability, legitimacy and precedence of motions.
 6. Expedite business in every way compatible with the rights of members.
 7. Be familiar with parliamentary procedure. A parliamentarian may assist.

d. At all meetings of the council, four councilmembers or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number may adjourn from day to day or from time to time. In the absence of a quorum, any number less than a quorum may adjourn a meeting to a later date.

RULE 8. QUORUM AND VOTE REQUIRED.

Four council members shall constitute a quorum for the transaction of business. Adoption of the Budget requires a majority vote of the Council (4), due to subject importance. An affirmative vote of at least four members of the Council shall be required for the final passage of an ordinance or emergency ordinance, due to subject importance.

RULE 9. MOTIONS: THEIR TYPES AND PRECEDENCE.

a. Motions are classified into four groups according to their purpose and characteristics:

1. Main motions: Their purpose is to bring business before the assembly or council for consideration and action. If passed, they commit the assembly or council to do or say something.
- 2.* Subsidiary motions: They aid the assembly or council in treating or disposing of a main motion. They are in order only from the time the motion has been stated by the chair until the chair begins to take a vote on that motion.
- 3.* Privileged motions: These motions do not relate to the main motion or pending business but to the members and the organization. They are matters of such urgency that, without debate, they can interrupt the consideration of anything else.
- 4.* Incidental motions: They usually relate to matters that are incidental to the conduct of the meeting rather than directly to the main motion. They may be offered at any time when they are needed.

**These are sometimes grouped together and called secondary motions.*

- b. **Order of Precedence of Motions**
 - 1. Fix the time to which to adjourn
 - 2. Adjourn
 - 3. Recess
 - 4. Raise a question of privilege
 - 5. Call for the orders of the day
 - 6. Lay on the table
 - 7. Previous question
 - 8. Limit or extend limits of debate
 - 9. Postpone to a certain time (or postpone definitely)
 - 10. Commit (or refer)
 - 11. Amend
 - 12. Postpone indefinitely
 - 13. Main motion

- c. **Points to remember about rank of motions:**
 - 1. Note that a main motion (13) has the lowest rank in the above list.
 - 2. When a given motion on the list is immediately pending, anything above it on the list is in order; anything below it on the list is out of order.
 - 3. A presiding officer should have at his disposal the above list of motions. To allow a motion to pass, if a higher one is pending, is a serious parliamentary error and one, which must be avoided.

- d. **Explanation of Privileged and Subsidiary Motions:**
 - 1. Fix the time to which to adjourn: The intent of this motion is to set the time for another meeting to continue business of the session. Adoption of this motion does not adjourn the present meeting or set a time for its adjournment.
 - 2. Adjourn: This is a motion to close the meeting.
 - 3. Recess: A short interruption, which does not close the meeting. After the recess, business resumes at exactly the point where it was interrupted.
 - 4. Raise a question of privilege: This device permits a request or a main motion relating to the rights of either the assembly or an individual to interrupt business and, because of its urgency, be brought up for possible immediate consideration.

Exhibit "A"
Resolution 10-07-1100
Page 9 of 9

5. Call for the order of the day: By the use of this motion, a single member can require the assembly to follow the order of business or agenda, or to take up a special order that is now due to come up, unless two-thirds of the assembly wish to do otherwise.
 6. Lay on the table: This motion places in the care of the secretary the pending question and everything adhering to it. If a group regularly meets quarterly, or oftener, the question laid on the table remains there until taken off or until the end of the next regular session. This motion should not be used to kill a motion without debating it.
 7. Previous question: The effect of this motion is to immediately stop debate and any subsidiary motions except the higher ranking motion to lay on the table. It must be seconded, no debate is allowed, and a 2/3 vote is needed to close debate.
 8. Limit or extend limits of debate: This motion can reduce or increase the number and length of speeches permitted or limit the length of debate on a specific question.
 9. Postpone to a certain time or postpone definitely:
 10. Commit or refer to a committee: This motion sends the main motion to a smaller group (a committee) for further examination and refinement before the body votes on it. Be sure to be specific, i.e. what committee, size of committee, etc.
 11. Amend: The intent of this motion is to modify the pending motion before it is voted on.
 12. Postpone indefinitely: This motion, in effect, kills the main motion for the duration of the session without having to take a vote on it.
 13. Main motion: See A-1.
- e. Sample motion: "Your honor, I move that the City allocate \$500 from our treasury to be donated to the Wrangell Salvation Army on December 23 of this year."

CITY OF WRANGELL

RESOLUTION NO. 10-07-1101

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 2008 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FISHERIES MANAGEMENT AREA 18

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 2008 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Community and Economic Development that the municipality suffered significant effects during calendar year 2006 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Community and Economic Development; and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Community and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

WHEREAS, the Council of the City of Wrangell proposes to use an alternative allocation method for allocation of FY 2008 funding available within the Fisheries Management Area 18 in agreement with all other municipalities in this area participating in the FY 2008 Shared Fisheries Business Tax Program;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2005 of fisheries business activity in the Fisheries Management Area 18.

ALTERNATIVE ALLOCATION METHOD:

- 50% divided equally and
- 50% divided on a per capita basis

ADOPTED: _____ October 23 _____, 2007



Tom C. Sims, Mayor

ATTEST: 

Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 11-07-1102

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING THE "LIMITED COORDINATION COMMUNITIES' PUBLIC TRANSIT-HUMAN SERVICES TRANSPORTATION PLAN FOR SELECT RURAL COMMUNITIES"

WHEREAS, The Wrangell City council is the duly elected representative governmental body for the City of Wrangell; and

WHEREAS, The Alaska Department of Transportation (DOT), in its effort to coordinate transportation resources in the State of Alaska has a requirement that all of those seeking funding for capital and operations from the Alaska DOT must be part of a coordinated transportation plan; and

WHEREAS, The Wrangell Transportation Group (WTG) was formed and two meetings held to develop an inventory of transportation assets, a needs assessment, and a review and acceptance of the "Limited Coordination Communities' Public Transit-Human Services Transportation Plan for Select Rural Communities"; and

WHEREAS, The city of Wrangell gave ample public notice that the "Limited Coordination Communities' Public Transit-Human Services Transportation Plan for Select Rural Communities" was being considered for adoption by the Wrangell City Council and opportunity was given for public comment; and

WHEREAS, On June 26, 2007 at a regular Wrangell City Council Meeting it was moved by Councilmember Christian , seconded by Councilmember Stough, and approved unanimously by a polled vote to approve the "Limited Coordination Communities' Public Transit-Human Services Transportation Plan for Select Rural Communities" , which includes Wrangell.


NOW, THEREFORE, BE IT RESOLVED THAT:

The Wrangell City Council approves and adopts the "Limited Coordination Communities' Public Transit-Human Services Transportation Plan for Select Rural Communities"

ADOPTED: _____ November 13 _____, 2007



Paul Southland, Vice-Mayor

ATTEST: 

Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 11-07-1103

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTS A TEN (10) YEAR TIMBER SALE TO PROVIDE WOOD FIBER TO THE SAWMILL LOCATED IN WRANGELL TO ALLOW THE FACILITY TO REMAIN OPEN AND PROVIDE LOCAL EMPLOYMENT

Whereas, the City of Wrangell and its citizens have a strong economic interest in the future of logging and timber harvest in the Tongass National Forest in and near Wrangell, Alaska; and

Whereas, the City of Wrangell is also vitally interested in the ability of the sawmill at Wrangell to operate and provide local jobs and other economic benefits to the City and its residents; and

Whereas, the City of Wrangell holds a \$335,000 loan on the sawmill at Wrangell which can be retired by the continued employment at the sawmill of people from Wrangell; and

Whereas, the City would readily support a 10 year timber sale contract would provide the economic support for a loan to purchase and upgrade the sawmill and continue and expand its operation, all of which would benefit the economy of the City of Wrangell.

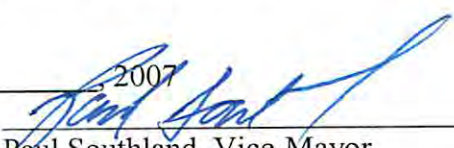
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA THAT:

The City of Wrangell urges the US Forest Service to provide a 10 year timber sale to allow the sawmill at Wrangell to remain open, provide local employment, and otherwise benefit the economy of the City of Wrangell.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA THAT:

The City of Wrangell will offer its support to any viable proposal for such a 10 year timber sale or other such sale which will provide wood fiber to the sawmill at Wrangell to allow the facility to remain open, provide local employment, and otherwise benefit the City of Wrangell.

ADOPTED: _____ November 13, 2007



Paul Southland, Vice-Mayor

ATTEST: 

Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 12-07-1104

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, SUPPORTING THE CITY OF
KAKE IN THEIR EFFORTS ON AN ELECTRICAL
INTERTIE

WHEREAS, the City of Wrangell supports the City of Kake in their efforts on an electrical intertie from Petersburg Tyee to Kake; and

WHEREAS, the City of Kake is presently paying over .50 cents per kilowatt for energy, which makes it impossible for the people of Kake to remain in their own community; and

WHEREAS, it is encouraged that the engineering and design process for an electrical intertie to begin immediately; and

WHEREAS, adequate funding is encouraged from the State of Alaska.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, supporting the City of Kake in their efforts to begin an electrical intertie from Petersburg Tyee to Kake.

ADOPTED _____ December 12 _____, 2007



Tom C. Sims, Mayor

ATTEST: 

Christie L. Jamieson, City Clerk


Carol Bean, Deputy

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 12-07-1105

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the current wage level for the positions of Electrical Lineman and Electrical Lineman Supervisor have been found to be below the market amount for these two positions; and

WHEREAS, the position of Electrical Lineman has not been able to be filled in the last two years; and

WHEREAS, the position of Assistant Lineman is involved in a federal apprentice program that requires the rate of pay as a percentage of the Electrical Lineman's wage and currently is not compatible with the City's wage scale system; and

WHEREAS, the position of Assistant Lineman does not accurately reflect the position as an apprentice position; and

WHEREAS, the positions of both the Water Plant Operator Apprentice and Wastewater Plan Operator Apprentice are not included on our pay scale;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

Section 1. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by a reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution 07-07-1089. The Pay Plan is changed to reflect adding Water Plant Operator Apprentice and Wastewater Plant Operator Apprentice previously left off the pay plan.

Section 2. The position of Electrical Lineman will be shown as Grade 27.

Section 3. The position of Electrical Lineman Supervisor will be shown as Grade 29.

Section 4. The position of Electrical Lineman Apprentice will be removed from the pay plan and will instead adopt the four year wage scale under the federal apprentice program attached as a supplement to the Pay Plan.

Section 5. Effective Date. The pay plan reflecting the new position shall be effective January 1, 2008.

Section 6. The adopted Pay Plan in Section 1 repeals the previous Pay Plan adopted by Resolution 07-07-1089.

ADOPTED: December 14, 2007


Tom C. Sims, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk



WRANGELL
Effective January 1, 2008
Salary Schedule

Exhibit "A" Resolution # *12-07-1105*

Grade/Step		1	2	3	4	5	6	7	8	9	10	11	12	13
1	Lifeguard Recreation Assistant	\$ 8.56	\$ 8.82	\$ 9.08	\$ 9.35	\$ 9.64	\$ 9.92	\$ 10.22	\$ 10.43	\$ 10.63	\$ 10.85	\$ 11.06	\$ 11.29	\$ 11.51
		\$ 1,484	\$ 1,528	\$ 1,574	\$ 1,621	\$ 1,670	\$ 1,720	\$ 1,772	\$ 1,807	\$ 1,843	\$ 1,880	\$ 1,918	\$ 1,956	\$ 1,995
		\$ 17,806	\$ 18,340	\$ 18,890	\$ 19,457	\$ 20,041	\$ 20,642	\$ 21,261	\$ 21,687	\$ 22,120	\$ 22,563	\$ 23,014	\$ 23,474	\$ 23,944
2		\$ 8.92	\$ 9.18	\$ 9.46	\$ 9.74	\$ 10.04	\$ 10.34	\$ 10.65	\$ 10.86	\$ 11.08	\$ 11.30	\$ 11.52	\$ 11.75	\$ 11.99
		\$ 1,546	\$ 1,592	\$ 1,640	\$ 1,689	\$ 1,739	\$ 1,792	\$ 1,845	\$ 1,882	\$ 1,920	\$ 1,958	\$ 1,998	\$ 2,037	\$ 2,078
		\$ 18,546	\$ 19,102	\$ 19,675	\$ 20,266	\$ 20,874	\$ 21,500	\$ 22,145	\$ 22,588	\$ 23,040	\$ 23,500	\$ 23,970	\$ 24,450	\$ 24,939
3	Senior Lifeguard	\$ 9.29	\$ 9.57	\$ 9.86	\$ 10.15	\$ 10.46	\$ 10.77	\$ 11.10	\$ 11.32	\$ 11.54	\$ 11.77	\$ 12.01	\$ 12.25	\$ 12.49
		\$ 1,611	\$ 1,659	\$ 1,709	\$ 1,760	\$ 1,813	\$ 1,867	\$ 1,923	\$ 1,962	\$ 2,001	\$ 2,041	\$ 2,082	\$ 2,123	\$ 2,166
		\$ 19,327	\$ 19,907	\$ 20,504	\$ 21,119	\$ 21,753	\$ 22,405	\$ 23,078	\$ 23,539	\$ 24,010	\$ 24,490	\$ 24,980	\$ 25,480	\$ 25,989
4	Sales Assistant Laborer	\$ 9.69	\$ 9.98	\$ 10.28	\$ 10.59	\$ 10.90	\$ 11.23	\$ 11.57	\$ 11.80	\$ 12.03	\$ 12.27	\$ 12.52	\$ 12.77	\$ 13.03
		\$ 1,679	\$ 1,729	\$ 1,781	\$ 1,835	\$ 1,890	\$ 1,947	\$ 2,005	\$ 2,045	\$ 2,086	\$ 2,128	\$ 2,170	\$ 2,214	\$ 2,258
		\$ 20,149	\$ 20,754	\$ 21,376	\$ 22,018	\$ 22,678	\$ 23,359	\$ 24,059	\$ 24,541	\$ 25,031	\$ 25,532	\$ 26,043	\$ 26,563	\$ 27,095
5		\$ 10.10	\$ 10.41	\$ 10.72	\$ 11.04	\$ 11.37	\$ 11.71	\$ 12.06	\$ 12.30	\$ 12.55	\$ 12.80	\$ 13.06	\$ 13.32	\$ 13.58
		\$ 1,751	\$ 1,804	\$ 1,858	\$ 1,913	\$ 1,971	\$ 2,030	\$ 2,091	\$ 2,133	\$ 2,175	\$ 2,219	\$ 2,263	\$ 2,308	\$ 2,355
		\$ 21,013	\$ 21,643	\$ 22,292	\$ 22,961	\$ 23,650	\$ 24,359	\$ 25,090	\$ 25,592	\$ 26,104	\$ 26,626	\$ 27,158	\$ 27,702	\$ 28,256
6	Senior Sales Assistant	\$ 10.54	\$ 10.85	\$ 11.18	\$ 11.51	\$ 11.86	\$ 12.22	\$ 12.58	\$ 12.83	\$ 13.09	\$ 13.35	\$ 13.62	\$ 13.89	\$ 14.17
		\$ 1,826	\$ 1,881	\$ 1,938	\$ 1,996	\$ 2,056	\$ 2,117	\$ 2,181	\$ 2,224	\$ 2,269	\$ 2,314	\$ 2,361	\$ 2,408	\$ 2,456
		\$ 21,917	\$ 22,575	\$ 23,252	\$ 23,949	\$ 24,668	\$ 25,408	\$ 26,170	\$ 26,694	\$ 27,227	\$ 27,772	\$ 28,327	\$ 28,894	\$ 29,472
7	Clerical Assistant	\$ 11.00	\$ 11.33	\$ 11.67	\$ 12.02	\$ 12.38	\$ 12.75	\$ 13.14	\$ 13.40	\$ 13.67	\$ 13.94	\$ 14.22	\$ 14.50	\$ 14.79
		\$ 1,907	\$ 1,964	\$ 2,023	\$ 2,084	\$ 2,146	\$ 2,211	\$ 2,277	\$ 2,323	\$ 2,369	\$ 2,416	\$ 2,465	\$ 2,514	\$ 2,564
		\$ 22,883	\$ 23,570	\$ 24,277	\$ 25,005	\$ 25,755	\$ 26,528	\$ 27,324	\$ 27,870	\$ 28,428	\$ 28,996	\$ 29,576	\$ 30,168	\$ 30,771
8	Custodian	\$ 11.49	\$ 11.83	\$ 12.19	\$ 12.55	\$ 12.93	\$ 13.32	\$ 13.71	\$ 13.99	\$ 14.27	\$ 14.55	\$ 14.85	\$ 15.14	\$ 15.44
		\$ 1,991	\$ 2,051	\$ 2,112	\$ 2,175	\$ 2,241	\$ 2,308	\$ 2,377	\$ 2,425	\$ 2,473	\$ 2,523	\$ 2,573	\$ 2,625	\$ 2,677
		\$ 23,890	\$ 24,607	\$ 25,345	\$ 26,106	\$ 26,889	\$ 27,696	\$ 28,526	\$ 29,097	\$ 29,679	\$ 30,272	\$ 30,878	\$ 31,495	\$ 32,125
9	Library Assistant I Maintenance Custodian	\$ 12.00	\$ 12.36	\$ 12.73	\$ 13.11	\$ 13.51	\$ 13.91	\$ 14.33	\$ 14.61	\$ 14.91	\$ 15.21	\$ 15.51	\$ 15.82	\$ 16.14
		\$ 2,080	\$ 2,142	\$ 2,207	\$ 2,273	\$ 2,341	\$ 2,411	\$ 2,484	\$ 2,533	\$ 2,584	\$ 2,636	\$ 2,688	\$ 2,742	\$ 2,797
		\$ 24,959	\$ 25,708	\$ 26,479	\$ 27,274	\$ 28,092	\$ 28,935	\$ 29,803	\$ 30,399	\$ 31,007	\$ 31,627	\$ 32,259	\$ 32,905	\$ 33,563
10		\$ 12.54	\$ 12.92	\$ 13.31	\$ 13.71	\$ 14.12	\$ 14.54	\$ 14.98	\$ 15.28	\$ 15.58	\$ 15.89	\$ 16.21	\$ 16.54	\$ 16.87
		\$ 2,174	\$ 2,239	\$ 2,307	\$ 2,376	\$ 2,447	\$ 2,520	\$ 2,596	\$ 2,648	\$ 2,701	\$ 2,755	\$ 2,810	\$ 2,866	\$ 2,924
		\$ 26,090	\$ 26,872	\$ 27,679	\$ 28,509	\$ 29,364	\$ 30,245	\$ 31,153	\$ 31,776	\$ 32,411	\$ 33,059	\$ 33,721	\$ 34,395	\$ 35,083
11	Animal Control Officer	\$ 13.12	\$ 13.51	\$ 13.92	\$ 14.33	\$ 14.76	\$ 15.21	\$ 15.66	\$ 15.97	\$ 16.29	\$ 16.62	\$ 16.95	\$ 17.29	\$ 17.64
		\$ 2,273	\$ 2,342	\$ 2,412	\$ 2,484	\$ 2,559	\$ 2,636	\$ 2,715	\$ 2,769	\$ 2,824	\$ 2,881	\$ 2,938	\$ 2,997	\$ 3,057
		\$ 27,282	\$ 28,100	\$ 28,943	\$ 29,812	\$ 30,706	\$ 31,627	\$ 32,576	\$ 33,228	\$ 33,892	\$ 34,570	\$ 35,261	\$ 35,967	\$ 36,686
12	DMV Assistant Recreation Coordinator Library Assistant II	\$ 13.72	\$ 14.13	\$ 14.55	\$ 14.99	\$ 15.44	\$ 15.90	\$ 16.38	\$ 16.71	\$ 17.04	\$ 17.38	\$ 17.73	\$ 18.09	\$ 18.45
		\$ 2,378	\$ 2,449	\$ 2,523	\$ 2,598	\$ 2,676	\$ 2,757	\$ 2,839	\$ 2,896	\$ 2,954	\$ 3,013	\$ 3,074	\$ 3,135	\$ 3,198
		\$ 28,536	\$ 29,392	\$ 30,274	\$ 31,182	\$ 32,117	\$ 33,081	\$ 34,073	\$ 34,755	\$ 35,450	\$ 36,159	\$ 36,882	\$ 37,620	\$ 38,372
13	Accounting Clerk Utility Accounts Clerk Harbor Security Assistant	\$ 14.36	\$ 14.79	\$ 15.24	\$ 15.69	\$ 16.16	\$ 16.65	\$ 17.15	\$ 17.49	\$ 17.84	\$ 18.20	\$ 18.56	\$ 18.93	\$ 19.31
		\$ 2,489	\$ 2,564	\$ 2,641	\$ 2,720	\$ 2,802	\$ 2,886	\$ 2,972	\$ 3,032	\$ 3,092	\$ 3,154	\$ 3,217	\$ 3,282	\$ 3,347
		\$ 29,872	\$ 30,768	\$ 31,691	\$ 32,642	\$ 33,621	\$ 34,630	\$ 35,669	\$ 36,382	\$ 37,110	\$ 37,852	\$ 38,609	\$ 39,381	\$ 40,169

WRANGELL
Effective January 1, 2008
Salary Schedule

Exhibit "A" Resolution # *12-07-1105*

Grade/Step		1	2	3	4	5	6	7	8	9	10	11	12	13
14	Dispatcher/Corrections Specialist	\$ 15.03	\$ 15.48	\$ 15.95	\$ 16.43	\$ 16.92	\$ 17.43	\$ 17.95	\$ 18.31	\$ 18.68	\$ 19.05	\$ 19.43	\$ 19.82	\$ 20.22
		\$ 2,606	\$ 2,684	\$ 2,765	\$ 2,847	\$ 2,933	\$ 3,021	\$ 3,111	\$ 3,174	\$ 3,237	\$ 3,302	\$ 3,368	\$ 3,435	\$ 3,504
		\$ 31,270	\$ 32,208	\$ 33,174	\$ 34,169	\$ 35,194	\$ 36,250	\$ 37,338	\$ 38,084	\$ 38,846	\$ 39,623	\$ 40,415	\$ 41,224	\$ 42,048
15	Water Trt. Plt. Apprentice	\$ 15.75	\$ 16.22	\$ 16.70	\$ 17.21	\$ 17.72	\$ 18.25	\$ 18.80	\$ 19.18	\$ 19.56	\$ 19.95	\$ 20.35	\$ 20.76	\$ 21.17
	Wastewater Trt. Plt. Apprentice	\$ 2,729	\$ 2,811	\$ 2,895	\$ 2,982	\$ 3,072	\$ 3,164	\$ 3,259	\$ 3,324	\$ 3,390	\$ 3,458	\$ 3,527	\$ 3,598	\$ 3,670
	Administrative Assistant - Harbors Maintenance Specialist	\$ 32,750	\$ 33,732	\$ 34,744	\$ 35,786	\$ 36,860	\$ 37,966	\$ 39,105	\$ 39,887	\$ 40,685	\$ 41,498	\$ 42,328	\$ 43,175	\$ 44,038
16	Electrical Dispatch Secretary	\$ 16.50	\$ 16.99	\$ 17.50	\$ 18.03	\$ 18.57	\$ 19.12	\$ 19.70	\$ 20.09	\$ 20.49	\$ 20.90	\$ 21.32	\$ 21.75	\$ 22.18
	Admin Assistant - Police	\$ 2,859	\$ 2,945	\$ 3,033	\$ 3,124	\$ 3,218	\$ 3,315	\$ 3,414	\$ 3,482	\$ 3,552	\$ 3,623	\$ 3,696	\$ 3,770	\$ 3,845
	Sanitation Worker	\$ 34,312	\$ 35,341	\$ 36,401	\$ 37,494	\$ 38,618	\$ 39,777	\$ 40,970	\$ 41,790	\$ 42,625	\$ 43,478	\$ 44,347	\$ 45,234	\$ 46,139
17		\$ 17.29	\$ 17.81	\$ 18.34	\$ 18.89	\$ 19.46	\$ 20.04	\$ 20.64	\$ 21.05	\$ 21.48	\$ 21.90	\$ 22.34	\$ 22.79	\$ 23.25
		\$ 2,996	\$ 3,086	\$ 3,179	\$ 3,274	\$ 3,372	\$ 3,474	\$ 3,578	\$ 3,649	\$ 3,722	\$ 3,797	\$ 3,873	\$ 3,950	\$ 4,029
		\$ 35,956	\$ 37,035	\$ 38,146	\$ 39,290	\$ 40,469	\$ 41,683	\$ 42,934	\$ 43,792	\$ 44,668	\$ 45,562	\$ 46,473	\$ 47,402	\$ 48,350
18	Corrections Supervisor	\$ 18.12	\$ 18.66	\$ 19.22	\$ 19.80	\$ 20.39	\$ 21.00	\$ 21.63	\$ 22.07	\$ 22.51	\$ 22.96	\$ 23.42	\$ 23.88	\$ 24.36
	Accounting Technician	\$ 3,140	\$ 3,234	\$ 3,331	\$ 3,431	\$ 3,534	\$ 3,640	\$ 3,750	\$ 3,825	\$ 3,901	\$ 3,979	\$ 4,059	\$ 4,140	\$ 4,223
	Firemedic/Trainer	\$ 37,683	\$ 38,813	\$ 39,978	\$ 41,177	\$ 42,412	\$ 43,685	\$ 44,995	\$ 45,895	\$ 46,813	\$ 47,749	\$ 48,704	\$ 49,679	\$ 50,672
19	Mechanic	\$ 19.00	\$ 19.57	\$ 20.15	\$ 20.76	\$ 21.38	\$ 22.02	\$ 22.68	\$ 23.14	\$ 23.60	\$ 24.07	\$ 24.55	\$ 25.04	\$ 25.54
	Wastewater Treatment Operator	\$ 3,293	\$ 3,391	\$ 3,493	\$ 3,598	\$ 3,706	\$ 3,817	\$ 3,932	\$ 4,010	\$ 4,090	\$ 4,172	\$ 4,256	\$ 4,341	\$ 4,428
	Skilled Maintenance Specialist Harbor Services Team Leader	\$ 39,512	\$ 40,698	\$ 41,919	\$ 43,176	\$ 44,471	\$ 45,806	\$ 47,180	\$ 48,123	\$ 49,086	\$ 50,068	\$ 51,069	\$ 52,090	\$ 53,132
20	Water Services Team Leader	\$ 19.93	\$ 20.52	\$ 21.14	\$ 21.77	\$ 22.43	\$ 23.10	\$ 23.79	\$ 24.27	\$ 24.75	\$ 25.25	\$ 25.75	\$ 26.27	\$ 26.79
	Mechanic Team Leader	\$ 3,454	\$ 3,557	\$ 3,664	\$ 3,774	\$ 3,887	\$ 4,004	\$ 4,124	\$ 4,206	\$ 4,291	\$ 4,376	\$ 4,464	\$ 4,553	\$ 4,644
	Wastewater Services Team Leader Diesel Electric Mechanic	\$ 41,445	\$ 42,688	\$ 43,969	\$ 45,288	\$ 46,646	\$ 48,046	\$ 49,487	\$ 50,477	\$ 51,486	\$ 52,516	\$ 53,566	\$ 54,638	\$ 55,730
21		\$ 20.72	\$ 21.34	\$ 21.98	\$ 22.64	\$ 23.32	\$ 24.02	\$ 24.74	\$ 25.23	\$ 25.74	\$ 26.25	\$ 26.78	\$ 27.31	\$ 27.86
		\$ 3,591	\$ 3,699	\$ 3,810	\$ 3,924	\$ 4,042	\$ 4,163	\$ 4,288	\$ 4,374	\$ 4,462	\$ 4,551	\$ 4,642	\$ 4,735	\$ 4,829
		\$ 43,096	\$ 44,389	\$ 45,721	\$ 47,092	\$ 48,505	\$ 49,960	\$ 51,459	\$ 52,488	\$ 53,538	\$ 54,609	\$ 55,701	\$ 56,815	\$ 57,951
22	Police Sergeant	\$ 21.56	\$ 22.21	\$ 22.88	\$ 23.56	\$ 24.27	\$ 25.00	\$ 25.75	\$ 26.26	\$ 26.79	\$ 27.32	\$ 27.87	\$ 28.43	\$ 29.00
	Public Works Supervisor	\$ 3,738	\$ 3,850	\$ 3,965	\$ 4,084	\$ 4,207	\$ 4,333	\$ 4,463	\$ 4,552	\$ 4,643	\$ 4,736	\$ 4,831	\$ 4,927	\$ 5,026
		\$ 44,852	\$ 46,198	\$ 47,584	\$ 49,011	\$ 50,482	\$ 51,996	\$ 53,556	\$ 54,627	\$ 55,719	\$ 56,834	\$ 57,971	\$ 59,130	\$ 60,313
23		\$ 22.45	\$ 23.12	\$ 23.82	\$ 24.53	\$ 25.27	\$ 26.02	\$ 26.80	\$ 27.34	\$ 27.89	\$ 28.44	\$ 29.01	\$ 29.59	\$ 30.19
	Police Lieutenant	\$ 3,891	\$ 4,008	\$ 4,128	\$ 4,252	\$ 4,379	\$ 4,511	\$ 4,646	\$ 4,739	\$ 4,834	\$ 4,930	\$ 5,029	\$ 5,130	\$ 5,232
		\$ 46,692	\$ 48,092	\$ 49,535	\$ 51,021	\$ 52,552	\$ 54,128	\$ 55,752	\$ 56,867	\$ 58,005	\$ 59,165	\$ 60,348	\$ 61,555	\$ 62,786
24	Library Services Director	\$ 23.38	\$ 24.08	\$ 24.80	\$ 25.55	\$ 26.32	\$ 27.10	\$ 27.92	\$ 28.48	\$ 29.05	\$ 29.63	\$ 30.22	\$ 30.82	\$ 31.44
	Park and Recreation Director	\$ 4,053	\$ 4,174	\$ 4,299	\$ 4,428	\$ 4,561	\$ 4,698	\$ 4,839	\$ 4,936	\$ 5,035	\$ 5,135	\$ 5,238	\$ 5,343	\$ 5,450
	Museum Director/Curator	\$ 48,632	\$ 50,090	\$ 51,593	\$ 53,141	\$ 54,735	\$ 56,377	\$ 58,069	\$ 59,230	\$ 60,415	\$ 61,623	\$ 62,855	\$ 64,112	\$ 65,395
25		\$ 24.37	\$ 25.10	\$ 25.85	\$ 26.63	\$ 27.43	\$ 28.25	\$ 29.10	\$ 29.68	\$ 30.27	\$ 30.88	\$ 31.50	\$ 32.13	\$ 32.77
	Harbormaster	\$ 4,224	\$ 4,351	\$ 4,481	\$ 4,616	\$ 4,754	\$ 4,897	\$ 5,044	\$ 5,145	\$ 5,247	\$ 5,352	\$ 5,459	\$ 5,569	\$ 5,680
		\$ 50,688	\$ 52,209	\$ 53,775	\$ 55,389	\$ 57,050	\$ 58,762	\$ 60,525	\$ 61,735	\$ 62,970	\$ 64,229	\$ 65,514	\$ 66,824	\$ 68,161

WRANGELL
Effective January 1, 2008
Salary Schedule

Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13
26	\$ 25.41	\$ 26.17	\$ 26.95	\$ 27.76	\$ 28.60	\$ 29.45	\$ 30.34	\$ 30.94	\$ 31.56	\$ 32.19	\$ 32.84	\$ 33.49	\$ 34.16
	\$ 4,404	\$ 4,536	\$ 4,672	\$ 4,812	\$ 4,957	\$ 5,105	\$ 5,258	\$ 5,364	\$ 5,471	\$ 5,580	\$ 5,692	\$ 5,806	\$ 5,922
	\$ 52,846	\$ 54,431	\$ 56,064	\$ 57,746	\$ 59,478	\$ 61,263	\$ 63,101	\$ 64,363	\$ 65,650	\$ 66,963	\$ 68,302	\$ 69,668	\$ 71,061
27	\$ 26.51	\$ 27.30	\$ 28.12	\$ 28.97	\$ 29.84	\$ 30.73	\$ 31.65	\$ 32.29	\$ 32.93	\$ 33.59	\$ 34.26	\$ 34.95	\$ 35.65
Municipal Clerk	\$ 4,595	\$ 4,733	\$ 4,875	\$ 5,021	\$ 5,171	\$ 5,327	\$ 5,486	\$ 5,596	\$ 5,708	\$ 5,822	\$ 5,939	\$ 6,057	\$ 6,179
Electrical Lineman	\$ 55,137	\$ 56,791	\$ 58,495	\$ 60,249	\$ 62,057	\$ 63,919	\$ 65,836	\$ 67,153	\$ 68,496	\$ 69,866	\$ 71,263	\$ 72,688	\$ 74,142
28	\$ 27.67	\$ 28.50	\$ 29.35	\$ 30.23	\$ 31.14	\$ 32.07	\$ 33.03	\$ 33.70	\$ 34.37	\$ 35.06	\$ 35.76	\$ 36.47	\$ 37.20
Economic and Community Development Planner	\$ 4,795	\$ 4,939	\$ 5,087	\$ 5,240	\$ 5,397	\$ 5,559	\$ 5,726	\$ 5,840	\$ 5,957	\$ 6,076	\$ 6,198	\$ 6,322	\$ 6,448
	\$ 57,545	\$ 59,271	\$ 61,049	\$ 62,881	\$ 64,767	\$ 66,710	\$ 68,712	\$ 70,086	\$ 71,487	\$ 72,917	\$ 74,376	\$ 75,863	\$ 77,380
29	\$ 28.89	\$ 29.75	\$ 30.65	\$ 31.57	\$ 32.51	\$ 33.49	\$ 34.49	\$ 35.18	\$ 35.89	\$ 36.60	\$ 37.34	\$ 38.08	\$ 38.85
Electrical Line Supervisor	\$ 5,007	\$ 5,157	\$ 5,312	\$ 5,472	\$ 5,636	\$ 5,805	\$ 5,979	\$ 6,098	\$ 6,220	\$ 6,345	\$ 6,472	\$ 6,601	\$ 6,733
	\$ 60,087	\$ 61,889	\$ 63,746	\$ 65,658	\$ 67,628	\$ 69,657	\$ 71,747	\$ 73,182	\$ 74,645	\$ 76,138	\$ 77,661	\$ 79,214	\$ 80,798
30	\$ 30.17	\$ 31.08	\$ 32.01	\$ 32.97	\$ 33.96	\$ 34.98	\$ 36.03	\$ 36.75	\$ 37.49	\$ 38.23	\$ 39.00	\$ 39.78	\$ 40.58
Director of Finance	\$ 5,230	\$ 5,387	\$ 5,549	\$ 5,715	\$ 5,887	\$ 6,063	\$ 6,245	\$ 6,370	\$ 6,497	\$ 6,627	\$ 6,760	\$ 6,895	\$ 7,033
Superintendent, Electrical Utility	\$ 62,762	\$ 64,645	\$ 66,585	\$ 68,582	\$ 70,640	\$ 72,759	\$ 74,942	\$ 76,440	\$ 77,969	\$ 79,529	\$ 81,119	\$ 82,742	\$ 84,396
Director of Public Works & Capital Projects	\$ 31.53	\$ 32.48	\$ 33.45	\$ 34.46	\$ 35.49	\$ 36.56	\$ 37.65	\$ 38.41	\$ 39.17	\$ 39.96	\$ 40.76	\$ 41.57	\$ 42.40
Police Chief	\$ 5,466	\$ 5,630	\$ 5,799	\$ 5,973	\$ 6,152	\$ 6,336	\$ 6,526	\$ 6,657	\$ 6,790	\$ 6,926	\$ 7,064	\$ 7,206	\$ 7,350
	\$ 65,589	\$ 67,556	\$ 69,583	\$ 71,670	\$ 73,820	\$ 76,035	\$ 78,316	\$ 79,882	\$ 81,480	\$ 83,110	\$ 84,772	\$ 86,467	\$ 88,197
32	\$ 32.96	\$ 33.95	\$ 34.97	\$ 36.02	\$ 37.10	\$ 38.21	\$ 39.36	\$ 40.15	\$ 40.95	\$ 41.77	\$ 42.61	\$ 43.46	\$ 44.33
	\$ 5,714	\$ 5,885	\$ 6,062	\$ 6,244	\$ 6,431	\$ 6,624	\$ 6,823	\$ 6,959	\$ 7,098	\$ 7,240	\$ 7,385	\$ 7,533	\$ 7,683
	\$ 68,565	\$ 70,622	\$ 72,741	\$ 74,923	\$ 77,171	\$ 79,486	\$ 81,870	\$ 83,508	\$ 85,178	\$ 86,882	\$ 88,619	\$ 90,392	\$ 92,199
33	\$ 34.48	\$ 35.51	\$ 36.58	\$ 37.67	\$ 38.80	\$ 39.97	\$ 41.17	\$ 41.99	\$ 42.83	\$ 43.69	\$ 44.56	\$ 45.45	\$ 46.36
	\$ 5,976	\$ 6,155	\$ 6,340	\$ 6,530	\$ 6,726	\$ 6,928	\$ 7,135	\$ 7,278	\$ 7,424	\$ 7,572	\$ 7,724	\$ 7,878	\$ 8,036
	\$ 71,709	\$ 73,860	\$ 76,076	\$ 78,358	\$ 80,709	\$ 83,131	\$ 85,624	\$ 87,337	\$ 89,084	\$ 90,865	\$ 92,683	\$ 94,536	\$ 96,427
34	\$ 36.08	\$ 37.16	\$ 38.27	\$ 39.42	\$ 40.60	\$ 41.82	\$ 43.08	\$ 43.94	\$ 44.82	\$ 45.71	\$ 46.63	\$ 47.56	\$ 48.51
City Manager	\$ 6,253	\$ 6,441	\$ 6,634	\$ 6,833	\$ 7,038	\$ 7,249	\$ 7,467	\$ 7,616	\$ 7,768	\$ 7,924	\$ 8,082	\$ 8,244	\$ 8,408
	\$ 75,037	\$ 77,288	\$ 79,607	\$ 81,995	\$ 84,455	\$ 86,988	\$ 89,598	\$ 91,390	\$ 93,218	\$ 95,082	\$ 96,984	\$ 98,924	\$ 100,902
35	\$ 37.76	\$ 38.90	\$ 40.06	\$ 41.27	\$ 42.50	\$ 43.78	\$ 45.09	\$ 45.99	\$ 46.91	\$ 47.85	\$ 48.81	\$ 49.79	\$ 50.78
	\$ 6,546	\$ 6,742	\$ 6,944	\$ 7,153	\$ 7,367	\$ 7,588	\$ 7,816	\$ 7,972	\$ 8,132	\$ 8,294	\$ 8,460	\$ 8,629	\$ 8,802
	\$ 78,549	\$ 80,905	\$ 83,332	\$ 85,832	\$ 88,407	\$ 91,060	\$ 93,791	\$ 95,667	\$ 97,581	\$ 99,532	\$ 101,523	\$ 103,553	\$ 105,624
36	\$ 39.54	\$ 40.73	\$ 41.95	\$ 43.21	\$ 44.50	\$ 45.84	\$ 47.21	\$ 48.16	\$ 49.12	\$ 50.10	\$ 51.11	\$ 52.13	\$ 53.17
	\$ 6,854	\$ 7,059	\$ 7,271	\$ 7,489	\$ 7,714	\$ 7,945	\$ 8,184	\$ 8,347	\$ 8,514	\$ 8,685	\$ 8,858	\$ 9,035	\$ 9,216
	\$ 82,245	\$ 84,712	\$ 87,253	\$ 89,871	\$ 92,567	\$ 95,344	\$ 98,204	\$ 100,168	\$ 102,172	\$ 104,215	\$ 106,299	\$ 108,425	\$ 110,594

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 01-08-1106

A RESOLUTION OF THE COUNCIL OF THE CITY OF
WRANGELL, ALASKA, SUPPORTING THE BASING
OF A NOAA VESSEL IN WRANGELL, ALASKA

WHEREAS, the City of Wrangell has lost a large portion of its job base in the last few years; and

WHEREAS, the City of Wrangell desires to diversify its economy; and

WHEREAS, the City of Wrangell is a coastal community with deep water access for large scale vessels; and


WHEREAS, several NOAA vessels spend more than 50% of their time in Alaskan waters; and

WHEREAS, the City of Wrangell has the infrastructure to moor, house and maintain NOAA Vessels; and

WHEREAS, the basing of NOAA vessels in Wrangell would add much need jobs to the dwindling job base.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that the City of Wrangell supports the relocation of the NOAA vessels to the City of Wrangell which would result in savings to the Federal government and strengthen the economy of Wrangell.

ADOPTED January 22, 2008



Tom Sims Mayor

ATTEST: 

Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 02-08-1107

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AMENDING THE PARTICIPATION AGREEMENT WITH THE PUBLIC EMPLOYEES RETIREMENT SYSTEM OF ALASKA (PERS) BY ADDING THE CHIEF OF POLICE POSITION FROM SAID AGREEMENT

WHEREAS, the City of Wrangell, a political subdivision of the State of Alaska, entered into a participation agreement with the Public Employees Retirement System; and

WHEREAS, the City of Wrangell had previously exempted the position of Chief of Police from participating in the Public Employees Retirement System; and

WHEREAS, a reversal of that amendment was not done when the current Chief of Police was hired on June 1, 2003; and

WHEREAS, the City desires that the position of Chief of Police be included in the retirement system and has received approval from the Director of the Department of Retirement and Benefits to retroactively date this action back to June 1, 2003.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Section 1. The political subdivision agrees to have the position of Chief of Police to participate in the Public Employees Retirement System.

Section 2. This resolution and the Public Employees Retirement System amendment is effective retroactive to June 1, 2003.

ADOPTED: February 26, 2008


Tom C. Sims, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL

RESOLUTION NO. 02-08-1108

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, REVISING RESOLUTION NO. 10-07-1100 CITY RULES OF PROCEDURE

WHEREAS, the City Council revised Rules of Procedure, at their regular meeting held on October 23, 2007; and

WHEREAS, the City Council desires to make an addition/revision to those Rules of Procedure, specifically in Rule No.1, Agenda.


NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA:

Sec. 1. This Resolution shall revise the Rules of Procedures approved by Resolution 10-07-1100 on October 23, 2007.

Sec. 2. The newly revised Rules of Procedure are attached hereto as "Exhibit A" and are hereby approved.

Sec. 3. The Resolution shall become effective upon adoption.

ADOPTED: February 26, 2008



Tom C. Sims, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

RULES OF PROCEDURE FOR THE CITY COUNCIL

The Mayor shall preside all council meetings which include special meetings, regular meetings, and public hearings.

The Council shall elect from among its members a Vice-Mayor each year in October following the regular City election.

The Vice-Mayor shall preside all council meetings if the Mayor is unable to be present.

If both the Mayor and Vice-Mayor are not present, a councilmember shall be selected by those present and shall preside the meeting.

RULE 1. AGENDA.

- a. At all regular meetings the order of business shall be:
 - I. CALL TO ORDER
 - a. Pledge of Allegiance
 - b. Invocation
 - c. Community Presentation
 - II. ROLL CALL
 - III. AMENDMENTS TO THE AGENDA
 - IV. CONFLICT OF INTEREST
 - V. CONSENT AGENDA
 - VI. APPROVAL OF MINUTES
 - VII. COMMUNICATIONS
 - VIII. CITY MANAGER'S REPORT
 - IX. **CITY CLERK'S FILE**
 - X. STANDING COMMITTEE REPORTS
 - XI. MAYOR/COUNCIL REPORTS AND APPOINTMENTS
 - XII. PERSONS TO BE HEARD
 - XIII. UNFINISHED BUSINESS
 - a. Administrative or Committee Reports
 - b. Public Hearing
 - c. Council Action
 - X. NEW BUSINESS
 - a. Administrative or Committee Reports
 - b. Public Hearing
 - c. Council Action
 - XI. ATTORNEY'S FILE
 - XII. [CITY CLERK'S FILE]
 - XIII. EXECUTIVE SESSION – if necessary
 - XIV. ADJOURNMENT

All reports, ordinances, resolutions, contracts, documents or other matters to be submitted to the council at a regular meeting shall be delivered to the city manager or city clerk no later than 12:00 p.m. on the preceding Thursday of the regular meeting. If information is not delivered at specified time as outlined, it is not added to the agenda with the exception of emergency agenda items. The Agenda shall be prepared by the City Manager subject to review and revision by the Mayor. The City Clerk, City Manager and Mayor will meet on Thursday preceding the meeting to finalize the Agenda. The City Attorney shall submit a monthly report to be inserted under "Attorney's File" and this report is due by 12:00 p.m. on the third Thursday preceding the fourth Tuesday council meeting of each month. An Agenda shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel by 5:00 p.m., Friday preceding the meeting. An agenda is not required for special council meetings. The list of topics contained in the notice given for such special meeting shall instead suffice and shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel.

The City Manager shall include with the agenda such supplemental material or reports as may be necessary to explain each item of business. A complete Agenda packet shall be available to the public at City Hall and the Irene Ingle Public Library by 5:00 p.m., Friday preceding the regular meeting. Upon adoption of a motion to adopt the consent agenda, all consent agenda items subject to the motion are adopted as recommended by the City Manager. The motion to adopt may not be amended, provided, upon the request of any member, an item on the consent agenda shall be removed from the consent agenda and placed under the appropriate regular agenda item for council action. A motion for reconsideration or a motion to rescind a consent agenda motion shall contain reference to the specific consent agenda item, which is the subject of the motion, and only that item shall be affected by the motion.

RULE 2. MEETINGS.

- a. The Council shall regularly meet on the second and fourth Tuesday of each month at 7:00 p.m., except there shall be no meeting the fourth Tuesday in the month of December.
- b. Regular council meetings shall be held in the Council Chambers at Wrangell City Hall at 205 Brueger Street, Wrangell, Alaska, unless the Council, at a preceding regular or special meeting has, by motion or otherwise, designated a different place for a particular meeting.

- c. Special meetings may be called and held as provided by WMC 3.04.090.
- d. Public notice of all meetings, both regular and special, shall be given by posting notice at City Hall, Post Office, KSTK, and Wrangell Sentinel.

RULE 3. ORDINANCES.

a. Procedure. Upon representation of an ordinance, any member may move that it be introduced in first reading and move to second, refer to a committee, deferred, or rejected. If the motion is for referral to a committee, the Mayor shall refer the ordinance to the committee he or she determines appropriate. The committee designated may be changed by a majority vote of the members of the Council. If the motion is for introduction, the motion shall also set a date for the public hearing. All such motions may be amended.

RULE 4. COMMITTEES.

The Council shall have such special committees as may be considered necessary. Any member of the Council shall be privileged to sit with any committee at all times; such member shall have the right to participate in committee discussion except that members of the committee shall have priority in obtaining the floor and only committee members may vote. Reasonable opportunity for the public to be heard shall be allowed. Special committees automatically terminate upon completion of the assignment given to them upon formulation of the committee.

RULE 5. RULES OF PUBLIC PARTICIPATION.

Public participation during hearings will be conducted according to the following rules, *which will be posted in the Council Chambers*.

- a. The hearing will be conducted by the Mayor as chair.
- b. The Mayor will open the hearing by summarizing its purposes and re-emphasizing the rules of procedure.
- c. The Mayor may set a time limit on speakers if it appears necessary to gain maximum participation and conserve time. Such time limit may be extended by a majority of the Council.
- d. Citizens will be encouraged to submit written presentations and exhibits.

- e. The Mayor will set forth the item or subject to be discussed and will rule inappropriate comments out of order.
- f. All speakers, public and members of the Council, must be recognized by the chair.
- g. Members of the public will precede their remarks by stating their names and place of residence.
- h. Members of the Council will be recognized by the chair by name.
- i. Members of the Council will not direct questions to each other or to the chair during public participation except as to conduct the hearing.
- j. Members of the Council may direct questions to members of the public only to obtain clarification of material presented. Such questions may not be argumentative.
- k. The public may direct questions to the Council or the administration. Such questions may not be argumentative.
- l. The public may direct questions to the chair only as it pertains to conduct of the hearing.
- m. The Council and the public will refrain from argument and debate.
- n. The Manager may participate in the same manner as the members of the Council.
- o. Any person making personal, impertinent or slanderous remarks, or who becomes boisterous while addressing the Council, shall be, forthwith, by the presiding officer, barred from further attendance at the meeting before the Council, unless permission to continue is granted by a majority vote of the Council.

RULE 6. ADOPTION OF ROBERT'S RULES OF ORDER.

The conduct of the meetings of the Council shall be governed by the Mayor according to Robert's Rules of Order, the most current edition, except as otherwise provided by Charter, law, or rules.

RULE 7. BASIC CONCEPTS OF PARLIAMENTARY PROCEDURE.

The city attorney shall act as the parliamentarian when he/she is present, with the city clerk as acting parliamentarian during city attorney's absence.

- a. Purposes of parliamentary procedure:
 1. to expedite business
 2. to assure legality
 3. to protect the rights of the minority

- b. Business is brought before an assembly or council by the motion of a councilmember. The basic procedure for a motion is:
 1. A councilmember makes a motion.
 2. Another councilmember seconds the motion.
 3. The presiding officer states the motion, therefore formally placing it before the assembly or council.
 4. The councilmembers debate the motion. During this time the motion:
 - a. is considered *pending*.
 - b. can have secondary motions applied to it.
 5. The presiding officer puts the question to a vote. This should include restating the motion to be voted on or requests the city clerk to do so.
 6. The presiding officer or city clerk makes a complete announcement of the results of the vote.

- c. Duties of the presiding officer:
 1. Convene the meetings and announce the items of business.
 2. Recognize councilmembers who want the floor.
 3. Restate motions and put them to a vote.
 4. Maintain order and decorum.
 5. Rule on the acceptability, legitimacy and precedence of motions.
 6. Expedite business in every way compatible with the rights of members.
 7. Be familiar with parliamentary procedure. A parliamentarian may assist.

d. At all meetings of the council, four councilmembers or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number may adjourn from day to day or from time to time. In the absence of a quorum, any number less than a quorum may adjourn a meeting to a later date.

RULE 8. QUORUM AND VOTE REQUIRED.

Four council members shall constitute a quorum for the transaction of business. Adoption of the Budget requires a majority vote of the Council (4), due to subject importance. An affirmative vote of at least four members of the Council shall be required for the final passage of an ordinance or emergency ordinance, due to subject importance.

RULE 9. MOTIONS: THEIR TYPES AND PRECEDENCE.

a. Motions are classified into four groups according to their purpose and characteristics:

1. Main motions: Their purpose is to bring business before the assembly or council for consideration and action. If passed, they commit the assembly or council to do or say something.
- 2.* Subsidiary motions: They aid the assembly or council in treating or disposing of a main motion. They are in order only from the time the motion has been stated by the chair until the chair begins to take a vote on that motion.
- 3.* Privileged motions: These motions do not relate to the main motion or pending business but to the members and the organization. They are matters of such urgency that, without debate, they can interrupt the consideration of anything else.
- 4.* Incidental motions: They usually relate to matters that are incidental to the conduct of the meeting rather than directly to the main motion. They may be offered at any time when they are needed.

**These are sometimes grouped together and called secondary motions.*

- b. Order of Precedence of Motions
 - 1. Fix the time to which to adjourn
 - 2. Adjourn
 - 3. Recess
 - 4. Raise a question of privilege
 - 5. Call for the orders of the day
 - 6. Lay on the table
 - 7. Previous question
 - 8. Limit or extend limits of debate
 - 9. Postpone to a certain time (or postpone definitely)
 - 10. Commit (or refer)
 - 11. Amend
 - 12. Postpone indefinitely
 - 13. Main motion

- c. Points to remember about rank of motions:
 - 1. Note that a main motion (13) has the lowest rank in the above list.
 - 2. When a given motion on the list is immediately pending, anything above it on the list is in order; anything below it on the list is out of order.
 - 3. A presiding officer should have at his disposal the above list of motions. To allow a motion to pass, if a higher one is pending, is a serious parliamentary error and one, which must be avoided.

- d. Explanation of Privileged and Subsidiary Motions:
 - 1. Fix the time to which to adjourn: The intent of this motion is to set the time for another meeting to continue business of the session. Adoption of this motion does not adjourn the present meeting or set a time for its adjournment.
 - 2. Adjourn: This is a motion to close the meeting.
 - 3. Recess: A short interruption, which does not close the meeting. After the recess, business resumes at exactly the point where it was interrupted.
 - 4. Raise a question of privilege: This device permits a request or a main motion relating to the rights of either the assembly or an individual to interrupt business and, because of its urgency, be brought up for possible immediate consideration.

5. Call for the order of the day: By the use of this motion, a single member can require the assembly to follow the order of business or agenda, or to take up a special order that is now due to come up, unless two-thirds of the assembly wish to do otherwise.
 6. Lay on the table: This motion places in the care of the secretary the pending question and everything adhering to it. If a group regularly meets quarterly, or oftener, the question laid on the table remains there until taken off or until the end of the next regular session. This motion should not be used to kill a motion without debating it.
 7. Previous question: The effect of this motion is to immediately stop debate and any subsidiary motions except the higher ranking motion to lay on the table. It must be seconded, no debate is allowed, and a 2/3 vote is needed to close debate.
 8. Limit or extend limits of debate: This motion can reduce or increase the number and length of speeches permitted or limit the length of debate on a specific question.
 9. Postpone to a certain time or postpone definitely:
 10. Commit or refer to a committee: This motion sends the main motion to a smaller group (a committee) for further examination and refinement before the body votes on it. Be sure to be specific, i.e. what committee, size of committee, etc.
 11. Amend: The intent of this motion is to modify the pending motion before it is voted on.
 12. Postpone indefinitely: This motion, in effect, kills the main motion for the duration of the session without having to take a vote on it.
 13. Main motion: See A-1.
- e. Sample motion: "Your honor, I move that the City allocate \$500 from our treasury to be donated to the Wrangell Salvation Army on December 23 of this year."

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 03-08-1109

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the current wage level for the positions of Police Officer, Police Sergeant and Police Lieutenant have been found to be below the market amount for these three positions; and

WHEREAS, the position of Police Officer has not been able to be filled in the last 15 months; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

Section 1. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by a reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution 12-07-1105.

Section 2. The position of Police Officer will be shown as Grade 23.

Section 3. The position of Police Sergeant will be shown as Grade 25.

Section 4. The position of Police Lieutenant will be shown as Grade 26.

Section 5. All current employees affected by this resolution will move into their new grades on April 1, 2008, and will then have April 1st as their new anniversary date for all future step increases.

Section 6. Effective Date. The pay plan reflecting these new grades will be effective April 1, 2008.

Section 7. The adopted Pay Plan in Section 1 repeals the previous Pay Plan adopted by Resolution No. 12-07-1105.

ADOPTED March 25, 2008


Tom C. Sims, Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

WRANGELL

Effective April 1, 2008

Salary Schedule

Exhibit "A" Resolution # **03-08-1109**

Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13
26 Police Lt.	\$ 25.41	\$ 26.17	\$ 26.95	\$ 27.76	\$ 28.60	\$ 29.45	\$ 30.34	\$ 30.94	\$ 31.56	\$ 32.19	\$ 32.84	\$ 33.49	\$ 34.16
	\$ 4,404	\$ 4,536	\$ 4,672	\$ 4,812	\$ 4,957	\$ 5,105	\$ 5,258	\$ 5,364	\$ 5,471	\$ 5,580	\$ 5,692	\$ 5,806	\$ 5,922
27 Municipal Clerk Electrical Lineman	\$ 52,846	\$ 54,431	\$ 56,064	\$ 57,746	\$ 59,478	\$ 61,263	\$ 63,101	\$ 64,363	\$ 65,650	\$ 66,963	\$ 68,302	\$ 69,668	\$ 71,061
	\$ 26.51	\$ 27.30	\$ 28.12	\$ 28.97	\$ 29.84	\$ 30.73	\$ 31.65	\$ 32.29	\$ 32.93	\$ 33.59	\$ 34.26	\$ 34.95	\$ 35.65
28 Economic and Community Development Planner	\$ 4,595	\$ 4,733	\$ 4,875	\$ 5,021	\$ 5,171	\$ 5,327	\$ 5,486	\$ 5,596	\$ 5,708	\$ 5,822	\$ 5,939	\$ 6,057	\$ 6,179
	\$ 55,137	\$ 56,791	\$ 58,495	\$ 60,249	\$ 62,057	\$ 63,919	\$ 65,836	\$ 67,153	\$ 68,496	\$ 69,866	\$ 71,263	\$ 72,688	\$ 74,142
29 Electrical Line Supervisor	\$ 27.67	\$ 28.50	\$ 29.35	\$ 30.23	\$ 31.14	\$ 32.07	\$ 33.03	\$ 33.70	\$ 34.37	\$ 35.06	\$ 35.76	\$ 36.47	\$ 37.20
	\$ 4,795	\$ 4,939	\$ 5,087	\$ 5,240	\$ 5,397	\$ 5,559	\$ 5,726	\$ 5,840	\$ 5,957	\$ 6,076	\$ 6,198	\$ 6,322	\$ 6,448
30 Director of Finance Superintendent, Electrical Utility Director of Public Works & Capital Projects Police Chief	\$ 57,545	\$ 59,271	\$ 61,049	\$ 62,881	\$ 64,767	\$ 66,710	\$ 68,712	\$ 70,086	\$ 71,487	\$ 72,917	\$ 74,376	\$ 75,863	\$ 77,380
	\$ 28.89	\$ 29.75	\$ 30.65	\$ 31.57	\$ 32.51	\$ 33.49	\$ 34.49	\$ 35.18	\$ 35.89	\$ 36.60	\$ 37.34	\$ 38.08	\$ 38.85
31 Director of Finance Superintendent, Electrical Utility Director of Public Works & Capital Projects Police Chief	\$ 5,007	\$ 5,157	\$ 5,312	\$ 5,472	\$ 5,636	\$ 5,805	\$ 5,979	\$ 6,098	\$ 6,220	\$ 6,345	\$ 6,472	\$ 6,601	\$ 6,733
	\$ 60,087	\$ 61,889	\$ 63,746	\$ 65,658	\$ 67,628	\$ 69,657	\$ 71,747	\$ 73,182	\$ 74,645	\$ 76,138	\$ 77,661	\$ 79,214	\$ 80,798
32	\$ 30.17	\$ 31.08	\$ 32.01	\$ 32.97	\$ 33.96	\$ 34.98	\$ 36.03	\$ 36.75	\$ 37.49	\$ 38.23	\$ 39.00	\$ 39.78	\$ 40.58
	\$ 5,230	\$ 5,387	\$ 5,549	\$ 5,715	\$ 5,887	\$ 6,063	\$ 6,245	\$ 6,370	\$ 6,497	\$ 6,627	\$ 6,760	\$ 6,895	\$ 7,033
33	\$ 62,762	\$ 64,645	\$ 66,585	\$ 68,582	\$ 70,640	\$ 72,759	\$ 74,942	\$ 76,440	\$ 77,969	\$ 79,529	\$ 81,119	\$ 82,742	\$ 84,396
	\$ 31.53	\$ 32.48	\$ 33.45	\$ 34.46	\$ 35.49	\$ 36.56	\$ 37.65	\$ 38.41	\$ 39.17	\$ 39.96	\$ 40.76	\$ 41.57	\$ 42.40
34 City Manager	\$ 5,466	\$ 5,630	\$ 5,799	\$ 5,973	\$ 6,152	\$ 6,336	\$ 6,526	\$ 6,657	\$ 6,790	\$ 6,926	\$ 7,064	\$ 7,206	\$ 7,350
	\$ 65,589	\$ 67,556	\$ 69,583	\$ 71,670	\$ 73,820	\$ 76,035	\$ 78,316	\$ 79,882	\$ 81,480	\$ 83,110	\$ 84,772	\$ 86,467	\$ 88,197
35	\$ 32.96	\$ 33.95	\$ 34.97	\$ 36.02	\$ 37.10	\$ 38.21	\$ 39.36	\$ 40.15	\$ 40.95	\$ 41.77	\$ 42.61	\$ 43.46	\$ 44.33
	\$ 5,714	\$ 5,885	\$ 6,062	\$ 6,244	\$ 6,431	\$ 6,624	\$ 6,823	\$ 6,959	\$ 7,098	\$ 7,240	\$ 7,385	\$ 7,533	\$ 7,683
36	\$ 68,565	\$ 70,622	\$ 72,741	\$ 74,923	\$ 77,171	\$ 79,486	\$ 81,870	\$ 83,508	\$ 85,178	\$ 86,882	\$ 88,619	\$ 90,392	\$ 92,199
	\$ 34.48	\$ 35.51	\$ 36.58	\$ 37.67	\$ 38.80	\$ 39.97	\$ 41.17	\$ 41.99	\$ 42.83	\$ 43.69	\$ 44.56	\$ 45.45	\$ 46.36
37	\$ 5,976	\$ 6,155	\$ 6,340	\$ 6,530	\$ 6,726	\$ 6,928	\$ 7,135	\$ 7,278	\$ 7,424	\$ 7,572	\$ 7,724	\$ 7,878	\$ 8,036
	\$ 71,709	\$ 73,860	\$ 76,076	\$ 78,358	\$ 80,709	\$ 83,131	\$ 85,624	\$ 87,337	\$ 89,084	\$ 90,865	\$ 92,683	\$ 94,536	\$ 96,427
38	\$ 36.08	\$ 37.16	\$ 38.27	\$ 39.42	\$ 40.60	\$ 41.82	\$ 43.08	\$ 43.94	\$ 44.82	\$ 45.71	\$ 46.63	\$ 47.56	\$ 48.51
	\$ 6,253	\$ 6,441	\$ 6,634	\$ 6,833	\$ 7,038	\$ 7,249	\$ 7,467	\$ 7,616	\$ 7,768	\$ 7,924	\$ 8,082	\$ 8,244	\$ 8,408
39	\$ 75,037	\$ 77,288	\$ 79,607	\$ 81,995	\$ 84,455	\$ 86,988	\$ 89,598	\$ 91,390	\$ 93,218	\$ 95,082	\$ 96,984	\$ 98,924	\$ 100,902
	\$ 37.76	\$ 38.90	\$ 40.06	\$ 41.27	\$ 42.50	\$ 43.78	\$ 45.09	\$ 45.99	\$ 46.91	\$ 47.85	\$ 48.81	\$ 49.79	\$ 50.78
40	\$ 6,546	\$ 6,742	\$ 6,944	\$ 7,153	\$ 7,367	\$ 7,588	\$ 7,816	\$ 7,972	\$ 8,132	\$ 8,294	\$ 8,460	\$ 8,629	\$ 8,802
	\$ 78,549	\$ 80,905	\$ 83,332	\$ 85,832	\$ 88,407	\$ 91,060	\$ 93,791	\$ 95,667	\$ 97,581	\$ 99,532	\$ 101,523	\$ 103,553	\$ 105,624
41	\$ 39.54	\$ 40.73	\$ 41.95	\$ 43.21	\$ 44.50	\$ 45.84	\$ 47.21	\$ 48.16	\$ 49.12	\$ 50.10	\$ 51.11	\$ 52.13	\$ 53.17
	\$ 6,854	\$ 7,059	\$ 7,271	\$ 7,489	\$ 7,714	\$ 7,945	\$ 8,184	\$ 8,347	\$ 8,514	\$ 8,685	\$ 8,858	\$ 9,035	\$ 9,216
42	\$ 82,245	\$ 84,712	\$ 87,253	\$ 89,871	\$ 92,567	\$ 95,344	\$ 98,204	\$ 100,168	\$ 102,172	\$ 104,215	\$ 106,299	\$ 108,425	\$ 110,594

WRANGELL

Effective April 1, 2008

Salary Schedule

Exhibit "A" Resolution # 03-08-1109

Grade/Step		1	2	3	4	5	6	7	8	9	10	11	12	13	
14	Dispatcher/Corrections Specialist	\$ 15.03	\$ 15.48	\$ 15.95	\$ 16.43	\$ 16.92	\$ 17.43	\$ 17.95	\$ 18.31	\$ 18.68	\$ 19.05	\$ 19.43	\$ 19.82	\$ 20.22	
		\$ 2,606	\$ 2,684	\$ 2,765	\$ 2,847	\$ 2,933	\$ 3,021	\$ 3,111	\$ 3,174	\$ 3,237	\$ 3,302	\$ 3,368	\$ 3,435	\$ 3,504	
		\$ 31,270	\$ 32,208	\$ 33,174	\$ 34,169	\$ 35,194	\$ 36,250	\$ 37,338	\$ 38,084	\$ 38,846	\$ 39,623	\$ 40,415	\$ 41,224	\$ 42,048	
15	Water Trt. Plt. Apprentice Administrative Assistant - Harbors Maintenance Specialist	Wastewater Trt. Plt. Apprentice	\$ 15.75	\$ 16.22	\$ 16.70	\$ 17.21	\$ 17.72	\$ 18.25	\$ 18.80	\$ 19.18	\$ 19.56	\$ 19.95	\$ 20.35	\$ 20.76	\$ 21.17
			\$ 2,729	\$ 2,811	\$ 2,895	\$ 2,982	\$ 3,072	\$ 3,164	\$ 3,259	\$ 3,324	\$ 3,390	\$ 3,458	\$ 3,527	\$ 3,598	\$ 3,670
			\$ 32,750	\$ 33,732	\$ 34,744	\$ 35,786	\$ 36,860	\$ 37,966	\$ 39,105	\$ 39,887	\$ 40,685	\$ 41,498	\$ 42,328	\$ 43,175	\$ 44,038
16	Electrical Dispatch Secretary	Admin Assistant - Police	\$ 16.50	\$ 16.99	\$ 17.50	\$ 18.03	\$ 18.57	\$ 19.12	\$ 19.70	\$ 20.09	\$ 20.49	\$ 20.90	\$ 21.32	\$ 21.75	\$ 22.18
			\$ 2,859	\$ 2,945	\$ 3,033	\$ 3,124	\$ 3,218	\$ 3,315	\$ 3,414	\$ 3,482	\$ 3,552	\$ 3,623	\$ 3,696	\$ 3,770	\$ 3,845
			\$ 34,312	\$ 35,341	\$ 36,401	\$ 37,494	\$ 38,618	\$ 39,777	\$ 40,970	\$ 41,790	\$ 42,625	\$ 43,478	\$ 44,347	\$ 45,234	\$ 46,139
17	Sanitation Worker Apprentice Lineman	\$ 17.29	\$ 17.81	\$ 18.34	\$ 18.89	\$ 19.46	\$ 20.04	\$ 20.64	\$ 21.05	\$ 21.48	\$ 21.90	\$ 22.34	\$ 22.79	\$ 23.25	
		\$ 2,996	\$ 3,086	\$ 3,179	\$ 3,274	\$ 3,372	\$ 3,474	\$ 3,578	\$ 3,649	\$ 3,722	\$ 3,797	\$ 3,873	\$ 3,950	\$ 4,029	
		\$ 35,956	\$ 37,035	\$ 38,146	\$ 39,290	\$ 40,469	\$ 41,683	\$ 42,934	\$ 43,792	\$ 44,668	\$ 45,562	\$ 46,473	\$ 47,402	\$ 48,350	
18	Corrections Supervisor Accounting Technician Firemedic/Trainer	\$ 18.12	\$ 18.66	\$ 19.22	\$ 19.80	\$ 20.39	\$ 21.00	\$ 21.63	\$ 22.07	\$ 22.51	\$ 22.96	\$ 23.42	\$ 23.88	\$ 24.36	
		\$ 3,140	\$ 3,234	\$ 3,331	\$ 3,431	\$ 3,534	\$ 3,640	\$ 3,750	\$ 3,825	\$ 3,901	\$ 3,979	\$ 4,059	\$ 4,140	\$ 4,223	
		\$ 37,683	\$ 38,813	\$ 39,978	\$ 41,177	\$ 42,412	\$ 43,685	\$ 44,995	\$ 45,895	\$ 46,813	\$ 47,749	\$ 48,704	\$ 49,679	\$ 50,672	
19	Mechanic Skilled Maintenance Specialist Harbor Services Team Leader	Wastewater Treatment Operator Facility Maintenance Specialist Civic Center Manager	\$ 19.00	\$ 19.57	\$ 20.15	\$ 20.76	\$ 21.38	\$ 22.02	\$ 22.68	\$ 23.14	\$ 23.60	\$ 24.07	\$ 24.55	\$ 25.04	\$ 25.54
			\$ 3,293	\$ 3,391	\$ 3,493	\$ 3,598	\$ 3,706	\$ 3,817	\$ 3,932	\$ 4,010	\$ 4,090	\$ 4,172	\$ 4,256	\$ 4,341	\$ 4,428
			\$ 39,512	\$ 40,698	\$ 41,919	\$ 43,176	\$ 44,471	\$ 45,806	\$ 47,180	\$ 48,123	\$ 49,086	\$ 50,068	\$ 51,069	\$ 52,090	\$ 53,132
20	Water Services Team Leader Wastewater Services Team Leader	Mechanic Team Leader Diesel Electric Mechanic	\$ 19.93	\$ 20.52	\$ 21.14	\$ 21.77	\$ 22.43	\$ 23.10	\$ 23.79	\$ 24.27	\$ 24.75	\$ 25.25	\$ 25.75	\$ 26.27	\$ 26.79
			\$ 3,454	\$ 3,557	\$ 3,664	\$ 3,774	\$ 3,887	\$ 4,004	\$ 4,124	\$ 4,206	\$ 4,291	\$ 4,376	\$ 4,464	\$ 4,553	\$ 4,644
			\$ 41,445	\$ 42,688	\$ 43,969	\$ 45,288	\$ 46,646	\$ 48,046	\$ 49,487	\$ 50,477	\$ 51,486	\$ 52,516	\$ 53,566	\$ 54,638	\$ 55,730
21	Public Works Supervisor	\$ 20.72	\$ 21.34	\$ 21.98	\$ 22.64	\$ 23.32	\$ 24.02	\$ 24.74	\$ 25.23	\$ 25.74	\$ 26.25	\$ 26.78	\$ 27.31	\$ 27.86	
		\$ 3,591	\$ 3,699	\$ 3,810	\$ 3,924	\$ 4,042	\$ 4,163	\$ 4,288	\$ 4,374	\$ 4,462	\$ 4,551	\$ 4,642	\$ 4,735	\$ 4,829	
		\$ 43,096	\$ 44,389	\$ 45,721	\$ 47,092	\$ 48,505	\$ 49,960	\$ 51,459	\$ 52,488	\$ 53,538	\$ 54,609	\$ 55,701	\$ 56,815	\$ 57,951	
22	Police Officer	\$ 21.56	\$ 22.21	\$ 22.88	\$ 23.56	\$ 24.27	\$ 25.00	\$ 25.75	\$ 26.26	\$ 26.79	\$ 27.32	\$ 27.87	\$ 28.43	\$ 29.00	
		\$ 3,738	\$ 3,850	\$ 3,965	\$ 4,084	\$ 4,207	\$ 4,333	\$ 4,463	\$ 4,552	\$ 4,643	\$ 4,736	\$ 4,831	\$ 4,927	\$ 5,026	
		\$ 44,852	\$ 46,198	\$ 47,584	\$ 49,011	\$ 50,482	\$ 51,996	\$ 53,556	\$ 54,627	\$ 55,719	\$ 56,834	\$ 57,971	\$ 59,130	\$ 60,313	
23	Library Services Director Park and Recreation Director Museum Director/Curator	Fire Chief	\$ 22.45	\$ 23.12	\$ 23.82	\$ 24.53	\$ 25.27	\$ 26.02	\$ 26.80	\$ 27.34	\$ 27.89	\$ 28.44	\$ 29.01	\$ 29.59	\$ 30.19
			\$ 3,891	\$ 4,008	\$ 4,128	\$ 4,252	\$ 4,379	\$ 4,511	\$ 4,646	\$ 4,739	\$ 4,834	\$ 4,930	\$ 5,029	\$ 5,130	\$ 5,232
			\$ 46,692	\$ 48,092	\$ 49,535	\$ 51,021	\$ 52,552	\$ 54,128	\$ 55,752	\$ 56,867	\$ 58,005	\$ 59,165	\$ 60,348	\$ 61,555	\$ 62,786
24	Harbormaster Police Sergeant	\$ 23.38	\$ 24.08	\$ 24.80	\$ 25.55	\$ 26.32	\$ 27.10	\$ 27.92	\$ 28.48	\$ 29.05	\$ 29.63	\$ 30.22	\$ 30.82	\$ 31.44	
		\$ 4,053	\$ 4,174	\$ 4,299	\$ 4,428	\$ 4,561	\$ 4,698	\$ 4,839	\$ 4,936	\$ 5,035	\$ 5,135	\$ 5,238	\$ 5,343	\$ 5,450	
		\$ 48,632	\$ 50,090	\$ 51,593	\$ 53,141	\$ 54,735	\$ 56,377	\$ 58,069	\$ 59,230	\$ 60,415	\$ 61,623	\$ 62,855	\$ 64,112	\$ 65,395	
25		\$ 24.37	\$ 25.10	\$ 25.85	\$ 26.63	\$ 27.43	\$ 28.25	\$ 29.10	\$ 29.68	\$ 30.27	\$ 30.88	\$ 31.50	\$ 32.13	\$ 32.77	
		\$ 4,224	\$ 4,351	\$ 4,481	\$ 4,616	\$ 4,754	\$ 4,897	\$ 5,044	\$ 5,145	\$ 5,247	\$ 5,352	\$ 5,459	\$ 5,569	\$ 5,680	
		\$ 50,688	\$ 52,209	\$ 53,775	\$ 55,389	\$ 57,050	\$ 58,762	\$ 60,525	\$ 61,735	\$ 62,970	\$ 64,229	\$ 65,514	\$ 66,824	\$ 68,161	

WRANGELL

Effective April 1, 2008

Salary Schedule

Exhibit "A" Resolution # 03-08-1109

Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13
1 Lifeguard Recreation Assistant	\$ 8.56	\$ 8.82	\$ 9.08	\$ 9.35	\$ 9.64	\$ 9.92	\$ 10.22	\$ 10.43	\$ 10.63	\$ 10.85	\$ 11.06	\$ 11.29	\$ 11.51
	\$ 1,484	\$ 1,528	\$ 1,574	\$ 1,621	\$ 1,670	\$ 1,720	\$ 1,772	\$ 1,807	\$ 1,843	\$ 1,880	\$ 1,918	\$ 1,956	\$ 1,995
	\$ 17,806	\$ 18,340	\$ 18,890	\$ 19,457	\$ 20,041	\$ 20,642	\$ 21,261	\$ 21,687	\$ 22,120	\$ 22,563	\$ 23,014	\$ 23,474	\$ 23,944
2	\$ 8.92	\$ 9.18	\$ 9.46	\$ 9.74	\$ 10.04	\$ 10.34	\$ 10.65	\$ 10.86	\$ 11.08	\$ 11.30	\$ 11.52	\$ 11.75	\$ 11.99
	\$ 1,546	\$ 1,592	\$ 1,640	\$ 1,689	\$ 1,739	\$ 1,792	\$ 1,845	\$ 1,882	\$ 1,920	\$ 1,958	\$ 1,998	\$ 2,037	\$ 2,078
	\$ 18,546	\$ 19,102	\$ 19,675	\$ 20,266	\$ 20,874	\$ 21,500	\$ 22,145	\$ 22,588	\$ 23,040	\$ 23,500	\$ 23,970	\$ 24,450	\$ 24,939
3 Senior Lifeguard	\$ 9.29	\$ 9.57	\$ 9.86	\$ 10.15	\$ 10.46	\$ 10.77	\$ 11.10	\$ 11.32	\$ 11.54	\$ 11.77	\$ 12.01	\$ 12.25	\$ 12.49
	\$ 1,611	\$ 1,659	\$ 1,709	\$ 1,760	\$ 1,813	\$ 1,867	\$ 1,923	\$ 1,962	\$ 2,001	\$ 2,041	\$ 2,082	\$ 2,123	\$ 2,166
	\$ 19,327	\$ 19,907	\$ 20,504	\$ 21,119	\$ 21,753	\$ 22,405	\$ 23,078	\$ 23,539	\$ 24,010	\$ 24,490	\$ 24,980	\$ 25,480	\$ 25,989
4 Sales Assistant Laborer	\$ 9.69	\$ 9.98	\$ 10.28	\$ 10.59	\$ 10.90	\$ 11.23	\$ 11.57	\$ 11.80	\$ 12.03	\$ 12.27	\$ 12.52	\$ 12.77	\$ 13.03
	\$ 1,679	\$ 1,729	\$ 1,781	\$ 1,835	\$ 1,890	\$ 1,947	\$ 2,005	\$ 2,045	\$ 2,086	\$ 2,128	\$ 2,170	\$ 2,214	\$ 2,258
	\$ 20,149	\$ 20,754	\$ 21,376	\$ 22,018	\$ 22,678	\$ 23,359	\$ 24,059	\$ 24,541	\$ 25,031	\$ 25,532	\$ 26,043	\$ 26,563	\$ 27,095
5 Park Maint II	\$ 10.10	\$ 10.41	\$ 10.72	\$ 11.04	\$ 11.37	\$ 11.71	\$ 12.06	\$ 12.30	\$ 12.55	\$ 12.80	\$ 13.06	\$ 13.32	\$ 13.58
	\$ 1,751	\$ 1,804	\$ 1,858	\$ 1,913	\$ 1,971	\$ 2,030	\$ 2,091	\$ 2,133	\$ 2,175	\$ 2,219	\$ 2,263	\$ 2,308	\$ 2,355
	\$ 21,013	\$ 21,643	\$ 22,292	\$ 22,961	\$ 23,650	\$ 24,359	\$ 25,090	\$ 25,592	\$ 26,104	\$ 26,626	\$ 27,158	\$ 27,702	\$ 28,256
6 Senior Sales Assistant Park Maint I	\$ 10.54	\$ 10.85	\$ 11.18	\$ 11.51	\$ 11.86	\$ 12.22	\$ 12.58	\$ 12.83	\$ 13.09	\$ 13.35	\$ 13.62	\$ 13.89	\$ 14.17
	\$ 1,826	\$ 1,881	\$ 1,938	\$ 1,996	\$ 2,056	\$ 2,117	\$ 2,181	\$ 2,224	\$ 2,269	\$ 2,314	\$ 2,361	\$ 2,408	\$ 2,456
	\$ 21,917	\$ 22,575	\$ 23,252	\$ 23,949	\$ 24,668	\$ 25,408	\$ 26,170	\$ 26,694	\$ 27,227	\$ 27,772	\$ 28,327	\$ 28,894	\$ 29,472
7 Clerical Assistant	\$ 11.00	\$ 11.33	\$ 11.67	\$ 12.02	\$ 12.38	\$ 12.75	\$ 13.14	\$ 13.40	\$ 13.67	\$ 13.94	\$ 14.22	\$ 14.50	\$ 14.79
	\$ 1,907	\$ 1,964	\$ 2,023	\$ 2,084	\$ 2,146	\$ 2,211	\$ 2,277	\$ 2,323	\$ 2,369	\$ 2,416	\$ 2,465	\$ 2,514	\$ 2,564
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	\$ 23,890	\$ 24,607	\$ 25,345	\$ 26,106	\$ 26,889	\$ 27,696	\$ 28,526	\$ 29,097	\$ 29,679	\$ 30,272	\$ 30,878	\$ 31,495	\$ 32,125
9 Library Assistant I Maintenance Custodian	\$ 12.00	\$ 12.36	\$ 12.73	\$ 13.11	\$ 13.51	\$ 13.91	\$ 14.33	\$ 14.61	\$ 14.91	\$ 15.21	\$ 15.51	\$ 15.82	\$ 16.14
	\$ 2,080	\$ 2,142	\$ 2,207	\$ 2,273	\$ 2,341	\$ 2,411	\$ 2,484	\$ 2,533	\$ 2,584	\$ 2,636	\$ 2,688	\$ 2,742	\$ 2,797
	\$ 24,959	\$ 25,708	\$ 26,479	\$ 27,274	\$ 28,092	\$ 28,935	\$ 29,803	\$ 30,399	\$ 31,007	\$ 31,627	\$ 32,259	\$ 32,905	\$ 33,563
10	\$ 12.54	\$ 12.92	\$ 13.31	\$ 13.71	\$ 14.12	\$ 14.54	\$ 14.98	\$ 15.28	\$ 15.58	\$ 15.89	\$ 16.21	\$ 16.54	\$ 16.87
	\$ 2,174	\$ 2,239	\$ 2,307	\$ 2,376	\$ 2,447	\$ 2,520	\$ 2,596	\$ 2,648	\$ 2,701	\$ 2,755	\$ 2,810	\$ 2,866	\$ 2,924
	\$ 26,090	\$ 26,872	\$ 27,679	\$ 28,509	\$ 29,364	\$ 30,245	\$ 31,153	\$ 31,776	\$ 32,411	\$ 33,059	\$ 33,721	\$ 34,395	\$ 35,083
11 Animal Control Officer	\$ 13.12	\$ 13.51	\$ 13.92	\$ 14.33	\$ 14.76	\$ 15.21	\$ 15.66	\$ 15.97	\$ 16.29	\$ 16.62	\$ 16.95	\$ 17.29	\$ 17.64
	\$ 2,273	\$ 2,342	\$ 2,412	\$ 2,484	\$ 2,559	\$ 2,636	\$ 2,715	\$ 2,769	\$ 2,824	\$ 2,881	\$ 2,938	\$ 2,997	\$ 3,057
	\$ 27,282	\$ 28,100	\$ 28,943	\$ 29,812	\$ 30,706	\$ 31,627	\$ 32,576	\$ 33,228	\$ 33,892	\$ 34,570	\$ 35,261	\$ 35,967	\$ 36,686
12 DMV Assistant Recreation Coordinator Library Assistant II	\$ 13.72	\$ 14.13	\$ 14.55	\$ 14.99	\$ 15.44	\$ 15.90	\$ 16.38	\$ 16.71	\$ 17.04	\$ 17.38	\$ 17.73	\$ 18.09	\$ 18.45
	\$ 2,378	\$ 2,449	\$ 2,523	\$ 2,598	\$ 2,676	\$ 2,757	\$ 2,839	\$ 2,896	\$ 2,954	\$ 3,013	\$ 3,074	\$ 3,135	\$ 3,198
	\$ 28,536	\$ 29,392	\$ 30,274	\$ 31,182	\$ 32,117	\$ 33,081	\$ 34,073	\$ 34,755	\$ 35,450	\$ 36,159	\$ 36,882	\$ 37,620	\$ 38,372
13 Accounting Clerk Utility Accounts Clerk Harbor Security Assistant	\$ 14.36	\$ 14.79	\$ 15.24	\$ 15.69	\$ 16.16	\$ 16.65	\$ 17.15	\$ 17.49	\$ 17.84	\$ 18.20	\$ 18.56	\$ 18.93	\$ 19.31
	\$ 2,489	\$ 2,564	\$ 2,641	\$ 2,720	\$ 2,802	\$ 2,886	\$ 2,972	\$ 3,032	\$ 3,092	\$ 3,154	\$ 3,217	\$ 3,282	\$ 3,347
	\$ 29,872	\$ 30,768	\$ 31,691	\$ 32,642	\$ 33,621	\$ 34,630	\$ 35,669	\$ 36,382	\$ 37,110	\$ 37,852	\$ 38,609	\$ 39,381	\$ 40,169

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-08-1110

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOTS 6 & 7, BLOCK 65, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO WILLIAM W. STEARNS

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004 by Resolution No.10-04-1000; and

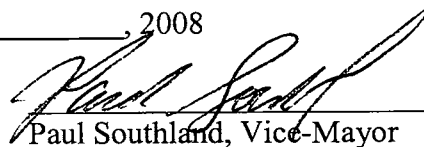
WHEREAS, the City Council has determined and accepted William W. Stearns, HC 89, Box 8560, Talkeetna, Alaska 99676, to be the highest bidder, in the total amount of \$38,200.00 (\$19,100.00 for each parcel), for Lots 6 & 7, Block 65, Wrangell Industrial Park Expansion Subdivision.

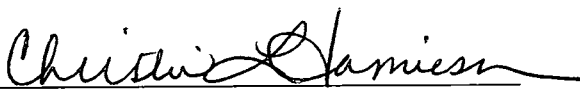
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

Section 1. The Mayor and City Clerk are authorized to execute a quit claim deed to William W. Stearn, to convey the following public land, when full price is paid:

Lots 6 & 7, Block 65, Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, Wrangell, Alaska, *contingent upon* that no personal use helicopter landings/takeoff be permitted for long-term storage.

ADOPTED: April 22, 2008


Paul Southland, Vice-Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 04-08-1111

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, SUPPORTING AN INITIATIVE OF THE THOMAS BAY POWER AUTHORITY TO FORM A REGIONAL ORGANIZATION CHARTERED TO PLAN, MANAGE, MARKET, OPERATE AND MAINTAIN A REGIONAL ELECTRICAL TRANSMISSION AND GENERATION SYSTEM

WHEREAS, Southeast Alaska is the only place in the United States with a population its size that is not interconnected by an electrical intertie grid system; and

WHEREAS, the lack of a regional electrical grid together with rising fuel oil cost has substantially increased the cost of heating homes and businesses and is thereby restraining the growth of commerce and economic development throughout the region; and

WHEREAS, the communities of Southeast Alaska need reliable, cost effective, long-term sources of energy for the future in order to minimize environmental impacts, stabilize electric rates, foster employment and increase economic development opportunities; and


WHEREAS, it is vital that work continue on completing the region-wide goal of interconnecting all of Southeast Alaska with an electrical transmission grid system.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, supports an initiative of the Thomas Bay Power Authority to petition boroughs, cities, villages and electric utilities of Southeast Alaska to join together in forming a regional transmission and generation organization that is specifically chartered and organized to plan, manage, market, operate, own and maintain a regional electrical transmission grid system.

BE IT FURTHER RESOLVED that the governor and state legislature are hereby petitioned to appropriate some of Alaska's surplus oil revenues to the Alaska Energy Authority to be a conduit for state funding to the regional transmission organization to begin the planning, design and construction of the Southeast Alaska Intertie System.

ADOPTED: _____ April 22, 2008


Paul Southland, Vice-Mayor

ATTEST: 
Christie L. Jamieson, City Clerk

CITY AND BOROUGH OF WRANGELL, ALASKA
RESOLUTION NO. 06-08-1112

A RESOLUTION AUTHORIZING PARTICIPATION BY THE CITY
AND BOROUGH OF WRANGELL, ALASKA IN THE STATE OF
ALASKA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

WHEREAS, the City of Wrangell, Alaska changed to a borough form of government on June 1, 2008; and

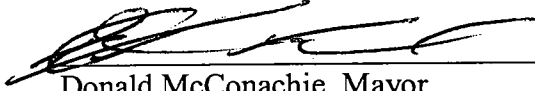
WHEREAS, the employees of the City of Wrangell, Alaska are borough employees as of June 1st, 2008; and


WHEREAS, it is the desire of the borough that its employees participate under the State of Alaska's Public Employees Retirement System; and

WHEREAS, it is required that to participate in the State's Retirement System, the City and Borough of Wrangell, Alaska enter into an agreement with the State of Alaska:

NOW THEREFORE BE IT RESOLVED BY THE CITY AND BOROUGH OF WRANGELL, ALASKA that the Borough Manager is hereby authorized to enter into the necessary agreements with the State of Alaska and execute the necessary documents pertaining thereto for the City and Borough of Wrangell to participate in the State of Alaska Public Employees' Retirement System.

ADOPTED: June 2, 2008


Donald McConachie, Mayor

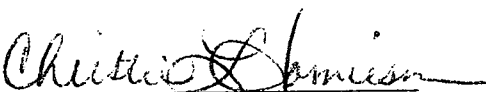
ATTEST: 
Christie L. Jamieson, Borough Clerk

CERTIFICATE

I, CHRISTIE L. JAMIESON, the duly appointed, qualified and Borough Clerk of the City and Borough of Wrangell, Alaska, DO HEREBY CERTIFY that the attached is a full, true and correct copy of the official Resolution No. 06-08-1112 adopted on June 2, 2008.

DATED as of this 3rd day of June, 2008.

CITY & BOROUGH OF WRANGELL,
ALASKA

By 
Christie L. Jamieson, MMC
Borough Clerk

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-08-1113

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR CREATION OF A NEW POSITION AND JOB DESCRIPTION FOR THE POSITION OF POLICE OFFICER RECRUIT

WHEREAS, the creation of this position would allow the City and Borough of Wrangell's Police Department the ability to hire an employee with no previous training or experience as a police officer; and

WHEREAS, the creation of this new position would provide an opportunity to fill police positions in a field where there is a shortage of fully trained police officers; and

WHEREAS, the City and Borough of Wrangell would provide the necessary training so that this position would move into a police officer; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

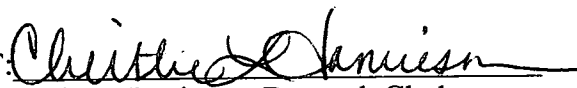
Section 1. The position of Police Officer Recruit is added to the list of positions within the City and Borough of Wrangell, Alaska.

Section 2. The attached Exhibit "A" is the job description which describes the duties, responsibilities and qualifications needed for this position.

Section 3. The position shall become effective upon passage of this resolution.

ADOPTED: _____ June 10 _____, 2008


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

City of Wrangell Job Description

Job Title:	Police Officer Recruit	Reports To: Sergeant of Police
Supervises:	Non-Supervisory	
Range:	17.29 – 19.46	Date Last Updated: 06-01-08
Grade Minimum:	17 steps 1-5 DOQ	Date Approved:

General Position Summary or Responsibilities

This classification is for an individual with no or minimal law enforcement training and will allow them an opportunity to attend a basic law enforcement academy and receive the training necessary for a basic police officer certificate. A Recruit shall not remain in this classification longer than 12 months

Under the direction of an assigned supervisor, perform individually or as a member of a team. Participate in the following activities: Successfully complete a State Certified Basic Law Enforcement Academy within 12 months of employment. Under the direction of a certified officer enforce federal, state and local laws and regulations, apprehend suspects; investigation of crimes, emergency response and crime prevention; patrol the community to protect people and property while encouraging voluntary compliance with local, state and federal laws.

Essential Duties and Responsibilities

1. Exercise discretion when responding to emergencies.
2. Protect the lives, property and constitutional rights of the general public.
3. Prepare clear and concise reports.
4. Present evidence and testimony in court.
5. Maintain current knowledge of the law and modern enforcement techniques.
6. Respond to crime and emergency scenes and take immediate and appropriate action.
7. Apply emergency first aid methods skillfully.

8. Maintain proficiency with all equipment assigned to an officer by the Wrangell Police Department.
9. Analyze situations accurately and adopt an effective course of action.
10. Perform routine foot and motor patrols of the community.
11. React quickly and calmly in emergency conditions.
12. Establish sufficient probable cause to arrest or charge alleged offenders.
13. Maintain self-control under emotionally demanding circumstances.
14. Participate in specialized programs and assignment to support police related activities and community relations.
15. Communicate effectively both verbally and in writing.
16. Obtain and Maintain eligibility for a Basic or higher certification as a Police Officer by the State of Alaska Police Standards Council.
17. Carry out supervisor's instruction and departmental procedures.
18. Establish and maintain cooperative and effective working relationships with other employees, external agencies, and the public.
19. Obtain and serve necessary letters, warrants, subpoenas, and summons as may be required.
20. Assist in the booking, searching and fingerprinting of prisoners.
21. Follow all procedures when obtaining and submitting evidence for storage and court testimony.
22. Observe legal and defensive driving practices.
23. Deal courteously with the general public and convey a positive, professional image of the department and the City of Wrangell.
24. Physical ability to perform the essential work activities of a police officer.
25. Work confidentially with discretion.
26. Perform other duties as assigned.

Knowledge, Skills and Qualifications

1. High school diploma or equivalent.
2. Valid Alaska Drivers License and good driving record.
3. Successful completion of a State Certified Basic Law Enforcement Academy either prior to or within 12 months of employment.
4. Must be at least 21 years of age.
5. “Oral” and written communications skills.
6. Interpersonal skills using tact, patience and courtesy.
7. Prior to employment must have U.S. Citizenship.
8. Successfully pass an extensive background investigation.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-08-1114

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR CREATION OF A NEW POSITION AND JOB DESCRIPTION FOR THE POSITION OF POLICE OFFICER PROBATIONARY

WHEREAS, the creation of this position would allow the City and Borough of Wrangell's police department the ability to place a police officer in training in a position above the recruit position after graduating from the academy, but prior to becoming a police officer; and

WHEREAS, the creation of this new position would provide an opportunity to fill police positions in a field where there is a shortage of fully trained police officers; and

WHEREAS, the City and Borough of Wrangell would provide the necessary training in this position which would lead to the police officer position.

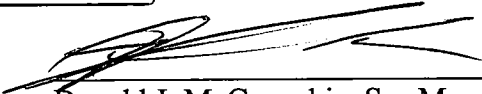
THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. The position of Police Officer Probationary is added to the list of positions within the City and Borough of Wrangell, Alaska.

Section 2. The attached exhibit "A" is the job description which describes the duties, responsibilities and qualifications needed for this position.

Section 3. The position shall become effective upon passage of this resolution.

ADOPTED: June 10, 2008


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

City of Wrangell Job Description

Job Title:	Police Officer Probationary	Reports To:	Sergeant of Police
Supervises:	Non-Supervisory		
Range:	20.72 – 24.74	Date Last Updated:	06/01/08
Grade Minimum:	21 steps 1-7 DOQ	Date Approved:	

General Position Summary or Responsibilities

This classification is for an individual that has successfully completed a basic police academy but must still successfully complete the required probationary period with the agency and successfully complete field training and Successfully complete Alaska academy class as needed to qualify for a Alaska Basic Police Certificate. Normally an individual will not remain in this classification more than one year. An individual must possess a State of Alaska Basic Police Officer Certificate prior to promotion to Police Officer.

Under the direction of an assigned supervisor, perform individually or as a member of a team. Participate in the following activities: enforce federal, state and local laws and regulations, apprehend suspects; investigation of crimes, emergency response and crime prevention; patrol the community to protect people and property while encouraging voluntary compliance with local, state and federal laws.

Essential Duties and Responsibilities

1. Exercise discretion when responding to emergencies.
2. Protect the lives, property and constitutional rights of the general public.
3. Prepare clear and concise reports.
4. Present evidence and testimony in court.
5. Maintain current knowledge of the law and modern enforcement techniques.
6. Respond to crime and emergency scenes and take immediate and appropriate action.
7. Apply emergency first aid methods skillfully.

8. Maintain proficiency with all equipment assigned to an officer by the Wrangell Police Department.
9. Analyze situations accurately and adopt an effective course of action.
10. Perform routine foot and motor patrols of the community.
11. React quickly and calmly in emergency conditions.
12. Establish sufficient probable cause to arrest or charge alleged offenders.
13. Maintain self-control under emotionally demanding circumstances.
14. Participate in specialized programs and assignment to support police related activities and community relations.
15. Communicate effectively both verbally and in writing.
16. Obtain and Maintain eligibility for a Basic or higher certification as a Police Officer by the State of Alaska Police Standards Council.
17. Carry out supervisor's instruction and departmental procedures.
18. Establish and maintain cooperative and effective working relationships with other employees, external agencies, and the public.
19. Obtain and serve necessary letters, warrants, subpoenas, and summons as may be required.
20. Assist in the booking, searching and fingerprinting of prisoners.
21. Follow all procedures when obtaining and submitting evidence for storage and court testimony.
22. Observe legal and defensive driving practices.
23. Deal courteously with the general public and convey a positive, professional image of the department and the City of Wrangell.
24. Physical ability to perform the essential work activities of a police officer.
25. Work confidentially with discretion.
26. Perform other duties as assigned.

Knowledge, Skills and Qualifications

1. High school diploma or equivalent.
2. Valid Alaska Drivers License and good driving record.
3. Successful completion of a State Certified Basic Law Enforcement Academy either prior to or within 12 months of employment.
4. Must be at least 21 years of age.
5. “Oral” and written communications skills.
6. Interpersonal skills using tact, patience and courtesy.
7. Prior to employment must have U.S. Citizenship.
8. Successfully pass an extensive background investigation.
9. State Certified Basic Law Enforcement Academy.

Preferred

1. Completion of Alaska State Certified Basic Law Enforcement Academy.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-08-1115

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City and Borough of Wrangell, Alaska is creating two new position within the city that did not previously exist; and

WHEREAS, the positions of Police Officer Recruit and Police Officer Probationary are the new positions being added and need to be placed on the Pay Plan.

THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by a reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution 03-08-1109.

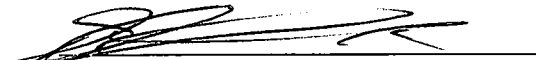
Section 2. The position of Police Officer Recruit will be shown as grade 17.

Section 3. The position of Police Officer Probationary will be show as grade 21.

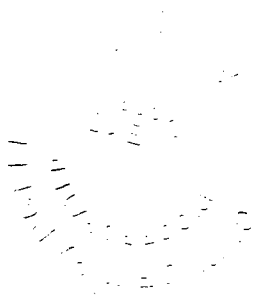
Section 4. Effective Date. The pay plan reflecting these changes will be effective on June 11th, 2008.

Section 5. The adopted Pay Plan in Section 1 repeals the previous Pay Plan adopted March 25, 2008 by Resolution 03-08-1109.

ADOPTED: June 10, 2008


Donald J. McConachie, Sr.

ATTEST: 
Christie L. Jamieson, Borough Clerk



WRANGELL

Effective June 11, 2008

Salary Schedule

Exhibit "A" Resolution # 06-08-1115

Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13
1 ↓ Lifeguard Recreation Assistant	\$ 8.56	\$ 8.82	\$ 9.08	\$ 9.35	\$ 9.64	\$ 9.92	\$ 10.22	\$ 10.43	\$ 10.63	\$ 10.85	\$ 11.06	\$ 11.29	\$ 11.51
	\$ 1,484	\$ 1,528	\$ 1,574	\$ 1,621	\$ 1,670	\$ 1,720	\$ 1,772	\$ 1,807	\$ 1,843	\$ 1,880	\$ 1,918	\$ 1,956	\$ 1,995
	\$ 17,806	\$ 18,340	\$ 18,890	\$ 19,457	\$ 20,041	\$ 20,642	\$ 21,261	\$ 21,687	\$ 22,120	\$ 22,563	\$ 23,014	\$ 23,474	\$ 23,944
2	\$ 8.92	\$ 9.18	\$ 9.46	\$ 9.74	\$ 10.04	\$ 10.34	\$ 10.65	\$ 10.86	\$ 11.08	\$ 11.30	\$ 11.52	\$ 11.75	\$ 11.99
	\$ 1,546	\$ 1,592	\$ 1,640	\$ 1,689	\$ 1,739	\$ 1,792	\$ 1,845	\$ 1,882	\$ 1,920	\$ 1,958	\$ 1,998	\$ 2,037	\$ 2,078
	\$ 18,546	\$ 19,102	\$ 19,675	\$ 20,266	\$ 20,874	\$ 21,500	\$ 22,145	\$ 22,588	\$ 23,040	\$ 23,500	\$ 23,970	\$ 24,450	\$ 24,939
3 Senior Lifeguard	\$ 9.29	\$ 9.57	\$ 9.86	\$ 10.15	\$ 10.46	\$ 10.77	\$ 11.10	\$ 11.32	\$ 11.54	\$ 11.77	\$ 12.01	\$ 12.25	\$ 12.49
	\$ 1,611	\$ 1,659	\$ 1,709	\$ 1,760	\$ 1,813	\$ 1,867	\$ 1,923	\$ 1,962	\$ 2,001	\$ 2,041	\$ 2,082	\$ 2,123	\$ 2,166
	\$ 19,327	\$ 19,907	\$ 20,504	\$ 21,119	\$ 21,753	\$ 22,405	\$ 23,078	\$ 23,539	\$ 24,010	\$ 24,490	\$ 24,980	\$ 25,480	\$ 25,989
4 Sales Assistant Laborer	\$ 9.69	\$ 9.98	\$ 10.28	\$ 10.59	\$ 10.90	\$ 11.23	\$ 11.57	\$ 11.80	\$ 12.03	\$ 12.27	\$ 12.52	\$ 12.77	\$ 13.03
	\$ 1,679	\$ 1,729	\$ 1,781	\$ 1,835	\$ 1,890	\$ 1,947	\$ 2,005	\$ 2,045	\$ 2,086	\$ 2,128	\$ 2,170	\$ 2,214	\$ 2,258
	\$ 20,149	\$ 20,754	\$ 21,376	\$ 22,018	\$ 22,678	\$ 23,359	\$ 24,059	\$ 24,541	\$ 25,031	\$ 25,532	\$ 26,043	\$ 26,563	\$ 27,095
5 Park Maint II	\$ 10.10	\$ 10.41	\$ 10.72	\$ 11.04	\$ 11.37	\$ 11.71	\$ 12.06	\$ 12.30	\$ 12.55	\$ 12.80	\$ 13.06	\$ 13.32	\$ 13.58
	\$ 1,751	\$ 1,804	\$ 1,858	\$ 1,913	\$ 1,971	\$ 2,030	\$ 2,091	\$ 2,133	\$ 2,175	\$ 2,219	\$ 2,263	\$ 2,308	\$ 2,355
	\$ 21,013	\$ 21,643	\$ 22,292	\$ 22,961	\$ 23,650	\$ 24,359	\$ 25,090	\$ 25,592	\$ 26,104	\$ 26,626	\$ 27,158	\$ 27,702	\$ 28,256
6 Senior Sales Assistant Park Maint I	\$ 10.54	\$ 10.85	\$ 11.18	\$ 11.51	\$ 11.86	\$ 12.22	\$ 12.58	\$ 12.83	\$ 13.09	\$ 13.35	\$ 13.62	\$ 13.89	\$ 14.17
	\$ 1,826	\$ 1,881	\$ 1,938	\$ 1,996	\$ 2,056	\$ 2,117	\$ 2,181	\$ 2,224	\$ 2,269	\$ 2,314	\$ 2,361	\$ 2,408	\$ 2,456
	\$ 21,917	\$ 22,575	\$ 23,252	\$ 23,949	\$ 24,668	\$ 25,408	\$ 26,170	\$ 26,694	\$ 27,227	\$ 27,772	\$ 28,327	\$ 28,894	\$ 29,472
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	\$ 23,890	\$ 24,607	\$ 25,345	\$ 26,106	\$ 26,889	\$ 27,696	\$ 28,526	\$ 29,097	\$ 29,679	\$ 30,272	\$ 30,878	\$ 31,495	\$ 32,125
9 Library Assistant I Maintenance Custodian	\$ 12.00	\$ 12.36	\$ 12.73	\$ 13.11	\$ 13.51	\$ 13.91	\$ 14.33	\$ 14.61	\$ 14.91	\$ 15.21	\$ 15.51	\$ 15.82	\$ 16.14
	\$ 2,080	\$ 2,142	\$ 2,207	\$ 2,273	\$ 2,341	\$ 2,411	\$ 2,484	\$ 2,533	\$ 2,584	\$ 2,636	\$ 2,688	\$ 2,742	\$ 2,797
	\$ 24,959	\$ 25,708	\$ 26,479	\$ 27,274	\$ 28,092	\$ 28,935	\$ 29,803	\$ 30,399	\$ 31,007	\$ 31,627	\$ 32,259	\$ 32,905	\$ 33,563
10	\$ 12.54	\$ 12.92	\$ 13.31	\$ 13.71	\$ 14.12	\$ 14.54	\$ 14.98	\$ 15.28	\$ 15.58	\$ 15.89	\$ 16.21	\$ 16.54	\$ 16.87
	\$ 2,174	\$ 2,239	\$ 2,307	\$ 2,376	\$ 2,447	\$ 2,520	\$ 2,596	\$ 2,648	\$ 2,701	\$ 2,755	\$ 2,810	\$ 2,866	\$ 2,924
	\$ 26,090	\$ 26,872	\$ 27,679	\$ 28,509	\$ 29,364	\$ 30,245	\$ 31,153	\$ 31,776	\$ 32,411	\$ 33,059	\$ 33,721	\$ 34,395	\$ 35,083
11 Animal Control Officer	\$ 13.12	\$ 13.51	\$ 13.92	\$ 14.33	\$ 14.76	\$ 15.21	\$ 15.66	\$ 15.97	\$ 16.29	\$ 16.62	\$ 16.95	\$ 17.29	\$ 17.64
	\$ 2,273	\$ 2,342	\$ 2,412	\$ 2,484	\$ 2,559	\$ 2,636	\$ 2,715	\$ 2,769	\$ 2,824	\$ 2,881	\$ 2,938	\$ 2,997	\$ 3,057
	\$ 27,282	\$ 28,100	\$ 28,943	\$ 29,812	\$ 30,706	\$ 31,627	\$ 32,576	\$ 33,228	\$ 33,892	\$ 34,570	\$ 35,261	\$ 35,967	\$ 36,686
12 DMV Assistant Recreation Coordinator Library Assistant II	\$ 13.72	\$ 14.13	\$ 14.55	\$ 14.99	\$ 15.44	\$ 15.90	\$ 16.38	\$ 16.71	\$ 17.04	\$ 17.38	\$ 17.73	\$ 18.09	\$ 18.45
	\$ 2,378	\$ 2,449	\$ 2,523	\$ 2,598	\$ 2,676	\$ 2,757	\$ 2,839	\$ 2,896	\$ 2,954	\$ 3,013	\$ 3,074	\$ 3,135	\$ 3,198
	\$ 28,536	\$ 29,392	\$ 30,274	\$ 31,182	\$ 32,117	\$ 33,081	\$ 34,073	\$ 34,755	\$ 35,450	\$ 36,159	\$ 36,882	\$ 37,620	\$ 38,372

WRANGELL
Effective June 11, 2008
Salary Schedule

Exhibit "A" Resolution # **06-08-1115**

Grade/Step		1	2	3	4	5	6	7	8	9	10	11	12	13
13	Accounting Clerk	\$ 14.36	\$ 14.79	\$ 15.24	\$ 15.69	\$ 16.16	\$ 16.65	\$ 17.15	\$ 17.49	\$ 17.84	\$ 18.20	\$ 18.56	\$ 18.93	\$ 19.31
	Utility Accounts Clerk	\$ 2,489	\$ 2,564	\$ 2,641	\$ 2,720	\$ 2,802	\$ 2,886	\$ 2,972	\$ 3,032	\$ 3,092	\$ 3,154	\$ 3,217	\$ 3,282	\$ 3,347
	Meter Reader Harbor Security Assistant	\$ 29,872	\$ 30,768	\$ 31,691	\$ 32,642	\$ 33,621	\$ 34,630	\$ 35,669	\$ 36,382	\$ 37,110	\$ 37,852	\$ 38,609	\$ 39,381	\$ 40,169
14	Dispatcher/Corrections Specialist	\$ 15.03	\$ 15.48	\$ 15.95	\$ 16.43	\$ 16.92	\$ 17.43	\$ 17.95	\$ 18.31	\$ 18.68	\$ 19.05	\$ 19.43	\$ 19.82	\$ 20.22
		\$ 2,606	\$ 2,684	\$ 2,765	\$ 2,847	\$ 2,933	\$ 3,021	\$ 3,111	\$ 3,174	\$ 3,237	\$ 3,302	\$ 3,368	\$ 3,435	\$ 3,504
15	Water Trt. Plt. Apprentice	\$ 15.75	\$ 16.22	\$ 16.70	\$ 17.21	\$ 17.72	\$ 18.25	\$ 18.80	\$ 19.18	\$ 19.56	\$ 19.95	\$ 20.35	\$ 20.76	\$ 21.17
	Administrative Assistant - Harbors	\$ 2,729	\$ 2,811	\$ 2,895	\$ 2,982	\$ 3,072	\$ 3,164	\$ 3,259	\$ 3,324	\$ 3,390	\$ 3,458	\$ 3,527	\$ 3,598	\$ 3,670
	Maintenance Specialist	\$ 32,750	\$ 33,732	\$ 34,744	\$ 35,786	\$ 36,860	\$ 37,966	\$ 39,105	\$ 39,887	\$ 40,685	\$ 41,498	\$ 42,328	\$ 43,175	\$ 44,038
16	Electrical Dispatch Secretary	\$ 16.50	\$ 16.99	\$ 17.50	\$ 18.03	\$ 18.57	\$ 19.12	\$ 19.70	\$ 20.09	\$ 20.49	\$ 20.90	\$ 21.32	\$ 21.75	\$ 22.18
	Admin Assistant - Police	\$ 2,859	\$ 2,945	\$ 3,033	\$ 3,124	\$ 3,218	\$ 3,315	\$ 3,414	\$ 3,482	\$ 3,552	\$ 3,623	\$ 3,696	\$ 3,770	\$ 3,845
	Sanitation Worker	\$ 34,312	\$ 35,341	\$ 36,401	\$ 37,494	\$ 38,618	\$ 39,777	\$ 40,970	\$ 41,790	\$ 42,625	\$ 43,478	\$ 44,347	\$ 45,234	\$ 46,139
17	Apprentice Lineman	\$ 17.29	\$ 17.81	\$ 18.34	\$ 18.89	\$ 19.46	\$ 20.04	\$ 20.64	\$ 21.05	\$ 21.48	\$ 21.90	\$ 22.34	\$ 22.79	\$ 23.25
	Police Officer Recruit	\$ 2,996	\$ 3,086	\$ 3,179	\$ 3,274	\$ 3,372	\$ 3,474	\$ 3,578	\$ 3,649	\$ 3,722	\$ 3,797	\$ 3,873	\$ 3,950	\$ 4,029
		\$ 35,956	\$ 37,035	\$ 38,146	\$ 39,290	\$ 40,469	\$ 41,683	\$ 42,934	\$ 43,792	\$ 44,668	\$ 45,562	\$ 46,473	\$ 47,402	\$ 48,350
18	Corrections Supervisor	\$ 18.12	\$ 18.66	\$ 19.22	\$ 19.80	\$ 20.39	\$ 21.00	\$ 21.63	\$ 22.07	\$ 22.51	\$ 22.96	\$ 23.42	\$ 23.88	\$ 24.36
	Accounting Technician	\$ 3,140	\$ 3,234	\$ 3,331	\$ 3,431	\$ 3,534	\$ 3,640	\$ 3,750	\$ 3,825	\$ 3,901	\$ 3,979	\$ 4,059	\$ 4,140	\$ 4,223
	Firemedic/Trainer	\$ 37,683	\$ 38,813	\$ 39,978	\$ 41,177	\$ 42,412	\$ 43,685	\$ 44,995	\$ 45,895	\$ 46,813	\$ 47,749	\$ 48,704	\$ 49,679	\$ 50,672
19	Mechanic	\$ 19.00	\$ 19.57	\$ 20.15	\$ 20.76	\$ 21.38	\$ 22.02	\$ 22.68	\$ 23.14	\$ 23.60	\$ 24.07	\$ 24.55	\$ 25.04	\$ 25.54
	Skilled Maintenance Specialist	\$ 3,293	\$ 3,391	\$ 3,493	\$ 3,598	\$ 3,706	\$ 3,817	\$ 3,932	\$ 4,010	\$ 4,090	\$ 4,172	\$ 4,256	\$ 4,341	\$ 4,428
	Wastewater Treatment Operator Facility Maintenance Specialist Harbor Services Team Leader Civic Center Manager	\$ 39,512	\$ 40,698	\$ 41,919	\$ 43,176	\$ 44,471	\$ 45,806	\$ 47,180	\$ 48,123	\$ 49,086	\$ 50,068	\$ 51,069	\$ 52,090	\$ 53,132
20	Water Services Team Leader	\$ 19.93	\$ 20.52	\$ 21.14	\$ 21.77	\$ 22.43	\$ 23.10	\$ 23.79	\$ 24.27	\$ 24.75	\$ 25.25	\$ 25.75	\$ 26.27	\$ 26.79
	Wastewater Services Team Leader	\$ 3,454	\$ 3,557	\$ 3,664	\$ 3,774	\$ 3,887	\$ 4,004	\$ 4,124	\$ 4,206	\$ 4,291	\$ 4,376	\$ 4,464	\$ 4,553	\$ 4,644
	Mechanic Team Leader Diesel Electric Mechanic	\$ 41,445	\$ 42,688	\$ 43,969	\$ 45,288	\$ 46,646	\$ 48,046	\$ 49,487	\$ 50,477	\$ 51,486	\$ 52,516	\$ 53,566	\$ 54,638	\$ 55,730
21	Police Officer Probationary	\$ 20.72	\$ 21.34	\$ 21.98	\$ 22.64	\$ 23.32	\$ 24.02	\$ 24.74	\$ 25.23	\$ 25.74	\$ 26.25	\$ 26.78	\$ 27.31	\$ 27.86
		\$ 3,591	\$ 3,699	\$ 3,810	\$ 3,924	\$ 4,042	\$ 4,163	\$ 4,288	\$ 4,374	\$ 4,462	\$ 4,551	\$ 4,642	\$ 4,735	\$ 4,829
		\$ 43,096	\$ 44,389	\$ 45,721	\$ 47,092	\$ 48,505	\$ 49,960	\$ 51,459	\$ 52,488	\$ 53,538	\$ 54,609	\$ 55,701	\$ 56,815	\$ 57,951
22	Public Works Supervisor	\$ 21.56	\$ 22.21	\$ 22.88	\$ 23.56	\$ 24.27	\$ 25.00	\$ 25.75	\$ 26.26	\$ 26.79	\$ 27.32	\$ 27.87	\$ 28.43	\$ 29.00
		\$ 3,738	\$ 3,850	\$ 3,965	\$ 4,084	\$ 4,207	\$ 4,333	\$ 4,463	\$ 4,552	\$ 4,643	\$ 4,736	\$ 4,831	\$ 4,927	\$ 5,026
		\$ 44,852	\$ 46,198	\$ 47,584	\$ 49,011	\$ 50,482	\$ 51,996	\$ 53,556	\$ 54,627	\$ 55,719	\$ 56,834	\$ 57,971	\$ 59,130	\$ 60,313
23	Police Officer	\$ 22.45	\$ 23.12	\$ 23.82	\$ 24.53	\$ 25.27	\$ 26.02	\$ 26.80	\$ 27.34	\$ 27.89	\$ 28.44	\$ 29.01	\$ 29.59	\$ 30.19
		\$ 3,891	\$ 4,008	\$ 4,128	\$ 4,252	\$ 4,379	\$ 4,511	\$ 4,646	\$ 4,739	\$ 4,834	\$ 4,930	\$ 5,029	\$ 5,130	\$ 5,232
		\$ 46,692	\$ 48,092	\$ 49,535	\$ 51,021	\$ 52,552	\$ 54,128	\$ 55,752	\$ 56,867	\$ 58,005	\$ 59,165	\$ 60,348	\$ 61,555	\$ 62,786
24	Library Services Director	\$ 23.38	\$ 24.08	\$ 24.80	\$ 25.55	\$ 26.32	\$ 27.10	\$ 27.92	\$ 28.48	\$ 29.05	\$ 29.63	\$ 30.22	\$ 30.82	\$ 31.44
	Park and Recreation Director	\$ 4,053	\$ 4,174	\$ 4,299	\$ 4,428	\$ 4,561	\$ 4,698	\$ 4,839	\$ 4,936	\$ 5,035	\$ 5,135	\$ 5,238	\$ 5,343	\$ 5,450
	Museum Director/Curator	\$ 48,632	\$ 50,090	\$ 51,593	\$ 53,141	\$ 54,735	\$ 56,377	\$ 58,069	\$ 59,230	\$ 60,415	\$ 61,623	\$ 62,855	\$ 64,112	\$ 65,395

WRANGELL Effective June 11, 2008 Salary Schedule	Exhibit "A" Resolution # 06-08-1115
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Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13
25 Harbormaster Police Sergeant	\$ 24.37	\$ 25.10	\$ 25.85	\$ 26.63	\$ 27.43	\$ 28.25	\$ 29.10	\$ 29.68	\$ 30.27	\$ 30.88	\$ 31.50	\$ 32.13	\$ 32.77
	\$ 4,224	\$ 4,351	\$ 4,481	\$ 4,616	\$ 4,754	\$ 4,897	\$ 5,044	\$ 5,145	\$ 5,247	\$ 5,352	\$ 5,459	\$ 5,569	\$ 5,680
	\$ 50,688	\$ 52,209	\$ 53,775	\$ 55,389	\$ 57,050	\$ 58,762	\$ 60,525	\$ 61,735	\$ 62,970	\$ 64,229	\$ 65,514	\$ 66,824	\$ 68,161
26 Police Lt.	\$ 25.41	\$ 26.17	\$ 26.95	\$ 27.76	\$ 28.60	\$ 29.45	\$ 30.34	\$ 30.94	\$ 31.56	\$ 32.19	\$ 32.84	\$ 33.49	\$ 34.16
	\$ 4,404	\$ 4,536	\$ 4,672	\$ 4,812	\$ 4,957	\$ 5,105	\$ 5,258	\$ 5,364	\$ 5,471	\$ 5,580	\$ 5,692	\$ 5,806	\$ 5,922
	\$ 52,846	\$ 54,431	\$ 56,064	\$ 57,746	\$ 59,478	\$ 61,263	\$ 63,101	\$ 64,363	\$ 65,650	\$ 66,963	\$ 68,302	\$ 69,668	\$ 71,061
27 Municipal Clerk Electrical Lineman	\$ 26.51	\$ 27.30	\$ 28.12	\$ 28.97	\$ 29.84	\$ 30.73	\$ 31.65	\$ 32.29	\$ 32.93	\$ 33.59	\$ 34.26	\$ 34.95	\$ 35.65
	\$ 4,595	\$ 4,733	\$ 4,875	\$ 5,021	\$ 5,171	\$ 5,327	\$ 5,486	\$ 5,596	\$ 5,708	\$ 5,822	\$ 5,939	\$ 6,057	\$ 6,179
	\$ 55,137	\$ 56,791	\$ 58,495	\$ 60,249	\$ 62,057	\$ 63,919	\$ 65,836	\$ 67,153	\$ 68,496	\$ 69,866	\$ 71,263	\$ 72,688	\$ 74,142
28 Economic and Community Development Planner	\$ 27.67	\$ 28.50	\$ 29.35	\$ 30.23	\$ 31.14	\$ 32.07	\$ 33.03	\$ 33.70	\$ 34.37	\$ 35.06	\$ 35.76	\$ 36.47	\$ 37.20
	\$ 4,795	\$ 4,939	\$ 5,087	\$ 5,240	\$ 5,397	\$ 5,559	\$ 5,726	\$ 5,840	\$ 5,957	\$ 6,076	\$ 6,198	\$ 6,322	\$ 6,448
	\$ 57,545	\$ 59,271	\$ 61,049	\$ 62,881	\$ 64,767	\$ 66,710	\$ 68,712	\$ 70,086	\$ 71,487	\$ 72,917	\$ 74,376	\$ 75,863	\$ 77,380
29 Electrical Line Supervisor	\$ 28.89	\$ 29.75	\$ 30.65	\$ 31.57	\$ 32.51	\$ 33.49	\$ 34.49	\$ 35.18	\$ 35.89	\$ 36.60	\$ 37.34	\$ 38.08	\$ 38.85
	\$ 5,007	\$ 5,157	\$ 5,312	\$ 5,472	\$ 5,636	\$ 5,805	\$ 5,979	\$ 6,098	\$ 6,220	\$ 6,345	\$ 6,472	\$ 6,601	\$ 6,733
	\$ 60,087	\$ 61,889	\$ 63,746	\$ 65,658	\$ 67,628	\$ 69,657	\$ 71,747	\$ 73,182	\$ 74,645	\$ 76,138	\$ 77,661	\$ 79,214	\$ 80,798
30 Director of Finance Superintendent, Electrical Utility Director of Public Works & Capital Projects Police Chief	\$ 30.17	\$ 31.08	\$ 32.01	\$ 32.97	\$ 33.96	\$ 34.98	\$ 36.03	\$ 36.75	\$ 37.49	\$ 38.23	\$ 39.00	\$ 39.78	\$ 40.58
	\$ 5,230	\$ 5,387	\$ 5,549	\$ 5,715	\$ 5,887	\$ 6,063	\$ 6,245	\$ 6,370	\$ 6,497	\$ 6,627	\$ 6,760	\$ 6,895	\$ 7,033
	\$ 62,762	\$ 64,645	\$ 66,585	\$ 68,582	\$ 70,640	\$ 72,759	\$ 74,942	\$ 76,440	\$ 77,969	\$ 79,529	\$ 81,119	\$ 82,742	\$ 84,396
31	\$ 31.53	\$ 32.48	\$ 33.45	\$ 34.46	\$ 35.49	\$ 36.56	\$ 37.65	\$ 38.41	\$ 39.17	\$ 39.96	\$ 40.76	\$ 41.57	\$ 42.40
	\$ 5,466	\$ 5,630	\$ 5,799	\$ 5,973	\$ 6,152	\$ 6,336	\$ 6,526	\$ 6,657	\$ 6,790	\$ 6,926	\$ 7,064	\$ 7,206	\$ 7,350
	\$ 65,589	\$ 67,556	\$ 69,583	\$ 71,670	\$ 73,820	\$ 76,035	\$ 78,316	\$ 79,882	\$ 81,480	\$ 83,110	\$ 84,772	\$ 86,467	\$ 88,197
32	\$ 32.96	\$ 33.95	\$ 34.97	\$ 36.02	\$ 37.10	\$ 38.21	\$ 39.36	\$ 40.15	\$ 40.95	\$ 41.77	\$ 42.61	\$ 43.46	\$ 44.33
	\$ 5,714	\$ 5,885	\$ 6,062	\$ 6,244	\$ 6,431	\$ 6,624	\$ 6,823	\$ 6,959	\$ 7,098	\$ 7,240	\$ 7,385	\$ 7,533	\$ 7,683
	\$ 68,565	\$ 70,622	\$ 72,741	\$ 74,923	\$ 77,171	\$ 79,486	\$ 81,870	\$ 83,508	\$ 85,178	\$ 86,882	\$ 88,619	\$ 90,392	\$ 92,199
33	\$ 34.48	\$ 35.51	\$ 36.58	\$ 37.67	\$ 38.80	\$ 39.97	\$ 41.17	\$ 41.99	\$ 42.83	\$ 43.69	\$ 44.56	\$ 45.45	\$ 46.36
	\$ 5,976	\$ 6,155	\$ 6,340	\$ 6,530	\$ 6,726	\$ 6,928	\$ 7,135	\$ 7,278	\$ 7,424	\$ 7,572	\$ 7,724	\$ 7,878	\$ 8,036
	\$ 71,709	\$ 73,860	\$ 76,076	\$ 78,358	\$ 80,709	\$ 83,131	\$ 85,624	\$ 87,337	\$ 89,084	\$ 90,865	\$ 92,683	\$ 94,536	\$ 96,427
34 City Manager	\$ 36.08	\$ 37.16	\$ 38.27	\$ 39.42	\$ 40.60	\$ 41.82	\$ 43.08	\$ 43.94	\$ 44.82	\$ 45.71	\$ 46.63	\$ 47.56	\$ 48.51
	\$ 6,253	\$ 6,441	\$ 6,634	\$ 6,833	\$ 7,038	\$ 7,249	\$ 7,467	\$ 7,616	\$ 7,768	\$ 7,924	\$ 8,082	\$ 8,244	\$ 8,408
	\$ 75,037	\$ 77,288	\$ 79,607	\$ 81,995	\$ 84,455	\$ 86,988	\$ 89,598	\$ 91,390	\$ 93,218	\$ 95,082	\$ 96,984	\$ 98,924	\$ 100,902
35	\$ 37.76	\$ 38.90	\$ 40.06	\$ 41.27	\$ 42.50	\$ 43.78	\$ 45.09	\$ 45.99	\$ 46.91	\$ 47.85	\$ 48.81	\$ 49.79	\$ 50.78
	\$ 6,546	\$ 6,742	\$ 6,944	\$ 7,153	\$ 7,367	\$ 7,588	\$ 7,816	\$ 7,972	\$ 8,132	\$ 8,294	\$ 8,460	\$ 8,629	\$ 8,802
	\$ 78,549	\$ 80,905	\$ 83,332	\$ 85,832	\$ 88,407	\$ 91,060	\$ 93,791	\$ 95,667	\$ 97,581	\$ 99,532	\$ 101,523	\$ 103,553	\$ 105,624
36	\$ 39.54	\$ 40.73	\$ 41.95	\$ 43.21	\$ 44.50	\$ 45.84	\$ 47.21	\$ 48.16	\$ 49.12	\$ 50.10	\$ 51.11	\$ 52.13	\$ 53.17
	\$ 6,854	\$ 7,059	\$ 7,271	\$ 7,489	\$ 7,714	\$ 7,945	\$ 8,184	\$ 8,347	\$ 8,514	\$ 8,685	\$ 8,858	\$ 9,035	\$ 9,216
	\$ 82,245	\$ 84,712	\$ 87,253	\$ 89,871	\$ 92,567	\$ 95,344	\$ 98,204	\$ 100,168	\$ 102,172	\$ 104,215	\$ 106,299	\$ 108,425	\$ 110,594

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-08-1116

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE TAX YEAR 2008 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2008 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

WHEREAS, the City Council sitting as the Board of Equalization has regularly assessed and equalized all real property within the City of Wrangell and has fixed a time at which the taxes levied shall be paid, and has fixed the date of delinquency, and has established that taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law. The City Council has provided herein for payment and the date of delinquency of all taxes levied on the property assessed on the tax rolls.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

Sec. 1. There is hereby levied upon all taxable real property in the City and Borough of Wrangell, Alaska, as previously taxed by the City of Wrangell, except such property as is exempt by law from taxation, a general tax of 12.75 mils for the tax year 2008, based upon the City equalized assessment roll.


Sec. 2. Taxes levied pursuant to this resolution shall be due and payable on or before August 15, 2008, however, the taxpayer may pay such taxes in two (2) installments pursuant to Wrangell Municipal Code Section 5.04.350. Penalty and interest shall accrue on an unpaid installment from 5:00 p.m. on the date the installment becomes due.

Sec. 3. Taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law.

Sec. 4. This resolution shall become effective upon its passage and adoption.

ADOPTED: June 10, 2008


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-08-1117

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2008/2009

WHEREAS, the City Council sitting as the Board of Equalization on May 5, 2008, assessed and equalized all real property within the City of Wrangell; and

WHEREAS, taxes levied upon boats; taxes on taxable property; delinquent date for payment of taxes and penalty and interest for late payment of taxes are provided in Wrangell Municipal Code, Chapter 5; and

WHEREAS, the Assembly, at a regular council meeting held June 10, 2008, approved a mill rate of 12.75 mills for the tax year 2008; and

WHEREAS, the Assembly of the City and Borough of Wrangell, Alaska has been presented with the proposed budget for the fiscal year 2008/2009 in accordance with the Wrangell City Charter Section 5-2; and

WHEREAS, the Assembly held a public hearing on June 3, 2008, on the proposed budget in accordance with Wrangell City Charter Section 5-3; and

WHEREAS, the Assembly has approved the proposed budget as presented and/or amended.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

- Sec. 1. That the General Fund Budget, including reserves, for the fiscal year 2008-2009, in the amount of \$7,214,258 is hereby adopted.
- Sec. 2. That the Capital Project Fund Budget, including reserves, for the fiscal year 2008-2009, in the amount of \$138,500 is hereby adopted.
- Sec. 3. That the Miscellaneous Grants Fund Budget, including reserves, for the fiscal year 2008-2009, in the amount of \$5,099 is hereby adopted.
- Sec. 4. That the Sewer Utility Revenue Fund Budget, including reserves, for the fiscal year 2008-2009 in the amount of \$583,662 is hereby adopted.
- Sec. 5. That the Sales Tax Fund Budget, including reserves, for the fiscal year 2008-2009 in the amount of \$3,713,238 is hereby adopted.

- Sec. 6. That the Pool/Recreation Fund Budget, including reserves, for the fiscal year 2008-2009 in the amount of \$1,385,707 is hereby adopted.
- Sec. 7. That the Transient Tax Fund Budget, including reserves, for the fiscal year 2008-2009 in the amount of \$94,958 is hereby adopted.
- Sec. 8. That the Timber Tax Fund Budget, including reserves, for the fiscal year 2008-2009 in the amount of \$-0- is hereby adopted.
- Sec. 9. That the Debt Service Fund Budget, including reserves, for the fiscal year 2008-2009 in the amount of \$351,358 is hereby adopted.
- Sec. 10. That the Electric Utility Enterprise Fund Budget, including reserves, for the fiscal year 2008-2009 in the amount of \$3,714,024 is hereby adopted.
- Sec. 11. That the Water Utility Enterprise Fund Budget, including reserves, for the fiscal year 2008-2009 in the amount of \$457,722 is hereby adopted.
- Sec. 12. That the Port Utility Enterprise Fund Budget, including reserves, for the fiscal year 2008-2009 in the amount of \$2,223,387 is hereby adopted.
- Sec. 13. That the Sanitation Fund, including reserves, for the fiscal year 2008-2009 in the amount of \$470,625 is hereby adopted.
- Sec. 14. That the Economic Recovery Fund, including reserves, current and past expenditures, for the fiscal year 2008-2009 in the amount of \$41,168,660 is hereby adopted.
- Sec. 15. That the Revolving Loan Fund, including reserves, for the fiscal year 2008-2009 in the amount of \$186,807 is hereby adopted.
- Sec. 16. That the Permanent Fund, including reserves, for the fiscal year 2008-2009 in the amount of \$5,953,777 is hereby adopted.
- Sec. 17. That the Silver Bay Trust Fund, including reserves, for the fiscal year 2008-2009 in the amount of \$260,866 is hereby adopted.
- Sec. 18. That the Residential Construction Fund, including reserves, for the fiscal year 2008-2009 in the amount of \$496,518 is hereby adopted.
- Sec. 19. That the Industrial Construction Fund, including reserves, for the fiscal year 2008-2009 in the amount of \$33,762 is hereby adopted.

Sec. 20. That the Nolan Center Operating Fund, including reserves, for the fiscal year 2008-2009 in the amount of \$499,417 is hereby adopted.

Sec. 21. That the Theater Fund, including reserves, for the fiscal year 2008-2009 in the amount of \$129,322 is hereby adopted.


Sec. 22. That the Borough Organizational Fund, including reserves, for the fiscal year 2008-2009 in the amount of \$532,000 is hereby adopted.

Sec. 23. That a copy of the final budget, as approved, be attached hereto and adopted by reference.

ADOPTED: June 10, 2008



Donald J. McConachie, Sr., Mayor

ATTEST: 

Christie L. Jamieson, Borough Clerk

CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 06-08-1118

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REVISING RESOLUTION NO. 02-08-1108 CITY RULES OF PROCEDURE

WHEREAS, the City Council revised Rules of Procedure, at their regular meeting held on February 26, 2008; and

WHEREAS, the Assembly desires to make additions/revisions to those Rules of Procedure due to incorporating as a unified home-rule borough on May 30, 2008.

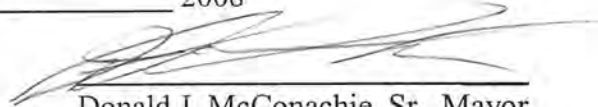
NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

Sec. 1. This Resolution shall revise the Rules of Procedures approved by Resolution 02-08-1108 on February 26, 2008.

Sec. 2. The newly revised Rules of Procedure are attached hereto as "Exhibit A" and are hereby approved.

Sec. 3. The Resolution shall become effective upon adoption.

ADOPTED: June 24, 2008


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



**RULES OF PROCEDURE FOR THE [CITY COUNCIL] BOROUGH
ASSEMBLY**

The Mayor shall be recognized as the head of the Borough government for all ceremonial purposes and executes official documents upon the authorization and direction of the Assembly. He shall preside at meetings of the Assembly and shall certify the passage of all ordinances and resolutions passed. As ex officio Assembly member, he shall have all powers, rights, privileges, duties and responsibilities of Assembly members, including the power to vote. The Mayor shall have no veto power, nor may he strike or reduce appropriation items.

The Mayor shall preside all [COUNCIL] **assembly** meetings which include special meetings, regular meetings, and public hearings.

The [COUNCIL] **Assembly** shall elect from among its members a Vice-Mayor each year in October following the regular City **and Borough** election.

The Vice-Mayor shall preside all [COUNCIL] **Assembly** meetings if the Mayor is unable to be present.

If both the Mayor and Vice-Mayor are not present, **an** [COUNCILMEMBER] **assembly member** shall be selected by those present and shall preside the meeting.

RULE 1. AGENDA.

- a. At all regular meetings the order of business shall be:
 - I. CALL TO ORDER
 - a. Pledge of Allegiance
 - b. Invocation
 - c. Community Presentation
 - II. ROLL CALL
 - III. AMENDMENTS TO THE AGENDA
 - IV. CONFLICT OF INTEREST
 - V. CONSENT AGENDA
 - VI. APPROVAL OF MINUTES
 - VII. COMMUNICATIONS
 - VIII. [CITY] **BOROUGH** MANAGER'S REPORT
 - IX. [CITY] **BOROUGH** CLERK'S FILE
 - X. STANDING COMMITTEE REPORTS
 - XI. MAYOR/[COUNCIL] **ASSEMBLY** REPORTS AND APPOINTMENTS

- XII. PERSONS TO BE HEARD
- XIII. UNFINISHED BUSINESS
 - a. Administrative or Committee Reports
 - b. Public Hearing
 - c. [COUNCIL] **Assembly** Action
- X. NEW BUSINESS
 - a. Administrative or Committee Reports
 - b. Public Hearing
 - c. [COUNCIL] **Assembly** Action
- XI. **BOROUGH** ATTORNEY'S FILE
- XII. EXECUTIVE SESSION – if necessary
- XIII. ADJOURNMENT

All reports, ordinances, resolutions, contracts, documents or other matters to be submitted to the [COUNCIL] **assembly** at a regular meeting shall be delivered to the [CITY] **borough** manager or [CITY] **borough** clerk no later than 12:00 p.m. on the preceding Thursday of the regular meeting. If information is not delivered at specified time as outlined, it is not added to the agenda with the exception of emergency agenda items. The Agenda shall be prepared by the [CITY] **Borough** Manager subject to review and revision by the Mayor. The [CITY] **Borough** Clerk, [CITY] **Borough** Manager and Mayor will meet on Thursday preceding the meeting to finalize the Agenda. The [CITY] **Borough** Attorney shall submit a monthly report to be inserted under "**Borough** Attorney's File" and this report is due by 12:00 p.m. on the third Thursday preceding the fourth Tuesday [COUNCIL] **assembly** meeting of each month. An Agenda shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel by 5:00 p.m., Friday preceding the meeting. An agenda is not required for special council meetings. The list of topics contained in the notice given for such special meeting shall instead suffice and shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel.

The [CITY] **Borough** Manager shall include with the agenda such supplemental material or reports as may be necessary to explain each item of business. A complete Agenda packet shall be available to the public at City Hall and the Irene Ingle Public Library by 5:00 p.m., Friday preceding the regular meeting. Upon adoption of a motion to adopt the consent agenda, all consent agenda items subject to the motion are adopted as recommended by the [CITY] **Borough** Manager. The motion to adopt may not be amended, provided, upon the request of any member, an item on the consent agenda shall be removed from the consent agenda and placed under the appropriate regular agenda item for [COUNCIL] **borough** action. A motion for reconsideration or a motion to rescind a consent agenda motion shall contain

reference to the specific consent agenda item, which is the subject of the motion, and only that item shall be affected by the motion.

RULE 2. MEETINGS.

- a. The [COUNCIL] **Assembly** shall regularly meet on the second and fourth Tuesday of each month at 7:00 p.m., except [THERE] **that no regular meetings shall be held the second Tuesday of July and August and on** [SHALL BE NO MEETING] the fourth Tuesday in the month of December.
- b. Regular [COUNCIL] **assembly** meetings shall be held in the Council Chambers at Wrangell City Hall at 205 Brueger Street, Wrangell, Alaska, unless the [COUNCIL] **assembly**, at a preceding regular or special meeting has, by motion or otherwise, designated a different place for a particular meeting.
- c. Special meetings may be called and held as provided by WMC 3.04.090.
- d. Public notice of all meetings, both regular and special, shall be given by posting notice at City Hall, Post Office, KSTK, and Wrangell Sentinel.
- e. **If any such Tuesday falls on a legal holiday as defined by the laws of the State, the meeting scheduled for that day shall be held at the same hour on the next succeeding day which is not a holiday.**

RULE 3. ORDINANCES.

a. Procedure. Upon representation of an ordinance, any member may move that it be introduced in first reading and move to second, refer to a committee, deferred, or rejected. If the motion is for referral to a committee, the Mayor shall refer the ordinance to the committee he or she determines appropriate. The committee designated may be changed by a majority vote of the members of the [COUNCIL] **Assembly**. If the motion is for introduction, the motion shall also set a date for the public hearing. All such motions may be amended.

RULE 4. COMMITTEES.

The [COUNCIL] **Assembly** shall have such special committees as may be considered necessary. Any member of the [COUNCIL] **Assembly** shall be privileged to sit with any committee at all times; such member shall have the right to participate in committee discussion except that members of the committee shall have priority in obtaining the floor and only committee members may vote. Reasonable opportunity for the public to be heard shall be allowed. Special committees automatically terminate upon completion of the assignment given to them upon formulation of the committee.

RULE 5. RULES OF PUBLIC PARTICIPATION.

Public participation during hearings will be conducted according to the following rules, *which will be posted in the Council Chambers.*

- a. The hearing will be conducted by the Mayor as chair.
- b. The Mayor will open the hearing by summarizing its purposes and re-emphasizing the rules of procedure.
- c. The Mayor may set a time limit on speakers if it appears necessary to gain maximum participation and conserve time. Such time limit may be extended by a majority of the [COUNCIL] **Assembly**.
- d. Citizens will be encouraged to submit written presentations and exhibits.
- e. The Mayor will set forth the item or subject to be discussed and will rule inappropriate comments out of order.
- f. All speakers, public and members of the [COUNCIL] **Assembly**, must be recognized by the chair.
- g. Members of the public will precede their remarks by stating their names and place of residence.
- h. Members of the [COUNCIL] **Assembly** will be recognized by the chair by name.
- i. Members of the [COUNCIL] **Assembly** will not direct questions to each other or to the chair during public participation except as to conduct the hearing.
- j. Members of the [COUNCIL] **Assembly** may direct questions to members of the public only to obtain clarification of material presented. Such questions may not be argumentative.
- k. The public may direct questions to the [COUNCIL] **Assembly** or the administration. Such questions may not be argumentative.

- l. The public may direct questions to the chair only as it pertains to conduct of the hearing.
- m. The [COUNCIL] **Assembly** and the public will refrain from argument and debate.
- n. The **Borough** Manager may participate in the same manner as the members of the [COUNCIL] **Assembly**.
- o. Any person making personal, impertinent or slanderous remarks, or who becomes boisterous while addressing the [COUNCIL] **Assembly**, shall be, forthwith, by the presiding officer, barred from further attendance at the meeting before the [COUNCIL] **Assembly**, unless permission to continue is granted by a majority vote of the [COUNCIL] **Assembly**.

RULE 6. ADOPTION OF ROBERT'S RULES OF ORDER.

The conduct of the meetings of the [COUNCIL] **Assembly** shall be governed by the Mayor according to Robert's Rules of Order, the most current edition, except as otherwise provided by Charter, law, or rules.

RULE 7. BASIC CONCEPTS OF PARLIAMENTARY PROCEDURE.

The [CITY] **borough** attorney shall act as the parliamentarian when he/she is present, with the [CITY] **borough** clerk as acting parliamentarian during [CITY] **borough** attorney's absence.

- a. Purposes of parliamentary procedure:
 1. to expedite business
 2. to assure legality
 3. to protect the rights of the minority
- b. Business is brought before an assembly [OR COUNCIL] by the motion of a [COUNCILMEMBER] **assembly member**. The basic procedure for a motion is:
 1. A [COUNCILMEMBER] **assembly member** makes a motion.
 2. Another [COUNCILMEMBER] **assembly member** seconds the motion.
 3. The presiding officer states the motion, therefore formally placing it before the assembly [OR COUNCIL].
 4. The [COUNCILMEMBERS] **assembly members** debate the motion. During this time the motion:
 - a. is considered *pending*.

- b. can have secondary motions applied to it.
 - 5. The presiding officer puts the question to a vote. This should include restating the motion to be voted on or requests the [CITY] **borough** clerk to do so.
 - 6. The presiding officer or [CITY] **borough** clerk makes a complete announcement of the results of the vote.
- c. Duties of the presiding officer:
- 1. Convene the meetings and announce the items of business.
 - 2. Recognize [COUNCILMEMBERS] **assembly members** who want the floor.
 - 3. Restate motions and put them to a vote.
 - 4. Maintain order and decorum.
 - 5. Rule on the acceptability, legitimacy and precedence of motions.
 - 6. Expedite business in every way compatible with the rights of members.
 - 7. Be familiar with parliamentary procedure. A parliamentarian may assist.
- d. At all meetings of the [COUNCIL] **assembly**, four [COUNCILMEMBERS] **assembly members** or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number may adjourn from day to day or from time to time. In the absence of a quorum, any number less than a quorum may adjourn a meeting to a later date.

RULE 8. QUORUM AND VOTE REQUIRED.

Four [COUNCIL] **assembly** members shall constitute a quorum for the transaction of business. Adoption of the Budget requires a majority vote of the [COUNCIL] **Assembly** (4), due to subject importance. An affirmative vote of at least four members of the [COUNCIL] **Assembly** shall be required for the final passage of an ordinance or emergency ordinance, due to subject importance.

RULE 9. MOTIONS: THEIR TYPES AND PRECEDENCE.

- a. Motions are classified into four groups according to their purpose and characteristics:

1. Main motions: Their purpose is to bring business before the assembly [OR COUNCIL] for consideration and action. If passed, they commit the assembly [OR COUNCIL] to do or say something.
- 2.* Subsidiary motions: They aid the assembly [OR COUNCIL] in treating or disposing of a main motion. They are in order only from the time the motion has been stated by the chair until the chair begins to take a vote on that motion.
- 3.* Privileged motions: These motions do not relate to the main motion or pending business but to the members and the organization. They are matters of such urgency that, without debate, they can interrupt the consideration of anything else.
- 4.* Incidental motions: They usually relate to matters that are incidental to the conduct of the meeting rather than directly to the main motion. They may be offered at any time when they are needed.

**These are sometimes grouped together and called secondary motions.*

- b. Order of Precedence of Motions
 1. Fix the time to which to adjourn
 2. Adjourn
 3. Recess
 4. Raise a question of privilege
 5. Call for the orders of the day
 6. Lay on the table
 7. Previous question
 8. Limit or extend limits of debate
 9. Postpone to a certain time (or postpone definitely)
 10. Commit (or refer)
 11. Amend
 12. Postpone indefinitely
 13. Main motion
- c. Points to remember about rank of motions:
 1. Note that a main motion (13) has the lowest rank in the above list.
 2. When a given motion on the list is immediately pending, anything above it on the list is in order; anything below it on the list is out of order.

3. A presiding officer should have at his disposal the above list of motions. To allow a motion to pass, if a higher one is pending, is a serious parliamentary error and one, which must be avoided.
- d. Explanation of Privileged and Subsidiary Motions:
1. Fix the time to which to adjourn: The intent of this motion is to set the time for another meeting to continue business of the session. Adoption of this motion does not adjourn the present meeting or set a time for its adjournment.
 2. Adjourn: This is a motion to close the meeting.
 3. Recess: A short interruption, which does not close the meeting. After the recess, business resumes at exactly the point where it was interrupted.
 4. Raise a question of privilege: This device permits a request or a main motion relating to the rights of either the assembly or an individual to interrupt business and, because of its urgency, be brought up for possible immediate consideration.
 5. Call for the order of the day: By the use of this motion, a single member can require the assembly to follow the order of business or agenda, or to take up a special order that is now due to come up, unless two-thirds of the assembly wish to do otherwise.
 6. Lay on the table: This motion places in the care of the secretary the pending question and everything adhering to it. If a group regularly meets quarterly, or oftener, the question laid on the table remains there until taken off or until the end of the next regular session. This motion should not be used to kill a motion without debating it.
 7. Previous question: The effect of this motion is to immediately stop debate and any subsidiary motions except the higher ranking motion to lay on the table. It must be seconded, no debate is allowed, and a 2/3 vote is needed to close debate.
 8. Limit or extend limits of debate: This motion can reduce or increase the number and length of speeches permitted or limit the length of debate on a specific question.
 9. Postpone to a certain time or postpone definitely:

10. Commit or refer to a committee: This motion sends the main motion to a smaller group (a committee) for further examination and refinement before the body votes on it. Be sure to be specific, i.e. what committee, size of committee, etc.
 11. Amend: The intent of this motion is to modify the pending motion before it is voted on.
 12. Postpone indefinitely: This motion, in effect, kills the main motion for the duration of the session without having to take a vote on it.
 13. Main motion: See A-1.
- e. Sample motion: "Your honor, I move that the City **and Borough** allocate \$500 from our treasury to be donated to the Wrangell Salvation Army on December 23 of this year."

CITY OF WRANGELL, ALASKA

RESOLUTION NO. 07-08-1119

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 7A, BLOCK 64, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO RONALD R. SOWLE, SR.

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004 by Resolution No.10-04-1000; and


WHEREAS, the City Council has determined and accepted Ronald R. Sowle, Sr., P.O. Box 2287, Wrangell, Alaska, 99929, to be the highest bidder, in the total amount of \$9,800.00, for Lot 7A, Block 64, Wrangell Industrial Park Expansion Subdivision.


NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

Section 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Ronald R. Sowle, Sr., to convey the following public land, when full price is paid:

Lots 7A, Block 64, Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, Wrangell, Alaska.

ADOPTED: July 8, 2008


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY OF WRANGELL, ALASKA

RESOLUTION NO. 07-08-1120

A RESOLUTION OF THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 10A, BLOCK 60, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO SHERRI D. COWAN AND ROYCE K. COWAN

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004 by Resolution No.10-04-1000; and

WHEREAS, the City Council has determined and accepted Sherri D. Cowan and Royce K. Cowan, P.O. Box 1184, Wrangell, Alaska, 99929, to be the highest bidder, in the total amount of \$18,700.00, for Lot 10A, Block 60, Wrangell Industrial Park Expansion Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WRANGELL, ALASKA, that:

Section 1. The Mayor and City Clerk are authorized to execute a quit claim deed to Sherri D. Cowan and Royce K. Cowan, to convey the following public land, when full price is paid:

Lots 10A, Block 60, Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, Wrangell, Alaska.

ADOPTED: July 8, 2008


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



NO RESOLUTION No. 07-08-1121

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 07-08-1122

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING AN ELECTRICAL RATE INCENTIVE FOR EXPANDED USES FOR WRANGELL SEAFOODS INC. AND ESTABLISHING THE TERMS AND CONDITIONS OF SUCH INCENTIVE

WHEREAS, WMC §15.22.233 provides that upon a finding of beneficial public interest, the Assembly may offer an electrical rate incentive to new or expanded commercial or industrial users; and

WHEREAS, it would be in the beneficial public interest to grant WSI an electrical rate incentive for the Cold Storage leased from the City/Borough.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

1. Beneficial Public Interest. The assembly finds that it would be in the beneficial public interest to grant an electrical rate incentive to WSI.
2. Rate of Electrical Rate Incentive. WSI is granted an electrical rate incentive rate of \$0.08 per KWH for the Cold Storage leased from the City/Borough, subject to the requirements of WMC §15.22.233 and the terms and conditions of this resolution.
3. Other Charges. All other customer charges related to the delivery of electrical service shall be charged as provided for in WMC Chapter 15.12.
4. Term of Incentive. The electrical rate incentive rate, retro July 7, 2008, authorized by this resolution shall commence with the billing cycle following the adoption of this resolution. Said incentive rate shall end five years after the adoption of this resolution, upon termination of the Cold Storage lease, or seven (7) days after any billing for electrical services becomes delinquent, whichever occurs first.

ADOPTED: July 22, 2008

Attest: 
Christie L. Jamieson
Borough Clerk


Donald J. McConachie, Sr.
Mayor

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 07-08-1123

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE COMPLETION OF PHASE II OF HERITAGE HARBOR

WHEREAS, the construction of Heritage Harbor has been a high priority of the community of Wrangell since 1993; and

WHEREAS, the City of Wrangell completed Phase I of the float system in September of 2007; and

WHEREAS, it is the desire of the community and assembly to complete this project under Phase II; and

WHEREAS, the City and Borough of Wrangell has received an offer of \$1,000,000 from the Denali Commission and \$5,000,000 from the State of Alaska for the completion of Heritage Harbor.

NOW , THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that the Assembly supports the completion of Heritage Harbor through the acceptance of both the grant from the Denali Commission and the grant from the State of Alaska.

BE IT FURTHER RESOLVED that the Assembly authorizes staff to work with the Denali Commission and the State of Alaska in securing the grant funds for the purpose of completing Heritage Harbor.

ADOPTED: July 22, 2008


Donald J. McConachie, Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 07-08-1124

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR CREATION OF A NEW POSITION AND JOB DESCRIPTION FOR THE POSITION OF MARINE SERVICE CENTER AND HARBOR TEAM LEADER

WHEREAS, the creation of this position would allow the City and Borough of Wrangell's Harbor Department the ability to hire an employee with training and experience to manage the Marine Service Center and Port Yard; and

WHEREAS, the creation of this new position would provide an opportunity to schedule vessel haul-outs, operate yard equipment and enforce traffic flow and yard usage with all users.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:


Section 1. The position of Marine Service Center and Harbor Team Leader is added to the list of positions within the City and Borough of Wrangell, Alaska.

Section 2. The attached Exhibit "A" is the job description which describes the duties, responsibilities and qualifications needed for this position.

Section 3. The position shall become effective upon passage of this resolution.

ADOPTED: July 22, 2008


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: MARINE SERVICE CENTER AND HARBOR TEAM LEADER

REPORTS TO: HARBORMASTER

DEPARTMENT: PORT AND HARBORS

SUMMARY

Performs daily management of the Marine Service Center and Port Yard. Schedules vessel haul-outs, operates the yard equipment and dictates traffic flow and yard usage with all users. Performs "lead" duties in regards to Port and Harbor Staff.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Operates and maintains boat hauling equipment.
- Organizes and schedules the hauling, launching and movement of vessels.
- Serves as on-site coordinator of boat yard/port yard.
- Coordinates traffic flow and yard usage with all customers.
- Enforces Yard Rules and promotes "Best Management Practices"
- Translates all relevant billable information to Harbor Office.
- Serves as the "Lead" position for all port and harbor staff. Creates project lists and gives job assignments as required.
- Works in other sub-departments of port and harbor when Marine Service Center is not running.

QUALIFICATIONS

- **Knowledge and Skills**
 1. Requires a working knowledge of the principals of vessel handling.
 2. Requires a working knowledge of hull types and the differences associated with hauling them.
 3. Requires working knowledge of the safety issues associated with boat yards.
 4. Requires working knowledge of boatyard Best Management Practices.
 5. Requires working knowledge of vessel blocking procedures.
 6. Requires working knowledge of container companies practices and procedures.
- **Abilities**
 1. Ability to operate, or learn to operate port equipment including but not limited to, boats, forklifts, loaders, hydraulic trailers, pressure washers, Travelift and other mechanical equipment.

2. Ability to coordinate safe traffic flow within yard with all users.
3. Ability to coordinate and schedule haul-outs, launches and any other boat yard activities.
4. Ability to communicate courteously and professionally to customers, coworkers and members of the general public.

Physical Abilities

1. Ability to lift and carry 50 pounds.
2. Ability to work in all weather conditions.
3. Ability to work throughout all hours of the day.

Education

1. High School Diploma or GED.

Licenses and Certificates

1. Valid Alaska drivers license.
2. Valid CDL.

Working Conditions

1. Work is performed outdoors in all weather conditions and at all hours.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 07-08-1125

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City and Borough of Wrangell, Alaska is creating one new position within the borough that did not previously exist; and

WHEREAS, the position of Marine Service Center and Harbor Team Leader is the new position being added and the need to be placed within the Pay Plan.

THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by a reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution 06-08-1115.

Section 2. The position of Marine Service Center and Harbor Team Leader will be shown as grade 19.

Section 3. Effective Date. The pay plan reflecting these changes will be effective on August 1, 2008.

Section 5. The adopted Pay Plan in Section 1 repeals the previous Pay Plan adopted June 10, 2008 by Resolution 06-08-1115.

ADOPTED: July 22, 2008


Donald J. McConachie, Sr.

ATTEST:


Christie L. Jamieson, Borough Clerk

WRANGELL Effective August 1, 2008 Salary Schedule	Exhibit "A" Resolution # <i>07-08-1125</i>
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Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13
1 ↓	Lifeguard												
	Recreation Assistant												
	\$ 8.56	\$ 8.82	\$ 9.08	\$ 9.35	\$ 9.64	\$ 9.92	\$ 10.22	\$ 10.43	\$ 10.63	\$ 10.85	\$ 11.06	\$ 11.29	\$ 11.51
2	\$ 1,484	\$ 1,528	\$ 1,574	\$ 1,621	\$ 1,670	\$ 1,720	\$ 1,772	\$ 1,807	\$ 1,843	\$ 1,880	\$ 1,918	\$ 1,956	\$ 1,995
	\$ 17,806	\$ 18,340	\$ 18,890	\$ 19,457	\$ 20,041	\$ 20,642	\$ 21,261	\$ 21,687	\$ 22,120	\$ 22,563	\$ 23,014	\$ 23,474	\$ 23,944
	\$ 8.92	\$ 9.18	\$ 9.46	\$ 9.74	\$ 10.04	\$ 10.34	\$ 10.65	\$ 10.86	\$ 11.08	\$ 11.30	\$ 11.52	\$ 11.75	\$ 11.99
3	\$ 1,546	\$ 1,592	\$ 1,640	\$ 1,689	\$ 1,739	\$ 1,792	\$ 1,845	\$ 1,882	\$ 1,920	\$ 1,958	\$ 1,998	\$ 2,037	\$ 2,078
	\$ 18,546	\$ 19,102	\$ 19,675	\$ 20,266	\$ 20,874	\$ 21,500	\$ 22,145	\$ 22,588	\$ 23,040	\$ 23,500	\$ 23,970	\$ 24,450	\$ 24,939
	\$ 9.29	\$ 9.57	\$ 9.86	\$ 10.15	\$ 10.46	\$ 10.77	\$ 11.10	\$ 11.32	\$ 11.54	\$ 11.77	\$ 12.01	\$ 12.25	\$ 12.49
4	\$ 1,611	\$ 1,659	\$ 1,709	\$ 1,760	\$ 1,813	\$ 1,867	\$ 1,923	\$ 1,962	\$ 2,001	\$ 2,041	\$ 2,082	\$ 2,123	\$ 2,166
	\$ 19,327	\$ 19,907	\$ 20,504	\$ 21,119	\$ 21,753	\$ 22,405	\$ 23,078	\$ 23,539	\$ 24,010	\$ 24,490	\$ 24,980	\$ 25,480	\$ 25,989
	\$ 9.69	\$ 9.98	\$ 10.28	\$ 10.59	\$ 10.90	\$ 11.23	\$ 11.57	\$ 11.80	\$ 12.03	\$ 12.27	\$ 12.52	\$ 12.77	\$ 13.03
5	\$ 1,679	\$ 1,729	\$ 1,781	\$ 1,835	\$ 1,890	\$ 1,947	\$ 2,005	\$ 2,045	\$ 2,086	\$ 2,128	\$ 2,170	\$ 2,214	\$ 2,258
	\$ 20,149	\$ 20,754	\$ 21,376	\$ 22,018	\$ 22,678	\$ 23,359	\$ 24,059	\$ 24,541	\$ 25,031	\$ 25,532	\$ 26,043	\$ 26,563	\$ 27,095
	\$ 10.10	\$ 10.41	\$ 10.72	\$ 11.04	\$ 11.37	\$ 11.71	\$ 12.06	\$ 12.30	\$ 12.55	\$ 12.80	\$ 13.06	\$ 13.32	\$ 13.58
6	\$ 1,751	\$ 1,804	\$ 1,858	\$ 1,913	\$ 1,971	\$ 2,030	\$ 2,091	\$ 2,133	\$ 2,175	\$ 2,219	\$ 2,263	\$ 2,308	\$ 2,355
	\$ 21,013	\$ 21,643	\$ 22,292	\$ 22,961	\$ 23,650	\$ 24,359	\$ 25,090	\$ 25,592	\$ 26,104	\$ 26,626	\$ 27,158	\$ 27,702	\$ 28,256
	\$ 10.54	\$ 10.85	\$ 11.18	\$ 11.51	\$ 11.86	\$ 12.22	\$ 12.58	\$ 12.83	\$ 13.09	\$ 13.35	\$ 13.62	\$ 13.89	\$ 14.17
7	\$ 1,826	\$ 1,881	\$ 1,938	\$ 1,996	\$ 2,056	\$ 2,117	\$ 2,181	\$ 2,224	\$ 2,269	\$ 2,314	\$ 2,361	\$ 2,408	\$ 2,456
	\$ 21,917	\$ 22,575	\$ 23,252	\$ 23,949	\$ 24,668	\$ 25,408	\$ 26,170	\$ 26,694	\$ 27,227	\$ 27,772	\$ 28,327	\$ 28,894	\$ 29,472
	\$ 11.00	\$ 11.33	\$ 11.67	\$ 12.02	\$ 12.38	\$ 12.75	\$ 13.14	\$ 13.40	\$ 13.67	\$ 13.94	\$ 14.22	\$ 14.50	\$ 14.79
8	\$ 1,907	\$ 1,964	\$ 2,023	\$ 2,084	\$ 2,146	\$ 2,211	\$ 2,277	\$ 2,323	\$ 2,369	\$ 2,416	\$ 2,465	\$ 2,514	\$ 2,564
	\$ 22,883	\$ 23,570	\$ 24,277	\$ 25,005	\$ 25,755	\$ 26,528	\$ 27,324	\$ 27,870	\$ 28,428	\$ 28,996	\$ 29,576	\$ 30,168	\$ 30,771
	\$ 11.49	\$ 11.83	\$ 12.19	\$ 12.55	\$ 12.93	\$ 13.32	\$ 13.71	\$ 13.99	\$ 14.27	\$ 14.55	\$ 14.85	\$ 15.14	\$ 15.44
9	\$ 1,991	\$ 2,051	\$ 2,112	\$ 2,175	\$ 2,241	\$ 2,308	\$ 2,377	\$ 2,425	\$ 2,473	\$ 2,523	\$ 2,573	\$ 2,625	\$ 2,677
	\$ 23,890	\$ 24,607	\$ 25,345	\$ 26,106	\$ 26,889	\$ 27,696	\$ 28,526	\$ 29,097	\$ 29,679	\$ 30,272	\$ 30,878	\$ 31,495	\$ 32,125
	\$ 12.00	\$ 12.36	\$ 12.73	\$ 13.11	\$ 13.51	\$ 13.91	\$ 14.33	\$ 14.61	\$ 14.91	\$ 15.21	\$ 15.51	\$ 15.82	\$ 16.14
10	\$ 2,080	\$ 2,142	\$ 2,207	\$ 2,273	\$ 2,341	\$ 2,411	\$ 2,484	\$ 2,533	\$ 2,584	\$ 2,636	\$ 2,688	\$ 2,742	\$ 2,797
	\$ 24,959	\$ 25,708	\$ 26,479	\$ 27,274	\$ 28,092	\$ 28,935	\$ 29,803	\$ 30,399	\$ 31,007	\$ 31,627	\$ 32,259	\$ 32,905	\$ 33,563
	\$ 12.54	\$ 12.92	\$ 13.31	\$ 13.71	\$ 14.12	\$ 14.54	\$ 14.98	\$ 15.28	\$ 15.58	\$ 15.89	\$ 16.21	\$ 16.54	\$ 16.87
11	\$ 2,174	\$ 2,239	\$ 2,307	\$ 2,376	\$ 2,447	\$ 2,520	\$ 2,596	\$ 2,648	\$ 2,701	\$ 2,755	\$ 2,810	\$ 2,866	\$ 2,924
	\$ 26,090	\$ 26,872	\$ 27,679	\$ 28,509	\$ 29,364	\$ 30,245	\$ 31,153	\$ 31,776	\$ 32,411	\$ 33,059	\$ 33,721	\$ 34,395	\$ 35,083
	\$ 13.12	\$ 13.51	\$ 13.92	\$ 14.33	\$ 14.76	\$ 15.21	\$ 15.66	\$ 15.97	\$ 16.29	\$ 16.62	\$ 16.95	\$ 17.29	\$ 17.64
12	\$ 2,273	\$ 2,342	\$ 2,412	\$ 2,484	\$ 2,559	\$ 2,636	\$ 2,715	\$ 2,769	\$ 2,824	\$ 2,881	\$ 2,938	\$ 2,997	\$ 3,057
	\$ 27,282	\$ 28,100	\$ 28,943	\$ 29,812	\$ 30,706	\$ 31,627	\$ 32,576	\$ 33,228	\$ 33,892	\$ 34,570	\$ 35,261	\$ 35,967	\$ 36,686
	\$ 13.72	\$ 14.13	\$ 14.55	\$ 14.99	\$ 15.44	\$ 15.90	\$ 16.38	\$ 16.71	\$ 17.04	\$ 17.38	\$ 17.73	\$ 18.09	\$ 18.45
13	\$ 2,378	\$ 2,449	\$ 2,523	\$ 2,598	\$ 2,676	\$ 2,757	\$ 2,839	\$ 2,896	\$ 2,954	\$ 3,013	\$ 3,074	\$ 3,135	\$ 3,198
	\$ 28,536	\$ 29,392	\$ 30,274	\$ 31,182	\$ 32,117	\$ 33,081	\$ 34,073	\$ 34,755	\$ 35,450	\$ 36,159	\$ 36,882	\$ 37,620	\$ 38,372
	\$ 14.36	\$ 14.79	\$ 15.24	\$ 15.69	\$ 16.16	\$ 16.65	\$ 17.15	\$ 17.49	\$ 17.84	\$ 18.20	\$ 18.56	\$ 18.93	\$ 19.31
13	Accounting Clerk												
	Utility Accounts Clerk												
	\$ 2,489	\$ 2,564	\$ 2,641	\$ 2,720	\$ 2,802	\$ 2,886	\$ 2,972	\$ 3,032	\$ 3,092	\$ 3,154	\$ 3,217	\$ 3,282	\$ 3,347
13	Harbor Security Assistant												
	Meter Reader												
	\$ 29,872	\$ 30,768	\$ 31,691	\$ 32,642	\$ 33,621	\$ 34,630	\$ 35,669	\$ 36,382	\$ 37,110	\$ 37,852	\$ 38,609	\$ 39,381	\$ 40,169

WRANGELL
Effective August 1, 2008
Salary Schedule

Exhibit "A" Resolution # 07-08-1125

Grade/Step		1	2	3	4	5	6	7	8	9	10	11	12	13
14	Dispatcher/Corrections Specialist	\$ 15.03	\$ 15.48	\$ 15.95	\$ 16.43	\$ 16.92	\$ 17.43	\$ 17.95	\$ 18.31	\$ 18.68	\$ 19.05	\$ 19.43	\$ 19.82	\$ 20.22
		\$ 2,606	\$ 2,684	\$ 2,765	\$ 2,847	\$ 2,933	\$ 3,021	\$ 3,111	\$ 3,174	\$ 3,237	\$ 3,302	\$ 3,368	\$ 3,435	\$ 3,504
		\$ 31,270	\$ 32,208	\$ 33,174	\$ 34,169	\$ 35,194	\$ 36,250	\$ 37,338	\$ 38,084	\$ 38,846	\$ 39,623	\$ 40,415	\$ 41,224	\$ 42,048
15	Water Trt. Plt. Apprentice	\$ 15.75	\$ 16.22	\$ 16.70	\$ 17.21	\$ 17.72	\$ 18.25	\$ 18.80	\$ 19.18	\$ 19.56	\$ 19.95	\$ 20.35	\$ 20.76	\$ 21.17
	Wastewater Trt. Plt. Apprentice	\$ 15.75	\$ 16.22	\$ 16.70	\$ 17.21	\$ 17.72	\$ 18.25	\$ 18.80	\$ 19.18	\$ 19.56	\$ 19.95	\$ 20.35	\$ 20.76	\$ 21.17
	Administrative Assistant - Harbors Maintenance Specialist	\$ 2,729	\$ 2,811	\$ 2,895	\$ 2,982	\$ 3,072	\$ 3,164	\$ 3,259	\$ 3,324	\$ 3,390	\$ 3,458	\$ 3,527	\$ 3,598	\$ 3,670
16	Electrical Dispatch Secretary	\$ 16.50	\$ 16.99	\$ 17.50	\$ 18.03	\$ 18.57	\$ 19.12	\$ 19.70	\$ 20.09	\$ 20.49	\$ 20.90	\$ 21.32	\$ 21.75	\$ 22.18
	Admin Assistant - Police	\$ 16.50	\$ 16.99	\$ 17.50	\$ 18.03	\$ 18.57	\$ 19.12	\$ 19.70	\$ 20.09	\$ 20.49	\$ 20.90	\$ 21.32	\$ 21.75	\$ 22.18
	Sanitation Worker	\$ 2,859	\$ 2,945	\$ 3,033	\$ 3,124	\$ 3,218	\$ 3,315	\$ 3,414	\$ 3,482	\$ 3,552	\$ 3,623	\$ 3,696	\$ 3,770	\$ 3,845
17	Apprentice Lineman	\$ 17.29	\$ 17.81	\$ 18.34	\$ 18.89	\$ 19.46	\$ 20.04	\$ 20.64	\$ 21.05	\$ 21.48	\$ 21.90	\$ 22.34	\$ 22.79	\$ 23.25
	Police Officer Recruit	\$ 17.29	\$ 17.81	\$ 18.34	\$ 18.89	\$ 19.46	\$ 20.04	\$ 20.64	\$ 21.05	\$ 21.48	\$ 21.90	\$ 22.34	\$ 22.79	\$ 23.25
		\$ 2,996	\$ 3,086	\$ 3,179	\$ 3,274	\$ 3,372	\$ 3,474	\$ 3,578	\$ 3,649	\$ 3,722	\$ 3,797	\$ 3,873	\$ 3,950	\$ 4,029
18	Corrections Supervisor	\$ 18.12	\$ 18.66	\$ 19.22	\$ 19.80	\$ 20.39	\$ 21.00	\$ 21.63	\$ 22.07	\$ 22.51	\$ 22.96	\$ 23.42	\$ 23.88	\$ 24.36
	Accounting Technician	\$ 18.12	\$ 18.66	\$ 19.22	\$ 19.80	\$ 20.39	\$ 21.00	\$ 21.63	\$ 22.07	\$ 22.51	\$ 22.96	\$ 23.42	\$ 23.88	\$ 24.36
	Firemedic/Trainer	\$ 3,140	\$ 3,234	\$ 3,331	\$ 3,431	\$ 3,534	\$ 3,640	\$ 3,750	\$ 3,825	\$ 3,901	\$ 3,979	\$ 4,059	\$ 4,140	\$ 4,223
19	Mechanic	\$ 19.00	\$ 19.57	\$ 20.15	\$ 20.76	\$ 21.38	\$ 22.02	\$ 22.68	\$ 23.14	\$ 23.60	\$ 24.07	\$ 24.55	\$ 25.04	\$ 25.54
	Skilled Maintenance Specialist	\$ 19.00	\$ 19.57	\$ 20.15	\$ 20.76	\$ 21.38	\$ 22.02	\$ 22.68	\$ 23.14	\$ 23.60	\$ 24.07	\$ 24.55	\$ 25.04	\$ 25.54
	Wastewater Treatment Operator Facility Maintenance Specialist	\$ 3,293	\$ 3,391	\$ 3,493	\$ 3,598	\$ 3,706	\$ 3,817	\$ 3,932	\$ 4,010	\$ 4,090	\$ 4,172	\$ 4,256	\$ 4,341	\$ 4,428
20	Marine Service ctr & harbor team leader	\$ 39,512	\$ 40,698	\$ 41,919	\$ 43,176	\$ 44,471	\$ 45,806	\$ 47,180	\$ 48,123	\$ 49,086	\$ 50,068	\$ 51,069	\$ 52,090	\$ 53,132
	Water Services Team Leader	\$ 19.93	\$ 20.52	\$ 21.14	\$ 21.77	\$ 22.43	\$ 23.10	\$ 23.79	\$ 24.27	\$ 24.75	\$ 25.25	\$ 25.75	\$ 26.27	\$ 26.79
	Wastewater Services Team Leader	\$ 19.93	\$ 20.52	\$ 21.14	\$ 21.77	\$ 22.43	\$ 23.10	\$ 23.79	\$ 24.27	\$ 24.75	\$ 25.25	\$ 25.75	\$ 26.27	\$ 26.79
21	Police Officer Probationary	\$ 20.72	\$ 21.34	\$ 21.98	\$ 22.64	\$ 23.32	\$ 24.02	\$ 24.74	\$ 25.23	\$ 25.74	\$ 26.25	\$ 26.78	\$ 27.31	\$ 27.86
		\$ 20.72	\$ 21.34	\$ 21.98	\$ 22.64	\$ 23.32	\$ 24.02	\$ 24.74	\$ 25.23	\$ 25.74	\$ 26.25	\$ 26.78	\$ 27.31	\$ 27.86
		\$ 3,591	\$ 3,699	\$ 3,810	\$ 3,924	\$ 4,042	\$ 4,163	\$ 4,288	\$ 4,374	\$ 4,462	\$ 4,551	\$ 4,642	\$ 4,735	\$ 4,829
22	Public Works Supervisor	\$ 21.56	\$ 22.21	\$ 22.88	\$ 23.56	\$ 24.27	\$ 25.00	\$ 25.75	\$ 26.26	\$ 26.79	\$ 27.32	\$ 27.87	\$ 28.43	\$ 29.00
		\$ 21.56	\$ 22.21	\$ 22.88	\$ 23.56	\$ 24.27	\$ 25.00	\$ 25.75	\$ 26.26	\$ 26.79	\$ 27.32	\$ 27.87	\$ 28.43	\$ 29.00
		\$ 4,852	\$ 4,998	\$ 5,148	\$ 5,301	\$ 5,457	\$ 5,616	\$ 5,778	\$ 5,942	\$ 6,109	\$ 6,279	\$ 6,451	\$ 6,625	\$ 6,801
23	Police Officer	\$ 22.45	\$ 23.12	\$ 23.82	\$ 24.53	\$ 25.27	\$ 26.02	\$ 26.80	\$ 27.34	\$ 27.89	\$ 28.44	\$ 29.01	\$ 29.59	\$ 30.19
		\$ 22.45	\$ 23.12	\$ 23.82	\$ 24.53	\$ 25.27	\$ 26.02	\$ 26.80	\$ 27.34	\$ 27.89	\$ 28.44	\$ 29.01	\$ 29.59	\$ 30.19
		\$ 4,662	\$ 4,822	\$ 4,985	\$ 5,151	\$ 5,319	\$ 5,490	\$ 5,664	\$ 5,841	\$ 6,021	\$ 6,203	\$ 6,387	\$ 6,573	\$ 6,761
24	Library Services Director	\$ 23.38	\$ 24.08	\$ 24.80	\$ 25.55	\$ 26.32	\$ 27.10	\$ 27.92	\$ 28.48	\$ 29.05	\$ 29.63	\$ 30.22	\$ 30.82	\$ 31.44
	Park and Recreation Director	\$ 23.38	\$ 24.08	\$ 24.80	\$ 25.55	\$ 26.32	\$ 27.10	\$ 27.92	\$ 28.48	\$ 29.05	\$ 29.63	\$ 30.22	\$ 30.82	\$ 31.44
	Museum Director/Curator	\$ 4,053	\$ 4,174	\$ 4,299	\$ 4,428	\$ 4,561	\$ 4,698	\$ 4,839	\$ 4,936	\$ 5,035	\$ 5,135	\$ 5,238	\$ 5,343	\$ 5,450
25	Harbormaster	\$ 24.37	\$ 25.10	\$ 25.85	\$ 26.63	\$ 27.43	\$ 28.25	\$ 29.10	\$ 29.68	\$ 30.27	\$ 30.88	\$ 31.50	\$ 32.13	\$ 32.77
	Police Sergeant	\$ 24.37	\$ 25.10	\$ 25.85	\$ 26.63	\$ 27.43	\$ 28.25	\$ 29.10	\$ 29.68	\$ 30.27	\$ 30.88	\$ 31.50	\$ 32.13	\$ 32.77
		\$ 4,224	\$ 4,351	\$ 4,481	\$ 4,616	\$ 4,754	\$ 4,897	\$ 5,044	\$ 5,145	\$ 5,247	\$ 5,352	\$ 5,459	\$ 5,569	\$ 5,680
26	Police Lt.	\$ 25.41	\$ 26.17	\$ 26.95	\$ 27.76	\$ 28.60	\$ 29.45	\$ 30.34	\$ 30.94	\$ 31.56	\$ 32.19	\$ 32.84	\$ 33.49	\$ 34.16
		\$ 25.41	\$ 26.17	\$ 26.95	\$ 27.76	\$ 28.60	\$ 29.45	\$ 30.34	\$ 30.94	\$ 31.56	\$ 32.19	\$ 32.84	\$ 33.49	\$ 34.16
		\$ 5,068	\$ 5,209	\$ 5,355	\$ 5,506	\$ 5,661	\$ 5,820	\$ 5,983	\$ 6,150	\$ 6,321	\$ 6,496	\$ 6,674	\$ 6,856	\$ 7,041

WRANGELL Effective August 1, 2008 Salary Schedule	Exhibit "A" Resolution # <u>07-08-1125</u>
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Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13		
27	Municipal Clerk		\$ 26.51	\$ 27.30	\$ 28.12	\$ 28.97	\$ 29.84	\$ 30.73	\$ 31.65	\$ 32.29	\$ 32.93	\$ 33.59	\$ 34.26	\$ 34.95	\$ 35.65
	Electrical Lineman		\$ 4,595	\$ 4,733	\$ 4,875	\$ 5,021	\$ 5,171	\$ 5,327	\$ 5,486	\$ 5,596	\$ 5,708	\$ 5,822	\$ 5,939	\$ 6,057	\$ 6,179
28	Economic and Community Development Planner		\$ 55,137	\$ 56,791	\$ 58,495	\$ 60,249	\$ 62,057	\$ 63,919	\$ 65,836	\$ 67,153	\$ 68,496	\$ 69,866	\$ 71,263	\$ 72,688	\$ 74,142
			\$ 27.67	\$ 28.50	\$ 29.35	\$ 30.23	\$ 31.14	\$ 32.07	\$ 33.03	\$ 33.70	\$ 34.37	\$ 35.06	\$ 35.76	\$ 36.47	\$ 37.20
			\$ 4,795	\$ 4,939	\$ 5,087	\$ 5,240	\$ 5,397	\$ 5,559	\$ 5,726	\$ 5,840	\$ 5,957	\$ 6,076	\$ 6,198	\$ 6,322	\$ 6,448
29	Electrical Line Supervisor		\$ 57,545	\$ 59,271	\$ 61,049	\$ 62,881	\$ 64,767	\$ 66,710	\$ 68,712	\$ 70,086	\$ 71,487	\$ 72,917	\$ 74,376	\$ 75,863	\$ 77,380
			\$ 28.89	\$ 29.75	\$ 30.65	\$ 31.57	\$ 32.51	\$ 33.49	\$ 34.49	\$ 35.18	\$ 35.89	\$ 36.60	\$ 37.34	\$ 38.08	\$ 38.85
			\$ 5,007	\$ 5,157	\$ 5,312	\$ 5,472	\$ 5,636	\$ 5,805	\$ 5,979	\$ 6,098	\$ 6,220	\$ 6,345	\$ 6,472	\$ 6,601	\$ 6,733
30	Director of Finance		\$ 60,087	\$ 61,889	\$ 63,746	\$ 65,658	\$ 67,628	\$ 69,657	\$ 71,747	\$ 73,182	\$ 74,645	\$ 76,138	\$ 77,661	\$ 79,214	\$ 80,798
	Superintendent, Electrical Utility		\$ 30.17	\$ 31.08	\$ 32.01	\$ 32.97	\$ 33.96	\$ 34.98	\$ 36.03	\$ 36.75	\$ 37.49	\$ 38.23	\$ 39.00	\$ 39.78	\$ 40.58
	Director of Public Works & Capital Projects		\$ 5,230	\$ 5,387	\$ 5,549	\$ 5,715	\$ 5,887	\$ 6,063	\$ 6,245	\$ 6,370	\$ 6,497	\$ 6,627	\$ 6,760	\$ 6,895	\$ 7,033
31	Police Chief		\$ 62,762	\$ 64,645	\$ 66,585	\$ 68,582	\$ 70,640	\$ 72,759	\$ 74,942	\$ 76,440	\$ 77,969	\$ 79,529	\$ 81,119	\$ 82,742	\$ 84,396
			\$ 31.53	\$ 32.48	\$ 33.45	\$ 34.46	\$ 35.49	\$ 36.56	\$ 37.65	\$ 38.41	\$ 39.17	\$ 39.96	\$ 40.76	\$ 41.57	\$ 42.40
			\$ 5,466	\$ 5,630	\$ 5,799	\$ 5,973	\$ 6,152	\$ 6,336	\$ 6,526	\$ 6,657	\$ 6,790	\$ 6,926	\$ 7,064	\$ 7,206	\$ 7,350
32			\$ 65,589	\$ 67,556	\$ 69,583	\$ 71,670	\$ 73,820	\$ 76,035	\$ 78,316	\$ 79,882	\$ 81,480	\$ 83,110	\$ 84,772	\$ 86,467	\$ 88,197
			\$ 32.96	\$ 33.95	\$ 34.97	\$ 36.02	\$ 37.10	\$ 38.21	\$ 39.36	\$ 40.15	\$ 40.95	\$ 41.77	\$ 42.61	\$ 43.46	\$ 44.33
			\$ 5,714	\$ 5,885	\$ 6,062	\$ 6,244	\$ 6,431	\$ 6,624	\$ 6,823	\$ 6,959	\$ 7,098	\$ 7,240	\$ 7,385	\$ 7,533	\$ 7,683
33			\$ 68,565	\$ 70,622	\$ 72,741	\$ 74,923	\$ 77,171	\$ 79,486	\$ 81,870	\$ 83,508	\$ 85,178	\$ 86,882	\$ 88,619	\$ 90,392	\$ 92,199
			\$ 34.48	\$ 35.51	\$ 36.58	\$ 37.67	\$ 38.80	\$ 39.97	\$ 41.17	\$ 41.99	\$ 42.83	\$ 43.69	\$ 44.56	\$ 45.45	\$ 46.36
			\$ 5,976	\$ 6,155	\$ 6,340	\$ 6,530	\$ 6,726	\$ 6,928	\$ 7,135	\$ 7,278	\$ 7,424	\$ 7,572	\$ 7,724	\$ 7,878	\$ 8,036
34	City Manager		\$ 71,709	\$ 73,860	\$ 76,076	\$ 78,358	\$ 80,709	\$ 83,131	\$ 85,624	\$ 87,337	\$ 89,084	\$ 90,865	\$ 92,683	\$ 94,536	\$ 96,427
			\$ 36.08	\$ 37.16	\$ 38.27	\$ 39.42	\$ 40.60	\$ 41.82	\$ 43.08	\$ 43.94	\$ 44.82	\$ 45.71	\$ 46.63	\$ 47.56	\$ 48.51
			\$ 6,253	\$ 6,441	\$ 6,634	\$ 6,833	\$ 7,038	\$ 7,249	\$ 7,467	\$ 7,616	\$ 7,768	\$ 7,924	\$ 8,082	\$ 8,244	\$ 8,408
35			\$ 75,037	\$ 77,288	\$ 79,607	\$ 81,995	\$ 84,455	\$ 86,988	\$ 89,598	\$ 91,390	\$ 93,218	\$ 95,082	\$ 96,984	\$ 98,924	\$ 100,902
			\$ 37.76	\$ 38.90	\$ 40.06	\$ 41.27	\$ 42.50	\$ 43.78	\$ 45.09	\$ 45.99	\$ 46.91	\$ 47.85	\$ 48.81	\$ 49.79	\$ 50.78
			\$ 6,546	\$ 6,742	\$ 6,944	\$ 7,153	\$ 7,367	\$ 7,588	\$ 7,816	\$ 7,972	\$ 8,132	\$ 8,294	\$ 8,460	\$ 8,629	\$ 8,802
36			\$ 78,549	\$ 80,905	\$ 83,332	\$ 85,832	\$ 88,407	\$ 91,060	\$ 93,791	\$ 95,667	\$ 97,581	\$ 99,532	\$ 101,523	\$ 103,553	\$ 105,624
			\$ 39.54	\$ 40.73	\$ 41.95	\$ 43.21	\$ 44.50	\$ 45.84	\$ 47.21	\$ 48.16	\$ 49.12	\$ 50.10	\$ 51.11	\$ 52.13	\$ 53.17
			\$ 6,854	\$ 7,059	\$ 7,271	\$ 7,489	\$ 7,714	\$ 7,945	\$ 8,184	\$ 8,347	\$ 8,514	\$ 8,685	\$ 8,858	\$ 9,035	\$ 9,216
		\$ 82,245	\$ 84,712	\$ 87,253	\$ 89,871	\$ 92,567	\$ 95,344	\$ 98,204	\$ 100,168	\$ 102,172	\$ 104,215	\$ 106,299	\$ 108,425	\$ 110,594	

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 07-08-1126

A RESOLUTION OF THE ASSEMBLY OF THE CITY
AND BOROUGH OF WRANGELL, ALASKA,
AFFIRMING THE WRANGELL BOROUGH'S
SUPPORT OF AND PARTNERSHIP WITH THE 2010
CENSUS

WHEREAS, the U.S. Census Bureau is required by the Constitution of the United States of America to conduct a count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy; and

WHEREAS, the Wrangell Borough is committed to ensuring every resident is counted; and

WHEREAS, more than \$300 billion per year in federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based on census data, including healthcare, community development, housing, education, transportation, social services, employment, and much more; and

WHEREAS, census data determine how many seats each state will have in the U.S. House of Representatives as well as the redistricting of state legislatures, borough and city councils, and voting districts; and

WHEREAS, the 2010 Census creates hundreds of thousands of jobs across the nation; and

WHEREAS, every Census Bureau worker takes a lifetime oath to protect confidentiality and ensure that data identifying respondents or their household not be released or shared for 72 years; and

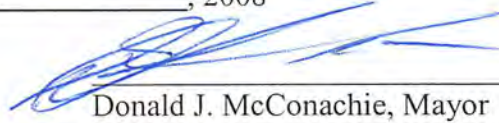
WHEREAS, a united voice from businesses, government, community-based and faith-based organizations, educators, media and others will allow the 2010 Census message to reach a broader audience, providing trusted advocates who can spark positive conversations about the 2010 Census.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

- Section 1. Supports the goals and ideals for the 2010 Census and will disseminate 2010 Census information to encourage participation.
- Section 2. Appeals to local organizations and groups to partner together to achieve an accurate and complete count throughout the Wrangell Borough.

Section 3. Encourages residents to participate in Census promotional events and initiatives that will raise the overall awareness of the 2010 Census and increase participation among all populations.

ADOPTED: July 22, 2008



Donald J. McConachie, Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, Borough Clerk

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 08-08-1127

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 2A, BLOCK 61, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO MIKE AND ELIZABETH MATNEY

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004 by Resolution No.10-04-1000; and

WHEREAS, the Borough Assembly has determined and accepted Mike and Elizabeth Matney, P.O. Box 462, Kettle Falls, Washington 99141, to be the highest bidder, in the total amount of \$16,700, for Lot 2A, Block 61, Wrangell Industrial Park Expansion Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. The Mayor and Borough Clerk are authorized to execute a quit claim deed to Mike and Elizabeth Matney, to convey the following public land, when full price is paid:

Lots 2A, Block 61, Wrangell Industrial Park Expansion Subdivision,
Wrangell Recording District, Wrangell, Alaska.

ADOPTED: August 12, 2008


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 08-08-1128

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING RESOLUTION NO. 07-08-1124, PROVIDING FOR CREATION OF A NEW POSITION AND JOB DESCRIPTION FOR THE POSITION OF MARINE SERVICE CENTER AND HARBOR TEAM LEADER

WHEREAS, the creation of this position was adopted on July 22, 2008 by Resolution No. 07-08-1124; and

WHEREAS, there is a need to amend the job description by creating additional duties and responsibilities and certifications.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. The position of Marine Service Center and Harbor Team Leader is hereby amended and adopted and repeals the previous job description adopted on July 22, 2008 by Resolution No. 07-08-1124.

Section 2. The attached Exhibit "A" is the amended job description which describes the duties, responsibilities and qualifications needed for this position.

Section 3. The position shall become effective upon passage of this resolution.

ADOPTED: August 12, 2008


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: MARINE SERVICE CENTER AND HARBOR TEAM LEADER

REPORTS TO: HARBORMASTER

DEPARTMENT: PORT AND HARBORS

SUMMARY

Performs daily management of the Marine Service Center and Port Yard. Schedules vessel haul-outs, operates the yard equipment and dictates traffic flow and yard usage with all users. Performs "lead" duties in regards to Port and Harbor Staff. **Performs duties as part of the Department of Homeland Security Port Security Plan.**

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Operates and maintains boat hauling equipment.
- Organizes and schedules the hauling, launching and movement of vessels.
- Serves as on-site coordinator of boat yard/port yard.
- Coordinates traffic flow and yard usage with all customers.
- Enforces Yard Rules and promotes "Best Management Practices"
- Translates all relevant billable information to Harbor Office.
- Serves as the "Lead" position for all port and harbor staff. Creates project lists and gives job assignments as required.
- Works in other sub-departments of port and harbor when Marine Service Center is not running.
- **Performs and enforces duties outlined in the Wrangell Port Security Plan.**

QUALIFICATIONS

- **Knowledge and Skills**
 1. Requires a working knowledge of the principals of vessel handling.
 2. Requires a working knowledge of hull types and the differences associated with hauling them.
 3. Requires working knowledge of the safety issues associated with boat yards.
 4. Requires working knowledge of boatyard Best Management Practices.
 5. Requires working knowledge of vessel blocking procedures.
 6. Requires working knowledge of container companies practices and procedures.

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Abilities

1. Ability to operate, or learn to operate port equipment including but not limited to, boats, forklifts, loaders, hydraulic trailers, pressure washers, Travelift and other mechanical equipment.
2. Ability to coordinate safe traffic flow within yard with all users.
3. Ability to coordinate and schedule haul-outs, launches and any other boat yard activities.
4. Ability to communicate courteously and professionally to customers, coworkers and members of the general public.

Physical Abilities

1. Ability to lift and carry 50 pounds.
2. Ability to work in all weather conditions.
3. Ability to work throughout all hours of the day.

Education

1. High School Diploma or GED.

Licenses and Certificates

1. Valid Alaska drivers license.
2. Valid CDL.
3. **Basic First Aid and CPR certificate or the ability to gain certificate within 6 months.**

Working Conditions

1. Work is performed outdoors in all weather conditions and at all hours.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 08-08-1129

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR CREATION OF A NEW POSITION AND JOB DESCRIPTION FOR THE POSITION OF PORT AND HARBOR MAINTENANCE

WHEREAS, the creation of this position would allow the City and Borough of Wrangell's Harbor Department the ability to hire an employee with training and experience to provide daily maintenance of all Port and Harbor Facilities; and

WHEREAS, the creation of this new position would provide a preventative maintenance program for all Port and Harbor Facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. The position of Port and Harbor Maintenance is added to the list of positions within the City and Borough of Wrangell, Alaska.

Section 2. The attached Exhibit "A" is the job description which describes the duties, responsibilities and qualifications needed for this position.

Section 3. The position shall become effective upon passage of this resolution.

ADOPTED: August 12, 2008


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

"Exhibit A"
Resolution -
08-08-1129

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: PORT AND HARBOR MAINTENANCE

REPORTS TO: HARBORMASTER

DEPARTMENT: PORT AND HARBORS

SUMMARY

Provides daily maintenance of all Port and Harbor Facilities. Maintains a preventative maintenance program for all Port and Harbor Facilities. The work is performed under the supervision of the Harbormaster but considerable leeway is granted for the exercise of independent judgment and initiative. The nature of the work requires that an employee maintain effective working relationships with other City Departments and employees, State and Federal officials, business and community organizations and the public. Performs duties as part of the Department Homeland Security Port Security Plan.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Performs float repair including but not limited to: replacing decking, bull rails, cleats, waterlines, flotation and repairing concrete.
- Performs repair on docks and piers.
- Repairs hydraulic hoists.
- Maintains all Port and Harbor equipment in working order, including de-watering pumps, fire extinguishers, outboard motors, chainsaws, pressure washers and any other Port and Harbor tools.
- Repairs Port barge ramp facility and other Port related facilities.
- Provides security to all Port and Harbor facilities.
- Assigns smaller repair projects to other Port and Harbor personnel when needed.
- Conducts other Port and Harbor related business such as moorage assignment, billing, boatyard duties or other duties assigned by Harbormaster.
- Enforces all Port and Harbor ordinances.
- Performs and enforces duties outlined in Port Security Plan.

QUALIFICATIONS

- **Knowledge and Skills**
 1. Requires knowledge of marine construction and maintenance operations.
 2. Requires basic carpenter skills.
 3. Requires boat handling skills.
 4. Requires basic computer skills.

5. Requires ability to weld steel and aluminum, or the ability to learn those skills.
6. Requires basic plumbing skills.

- **Abilities**

1. Ability to operate, or learn to operate port equipment including but not limited to, boats, forklifts, loaders, pressure washers, drills, saws, welders and other mechanical equipment.
2. Ability to communicate courteously and professionally to customers, coworkers and members of the general public.

Physical Abilities

1. Ability to lift and carry 50 pounds.
2. Ability to work in all weather conditions.
3. Ability to work throughout all hours of the day.

Education

1. High School Diploma or GED.

Licenses and Certificates

1. Valid Alaska driver's license.
2. Valid CDL.
3. Basic First Aid and CPR certificate or the ability to gain certificate within 6 months.

Working Conditions

1. Work is performed outdoors in all weather conditions and at all hours.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 08-08-1130

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City and Borough of Wrangell, Alaska is re-writing this position within the borough; and

WHEREAS, the position of Port and Harbor Maintenance is the position being re-written and the need to be placed within the Pay Plan.

THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by a reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution 07-08-1125.

Section 2. The position of Port and Harbor Maintenance will be shown as grade 17.

Section 3. Effective Date. The pay plan reflecting these changes will be effective on August 13, 2008.

Section 5. The adopted Pay Plan in Section 1 repeals the previous Pay Plan adopted July 22, 2008 by Resolution 07-08-1125.

ADOPTED: August 12, 2008


Donald J. McConachie, Sr.

ATTEST: 
Christie L. Jamieson, Borough Clerk

WRANGELL Effective August 13, 2008 Salary Schedule	Exhibit "A" Resolution # 08-08-1130
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Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13
1	Lifeguard Recreation Assistant												
	\$ 8.56	\$ 8.82	\$ 9.08	\$ 9.35	\$ 9.64	\$ 9.92	\$ 10.22	\$ 10.43	\$ 10.63	\$ 10.85	\$ 11.06	\$ 11.29	\$ 11.51
	\$ 1,484	\$ 1,528	\$ 1,574	\$ 1,621	\$ 1,670	\$ 1,720	\$ 1,772	\$ 1,807	\$ 1,843	\$ 1,880	\$ 1,918	\$ 1,956	\$ 1,995
	\$ 17,806	\$ 18,340	\$ 18,890	\$ 19,457	\$ 20,041	\$ 20,642	\$ 21,261	\$ 21,687	\$ 22,120	\$ 22,563	\$ 23,014	\$ 23,474	\$ 23,944
2													
	\$ 8.92	\$ 9.18	\$ 9.46	\$ 9.74	\$ 10.04	\$ 10.34	\$ 10.65	\$ 10.86	\$ 11.08	\$ 11.30	\$ 11.52	\$ 11.75	\$ 11.99
	\$ 1,546	\$ 1,592	\$ 1,640	\$ 1,689	\$ 1,739	\$ 1,792	\$ 1,845	\$ 1,882	\$ 1,920	\$ 1,958	\$ 1,998	\$ 2,037	\$ 2,078
	\$ 18,546	\$ 19,102	\$ 19,675	\$ 20,266	\$ 20,874	\$ 21,500	\$ 22,145	\$ 22,588	\$ 23,040	\$ 23,500	\$ 23,970	\$ 24,450	\$ 24,939
3	Senior Lifeguard												
	\$ 9.29	\$ 9.57	\$ 9.86	\$ 10.15	\$ 10.46	\$ 10.77	\$ 11.10	\$ 11.32	\$ 11.54	\$ 11.77	\$ 12.01	\$ 12.25	\$ 12.49
	\$ 1,611	\$ 1,659	\$ 1,709	\$ 1,760	\$ 1,813	\$ 1,867	\$ 1,923	\$ 1,962	\$ 2,001	\$ 2,041	\$ 2,082	\$ 2,123	\$ 2,166
	\$ 19,327	\$ 19,907	\$ 20,504	\$ 21,119	\$ 21,753	\$ 22,405	\$ 23,078	\$ 23,539	\$ 24,010	\$ 24,490	\$ 24,980	\$ 25,480	\$ 25,989
4	Sales Assistant Laborer												
	\$ 9.69	\$ 9.98	\$ 10.28	\$ 10.59	\$ 10.90	\$ 11.23	\$ 11.57	\$ 11.80	\$ 12.03	\$ 12.27	\$ 12.52	\$ 12.77	\$ 13.03
	\$ 1,679	\$ 1,729	\$ 1,781	\$ 1,835	\$ 1,890	\$ 1,947	\$ 2,005	\$ 2,045	\$ 2,086	\$ 2,128	\$ 2,170	\$ 2,214	\$ 2,258
	\$ 20,149	\$ 20,754	\$ 21,376	\$ 22,018	\$ 22,678	\$ 23,359	\$ 24,059	\$ 24,541	\$ 25,031	\$ 25,532	\$ 26,043	\$ 26,563	\$ 27,095
5	Park Maint II												
	\$ 10.10	\$ 10.41	\$ 10.72	\$ 11.04	\$ 11.37	\$ 11.71	\$ 12.06	\$ 12.30	\$ 12.55	\$ 12.80	\$ 13.06	\$ 13.32	\$ 13.58
	\$ 1,751	\$ 1,804	\$ 1,858	\$ 1,913	\$ 1,971	\$ 2,030	\$ 2,091	\$ 2,133	\$ 2,175	\$ 2,219	\$ 2,263	\$ 2,308	\$ 2,355
	\$ 21,013	\$ 21,643	\$ 22,292	\$ 22,961	\$ 23,650	\$ 24,359	\$ 25,090	\$ 25,592	\$ 26,104	\$ 26,626	\$ 27,158	\$ 27,702	\$ 28,256
6	Senior Sales Assistant Park Maint I												
	\$ 10.54	\$ 10.85	\$ 11.18	\$ 11.51	\$ 11.86	\$ 12.22	\$ 12.58	\$ 12.83	\$ 13.09	\$ 13.35	\$ 13.62	\$ 13.89	\$ 14.17
	\$ 1,826	\$ 1,881	\$ 1,938	\$ 1,996	\$ 2,056	\$ 2,117	\$ 2,181	\$ 2,224	\$ 2,269	\$ 2,314	\$ 2,361	\$ 2,408	\$ 2,456
	\$ 21,917	\$ 22,575	\$ 23,252	\$ 23,949	\$ 24,668	\$ 25,408	\$ 26,170	\$ 26,694	\$ 27,227	\$ 27,772	\$ 28,327	\$ 28,894	\$ 29,472
7	Clerical Assistant												
	\$ 11.00	\$ 11.33	\$ 11.67	\$ 12.02	\$ 12.38	\$ 12.75	\$ 13.14	\$ 13.40	\$ 13.67	\$ 13.94	\$ 14.22	\$ 14.50	\$ 14.79
	\$ 1,907	\$ 1,964	\$ 2,023	\$ 2,084	\$ 2,146	\$ 2,211	\$ 2,277	\$ 2,323	\$ 2,369	\$ 2,416	\$ 2,465	\$ 2,514	\$ 2,564
	\$ 22,883	\$ 23,570	\$ 24,277	\$ 25,005	\$ 25,755	\$ 26,528	\$ 27,324	\$ 27,870	\$ 28,428	\$ 28,996	\$ 29,576	\$ 30,168	\$ 30,771
8	Custodian												
	\$ 11.49	\$ 11.83	\$ 12.19	\$ 12.55	\$ 12.93	\$ 13.32	\$ 13.71	\$ 13.99	\$ 14.27	\$ 14.55	\$ 14.85	\$ 15.14	\$ 15.44
	\$ 1,991	\$ 2,051	\$ 2,112	\$ 2,175	\$ 2,241	\$ 2,308	\$ 2,377	\$ 2,425	\$ 2,473	\$ 2,523	\$ 2,573	\$ 2,625	\$ 2,677
	\$ 23,890	\$ 24,607	\$ 25,345	\$ 26,106	\$ 26,889	\$ 27,696	\$ 28,526	\$ 29,097	\$ 29,679	\$ 30,272	\$ 30,878	\$ 31,495	\$ 32,125
9	Library Assistant I Maintenance Custodian												
	\$ 12.00	\$ 12.36	\$ 12.73	\$ 13.11	\$ 13.51	\$ 13.91	\$ 14.33	\$ 14.61	\$ 14.91	\$ 15.21	\$ 15.51	\$ 15.82	\$ 16.14
	\$ 2,080	\$ 2,142	\$ 2,207	\$ 2,273	\$ 2,341	\$ 2,411	\$ 2,484	\$ 2,533	\$ 2,584	\$ 2,636	\$ 2,688	\$ 2,742	\$ 2,797
	\$ 24,959	\$ 25,708	\$ 26,479	\$ 27,274	\$ 28,092	\$ 28,935	\$ 29,803	\$ 30,399	\$ 31,007	\$ 31,627	\$ 32,259	\$ 32,905	\$ 33,563
10													
	\$ 12.54	\$ 12.92	\$ 13.31	\$ 13.71	\$ 14.12	\$ 14.54	\$ 14.98	\$ 15.28	\$ 15.58	\$ 15.89	\$ 16.21	\$ 16.54	\$ 16.87
	\$ 2,174	\$ 2,239	\$ 2,307	\$ 2,376	\$ 2,447	\$ 2,520	\$ 2,596	\$ 2,648	\$ 2,701	\$ 2,755	\$ 2,810	\$ 2,866	\$ 2,924
	\$ 26,090	\$ 26,872	\$ 27,679	\$ 28,509	\$ 29,364	\$ 30,245	\$ 31,153	\$ 31,776	\$ 32,411	\$ 33,059	\$ 33,721	\$ 34,395	\$ 35,083
11	Animal Control Officer												
	\$ 13.12	\$ 13.51	\$ 13.92	\$ 14.33	\$ 14.76	\$ 15.21	\$ 15.66	\$ 15.97	\$ 16.29	\$ 16.62	\$ 16.95	\$ 17.29	\$ 17.64
	\$ 2,273	\$ 2,342	\$ 2,412	\$ 2,484	\$ 2,559	\$ 2,636	\$ 2,715	\$ 2,769	\$ 2,824	\$ 2,881	\$ 2,938	\$ 2,997	\$ 3,057
	\$ 27,282	\$ 28,100	\$ 28,943	\$ 29,812	\$ 30,706	\$ 31,627	\$ 32,576	\$ 33,228	\$ 33,892	\$ 34,570	\$ 35,261	\$ 35,967	\$ 36,686
12	DMV Assistant Recreation Coordinator Library Assistant II												
	\$ 13.72	\$ 14.13	\$ 14.55	\$ 14.99	\$ 15.44	\$ 15.90	\$ 16.38	\$ 16.71	\$ 17.04	\$ 17.38	\$ 17.73	\$ 18.09	\$ 18.45
	\$ 2,378	\$ 2,449	\$ 2,523	\$ 2,598	\$ 2,676	\$ 2,757	\$ 2,839	\$ 2,896	\$ 2,954	\$ 3,013	\$ 3,074	\$ 3,135	\$ 3,198
	\$ 28,536	\$ 29,392	\$ 30,274	\$ 31,182	\$ 32,117	\$ 33,081	\$ 34,073	\$ 34,755	\$ 35,450	\$ 36,159	\$ 36,882	\$ 37,620	\$ 38,372
13	Accounting Clerk Utility Accounts Clerk Harbor Security Assistant												
	\$ 14.36	\$ 14.79	\$ 15.24	\$ 15.69	\$ 16.16	\$ 16.65	\$ 17.15	\$ 17.49	\$ 17.84	\$ 18.20	\$ 18.56	\$ 18.93	\$ 19.31
	\$ 2,489	\$ 2,564	\$ 2,641	\$ 2,720	\$ 2,802	\$ 2,886	\$ 2,972	\$ 3,032	\$ 3,092	\$ 3,154	\$ 3,217	\$ 3,282	\$ 3,347
	\$ 29,872	\$ 30,768	\$ 31,691	\$ 32,642	\$ 33,621	\$ 34,630	\$ 35,669	\$ 36,382	\$ 37,110	\$ 37,852	\$ 38,609	\$ 39,381	\$ 40,169

WRANGELL
Effective August 13, 2008
Salary Schedule

Exhibit "A" Resolution # **08-08-1130**

Grade/Step		1	2	3	4	5	6	7	8	9	10	11	12	13
14	Dispatcher/Corrections Specialist	\$ 15.03	\$ 15.48	\$ 15.95	\$ 16.43	\$ 16.92	\$ 17.43	\$ 17.95	\$ 18.31	\$ 18.68	\$ 19.05	\$ 19.43	\$ 19.82	\$ 20.22
		\$ 2,606	\$ 2,684	\$ 2,765	\$ 2,847	\$ 2,933	\$ 3,021	\$ 3,111	\$ 3,174	\$ 3,237	\$ 3,302	\$ 3,368	\$ 3,435	\$ 3,504
15	Water Trt. Plt. Apprentice Administrative Assistant - Harbors Maintenance Specialist	\$ 31,270	\$ 32,208	\$ 33,174	\$ 34,169	\$ 35,194	\$ 36,250	\$ 37,338	\$ 38,084	\$ 38,846	\$ 39,623	\$ 40,415	\$ 41,224	\$ 42,048
		\$ 15.75	\$ 16.22	\$ 16.70	\$ 17.21	\$ 17.72	\$ 18.25	\$ 18.80	\$ 19.18	\$ 19.56	\$ 19.95	\$ 20.35	\$ 20.76	\$ 21.17
16	Electrical Dispatch Secretary Sanitation Worker	\$ 2,729	\$ 2,811	\$ 2,895	\$ 2,982	\$ 3,072	\$ 3,164	\$ 3,259	\$ 3,324	\$ 3,390	\$ 3,458	\$ 3,527	\$ 3,598	\$ 3,670
		\$ 16.50	\$ 16.99	\$ 17.50	\$ 18.03	\$ 18.57	\$ 19.12	\$ 19.70	\$ 20.09	\$ 20.49	\$ 20.90	\$ 21.32	\$ 21.75	\$ 22.18
17	Apprentice Lineman Police Officer Recruit Port and Harbor Maintenance	\$ 2,859	\$ 2,945	\$ 3,033	\$ 3,124	\$ 3,218	\$ 3,315	\$ 3,414	\$ 3,482	\$ 3,552	\$ 3,623	\$ 3,696	\$ 3,770	\$ 3,845
		\$ 34,312	\$ 35,341	\$ 36,401	\$ 37,494	\$ 38,618	\$ 39,777	\$ 40,970	\$ 41,790	\$ 42,625	\$ 43,478	\$ 44,347	\$ 45,234	\$ 46,139
18	Corrections Supervisor Accounting Technician Firemedic/Trainer	\$ 17.29	\$ 17.81	\$ 18.34	\$ 18.89	\$ 19.46	\$ 20.04	\$ 20.64	\$ 21.05	\$ 21.48	\$ 21.90	\$ 22.34	\$ 22.79	\$ 23.25
		\$ 3,140	\$ 3,234	\$ 3,331	\$ 3,431	\$ 3,534	\$ 3,640	\$ 3,750	\$ 3,825	\$ 3,901	\$ 3,979	\$ 4,059	\$ 4,140	\$ 4,223
19	Mechanic Skilled Maintenance Specialist Marine Service ctr & harbor team leader	\$ 18.12	\$ 18.66	\$ 19.22	\$ 19.80	\$ 20.39	\$ 21.00	\$ 21.63	\$ 22.07	\$ 22.51	\$ 22.96	\$ 23.42	\$ 23.88	\$ 24.36
		\$ 37,683	\$ 38,813	\$ 39,978	\$ 41,177	\$ 42,412	\$ 43,685	\$ 44,995	\$ 45,895	\$ 46,813	\$ 47,749	\$ 48,704	\$ 49,679	\$ 50,672
20	Wastewater Treatment Operator Facility Maintenance Specialist Civic Center Manager	\$ 19.00	\$ 19.57	\$ 20.15	\$ 20.76	\$ 21.38	\$ 22.02	\$ 22.68	\$ 23.14	\$ 23.60	\$ 24.07	\$ 24.55	\$ 25.04	\$ 25.54
		\$ 39,512	\$ 40,698	\$ 41,919	\$ 43,176	\$ 44,471	\$ 45,806	\$ 47,180	\$ 48,123	\$ 49,086	\$ 50,068	\$ 51,069	\$ 52,090	\$ 53,132
21	Water Services Team Leader Wastewater Services Team Leader	\$ 19.93	\$ 20.52	\$ 21.14	\$ 21.77	\$ 22.43	\$ 23.10	\$ 23.79	\$ 24.27	\$ 24.75	\$ 25.25	\$ 25.75	\$ 26.27	\$ 26.79
		\$ 41,445	\$ 42,688	\$ 43,969	\$ 45,288	\$ 46,646	\$ 48,046	\$ 49,487	\$ 50,477	\$ 51,486	\$ 52,516	\$ 53,566	\$ 54,638	\$ 55,730
22	Police Officer Probationary	\$ 20.72	\$ 21.34	\$ 21.98	\$ 22.64	\$ 23.32	\$ 24.02	\$ 24.74	\$ 25.23	\$ 25.74	\$ 26.25	\$ 26.78	\$ 27.31	\$ 27.86
		\$ 43,096	\$ 44,389	\$ 45,721	\$ 47,092	\$ 48,505	\$ 49,960	\$ 51,459	\$ 52,488	\$ 53,538	\$ 54,609	\$ 55,701	\$ 56,815	\$ 57,951
23	Public Works Supervisor	\$ 21.56	\$ 22.21	\$ 22.88	\$ 23.56	\$ 24.27	\$ 25.00	\$ 25.75	\$ 26.26	\$ 26.79	\$ 27.32	\$ 27.87	\$ 28.43	\$ 29.00
		\$ 44,852	\$ 46,198	\$ 47,584	\$ 49,011	\$ 50,482	\$ 51,996	\$ 53,556	\$ 54,627	\$ 55,719	\$ 56,834	\$ 57,971	\$ 59,130	\$ 60,313
24	Police Officer	\$ 22.45	\$ 23.12	\$ 23.82	\$ 24.53	\$ 25.27	\$ 26.02	\$ 26.80	\$ 27.34	\$ 27.89	\$ 28.44	\$ 29.01	\$ 29.59	\$ 30.19
		\$ 46,692	\$ 48,092	\$ 49,535	\$ 51,021	\$ 52,552	\$ 54,128	\$ 55,752	\$ 56,867	\$ 58,005	\$ 59,165	\$ 60,348	\$ 61,555	\$ 62,786
25	Library Services Director Park and Recreation Director Museum Director/Curator	\$ 23.38	\$ 24.08	\$ 24.80	\$ 25.55	\$ 26.32	\$ 27.10	\$ 27.92	\$ 28.48	\$ 29.05	\$ 29.63	\$ 30.22	\$ 30.82	\$ 31.44
		\$ 48,632	\$ 50,090	\$ 51,593	\$ 53,141	\$ 54,735	\$ 56,377	\$ 58,069	\$ 59,230	\$ 60,415	\$ 61,623	\$ 62,855	\$ 64,112	\$ 65,395
26	Harbormaster Police Sergeant	\$ 24.37	\$ 25.10	\$ 25.85	\$ 26.63	\$ 27.43	\$ 28.25	\$ 29.10	\$ 29.68	\$ 30.27	\$ 30.88	\$ 31.50	\$ 32.13	\$ 32.77
		\$ 50,688	\$ 52,209	\$ 53,775	\$ 55,389	\$ 57,050	\$ 58,762	\$ 60,525	\$ 61,735	\$ 62,970	\$ 64,229	\$ 65,514	\$ 66,824	\$ 68,161
26	Police Lt.	\$ 25.41	\$ 26.17	\$ 26.95	\$ 27.76	\$ 28.60	\$ 29.45	\$ 30.34	\$ 30.94	\$ 31.56	\$ 32.19	\$ 32.84	\$ 33.49	\$ 34.16
		\$ 52,846	\$ 54,431	\$ 56,064	\$ 57,746	\$ 59,478	\$ 61,263	\$ 63,101	\$ 64,363	\$ 65,650	\$ 66,963	\$ 68,302	\$ 69,668	\$ 71,061

Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13
Municipal Clerk	\$ 26.51	\$ 27.30	\$ 28.12	\$ 28.97	\$ 29.84	\$ 30.73	\$ 31.65	\$ 32.29	\$ 32.93	\$ 33.59	\$ 34.26	\$ 34.95	\$ 35.65
Electrical Lineman	\$ 4,995	\$ 4,733	\$ 4,875	\$ 5,021	\$ 5,171	\$ 5,327	\$ 5,486	\$ 5,596	\$ 5,708	\$ 5,822	\$ 5,939	\$ 6,057	\$ 6,179
Economic and Community Development Planner	\$ 55,137	\$ 56,791	\$ 58,495	\$ 60,249	\$ 62,057	\$ 63,919	\$ 65,836	\$ 67,153	\$ 68,496	\$ 69,866	\$ 71,263	\$ 72,688	\$ 74,142
	\$ 27.67	\$ 28.50	\$ 29.35	\$ 30.23	\$ 31.14	\$ 32.07	\$ 33.03	\$ 33.70	\$ 34.37	\$ 35.06	\$ 35.76	\$ 36.47	\$ 37.20
	\$ 4,795	\$ 4,939	\$ 5,087	\$ 5,240	\$ 5,397	\$ 5,559	\$ 5,726	\$ 5,840	\$ 5,957	\$ 6,076	\$ 6,198	\$ 6,322	\$ 6,448
	\$ 57,545	\$ 59,271	\$ 61,049	\$ 62,881	\$ 64,767	\$ 66,710	\$ 68,712	\$ 70,086	\$ 71,487	\$ 72,917	\$ 74,376	\$ 75,863	\$ 77,380
Electrical Line Supervisor	\$ 28.89	\$ 29.75	\$ 30.65	\$ 31.57	\$ 32.51	\$ 33.49	\$ 34.49	\$ 35.18	\$ 35.89	\$ 36.60	\$ 37.34	\$ 38.08	\$ 38.85
	\$ 5,007	\$ 5,157	\$ 5,312	\$ 5,472	\$ 5,636	\$ 5,805	\$ 5,979	\$ 6,098	\$ 6,220	\$ 6,345	\$ 6,472	\$ 6,601	\$ 6,733
	\$ 60,087	\$ 61,889	\$ 63,746	\$ 65,658	\$ 67,628	\$ 69,657	\$ 71,747	\$ 73,182	\$ 74,645	\$ 76,138	\$ 77,661	\$ 79,214	\$ 80,798
Director of Finance	\$ 30.17	\$ 31.08	\$ 32.01	\$ 32.97	\$ 33.96	\$ 34.98	\$ 36.03	\$ 36.75	\$ 37.49	\$ 38.23	\$ 39.00	\$ 39.78	\$ 40.58
Superintendent, Electrical Utility	\$ 5,230	\$ 5,387	\$ 5,549	\$ 5,715	\$ 5,887	\$ 6,063	\$ 6,245	\$ 6,370	\$ 6,497	\$ 6,627	\$ 6,760	\$ 6,895	\$ 7,033
Director of Public Works & Capital Projects	\$ 62,762	\$ 64,645	\$ 66,585	\$ 68,582	\$ 70,640	\$ 72,759	\$ 74,942	\$ 76,440	\$ 77,969	\$ 79,529	\$ 81,119	\$ 82,742	\$ 84,396
Police Chief	\$ 31.53	\$ 32.48	\$ 33.45	\$ 34.46	\$ 35.49	\$ 36.56	\$ 37.65	\$ 38.41	\$ 39.17	\$ 39.96	\$ 40.76	\$ 41.57	\$ 42.40
	\$ 5,466	\$ 5,630	\$ 5,799	\$ 5,973	\$ 6,152	\$ 6,336	\$ 6,526	\$ 6,657	\$ 6,790	\$ 6,926	\$ 7,064	\$ 7,206	\$ 7,350
	\$ 65,589	\$ 67,556	\$ 69,583	\$ 71,670	\$ 73,820	\$ 76,035	\$ 78,316	\$ 79,882	\$ 81,480	\$ 83,110	\$ 84,772	\$ 86,467	\$ 88,197
	\$ 32.96	\$ 33.95	\$ 34.97	\$ 36.02	\$ 37.10	\$ 38.21	\$ 39.36	\$ 40.15	\$ 40.95	\$ 41.77	\$ 42.61	\$ 43.46	\$ 44.33
	\$ 5,714	\$ 5,883	\$ 6,062	\$ 6,244	\$ 6,431	\$ 6,624	\$ 6,823	\$ 6,959	\$ 7,098	\$ 7,240	\$ 7,385	\$ 7,533	\$ 7,683
	\$ 68,565	\$ 70,622	\$ 72,741	\$ 74,923	\$ 77,171	\$ 79,486	\$ 81,870	\$ 83,508	\$ 85,178	\$ 86,882	\$ 88,619	\$ 90,392	\$ 92,199
	\$ 34.48	\$ 35.51	\$ 36.58	\$ 37.67	\$ 38.80	\$ 39.97	\$ 41.17	\$ 41.99	\$ 42.83	\$ 43.69	\$ 44.56	\$ 45.45	\$ 46.36
	\$ 5,976	\$ 6,155	\$ 6,340	\$ 6,530	\$ 6,726	\$ 6,928	\$ 7,135	\$ 7,278	\$ 7,424	\$ 7,572	\$ 7,724	\$ 7,878	\$ 8,036
	\$ 71,709	\$ 73,860	\$ 76,076	\$ 78,358	\$ 80,709	\$ 83,131	\$ 85,624	\$ 87,337	\$ 89,084	\$ 90,865	\$ 92,683	\$ 94,536	\$ 96,427
City Manager	\$ 36.08	\$ 37.16	\$ 38.27	\$ 39.42	\$ 40.60	\$ 41.82	\$ 43.08	\$ 43.94	\$ 44.82	\$ 45.71	\$ 46.63	\$ 47.56	\$ 48.51
	\$ 6,253	\$ 6,441	\$ 6,634	\$ 6,833	\$ 7,038	\$ 7,249	\$ 7,467	\$ 7,616	\$ 7,768	\$ 7,924	\$ 8,082	\$ 8,244	\$ 8,408
	\$ 75,037	\$ 77,288	\$ 79,607	\$ 81,995	\$ 84,455	\$ 86,988	\$ 89,598	\$ 91,390	\$ 93,218	\$ 95,082	\$ 96,984	\$ 98,924	\$ 100,902
	\$ 37.76	\$ 38.90	\$ 40.06	\$ 41.27	\$ 42.50	\$ 43.78	\$ 45.09	\$ 45.99	\$ 46.91	\$ 47.85	\$ 48.81	\$ 49.79	\$ 50.78
	\$ 6,546	\$ 6,742	\$ 6,944	\$ 7,153	\$ 7,367	\$ 7,588	\$ 7,816	\$ 7,972	\$ 8,132	\$ 8,294	\$ 8,460	\$ 8,629	\$ 8,802
	\$ 78,549	\$ 80,905	\$ 83,332	\$ 85,832	\$ 88,407	\$ 91,060	\$ 93,791	\$ 95,667	\$ 97,581	\$ 99,532	\$ 101,523	\$ 103,553	\$ 105,624
	\$ 39.54	\$ 40.73	\$ 41.95	\$ 43.21	\$ 44.50	\$ 45.84	\$ 47.21	\$ 48.16	\$ 49.12	\$ 50.10	\$ 51.11	\$ 52.13	\$ 53.17
	\$ 6,854	\$ 7,059	\$ 7,271	\$ 7,489	\$ 7,714	\$ 7,945	\$ 8,184	\$ 8,347	\$ 8,514	\$ 8,685	\$ 8,858	\$ 9,035	\$ 9,216
	\$ 82,245	\$ 84,712	\$ 87,253	\$ 89,871	\$ 92,567	\$ 95,344	\$ 98,204	\$ 100,168	\$ 102,172	\$ 104,215	\$ 106,299	\$ 108,425	\$ 110,594

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 09-08-1131

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR CREATION OF A NEW POSITION AND JOB DESCRIPTION FOR THE POSITION OF MAINTENANCE-2/ALTERNATE SERVICE CENTER EQUIPMENT OPERATOR

WHEREAS, the creation of this new position would provide additional preventative maintenance program for all Port and Harbor Facilities.

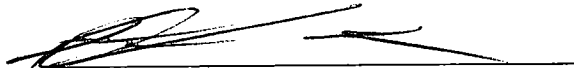
NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. The position of Maintenance-2/Alternate Service Center Equipment Operator is added to the list of positions within the City and Borough of Wrangell, Alaska.

Section 2. The attached Exhibit "A" is the job description which describes the duties, responsibilities and qualifications needed for this position.

Section 3. The position shall become effective upon passage of this resolution.

ADOPTED: September 9, 2008


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: MAINTENANCE-2 / ALTERNATE SERVICE CENTER
EQUIPMENT OPERATOR

REPORTS TO: HARBORMASTER

DEPARTMENT: PORT AND HARBORS

SUMMARY

Provides daily maintenance of all Port and Harbor Facilities. The work is performed under the supervision of the Port and Harbor Maintenance person and ultimately the Harbormaster but considerable leeway is granted for the exercise of independent judgment and initiative. The nature of the work requires that an employee maintain effective working relationships with other City Departments and employees, State and Federal officials, business and community organizations and the public. Performs duties as part of the Department Homeland Security Port Security Plan. Serves as an alternate Marine Service Center equipment operator.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Conducts repairs and scheduled by the Port and Harbor Maintenance person.
- Performs float repair including but not limited to: replacing decking, bull rails, cleats, waterlines, flotation and repairing concrete.
- Performs repair on docks and piers.
- Repairs hydraulic hoists.
- Maintains all Port and Harbor equipment in working order, including de-watering pumps, fire extinguishers, outboard motors, chainsaws, pressure washers and any other Port and Harbor tools.
- Repairs Port barge ramp facility and other Port related facilities.
- Provides security to all Port and Harbor facilities.
- Conducts other Port and Harbor related business such as moorage assignment, billing, boatyard duties or other duties assigned by Harbormaster.
- Enforces all Port and Harbor ordinances.
- Performs and enforces duties outlined in Port Security Plan.
- Operates and Maintains boat hauling equipment when needed.

QUALIFICATIONS

- **Knowledge and Skills**
 1. Requires knowledge of marine construction and maintenance operations.
 2. Requires basic carpenter skills.
 3. Requires boat handling skills.

4. Requires basic computer skills.
5. Requires ability to weld steel and aluminum, or the ability to learn those skills.
6. Requires basic plumbing skills.

- **Abilities**

1. Ability to operate, or learn to operate port equipment including but not limited to, boats, forklifts, loaders, pressure washers, drills, saws, welders boat hauling equipment and other mechanical equipment.
2. Ability to communicate courteously and professionally to customers, coworkers and members of the general public.

Physical Abilities

1. Ability to lift and carry 50 pounds.
2. Ability to work in all weather conditions.
3. Ability to work throughout all hours of the day.

Education

1. High School Diploma or GED.

Licenses and Certificates

1. Valid Alaska driver's license.
2. Valid CDL.
3. Basic First Aid and CPR certificate or the ability to gain certificate within 6 months.

Working Conditions

1. Work is performed outdoors in all weather conditions and at all hours.

CITY OF WRANGELL

RESOLUTION NO. 09-08-1132

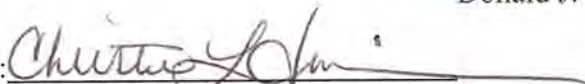
A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE ASSEMBLY MEMBERS FOR CANVASSING THE RESULTS OF THE REGULAR ELECTION TO BE HELD OCTOBER 7, 2008

WHEREAS, Wrangell Municipal Code Sec. 2.28.050 Canvass Board, provides that the Council shall, prior to the date of the election, designate three council members to serve on the Canvass Board.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that Assembly Members James Stough, Donald McConachie, and Pam McCloskey, be designated to serve on the Canvass Board and to attend the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 to be held within three days after the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 Canvass of Returns.

ADOPTED: September 23, 2008


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 09-08-1133

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 6, BLOCK 65, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO FRANK W. WARFEL, JR.

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004 by Resolution No.10-04-1000; and


WHEREAS, the Borough Assembly has determined and accepted Frank W. Warfel, Jr., P.O. Box 1512, Wrangell, Alaska 99929, to be the highest bidder, in the total amount of \$19,100, for Lot 6, Block 65, Wrangell Industrial Park Expansion Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. The Mayor and Borough Clerk are authorized to execute a quit claim deed to Frank W. Warfel, Jr., to convey the following public land, when full price is paid:

Lots 6, Block 65, Wrangell Industrial Park Expansion Subdivision,
Wrangell Recording District, Wrangell, Alaska.

ADOPTED: September 23, 2008


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 11-08-1134

A RESOLUTION OF THE BOROUGH ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REQUESTING FY 09 PAYMENT IN LIEU OF TAXES FUNDING FROM THE DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT

WHEREAS, the City of Wrangell became incorporated as a unified home-rule municipality on May 30, 2008; and

WHEREAS, the City and Borough of Wrangell is required to apply as a City for the 2009 fiscal year and will apply as a borough in all future years; and

WHEREAS, 3 AAC 152.100 requires the governing body of a city to adopt a resolution requesting funding from the Payment in Lieu of Taxes Program for cities in the unorganized borough and to submit the resolution to the Department of Community and Economic Development; and

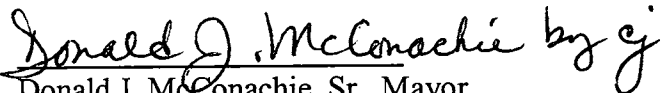
WHEREAS, the borough has conducted a regular election during the preceding state fiscal year and has reported the results of the election to the commissioner; and


WHEREAS, regular meetings of the governing body are held in the borough and a record of the proceedings is maintained; and

WHEREAS, ordinances adopted by the borough have been codified in accordance with AS 29.25.050;

NOW, THEREFORE, BE IT RESOLVED that the Borough Assembly of the City and Borough of Wrangell, hereby requests distribution from the FY 09 Payment in Lieu of Taxes Program by the Department of Commerce, Community and Economic Development on the date required by law.

ADOPTED: November 19, 2008


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 11-08-1135

A RESOLUTION OF THE ASSEMBLY OF THE CITY
AND BOROUGH OF WRANGELL, ALASKA,
AUTHORIZING PARTICIPATION IN THE
COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM

WHEREAS, the Borough Assembly of the City and Borough of Wrangell wishes to provide Distribution Feeder Upgrades; Feeder Breaker; Generator Control Interface; and Feeder Monitoring as Project #A, and Engineering and Design for Replacing Oil Fired Boilers with Electric Boilers in Wrangell Municipal Buildings as Project #B, for use in the community; and

WHEREAS, this entity is an applicant for a grant in the amount of \$535,500 for Project #A; and \$140,000 for Project #B, totaling to \$675,500, from the Alaska Department of Commerce, Community and Economic Development (hereinafter "Department"), under the CDBG program.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that the Borough Manager of the City and Borough of Wrangell, Alaska, is hereby authorized to negotiate and execute any and all documents required for granting and managing funds on behalf of this organization.

The Borough Manager is also authorized to execute subsequent amendments to said grant agreement to provide for adjustments to the project within the scope of services or tasks, based upon the needs of the project.

ADOPTED: November 19, 2008


Donald J. McConachie, Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 12-08-1136

A RESOLUTION OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING AND DIRECTING THE PURCHASE OF ENERGY FROM CASCADE CREEK LLC TO WRANGELL MUNICIPAL LIGHT AND POWER FOR WRANGELL'S LONG TERM ENERGY SECURITY TO REPLACE FUTURE DIESEL PURCHASES

WHEREAS, Wrangell Municipal Light and Power spends between \$85,000 and \$212,000 annually to purchase diesel to operate diesel generators during scheduled maintenance and other shutdowns in order to generate 400,000 to 600,000 KWH for scheduled maintenance outages, and a catastrophic outage would be substantially larger; and

WHEREAS, Juneau, the capital city of Alaska, has recently experienced an avalanche outage that cost Juneau ratepayers several millions of dollars in diesel surcharges; and

WHEREAS, the cost of diesel fuel is anticipated to rise in the future placing future cash demands on our electrical utility and Wrangell ratepayers; and

WHEREAS, many Wrangell businesses, households and community buildings are converting to less expensive electrical heating, increasing Wrangell's demand for future electrical energy; and

WHEREAS, the Assembly desires to take a positive step and wise actions to provide short, mid and long term energy security and provide for future economic development for Wrangell; and

WHEREAS, the Assembly seeks to safeguard Wrangell ratepayers from increasingly expensive future diesel surcharge; and

WHEREAS, Wrangell Municipal Code Section 5.10.035C provides that the City may enter into an agreement for the purchase of electrical power upon such terms as the Assembly may approve by resolution; and

WHEREAS, the Assembly has the opportunity and desires to obtain the right to purchase an annual 1% of the energy output of the proposed Cascade Creek Hydroelectric Project for a period of 25 years at the break even production cost, in consideration for an advance payment of \$250,000 in furtherance of the development of the Project; and

WHEREAS, the Cascade Creek Hydroelectric Project is expected to produce an average of 200,000,000 KWH annually, and Wrangell will receive rights to purchase an expected average of 2,000,000 KWH at the production cost of the project; and

WHEREAS, the electrical energy purchase right from Cascade Creek LLC will provide Wrangell Municipal Light and Power annual diesel savings for scheduled and emergency outages for a term of 25 years; and


WHEREAS, an agreement with Cascade Creek LLC will provide a low cost method to help ensure low cost energy and energy security for Wrangell, which will promote, enhance, and further provide for economic development within the community, as authorized by WMC 4.10.005; and

WHEREAS, Wrangell Municipal Light and Power will have full title to this right and can annually transfer or resell any surplus energy that it does not internally require for the use of Wrangell Municipal Light and Power;

NOW, THEREFORE, BE IT RESOLVED that the City and Borough of Wrangell Assembly direct Wrangell Municipal Light and Power to enter into a power sales agreement in the amount of \$250,000 for the right to purchase 1% of the annual energy from the Cascade Creek Hydroelectric Project at production cost for a term of 25 years for Wrangell's long term energy security to replace future diesel purchases, and to promote economic development; and

BE IT FURTHER RESOLVED that Wrangell Municipal Light and Power management is hereby authorized and directed to consummate a signed contract consistent with the terms of this resolution with Cascade Creek LLC within 30 days of the date hereof, unless mutually extended by the parties.

ADOPTED: _____ December 3, _____ 2008


Donald J. McConachie, Sr., Mayor

ATTEST:


Christie L. Jamieson, Borough Clerk

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 12-08-1137

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF ONE LOT LOCATED WITHIN LOT 16, BLOCK 84A, WRANGELL TIDELANDS ADDITION ATS 83


WHEREAS, the City and Borough of Wrangell offers public tidelands consisting of one lot pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code; and

WHEREAS, the Borough Assembly approved moving forth with the public tidelands sale at their regular meeting held September 23, 2008 with a request for an appraisal and survey.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

1. That the Borough Clerk is authorized to offer one parcel, specifically Lot 16, Block 84A, Wrangell Tidelands Addition ATS 83, at a public sale, as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the Borough Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.

ADOPTED: December 9, 2008



Donald McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



EXHIBIT "A"

RESOLUTION: _____

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION PROCEEDINGS

Lot 16, Block 84A, Wrangell Tidelands Addition ATS 83 located within the First Judicial District, State of Alaska, Wrangell, Alaska

Appraised value of lot (75,893 sq. ft. total) \$57,000

AMOUNT

\$57,000

CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 12-08-1138

A RESOLUTION OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REQUESTING ALASKA ENERGY AUTHORITY RELEASE THE REMAINING AK/BC INTERTIE FUNDS TO THE CITY AND BOROUGH OF WRANGELL TO FURTHER THE PROJECT

WHEREAS, the Alaska Energy Authority has concluded that the AK/BC Intertie, located within the Bradfield Corridor, is necessary to advance the expansion of the Southeast Alaska Intertie Grid; and

WHEREAS, the Alaska Energy Authority has reported that there is support in British Columbia, Canada for the AK/BC Intertie; and

WHEREAS, the City and Borough of Wrangell supports the principle of “Alaskans First” and that energy produced in Southeast Alaska should be made available first to Alaskan communities before being exported to the grid via the AK/BC Intertie; and

WHEREAS, the AK/BC Intertie will provide lower cost energy to replace expensive diesel generation to communities in Southeast Alaska; and

WHEREAS, the AK/BC Intertie will promote the development of more economically feasible hydroelectric projects throughout Southeast Alaska; and

WHEREAS, the AK/BC Intertie will provide much needed “green renewable energy” to the Continental United States thereby reducing greenhouse gases and foreign dependence on oil; and

WHEREAS, the AK/BC Intertie will provide the key to future green energy development in Southeast Alaska concerning hydropower, wind power, geothermal power and tidal power development; and

WHEREAS, the City and Borough of Wrangell recognize the need to have a regional comprehensive energy plan including the AK/BC Intertie; and


WHEREAS, the proposed AK/BC Intertie falls within the boundaries of the City and Borough of Wrangell; and

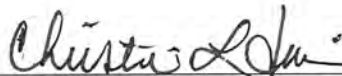
WHEREAS, the AK/BC Intertie will promote economic development, jobs, and energy security to Central Southeast.

NOW, THEREFORE BE IT RESOLVED that the City and Borough of Wrangell calls on the Alaska Energy Authority to release the remaining \$655,000 to the City and Borough of Wrangell for the advancement of the AK/BC Intertie as legislated; and

BE IT FURTHER RESOLVED that the City and Borough of Wrangell calls on the Alaska Energy Authority to resist diverting the remaining legislated funds to other projects in the region.

ADOPTED: December 9, 2008


Donald McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

Resolution No. 01-09-1139


A RESOLUTION BY THE CITY AND BOROUGH OF WRANGELL AUTHORIZING
THE PARTICIPATION OF ITS PUBLIC EMPLOYEE RETIREMENT SYSTEM
EMPLOYEES IN THE STATE ALASKA SUPPLEMENTAL BENEFITS SYSTEM
(SBS) AND THE PAYMENT OF THE REQUIRED CONTRIBUTIONS, PURSUANT
TO AS 39.30 ET SEQ

WHEREAS, the City and Borough of Wrangell, located in Wrangell, Alaska, wishes to join the State of Alaska Supplemental Benefits System. The Supplemental Benefits System consists of the Alaska Supplemental Annuity Plan and the Alaska Supplemental Benefits Plan.

NOW THEREFORE BE IT RESOLVED by the City and Borough of Wrangell that:

1. Pursuant to AS 39.30.170 et. seq., the City and Borough of Wrangell requests permission to become a participating employer of the State of Alaska Supplemental Benefits System.
2. All Public Employee Retirement System eligible employees of the City and Borough of Wrangell who would have participated in the Federal Social Security Program, will now participate in the Supplemental Benefits System.
3. The City and Borough of Wrangell further requests that participation in the State of Alaska Supplemental Benefits System be made effective on February 1st, 2009.
4. The City and Borough of Wrangell authorizes and directs Robert S. Prunella, Borough Manager to sign the agreement on behalf of the City and Borough of Wrangell and to:
 - a. take any and all steps necessary to enroll the City and Borough of Wrangell and its employees in the State of Alaska Supplemental Benefits System.
 - b. initiate a Participation Agreement between the City and Borough of Wrangell and the State of Alaska, Department of Administration.

PASSED, APPROVED, AND ADOPTED BY THE CITY AND BOROUGH OF
WRANGELL, ALASKA, this 13th day of January, 2009.



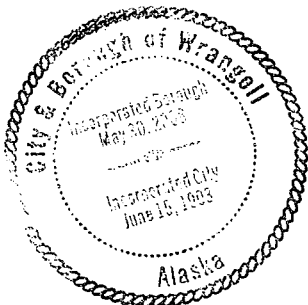
Donald J. McConachie, Sr., Mayor

1/13/09

Date

Attest: Carol Bean

Carol Bean, Deputy Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 01-09-1140

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 4, BLOCK 64, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO TERRY L. BUNESS

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004, by Resolution No.10-04-1000; and

WHEREAS, the Borough Assembly has determined and accepted Terry L. Buness, P.O. Box 681, Wrangell, Alaska 99929, to be the highest bidder, in the total amount of \$19,700, for Lot 4, Block 64, Wrangell Industrial Park Expansion Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. The Mayor and Borough Clerk are authorized to execute a quit claim deed to Terry L. Buness, to convey the following public land, when full price is paid:

Lot 4, Block 64, Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, Wrangell, Alaska.

ADOPTED: January 13, 2009



Donald J. McConachie, Sr., Mayor

ATTEST:



Carol Bean, Deputy Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 01-09-1141

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING AND DIRECTING THE FILING OF A FEDERAL ENERGY REGULATORY COMMISSION PRELIMINARY PERMIT TO OWN AND DEVELOP RUTH LAKE HYDROPOWER TO PROVIDE ECONOMIC DEVELOPMENT AND JOBS FOR THE CITY AND BOROUGH OF WRANGELL

WHEREAS, the City and Borough of Wrangell is on record for the private and public development of hydropower resources in Thomas Bay, Alaska extending back to 1970's and recently affirmed in a 2006 City of Wrangell resolution; and

WHEREAS, the City and Borough of Wrangell has signed a non-disclosure agreement and non-circumvention agreement regarding hydropower development in Thomas Bay, Alaska and the City and Borough of Wrangell has the plans, engineering reports and the data necessary to file a Preliminary Permit to develop Ruth Lake; and

WHEREAS, Cascade Creek LLC seeks and supports and collaborative community municipal preference FERC preliminary permit filing from the City and Borough of Wrangell to mutually assist the Borough in developing the Ruth Lake hydropower project to maximize the resource and achieve the lowest cost of development as well as to economically and collaboratively justify the development and construction of the AK-BC Intertie; and

WHEREAS, the City and Borough of Wrangell has formed an Energy Committee to engage in hydropower development and energy planning for the Borough; and

WHEREAS, it is now a federal policy to aggressively develop renewable energy resources to reduce green house gas emissions and to reduce our Nation's dependence on foreign oil; and

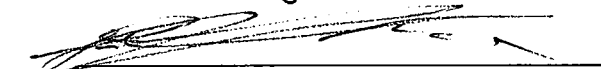
WHEREAS, the City and Borough is on record to develop new hydropower resources and to assist Southeast communities achieve energy security.

NOW, THEREFORE, BE IT RESOLVED, that the City and Borough of Wrangell, Alaska, directs the Energy Committee to timely file a competitive municipal preference FERC preliminary permit under Section 7(a) of the Federal Powers Act to obtain and secure the Ruth Lake hydropower resource for the citizens of the Borough for the benefit of all Southeast Alaska.

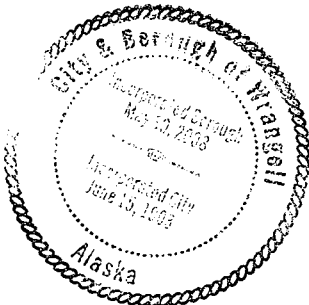
BE IT FURTHER RESOLVED, that:

1. Wrangell seeks to lead and develop the Ruth Lake hydropower facility with private and public agencies to fully utilize the resource to provide energy, jobs and economic development opportunities for Borough and Southeast Alaska residents and whereby surplus energy from Ruth Lake and other projects will be made available to transmit across the AK-BC Intertie to create additional Borough jobs and economic development.
2. the City and Borough of Wrangell authorizes and directs the Borough Manager and staff to work with and receive guidance from the Energy Committee to prepare and file federal and state grant applications and other sources and alternatives to develop a financial, permitting, and development plan to develop, license and construct the Ruth Lake hydro facility.
3. Borough staff is directed to produce a written report to the Assembly and the Energy Committee every 60 days or as directed by the Energy Committee on the status of collaborative efforts among public and private parties, contractual arrangements, and status of development during the period of preparation of filing for the FERC preliminary permit, engineering, permitting, licensing, development, financing, construction, and operations.
4. employees and representatives of the City and Borough of Wrangell are required to fully support this official position of the City and Borough of Wrangell in official capacities and representations.

ADOPTED: _____ January 13 _____, 2009 *cy*


Donald J. McConachie, Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 01-09-1142

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC TIDELANDS, LOT 16, BLOCK 84-A, WRANGELL TIDELANDS ADDITION ATS #83, BY QUITCLAIM DEED, TO KENNETH R. LEWIS

WHEREAS, the City and Borough of Wrangell authorized disposition of public tidelands located within the Wrangell Tidelands Addition ATS #83, Wrangell Recording District, at minimum bid, on December 9, 2008, by Resolution No. 12-08-1137; and

WHEREAS, the Borough Assembly has determined and accepted Kenneth R. Lewis, P.O. Box 1134, Soldotna, Alaska 99669, to be the highest bidder, in the amount of \$57,001.00, for Lot 16, Block 84-A, Wrangell Tidelands Addition ATS #83.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

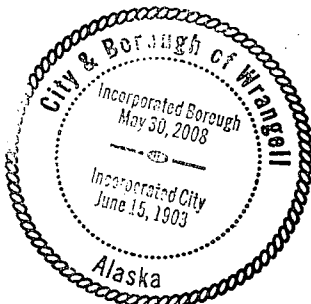
Section 1. The Mayor and Borough Clerk are authorized to execute a quit claim deed to Kenneth R. Lewis, to convey the following public tidelands, when full price is paid for:

Lot 16, Block 84-A, Wrangell Tidelands Addition ATS #83,
Wrangell Recording District, Wrangell, Alaska

ADOPTED: January 27, 2009


Donald R. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 01-09-1143

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REVISING/AMENDING RESOLUTION NO. #01-09-1141, A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING AND DIRECTING THE FILING OF A FEDERAL ENERGY REGULATORY COMMISSION PRELIMINARY PERMIT TO OWN AND DEVELOP RUTH LAKE HYDROPOWER TO PROVIDE ECONOMIC DEVELOPMENT AND JOBS FOR THE CITY AND BOROUGH OF WRANGELL

WHEREAS, the City and Borough of Wrangell is on record for the private and public development of hydropower resources in Thomas Bay, Alaska extending back to 1970's and recently affirmed in a 2006 City of Wrangell resolution; and

WHEREAS, the City and Borough of Wrangell has signed a non-disclosure agreement and non-circumvention agreement regarding hydropower development in Thomas Bay, Alaska and the City and Borough of Wrangell has the plans, engineering reports and the data necessary to file a Preliminary Permit to develop Ruth Lake; and

WHEREAS, Cascade Creek LLC seeks and supports and collaborative community municipal preference FERC preliminary permit filing from the City and Borough of Wrangell to mutually assist the Borough in developing the Ruth Lake hydropower project to maximize the resource and achieve the lowest cost of development as well as to economically and collaboratively justify the development and construction of the AK-BC Intertie; and

WHEREAS, the City and Borough of Wrangell has formed an Energy Committee to engage in hydropower development and energy planning for the Borough; and

WHEREAS, it is now a federal policy to aggressively develop renewable energy resources to reduce green house gas emissions and to reduce our Nation's dependence on foreign oil; and

WHEREAS, the City and Borough is on record to develop new hydropower resources and to assist Southeast communities achieve energy security.

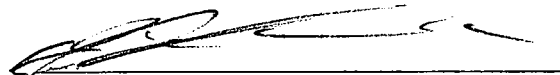
NOW, THEREFORE, BE IT RESOLVED, that the City and Borough of Wrangell, Alaska, directs the Energy Committee to timely file a competitive municipal preference FERC preliminary permit under Section 7(a) of the Federal Powers Act to obtain and


secure the Ruth Lake hydropower resource for the citizens of the Borough for the benefit of all Southeast Alaska.

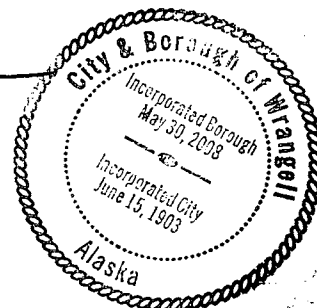
BE IT FURTHER RESOLVED, that:

1. Wrangell seeks to lead and develop the Ruth Lake hydropower facility with private and public agencies to fully utilize the resource to provide energy, jobs and economic development opportunities for Borough and Southeast Alaska residents and whereby surplus energy from Ruth Lake and other projects will be made available to transmit across the AK-BC Intertie to create additional Borough jobs and economic development.
2. the City and Borough of Wrangell authorizes and directs the Borough Manager and staff to create with the Energy Committee's input to file federal and state grant applications and other sources and alternatives to develop a financial, permitting, and development plan to develop, license and construct the Ruth Lake hydro facility.
3. Borough staff is directed to produce a written report to the Assembly every 60 days or as directed by the Assembly on the status of collaborative efforts among public and private parties, contractual arrangements, and status of development during the period of preparation of filing for the FERC preliminary permit, engineering, permitting, licensing, development, financing, construction, and operations concerning the Ruth Lake Hydro Project.
4. employees and representatives of the City and Borough of Wrangell are required to fully support this official position of the City and Borough of Wrangell in official capacities and representations.
5. the Borough Assembly authorizes Assembly Member Warren Edgley and staff to collaborate with Cascade Creek LLC to create and officially submit the Preliminary FERC permit for the proposed Ruth Lake Hydro Project located in Thomas Bay in Southeast Alaska to the Federal Energy Regulatory Commission in Washington D.C.

ADOPTED: January 27, 2009


Donald J. McConachie, Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 02-09-1144

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, IN SUPPORT OF PROJECT PROPOSALS FOR THE STATEWIDE TRANSPORTATION IMPROVEMENTS PROGRAM (STIP) 2010-2013

WHEREAS, the City and Borough of Wrangell wishes to work with the State of Alaska to better transportation between the communities of Southeast Alaska; and

WHEREAS, the Borough and State have developed project proposals which meet the criteria for funding through the Statewide Transportation Improvement Program (STIP); and

WHEREAS, these projects are some of the best ways to improve the economical climate with Wrangell and the region, as well as give all communities in Southeast Alaska better access and alternatives for moving products and people.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that the following projects are the Municipality's priorities for the STIP 2010-2013:

#1 – Cassiar Street Reconstruction

#2 - Travel Lift Yard Improvements

#3 – City Dock Rehabilitation

#4 – Barge Yard Paving

#5 – Port Yard Fill Expansion

#6 – Inner Harbor Improvements

#7 – North/South Summer Floats Construction

#8 – Evergreen Road Improvements and Pedestrian Access (Ferry Terminal to Petroglyph Beach Road)

#9 – Shakes Street Resurfacing and Improvements

#10 – Industrial Park Road Expansion and Drainage

#11 – School Access Improvements: Second Street and Parking Lot Surfacing; First Street and Parking Lot Surfacing

#12 – Weber Street Reconstruction

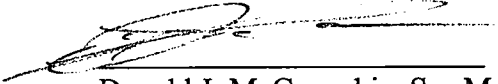
#13 – Residential Resurfacing: First Street, Second Street, Third Street, Mission Street, Crest Drive, Saint Michaels Street

#14 – Council Drive, Zimovia Avenue and Wrangell Avenue Paving

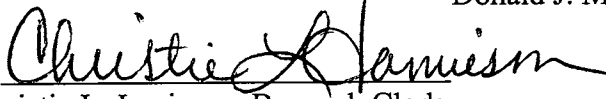
#15 – Stikine Avenue Sidewalk Extension (Fort Street to Ferry Terminal)

#16 – Lynch Street Resurfacing and Improvements

ADOPTED: February 10, 2009



Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 02-09-1145

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, IN SUPPORT OF PROJECT PROPOSALS FOR THE STATEWIDE TRANSPORTATION IMPROVEMENTS PROGRAM (STIP) 2010-2013

WHEREAS, the City and Borough of Wrangell wishes to work with the State of Alaska to better transportation between the communities of Southeast Alaska; and

WHEREAS, the Borough and State have developed project proposals which meet the criteria for funding through the Statewide Transportation Improvement Program (STIP); and

WHEREAS, these projects are some of the best ways to improve the economical climate with Wrangell and the region, as well as give all communities in Southeast Alaska better access and alternatives for moving products and people.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that the following projects are the Municipality's priorities for the STIP 2010-2013:

#1 – Cassiar Street Reconstruction

#2 - Travel Lift Yard Improvements

#3 – City Dock Rehabilitation

#4 – Barge Yard Paving

#5 – Port Yard Fill Expansion

#6 – Inner Harbor Improvements

#7 – North/South Summer Floats Construction

#8 – Evergreen Road Improvements and Pedestrian Access (Ferry Terminal to Petroglyph Beach Road)

#9 – Shakes Street Resurfacing and Improvements

#10 – Industrial Park Road Expansion and Drainage

#11 – School Access Improvements: Second Street and Parking Lot Surfacing; First Street and Parking Lot Surfacing

#12 – Weber Street Reconstruction

#13 – Residential Resurfacing: First Street, Second Street, Third Street, Mission Street, Crest Drive, Saint Michaels Street


#14 – Council Drive, Zimovia Avenue, Wrangell Avenue Paving, **Etolin and**

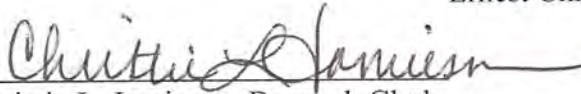
Shtax Heen Circle

#15 – Stikine Avenue Sidewalk Extension (Fort Street to Ferry Terminal)

#16 – Lynch Street Resurfacing and Improvements

ADOPTED: February 24, 2009


Ernest Christian, Vice Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



City & Borough of Wrangell, Alaska

RESOLUTION NO. 04-09-1146

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING PARKING RESTRICTIONS AT THE BOAT LAUNCH LOTS PURSUANT TO WMC 11.30.020


WHEREAS, the Assembly may establish parking time limits by resolution pursuant to WMC 11.30.020; and


WHEREAS, it has been deemed necessary to establish such limits at the Boat Launch Lots in order to ensure the proper control and operation of these municipal parking lots; and

NOW, THEREFORE, BE IT RESOLVED that the City and Borough of Wrangell Assembly hereby establishes a parking time limit at the Boat Launch Lots of 72 hours and 10 days.

BE IT FURTHER RESOLVED, that the City and Borough of Wrangell Assembly hereby directs that signs be erected at the lots establishing the time limits and advising the public of the imposition of WMC 11.28.040 and 11.30.030 in the case of violations.

ADOPTED: April 14, 2009


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, MMC
Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 04-09-1147

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REVISING/AMENDING RESOLUTION NO. #01-09-1143, AUTHORIZING AND DIRECTING THE FILING OF A FEDERAL ENERGY REGULATORY COMMISSION PRELIMINARY PERMIT TO OWN AND DEVELOP RUTH LAKE HYDROPOWER TO PROVIDE ECONOMIC DEVELOPMENT AND JOBS FOR THE CITY AND BOROUGH OF WRANGELL

WHEREAS, the City and Borough of Wrangell is on record for the private and public development of hydropower resources in Thomas Bay, Alaska extending back to 1970's and recently affirmed in a 2006 City of Wrangell resolution; and

WHEREAS, the City and Borough of Wrangell has signed a non-disclosure agreement and non-circumvention agreement regarding hydropower development in Thomas Bay, Alaska and the City and Borough of Wrangell has the plans, engineering reports and the data necessary to file a Preliminary Permit to develop Ruth Lake; and

WHEREAS, Cascade Creek LLC seeks and supports and collaborative community municipal preference FERC preliminary permit filing from the City and Borough of Wrangell to mutually assist the Borough in developing the Ruth Lake hydropower project to maximize the resource and achieve the lowest cost of development as well as to economically and collaboratively justify the development and construction of the AK-BC Intertie; and

WHEREAS, the City and Borough of Wrangell has formed an Energy Committee to engage in hydropower development and energy planning for the Borough; and

WHEREAS, it is now a federal policy to aggressively develop renewable energy resources to reduce green house gas emissions and to reduce our Nation's dependence on foreign oil; and

WHEREAS, the City and Borough is on record to develop new hydropower resources and to assist Southeast communities achieve energy security.

NOW, THEREFORE, BE IT RESOLVED, that the City and Borough of Wrangell, Alaska, directs the Energy Committee to timely file a competitive municipal preference FERC preliminary permit under Section 7(a) of the Federal Powers Act to obtain and secure the Ruth Lake hydropower resource for the citizens of the Borough for the benefit of all Southeast Alaska.

BE IT FURTHER RESOLVED, that:

1. Wrangell seeks to lead and develop the Ruth Lake hydropower facility with private and public agencies to fully utilize the resource to provide energy, jobs and economic development opportunities for Borough and Southeast Alaska residents and whereby surplus energy from Ruth Lake and other projects will be made available to transmit across the AK-BC Intertie to create additional Borough jobs and economic development.
2. the City and Borough of Wrangell authorizes and directs the Borough Manager and staff to create with the Energy Committee's input to file federal and state grant applications and other sources and alternatives to develop a financial, permitting, and development plan to develop, license and construct the Ruth Lake hydro facility.
3. Borough staff is directed to produce a written report to the Assembly every 60 days or as directed by the Assembly on the status of collaborative efforts among public and private parties, contractual arrangements, and status of development during the period of preparation of filing for the FERC preliminary permit, engineering, permitting, licensing, development, financing, construction, and operations concerning the Ruth Lake Hydro Project.
4. employees and representatives of the City and Borough of Wrangell are required to fully support this official position of the City and Borough of Wrangell in official capacities and representations.
5. the Borough Assembly authorizes Assembly Member Warren Edgley and/or the Borough Manager and staff to collaborate with Cascade Creek LLC to create and officially submit the Preliminary FERC permit and any and all present and future filings or documents required for the proposed Ruth Lake Hydro Project located in Thomas Bay in Southeast Alaska to the Federal Energy Regulatory Commission in Washington D.C.

ADOPTED: _____ April 17 _____, 2009


Donald J. McConachie, Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 04-09-1148

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, CALLING FOR COLLABORATION BY ALL STATE AND FEDERALLY RECOGNIZED LOCAL GOVERNMENTS TO FORM A REGIONAL TRANSMISSION ORGANIZATION IN SOUTHEAST AK

WHEREAS, Southeast Alaska is a grouping of islands from a geographical sense but also from an energy isolation perspective, and as such it hinders development;

WHEREAS, the present energy paradigm isn't benefiting our smaller rural communities (or even some larger communities such as Juneau), and so a new arrangement is necessary;

WHEREAS, a Regional Transmission Organization (RTO) is by definition a public interest transmission entity, thereby helping to ensure free and unfettered access to transmission assets;

WHEREAS, the Federal Energy Regulatory Commission and the U.S. Department of Energy have developed national policies to discourage transmission from being controlled by utilities (often in the form of Generation and Transmission [G&T] organizations) which act in an oligopolistic manner;

WHEREAS, it is prudent public policy to interconnect smaller communities which are presently forced to use polluting and expensive diesel energy which is injurious to health and bleeding the economic vitality from those communities;

WHEREAS, economies of scale in energy transmission will benefit the entire region and provide many more opportunities for production of so called "green renewables" – wind, wave, tidal, biomass and geothermal – which will work in harmony with our existing significant low impact, lake tap hydro resources;

WHEREAS, Southeast has numerous renewable energy sources that are presently stranded and mostly unused (and will remain so absent an Intertie);

WHEREAS, Central Council Tlingit Haida (CCTHITA) has the legal, financial and technical capacity to help implement a publicly controlled transmission entity;

WHEREAS, CCTHITA Energy Department is creating, developing and strengthening partnerships with various federal agencies including the U.S. Department of Energy, the U.S. Department of Agriculture, Forest Service and other pertinent agencies and departments to finance startup costs for such an entity;

WHEREAS, CCTHITA is compelled to take the lead in the structuring of a region-wide community controlled and operated regional transmission organization for the benefit of the entirety of Southeast Alaska, both public and private;

WHEREAS, Juneau isn't presently served, but should be served, with a secure and lower cost back-up avalanche free energy transmission alternative path when the Snettisham transmission line is inoperable, whether due to avalanche, earthquake, or man-made disaster;

WHEREAS, the City and Borough of Sitka has applied for a Federal Regulatory Energy Commission permit to develop hydroelectric generation on Baranof Island's Takatz Lake (a low-impact, lake tap hydro source) which can provide a vital avalanche-free backup energy source not only for Juneau, but for Angoon, Kake and other Southeast communities by way of an economic and strategically placed Southeast Intertie route;

WHEREAS, the City and Borough of Sitka will benefit from belonging to an RTO, because the cost of an interconnecting transmission line will be shared by all users;

WHEREAS, Hoonah and Pelican, two communities which are working together and will ultimately become part of an RTO interconnection;

WHEREAS, Yakutat, although geographically distant and more difficult to interconnect, is nonetheless an important part of Southeast Alaska community and, as such, an interconnection or some other means of integration to the Southeast Intertie through the RTO should in some manner be included;

WHEREAS, Klukwan, Haines, Skagway are expected to ultimately be interconnected to Juneau and perhaps Yukon will all benefit from a RTO;

WHEREAS, Metlakatla has surplus energy and abundant potential energy to supply energy markets with reasonably cost beneficial hydroelectricity and would benefit from RTO transmission access structure;

WHEREAS, Saxman has Mahoney Lake available as a shelf ready project and would benefit from RTO transmission access structure;

WHEREAS, Prince of Wales Island and its interconnected communities of Craig, Coffman Cove, Hydaburg, Hollis, Kasaan, Klawock, Naukati, Thorne Bay, are an important component of a future leg of the Southeast Intertie because of additional energy generation such as Haida Corporation's Reynolds Creek hydro – POW's eventual integration into that Intertie will be augmented by a RTO;

WHEREAS, the Kake – Petersburg Intertie will serve as a principal Southeast Intertie interconnection segment, and with eventual interconnections from Kake to either Angoon or Sitka via different routes [which would connect the Northern and Southern Intertie segments] – an RTO governorship of these proposed routes

would be anticipated and beneficial to the expansion of commerce;

WHEREAS, Southeast Alaska, when joined electrically, will be a more powerful economic region, benefiting from reliable, more redundant, lower cost energy sources;

WHEREAS, the British Columbia Transmission Corporation in Canada is currently proceeding with environmental studies, which are expected to recommend the Northwest BC Transmission Line's construction, placing it within 87 miles of Alaska, and helping to realize the proposed Bradfield Route for the Alaska BC Intertie within the City and Borough of Wrangell;

WHEREAS, an Alaskan interconnection to the North American Electric Transmission system is reasonably foreseeable and, as such, an interconnection to our region would prompt a regional transmission organization (FERC encourages RTO's);

WHEREAS, the Southeast Intertie, inclusive of an Alaska/BC Intertie, will foster greater economic development by reducing the cost of transmitting energy and thereby the cost of energy to the consumer;

WHEREAS, in the electrical world redundant interconnections, are beneficial and there are other potential Southeast Intertie interconnections for example: Prince of Wales Island to Masset, Haida Gwaii (Queen Charlotte Island), Annette Island to Lax Kw' Alaams (Port Simpson) BC, and a potential link from Pelican to Yakutat to Cordova, thus having a RTO permits planning the ultimate construction of these future interconnections;

WHEREAS, while it is recognized that there is a long time-line for the entire Intertie's implementation , it is nonetheless important to initiate this process now in order to arrive at the ultimate achievement at the earliest possible point.

NOW, THEREFORE BE IT RESOLVED, that the City and Borough of Wrangell joins other communities and tribal governments to support a CCTHITA sponsored Southeast regional transmission organization to advance the Southeast Alaska Transmission Intertie in a diligent, practical, predictable and professional fashion in order to provide redundant, reliable, safe and prudent electrical energy for our region.

ADOPTED: April 28, 2009



Donald J. McConachie, Sr., Mayor

ATTEST: 

Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 04-09-1149

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING THE CITY AND BOROUGH'S ENERGY COMMITTEE TO WORK WITH STAFF TO SEEK AND ATTAIN GRANT MONEY FOR ENERGY PROJECTS

WHEREAS, The City and Borough of Wrangell recognizes the need for a borough wide energy plan; and

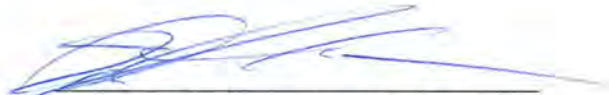
WHEREAS, the Energy Committee was created by the Assembly of the City and Borough of Wrangell to further energy development for the borough; and

WHEREAS, the Energy Committee was given a budget of \$25,000 to update and pursue the energy projects of the City and Borough of Wrangell; and

WHEREAS, the staff will work with the Energy Committee to gather, update, and enhance current and future studies concerning the borough's energy development.

NOW, THEREFORE BE IT RESOLVED; that the City and Borough of Wrangell authorizes staff (i.e. borough manager, economic development director, superintendent of light, and others) to work with the Energy Committee to create and submit energy grants at the local, regional, state, and federal level to secure funding for the development of the AK/BC Intertie, the Ruth Lake Hydro Project and other energy related projects of the borough.

ADOPTED: April 28, 2009



Donald J. McConachie, Sr., Mayor

ATTEST: 

Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO: 04-09-1150

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 4, BLOCK 65, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO MICHAEL J. LOCKABEY AND MICHAEL T. LOCKABEY

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004, by Resolution No.10-04-1000; and

WHEREAS, the Borough Assembly has determined and accepted Michael J. Lockabey and Michael T. Lockabey, P.O. Box 1542, Wrangell, Alaska 99929, to be the highest bidder, in the total amount of \$19,100, for Lot 4, Block 65, Wrangell Industrial Park Expansion Subdivision.


NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. The Mayor and Borough Clerk are authorized to execute a quit claim deed to Michael J. Lockabey and Michael T. Lockabey, to convey the following public land, when full price is paid:

Lot 4, Block 65, Wrangell Industrial Park Expansion Subdivision,
Wrangell Recording District, Wrangell, Alaska.

ADOPTED: April 28, 2009


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO: 05-09-1151

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ASSERTING LEGAL STANDING AND FORMALLY INVOKING COORDINATION WITH ALL FEDERAL AND STATE AGENCIES MAINTAINING JURISDICTION OVER LANDS AND/OR RESOURCES LOCATED WITHIN OR WHOSE MANAGEMENT AFFECTS THE CITY AND BOROUGH OF WRANGELL, ALASKA

WHEREAS, the Borough Assembly recognizes its mandate provided in Alaska Statutes to (1) protect and enhance the public health, safety and welfare of the citizens of the City and Borough of Wrangell, (2) protect the tax base and encourage the economic stability of the City & Borough of Wrangell, and (3) encourage the agriculture and forestry industries and other businesses for the future growth of the City & Borough of Wrangell; and

WHEREAS, the State of Alaska has enacted laws which empower the Borough Assembly of the City and Borough of Wrangell to develop land use, resource management, and environmental planning processes necessary to serve the public health, safety, convenience, and welfare; and

WHEREAS, laws and regulations of the United States ("Federal Laws") and of the State of Alaska ("State Laws") mandate that planning and actions of the Federal and State agencies must be coordinated with the plans and policies of local government, these specific laws being in part the National Environmental Policy Act (NEPA), the Federal Land Policy and Management Act (FLPMA), the National Forest Management Act (NFMA, as amended (16 U.S.C. 1604), the Endangered Species Act (ESA) and the Homeland Security Act; and

WHEREAS, Presidential Executive Order 12372 (R. Reagan, July 14, 1982) continues to direct all federal agencies to coordinate with local government officials in all matters related to federal financial assistance and development; and

WHEREAS, Title 30 of the Code of Federal Regulations Section 212.53 requires coordination with the City & Borough of Wrangell by the Forest Service "when designating National Forest Systems roads" in order to provide the City and Borough of Wrangell with a coordinated position with regard to influencing compliance with Section 212.6(a) which requires the Forest Service to grant appropriate access for the use and development of resources upon which the City and Borough of Wrangell and its citizens are dependent, and Section 212.6 (c) which provides that "roads and trails shall be permitted for all proper and lawful purposes"; and

WHEREAS, the Borough Assembly recognizes the need for a more reliable source of funds from use of resources on Federal lands; and

WHEREAS, NEPA states that Federal agencies must coordinate their management plans and actions with local government plans to make them consistent and requires assessment of the direct, indirect, and cumulative effects of Federal agency planning decisions on the environment including the ecological, aesthetic, historic, cultural, economic and other impacts that may occur as a result of private and/or governmental actions; and

WHEREAS, the Borough Assembly invokes coordination of Federal planning and management with the City and Borough of Wrangell to promote land use, maintenance of open access, resource management and environmental processes appropriate to create and maintain economic stability, a healthy resource landscape, full community enjoyment of the resource, and public safety; and

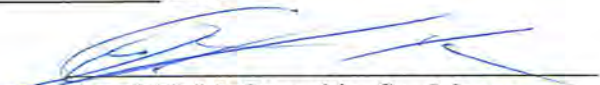
WHEREAS, the Borough Assembly recognizes the applicability of the aforementioned Federal laws and State laws to its duties and requires full participation of the Borough Assembly in the planning and regulatory processes of all Federal and State agencies which have any jurisdiction within the City and Borough of Wrangell; and over lands and resources the management of which affects the City and Borough of Wrangell and its citizens; and

WHEREAS, the Borough Assembly recognizes and asserts that meaningful local government involvement requires more than the timely exchange of information and places an additional responsibility on Federal and State agencies to incorporate the goals, objectives and policies of local government into Federal and State plans and decisions affecting in any area under the local government's jurisdiction or on which the local government's citizens are dependent.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that all Federal and State planning and actions affecting the City and Borough of Wrangell be coordinated with adopted policies, plans, resolutions and ordinances; and

BE IT FURTHER RESOLVED, that all Federal and State agencies administering land or conduction activities in or affecting the City and Borough of Wrangell be notified of adoption of this resolution implementing coordination.

ADOPTED: _____ May 26, _____ 2009


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 05-09-1152

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REVISING RESOLUTION NO. 06-08-1118 CITY RULES OF PROCEDURE

WHEREAS, the City Council revised Rules of Procedure, at their regular meeting held on June 24, 2008; and

WHEREAS, the Assembly desires to make additions/revisions to those Rules of Procedure to better locate rules of procedure in one location.


NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

Sec. 1. This Resolution shall revise the Rules of Procedures approved by Resolution 06-08-1118 on June 24, 2008.

Sec. 2. The newly revised Rules of Procedure are attached hereto as "Exhibit A" and are hereby approved.

Sec. 3. The Resolution shall become effective upon adoption.

ADOPTED: _____ May 26, _____ 2009


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



RULES OF PROCEDURE FOR THE BOROUGH ASSEMBLY

The Mayor shall be recognized as the head of the Borough government for all ceremonial purposes and executes official documents upon the authorization and direction of the Assembly. He shall preside at meetings of the Assembly and shall certify the passage of all ordinances and resolutions passed. As ex officio Assembly member, he shall have all powers, rights, privileges, duties and responsibilities of Assembly members, including the power to vote. The Mayor shall have no veto power, nor may he strike or reduce appropriation items.

The Mayor shall preside all assembly meetings which include special meetings, regular meetings, and public hearings.

The Assembly shall elect from among its members a Vice-Mayor each year in October following the regular City and Borough election.

The Vice-Mayor shall preside all Assembly meetings if the Mayor is unable to be present.

If both the Mayor and Vice-Mayor are not present, an assembly member shall be selected by those present and shall preside the meeting.

RULE 1. AGENDA.

- a. At all regular meetings the order of business shall be:
 - I. CALL TO ORDER
 - a. Pledge of Allegiance
 - b. Invocation
 - c. Community Presentation
 - II. ROLL CALL
 - III. AMENDMENTS TO THE AGENDA
 - IV. CONFLICT OF INTEREST
 - V. CONSENT AGENDA
 - VI. APPROVAL OF MINUTES
 - VII. COMMUNICATIONS
 - VIII. BOROUGH MANAGER'S REPORT
 - IX. BOROUGH CLERK'S FILE
 - X. STANDING COMMITTEE REPORTS
 - XI. MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS

- XII. PERSONS TO BE HEARD
- XIII. UNFINISHED BUSINESS
 - a. Administrative or Committee Reports
 - b. Public Hearing
 - c. Assembly Action
- X. NEW BUSINESS
 - a. Administrative or Committee Reports
 - b. Public Hearing
 - c. Assembly Action
- XI. BOROUGH ATTORNEY'S FILE
- XII. EXECUTIVE SESSION – if necessary
- XIII. ADJOURNMENT

All reports, ordinances, resolutions, contracts, documents or other matters to be submitted to the assembly at a regular meeting shall be delivered to the borough manager or borough clerk no later than 12:00 p.m. on the preceding Thursday of the regular meeting. If information is not delivered at specified time as outlined, it is not added to the agenda with the exception of emergency agenda items. The Agenda shall be prepared by the Borough Manager subject to review and revision by the Mayor. The Borough Clerk, Borough Manager and Mayor will meet on Thursday preceding the meeting to finalize the Agenda. The Borough Attorney shall submit a monthly report to be inserted under "Borough Attorney's File" and this report is due by 12:00 p.m. on the third Thursday preceding the fourth Tuesday assembly meeting of each month. An Agenda shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel by 5:00 p.m., Friday preceding the meeting. An agenda is not required for special council meetings. The list of topics contained in the notice given for such special meeting shall instead suffice and shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel.

The Borough Manager shall include with the agenda such supplemental material or reports as may be necessary to explain each item of business. A complete Agenda packet shall be available to the public at City Hall and the Irene Ingle Public Library by 5:00 p.m., Friday preceding the regular meeting. Upon adoption of a motion to adopt the consent agenda, all consent agenda items subject to the motion are adopted as recommended by the Borough Manager. The motion to adopt may not be amended, provided, upon the request of any member, an item on the consent agenda shall be removed from the consent agenda and placed under the appropriate regular agenda item for borough action. A motion for reconsideration or a motion to rescind a consent agenda motion shall contain

Reference to the specific consent agenda item, which is the subject of the motion, and only that item shall be affected by the motion.

RULE 2. MEETINGS.

- a. The Assembly shall regularly meet on the second and fourth Tuesday of each month at 7:00 p.m., except that no regular meetings shall be held the second Tuesday of July and August and on the fourth Tuesday in the month of December, **or times as it may prescribe by ordinance, resolution or rules of the assembly.**
- b. Regular assembly meetings shall be held in the Council Chambers at Wrangell City Hall at 205 Brueger Street, Wrangell, Alaska, unless the assembly, at a preceding regular or special meeting has, by motion or otherwise, designated a different place for a particular meeting.
- c. Special meetings may be called and held as provided by WMC 3.04.090, **and require at least 48 hours of written notice designating the time and purpose of the special meeting.**
- d. Public notice of all meetings, both regular and special, shall be given by posting notice at City Hall, Post Office, KSTK, and Wrangell Sentinel.
- e. If any such Tuesday falls on a legal holiday as defined by the laws of the State, the meeting scheduled for that day shall be held at the same hour on the next succeeding day which is not a holiday.
- f. **All meetings of the assembly shall be open to the public, and the public shall have a reasonable opportunity to be heard.**
- g. **The journal of its proceedings shall be open to public inspection.**
- h. **The assembly may recess for the purpose of discussing, in a closed executive session, any question permitted by law which is expressed in the motion calling for the executive session.**

i. The public may be excluded from the session, but the final action shall not be taken by the assembly on any matter discussed until brought back in regular session.

j. The assembly, by the majority vote of its remaining members, shall fill vacancies in its own membership including the vacancy in the office of mayor for the unexpired terms or until the vacancies are filled at elections.

k. If a vacancy occurs before the beginning of a regular filing period for candidates for assembly members, and the unexpired term extends beyond the time when the terms of assembly members elected that year begin, then a mayor or assembly member for that place shall be elected at the regular election of that year to serve the rest of their term.

RULE 3. ORDINANCES.

a. Procedure. Upon representation of an ordinance, any member may move that it be introduced in first reading and move to second, refer to a committee, deferred, or rejected. If the motion is for referral to a committee, the Mayor shall refer the ordinance to the committee he or she determines appropriate. The committee designated may be changed by a majority vote of the members of the Assembly. If the motion is for introduction, the motion shall also set a date for the public hearing. All such motions may be amended.

RULE 4. COMMITTEES.

The Assembly shall have such special committees as may be considered necessary. Any member of the Assembly shall be privileged to sit with any committee at all times; such member shall have the right to participate in committee discussion except that members of the committee shall have priority in obtaining the floor and only committee members may vote. Reasonable opportunity for the public to be heard shall be allowed. Special committees automatically terminate upon completion of the assignment given to them upon formulation of the committee.

RULE 5. RULES OF PUBLIC PARTICIPATION.

Public participation during hearings will be conducted according to the following rules, *which will be posted in the Council Chambers.*

- a. The hearing will be conducted by the Mayor as chair.
- b. The Mayor will open the hearing by summarizing its purposes and re-emphasizing the rules of procedure.
- c. The Mayor may set a time limit on speakers if it appears necessary to gain maximum participation and conserve time. Such time limit may be extended by a majority of the Assembly.
- d. Citizens will be encouraged to submit written presentations and exhibits.
- e. The Mayor will set forth the item or subject to be discussed and will rule inappropriate comments out of order.
- f. All speakers, public and members of the Assembly, must be recognized by the chair.
- g. Members of the public will precede their remarks by stating their names and place of residence.
- h. Members of the Assembly will be recognized by the chair by name.
- i. Members of the Assembly will not direct questions to each other or to the chair during public participation except as to conduct the hearing.
- j. Members of the Assembly may direct questions to members of the public only to obtain clarification of material presented. Such questions may not be argumentative.
- k. The public may direct questions to the Assembly or the administration. Such questions may not be argumentative.
- l. The public may direct questions to the chair only as it pertains to conduct of the hearing.
- m. The Assembly and the public will refrain from argument and debate.
- n. The Borough Manager may participate in the same manner as the members of the Assembly.
- o. Any person making personal, impertinent or slanderous remarks, or who becomes boisterous while addressing the Assembly, shall be, forthwith, by the presiding officer, barred from further attendance at the meeting before the Assembly, unless permission to continue is granted by a majority vote of the Assembly.

RULE 6. ADOPTION OF ROBERT'S RULES OF ORDER.

The conduct of the meetings of the Assembly shall be governed by the Mayor according to Robert's Rules of Order, the most current edition, except as otherwise provided by Charter, law, or rules.

RULE 7. BASIC CONCEPTS OF PARLIAMENTARY PROCEDURE.

The borough attorney shall act as the parliamentarian when he/she is present, with the borough clerk as acting parliamentarian during borough attorney's absence.

- a. Purposes of parliamentary procedure:
 1. to expedite business
 2. to assure legality
 3. to protect the rights of the minority

- b. Business is brought before an assembly by the motion of an assembly member. The basic procedure for a motion is:
 1. An assembly member makes a motion.
 2. Another assembly member seconds the motion.
 3. The presiding officer states the motion, therefore formally placing it before the assembly.
 4. The assembly members debate the motion. During this time the motion:
 - a. is considered *pending*.
 - b. can have secondary motions applied to it.
 5. The presiding officer puts the question to a vote. This should include restating the motion to be voted on or requests the borough clerk to do so.
 6. The presiding officer or borough clerk makes a complete announcement of the results of the vote.

- c. Duties of the presiding officer:
 1. Convene the meetings and announce the items of business.
 2. Recognize assembly members who want the floor.
 3. Restate motions and put them to a vote.
 4. Maintain order and decorum.
 5. Rule on the acceptability, legitimacy and precedence of motions.
 6. Expedite business in every way compatible with the rights of members.

7. Be familiar with parliamentary procedure. A parliamentarian may assist.

Additional duties and responsibilities of Mayor:

8. The mayor shall preside at meetings of the assembly, and shall certify the passage of all ordinances and resolutions passed by it.
9. As presiding officer, the mayor, following "Roberts Rules of Order/Parliamentary Procedure," maintains order and prevents arguments, keeps the business moving, manages testimony, and rules on conflict of interest declarations.
10. The mayor may set a time limit on speakers if it appears necessary to gain maximum participation and conserve time. Such time limit may be extended by a majority of the assembly.
11. The mayor will set forth the item or subject to be discussed and will rule inappropriate comments out of order.
12. The mayor shall be recognized as the head of the city government for all ceremonial purposes and by the Governor for purposes of military law.
13. As an ex officio assembly member, the mayor shall have all powers, rights, privileges and responsibilities of assembly members, including the power to vote.
14. The mayor may not initiate motions.
15. The mayor has no veto power.
16. The mayor shall have no regular administrative duties except signing such written obligations of the city as the assembly may require.
17. Special committees for the purpose of considering any special matter may be appointed by the mayor with the consent of the assembly.
18. The executive power in a municipality is vested in the mayor.
19. Executive Duties are the leadership duties that only the mayor may exercise. They may be delegated to the vice-mayor in the mayor's absence, but never be delegated to an administrator or other non-elected position.
20. The mayor is not an ex officio member of the city committees simply by virtue of holding the office of mayor.

21. The only Executive Officer under the mayor is the borough manager, and he is the chief law enforcement officer. AS 29.20.500 (2)

d. Duties of the Assembly:

1. The assembly shall be composed of seven members, which shall consist of the mayor, and six other assembly members.

2. All members of the assembly, including the mayor, shall have resided within the city at least one year.

3. Four assembly members shall constitute a quorum for the transaction of business.

4. Actions of the assembly are adopted by a majority of the membership present when the vote is taken.

5. The assembly may determine its own rules.

6. No assembly member may receive any compensation for serving on the assembly, but may be reimbursed for expenses incurred in the discharge of his or her official duties.

7. The term of assembly members shall be three years and until a successor qualifies.

8. No assembly member may direct or request the appointment of any person to, or removal from, office or employment by the borough manager or, except as provided in this charter participate in any manner in the appointment or removals of officers and employees of the city. Except for the purpose of inquiry, the assembly, and its members shall deal with employees hired by the borough manager solely through the borough manager; and the assembly and its members may not give orders on administrative matters to those employees either publicly or privately, except as otherwise provided in this charter or by ordinance.

9. The assembly shall hold meetings on the second and fourth Tuesdays of each month, except that no regular meetings shall be held the second Tuesday of July and August and on the fourth Tuesday of December.

e. [d.] At all meetings of the assembly, four assembly members or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number may adjourn from day to day or from time to time. In the absence of a quorum, any number less than a quorum may adjourn a meeting to a later date.

RULE 8. QUORUM AND VOTE REQUIRED.

Four assembly members shall constitute a quorum for the transaction of business. Adoption of the Budget requires a majority vote of the Assembly (4), due to subject importance. An affirmative vote of at least four members of the Assembly shall be required for the final passage of an ordinance or emergency ordinance, due to subject importance.

RULE 9. MOTIONS: THEIR TYPES AND PRECEDENCE.

a. Motions are classified into four groups according to their purpose and characteristics:

1. Main motions: Their purpose is to bring business before the assembly for consideration and action. If passed, they commit the assembly to do or say something.
- 2.* Subsidiary motions: They aid the assembly in treating or disposing of a main motion. They are in order only from the time the motion has been stated by the chair until the chair begins to take a vote on that motion.
- 3.* Privileged motions: These motions do not relate to the main motion or pending business but to the members and the organization. They are matters of such urgency that, without debate, they can interrupt the consideration of anything else.
- 4.* Incidental motions: They usually relate to matters that are incidental to the conduct of the meeting rather than directly to the main motion. They may be offered at any time when they are needed.

**These are sometimes grouped together and called secondary motions.*

- b. Order of Precedence of Motions
1. Fix the time to which to adjourn
 2. Adjourn
 3. Recess
 4. Raise a question of privilege
 5. Call for the orders of the day
 6. Lay on the table
 7. Previous question
 8. Limit or extend limits of debate

9. Postpone to a certain time (or postpone definitely)
 10. Commit (or refer)
 11. Amend
 12. Postpone indefinitely
 13. Main motion
- c. Points to remember about rank of motions:
1. Note that a main motion (13) has the lowest rank in the above list.
 2. When a given motion on the list is immediately pending, anything above it on the list is in order; anything below it on the list is out of order.
 3. A presiding officer should have at his disposal the above list of motions. To allow a motion to pass, if a higher one is pending, is a serious parliamentary error and one, which must be avoided.
- d. Explanation of Privileged and Subsidiary Motions:
1. Fix the time to which to adjourn: The intent of this motion is to set the time for another meeting to continue business of the session. Adoption of this motion does not adjourn the present meeting or set a time for its adjournment.
 2. Adjourn: This is a motion to close the meeting.
 3. Recess: A short interruption, which does not close the meeting. After the recess, business resumes at exactly the point where it was interrupted.
 4. Raise a question of privilege: This device permits a request or a main motion relating to the rights of either the assembly or an individual to interrupt business and, because of its urgency, be brought up for possible immediate consideration.
 5. Call for the order of the day: By the use of this motion, a single member can require the assembly to follow the order of business or agenda, or to take up a special order that is now due to come up, unless two-thirds of the assembly wish to do otherwise.
 6. Lay on the table: This motion places in the care of the secretary the pending question and everything adhering to it. If a group regularly meets quarterly, or oftener, the question laid on the table remains there until taken off or until the end of the next regular session. This

motion should not be used to kill a motion without debating it.

7. Previous question: The effect of this motion is to immediately stop debate and any subsidiary motions except the higher ranking motion to lay on the table. It must be seconded, no debate is allowed, and a 2/3 vote is needed to close debate.
8. Limit or extend limits of debate: This motion can reduce or increase the number and length of speeches permitted or limit the length of debate on a specific question.
9. Postpone to a certain time or postpone definitely:
10. Commit or refer to a committee: This motion sends the main motion to a smaller group (a committee) for further examination and refinement before the body votes on it. Be sure to be specific, i.e. what committee, size of committee, etc.
11. Amend: The intent of this motion is to modify the pending motion before it is voted on.
12. Postpone indefinitely: This motion, in effect, kills the main motion for the duration of the session without having to take a vote on it.
13. Main motion: See A-1.

e. Sample motion: "Your honor, I move that the City and Borough allocate \$500 from our treasury to be donated to the Wrangell Salvation Army on December 23 of this year."

RULE 10. ETHICS AND CONDUCT.

The successful operation and reputation of the City and Borough of Wrangell is built upon the principles of fair dealing and ethical conduct of the Assembly and the Borough Manager. Our reputation for integrity and excellence requires careful observance of the spirit and letter of all applicable laws and regulations, as well as a scrupulous regard for the highest standards of conduct and personal integrity.

The continued success of the City and Borough of Wrangell is dependent upon our citizen's trust of the Assembly and Borough Manager to act in a way that will merit the continued trust and confidence.

The Assembly and the Borough Manager will comply with all applicable laws and regulations and expects its directors, officers, and employees to conduct business in accordance with the letter, spirit, and the intent of all relevant laws and to refrain from any illegal, dishonest, or unethical conduct.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-09-1153

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR CREATION OF A NEW POSITION AND JOB DESCRIPTION FOR THE POSITION OF MAINTENANCE SPECIALIST 1/HEAVY EQUIPMENT OPERATOR TRAINEE

WHEREAS, the creation of this position would allow the City and Borough of Wrangell's Public Works Department the ability to hire an employee to assist with various public maintenance duties; and

WHEREAS, the creation of this new position is an entry level position used to assist with street maintenance and utility work and will also be used to assist and fill in other public works jobs.

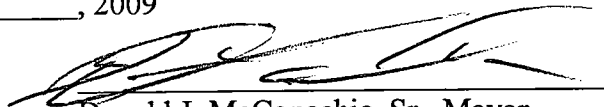
NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:


Section 1. The position of Maintenance Specialist 1/Heavy Equipment Operator Trainee is added to the list of positions within the City and Borough of Wrangell, Alaska.

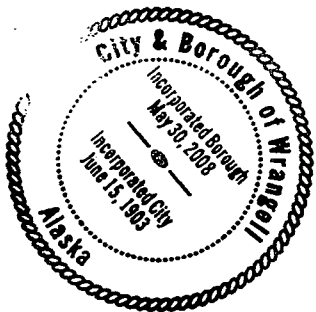
Section 2. The attached Exhibit "A" is the job description which describes the duties, responsibilities and qualifications needed for this position.

Section 3. The position shall become effective July 1, 2009.

ADOPTED: June 9, 2009


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



JOB TITLE: PUBLIC WORKS MAINTENANCE SPECIALIST 1 /
HEAVY EQUIPMENT OPERATOR TRAINEE

REPORTS TO: PUBLIC WORKS FOREMAN

DEPARTMENT: PUBLIC WORKS

SUMMARY:

Assists with construction, maintenance, repair and alteration of streets, sidewalks, drainage, sewer and water utilities. Operates various public works heavy equipment in performance of public works projects and when Public Works equipment is needed for projects of other City departments.

This is an entry level position that will be used primarily assist with street and utility work but will also be used to assist and fill in within all public works divisions as needed.

This is a union represented position and is covered by and subject to an IBEW collective bargaining agreement.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assists with road construction, maintenance, and repair of City streets, sidewalks, alleys, and public areas including, but not limited to, grading of gravel roads, pothole repairs on asphalt and concrete roads, marking of crosswalks and painting curbs, sign installation and maintenance, cleaning of catch-basins and ditches, and removal of snow in winter.
- Assists with sewer, water construction, maintenance, repair and alterations including locating utilities, using heavy equipment and hand tools to excavate utilities without causing additional damage to underground lines, fixtures, and structures, backfilling and compacting the excavation, and repairing the road surface. Installs, maintains, and repairs, fire hydrant system. Will be required to operate various utility tracing and video inspection equipment.
- Keeps detailed records of all work performed and updates utility as-builts as work is performed.
- Assists in locating and laying out grave plots, digging, shoring, and back filling graves, placing caskets and urns in plots, setting grave markers, and leaving Cemetery in satisfactory condition.
- Responsible for the proper and safe use and maintenance of all assigned city equipment. Keeps equipment properly fueled and lubricated, performs or assists with tire work, and assists mechanics with repairs or maintenance if needed.
- Participates in all job related training and required safety training.
- Will work with various levels of independence under the supervision of the Public Works Foreman and will often work under the direction of other public works employees and City departments that require the assistance of Public Works
- May perform any of various duties required in the operation of the City rock pit, including moving rock with dozer, excavator, wheeled loader, or dump truck and operating and maintaining the rock crusher.
- Scheduled and emergency projects occasionally require extended working hours and overtime, especially during winter snow removal efforts.
- Assists with facilities maintenance when extra help or expertise is needed.
- May assist with work within other Public Works divisions as manpower needs arise.

QUALIFICATION REQUIREMENTS:

To perform this job successfully an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE:

- Must have a High school diploma or general education degree (GED); or must have sufficient education to clearly read, write, and speak English and have one year of applicable experience in addition to that listed below.
- Must work effectively and cooperatively with other employees.

LANGUAGE SKILLS:

Ability to read and interpret documents such as project specification and prints, safety rules, operating and maintenance instructions, and procedure manuals.

Ability to communicate calmly and effectively with citizens and fellow City employees.

MATHEMATICAL SKILLS:

Ability to add, subtract, multiply and divide. Ability to perform these operations while often converting between different units of measurement.

REASONING ABILITY:

Ability to apply commonsense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations. Ability to adapt to situations that frequently are not as anticipated or planned for.

OTHER SKILLS AND ABILITIES:

- Required to obtain an Alaska, Class A, commercial drivers license (CDL) with tanker endorsement within six months.
- Will be required to participate in other job related training and safety training as it is offered. Examples are flagging training, CPR/First Aid, confined spaces training, etc.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; and talk and hear. The employee is occasionally required to sit and stoop, kneel crouch, or crawl.

The employee must frequently lift and/or move up to 100 pounds and occasionally lift and/ or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and depth perception.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions and is regularly exposed to extreme cold. The employee frequently works near moving mechanical part and is frequently exposed to wet and/or humid conditions. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, sewer, garbage, extreme heat, and risk of electrical shock. The noise level in the work environment is usually moderate but can occasionally be loud.

CONDITIONS OF EMPLOYMENT:

- Employment is subject to pre-hire drug & alcohol testing.
- This position is subject to DOT mandated random drug/alcohol testing throughout their employment due to the CDL requirement.
- Employee must have and maintain a satisfactory driving record.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-09-1154

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City and Borough of Wrangell, Alaska is creating this position within the borough; and

WHEREAS, the position of Maintenance Specialist 1/Heavy Equipment Operator Trainee is a position and needs to be placed within the Pay Plan.

THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by a reference, is hereby adopted and supersedes the previous pay plan adopted by Resolution 08-08-1130.

Section 2. The position of Maintenance Specialist 1/Heavy Equipment Operator will be shown as grade 14.

Section 3. Effective Date. The pay plan reflecting these changes will be effective on July 1, 2009.

Section 4. The adopted Pay Plan in Section 1 repeals the previous Pay Plan adopted August 12, 2008 by Resolution 08-08-1130.

ADOPTED: _____ June 9 _____, 2009


Donald J. McConachie, Sr.

ATTEST: 
Christie L. Jamieson, Borough Clerk



WRANGELL
Effective July 1, 2009
Salary Schedule

Exhibit "A" Resolution # 06-09-1154

Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13
1 Lifeguard Recreation Assistant	\$ 8.56	\$ 8.82	\$ 9.08	\$ 9.35	\$ 9.64	\$ 9.92	\$ 10.22	\$ 10.43	\$ 10.63	\$ 10.85	\$ 11.06	\$ 11.29	\$ 11.51
	\$ 1,484	\$ 1,528	\$ 1,574	\$ 1,621	\$ 1,670	\$ 1,720	\$ 1,772	\$ 1,807	\$ 1,843	\$ 1,880	\$ 1,918	\$ 1,956	\$ 1,995
	\$ 17,806	\$ 18,340	\$ 18,890	\$ 19,457	\$ 20,041	\$ 20,642	\$ 21,261	\$ 21,687	\$ 22,120	\$ 22,563	\$ 23,014	\$ 23,474	\$ 23,944
2	\$ 8.92	\$ 9.18	\$ 9.46	\$ 9.74	\$ 10.04	\$ 10.34	\$ 10.65	\$ 10.86	\$ 11.08	\$ 11.30	\$ 11.52	\$ 11.75	\$ 11.99
	\$ 1,546	\$ 1,592	\$ 1,640	\$ 1,689	\$ 1,739	\$ 1,792	\$ 1,845	\$ 1,882	\$ 1,920	\$ 1,958	\$ 1,998	\$ 2,037	\$ 2,078
	\$ 18,546	\$ 19,102	\$ 19,675	\$ 20,266	\$ 20,874	\$ 21,500	\$ 22,145	\$ 22,588	\$ 23,040	\$ 23,500	\$ 23,970	\$ 24,450	\$ 24,939
3 Senior Lifeguard	\$ 9.29	\$ 9.57	\$ 9.86	\$ 10.15	\$ 10.46	\$ 10.77	\$ 11.10	\$ 11.32	\$ 11.54	\$ 11.77	\$ 12.01	\$ 12.25	\$ 12.49
	\$ 1,611	\$ 1,659	\$ 1,709	\$ 1,760	\$ 1,813	\$ 1,867	\$ 1,923	\$ 1,962	\$ 2,001	\$ 2,041	\$ 2,082	\$ 2,123	\$ 2,166
	\$ 19,327	\$ 19,907	\$ 20,504	\$ 21,119	\$ 21,753	\$ 22,405	\$ 23,078	\$ 23,539	\$ 24,010	\$ 24,490	\$ 24,980	\$ 25,480	\$ 25,989
4 Sales Assistant Laborer	\$ 9.69	\$ 9.98	\$ 10.28	\$ 10.59	\$ 10.90	\$ 11.23	\$ 11.57	\$ 11.80	\$ 12.03	\$ 12.27	\$ 12.52	\$ 12.77	\$ 13.03
	\$ 1,679	\$ 1,729	\$ 1,781	\$ 1,835	\$ 1,890	\$ 1,947	\$ 2,005	\$ 2,045	\$ 2,086	\$ 2,128	\$ 2,170	\$ 2,214	\$ 2,258
	\$ 20,149	\$ 20,754	\$ 21,376	\$ 22,018	\$ 22,678	\$ 23,359	\$ 24,059	\$ 24,541	\$ 25,031	\$ 25,532	\$ 26,043	\$ 26,563	\$ 27,095
5 Park Maint II	\$ 10.10	\$ 10.41	\$ 10.72	\$ 11.04	\$ 11.37	\$ 11.71	\$ 12.06	\$ 12.30	\$ 12.55	\$ 12.80	\$ 13.06	\$ 13.32	\$ 13.58
	\$ 1,751	\$ 1,804	\$ 1,858	\$ 1,913	\$ 1,971	\$ 2,030	\$ 2,091	\$ 2,133	\$ 2,175	\$ 2,219	\$ 2,263	\$ 2,308	\$ 2,355
	\$ 21,013	\$ 21,643	\$ 22,292	\$ 22,961	\$ 23,650	\$ 24,359	\$ 25,090	\$ 25,592	\$ 26,104	\$ 26,626	\$ 27,158	\$ 27,702	\$ 28,256
6 Senior Sales Assistant Park Maint I	\$ 10.54	\$ 10.85	\$ 11.18	\$ 11.51	\$ 11.86	\$ 12.22	\$ 12.58	\$ 12.83	\$ 13.09	\$ 13.35	\$ 13.62	\$ 13.89	\$ 14.17
	\$ 1,826	\$ 1,881	\$ 1,938	\$ 1,996	\$ 2,056	\$ 2,117	\$ 2,181	\$ 2,224	\$ 2,269	\$ 2,314	\$ 2,361	\$ 2,408	\$ 2,456
	\$ 21,917	\$ 22,575	\$ 23,252	\$ 23,949	\$ 24,668	\$ 25,408	\$ 26,170	\$ 26,694	\$ 27,227	\$ 27,772	\$ 28,327	\$ 28,894	\$ 29,472
7 Clerical Assistant	\$ 11.00	\$ 11.33	\$ 11.67	\$ 12.02	\$ 12.38	\$ 12.75	\$ 13.14	\$ 13.40	\$ 13.67	\$ 13.94	\$ 14.22	\$ 14.50	\$ 14.79
	\$ 1,907	\$ 1,964	\$ 2,023	\$ 2,084	\$ 2,146	\$ 2,211	\$ 2,277	\$ 2,323	\$ 2,369	\$ 2,416	\$ 2,465	\$ 2,514	\$ 2,564
	\$ 22,883	\$ 23,570	\$ 24,277	\$ 25,005	\$ 25,755	\$ 26,528	\$ 27,324	\$ 27,870	\$ 28,428	\$ 28,996	\$ 29,576	\$ 30,168	\$ 30,771
8 Custodian	\$ 11.49	\$ 11.83	\$ 12.19	\$ 12.55	\$ 12.93	\$ 13.32	\$ 13.71	\$ 13.99	\$ 14.27	\$ 14.55	\$ 14.85	\$ 15.14	\$ 15.44
	\$ 1,991	\$ 2,051	\$ 2,112	\$ 2,175	\$ 2,241	\$ 2,308	\$ 2,377	\$ 2,425	\$ 2,473	\$ 2,523	\$ 2,573	\$ 2,625	\$ 2,677
	\$ 23,890	\$ 24,607	\$ 25,345	\$ 26,106	\$ 26,889	\$ 27,696	\$ 28,526	\$ 29,097	\$ 29,679	\$ 30,272	\$ 30,878	\$ 31,495	\$ 32,125
9 Library Assistant I Maintenance Custodian	\$ 12.00	\$ 12.36	\$ 12.73	\$ 13.11	\$ 13.51	\$ 13.91	\$ 14.33	\$ 14.61	\$ 14.91	\$ 15.21	\$ 15.51	\$ 15.82	\$ 16.14
	\$ 2,080	\$ 2,142	\$ 2,207	\$ 2,273	\$ 2,341	\$ 2,411	\$ 2,484	\$ 2,533	\$ 2,584	\$ 2,636	\$ 2,688	\$ 2,742	\$ 2,797
	\$ 24,959	\$ 25,708	\$ 26,479	\$ 27,274	\$ 28,092	\$ 28,935	\$ 29,803	\$ 30,399	\$ 31,007	\$ 31,627	\$ 32,259	\$ 32,905	\$ 33,563
10	\$ 12.54	\$ 12.92	\$ 13.31	\$ 13.71	\$ 14.12	\$ 14.54	\$ 14.98	\$ 15.28	\$ 15.58	\$ 15.89	\$ 16.21	\$ 16.54	\$ 16.87
	\$ 2,174	\$ 2,239	\$ 2,307	\$ 2,376	\$ 2,447	\$ 2,520	\$ 2,596	\$ 2,648	\$ 2,701	\$ 2,755	\$ 2,810	\$ 2,866	\$ 2,924
	\$ 26,090	\$ 26,872	\$ 27,679	\$ 28,509	\$ 29,364	\$ 30,245	\$ 31,153	\$ 31,776	\$ 32,411	\$ 33,059	\$ 33,721	\$ 34,395	\$ 35,083
11 Animal Control Officer Theater Manager	\$ 13.12	\$ 13.51	\$ 13.92	\$ 14.33	\$ 14.76	\$ 15.21	\$ 15.66	\$ 15.97	\$ 16.29	\$ 16.62	\$ 16.95	\$ 17.29	\$ 17.64
	\$ 2,273	\$ 2,342	\$ 2,412	\$ 2,484	\$ 2,559	\$ 2,636	\$ 2,715	\$ 2,769	\$ 2,824	\$ 2,881	\$ 2,938	\$ 2,997	\$ 3,057
	\$ 27,282	\$ 28,100	\$ 28,943	\$ 29,812	\$ 30,706	\$ 31,627	\$ 32,576	\$ 33,228	\$ 33,892	\$ 34,570	\$ 35,261	\$ 35,967	\$ 36,686
12 DMV Assistant Recreation Coordinator Library Assistant II	\$ 13.72	\$ 14.13	\$ 14.55	\$ 14.99	\$ 15.44	\$ 15.90	\$ 16.38	\$ 16.71	\$ 17.04	\$ 17.38	\$ 17.73	\$ 18.09	\$ 18.45
	\$ 2,378	\$ 2,449	\$ 2,523	\$ 2,598	\$ 2,676	\$ 2,757	\$ 2,839	\$ 2,896	\$ 2,954	\$ 3,013	\$ 3,074	\$ 3,135	\$ 3,198
	\$ 28,536	\$ 29,392	\$ 30,274	\$ 31,182	\$ 32,117	\$ 33,081	\$ 34,073	\$ 34,755	\$ 35,450	\$ 36,159	\$ 36,882	\$ 37,620	\$ 38,372
13 Accounting Clerk Utility Accounts Clerk Harbor Security Assistant	\$ 14.36	\$ 14.79	\$ 15.24	\$ 15.69	\$ 16.16	\$ 16.65	\$ 17.15	\$ 17.49	\$ 17.84	\$ 18.20	\$ 18.56	\$ 18.93	\$ 19.31
	\$ 2,489	\$ 2,564	\$ 2,641	\$ 2,720	\$ 2,802	\$ 2,886	\$ 2,972	\$ 3,032	\$ 3,092	\$ 3,154	\$ 3,217	\$ 3,282	\$ 3,347
	\$ 29,872	\$ 30,768	\$ 31,691	\$ 32,642	\$ 33,621	\$ 34,630	\$ 35,669	\$ 36,382	\$ 37,110	\$ 37,852	\$ 38,609	\$ 39,381	\$ 40,169

WRANGELL Effective July 1, 2009 Salary Schedule	Exhibit "A" Resolution # _____
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Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13		
14	Dispatcher/Corrections Specialist Maintenance Specialist I		\$ 15.03	\$ 15.48	\$ 15.95	\$ 16.43	\$ 16.92	\$ 17.43	\$ 17.95	\$ 18.31	\$ 18.68	\$ 19.05	\$ 19.43	\$ 19.82	\$ 20.22
			\$ 2,606	\$ 2,684	\$ 2,765	\$ 2,847	\$ 2,933	\$ 3,021	\$ 3,111	\$ 3,174	\$ 3,237	\$ 3,302	\$ 3,368	\$ 3,435	\$ 3,504
			\$ 31,270	\$ 32,208	\$ 33,174	\$ 34,169	\$ 35,194	\$ 36,250	\$ 37,338	\$ 38,084	\$ 38,846	\$ 39,623	\$ 40,415	\$ 41,224	\$ 42,048
15	Water Trt. Plt. Apprentice	Wastewater Trt. Plt. Apprentice	\$ 15.75	\$ 16.22	\$ 16.70	\$ 17.21	\$ 17.72	\$ 18.25	\$ 18.80	\$ 19.18	\$ 19.56	\$ 19.95	\$ 20.35	\$ 20.76	\$ 21.17
	Administrative Assistant - Harbors		\$ 2,729	\$ 2,811	\$ 2,895	\$ 2,982	\$ 3,072	\$ 3,164	\$ 3,259	\$ 3,324	\$ 3,390	\$ 3,458	\$ 3,527	\$ 3,598	\$ 3,670
	Maintenance Specialist		\$ 32,750	\$ 33,732	\$ 34,744	\$ 35,786	\$ 36,860	\$ 37,966	\$ 39,105	\$ 39,887	\$ 40,685	\$ 41,498	\$ 42,328	\$ 43,175	\$ 44,038
16	Electrical Dispatch Secretary	Admin Assistant - Police	\$ 16.50	\$ 16.99	\$ 17.50	\$ 18.03	\$ 18.57	\$ 19.12	\$ 19.70	\$ 20.09	\$ 20.49	\$ 20.90	\$ 21.32	\$ 21.75	\$ 22.18
	Sanitation Worker		\$ 2,859	\$ 2,945	\$ 3,033	\$ 3,124	\$ 3,218	\$ 3,315	\$ 3,414	\$ 3,482	\$ 3,552	\$ 3,623	\$ 3,696	\$ 3,770	\$ 3,845
			\$ 34,312	\$ 35,341	\$ 36,401	\$ 37,494	\$ 38,618	\$ 39,777	\$ 40,970	\$ 41,790	\$ 42,625	\$ 43,478	\$ 44,347	\$ 45,234	\$ 46,139
17	Apprentice Lineman		\$ 17.29	\$ 17.81	\$ 18.34	\$ 18.89	\$ 19.46	\$ 20.04	\$ 20.64	\$ 21.05	\$ 21.48	\$ 21.90	\$ 22.34	\$ 22.79	\$ 23.25
	Police Officer Recruit		\$ 2,996	\$ 3,086	\$ 3,179	\$ 3,274	\$ 3,372	\$ 3,474	\$ 3,578	\$ 3,649	\$ 3,722	\$ 3,797	\$ 3,873	\$ 3,950	\$ 4,029
	Port and Harbor Maintenance		\$ 35,956	\$ 37,035	\$ 38,146	\$ 39,290	\$ 40,469	\$ 41,683	\$ 42,934	\$ 43,792	\$ 44,668	\$ 45,562	\$ 46,473	\$ 47,402	\$ 48,350
18	Corrections Supervisor		\$ 18.12	\$ 18.66	\$ 19.22	\$ 19.80	\$ 20.39	\$ 21.00	\$ 21.63	\$ 22.07	\$ 22.51	\$ 22.96	\$ 23.42	\$ 23.88	\$ 24.36
	Accounting Technician		\$ 3,140	\$ 3,234	\$ 3,331	\$ 3,431	\$ 3,534	\$ 3,640	\$ 3,750	\$ 3,825	\$ 3,901	\$ 3,979	\$ 4,059	\$ 4,140	\$ 4,223
	Firemedic/Trainer		\$ 37,683	\$ 38,813	\$ 39,978	\$ 41,177	\$ 42,412	\$ 43,685	\$ 44,995	\$ 45,895	\$ 46,813	\$ 47,749	\$ 48,704	\$ 49,679	\$ 50,672
19	Mechanic	Wastewater Treatment Operator	\$ 19.00	\$ 19.57	\$ 20.15	\$ 20.76	\$ 21.38	\$ 22.02	\$ 22.68	\$ 23.14	\$ 23.60	\$ 24.07	\$ 24.55	\$ 25.04	\$ 25.54
	Skilled Maintenance Specialist	Facility Maintenance Specialist	\$ 3,293	\$ 3,391	\$ 3,493	\$ 3,598	\$ 3,706	\$ 3,817	\$ 3,932	\$ 4,010	\$ 4,090	\$ 4,172	\$ 4,256	\$ 4,341	\$ 4,428
	Marine Service ctr & harbor team leader	Civic Center Manager	\$ 39,512	\$ 40,698	\$ 41,919	\$ 43,176	\$ 44,471	\$ 45,806	\$ 47,180	\$ 48,123	\$ 49,086	\$ 50,068	\$ 51,069	\$ 52,090	\$ 53,132
20	Water Services Team Leader	Mechanic Team Leader	\$ 19.93	\$ 20.52	\$ 21.14	\$ 21.77	\$ 22.43	\$ 23.10	\$ 23.79	\$ 24.27	\$ 24.75	\$ 25.25	\$ 25.75	\$ 26.27	\$ 26.79
	Wastewater Services Team Leader	Diesel Electric Mechanic	\$ 3,454	\$ 3,557	\$ 3,664	\$ 3,774	\$ 3,887	\$ 4,004	\$ 4,124	\$ 4,206	\$ 4,291	\$ 4,376	\$ 4,464	\$ 4,553	\$ 4,644
			\$ 41,445	\$ 42,688	\$ 43,969	\$ 45,288	\$ 46,646	\$ 48,046	\$ 49,487	\$ 50,477	\$ 51,486	\$ 52,516	\$ 53,566	\$ 54,638	\$ 55,730
21	Police Officer Probationary		\$ 20.72	\$ 21.34	\$ 21.98	\$ 22.64	\$ 23.32	\$ 24.02	\$ 24.74	\$ 25.23	\$ 25.74	\$ 26.25	\$ 26.78	\$ 27.31	\$ 27.86
			\$ 3,591	\$ 3,699	\$ 3,810	\$ 3,924	\$ 4,042	\$ 4,163	\$ 4,288	\$ 4,374	\$ 4,462	\$ 4,551	\$ 4,642	\$ 4,735	\$ 4,829
			\$ 43,096	\$ 44,389	\$ 45,721	\$ 47,092	\$ 48,505	\$ 49,960	\$ 51,459	\$ 52,488	\$ 53,538	\$ 54,609	\$ 55,701	\$ 56,815	\$ 57,951
22	Public Works Supervisor		\$ 21.56	\$ 22.21	\$ 22.88	\$ 23.56	\$ 24.27	\$ 25.00	\$ 25.75	\$ 26.26	\$ 26.79	\$ 27.32	\$ 27.87	\$ 28.43	\$ 29.00
			\$ 3,738	\$ 3,850	\$ 3,965	\$ 4,084	\$ 4,207	\$ 4,333	\$ 4,463	\$ 4,552	\$ 4,643	\$ 4,736	\$ 4,831	\$ 4,927	\$ 5,026
			\$ 44,852	\$ 46,198	\$ 47,584	\$ 49,011	\$ 50,482	\$ 51,996	\$ 53,556	\$ 54,627	\$ 55,719	\$ 56,834	\$ 57,971	\$ 59,130	\$ 60,313
23	Police Officer		\$ 22.45	\$ 23.12	\$ 23.82	\$ 24.53	\$ 25.27	\$ 26.02	\$ 26.80	\$ 27.34	\$ 27.89	\$ 28.44	\$ 29.01	\$ 29.59	\$ 30.19
			\$ 3,891	\$ 4,008	\$ 4,128	\$ 4,252	\$ 4,379	\$ 4,511	\$ 4,646	\$ 4,739	\$ 4,834	\$ 4,930	\$ 5,029	\$ 5,130	\$ 5,232
			\$ 46,692	\$ 48,092	\$ 49,535	\$ 51,021	\$ 52,552	\$ 54,128	\$ 55,752	\$ 56,867	\$ 58,005	\$ 59,165	\$ 60,348	\$ 61,555	\$ 62,786
24	Library Services Director	Fire Chief	\$ 23.38	\$ 24.08	\$ 24.80	\$ 25.55	\$ 26.32	\$ 27.10	\$ 27.92	\$ 28.48	\$ 29.05	\$ 29.63	\$ 30.22	\$ 30.82	\$ 31.44
	Park and Recreation Director		\$ 4,053	\$ 4,174	\$ 4,299	\$ 4,428	\$ 4,561	\$ 4,698	\$ 4,839	\$ 4,936	\$ 5,035	\$ 5,135	\$ 5,238	\$ 5,343	\$ 5,450
	Museum Director/Curator		\$ 48,632	\$ 50,090	\$ 51,593	\$ 53,141	\$ 54,735	\$ 56,377	\$ 58,069	\$ 59,230	\$ 60,415	\$ 61,623	\$ 62,855	\$ 64,112	\$ 65,395
25	Harbormaster		\$ 24.37	\$ 25.10	\$ 25.85	\$ 26.63	\$ 27.43	\$ 28.25	\$ 29.10	\$ 29.68	\$ 30.27	\$ 30.88	\$ 31.50	\$ 32.13	\$ 32.77
	Police Sergeant		\$ 4,224	\$ 4,351	\$ 4,481	\$ 4,616	\$ 4,754	\$ 4,897	\$ 5,044	\$ 5,145	\$ 5,247	\$ 5,352	\$ 5,459	\$ 5,569	\$ 5,680
			\$ 50,688	\$ 52,209	\$ 53,775	\$ 55,389	\$ 57,050	\$ 58,762	\$ 60,525	\$ 61,735	\$ 62,970	\$ 64,229	\$ 65,514	\$ 66,824	\$ 68,161
26	Police Lt.		\$ 25.41	\$ 26.17	\$ 26.95	\$ 27.76	\$ 28.60	\$ 29.45	\$ 30.34	\$ 30.94	\$ 31.56	\$ 32.19	\$ 32.84	\$ 33.49	\$ 34.16
			\$ 4,404	\$ 4,536	\$ 4,672	\$ 4,812	\$ 4,957	\$ 5,105	\$ 5,258	\$ 5,364	\$ 5,471	\$ 5,580	\$ 5,692	\$ 5,806	\$ 5,922
			\$ 52,846	\$ 54,431	\$ 56,064	\$ 57,746	\$ 59,478	\$ 61,263	\$ 63,101	\$ 64,363	\$ 65,650	\$ 66,963	\$ 68,302	\$ 69,668	\$ 71,061

WRANGELL Effective July 1, 2009 Salary Schedule	Exhibit "A" Resolution # _____
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Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13		
27	Municipal Clerk		\$ 26.51	\$ 27.30	\$ 28.12	\$ 28.97	\$ 29.84	\$ 30.73	\$ 31.65	\$ 32.29	\$ 32.93	\$ 33.59	\$ 34.26	\$ 34.95	\$ 35.65
	Electrical Lineman		\$ 4,595	\$ 4,733	\$ 4,875	\$ 5,021	\$ 5,171	\$ 5,327	\$ 5,486	\$ 5,596	\$ 5,708	\$ 5,822	\$ 5,939	\$ 6,057	\$ 6,179
			\$ 55,137	\$ 56,791	\$ 58,495	\$ 60,249	\$ 62,057	\$ 63,919	\$ 65,836	\$ 67,153	\$ 68,496	\$ 69,866	\$ 71,263	\$ 72,688	\$ 74,142
28	Economic and Community Development Planner		\$ 27.67	\$ 28.50	\$ 29.35	\$ 30.23	\$ 31.14	\$ 32.07	\$ 33.03	\$ 33.70	\$ 34.37	\$ 35.06	\$ 35.76	\$ 36.47	\$ 37.20
			\$ 4,795	\$ 4,939	\$ 5,087	\$ 5,240	\$ 5,397	\$ 5,559	\$ 5,726	\$ 5,840	\$ 5,957	\$ 6,076	\$ 6,198	\$ 6,322	\$ 6,448
			\$ 57,545	\$ 59,271	\$ 61,049	\$ 62,881	\$ 64,767	\$ 66,710	\$ 68,712	\$ 70,086	\$ 71,487	\$ 72,917	\$ 74,376	\$ 75,863	\$ 77,380
29	Electrical Line Supervisor		\$ 28.89	\$ 29.75	\$ 30.65	\$ 31.57	\$ 32.51	\$ 33.49	\$ 34.49	\$ 35.18	\$ 35.89	\$ 36.60	\$ 37.34	\$ 38.08	\$ 38.85
			\$ 5,007	\$ 5,157	\$ 5,312	\$ 5,472	\$ 5,636	\$ 5,805	\$ 5,979	\$ 6,098	\$ 6,220	\$ 6,345	\$ 6,472	\$ 6,601	\$ 6,733
			\$ 60,087	\$ 61,889	\$ 63,746	\$ 65,658	\$ 67,628	\$ 69,657	\$ 71,747	\$ 73,182	\$ 74,645	\$ 76,138	\$ 77,661	\$ 79,214	\$ 80,798
30	Director of Finance		\$ 30.17	\$ 31.08	\$ 32.01	\$ 32.97	\$ 33.96	\$ 34.98	\$ 36.03	\$ 36.75	\$ 37.49	\$ 38.23	\$ 39.00	\$ 39.78	\$ 40.58
	Superintendent, Electrical Utility		\$ 5,230	\$ 5,387	\$ 5,549	\$ 5,715	\$ 5,887	\$ 6,063	\$ 6,245	\$ 6,370	\$ 6,497	\$ 6,627	\$ 6,760	\$ 6,895	\$ 7,033
	Director of Public Works & Capital Projects		\$ 62,762	\$ 64,645	\$ 66,585	\$ 68,582	\$ 70,640	\$ 72,759	\$ 74,942	\$ 76,440	\$ 77,969	\$ 79,529	\$ 81,119	\$ 82,742	\$ 84,396
31	Police Chief		\$ 31.53	\$ 32.48	\$ 33.45	\$ 34.46	\$ 35.49	\$ 36.56	\$ 37.65	\$ 38.41	\$ 39.17	\$ 39.96	\$ 40.76	\$ 41.57	\$ 42.40
			\$ 5,466	\$ 5,630	\$ 5,799	\$ 5,973	\$ 6,152	\$ 6,336	\$ 6,526	\$ 6,657	\$ 6,790	\$ 6,926	\$ 7,064	\$ 7,206	\$ 7,350
			\$ 65,589	\$ 67,556	\$ 69,583	\$ 71,670	\$ 73,820	\$ 76,035	\$ 78,316	\$ 79,882	\$ 81,480	\$ 83,110	\$ 84,772	\$ 86,467	\$ 88,197
32			\$ 32.96	\$ 33.95	\$ 34.97	\$ 36.02	\$ 37.10	\$ 38.21	\$ 39.36	\$ 40.15	\$ 40.95	\$ 41.77	\$ 42.61	\$ 43.46	\$ 44.33
			\$ 5,714	\$ 5,885	\$ 6,062	\$ 6,244	\$ 6,431	\$ 6,624	\$ 6,823	\$ 6,959	\$ 7,098	\$ 7,240	\$ 7,385	\$ 7,533	\$ 7,683
			\$ 68,565	\$ 70,622	\$ 72,741	\$ 74,923	\$ 77,171	\$ 79,486	\$ 81,870	\$ 83,508	\$ 85,178	\$ 86,882	\$ 88,619	\$ 90,392	\$ 92,199
33			\$ 34.48	\$ 35.51	\$ 36.58	\$ 37.67	\$ 38.80	\$ 39.97	\$ 41.17	\$ 41.99	\$ 42.83	\$ 43.69	\$ 44.56	\$ 45.45	\$ 46.36
			\$ 5,976	\$ 6,155	\$ 6,340	\$ 6,530	\$ 6,726	\$ 6,928	\$ 7,135	\$ 7,278	\$ 7,424	\$ 7,572	\$ 7,724	\$ 7,878	\$ 8,036
			\$ 71,709	\$ 73,860	\$ 76,076	\$ 78,358	\$ 80,709	\$ 83,131	\$ 85,624	\$ 87,337	\$ 89,084	\$ 90,865	\$ 92,683	\$ 94,536	\$ 96,427
34	City Manager		\$ 36.08	\$ 37.16	\$ 38.27	\$ 39.42	\$ 40.60	\$ 41.82	\$ 43.08	\$ 43.94	\$ 44.82	\$ 45.71	\$ 46.63	\$ 47.56	\$ 48.51
			\$ 6,253	\$ 6,441	\$ 6,634	\$ 6,833	\$ 7,038	\$ 7,249	\$ 7,467	\$ 7,616	\$ 7,768	\$ 7,924	\$ 8,082	\$ 8,244	\$ 8,408
			\$ 75,037	\$ 77,288	\$ 79,607	\$ 81,995	\$ 84,455	\$ 86,988	\$ 89,598	\$ 91,390	\$ 93,218	\$ 95,082	\$ 96,984	\$ 98,924	\$ 100,902
35			\$ 37.76	\$ 38.90	\$ 40.06	\$ 41.27	\$ 42.50	\$ 43.78	\$ 45.09	\$ 45.99	\$ 46.91	\$ 47.85	\$ 48.81	\$ 49.79	\$ 50.78
			\$ 6,546	\$ 6,742	\$ 6,944	\$ 7,153	\$ 7,367	\$ 7,588	\$ 7,816	\$ 7,972	\$ 8,132	\$ 8,294	\$ 8,460	\$ 8,629	\$ 8,802
			\$ 78,549	\$ 80,905	\$ 83,332	\$ 85,832	\$ 88,407	\$ 91,060	\$ 93,791	\$ 95,667	\$ 97,581	\$ 99,532	\$ 101,523	\$ 103,553	\$ 105,624
36			\$ 39.54	\$ 40.73	\$ 41.95	\$ 43.21	\$ 44.50	\$ 45.84	\$ 47.21	\$ 48.16	\$ 49.12	\$ 50.10	\$ 51.11	\$ 52.13	\$ 53.17
			\$ 6,854	\$ 7,059	\$ 7,271	\$ 7,489	\$ 7,714	\$ 7,945	\$ 8,184	\$ 8,347	\$ 8,514	\$ 8,685	\$ 8,858	\$ 9,035	\$ 9,216
			\$ 82,245	\$ 84,712	\$ 87,253	\$ 89,871	\$ 92,567	\$ 95,344	\$ 98,204	\$ 100,168	\$ 102,172	\$ 104,215	\$ 106,299	\$ 108,425	\$ 110,594

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-09-1155

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE BOROUGH FOR THE TAX YEAR 2009 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2009 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

WHEREAS, the Borough Assembly sitting as the Board of Equalization has regularly assessed and equalized all real property within the City and Borough of Wrangell and has fixed a time at which the taxes levied shall be paid, and has fixed the date of delinquency, and has established that taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law. The Borough Assembly has provided herein for payment and the date of delinquency of all taxes levied on the property assessed on the tax rolls.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:


Sec. 1. There is hereby levied upon all taxable real property in the City and Borough of Wrangell, Alaska, as previously taxed by the City of Wrangell, except such property as is exempt by law from taxation, a mill rate of 12.75 mills for the tax year 2009, for the Wrangell Service Area, 4.0 mills for property outside the Service Area, and 4.0 mills for the tax differential zone as described in 5.04.310 (a).


Sec. 2. Taxes levied pursuant to this resolution shall be due and payable on or before August 17, 2009, however, the taxpayer may pay such taxes in two (2) installments pursuant to Wrangell Municipal Code Section 5.04.350. Penalty and interest shall accrue on an unpaid installment from 5:00 p.m. on the date the installment becomes due.

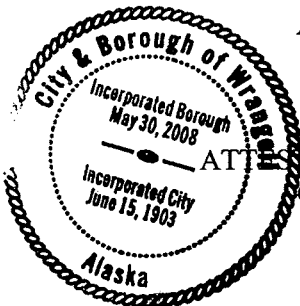
Sec. 3. Taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law.

Sec. 4. This resolution shall become effective upon its passage and adoption.

ADOPTED: _____ June 9 _____, 2009


Donald J. McConachie, Sr., Mayor


Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-09-1156

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2009/2010

WHEREAS, the City Council sitting as the Board of Equalization on May 11, 2009, assessed and equalized all real property within the City and Borough of Wrangell; and

WHEREAS, taxes levied upon boats; taxes on taxable property; delinquent date for payment of taxes and penalty and interest for late payment of taxes are provided in Wrangell Municipal Code, Chapter 5; and

WHEREAS, the Assembly at their regular meeting held June 9, 2009, approved a mill rate of 12.75 mills for the Wrangell Service Area, 4.0 mills for property outside the Service Area, and 4.0 mills for the tax differential zone as described in 5.04.310 (a); and

WHEREAS, the Assembly of the City and Borough of Wrangell, Alaska has been presented with the proposed budget for the fiscal year 2009/2010 in accordance with the Wrangell City Charter Section 5-2; and

WHEREAS, the Assembly held a public hearing on May 19, 2009, on the proposed budget in accordance with Wrangell City Charter Section 5-3; and

WHEREAS, the Assembly has approved the proposed budget as presented and/or amended.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

- Sec. 1. That the General Fund Budget, including reserves, for the fiscal year 2009-2010, in the amount of \$8,007,341 is hereby adopted.
- Sec. 2. That the Capital Project Fund Budget, including reserves, for the fiscal year 2009-2010, in the amount of \$475,685 is hereby adopted.
- Sec. 3. That the Miscellaneous Grants Fund Budget, including reserves, for the fiscal year 2009-2010, in the amount of \$5,099 is hereby adopted.
- Sec. 4. That the Sewer Utility Revenue Fund Budget, including reserves, for the fiscal year 2009-2010 in the amount of \$582,015 is hereby adopted.

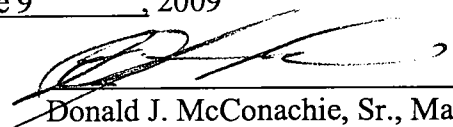
- Sec. 5. That the Sales Tax Fund Budget, including reserves, for the fiscal year 2009-2010 in the amount of \$3,730,963 is hereby adopted.
- Sec. 6. That the Pool/Recreation Fund Budget, including reserves, for the fiscal year 2009-2010 in the amount of \$1,457,542 is hereby adopted.
- Sec. 7. That the Transient Tax Fund Budget, including reserves, for the fiscal year 2009-2010 in the amount of \$99,198 is hereby adopted.
- Sec. 8. That the Secure Schools Budget, including reserves, for the fiscal year 2009-2010 in the amount of \$3,039,940 is hereby adopted.
- Sec. 9. That the Debt Service Fund Budget, including reserves, for the fiscal year 2009-2010 in the amount of \$352,252 is hereby adopted.
- Sec. 10. That the Electric Utility Enterprise Fund Budget, including reserves, for the fiscal year 2009-2010 in the amount of \$3,947,880 is hereby adopted.
- Sec. 11. That the Water Utility Enterprise Fund Budget, including reserves, for the fiscal year 2009-2010 in the amount of \$432,049 is hereby adopted.
- Sec. 12. That the Port Utility Enterprise Fund Budget, including reserves, for the fiscal year 2009-2010 in the amount of \$2,267,738 is hereby adopted.
- Sec. 13. That the Sanitation Fund, including reserves, for the fiscal year 2009-2010 in the amount of \$1,029,887 is hereby adopted.
- Sec. 14. That the Economic Recovery Fund, including reserves, current and past expenditures, for the fiscal year 2009-2010 in the amount of \$1,097,611 is hereby adopted.
- Sec. 15. That the Revolving Loan Fund, including reserves, for the fiscal year 2009-2010 in the amount of \$186,807 is hereby adopted.
- Sec. 16. That the Permanent Fund, including reserves, for the fiscal year 2009-2010 in the amount of \$6,439,725 is hereby adopted.
- Sec. 17. That the Residential Construction Fund, including reserves, for the fiscal year 2009-2010 in the amount of \$542,369 is hereby adopted.
- Sec. 18. That the Industrial Construction Fund, including reserves, for the fiscal year 2009-2010 in the amount of \$3,502 is hereby adopted.
- Sec. 19. That the Nolan Center Operating Fund, including reserves, for the fiscal year 2009-2010 in the amount of \$365,154 is hereby adopted.

Sec. 20. That the Theater Fund, including reserves, for the fiscal year 2008-2009 in the amount of \$135,404 is hereby adopted.

Sec. 21. That the Borough Organizational Fund, including reserves, for the fiscal year 2008-2009 in the amount of \$422,117 is hereby adopted.

Sec. 22. That a copy of the final budget, as approved, be attached hereto and adopted by reference.

ADOPTED: _____ June 9 _____, 2009



Donald J. McConachie, Sr., Mayor

ATTEST: 

Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-09-1157

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO ACCEPT AND APPROPRIATE AMERICAN RECOVERY AND REINVESTMENT ACT FUNDING (ARRA-STIMULUS BILL) IN THE FORM OF A LOAN (100% FORGIVEN UPON PURCHASE) IN THE AMOUNT OF \$189,355.50 FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION

WHEREAS the City and Borough of Wrangell has determined that a new street sweeper would significantly improve air and storm water quality; and

WHEREAS, the City and Borough of Wrangell seeks to obtain the necessary financial assistance to purchase an Elgin Street Sweep; and

WHEREAS, the State of Alaska, Department of Environmental Conservation is able to offer funding through the Alaska Clean Water Intended Use Plan; and

WHEREAS, the City and Borough of Wrangell has applied for inclusion in the State of Alaska, Department of Environmental Conservation's Alaska Clean Water Intended Use Plan for economic stimulus funding; and

WHEREAS, the State Department of Environmental Conservation has advised that the City and Borough's acquisition of a street sweeper is currently included as a project in the Alaska Clean Water Intended Use Plan for economic stimulus funding; and

WHEREAS, the funding is to be provided by a loan funded through the ARRA Stimulus money that is 90% forgiven through the ARRA Stimulus money with the remaining 10% coming from the City of Wrangell General Fund, as previously appropriated; and

WHEREAS, the City and Borough of Wrangell will purchase the Elgin Street Sweeper through the US Government's GSA standard pricing program, which allows the City and Borough to purchase this equipment without public bidding as allowed under Wrangell Municipal Code 5.10.050 (I); and

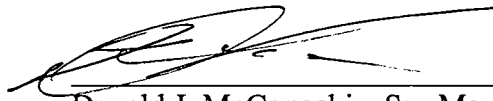
WHEREAS, the US Government GSA pricing contracts are based on bids put out by the US Government to provide standard pricing for the US Government and allowing other government entities to take advantage of this standard pricing; and

WHEREAS, the City and Borough of Wrangell will purchase an Elgin Whirlwind MV Dual Street Sweeper at the GSA price of \$210,395 plus shipping and training and Elgin has certified that this machine qualifies through the stimulus requirements as being American Made;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

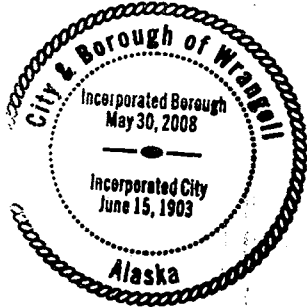
The Assembly hereby authorizes and directs the Borough Manager or Finance Director to make accept, execute a loan agreement for, manage and appropriate ARRA funding in the form of a loan, 100% forgiven upon successful completion of the project, through the State of Alaska Department of Environmental Conservation through its Alaska Clean Water Intended Use Plan for the purchase of an Elgin Street Sweeper.

ADOPTED: June 12, 2009



Donald J. McConachie, Sr., Mayor

ATTEST:


Christie L. Jamieson, Borough Clerk

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-09-1158

A RESOLUTION OF THE ASSEMBLY OF THE CITY
AND BOROUGH OF WRANGELL, ALASKA,
CREATING TIER II EMPLOYEE HEALTH
INSURANCE PREMIUMS

WHEREAS, the cost of health insurance premiums have gone up over 60% in the last four years; and

WHEREAS, the City and Borough of Wrangell can no longer pay 100% of the total health premium for both the employee and any family members because of budget concerns; and

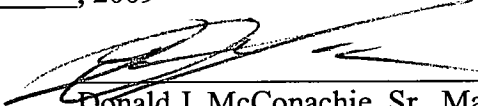
WHEREAS, existing employees as of June 30, 2009 were hired with 100% of health insurance premiums paid by the City and the City wishes for that provision to be honored; and

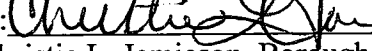
WHEREAS, the City and Borough wishes to phase this provision in with all new non-union employees by creating a Tier II employee for employees hired on July 1, 2009 or later.

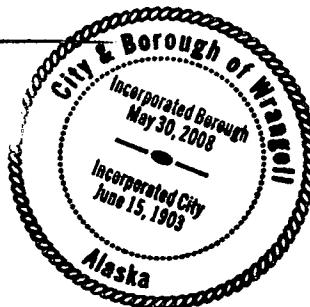
NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

- Section 1. All non-union employees hired on July 1, 2009, or later will be a Tier II employee.
- Section 2. Tier II employees will receive 100% of health insurance for the employee and will pay 30% of all premiums for any dependent coverage.

ADOPTED: June 23, 2009


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-09-1159

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO ACCEPT AND APPROPRIATE AMERICAN RECOVERY AND REINVESTMENT ACT FUNDING (ARRA-STIMULUS BILL) IN THE FORM OF A LOAN (100% FORGIVEN UPON PURCHASE) IN THE AMOUNT OF **UP TO \$250,000** [\$189,355.50] FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION

WHEREAS the City and Borough of Wrangell has determined that a new street sweeper would significantly improve air and storm water quality; and

WHEREAS, the City and Borough of Wrangell seeks to obtain the necessary financial assistance to purchase an Elgin Street Sweep; and

WHEREAS, the State of Alaska, Department of Environmental Conservation is able to offer funding through the Alaska Clean Water Intended Use Plan; and

WHEREAS, the City and Borough of Wrangell has applied for inclusion in the State of Alaska, Department of Environmental Conservation's Alaska Clean Water Intended Use Plan for economic stimulus funding; and

WHEREAS, the State Department of Environmental Conservation has advised that the City and Borough's acquisition of a street sweeper is currently included as a project in the Alaska Clean Water Intended Use Plan for economic stimulus funding; and

WHEREAS, the funding is to be provided by a loan funded through the ARRA Stimulus money that is 90% forgiven through the ARRA Stimulus money with the remaining 10% coming from the City of Wrangell General Fund, as previously appropriated; and

WHEREAS, the City and Borough of Wrangell will purchase the Elgin Street Sweeper through the US Government's GSA standard pricing program, which allows the City and Borough to purchase this equipment without public bidding as allowed under Wrangell Municipal Code 5.10.050 (I); and

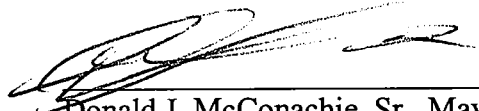
WHEREAS, the US Government GSA pricing contracts are based on bids put out by the US Government to provide standard pricing for the US Government and allowing other government entities to take advantage of this standard pricing; and

WHEREAS, the City and Borough of Wrangell will purchase an Elgin Whirlwind MV Dual Street Sweeper at the GSA price of \$210,395 plus shipping and training and Elgin has certified that this machine qualifies through the stimulus requirements as being American Made;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:


The Assembly hereby authorizes and directs the Borough Manager or Finance Director to make accept, execute a loan agreement up to \$250,000 for, manage and appropriate ARRA funding in the form of a loan, [100% FORGIVEN UPON SUCCESSFUL COMPLETION OF THE PROJECT] with 90% of total project to be forgiven upon successful completion of project, through the State of Alaska Department of Environmental Conservation through its Alaska Clean Water Intended Use Plan for the purchase of an Elgin Street Sweeper.

ADOPTED: June 23, 2009



Donald J. McConachie, Sr., Mayor

ATTEST:



Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-09-1160

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE CITY OF ANGOON, ALASKA, IN OBTAINING THEIR FERC PERMIT AND ONGOING HYDRO PROJECT

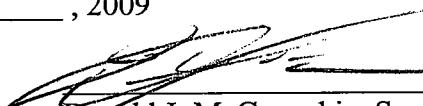
WHEREAS, affordable electrical energy is vital for the citizens of all Southeast Alaska communities; and


WHEREAS, the very existence of many small, isolated Alaskan communities are dependent upon low cost electricity; and

WHEREAS, the City of Angoon, Alaska, has received a FERC preliminary permit for Scenery Lake Hydro Project.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, congratulates Angoon for its success in obtaining the FERC permit, and Wrangell will actively support Angoon's ongoing hydro project.

ADOPTED: June 23, 2009


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 07-09-1161

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE WRANGELL COOPERATIVE ASSOCIATION PARTICIPATION IN THE INDIAN COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

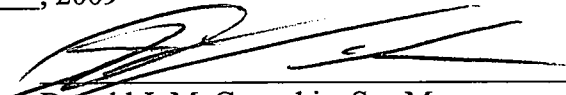
WHEREAS, the Borough Assembly of the City and Borough of Wrangell wish to provide their support for the ICDBG application by the Wrangell Cooperative Association to construct a Carving Shed in order to reconstruct Chief Shakes Tribal House; and

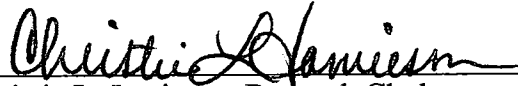
WHEREAS, Chief Shakes Tribal House is an important Tlingit cultural site within the community of Wrangell; and

WHEREAS, the Carving Shed will not only provide the facility to undertake the reconstruction and rehabilitation effort, but the Shed will provide long term jobs, training, and cultural education for the community; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA fully supports the effort of the Wrangell Cooperative Association to construct a Carving Shed to reconstruct Chief Shakes Tribal House and will continue to strive to work cooperatively on projects that benefit our community as a whole.

ADOPTED: July 28, 2009


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 07-09-1162

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 2009 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FISHERIES MANAGEMENT AREA 18

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 2009 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Community and Economic Development that the municipality suffered significant effects during calendar year 2007 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Community and Economic Development; and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Community and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

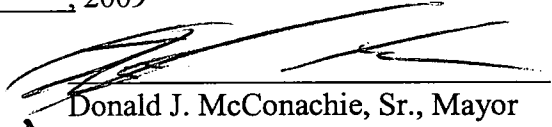
WHEREAS, the Assembly of the City and Borough of Wrangell proposes to use an alternative allocation method for allocation of FY 2009 funding available within the Fisheries Management Area 18 in agreement with all other municipalities in this area participating in the FY 2009 Shared Fisheries Business Tax Program;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2007 of fisheries business activity in the Fisheries Management Area 18.

ALTERNATIVE ALLOCATION METHOD:

- 50% divided equally and
- 50% divided on a per capita basis

ADOPTED: _____ July 28 _____, 2009


Donald J. McConachie, Sr., Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO: 07-09-1163

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 5, BLOCK 66, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO BRANDON PETERSON

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004, by Resolution No.10-04-1000; and


WHEREAS, the Borough Assembly has determined and accepted Brandon Peterson, P.O. Box 391, Wrangell, Alaska 99929, to be the highest bidder, in the total amount of \$19,700, for Lot 5, Block 66, Wrangell Industrial Park Expansion Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

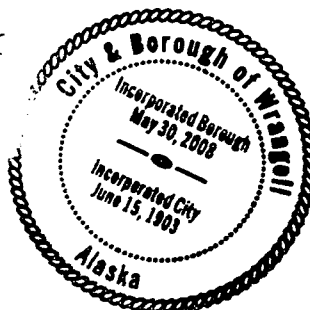
Section 1. The Mayor and Borough Clerk are authorized to execute a quit claim deed to Brandon Peterson, to convey the following public land, when full price is paid:

Lot 5, Block 66, Wrangell Industrial Park Expansion Subdivision,
Wrangell Recording District, Wrangell, Alaska.

ADOPTED: July 28, 2009


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 07-09-1164

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, DESIGNATING STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION (ADEC) GRANT FUNDS FOR THE PROJECT ENTITLED LANDFILL CLOSURE AS THE NUMBER ONE LOCAL STATE FUNDING PRIORITY FOR FISCAL YEAR 2011

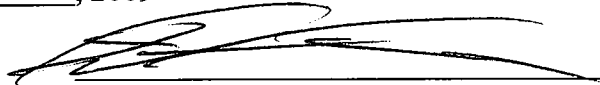
WHEREAS, the City and Borough of Wrangell, Alaska, through the State of Alaska, Department of Environmental Conservation will request grant funding for the Landfill Closure; and

WHEREAS, the State of Alaska, Department of Environmental Conservation has requested that the City and Borough of Wrangell identify if this project is the community's number one local state funding priority for fiscal year 2011; and

WHEREAS, the Landfill Closure Project will close and seal the current Wrangell Landfill by resloping, capping, and vegetating it to meet ADEC and EPA specifications. This project will also replace the existing leachate collection piping and provide a pump-station to pump the leachate to Wrangell's wastewater treatment plant.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, designates the Landfill Closure as the number one local state funding priority for fiscal year 2011.

ADOPTED: July 28, 2009



Donald J. McConachie, Sr., Mayor

ATTEST:



Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO: 08-09-1165

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 7, BLOCK 65, WRANGELL INDUSTRIAL PARK EXPANSION SUBDIVISION, BY QUITCLAIM DEED, TO TONY D'AOUST AND JEFF COYNE

WHEREAS, the City of Wrangell authorized amended conditions for disposition of public property located within the Wrangell Industrial Park Expansion Subdivision, Wrangell Recording District, for over-the-counter, at minimum bid, on October 26, 2004, by Resolution No.10-04-1000; and

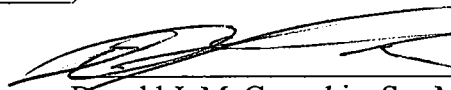
WHEREAS, the Borough Assembly has determined and accepted Tony D'Aoust and Jeff Coyne, P.O. Box 2032, Wrangell, Alaska 99929, to be the highest bidder, in the total amount of \$19,100, for Lot 7, Block 65, Wrangell Industrial Park Expansion Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:


Section 1. The Mayor and Borough Clerk are authorized to execute a quit claim deed to Tony D'Aoust and Jeff Coyne, to convey the following public land, when full price is paid:

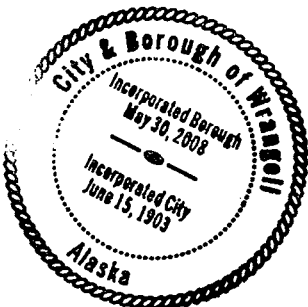
Lot 7, Block 65, Wrangell Industrial Park Expansion Subdivision,
Wrangell Recording District, Wrangell, Alaska.

ADOPTED: August 12, 2009



Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 08-09-1166

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING CONTINUED MAINLINE FERRY SERVICE AND SHUTTLE SERVICE FOR WRANGELL IN THE ALASKA DEPARTMENT OF TRANSPORTATION ALTERNATIVES SCOPING FOR THE SOUTHEAST ALASKA TRANSPORTATION PLAN

WHEREAS, marine transportation systems are vital to the economic and social well-being of the coastal communities of Alaska; and

WHEREAS, the Alaska Marine Highway System has been meeting transportation needs of coastal Alaskans for over forty years; and

WHEREAS, the Alaska Marine Highway System is a vital link directly serving 30 coastal Alaska communities and connecting all of Alaska with the Lower 48; and

WHEREAS, maintaining a safe, economical, and efficient Alaska Marine Highway System requires judicious, continuous investment by the State of Alaska in vessels, equipment, personnel, training, and marketing; and

WHEREAS, waterborne transportation systems are vital to the economic and social well-being of the coastal communities of Alaska; and

WHEREAS, the public funds employed in support of the Alaska Marine Highway System are almost exclusively expended within the State of Alaska and for the accounts of resident businesses and individuals; and

WHEREAS, the Alaska Marine Highway System serves as Southeast Alaska's surface transportation system, effectively providing ferry services to connect the remote communities of Southeast Alaska and remote promote economic development within the region; and

WHEREAS, the Alaska Department of Transportation has predicted that the State of Alaska's transportation budget will decline over the coming decade and that no project larger than \$300 million will likely proceed, and the Alaska Marine Highway System is currently in need of investments to ensure continued and improved ferry service in the future; and

WHEREAS, Southeast Alaska communities including THE CITY & BOROUGH OF WRANGELL have consistently and historically stated their preference for a transportation system that supports the Alaska Marine Highway System.

THEREFORE, be it resolved that THE CITY & BOROUGH OF WRANGELL urges the Governor and the Alaska Legislature to fully fund the operating budget of the Alaska Marine Highway System so that Alaska Marine Highway System vessels can provide reliable transportation services for Fiscal Years 2010 and 2010 on a normal schedule.

THEREFORE, be it resolved that THE CITY & BOROUGH OF WRANGELL supports authorizing and appropriating the funds necessary to construct new vessels to meet long-term needs of our community and other coastal communities served by the Alaska Marine Highway System.

THEREFORE, be it resolved that the local, state, and federal governments heed the requests of tribal governments, communities, and individuals residing in Southeast Alaska to maintain the Alaska Marine Highway System as the primary means of movement for people and goods within coastal Alaska.

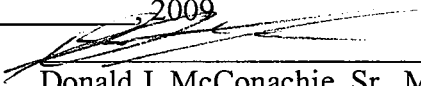
THEREFORE, be it resolved that THE CITY & BOROUGH OF WRANGELL requests that Alaska's congressional delegation work to pass the United States Ferry Systems Investment Act of 2009 (S. 930, H.R. 2172).

THEREFORE, be it resolved that THE CITY & BOROUGH OF WRANGELL urges Governor Parnell, the Alaska Legislature, and the Alaska Department of Transportation to prioritize the replacement of aging mainline Alaska Marine Highway System ferry vessels in the Southeast Alaska Transportation Plan.

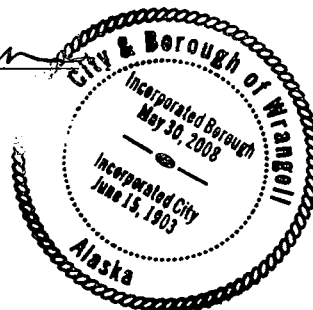
THEREFORE, be it resolved that THE CITY & BOROUGH OF WRANGELL opposes Alternative E in the Alaska Department of Transportation's Transportation Alternatives Scoping for the Southeast Alaska Transportation Plan, as well as opposes any similar long-range transportation plan that supports building roads at the expense of the Alaska Marine Highway System and drastically reduces mainline ferry access to THE CITY & BOROUGH OF WRANGELL.

THEREFORE, be it resolved that THE CITY & BOROUGH OF WRANGELL supports a plan that includes continued mainline ferry service from Bellingham through Southeast, including stops in Wrangell, and shuttle-type ferry service between Wrangell, Petersburg, and Prince of Whales.

ADOPTED: August 25, 2009


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 09-09-1167

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REVISING RESOLUTION NO. 05-09-1152 CITY RULES OF PROCEDURE

WHEREAS, the City Council revised Rules of Procedure, at their regular meeting held on May 26, 2009; and

WHEREAS, the Assembly desires to make additions/revisions to those Rules of Procedure to better endorse letters and correspondence designations.

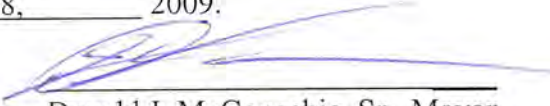
NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:


Sec. 1. This Resolution shall revise the Rules of Procedures approved by Resolution 05-09-1152 on May 26, 2009.

Sec. 2. The newly revised Rules of Procedure are attached hereto as "Exhibit A" and are hereby approved.

Sec. 3. The Resolution shall become effective upon adoption.

ADOPTED: _____ September 8, _____ 2009.


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 09-09-1167

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REVISING RESOLUTION NO. 05-09-1152 CITY RULES OF PROCEDURE

WHEREAS, the City Council revised Rules of Procedure, at their regular meeting held on May 26, 2009; and

WHEREAS, the Assembly desires to make additions/revisions to those Rules of Procedure to better endorse letters and correspondence designations.

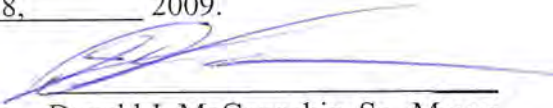
NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:


Sec. 1. This Resolution shall revise the Rules of Procedures approved by Resolution 05-09-1152 on May 26, 2009.

Sec. 2. The newly revised Rules of Procedure are attached hereto as "Exhibit A" and are hereby approved.

Sec. 3. The Resolution shall become effective upon adoption.

ADOPTED: _____ September 8, _____ 2009.


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



RULES OF PROCEDURE FOR THE BOROUGH ASSEMBLY

The Mayor shall be recognized as the head of the Borough government for all ceremonial purposes and executes official documents upon the authorization and direction of the Assembly. He shall preside at meetings of the Assembly and shall certify the passage of all ordinances and resolutions passed. As ex officio Assembly member, he shall have all powers, rights, privileges, duties and responsibilities of Assembly members, including the power to vote. The Mayor shall have no veto power, nor may he strike or reduce appropriation items.

The Mayor shall preside all assembly meetings which include special meetings, regular meetings, and public hearings.

The Assembly shall elect from among its members a Vice-Mayor each year in October following the regular City and Borough election.

The Vice-Mayor shall preside all Assembly meetings if the Mayor is unable to be present.

If both the Mayor and Vice-Mayor are not present, an assembly member shall be selected by those present and shall preside the meeting.

RULE 1. AGENDA.

- a. At all regular meetings the order of business shall be:
 - I. CALL TO ORDER
 - a. Pledge of Allegiance
 - b. Invocation
 - c. Community Presentation
 - II. ROLL CALL
 - III. AMENDMENTS TO THE AGENDA
 - IV. CONFLICT OF INTEREST
 - V. CONSENT AGENDA
 - VI. APPROVAL OF MINUTES
 - VII. COMMUNICATIONS
 - VIII. BOROUGH MANAGER'S REPORT
 - IX. BOROUGH CLERK'S FILE
 - X. STANDING COMMITTEE REPORTS
 - XI. MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS

- XII. PERSONS TO BE HEARD
- XIII. UNFINISHED BUSINESS
 - a. Administrative or Committee Reports
 - b. Public Hearing
 - c. Assembly Action
- X. NEW BUSINESS
 - a. Administrative or Committee Reports
 - b. Public Hearing
 - c. Assembly Action
- XI. BOROUGH ATTORNEY'S FILE
- XII. EXECUTIVE SESSION – if necessary
- XIII. ADJOURNMENT

All reports, ordinances, resolutions, contracts, documents or other matters to be submitted to the assembly at a regular meeting shall be delivered to the borough manager or borough clerk no later than 12:00 p.m. on the preceding Thursday of the regular meeting. If information is not delivered at specified time as outlined, it is not added to the agenda with the exception of emergency agenda items. The Agenda shall be prepared by the Borough Manager subject to review and revision by the Mayor. The Borough Clerk, Borough Manager and Mayor will meet on Thursday preceding the meeting to finalize the Agenda. The Borough Attorney shall submit a monthly report to be inserted under "Borough Attorney's File" and this report is due by 12:00 p.m. on the third Thursday preceding the fourth Tuesday assembly meeting of each month. An Agenda shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel by 5:00 p.m., Friday preceding the meeting. An agenda is not required for special council meetings. The list of topics contained in the notice given for such special meeting shall instead suffice and shall be posted at City Hall, Post Office, KSTK, and Wrangell Sentinel.

The Borough Manager shall include with the agenda such supplemental material or reports as may be necessary to explain each item of business. A complete Agenda packet shall be available to the public at City Hall and the Irene Ingle Public Library by 5:00 p.m., Friday preceding the regular meeting. Upon adoption of a motion to adopt the consent agenda, all consent agenda items subject to the motion are adopted as recommended by the Borough Manager. The motion to adopt may not be amended, provided, upon the request of any member, an item on the consent agenda shall be removed from the consent agenda and placed under the appropriate regular agenda item for borough action. A motion for reconsideration or a motion to rescind a consent agenda motion shall contain

Reference to the specific consent agenda item, which is the subject of the motion, and only that item shall be affected by the motion.

RULE 2. MEETINGS.

- a. The Assembly shall regularly meet on the second and fourth Tuesday of each month at 7:00 p.m., except that no regular meetings shall be held the second Tuesday of July and August and on the fourth Tuesday in the month of December, or times as it may prescribe by ordinance, resolution or rules of the assembly.
- b. Regular assembly meetings shall be held in the Council Chambers at Wrangell City Hall at 205 Brueger Street, Wrangell, Alaska, unless the assembly, at a preceding regular or special meeting has, by motion or otherwise, designated a different place for a particular meeting.
- c. Special meetings may be called and held as provided by WMC 3.04.090, and require at least 48 hours of written notice designating the time and purpose of the special meeting.
- d. Public notice of all meetings, both regular and special, shall be given by posting notice at City Hall, Post Office, KSTK, and Wrangell Sentinel.
- e. If any such Tuesday falls on a legal holiday as defined by the laws of the State, the meeting scheduled for that day shall be held at the same hour on the next succeeding day which is not a holiday.
- f. All meetings of the assembly shall be open to the public, and the public shall have a reasonable opportunity to be heard.
- g. The journal of its proceedings shall be open to public inspection.
- h. The assembly may recess for the purpose of discussing, in a closed executive session, any question permitted by law which is expressed in the motion calling for the executive session.

- i. The public may be excluded from the session, but the final action shall not be taken by the assembly on any matter discussed until brought back in regular session.
- j. The assembly, by the majority vote of its remaining members, shall fill vacancies in its own membership including the vacancy in the office of mayor for the unexpired terms or until the vacancies are filled at elections.
- k. If a vacancy occurs before the beginning of a regular filing period for candidates for assembly members, and the unexpired term extends beyond the time when the terms of assembly members elected that year begin, then a mayor or assembly member for that place shall be elected at the regular election of that year to serve the rest of their term.

RULE 3. ORDINANCES.

a. Procedure. Upon representation of an ordinance, any member may move that it be introduced in first reading and move to second, refer to a committee, deferred, or rejected. If the motion is for referral to a committee, the Mayor shall refer the ordinance to the committee he or she determines appropriate. The committee designated may be changed by a majority vote of the members of the Assembly. If the motion is for introduction, the motion shall also set a date for the public hearing. All such motions may be amended.

RULE 4. COMMITTEES.

The Assembly shall have such special committees as may be considered necessary. Any member of the Assembly shall be privileged to sit with any committee at all times; such member shall have the right to participate in committee discussion except that members of the committee shall have priority in obtaining the floor and only committee members may vote. Reasonable opportunity for the public to be heard shall be allowed. Special committees automatically terminate upon completion of the assignment given to them upon formulation of the committee.

RULE 5. RULES OF PUBLIC PARTICIPATION.

Public participation during hearings will be conducted according to the following rules, *which will be posted in the Council Chambers*.

- a. The hearing will be conducted by the Mayor as chair.
- b. The Mayor will open the hearing by summarizing its purposes and re-emphasizing the rules of procedure.
- c. The Mayor may set a time limit on speakers if it appears necessary to gain maximum participation and conserve time. Such time limit may be extended by a majority of the Assembly.
- d. Citizens will be encouraged to submit written presentations and exhibits.
- e. The Mayor will set forth the item or subject to be discussed and will rule inappropriate comments out of order.
- f. All speakers, public and members of the Assembly, must be recognized by the chair.
- g. Members of the public will precede their remarks by stating their names and place of residence.
- h. Members of the Assembly will be recognized by the chair by name.
- i. Members of the Assembly will not direct questions to each other or to the chair during public participation except as to conduct the hearing.
- j. Members of the Assembly may direct questions to members of the public only to obtain clarification of material presented. Such questions may not be argumentative.
- k. The public may direct questions to the Assembly or the administration. Such questions may not be argumentative.
- l. The public may direct questions to the chair only as it pertains to conduct of the hearing.
- m. The Assembly and the public will refrain from argument and debate.
- n. The Borough Manager may participate in the same manner as the members of the Assembly.
- o. Any person making personal, impertinent or slanderous remarks, or who becomes boisterous while addressing the Assembly, shall be, forthwith, by the presiding officer, barred from further attendance at the meeting before the Assembly, unless permission to continue is granted by a majority vote of the Assembly.

RULE 6. ADOPTION OF ROBERT'S RULES OF ORDER.

The conduct of the meetings of the Assembly shall be governed by the Mayor according to Robert's Rules of Order, the most current edition, except as otherwise provided by Charter, law, or rules.

RULE 7. BASIC CONCEPTS OF PARLIAMENTARY PROCEDURE.

The borough attorney shall act as the parliamentarian when he/she is present, with the borough clerk as acting parliamentarian during borough attorney's absence.

- a. Purposes of parliamentary procedure:
 - 1. to expedite business
 - 2. to assure legality
 - 3. to protect the rights of the minority

- b. Business is brought before an assembly by the motion of an assembly member. The basic procedure for a motion is:
 - 1. An assembly member makes a motion.
 - 2. Another assembly member seconds the motion.
 - 3. The presiding officer states the motion, therefore formally placing it before the assembly.
 - 4. The assembly members debate the motion. During this time the motion:
 - a. is considered *pending*.
 - b. can have secondary motions applied to it.
 - 5. The presiding officer puts the question to a vote. This should include restating the motion to be voted on or requests the borough clerk to do so.
 - 6. The presiding officer or borough clerk makes a complete announcement of the results of the vote.

- c. Duties of the presiding officer:
 - 1. Convene the meetings and announce the items of business.
 - 2. Recognize assembly members who want the floor.
 - 3. Restate motions and put them to a vote.
 - 4. Maintain order and decorum.
 - 5. Rule on the acceptability, legitimacy and precedence of motions.
 - 6. Expedite business in every way compatible with the rights of members.

7. Be familiar with parliamentary procedure. A parliamentarian may assist.

Additional duties and responsibilities of Mayor:

8. The mayor shall preside at meetings of the assembly, and shall certify the passage of all ordinances and resolutions passed by it.
9. As presiding officer, the mayor, following "Roberts Rules of Order/Parliamentary Procedure," maintains order and prevents arguments, keeps the business moving, manages testimony, and rules on conflict of interest declarations.
10. The mayor may set a time limit on speakers if it appears necessary to gain maximum participation and conserve time. Such time limit may be extended by a majority of the assembly.
11. The mayor will set forth the item or subject to be discussed and will rule inappropriate comments out of order.
12. The mayor shall be recognized as the head of the city government for all ceremonial purposes and by the Governor for purposes of military law.
13. As an ex officio assembly member, the mayor shall have all powers, rights, privileges and responsibilities of assembly members, including the power to vote.
14. The mayor may not initiate motions.
15. The mayor has no veto power.
16. The mayor shall have no regular administrative duties except signing such written obligations of the city as the assembly may require.
17. Special committees for the purpose of considering any special matter may be appointed by the mayor with the consent of the assembly.
18. The executive power in a municipality is vested in the mayor.
19. Executive Duties are the leadership duties that only the mayor may exercise. They may be delegated to the vice-mayor in the mayor's absence, but never be delegated to an administrator or other non-elected position.
20. The mayor is not an ex officio member of the city committees simply by virtue of holding the office of mayor.

21. The only Executive Officer under the mayor is the borough manager, and he is the chief law enforcement officer. AS 29.20.500 (2)

d. Duties of the Assembly:

1. The assembly shall be composed of seven members, which shall consist of the mayor, and six other assembly members.

2. All members of the assembly, including the mayor, shall have resided within the city at least one year.

3. Four assembly members shall constitute a quorum for the transaction of business.

4. Actions of the assembly are adopted by a majority of the membership present when the vote is taken.

5. The assembly may determine its own rules.

6. No assembly member may receive any compensation for serving on the assembly, but may be reimbursed for expenses incurred in the discharge of his or her official duties.

7. The term of assembly members shall be three years and until a successor qualifies.

8. No assembly member may direct or request the appointment of any person to, or removal from, office or employment by the borough manager or, except as provided in this charter participate in any manner in the appointment or removals of officers and employees of the city. Except for the purpose of inquiry, the assembly, and its members shall deal with employees hired by the borough manager solely through the borough manager; and the assembly and its members may not give orders on administrative matters to those employees either publicly or privately, except as otherwise provided in this charter or by ordinance.

9. The assembly shall hold meetings on the second and fourth Tuesdays of each month, except that no regular meetings shall be held the second Tuesday of July and August and on the fourth Tuesday of December.

e. At all meetings of the assembly, four assembly members or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number may adjourn from day to day or from time to time. In the absence of a quorum, any number less than a quorum may adjourn a meeting to a later date.

RULE 8. QUORUM AND VOTE REQUIRED.

Four assembly members shall constitute a quorum for the transaction of business. Adoption of the Budget requires a majority vote of the Assembly (4), due to subject importance. An affirmative vote of at least four members of the Assembly shall be required for the final passage of an ordinance or emergency ordinance, due to subject importance.

RULE 9. MOTIONS: THEIR TYPES AND PRECEDENCE.

a. Motions are classified into four groups according to their purpose and characteristics:

1. Main motions: Their purpose is to bring business before the assembly for consideration and action. If passed, they commit the assembly to do or say something.
- 2.* Subsidiary motions: They aid the assembly in treating or disposing of a main motion. They are in order only from the time the motion has been stated by the chair until the chair begins to take a vote on that motion.
- 3.* Privileged motions: These motions do not relate to the main motion or pending business but to the members and the organization. They are matters of such urgency that, without debate, they can interrupt the consideration of anything else.
- 4.* Incidental motions: They usually relate to matters that are incidental to the conduct of the meeting rather than directly to the main motion. They may be offered at any time when they are needed.

**These are sometimes grouped together and called secondary motions.*

- b. Order of Precedence of Motions
1. Fix the time to which to adjourn
 2. Adjourn
 3. Recess
 4. Raise a question of privilege
 5. Call for the orders of the day
 6. Lay on the table
 7. Previous question
 8. Limit or extend limits of debate

9. Postpone to a certain time (or postpone definitely)
 10. Commit (or refer)
 11. Amend
 12. Postpone indefinitely
 13. Main motion
- c. Points to remember about rank of motions:
1. Note that a main motion (13) has the lowest rank in the above list.
 2. When a given motion on the list is immediately pending, anything above it on the list is in order; anything below it on the list is out of order.
 3. A presiding officer should have at his disposal the above list of motions. To allow a motion to pass, if a higher one is pending, is a serious parliamentary error and one, which must be avoided.
- d. Explanation of Privileged and Subsidiary Motions:
1. Fix the time to which to adjourn: The intent of this motion is to set the time for another meeting to continue business of the session. Adoption of this motion does not adjourn the present meeting or set a time for its adjournment.
 2. Adjourn: This is a motion to close the meeting.
 3. Recess: A short interruption, which does not close the meeting. After the recess, business resumes at exactly the point where it was interrupted.
 4. Raise a question of privilege: This device permits a request or a main motion relating to the rights of either the assembly or an individual to interrupt business and, because of its urgency, be brought up for possible immediate consideration.
 5. Call for the order of the day: By the use of this motion, a single member can require the assembly to follow the order of business or agenda, or to take up a special order that is now due to come up, unless two-thirds of the assembly wish to do otherwise.
 6. Lay on the table: This motion places in the care of the secretary the pending question and everything adhering to it. If a group regularly meets quarterly, or oftener, the question laid on the table remains there until taken off or until the end of the next regular session. This

motion should not be used to kill a motion without debating it.

7. Previous question: The effect of this motion is to immediately stop debate and any subsidiary motions except the higher ranking motion to lay on the table. It must be seconded, no debate is allowed, and a 2/3 vote is needed to close debate.
8. Limit or extend limits of debate: This motion can reduce or increase the number and length of speeches permitted or limit the length of debate on a specific question.
9. Postpone to a certain time or postpone definitely:
10. Commit or refer to a committee: This motion sends the main motion to a smaller group (a committee) for further examination and refinement before the body votes on it. Be sure to be specific, i.e. what committee, size of committee, etc.
11. Amend: The intent of this motion is to modify the pending motion before it is voted on.
12. Postpone indefinitely: This motion, in effect, kills the main motion for the duration of the session without having to take a vote on it.
13. Main motion: See A-1.

e. Sample motion: "Your honor, I move that the City and Borough allocate \$500 from our treasury to be donated to the Wrangell Salvation Army on December 23 of this year."

RULE 10. ETHICS AND CONDUCT.

The successful operation and reputation of the City and Borough of Wrangell is built upon the principles of fair dealing and ethical conduct of the Assembly and the Borough Manager. Our reputation for integrity and excellence requires careful observance of the spirit and letter of all applicable laws and regulations, as well as a scrupulous regard for the highest standards of conduct and personal integrity.

The continued success of the City and Borough of Wrangell is dependent upon our citizen's trust of the Assembly and Borough Manager to act in a way that will merit the continued trust and confidence.

The Assembly and the Borough Manager will comply with all applicable laws and regulations and expects its directors, officers, and employees to conduct business in accordance with the letter, spirit, and the intent of all relevant laws and to refrain from any illegal, dishonest, or unethical conduct.

**RULE 11. LETTERS AND PERTINENT CORRESPONDENCE
ENDORSED BY MAYOR AND/OR ASSEMBLY.**

Letters of endorsement, and other pertinent correspondence endorsed or supported by the Borough Assembly, shall go through the Borough Clerk's Office first for preparation prior to approval and signature by the Mayor and/or Assembly.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO: 09-09-1168

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, LOT 6, BLOCK 2, CITY SUBDIVISION, BY QUITCLAIM DEED, TO FRANKLIN AND PATRICIA ROPPEL

WHEREAS, the Borough Assembly authorized by motion, to sell foreclosed properties with the proceeds to be distributed as required by Alaska Statutes and to put as over the counter sales for any lot that is not purchased during the sealed bid process, on July 28, 2009; and

WHEREAS, the City and Borough of Wrangell held a bid opening on August 24, 2009, and there was one bid received for Lot 6, Block 2, City Subdivision; and


WHEREAS, the Borough Assembly has determined and accepted Franklin and Patricia Roppel, P.O. Box 1998, Wrangell, Alaska 99929, to be the highest bidder, in the total amount of \$19,802, for Lot 6, Block 2, City Subdivision.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. The Mayor and Borough Clerk are authorized to execute a quit claim deed to Franklin and Patricia Roppel, to convey the following public land, when full price is paid:

Lot 6, Block 2, City Subdivision, Wrangell Recording District, Wrangell, Alaska.

ADOPTED: September 8, 2009


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 09-09-1169

A RESOLUTION OF THE ASSEMBLY OF THE CITY
AND BOROUGH OF WRANGELL, ALASKA,
CALLING FOR COLLABORATION BY ALL STATE
AND FEDERALLY RECOGNIZED LOCAL
GOVERNMENTS TO FORM A REGIONAL
TRANSMISSION ORGANIZATION IN SOUTHEAST
ALASKA

WHEREAS, Southeast, Alaska, is a group of islands from a geographical sense but also from an energy isolation perspective, and as such it hinders development; and

WHEREAS, the present energy paradigm is not benefiting our smaller rural communities (or even some larger communities such as Juneau), and so a new arrangement is necessary; and

WHEREAS, a Regional Transmission Organization (RTO) is by definition a public interest transmission entity, thereby helping to ensure free and unfettered access to transmission assets for all power producers, public and private; and

WHEREAS, the Federal Energy Regulatory Commission and the U.S. Department of Energy have developed national policies to discourage transmission from being controlled by utilities (often in the form of Generation and Transmission (G&T) organizations) which act in an oligopolistic manner; and

WHEREAS, a public interest type entity should manage transmission to ensure that there is equitable access to electrical transmission resources for generating entities; and

WHEREAS, it is prudent public policy to interconnect smaller communities which are presently forced to use polluting and expensive diesel energy which is injurious to health and bleeding the economic vitality from those communities; and

WHEREAS, economies of scale in energy transmission will benefit the entire region and provide many more opportunities for production of so called "green renewables" wind, wave, tidal, biomass and geothermal, which will work in harmony with our existing significant low impact, lake tap hydro resources; and

WHEREAS, Southeast has numerous renewable energy sources that are presently stranded and mostly unused (and will remain so absent an Intertie); and

WHEREAS, Central Council Tlingit Haida (CCTHITA) has the legal, financial and technical capacity to help implement a publicly controlled transmission entity; and

WHEREAS, CCTHITA Energy Department is creating, developing and strengthening partnerships with various federal agencies including the U.S. Department of Energy, the U.S. Department of Agriculture, Forest Service and other pertinent agencies and departments to finance startup costs for such an entity; and

WHEREAS, CCTHITA is compelled to take the lead in the structuring of a region-wide community controlled and operated regional transmission organization for the benefit of the entirety of Southeast Alaska, both public and private; and

WHEREAS, Juneau is not presently served but should be served, with a secure and lower cost backup avalanche free energy transmission alternative path when the Snettisham transmission line is inoperable, whether due to avalanche, earthquake, or man-made disaster; and

WHEREAS, the City and Borough of Sitka has applied for a Federal Regulatory Energy Commission permit to develop hydroelectric generation on Baranof Island's Takatz Lake (a low-impact, lake tap hydro source) which can provide a vital avalanche-free backup energy source not only for Juneau, but for Angoon, Kake and other Southeast communities by way of an economic and strategically placed Southeast Intertie route; and

WHEREAS, the City and Borough of Sitka will benefit from belonging to an RTO, because the cost of an interconnecting transmission line will be shared by all users; and

WHEREAS, Hoonah and Pelican, two communities which are working together to implement a local source of energy to serve both communities and which eventually will become part of an RTO interconnection; and

WHEREAS, Yakutat, although geographically distant and more difficult to interconnect, is nonetheless an important part of Southeast Alaska community and, as such, an interconnection or some other means of integration to the Southeast Intertie through the RTO should in some manner be included; and

WHEREAS, Klukwan, Haines, and Skagway are expected to ultimately be interconnected to Juneau (and perhaps Yukon) will all benefit from a RTO; and

WHEREAS, Metlakatla has surplus energy and abundant potential energy to supply energy markets with reasonably cost beneficial hydroelectricity and it would benefit from RTO transmission access structure; and

WHEREAS, Saxman has Mahoney Lake available as a shelf ready project and would benefit from RTO transmission access structure; and

WHEREAS, Prince of Wales Island and its interconnected communities of Craig, Coffman Cove, Hydaburg, Hollis, Kasaan, Klawock, Naukati, Thorne Bay, are an important component of a future leg of the Southeast Intertie because of additional

energy generation such as Haida Corporation's Reynolds Creek hydro – POW's eventual integration into that Intertie will be augmented by a RTO; and

WHEREAS, the Kake-Petersburg Intertie will serve as a principal Southeast Intertie interconnection segment, and with eventual interconnections from Kake to either Angoon or Sitka via different routes (which would connect the Northern and Southern Intertie segments) – an RTO governorship of these proposed routes would be anticipated and be beneficial to the expansion of commerce; and

WHEREAS, Southeast Alaska, when joined electrically, will be a more powerful economic region, benefiting from reliable, more redundant, lower cost energy sources; and

WHEREAS, the British Columbia Transmission Corporation in Canada is currently proceeding with environmental studies, which are expected to recommend the Northwest BC Transmission Line's construction, placing it within 87 miles of Alaska, and helping a connection to be realized the proposed Bradfield Route for the Alaska BC Intertie within the City and Borough of Wrangell; and

WHEREAS, an Alaskan interconnection to the North American Electric Transmission system is reasonably foreseeable and, as such, an interconnection to our region would prompt some form of a regional transmission organization; and

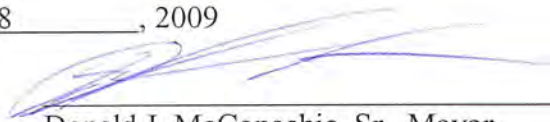
WHEREAS, the Southeast Intertie, inclusive of an Alaska/BC Intertie, will foster greater economic development by reducing the cost of transmitting energy and thereby the cost of energy to the consumer; and

WHEREAS, redundant elect interconnections, are beneficial, serving to enhance energy safety, reliability and also other potential Southeast Intertie interconnections for example: Prince of Wales Island to Masset, Haida Gwaii (Queen Charlotte Island), Annette Island to Lax Kw' Alaams (Port Simpson) BC, and a potential link from Pelican to Yakutat to Cordova, thus having a RTO permits planning the ultimate construction of these future interconnections; and

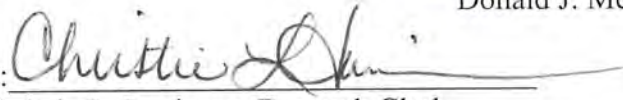
WHEREAS, while it is recognized that here is a long time-line for the entire Intertie's implementation, it is nonetheless paramount to initiate this process now in order to arrive at the ultimate achievement at the earliest possible point.

NOW, THEREFORE, BE IT RESOLVED THAT THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, joins other communities and tribal governments to support a CCTHITA led Southeast regional transmission organization to advance the Southeast Alaska Transmission Intertie in a diligent, practical, predictable and professional fashion in order to provide redundant, reliable, safe and prudent electrical energy for our region.

ADOPTED: _____ September 8 _____, 2009



Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL

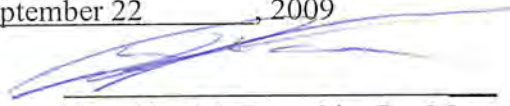
RESOLUTION NO. 09-09-1170

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE ASSEMBLY MEMBERS FOR CANVASSING THE RESULTS OF THE REGULAR ELECTION TO BE HELD OCTOBER 6, 2009

WHEREAS, Wrangell Municipal Code Sec. 2.28.050 Canvass Board, provides that the Council shall, prior to the date of the election, designate three council members to serve on the Canvass Board.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that Assembly Members Jeremy Maxand, Warren Edgley, and Ernie Christian, be designated to serve on the Canvass Board and to attend the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 to be held within three days after the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 Canvass of Returns.

ADOPTED: September 22, 2009


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 09-09-1171

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO ACCEPT AND APPROPRIATE AMERICAN RECOVERY AND REINVESTMENT ACT FUNDING (ARRA-STIMULUS BILL) IN THE FORM OF A LOAN IN THE AMOUNT OF UP TO \$ 347,024 FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION

WHEREAS the City and Borough of Wrangell has determined that Wrangell's water treatment system needs a second storage tank in order to continue to supply reliable and safe drinking water to the community; and

WHEREAS, the City and Borough of Wrangell seeks to obtain the necessary financial assistance to construct this tank; and

WHEREAS, the State of Alaska, Department of Environmental Conservation is able to offer funding through the Alaska Drinking Water Intended Use Plan; and

WHEREAS, the City and Borough of Wrangell has applied for inclusion in the State of Alaska, Department of Environmental Conservation's Alaska Drinking Water Intended Use Plan for economic stimulus funding; and

WHEREAS, the State Department of Environmental Conservation has advised that the City and Borough's construction of a water tank is currently included as a project in the Alaska Drinking Water Intended Use Plan for economic stimulus funding; and

WHEREAS, the funding is to be provided by a loan funded through the ARRA Stimulus money that is 90% forgiven through the ARRA Stimulus money with the remaining 10% coming from the City of Wrangell Economic Recovery Fund, as previously appropriated; and

WHEREAS, the City and Borough of Wrangell will construct the water tank using requirements of both the Department of Environmental Conservation and the American Recovery and Reinvestment Act.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

The Assembly hereby authorizes and directs the Borough Manager to make, accept and execute a loan agreement up to \$347,024 for, manage and appropriate ARRA funding in the form of a loan, with 90% of total project to be forgiven upon successful completion of project, through the State of Alaska Department of Environmental

Conservation through its Alaska Drinking Water Intended Use Plan for the construction of a water tank.

ADOPTED: September 22, 2009



Donald J. McConachie, Sr., Mayor

ATTEST:



Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 09-09-1172

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO ACCEPT AND APPROPRIATE AMERICAN RECOVERY AND REINVESTMENT ACT FUNDING (ARRA-STIMULUS BILL) IN THE FORM OF A LOAN IN THE AMOUNT OF UP TO \$ 647,000 FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION

WHEREAS the City and Borough of Wrangell has determined that Wrangell's Landfill is at capacity and requires closure; and

WHEREAS, the City and Borough of Wrangell seeks to obtain the necessary financial assistance to have this Landfill Closure completed; and

WHEREAS, the State of Alaska, Department of Environmental Conservation is able to offer funding through the Alaska Clean Water Intended Use Plan; and

WHEREAS, the City and Borough of Wrangell has applied for inclusion in the State of Alaska, Department of Environmental Conservation's Alaska Clean Water Intended Use Plan for economic stimulus funding; and

WHEREAS, the State Department of Environmental Conservation has advised that the City and Borough's Landfill Closure is currently included as a project in the Alaska Clean Water Intended Use Plan for economic stimulus funding; and

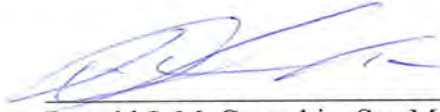
WHEREAS, the funding is to be provided by a loan funded through the ARRA Stimulus money that is 90% forgiven through the ARRA Stimulus money with the remaining 10% coming from the City and Borough of Wrangell's current project funding, as previously appropriated; and

WHEREAS, the City and Borough of Wrangell will contract to do the Landfill Closure using requirements of both the Department of Environmental Conservation and the American Recovery and Reinvestment Act.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

The Assembly hereby authorizes and directs the Borough Manager to make, accept and execute a loan agreement up to \$647,000 for, manage and appropriate ARRA funding in the form of a loan, with 90% of total project to be forgiven upon successful completion of project, through the State of Alaska Department of Environmental Conservation through its Alaska Clean Water Intended Use Plan for the Landfill Closure.

ADOPTED: September 22, 2009



Donald J. McConachie, Sr., Mayor

ATTEST:



Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 10-09-1173

A RESOLUTION OF THE ASSEMBLY OF THE CITY
AND BOROUGH OF WRANGELL, ALASKA,
REQUESTING CERTIFICATION OF LAND
ENTITLEMENT TO THE CITY AND BOROUGH OF
WRANGELL, ALASKA

WHEREAS, on May 30, 2008, the City and Borough of Wrangell, a unified home-rule borough was duly incorporated; and

WHEREAS, that upon incorporation of the City and Borough of Wrangell, the City of Wrangell was dissolved; and

WHEREAS, the City and Borough of Wrangell immediately succeeded to all rights, powers, duties, assets, and liabilities of the former City of Wrangell; and

WHEREAS, per Alaska Statute 29.65.030 (b), it is stated that within two years and six months after the date of incorporation of the municipality, the Director of the State Alaska, Department of Natural Resources, Division of Mining, Land and Water, shall determine the entitlement of each municipality eligible to receive general grant land under (a) of this section and certify the entitlement of the municipality; and

WHEREAS, per Alaska Statute 29.65.030 (b), it further states that the governing body of a city may, by resolution, request the Director to certify the entitlement to the city on an expeditious basis and the Director shall determine and certify the entitlement within six months after receipt of the resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, requests certification of the land entitlement to the City and Borough of Wrangell within six months.

BE IT FURTHER RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, the Borough objects to any State land disposal and/or sale before the land entitlement unless the City and Borough of Wrangell approves of the state land disposal and/or sale and are assured in writing that this would not reduce our land entitlement.

ADOPTED: _____ October 13 _____, 2009

Donald J. McConachie, Sr., Mayor

ATTEST: _____
Carol Bean, Deputy Clerk

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 10-09-1173

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REQUESTING CERTIFICATION OF LAND ENTITLEMENT TO THE CITY AND BOROUGH OF WRANGELL, ALASKA

WHEREAS, on May 30, 2008, the City and Borough of Wrangell, a unified home-rule borough was duly incorporated; and

WHEREAS, that upon incorporation of the City and Borough of Wrangell, the City of Wrangell was dissolved; and

WHEREAS, the City and Borough of Wrangell immediately succeeded to all rights, powers, duties, assets, and liabilities of the former City of Wrangell; and

WHEREAS, per Alaska Statute 29.65.030 (b), it is stated that within two years and six months after the date of incorporation of the municipality, the Director of the State Alaska, Department of Natural Resources, Division of Mining, Land and Water, shall determine the entitlement of each municipality eligible to receive general grant land under (a) of this section and certify the entitlement of the municipality; and

WHEREAS, per Alaska Statute 29.65.030 (b), it further states that the governing body of a city may, by resolution, request the Director to certify the entitlement to the city on an expeditious basis and the Director shall determine and certify the entitlement within six months after receipt of the resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, requests certification of the land entitlement to the City and Borough of Wrangell within six months.


BE IT FURTHER RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, the Borough objects to any State land disposal and/or sale before the land entitlement unless the City and Borough of Wrangell approves of the state land disposal and/or sale and are assured in writing that this would not reduce our land entitlement.

ADOPTED: October 13, 2009

ATTEST:

Carol Bean

Carol Bean, Deputy Clerk


Donald J. McConachie, Sr., Mayor



CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 10-09-1174

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 2010 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FISHERIES MANAGEMENT AREA 18

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 2010 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Community and Economic Development that the municipality suffered significant effects during calendar year 2008 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Community and Economic Development; and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Community and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and


WHEREAS, the Assembly of the City and Borough of Wrangell proposes to use an alternative allocation method for allocation of FY 2010 funding available within the Fisheries Management Area 18 in agreement with all other municipalities in this area participating in the FY 2010 Shared Fisheries Business Tax Program;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2008 of fisheries business activity in the Fisheries Management Area 18.

ALTERNATIVE ALLOCATION METHOD:

- 50% divided equally and
- 50% divided on a per capita basis

ADOPTED: _____ October 27 _____, 2009


Donald J. McConachie, Sr., Mayor

ATTEST: Christie L. Jamieson
Christie L. Jamieson, Borough Clerk



CITY AND BOUROUGH OF WRANGELL

RESOLUTION NO. 10-09-1175

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND
BOROUGH OF WRANGELL, ALASKA, AUTHORIZING
PARTICIPATION IN THE DENALI COMMISSION
WATERFRONT DEVELOPMENT GRANT PROGRAM

WHEREAS, the Assembly of the City and Borough of Wrangell wishes to complete Wrangell's Marine Service Center facility for boat repairs and storage to meet the annual growing demand for services; and

WHEREAS, Wrangell received cooperative funding assistance from the Economic Development Administration and the State of Alaska to construct and build the Marine Service Center with 150 ton travel lift; and

WHEREAS, the City has completed the majority of the Marine Service Center yard development, but is financially unable to complete full build-out of the yard to allow the City to meet the growing demand; and

WHEREAS, the City also has a deep water cruise ship dock, constructed in the 1970's that needs major rehabilitation and repair improvements in order to provide a safe docking facility for cruise ships; and

WHEREAS, the City has completed an engineering assessment and dive analysis of the dock's condition to determine the scope of the improvements; and

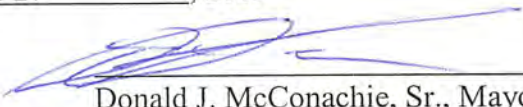
WHEREAS, the City is also financially unable to provide for the rehabilitation of the Cruise Ship Dock; and

WHEREAS, the City and Borough of Wrangell considers these two projects top priorities of the Community for development of its marine infrastructure, investing with funding partners \$3.3 million to date on the Marine Service Center and \$15,000 on engineering analysis of the Cruise Ship Dock; and


WHEREAS, the City fully supports economic development and diversification within the community and recognizes that improved infrastructure enhances the quality of life and potential for economic development; and

NOW, THEREFORE, BE IT RESOLVED THAT THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, endorses the community's proposal to the Denali Commission's Waterfront Development Program Grant for completion of the Marine Service Center boat work and storage yard, and rehabilitation and repair improvements to Wrangell's Cruise Ship Dock.

ADOPTED: October 27, 2009



Donald J. McConachie, Sr., Mayor

ATTEST: 

Christie L. Jamieson, City Clerk



CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 10-09-1176

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE DENALI COMMISSION ROADS GRANT PROGRAM

WHEREAS, the Assembly of the City and Borough of Wrangell has prioritized three road projects that are critical to safe transportation within the community; and

WHEREAS, the City is working cooperatively with the State of Alaska Department of Transportation and Public Facilities; Alaska Department of Environmental Conservation, Alaska Department of Commerce, Community and Economic Development, the Federal Highway Administration and Environmental Protection Agency on Front Street improvements, a critical component of our Downtown Revitalization, a transportation and economic development initiative in the community; and

WHEREAS, \$7,300,000 dollars are invested in the Downtown Revitalization, but the project construction portion has been reduced because \$3,000,000 are lacking to complete the project its full length; and

WHEREAS, the City also needs to reconstruct Cassiar/Weber Streets, a residential road that has deteriorated causing a safety and drainage issue for area residents; and

WHEREAS, the City also needs to reconstruct Evergreen Avenue, the primary transportation link from town to the Airport as well as to Petroglyph Beach State Historic Park, and which is listed on the STIP list; and


WHEREAS, the City fully supports transportation improvements that facilitate economic development and diversification within the community and recognizes that improved infrastructure enhances the quality of life and potential for economic development; and

NOW, THEREFORE, BE IT RESOLVED THAT THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, endorses the community's proposal to the Denali Commission's Roads Program Grant for completion of our Downtown Revitalization Project and Front Street Improvements; Cassiar/Weber Street Improvements and Evergreen Avenue Improvements.

ADOPTED: _____ October 27 _____, 2009



Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 10-09-1177

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE ALASKA ENERGY AUTHORITY GRANT PROGRAM

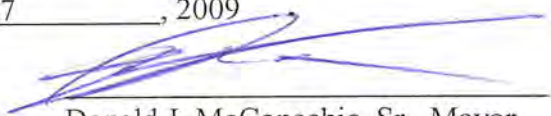
WHEREAS, the Assembly of the City and Borough of Wrangell has six energy projects that are critical to the safety and economic development of the community; and

WHEREAS, these projects include completion of the City's boiler replacement program; completion of Downtown Revitalization project encompassing underground utilities; continuation of the City's LED street light replacement program; Spur Road distribution and extension, AK/BC permitting and engineering; and Sunrise Lake Hydro pre-engineering and monitoring; and

WHEREAS, the City fully supports energy improvements that facilitate economic development and diversification within the community and recognizes that improved infrastructure enhances the quality of life and potential for economic development; and

NOW, THEREFORE, BE IT RESOLVED THAT THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, endorses the community's projects described above in applications to the Alaska Energy Authority Grant.

ADOPTED: October 27, 2009


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 10-09-1178

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM


WHEREAS, the Borough Assembly of the City and Borough of Wrangell wishes to Replace Oil Fired Boilers with Electric Boilers in Wrangell Municipal Buildings as Project #A, and construct two blocks of underground electrical utilities to complete our Downtown Revitalization project as Project #B; and

WHEREAS, this entity is an applicant for a grant in the amount of \$450,000 for Project #A; and \$400,000 for Project #B, totaling to \$850,000, from the Alaska Department of Commerce, Community and Economic Development (hereinafter "Department"), under the CDBG program.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that the Borough Manager of the City and Borough of Wrangell, Alaska, is hereby authorized to negotiate and execute any and all documents required for granting and managing funds on behalf of this organization.

The Borough Manager is also authorized to execute subsequent amendments to said grant agreement to provide for adjustments to the project within the scope of services or tasks, based upon the needs of the project.

ADOPTED: _____ October 27 _____, 2009



Donald J. McConachie, Mayor

ATTEST: 

Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 11-09-1179

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION OF PUBLIC TIDELANDS CONSISTING OF ONE LOT LOCATED WITHIN LOT 2, BLOCK A, TRACT C, ALASKA TIDELANDS SURVEY 1531

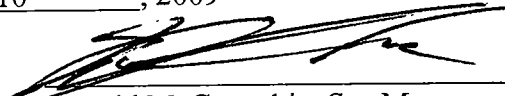
WHEREAS, the City and Borough of Wrangell offers public tidelands consisting of one lot pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code; and

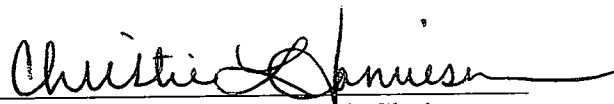
WHEREAS, the Borough Assembly approved moving forth with the public tidelands sale at their regular meeting held July 28, 2009, with a request for an appraisal and survey.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

1. That the Borough Clerk is authorized to offer one parcel, specifically within Lot 2, Block A, Tract C, Alaska Tidelands Survey 1531, at a public sale, as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the Borough Clerk.
3. That the bid submitted shall be accompanied with a twenty-five percent (25%) cash deposit, with the balance paid in full, or by purchase agreement for fifteen years at interest rate of prime plus two (2) points at time of closing.

ADOPTED: _____ November 10 _____, 2009


Donald McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

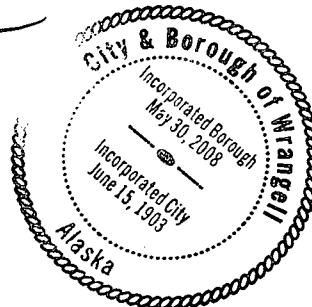


EXHIBIT "A"
RESOLUTION: 11-09-1179

AUTHORIZED PUBLIC TIDELANDS FOR DISPOSITION PROCEEDINGS

Within Lot 2, Block A, Tract C, Alaska Tidelands Survey 1531 located within the First Judicial District, State of Alaska, Wrangell, Alaska

Appraised value of lot (2,460 square feet total) \$3,950

AMOUNT

\$3,950

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 12-09-1180

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, TO ACCEPT AND APPROPRIATE AMERICAN RECOVERY AND REINVESTMENT ACT FUNDING (ARRA-STIMULUS BILL) IN THE FORM OF A LOAN IN THE AMOUNT OF UP TO \$350,000 FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION

WHEREAS the City and Borough of Wrangell has determined that Wrangell's Landfill is at capacity and requires closure; and

WHEREAS, the City and Borough of Wrangell seeks to obtain the necessary financial assistance to have this Landfill Closure completed; and

WHEREAS, the State of Alaska, Department of Environmental Conservation is able to offer funding through the Alaska Clean Water Intended Use Plan; and

WHEREAS, the City and Borough of Wrangell has applied for inclusion in the State of Alaska, Department of Environmental Conservation's Alaska Clean Water Intended Use Plan for economic stimulus funding; and

WHEREAS, the State Department of Environmental Conservation has advised that the City and Borough's Landfill Closure is currently included as a project in the Alaska Clean Water Intended Use Plan for economic stimulus funding; and

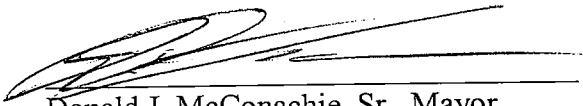
WHEREAS, the funding is to be provided by a loan funded through the ARRA Stimulus money that is 90% forgiven through the ARRA Stimulus money with the remaining 10% coming from the City and Borough of Wrangell's current project funding, as previously appropriated; and

WHEREAS, the City and Borough of Wrangell will contract to do the Landfill Closure using requirements of both the Department of Environmental Conservation and the American Recovery and Reinvestment Act.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

The Assembly hereby authorizes and directs the Borough Manager to make, accept and execute a loan agreement up to \$350,000 for, manage and appropriate ARRA funding in the form of a loan, with 90% of total project to be forgiven upon successful completion of project, through the State of Alaska Department of Environmental Conservation through its Alaska Clean Water Intended Use Plan for the Landfill Closure.

ADOPTED: December 31, 2009

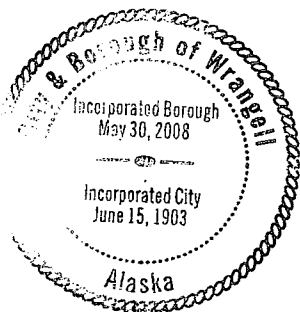


Donald J. McConachie, Sr., Mayor

ATTEST:



Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 01-10-1181

A RESOLUTION OF THE ASSEMBLY OF THE CITY
AND BOROUGH OF WRANGELL, ALASKA,
SUPPORTING THE FORMATION OF A SOUTHEAST
CAUCUS

WHEREAS, the City and Borough of Wrangell recognizes the importance of Southeast Alaska area side projects; and

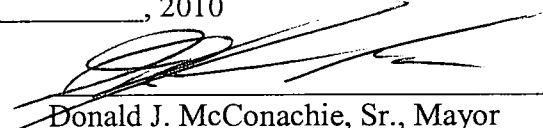
WHEREAS, a unified approach in support of these efforts makes it possible for the people of Southeast Alaska to retain prosperous communities; and

WHEREAS, it is in the interest of all communities to join together for common regional projects; and

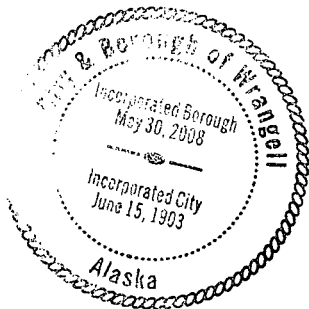
WHEREAS, our legislators representing Southeast Alaska, recognize the advantages of a unified front.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, support the concept of a Southeast Alaska Legislative Caucus to advance the regional issues.

ADOPTED: January 26, 2010


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 01-10-1182

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR CREATION OF A REVISED JOB DESCRIPTION FOR THE POSITION OF HARBOR MAINTENANCE/SECURITY

WHEREAS, the revision of this position description allows the City and Borough of Wrangell's Harbor Department the ability to appropriately update the duties and responsibilities of the position as they relate to the Harbor Department; and

WHEREAS, it was necessary to update the description and job duties of the position in order to remain compliant with the Department of Homeland Security Plan.

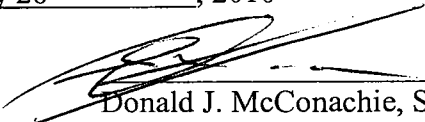
NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. The position of Harbor Maintenance/Security is added to the list of positions within the City and Borough of Wrangell, Alaska.


Section 2. The attached Exhibit "A" is the updated job description which describes the duties, responsibilities and qualifications needed for this position.

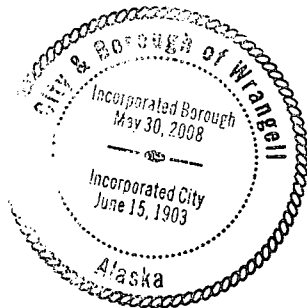
Section 3. The revised job description shall become effective immediately upon adoption of this resolution.

ADOPTED: January 26, 2010



Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY OF WRANGELL**JOB DESCRIPTION**

JOB TITLE: HARBOR MAINTENANCE/SECURITY

REPORTS TO: HARBORMASTER

DEPARTMENT: PORT AND HARBORS

SUMMARY

Performs light maintenance outlined by Head Maintenance Personnel. Collects daily inventory of all vessels utilizing harbor facilities and items stored on Port properties. Assigns moorage to vessels and performs basic office duties. Works with the public as well as other city departments and state and federal agencies. Performs duties as part of the Department of Homeland Security Port Security Plan.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Completes maintenance projects outlined by maintenance personnel.
- Collects the daily inventory of vessels and stored items utilizing Port and Harbor facilities.
- Performs security patrols in all Port and Harbor facilities.
- Enforces Port and Harbor rules and regulations.
- Monitors vessels to avoid sinking or damage to facilities and contacts vessel owner when needed.
- Keeps Port and Harbor facilities (hoists, dumpsters, used oil containers, floats, parking lots, storage lots) clean from garbage or debris.
- Conducts other Port and Harbors related business such as moorage assignment, billing, boatyard duties or other duties assigned by Harbormaster.
- Performs and enforces duties outlined in the Wrangell Port Security Plan.

QUALIFICATIONS

- **Knowledge and Skills**
 1. Requires basic computer skills sufficient to run harbor management program.
 2. Ability to communicate effectively and politely with public.
 3. Requires boat handling skills.
- **Abilities**
 1. Ability to operate, or learn to operate port equipment including but not limited to, boats, forklifts, loaders, pressure washers, drills, saws, welders and other mechanical equipment.

2. Ability to communicate courteously and professionally to customers, coworkers and members of the general public.

Physical Abilities

1. Ability to lift and carry 50 pounds.
2. Ability to work in all weather conditions.
3. Ability to work throughout all hours of the day.

Education

1. High School Diploma or GED.

Licenses and Certificates

1. Valid Alaska driver's license.
2. Valid CDL preferable or the ability to gain one within 6 months.
3. Basic First Aid and CPR certificate or the ability to gain certificate within 6 months.

Working Conditions

1. Work is performed outdoors in all weather conditions and at all hours.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 01-10-1183

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE SOUTHEAST ALASKA SOLID WASTE AUTHORITY'S FY 2011 LEGISLATIVE APPROPRIATION REQUEST FOR ORGANIZATIONAL FUNDS

WHEREAS, the Southeast Alaska Solid Waste Authority (SEASWA) is a Municipal Authority formed in 2009 under the guidance of Alaska Statutes 29.35.800 – 29.35.925; and

WHEREAS, the SEASWA's primary goal is to allow the communities of Southeast Alaska to work together to stabilize the cost of disposal of municipal solid waste while also supporting regional economic development, job creation/retention and environmental stewardship and education; and

WHEREAS, the Southeast Conference (SEC) has received partial Authority startup contributions from member communities, sale of the SEC Household Hazardous Waste support van and from a Denali Commission grant for a combined amount of \$126,800, which the SEC holds and administers for the SEASWA; and

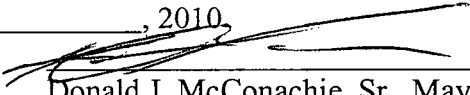
WHEREAS, the SEASWA has the need to continue the work of organizing its membership, recruiting additional membership, performing research into solid waste disposal solutions and developing plans and projects to address the goals of the Authority; and

WHEREAS, the SEASWA is requesting a FY11 legislative appropriation in the amount of \$125,000 to match existing organizational grants and contributions to the Authority and to fund the Authority's three-year organizational budget; and

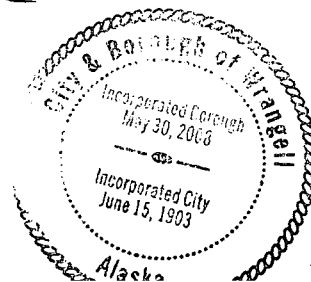
WHEREAS, this appropriation request is within the limits of allowable appropriations that are available to newly formed municipal authorities under AS 29.05.180 and .190.

NOW THEREFORE, BE IT RESOLVED, that the Assembly of the City and Borough of Wrangell, Alaska supports the formation and organizational efforts of the SEASWA and the Authority's legislative appropriation request for fiscal year 2011.

ADOPTED: January 26, 2010.


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 02-10-1184

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE ESTABLISHMENT OF ANNUAL OPERATING ASSISTANCE FUNDING FOR THE INTER-ISLAND FERRY AUTHORITY THROUGH THE STATE OF ALASKA'S OPERATING BUDGET


WHEREAS, the Inter-Island Ferry Authority is a municipal corporation established under the Alaska Municipal Port Authority Act; and,


WHEREAS, the Inter-Island Ferry Authority provides public marine transportation to the communities of Prince of Wales Island; and,

WHEREAS, all public transportation requires a level of public support to offset operating costs.

NOW, THEREFORE, BE IT RESOLVED, that the Assembly of the City and Borough of Wrangell, Alaska supports the establishment of annual operating assistance for the Inter-Island Ferry Authority through the State of Alaska's Operating Budget providing that any such funding received by the Inter-Island Ferry Authority is not detrimental to the annual appropriation received by the Alaska Marine Highway System.

ADOPTED: February 9, 2010


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 02-10-1185

A RESOLUTION OF THE ASSEMBLY OF THE CITY
AND BOROUGH OF WRANGELL, ALASKA,
PROVIDING FOR A REVISED JOB DESCRIPTION
FOR THE POSITION OF UTILITY CLERK

WHEREAS, it is the desire to make modifications to the position of utility clerk to more accurately describe the duties and requirements of the position; and

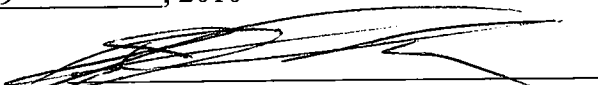
WHEREAS, the City and Borough of Wrangell is in the process of changing all job descriptions to a more acceptable format.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

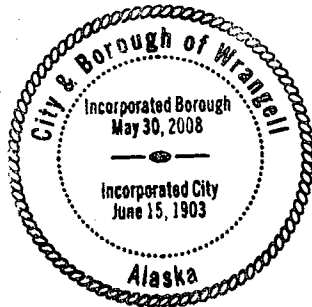
Section 1. The attached Exhibit "A" is the job description which describes the duties, responsibilities and qualifications needed for the position of Utility Clerk.

Section 2. The new job description for the Utility Clerk becomes effective February 10, 2010.

ADOPTED: _____ February 9 _____, 2010


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



City & Borough of Wrangell

Position Description

Position: Utility Clerk	Position Number:
Department/Site: Finance/City Hall	FLSA: Non-exempt
Evaluated by: Finance Director	Salary Grade: 13

Summary

To review, prepare billings, and maintain City utility accounts.

Distinguishing Career Features

The Utility Clerk refers to the first in a three-level career ladder for clerical and technical accounting. The Utility Clerk is the first level and focuses on assembly and processing of utility accounts and handling of certain customer service transactions. Advancement to Accounting Technician is possible with demonstrated knowledge of the computer-aided accounting system and codes as well as the ability to process a full range of financial transactions for a complete account such as payroll, cash receipts and accounts receivable. Advancement to Senior Accounting Technician is possible knowledge of and competency in preparing journal entries to general ledger, budget line item transfers, and preparing special accounting performance reports.

Essential Duties and Responsibilities

- Accounting: Processes accounts for payment. Reviews, adjusts, corrects, and prints accounts as necessary. Balances daily business with cash income and prepares daily bank deposits. Maintains Utility and Meters accounts. Performs various Utility billing duties.
- Secretarial support: Performs a variety of secretarial duties as needed, such as answering phones and disseminating information. Assists customers at counter, and accepts payments for utility and other City bills. Enters data into computer and posts journal entries. Organizes and maintains filing systems.
- Researches, analyzes, resolves, and assists others with accounting transactions and adjustments such as credit memoranda, undocumented purchases and invoices, goods and services not received, returned or refund checks.
- Communications: Prepares reports used for mailing notices to customers with delinquent balances. Makes contacts and resolves problems as instructed. Trouble-shoots and corrects account discrepancies or errors.
- Teamwork & Cooperation: Performs other related duties as required or assigned. Works cooperatively with other employees, external agencies, and the public.
- Planning & Zoning meetings: Prepares agenda, minutes, publications, and all related filing. Attends meetings and acts as recording secretary.
- Reviews and processes miscellaneous items related to accounts payable and accounts receivable such as credit cards.

- Assists with preparing journal entries to general ledger following established instructions and procedures.
- Provides administrative support to projects and special assignments that require getting information and cooperation from other departments and vendors.
- May prepare correspondence relating to assigned responsibilities.
- Performs other duties as assigned that support the overall objective of the position including those performed by accounting technicians and clerical staff.

Qualifications

▪ Knowledge and Skills

Requires equivalent to high school diploma and at least one year of clerical or accounting experience. Requires some experience with bookkeeping and accounting principles. Requires a working knowledge of computer-aided accounting systems to setup accounts, enter accounting transactions, and extract detail and summary information. Requires a working knowledge of office clerical procedures and computer-aided office productivity software such as Word, Excel and other computer applications. Requires sufficient writing skills to prepare basic business correspondence, accounting instructions, and account footnotes. Requires sufficient math skills to compute totals, extensions, portions, ratios, quotients, and percentages. Requires sufficient human relations skill to convey policies and procedures and to deal cooperatively with others on accounting transactions, and the ability to maintain professional confidentiality. Requires a strong numerical and mathematical aptitude and proficiency with computers, 10-key calculators, and other office equipment. Requires problem-solving skills to locate and resolve account billing inaccuracies. Requires knowledge of delinquent account notification and collection procedures.

▪ Abilities

Requires the ability to perform the functions of the position. Requires the ability to learn and apply accounting rules and procedures, sales and use tax requirements and schedules, and procedures for electronic transfer of accounting information. Requires the ability to learn various vendor accounting requirements and cycles. Requires the ability to research, compile, analyze, and interpret accounting data. Requires the ability to maintain accurate and retrievable files, records, audit trails and trace transactions to original entries. Requires the ability to perform accounting and general math computations quickly and accurately. Requires the ability to organize and prioritize work to meet deadlines and timetables. Requires the ability to work as contributing member of a team, work productively, patiently, and cooperatively with other teams, vendors, and external customers, and convey a positive image of the City and its services. Requires the ability to access and use a computer, common office productivity software, and specialized accounting software to access databases.

▪ Physical Abilities

Incumbent must be able to work in an office setting engaged in work of a primarily sedentary nature. Requires sufficient hand-eye-arm coordination to use a keyboard and 10-key, arm/hand movements to retrieve work materials from storage files, and operate a variety of general office equipment. Requires visual acuity to read computer screens, printed material, and detailed accounting information. Requires auditory ability to carry on conversations over the phone and in person.

- **Education and Experience**

The position typically requires completion of high school and at least one year of clerical or accounting experience.

- **Licenses and Certificates**

Requires a valid Alaska driver's license.

- **Working Conditions**

Work is performed indoors where minimal safety considerations exist.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 02-10-1186

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, DESIGNATING THE WRANGELL HOSPITAL AND NURSING HOME REPLACEMENT PROJECT AS PRIORITY ONE TO THE FY 2010-2011 CAPITAL IMPROVEMENTS PRIORITY LISTING

WHEREAS, the City and Borough of Wrangell originally designated and presented five projects to the Capital Improvements Priority Listing for fiscal year 2010-2011; and

WHEREAS, the Wrangell Hospital and Nursing Home Replacement Project is now designated the number one priority project for Wrangell; and

WHEREAS, the Wrangell Hospital and Nursing Home Replacement Project is a shovel ready project that will create permanent jobs and stimulate the economy while improving the access and quality of health care for the City and Borough of Wrangell for the next 40 years; and

WHEREAS, the Wrangell Hospital and Nursing Home Replacement Project financing is 80% complete and seeks only "top off" funding; and

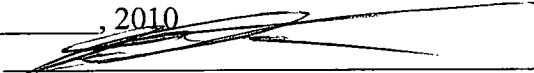
WHEREAS, once the Wrangell Hospital and Nursing Home Replacement is completed, the project will support 21 additional permanent jobs in the Wrangell community, over and above its impact; and

WHEREAS, construction of a new facility is estimated to create 262 jobs, \$11 million in payroll, and \$26 million in business activity.

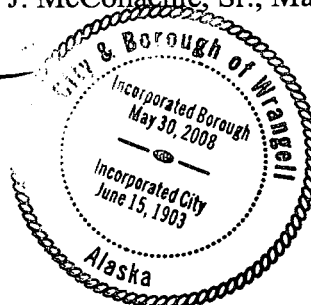
NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, to designate the Wrangell Hospital and Nursing Home Replacement Project as Priority Number One to the fiscal year 2010-2011 Capital Improvements Priority Listing.

BE IT FURTHER RESOLVED, this project will have longstanding, significant economic impact in the region.

ADOPTED: February 23, 2010


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 02-10-1187

A RESOLUTION AUTHORIZING THE CITY AND BOROUGH OF WRANGELL TO SUBMIT AGRANT APPLICATION WITH SUPPORT OF TLINGIT HAIDA REGIONAL HOUSING AUTHORITY TO THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT (HUD) FOR HOPE VI MAIN STREET PROGRAM FUNDING

WHEREAS the City and Borough of Wrangell (hereinafter referred to as the "City"), State of Alaska, is a political subdivision organized and existing under the law and the Constitution of the State of Alaska (the "State"); and

WHEREAS the City is supportive of Main Street rejuvenation and has identified a need for downtown affordable housing and where renovation of existing historic structures is one way to create improved affordable low-income housing; and

WHEREAS the City has been approached by developer, Tlingit-Haida Regional Housing Authority, as having interest in a downtown affordable housing renovation project; and

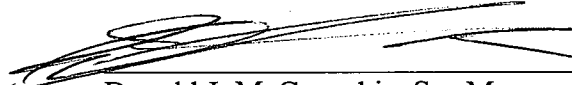
WHEREAS the City is eligible to apply for a grant award up to \$1 million under the HUD HOPE VI Main Street Program since the City is under 50,000 in population, has less than 100 public housing units and will redevelop a downtown building for affordable housing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY AND BOROUGH OF WRANGELL, ALASKA, AS FOLLOWS:

Section 1. The City and Borough of Wrangell, Alaska authorized and directs the City Economic Development Director to apply for a HUD HOPE VI Main Street Program grant in partnership with Tlingit-Haida Regional Housing Authority as an applicant team member/developer to assist in the Wrangell downtown improvement project to include affordable housing in downtown Wrangell. The Borough Manager is authorized to sign on behalf of the City and Borough of Wrangell these applications and other necessary documents to effectuate this Resolution.

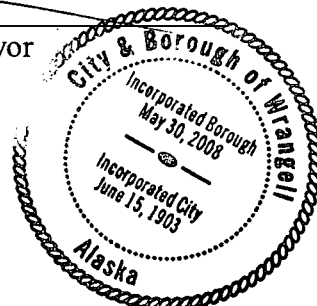
Adopted this 23rd day of February 2010, and signed this 24th day of February 2010.

CITY AND BOROUGH OF WRANGELL, ALASKA


Donald J. McConachie, Sr., Mayor

ATTEST:


Christie L. Jamieson, Borough City Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 03-10-1188

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR A REVISED JOB DESCRIPTION FOR THE POSITION OF CUSTODIAN-LIGHT MAINTENANCE/ PARKS AND RECREATION AND NOLAN CENTER TO THE POSITION OF CUSTODIAN FOR THE NOLAN CENTER

WHEREAS, it is the desire to make modifications to the position of Custodian-Light Maintenance Parks & Recreation and Nolan Center, to create a separate position of Custodian for the Nolan Center; and

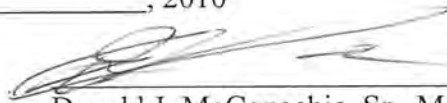
WHEREAS, it is the desire to separate the original job description to reflect two individual positions with separate duties, responsibilities and accountabilities.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. The attached Exhibit "A" is the job description which describes the duties, responsibilities and qualifications for the position of Custodian for the Nolan Center.

Section 2. The new job description for the Custodian for the Nolan Center becomes effective March 10, 2010.

ADOPTED: March 9, 2010



Donald J. McConachie, Sr., Mayor

ATTEST:



Christie L. Jamieson, Borough Clerk



CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: CUSTODIAN – NOLAN CENTER

REPORTS TO: NOLAN CENTER DIRECTOR

DEPARTMENT: NOLAN CENTER

JOB PURPOSE: To perform custodial duties at the Nolan Center

DUTIES, RESPONSIBILITIES, AND ACCOUNTABILITIES

CLEANING:

- Performs daily or scheduled duties such as sweeping, mopping, and vacuuming of floors. Cleans assigned rooms, lobby, kitchen, office areas, museum and bathrooms. Cleans walls, floors, fixtures, and removes trash. Keeps the Nolan Center clean and sanitary.
- Performs such duties as replenishing bathroom supplies, stripping and finishing floors, clean air filters, assist Civic Director with set-up and take-downs if requested, clean ovens/appliances when needed.

SAFETY AND SECURITY:

- Maintains safe grounds by observing and correcting possible safety hazards. Helps ensure building security by being alert to unusual circumstances and by locking doors and windows as appropriate.

TEAMWORK AND COOPERATION:

- Performs other related duties as required or assigned. Works cooperatively with other employees, external agencies, and the public.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Requires knowledge of cleaning equipment, material and procedures to perform cleaning tasks efficiently and effectively.
- Requires basic knowledge of maintenance procedures and the ability to perform duties efficiently.
- Requires the knowledge to recognize and report the need for maintenance to be informed of broken, improperly functioning or hazardous items or situations.
- Requires attention to detail and the ability to recognize safety and security hazards. Requires ability to perform duties in a safe manner.
- Requires willingness to perform various job-related duties as situations require, strong sense of teamwork, and the ability to work cooperatively with others.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 03-10-1189

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR A REVISED JOB DESCRIPTION FOR THE POSITION OF CUSTODIAN-LIGHT MAINTENANCE/ PARKS AND RECREATION AND NOLAN CENTER TO THE POSITION OF LIGHT MAINTENANCE TECHNICIAN FOR THE PARKS AND RECREATION

WHEREAS, it is the desire to make modifications to the position of Custodian-Light Maintenance Parks & Recreation and Nolan Center, to create a separate position of Light Maintenance Technician for the Parks and Recreation; and

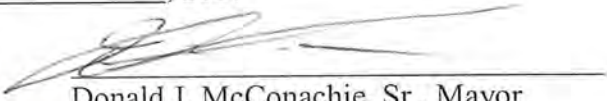
WHEREAS, it is the desire to separate the original job description to reflect two individual positions with separate duties, responsibilities and accountabilities.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. The attached Exhibit "A" is the job description which describes the duties, responsibilities and qualifications for the position of Light Maintenance Technician for the Parks and Recreation.

Section 2. The new job description for the Light Maintenance Technician for the Parks and Recreation becomes effective March 10, 2010.

ADOPTED: March 9, 2010


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY OF WRANGELL

JOB DESCRIPTION

JOB TITLE: LIGHT MAINTENANCE TECHNICIAN

REPORTS TO: PARKS AND RECREATION DIRECTOR

DEPARTMENT: PARKS AND RECREATION

JOB PURPOSE: To perform light maintenance duties at the swim pool, community center, and parks.

DUTIES, RESPONSIBILITIES, AND ACCOUNTABILITIES

MAINTENANCE:

- Performs daily or scheduled duties such as replenishing bathroom supplies, vacuuming swimming pool bottom, back-washing filters, adding chemicals to the pool water, changing light bulbs, opening and closing park restrooms, checking RV park, stripping and waxing floors, resurfacing gym floor, and minor carpentry work.

SAFETY AND SECURITY:

- Maintains safe grounds by observing and correcting possible safety hazards. Helps ensure building security by being alert to unusual circumstances and by locking doors and windows as appropriate.

TEAMWORK AND COOPERATION:

- Performs other related duties as required or assigned. Works cooperatively with other employees, external agencies, and the public.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Requires knowledge of cleaning and maintenance equipment, material and procedures to perform cleaning tasks efficiently and effectively.
- Requires physical ability to operate hand held equipment and to perform active, physical demanding duties. Must be able to carry 50 pound bags.
- Requires attention to detail and the ability to recognize safety and security hazards. Requires ability to perform duties in a safe manner.
- Requires willingness to perform various job-related duties as situations require, strong sense of teamwork, and the ability to work cooperatively with others.

CITY AND BOROUGH OF WRANGELL
RESOLUTION NO. 04-10-1190

A RESOLUTION BY THE CITY AND BOROUGH OF WRANGELL
OPPOSING "AN INITIATIVE CREATING AN ALASKA
ANTI-CORRUPTION ACT" WHICH WILL BE ON THE 2010 ALASKA
PRIMARY ELECTION BALLOT

WHEREAS, on August 24, 2010, an initiative will be on the Alaska primary ballot which will ask the voters to decide if public funds can be used for election campaigns; and

WHEREAS, the City and Borough of Wrangell (hereinafter referred to as "City") believes that this law goes much deeper than is stated; and

WHEREAS, the City and other municipalities throughout the State of Alaska would be affected in the following way:

- Municipalities will NOT be able to hire lobbyists for capital projects or for help with Legislation;
- Elected officials will not be able to travel to Juneau to talk with the Legislature unless they pay for their travel and lodging with their own money.
- Municipalities will NOT be able to have ANY person lobby unless they are specifically invited by a Legislator.

WHEREAS, the City depends on a close working relationship with the state legislature; and

WHEREAS, this initiative would seriously disrupt that relationship, to the detriment of all Alaskans; and

WHEREAS, this initiative would seriously infringe upon the citizens' right to communicate with their elected officials; and

WHEREAS, holders of state or local government contract of over \$500 per year would be prohibited from making political contributions, as well as would their family members; and

WHEREAS, if a family member's spouse sells office supplies to any local government, (a P.O. can be construed as a contract), you and the rest of your family will be prohibited from taking part in individual campaign initiatives and ballot propositions; and

WHEREAS, non-profits that receive local or state funds or grants would find that board members and their immediate family could no longer take part in government issues; and

WHEREAS, this bill will bring government in the State of Alaska to a virtual stop; and

WHEREAS, Alaska's recent corruption issues did not involve the campaign finance structure and this initiative would NOT have prohibited legislators from taking cash bribes; and

WHEREAS, the term "anti-corruption" is a very misleading term used by the proponents of the initiative, as in reality it is a basic attack on our Constitutional rights of free speech and our right to petition our government for redress; and

WHEREAS, this initiative has been submitted and funded by a man from New York City; and

WHEREAS, he has also filed this initiative in at least three other states; and

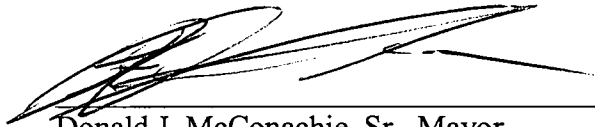
WHEREAS, this initiative has passed in only one of those states (Colorado) three years ago and was just recently struck down as unconstitutional.

NOW, THEREFORE BE IT RESOLVED BY THE CITY AND BOROUGH OF WRANGELL, ALASKA, AS FOLLOWS:


The City and Borough of Wrangell stands opposed to the "Initiative Creating an Alaska Anti-Corruption Act."

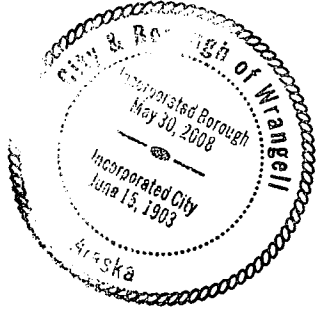
ADOPTED this 13th day of April, 2010.

CITY AND BOROUGH OF WRANGELL, ALASKA



Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 04-10-1191

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REQUESTING THE ALASKA LEGISLATURE AMEND THE FISHERIES BUSINESS TAX, RAW FISH TAX LAW, TO SHARE 90% OF THE TAX REVENUE WITH QUALIFIED MUNICIPALITIES

WHEREAS, shared fisheries tax became law in 1962 and the amount of sharing with qualified municipalities was then ten percent (10%); and

WHEREAS, the shared fisheries tax law evolved from a series of congressional and territorial legislation that originally taxed canned salmon receipts (and later other fisheries), for the purpose of funding fisheries-related activities in pre-territorial Alaska; and

WHEREAS, since becoming law, the amount of fisheries business tax shared with qualified municipalities has increased only twice: once in 1979 to 20% and again in 1981 to the present day fifty percent (50%) share; and

WHEREAS, the fisheries business tax revenue retained by the State, after being reduced for various credits, is now placed in the State's General Fund and is not designated for any specific purpose; and

WHEREAS, from inception of the fisheries tax to the mid 2000's the vast majority of public harbor facilities throughout the State were owned by the State of Alaska Department of Transportation and operated by the individual municipalities; and

WHEREAS, from the mid 1990's to mid 2000's the State began to transfer ownership of these public harbors (many which were aging and in need of extensive maintenance and/or replacement) to the municipalities on an "as is, with all faults" basis, conveying to each municipality a Bill of Sale for the personal property along with a designated Legislature appropriation of a sum of money to perform necessary repairs and upgrades (deferred maintenance); and

WHEREAS, the Bill of Sales for these harbor facilities came with a covenant that the municipalities shall operate and maintain the harbor facilities for the use and benefit of the public and in the event the municipality fails or ceases to administer, maintain and operate the harbor facilities as public facilities, title to the facilities shall revert to the State of Alaska; and

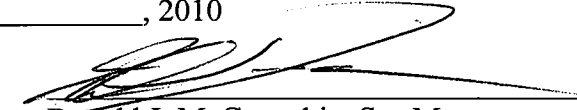
WHEREAS, in many instances, the initial appropriations for "necessary repairs and upgrades" have not been sufficient to address the numerous deferred maintenance items

conveyed from the State to the municipalities, requiring the municipalities to place burdens on their local treasuries; and

WHEREAS, the large majority of the communities who accepted the harbors from the State are communities that derive their main economic base from various fisheries businesses and their harbor facilities are the lifeblood of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, requests the Alaska Legislature amend the Fisheries Business Tax (raw fish tax) law and share 90% of the tax revenue with the qualified municipalities. Increased share of the tax would encourage municipalities to continue to maintain, upgrade and operate the State transferred facilities to the greatest degree possible and would assist the municipalities to retain successful, working harbors.

ADOPTED: April 13, 2010



Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL
RESOLUTION NO. 04-10-1192

A RESOLUTION BY THE CITY AND BOROUGH OF WRANGELL
IN SUPPORT OF THE SOUTHEAST ALASKA
NATIVE LAND ENTITLEMENT FINALIZATION ACT, *HAA AANI*

WHEREAS, in 1971, the United States Congress enacted the Alaska Native Claims Settlement Act (ANCSA) to recognize and settle the aboriginal claims of Alaska Natives to their traditional homelands by authorizing the establishment of Alaska Native Corporations to receive and manage lands and funds awarded in settlement of the claims of Alaska Natives; and

WHEREAS, the purpose of ANCSA was to settle the land claims of Alaska Natives and to provide them with a means to pursue economic development for the benefit of Alaska's Native people; and

WHEREAS, many of the Alaska Native Corporations have become successful and powerful economic engines within their regions and throughout the State of Alaska; and

WHEREAS, the Regional Corporation for Southeast Alaska, Sealaska Corporation, is the single largest private employer in Southeast Alaska, providing anywhere from 600 to 800+ part-time and full-time jobs, annually, and contributing as much as \$90 million, annually, to the Southeast Alaskan economy through its logging contracts, road building activities, other timber-related activities, and total Sealaska economic output; and

WHEREAS, Sealaska also provides a significant benefit to Alaska Natives throughout the State of Alaska through its annual 7(i) revenue sharing contributions, totaling more than \$300 million since Sealaska began operating;

WHEREAS, some Alaska Native Corporations outside of Southeast Alaska have expressed extreme gratitude to Sealaska Corporation because the 7(i) payments that they have received have, in many instances, kept the Corporations out of bankruptcy; and

WHEREAS, Sealaska, along with many other Alaska Native Corporations, has yet to receive conveyance for all of the ANCSA lands to which it is entitled; and

WHEREAS, Sealaska would like to engage in a comprehensive land entitlement and conservation initiative, which would allow it to complete its land entitlement by making cultural and economic land selections outside of the original withdrawal areas,

and would allow removal of the encumbrance created by the withdrawal of lands for selection by Native Corporations in Southeast Alaska; and

WHEREAS, if Sealaska does not receive conveyance of all of the lands to which it is entitled in the near term, the primary economic activity of Sealaska – logging – will cease in the near term, which will impact Southeast Alaska’s Native people, the Southeast Alaska economy, and the Alaska Native Corporations throughout the State that have come to rely upon Sealaska’s 7(i) contributions.

NOW, THEREFORE BE IT RESOLVED BY THE CITY AND BOROUGH OF WRANGELL, ALASKA, AS FOLLOWS:

The City and Borough of Wrangell hereby supports the enactment by the United States Congress of a bill to complete Sealaska’s ANCSA land entitlement to allow Sealaska to continue to help meet the economic needs of the Native people of Southeast Alaska and Alaska Native Corporations throughout the State of Alaska.

ADOPTED this 13th day of April, 2010.

CITY AND BOROUGH OF WRANGELL, ALASKA


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 04-10-1193

**A RESOLUTION IN SUPPORT OF THE UNRECOGNIZED
SOUTHEAST ALASKA NATIVE COMMUNITIES' SEEKING
AN ACT OF CONGRESS TO ALLOW THEM TO FORM
ALASKA NATIVE CLAIMS SETTLEMENT ACT
CORPORATIONS (ANCSA) AND RECEIVE ANCSA
BENEFITS WHICH INCLUDE LAND SELECTION RIGHTS AND
COMPENSATION**

WHEREAS, in 1971, the United States Congress enacted the Alaska Native Claims Settlement Act (ANCSA) to recognize and settle the aboriginal claims of Alaska Natives to their traditional homelands by authorizing the establishment of Alaska Native Corporations to receive and manage lands and funds awarded in settlement of the claims of Alaska Natives; and

WHEREAS, the purpose of ANCSA was to settle the land claims of Alaska Natives and to provide them with a means to pursue economic development for the benefit of Alaska's Native people; and

WHEREAS, many of the Alaska Native Corporations have become successful and powerful economic engines within their regions and throughout the State of Alaska; and

WHEREAS, ANCSA was passed to provide for a fair and just settlement of all claims by Natives and Native groups of Alaska; and

WHEREAS, ANCSA was to be accomplished rapidly, with certainty, in conformity with the real economic and social needs of Natives; and

WHEREAS, the Alaska Native communities of Haines, Ketchikan, Petersburg, Tenakee and Wrangell (known as "Landless" communities of Southeast Alaska) were not listed as communities eligible to form Native village or urban corporations under ANCSA, despite these communities comprising greater than 20% of the shareholders of Sealaska; and

WHEREAS, the reason for this exclusion is not explained in the statutory or report language of ANCSA, and an appeal of this exclusion was not authorized in ANCSA; and

WHEREAS, ANCSA cannot be complete until all Alaska Natives are treated fairly; and

WHEREAS, these five Landless communities have sought full eligibility for ANCSA benefits for more than three decades; and

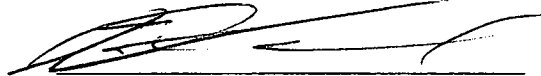
WHEREAS, a Congressional report commissioned in 1993 to examine the reasons why the five communities were denied ANCSA eligibility indicates that the communities do not differ significantly from the southeast communities that were allowed ANCSA eligibility; and

WHEREAS, the Landless communities, through legislation introduced into the United States Senate and House of Representatives, are seeking an act of Congress to allow them to form ANCSA Native urban corporations and receive ANCSA benefits which include land selection rights and compensation.

NOW, THEREFORE BE IT RESOLVED, that the City and Borough of Wrangell agrees that the Landless communities should be eligible to form Alaska native corporations and receive land selection rights under ANCSA; and

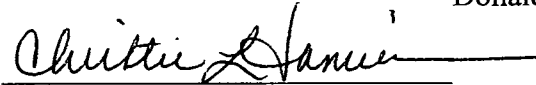
BE IT FURTHER RESOLVED, that all efforts to enact legislation intended to authorize the formation of Alaska native corporations for these five Landless communities are fully supported by the City and Borough of Wrangell.

Adopted: _____ April 13 _____, 2010



Donald J. McConachie, Sr., Mayor

ATTEST:



Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 04-10-1194

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION AND TRANSFER OF PUBLIC LAND CONSISTING OF ONE LOT LOCATED WITHIN PARCEL 6, A.S.L.S. NO. 84-83 (28.35 ACRES)

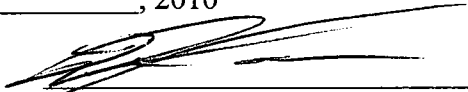
WHEREAS, the City and Borough of Wrangell approved the request to transfer City Land within Parcel 6, A.S.L.S. No. 84-83, to the Wrangell Medical Center, for the construction of a replacement hospital and nursing home, at their regular meeting held on December 8, 2009; and

WHEREAS, the Borough Assembly approved moving forth with the disposition and transfer of lands, with a request for an appraisal and survey.

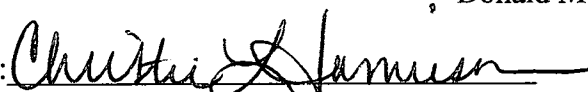
NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

1. That the Borough Clerk is authorized to dispose and transfer one parcel, specifically within Parcel 6, ASLS No. 84-83, to the Wrangell Medical Center, as attached in Exhibit "A".
2. That transfer shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the Borough Clerk.
3. That the parcel be used for the future site of Wrangell Medical Center replacement hospital and nursing home, and should Wrangell Medical Center select a different parcel of land, the ownership would therefore revert back to the City and Borough of Wrangell. Furthermore, any land contained within this parcel that is not utilized by Wrangell Medical Center within 10 years from the date of the adoption of this Resolution shall also revert back to the City and Borough of Wrangell.

ADOPTED: April 19, _____, 2010



Donald McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

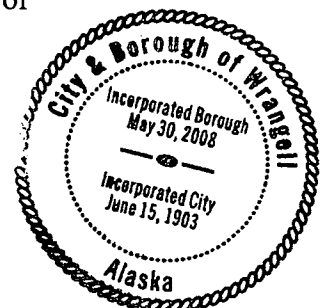


EXHIBIT "A"
RESOLUTION: _____

AUTHORIZED PUBLIC LAND FOR DISPOSITION AND TRANSFER
PROCEEDINGS

Within Parcel 6, ASLS No. 84-83, located within the First Judicial District, State of
Alaska, Wrangell, Alaska

Appraised value of lot (28.35 acres X \$5,800 per acre= \$164,430) Rounded: \$165,000

TOTAL APPRAISAL AMOUNT \$165,000

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 04-10-1195


A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION AND TRANSFER OF PUBLIC LAND CONSISTING OF ONE LOT LOCATED WITHIN PARCEL 6, A.S.L.S. NO. 84-83 (1.44 ACRES)

WHEREAS, the City and Borough of Wrangell approved the request to transfer City Land within Parcel 6, A.S.L.S. No. 84-83, to Alaska Island Community Services (AICS), for the construction of a Clinic; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

1. That the Borough Clerk is authorized to dispose and transfer one parcel, specifically within Parcel 6, ASLS No. 84-83, to Alaska Island Community Services (AICS), as attached in Exhibit "A".
2. That transfer shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the Borough Clerk.
3. That the parcel be used for the future site of the Alaska Island Community Services (AICS) Clinic, and should Alaska Island Community Services select a different parcel of land, the ownership would therefore revert back to the City and Borough of Wrangell.
4. That the Borough Assembly waives all of the provisions of Chapter 16.12, Section 16.12.010, when in the judgment of the assembly the public interest so requires, so as to dispose of public lands by lease, exchange, trade, sale or other disposition of said public lands when the value of said property, lease, or interest is \$1,000,000 or less and is accomplished by resolution after public notice published 14 days prior to passage of the resolution.

ADOPTED: April 27, 2010


Donald McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

EXHIBIT "A"
RESOLUTION:04-10-1195

AUTHORIZED PUBLIC LAND FOR DISPOSITION AND TRANSFER
PROCEEDINGS

Within Parcel 6, ASLS No. 84-83, located within the First Judicial District, State of
Alaska, Wrangell, Alaska

Appraised value of lot (1.44 acres X \$6,800 per acre= \$9,792) Rounded: \$10,000

TOTAL APPRAISAL AMOUNT \$10,000

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 05-10-1196

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE BOROUGH FOR THE TAX YEAR 2010 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2010 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

WHEREAS, the Borough Assembly sitting as the Board of Equalization has regularly assessed and equalized all real property within the City and Borough of Wrangell and has fixed a time at which the taxes levied shall be paid, and has fixed the date of delinquency, and has established that taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law. The Borough Assembly has provided herein for payment and the date of delinquency of all taxes levied on the property assessed on the tax rolls.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:


Sec. 1. There is hereby levied upon all taxable real property in the City and Borough of Wrangell, Alaska, as previously taxed by the City of Wrangell, except such property as is exempt by law from taxation, a mill rate of 12.75 mills for the tax year 2010, for the Wrangell Service Area, 4.0 mills for property outside the Service Area, and 4.0 mills for the tax differential zone as described in 5.04.310 (a).

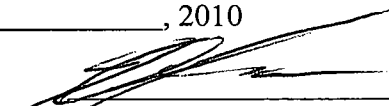
Sec. 2. Taxes levied pursuant to this resolution shall be due and payable on or before August 16, 2010, however, the taxpayer may pay such taxes in two (2) installments pursuant to Wrangell Municipal Code Section 5.04.350. Penalty and interest shall accrue on an unpaid installment from 5:00 p.m. on the date the installment becomes due.

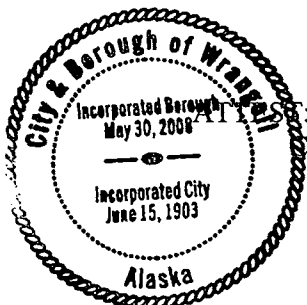
Sec. 3. Taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law.

Sec. 4. This resolution shall become effective upon its passage and adoption.

ADOPTED: _____ May 25 _____, 2010


Christie L. Jamieson, Borough Clerk


Donald J. McConachie, Sr., Mayor



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 05-10-1197

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2010/2011

WHEREAS, the Borough Assembly sitting as the Board of Equalization on May 10, 2010, assessed and equalized all real property within the City and Borough of Wrangell; and

WHEREAS, taxes levied upon boats; taxes on taxable property; delinquent date for payment of taxes and penalty and interest for late payment of taxes are provided in Wrangell Municipal Code, Chapter 5; and

WHEREAS, the Assembly at their regular meeting held May 25, 2010, approved a mill rate of 12.75 mills for the Wrangell Service Area, 4.0 mills for property outside the Service Area, and 4.0 mills for the tax differential zone as described in 5.04.310 (a); and

WHEREAS, the Assembly of the City and Borough of Wrangell, Alaska has been presented with the proposed budget for the fiscal year 2010/2011 in accordance with the Wrangell City Charter Section 5-2; and

WHEREAS, the Assembly held a public hearing on May 25, 2010, on the proposed budget in accordance with Wrangell City Charter Section 5-3; and

WHEREAS, the Assembly has approved the proposed budget as presented and/or amended.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

Sec. 1. That the General Fund Budget, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$8,815,089 is hereby adopted.

Sec. 2. That the Capital Project Fund Budget, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$113,100 is hereby adopted.

Sec. 3. That the Miscellaneous Grants Fund Budget, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$24,502 is hereby adopted.

- Sec. 4. That the Nolan Center Operating Fund, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$441,170 is hereby adopted.
- Sec. 5. That the Sales Tax Fund Budget, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$3,888,442 is hereby adopted.
- Sec. 6. That the Theater Fund, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$127,030 is hereby adopted.
- Sec. 7. That the Pool/Recreation Fund Budget, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$1,490,197 is hereby adopted.
- Sec. 8. That the Borough Organizational Fund, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$411,510 is hereby adopted.
- Sec. 9. That the Transient Tax Fund Budget, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$138,107 is hereby adopted.
- Sec. 10. That the Secure Schools Budget, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$3,778,192 is hereby adopted.
- Sec. 11. That the Economic Recovery Fund, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$1,117,132 is hereby adopted.
- Sec. 12. That the Revolving Loan Fund, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$189,348 is hereby adopted.
- Sec. 13. That the Permanent Fund, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$6,217,199 is hereby adopted.
- Sec. 14. That the Debt Service Fund Budget, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$347,746 is hereby adopted.
- Sec. 15. That the Residential Construction Fund, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$566,806 is hereby adopted.
- Sec. 16. That the Industrial Construction Fund, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$60,905 is hereby adopted.
- Sec. 17. That the Sewer Utility Revenue Fund Budget, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$631,785 is hereby adopted.
- Sec. 18. That the Sanitation Fund, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$565,624 is hereby adopted.

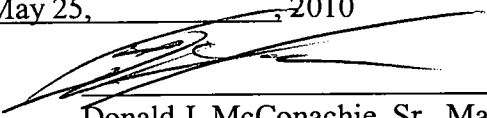
Sec. 19. That the Electric Utility Enterprise Fund budget, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$4,408,099 is hereby adopted.

Sec. 20. That the Water Utility Enterprise Fund Budget, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$490,799 is hereby adopted.

Sec. 21. That the Port Utility Enterprise Fund Budget, reserves and transfers, for the fiscal year 2010-2011, in the amount of \$2,196,512 is hereby adopted.


Sec. 22. That a copy of the final budget, as approved, be attached hereto and adopted by reference.

ADOPTED: _____ May 25, _____, 2010



Donald J. McConachie, Sr., Mayor

ATTEST:



Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-10-1198

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE IN THE PAY PLAN OF THE CITY'S PERSONNEL SYSTEM AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Borough Assembly approved their fiscal year 2010-2011 budget on May 25, 2010, that included a .6% increase for non-union employees; and

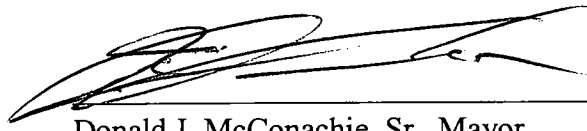
WHEREAS, it is necessary to implement a revised salary schedule for non-union employees that establishes a new step plan as attached per the recommendation of the rate consultant.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Sec. 1. Pay Plan. The Pay Plan, including job classifications and pay ranges, attached hereto as Exhibit "A" and incorporated herein by a reference, is hereby adopted and supercedes the previous action approved by the Borough Assembly, of a Cost of Living Allowance Increase to Non-Union Employees of 2.5%, on October 13, 2009.

Sec. 2. Effective Date. The pay plan shall be effective July 1, 2010.

ADOPTED: _____ June 8 _____, 2010



Donald J. McConachie, Sr., Mayor

ATTEST



Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-10-1199

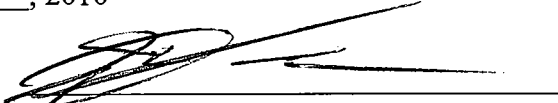
A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AFFIRMING TO PROVIDE THE MATCH FUNDING FOR PROJECT #23595 EVERGREEN ROAD IMPROVEMENTS AND PEDESTRIAN ACCESS IN THE 2010-2013 STATE TRANSPORTATION PROGRAM (STIP)

WHEREAS, the City and Borough of Wrangell received a score sufficient to include Project #23595 Evergreen Road Improvements and Pedestrian Access in the 2010-2013 State Transportation Improvement Program (STIP); and

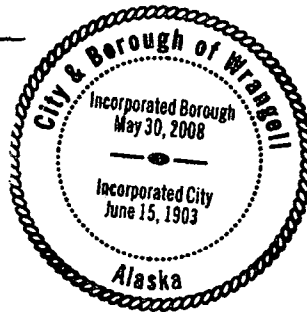
WHEREAS, the State Department Policy 09.01.040 requires that local government provides the federal-aid highway funding match for projects of local interest; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that the Borough Assembly affirms that the City and Borough of Wrangell will provide the match funding required for the programmed Federal-aid to highways funding, including any project cost increases incurred in the development and construction of the project.

ADOPTED: June 22, 2010


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-10-1200

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION AND SALE OF PUBLIC LAND CONSISTING OF ONE LOT, DESCRIBED AS LOT D, HEALTH CARE SUBDIVISION (0.51 ACRES) AS REQUESTED BY STEVE PRUNELLA

WHEREAS, the City and Borough of Wrangell offers public land consisting of one lot pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code; and

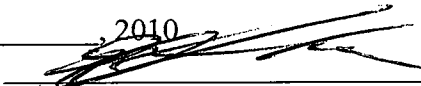
WHEREAS, this certain parcel of City land has been requested to be purchased by Steve Prunella for future expansion of mini-mart, increase employment of additional two to three employees, alleviate current congestion by adding more parking and improve safety issues; and

WHEREAS, the Borough Assembly approved moving forth with the public land sale at their regular meeting held May 11, 2010 with a request for an appraisal.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

1. That the Borough Clerk is authorized to dispose and sell one parcel, specifically Lot D, Health Care Subdivision, to Steve Prunella, as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the Borough Clerk.
3. That the Borough Assembly waives all of the provisions of Chapter 16.12, Section 16.12.010, when in the judgment of the assembly of the public interest so requires, so as to dispose of public lands by lease, exchange, trade, sale or other disposition of said public lands when the value of said property, lease, or interest is \$1,000,000 or less and is accompanied by resolution after public notice published 14 days prior to passage of the resolution.

ADOPTED: June 22, 2010


Donald J. McConachie, Sr., Mayor


Christie L. Jamieson, Borough Clerk

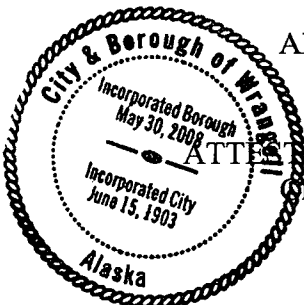


Exhibit "A"

Resolution No: 06-10-1200

AUTHORIZED PUBLIC LAND FOR DISPOSITION PROCEEDINGS

Lot D, Health Care Subdivision, located with the First Judicial District, State of Alaska,
Wrangell, Alaska

Appraised value of lot (0.51 acres or 22,004 sq. ft. total X \$1.60 = \$35,206.40

Rounded: \$35,000

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 06-10-1201

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING CONDITIONS FOR DISPOSITION AND SALE OF PUBLIC LAND CONSISTING OF ONE LOT, DESCRIBED AS A PORTION OF LOT 28, BLOCK 84 AS REQUESTED BY RICHARD AND CATHY KAER

WHEREAS, the City and Borough of Wrangell offers public land consisting of one lot pursuant to Chapter 16.12 Disposition of Public Lands and Tidelands of the Wrangell Municipal Code; and

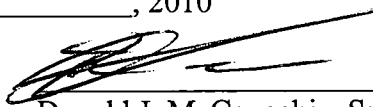
WHEREAS, this certain parcel of City land has been requested to be purchased by Richard and Cathy Kaer; and

WHEREAS, this certain parcel of land is landlocked by adjacent property owners, Richard and Cathy Kaer.


NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

1. That the Borough Clerk is authorized to dispose and sell one parcel, specifically a portion of Lot 28, Block 84, to Richard and Cathy Kaer, as attached in Exhibit "A".
2. That the purchase shall be ratified by resolution and appropriate form of deed subsequently issued and signed by the Mayor and the Borough Clerk.
3. That the Borough Assembly waives all of the provisions of Chapter 16.12, Section 16.12.010, when in the judgment of the assembly of the public interest so requires, so as to dispose of public lands by lease, exchange, trade, sale or other disposition of said public lands when the value of said property, lease, or interest is \$1,000,000 or less and is accompanied by resolution after public notice published 14 days prior to passage of the resolution.
4. That successful buyer shall grant an easement in order to protect access to the breakwater for maintenance, repairs and inspection.

ADOPTED: June 22, 2010



Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

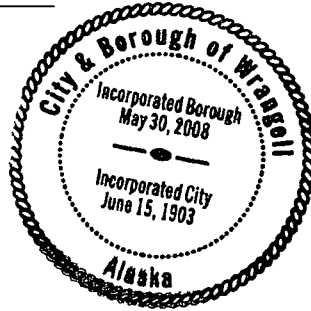


Exhibit "A"

Resolution No: 06-10-1201

AUTHORIZED PUBLIC LAND FOR DISPOSITION PROCEEDINGS

Portion of Lot 28, Block 84, located with the First Judicial District, State of Alaska,
Wrangell, Alaska

Appraised value of lot (2,300 sq. ft. total X \$4.77 = \$10,971 Uplands; 2,300 sq. ft. X
\$1.26 = \$2,898 Submerged lands)

~~Rounded~~ \$13,800

Rounded: \$10,300

(See letter dated June 22, 2010 from Appraisal Company of Alaska of reduction of
appraisal due to granted easement)

Fax
(907) 563-1368

Telephone
(907) 562-2424

Appraisal Company of Alaska, LLC

3940 ARCTIC BOULEVARD, SUITE 103
ANCHORAGE, ALASKA 99503
office@appraisalalaska.com
EIN#26-2071908

June 22, 2010

Christie L. Jamieson, City Clerk
City and Borough of Wrangell
P. O. Box 531
Wrangell, AK 99929

Re: A Portion of Lot 28, Block 84 Wrangell Townsite
Addendum

Dear Ms. Jamieson:

My original report dated June 16, 2010 did not address any easements of record on the subject site.

It is my understanding that both the Port Commission and the Planning and Zoning Commission are requesting easements on the site for access to the breakwater.

If the easements are granted as part of the final survey the site value would be reduced approximately 25% to:

TEN THOUSAND THREE HUNDRED DOLLARS
(\$10,300)

This would reflect the loss in utility to the site.
If you have any additional questions please call.

Sincerely,

APPRAISAL COMPANY OF ALASKA



Michael C. Renfro
Partner

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 08-10-1202

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, IN SUPPORT OF PROJECTS PROPOSALS FOR THE STATEWIDE TRANSPORTATION IMPROVEMENTS PROGRAM (STIP) 2012-2015

WHEREAS, the City and Borough of Wrangell wishes to work with the State of Alaska to better transportation between the communities of Southeast Alaska; and

WHEREAS, the Borough and State have developed project proposals which meet the criteria for funding through the Statewide Transportation Improvement Program (STIP); and

WHEREAS, these projects are some of the best ways to improve the economical climate with Wrangell and the region, as well as give all communities in Southeast Alaska better access and alternatives for moving products and people.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that the following projects are the Municipality's priorities for the STIP 2012-2015.

- #1 - Evergreen Road Improvements (Sidewalk to Petroglyph Beach, Road to Airport)
- #2 - Cassiar Street Reconstruction
- #3 - Wood Street
- #4 - Weber Street
- #5 - Shakes Street Resurfacing and Improvements
- #6 - City Dock Rehabilitation
- #7 - Travel Lift yard Improvements
- #8 - Barge Yard Paving
- #9 - Port Yard Fill Expansion
- #10 - Inner Harbor Improvements
- #11 - North/South Summer Floats Construction

#12 - Industrial Park Road Expansion and Drainage

#13 - School Access Improvements: Second Street and Parking Lot Surfacing;
First Street and Parking Lot Surfacing

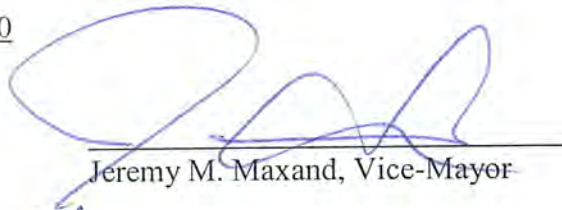
#14 - Residential Resurfacing: First Street, Second Street, Third Street; Mission
Street; Crest Drive, Saint Michaels Street

#15 - Council Drive, Zimovia Avenue and Wrangell Avenue Paving

#16 - Evergreen Road Improvements (Path Construction Petroglyph Beach to
Airport)

#17 - Lynch Street Resurfacing and Improvements

ADOPTED: August 31, 2010



Jeremy M. Maxand, Vice-Mayor

ATTEST: 
Christie L. Jamiesen, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA.

RESOLUTION NO. 09-10-1203

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE CITY AND BOROUGH OF WRANGELL'S APPLICATION FOR A GRANT FROM THE ALASKA ENERGY AUTHORITY.

WHEREAS, the Alaska Energy Authority has a grant application process for the award of grant funds from the Renewable Energy Fund; and

WHEREAS, the City and Borough of Wrangell must formally apply for the grant and thereby agrees to the terms and conditions of the grant, and to adhere to any governing state regulations; and

WHEREAS, the terms and conditions of the grant include providing the matching resources for the project at the match amounts indicated in the application; and

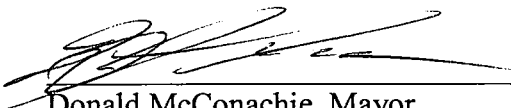
WHEREAS, authorizes the individual who signs the application the authority to commit the City and Borough of Wrangell to the obligations under the grant; and

WHEREAS, provides a point of contact to represent the City and Borough of Wrangell for purposes of the application; and

WHEREAS, certifies the City and Borough of Wrangell is in compliance with applicable federal, state, and local laws including existing credit and federal tax obligations.

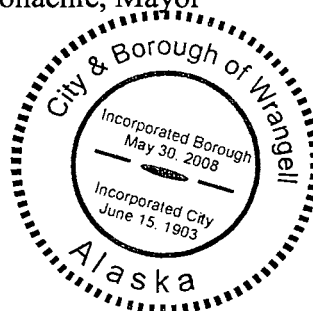
NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that the "Wrangell Electric Vehicle Feasibility Study" meets all application requirements as established by the Alaska Energy Authority and hereby supported by the Wrangell Borough Assembly.

ADOPTED: September 14, 2010


Donald McConachie, Mayor

ATTEST:


Carol Bean, Deputy Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 09-10-1204

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, IN SUPPORT OF PROJECT PROPOSALS FOR THE STATEWIDE TRANSPORTATION IMPROVEMENTS PROGRAM (STIP) 2012-2015

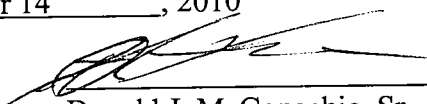
WHEREAS, the City and Borough of Wrangell wishes to work with the State of Alaska to improve transportation within Wrangell; and

WHEREAS, the Borough completed Resolution 08-10-1202 identifying Wrangell's priority transportation projects and needs; and

WHEREAS, the Borough has developed project proposals which meet the criteria for funding through the Statewide Transportation Improvement Program (STIP) for Evergreen Road Improvements and for Wood Street construction.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that the Borough commits to the ownership and on-going maintenance of Evergreen, Cassiar and Wood Streets following road improvements, as well as providing the federally required match of 9.03% of the total project costs.

ADOPTED: September 14, 2010

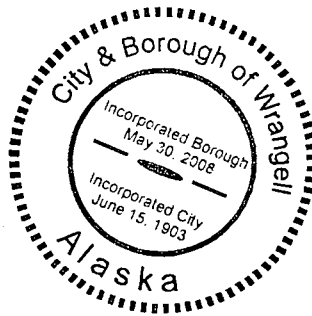


Donald J. McConachie, Sr., Mayor

ATTEST:



Carol Bean, Deputy Borough Clerk



CITY OF WRANGELL

RESOLUTION NO. 09-10-1205

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING A NEW FEE SCHEDULE FOR ALL RECREATION FACILITIES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, it is necessary to increase user fees for the recreation facilities in order to keep the current level of services; and

WHEREAS, the Parks, Recreation, and Youth Board held a public meeting on September 1, 2010, and recommended to increase the pool/activity and pool pass rates; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:


Sec. 1. Resolution No. 06-04-980 is hereby repealed.

Sec. 2. The fee schedule for use of all recreation facilities is attached hereto as "Exhibit A" and is hereby approved.

Sec. 3. The Recreation Director may waive fees for special activities or school functions planned during Tent City Days and the July 4th celebration or special exhibitions.

Sec. 4. This Resolution shall become effective October 1, 2010.

ADOPTED: September 14, 2010


Donald J. McConachie, Sr., Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk

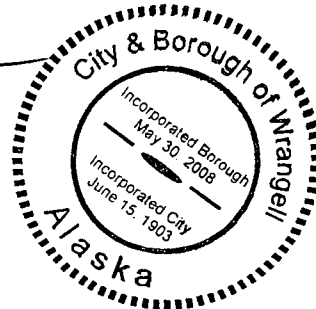


Exhibit "A"
Resolution No. 09-10-1205

PROPOSED POOL RATE INCREASES

GENERAL SWIM/SHOWERS

4 AND UNDER & SENIORS	1.25	1.25
5 TO 17 YEARS	[1.75]	<u>2.50</u>
18 AND OLDER	[2.50]	<u>3.25</u>
FAMILIES	[7.00]	<u>10.00</u>
DISABLED	FREE	<u>FREE</u>

WEIGHT ROOM

9 TH GRADE TO AGE 17	[1.75]	<u>2.50</u>
18 AND OLDER	[2.50]	<u>3.25</u>

POOL PASSES

1 MONTH YOUTH OR SENIOR	[25.00]	<u>40.00</u>
3 MONTH YOUTH OR SENIOR	[60.00]	<u>90.00</u>
1 YEAR YOUTH OR SENIOR	[100.00]	<u>150.00</u>
1 MONTH ADULT	[40.00]	<u>60.00</u>
3 MONTH ADULT	[90.00]	<u>140.00</u>
1 YEAR ADULT	[200.00]	<u>300.00</u>
1 MONTH FAMILY	[90.00]	<u>130.00</u>
3 MONTH FAMILY	[150.00]	<u>225.00</u>
1 YEAR FAMILY	[300.00]	<u>450.00</u>

RACQUETBALL [3.50/PLAYER/HOUR] **4.00/PLAYER/HOUR**

WALLYBALL

17 AND UNDER	[1.75/PLAYER/HOUR]	<u>2.50/PLAYER/HOUR</u>
18 AND OVER	[2.50/PLAYER/HOUR]	<u>3.25/PLAYER/HOUR</u>

SWIM LESSONS

1 ST CHILD	[30.00]	<u>40.00</u>
2 ND CHILD	[26.75]	<u>30.00</u>
3 RD CHILD	[23.50]	<u>25.00</u>

YOUTH BASKETBALL [35.00] **40.00**

WOLFPACK WRESTLING [35.00] **40.00**

CO-ED SOFTBALL (PER PLAYER) [10.00] **15.00**

BUSINESS SWIM POOL PASSES**WRANGELL SWIM POOL/WEIGHT ROOM**

5 EMPLOYEES OR LESS	1 MONTH	[256]	<u>200</u>
	3 MONTH	[300]	<u>300</u>
	1 YEAR	[415]	<u>500</u>
6-10 EMPLOYEES	1 MONTH	[356]	<u>400</u>
	3 MONTH	[400]	<u>500</u>
	1 YEAR	[515]	<u>700</u>
11-20 EMPLOYEES	1 MONTH	[456]	<u>500</u>
	3 MONTH	[500]	<u>600</u>
	1 YEAR	[615]	<u>900</u>
21-30 EMPLOYEES	1 MONTH	[556]	<u>600</u>
	3 MONTH	[600]	<u>700</u>
	1 YEAR	[715]	<u>1100</u>
31-40 EMPLOYEES	1 MONTH	[656]	<u>700</u>
	3 MONTH	[700]	<u>800</u>
	1 YEAR	[815]	<u>1300</u>
41-50 EMPLOYEES	1 MONTH	[756]	<u>800</u>
	3 MONTH	[800]	<u>900</u>
	1 YEAR	[915]	<u>1500</u>
51-60 EMPLOYEES	1 MONTH	[856]	<u>900</u>
	3 MONTH	[900]	<u>1000</u>
	1 YEAR	[1015]	<u>1700</u>
61-70 EMPLOYEES	1 MONTH	[956]	<u>1000</u>
	3 MONTH	[1000]	<u>1300</u>
	1 YEAR	[1115]	<u>1900</u>
71-80 EMPLOYEES	1 MONTH	[1056]	<u>1100</u>
	3 MONTH	[1100]	<u>1400</u>
	1 YEAR	[1215]	<u>2100</u>
81-90 EMPLOYEES	1 MONTH	[1156]	<u>1200</u>
	3 MONTH	[1200]	<u>1500</u>
	1 YEAR	[1315]	<u>2300</u>
91-100 EMPLOYEES	1 MONTH	[1256]	<u>1300</u>
	3 MONTH	[1300]	<u>1600</u>
	1 YEAR	[1415]	<u>2400</u>

CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 09-10-1206

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO THREE ASSEMBLY MEMBERS FOR CANVASSING THE RESULTS OF THE REGULAR ELECTION TO BE HELD OCTOBER 5, 2010

WHEREAS, Wrangell Municipal Code Sec. 2.28.050 Canvass Board, provides that the Council shall, prior to the date of the election, designate three council members to serve on the Canvass Board.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that Assembly Members Pam McCloskey, Wilma Stokes and David Jack, be designated to serve on the Canvass Board and to attend the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 to be held within three days after the election, pursuant to Wrangell Municipal Code Sec. 2.28.060 Canvass of Returns.

ADOPTED: September 14, 2010



Donald J. McConachie, Sr., Mayor

ATTEST:



Carol Bean, Deputy Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 10-10-1207

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE PASSAGE OF BALLOT MEASURE NO. 1 TO THE NOVEMBER 2, 2010 GENERAL ELECTION AND THE PRESERVATION OF THE PEOPLE'S VOICE IN STATE GOVERNMENT

WHEREAS, membership in the Alaska State Legislature is based on the number of House and Senate Districts in the state; and

WHEREAS, currently, the Alaska Constitution calls for forty House members and twenty Senate members, representing forty House Districts and twenty Senate Districts respectively; and

WHEREAS, the Alaska Constitution requires that each election district be composed of compact and integrated socioeconomic units; and

WHEREAS, the 2010 Census was just completed and after each census election districts are redrawn with population being a key factor in the redistricting process; and

WHEREAS, the number of legislative districts has not been changed since statehood, while the size of Alaska's population has nearly tripled; and

WHEREAS, legislative districts are so excessively large in land mass or are experiencing rapid population growth so that vastly different interest groups are being represented by one person making it nearly impossible for those districts to receive meaningful representation; and

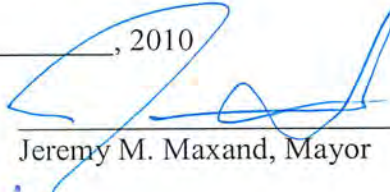
WHEREAS, this situation will only worsen after the next redistricting cycle in 2010; and

WHEREAS, Ballot Measure No. 1 will be put before the voters in the general election and will increase the number of legislative districts by adding four house districts and two senate districts; and

WHEREAS, Ballot Measure No. 1 will mitigate the negative impacts of redistricting by reducing the population change in each legislative district, bringing the people closer to their elected officials and allowing for easier access to state government.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, supports the passage of Ballot Measure No. 1 and the preservation of the people's voice in state government.

ADOPTED: _____ October 12 _____, 2010



Jeremy M. Maxand, Mayor

ATTEST:  _____
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 10-10-1208

A Resolution of the Assembly of the City and Borough of Wrangell, Alaska, declaring the official intent of the Borough to reimburse itself from the proceeds of tax-exempt bonds for costs of capital improvements to playground facilities at Evergreen Elementary School

WHEREAS, the Assembly of the City and Borough of Wrangell, Alaska (the "Borough"), wishes to declare, on behalf of the Borough, the Borough's official intent to reimburse certain expenditures with proceeds of tax-exempt debt to be incurred by the Borough.

NOW, THEREFORE, be it resolved by the Assembly of the City and Borough of Wrangell, Alaska, as follows:

Section 1. The Borough reasonably expects to appropriate funds from the Elementary School Playground Construction to pay costs of the following project: upgrading playground facilities at Evergreen Elementary School, including but not limited to removing and repairing or replacing playground equipment, fencing and surfacing in the play area and constructing a covered play area, and to reimburse such fund or account for such expenditures with the proceeds of tax-exempt debt to be incurred by the Borough (the "Reimbursement Bonds").


Section 2. The maximum principal amount of Reimbursement Bonds expected to be issued for the project described in Section 1 is \$225,000.

Section 3. This resolution shall become effective immediately upon its passage and approval as required by law.

APPROVED by the Assembly of the City and Borough of Wrangell, Alaska, at a regular meeting thereof held this 12th day of October, 2010.



ATTEST:


Christie L. Jamieson, Borough Clerk

CITY AND BOROUGH OF WRANGELL,
ALASKA

By 
Jeremy M. Maxand, Mayor

CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 10-10-1209

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE DENALI COMMISSION TRANSPORTATION GRANT PROGRAM

WHEREAS, the Assembly of the City and Borough of Wrangell has prioritized three transportation projects that are critical to safe and efficient transportation within the community; and

WHEREAS, the City is working cooperatively with Wrangell Medical Center and Alaska Island Community Services for the development of a medical campus in Wrangell which would be served by Wood Street which needs improvement; and

WHEREAS, the City also needs to complete construction of the second Heritage Harbor Boat Ramp for the purpose of allowing small craft launching; and

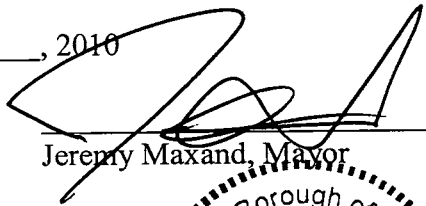
WHEREAS, the City also needs to complete the rehabilitation of City Dock, the only facility in Wrangell that serves for the docking of cruise ship vessels and other ships of comparable size; and

WHEREAS, the City fully supports transportation improvements that facilitate economic development and diversification within the community and recognizes that improved infrastructure enhances the quality of life and potential for economic development; and

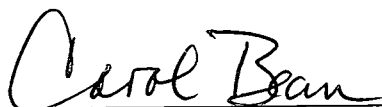
WHEREAS, the City agrees to provide the necessary matching funding per the funding source.

NOW, THEREFORE, BE IT RESOLVED THAT THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, endorses the community's proposal to the Denali Commission's Transportation Program Grant for completion of Woods Street, Heritage Harbor Boat Ramp, and rehabilitation of City Dock commits to the ownership and on-going maintenance of each.

ADOPTED: October 28, 2010



Jeremy Maxand, Mayor

ATTEST: 

~~Christie L. Jamieson~~, Borough Clerk
Carol Bean Deputy



CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 11-10-1210

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, OPPOSING AN APPLICATION FROM AQUABOUNTY TECHNOLOGIES, INC. TO THE U.S. FOOD AND DRUG ADMINISTRATION (FDA) TO APPROVE AND MARKET GENETICALLY ENGINEERED ATLANTIC SALMON IN THE UNITED STATES

WHEREAS, AquaBounty Technologies, Inc. has submitted an application to the FDA for approval of the "AquAdvantage Salmon", a genetically engineered Atlantic Salmon, for human consumption and marketing in the United States; and

WHEREAS, this is the first genetically engineered animal intended to be used as food in the United States; and

WHEREAS, the "AquAdvantage Salmon" was bred by inserting a recombinant DVA construct (also called transgene) comprised of a Pacific Chinook salmon growth hormone gene and an Ocean Pout antifreeze protein gene into fertilized eggs of wild Atlantic salmon. The breeding of six subsequent generations led to an "AquAdvantage Salmon" line which bears a single copy of the integrated transgene. The broodstock used in spawning of "AquAdvantage Salmon" are females containing two copies of the transgene that have been scientifically sexreversed for breeding purposes, therefore labeled neomales. The neomales are crossed with female Atlantic salmon that do not possess the transgene to produce eggs containing a single copy of the transgene. The fish that develop from these eggs have an enhanced growth rate compared to non-transgeneric Atlantic salmon; and

WHEREAS, AquaBounty proposes fertilization and incubation to the eyed-egg stage on Price Edward Island, Canada; shipment of the eyed-eggs to Panama; grow-out and processing of fish in Panama; and shipment of processed fish to the United States for retail sale. While AquaBounty maintains the land based rearing of the "AquAdvantage Salmon" to be safely contained with a minimum risk of escapement into the wild; and, in the event there is an escape, believes the geographical area of the salmon rearing is unfavorable to the survival of "AquAdvantage Salmon", Alaskans know all too well that fish farming containment measures are not fail-safe. In addition, AquaBounty does not address the possibility of eyed-eggs making their way into the streams that run into the Northern Atlantic Ocean; and

WHEREAS, the Wrangell Borough Assembly urges you to honor the Food and Drug Administration Amendments Act of 2007 provision (P.I. 110-85) requiring the FDA Commissioner "to consult with the Assistant Administrator of the National Marine Fisheries Service of the National Oceanic and Atmospheric Administration to produce a

report on any environmental risks associated with genetically engineered seafood products, including the impact on wild fish stocks”; and

WHEREAS, the development of “AquAdvantage Salmon” has been ongoing for approximately 15 years, yet the product has not been the subject of thorough scientific research and testing to ensure its consumption is safe in the long term; and


WHEREAS, many salmon consumers purchase the product for its widely recognized health benefits and this lack of safe consumption testing could weaken consumer confidence in all salmon products; and

WHEREAS, Alaska’s wild seafood industry, which is extremely important to the state’s economy and is the largest industry in Wrangell, could be severely impacted by the sale of genetically engineered salmon if proper labeling is not required. Should the FDA approve AquaBounty’s application to market their product in the United States, it is critical that the product be mandated to be clearly labeled “Genetically Modified” to allow consumers to make an informed choice. Alaska statutes require such labels be prominently displayed on the front of the package.

NOW, THEREFORE, BE IT RESOLVED THAT THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, by this resolution does not support approval of genetically engineered salmon for sale in the United States.

BE IT FURTHER RESOLVED THAT if despite strong environmental and human health concerns the application is approved by the FDA, product labeling is requirements should include the words “Genetically Modified” prominently displayed in a minimum font size and a contrasting color on the front of the package.

PASSED AND APPROVED by the Borough Assembly of the City and Borough of Wrangell, Alaska this 9th day of November, 2010.


Jeremy M. Maxand, Mayor

ATTEST: 
Christie L. Jamieson, MMC, Borough Clerk



CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 11-10-1211

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the Assembly of the City and Borough of Wrangell wishes to provide Cassiar Street for the community of Wrangell; and

WHEREAS, the Borough is an applicant for a grant in the amount of \$360,000 from the Alaska Department of Commerce, Community and Economic Development (DCCED), under the Community Development Block Grant (CDBG); and

NOW, THEREFORE, BE IT RESOLVED THAT THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, authorizes the Borough Manager Timothy D. Rooney to negotiate and execute any and all documents required for granting and managing funds on behalf of the Borough.

The Borough Manager is also authorized to execute subsequent amendments to said grant agreement to provide for adjustments to the project within the scope of services or tasks, based upon the needs of the project.

ADOPTED: November 9, 2010



Jeremy M. Maxand, Mayor

ATTEST: 
Christie L. Jamieson, MMC, Borough Clerk



CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 12-10-1212

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING FEDERAL FUNDING FOR UNITED STATES PRODUCED SEAFOOD

WHEREAS, the State of Alaska in conjunction with the fishing industry created the Alaska Seafood Marketing Institute (ASMI) to market and promote Alaska Seafood; and

WHEREAS, effective marketing of Alaska's Seafood requires a constant, consistent, and long term marketing presence, especially in times of over-supply and new competition; and

WHEREAS, duties and tariffs on imported seafood products generates approximately \$280,000,000 annually for the United States Treasury; and

WHEREAS, revenue from anti-dumping and countervailing duties on imported fish and fish products collected by the United States government total hundreds of millions of dollars annually; and

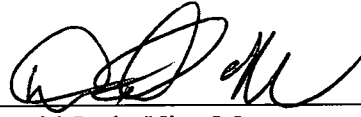
WHEREAS, the federal revenue derived from the importation of competing seafood products is not presently made available for the marketing of seafood harvested and produced domestically; and

WHEREAS, using a portion of the revenue collected on the importation of foreign seafood products to promote American seafood to domestic consumers will secure American fisheries and seafood processing jobs, create robust and enduring domestic markets, and greatly enhance the nutritional value of American diets.


NOW, THEREFORE, BE IT RESOLVED THAT THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, strongly supports the formation of a National Seafood Marketing Coalition and the allocation of money generated from federal marine and fishery product import tariffs for the domestic marketing of Alaska seafood; and

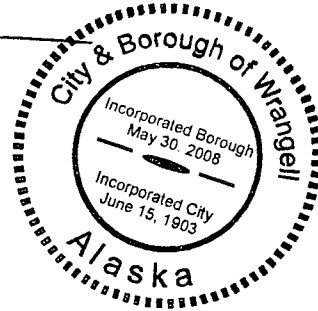
BE IT FURTHER RESOLVED THAT THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA supports the use of a portion of federally generated fishery product import revenues for the domestic marketing of Alaska seafood be communicated to Governor Sean Parnell, the Alaska Legislature, Senators Lisa Murkowski and Mark Begich, Representative Don Young and to the United Fishermen of Alaska.

ADOPTED: December 14, 2010



David Jack, Vice Mayor

ATTEST 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 12-10-1213

A RESOLUTION OF THE ASSEMBLY OF THE CITY
AND BOROUGH OF WRANGELL, ALASKA,
SUPPORTING THE SOUTHEAST ALASKA SOLID
WASTE AUTHORITY'S FY 2012 LEGISLATIVE
APPROPRIATION REQUEST FOR
ORGANIZATIONAL FUNDS

WHEREAS, the Southeast Alaska Solid Waste Authority (SEASWA) is a Municipal Authority formed in 2009 under the guidance of Alaska Statutes 29.35.800 – 29.35.925; and

WHEREAS, the SEASWA's primary goal is to allow the communities of Southeast Alaska to work together to stabilize the cost of disposal of municipal solid waste in the region; and

WHEREAS, the Southeast Conference (SEC) has received partial Authority startup contributions from member communities, sale of the SEC Household Hazardous Waste support van and from a Denali Commission grant for a combined amount of \$126,800, which the SEC holds and administers for the SEASWA; and

WHEREAS, the SEASWA has the need to continue the work of organizing its membership, recruiting additional membership, performing research into solid waste disposal solutions and developing plans and projects to address the stabilization of solid waste disposal in Southeast Alaska; and

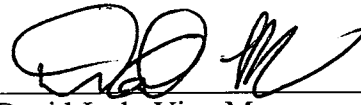
WHEREAS, the SEASWA is requesting a FY2012 legislative appropriation in the amount of \$125,000 to match existing organizational grants and contributions to the Authority and to fund the Authority's three year organizational budget; and

WHEREAS, this appropriation request is within the limits of allowable appropriations that are available to newly formed municipal authorities under AS 29.05.180 and .190; and


WHEREAS, the SEASWA has made an initial request to Governor Parnell's office for inclusion of the SEASWA appropriation in the Governor's budget for FY2012 and wishes to garner regional support for this request.

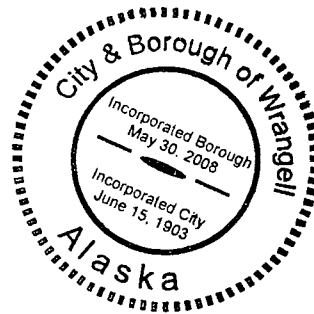
NOW, THEREFORE, BE IT RESOLVED THAT THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, supports the formation and organizational efforts of the SEASWA and the Authority's legislative appropriation request for fiscal year 2011.

ADOPTED: December 14, 2010.



David Jack, Vice-Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL

RESOLUTION NO. 12-10-1214

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 2011 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FISHERIES MANAGEMENT AREA 18

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 2011 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Community and Economic Development that the municipality suffered significant effects during calendar year 2009 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Community and Economic Development; and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Community and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

WHEREAS, the Assembly of the City and Borough of Wrangell proposes to use an alternative allocation method for allocation of FY 2011 funding available within the Fisheries Management Area 18 in agreement with all other municipalities in this area participating in the FY 2011 Shared Fisheries Business Tax Program.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2009 of fisheries business activity in the Fisheries Management Area 18.

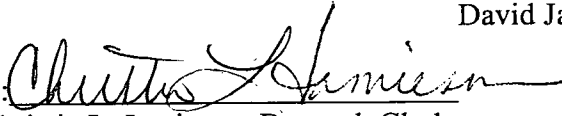
ALTERNATIVE ALLOCATION METHOD:

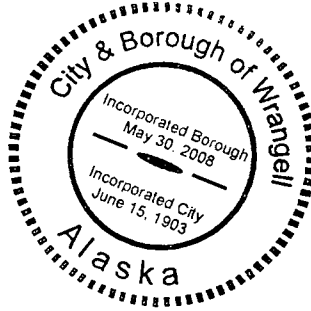
- 50% divided equally and
- 50% divided on a per capita basis

ADOPTED: December 14, 2010.



David Jack, Vice-Mayor

ATTEST: 
Christie L. Jamieson, Borough Clerk



CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 12-10-1215

A RESOLUTION OF THE ASSEMBLY OF THE CITY
AND BOROUGH OF WRANGELL, ALASKA,
PROVIDING FOR A REVISED JOB DESCRIPTION
FOR THE POSITION OF FIRE MEDIC/TRAINER

WHEREAS, it is the desire of the City and Borough of Wrangell to bring all job descriptions in compliance with current standards; and

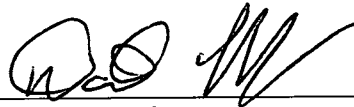
WHEREAS, the position of Fire Medic/Trainer is being advertised to replace the current job description with a new job description to bring current all duties, responsibilities and qualifications.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

Section 1. The attached Exhibit "A" is the job description which describes the duties, responsibilities and qualifications for the position of Fire Medic/Trainer.

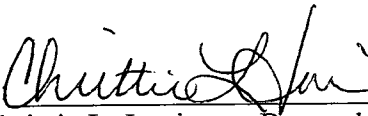
Section 2. The new job description for the Fire Medic/Trainer for the Fire Department becomes effective December 14, 2010.

ADOPTED: December 14, 2010.

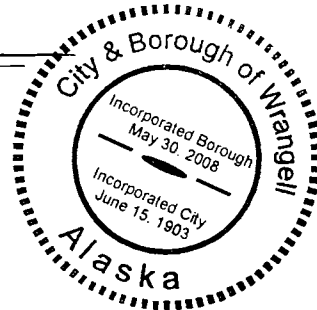


David Jack, Vice-Mayor

ATTEST



Christie L. Jamieson, Borough Clerk



City of Wrangell

Position Description

Position: Fire Medic/Trainer	Position Number:
Department/Site: Fire Department	FLSA: non-exempt
Reports to/Evaluated by: Fire Chief	Salary Grade: 18

Summary

Performs explicit general duty fire fighting, rescue, and responds to emergency calls to protect life and property. Participates in fire prevention activities that include but are not limited to, fire inspection, fire investigation and public safety education, emergency medical education programs such as cardiopulmonary resuscitation.

Distinguishing Career Features

The Fire Medic/Trainer is the second level in a career path that may offer advancement based on attainment of specific skills beyond those required of the position. Firefighters are expected to learn and perform all firefighting tasks, maintenance of equipment, apparatus, buildings, and perform emergency medical treatment. Fire Medic/Trainers have demonstrated competency in fire suppression and EMT interventions, and training, and have appropriate certificates. Work is performed according to well-defined protocols and procedures and considerable independent judgment is required to respond to emergency situations.

Essential Duties and Responsibilities

- Performs a variety of duties with an engine team. Drives and operates fire apparatus and pumps. Lays and connects hose to hydrant or to pressurized water tank. Holds nozzles and directs fog or water streams.
- Sets and raises ladders for elevated access to structures. Ventilates buildings and places salvage covers over furniture and interior fixtures. Directs occupants of buildings to safety, performing rescue operations as needed. May setup and provide emergency power and lighting. Removes debris from fire sites.
- Performs fire suppression duties in a marina environment where toxic and volatile fumes are present and surfaces may be unstable.
- Performs rescue duties. Drives and/or attends a rescue apparatus. Attends to the public under stress/urgent conditions. Uses emergency medical techniques and apparatus to restore cardiopulmonary functions and administers varying degrees of first aid to injured persons. Removes trapped accident victims. Administers oxygen to victims as needed.
- Performs administrative duties such as fire alarm response, fire and emergency calls. Maintains logs of all emergency calls, compiles alarm records; provides general fire information to the public; performs daily readiness tests on emergency communications equipment.
- Participates in fire prevention and continuing activities activities such as fire drills, public safety education, demonstrations, and safety principles. Attends classes in fire fighting,

emergency medical training, and related topics.

- Serves as an instructor for emergency medical techniques and fire fighting. Applies and may modify curriculum to fit the City's needs and training needs of fellow employees. Presents standardized EMT training to adults and special topics children, e.g., 'Learn Not to Burn'.
- Participates in inspections of buildings, both pre-fire and for Fire Code enforcement, and fire hydrants. Issues and maintains records of fire permits and maintains other records as required.
- Performs general maintenance and servicing work in hanging and drying hose, cleaning wearable gear, cleaning and servicing vehicles, cleaning and maintaining the firehouse and grounds, and inventorying materials and supplies.
- Performs other duties as assigned that support the overall objective of the position.

Qualifications

▪ **Knowledge and Skills**

The position requires working knowledge of the principles of specialized equipment mechanics and skill at equipment operation. Requires knowledge of and skill at using hand held communications devices. Requires sufficient knowledge of English language to read and comprehend fire suppression and prevention, building safety, equipment operation, and basic medical materials and information. Requires sufficient math skills to record distances and measurements. Requires sufficient computer proficiency to use common office productivity applications and data communications. Requires sufficient human relations skills to convey information to a variety of individuals and groups inside the department and in the community. Requires specific skills in delivering orientation and education to adults and children.

▪ **Abilities**

Requires the ability to apply numerous fire suppression and fire prevention methods, procedures, and techniques including the operation of firefighting equipment. Requires the ability to learn and recall the street system pattern and physical design of the City and Borough as well as building characteristics and fire prevention and safety codes. Requires the ability to respond to emergency situations when not directly supervised and to act quickly and calmly in emergency situations. Requires the ability to maintain detailed routine records. Requires the ability to complete all required courses of study and continuing education. Requires the ability to learn and operate the fire suppression, rescue, and emergency medical equipment used by the City and Borough. Requires the ability to apply and adapt standardized EMT and firefighter training curriculum and deliver instruction.

▪ **Physical Abilities**

Requires the ability to performing ardent physical labor on an intermittent basis, stand for extended periods of time, walk up to 400 yards, carrying and manipulating (lift, move) medium to heavy weights of up to 75 pounds on a regular basis without assistance. Requires the ability to push, pull, and guide materials over 75 pounds. Requires the ability to climb (e.g. ladders), stoop, kneel, and crouch on a regular basis and on unstable surfaces. Requires sufficient hand-eye coordination, hand and finger dexterity including ability to grasp, and visual acuity to operate specialized equipment and read technical and

safety information. Requires auditory ability to hear voices, machinery sounds, and alarms. Requires near and far visual acuity to read printed materials, moving objects, and observe work-in-progress. Requires speaking ability to carry on ordinary conversations and extend voice in noisy environs. Requires the ability to work in extreme temperatures, dangerous conditions, in, and among toxic fumes, and unstable surfaces.

- **Education and Experience**

The position typically requires a high school diploma or equivalent and post secondary training in fire suppression and operation of specialized heavy equipment.

- **Licenses and Certificates**

Requires a valid driver's license, Firefighter I certificate from the State of Alaska, and current EMT I or higher certificate. Instructor certificates for both a Firefighter I and EMT I is preferred.

- **Working Conditions**

Work is performed indoors and outdoors in dangerous situations requiring extreme care and attention to safe work habits and donning of safety gear.