

**Minutes of Regular Assembly Meeting  
Held on June 23, 2015**

Vice-Mayor Daniel Blake called the Regular Assembly meeting to order at 7:00 p.m., June 23, 2015, in the Borough Assembly Chambers. Assembly Members Powell, Decker, Prysunka, and Rooney were present. Mayor Jack and Assembly Member Mitchell were absent. Borough Manager Jeff Jabusch and Borough Clerk Kim Lane were also in attendance.

Pledge of Allegiance was led by Assembly Member Julie Decker.

Invocation was given by Karen Moose of the Baha'i Faith.

**CEREMONIAL MATTERS** – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*

**AMENDMENTS TO THE AGENDA**

**CONFLICT OF INTEREST**

**CONSENT AGENDA**

***M/S: Decker/Prysunka, to approve Consent Agenda Items marked with an (\*) asterisk; 6a, 7a, 7b, 7c, and 13a and 13b. Motion approved unanimously by polled vote.***

**APPROVAL OF MINUTES**

The minutes of the Public Information meeting, the Public Hearing, and Regular Assembly meetings held June 9, 2015 were approved, as presented.

**COMMUNICATIONS**

- \*a. Minutes of the Parks & Recreation Advisory Board held March 4, April 1, and May 6, 2015
- \*b. Written Correspondence from Bob and Cheri Wickman – *submitted on 6-16-15, the Wickman's spoke under Persons to be Heard at the last P&Z meeting. They are unhappy with a structure that the property lease holder is planning on erecting in the near future (between City Market and the Snow Building). Carol Rushmore will be taking this to Planning & Zoning.*
- \*c. School Board Action from the June 15, 2015 Regular meeting
- \*13a. Approval of the Final Plat of the Torgramsen-Smith Subdivision
- \*13b. Approval of the Final Plat for a Portion of the Cedar Street Vacation

**BOROUGH MANAGER'S REPORT**

Manager Jabusch provided a verbal report.

**BOROUGH CLERK'S FILE**

The Borough Clerk's Report was provided.

**MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS**

**10a Reports by Assembly Members**

Assembly Member Prysunka voiced his disappointment in the timing of the CEO's resignation; just approved a two year contract with TruBridge for billing services; wished that we had had that information beforehand.

At the request of Prysunka, Manager Jabusch stated that he would stay in close communication with the Hospital Board through the search for a new CEO for the Wrangell Medical Center.

#### **PERSONS TO BE HEARD –**

**Chuck Jenkins, 4 Mile Zimovia Hwy.**, addressed the correspondence that Bob and Cheri Wickman had submitted; stated that the Wickman's had not contacted him; provided information on what he was doing with his property located between City Market and the Sno Building. Mr. Jenkins said that the rumors that were circulating that he would be using containers as the structure was false; has entered into a contract with Clear Span to build a storage building on the property. Mr. Jenkins also said that the building would be similar in size to the one that Trident was approved for; working within the Planning & Zoning requirements; container mess that is currently there will be going away. Port Commission will not allow any more storage in the harbor yard; looking to build on his property in order to expand his dry storage.

Vice-Mayor Blake encouraged Mr. Jenkins to attend the next Planning & Zoning Commission meeting where they would be addressing the correspondence from the Wickman's.

#### **UNFINISHED BUSINESS**

##### **NEW BUSINESS**

**\*13a** Approval of the Final Plat of the Torgramsen-Smith Subdivision ~ **Approved under the Consent Agenda**

**13b** Approval of the Final Plat for a Portion of the Cedar Street Vacation ~ **Approved under the Consent Agenda**

**13c PROPOSED ORDINANCE NO. 904:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 13.12 OF THE WRANGELL MUNICIPAL CODE TO RENAME THE CHAPTER "PARKS & RECREATION DEPARTMENT" AND ADD A NEW SECTION ESTABLISHING FEE SCHEDULES FOR USE OF PARKS AND RECREATION FACILITIES *(first reading)*

***M/S: Prysunka/Powell, to approve first reading of Ordinance No. 904, and move to a second with a Public Hearing to be held on July 28, 2015. Motion approved unanimously by polled vote.***

In response to Assembly Member Decker, **Kate Thomas, Parks Director** explained how the new individual monthly pass could save the user money over the current hourly rate.

Ms. Thomas also stated that when users (family, couples, and/or children) were purchasing passes, Staff would figure out what was most equitable for the family.

Assembly Member Rooney questioned the 140 percent increase in rates for seniors.

In response to Rooney, Ms. Thomas stated that most senior's that use the facility were using it for aquatic's so they would use the facility up to three times per week; would encourage those users to purchase the monthly rate pass to save money.

Ms. Thomas said that the intention of raising the daily rate fee was to encourage users to purchase the punch cards, which would encourage them to consistently have exercise in their lives, while still increasing revenues for the center.

Decker stated that she appreciated the proposed plan.

Assembly Member Powell asked that Ms. Thomas provide the information for the scholarships that the Recreation department offered. Ms. Thomas agreed to send that information to the Borough Clerk for her to forward to the Assembly.

***Motion approved unanimously by polled vote.***

**13d** Approval to award the Water Treatment Pilot Study project to CRW Engineering Group, LLC

***M/S: Rooney/Powell, to approve the contract award to CRW Engineering Group, LLC for the Water Treatment Pilot Study design project, in the amount of \$149,306.00 to come from DCCED and DCRA funds. Motion approved unanimously by polled vote.***

**13e** Approval of the updated Capital Projects List for FY 2016-17

***M/S: Prysunka/Powell, to approve the revised 2016-2017 CIP List, as presented which will move the Water Main Distribution System Replacement, Phase 1 to priority #1 for the Borough's Capital Improvement projects, and to move the Shoemaker Bay Harbor Construction project to priority #2.***

Manager Jabusch explained that these two projects were being moved up on the list due to the competitive grant process.

***Motion approved unanimously by polled vote.***

**13f PROPOSED RESOLUTION NO. 06-15-1322: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, DESIGNATING STATE OF ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION (ADEC) GRANT FUNDS FOR THE PROJECT ENTITLED WATER MAIN REPLACEMENT AS THE NUMBER ONE LOCAL STATE FUNDING PRIORITY FOR FISCAL YEAR 2017**

***M/S: Powell/Rooney, to approve Resolution No. 06-15-1322 that supports the Water Main Replacement, Phase 1 project as its number one priority. Motion approved unanimously by polled vote.***

**13g** Approval to surplus Public Works equipment

***M/S: Decker/Powell, to approve disposing of a 1989 Caterpillar Grader at a minimum bid of \$40,000.00, that this item be advertised for bid as required under Wrangell Municipal Code 5.10.060, and to authorize the Borough Manager to dispose of this item if not bid on, in a manner that is in the best interest of the City.***

Assembly Member Prysunka asked if the money that was received from the surplus sale could go towards a new pumper.

Manager Jabusch stated that it would need to go into the General Fund reserves so that if something came up, those funds would be there. Jabusch also stated that once the grant for the sewer pumps was completed, the City could apply for a new grant for a new pumper. Jabusch said that the funding agency allowed for only one grant per municipality at a time.

***Motion approved unanimously by polled vote.***

**ATTORNEY'S FILE** - Summary report was provided to the Assembly.

# **EXECUTIVE SESSION**

## **15a Borough Clerk's Evaluation**

***M/S: Decker/Rooney, to I move, pursuant to 44.62.320 (c) (2), that we recess into executive session to discuss matters that may tend to prejudice the reputation and character of any person, specifically the Borough Clerk's Evaluation. Motion approved unanimously by polled vote.***

Recessed into Executive Session at 7:35 p.m.

Reconvened back into the Regular Assembly meeting at 8:26 p.m.

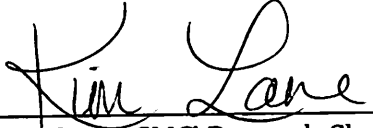
***M/S: Prysunka/Decker, to approve the step increase for the Borough Clerk from 27-5 to 27-7 based on performance and MMC designation.***

Assembly Member Decker stated that the Borough Clerk was doing a good job and that her work was appreciated.

***Motion approved unanimously by polled vote.***

Regular Assembly Meeting adjourned at 8:27 p.m.

ATTEST:

  
Kim Lane, CMC, Borough Clerk  
MMC

  
David L. Jack

