

Wrangell Medical Center Wrangell, Alaska



Our Mission: To Enhance The Quality Of Life For All We Serve!



Board of Trustees

December 18, 2013

AGENDA



WRANGELL MEDICAL CENTER
BOARD OF DIRECTORS MEETING AGENDA
December 18, 2013 -- 5:30 p.m.
Location: Nolan Center

MEMBERS: Terri Henson, President; Bernie Massin, Vice-President; Cori Robinson, Secretary; Barbara Conine, Treasurer; Judy Allen, Megan Clark, Marlene Messmer, Dorothy Sweat, Woody Wilson, Ex-Officio Member Marla Sanger, RN, Interim CEO

1. CALL TO ORDER

2. ROLL CALL

3. AMENDMENTS TO THE AGENDA

4. CONFLICT OF INTEREST

5. CONSENT ITEMS

- a. Minutes of the meeting held 11/20/2013
- b. Financial statements: October 2013
- c. Statistics

6. PERSONS TO BE HEARD

During this section of the agenda, the WMC Board will invite and listen to topics not on the agenda. The Board will note the topics, and will not take any official action on any of the topics presented but will refer items to the administration to be researched. A sign up sheet is available before the meeting to allow community members to sign up for an opportunity to speak before the board.

7. CORRESPONDENCE: None

8. REPORTS AND COMMUNICATIONS FROM WMC STAFF:

- a. CEO's report

9. MEDICAL STAFF REPORT: Verbal

10. ACTION ITEMS: None

11. DISCUSSION ITEMS: None

12. INFORMATION ITEMS

- a. New Hospital Project update (standing agenda item)
- b. Update on status of addition to WMC Board Bylaws

13. BOARD DEVELOPMENT

- a. 'Navigating the Boardroom', chapters 13-16, discussion

14. BOARD COMMENTS

15. ADJOURN

OUR MISSION: To Enhance The Quality of Life For All We Serve!

5. CONSENT AGENDA

- a. 11/20/13 Meeting Minutes
- b. Financials: October 2013
- c. Statistics



**WRANGELL MEDICAL CENTER
BOARD OF DIRECTORS MEETING MINUTES
November 20, 2013 -- 5:30 p.m.
Location: Nolan Center**

CALL TO ORDER:

Meeting was called to order at 5:30 by President, Terri Henson.

ROLL CALL:

Present: President-Terri Henson, Vice President-Bernie Massin, Members Megan Clark, Marlene Messmer and (via teleconference) Judy Allen, Treasurer-Barb Conine and Woody Wilson

Excused: Secretary-Cori Robinson, Dorothy Sweat

Quorum established

Assembly representative, James Stough, was present

AMENDMENTS TO THE AGENDA: None

CONFLICT OF INTEREST: None

CONSENT ITEMS

Motion made by Megan Clark to approve consent items 5.a, 5.b and item 5.c seconded by Barb Conine, motion passed unanimously.

PERSONS TO BE HEARD: None

CORRESPONDENCE: None

REPORTS AND COMMUNICATIONS FROM WMC STAFF:

CEO's Report: Year in review: Appreciate the development of the board into a cohesive team. Nursing Staff: have 3 permanent nursing staff to replace 3 travelers and the possibility of another 2 or 3 in the wings – reducing the need for travelers and resulting in more stability of the workforce. Quality: our Quality Coordinator has been on the job for roughly 6 months and has become very instrumental in helping with the surveys. See 'Information Items' for building update.

MEDICAL STAFF REPORT:

Dr. Salard reported that the new Physical Therapy space is looking really great and that it's been through the efforts of Mindy, Janell and Edward who have not only helped to redesign the space, but the program itself from the ground up. Mentioned that Edward is looking into what it might take to do Cardio Rehab here in town.

ACTION ITEMS:

- a. Motion was made by Megan Clark to approve changes to WMC Board Bylaws to include Executive Committee language, seconded by Barb Conine, passed unanimously.

WRANGELL MEDICAL CENTER
BOARD OF DIRECTORS MEETING AGENDA
November 20, 2013 -- 5:30 p.m.

DISCUSSION ITEMS: None

INFORMATION ITEMS:

a. New Building Update:

- Marla Sanger, CEO, has been working to pull together a comprehensive 'building file' for the project – from the existing pieces of the original project.
- Looking at square footage to be sure that the existing plan is the right fit for the services we want to provide at WMC.
- Has met with Mark Walker and Steve Helgeson and PeaceHealth to be sure that all the neighbors are aware of plans.
- Innovative Capital review is still underway.
- Recommendation: could a workshop be held to bring the board up to date on the past/current thinking on the building project – could include WMC staff who worked on the original design. Early in the New Year would be the target timeframe.

BOARD DEVELOPMENT:

- a. Discussion of chapters 13 – 16 of 'Navigating the Boardroom' were put on hold until the December meeting

BOARD COMMENTS:

Terri H – Will be gone for the December and January meetings.

Megan C – Thanks to the staff for the excellent trick-or-treating, daughter really enjoyed it.

Woody W – Thank you to Marla for her work in getting more permanent nursing staff hired.

Barb C – And thank you for the work in getting the Physical Therapy department hired and online.

ADJOURN

With no further business, the regular meeting adjourned at 5:56 p.m.

Cori Robinson

Kris Reed,
Date Certified:

6. PERSONS TO BE HEARD

7. CORRESPONDENCE

a. None

8. REPORTS AND COMMUNICATIONS FROM WMC STAFF

- a. CEO's Report Attached**



Weekly Update to the Governing Board

For the week of Monday, November 11th, 2013

From Marla Sanger, CEO

www.wrangellmedicalcenter.org

PeaceHealth Ketchikan Medical Center & WMC Partnership

Professional pharmacy services are very important to assuring comprehensive care for our hospitalized patients and residents in our long term care facility. WMC is currently contracting with PeaceHealth (PH) Ketchikan Medical Center Pharmacy to provide monthly pharmacy reviews on each of our long term care residents and periodic on-site visits to provide medication safety rounds and consultation.



PeaceHealth Ketchikan Medical Center

PH KMC Pharmacists, under the direction of Shawn Bowe, have embraced the opportunity to provide services to WMC. Our clinical staff and physicians have found their reports to be highly useful in contributing to comprehensive care.

Did you know that Ketchikan Medical Center was one of the first PeaceHealth hospitals? In 1922 the Sisters of St. Joseph of Peace responded to the need for medical care in Ketchikan establishing the Little Flower Hospital in 1923. Ketchikan General Hospital opened in 1963. The hospital and community together have expanded services to include a large medical group, laboratory, expanded pharmacy, and a number of centers of excellence. We appreciate our new partnership with KMC's Pharmacy Services!

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James Stough, CBW Liaison

Marla Sanger, Interim CEO
Ex-Officio Member

Medical Staff

Greg Salard, MD, Chief of Staff

Lynn Prysunka, MD

Laura Dooley, MD

Bob Urata, MD, Medical Director

Other Recipients

Bob Shymanski, ES Director

Diana Nore, Interim DON

Dana Strong, Interim CFO

Jeff Jabusch, Wrangell Interim
City/Borough Manager

Ken Tonjes, CAO, PH KM

Nancy Steiger, CEO PH NW
Network of Care

Wrangell Sentinel

KSTK



Weekly Update to the Governing Board

For the week of Monday, November 18th, 2013

From Marla Sanger, CEO

www.wrangellmedicalcenter.org

Welcome to New Staff

WMC is delighted to have some new nursing employees join us in the month of November. Janet Hufford, RN and Deanna Jackson, RN have joined our nursing team as permanent employees. In addition Rebecca Haney, RN, former traveling nurse will also be working for WMC as a permanent RN beginning in January. This represents a move from having 5-6 traveling nurses at any given time, toward a nursing department that is staffed almost exclusively by permanent full time RNs. This is not an easy thing to do in remote areas but Wrangell is a special community that people discover once they settle in.

Thank you to our Volunteers!

We've had some hard-working family and community members stepping in and working shoulder to shoulder with staff in the HIM department and over in the new Physical Therapy space. Their efforts are greatly appreciated!

Yak Tracks are back!

WMC is investing in the safety and wellbeing of our employees again this winter season! Staff in need of non-skid "Yak Trax" (grippers worn over your shoes or boots) may pick them up at a couple of local stores and the cost will be covered by WMC. Walking is healthy any time of year but walking safely in the winter time requires a little bit more planning and caution.

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Weekly Update to the Governing Board

For the weeks of Monday, Nov 25 & Dec 02, 2013

From Marla Sanger, CEO

www.wrangellmedicalcenter.org

Alaska State Long Term Care Survey

WMC Long Term Care facility was surveyed August 19th through August 23rd of this year and there were some required improvements that our staff responded to through a Plan of Correction. Findings from a post survey review by staff of the State Survey Agency found that WMC Long Term Care is now in substantial compliance.

Dana Strong Becomes Permanent CFO for WMC

Dana Strong, Interim CFO since mid-August of this year has accepted the permanent CFO position effective November 25th. Dana is doing a great job and we are very pleased that he and his wife Sally have chosen to make their home in Wrangell.

WMC and AICS Strengthen Collaboration

Over the last year the leaders of AICS and WMC have been working to renew a collaborative relationship to complement each organization's services, avoid unnecessary duplication, and improve the continuum of healthcare services in the community. In this spirit, AICS and WMC will be sharing the services of Dana Strong, CFO, to provide financial leadership for both organizations. The intent is to create business efficiencies that will be mutually beneficial. WMC began benefiting by this partnership when AICS agreed to share the expertise of Cheryl Haynes, Pharmacist, to help with on-site medication re-packaging among other things. And most recently WMC began sharing the talents of Jennifer Gogol, Social Worker, who will be stepping in when Alice Rooney retires later this month.

On a personal note, I had the opportunity to vacation with family toward the end of November and present at a meeting in Anchorage Dec 5th. It's great to be back home in Wrangell!

Weekly Update to the WMC Governing Board 11-25 & 12-02, 2013

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KSTK

9. MEDICAL STAFF REPORT

Verbal

10. ACTION ITEMS

None

11. DISCUSSION ITEMS

None

12. INFORMATION ITEMS

- a. New Hospital Project Update
- b. Bylaws addition update

MEMORANDUM

TO: WRANGELL MEDICAL CENTER BOARD
ATTN: TERRI HENSON

FROM: KIM LANE
BOROUGH CLERK

SUBJECT: ADDITION TO WRANGELL MEDICAL CENTER BYLAWS

DATE: December 11, 2013

At their Regular Assembly meeting held December 10, 2013, the Borough Assembly approved the addition to the Wrangell Medical Center Bylaws, as was presented.

13. BOARD DEVELOPMENT

- a. Navigating the Boardroom,
chapters 13-16 discussion

14. BOARD COMMENTS