

Wrangell Medical Center Wrangell, Alaska



Our Mission: To Enhance The Quality Of Life For All We Serve!



Board of Trustees

March 19, 2014

AGENDA



**WRANGELL MEDICAL CENTER
BOARD OF DIRECTORS MEETING AGENDA
March 19, 2014 -- 5:30 p.m.
Location: Nolan Center**

MEMBERS: Terri Henson, President; Bernie Massin, Vice-President; Cori Robinson, Secretary; Barbara Conine, Treasurer; Judy Allen, Megan Clark, Marlene Messmer, Dorothy Sweat, Woody Wilson, Ex-Officio Member Marla Sanger, RN, Interim CEO

1. CALL TO ORDER
2. ROLL CALL
3. AMENDMENTS TO THE AGENDA
4. CONFLICT OF INTEREST
5. CONSENT ITEMS
 - a. Minutes of the meeting held 2/19/2014
 - b. Financial statements: January 2014
 - c. Statistics: January 2014
6. PERSONS TO BE HEARD

During this section of the agenda, the WMC Board will invite and listen to topics not on the agenda. The Board will note the topics, and will not take any official action on any of the topics presented but will refer items to the administration to be researched. A sign up sheet is available before the meeting to allow community members to sign up for an opportunity to speak before the board.
7. BOARD DEVELOPMENT
 - a. Affordable Care Act training by Enroll Alaska representatives
 - b. 'Navigating the Boardroom', chapters 25 - 28, discussion
8. CORRESPONDENCE:
9. REPORTS AND COMMUNICATIONS FROM WMC STAFF
 - a. CEO's report
10. MEDICAL-STAFF REPORT: Verbal
11. ACTION ITEMS: None
12. DISCUSSION ITEMS: None
13. INFORMATION ITEMS
 - a. New Hospital Project update (standing agenda item)
14. BOARD COMMENTS
15. ADJOURN

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5. CONSENT AGENDA

- a. Minutes of the meeting held
2/19/2013
- b. Financial statements: January
2014
- c. Statistics: January 2014



**WRANGELL MEDICAL CENTER
BOARD OF DIRECTORS MEETING MINUTES
February 19, 2014 -- 5:30 p.m.
Location: Nolan Center**

CALL TO ORDER:

Meeting was called to order at 5:30 by President, Terri Henson.

ROLL CALL:

Present: President-Terri Henson, Vice President-Bernie Massin, Secretary-Cori Robinson, Treasurer-Barb Conine, Members Judy Allen, Megan Clark, Marlene Messmer, and (via teleconference) Woody Wilson,

Excused: Dorothy Sweat

Quorum established

Assembly representative was not present

AMENDMENTS TO THE AGENDA: None

CONFLICT OF INTEREST: None

CONSENT ITEMS

Motion made by Barb Conine to approve consent items 5.a, minutes of the regular meeting held January 15, 2014, item 5.b Financial Statements for November & December 2013, and item 5.c Statistics for December 2013 seconded by Cori Robinson, motion passed unanimously.

PERSONS TO BE HEARD: None

CORRESPONDENCE: Borough Clerk: Assembly Passage of FY 2014 Budget

REPORTS AND COMMUNICATIONS FROM WMC STAFF:

CEO's Report: Marla Sanger reported on the recent Rural Hospital Leadership Conference (attended with President Henson and Mark Walker). She also reassured board members that, in the case of shared staff (with AICS) that, where needed, confidentiality agreements have been signed. There was a meeting with Nancy Tieman (VP of Strategy and Business Development for PeaceHealth in Bellingham) and Mark Walker to help refine the working relationship between WMC and AICS.

MEDICAL STAFF REPORT: Dr. Salard spoke to the following:

-Level IV Trauma designation:

A recent development that the state may be pulling funding for the Trauma IV designated hospitals was announced, more information will be presented as it is available.

- Medical Staff Bylaws:

Progress continues to be made – though it is a slow process.

- A fluid warmer has been purchased and installed with funding help from the Hospital Auxiliary.

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DRAFT

WRANGELL MEDICAL CENTER

BOARD OF DIRECTORS MEETING: February 19, 2014 - 5:30 p.m.

ACTION ITEMS: None

DISCUSSION ITEMS: None

INFORMATION ITEMS:

- a. New Hospital project update: A financial review report is ready to be discussed pending finding time for all parties to join a teleconference on the subject. The building review is moving on to the stage of gathering input on a 'space programming' document – to include a discussion on what an integrated healthcare campus might look like.

BOARD DEVELOPMENT: Discussion on chapters 21-24 from 'Navigating the Boardroom'

BOARD COMMENTS:

- Cori R: Was pleased with the level of professional interactions during the Quality Meeting she attended, really enjoys the new Physical Therapy space and the new paint job in the hospital and is happy with the laundry upgrades underway.
- Barb C: passed along a report from a friend that their experience at the hospital was very good, the emergency room care and staff were very good.
- Bernie M: The ambulance team noticed that Ashley (traveling nurse) worked well in the emergency room and had a great grasp of emergency room care, also voiced a concern about having a board member on the AICS board as well.
- Terri H: reassured the board that the AICS and WMC boards are working toward common goals (the care of the community) and that conflict of interest declarations also provide a level of safety should an issue arise.
- Woody W: added that having a board member participating on the AICS board also helps when state/federal funders ask about collaboration within the community.
- Marla S: noted that a filter used by both her and Mark Walker is "is this good for WMC (AICS)? Does this hurt AICS (WMC)?" Furthermore, at the conference, HRSA and Federal funders spoke with her and Mark about the collaboration between AICS and WMC.
- Megan C: gave a shout out to the Chocolate Festival and underlined the upgrades happening within the facility.
- Judy A: also appreciated the efforts of staff in the facility and had a question about getting clarification from the City following up on the laptop issue.
- Terri H: briefly spoke about the conference and offered to put together notes about the experience, also shared a pamphlet about board functioning from the perspective of federal agencies.

ADJOURN: With no further business, the regular meeting adjourned at 6:20 p.m.

Cori Robinson

Kris Reed,

Date Certified:

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DRAFT

WRANGELL MEDICAL CENTER
FISCAL YEAR 2014

FYE 2014	JAN 2014	YTD FY 14	JAN 2013	YTD FY 13
<i>IP Admissions</i>	7	69	13	68
<i>SS Admissions</i>	19	118	26	119
<i>Swing Admits</i>	3	23	2	15
<i>LTC Admits</i>	0	7	2	6
<i>IP Days</i>	24	200	26	202
<i>SS Hours</i>	294.75	1595.50	156.50	1011.50
<i>Swing Days</i>	23	491	32	339
<i>LTC Days</i>	434	2694	343	2447
<i>Average IP LOS/HRS</i>	86.43	59.39	51.08	67.92
<i>LTC Residents</i>	14	NA	10	NA
<i>Swing Residents</i>	1	NA	1	NA
<i>Lab Tests</i>	1534	11374	1521	11393
<i>Radiology Studies</i>	150	1113	207	1338
<i>ER Visits</i>	81	656	71	600
<i>PR Visits</i>	72	729	191	732
<i>PT Modalities</i>	932	1580	584	4033
<i>Treadmills</i>	1	7	1	1
<i>Endoscopy Procedures</i>	0	20	17	31
<i>OR Procedures</i>	0	0	0	6
<i>Total Transfers</i>	4	34	6	44

LTC and Swing Residents counted on the last day of the month

6. PERSONS TO BE HEARD

7. BOARD DEVELOPMENT

- a. Affordable Care Act training
by Enroll Alaska representative
- b. Navigating the Boardroom,
chapters 21-24 discussion

8. CORRESPONDENCE

None

9. REPORTS AND COMMUNICATIONS FROM WMC STAFF

- a. CEO's Report Attached



WMC CEO Report to the Board of Directors, Wrangell Medical Center

March 19th, 2014

www.wrangellmedicalcenter.org

WMC Receives First E-Transfer from Medicaid

Medicaid has, historically, paid its bills to hospitals via check, but this week marked the first time that WMC received its payment from Medicaid via an E-Transfer. As with many vendor/payee relationships that have gone the way of e-commerce, it's somewhat comforting to know that the check is no longer 'in the mail'.

A Warm Welcome to Aaron McPherson , WMC's New Physical Therapy Director

Aaron McPherson, PT, DPT arrived at the Medical Center on Monday, March 3rd to lead our new Physical Therapy program. He joins us from SE New Mexico where he successfully developed an outpatient physical therapy facility for the community, in conjunction with the local hospital. In addition to the clinical aspect of the job, McPherson is working on his MBA and is very interested in building a successful program here at WMC. He is looking forward to getting to know the community and will soon be joined by his wife, Denise, who is scheduled to arrive around the end of March. And it gets better see below!

Director of Nursing Hired for WMC

Denise McPherson, RN and Family Nurse Practitioner visited Wrangell Medical Center February 19th through the 21st to meet staff and discuss her interest in the Director of Nursing opening. Denise had several meetings with various departments, including a lunch meeting with the nursing staff, and a tour of the facility as well as getting out into the community to get to know Wrangell a bit better. At the end of the visit Denise was offered the Director of Nursing position and she accepted! WMC is delighted that Denise will be joining our team very soon! Please give Aaron and Denise a warm welcome!

Information Technology Department is Fully Staffed

With the recent agreement with AICS to share Richard Buehler as Information Technology Manager and the hiring of David Roane, Information Technology Technician, the WMC IT Department is now fully staffed. David is available to WMC in the mornings 8 am to noon, Monday through Friday. He will work afternoons at AICS filling a similar role there. Richard will provide strategic oversight and hands-on expertise which is already moving WMC in a more stable and functional IT direction for the future.

Hospital Auxiliary Inspects New Fluid Warmer

Five members of the Hospital Auxiliary were able to make a quick visit to see the new fluid warmer which the Auxiliary helped purchase. The fluid warmer, located in the emergency room, will be used with patients who are in danger due to hypothermia or shock. The new warmer is easier to use, provides warmed fluid without delay, and doesn't require the bulk of a battery pack and additional tubing in the patient care area.

CNA Students Begin Practical Portion of Their Studies

Our High School CNA students have begun their practical assignments. They will be working with staff and residents in Long Term Care over the next few months. Congratulations to Carin Rhodes and her students for their hard work in getting to this point.

Chargemaster Review Complete, Update Work Continues

Marleen Carroll has been working to input new Charge Description Master (CDM) information in the WMC billing system per the recent review by Glenda Schuler, RHIT CPC, of Optimum Insight. The CDM review is designed to ensure we are pricing items correctly, in addition to assessing current billing and coding practices for compliance.

Medicare Reimbursement Rate Adjusted to Better Match Actual Cost of Services at WMC

Dana Strong, CFO, received notification this week that the Medicare reimbursement rate has been adjusted retroactively to reflect a nearly 19% increase in reimbursements for Medicare related services at WMC. This new rate will bring payments into closer alignment with actual cost of service with the intent that retroactive adjustments will be smaller overall in the future. This was brought about through a review of the WMC as-filed cost report and represents a significant 'leveling' of the amount it costs WMC to provide a service versus the amount reimbursed by Medicaid for that service.



Weekly Update to the Governing Board

For the week of Monday, February 10th, 2014

From Marla Sanger, CEO

www.wrangellmedicalcenter.org

QI Coordinator Attends "A3" Problem Resolution Seminar

Sandi Calvert, the Quality Improvement Coordinator, attended session one of a problem resolution seminar in Ketchikan this week. The seminar instructed hospital staff in the use of "A3", a tool instrumental in problem solving through a process of defining, investigating and resolving issues in the workplace. Part of the seminar includes a 'practical project' which looks at improving a particular aspect of the attendees' workplaces. In this case, and in light of the recent work towards a Trauma Level IV designation for WMC, Sandi focused her efforts on looking at how to improve the triage classification of ER patients. This program consists of three sessions. Sandi will be able to use this knowledge to further our quality initiatives.

WMC Receives First E-Transfer from Medicaid

Medicaid has, historically, paid its bills to hospitals via check, but this week marked the first time that WMC received its payment from Medicaid via an E-Transfer. As with many vendor/payee relationships that have gone the way of e-commerce, it's somewhat comforting to know that the check is no longer 'in the mail'.

WMC Welcomes New Nursing & Physical Therapy Staff

Travelers Holly Katchuk and Shermaine Baker have recently joined the Physical Therapy department and the nursing staff have welcomed Vickie Hinson and Rosa Mergenthal (permanent) and Ashley SaintClair (traveler).

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Lynn Prysunka, MD

Laura Dooley, MD

Bob Urata, MD, Medical Director

Other Recipients

Diana Nore, Interim DON

Dana Strong, CFO

Jeff Jabusch, Wrangell C/B Manager

Ken Tonjes, CAO, PH KM

Nancy Steiger, CEO PH NW Network

Wrangell Sentinel

KSTK

Upcoming Board Meetings 2014

Every 3rd Wed 5:30pm Nolan Center

February 19th

March 19th

Upcoming Quality Meetings 2014

Every 4th Thurs 3:00pm WMC

February 27th

March 27th



Weekly Update to the Governing Board

For the week of Monday, February 17th, 2014

From Marla Sanger, CEO

www.wrangellmedicalcenter.org

Director of Nursing Candidate Visits WMC

Denise McPherson, RN and Family Nurse Practitioner arrived in Wrangell Wednesday to visit the Medical Center and meet staff. She had several meetings with various departments, including a lunch meeting with the nursing staff, and a tour of the facility as well as getting out into the community to get to know Wrangell a bit better. The visit concluded with Denise being offered the Director of Nursing position and she accepted! We are delighted that Denise will be joining our team and we expect her to arrive in about six weeks.

Information Technology Department Full Again

With the recent agreement with AICS to share Richard Buehler as Information Technology Manager and this week's hiring of David Roane, Information Technology Technician, the WMC IT Department is now back to full staff. David will start next Monday and be available in the mornings 8 am to noon, Monday through Friday. He will work afternoons at AICS filling a similar role there.

Hospital Auxiliary Inspects New Fluid Warmer

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Upcoming Quality Meetings 2014

Every 4th Thurs 3:00pm WMC

February 27th

March 27th



Weekly Update to the Governing Board

For the week of Monday, February 24th, 2014

From Marla Sanger, CEO

www.wrangellmedicalcenter.org

CNA Students Begin Practical Portion of Their Studies

Our High School CNA students have begun their practical assignments, they will be working with staff and residents in Long Term Care over the next few months. Congratulations to Carin Rhodes and her students for their hard work in getting to this point.

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Every 3rd Wed 5:30pm Nolan Center
February 19th
March 19th

Upcoming Quality Meetings 2014

Every 4th Thurs 3:00pm WMC
February 27th
March 27th



Weekly Update to the Governing Board

For the week of Monday, March 3rd, 2014

From Marla Sanger, CEO

www.wrangellmedicalcenter.org

WMC Welcomes Aaron McPherson, PT, DPT



Aaron McPherson and a new friend (mascot and visual aide in the Physical Therapy Department).

Aaron McPherson, PT, DPT arrived at the Medical Center on Monday to take up his position as Director of Physical Therapy. He joins us from SE New Mexico where he successfully developed an outpatient physical therapy facility for the community, in conjunction with the local hospital. In addition to the clinical aspect of the job, McPherson is currently working on his MBA and is very interested in building a successful program here at WMC. He is looking forward to getting to know the community and is also looking for a fishing buddy. He will soon be joined by his wife, Denise, who is due to arrive at the end of the month.

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March 27th

10. MEDICAL STAFF REPORT

Verbal

11. ACTION ITEMS

None

12. DISCUSSION ITEMS

None

13. INFORMATION ITEMS

- a. New Hospital Project Update

14. BOARD COMMENTS