



**City and Borough of Wrangell  
Borough Assembly Meeting  
AGENDA**

**May 26, 2015 – 7:00 p.m.**

**Location: Assembly Chambers, City Hall**

**1. CALL TO ORDER**

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Daniel Blake
- b. INVOCATION to be given by Molly Prysunka
- c. CEREMONIAL MATTERS – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*

**2. ROLL CALL**

**3. AMENDMENTS TO THE AGENDA**

**4. CONFLICT OF INTEREST**

**5. CONSENT AGENDA**

- a. Items (\*) 6a, 7a, 7b, & 7c

**6. APPROVAL OF MINUTES**

- \*a. Minutes of the Board of Equalization Meeting held May 11, 2015, the Budget Public Hearing and Regular Assembly meetings held May 12, 2015, and the Special Assembly meeting held May 14, 2015

**7. COMMUNICATIONS**

- \*a. POA-205-296 Application from Robert Darymple, US Forest Service.
- \*b. Minutes of the School Board Minutes from March 16, 2015
- \*c. Quarterly Expenditure Report for SE Senior Services covering January 1, 2015 through March 31, 2015

**8. BOROUGH MANAGER'S REPORT**

**9. BOROUGH CLERK'S FILE**

**10. MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS**

- a. Reports by Assembly Members

**11. PERSONS TO BE HEARD**

**12. UNFINISHED BUSINESS**

- a. Approval of a contract with Mike Allen Jr. for Temporary Use, to harvest timber on City Owned property

- b. **PROPOSED ORDINANCE No. 901:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS 5.04.350 AND 5.04.360 OF CHAPTER 5.04, PROPERTY TAX, OF THE WRANGELL MUNICIPAL CODE TO AMEND THE DUE DATE FOR PAYMENT OF PROPERTY TAXES AND THE PENALTY AND INTEREST FOR LATE PAYMENTS OF PROPERTY TAXES (*second reading*)
- c. **PROPOSED ORDINANCE No. 902:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING A NEW CHAPTER 5.26 TO TITLE 5, REVENUE AND FINANCE, OF THE WRANGELL MUNICIPAL CODE TO ESTABLISH THE INVESTMENT POLICY AND OBJECTIVES FOR THE SWIMMING POOL FUND (*second reading*)
- d. **PROPOSED ORDINANCE No. 903:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PLACING THE QUESTION OF EXEMPTION FROM AS 39.50, THE STATE OF ALASKA'S PUBLIC OFFICIAL FINANCIAL DISCLOSURE LAW, ON THE BALLOT FOR THE OCTOBER 6, 2015 REGULAR BOROUGH ELECTION (*first reading*)

### **13. NEW BUSINESS**

- a. Approval of the preferred conceptual Waterfront Master Plan, submitted by Corvus Design, Inc.
- b. **RESOLUTION No. 05-15-1317:** A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE BOROUGH FOR THE TAX YEAR 2015 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2015 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES
- c. **RESOLUTION No. 05-15-1318:** A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2015-2016

### **14. ATTORNEY'S FILE** – Summary Report provided to the Assembly

### **15. EXECUTIVE SESSION** - None

### **16. ADJOURNMENT**

# Agenda Items 1 - 6

## CITY & BOROUGH OF WRANGELL

### BOROUGH ASSEMBLY

#### AGENDA ITEM

May 26, 2015

#### **ITEM NO. 1 CALL TO ORDER:**

**INFORMATION:** *The Mayor, by code, is required to call the meeting to order at 7:00 p.m. in the Borough Assembly Chambers. Special meetings or continued meetings may be called for at differing times but at the same location. Notice of such will be required by the Borough Clerk. The Mayor will call the meeting to order according to such special or continued meeting notice. At all meetings of the assembly, four assembly members or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number less than a quorum may adjourn a meeting to a later date.*

#### **RECOMMENDED ACTION:**

The Mayor, as presiding officer, is to call the meeting of the Borough Assembly to order, with the following actions to follow:

- a. Pledge of Allegiance to be given by Assembly Member Daniel Blake
- b. Invocation to be given by Molly Prysunka
- c. Ceremonial Matters – *Community Presentations, Proclamations, Certificates of Service, Guest Introduction*

#### **ITEM NO. 2 ROLL CALL - BOROUGH CLERK:**

**INFORMATION:** *The Borough Clerk shall conduct a roll call of each elected and duly qualified Assembly Member. Such call shall result in an entry of those present or absent from the meeting. The roll call is primarily utilized in determining if sufficient member(s) are present to conduct a meeting. The Borough Clerk may randomly change the conduct of the roll to be fair to the members of the governing body unless the council determined an adopted procedure for roll call which is different than currently in use.*

#### **RECOMMENDED ACTION:**

Borough Clerk to conduct a roll call by voice vote. Each member to signify by saying here, present (or equal) to give evidence of attendance.

#### **ITEM NO. 3 AMENDMENTS TO THE AGENDA:**

**INFORMATION:** *The assembly may amend the agenda at the beginning of its meeting. The outline of the agenda shall be as from time to time prescribed and amended by resolution of the assembly. (WMC 3.04.100)*

#### **RECOMMENDED ACTION:**

The Mayor should request of the members if there are any amendments to the posted agenda. ***THE MAYOR MAY RULE ON ANY REQUEST OR THE ASSEMBLY MEMBERS MAY VOTE ON EACH AMENDMENT.***

**ITEM NO. 4 CONFLICT OF INTEREST:**

**INFORMATION:** *The purpose of this agenda item is to set reasonable standards of conduct for elected and appointed public officials and for city employees, so that the public may be assured that its trust in such persons is well placed and that the officials and employees themselves are aware of the high standards of conduct demanded of persons in like office and position.*

*An elected city official may not participate in any official action in which he/she or a member of his/her household has a substantial financial interest.*

**ITEM NO. 5 CONSENT AGENDA:**

**INFORMATION:** *Items listed on the Consent Agenda or marked with an asterisk (\*) are considered part of the Consent Agenda and will be passed in one motion unless the item has been removed by an Assembly Member or the Mayor and placed on the regular agenda under Unfinished Business.*

**RECOMMENDED ACTION:**

Move to approve those Agenda items listed under the Consent Agenda and those marked with an asterisk (\*) Items:

***\*6a & 7a, 7b, & 7c***

**ITEM NO. 6 APPROVAL OF MINUTES:**

**INFORMATION:**

**6a** *Minutes of the Board of Equalization Meeting held May 11, 2015, the Budget Public Hearing and Regular Assembly meetings held May 12, 2015, and the Special Assembly meeting held May 14, 2015*

**Minutes of Board of Equalization Meeting  
Held May 11, 2015**

Vice-Mayor Daniel Blake called the Board of Equalization meeting to order at 6:30 p.m., May 11, 2015, in the Borough Assembly Chambers. Assembly Members Decker, Powell, Prysunka, and Rooney were present. Mayor Jack and Assembly Member Mitchell were absent. Borough Manager Jeff Jabusch and Borough Clerk Kim Lane were also in attendance.

**Appeals – Real Property** – There were no Property Tax Appeals to be considered.

**PROPERTY TAX EXEMPTIONS**

**4a** Senior Citizens Exemption Amount \$24,637,004

*M/S: Powell/Rooney, to approve the Senior Citizens Property Tax Exemptions, for the tax year 2015, for total assessment value of \$24,637,004. Motion approved unanimously by polled vote.*

**4b** Disabled Veteran Exemption Amount \$131,400

*M/S: Decker/Prysunka, to approve the Disabled Veteran Property Tax Exemptions, for the tax year 2015, for a total assessment value of \$131,400. Motion approved unanimously by polled vote.*

**4c** Sprinkler Exemption Amount \$64,502

*M/S: Prysunka/Powell, to approve the Sprinkler Exemptions, for the tax year 2015, for a total assessment value of \$64,502. Motion approved unanimously by polled vote.*

The Board of Equalization meeting adjourned at 6:34 p.m.

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Daniel Blake, Vice-Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, CMC, Borough Clerk

**Minutes of Budget Public Hearing  
Held May 12, 2015**

Mayor David L. Jack called the Budget Public Hearing to order at 6:30 p.m., May 12, 2015, in the Borough Assembly Chambers. Assembly Members Mitchell, Prysunka, Blake, Decker and Rooney were present. Assembly Member Powell was absent. Borough Manager Jeff Jabusch, Clerk Kim Lane and Deputy Clerk Lavonne Klinke were also in attendance.

**Public Hearing Items:**

- a. The purpose of this hearing is to give citizens an opportunity to make comments on the City & Borough of Wrangell's Budget for FY 2015-16 prior to the final decision made by the Borough Assembly.

**WRITTEN TESTIMONY**

At the Assembly's request, Borough Clerk Lane read the letters that were submitted by Wrangell Chamber of Commerce and KSTK.

**ORAL TESTIMONY**

*Sharlene Joseph, 347 Cassiar*, thanked the Assembly for what the City did contribute, and that they would absorb whatever financial support was not provided.

Manager Jabusch explained the purpose for the "on the table" amendment to the *draft* budget.

Recessed at: 6:47 p.m.

Reconvened at: 6:55 p.m.

**WRITTEN TESTIMONY** – None

**ORAL TESTIMONY** – None

Public Hearing Adjourned at 6:56 p.m.

ATTEST: \_\_\_\_\_  
Kim Lane, CMC, Borough Clerk

\_\_\_\_\_  
David L. Jack, Mayor

## **Minutes of Regular Assembly Meeting Held on May 12, 2015**

Mayor David L. Jack called the Regular Assembly meeting to order at 7:00 p.m., May 12, 2015, in the Borough Assembly Chambers. Assembly Members Mitchell, Decker, Prysunka, Rooney, and Blake were present. Assembly Member Powell was absent. Borough Manager Jeff Jabusch, Clerk Kim Lane and Deputy Clerk Lavonne Klinke were also in attendance.

Pledge of Allegiance was led by Assembly Member Julie Decker.

Invocation was given by Spike Bayer of the Baha'i Faith.

**CEREMONIAL MATTERS** – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions* - None

**AMENDMENTS TO THE AGENDA** – None

**CONFLICT OF INTEREST** – None

### **CONSENT AGENDA**

***M/S: Blake/Mitchell, to approve Consent Agenda Items marked with an (\*) asterisk; 6a, 7a, & 7b. Motion approved unanimously by polled vote.***

### **APPROVAL OF MINUTES**

The minutes of the Public Hearing and Regular Assembly meetings held May 12, 2015 were approved, as presented.

### **COMMUNICATIONS**

- \*a. School Board Action from the April 27, 2015 Regular meeting
- \*b. POA-2014-436 Department of the Army Permit for George Woodbury

### **BOROUGH MANAGER'S REPORT**

Manager Jabusch's report was provided.

***Marla Sanger, CEO and Doran Hammett, CFO for the Wrangell Medical Center*** were both present. Mr. Hammett provided the Assembly with a brief account of his past experience. Mr. Hammett gave a brief update on the finances of the Wrangell Medical Center; main focus would be cash flow, reducing receivables.

### **BOROUGH CLERK'S FILE**

The Borough Clerk's Report was provided.

### **MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS**

**10a** Reports by Assembly Members

Assembly Member Prysunka gave a "shout-out" to the Girls on the Run!

**10b** Appointment to fill the Vacancy on the Planning & Zoning Commission

Mayor Jack appointed community member Jim Shoemaker to fill the vacancy. There were no objections from the Assembly.

**PERSONS TO BE HEARD** - There were no persons to be heard.

**UNFINISHED BUSINESS** – There was no unfinished business.

### **NEW BUSINESS**

**13a** Discussion and possible action on exemption from the State of Alaska Public Official Financial Disclosure Law (AS 39.50)

Assembly Member Prysunka spoke in favor of this ordinance due to the requirements to filling out the Financial Disclosure Statement; stated how long it took to fill his out; may get more public interest for boards if this was not a requirement.

Assembly Member Blake spoke in support of being transparent; suggested opting-out however, creating our own form for local filing, limiting to only local interest.

Assembly Member Prysunka stated that we are required at the beginning of each meeting to disclose if there is a potential conflict or a financial interest in an item listed on the agenda; in favor of making this process as simple as possible.

Assembly Member Rooney echoed what Assembly Member Prysunka said; was surprised that the Assembly and other boards or commissions in the City were required to fill this out; this was a requirement for State level office holders; may see more people coming forward to serve on even the Assembly if this were not a requirement.

Assembly Member Decker stated that perhaps being so worried at protecting the public interest by having this a requirement, we may be hurting the public interest because people are hesitant to come forward to serve. Decker also stated that if this were to be approved by the Assembly, it would still need to be approved by a vote of the people.

Clerk Lane stated that if the Assembly approved moving forward, she would then contact and work with the Borough Attorney to draft an ordinance that would be brought back to the Assembly for consideration. If that ordinance was adopted, she would then place the proposition on the ballot for October, 2015 to be voted on by the voters of Wrangell.

***M/S: Rooney/Mitchell, to direct the Borough Clerk to begin the process of drafting an Ordinance with the assistance of the Borough Attorney that would bring the question to the voters on the October, 2015 municipal election on whether or not to exempt municipal officers and candidates for elective office from the requirements of the POFD, as defined in AS 39.50, to be brought back to the Assembly for consideration.***

Assembly Member Prysunka requested that the Borough Attorney also weigh in on whether or not (if this were approved) if there should be local reporting with the Borough Clerk.

***Motion approved unanimously by polled vote.***



**13b** Approval of the School Budget for Fiscal Year 2015-2016

***M/S: Blake/Rooney, to approve the Wrangell Public School Budget for the Fiscal Year 2015-2016.***

Assembly Member Prysunka asked if there would be a loss in school personnel by cutting the school food service program.

***Patrick Mayer, School Superintendent, 921 Case Ave.,*** stated that they built the budget based on a 3.5% cut; there could be an impact on school personnel; the school did pull out of the contract with Nana Management Services (NMS) in hopes of providing local food service to save approximately \$60,000; local food service would be \$57,900 based on employee costs and food.

Mr. Mayer also stated that the reason why the contracts have not been approved yet is because of the uncertainty with State Funding; the \$60,000 cost savings by doing the food service locally will definitely help.

***Motion approved unanimously by polled vote.***

**13c** PROPOSED ORDINANCE No. 901: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS 5.04.350 AND 5.04.360 OF CHAPTER 5.04, PROPERTY TAX, OF THE WRANGELL MUNICIPAL CODE TO AMEND THE DUE DATE FOR PAYMENT OF PROPERTY TAXES AND THE PENALTY AND INTEREST FOR LATE PAYMENTS OF PROPERTY TAXES *(first reading)*

***M/S: Prysunka/Blake, to approve first reading of Ordinance No. 901, and move to a second with a Public Hearing to be held on May 26, 2015. Motion approved unanimously by polled vote.***

**13d** PROPOSED ORDINANCE: No. 902: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING A NEW CHAPTER 5.26 TO TITLE 5, REVENUE AND FINANCE, OF THE WRANGELL MUNICIPAL CODE TO ESTABLISH THE INVESTMENT POLICY AND OBJECTIVES FOR THE SWIMMING POOL FUND *(first reading)*

***M/S: Blake/Decker, to approve first reading of Ordinance No. 902, and move to a second with a Public Hearing to be held on May 26, 2015.***

In response to Assembly Member Decker, Manager Jabusch explained the reasoning behind having this fund be separate from the existing Permanent Fund.

***Motion approved unanimously by polled vote.***

**13e** Approval of a budget amendment from CPV (Commercial Passenger Vessel) funds to match Trails Grant funds

***M/S: Prysunka/Rooney, to approve the FLAP Mt. Dewey Trail grant and to authorize the matching portion in the amount of \$43,768 to come from Commercial Passenger Vessel reserve funds. Motion approved unanimously by polled vote.***

**13f** Approval to join other intervenors in the appeal of the Big Thorne Timber Sale (*item added by Assembly Member Decker*)

***M/S: Decker/Rooney, to approve joining other intervenors in the appeal of the Big Thorne Timber Sale, and to pay an additional \$3000 for this purpose.***

Assembly Member Decker explained the purpose for the request. She stated that the initial ruling was in our favor and was not being appealed; information that was provided explained why we have a good chance of being successful. Decker was told by the City of Craig's Manager that the City of Craig, City of Ketchikan, First Bank, Boyer Towing, Tyler Rental, and Southeast Road builders have all agreed to pay \$3,000.

Assembly Member Prysunka spoke in opposition to paying additional funds for an export industry; he stated that he would be voting in favor of the motion. Prysunka stated that he was not in favor of putting money into an export industry; would rather hold onto the money for an innovative project in our community that involves local labor and uses our resources.

Assembly Member Mitchell stated that when the \$5,000 was approved, we were not under the current budget crisis; would like to see local harvesting and processing.

Assembly Member Rooney stated that she had mixed feelings on this issue; felt as though this would ultimately support the local industry; she stated that she would be voting in favor of the motion because it could still provide jobs in Southeast; would hate to see the timber and mill industry go away if we don't try and help.

Mayor Jack also stated that he had mixed feelings on this issue; believed that the original \$5,000 was all that would be asked of the City; also felt that this was a battle between the environmentalist and the renewable resource; if we don't do something, the timber industry could die.

Assembly Member Decker added that she would like to see us return to a responsible sustainable amount of renewable resource harvesting; allowing us to give those signals to private businesses that they can make it and create jobs in the community.

***Motion failed with Decker and Rooney voting yes; Mitchell, Blake, Prysunka, and Mayor Jack voted no.***

**13g** Discussion regarding direction for the Hospital Board Liaison

Mayor Jack explained that Assembly Member Prysunka had disclosed his potential conflict, due to his wife being under contract with the hospital; Assembly had determined that there was no conflict; could always be the possibility of a future conflict; item was on the agenda this evening so that the Assembly could give clear direction to the Hospital Board Liaison.

Assembly Member Decker stated that remembered the meeting when the Assembly appointed Assembly Member Prysunka as the Hospital Board Liaison; Prysunka had questioned whether he could be the liaison due to the potential conflict because of his wife's job; Assembly had determined that he did not have a conflict because the liaison simply brought information back and forth between the two groups; in the past, there was tension between the two groups; this position was created to ease that tension and provide information back and forth; the situation was a lot better now than it was in the past. Decker further stated that at the appointment meeting, it was determined that the point where Prysunka would have to declare a conflict, and the Assembly determine if the conflict was of financial gain to Prysunka or his family, was when the Hospital came to the Assembly for action.

Decker stated that she was in favor of Prysunka remaining as the Hospital Board Liaison for the Assembly; was important to remember that Prysunka would be the liaison of the Assembly for the Hospital Board as a representative of the Assembly; he would be there to represent the Assembly's views as a body, and not represent his own personal views; she would hope that he would ask questions, receive answers, and bring them back and forth to the respective groups. Decker stated that it would be helpful to Prysunka, for the Assembly to discuss and give clear direction on what the Assembly wanted him to focus on as far as the Assembly's interests; important issues are the finances, cash flow, management structure (maintained or by a larger group), and a new hospital (whether to build or not build).

Assembly Member Blake agreed that Prysunka was a good person to keep in the position as Hospital Board Liaison; take extra care that the Assembly was represented and that personal views did not come into play

Assembly Member Mitchell stated that Prysunka had a unique insight to the hospital; doesn't see a conflict if he was bringing information back and forth; Assembly needs to define Prysunka's role as liaison and give clear direction.

Mayor Jack stated that this item had been discussed with the Borough Attorney; Attorney had said that there was a possibility of a potential conflict; that Prysunka being appointed to the position was not a conflict; if a hospital matter item came up in the future for the Assembly to take action on, he should declare a potential conflict. Jack also mentioned that the Assembly should consider an alternate Hospital Board Liaison.

Assembly Member Prysunka stated that an alternate Hospital Board Liaison would be a good idea but questioned if it was necessary since it was a non-voting position. Prysunka also stated that he had based his participation on past liaison's participation; ordinance stats that the liaison was allowed to ask questions; was supposed to attend and participate in the meetings. Prysunka stated that had asked questions of clarification at the Hospital Board meetings that the Assembly had expressed interest on in the past.

Mayor Jack suggested that the Borough Manager and the Borough Clerk set up a meeting with himself, Assembly Member Prysunka, another Assembly Member, the Hospital CEO, and the Hospital Board President so that everyone could discuss and agree on what the role of the Hospital Board Liaison was and so that everyone could work together in the future.

It was agreed that the Borough Clerk would set up this meeting.

Assembly Member Decker stated that it was important to avoid situations that had happened in the past; wants to work together on big issues that would be coming up; understands that we have to ask a lot of questions because there are big issues being considered, or that need to be considered; appreciated that Prysunka has the knowledge to ask the questions, especially because there are people like her that don't know what questions to ask; need information so that the Assembly can make informed decisions; stated that open flow of communication to and from the Assembly and the community was also important.

**ATTORNEY'S FILE** – None

**EXECUTIVE SESSION** – None

Regular Assembly Meeting adjourned at 8:31 p.m.

ATTEST: \_\_\_\_\_  
Kim Lane, Borough Clerk

\_\_\_\_\_  
David L. Jack, Mayor

**Minutes of Special Assembly Meeting  
Held May 14, 2015**

Mayor David L. Jack called the special assembly meeting to order at 12:00 p.m., May 14, 2015, in the Assembly Chambers. Assembly Members Decker, Powell, and Mitchell were present. Assembly Members Blake, Prysunka, and Rooney were absent. Borough Manager Jeff Jabusch and Borough Clerk Kim Lane were also in attendance.

**CONFLICT OF INTEREST**

There were no conflicts of interest declared.

**PERSONS TO BE HEARD**

There were no persons to be heard.

**ITEM OF BUSINESS**

**5a** Approval of the Wrangell Community Center Piping Abatement bid received from Satori Group

***M/S: Powell/Decker, to approve the Wrangell Community Center Piping Abatement bid received from Satori Group***

Manager Jabusch explained that this was scheduled to be paid with HUD Grant funds that were set aside for the Community Center Renovations project.

***Motion approved unanimously by polled vote.***

Special meeting adjourned at 12:03 p.m.

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David L. Jack, Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, CMC, Borough Clerk

# Agenda Item 7

## CITY & BOROUGH OF WRANGELL

### BOROUGH ASSEMBLY AGENDA ITEM May 26, 2015

#### **COMMUNICATIONS:**

INFORMATION: The Assembly may receive items for Communications, reasons only which do not require separate action. This is an avenue to keep the Assembly informed, for the public to enter items on the record, if necessary. The Assembly also receives agenda communications directly by their constituents, Borough Manager, other agencies' Officers and Department Directors.

**A MAIL BOX IS ALSO AVAILABLE IN THE BOROUGH CLERK'S OFFICE FOR EACH MEMBER OF THE ASSEMBLY AND SHOULD BE CHECKED ON A ROUTINE SCHEDULE.**

All items appearing under Communications on the Agenda have been approved under the Consent Agenda unless removed by an Assembly Member or the Mayor and placed on the regular agenda under Unfinished Business.

- \*a. POA-205-296 Application from Robert Darymple, US Forest Service.
- \*b. Minutes of the School Board Minutes from March 16, 2015
- \*c. Quarterly Expenditure Report for SE Senior Services covering January 1, 2015 through March 31, 2015



**DEPARTMENT OF THE ARMY**  
ALASKA DISTRICT, U.S. ARMY CORPS OF ENGINEERS  
REGULATORY DIVISION  
P.O. BOX 6898  
JBER, AK 99506-0898

MAY 07 2015

Regulatory Division  
POA-2015-296

Mr. Robert Darymple  
United States Forest Service  
Post Office Box 51  
525 Bennett Street  
Wrangell, Alaska 99929

Dear Mr. Darymple:

This letter responds to your April 28, 2015 application for a Department of the Army (DA) permit for your proposed channel clearing project. It has been assigned number POA-2015-296, Anan Creek, which should be referred to in all correspondence with us. The project site is located within Section 1, Township 66 S., Range 87 E., Copper River Meridian; USGS Quad Map AK-BRADFIELD CANAL A-6; Latitude 56.1791° N., Longitude 131.8821° W.; Wrangell Petersburg Borough; near Wrangell, Alaska.

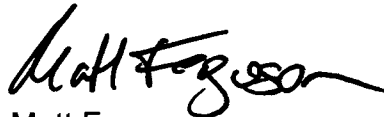
Based on our review of the information you provided, we have determined that although the subject property may contain waters of the United States (U.S.), including wetlands, your proposed project would not involve an activity we regulate. Therefore, a DA permit is not required. However, a permit may be required if you alter the method, scope, or location of your proposed work. You should contact us if you make changes to your project.

Section 404 of the Clean Water Act requires that a DA permit be obtained for the placement or discharge of dredged and/or fill material into waters of the U.S., including jurisdictional wetlands (33 U.S.C. 1344). The Corps defines wetlands as those areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions.

Nothing in this letter excuses you from compliance with other Federal, State, or local statutes, ordinances, or regulations.

Please contact me via email at [matthew.w.ferguson@usace.army.mil](mailto:matthew.w.ferguson@usace.army.mil), by mail at the address above, by phone at (907) 753-2711, or toll free from within Alaska at (800) 478-2712, if you have questions. For more information about the Regulatory Program, please visit our website at <http://www.poa.uscae.army.mil/Missions/Regulatory.aspx>.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Ferguson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Matt Ferguson  
Regulatory Specialist



# PROCEEDINGS

## MINUTES WRANGELL SCHOOL BOARD REGULAR MEETING

March 16, 2015; 7:00 PM

Evergreen Elementary School Room 101-Intermediate

School Board President Susan Eagle called the regular meeting of the Wrangell Public School Board to order at 7:00 pm on Monday, March 16, 2015.

CALL TO ORDER

A quorum was determined with the following school board members present: Susan Eagle, Tammy Groshong, Rinda Howell, Aleisha Mollen and Cyni Waddington. Also present was Superintendent Patrick Mayer and Recording Secretary Kimberly Powell.

DETERMINE QUORUM

The Pledge of Allegiance was recited, led by Rinda Howell.

PLEDGE OF ALLEGIANCE

High School Student Ben Florschutz gave his expository speech on the nervous system and our senses that he performed at the state tournament where he took 8<sup>th</sup> place.

STUDENT  
PRESENTATION

There was not a student representative present to report.

STUDENT  
REPRESENTATIVE  
REPORT

There were no guests to be heard.

GUESTS TO BE HEARD

The agenda was approved as presented.

APPROVAL OF AGENDA

Motion to approve the items on the consent agenda as presented by Rinda Howell, seconded by Tammy Groshong. Poll vote: Tammy Groshong: Yes; Aleisha Mollen: Yes; Cyni Waddington: Yes; Rinda Howell: Yes; Susan Eagle: Yes. Motion approved unanimously.

APPROVED THE  
MINUTES OF THE  
FEBRUARY 16, 2015  
REGULAR SCHOOL  
BOARD MEETING

- Approved minutes of February 16, 2015 Regular School Board Meeting

Information & Reports were accepted by unanimous consent.

ACCEPTED INFORMATION &  
REPORTS

Motion to adopt the 2015-2016 school calendar as presented and send it to the Department of Education for their approval by Aleisha Mollen, seconded by Tammy Groshong. Poll vote: Aleisha Mollen: Yes; Cyni Waddington: Yes; Rinda Howell: Yes. Tammy Groshong: Yes; Susan Eagle: Yes. Motion approved unanimously.

ADOPTED THE 2015-  
2016 SCHOOL  
CALENDAR

Motion to adopt McGraw Hill's "My Math" curriculum for Grades K-8 and approve the purchase of necessary textbooks and math manipulatives to support the program by Tammy Groshong, seconded by Rinda Howell. Poll vote: Cyni Waddington: Yes; Rinda Howell: Yes. Tammy Groshong: Yes; Aleisha Mollen: Yes; Susan Eagle: Yes. Motion approved unanimously.

ADOPTED THE MCGRAW  
HILL "MY  
MATH"/GLENCOE  
CURRICULUM FOR  
GRADES K-8

Motion to accept the fiscal year 2015 budget as revised by Cyni Waddington, seconded by Aleisha Mollen. Poll vote: Rinda Howell: Yes. Tammy Groshong: Yes; Aleisha Mollen: Yes; Cyni Waddington: Yes; Susan Eagle: Yes. Motion approved unanimously.

ACCEPTED THE FY'2015  
BUDGET AS REVISED

The School Board Members discussed the fiscal year 2016 budget draft II. Superintendent Mayer told the School Board Members that this draft does not include the one-time funding from the State since the legislature has not given any indication that this funding would be forthcoming. Salaries were recoded from a specialist position to a special education paraprofessional position. Oil prices are down so the projected heating costs have been decreased. A K-3 elementary program would be purchased for a cost of \$5,200 over a five-year period. The school van, phone system and copiers have been removed from the FY'16 budget. Board Member Howell asked for clarification on the director position. Superintendent Mayer said it would be a position to support educational technology in the classroom. Mrs. Roope clarified that the line item includes the Special Ed. Director, Technology Director and Activities Director. Mrs. Howell would like us to check with other districts to see what they pay for a technology director. Mrs. Groshong is concerned about the ongoing expense but Mrs. Eagle does not see how we can increase technology to the level we have without offering support. Superintendent Mayer will collect data from other schools on how their program is run.

DISCUSSED THE FY'2016  
BUDGET DRAFT II

CITY CLERK  
MAY 12 2015  
RECEIVED

CITY CLERK  
MAY 12 2015  
RECEIVED

Motion to enter into a Memorandum of Agreement with the University of Alaska Southeast to establish a full time office space location for the UAS Tech Prep Regional Coordinator within the Wrangell School District by Rinda Howell, seconded by Aleisha Mollen. Poll vote: Tammy Groshong: Yes; Aleisha Mollen: Yes; Cyni Waddington: Yes; Rinda Howell: Yes; Susan Eagle: Yes. Motion approved unanimously.

ENTERED INTO AN MOA  
WITH THE UNIVERSITY  
OF ALASKA TO  
ESTABLISH AN OFFICE  
SPACE LOCATION FOR  
THE TECH PREP  
COORDINATOR

Motion to offer teaching contracts for the 2015-2016 school year to all teachers with tenure in our district, as presented by Cyni Waddington, seconded by Tammy Groshong. Poll vote: Aleisha Mollen: Yes; Cyni Waddington: Yes; Rinda Howell: Yes; Tammy Groshong: Yes; Susan Eagle: Yes. Motion approved unanimously.

OFFERED TEACHING  
CONTRACTS TO  
TENURED TEACHERS  
FOR 2015-2016 SCHOOL  
YEAR

Motion to offer Sara Gadd a pro-rated, extracurricular contract for the position of Middle School Assistant Volleyball Coach beginning March 11, 2015 for the rest of the season by Aleisha Mollen, seconded by Tammy Groshong, Poll vote: Cyni Waddington: Yes; Rinda Howell: Yes; Tammy Groshong: Yes; Aleisha Mollen: Yes; Susan Eagle: Yes. Motion approved unanimously.

OFFERED SARA GADD  
AN EXTRACURRICULAR  
CONTRACT FOR MIDDLE  
SCHOOL ASSISTANT  
VOLLEYBALL COACH

Reviewed the Upcoming Dates and Meeting Announcements

REVIEWED THE  
UPCOMING DATES

Reviewed Future Agenda Items

REVIEWED FUTURE  
AGENDA ITEMS

Board Member Waddington would like to make sure that clarification is provided when we appoint the advisory committee members so that they know their role as an advisory committee member.

COMMENTS FROM  
BOARD MEMBERS

Ms. Mollen told the other board members that she is excited about the adoption of the math curriculum that will be consistent across the grades. She expressed curiosity about the status of baseball and softball and if we could field a team for both.

Board Member Howell thanked everyone for the time and hard work they've invested for our students.

Mrs. Groshong said that she really enjoyed Ben's expository speech and hopes to see more presentations in the future.

Mrs. Eagle thanked everyone for his or her involvement with the budget and curriculum.

Meeting Adjourned at 7:51 P.M.

ADJOURNED AT 7:51 P.M.

  
SECRETARY/TREASURER



Dignity • Care • Compassion

419 6th Street

Juneau, AK 99801

Telephone: 907.463.6100

Fax: 907.586.9018

www.ccsjuneau.org

April 28, 2015

Mr. Jeff Jabusch, Borough Manager  
City and Borough of Wrangell  
P O Box 531  
Wrangell, AK 99929

RECEIVED  
APR 12 2015

Dear Mr. Jabusch:

A copy of the Quarterly Expenditure Reports for Southeast Senior Services' Wrangell program is enclosed. These reports cover the third quarter period from January 1, 2015 through March 31, 2015.

The following services were provided during the third quarter of Fiscal Year (FY) 2015:

- \* 42 individuals received 1,211 home-delivered meals.
- \* 43 individuals received 783 congregate meals.
- \* 31 individuals received 652 assisted rides.
- \* 2 disabled individuals, under the age of 60, received 5 assisted rides.

\*\* Services for the disabled individuals, under the age of 60, were funded by the Medicaid Waiver Program and other fund sources.

Figures this quarter reflect 5 days of service all months of this quarter.

On behalf of Wrangell seniors, I would like to thank you for your continued support of the Wrangell Senior Program.

Sincerely,

Larry Bussone  
Executive Director

LB/ab

Enclosures



029 20-15 Wrangell

Fiscal Year 2015

Description	1st Quarter Actual	2nd Quarter Actual	3rd Quarter Actual	4th Quarter Actual	Year to date Actual
4001 T3 NSIP	\$ 519.35	\$ 329.97	\$ 487.74		\$ 1,337.06
4033 T3 Nutrition & Transportation	\$ 14,247.19	\$ 14,250.54	\$ 14,250.54		\$ 42,748.27
4106 City of Wrangell	\$ 2,750.01	\$ 2,750.01	\$ 2,750.01		\$ 8,250.03
4364 Title VI-Care Giver Support	\$ 5,740.01	\$ 700.18	\$ 5,684.52		\$ 12,124.71
4365 Title VI-NTS	\$ 20,582.51	\$ 20,582.50	\$ 20,582.50		\$ 61,747.51
4369 Title VI-NSIP	\$ 520.01	\$ 520.00	\$ 397.17		\$ 1,437.18
4410 Congregate Meal Contr-Over 60	\$ 897.00	\$ 2,656.00	\$ 2,016.00		\$ 5,569.00
4411 Congregate Meal Contr-Under 60	\$ 80.00	\$ 476.00	\$ 20.00		\$ 576.00
4412 Home Deliv Meal Contr-Over 60	\$ 342.00	\$ 636.00	\$ 508.00		\$ 1,486.00
4414 Transportation Contr-Over 60	\$ 526.00	\$ 656.00	\$ 756.00		\$ 1,938.00
4415 Transportation Contr-Under 60	\$ -	\$ 150.00	\$ -		\$ 150.00
4553 Medicaid	\$ 7,797.10	\$ 2,989.98	\$ 2,918.79		\$ 13,705.87
4600 In-Kind Revenue	\$ 3,592.50	\$ 3,592.50	\$ 3,592.50		\$ 10,777.50
4920 Fund Raising	\$ -	\$ 3,141.00	\$ 265.00		\$ 3,406.00
4950 Individual Donations	\$ 163.00	\$ 81.00	\$ 3,105.00		\$ 3,349.00
4990 Miscellaneous Revenue	\$ 1,278.00	\$ 40.00	\$ 20.80		\$ 1,338.80
Total Revenue	<u>\$ 59,034.68</u>	<u>\$ 53,551.68</u>	<u>\$ 57,354.57</u>	<u>\$ -</u>	<u>\$ 169,940.93</u>
6110 Salaries & Wages Expense	\$ 24,664.49	\$ 20,265.10	\$ 21,310.99		\$ 66,240.58
6115 Substitute Wages Expense	\$ 2,928.20	\$ 5,297.76	\$ 3,282.72		\$ 11,508.68
6120 Payroll Taxes & Benefits	\$ 6,622.85	\$ 6,908.80	\$ 7,772.33		\$ 21,303.98
6220 Staff Travel & Training	\$ -	\$ -	\$ 619.48		\$ 619.48
6310 Facility Rent	\$ 223.35	\$ 223.35	\$ 223.35		\$ 670.05
6311 In-Kind Rent	\$ 2,460.00	\$ 2,460.00	\$ 2,460.00		\$ 7,380.00
6320 Phone Service Charges	\$ 455.31	\$ 452.55	\$ 450.67		\$ 1,358.53
6330 Facility Utilities	\$ 1,197.35	\$ 1,497.07	\$ 1,122.85		\$ 3,817.27
6410 Office Supplies	\$ 23.02	\$ 5.96	\$ 9.29		\$ 38.27
6420 Postage	\$ 38.13	\$ 46.78	\$ 45.85		\$ 130.76
6440 Vehicle Supplies	\$ -	\$ -	\$ -		\$ -
6450 Program Supplies	\$ -	\$ 214.24	\$ 51.98		\$ 266.22
6470 Household Supplies	\$ 37.39	\$ 192.05	\$ 61.75		\$ 291.19
6475 Home Delivery Containers	\$ 168.83	\$ 70.80	\$ 11.48		\$ 251.11
6480 Raw Food	\$ 3,294.85	\$ 8,133.06	\$ 4,375.75		\$ 15,803.66
6491 In-Kind Gas & Oil	\$ 316.26	\$ 316.26	\$ 316.26		\$ 948.78
6511 In-Kind Vehicle Repair	\$ 816.24	\$ 816.24	\$ 816.24		\$ 2,448.72
6520 Non-Vehicle Repair	\$ -	\$ -	\$ 69.55		\$ 69.55
6540 Equip Purch (under \$5,000)	\$ -	\$ -	\$ -		\$ -
6610 Professional Services	\$ 276.20	\$ 309.80	\$ -		\$ 586.00
6620 Vehicle Insurance	\$ 173.10	\$ 171.45	\$ 171.45		\$ 516.00
6630 Property & Liability Insurance	\$ 77.40	\$ 77.04	\$ 77.04		\$ 231.48
6640 Dues & Subscriptions	\$ 125.00	\$ -	\$ -		\$ 125.00
6650 Printing	\$ -	\$ -	\$ -		\$ -
6700 Administrative Expenses	<u>\$ 8,148.99</u>	<u>\$ 7,300.66</u>	<u>\$ 7,776.98</u>		<u>\$ 23,226.63</u>
Total Expenditure	<u>\$ 52,046.96</u>	<u>\$ 54,758.97</u>	<u>\$ 51,026.01</u>	<u>\$ -</u>	<u>\$ 157,831.94</u>
Excess Revenues over (under) Expenses	<u>\$ 6,987.72</u>	<u>\$ (1,207.29)</u>	<u>\$ 6,328.56</u>	<u>\$ -</u>	<u>\$ 12,108.99</u>

## MEMORANDUM

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY  
CITY AND BOROUGH OF WRANGELL**

**FROM: JEFF JABUSCH  
BOROUGH MANAGER**

**SUBJECT: MANAGER'S REPORT**

**DATE: MAY 22, 2015**

### **Legislature:**

We are still unsure as to what the legislature will do as it relates to community jails. The last thing we have heard is that the amount we have in the budget is the amount that will be finalized. That is about the only item that affects the budget this year with Revenue Sharing a known as the money we are going to get comes from monies put into the pot in the previous three years and does not rely on money put in there this year.

### **Byford's Junk Yard:**

Recently the State of Alaska Department of Environmental Conservation (DEC) and the US Environmental Protection Agency (EPA) released the results of soil testing at the Byford site. Those results showed high levels of lead contamination. We are working with DEC to formulate the various things we need to do until money becomes available to do the clean-up. This will include such things as blocking off the road access, signage of no trespassing and notice in the paper about the site, including the beach below the site. We are hoping that EPA can find the money to clean the site up this year, but we may not know that for a while.

### **Budget:**

We will have another budget meeting on May 26<sup>th</sup> and then it is on the agenda to take action with our recommendation to approve the draft budget with amendments. The budget will maintain the current levels of services and keep the mill rate at 12.75 for the properties on the road system and 4.00 mills for all other properties.

### **Projects being worked on:**

- **Asbestos Removal in the Community Center Gym (downstairs)** – Bid was awarded to do the work on the asbestos removal. It is expected that the project will only take about 30 days. Once this is completed it will allow us to utilize the down stairs space for recreation activities.
- **Cassiar Street Improvements-** The main portion of this project was completed last fall. We are working with R&M engineering to put out another small bid to complete the remaining items on the project. We expect this to be out to bid soon with work to be completed in this construction season.
- **Sewer Pump Station**: We are reading to advertise this project, but are now waiting on some information from USDA Rural Development to see if it is going to be possible to obtain a grant from them for the matching portion of the existing grant we have. If we could get the grant then the entire project would be funded by grant funds. If we don't get this grant, we will most likely use a loan from DEC for most of the match and use sewer reserve funds for the balance.

- **Shoemaker Bay Float Design**- The design is mostly done for this project. On Tuesday May 26, the funding plan will go to the Port Commission for consideration. If the Port Commission wishes to proceed with the project and approves the funding plan to pay for it, it will come to the assembly on the June 9<sup>th</sup>, 2015 meeting for approval and for the assembly to approve a resolution that would authorize the issuance of a harbor revenue bond.
- **Connection to Upper Reservoir**  
Initially, the plan was to offer the newly updated RFP to Wilson Engineering, Seattle, the firm who initially started the project in the late 90's. At that time, Work stopped about mid-way through the project due to permitting issues. The balance of funds were then allocated to other projects at the time. Currently, staff decided it would be in the best interest of the CBW to put the project out to bid. This resulted in some needed changes to the current language in the RFP. While the intention is to put this project out to bid as soon as possible, PW staff is in the process of making sure all previous project files, supporting documents and plans for the previously completed portion of the project is available for inclusion in the RFP.
- **Water Treatment Plant Pilot Study**  
The water treatment pilot study, funded by the Department of Commerce, Community and Economic Development (DCCED) is for the purpose of providing CBW information and direction for a water treatment method that would provide drinking water that exceeds current and future requirements.

An RFP was advertised in April and we received an overwhelming response from many firms which included Alaska, Washington, and Colorado. Several firms were in town to attend the pre-proposal conference on April 7, 2015. CBW received a total of 6 proposals, and 3 of which teamed up with other firms who previously expressed an interest in the project, meaning a total of 9 engineering firms are represented in the proposals. Staff is currently reviewing the proposals and a firm will be selected this month.

- **Evergreen Road Improvements**  
The Evergreen Road Improvements project is slated to rehabilitate the Stikine and Evergreen roads from the ferry terminal to the airport. The project will provide upgrades to the curve geometry where warranted and construct curbs, gutter and sidewalk from the ferry terminal to the Petroglyph Beach access road.

DOT has indicated to staff that the geotechnical data report is complete, the project footprint was changed to reduce cost, and the pre-environmental design is complete. The environmental process is expected to be complete by the end of May 2015, followed by SHPO's review and then a review by the Right Of Way (ROW) division. DOT anticipates scheduling a public meeting in Wrangell, once the ROW process is underway, in order to review the project with the community.

- **City Dock** project continues to move forward. We have a bunch of smaller things we would like to do with the remaining money.
  - Camel logs have arrived
  - Add an aluminum railing for tie up lines to slide over when dragging the lines along the dock when ships come in. This is being currently being fabricated locally at this time.
  - New electrical and lights which are planned to be similar to the Front Street lights.

- Hand Railing on the South side approach to the dock that is now on the North side.
- Possible new float on the South side of the approach so that there are two separate summer floats to access.
- Vendor Shelter- This was discussed at the last meeting and we will start to work on this in the upcoming months with our engineer to get an idea of the cost that could be expected.
- **City Etolin Street Lots-** The lots are currently being advertised with a bid opening date of May 29<sup>th</sup>. It appears there is some interest in the lots so we hope all of them are bid. The funds raised will go into the Residential Construction fund which provides seed money for the cost of developing the next residential lots.

#### **Investment of Swimming Pool Funds:**

This ordinance is scheduled for a public hearing on May 26<sup>th</sup> and also is on the agenda for the 26<sup>th</sup> assembly meeting. If the assembly approves the ordinance, we will contact Morgan Stanley so that we can transfer approximately 1million dollars into this fund for investment. We are confident that over the long haul this will benefit the city and the funds available for the swimming pool.

#### **Swimming Pool Reopening:**

The pool has reopened and the reopening event was a huge success. To get people back into the pool, there was door prizes that were donated, burgers and hot dogs barbequed and other activities that helped generate interest in getting back into the pool.

#### **Library Summer Reading Program:**

Information for the summer reading program is available at the library. This program has been a huge success in keeping students reading all summer and the reading scores at the school have reflected it. For the kids that participate there are cash and other prizes that are donated by the public and businesses. In addition, for those that attain the required amount of points a pool pizza party caps off the program in August.

# Agenda Item 9

## CITY & BOROUGH OF WRANGELL

### BOROUGH ASSEMBLY AGENDA ITEM

### CLERK'S REPORT May 26, 2015

#### Mark Your Calendar:

- 5/29 Bid opening for City Owned Lots
- 6/3 Parks & Recreation mtg. scheduled for 7pm in the Assembly Chambers
- 6/4 Port Commission mtg. scheduled for 7pm in the Assembly Chambers
- 6/9 Regular Assembly mtg. scheduled for 7pm in the Assembly Chambers
- 6/11 Planning & Zoning mtg. scheduled for 7pm in the Assembly Chambers

June 10 SEAPA Board Meeting to be held in Ketchikan

#### Borough Clerk - Training

I will be traveling to Tacoma, Wa. to attend the Master Municipal Clerk's Academy from June 7th thru June 12th. Deputy Clerk Klinke will be the Clerk for the June 9th Regular Assembly meeting.

For this training, I will be attending a four day academy that will focus on the following:

**Crucial Conversations** – a high-end, media-driven, skillfully facilitated. professional training that empowers participants to navigate through highly charged conversations with high stakes, high emotions and differing points of view in order to engineer creative solutions. This course provides participants with skills to handle controversial and heated issues. They will learn how to catch problems early and resolve disagreements candidly and respectfully, and how to discuss issues in a way that makes it safe for everyone to speak.

Kim Lane, Borough Clerk



# Steps in Handling a Motion

1. A member makes a motion
2. Another member seconds the motion
3. The Chair states the question
4. Members debate (if the motion is debatable)
5. The Chair takes the vote
6. The Chair announces the result of the vote

# **Agenda Item 10a**

## **CITY & BOROUGH OF WRANGELL**

### **BOROUGH ASSEMBLY**

#### **AGENDA ITEM**

**May 26, 2015**

#### **MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS:**

INFORMATION: This agenda item is reserved for the Mayor and Assembly Member's special reports. Such information items as municipal league activities, reports from committees on which members sit, conference attendance, etc., are examples of items included here.

- **Item 10a**      **Reports by Assembly Members**

# **Agenda Item 12a**

## **CITY & BOROUGH OF WRANGELL**

### **BOROUGH ASSEMBLY AGENDA ITEM May 26, 2015**

#### **INFORMATION:**

Approval of an agreement with Mike Allen Jr. for temporary use,  
to harvest timber on City owned property

#### **Attachments:**

1. Memo from Manager Jabusch
2. Proposed Contract with conditions (to be provided at or before the Assembly Mtg.)

#### **RECOMMENDED ACTION:**

Move to authorize the Borough Manager to execute the Agreement between the City and Borough of Wrangell and Mike Allen for the purpose of harvesting trees on the Borough owned Institute property.

## **MEMORANDUM**

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY  
CITY AND BOROUGH OF WRANGELL**

**FROM: JEFF JABUSCH  
BOROUGH MANAGER**

**SUBJECT: Approval of Contract with Mike Allen to Harvest City Timber**

**DATE: May 21, 2015**

### **Previous actions**

- 1.** The planning and zoning approved a temporary use permit for harvesting timber at the city owned institute sight.
- 2.** The assembly approved the concept to allow Mike Allen to harvest approximately 100 spruce trees at the institute sight.

### **Other information:**

During our previous process, a concerned citizen contacted us and had some concerns that we were not going about our valuation correctly. Although we felt originally we had talked to the US Forest Service about how they would value the timber and came up with a fair price, we felt it was prudent to expand our knowledge base and have a second opinion. In this case we contacted the State of Alaska's forestry division and they have agreed to assist us in valuation as they would do it if they were selling the trees. We hope to get two things out of this. First, just a better understanding of what goes into the valuation process of timber. Secondly is it will give us a more confident figure to charge Mr. Allen.

### **Contract before you:**

The contract before you was put together by including the requirements of both the Planning and Zoning and Borough Assembly. In addition, our Borough Attorney's office also assisted us. Although at the time of this memo, we do not have the final contract language, we will get that to the assembly as soon as it is available. The State Forestry person that was going to cruise the trees and come up with a value was delayed a day due to fog so the report will not get to us until Friday or perhaps Monday.

One thing that was added after talking to Mike Allen is that any trees that are part of the collateral damage will be removed and put at the start of the borough's access road for firewood to the public.

### **Recommended Motion:**

Move to approve the Borough Manager to execute the Agreement between the City and Borough of Wrangell and Mike Allen for the purpose of harvesting trees on the Borough owned Institute property.

## **Agreement for the sale of Timber**

The City and Borough of Wrangell has authorized the sale of approximately 100 spruce trees (or approximately 250,000 board feet) with a diameter of 30" or more to Mike Allen for the purpose of keeping his saw mill operating until other non-city timber sales become available.

The borough is selling this personal property under Wrangell Municipal Code 5.10.062 Disposition of personal property for economic development purposes. A summary of this section was presented to the assembly at their April 28, 2015 regular meeting. A public hearing as required was also conducted on May 26, 2015.

Term: The term of this agreement will begin when both parties have signed this agreement and will end on December 31<sup>st</sup>, 2015, or when all trees are harvested and removed and all conditions are met, whichever comes first.

### **Terms and Conditions:**

1. The Borough will allow the cutting of approximately 100 spruce trees, 30 inches in diameter or more, from the south end of the property referred to as the institute property as described in the attached map.
2. The parties agree that prior to starting the work; the trees will be cruised by the State of Alaska Forestry Division for the purpose of determining a value. That value will be the amount determined the sale price for these trees. The cruise information from the State will be made part of this agreement. The amount determined from the state's cruise is \$31,762.75
3. The parties agree that when the work is completed, both Mr. Allen or his representative and a member of the Borough will identify the number of trees actually cut and reconcile that count with the number of trees that were included in the valuation process by the state.
4. The Borough shall not be responsible for any loss of property, damage to property, loss of personal articles. The Borough shall not be liable for any loss or damages resulting from fire, theft, accident, vandalism, spray painting, sanding, grinding or any other activity conducted by any other person, regardless of who causes the loss or damages. Mr. Allen, by signing this Agreement, specifically agrees to this provision and specifically agrees to not make any claim against the Borough of any kind or any nature relating to or claiming any loss of or damage to any property.
5. The Borough shall not be responsible for any costs associated with this agreement.
6. Mr. Allen will leave three (3) spruce trees along the existing road on city property for the use of the Fourth of July logging event. Mr. Allen agrees to work with Randy Oliver cooperatively in locating and marking these trees.
7. Mr. Allen shall provide proof of insurance prior to starting any part of the operation. This will include Workers Compensation Insurance and General Liability insurance in the amount of at least one million dollars (\$1,000,000). The Certificate of Insurance shall name the Borough as an additional insured. Mr. Allen shall not be permitted to begin any part of the operation at all

until he has provided the Borough with the General Liability Certificate of Insurance showing the Borough as an additional insured.

8. Mr. Allen agrees that he is solely responsible, at his cost, for obtaining any permits required from the State of Alaska or the Mental Health Trust for access to the desired harvesting area for cutting timber. Mr. Allen agrees to make every effort to limit damage to other trees not being harvested. It is understood that collateral damage may occur, but efforts to minimize this are encouraged. In the event other trees are damaged, those trees will be delivered to a site on the borough's access road for this property and stock piled for the public to use as firewood. The site selected for the unused logs will be accessible from the city's access road once Mr. Allen has completed this project.
9. Mr. Allen shall defend, indemnify, and hold harmless the City and Borough of Wrangell from and against any action or claim of any kind and of any nature, and from and against all damages of any kind and of any nature to persons or property, including death, and including all administrative claims, penalties, fees, and costs, resulting from or arising out of any actions or omissions by Mr. Allen, or the employees, invitees, representatives, or independent contractors of Mr. Allen.
10. Mr. Allen agrees to stack unwanted utility logs on the side of the access road in a location that is both safe and accessible to the Borough.
11. Mr. Allen agrees and acknowledges that he has had a full opportunity to consult with counsel of his choice and that he is not relying on any statements or representations by the City and Borough of Wrangell or its attorneys in entering this Agreement.
12. Mr. Allen agrees and acknowledges that this Agreement shall not be modified or amended except in writing and that no employee, assembly member, officer, the mayor, representative or volunteer of the Borough has any actual or apparent authority to orally agree to amend or modify this Agreement.

By signing below both parties agree to the terms of the agreement:

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

\_\_\_\_\_  
Mike Allen Jr.

\_\_\_\_\_  
Jeff Jabusch  
Borough Manager  
The City and Borough of Wrangell

Attachments:

1. CBW Institute Cruise by the State
2. Appraisal Spreadsheet by the State

Sort Code Symbol	Description	Min Length	Min Diameter
<b>Spruce and Hemlock Logs</b>			
<b>HI/E</b>	<b>High Grade Sort</b> Clean appearing #2 and better. Reasonably straight, with clear cuttings. #2 saw 18"-23" should be of prime quality. Maximum twist 2" per foot, Max defect 15%	12'	18"
<b>RD/R</b>	<b>Red Sort</b> Good appearing #3 saw or better. Knot spacing very important with 4' of clear cuttings between knots on 50% of log. Max deductions 35%	12'	18"
<b>SH/B</b>	<b>Shop Sort</b> Should have clear cutting in one quadrant minimum. Total deductions not more than 50%	12'	24"
<b>JS/J</b>	<b>Japan Sort</b> Round clean #2 and better quality, reasonably straight with no hooked butt or sap. Max defect 25%.	12'	17"
<b>KS/K</b>	<b>Korea Sort</b> #3 or better, no rough tops. Maximum deduction 35%. Relatively good sawlog.	12'	12"
<b>DO/D</b>	<b>Domestic Sort</b> Veneer or sawlog quality. Maximum defect 35%. #4 sawlog and better	12'	6"
<b>59/U</b>	<b>Pulp Sort</b> Min 50% net utility Scale. Won't fit into domestic sort due to quality or size.	12'	6"
<b>Red Cedar Logs</b>			
<b>RC/L</b>	<b>Shake and Shingle</b> Suitable to produce 4' blocks for shakes or 16" blocks for shingles. Large logs that aren't saw quality. Max defect 66%, includes slabs	12'	20"
<b>RC/M</b>	<b>Medium Sawlog</b> Good appearing #3 saw or better, Green round sawable logs and high quality slabs. Max Defect 50%	12'	12"
<b>RC/C</b>	<b>Small Sawlogs</b> Small sawlog type. Preferred lengths 24', 31' and 37'. No excessive sweep or twist. Max defect 25%. Sound tight knots	24'	6"
<b>RC/X</b>	<b>Camp Run Domestic Sawlog</b> High defect or not fitting M & C sort specs	12'	6"
<b>Yellow Cedar Logs</b>			
<b>YC/Y</b>	<b>All saw logs</b> Camp run sort. Grade determines quality. No excessive sweep or twist. Must be suitable for saw logs. Blue stain is permissible 1/3 sound scriber volume.	12'	6"

T		TSPCSTGR		Species, Sort Grade - Board Foot Volumes (Type)												Page		1							
City / Borough Wrangell				Project:				CBW INST				Date		5/22/2015											
												Time		10:18:12AM											
T63S R84E S17 T9999														T63S R84E S17 T9999											
Twp		Rge		Sec		Tract		Type		Acres		Plots		Sample Trees		CuFt		BdFt							
63S		84E		17		WRANGELL		9999		.10		1		70		S		W							
				% Net BdFt		Bd. Ft. per Acre Def% Gross Net		Total Net MBF		Percent Net Board Foot Volume								Average Log				Logs Per /Acre			
										Log Scale Dia.				Log Length				Ln Dia Bd CF/ Ft In Ft Lf							
Spp		So Gr T rt ad								6-11		12-16		17-24		25+		12-26		27-32		33-36		36-99	
SS		D 3S		19		2.1 183,400 179,600		18		20 26 47 6		10 14 46 30		31 13 227 1.94		790.0									
SS		D 4S				1,700 1,700		0		41 59		100		17 10 57 1.03		30.0									
SS		HI 1S		2		18,400 18,400		2				100		40 32 1840 8.07		10.0									
SS		J 2S		54		489,700 489,700		49		37 63				3 97		450.0									
SS		K 3S		25		.7 225,100 223,500		22		15 59 25				3 45 51		370.0									
SS Totals				95		.6 918,300 912,900		91		4 9 44 43		2 3 22 73		34 17 553 3.14		1,650.0									
WH		D 3S		100		1.8 49,500 48,600		5		10 90		100		40 22 972 4.49		50.0									
WH Totals				5		1.8 49,500 48,600		5		10 90		100		40 22 972 4.49		50.0									
Type Totals						.7 967,800 961,500		96		4 9 42 46		2 3 21 74		35 18 566 3.19		1,700.0									



TC TREESEGR														TREE SEGMENT VOLUMES										Page		1										
City / Borough Wrangell														Project: CBW INST										Date		5/22/2015										
TWP	RGE	SC	TRACT				TYPE				ACRES				PLOTS		TREES		CRUISED DATE		CuFt	BdFt														
63S	84E	17	WRANGELL				9999				0.10				1		70		5/1/2015		S	W														
Tree					C				T		Bole		Tot.		S				Dia		Dia		Gross	Net	Gross	Net										
Plot	No.	PF	A	Spc	S	T	DBH	FF	FF	D	Hgt	Hg	PRDVT	SG	Len	FIFI	Bark	Ao	Butt	Top	CuFt	CuFt	BdFt	BdFt												
S1	0001	S1	1	SS	1	40.0	16	86	4	90	110	BA = 8.73	T/A = 1.000	1J2	36		.962	.593	41.91	29.67	248	248	1370	1370												
														2D3	34		.962	.593	29.67	20.84	115	115	590	590												
														3D4	17		.962	.593	20.84	13.54	26	26	100	100												
																					389	389	2060	2060												
	0002	S1	1	SS	1	38.0	16	89	4	80	97	BA = 7.88	T/A = 1.000	1J2	40		.962	.593	38.82	27.61	237	237	1370	1370												
														2D3	40		.962	.593	27.61	12.08	95	95	200	200												
	0003	S1	1	WH	1	40.0	16	90	4	80	97	BA = 8.73	T/A = 1.000	1D3	40		.944	.593	39.79	28.84	251	251	1460	1460												
														2D3	40	01	.944	.593	28.84	12.62	101	101	200	180												
																					353	353	1660	1640												
	0004	S1	1	SS	1	38.0	16	89	4	82	99	BA = 7.88	T/A = 1.000	1J2	40		.962	.593	38.84	27.79	237	237	1370	1370												
														2D3	40	01	.962	.593	27.79	13.23	98	98	240	200												
																					335	335	1610	1570												
	0005	S1	1	SS	1	32.0	16	91	4	90	110	BA = 5.59	T/A = 1.000	1J2	38		.962	.593	32.29	24.79	166	166	960	960												
														2K3	36		.962	.593	24.79	16.44	82	82	360	360												
														3D3	13		.962	.593	16.44	11.46	13	13	50	50												
																					261	261	1370	1370												
	0006	S1	1	SS	1	37.0	16	87	4	84	102	BA = 7.47	T/A = 1.000	1J2	40		.962	.593	38.42	26.61	231	231	1250	1250												
														2D3	40		.962	.593	26.61	13.58	92	92	240	240												
																					323	323	1490	1490												
	0007	S1	1	SS	1	30.0	16	87	4	84	102	BA = 4.91	T/A = 1.000	1J2	40		.962	.593	31.15	21.58	153	153	760	760												
														2D3	40		.962	.593	21.58	11.01	61	61	180	180												
																					214	214	940	940												
	0008	S1	1	SS	1	30.0	16	87	4	105	129	BA = 4.91	T/A = 1.000	1D3	36	01	.962	.593	31.30	23.00	142	142	750	680												
														2D3	36		.962	.593	23.00	17.66	76	76	420	420												
														3D3	30		.962	.593	17.66	10.23	32	32	110	110												
																					250	250	1280	1210												
	0009	S1	1	SS	1	28.0	16	89	4	107	131	BA = 4.28	T/A = 1.000	1J2	40		.962	.593	28.79	21.58	134	134	760	760												
														2K3	36		.962	.593	21.58	16.38	68	68	360	360												
														3D3	28		.962	.593	16.38	9.77	26	26	70	70												
																					228	228	1190	1190												
	0010	S1	1	SS	1	36.0	16	89	4	85	103	BA = 7.07	T/A = 1.000	100	10		.962	.593	36.83	32.20			1010	1010												
														2D3	40		.962	.593	32.20	24.32	175	175														
														3D3	33		.962	.593	24.32	12.53	65	65	160	160												
																					239	239	1170	1170												
	0011	S1	1	SS	1	36.0	16	87	4	80	97	BA = 7.07	T/A = 1.000	100	80		.962	.593	37.33	12.05																
	0012	S1	1	SS	1	24.0	16	86	4	36	41	BA = 3.14	T/A = 1.000	1D3	36		.962	.593	24.17	7.02	61	61	60	60												
																					61	61	60	60												
	0013	S1	1	SS	1	32.0	16	87	4	60	71	BA = 5.59	T/A = 1.000	100	60		.962	.593	32.86	10.71																
	0014	S1	1	SS	1	30.0	16	89	4	68	82	BA = 4.91	T/A = 1.000	1D3	38		.962	.593	30.49	21.15	139	139	720	720												
														2D3	28		.962	.593	21.15	10.49	41	41	100	100												
																					180	180	820	820												
	0015	S1	1	SS	1	28.0	16	89	4	70	84	BA = 4.28	T/A = 1.000	1J2	40		.962	.593	28.48	19.49	125	125	600	600												
														2D3	28		.962	.593	19.49	9.79	34	34	70	70												
																					159	159	670	670												
	0016	S1	1	SS	1	26.0	16	85	4	65	78	BA = 3.69	T/A = 1.000	1K3	36		.962	.593	27.19	17.66	100	100	420	420												
														2D3	27		.962	.593	17.66	8.70	26	26	50	50												
																					126	126	470	470												
	0017	S1	1	SS	1	30.0	16	87	4	80	97	BA = 4.91	T/A = 1.000	1J2	40		.962	.593	31.11	21.31	153	153	760	760												
														2D3	40		.962	.593	21.31	9.32	57	57	120	120												
																					210	210	880	880												
	0018	S1	1	SS	1	28.0	16	87	4	80	97	BA = 4.28	T/A = 1.000	1K3	40		.962	.593	29.03	19.89	131	131	600	600												
														2D3	40		.962	.593	19.89	8.70	46	46	90	90												
																					177	177	690	690												
	0019	S1	1	SS	1	30.0	16	89	4	75	91	BA = 4.91	T/A = 1.000	1K3	40		.962	.593	30.59	21.39	146	146	760	760												
														2D3	33		.962	.593	21.39	10.47	49	49	130	130												
																					195	195	890	890												
	0020	S1	1	SS	1	30.0	16	89	4	80	97	BA = 4.91	T/A = 1.000	100	10		.962	.593	30.64	26.86			630	630												
														2K3	36		.962	.593	26.86	20.58	106	106														
														3D3	32		.962	.593	20.58	10.45	44	44	120	120												

TWP	RGE	SC	TRACT				TYPE				ACRES				PLOTS		TREES			CRUISED DATE		CuFt	BdFt	
63S	84E	17	WRANGELL				9999				0.10				1		70			5/1/2015		S	W	
Tree					C				T	Bole	Tot.	S				Dia			Dia	Gross	Net	Gross	Net	
Plot	No.	PF	A	Spc	S	T	DBH	FF	FF	D	Hgt	Hg	PRDVT	SG	Len	FIFI	Bark	Ao	Butt	Top	CuFt	CuFt	BdFt	BdFt
S1	0021	S1	1	SS	1	34.0	16	89	4	98	120			1J2	40		.962	.593	34.90	25.83	194	194	1150	1150
											BA = 6.30	T/A = 1.000	2K3	27	.962	.593	25.83	20.58	75	75	470	470		
													3D3	28	.962	.593	20.58	11.88	40	40	120	120		
																				310	310	1740	1740	
	0022	S1	1	SS	1	34.0	16	89	4	80	97			1J2	40		.962	.593	34.73	24.70	189	189	1010	1010
											BA = 6.30	T/A = 1.000	2D3	40	.962	.593	24.70	10.81	74	74	150	150		
	0023	S1	1	SS	1	30.0	16	87	4	83	101			1J2	40		.962	.593	31.14	21.51	153	153	760	760
											BA = 4.91	T/A = 1.000	2D3	40	.962	.593	21.51	10.62	59	59	150	150		
	0024	S1	1	SS	1	28.0	16	86	4	103	126			1J2	40		.962	.593	29.41	20.73	135	135	700	700
											BA = 4.28	T/A = 1.000	2K3	40	.962	.593	20.73	14.54	65	65	290	290		
													3D3	20	.962	.593	14.54	9.44	15	15	50	50		
																				215	215	1040	1040	
	0025	S1	1	SS	1	36.0	16	89	4	110	135			1J2	40		.962	.593	37.04	27.85	229	229	1370	1370
											BA = 7.07	T/A = 1.000	2K3	36	.962	.593	27.85	21.51	115	115	680	680		
													3D3	31	.962	.593	21.51	12.55	49	49	150	150		
																				393	393	2200	2200	
	0026	S1	1	SS	1	26.0	16	85	4	115	141			1J2	40		.962	.593	27.56	19.33	119	119	600	600
											BA = 3.69	T/A = 1.000	2K3	40	.962	.593	19.33	14.73	61	61	290	290		
													3D3	36	.962	.593	14.73	7.66	24	24	60	60		
																				204	204	950	950	
	0027	S1	1	SS	1	28.0	16	86	4	90	110			1J2	40		.962	.593	29.33	20.22	135	135	700	700
											BA = 4.28	T/A = 1.000	2K3	27	.962	.593	20.22	15.28	46	46	240	240		
													3D3	20	.962	.593	15.28	9.48	17	17	50	50		
																				198	198	990	990	
	0028	S1	1	SS	1	30.0	16	90	4	90	110			1J2	40		.962	.593	30.51	22.67	151	151	840	840
											BA = 4.91	T/A = 1.000	2D3	36	.962	.593	22.67	14.66	67	67	260	260		
	0029	S1	1	SS	1	26.0	16	90	4	90	110			1K3	36		.962	.593	26.44	20.18	106	106	630	630
											BA = 3.69	T/A = 1.000	2D3	36	.962	.593	20.18	13.70	56	56	220	220		
													3D4	15	.962	.593	13.70	9.21	10	10	30	30		
																				172	172	880	880	
	0030	S1	1	SS	1	30.0	16	90	4	101	124			1J2	40		.962	.593	30.58	23.17	156	156	940	940
											BA = 4.91	T/A = 1.000	2K3	40	.962	.593	23.17	15.95	82	82	360	360		
													3D3	18	.962	.593	15.95	10.59	16	16	60	60		
																				254	254	1360	1360	
	0031	S1	1	SS	1	28.0	16	90	4	97	118			1J2	40		.962	.593	28.52	21.47	134	134	760	760
											BA = 4.28	T/A = 1.000	2K3	36	.962	.593	21.47	15.10	65	65	320	320		
													3D4	18	.962	.593	15.10	9.90	15	15	40	40		
																				214	214	1120	1120	
	0032	S1	1	SS	1	24.0	16	89	4	75	91			1D3	36		.962	.593	24.47	17.77	85	85	420	420
											BA = 3.14	T/A = 1.000	2D3	37	.962	.593	17.77	8.38	36	36	80	80		
	0033	S1	1	SS	1	34.0	16	89	4	107	131			1J2	40		.962	.593	34.96	26.20	200	200	1250	1250
											BA = 6.30	T/A = 1.000	2K3	36	.962	.593	26.20	19.89	102	102	540	540		
													3D3	28	.962	.593	19.89	11.86	37	37	120	120		
																				338	338	1910	1910	
	0034	S1	1	SS	1	32.0	16	92	4	117	144			1J2	40		.962	.593	32.22	25.81	180	180	1150	1150
											BA = 5.59	T/A = 1.000	2K3	40	.962	.593	25.81	19.87	108	108	600	600		
													3D3	36	.962	.593	19.87	10.88	45	45	140	140		
																				333	333	1890	1890	
	0035	S1	1	SS	1	34.0	16	89	4	106	130			1J2	40		.962	.593	34.95	26.16	200	200	1250	1250
											BA = 6.30	T/A = 1.000	2K3	40	.962	.593	26.16	18.82	109	109	530	530		
													3D3	23	.962	.593	18.82	11.86	28	28	100	100		
																				337	337	1880	1880	
	0036	S1	1	SS	1	28.0	16	90	4	110	135			1J2	40		.962	.593	28.59	21.91	134	134	760	760
											BA = 4.28	T/A = 1.000	2K3	40	.962	.593	21.91	16.21	76	76	400	400		
													3D3	27	.962	.593	16.21	9.87	25	25	70	70		
																				234	234	1230	1230	
	0037	S1	1	SS	1	36.0	16	89	4	100	122			1J2	40		.962	.593	36.97	27.44	221	221	1370	1370
											BA = 7.07	T/A = 1.000	2D3	27	.962	.593	27.44	22.09	89	89	560	560		
													3D3	30	30	.962	.593	22.09	12.58	51	51	150	130	
																				362	362	2080	2080	
	0038	S1	1	SS	1	38.0	16	89	4	98	120			1J2	40		.962	.593	39.01	28.87	251	251	1460	1460
											BA = 7.88	T/A = 1.000	2K3	36	.962	.593	28.87	20.49	116	116	630	630		

TWP	RGE	SC	TRACT				TYPE				ACRES				PLOTS		TREES			CRUISED DATE		CuFt	BdFt	
63S	84E	17	WRANGELL				9999				0.10				1		70			5/1/2015		S	W	
Tree					C				T	Bole	Tot.	S				Dia			Dia	Gross	Net	Gross	Net	
Plot	No.	PF	A	Spc	S	T	DBH	FF	FF	D	Hgt	Hg	PRDVT	SG	Len	FIFI	Bark	Ao	Butt	Top	CuFt	CuFt	BdFt	BdFt
S1														3D3	19		.962	.593	20.49	13.28	29	29	110	110
	0039	S1	1	SS		1	38.0	16	90	4	100	122		1J2	40		.962	.593	38.73	29.29	397	397	2200	2200
							BA = 7.88					T/A = 1.000		2K3	36		.962	.593	29.29	21.16	249	249	1520	1520
														3D3	21		.962	.593	21.16	13.42	126	126	680	680
																					35	35	130	130
																					410	410	2330	2330
	0040	S1	1	SS		1	32.0	16	90	4	80	97		1J2	40		.962	.593	32.44	23.51	169	169	940	940
							BA = 5.59					T/A = 1.000		2D3	36		.962	.593	23.51	12.21	66	66	180	180
																					235	235	1120	1120
	0041	S1	1	SS		1	38.0	16	90	4	80	97		1J2	40		.962	.593	38.52	27.92	237	237	1370	1370
							BA = 7.88					T/A = 1.000		2K3	40		.962	.593	27.92	12.21	95	95	200	200
																					332	332	1570	1570
	0042	S1	1	SS		1	36.0	16	90	4	100	122		1J2	40		.962	.593	36.69	27.75	221	221	1370	1370
							BA = 7.07					T/A = 1.000		2K3	36		.962	.593	27.75	20.05	111	111	630	630
														3D3	21		.962	.593	20.05	12.72	31	31	100	100
																					363	363	2100	2100
	0043	S1	1	SS		1	22.0	16	89	4	80	97		1K3	36		.962	.593	22.47	16.53	73	73	360	360
							BA = 2.64					T/A = 1.000		2D3	20	01	.962	.593	16.53	13.21	23	23	120	100
														3D3	21	01	.962	.593	13.21	7.73	12	12	30	30
																					108	108	510	490
	0044	S1	1	SS		1	36.0	16	89	4	80	97		100	80		.962	.593	36.77	12.33				
							BA = 7.07					T/A = 1.000												
	0045	S1	1	SS		1	34.0	16	90	4	90	110		1J2	40		.962	.593	34.57	25.69	194	194	1150	1150
							BA = 6.30					T/A = 1.000		2D3	36		.962	.593	25.69	16.61	86	86	360	360
																					281	281	1510	1510
	0046	S1	1	SS		1	40.0	16	90	4	100	122		100	5		.962	.593	40.77	37.99	241	241	1520	1460
							BA = 8.73					T/A = 1.000		2K3	40	01	.962	.593	37.99	29.92	122	122	630	630
														3D3	36		.962	.593	29.92	20.68	26	26	110	110
														4D3	16		.962	.593	20.68	14.13	389	389	2260	2200
	0047	S1	1	SS		1	24.0	16	90	4	66	79		1K3	36		.962	.593	24.17	17.35	85	85	420	420
							BA = 3.14					T/A = 1.000		2D3	30		.962	.593	17.35	7.54	28	28	50	50
																					113	113	470	470
	0048	S1	1	SS		1	26.0	16	89	4	70	84		1K3	35	10	.962	.593	26.45	19.11	99	99	520	510
							BA = 3.69					T/A = 1.000		2D3	35		.962	.593	19.11	8.14	41	41	80	80
																					140	140	600	590
	0049	S1	1	SS		1	32.0	16	90	4	100	122		1J2	40		.962	.593	32.62	24.67	175	175	1010	1010
							BA = 5.59					T/A = 1.000		2D3	36		.962	.593	24.67	17.82	85	85	420	420
														3D3	21		.962	.593	17.82	11.30	23	23	90	90
																					283	283	1520	1520
	0050	S1	1	SS		1	26.0	16	90	4	90	110		1J2	40		.962	.593	26.44	19.65	113	113	600	600
							BA = 3.69					T/A = 1.000		2D3	27		.962	.593	19.65	14.85	41	41	190	190
														3D3	20		.962	.593	14.85	9.21	15	15	50	50
																					169	169	840	840
	0051	S1	1	SS		1	34.0	16	92	4	100	122		1J2	40		.962	.593	34.13	26.79	200	200	1250	1250
							BA = 6.30					T/A = 1.000		2K3	36		.962	.593	26.79	19.35	102	102	540	540
														3D3	21		.962	.593	19.35	12.28	29	29	100	100
																					331	331	1890	1890
	0052	S1	1	SS		1	42.0	16	86	4	107	131		1K3	40	20	.962	.593	44.15	31.27	316	316	1780	1690
							BA = 9.62					T/A = 1.000		2D3	36		.962	.593	31.27	23.74	146	146	850	850
														3D3	28		.962	.593	23.74	14.16	55	55	200	200
																					518	518	2830	2740
	0053	S1	1	SS		1	34.0	16	84	4	115	141		1J2	40		.962	.593	36.30	24.98	204	204	1010	1010
							BA = 6.30					T/A = 1.000		2D3	36		.962	.593	24.98	19.76	92	92	540	540
														3D3	36		.962	.593	19.76	11.18	47	47	160	160
																					344	344	1710	1710
	0054	S1	1	SS		1	30.0	16	90	4	84	102		1K3	40		.962	.593	30.45	22.32	151	151	840	840
							BA = 4.91					T/A = 1.000		2D3	40	20	.962	.593	22.32	11.39	66	66	180	170
																					217	217	1020	1010
	0055	S1	1	SS		1	36.0	16	90	4	81	98		1J2	40		.962	.593	36.51	26.54	215	215	1250	1250
							BA = 7.07					T/A = 1.000		2D3	40		.962	.593	26.54	12.14	89	89	200	200
																					305	305	1450	1450
	0056	S1	1	SS		1	40.0	16	90	4	95	116		1J2	40		.962	.593	40.72	30.55	273	273	1640	1640
							BA = 8.73					T/A = 1.000		2K3	40		.962	.593	30.55	19.61	138	138	600	600
														3D3	12		.962	.593	19.61	14.15	18	18	90	90
																					428	428	2330	2330

TWP	RGE	SC	TRACT				TYPE				ACRES			PLOTS		TREES			CRUISED DATE		CuFt	BdFt		
63S	84E	17	WRANGELL				9999				0.10			1		70			5/1/2015		S	W		
Tree					C				T	Bole	Tot.	S			Dia			Dia	Gross	Net	Gross	Net		
Plot	No.	PF	A	Spc	S	T	DBH	FF	FF	D	Hgt	Hg	PRDVT	SG	Len	FIFI	Bark	Ao	Butt	Top	CuFt	CuFt	BdFt	BdFt
S1	0057	S1	1	SS	1	42.0	16	90	4	110	135		1J2	40		.962	.593	42.89	32.86	304	304	1840	1840	
						BA = 9.62				T/A = 1.000				2K3	40		.962	.593	32.86	24.32	175	175	1010	1010
														3D3	27		.962	.593	24.32	14.81	57	57	190	190
	0058	S1	1	SS	1	36.0	16	89	4	104	127		1D3	40	02	.962	.593	37.00	27.62	536	536	3040	3040	
						BA = 7.07				T/A = 1.000				2D3	36		.962	.593	27.62	20.57	221	221	1370	1150
														3D3	25		.962	.593	20.57	12.56	111	111	630	630
	0059	S1	1	SS	1	32.0	16	90	4	105	129		1J2	40		.962	.593	32.65	24.86	37	37	120	120	
						BA = 5.59				T/A = 1.000				2K3	36		.962	.593	24.86	18.64	369	369	2120	1900
														3D3	26		.962	.593	18.64	11.29	175	175	1010	1010
	0060	S1	1	WH	1	40.0	16	90	4	127	157		1D3	40		.944	.593	40.17	31.27	88	88	480	480	
						BA = 8.73				T/A = 1.000				2D3	40		.944	.593	31.27	25.11	294	294	1600	1600
														3D3	40	01	.944	.593	25.11	15.12	173	173	1150	1150
	0061	S1	1	SS	1	38.0	16	89	4	66	79		1K3	36		.962	.593	38.57	27.16	93	93	360	290	
						BA = 7.88				T/A = 1.000				2D3	28		.962	.593	27.16	13.30	545	545	3290	3220
																						213	213	1230
	0062	S1	1	SS	1	33.0	16	86	4	95	116		1J2	40		.962	.593	34.61	24.09	69	69	170	170	
						BA = 5.94				T/A = 1.000				2D3	36		.962	.593	24.09	16.59	282	282	1400	1400
														3D3	16		.962	.593	16.59	11.15	189	189	1010	1010
	0063	S1	1	SS	1	28.0	16	86	4	100	122		1J2	40		.962	.593	29.40	20.63	82	82	360	360	
						BA = 4.28				T/A = 1.000				2K3	36		.962	.593	20.63	14.90	16	16	70	70
														3D3	21		.962	.593	14.90	9.45	287	287	1440	1440
	0064	S1	1	SS	1	30.0	16	83	4	68	82		1K3	40		.962	.593	31.89	19.25	210	210	1010	1010	
						BA = 4.91				T/A = 1.000				2D3	26		.962	.593	19.25	9.79	144	144	600	600
																						31	31	60
	0065	S1	1	SS	1	42.0	16	86	4	129	159		1E1	40		.962	.593	44.28	32.03	176	176	660	660	
						BA = 9.62				T/A = 1.000				2J2	40		.962	.593	32.03	25.89	592	592	3410	3410
														3D3	36		.962	.593	25.89	17.29	323	323	1840	1840
	0066	S1	1	SS	1	36.0	16	89	4	80	97		1K3	40		.962	.593	36.77	26.16	180	180	1150	1150	
						BA = 7.07				T/A = 1.000				2D3	40		.962	.593	26.16	11.44	90	90	420	420
																						592	592	3410
	0067	S1	1	SS	1	34.0	16	89	4	80	97		1J2	40		.962	.593	34.73	24.70	215	215	1250	1250	
						BA = 6.30				T/A = 1.000				2D3	40		.962	.593	24.70	10.81	87	87	180	180
																						302	302	1430
	0068	S1	1	SS	1	36.0	16	90	4	89	108		1J2	40		.962	.593	36.60	27.14	189	189	1010	1010	
						BA = 7.07				T/A = 1.000				2D3	40		.962	.593	27.14	15.73	74	74	150	150
																						263	263	1160
	0069	S1	1	SS	1	34.0	16	89	4	103	126		1J2	40		.962	.593	34.94	26.05	221	221	1370	1370	
						BA = 6.30				T/A = 1.000				2D3	36		.962	.593	26.05	19.26	104	104	360	360
														3D3	24		.962	.593	19.26	11.87	325	325	1730	1730
	0070	S1	1	SS	1	34.0	16	90	4	100	122		1J2	40		.962	.593	34.65	26.21	200	200	1250	1250	
						BA = 6.30				T/A = 1.000				2K3	36		.962	.593	26.21	18.93	102	102	540	540
														3D3	21		.962	.593	18.93	12.01	32	32	100	100
PLOT					BA = 419.11				T/A = 70.000										333	333	1890	1890		
																			200	200	1250	1250		
																			98	98	480	480		
																			27	27	100	100		
																			325	325	1830	1830		
					BA = 419.11				T/A = 70.000										18,759	18,759	96,780	96,150		
TYPE					BA = 4,191.08				T/A = 700.000										187,590	187,590	967,800	961,500		

**CBW Institute Appraisal**

Volume (MBF) 5/22/2015	91.00 Spruce Sawlog	5.00 Hemlock Sawlog	0.00 Red Cedar	0.00 Yellow Cedar	0.00 sp-hem Utility	96.00 Total
Selling Value	725.00	400.00	0.00	0.00	0.00	708.07
Falling & Bucking	54.00	54.00	0.00	0.00	0.00	54.00
Yarding	93.00	93.00	0.00	0.00	0.00	93.00
Sort & Load	25.00	25.00	0.00	0.00	0.00	25.00
Road Reconstruction/Closure	52.00	52.00	0.00	0.00	0.00	52.00
Permitting	7.00	7.00	0.00	0.00	0.00	7.00
Haul Truck	40.00	40.00	0.00	0.00	0.00	40.00
Subtotal Logging Costs	271.00	271.00	0.00	0.00	0.00	271.00
Sale Value	454.00	129.00	0.00	0.00	0.00	437.07
Profit & Risk (15%)	108.75	60.00	0.00	0.00	0.00	106.21
Sale Value - Profit & Risk	345.25	69.00	0.00	0.00	0.00	330.86

stumpage total                      \$31,762.75

# Agenda Item 12b

## CITY & BOROUGH OF WRANGELL

### BOROUGH ASSEMBLY AGENDA ITEM May 26, 2015

#### INFORMATION:

**PROPOSED ORDINANCE NO. 901:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS 5.04.350 AND 5.04.360 OF CHAPTER 5.04, PROPERTY TAX, OF THE WRANGELL MUNICIPAL CODE TO AMEND THE DUE DATE FOR PAYMENT OF PROPERTY TAXES AND THE PENALTY AND INTEREST FOR LATE PAYMENTS OF PROPERTY TAXES *(second reading)*

#### Attachments:

1. Memo from Finance Director, Lee Burgess
2. **Proposed Ordinance No. 901**

#### RECOMMENDED ACTION:

Move to adopt Ordinance No. 901.

## **MEMORANDUM**

**TO: MAYOR DAVID JACK AND ASSEMBLY**

**FROM: LEE BURGESS, FINANCE DIRECTOR**

**SUBJECT: AMENDMENT OF PROPERTY TAX ORDINANCE TO ESTABLISH A SINGLE DUE DATE**

**Date:** May 1, 2015

### **Background:**

Property taxes are due to the borough by August 15 of every year, or may be paid in two installments at August 15 and December 15. While this provides convenience and flexibility to some taxpayers, there are also disadvantages, which include:

- More work calculating interest and penalties corresponding to two different one-half installments (or more, if multiple years are delinquent).
- Some taxpayers every year find it confusing as to what amounts are due when (e.g. some individuals who intend to pay the full amount in one installment mistake the due date as being Dec. 15 rather than Aug. 15.).
- The first half installment due date (August 15) is typically in the same week as the auditing team site visit for the year-end financial audit. The combination of the large influx of taxpayers at City Hall while audit teams are also on-site with numerous questions and requests makes this particular week and day one of the most chaotic and stressful of the year for the finance department.
- Penny rounding and payment errors on one-half installments of taxes with odd-cent tax liabilities. In other words, tax liabilities are frequently a penny off due to the one-half installment option, which needs to be resolved for accounts to balance (and cannot simply be written off or ignored). This costs more in time/money trouble-shooting out-of-balance amounts than those pennies are worth.
- December 15<sup>th</sup> is just before Christmas and not a good time to be collecting taxes. We have heard this complaint in the past.
- Moving the payment to September 15th gives workers in the fishing, construction and other summer occupations another month before the payment is due.

Most of these issues would be resolved if there were a single due date for property taxes. I would suggest August 31 of every tax year as this is not during the annual financial audit but is still during the summer when many individuals are in a better financial position to make the payment.

Some individuals could incur penalties and interest because of a single due date (i.e. being unable to meet the full tax at the due date), but others already incur penalties and interest unnecessarily because of confusion or mistakes regarding the two-installment policy. Therefore I do not believe this would

significantly change penalties and interest revenue from late payments one way or the other, nor is that a goal of this proposal.

It is ultimately the responsibility of the property owner to meet the property tax obligation, but a single property tax due date that does not coincide with the week of the year-end financial audit and site visit would simplify this matter for taxpayers and staff.

We have looked at the municipal codes for other Southeast communities just to see what others do. Petersburg, Sitka, Ketchikan and Juneau have a one payment date. Haines and Craig have a two payment date unless the amount is small (\$50 for Craig and \$200 for Haines) and then it also would be a one payment date. Also it seems that September 30<sup>th</sup> is the most used date also September 1<sup>st</sup> is also used on a couple.

**Recommendation:**

Move to authorize staff to bring back an ordinance changing the current property tax due date from a two date payment to September 15<sup>th</sup> as a single payment date.

Respectfully submitted,

Lee Burgess  
Finance Director



CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 901

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS 5.04.350 AND 5.04.360 OF CHAPTER 5.04, PROPERTY TAX, OF THE WRANGELL MUNICIPAL CODE TO AMEND THE DUE DATE FOR PAYMENT OF PROPERTY TAXES AND THE PENALTY AND INTEREST FOR LATE PAYMENTS OF PROPERTY TAXES

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Action. The purpose of this ordinance is to amend Sections 5.04.350 and 5.04.360 of the Wrangell Municipal Code relating to the delinquent date for payment of property taxes and the penalty and interest for late payments of property taxes.

SEC. 2. Amendments. Sections 5.04.350 and 5.04.360 of the Wrangell Municipal Code are amended to read:

**5.04.350 Delinquent date for payment of taxes.**

All taxes levied in accordance with this chapter shall be due and payable on or before September 15**[August 15<sup>th</sup>]** of the assessment year and shall become delinquent if not paid before 5:00 p.m. on said date, or, if payment is received through the mail after said date, when the mailed payment is postmarked after said date **[; provided, however, that the taxpayer shall have the right to pay such taxes in two equal installments. If the taxpayer pays the taxes in two installments, the first one-half installment shall be due and payable on or before August 15th, the second one-half installment shall be due and payable on or before December 15th of the same year and shall become delinquent if not paid before 5:00 p.m. on said date, or, if payment is received through the mail after said date, when the mailed payment is postmarked after said date. Penalty and interest on an unpaid installment shall accrue from the date the installment becomes due]**.

Section 5.04.360 Penalty and interest for late payments.

When the general tax provided for in this chapter is not paid on or before the due date, penalties and interest will accrue as follows:

A. A penalty of 10 percent of the unpaid taxes shall be added thereto immediately upon delinquency. **[If the first one-half installment is not paid when due, a penalty of 10 percent, together with interest at the rate of eight percent per year on the unpaid installment, not including penalty, from due date until paid in full, shall be added thereto.]**

B. Interest at an annual rate of 10 percent shall accrue upon all unpaid taxes, not including penalty, from the due date until paid in full. When interest is applied, it shall be calculated and accrue on a daily basis. **[After the due date for the payment of the second one-half installment, a total penalty of not to exceed 10 percent shall be added to all delinquent taxes, and interest at the rate of eight percent per year shall accrue, as provided in this section, upon all unpaid taxes, not including the penalty, from due date until paid in full.]**

SEC. 3.        Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 4.        Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 5.        Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: May 12, 2015.

PASSED IN SECOND READING: \_\_\_\_\_, 2015.

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David L. Jack, Mayor

ATTEST:

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Kim Lane, Borough Clerk

# Agenda Item 12c

## CITY & BOROUGH OF WRANGELL

### BOROUGH ASSEMBLY AGENDA ITEM May 26, 2015

#### INFORMATION:

**PROPOSED ORDINANCE: No. 902:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING A NEW CHAPTER 5.26 TO TITLE 5, REVENUE AND FINANCE, OF THE WRANGELL MUNICIPAL CODE TO ESTABLISH THE INVESTMENT POLICY AND OBJECTIVES FOR THE SWIMMING POOL FUND *(first reading)*

#### Attachments:

1. Memo from Manager Jabusch
2. **Proposed Ordinance No. 902**

#### RECOMMENDED ACTION:

Move to adopt Ordinance No. 902.

## **MEMORANDUM**

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY  
CITY AND BOROUGH OF WRANGELL**

**FROM: JEFF JABUSCH  
BOROUGH MANAGER**

**SUBJECT: ORDINANCE TO CREATE THE SWIMMING POOL FUND**

**DATE: MAY 4, 2015**

### **Information:**

As we continue to look at ways to reduce expenses and increase revenues the swimming pool reserve has been talked about with staff for some time. In addition, Assembly Member Decker also asked about getting more out of the investment of these funds. This prompted us to push a little harder and put this on top of the to do list. We contacted the manager of the Permanent Fund the city has to get his advice on the best way to approach setting up a new fund for this purpose.

He said that the ordinance that we have with our Permanent Fund would work with a handful of changes. Some of the changes in the proposed ordinance are his suggestions and others were administrative changes we made. He also suggested that the initial funds put into this start out more conservative than that of the Permanent Fund. We have included language that we feel will address that concern.

The things that staff can invest in is limited to Certificates of Deposit and have a low rate of return at the present time. Although investing in other instruments such as stock does not guarantee larger returns, it appears to be a better investment option over a longer period of time.

The Swimming Pool Reserve was set up in the early 1980's when the city received money from a windfall lawsuit. At that time, the community was planning to build a swimming pool and knew that pools were expensive to maintain so the money was dedicated to be put aside for the purpose of supporting the pool as a long term revenue generator. This has worked pretty well until the last four or five years when interest rates have been at the lowest point in over 30 years.

We feel that passing the ordinance and setting up this fund with Morgan Stanley will average over the long term much more money than if we continue investing in Certificates of Deposit. We likely will have years where we actually lose money, but history has shown that stocks outperform CD's over the long haul. The ordinance is written so that risk is minimized, but it is still more risk than with CD's. Over time we feel this is a better option and will create the most return on investment for the swimming pool reserve funds.

### **Recommended Motion:**

Move to approve ordinance in first reading and move to second with a public hearing to be held on May 26<sup>th</sup>, 2015.

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 902

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING A NEW CHAPTER 5.26 TO TITLE 5, REVENUE AND FINANCE, OF THE WRANGELL MUNICIPAL CODE TO ESTABLISH THE INVESTMENT POLICY AND OBJECTIVES FOR THE SWIMMING POOL FUND

WHEREAS, on June 26, 1984, the Council of the City of Wrangell adopted Resolution No. 6-84-198, which authorized the creation of a special fund to be known as the Swimming Pool Fund and instructed that certain funds be deposited in the Swimming Pool Fund; and

WHEREAS, Resolution No. 6-84-198 directed that the Swimming Pool Fund and interest earned on the fund be used exclusively for the operation and maintenance costs of the swimming pool and urged future City Council members to preserve the fund for these purposes for the benefit of taxpayers; and

WHEREAS, on September 25, 1984, the City Council adopted Resolution No. 9-84-206, which authorized that certain additional funds be deposited in the Swimming Pool Fund and be used only for the purposes set forth in Resolution No. 6-84-198; and

WHEREAS, since its creation, the Swimming Pool Fund has been maintained as a separate fund within the finances of the City of Wrangell and, upon its incorporation, the City and Borough of Wrangell, and used only for the operation and maintenance of the swimming pool;

WHEREAS, the Swimming Pool Fund assets have been invested in accordance with the general investment policy set out in Chapter 5.02, Investment of Borough Funds, of the Wrangell Municipal Code; and

WHEREAS, the Borough Assembly has determined that it would be in the best interests of the City and Borough of Wrangell to establish an investment policy and objectives specifically for the Swimming Pool Fund, generally following the investment policy established for the City and Borough of Wrangell Permanent Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

SEC. 1.        Action. The purpose of this ordinance is to add a new Chapter 5.26 to Title 5, Revenue and Finance, of the Wrangell Municipal Code to establish an investment policy

and objectives for the Swimming Pool Fund.

SEC. 2.        New Chapter. A new Chapter 5.26 is added to Title 5, Revenue and Finance, of the Wrangell Municipal Code to read:

Chapter 5.26  
**INVESTMENT POLICY, OBJECTIVES, AND GUIDELINES  
FOR THE SWIMMING POOL FUND**

Sections:

- 5.26.010 Scope of investment policy.
- 5.26.020 Investment policy statement.
- 5.26.030 Delegation of authority.
- 5.26.040 Definitions.
- 5.26.050 Assignment of responsibility.
- 5.26.060 General investment principles.
- 5.26.070 Investment management policy.
- 5.26.080 Investment objectives.
- 5.26.090 Specific investment goals; distribution of earnings.
- 5.26.100 Definition of risk.
- 5.26.110 Liquidity.
- 5.26.120 Marketability of assets.
- 5.26.130 Investment guidelines.
- 5.26.140 Selection of investment managers.
- 5.26.150 Investment manager performance review and evaluation.
- 5.26.160 Investment policy review.

**5.26.010        Scope of investment policy.**

This investment policy reflects only investment policy, objectives, and constraints of the swimming pool fund and does not amend or change any of the policies for investment of borough general funds herein above.

**5.26.020        Investment policy statement.**

This statement of investment policy is set forth by the City and Borough of Wrangell regarding its swimming pool fund in order to:

- A. Define and assign the responsibilities of all involved parties.
- B. Establish a clear understanding for all involved parties of the investment goals and objectives of plan assets.

C. Offer guidance and limitations to all investment managers regarding the investment of plan assets.

D. Establish a basis for evaluating investment results.

E. Manage plan assets according to prudent standards as established in common trust law.

F. Establish the relevant investment horizon for which the plan assets will be managed.

In general, the purpose of this statement is to outline a philosophy and attitude which will guide the investment management of the plan assets toward the desired results. It is intended to be sufficiently specific to be meaningful, yet flexible enough to be practical.

#### **5.26.030      Delegation of authority.**

The City and Borough of Wrangell is a fiduciary, and is responsible for directing and monitoring the investment management of plan assets. As such, the City and Borough of Wrangell will from time to time delegate certain responsibilities to professional experts in various fields. These include, but are not limited to:

A. Investment Management Consultant. The consultant may assist the City and Borough of Wrangell in establishing investment policy, objectives, and guidelines; selecting investment managers; reviewing such managers over time, measuring and evaluating investment performance, and other tasks as deemed appropriate.

B. Investment Manager. The investment manager has discretion to purchase, sell, or hold the specific securities that will be used to meet the plan's investment objectives.

C. Custodian. The custodian will physically (or through agreement with a subcustodian) maintain possession of securities owned by the plan, collect dividend and interest payments, redeem maturing securities, and effect receipt and delivery following purchases and sales. The custodian may also perform regular accounting of all assets owned, purchased, or sold, as well as movement of assets into and out of the plan accounts.

D. Additional specialists such as attorneys, auditors, actuaries, retirement plan consultants, and others may be employed by the City and Borough of Wrangell to assist in meeting its responsibilities and obligations to administer plan assets prudently.

The City and Borough of Wrangell will not reserve any control over investment decisions, with the exception of specific limitations described in this Chapter. Managers will be held responsible and accountable to achieve the objectives herein stated. While it is not believed that the limitations will hamper investment managers, each manager should request modifications which they deem appropriate.

If such experts employed are also deemed to be fiduciaries, they must acknowledge such in writing. All expenses for such experts must be customary and reasonable, and will be borne by the plan as deemed appropriate and necessary.

#### **5.26.040 Definitions.**

- A. “Plan” shall mean the City and Borough of Wrangell swimming pool fund.
- B. “The City and Borough of Wrangell” shall refer to the borough assembly which shall administer the plan as specified by applicable ordinance.
- C. “Fiduciary” shall mean any individual or group of individuals that exercise discretionary authority or control over fund management or any authority or control over management, disposition or administration of the plan assets.
- D. “Investment manager” shall mean any individual, or group of individuals, employed to manage the investments of all or part of the plan assets.
- E. “Investment management consultant” shall mean any individual or organization employed to provide advisory services, including advice on investment objectives and/or asset allocation, manager search, and performance monitoring.
- F. “Securities” shall refer to the marketable investment securities which are defined as acceptable in this statement.
- G. “Investment horizon” shall be the time period over which the investment objectives, as set forth in this statement, are expected to be met. The investment horizon for this plan is 20 years.

#### **5.26.050 Assignment of responsibility.**

A. Responsibility of the Investment Managers. Each investment manager must acknowledge in writing its acceptance of responsibility as a fiduciary. Each investment manager will have full discretion to make all investment decisions for the assets placed under its jurisdiction, while observing and operating within all policies, guidelines, constraints, and philosophies as outlined in this statement. Specific responsibilities of the investment managers include:

1. Discretionary investment management including decisions to buy, sell, or hold individual securities, and to alter asset allocation within the guidelines established in this statement.
2. Reporting, on a timely basis, quarterly investment performance results.



3. Communicating any major changes to economic outlook, investment strategy, or any other factors which affect implementation of investment process, or the investment objective progress of the plan's investment management.
4. Informing the City and Borough of Wrangell regarding any qualitative change to investment management organization. Examples include changes in portfolio management personnel, ownership structure, investment philosophy, etc.
5. Voting proxies, if requested by the City and Borough of Wrangell, on behalf of the plan, and communicating such voting records to the investment committee on a timely basis.

B. Responsibility of the Investment Consultant. The investment consultant's role is that of a nondiscretionary advisory to the City and Borough of Wrangell. Investment advice concerning the investment management of plan assets will be offered by the investment consultant, and will be consistent with the investment objectives, policies, guidelines and constraints as established in this statement. Specific responsibilities of the investment consultant include:

1. Assisting in the development and periodic review of investment policy.
2. Conducting investment manager searches when requested by the investment committee.
3. Providing "due diligence," or research, on the investment manager(s).
4. Monitoring the performance of the investment manager(s) to provide the investment committee with the ability to determine the progress toward the investment objectives.
5. Communicating matters of policy, manager research, and manager performance to the City and Borough of Wrangell.
6. Reviewing plan investment history, historical capital markets performance and the contents of this investment policy statement to the City and Borough of Wrangell when necessary.

**5.26.060      General investment principles.**

- A. Investments shall be made solely in the interest of the beneficiaries of the plan.
- B. The fund shall be invested with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent man acting in like capacity and familiar with such matters would use in the investment of a fund of like character and with like aims.

C. Investment of the fund shall be so diversified as to minimize the risk of large losses, unless under the circumstances it is clearly prudent not to do so.

D. The City and Borough of Wrangell may employ one or more investment managers of varying styles and philosophies to attain the fund's objectives.

E. Cash is to be employed productively at all times, by investment in short-term cash equivalents to provide safety, liquidity, and return.

**5.26.070 Investment management policy.**

A. Preservation of Capital. Consistent with their respective investment styles and philosophies, investment managers should make reasonable efforts to preserve capital, understanding that losses may occur in individual securities.

B. Risk Aversion. Understanding that risk is present in all types of securities and investment styles, the City and Borough of Wrangell recognizes that some risk is necessary to produce long-term investment results that are sufficient to meet the plan's objectives. However, the investment managers are to make reasonable efforts to control risk, and will be evaluated regularly to ensure that the risk assumed is commensurate with the given investment style and objectives.

C. Adherence to Investment Discipline. Investment managers are expected to adhere to the investment management styles for which they were hired. Managers will be evaluated regularly for adherence to investment discipline.

**5.26.080 Investment objectives.**

The investment objectives for the swimming pool fund are both short term and long term in nature:

A. The short term objective over the first 5 years is to establish the fund and invest on the more conservative side of the asset allocation parameters.

B. The long term objective is to slowly balance the investment portfolio in order to increase earnings over the long term and to review the distribution formula set out in Section 5.26.090D after the first five years so that a larger portion will remain in the fund each year allowing the fund to grow.

C. Objectives for both the short term and long term will be to provide funding for the Swimming Pool Special Revenue Fund which supports the operations and maintenance of the swimming pool, to grow the principal over time, and to avoid excessive risk.

**5.26.090 Specific investment goals; distribution of earnings.**

A. The goal of each investment manager, over the investment horizon, shall be to:

1. Meet or exceed the market index, or blended market index, selected and agreed upon by the investment committee that most closely corresponds to the style of investment management.
2. Display an overall level of risk in the portfolio which is consistent with the risk associated with the benchmark specified above. Risk will be measured by the standard deviation of quarterly returns.

B. Specific investment goals and constraints for each investment manager, if any, shall be incorporated as part of this statement of investment policy. Each manager shall receive a written statement outlining his specific goals and constraints as they differ from those objectives of the entire plan.

C. Distribution of earnings. Earnings of the swimming pool fund will provide income which can be used to help fund the Swimming Pool Special Revenue Fund. The actual amount of funds to be budgeted and transferred to the Swimming Pool Special Revenue Fund each year will be based on the following formula which uses a three year average:

$$A = ((E1 + E2 + E3)/3) \times 70\%$$

A= the amount that is budgeted for the upcoming year. The actual amount transferred in the upcoming year will be adjusted after the audit is completed and the exact earnings are known.

E1= Total return earned or expected to be earned in the current year when the budget is being prepared for the upcoming year.

E2= Actual total return earned in the previous year

E3= Actual total return earned two years back

In the implementation of this average basis, a projection of the following year earnings will be used in year one and multiplied by seventy percent, a projection of the following year earnings and one year actual in year two will be averaged and multiplied by seventy percent and a projection of the following year earnings and two years actual will be averaged and multiplied by seventy percent in year three and then can be fully implemented in projecting year four.

This formula will allow both a substantial amount of funding from the earnings to be transferred to the Swimming Pool Special Revenue Fund and some to help increase the investment fund over time. The formula will be reviewed every five years or more often to

assure the required funding outcome and fund growth are meeting the needs of the swimming pool.

Special situations:

1. In the event the fund's three year average is a loss, the borough assembly can make the decision whether or not to take money from the principal on a one time basis. If the borough assembly makes the decision to do this, the amount may not be more than 3% of the principal amount in the current year at year end.
2. In the event the amount calculated by the formula exceeds 5% of the principal amount projected at year end, only an amount of 5% will be transferred with any excess amounts to remain in the fund and added to the principal.

#### **5.26.100 Definition of risk.**

The City and Borough of Wrangell realizes that there are many ways to define risk. It believes that any person or organization involved in the process of managing the City and Borough of Wrangell swimming pool fund assets understands how it defines risk so that the assets are managed in a manner consistent with the plan's objectives and investment strategy as designed in this statement of investment policy. The City and Borough of Wrangell defines risk as:

A. The probability of not maintaining purchasing power over the plan's investment time horizon.

B. The possibility of surprises (upside or downside) in investment returns.

#### **5.26.110 Liquidity.**

To minimize the possibility of a loss occasioned by the sale of a security forced by the need to meet a required payment, the City and Borough of Wrangell will periodically provide investment counsel with an estimate of expected net cash flow. The City and Borough of Wrangell will notify the investment consultant in a timely manner, to allow sufficient time to build up necessary liquid reserves.

#### **5.26.120 Marketability of assets.**

The City and Borough of Wrangell requires that all plan assets be invested in liquid securities, defined as securities that can be transacted quickly and efficiently for the plan, with minimal impact on market price.

#### **5.26.130 Investment guidelines.**

A. Allowable Assets.

1. Cash Equivalents.

- a. Treasury bills;
- b. Money market funds;
- c. STIF funds;
- d. Commercial paper;
- e. Banker's acceptances;
- f. Repurchase agreements;
- g. Certificates of deposit.

2. Fixed Income Securities.

- a. U.S. government and agency securities;
- b. Corporate notes and bonds;
- c. Mortgage backed bonds;
- d. Preferred stock;
- e. Fixed income securities of foreign governments and corporations;
- f. Planned amortization class collateralized mortgage obligations (PAC CMOs) or other "early tranche" CMOs.

3. Equity Securities.

- a. Common stocks;
- b. Convertible notes and bonds;
- c. Convertible preferred stocks;
- d. American Depositary receipts (ADRs) of non-U.S. companies;
- e. Stocks of non-U.S. companies (ordinary shares).

4. Mutual Funds.

- a. Mutual funds which invest in securities as allowed in this statement.

5. Other Assets.

a. GICs.

B. Stock Exchanges. To ensure marketability and liquidity, investment advisors will execute equity transaction through the following exchanges: New York Stock Exchange; and NASDAQ over-the-counter market. In the event that an investment manager determines that there is a benefit or a need to execute transactions in exchanges other than those listed in this statement, written approval is required from the City and Borough of Wrangell.

C. Prohibited Assets. Prohibited investments include, but are not limited to, the following:

1. Commodities and future contracts;
2. Private placements;
3. Options;
4. Limited partnerships;
5. Venture-capital investments;
6. Real estate properties;
7. Interest-only (IO), principal-only (PO), and residual tranche CMOs;
8. Derivative investment.

D. Prohibited Transactions. Prohibited transactions include, but are not limited to, the following:

1. Short selling;
2. Margin transactions.

E. Asset Allocation Guidelines. Investment management of the assets of the City and Borough of Wrangell permanent fund shall be in accordance with the following asset allocation guidelines:

1. Aggregate Plan Asset Allocation Guidelines (at market value).

Asset Class	Minimum	Maximum	Preferred
Equities	35	65	50
Fixed Income	30	60	45
Cash Equivalents	and 5	15	5

2. The City and Borough of Wrangell may employ investment managers whose investment disciplines require investment outside the established asset allocation guidelines. However, taken as a component of the aggregate plan, such disciplines must fit within the overall asset allocation guidelines established in this statement. Such investment managers will receive written direction from the City and Borough of Wrangell regarding specific objectives and guidelines.

3. In the event that the above aggregate asset allocation guidelines are violated, for reasons including but not limited to market price fluctuations, the City and Borough of Wrangell will instruct the investment manager(s) to bring the portfolio(s) into compliance with these guidelines as promptly and prudently as possible. In the event that any individual investment manager's portfolio is in violation with its specific guidelines, for reasons including but not limited to market price fluctuations, the City and Borough of Wrangell expects that the investment manager will bring the portfolio into compliance with these guidelines as promptly and prudently as possible without instruction from the investment committee.

F. Diversifications for Investment Managers. The City and Borough of Wrangell does not believe it is necessary or desirable that securities held in the plan represent a cross-section of the economy. However, in order to achieve a prudent level of portfolio diversification, the securities of any one company or government agency should not exceed five percent of the total fund, and no more than 15 percent of the total fund should be invested in any one industry. Individual treasury securities may represent five percent of the total fund, while the total allocation to treasury bonds and notes may represent up to 100 percent of the plan's aggregate bond position.

G. Guidelines for Fixed Income Investments and Cash Equivalents.

1. Plan assets may be invested only in investment grade bonds rates (or equivalent) or better.

2. Plan assets may be invested only in commercial paper rates A1 (or equivalent) or better.

3. Money market funds selected shall contain securities whose credit rating at the absolute minimum would be rated investment grade by Standard and Poors, and/or Moody's.

#### **5.26.140 Selection of investment managers.**

The City and Borough of Wrangell's selection of investment manager(s) must be based on prudent due diligence procedures. A qualifying investment manager must be a registered investment advisor under the Investment Advisors Act of 1940, or a bank or insurance company. The City and Borough of Wrangell requires that each investment manager provide, in writing,

acknowledgement of fiduciary responsibility to the City and Borough of Wrangell swimming pool fund.

**5.26.150 Investment manager performance review and evaluation.**

Performance reports generated by the investment consultant shall be compiled at least quarterly and communicated to the City and Borough of Wrangell for review. The investment performance of total portfolios, as well as asset class components, will be measured against commonly accepted performance benchmarks. Consideration shall be given to the extent to which the investment results are consistent with the investment objectives, goals, and guidelines as set forth in this statement. The City and Borough of Wrangell intends to evaluate the portfolio(s) over at least a three-year period, but reserves the right to terminate a manager for any reason including the following:

A. Investment performance which is significantly less than anticipated given the discipline employed and the risk parameters established, or unacceptable justification of poor results.

B. Failure to adhere to any aspect of this statement of investment policy, including communication and reporting requirements.

C. Significant qualitative changes to the investment management organization.

D. The pleasure of the borough assembly.

Investment managers shall be reviewed regularly regarding performance, personnel, strategy, research capabilities, organizational and business matters, and other qualitative factors that may impact their ability to achieve the desired investment results.

**5.26.160 Investment policy review.**

To assure continued relevance of the guidelines, objectives, financial status and capital markets expectations as established in this statement of investment policy, the City and Borough of Wrangell plans to review investment policy at least annually.

SEC. 3. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 4. Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 5. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: May 12, 2015.



PASSED IN SECOND READING: \_\_\_\_\_, 2015.

\_\_\_\_\_  
David L. Jack, Mayor

ATTEST:

\_\_\_\_\_  
Kim Lane, Borough Clerk

# Agenda Item 12d

## CITY & BOROUGH OF WRANGELL

### BOROUGH ASSEMBLY AGENDA ITEM May 26, 2015

#### INFORMATION:

**PROPOSED ORDINANCE NO. 903:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PLACING THE QUESTION OF EXEMPTION FROM AS 39.50, THE STATE OF ALASKA'S PUBLIC OFFICIAL FINANCIAL DISCLOSURE LAW, ON THE BALLOT FOR THE OCTOBER 6, 2015 REGULAR BOROUGH ELECTION *(first reading)*

#### Attachments:

1. **Proposed Ordinance No. 903**
2. Information from Borough Attorney on local municipal filing

#### Information:

After the election, if the proposition authorized by the ordinance is approved by the voters, the Borough Clerk must provide the Alaska Public Offices Commission with a copy of the certified election results. APOC will then take Wrangell off the list of municipalities whose officers and candidates for elective office are required to file financial disclosure statements under AS 39.50 and no further financial disclosure statements will be required to be filed with APOC. APOC will send the Borough a letter stating this. If a majority of the voters decide not to opt out of the reporting requirements, municipal officers and candidates for elective office will continue reporting under AS 39.50 as they do now.

#### RECOMMENDED ACTION:

Move to approve first reading of Ordinance No. 903, and move to a second with a Public Hearing to be held on June 9, 2015.

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 903

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PLACING THE QUESTION OF EXEMPTION FROM AS 39.50, THE STATE OF ALASKA'S PUBLIC OFFICIAL FINANCIAL DISCLOSURE LAW, ON THE BALLOT FOR THE OCTOBER 6, 2015 REGULAR BOROUGH ELECTION

**WHEREAS**, under AS 39.50.145, a municipality may exempt its municipal officers and candidates for elective office from the requirements of Alaska Statute Title 39, Chapter 50, Public Official Financial Disclosure, if a majority of the voters voting on the question at a regular election or a special election, vote to exempt its municipal officers and candidates for elective office from the requirements of AS 39.50; and

**WHEREAS**, under AS 39.50.145, the question of exemption from the requirements of AS 39.50 may be submitted to the voters by the Assembly by ordinance; and

**WHEREAS**, with respect to the City and Borough of Wrangell, the municipal officers required to file financial disclosures under AS 39.50 are the Borough Mayor, members of the Assembly, members of the School Board, the Borough Manager, and members of the Planning and Zoning Commission; and

**WHEREAS**, the Assembly has considered the question of exemption from the Public Official Financial Disclosure law, including concerns that the disclosure requirements may have the effect of discouraging qualified persons from seeking or holding municipal office, including serving on the Planning and Zoning Commission, and concerns with privacy issues and the burden imposed on municipal officials under the State law; and

**WHEREAS**, the City and Borough of Wrangell has enacted a comprehensive conflict of interest ordinance, codified as Section 3.04.112 of the Wrangell Municipal Code, which sets out standards of conduct for elected and appointed Borough officials and employees so that the public may be assured that its trust in such persons is well placed, and to protect the public interest in full disclosure of conflicts of interest and in promoting ethical standards of conduct for Borough officials and employees; and

**WHEREAS**, given these considerations, the Assembly has determined that the question of whether to exempt municipal officers and candidates for elective office from the requirements of AS 39.50 should be submitted to the voters at the regular borough election to be held on October 6, 2015;

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

SEC. 1.       Classification. This ordinance is a non-code ordinance and shall not become a part of the Wrangell Municipal Code.

SEC. 2.       Action. The purpose of this ordinance is to place a question before the voters of whether to exempt municipal officers and candidates for elective office from the requirements of the State of Alaska Public Official Financial Disclosure Law (AS 39.50).

SEC. 3.       Submission of Question to the Voters. The question of whether to exempt municipal officers and candidates for elective office of the City and Borough of Wrangell from the requirements of the State of Alaska Public Official Financial Disclosure Law (AS 39.50) shall be submitted to the voters of the City and Borough of Wrangell at the next regular borough election. The Borough Clerk shall prepare the ballot proposition and perform all necessary steps in accordance with law to submit this proposition to the qualified voters of the Borough at the next regular borough election to be held on October 6, 2015.

SEC. 4.       Proposition. The ballot proposition shall read substantially as follows:

**PROPOSITION 2**

Shall the municipal officers and candidates for elective office of the City and Borough of Wrangell be exempt from the requirements of the State of Alaska Public Official Financial Disclosure Law, AS 39.50?

YES (oval)

NO (oval)

SEC. 5.       Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: \_\_\_\_\_, 2015

PASSED IN SECOND READING: \_\_\_\_\_, 2015

\_\_\_\_\_  
David L. Jack, Mayor

ATTEST:

\_\_\_\_\_  
Kim Lane, Borough Clerk

# HOFFMAN & BLASCO, LLC

**JUNEAU**

9360 GLACIER HIGHWAY  
SUITE 202  
JUNEAU, ALASKA 99801  
PHONE: (907) 586-3340  
FACSIMILE: (907) 586-6818

**ATTORNEYS AT LAW**

**ATTORNEYS**

PAUL M. HOFFMAN  
ROBERT P. BLASCO  
MEGAN J. COSTELLO  
MARIANNA C. CARPENETI  
BARBARA J. RITCHIE\*

**ANCHORAGE & CRAIG**

PO BOX 809  
CRAIG, ALASKA 99921  
PHONE: (907) 826-2453

**PROFESSIONAL STAFF**

DOLORES A. OWEN\*\*  
MELISSA L. PEAHEY+

May 18, 2015

\* OF COUNSEL  
\*\* BUSINESS MANAGER  
+LEGAL ASSISTANT

To: Mayor and Assembly  
Jeff Jabusch, Borough Manager  
Kim Lane, Borough Clerk

From: Bob Blasco and Barbara Ritchie

Re: Opt out of AS 39.50 and question of substitute ordinance

As requested, we have prepared the attached draft ordinance for placing the question of exemption from the State of Alaska Public Official Financial Disclosure Law, AS 39.50, on the ballot at the next regular Borough election.

It is our understanding the Assembly also asked for our comments on whether the Borough should adopt its own municipal official financial disclosure requirements that would apply instead of the state financial disclosure system, to be effective if the opt out question is approved by the voters. Some municipalities in Alaska have voted to opt out of AS 39.50; others have voted to opt out and at the same time substitute their own local version of financial disclosure reporting requirements.

This is a policy decision for the Assembly, not a legal issue. We believe the Assembly sets policy for the Borough and for that reason we do not feel we should offer a recommendation. The Borough is not required to enact an ordinance that would create a local system to replace the State law in the event the voters approve the ballot proposition. However, we offer the following observations in response to the Assembly's request.

The City and Borough of Wrangell has adopted a comprehensive conflict of interest ordinance, WMC 3.04.112. This ordinance applies to elected borough officials, persons appointed to fill a vacancy in an elective office, members of borough boards and commissions whose appointment is subject to confirmation by the Assembly, and borough employees whether full-time, part-time, temporary, or permanent. It applies to the Assembly,

administration, hospital board, planning and zoning commission, museum board, and port commission.

The conflict ordinance addresses a wide range of topics including: financial interests; contracts, bids and proposals; use of office for personal gain; representing private business or personal interests before the Assembly and other boards; conduct that conflicts with official duties; confidential information; outside business that conflicts with official duties; acceptance of gratuities; use of borough owned-property; post-office/employment restrictions; disclosure requirements; and sanctions for violation. The ordinance provides that it is to be liberally construed to protect the public interest in full disclosure of conflicts of interest and promote ethical standards of conduct. In addition, under WMC 3.05.020, the Assembly's order of business, there is always an Assembly agenda item on "Conflict of Interest" to provide time for any conflict of interest disclosures and determinations on such disclosures.

The Assembly could reasonably conclude that the code requirements and procedures for conflict of interest disclosures by municipal officials and employees are sufficient to assure public confidence and accountability in the Borough government, elected officials, and persons serving on boards and commissions.

Some of the concerns with AS 39.50 raised by municipalities in deciding to submit a question the voters to opt out have included privacy issues, the burden on municipal officials and the increased burden as a result of changes to the law that expanded the disclosure requirements, and the concern that residents may be discouraged from seeking or holding municipal office because of the requirements. These are reasonable concerns for the Assembly. It seems potentially counter-productive to address those concerns by opting out of AS 35.50 and at the same time substitute a municipal disclosure system that might raise essentially the same concerns.

Please let us know if you or the Assembly have additional questions.

# **Agenda Item 13a**

## **CITY & BOROUGH OF WRANGELL**

### **BOROUGH ASSEMBLY AGENDA ITEM May 26, 2015**

#### **INFORMATION:**

Approval of the preferred conceptual Waterfront Master Plan, submitted by Corvus Design, Inc.

#### **Attachments:**

1. Conceptual Waterfront Master Plan

#### **RECOMMENDED ACTION:**

Move to approve the preferred conceptual Waterfront Master Plan, as submitted by Corvus Design, Inc.

# Wrangell Waterfront Preferred Master Plan DRAFT Report

May 21, 2015







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## Executive Summary

The Preferred Wrangell Waterfront Master Plan is a four-phased approach to enhancing the Wrangell downtown waterfront area for several key user groups, including the Marine Service Center, the Nolan Center, the visitors industry, local businesses, and Wrangell residents. The plan includes actions that can occur immediately to incorporating aspects of a much longer-term vision.

- **Phase I - Immediate-term:** Expansion of the Marine Service Center. Nolan Center open space reconfiguration. (\$4.8 million)
- **Phase II - Short-term:** Development of an elevated Waterfront Heritage Walk. Create access to a natural beach. (\$3.7 million)
- **Phase III - Mid-term:** Construction of a pier and net shed adjacent to the Nolan Center. (\$2.8 million)
- **Phase IV - Long-term:** Creation of Wrangell Gateway Park following freight yard relocation. (\$4 million)

This plan was developed through the input of more than 100 Wrangell stakeholders and residents throughout four community workshops, two three-day open house events, integrated design charrettes, stakeholder meetings, and intensive public outreach over a three month period.

All phases of the Plan will cost an estimated \$15.3 million to develop. An analysis of Wrangell's economic indicators and various elements of the waterfront plan, the development of the facilities into the master plan expected to attract an additional \$1.2 to \$2.0 million in increased economic activity to Wrangell on an annual basis.



# Overview

## Introduction

The purpose of the Wrangell Waterfront Master Planning process was to create a site specific master plan to guide the next stages of development for Wrangell's downtown waterfront that would meet the needs of the community and provide economic opportunities.

Currently, the last piece of undeveloped waterfront property in downtown Wrangell exists on Campbell Drive between the Nolan Center and the barge staging area adjacent to City Dock. The City and Borough of Wrangell has a US Army Corps of Engineers permit to fill approximately 3.4 acres of tidelands connecting the marine service center dock and the barge staging area. The waterfront master plan was developed to discern the best way to utilize this waterfront area for the benefit of the community, as well as develop a community vision regarding long-term use of the barge staging area, improvements to the City Dock area, and connectivity between the waterfront and the Museum and Service Center. The plan, developed through an intensive collaborative public process, promotes a mix of social and economic opportunities for the site, including commercial, waterfront development, and public uses areas—as well as identifying pedestrian

linkages between the waterfront corridor and the newly renovated downtown corridor.

This project included significant public involvement to engage the community and allow input and help direct the waterfront planning effort. The waterfront planning team was comprised of Corvus Design, PND Engineers, Rain Coast Data, and NorthWind Architects.

### *Project Area*

The project boundary is the waterfront extending from the Marine Service Center to and including the City Dock area. The waterfront area includes and is adjacent to industrial uses (Marine Service Center and barge ramp yard area); visitor uses (Nolan Center/ Stikine Inn/ City Dock); public uses (sidewalk benches and signs, City Hall lawn, City Dock); commercial uses (City Hall/ Grocery store/charter offices/Stikine Inn).

## Background

Over the past 20 years many projects and improvements to the community have been developed in an effort to help local businesses thrive and expand in Wrangell's struggling economy. When the Alaska Pulp Company sawmill closed and salmon prices tumbled in the 1990's, the local economy was devastated. Between 1994 and 2006, the population of the community fell by 18% (losing more than 500 residents).

Reeling from these losses, the community leaders reviewed their remaining assets, and refocused on developing and supporting their maritime resources. Immediately the community set about enhancing its locally-based seafood and marine services sector: converting the old mill site downtown into a marine services center and boat yard (with new 150 and 300 ton lifts and a 40 ton trailer); building a third boat harbor –with space for 165 boats and 1,500 feet of transient moorage space; upgrading the local seafood processing infrastructure (including a cold storage and a belt freezer to flash-freeze fish); and investing in its boatbuilding and repair facilities. The community also turned its attention to the visitor and cultural maritime economy, upgrading its cruise ship dock, constructing a convention and visitors center, restoring the Chief Shakes Tribal House, building a carving shed, and completing a major downtown revitalization facelift.

The successful Downtown Revitalization effort, which was comprised of the same team members that led the Wrangell Waterfront Master Planning Process, focused on the downtown commercial district in Wrangell from City Dock to Case Avenue in an effort to create an attractive and functional business area for the community, making it attractive to residents, visitors and cruise passengers; redirect business to this corridor as a community pride and economic tool; and to create links

between the commercial businesses and the community's cultural sites and attractions.

The development of the Marine Service Center has provided key economic growth and opportunity for the community. Millions of public and private dollars have been invested in the development and phased completion of the site, new opportunities have been identified for growth potential, and businesses are expanding services. Through twenty years of concentrated efforts, systematically obtaining and strategically using funding, and an unwavering focus on long-term goals, the community of Wrangell is emerging from its economic downturn intact. The goal of this project is to build upon these long-term efforts and recent gains.

## **Project Permitting**

On May 3, 2007, the City of Wrangell received federal authorization, under Department of the Army Permit No. POA-1990-114-R Zimovia Strait, to place 123,923 cubic yards of material in 3.40 acres of intertidal area for the purpose of expanding its port staging area. The permits were authorized under Section 10 of the Rivers and Harbors Act of 1899 and Section 404 of the Clean Water Act. The fill limits under this permit extend from the northeast corner of the former APC pile supported timber dock to the southwest corner of the City barge landing staging area. The State of Alaska Department of Environmental Conservation issued a Certificate of

Reasonable Assurance, in accordance with Section 401 of the Federal Clean Water Act and the Alaska Water Quality Standards, for this same purpose on July 6, 2006. On July 12, 2006, the State of Alaska Department of Natural Resources issued a Final Consistency Determination in which the State concurred with the certification submitted by the City that the project was consistent with the Alaska Coastal Management Plan (ACMP) and the Wrangell District's enforceable policies. Prior to permit expiration, the City of Wrangell received Department of the Army Permit No. POA-1990-114-M7, extending the expiration date for the construction of the proposed improvements to October 31, 2017.

Proposed fill improvements under the 2015 Preferred Master Plan generally fall within the limits of the current permit authorizations. Total fill volume and fill areas are less than those currently authorized however the geometric fill configuration is different and a pile supported pier has been added. It is presumed that the regulatory agencies would favorably permit the proposed new improvements under a permit modification request by the CBW.

Additional permits required for constructing the Preferred Master Plan include a NPDES General Permit for Storm Water Discharges for Large and Small Construction Activities, including the preparation of a Storm Water Pollution Prevention Plan (SWPPP)

describing construction runoff and erosion control measures. ADEC will require a plan review and issuance of a Letter of Non-Objection in accordance with 18 AAC 72 Wastewater Disposal Regulations for any proposed Storm Drainage Improvements. ADEC will also require a plan review and issuance of an Approval to Construct and Operate any proposed potable water system, as outlined under the State of Alaska Drinking Water Regulations, 18 AAC 80. A local CBW Building Permit may be required for the net shed structure located on the proposed pier.

United States Army Corps of Engineers  
ZIMOVIA STRAIT

**A permit to:** PLACE 123,923 CY OF MATERIAL IN 3.40 ACRES FOR PORT STAGING AREA  
EXPANSION

**at:** LATITUDE 56.4363°N., LONGITUDE 132.5636°W., SECTION 25, T. 62 S.,  
R. 83 E., C.R.M.

**has been issued to:** CITY OF WRANGELL **on:** MAY - 3 2007

**Address of Permittee:** POST OFFICE BOX 531, WRANGELL, AK 99929

**Permit Number**

POA-1990-114-R

*Nicole Hayes*  
**FOR: District Commander**  
**NICOLE HAYES**  
**REGULATORY SPECIALIST**  
**REGULATORY DIVISION**

ENG FORM 4336, Jul 81 (33 CFR 320-330) EDITION OF JUL 70 MAY BE USED

(Proponent: CECW-0)

**Image of original project permit.**



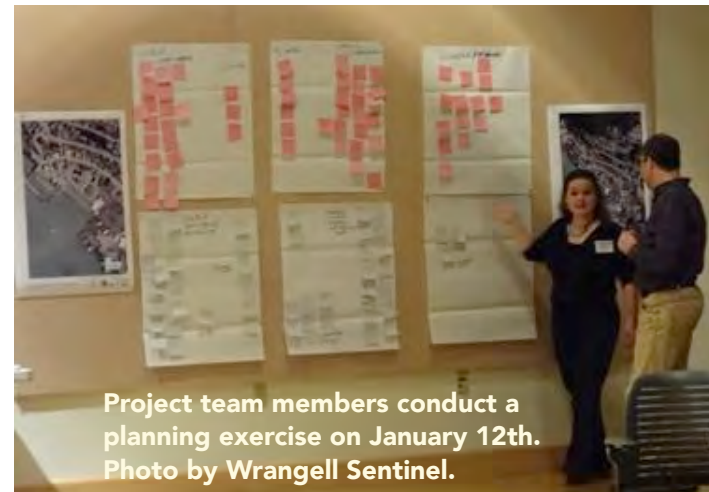
## The Master Planning Team

The design team led by Corvus Design Landscape Architects was hired to develop an implementation plan that includes extensive community involvement; identifies ideas, use conflicts, potential growth, long-term and short-term opportunities; and achieve consensus as to the long-term use and development of the Wrangell's waterfront.

Corvus Design teamed with PND Engineers, Rain Coast Data and NorthWind Architects, three Juneau firms that, like Corvus Design, have a proven track record working for the City and Borough of Wrangell. Corvus Design and NorthWind Architects led the overall waterfront planning and design effort, integrating the diverse uses, elements and needs into a unified design. They focused on guiding the design work and implementation plan to fit smoothly within the existing working waterfront character of Wrangell. PND reviewed this work to ensure that the concepts were feasible from an engineering and permitting standpoint, as well as providing construction costs on the individual elements of the design alternatives. Rain Coast Data developed an analysis of local and regional population and economic trends to forecast and identify the potential economic benefits to be gained from this project. This analysis informs the implementation strategy to allow the City of Wrangell to maximize the returns on the investment required for the Waterfront Master Plan.



Project team members drawing images for Master Plan in Wrangell.



Project team members conduct a planning exercise on January 12th. Photo by Wrangell Sentinel.

## The Preferred Master Plan

On Wednesday, February 25<sup>th</sup> 2015, the planning and design team presented a phased master plan that reflected the input and comments heard during three previous public meetings, two three-day open house events, integrated design charrettes, stakeholder meetings, and public comment between January 11th and February 24th.

This preferred master plan and associated construction costs was approved by the public in attendance at the conclusion of the February 25<sup>th</sup> meeting. The public endorsement of this phased master plan was unanimous.

From the eight master plan options initially developed, this master plan captures the community's desires and priorities as a phased approach that reflects reasonable expected funding opportunities. The Preferred Wrangell Waterfront Master Plan includes four phases:

- **Phase I** - Expansion of the Marine Service Center & Nolan Center open space reconfiguration (immediate-term)
- **Phase II** - Development of an elevated Waterfront Heritage Walk and access to natural beach (short-term)

- **Phase III** - Construction of a pier and net shed adjacent to the Nolan Center (mid-term)
- **Phase IV** - Creation of Wrangell Gateway Park following freight yard relocation (long-term)

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### Phase I – Marine Services Yard & Nolan Center Open Space Expansion

The goal of Phase I is to immediately use the fill permit. Under Phase I the Marine Service Center and open space connected to the Nolan Center are expanded by approximately 1.2 acres.

This phase involves filling the site with approximately 50,000 cubic yards of clean shot rock and armor stone materials. A mechanically stabilized earth retaining wall with concrete block facing units is planned for the seaward edge of the fill to maximize the usable site area within the permitted fill limits. The wall will be approximately 20 feet in height and will include safety rails along the waterfront. Utility extensions into the newly filled area will include water, sewer, storm drains, power and lighting.





## Wrangell Waterfront Master Plan - Preferred PHASE 1



### ***Marine Service Center Expansion***

The expansion of the Marine Service Center will provide additional storage space for approximately 25 boats (0.75 acres). This new storage will allow existing storage within the heart of the service yard to be relocated to this new area and increase the space within the yard dedicated to actively working on boats. Alternatively, the expansion could be used to relocate 15 boats from the yard to make room for 10 new vessel service work stations, as well as providing space for 10 new boats to be stored. Surfacing materials will consist of crushed aggregate within the Marine Service Center yard and concrete paving.

### ***Nolan Center Green Space Expansion***

The open space adjacent to the Nolan Center will be reconfigured to provide additional green space. The public open space will be expanded to the northwest of the Nolan Center thereby providing more pedestrian access to the water's edge and strengthening the pedestrian axis along the face of the Center to the waterfront. This enhanced outdoor space can also be used for special events and allow overflow from the Center into the surrounding landscape. A combination of hardscape plazas, site furnishings, ornamental landscaping, and turf grass will provide enhanced use of this area. The adjacent Marine Service Center will be screened from this area with an architectural grade aesthetic fence and buffer landscaping.

Pedestrians will have the opportunity to look through the service yard fence at key locations to see what is going on and learn about the community's fishing fleet through interpretation opportunities. The power boat exhibit will be relocated to a more prominent location adjacent to the waterfront and Nolan Center.

### ***Costs***

Total project budget including construction, 15% contingency and indirect costs for site investigations, design and contract administration has been estimated at \$4.76 million for Phase I. State and federal permits have been secured by the CBW for the proposed improvements contemplated under Phase I.



Phase 1		Marine Service Yard Expansion Fill & MSE Wall		
Item Description	Units	Quantity	Unit Cost	Total Costs
Mobilization	LS	All Req'd	10%	\$324,200
Shot Rock Borrow - Intertidal Fill	CY	45,000	\$20	\$900,000
Aarmor Rock	CY	4,000	\$60	\$240,000
Concrete Block MSE Wall	SF	10,000	\$90	\$900,000
Screen Fence	LF	1,200	\$150	\$72,000
Heritage Walk & MSE Wall Safety Rails	LF	1,500	\$400	\$200,000
Concrete Sidewalks and Plazas	SF	30,000	\$20	\$300,000
Drainage Improvements	LS	All Req'd	\$350,000	\$175,000
Water & Sewer Service Extensions	LS	All Req'd	\$350,000	\$175,000
Top Soil, Landscaping & Plantings	AC	2.0	\$150,000	\$50,000
Construction Surveying	LS	All Req'd	\$150,000	\$30,000
Power and Lighting	LS	All Req'd	\$500,000	\$200,000
ESTIMATED CONSTRUCTION BID PRICE				\$3,566,200
CONTINGENCY (15%)				\$534,930
PLANNING, PUBLIC INVOLVEMENT, PERMITTING, SURVEYING & GEOTECH INVESTIGATIONS (2.5%)				\$102,528
FINAL ENGINEERING DESIGN, CONTRACT DOCUMENTS & BID PHASE (7.5%)				\$307,585
CONTRACT ADMINISTRATION & CONSTRUCTION INSPECTION (6%)				\$246,068
TOTAL RECOMMENDED PROJECT BUDGET				\$4,757,311

## Phase II – Elevated Waterfront Heritage Walk and Water Access to Natural Beach

Phase II represents a short-term plan that would provide increased pedestrian connectivity and waterfront access. A 12' wide elevated pedestrian walkway extending over an existing armor rock slope is planned under Phase II and would link the City Dock to the existing sidewalk along Campbell Drive and the Nolan Center.

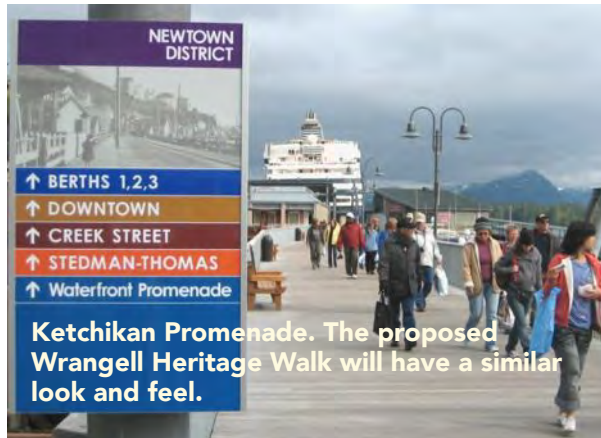
### *Heritage Waterfront Walk*

A pile supported "Heritage Waterfront Walk" located seaward of the existing freight yard planned under Phase II will include galvanized steel piles and pile caps, timber decking, architectural safety rails, benches, lighting and a timber fence to screen views looking towards the industrial work yard. The Heritage Walk would highlight Wrangell as a working coastal community through providing interpretive of its waterfront history and activities.

The existing sidewalk along Campbell Drive would be enhanced through widening and creating a design aesthetic that ties in with the Heritage Waterfront Walk and creates its own identity as a community destination.







Ketchikan Promenade. The proposed Wrangell Heritage Walk will have a similar look and feel.

### **Water Access to Natural Beach**

Landscaping would enhance this segment and pedestrian access provided to the adjacent waterfront through a series of stairs or ramps. While a majority of



Sitka Seawalk. The proposed Wrangell Heritage Walk will have a similar look and feel.

Wrangell's downtown waterfront is structured as a barrier for practical and safety reasons, the project location would provide a natural beach setting connecting the public access from the park/walkway edge to the water.

The existing armor rock environment would be enhanced through restoration of the waterfront to a natural beach (while maintain the needed engineered armored slope) that could be used by the public during mid-level and low tides. Access to the water's edge would allow for many enjoyable activities.





## Wrangell Waterfront Master Plan - Preferred

### PHASE 2





### Costs

Total project budget including construction, 15% contingency and indirect costs for site investigations, design and contract administration has been estimated

at \$3.72 million for Phase II. State and federal permits will be required for the proposed improvements contemplated under Phase II if the improvements extend beyond the high tide line (HTL).

Phase II: Elevated Heritage Walk & Water Access to Natural Central Beach				
Item Description	Units	Quantity	Unit Cost	Total Costs
Mobilization	LS	All Req'd	10%	\$253,300
Elevated Heritage Walk, 12'x700'	SF	8,400	\$160	\$1,344,000
On Grade Heritage Walk, 16'x400'	SF	6,400	\$60	\$384,000
Heritage Walk & MSE Wall Safety Rails	LF	1,500	\$400	\$400,000
Beach Access Concrete Stairway with Railings	EA	2	\$100,000	\$200,000
Top Soil, Landscaping & Plantings	AC	2.0	\$150,000	\$50,000
Construction Surveying	LS	All Req'd	\$150,000	\$30,000
Power and Lighting	LS	All Req'd	\$500,000	\$125,000
ESTIMATED CONSTRUCTION BID PRICE				\$2,786,300
CONTINGENCY (15%)				\$417,945
PLANNING, PUBLIC INVOLVEMENT, PERMITTING, SURVEYING & GEOTECH INVESTIGATIONS (2.5%)				\$80,106
FINAL ENGINEERING DESIGN, CONTRACT DOCUMENTS & BID PHASE (7.5%)				\$240,318
CONTRACT ADMINISTRATION & CONSTRUCTION INSPECTION (6%)				\$192,255
TOTAL RECOMMENDED PROJECT BUDGET				\$3,716,924

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### Phase III – Pier and Net Shed

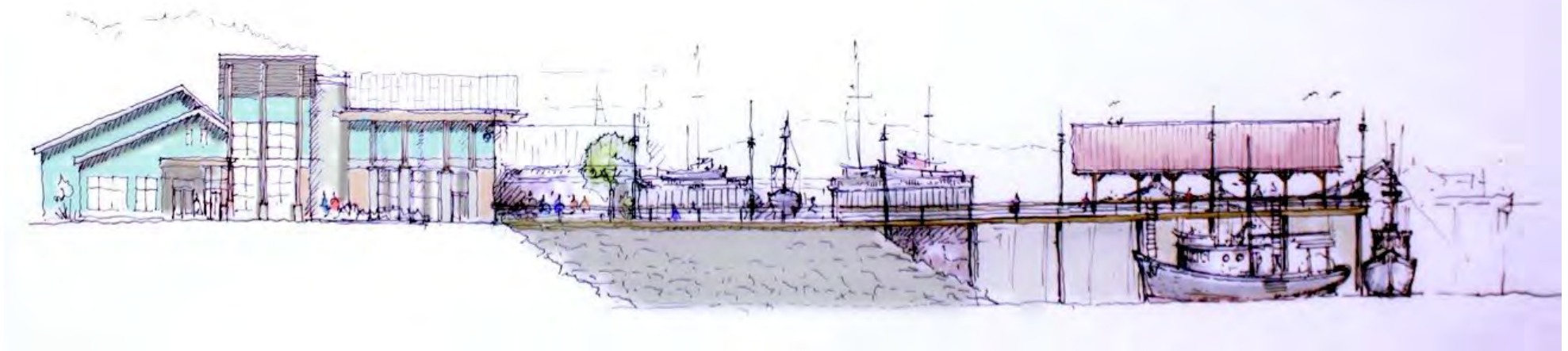
Phase III represents a mid-term plan to develop a fishing pier, vessel mooring, and a net shed to better service the fishing fleet and provide a focal point on the downtown waterfront. A 60' x 120' pile supported timber pier with a 40'x100 timber net shed is planned under Phase III.

#### Pier

The pier will be constructed with galvanized steel piles and pile caps, timber decking, architectural safety rails

to moor and resupply at the downtown businesses and allow loading and unloading of gear from fishing vessels. This pier will provide local Wrangell residents and visitors alike an opportunity to interact with the waterfront and use it for recreation. Residents and visitors will be drawn to the pier to watch the activity, get over the water, and perhaps do some fishing from the pier. The net shed would provide the much needed gear sorting and net repair facility that is protected from the weather.

### Pier and Net Shed



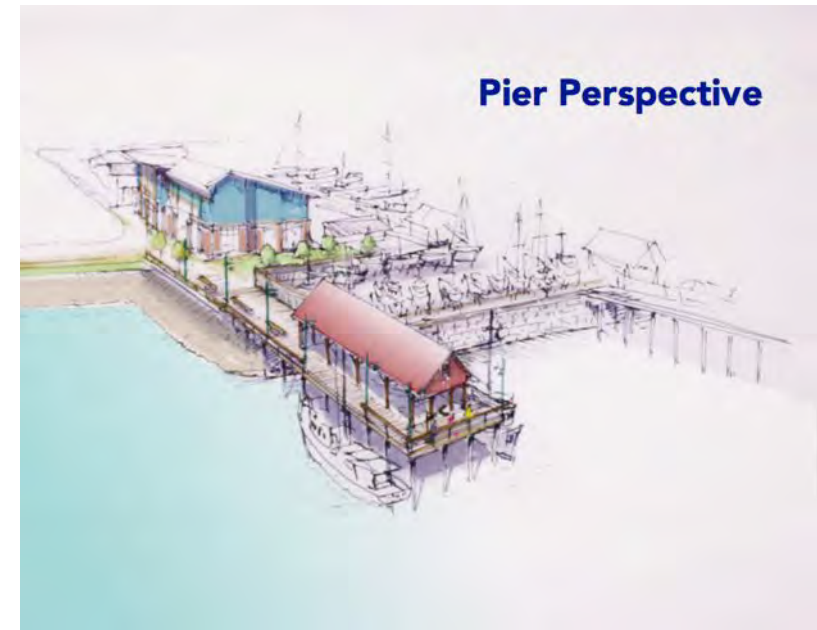
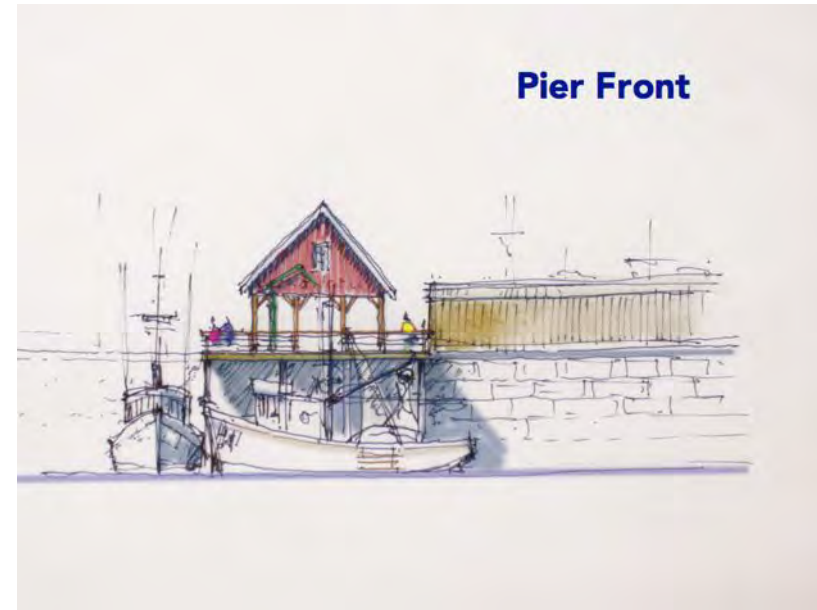
and area lighting. The construction would permit vessels



### **Net Shed**

The net shed will serve as an iconic waterfront structure connecting the downtown community to the water in a traditional “wharf” configuration. Its proximity between the existing Marine Service Center, the Nolan Center and the proposed expansion of the waterfront, the net shed serves the working aspects of the fishing industry as a covered utility building that could be used for net repair, sorting gear and other related activities in a sheltered location, something the industry currently needs. The net shed will be constructed with heavy timber columns and trusses and will feature open walls to allow moving nets into the shed from vessels moored alongside.

The net shed will also become an important community space that could be used for festivals, celebrations, weddings and just enjoying the waterfront during lunch. Sitka’s net shed at Crescent Harbor serves the same purpose for both the fishing industry and public use and is a focal point of its waterfront. The building is an extension of the proposed site heritage waterfront walk. The building form connects back to historic Southeast Alaska waterfront architecture, which at one point defined most of our coastal communities town character. The design depicts strong, bold and symbolic forms that connects the land to the water and has a very practical use.





### ***Pedestrian Route***

The pier and net shed will provide the focal point on the waterfront to the enhanced pedestrian axis route that runs in front of the Nolan Center and connects to the carving shed and interpretive center on Front Street and thereby closing the loop of the heritage walk back to the downtown business district.







## Wrangell Waterfront Master Plan - Preferred PHASE 3



### Costs

Total project budget including construction, 15% contingency and indirect costs for site investigations, design and contract administration has been estimated at \$2.80 million for Phase III. State and federal permits

will be required for the proposed improvements contemplated under Phase III.

Phase III: Pier & Net Shed				
Item Description	Units	Quantity	Unit Cost	Total Costs
Mobilization	LS	All Req'd	10%	\$190,500
Net Shed, 40'x100'	SF	4,000	\$100	\$400,000
Construction Surveying	LS	All Req'd	\$150,000	\$15,000
Pile Supported Timber Dock, 60'x120'	SF	7,200	\$200	\$1,440,000
Power and Lighting	LS	All Req'd	\$500,000	\$50,000
ESTIMATED CONSTRUCTION BID PRICE				\$2,095,500
CONTINGENCY (15%)				\$314,325
PLANNING, PUBLIC INVOLVEMENT, PERMITTING, SURVEYING & GEOTECH INVESTIGATIONS (2.5%)				\$60,246
FINAL ENGINEERING DESIGN, CONTRACT DOCUMENTS & BID PHASE (7.5%)				\$180,737
CONTRACT ADMINISTRATION & CONSTRUCTION INSPECTION (6%)				\$144,590
TOTAL RECOMMENDED PROJECT BUDGET				\$2,795,397



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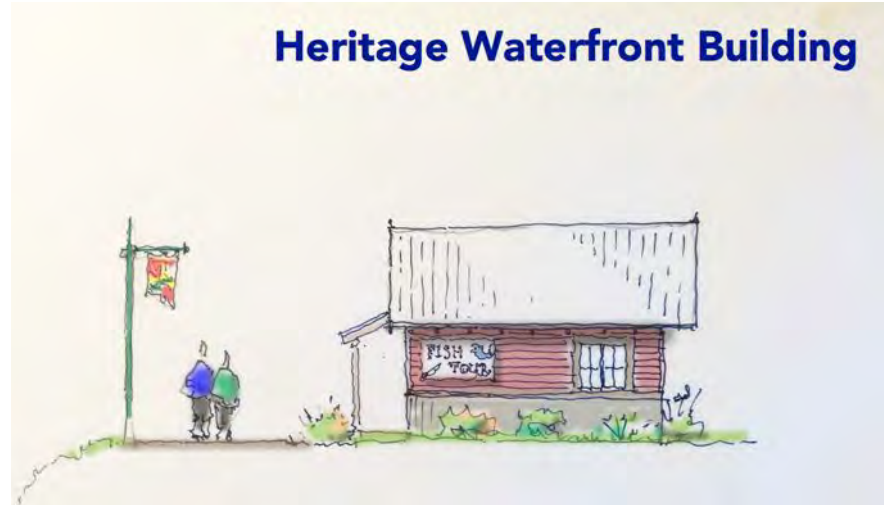
## Phase IV – Gateway Park

Phase IV represents the longer term plan completion of the Wrangell Waterfront build-out. Under Phase IV the barge/freight yard has been relocated to another site and a Gateway Park has been constructed in its place.

### *Move existing freight services*

For nearly four decades, the community of Wrangell has been discussing moving its freight operations away from the downtown waterfront. While Wrangell residents are strong supporters of their local barge services and operators, there is nearly unanimous and pointed agreement among those officials and residents that participated in the waterfront master planning process that it is not the best use of prime waterfront real estate in the heart of the downtown. For this reason, the final phase of the project recognizes this sentiment and relocates the barge operations to a more appropriate location, thus freeing up this significant City owned property to be repurposed as Gateway Park.

## Heritage Waterfront Building



## Wrangell's Freight Yard.



### ***Gateway Park and Commercial Buildings***

The gateway park will serve as an inviting entry to the community from the City Dock and be used by locals and visitors alike. The heritage walk constructed in phase two serves as the main pedestrian spine that the park fronts onto with small commercial buildings and a landscaped park in its interior. The park and commercial buildings would be similar in scale to the successful Homer Spit but linked by a stronger waterfront walk. A large centralized parking lot would be located on the park's perimeter creating a consolidated facility.

Gateway Park has been identified as a major entry point into Wrangell's downtown business district and an entry point for the proposed heritage waterfront walk. The proposed phased removal of the current freight terminal location to a more practical location would allow this important entry point to continue to grow its current use as a major public spaces both supporting seasonal vendors and as an introduction into the retail downtown area. Along the heritage waterfront walk, further expansion of waterfront commercial and retail

## **Heritage Waterfront Buildings**



opportunities would take advantage of the adjacencies to the heritage waterfront walk and public waterfront access.

With the relocation of the barge facility, Campbell Drive would no longer be required to meet the large vehicle needs of the freight yard and could be closed adjacent to the freight yard. There would be no impacts to Bob's IGA with the same access, service needs, and parking being maintained.





## Wrangell Waterfront Master Plan - Preferred

### PHASE 4



### Costs

Total project budget including construction, 15% contingency and indirect costs for site investigations, design and contract administration has been estimated at \$4.05 million for Phase IV, exclusive of the costs to

construct a new freight yard elsewhere. Minimal environmental permitting is anticipated for the park since it is located within established uplands. Typical state utility permits and plan reviews can be expected.

Phase IV:		Barge Terminal Deletion & Gateway Park		
Item Description	Units	Quantity	Unit Cost	Total Costs
Mobilization	LS	All Req'd	10%	\$275,800
Demolition & Disposal - Barge Terminal & Campbell Drive	LS	All Req'd	\$900,000	\$900,000
ACP Paved Parking Lot and Campbell Drive Reconfiguration	SF	35,000	\$20	\$700,000
Screen Fence	LF	1,200	\$150	\$108,000
Concrete Sidewalks and Plazas	SF	30,000	\$20	\$300,000
Drainage Improvements	LS	All Req'd	\$350,000	\$175,000
Water & Sewer Service Extensions	LS	All Req'd	\$350,000	\$175,000
Top Soil, Landscaping & Plantings	AC	2.0	\$150,000	\$200,000
Construction Surveying	LS	All Req'd	\$150,000	\$75,000
Power and Lighting	LS	All Req'd	\$500,000	\$125,000
ESTIMATED CONSTRUCTION BID PRICE				\$3,033,800
CONTINGENCY (15%)				\$455,070
PLANNING, PUBLIC INVOLVEMENT, PERMITTING, SURVEYING & GEOTECH INVESTIGATIONS (2.5%)				\$87,222
FINAL ENGINEERING DESIGN, CONTRACT DOCUMENTS & BID PHASE (7.5%)				\$261,665
CONTRACT ADMINISTRATION & CONSTRUCTION INSPECTION (6%)				\$209,332
TOTAL RECOMMENDED PROJECT BUDGET				\$4,047,089



## Total Costs of the Preferred Master Plan

WRANGELL WATERFRONT MASTER PLAN										
PREFERRED MASTER PLAN						Phase 1	Phase 2	Phase 3	Phase 4	
BUDGET LEVEL ESTIMATE						Marine Service Yard Expansion Fill & MSE Wall	Elevated Heritage Walk & Water Access to Natural Central Beach	Pier & Net Shed	Barge Terminal Deletion & Gateway Park	
April 3, 2015										
Item	Item Description	Units	Quantity	Unit Cost	Amount					Subtotals
1	Mobilization	LS	All Req'd	10%	\$1,043,800	\$324,200	\$253,300	\$190,500	\$275,800	\$1,043,800
2	Demolition & Disposal - Barge Terminal & Campbell Drive	LS	All Req'd	\$900,000	\$900,000				\$900,000	\$900,000
3	Shot Rock Borrow - Intertidal Fill	CY	45,000	\$20	\$900,000	\$900,000				\$900,000
4	Armor Rock	CY	4,000	\$60	\$240,000	\$240,000				\$240,000
5	Concrete Block MSE Wall	SF	10,000	\$90	\$900,000	\$900,000				\$900,000
6	ACP Paved Parking Lot and Campbell Drive Reconfiguration	SF	35,000	\$20	\$700,000				\$700,000	\$700,000
7	Elevated Heritage Walk, 12'x700'	SF	8,400	\$160	\$1,344,000		\$1,344,000			\$1,344,000
8	Screen Fence	LF	1,200	\$150	\$180,000	\$72,000			\$108,000	\$180,000
9	On Grade Heritage Walk, 16'x400'	SF	6,400	\$60	\$384,000		\$384,000			\$384,000
10	Heritage Walk & MSE Wall Safety Rails	LF	1,500	\$400	\$600,000	\$200,000	\$400,000			\$600,000
11	Beach Access Concrete Stairway with Railings	EA	2	\$100,000	\$200,000		\$200,000			\$200,000
12	Concrete Sidewalks and Plazas	SF	30,000	\$20	\$600,000	\$300,000			\$300,000	\$600,000
13	Net Shed, 40'x100'	SF	4,000	\$100	\$400,000			\$400,000		\$400,000
14	Drainage Improvements	LS	All Req'd	\$350,000	\$350,000	\$175,000			\$175,000	\$350,000
15	Water & Sewer Service Extensions	LS	All Req'd	\$350,000	\$350,000	\$175,000			\$175,000	\$350,000
16	Top Soil, Landscaping & Plantings	AC	2.0	\$150,000	\$300,000	\$50,000	\$50,000		\$200,000	\$300,000
17	Construction Surveying	LS	All Req'd	\$150,000	\$150,000	\$30,000	\$30,000	\$15,000	\$75,000	\$150,000
18	Pile Supported Timber Dock, 60'x120'	SF	7,200	\$200	\$1,440,000			\$1,440,000		\$1,440,000
19	Power and Lighting	LS	All Req'd	\$500,000	\$500,000	\$200,000	\$125,000	\$50,000	\$125,000	\$500,000
ESTIMATED CONSTRUCTION BID PRICE					\$11,481,800	\$3,566,200	\$2,786,300	\$2,095,500	\$3,033,800	\$11,481,800
CONTINGENCY (15%)					\$1,722,270	\$534,930	\$417,945	\$314,325	\$455,070	\$1,722,270
PLANNING, PUBLIC INVOLVEMENT, PERMITTING, SURVEYING & GEOTECH INVESTIGATIONS					\$330,102	\$102,528	\$80,106	\$60,246	\$87,222	\$330,102
FINAL ENGINEERING DESIGN, CONTRACT DOCUMENTS & BID PHASE (7.5%)					\$990,305	\$307,585	\$240,318	\$180,737	\$261,665	\$990,305
CONTRACT ADMINISTRATION & CONSTRUCTION INSPECTION (6%)					\$792,244	\$246,068	\$192,255	\$144,590	\$209,332	\$792,244
TOTAL RECOMMENDED PROJECT BUDGET					\$15,316,721	\$4,757,311	\$3,716,924	\$2,795,397	\$4,047,089	\$15,316,721
Note: Cost of commercial buildings is not included.										

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## Master Plan Permitting

Each of the three final conceptual master plans vary in geometric shape, fill volume and fill limits extended beyond the high tide line (HTL). However the permitting issues are all somewhat similar to the Preferred Master Plan with respect to the status of the existing permits and the permit modifications and new permits that would be required to construct any of the plans. In general, the layout for Concept Plan No. 1 is the most similar to the existing permitted footprint. Concept No's 2 and 3 vary more in geometric shape and overall footprint area.

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## Economic Impact Analysis of Master Plan Build-out

The various elements of the waterfront plan build out will each have their own associated economic impacts. Altogether, the development of the facilities into the master plan expected to attract an additional \$1.2 to \$2.0 million in increased economic activity to Wrangell on an annual basis.

### Economic Impact of Marine Service Yard Expansion

Based on interviews with key officials involved with the Wrangell Marine Service Center, on average, boat owners that store their vessels in Wrangell incur

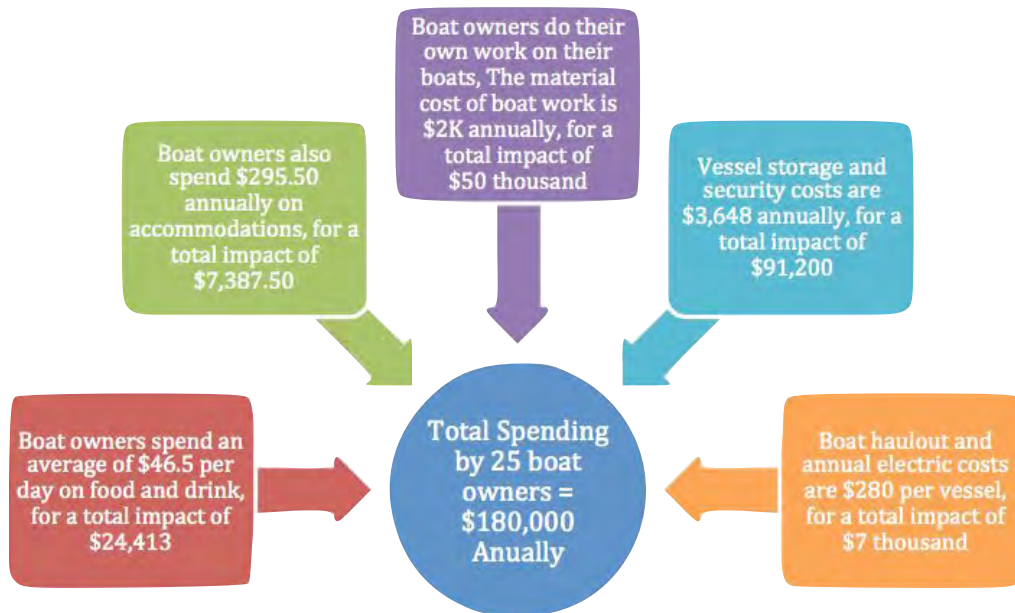
expenses in several categories while located in Wrangell for work associated with their boat. Boat supplies, including paint, fuel, and other essentials are approximately \$2,000 per vessel. Boat storage is \$156 per month. Boats are in the water between May and August, so that the storage fee is \$1,248 per vessel. Boats are normally connected to electrical power during storage to keep moisture at a minimum, which is an additional \$240 per vessel per year. Boat security is an additional option that approximately half of the boats in storage in the Marine Service Center opt to use. The average cost of having someone take care of a boat in storage is \$840 per boat. Boat hauling costs an additional \$40. During the 21 days in which vessel owners are in Wrangell (on average) for associated boat activities, they spend an average of \$46.50 on food and beverages per day. The cost for accommodations during those 21 days is estimated at \$295.50 per person per year. This assumes that boat owners will stay on their boat for 14 days, which is currently the maximum stay permitted by the City and Borough of Wrangell. Based on these assumptions, visitors who come to Wrangell to store their boats generate an estimated \$7,200 per person in economic activity. Since the Wrangell Waterfront Master Plan will develop space for an additional 25 vessels, the economic impact of the build out will be \$180,000 annually.

Average Total Spending: Boat Owners Storing Vessels in the Wrangell Marine Service Center, Annually

Spending Category	Annual Expenditures
Supplies	\$2,000
Storage	\$1,248
Hauling	\$60
Electricity	\$240
Vessel Security	\$2,400
Food & Beverages	\$975.50
Accommodations	\$295.50
<b>Total cost per person per year</b>	<b>\$7,200</b>
<b>Income generated by 25 boats annually</b>	<b>\$180,000</b>

A second possibility is that the new area developed under the Wrangell Waterfront Plan in the Marine Service Center will create new space for 10 new boats to be stored, as well as opening up 10 new service stations. Assuming each service station generates \$10,000 in annual work (including time and materials) this option would create \$100 thousand in economic activity associate with the new workstations, as well as \$72 thousand through spending by boat owners in conjunction with boat storage for 10 boats. Altogether this option would create \$172 thousand in economic activity in Wrangell on an annual basis.

In addition, expansion of the Marine Service Center represents an opportunity gain for the community. It provides the ability for the Wrangell Marine Service Center to continue to grow, in turn permitting the shipyard to continue to to be able to attract talent, add employees, and to be an economic engine of the community.





### **Economic Impact of developing Gateway Park and Heritage Seawalk**

By improving the attractiveness and pedestrian access to the waterfront, Wrangell will also be able to attract additional visitors to the community. Moreover, the commercial buildings planned in Gateway Park as part of the Waterfront Plan would bring additional visitor products and options to arriving tourists. While it is difficult to determine the total potential of this change, the below analysis assumes that this dramatic change to the waterfront will grow the visitor industry by 35%.

Between 2011 and 2014, the number of summer tourists to Wrangell grew by 26% as the national recession has begun to abate, reversing an earlier decline on tourism. This trend is expected to continue. Assuming the number of visitors arriving in Wrangell continues to increase by 19% over current levels, a 35% increase over those levels, the new waterfront development would attract an additional 6,140 tourists to Wrangell each year.

Not only would more visitors be attracted, but they would have more spending opportunities. Assuming that the new businesses in Gateway Park would cause each visitor to spend \$25 more per person per trip, an annual impact of \$1.8 million in visitor spending would be expected (excluding inflation).

### **Assumption 1: 35% New Summer Visitors to Wrangell Attracted by Gateway Park and Heritage Seawalk Development**

Visitor Type	New Visitors Attracted	New Annual Expenditures
<b>Total New Visitors</b>	<b>6,140</b>	<b>\$1.8 million</b>
Cruise Passengers	3,500	\$498,000
Yachters	546	\$141,000
Visitors by Air	1,254	\$734,600
Ferry	840	\$418,900

New spending opportunities would also include rentals of the new net shed for outdoor events, such as weddings and festivals. Assuming a \$200 per rental fee (similar to the small conference room at the Nolan Center) and 10 to 20 annual rentals – the net shed could bring in \$2,000 to \$4,000 per year.

This additional level of visitor spending would add an additional 34 annual average visitor industry jobs to Wrangell and \$590K in additional annual earnings (inflation excluded). While this type of growth in the visitors industry might seem dramatic, it would still mean that the community of Wrangell would have a smaller visitor industry as a percent of all industry than the region as a whole.

If, on the other hand, a more conservative estimate of the impact of the Wrangell Waterfront Plan of a 20% increase and \$20 in addition per person spending opportunities would be expected, the impact to annual visitor spending would be \$1 million in new revenue to Wrangell on an annual basis.

**Assumption 2: 20% New Summer Visitors to Wrangell Attracted by Gateway Park and Heritage Seawalk Development**

Visitor Type	New Visitors Attracted	New Annual Expenditures
<b>Total New Summer Visitors</b>	<b>3,500</b>	<b>\$1.0 million</b>
Cruise Passengers	2,000	\$274,570
Yachters	312	\$79,100
Visitors by Air	717	\$416,200
Ferry	480	\$237,000

## The Process

The project team developed a process for the Wrangell Waterfront Master Planning effort that began with a review of past planning initiatives, and an analysis of the Wrangell economy to ensure that the resulting plan would have the maximum benefit for the community.

This project included significant public involvement to engage the community and allow input and help direct the waterfront planning effort. Stakeholders and members of the public were invited to four public meetings, two three-day open house events, integrated design charrettes, and stakeholder meetings. Public outreach was conducted to ensure maximum public participation. Initially, eight master plan alternatives were developed in response to local visions for the waterfront. Based on stakeholder and public feedback, these were narrowed down to three master planning options. Finally, based on the community input and prioritization from the three master plans, along the construction cost estimates, initial plans were distilled into a single Preferred Wrangell Waterfront Master Plan. Each of these designs are presented in this document.

## Economic Analysis

The City and Borough of Wrangell—located on Wrangell Island near the Stikine River—represents approximately three percent of total population, jobs, and earnings for Southeast Alaska. The community of Wrangell has

restructured its economy and identity many times over the years, and is in the process of doing so again. By the early 1990's timber industry jobs accounted for twenty percent of Wrangell's workforce, and nearly a third of all direct local wages. When the Alaska Pulp Company sawmill closed in 1994, the local economy was devastated. During the same period, salmon prices tumbled reducing the value of the area's commercial fisheries, and community's largest seafood processor filed bankruptcy in 1998. Between 1994 and 2006, the population of the community fell by 18% (losing more than 500 residents).

Immediately the community set about enhancing its locally-based seafood and marine services sector. Through twenty years of concentrated efforts, systematically obtaining and strategically using funding, and an unwavering focus on long-term goals, the community of Wrangell is emerging from this economic devastation intact, and is in many ways a shining example of for the region. Maritime now accounts for half of the private economy, and it is not only the maritime sector that has benefited. Today, Wrangell is one of Southeast Alaska's fastest growing communities. With some of the lowest electrical rates in the State, the highest school district test scores, a reemerging visitors industry, and a high level of entrepreneurship (nearly a third of all workers are self-employed), Wrangell continues to move in a positive direction.

**Wrangell  
By the  
Numbers**  
*CHANGES IN  
THE ECONOMY  
2010 - 2013*

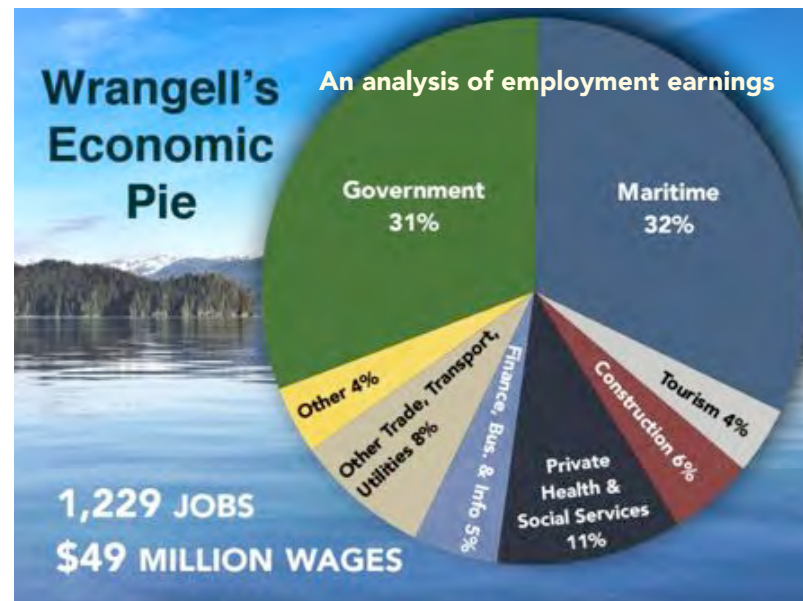
Demographics	2010	2013	% Change
Wrangell Population	2,369	2,456	4%
65 to 79 year olds	299	346	16%
Median Age Wrangell (AK is 34.3)	46.4	47.0	1%
K-12 Students	312	270	-13%
Under 10 year olds	265	295	11%
<b>General Economic Conditions</b>	<b>Including Self-Employed Total Jobs = 1,229 Total Workforce Earnings = \$49 million</b>		
Wage and Labor Employment (excludes self-employment)	812	859	6%
Wage and Labor Payroll (excludes self-employment)	\$28,105,755	\$32,250,390	15%
Wage and Labor Average Wage (excludes self-employment)	\$34,613.00	\$37,544.11	8%
Annual Unemployment Rate (2011-2013)	8.8%	8.9%	1%
<b>Maritime Economy</b>	<b>Top Sector: 33% of employment earnings Total Jobs = 299 (includes self employed) Total Workforce Earnings = \$15.8 million</b>		
Seafood Processing + Mariculture Jobs (excludes self employed)	84	97	15%
Processing + Mariculture Earnings (excludes self employed)	\$2,967,150	\$3,610,114	22%
Other Maritime (Boatbuilding, tourism, etc) (excludes self employed)	13	21	62%
Other Maritime earnings (excludes self employed)	\$371,825	\$680,805	83%
Total Seafood Processing Workers	332	372	12%
Vessel Haulouts	210	250	19%
Port of Wrangell: Total Seafood Pounds	4,932,410	10,570,760	79%
Port of Wrangell: Total Seafood Value	\$9,271,150	\$14,278,104	12%
Commercial Fishing	Total Commercial Fishermen 2012 = 181 Fishermen Earnings 2012 = \$11.5 million		
<b>Government</b>	<b>Public Sector: 31% of all employment earnings Total Jobs = 325 Total Workforce Earnings = \$15.3 million</b>		
Total Government Employment	318	325	2%
Federal Employment	58	50	-14%
State Employment	23	25	9%
City and Tribal Employment	236	250	6%
Total Government Payroll	\$14,148,023	\$15,246,007	8%
<b>Visitor Industry</b>	<b>Key Industry: 8% of all jobs (4% of all employment earnings) Total Jobs = 100 Total Workforce Earnings = \$1.7 million</b>		
Visitor Industry Employment (excludes self employed) SEAK increase is 14%	88	85	-3%
Total Visitor Industry Wages/Earnings (excludes self employed)	\$1,413,226	\$1,461,237	3%
<b>Passenger Arrival via Jet, Cruise, Ferry</b>	<b>21,781</b>	<b>26,761</b>	<b>23%</b>
Alaska Airline	10,587	11,485	8%
Large Ship plus Small Ship	3,869	8,096	109%
Alaska Marine Highway System	7,325	7,180	-2%
Yacht Arrivals (increases in length, average days)	310	324	5%
Average yacht length	46.4	50.2	8%
Total Transient Tax (6% per room night)	\$27,493	\$46,157	68%
<b>Other Selected Statistics</b>	<b>2010</b>	<b>2013</b>	<b>% change</b>
Sales Tax Receipts	\$2,196,229	\$2,483,505	13%
Assessed Values	\$121,950,067	\$134,366,782	10%
Housing Starts	3	4	33%
Total MWh sold in Wrangell (2009-2012)	27,016	35,192	30%





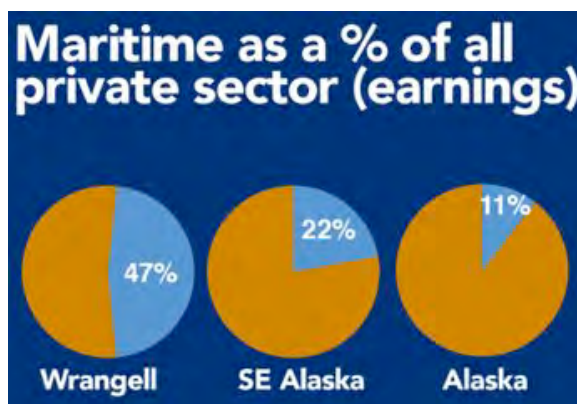
The analysis of Wrangell's economic indicators showed that the economic tide of the community turned in 2006, and between 2010 and 2013, nearly every economic indicator was up. In that period, population increased by 4%, jobs increased by 6%, total workforce earnings increased by 15%, total seafood pounds landed increased by 79%, sales tax receipts increased by 13%, and passenger arrivals increased by 23%.

Altogether, there were 1,229 jobs in Wrangell in 2013 with \$49 million in associated wages. This pie chart looks at the local economy in terms of wages. In 2013, maritime related



wages (mostly the seafood industry) accounted for nearly a third of all workforce earnings, and accounted for more income than all government jobs combined.

The waterfront is clearly critical to Wrangell's economy. The Wrangell maritime sector (mostly seafood industry related) directly accounts for 47% of all employment-related income in Wrangell's private sector. In Southeast Alaska - maritime accounts for 22% of all employment earnings, while in Alaska as a whole - it accounts for 11% of the private sector earnings. While this is substantial, it is less than a quarter of Wrangell's percentage.



Source: Alaska Department of Labor



## Public Process

A focus on public participation and working in Wrangell helped shape a strong community understanding of this the waterfront planning goals, and directed the creation of the resulting Preferred Plan.

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### The Public

Four public meetings were conducted as part of the Wrangell Master Waterfront Plan process. The Wrangell Waterfront team came to Wrangell for two four-day sessions. Each session included two public meetings organized in a workshop format, a three-day open house at the Nolan Center, and targeted meetings with specific stakeholder groups and individuals. A key step in the design process is an integrated design charrette. The purpose of the charrette, intensive public design workshops, was to develop a vision and plan for the Wrangell waterfront. The workshop format was predicated on an participatory iterative process, where attendees are required to participate and contribute to the discussion.

In order to maximize participation, the meetings were announced in the Wrangell Sentinel, through a series of Public Service Announcements on Stikine River Radio (KSTK 101.7 FM), through a series of Facebook posts on the Wrangell Community Board, through event posters placed around the community, through Constant

Contact and individual emails, and through announcements on the following websites: City and Borough of Wrangell webpage and Facebook pages, Wrangell Chamber Facebook pages, and on the Wrangell Waterfront Master Plan Project Blog site and prior to each public meeting. Meeting materials were also made available at the City Hall as well as the Harbormaster's office. Turnout ranged from 31 to 45 community members at each of the meetings. More than 100 people were involved into the process.

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### Stakeholder Committee

Engagement took place with the Stakeholder Committee thorough email, individual interviews, and meetings as part of the Wrangell Waterfront Master Plan process. Representing a broad spectrum of interests, the different groups consistently identified common concerns which are reflected in the draft Wrangell Waterfront Master Plan.

**Stakeholder Committee Membership:** Terri Henson Nolan Center, Cyni Waddington Wrangell Chamber of Commerce Executive Director, Julie Decker City and Borough of Wrangell Assembly, Corree Delabruue Wrangell Convention and Visitor Bureau Chair, Greg Meissner Harbor Master, Carol Rushmore City and Borough of Wrangell Economic Development Director, John Martin Port Commission

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## Wrangell Chamber of Commerce Meeting

**Attendees:** Amber Hommel Chamber Secretary, Kim Lane Commerce President, Kris Reed Chamber Member, Cyni Waddington Chamber Executive Director, John Waddington Chamber Member, Shawna Buess Chamber Assistant, Ray Keith Chamber Member, Patrick Mayer Chamber Member.

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## Wrangell Convention and Visitors Bureau Meeting

**Attendees:** Corree Delabruie Convention and Visitors Bureau Chair, Brenda Yeager Convention and Visitors Bureau, Nancy Delpero Convention and Visitors Bureau, Terri Henson Nolan Center, Carol Rushmore City and Borough of Wrangell Economic Development Director



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## Ports and Harbors Commission Meeting

**Attendees:** Walter Moorhead Port Commission, Clay Hammer Port Commission, Dave Silva Port Commission, John Martin Port Commission, John Yeager Port Commission, Rudy Briskar Planning and Zoning Committee, Chuck Jenkins, Greg Meissner Harbormaster



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## Economic Development Committee Meeting

**Attendees:** Julie Decker Chair Economic Development Committee Chair, Marlene Clark Economic Development Committee, Kaleigh Holm, Marine Industry Coordinator Southeast Conference, Carol Rushmore Economic Development Director City and Borough of Wrangell, Greg Meissner Harbormaster, Terri Henson Nolan Center

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## Assembly Presentations

**Meetings:** The teams attended two Wrangell Assembly Meetings for the purpose of providing project updates and responding to any questions the assembly might have: January 13 & February 24, 2015.



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## Additional Stakeholder Meetings and Open Door Workshops

Teri Henson Nolan Center, Greg Meissner Harbormaster, Rudy Briskar Planning and Zoning Committee, Brenda Schwartz Yeager Convention and Visitors Bureau, Keith Appleman Citizen, Brian Ashton, Cyni Waddinton Chamber, Julie Decker Wrangell Assembly, Marlene Clarke Economic Development Committee, Steve Prysunka Wrangell Assembly, Ron Rice Samson Barge and Tug, Kim Fisher Citizen, Bill Goodale Stikine Inn owner, Apryl Hutchinson secretary and treasurer of the Wrangell Cooperative Association



## Development of Concepts and Options

Below is a summary of the public exercises that occurred during the meetings combined with public feedback from the January 12th public meeting.

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### What Do You Most Like About Wrangell's Waterfront

#### **View/Open Space** - (24 comments)

People like having access to the waterfront, as a place to have lunch, take in the view, watch sea life. They enjoy the aesthetics and the existing green space with benches. People are using and enjoying these areas.

#### **Working Waterfront** - (19 comments)

Wrangell residents enjoy their identity of having a "working waterfront". It's a "working town, not fake". The Wrangell waterfront is "open for business." The Marine Service Center combined with seafood, etc.

#### **Accessible/Location** - (19 comments)

Wrangell's waterfront is accessible from downtown, and provides easy access between the ocean and the community. Items marked as accessible included cruise ship docks, stores, services, restaurants, hotel, hardware

stores, fisheries, visitor services, ferry, boat docks, Nolan Center, & downtown. Everything is within reach.

#### **Diverse** - (9 comments)

Wrangell's diversity in waterfront uses is valued by Wrangell's residents. Wrangell's waterfront has "a mix of waterfront infrastructure, which includes a working waterfront, green space & public docks." There is "room for multi-use tourism and marine industries."

#### **Culture** - (5 comments)

Wrangell's waterfront history, museum, petroglyphs, Fort Wrangell, and Chief Shakes Island.



#### **Updates** - (1 comments)

Work to date on waterfront has been great.



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## What Do You Least Like About Wrangell's Waterfront

### **Lack of Open Space/Aesthetics** - (16 comments)

Many people commented that there is not enough green or public space on the waterfront, and that too much industry on the waterfront is not aesthetically pleasing. Clutter and shabby areas need to be addressed.

### **Barge Operations/Containers Not Compatible** - (14 comments)

Residents remarked that the freight yard is not the best use of the prime real-estate waterfront area in which it is located. In its current location, there is a mix of activities on the waterfront that don't work well together. Tour and local traffic competing with barge for space. Dust from the yard in the summer is undesirable. Discussions regarding moving these facilities have been happening for 20 years.

### **Marine Center Needs Not Being Met/Too Crowded** - (11 comments)



The Marine Services Center does not have enough room to currently serve its needs, especially in the summer months. There is need for more space.

### **Lack of Pedestrian Connectivity** - (9 comments)

Access along the waterfront for pedestrians should be expanded. Wayfinding for visitors needs to be added.

### **Dog Issues** - (4 comments)

Dog poop issues detract from enjoyment of existing green space. There is also some concern regarding unleashed dogs.

### **Need for More Diversity** - (4 comments)

The waterfront should be more economically and/or culturally diverse. There shouldn't be too much dependence on a single industry.

**Lack of Locations to Grow Commercial Economy (Especially for Visitor Industry) -**  
(4 comments)

There are not sufficient waterfront locations to support local marine tourism ventures. Visitor industry connected to the waterfront currently does not have the ability to expand and add businesses and grow jobs. Area is too crowded for new growth.

**Weather Issues -** (2 comments)  
Lack of sheltered areas.

**Lack of Access -** (2 comments)  
No beach access, ability to swim/fish in water.

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**What would be your desired priorities for the site**

**Open Space/Green Space**  
(20 comments)

Create additional green space, public space, or green belt along waterfront. Retain picnic tables and benches. Clean up existing space



**Expand Marine Service Center -** (16 comments)

Create more space for the existing Marine Service Center.

**Move Barge Lines/Change Use -** (13 comments)

Create more space downtown by moving barges outside of downtown area. Address barge congestion.

**Pedestrian Access/Seawalk -** (11 comments)

Make waterfront more pedestrian friendly with increased public access in the form of a pedestrian walkway/boardwalk. Allow businesses to use. Make signage. Make this bicycle friendly. Interpretation and public art activities could include sea life sculptures and cut outs of fishing boats.

**Special Facilities -** (8 comments)

Two mentions for an aquarium, two for a vocational education center, one for dedicated wooden boat facility, one for enclosed spaces for artists, one for ice skating rink. Local Pier for fishing.

**More Storage for Boats, Vessels, Containers** - (5 comments)

Increase storage for boats (that are not currently being worked on in the Marine Service Center), equipment, containers, and fisheries needs.

**Expand Visitor Industry** - (7 comments)

Create more dock space for visitor excursions, interpretive signage, as well as increased visitor areas on waterfront.

**Highlight Local Seafood with Restaurants and Access to Seafood** - (5 comments)

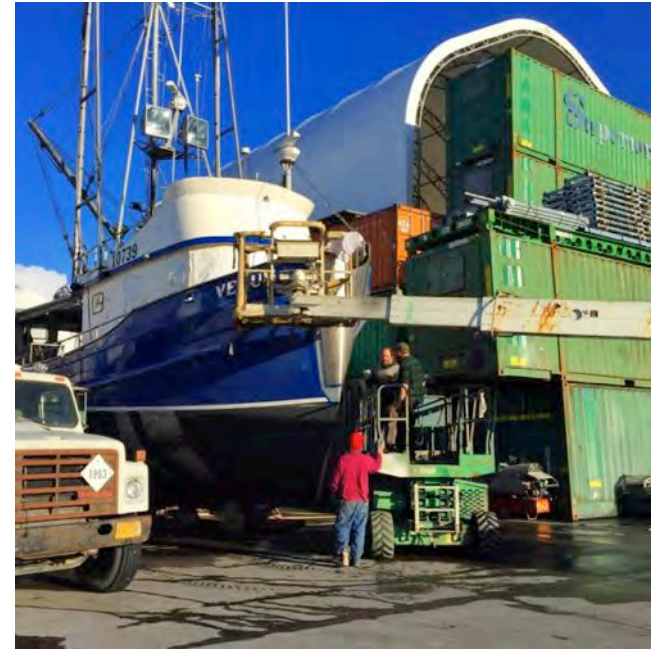
Despite the seafood economy, there are few opportunities to eat fresh seafood in Wrangell. Wrangell should showcase its world class seafood.

**Add New Transient Dock, Summer dock** - (5 comments)

Increase access to downtown from water. Provide access for summer fisheries, recreation and yacht traffic.

**Other** (4 comments)

Cultural/Historical. Increased Car Parking, Covered Shelters, Bicycle Rentals



## Project Contacts

Altogether, more than 100 Wrangell residents and stakeholders were involved in the process of developing the Wrangell Waterfront Master Plan, attending public meetings, submitting comments during the planning process, or acting as a stakeholder in the process and communicating with the planning team electronically. These individuals are listed below:

Aaron Powell	Carl Johnson	Donald McConachie	Kate Thomas	Nancy Delpero
Alan Reeves	Carol Rushmore	Dorothy Hunt-Sweat	Kay Jabusch	Pam McCloskey
Amber Al-Haddard	Chere Klein	George Benson	Keith Appleman	Patrick Mayer
Amber Hommel	Chris Hatton	Georgianna Buhler	Ken Lewis	Paul Southland
Andy Degner	Christie Jamieson	Gig Decker	Kim Covalt	Ray Keith
Angie Eldred	Christina Florschutz	Greg McCormack	Kim Fisher	Rebecca Smith
Ann Knameo	Cheryl Goodale	Greg Meissner	Kim Lane	Rhonda Dawson
Anne Morrison	Chuck Jenkins	Guadalupe Rogers	Kris Reed	Rick Martin
Apryl Hutchinson	Clay Hammer	Jake Harris	Laura Minski	Ron Rice
Becky Rooney	Corree Delabrue	James Edens	Lee Burgess	Ruby McMurren
Bernie Massin	Cyni Waddington	Jamie Roberts	Leslie Cummings	Rudy Briskar
Betty Keegan	Dan Rudy	Jeff Jabusch	Loretta Rice	Samantha Olsen
Bill Goodale	Daniel Blake	Jeremy Maxand	Lupe Roger	Shawna Bunes
Bill Privett	Dave Nagle	John Jensen	Mark Mitchell	Stephen Prysunka
Bob Robbins	Dave Silva	John Martin	Mark Walker	Terri Henson
Bobby Robbins	Dave Jack	John Taylor	Marlene Clarke	Tim Sawyer
Bob Dalrymple	David Powell	John Waddington	Marie Shiply	Timothy Gillen Sr.
Bob Maxand	David Svendsen	John Yeager	Maxlyn Wiederspohn	Valerie NihEideain
Brenda Yeager	Dianne O'Brien	Joy Prescott	Megan Talbut	Vivian Prescott
Brian Ashton	Dick Somerville	Julie Decker	Michael Brown	Walter Moorhead
Bruce McQueen	Don Sam	Katarina Sostaric	Nancy McQueen	William Willard



## **Eight conceptual master plans for Wrangell's waterfront**

Based on the public input and priorities, the design team developed eight concepts with the assistance of the community during a three-day community open house and design charrette. The eight master plans were presented to the public on January 14th, 2015 to receive input and comments. The following presents the highlights of each master plan and the community's response to each.

### *Master Plan A: No Fill Option*

Improvements shown on this plan was restricted to the existing uplands and did not include the development of new land through the addition of fill into the adjacent ocean. This plan included two phases of development.

#### **Phase one elements included:**

- An elevated pedestrian boardwalk from the City Dock to Campbell drive on the waterside of the barge service yard
- Minor pedestrian and landscape improvements along Campbell Drive
- Extending the pedestrian route

from the Nolan Center to the rear of the building to Silvernail Drive and the edge of the marine service yard to create a marine interpretive route



**Phase two elements included:**

- Relocation of the barge service yard to another location and the creation of small commercial development, parkland and parking in the former barge service yard.
- Creation of a small vessel float off of Campbell Drive
- Development of a fishing pier adjacent to the Nolan Center

**Public Response:**

While the most economical option due to not including fill as part of the project, this was largely discounted as not providing enough of needed facilities and priorities. Many supported the eventually relocation of the barge service yard and creation of public and commercial space. There was some interest in the fishing pier and the vessel float but believed the costs of these facilities could be a limiting factor.



### *Master Plan B: Max Fill, Expansion of All Industrial Services*

This plan maximized the working waterfront and allowed for the expansion of existing marine and barge services while creating a centralized green space. This plan utilized the full build out of the fill permit and included two phases of development.

#### **Phase one elements included:**

- An elevated pedestrian boardwalk from the City Dock to Campbell drive on the waterside of the barge service yard
- Minor pedestrian and landscape improvements along Campbell Drive
- Extending the pedestrian route from the Nolan Center to the rear of the building to Silvernail Drive and the edge of the marine service yard to create a marine interpretive route





**Phase two elements included:**

- Maximum fill as allowed under the fill permit
- Retaining the barge services in its current location
- Expanding the marine services yard adjacent to the Nolan Center
- Creating a large centralized green space adjacent to Campbell Drive that also included a seasonal vessel float
- Strengthening the pedestrian link from the Nolan Center to the waterfront

**Public Response:**

There was general consensus that the barge service yard needed to be relocated from the waterfront. Most all supported the expansion of the marine service yard however there was concern about its expansion directly adjacent to the Nolan Center. There was mixed support for the creation of the waterfront park and seasonal vessel float. Most all supported the elevated pedestrian walk and strengthened link between the Nolan Center and the waterfront.

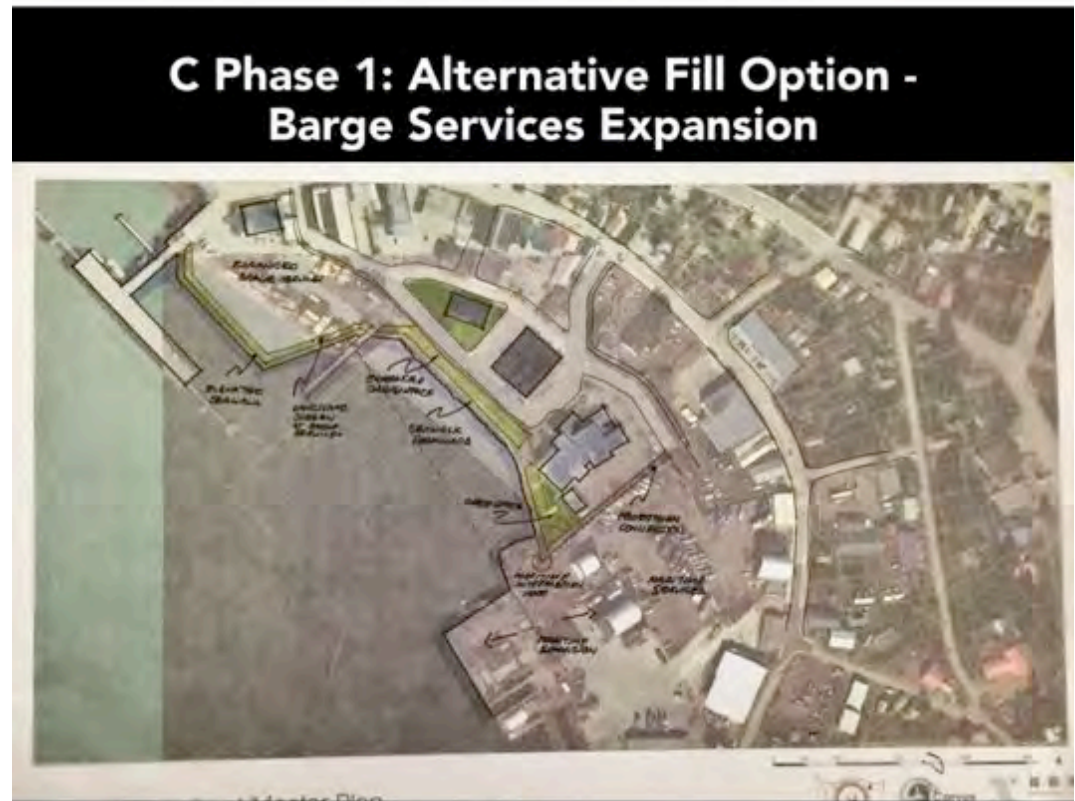


### *Master Plan C: Alternative Fill Option- Expansion of Barge Services*

This plan places fill adjacent the Nolan Center and takes the remaining quantity of allowable fill and creates an alternative fill location next to the barge service yard. This allows the expansion of both the marine and barge service yards. There are two phases of development.

#### **Phase one elements included:**

- Placement of fill next to the barge service yard and expansion of the facility
- An at grade pedestrian boardwalk from the City Dock to Campbell drive on the waterside of the barge service yard that would include screening from the service yard.
- Relocating the pedestrian route to the water's edge and landscape improvements along Campbell Drive
- Extending the pedestrian route from the Nolan Center to the rear of the building to Silvernail Drive and then looping back to Campbell Drive and Front Street while creating a marine interpretive route

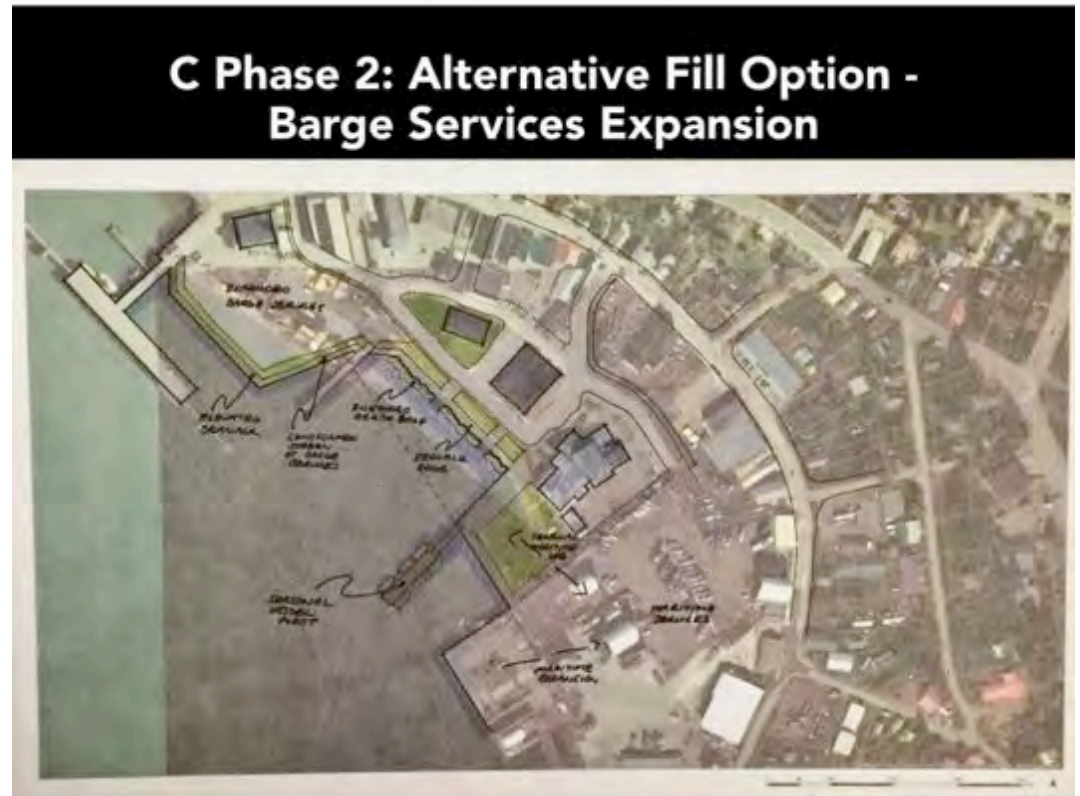


### Phase two elements included:

- Expanding the marine services yard adjacent to the Nolan Center for seasonal boat storage
- Providing pedestrian access to the water adjacent to Campbell Drive and creating a natural beach setting
- Strengthening the pedestrian link from the Nolan Center to the waterfront and creating a seasonal vessel float at its terminus

### Public Response:

There was consensus that this was a preferred plan however expansion of the barge service facility was not a community priority and needed to be relocated from downtown. Many supported the marine services yard but there was concern with it being located adjacent the Nolan Center, even as a season facility. The waterfront walk, water access from Campbell Drive, and the pedestrian link from the Nolan Center to the waterfront were well supported. There was mixed support for the seasonal vessel float.





### *Master Plan D: Maximum Fill and Open Space*

This plan maximizes the fill for the project and creates a large centralized hardscape plaza that could be used seasonally for boat storage and as public open space during the summer. The plan includes the later relocation of boat storage and barge service yard to another location not on the downtown waterfront and the creation of commercial and retail along the waterfront.

#### **Phase one elements included:**

- Maximum fill and the development of a large centralized hardscaped plaza adjacent to the Nolan Center and Campbell Drive that could be used seasonally as boat storage and public open space during the summer
- Creation of a pedestrian route from Lynch Street to the waterfront and to the Nolan Center and the rear of the building to Silvernail Drive and the edge of the marine service yard to create a marine interpretive route
- Development of a fishing pier adjacent to the Nolan Center



**Phase two elements included:**

- Relocation of the barge service yard to another location and the creation of small commercial development, parkland, a small vessel float, and parking in the former barge service yard.
- Relocation of the boat storage from downtown and the creation of waterfront development (housing, retail, etc.) and a vocational education facility.

**Public Response:**

There was little support for the centralized hardscape plaza due to concerns it could be permanent boat storage. There was some support for the fishing pier to create a waterfront focal point but concerns about the costs. There was support for relocating the barge service yard and creating a small waterfront commercial park but it lacked the waterfront walk. There was very minimal support for the larger mixed use waterfront development and the vocational educational center.



### *Master Plan E: Max Fill, Expansion of All Industrial Services-Option 2*

This plan maximized the working waterfront and allowed for the expansion of existing marine and barge services while creating a centralized green space. This plan utilized the full build out of the fill permit and included one phase of development.

#### **Phase one elements included:**

- Maximum fill as allowed under the fill permit
- Retaining the barge services in its current location and expanding it along Campbell Drive
- Expanding the marine services yard adjacent to the Nolan Center
- Creating a large centralized green space adjacent to Campbell Drive that also included a seasonal vessel float
- An elevated pedestrian boardwalk from the City Dock to Campbell drive on the waterside of the barge service yard and running along the waterfront to the Nolan Center.

#### **Public Response:**

There was general consensus that the barge service yard needed to be relocated from the waterfront, not expanded. Most all supported the expansion of the marine service yard however there was concern about its expansion directly adjacent to the Nolan Center. There was mixed support for the creation of the waterfront park and seasonal vessel float. Most all supported the elevated pedestrian walk and strengthened link between the Nolan Center and the City Dock.

### **E Phase 1: Max Fill, Expansion of All Industrial Services - Opt 2**





### *Master Plan F: Beach and Wharf: Modified Fill*

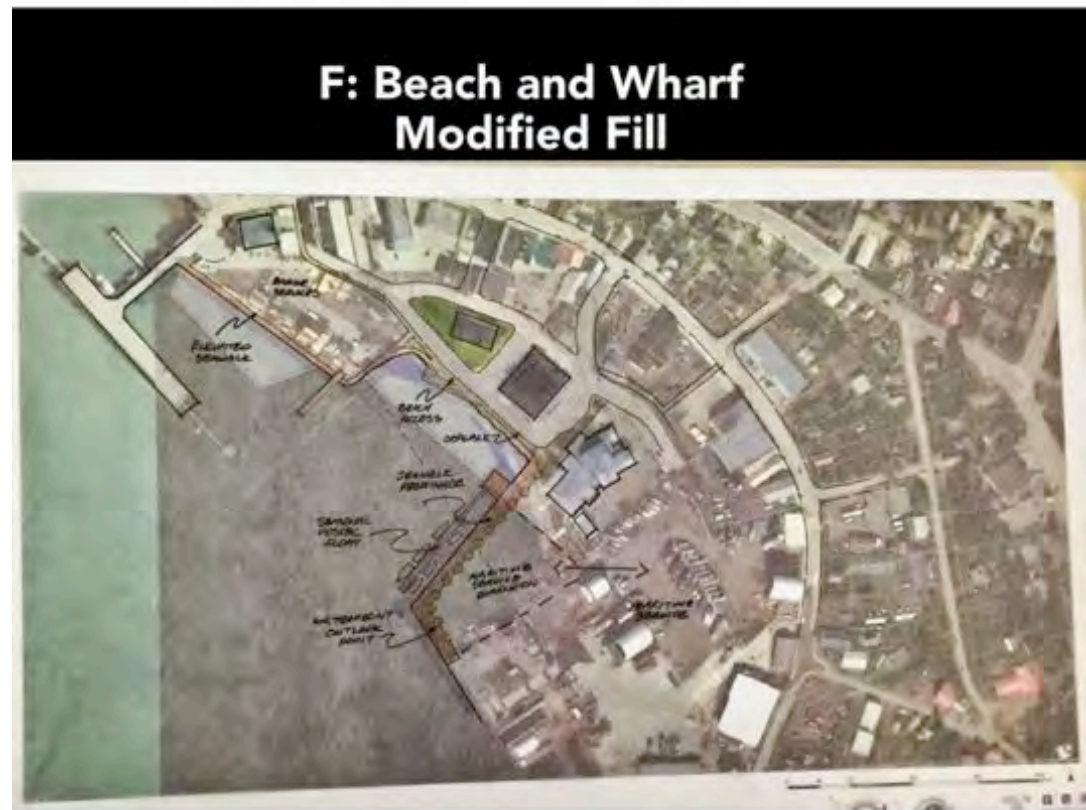
This master plan takes the permitted fill area and shifts it to the old mill dock where the marine service yard is expanded and a strong pedestrian route established between the Nolan Center and waterfront. This plan has one phase of development.

#### **Phase one elements included:**

- Maximum fill and transfer the area adjacent to the old mill dock for expansion of the marine service yard. Could also create large vessel docking.
- Retaining green space adjacent to the Nolan Center while creating a strong pedestrian link from the Center to the waterfront through the inclusion of a waterfront promenade and seasonal vessel float
- An elevated pedestrian boardwalk from the City Dock to Campbell drive on the waterside of the barge service yard and running along the waterfront to the Nolan Center and allowing beach access.
- Retaining the barge service yard in its current location.

#### **Public Response:**

With the exception of objecting to retaining the marine services yard, this master plan received the most support. There was concern related to the cost for the fill adjacent to the old mill dock due to the depth of the water in this location, but if feasible this was a preferred master plan.



### *Master Plan G: Centralized Park with Beach Access*

This plan maximizes the fill for the project and creates a series of waterfront parks where some could be used seasonally for boat storage and as public open space during the summer. The plan includes the relocation of the barge service yard and the creation of large waterfront development along the waterfront. This plan has two phases.

#### **Phase one included:**

- Maximum fill and the development of waterfront open space and beach access next to the Nolan Center and Campbell Drive
- Hardscape plaza adjacent to the Nolan Center that could be used seasonally as boat storage and Nolan Center open space during the summer
- An elevated pedestrian boardwalk from the City Dock to Campbell drive on the waterside of the barge service yard
- Addition of a season vessel float



**Phase two elements included:**

- Relocation of the barge service yard to another location and the creation of large scale mixed use development (commercial, housing, retail) in the former barge service yard.
- Two additional seasonal vessel floats

**Public Response:**

There was little support for this plan. Concerns expressed included the size of the mixed-use development on the waterfront, the number of seasonal vessel floats and the seasonal boat storage adjacent to the Nolan Center. There was support for the waterfront walk from the City Dock to the Nolan Center along the water's edge.





### *Master Plan H: Split Seawalk*

This plan utilizes a majority of the permitted fill for the project and creates long linear waterfront park and provides beach access with the relocation of the barge services yard. This master plan includes two phases.

#### **Phase one elements included:**

- Partial fill adjacent to the Nolan Center and Campbell Drive that includes public open space along the water with a waterfront promenade and a hardscape plaza adjacent to the Center that could be used seasonally as boat storage and public open space during the summer



### Phase two elements included:

- Relocation of the barge service yard to another location and the creation of small commercial development, parkland, and parking in the former barge service yard.
- Closure of a portion of Campbell Drive between the barge yard and the Nolan Center and converting it to open space.
- Creation of two waterfront seawalks that intersect at a beach access point.
- Development of a maritime interpretation center (or vocational education center) next to the Nolan Center



### Public Response:

There was mixed support for this master plan. There was limited support for the maritime interpretation center and the separation of the seawalk. There was significant approval for the closure of Campbell Drive and relocation of the barge service yard. Many voiced a concern for the need of a waterfront pedestrian route from the City Dock to Nolan Center as a first phase priority.

### *Master Plan Consensus*

Although Concepts F and C had the most support as shown, several other plans had elements that received endorsement from the community. A summary of these include:

- Maximize the allowable fill in the permit, but in a cost effective manner.
- Waterfront pedestrian walk from City Dock to the Nolan Center as a phase one priority.
- Expansion of the marine service yard while minimizing impacts to Nolan Center.
- Relocating the barge service yard to another location (perhaps 10 mile site). Once relocated, create a small commercial development and park along the waterfront walk. Include consolidated parking.
- Create a waterfront promenade and pedestrian link from the Nolan Center to the waterfront.
- Close a portion of Campbell Drive as part of the barge service yard relocation.
- Create a focal point on the waterfront.



**The project team develops drawings for master plan alternatives to be presented at a public meeting in Wrangell.**

## Three conceptual master plans for Wrangell's waterfront

Based on the public input and priorities generated at the presentation of the eight concepts, the design team developed three concepts which refined the public input. The three master plans were presented to the public on February 23<sup>rd</sup>, 2015 to receive input and comments. Workshop attendees were also asked to vote on their favorite designs. The following presents the highlights of each master plan and the community's response to each.

### Concept 1

This plan builds from Master Plan H and utilizes a majority of the permitted fill for the project and creates long linear waterfront park and provides beach access with the relocation of the barge services yard. This master plan includes two phases.

#### Phase one elements included:

- Partial fill adjacent to the Nolan Center and Campbell Drive that includes public open space along the water with a waterfront promenade and a hardscape plaza adjacent to the Center that could be used seasonally

as boat storage and public open space during the summer

- A net shed next to the Nolan Center
- Pedestrian link from City Dock would be via Campbell Drive

#### Phase two elements included:

- Relocation of the barge service yard to another location and the creation of small commercial development, parkland, and parking in the former barge service yard.
- Closure of a portion of Campbell Drive between the barge yard and the Nolan Center and converting it to open space.
- Creation of a waterfront seawalk that intersect at a beach access point
- Relocating some of the marine services yard to the relocated barge facility and returning the season boat storage adjacent to the Nolan Center to public open space





# Wrangell Waterfront Master Plan CONCEPT 1 - PHASE 1







# Wrangell Waterfront Master Plan CONCEPT 1 - PHASE 2





Cost Analysis: CONCEPT NO. 1 BUDGET LEVEL

ESTIMATE

Item	Item Description	Units	Quantity	Unit Cost	Amount
1	Mobilization	LS	All Req'd	10%	\$1,065,900
2	Demolition & Disposal - Barge Terminal & Campbell Drive	LS	All Req'd	\$1,000,000	\$1,000,000
3	Shot Rock Borrow - Intertidal Fill	CY	100,000	\$20	\$2,000,000
4	Armor Rock	CY	8,000	\$60	\$480,000
5	Concrete Block MSE Wall	SF	12,000	\$90	\$1,080,000
6	ACP Paved Parking Lot and Waterfront Access Drive	SF	40,000	\$20	\$800,000
7	Waterfront Heritage Walk, 16'x1400'	SF	22,400	\$60	\$1,344,000
8	Heritage Walk Safety Rails	LF	1,200	\$300	\$360,000
9	Lynch Street Pedestrian Access, 20'x300'	SF	6,000	\$20	\$120,000
10	Concrete Sidewalks and Plazas	SF	30,000	\$20	\$600,000
11	Net Shed	SF	6,000	\$75	\$450,000
12	Drainage Improvements	LS	All Req'd	\$350,000	\$350,000
13	Water & Sewer Service Extensions	LS	All Req'd	\$350,000	\$350,000
14	Top Soil, Landscaping & Plantings	AC	2.5	\$150,000	\$375,000
15	Construction Surveying	LS	All Req'd	\$150,000	\$150,000
16	Fishing Pier	SF	3,500	\$200	\$700,000
17	Power and Lighting	LS	All Req'd	\$500,000	\$500,000
<b>ESTIMATED CONSTRUCTION BID PRICE</b>					<b>\$11,724,900</b>
<b>CONTINGENCY (15%)</b>					<b>\$1,758,735</b>
<b>PLANNING, PUBLIC INVOLVEMENT, PERMITTING, SURVEYING &amp; GEOTECH INVESTIGATIONS (2.5%)</b>					<b>\$337,091</b>
<b>FINAL ENGINEERING DESIGN, CONTRACT DOCUMENTS &amp; BID PHASE (7.5%)</b>					<b>\$1,011,273</b>
<b>CONTRACT ADMINISTRATION &amp; CONSTRUCTION INSPECTION (6%)</b>					<b>\$809,018</b>
<b>TOTAL RECOMMENDED PROJECT BUDGET</b>					<b>\$15,641,017</b>

**Note: Cost of commercial buildings is not included.**

**Public Response:**

Concept one received the least focus and comments and was the master plan with the least support (four votes). Most comments were directed on what was not liked; however there was consensus that a portion Campbell Drive be removed with the barge and that a net shed be included in the project.

**Comments include:**

- Move seasonal float to City Dock
- Like the waterfront walkway and small scale commercial buildings
- Limit fill to adjacent Nolan Center
- Connect parking lot to City Hall
- Yes, fishing pier!
- Don't block views of water with landscaping. Include plants but keep good views.
- Like removal of Campbell Drive
- Net shed, great idea



Members of the Wrangell public make comments on proposed master plan alternatives.

## Concept 2

This plan utilizes portions of Master Plan C in its development. This plan places a portion of fill adjacent to the Nolan Center and takes the remaining quantity of allowable fill and creates an alternative fill location next to the barge service yard. This allows the expansion of both the marine and barge service yards.

### **Phase one elements included:**

- Placement of fill next to the barge service yard and expansion of the facility
- An at grade pedestrian boardwalk from the City Dock to Campbell drive on the waterside of the barge service yard that would include screening from the service yard.
- Relocating the pedestrian route to the water's edge and landscape improvements along Campbell Drive

### **Phase two elements included:**

- Expanding the marine services yard adjacent to the Nolan Center for seasonal boat storage
- Providing pedestrian access to the water adjacent to Campbell Drive and creating a natural beach setting
- Strengthening the pedestrian link from the Nolan Center to the waterfront and creating a seasonal vessel float at its terminus
- Relocation of the barge service yard to another location and the creation of small commercial development, parkland, and parking in the former barge service yard.

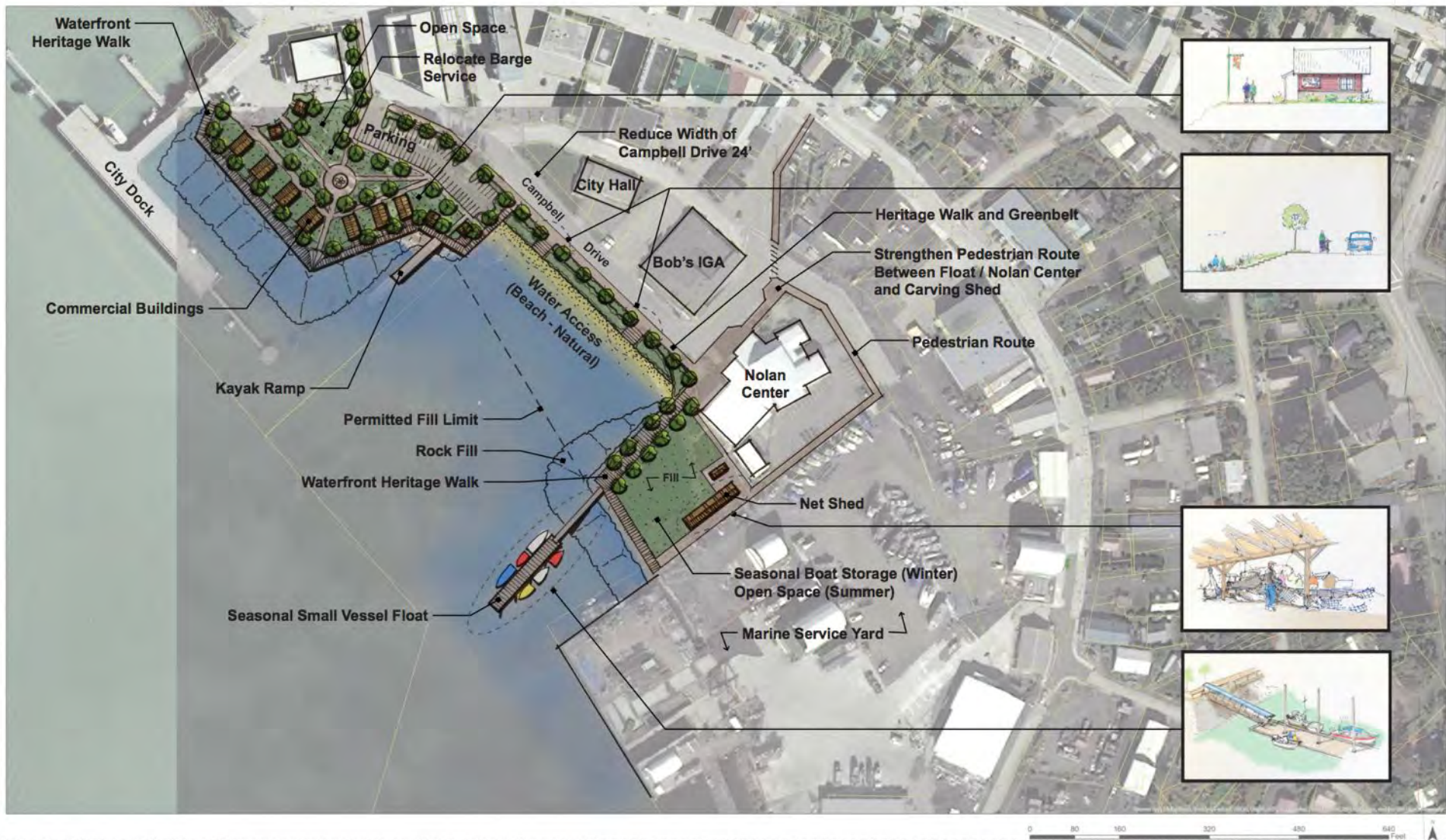




# Wrangell Waterfront Master Plan CONCEPT 2 - PHASE 1







## Wrangell Waterfront Master Plan

CONCEPT 2 - PHASE 2





Cost Analysis: CONCEPT NO. 2 BUDGET LEVEL

ESTIMATE

Item	Item Description	Units	Quantity	Unit Cost	Amount
1	Mobilization	LS	All Req'd	10%	\$1,003,800
2	Demolition & Disposal - Barge Terminal & Campbell Drive	LS	All Req'd	\$900,000	\$900,000
3	Shot Rock Borrow - Intertidal Fill	CY	90,000	\$20	\$1,800,000
4	Armor Rock	CY	11,000	\$60	\$660,000
5	ACP Paved Parking Lot and Campbell Drive Reconfiguration	SF	35,000	\$20	\$700,000
6	Waterfront Heritage Walk, 16'x1200'	SF	19,200	\$60	\$1,152,000
7	Heritage Walk Safety Rails	LF	1,200	\$300	\$360,000
8	Beach Access Concrete Stairway with Railings	EA	2	\$100,000	\$200,000
9	Concrete Sidewalks and Plazas	SF	32,000	\$20	\$640,000
10	Net Shed	SF	6,000	\$75	\$450,000
11	Drainage Improvements	LS	All Req'd	\$350,000	\$350,000
12	Water & Sewer Service Extensions	LS	All Req'd	\$350,000	\$350,000
13	Top Soil, Landscaping & Plantings	AC	2.2	\$150,000	\$330,000
14	Construction Surveying	LS	All Req'd	\$150,000	\$150,000
15	Concrete Kayak Ramp, 16'x240'	LS	All Req'd	\$350,000	\$350,000
16	Seasonal Small Vessel Float & Piles, 16'x160'	SF	2,560	\$350	\$896,000
17	120' Gangway, Stowage Frame and Concrete Abutment	LS	All Req'd	\$250,000	\$250,000
18	Power and Lighting	LS	All Req'd	\$500,000	\$500,000
<b>ESTIMATED CONSTRUCTION BID PRICE</b>					<b>\$11,041,800</b>
<b>CONTINGENCY (15%)</b>					<b>\$1,656,270</b>
<b>PLANNING, PUBLIC INVOLVEMENT, PERMITTING, SURVEYING &amp; GEOTECH INVESTIGATIONS (2.5%)</b>					<b>\$317,452</b>
<b>FINAL ENGINEERING DESIGN, CONTRACT DOCUMENTS &amp; BID PHASE (7.5%)</b>					<b>\$952,355</b>
<b>CONTRACT ADMINISTRATION &amp; CONSTRUCTION INSPECTION (6%)</b>					<b>\$761,884</b>
<b>TOTAL RECOMMENDED PROJECT BUDGET</b>					<b>\$14,729,761</b>



### Public Response:

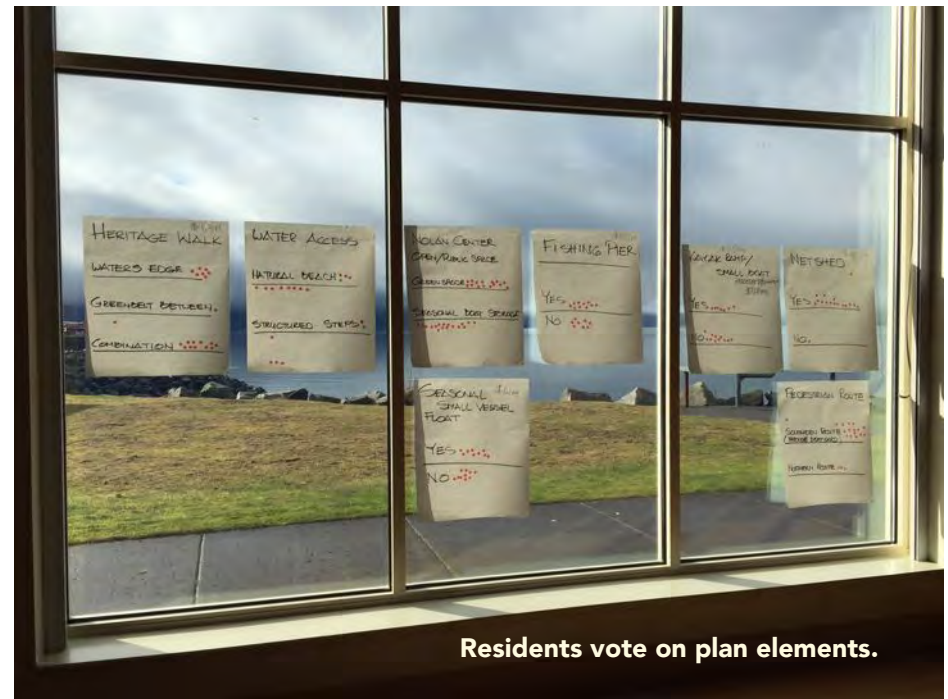
Master plan 2 received the most support with fourteen votes. There was consensus that expansion of the barge service facility was not a community priority and should not be part of this plan. The public also requested a different phasing sequence that received general support. The desired phasing was:

1. Place fill adjacent to the Nolan Center and expand marine services
2. Develop elevated walkway around barge and develop beach access
3. Relocate barge services, create park and commercial development

### Other comments included:

- Simplicity and affordability makes this a winner
- Like net shed, move closer to water
- Don't expand barge area, relocate as quickly as possible (many comments)
- Like gateway park and boardwalk from City Dock
- Small commercial buildings a great idea
- No need for seasonal vessel float. If needed put at City Dock
- Don't like the sheds (commercial development)

- Like beach access, hard to use at high tide
- Close Campbell Drive like concept 1
- Like promenade from Nolan to water and water access at end
- No need for seasonal boat storage, make permanent without affecting Nolan
- Combine vessel float and fishing pier and make permanent



### *Concept Three*

This plan is based on master plan F and takes the permitted fill area and shifts it to the old mill dock where the marine service yard is expanded and a strong pedestrian route established between the Nolan Center and waterfront.

#### **Phase one elements included:**

- Maximum fill and transfer the area adjacent to the old mill dock for expansion of the marine service yard. Could also create large vessel docking.
- Retaining green space adjacent to the Nolan Center while creating a strong pedestrian link from the Center to the waterfront through the inclusion of a waterfront promenade and seasonal vessel float
- An elevated pedestrian boardwalk from the City Dock to Campbell drive on the waterside of the barge service yard and running along the waterfront to the Nolan Center and allowing beach access.
- Retaining the barge service yard in its current location.

#### **Phase two elements included:**

- Relocation of the barge service yard to another location and the creation of small commercial development, parkland, and parking in the former barge service yard.



## Wrangell Waterfront Master Plan

CONCEPT 3 - PHASE 1







# Wrangell Waterfront Master Plan CONCEPT 3 - PHASE 2





Cost Analysis: CONCEPT NO. 3 BUDGET LEVEL

ESTIMATE

Item	Item Description	Units	Quantity	Unit Cost	Amount
1	Mobilization	LS	All Req'd	10%	\$2,396,500
2	Demolition & Disposal - Barge Terminal & MSC Dock	LS	All Req'd	\$1,750,000	\$1,750,000
3	Shot Rock Borrow - Intertidal Fill	CY	185,000	\$20	\$3,700,000
4	Armor Rock	CY	5,000	\$60	\$300,000
5	Concrete Block MSE Wall	SF	5,000	\$90	\$450,000
5	ACP Paved Parking Lot and Campbell Drive Reconfiguration	SF	35,000	\$20	\$700,000
6	Waterfront Heritage Walk, 16'x1500'	SF	24,000	\$60	\$1,440,000
7	Heritage Walk Safety Rails	LF	1,500	\$300	\$450,000
8	Lynch Street Pedestrian Access, 20'x200'	SF	4,000	\$20	\$80,000
8	Beach Access Concrete Stairway with Railings	EA	1	\$250,000	\$250,000
9	Concrete Sidewalks and Plazas	SF	18,000	\$20	\$360,000
10	Net Shed	SF	6,000	\$75	\$450,000
11	Drainage Improvements	LS	All Req'd	\$400,000	\$400,000
12	Water & Sewer Service Extensions	LS	All Req'd	\$400,000	\$400,000
13	Top Soil, Landscaping & Plantings	AC	2.0	\$150,000	\$300,000
14	Construction Surveying	LS	All Req'd	\$200,000	\$200,000
15	Pile Supported Approach Dock, 20'x80'	SF	1,600	\$200	\$320,000
16	Seasonal Small Vessel Float & Piles, 16'x200'	SF	3,200	\$350	\$1,120,000
17	80' Gangway & Stowage Frame	LS	All Req'd	\$200,000	\$200,000
18	Galvanized Steel Sheet Pile Bulkhead	TON	2,750	\$3,500	\$9,625,000
19	Bulkhead Face Fender System	LF	360	\$2,000	\$720,000
20	Power and Lighting	LS	All Req'd	\$750,000	\$750,000
<b>ESTIMATED CONSTRUCTION BID PRICE</b>					<b>\$26,361,500</b>
<b>CONTINGENCY (15%)</b>					<b>\$3,954,225</b>
<b>PLANNING, PUBLIC INVOLVEMENT, PERMITTING, SURVEYING &amp; GEOTECH INVESTIGATIONS (2.5%)</b>					<b>\$757,893</b>
<b>FINAL ENGINEERING DESIGN, CONTRACT DOCUMENTS &amp; BID PHASE (7.5%)</b>					<b>\$2,273,679</b>
<b>CONTRACT ADMINISTRATION &amp; CONSTRUCTION INSPECTION (6%)</b>					<b>\$1,818,944</b>
<b>TOTAL RECOMMENDED PROJECT BUDGET</b>					<b>\$35,166,241</b>
<b>Note: Cost of commercial buildings is not included. Cost of concrete paving for expanded Marine Service Center is not included.</b>					



**Public Response:**

This master plan received the same number of votes as concept one with only four votes. A majority of comments were negative towards the expense of filling next to the old mill dock. Most comments supported the overall layout and phasing with the exception of the expensive fill portion. Comments included:

- Elevated walkway at barge-good idea for phase 1
- Only fill to permitted limit (several comments)
- Park good idea but need small commercial buildings for revenue generation
- Trees on uphill side of walkway preferred. Allow views of water
- Good-green space between Nolan and expanded boat yard

**Conclusion**

Based on the community input and prioritization from these three options, along construction cost estimates, the planning and design team developed a single master plan.

This Preferred Master Plan (see page 6) was endorsed by the public at the at the conclusion of the February 25<sup>th</sup>, 2015 meeting.

# **Agenda Item 13b**

## **CITY & BOROUGH OF WRANGELL**

### **BOROUGH ASSEMBLY AGENDA ITEM May 26, 2015**

#### **INFORMATION:**

**PROPOSED RESOLUTION No. 05-15-1317:** A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE BOROUGH FOR THE TAX YEAR 2015 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2015 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

#### **Attachments:**

- 1. Proposed Resolution No. 05-15-1317**
2. Memo from Manager Jabusch and Finance Director Burgess

#### **RECOMMENDED ACTION:**

Move to adopt Resolution No. 05-15-1317, approving the General Tax Levy for Tax year 2015.

# MEMORANDUM

**TO: THE HONORABLE MAYOR AND ASSEMBLY  
CITY AND BOROUGH OF WRANGELL**

**FROM: MANAGER JABUSCH  
FINANCE DIRECTOR BURGESS**

**SUBJECT: General Tax Levy and FY 2015-16 Budget**

**DATE: May 21, 2015**

---

The Draft Budget was issued at a public Workshop on April 28, 2015. There were two Public Hearings held (May 12 and May 26).

## **Unknowns and changes:**

The biggest unknowns to us at this time is the State of Alaska Budget. They are back in session and it is anyone's guess on what may happen. I think we approve the budget and if there is some big surprise, we can take action through a budget amendment or other actions to deal with it.

## **Deficit Budget:**

The general fund expenses will exceed the revenues by \$104,707. We are willing and recommending this to be approved for three reasons. The first is that we have made some cuts in the current year that will cause us to come in under budget in about the amount that we will be over for next year. Secondly, the court renovations that we have planned in the amount of \$325,000 is the biggest reason we have a deficit balance. These funds are planned to be paid back with interest by the court system through their lease of the facility over the next 15 to 20 years. Lastly, we have gradually built up general fund reserves over the last several years, which affords us a little more flexibility than we would otherwise have to run a small deficit for short periods of time without creating significant long-term financial problems.

## **General Budget information:**

The budget is to maintain current levels of services and to replace and repair through the capital budget some of the critical needs that we have. You can see from the list of requests for capital items that the list is long and the needs many, but with funding most will be put on hold. Water, Sewer and Sanitation have a built in rate increase planned as approved by ordinance several years ago after a rate study was performed. The water and sewer has the last of a 5 step rate increase approved for July 1, 2015. Sanitation has a scheduled for both July 1 of 2015 and 2016. The mill rate for property taxes will remain at 12.75 mills.

Once the budget is approved, we will add the amended items that were presented to the assembly as a supplement to the original draft budget. We also will add a cover page highlighting some recent project or event and on the inside cover provide facts about all that made it possible.

**Resolution to approve the mill rate:**

The proposed mill rate is to remain at the current 12.75 in the service area (land on Wrangell Island on the road system) and 4.00 mills for all other parcels within the borough.

**Recommended Action:**

Move to approve the resolution to set the mill rate for the 2015 Tax Year.

**Resolution to approve budget:**

The resolution to approve the budget includes the draft budget presented plus the amended list that was presented at the May 12<sup>th</sup> public hearing. The resolution lists each fund within the budget and the amount of revenues, expenditures and reserves for each of these.

**Recommended Action:**

Move to approve the resolution to adopt the 2015-16 Fiscal Year Budget as presented in the draft budget and modified by changes made and presented.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 05-15-1317

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, LEVYING A GENERAL TAX FOR SCHOOL AND MUNICIPAL PURPOSES UPON ALL TAXABLE PROPERTY WITHIN THE BOROUGH FOR THE TAX YEAR 2015 PURSUANT TO WRANGELL MUNICIPAL CODE SECTION 5.04.010; PROVIDING FOR THE COLLECTION OF TAXES DUE IN 2015 AND PRESCRIBING PENALTIES AND INTEREST FOR DELINQUENT TAXES

WHEREAS, the Borough Assembly sitting as the Board of Equalization has regularly assessed and equalized all real property within the City and Borough of Wrangell and has fixed a time at which the taxes levied shall be paid, and has fixed the date of delinquency, and has established that taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law. The Borough Assembly has provided herein for payment and the date of delinquency of all taxes levied on the property assessed on the tax rolls.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

Sec. 1. There is hereby levied upon all taxable real property in the City and Borough of Wrangell, Alaska, as previously taxed by the City of Wrangell, except such property as is exempt by law from taxation, a mill rate of 12.75 mills for the tax year 2015, for the Wrangell Service Area, 4.0 mills for property outside the Service Area, and 4.0 mills for the tax differential zone as described in 5.04.310 (a).

Sec. 2. Taxes levied pursuant to this resolution shall be due and payable on or before September 15, 2015. Penalty and interest shall accrue on an unpaid installment from 5:00 p.m. on the date the payment becomes due.

Sec. 3. Taxes remaining unpaid after the delinquent date shall be collected and have penalties and interest added thereto in accordance with law.

Sec. 4. This resolution shall become effective upon its passage and adoption.

ADOPTED: \_\_\_\_\_, 2015

\_\_\_\_\_  
David L. Jack, Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, CMC, Borough Clerk



# **Agenda Item 13c**

## **CITY & BOROUGH OF WRANGELL**

### **BOROUGH ASSEMBLY AGENDA ITEM May 26, 2015**

#### **INFORMATION:**

**PROPOSED RESOLUTION No. 05-15-1318:** A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2015-2016

#### **Attachments:**

- 1. Proposed Resolution No. 05-15-1318**
2. Proposed FY 2015/16 Draft Budget and Amendment Sheet
3. Memo from Manager Jabusch and Finance Director Burgess

#### **RECOMMENDED ACTION:**

Move to adopt Resolution No. 05-15-1318, approving the FY 2015-2016 Budget.

# MEMORANDUM

**TO: THE HONORABLE MAYOR AND ASSEMBLY  
CITY AND BOROUGH OF WRANGELL**

**FROM: MANAGER JABUSCH  
FINANCE DIRECTOR BURGESS**

**SUBJECT: General Tax Levy and FY 2015-16 Budget**

**DATE: May 21, 2015**

---

The Draft Budget was issued at a public Workshop on April 28, 2015. There were two Public Hearings held (May 12 and May 26).

## **Unknowns and changes:**

The biggest unknowns to us at this time is the State of Alaska Budget. They are back in session and it is anyone's guess on what may happen. I think we approve the budget and if there is some big surprise, we can take action through a budget amendment or other actions to deal with it.

## **Deficit Budget:**

The general fund expenses will exceed the revenues by \$104,707. We are willing and recommending this to be approved for three reasons. The first is that we have made some cuts in the current year that will cause us to come in under budget in about the amount that we will be over for next year. Secondly, the court renovations that we have planned in the amount of \$325,000 is the biggest reason we have a deficit balance. These funds are planned to be paid back with interest by the court system through their lease of the facility over the next 15 to 20 years. Lastly, we have gradually built up general fund reserves over the last several years, which affords us a little more flexibility than we would otherwise have to run a small deficit for short periods of time without creating significant long-term financial problems.

## **General Budget information:**

The budget is to maintain current levels of services and to replace and repair through the capital budget some of the critical needs that we have. You can see from the list of requests for capital items that the list is long and the needs many, but with funding most will be put on hold. Water, Sewer and Sanitation have a built in rate increase planned as approved by ordinance several years ago after a rate study was performed. The water and sewer has the last of a 5 step rate increase approved for July 1, 2015. Sanitation has a scheduled for both July 1 of 2015 and 2016. The mill rate for property taxes will remain at 12.75 mills.

Once the budget is approved, we will add the amended items that were presented to the assembly as a supplement to the original draft budget. We also will add a cover page highlighting some recent project or event and on the inside cover provide facts about all that made it possible.

**Resolution to approve the mill rate:**

The proposed mill rate is to remain at the current 12.75 in the service area (land on Wrangell Island on the road system) and 4.00 mills for all other parcels within the borough.

**Recommended Action:**

Move to approve the resolution to set the mill rate for the 2015 Tax Year.

**Resolution to approve budget:**

The resolution to approve the budget includes the draft budget presented plus the amended list that was presented at the May 12<sup>th</sup> public hearing. The resolution lists each fund within the budget and the amount of revenues, expenditures and reserves for each of these.

**Recommended Action:**

Move to approve the resolution to adopt the 2015-16 Fiscal Year Budget as presented in the draft budget and modified by changes made and presented.

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 05-15-1318

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING THE BUDGET FOR ALL FUNDS OF THE CITY OF WRANGELL, ALASKA, FOR THE FISCAL YEAR 2015-2016

WHEREAS, the Borough Assembly sitting as the Board of Equalization on May 11, 2015, assessed and equalized all real property within the City and Borough of Wrangell; and

WHEREAS, taxes levied upon boats; taxes on taxable property; delinquent date for payment of taxes and penalty and interest for late payment of taxes are provided in Wrangell Municipal Code, Chapter 5; and

WHEREAS, the Assembly at their regular meeting held May 26, 2015, approved a mill rate of 12.75 mills for the Wrangell Service Area, 4.0 mills for property outside the Service Area, and 4.0 mills for the tax differential zone as described in 5.04.310 (a); and

WHEREAS, the Assembly of the City and Borough of Wrangell, Alaska has been presented with the proposed budget for the fiscal year 2015-2016 in accordance with the Wrangell City Charter Section 5-2; and

WHEREAS, the Assembly held a public hearing on May 12 and May 26, 2015, on the proposed budget in accordance with Wrangell City Charter Section 5-3; and

WHEREAS, the Assembly has approved the proposed budget as presented and/or amended.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

- Sec. 1. That the General Fund Budget, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$11,748,688 is hereby adopted.
- Sec. 2. That the Capital Project Fund Budget, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$447,200 is hereby adopted.
- Sec. 3. That the Miscellaneous Grants Fund Budget, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$39,873 is hereby adopted.

- Sec. 4. That the Nolan Center Operating Fund, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$445,745 is hereby adopted.
- Sec. 5. That the Sales Tax Fund Budget, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$3,805,693 is hereby adopted.
- Sec. 6. That the Theater Fund, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$105,454 is hereby adopted.
- Sec. 7. That the Pool/Recreation Fund Budget, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$1,530,470 is hereby adopted.
- Sec. 8. That the Borough Organizational Fund, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$312,498 is hereby adopted.
- Sec. 9. That the Transient Tax Fund Budget, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$179,735 is hereby adopted.
- Sec. 10. That the Secure Schools Budget, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$4,789,408 is hereby adopted.
- Sec. 11. That the Economic Recovery Fund, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$420,085 is hereby adopted.
- Sec. 12. That the Permanent Fund, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$7,472,877 is hereby adopted.
- Sec. 13. That the Debt Service Fund Budget, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$359,143 is hereby adopted.
- Sec. 14. That the Residential Construction Fund, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$84,274 is hereby adopted.
- Sec. 15. That the Industrial Construction Fund, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$208,035 is hereby adopted.
- Sec. 16. That the Sewer Utility Revenue Fund Budget, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$1,294,598 is hereby adopted.
- Sec. 17. That the Sanitation Fund, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$588,968 is hereby adopted.
- Sec. 18. That the Electric Utility Enterprise Fund budget, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$5,290,429 is hereby adopted.



Sec. 19. That the Water Utility Enterprise Fund Budget, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$1,382,712 is hereby adopted.

Sec. 20. That the Port Utility Enterprise Fund Budget, reserves and transfers, for the fiscal year 2015-2016, in the amount of \$6,103,397 is hereby adopted.

Sec. 21. That a copy of the final budget, as approved, be attached hereto and adopted by reference.

ADOPTED: \_\_\_\_\_, 2015

\_\_\_\_\_  
David L. Jack, Mayor

ATTEST: \_\_\_\_\_  
Kim Lane, CMC, Borough Clerk

# Amendments

Amendments to Draft Budget presented April 28, 2015  
2015-2016 Fiscal Year  
City and Borough of Wrangell

## GENERAL FUND & SPECIAL REVENUE FUNDS

Original Draft Budget General Fund Surplus (Deficit) **23,007**

Revenue	Account Description	Change	by	to	Reason
01-00-00-4005	PROPERTY TAX REVENUE	Increase	27,287	1,687,287	Updated following appeal outcomes & supplemental tax roll addition:
01-00-00-4305	JAIL RENT REVENUE	Decrease	(106,074)	283,926	New information indicating funding will in fact revert to FY 11 level
21-01-00-4310	MUSEUM ADMISSIONS	Increase	2,000	24,000	To reflect recently approved admission rate increases
21-01-00-4460	FRIENDS ANNUAL CONTRIBUTION	Increase	3,000	3,000	Missed putting in the annual contribution the friends make
01-00-00-4105	STATE REVENUE SHARING	Decrease	1,796	566,830	State recently informed us of reduction in amount to be received
Total General Fund Revenue Adjustments			(71,991)		

Expenditures	Account Description	Change	by	to	Reason
01-04-00-5001	Clerk/Assembly Wage Expense	Increase	500	72,000	Election worker wages omitted from draft in error
01-04-00-5405	Assembly Meetings & Travel	Increase	3,000	13,000	Returned to FY 15 level to provide for board meeting travel expenses
01-07-00-5001	Police Dept. Wages & Salaries	Decrease	(18,210)	507,310	1/2 of DMV Coord. wages should have been to Youth Court (Fund 19)
01-07-00-5201	Police Dept. Benefits	Decrease	(8,250)	398,620	~1/2 of DMV Coordinator's benefits allocated to Youth Court
01-24-00-5330	Federal Lobbyist Expense	Decrease	(800)	31,200	Annual amount is \$2,600 per month times 12 months
01-24-00-5540	State lobbyist Expense	Increase	6,000	36,000	Full year at \$3,000 per month
01-26-00-7110	Planning & Zoning, Charges From Finance/Admin.	Increase	20,851	20,851	Omitted from draft in error
01-34-00-7018	Transfer to Capital Fund	Increase	122,200	447,200	Additions for capital itmes that are necessary
19-05-00-5001	Youth Court Benefits	Increase	130	8,250	Calculation variance
21-01-00-5001	Museum Wages	Increase	3,000	30,600	Re-negotiated Museum/Civic Center compensation
21-01-00-5201	Museum Benefits	Increase	900	9,900	Re-negotiated Museum/Civic Center compensation
21-03-00-6005	Civic Center Publications	Decrease	(1,000)	17,000	Reduction to offset increase in Director compensation
21-01-00-6005	Museum Publications	Decrease	(200)	800	Reduction to offset increase in Director compensation
01-XX-00-5210	HEALTH INSURANCE - ALL GEN. FUND DEPARTMEI	Decrease	(68,898)		Savings based on a revised quote from Premera Blue Cross
Total General Fund Expenditure Adjustments			55,723		

Net effect of adjustments to General Fund Reserve: **(127,714)**

General Fund Budget Surplus (Deficit) after Amendments: **(104,707)**

## ENTERPRISE FUNDS

Sewer Fund	Account Description	Change	by	to	Reason
20-01-00-5210	Benefits (Health Insurance)	Decrease	(5,750)	102,840	Alternative Premera BCBS Plan with lower premiums
20-01-00-6500	Upgrades to te SCADA system	Increase	5,000	5,000	SCADA upgrades needed for Sewer System
20-03-00-7106	Charges (to Sewer Dept) from other Departments	Increase	16,039	16,039	Increased to include Administration time allocated to Sewer Utility
			15,289		

Sanitation Fund	Account Description	Change	by	to	Reason
34-01-00-5210	Benefits (Health Insurance)	Decrease	(2,020)	42,960	Alternative Premera BCBS Plan with lower premiums
34-03-00-5210	Benefits (Health Insurance)	Decrease	(3,320)	51,710	Alternative Premera BCBS Plan with lower premiums
34-03-00-6500	Exhaust Fan/Motor Repl./Auto Dialer for tranf. Fa	Increase	10,000	10,000	Improvements needed at transfer facility
34-01-00-7105	Charges (to Sanitation) from Finance/Admin.	Increase	2,076	6,416	Increased to include Administration time allocated to Sanitation
			6,736		

Light Fund	Account Description	Change	by	to	Reason
70-01-00-5210	Benefits (Health Insurance)	Decrease	(7,600)	132,800	Alternative Premera BCBS Plan with lower premiums
70-03-00-5210	Benefits (Health Insurance)	Decrease	(5,170)	204,080	Alternative Premera BCBS Plan with lower premiums
70-05-00-7110	Charges (to Light Dept) from other Departments	Increase	9,657	64,157	Increased to include Administration time allocated to Electric Utility
			(3,113)		

Water Fund	Account Description	Change	by	to	Reason
72-01-00-5210	Benefits (Health Insurance)	Decrease	(3,320)	60,230	Alternative Premera BCBS Plan with lower premiums
72-01-00-6500	Capital - Ozone Generator & SCADA Improvement	Increase	155,000	187,500	
72-03-00-7105	Charges (to Water Dept) from other Departments	Increase	20,851	20,851	Increased to include Administration time allocated to Water Utility
			172,531		

Harbor Fund	Account Description	Change	by	to	Reason
74-01-00-5210	Benefits (Health Insurance)	Decrease	(10,530)	176,620	Alternative Premera BCBS Plan with lower premiums
74-04-00-5210	Benefits (Health Insurance)	Decrease	(3,320)	63,350	Alternative Premera BCBS Plan with lower premiums
74-05-00-7106	Charges (to Harbor) from other Departments	Increase	3,135	22,455	Increased to include Administration time allocated to Ports/Harbors

(10,715)

## Departmental Capital Requests

### Capital Requests, 2016 Fiscal Year

City and Borough of Wrangell

<b>18-01-00-6465 - Public Works</b>		Requested	Approved
1	Narrow Band / Analog Radio Conversion	8,000	8,000
2	10-Yard Dump Truck (33%, cost shared equally with Water and Sewer)	55,000	
3	Genie All-Terrain Man Lift	60,000	50,000
4	Phase I Vehicle/Equipment Building Site Prep at Public Works' Service Yard	21,200	21,200
7	Mechanics Service Truck	60,000	
8	Hydraulic Breakout Hammer for CAT 303.5 CAT Excavator	11,500	
9	Vehicle Replacement for Public Works Director	25,000	
10	Public Works' Service Yard Access Control Gate	5,000	
11	Salt Spreader	3,000	
12	Plumbing Renovations for Tanker	3,000	
Public Works Capital Request Total		243,700	

<b>18-01-00-6500 - Parks &amp; Recreation Capital</b>		Requested	Approved
	Phase I locker replacement	18,000	
	Phase I flat roof replacement	15,000	15,000
	Addressable Fire Alarm Systems for CC	35,000	
	Pneumatic Temperature Controls for Swimming Pool	18,000	18,000
	Replacement (1 each) treadmill, bike and row machine	5,500	
	Improvements to Senior Ball Field	25,000	
Parks & Recreation Capital Request Total		116,500	

<b>18-01-00-6806 - Fire Department Equipment</b>		Requested	Approved
	New Fire Truck to replace existing	300,000	

<b>18-01-00-6811 - Police Department Equipment</b>		Requested	Approved
	New police vehicle (75% funded by Rural Development Grant)	10,000	10,000

<b>20-01-00-6802 - Sewer Dept.</b>		Requested	Approved
	10-Yard Dump Truck (1/3rd split with Water and GF)	55,000	
	SCADA Upgrades for Water Systems	5,000	5,000

<b>20-01-00-6802 - Sanitation Dept.</b>		Requested	Approved
	Exhaust Fan/Motor Replacement & Auto Dialer for Transfer Facility	10,000	10,000
	CAT 236D Bobcat for Transfer Facility	53,000	

<b>70-03-00-6000 - Electric Distribution</b>		Requested	Approved
	System Study	25,000	25,000

<b>72-01-00-6500 - Water Dept.</b>		Requested	Approved
	10-Yard Dump Truck (1/3rd split with Sewer & GF)	55,000	
	SCADA Upgrades for Water Systems	5,000	5,000
	Ozone Generator Replacement	150,000	150,000

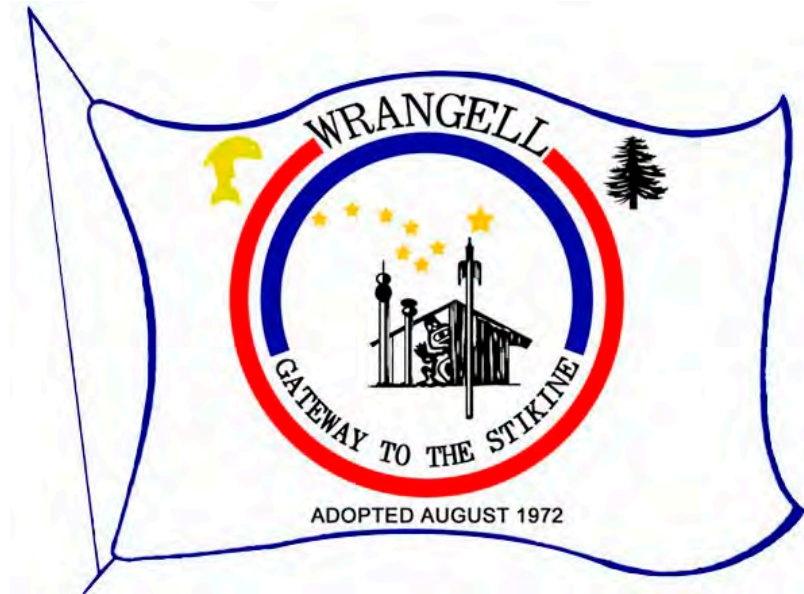
<b>74-03-00-6500 - Port &amp; Barge Ramp</b>		Requested	Approved
	Concrete Replacement at Barge Ramp	100,000	100,000

<b>74-04-00-6500 - Marine Service Center</b>		Requested	Approved
	Travel Lift Tire Replacements	4,000	4,000

DRAFT BUDGET

City and Borough of Wrangell

2015 – 2016 Fiscal Year



## **ACKNOWLEDGEMENTS**

MAYOR

David L. Jack

### ASSEMBLY MEMBERS

Becky Rooney  
Daniel Blake  
Julie Decker

Stephen Prysunka  
Mark Mitchell  
David Powell

On behalf of

Jeff Jabusch, Borough Manager

This budget was prepared with assistance from the City and Borough of Wrangell's dedicated professional management team, including:

Lee Burgess, Finance Director  
Carol Rushmore, Economic Development Director  
Kim Lane, Borough Clerk  
Tim Bunes, Fire Chief  
Doug McCloskey, Chief of Police  
Margaret Villarma, Library Director

Amber Al-Haddad, Director of Public Works and Capital Projects  
Terri Henson, Museum & Civic Center Manager  
Kris Reed, Theater Manager  
Kathleen Thomas, Parks and Recreation Director  
Clay Hammer, Electrical Superintendent  
Greg Meissner, Harbormaster



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April 22, 2015

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April 22, 2015

**To:** Mayor Jack and Borough Assembly Members

**From:** Jeff Jabusch, Borough Manager  
Lee Burgess, Finance Director

**Subject:** Draft Budget Message for the 2015-2016 Fiscal Year Budget

First off, I would like to thank the department heads for their participation in the preparation of the budget. I would especially like to thank Lee Burgess, our Finance Director, for doing the bulk of the work on this year's budget.

The budget before you is balanced using the existing 12.75 mil tax rate. We have tried to continue services at pretty much the same levels as we have in the past. As most of you know, the State of Alaska is in financial difficulties with the low price of oil and that will affect the municipalities around the state, including Wrangell. We believe the cuts that we are experiencing next year are manageable and that is reflected in the attached budget.

In the budget process, we have looked at everything we could think of to reduce costs. This includes the elimination of two positions where the people retired or resigned. We plan to fill some of the gap with some additional part time workers at a greatly reduced cost. We do not plan for next year to lay off any existing employees, but will review a position each time the position becomes vacant. Because of the huge cost of health care, we continue to look at options to try and control these costs which becomes harder and harder to do. We have several options we are looking at. The good news is that at this time the worst case option would only result in a 5% increase for next year which is much better than the double digit increases we have been seeing.

Outside entities such as the chamber, KSTK, seniors and others will only have modest or no cuts for at least next year.

The formatting and some other principles have changed in this year's budget in an effort to reduce the number of total pages and to allocate expenses down to the department level in some cases. Certainly comments and suggestions on how to make the document user friendly for all concerned are welcomed.

Although there are a lot of small changes, the following will just outline some of the more impactful things that have changed.

**General and Special Revenue Funds:**

- Although the mill rate will stay the same, it appears that assessments have gone up generally which will result in more revenue.
- State Revenue Sharing will be about \$30,000 less than the current year. The bigger reductions will happen in the three years after next.
- Court Rental for next year will be about the same, but the following year the revenue will jump up to about \$27,000 when the court starts to pay back the city for the upgrade we are going to be doing in the 2016 Fiscal Year.

- The money to operate our jail in the current year is about \$591,000. The amount for next year at one time was expected to go to about \$269,000. We just received a letter that indicates the amount might be closer to \$390,000 which is much better news.
- If the 911 ordinance passes, there will be additional revenue generated that will be used both for operations of the 911 system, but also funds to maintain the hardware. This ordinance is important for the grant we are applying for to assure if we get the grant we can maintain it into the future.
- Although Secure Rural Schools was approved for both this year and next, we don't know the amount at this time. We have been told there was a reduction.
- Travel and training in most cases has been reduced in all departments unless there was something to do with certifications needed to legally do a job. We are looking at a case by case justification for all travel.
- The change of method changed the administration budget by reducing the amount of the insurance expense. This charge is now spread out to other departments. Although it skews the comparison from this year to next a little, I think in the long term it will give a better view of the actual cost of each department.
- In the police department we have reduced animal control from \$30,000 to \$5,000. The reduction is to eliminate the funding to have animals fixed by the vet and other related costs. The \$5,000 will only be to fund the care of dogs when picked up and impounded.
- Garage Budget- We had our 20 hour a week permanent employee retire and we do not plan to fill this position. We are going to make an effort to reduce the number of vehicles that the remaining employees have to work on. This is not the best situation, but in this case the benefits cost almost \$10,000 more than the person's wages so the hourly cost was expensive.
- Community Promotion budget:
  - Reduced KSTK from \$9,200 to \$8,500
  - Reduced community promotion from 28,000 to \$10,000. Most of this for the current year was for Southeast Conference.
  - Eliminated the \$6,000 for employee appreciation
  - Kept all of the senior citizens funding intact except we will no longer have the garage work on their vehicle. They still will be able to use our building, get their cash payment and can still get fuel at the public works site. Working on their vehicle is part of the vehicle reduction for the garage workers.
  - Reduced the Chamber funding from \$25,000 to \$23,000.
- The General Fund contribution to the Museum is greatly reduced. The Museum Director position became vacant and we have not and do not plan to replace that position. We have filled the gaps with additional part time workers and have assigned the entire operation at the Nolan Center to the Civic Center Director. Things seem to be working well with this current situation. This has allowed us to only ask for about \$100,000 from the Nolan Trust Fund which is sustainable. Previously we had to ask for about \$170,000 and at that rate the fund would go backwards. Currently it is a very positive situation.
- Pool Fund- We have a draft that we have sent to our Morgan Stanley contact for review. If he believes the ordinance looks like it will work, it will be sent on to our attorney to draft in an ordinance.

**Capital Fund:**

- The main expenditure is for the city to spend about \$350,000 in the remodeling of the court room at the public safety building with the construction to start this fall. In turn the court will pay this amount back over 15 to 20 years at 5% interest. The assembly approved this plan last fall.
- We have in this budget \$40,000 for a police car if our grant is approved. We would pay the \$10,000 match. If we are successful with the grant, we will get rid of our two or three oldest cars.
- There is \$118,000 listed as a HUD grant. This is completely paid by HUD and is to remove the asbestos at the downstairs in the community center.
- We are still looking at several other costs and will add them at a later time if funding is available. This could include needed work at both the pool and public safety building.

**Permanent Fund:**

- One item in the permanent fund is that we have changed the lease on the belt freezer so that there is an either-or clause to guarantee an appropriate amount each year. It used to be based only on the poundage that ran through the belt freezer and in some year's nothing ran through so we didn't receive anything. Now it is \$15,000 or the poundage calculation, whichever is more.

**Debt Service Fund:**

- This fund handles all of the General Obligation Debt payments and at the current time we have 4 separate school bonds that we are paying off. We will make the last payment on our 2000 school bonds. This is about \$50,000 per year and our share is about \$15,000 as the state pays the balance. In addition, we refinanced some of our debt this year and that will also save some money over time.

**Enterprise Funds:**


- This includes Sewer, Water, Sanitation, Lights and Harbor. All of these funds seemed to be doing pretty good except the sanitation fund which is still just getting by. The Light Fund should have a larger reserve but it does not appear that will happen anytime soon. That is something that will take more discussion.

**Conclusion:**

With some of the state cutbacks, Wrangell is certainly presented with its challenges in the future as with the rest of the state, but for at least the next couple of years I think we should remain stable without a crisis. We are trying to do things now that keeps us ahead of cuts the state will make in the future so that our financial position stays stable and strong.

Several years ago in a publication put out by the state assessor's office, it showed Wrangell as one of the least indebted communities per person in the state. When there is a financial crisis, it is good to not have much debt and we are in that position.

The draft budget before you is just that, a draft. This will continue to change as better information comes to us, the public has a chance to weigh in and the wishes of the assembly are heard.



Jeff Jabusch

## Summary of Funds

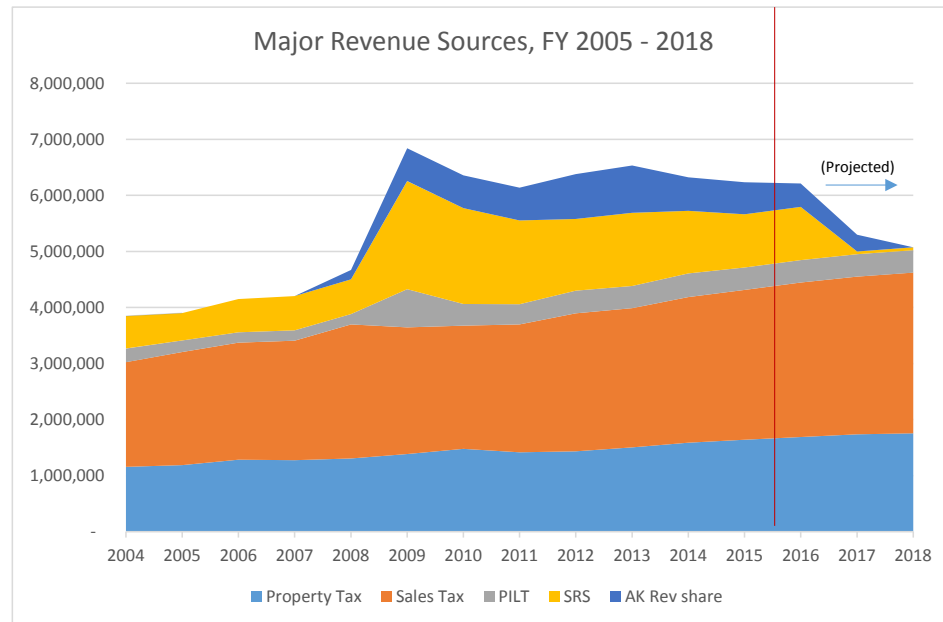
City and Borough of Wrangell  
2015-2016 Fiscal Year

Fund	Page	Estimated Reserves 07/01/2015	2015-16 Approved Revenue	2015-16 Transfers In	2015-16 Approved Expenditures	2015-16 Transfers Out	2015-16 Expected Reserves	% Change from Last Year
General Fund		6,035,717	5,510,841	310,000	4,792,166	1,005,669	6,058,724	0.4%
Capital Fund		-	-	335,000	673,000	-	-	
Miscellaneous Grants Fund		8,293	22,210	9,370	31,580	-	8,293	0.0%
Nolan Center		87,445	240,800	117,200	357,996	-	87,449	0.0%
Sales Tax Fund								
Streets		738,495	101,040	-	600,000	-	240,495	-67.4%
Schools, Health & Sanitation		541,198	707,280	-	682,800	29,000	536,398	-0.9%
Theater Fund		28,354	77,100	-	81,234	-	24,220	-14.6%
Pool & Recreation Fund		1,009,840	94,750	427,470	522,220	-	1,009,840	0.0%
Borough Organizational Fund		312,498	-	-	-	-	312,498	0.0%
Transient Tax Fund		136,485	43,250	-	56,100	-	123,635	-9.4%
Secure Rural Schools Fund		3,969,210	819,838	-	848,488	50,000	3,890,560	-2.0%
Economic Recovery Fund		419,085	1,000	-	-	-	420,085	0.2%
Permanent Fund		7,188,437	266,440	-	4,130	250,000	7,200,747	0.2%
Debt Service Fund		-	198,314	160,829	359,143	-	-	0.0%
Residential Construction Fund		34,774	50,000	-	500	-	84,274	142.3%
Industrial Construction Fund		202,735	5,500	-	20,000	-	188,235	-7.2%
Sewer Fund		354,542	940,056	-	943,380	-	351,218	-0.9%
Sanitation Fund		13,106	575,863	-	550,428	-	38,541	194.1%
Light Fund		1,160,149	4,130,280	-	4,096,560	-	1,193,869	2.9%
Water Fund		588,226	794,486	-	529,480	-	853,232	45.1%
Port Fund		1,326,377	1,576,224	-	1,512,667	-	1,389,934	4.8%
Port Special Reserve Funds		2,869,119	331,677	-	-	-	3,200,796	11.6%
<b>Totals</b>							<b>27,213,042</b>	
<b>Unrestricted Reserves</b>							<b>6,487,102</b>	
<b>Restricted by Charter, Ordinance, Resolutions or Votes of the People</b>							<b>20,725,940</b>	

\*Restricted funds are dedicated for a particular purpose by voters or other required laws of the Borough or State.

Note: Transfers are funds moved from one fund to another. They are not considered an expense of the fund executing the transfer, but in the fund from which the money is ultimately spent. Similarly, it is not considered revenue when the recipient fund receives the transfer from the other fund, rather it is recognized as revenue in the fund that initially generated it.



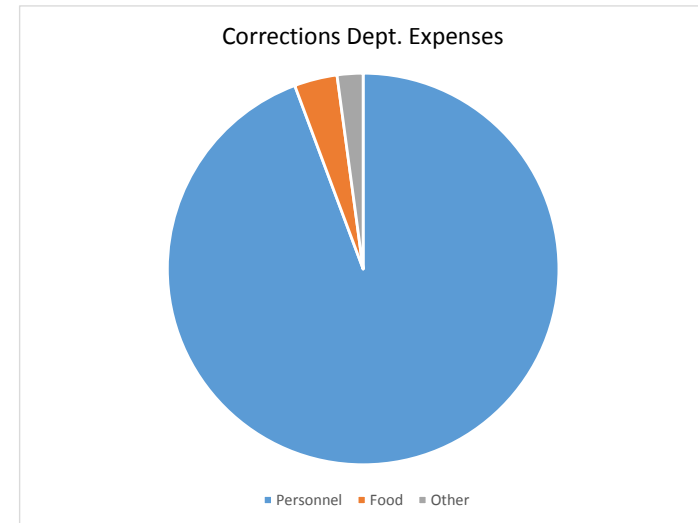
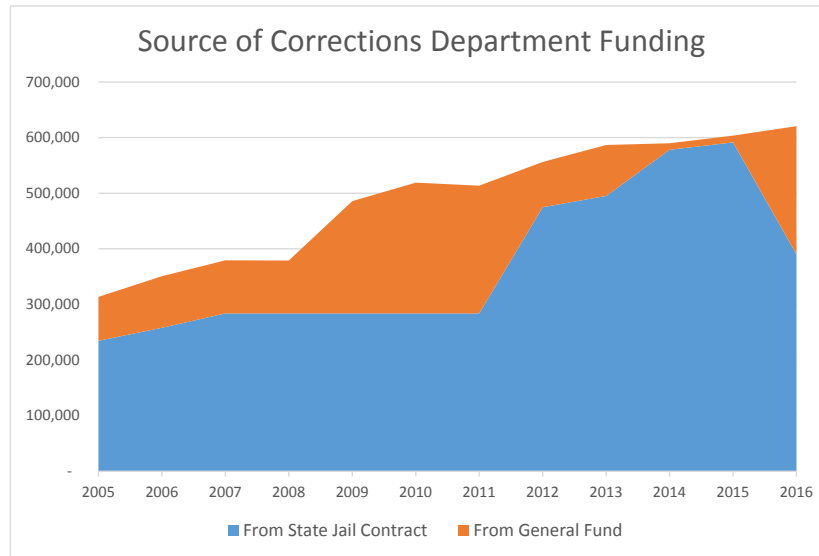


FY	Property Tax	Sales Tax	PILT	SRS	AK Rev share
2004	1,156,941	1,866,461	245,630	579,465	-
2005	1,186,300	2,019,828	204,810	489,810	-
2006	1,283,482	2,090,633	183,449	592,927	-
2007	1,275,160	2,133,767	184,673	607,981	-
2008	1,305,261	2,391,558	185,955	619,860	164,776
2009	1,385,384	2,258,572	683,103	1,927,292	586,265
2010	1,479,196	2,196,229	385,430	1,709,658	587,742
2011	1,416,127	2,283,057	358,387	1,495,060	583,212
2012	1,433,278	2,463,677	402,855	1,280,838	797,033
2013	1,503,414	2,483,505	396,589	1,304,978	846,656
2014	1,586,960	2,597,534	422,201	1,117,867	596,467
2015	1,638,854	2,675,460	400,000	950,000	568,000
2016	1,688,019	2,755,724	400,000	950,000	417,527
2017	1,738,660	2,810,839	400,000	49,000	298,233
2018	1,756,046	2,867,056	400,000	49,000	-

#### Assumptions Implicit to Projections:

- 1) State of Alaska allocates no further funding to Municipal Assistance Revenue Sharing, leading to 3-year phase-out to zero.
- 2) Secure Rural Schools Program is not renewed following the 2-year extension recently authorized by Congress.
- 3) Property and Sales Tax Revenues grow at a rate consistent with (but slightly lower than) averages of prior years.
- 4) Federal Payment In Lieu of Taxes continues relatively unchanged from recent funding levels.

**CORRECTIONS DEPARTMENT**  
HISTORICAL & FY 16 REVENUE & EXPENSE SNAPSHOT  
CITY AND BOROUGH OF WRANGELL

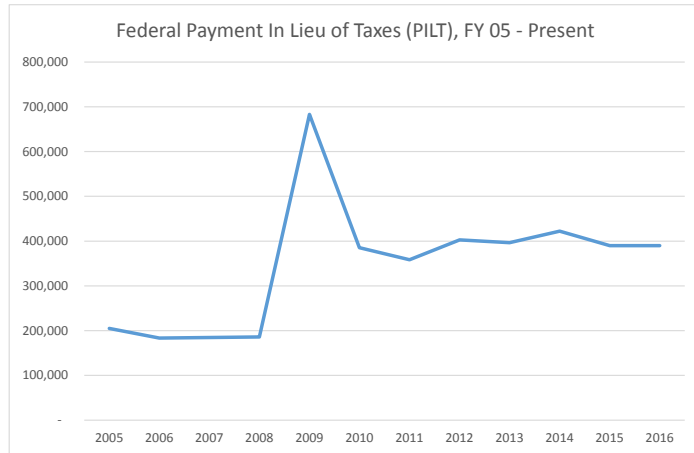


	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Total Corrections Budget	313,441	350,819	379,544	379,090	485,888	519,199	513,765	556,374	586,655	589,726	603,550	620,650
From State Jail Contract	234,648	258,114	283,926	283,926	283,926	283,926	283,926	474,904	495,204	578,008	591,408	390,000
From General Fund	78,793	92,705	95,618	95,164	201,962	235,273	229,839	81,470	91,451	11,718	12,142	230,650

**EXPENSE TYPE (CORRECTIONS)**

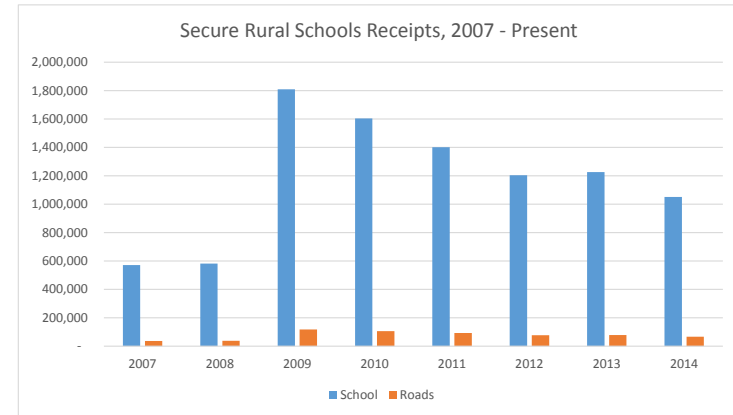
Personnel	585,400
Food	22,000
Other	13,250

## FEDERAL REVENUE SOURCES CITY AND BOROUGH OF WRANGELL



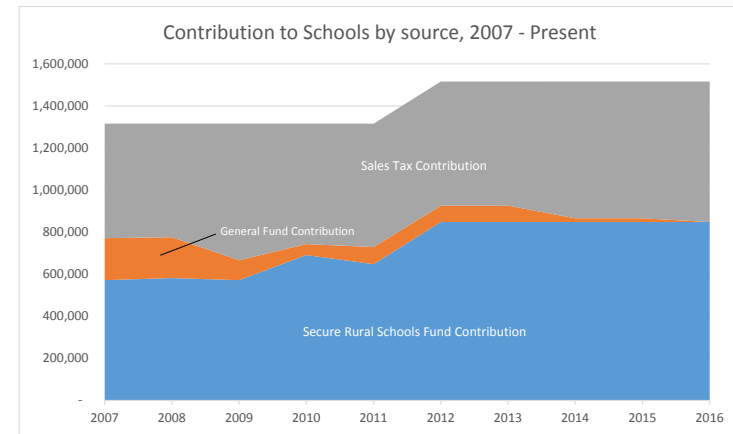
### PAYMENT IN LIEU OF TAXES (PILT)

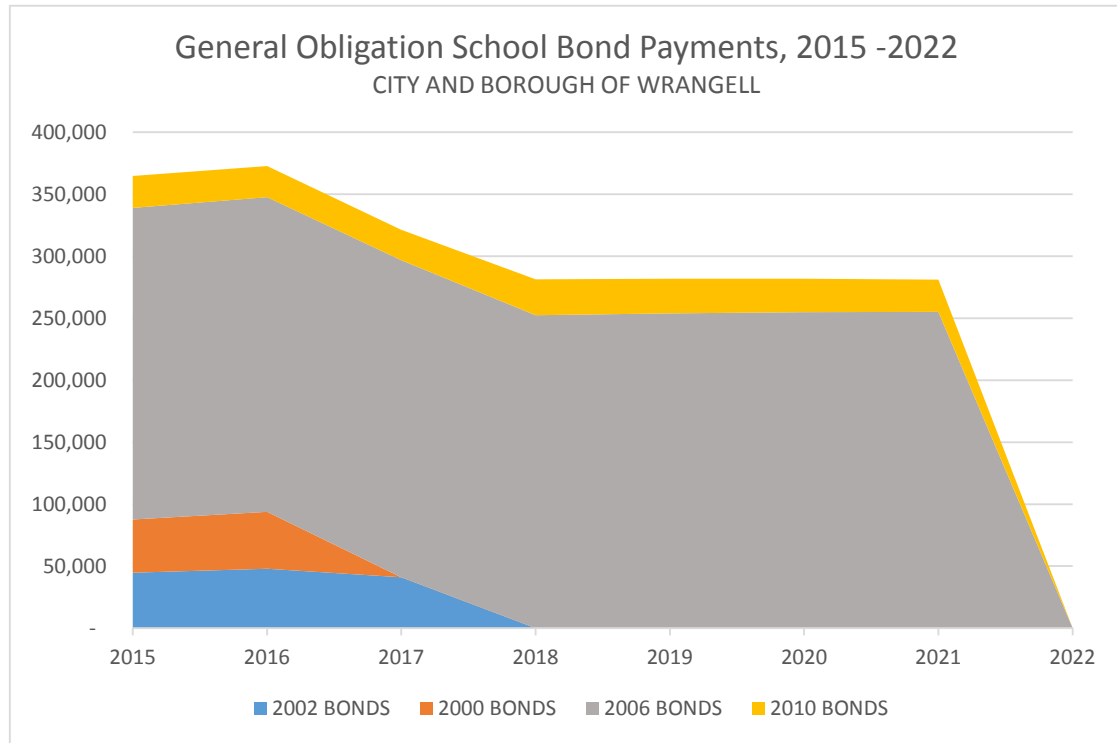
2005	204,810
2006	183,449
2007	184,673
2008	185,955
2009	683,103
2010	385,430
2011	358,387
2012	402,855
2013	396,589
2014	422,201
2015	390,000 (est.)
2016	390,000 (est.)



### Secure Rural Schools

Fiscal Year	School	Roads	Total	SRS CONTR.	GF Contr.	S.T. Contr.	TOTAL
2007	571,787	36,194	607,981	571,788	199,499	545,000	1,316,287
2008	581,513	38,347	619,860	581,513	194,499	540,275	1,316,287
2009	1,809,728	117,564	1,927,292	571,788	94,499	650,000	1,316,287
2010	1,603,831	105,827	1,709,658	691,297	51,990	573,000	1,316,287
2011	1,401,725	93,335	1,495,060	648,137	81,150	587,000	1,316,287
2012	1,203,988	76,850	1,280,838	848,487	77,799	590,000	1,516,286
2013	1,226,680	78,298	1,304,978	848,488	77,799	590,000	1,516,287
2014	1,050,795	67,072	1,117,867	848,488	17,800	650,000	1,516,288
2015	49,000	-	49,000	848,488	17,800	650,000	1,516,288
2016	49,000	-	49,000	848,488	-	667,800	1,516,288





YEAR	2002 BONDS	2000 BONDS	2006 BONDS	2010 BONDS	TOTAL INTEREST	TOTAL PRINCIPAL	TOTAL PAYMENT
2015	44,800	42,800	251,400	25,675	74,675	290,000	364,675
2016	47,900	45,900	253,800	25,075	62,675	310,000	372,675
2017	41,000		255,800	24,475	51,275	270,000	321,275
2018	-		252,400	28,875	41,275	240,000	281,275
2019	-		253,800	28,000	31,800	250,000	281,800
2020	-		254,800	27,000	21,800	260,000	281,800
2021	-		255,106	26,000	11,106	270,000	281,106
2022	-		-	-	-	-	-

PERSONNEL WAGES AND BENEFITS BREAKDOWN  
 BY DEPARTMENT, 2016 FISCAL YEAR ESTIMATES  
 CITY AND BOROUGH OF WRANGELL

				Gross	SBS & MEDICARE	PERS	LIFE	HEALTH	Worker's	BUDGETED
Finance Department	Wages	Vacation	Overtime	Wages	7.65%	37.00%	INS.	(NET)	Comp.	BENEFITS
FINANCE DIRECTOR	78,994	2,257	-	81,251	6,216	30,063	180	24,311	409	61,179
ACCOUNTING TECHNICIAN	46,014	1,757	5,000	52,771	4,037	19,525	180	15,995	270	40,007
ACCOUNTING CLERK - PAYABLES	41,940	2,401	1,000	45,341	3,469	16,776	180	18,530	223	39,177
ACCOUNTING CLERK - UTILITIES	35,303	1,011	1,000	37,314	2,855	13,806	180	10,214	188	27,243
ACCOUNTING CLERK - COLLECTIONS	16,569	500	-	17,069	1,306	6,315	180	7,142	88	15,032
CUSTODIAN (CITY HALL)	10,560	403	160	11,123	851	4,116	-	-	674	5,640
<b>Totals</b>	<b>229,381</b>	<b>8,329</b>	<b>7,160</b>	<b>244,869</b>	<b>18,733</b>	<b>90,602</b>	<b>900</b>	<b>76,192</b>	<b>1,852</b>	<b>188,278</b>
<b>Administration</b>										
BOROUGH MANAGER	136,996	8,191	-	145,187	11,107	-	180	-	741	12,028
ECONOMIC DEVELOPMENT DIRECTOR	83,474	4,779	-	88,253	6,751	32,654	180	26,789	438	66,812
<b>Totals</b>	<b>220,470</b>	<b>12,970</b>	<b>-</b>	<b>233,440</b>	<b>17,858</b>	<b>32,654</b>	<b>360</b>	<b>26,789</b>	<b>1,179</b>	<b>78,840</b>
<b>Borough Clerk &amp; Assembly</b>	<b>69,507</b>	<b>1,993</b>	<b>-</b>	<b>71,500</b>	<b>5,470</b>	<b>26,455</b>	<b>180</b>	<b>24,311</b>	<b>354</b>	<b>56,770</b>
<b>Fire Department</b>										
FIRE CHIEF	33,843	1,333	-	35,176	2,691	13,015	180	18,473	2,761	37,120
FIREMEDIC/TRAINER	46,356	1,938	11,000	59,293	4,536	21,939	180	15,995	4,690	47,339
FIRE DEPT. CASUAL LABOR	4,000	-	-	4,000	303				317	620
<b>Totals</b>	<b>84,199</b>	<b>3,271</b>	<b>11,000</b>	<b>98,470</b>	<b>7,530</b>	<b>34,954</b>	<b>360</b>	<b>34,468</b>	<b>7,768</b>	<b>85,080</b>
<b>Police Department</b>										
POLICE OFFICER	65,951	4,960	9,700	80,611	6,167	29,826	180	10,214	3,349	49,735
POLICE LIEUTENANT	68,716	4,101	10,200	83,016	6,351	30,716	180	10,214	3,070	50,530
POLICE OFFICER	65,951	2,624	9,700	78,275	5,988	28,962	180	18,473	2,978	56,580
POLICE OFFICER	59,153	3,776	8,400	71,328	5,457	26,391	180	26,789	2,811	61,628
POLICE CHIEF	86,629	3,776	-	90,405	6,916	33,450	180	10,214	2,750	53,510
POLICE SECRETARY	46,415	2,259	-	48,674	3,724	18,009	180	18,530	2,590	43,033
DMV/YOUTH COURT COORDINATOR	36,424	1,772	-	38,196	2,922	14,133	180	18,473	240	35,947
POLICE SERGEANT	71,623	1,391	10,000	83,014	6,351	30,715	180	18,473	189	55,907
<b>Totals</b>	<b>500,862</b>	<b>24,658</b>	<b>48,000</b>	<b>573,520</b>	<b>43,874</b>	<b>212,203</b>	<b>1,440</b>	<b>131,377</b>	<b>17,976</b>	<b>406,870</b>



	Wages	Vacation	Overtime	Gross Wage	SBS/Medicare	PERS 37%	Life ins.	Health ins.	Worker's C.	BENEFITS
<b>Corrections &amp; 911 Dispatch</b>										
POLICE OFFICER - CORRECTIONS	59,739	2,281	9,300	71,320	5,456	26,388	180	15,995	2,543	50,562
CORRECTIONS OFFICER	43,629	2,876	8,600	55,105	4,216	20,389	180	10,214	2,109	37,108
CORRECTIONS SERGEANT	50,235	2,498	7,200	59,933	4,585	22,175	180	18,473	1,870	47,282
CORRECTIONS OFFICER	38,577	2,015	7,200	47,793	3,656	17,683	180	18,530	1,815	41,864
CORRECTIONS OFFICER	42,207	2,265	6,500	50,972	3,899	18,860	180	10,214	1,638	34,791
CORRECTIONS OFFICER	39,562	1,104	6,200	46,866	3,585	17,341	180	26,789	1,678	49,573
<b>Totals</b>	273,950	13,040	45,000	331,990	25,397	122,836	1,080	100,213	11,653	261,180
<b>CUSTODIAN - PSB &amp; CITY HALL</b>										
	17,600	670	710	18,980	1,452	7,023	180	26,789	1,126	36,569
<b>Garage</b>										
LEAD MECHANIC	53,451	3,545	4,000	60,996	4,666	22,569	180	18,530	3,945	49,889
MECHANIC	61,852	2,552	3,500	67,904	5,195	25,125	180	22,094	3,407	56,000
<b>Totals</b>	115,303	6,097	7,500	128,900	9,861	47,693	360	40,624	7,352	105,890
<b>Public Works</b>										
MAINTENANCE SPECIALIST III	56,302	3,223	5,700	65,225	4,990	24,133	180	10,214	392	39,909
P.W. & CAPITAL PROJECTS DIRECTOR	75,692	2,168	-	77,860	5,956	28,808	180	10,214	2,483	47,641
MAINTENANCE SPECIALIST II	52,085	1,989	4,000	58,074	4,443	21,487	180	10,214	2,227	38,550
MAINTENANCE SPECIALIST III	58,976	3,377	5,800	68,153	5,214	25,216	181	30,353	141	61,105
MAINTENANCE SPECIALIST I	40,642	1,552	3,500	45,694	3,496	16,907	180	10,214	2,136	32,932
PUBLIC WORKS FOREMAN	66,496	3,807	6,000	76,303	5,837	28,232	180	30,353	3,513	68,115
PROJECTS MANAGER	56,852	-	-	56,852	4,349	21,035	180	10,214	1,380	37,158
<b>Totals</b>	407,044	16,115	25,000	448,160	34,284	165,819	1,261	111,774	12,272	325,410
<b>Library</b>										
LIBRARY DIRECTOR	55,156	3,158	-	58,314	4,461	21,576	180	26,789	286	53,292
LIBRARIAN ASSISTANT I	17,461	757	-	18,218	1,394	6,741	180	15,702	103	24,119
LIBRARIAN ASSISTANT II	26,434	500	-	26,934	2,060	9,965	180	10,214	49	22,468
LIBRARY CASUAL LABOR	13,255	-	-	13,255	1,005	-	-	-	26	1,031
<b>Totals</b>	112,306	4,414	-	116,720	8,920	38,282	540	52,704	463	100,910

	Wages	Vacation	Overtime	Gross Wage	SBS/Medicare	PERS 37%	Life ins.	Health ins.	Worker's C.	BENEFITS
<b>Nolan Center</b>										
MUSEUM PART-TIME	19,200	-	-	19,200	1,455	-	-	-	94	1,549
MUSEUM CASUAL LABOR	14,520	-	-	14,520	1,101	-	-	-	71	1,172
CIVIC CENTER DIRECTOR	58,605	3,355	-	61,961	4,740	22,925	180	10,214	304	38,363
CIVIC CENTER CASUAL LABOR	14,520	-	-	14,520	1,101	-	-	-	71	1,172
NOLAN BUILDING CUSTODIAN	13,435	385	500	14,319	1,095	5,298	180	-	421	6,994
NOLAN BUILDING CASUAL LABOR	4,400	-	-	4,400	334	-	-	-	22	355
<b>Totals</b>	<b>124,680</b>	<b>3,740</b>	<b>500</b>	<b>128,920</b>	<b>9,826</b>	<b>28,224</b>	<b>360</b>	<b>10,214</b>	<b>982</b>	<b>49,605</b>
<b>Parks &amp; Recreation</b>										
PARKS & RECREATION DIRECTOR	58,672	1,680	-	60,351	4,617	22,330	180	10,214	3,810	41,150
RECREATION COORDINATOR	28,248	809	1,500	30,556	2,338	11,306	180	10,214	1,454	25,491
CUSTODIAN/MAINTENANCE - P&R	25,807	745	500	27,052	2,069	10,009	180	8,663	1,037	21,958
LIFEGUARDS	60,500	-	-	60,500	4,586	-	-	-	2,884	7,470
RECREATION CASUAL LABOR	15,000	-	-	15,000	1,137	-	-	-	714	1,851
<b>Totals</b>	<b>173,227</b>	<b>3,233</b>	<b>2,000</b>	<b>178,460</b>	<b>13,610</b>	<b>43,645</b>	<b>540</b>	<b>29,090</b>	<b>9,185</b>	<b>97,920</b>
<b>Sewer Department</b>										
WASTEWATER TREATMENT LEADMAN	58,680	3,358	3,500	65,538	5,014	24,249	180	22,094	2,359	53,896
WASTEWATER TREATMENT OPERATO	45,688	1,745	2,500	49,932	3,820	18,475	180	30,353	1,867	54,695
<b>Totals</b>	<b>104,368</b>	<b>5,103</b>	<b>6,000</b>	<b>115,470</b>	<b>8,833</b>	<b>42,724</b>	<b>360</b>	<b>52,447</b>	<b>4,226</b>	<b>108,590</b>
<b>Sanitation Department</b>										
SANITATION WORKER	44,336	1,694	1,500	47,530	3,636	17,586	180	18,473	5,105	44,980
SANITATION WORKER	45,222	1,727	1,500	48,449	3,706	17,926	180	30,353	2,865	55,030
<b>Totals</b>	<b>89,559</b>	<b>3,421</b>	<b>3,000</b>	<b>95,980</b>	<b>7,342</b>	<b>35,512</b>	<b>360</b>	<b>48,825</b>	<b>7,970</b>	<b>100,010</b>

	Wages	Vacation	Overtime	Gross Wage	SBS/Medicare	PERS 37%	Life ins.	Health ins.	Worker's C.	BENEFITS
<b>Light Generation</b>										
ELECTRICAL DISPATCH SECRETARY	37,603	4,740	-	42,343	3,239	15,667	180	10,214	3,882	33,182
DIESEL MECHANIC	55,479	1,588	3,500	60,568	4,633	22,410	180	10,214	2,765	40,202
ELECTRIC UTILITY SUPERINTENDENT	82,733	1,076	-	83,809	6,411	31,009	180	26,789	197	64,586
<b>Totals</b>	175,815	7,405	3,500	186,720	14,284	69,086	540	47,216	6,844	137,970

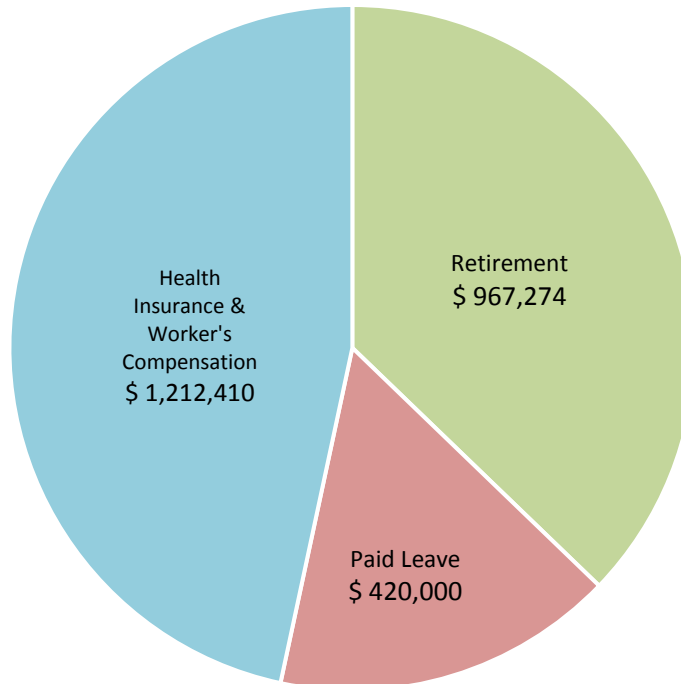
<b>Light Distribution</b>										
GROUNDSMAN & METER READER	40,352	2,309	1,500	44,161	3,378	16,340	180	10,214	2,137	32,249
ELECTRICAL LINEMAN	78,020	2,981	3,000	84,001	6,426	31,080	180	30,353	3,897	71,936
ELECTRICAL LINEMAN	60,350	1,728	2,500	64,578	4,940	23,894	180	18,473	2,950	50,437
ELECTRICAL LINE FOREMAN	80,676	1,155	3,000	84,831	6,490	31,387	180	10,214	3,904	52,175
STANDBY	40,000	-	-	40,000	3,060	-	-	-	1,824	4,884
<b>Totals</b>	299,397	8,173	10,000	317,570	24,294	102,701	720	69,253	14,712	211,680

<b>Water Department</b>										
WATER TREATMENT LEADMAN	57,423	2,742	7,500	67,665	5,176	25,036	180	30,353	2,325	63,070
CASUAL/FILL-IN LABOR	4,325	-	-	4,325	328	-	-	-	152	480
<b>Totals</b>	61,748	2,742	7,500	71,990	5,504	25,036	180	30,353	2,477	63,550

<b>Harbor Department</b>										
ASSISTANT HARBORMASTER	50,452	1,177	1,500	53,129	4,064	19,658	180	30,353	3,872	58,127
HARBOR MAINTENANCE & SECURITY	41,117	4,156	-	45,273	3,463	16,751	180	10,214	3,176	33,784
HARBOR MAINTENANCE & SECURITY	35,045	2,409	1,500	38,953	2,980	14,413	180	10,214	2,611	30,397
HARBORS SECRETARY	37,599	1,076	250	38,925	2,978	14,402	180	18,530	196	36,286
HARBORMASTER	72,590	1,339	-	73,929	5,656	27,354	180	26,789	5,413	65,391
HARBOR CASUAL LABOR	15,000	-	-	15,000	1,137	-	-	-	1,098	2,235
<b>Totals</b>	251,803	10,157	3,250	265,210	20,278	92,578	900	96,099	16,366	226,220

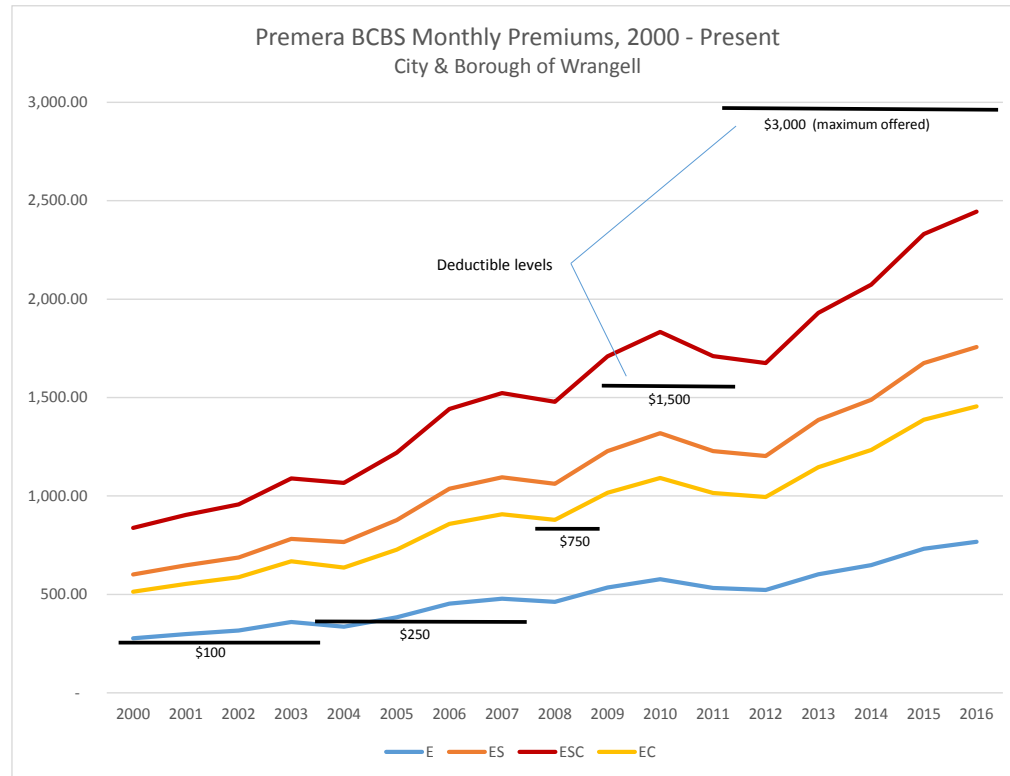
<b>Marine Service Center</b>										
MARINE SERVICE CENTER TEAM LEAD	57,358	3,282	4,000	64,640	4,945	23,917	180	30,353	4,462	63,856
FILL-IN AND TEMPORARY LABOR	19,360	-	-	19,360	1,481	-	-	-	1,333	2,814
<b>Totals</b>	76,718	3,282	4,000	84,000	6,426	23,917	180	30,353	5,795	66,670

**Personnel Benefits**  
City and Borough of Wrangell  
2016 Fiscal Year Estimates



Benefit	Employer Annual Cost
Health Insurance Premiums	1,019,950
Public Employee Retirement	709,931
SBS (Retirement/FICA)	208,448
Paid Sick Leave	146,716
Paid Vacation	138,797
Paid Holidays	134,490
Worker's Compensation	122,660
Deductible Reimbursements	59,000
Medicare	48,895
Life Insurance	10,801
<b>Total</b>	<b>2,599,687.75</b>

**Premera Blue Cross Blue Shield Pricing Over Time**  
City and Borough of Wrangell



E = employee only  
 ES = employee + spouse  
 ESC = employee + spouse + child(ren)  
 EC = employee + child(ren)

Year	Deductible	Premium (total)			
		E	ES	ESC	EC
2000	\$ 100.00	277.11	601.33	837.93	513.71
2001	\$ 100.00	298.73	648.26	903.34	553.82
2002	\$ 100.00	316.65	687.15	957.55	587.06
2003	\$ 100.00	360.25	781.77	1,089.40	667.89
2004	\$ 250.00	335.71	766.32	1,066.49	635.87
2005	\$ 250.00	383.84	877.14	1,220.68	727.36
2006	\$ 250.00	452.72	1,036.38	1,442.18	858.51
2007	\$ 750.00	478.32	1,094.77	1,523.41	907.00
2008	\$ 1,500.00	462.25	1,061.92	1,478.00	878.33
2009	\$ 1,500.00	534.79	1,228.16	1,709.39	1,016.02
2010	\$ 1,500.00	577.24	1,319.14	1,834.06	1,092.14
2011	\$ 1,500.00	532.31	1,227.77	1,710.43	1,014.99
2012	\$ 1,500.00	522.44	1,202.74	1,674.83	994.55
2013	\$ 3,000.00	601.93	1,386.29	1,930.62	1,146.29
2014	\$ 3,000.00	649.01	1,488.64	2,073.26	1,233.75
2015	\$ 3,000.00	731.66	1,675.07	2,330.92	1,387.51
2016	\$ 3,000.00	767.37	1,756.81	2,444.67	1,455.22



**GENERAL FUND SUMMARY**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
UNRESERVED FUNDS JULY 1	5,374,661	5,848,505	6,100,389	5,995,187
RESERVED BALANCE (CAMP./LIBR)	40,126	40,530	40,530	40,530
<b>GENERAL FUND REVENUES</b>				
GENERAL TAXES	3,340,752	3,311,078	3,341,323	3,398,500
LICENSE AND PERMITS	2,335	2,500	2,550	4,000
STATE AND FEDERAL	930,044	918,152	926,065	896,408
PAYMENT IN LIEU OF TAXES	422,200	350,000	390,000	390,000
CHARGES FOR SERVICES	788,768	800,526	799,853	620,933
FINES AND FORFEITURES	132,835	131,000	128,000	129,000
SALES AND LEASES	70,259	54,500	45,974	46,000
MISCELLANEOUS/INTEREST	24,950	26,770	25,000	26,000
TRANSFER FROM OTHER FUNDS	317,072	310,000	317,072	310,000
<b>TOTAL REV. &amp; TRANSFERS</b>	<b>6,029,215</b>	<b>5,904,526</b>	<b>5,975,837</b>	<b>5,820,841</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>11,444,002</b>	<b>11,793,561</b>	<b>12,116,756</b>	<b>11,856,558</b>

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>GENERAL FUND APPROPRIATIONS</b>				
FINANCE	372,487	424,650	418,724	432,258
ADMINISTRATION	425,658	477,390	487,923	416,330
CITY CLERK/COUNCIL	168,618	173,120	168,535	171,340
FIRE	335,433	364,120	345,960	374,561
POLICE	1,068,319	1,223,650	1,144,270	1,215,031
POLICE/CORRECTIONS	589,725	607,210	603,550	641,683
PUBLIC SAFETY BUILDING	245,912	224,030	240,523	254,180
GARAGE	37,230	-	7,030	-
PUBLIC WORKS	263,918	308,440	266,970	268,010
STREETS	454,809	493,150	503,650	493,965
LIBRARY	298,793	303,440	298,095	289,190
COMMUNITY PROMOTION	118,592	135,100	163,807	143,000
PLANNING AND ZONING	29,467	41,030	40,180	18,500
PARKS	54,561	67,688	67,688	62,318
CEMETERY	10,439	13,000	9,000	11,800
TRANSFERS TO OTHER FUNDS	829,122	1,331,465	1,315,134	1,005,669
<b>TOTAL EXPEND. &amp; TRANSFERS</b>	<b>5,303,083</b>	<b>6,187,483</b>	<b>6,081,039</b>	<b>5,797,834</b>
<b>JUNE 30TH FUND BALANCE</b>	<b>6,100,389</b>	<b>5,565,548</b>	<b>5,995,187</b>	<b>6,018,598</b>
<b>RESERVED BALANCE (CAMP./LIBR)</b>	<b>40,530</b>	<b>35,693</b>	<b>40,530</b>	<b>40,126</b>
<b>TOTAL EXP., TRANSF, &amp; RESERVES</b>	<b>11,444,002</b>	<b>11,788,724</b>	<b>12,116,756</b>	<b>11,856,558</b>

**GENERAL FUND REVENUES**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>FUNDS AVAILABLE JULY 1ST</b>	<b>5,414,787</b>	<b>5,889,035</b>	<b>5,414,787</b>	<b>6,035,717</b>
<b>GENERAL TAXES</b>				
4005 REAL PROPERTY TAXES	1,558,036	1,621,578	1,601,323	1,660,000
4015 SALES TAX REVENUE	1,766,323	1,666,000	1,717,000	1,717,000
4020 PROPERTY TAX P&I REVENUE	14,725	17,000	20,000	15,000
4025 SALES TAXES P&I REVENUE	1,668	6,500	3,000	6,500
	<b>3,340,752</b>	<b>3,311,078</b>	<b>3,341,323</b>	<b>3,398,500</b>
<b>LICENSES AND PERMITS</b>				
4705 BUILDING PERMIT REVENUE	505	500	750	1,500
4720 DOG LICENSES REVENUE	1,830	2,000	1,800	2,500
	<b>2,335</b>	<b>2,500</b>	<b>2,550</b>	<b>4,000</b>
<b>REVENUE FROM STATE &amp; FED.</b>				
4105 REVENUE SHARING	597,729	595,505	598,068	568,626
4107 PERS REVENUE	281,052	293,147	293,147	294,182
4114 LIBRARY GRANT REVENUE	25,854	6,500	6,650	6,600
4117 LIQUOR LICENSES REVENUE	15,900	8,000	13,200	12,000
4227 LEPC GRANT	9,509	9,000	9,000	9,000
4851 LIBRARY DVD/COMPUTER GRTS	-	6,000	6,000	6,000
	<b>930,044</b>	<b>918,152</b>	<b>926,065</b>	<b>896,408</b>
<b>PAYMENT IN LIEU OF TAXES</b>				
4050 IN LIEU OF TAXES REVENUE	422,200	350,000	390,000	390,000
	<b>422,200</b>	<b>350,000</b>	<b>390,000</b>	<b>390,000</b>
<b>CHARGES FOR SERVICES</b>				
4185 AIRPORT SECURITY	118,633	118,633	118,633	118,633
4305 JAIL RENTAL REVENUE	578,010	591,408	591,408	390,000
4320 COURT RENTAL REVENUE	69,473	71,285	69,312	71,000
4325 CEMETERY SERVICES REV.	3,580	3,200	3,000	3,000
4330 R/V REVENUES/PARK RESR.	5,530	3,500	5,000	5,000
4530 911 SURCHARGE	13,542	12,500	12,500	33,300
	<b>788,768</b>	<b>800,526</b>	<b>799,853</b>	<b>620,933</b>

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>FINES AND FORFEITURES</b>				
4505 FINES & FORFEITURES REV.	8,400	10,000	10,000	10,000
4515 POLICE SERVICES REVENUE	10,031	11,000	8,000	9,000
4517 DMV SERVICES	114,404	110,000	110,000	110,000
	<b>132,835</b>	<b>131,000</b>	<b>128,000</b>	<b>129,000</b>
<b>SALES AND LEASES</b>				
4410 TIDELAND LEASE & APPLIC.	59,903	50,000	43,374	43,400
4415 MATERIAL SALES REVENUE	8,674	2,000	100	100
4420 CEMETARY PLOT SALES	1,682	2,500	2,500	2,500
	<b>70,259</b>	<b>54,500</b>	<b>45,974</b>	<b>46,000</b>
<b>MICELLANEOUS REVENUES</b>				
4805 INTEREST INCOME	17,654	20,000	20,000	20,000
4808 PW LABOR & EQUIP. REV.	2,468	3,000	-	1,000
4823 MISC./PLANS REVENUE	1,396	520	250	250
4835 MISC LIBRARY REVENUES	3,294	3,000	4,500	4,500
4825 COPY MACHINE REVENUE	138	250	250	250
	<b>24,950</b>	<b>26,770</b>	<b>25,000</b>	<b>26,000</b>
<b>TOTAL REVENUES</b>	<b>5,712,143</b>	<b>5,594,526</b>	<b>5,658,765</b>	<b>5,510,841</b>
<b>TRANSFERS FROM OTHER FUNDS</b>				
4804 PERMANENT FUND	250,000	250,000	250,000	250,000
4905 TIMBER TAX FUND	67,072	60,000	67,072	60,000
<b>TOTAL TRANSFERS</b>	<b>317,072</b>	<b>310,000</b>	<b>317,072</b>	<b>310,000</b>
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>6,029,215</b>	<b>5,904,526</b>	<b>5,975,837</b>	<b>5,820,841</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>11,444,002</b>	<b>11,793,561</b>	<b>11,390,624</b>	<b>11,856,558</b>

**FINANCE DEPARTMENT**  
CITY AND BOROUGH OF WRANGELL  
FISCAL YEAR 2015-2016

FINANCE DEPARTMENT - 01.01.00	2013-2014	2014-2015	2014-2015	2015-2016	
ACCOUNT NO. & DESCRIPTION	ACTUAL	APPROVED	REVISED	APPROVED	EXPLANATION
5001 WAGES & SALARIES	195,475	232,800	220,000	237,710	5001 Finance Director, Accounting Technician, Accounting Clerks, City Hall Custodian, Vacation
5005 OVERTIME	16,172	7,750	7,750	7,160	5005 Overtime (mostly due to payroll deadlines & after-hours advisory board minutes duties)
5201 BENEFITS	149,114	162,870	176,198	188,280	5201 FICA/SBS, PERS retirement, health insurance, worker's compensation, etc.
5301 TRAINING & TRAVEL EXP.	2,593	5,000	2,593	5,000	5301 AGFOA conference(s), retirement & benefit training(s), software trainings
5501 AUDIT EXPENSE	25,329	23,000	25,329	23,000	5501 General Fund share of annual financial audit expense
5505 ASSESSOR EXPENSE	30,000	40,000	30,000	40,000	5505 Annual expense for property assessment services
5520 COMPUTER CONSULTANTS	15,549	13,000	15,500	15,000	5520 Hardware and software technical assistance, trouble-shooting, repairs, etc.
5601 TELEPHONE EXPENSE	4,024	4,000	4,024	4,000	5601 Telephone, long-distance, internet, fax and cell phone costs.
5605 UTILITIES EXPENSE	12,841	13,000	12,841	13,000	5605 Water, sewer, garbage and electricity expense for City Hall building
5705 EQUIPMENT RENTAL	2,201	2,000	2,201	2,000	5705 Rental expense for postage meter machine
5801 POSTAGE EXPENSE	10,225	14,000	10,225	14,000	5801 Supplies for mailing all bills, forms, statements Charged out to other departments per use.
5805 CUSTODIAL SUPPLIES EXPENSE	910	2,000	910	2,000	5805 Janitorial and related supplies.
5810 MATERIALS & SUPPLIES	22,955	20,000	22,923	20,000	5810 Paper, printer supplies, office supplies, and other miscellaneous materials & supplies.
5811 COLLECTION EXPENSE	2,894	1,000	1,000	2,500	5811 Certified mailing costs, court costs, and other associated costs of collection of monies owed.
5813 FORECLOSURE COSTS	835	-	-	1,000	5813 Costs associated with foreclosure.
5901 FACILITY REPAIR & MAINT.	2,456	4,000	5,000	4,000	5901 All building maintenance related costs for City Hall Building.
5905 EQUIP. REPAIR & MAINT.	5,377	8,000	8,000	10,000	5905 Computer, server & related device needs, data storage/backups, etc.
6110 CASH OVER & SHORT	(32)	-	-	-	6110 Insignificant cash variance amounts (positive and negative) in daily handling of cash receipts
6500 FIXED ASSETS	3,339	2,000	4,000	4,000	6500 Required sales tax software update; server replacement;
7105 CHARGES TO OTHER DEPTS.	(129,770)	(129,770)	(129,770)	(160,392)	7105 Charges to other departments for City Hall staff time/services. Sewer - 10%; Sanitation - 4%; Light - 40%; Water - 13%; P&Z - 13%; Port - 14%
<b>TOTAL FINANCE</b>	<b>372,487</b>	<b>424,650</b>	<b>418,724</b>	<b>432,258</b>	

**ADMINISTRATION**  
CITY AND BOROUGH OF WRANGELL  
FISCAL YEAR 2015-2016

ADMINISTRATION - 01.03.00	2013-2014	2014-2015	2014-2015	2015-2016	
ACCOUNT NO. & DESCRIPTION	ACTUAL	APPROVED	REVISED	APPROVED	EXPLANATION
5001 WAGES & SALARIES	189,182	237,060	225,000	233,440	5001 Borough Manager & Economic Director salaries, vacation & vacation cash-out
5201 BENEFITS	77,387	73,660	78,753	78,840	5201 FICA/SBS, PERS retirement, health insurance, worker's compensation, etc.
5402 MEETING/TRAVEL-MANAGER	453	8,000	770	2,000	5402 Travel costs for Borough Manager meetings
5403 ECON. DIR TRAVEL & TRAINING	6,189	7,000	3,200	5,500	5403 Travel costs for Economic Development Director to represent City
5510 CITY ATTORNEY RETAINER	52,004	45,000	45,000	45,000	5510 Retainer for routine/required items for Borough Attorney
5515 LEGAL WORK OUTSIDE RET.	33,463	10,000	42,500	10,000	5515 Legal work as necessary outside scope of retainer work
5540 CITY MRG HIRING/EVALUATION	638	-	-	-	5540 Cost for independent manager evaluation process
5601 TELEPHONE COSTS	5,229	5,700	5,700	5,700	5601 Administration share of telephone, long-distance, cell phone, internet
5810 MATERIALS AND SUPPLIES	1,504	2,000	2,000	2,000	5810 Administration share of miscellaneous office supplies and materials
5811 TOURISM PROGRAM	19,457	20,000	20,000	20,000	5811 Miscellaneous tourism program expenses (managed by Econ. Development Dir.)
5920 GARAGE ALLOC. VEH. EXP.	646	3,970	-	-	5920 Maintenance for Borough Manager vehicle.
6205 GENERAL INSURANCE	39,506	65,000	65,000	11,850	6205 General insurance including bonds, liability, property, vehicles & other items
6500 FIXED ASSETS	-	2,000	2,000	2,000	6500 Fixed Assets -
<b>TOTAL ADMINISTRATION</b>	<b>425,658</b>	<b>477,390</b>	<b>487,923</b>	<b>416,330</b>	

**BOROUGH CLERK/ASSEMBLY DEPARTMENT**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

<b>CLERK &amp; ASSEMBLY -01.04.00</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>2015-2016</b>	
<b>ACCOUNT NO. &amp; DESCRIPTION</b>	<b>ACTUAL</b>	<b>APPROVED</b>	<b>REVISED</b>	<b>APPROVED</b>	<b>EXPLANATION</b>
5001 WAGES & SALARIES	64,835	71,290	66,465	71,500	5001 Salary for Borough Clerk; includes vacation
5005 OVERTIME	144	100	100	100	5005 Overtime - Election Workers only
5201 BENEFITS	49,779	53,760	54,000	56,770	5201 FICA/SBS, PERS retirement, health insurance, worker's compensation, etc.
5301 CLERK TRAVEL AND TRAINING	2,450	3,500	3,500	3,500	5301 Clerk Travel and Training expenses
5405 ASSEMBLY MEETINGS & TRAVEL	12,610	13,000	13,000	10,000	5405 Travel for Assembly & Mayor for meetings with state, federal & other groups
5725 RECORDING FEES	797	850	850	850	5725 Cost for recording documents with local recording district
5810 MATERIALS AND SUPPLIES	3,294	2,500	2,500	2,000	5810 Clerk's share of miscellaneous office items
5820 ELECTION SUPPLIES	2,019	2,000	2,000	2,000	5820 Miscellaneous election supplies
5830 RECORDS PRESERVATION	5,088	2,000	2,000	500	5830 Required records preservation expenses
6005 PUBLICATIONS	17,969	14,000	14,000	14,000	6005 Legal notices, advertisements, ordinances, bids, other required publications
6460 PUBLIC COMMUNICATIONS	7,120	7,120	7,120	7,120	6460 Codification, Municipal Code revision and related expenses
6500 REPUBLISHING WMC	2,513	3,000	3,000	3,000	6500 Expenses associated with republication of Wrangell Municipal Code
<b>TOTAL BOROUGH CLERK</b>	<b>168,618</b>	<b>173,120</b>	<b>168,535</b>	<b>171,340</b>	



**FIRE DEPARTMENT**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

<b>FIRE DEPARTMENT - 01.05.00</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>2015-2016</b>	
<b>ACCOUNT NO. &amp; DESCRIPTION</b>	<b>ACTUAL</b>	<b>APPROVED</b>	<b>REVISED</b>	<b>APPROVED</b>	<b>EXPLANATION</b>
5001 WAGES & SALARIES EXP.	78,768	80,910	77,000	83,470	5001 Wages for fireperson and salary for half-time fire chief
5005 OVERTIME	9,568	11,000	9,000	11,000	5005 Primarily due to ambulance and fire calls and training volunteers
5010 CASUAL LABOR EXPENSE	4,875	5,000	3,000	4,000	5010 Extra part time help and vacation relief
5201 BENEFITS	73,053	81,370	81,370	85,080	5201 FICA/SBS, PERS retirement, health insurance, worker's compensation, etc.
5301 TRAINING & TRAVEL EXP.	9,444	11,000	9,000	10,000	5301 Fire training for staff and volunteers
5601 TELEPHONE EXPENSE	6,367	6,500	6,500	6,500	5601 Fire phone systems for staff and volunteers
5605 FIRE SUBSTATION EXPENSE	10,147	13,500	9,000	13,500	5605 Heat, lights and building maintenance for fire substation
5650 HYDRANT RENTAL	37,481	39,750	39,750	39,750	5650 Paid to Water Fund for installation, maintenance and use of hydrants
5810 MATERIALS & SUPPLIES EXP.	8,581	12,750	10,000	11,000	5810 Hand tools, office supplies, cleaning supplies, fire extinguishers, etc.
5815 TURNOUT GEAR	6,941	7,000	7,000	7,000	5815 Firefighter protective clothing and gear
5905 EQUIP REPAIR & MAINT.	5,983	10,500	9,500	10,000	5905 Repair expenses for radios, pumps, copiers, computers and other equipment.
5920 GARAGE ALLOC. VEHIC EXP	55,518	55,740	55,740	50,581	5920 Garage charges of gas, oil, parts, labor, tires, etc. for vehicle maintenance.
6015 FIRE PREVENTION & ED.	500	2,000	2,000	2,000	6015 Fire safety week at schools for fire prevention and education
6205 INSURANCE EXPENSE	-	-	-	13,580	6205 Department's allocation of property, liability, vehicle/equipment/other insurance
6210 VOLUNTEER ACCIDENT HOSP	13,196	12,600	12,600	12,600	6210 Volunteer firefighters length of service award program (retirement)
6505 LEPC COSTS	9,511	9,000	9,000	9,000	6505 (Grant funded) Local Emergency Planning Expenses and Coordinator
6605 CONTRIB. FOR FIRE CALLS	5,500	5,500	5,500	5,500	6605 Annual amount paid to volunteer firefighters in lieu of per-call charges.
<b>TOTAL FIRE DEPARTMENT</b>	<b>335,433</b>	<b>364,120</b>	<b>345,960</b>	<b>374,561</b>	

**POLICE DEPARTMENT**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

<b>POLICE - 01.07.00</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>2015-2016</b>	
<b>ACCOUNT NO. &amp; DESCRIPTION</b>	<b>ACTUAL</b>	<b>APPROVED</b>	<b>REVISED</b>	<b>APPROVED</b>	<b>EXPLANATION</b>
5001 WAGES & SALARIES EXP.	472,563	513,720	484,850	525,520	5001 Salary (chief), wages, shift differentials, on-call
5005 OVERTIME	47,093	58,230	58,230	48,000	5005 Vacation/sick leave, holiday pay and holidays worked, shift coverage, airport duty
5201 BENEFITS	365,694	403,440	396,290	406,870	5201 FICA/SBS, PERS retirement, health insurance, worker's compensation, unemployment
5301 TRAINING & TRAVEL EXPENSE	3,657	17,860	10,000	8,000	5301 Officer trainings and Police Chief travel/meetings
5601 TELEPHONE EXPENSE	11,581	13,000	12,000	12,000	5601 Telephone, long-distance, internet, fax and cell phone costs.
5602 911 EXPENSES	1,676	5,000	3,500	5,000	5602 911 phone system and related expenses
5715 VEHICLE IMPOUND	-	500	500	500	5715 Towing, storage, court costs, etc. associated with vehicle impound
5720 ANIMAL CONTROL	10,870	30,000	8,000	7,000	5720 All expenses directly related to animal (primarily dog) control and related issues.
5810 MATERIALS AND SUPPLIES	10,894	12,000	12,000	12,000	5810 Copy paper, chemicals, ribbons, film, drug testing and other miscellaneous supply items
5815 CRIMINAL HISTORY	420	750	750	750	5815 Charged out, revenue shown in General Fund Revenues. 50% expensed to Police Dept.
5830 AMMUNITION/TRAINING	4,853	7,500	7,500	7,500	5830 Officer firearm training and qualifications
5860 UNIFORM ALLOWANCE	3,500	5,700	5,700	5,700	5860 \$400 annually for uniform related items and maintenance.
5905 EQUIP. REPAIR, MAINT, REPLAC	4,617	10,000	7,500	8,000	5905 Radios, computers, copiers, recorders and all other equipment (see note)
5920 GARAGE ALLOC VEHICLE EXP	52,740	52,950	52,950	48,071	5920 Gas, oil, tires, parts, labor and all other police vehicle expenses from Garage Dept.
5922 BOAT/OTHER TRANSPORTATION	252	10,000	5,000	10,000	5922 Cost to operate boat and hire air transportation for emergencies in Borough
6005 PUBLICATIONS EXPENSE	130	1,500	500	1,000	6005 Advertising for public notices, police officer vacancies, and other necessary publications
6100 SPECIAL INVESTIGATIONS	-	5,000	2,500	2,500	6100 When and as necessary
6205 INSURANCE EXPENSE	-	-	-	30,120	6205 Department's allocation of property, liability, vehicle/equipment/other insurance
6500 FIXED ASSETS	1,299	6,000	6,000	6,000	6500 Fixed Assets - Computers, camera system(s)
7150 STATE PORTION OF DMV	76,110	70,000	70,000	70,000	7150 State pays 50%, recorded in General Fund Revenues. Other 50% expensed to Police Dept.
7155 STATE PORTION OF CITATIONS	370	500	500	500	7155 Same as above (7150)
<b>TOTAL EXPENDITURES</b>	<b>1,068,319</b>	<b>1,223,650</b>	<b>1,144,270</b>	<b>1,215,031</b>	
<b>POLICE GENERATED REVENUE:</b>					
YOUTH COURT GRANT	-	10,000	10,000	-	
FINES AND FORFEITURES	8,400	10,000	10,000	10,000	
AIRPORT SECURITY FROM STATE	118,633	118,633	118,633	118,633	
DMV REVENUES	114,404	105,000	110,000	110,000	
POLICE SERVICE REVENUE	8,981	11,000	8,000	9,000	
<b>TOTAL GENERATED REVENUE</b>	<b>250,418</b>	<b>254,633</b>	<b>256,633</b>	<b>247,633</b>	

**CORRECTIONS & DISPATCH DEPARTMENT**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

<b>CORRECTIONS - 01.09.00</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>2015-2016</b>	
<b>ACCOUNT NO. &amp; DESCRIPTION</b>	<b>ACTUAL</b>	<b>APPROVED</b>	<b>REVISED</b>	<b>APPROVED</b>	<b>EXPLANATION</b>
5001 WAGES & SALARIES EXP.	278,171	284,960	284,800	286,990	5001 Wages, swing & graveyard shift differentials
5005 OVERTIME	37,620	37,500	37,500	45,000	5005 Coverage for vacation, sick leave and holiday pay generates most overtime
5201 BENEFITS	242,096	247,700	250,000	261,180	5201 FICA/SBS, PERS retirement, health insurance, worker's comp., etc.
5301 TRAINING & TRAVEL EXPENSE	9,183	6,000	3,000	6,000	5301 Required trainings and certifications for corrections officers
5601 TELEPHONE EXPENSE	1,500	1,500	1,500	1,500	5601 Correctional Dept. share of Public Safety phones/internet expenses
5810 MATERIALS & SUPPLIES	3,245	5,000	3,000	3,500	5810 Uniforms, blankets, pillows, mattresses, other correctional supplies
5845 PRISONER MEALS	18,013	22,000	22,000	22,000	5845 Food and preparation costs for prisoner meals
5920 GARAGE ALLOC VEHICLE EXP	2,540	2,550	2,000	2,313	5920 Jail portion of public safety vehicle maintenance expense
6130 PRISONER COST/REIMBURSE.	(2,643)	-	(250)	-	6130 State prisoner reimbursement costs (contra-expense)
7150 TRANSFER TO 911 FUND	-	-	-	13,200	7150 40% of 911 surcharge revenue transferred to deferred maintenance fund
<b>TOTAL CORRECTION EXPENDITURES</b>	<b>589,725</b>	<b>607,210</b>	<b>603,550</b>	<b>641,683</b>	
<b>GENERATED REVENUES - 01.00.00</b>					
4305 STATE JAIL CONTRACT:	578,010	591,408	591,408	390,000	4305 State of Alaska has reduced funding for Community/Regional Jails Program
4530 911-SYSTEM REVENUE:	-	-	-	33,000	4530 40% of this amount is reserved as deferred revenue for 911 system needs
<b>TOTAL DEPARTMENTAL REVENUE</b>	<b>578,010</b>	<b>591,408</b>	<b>591,408</b>	<b>423,000</b>	

**PUBLIC SAFETY BUILDING**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

<b>PUBLIC SAFETY BUILDING - 01.11.00</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>2015-2016</b>	
<b>ACCOUNT NO. &amp; DESCRIPTION</b>	<b>ACTUAL</b>	<b>APPROVED</b>	<b>REVISED</b>	<b>APPROVED</b>	<b>EXPLANATION</b>
5001 WAGES & SALARIES EXP.	18,355	18,750	19,150	18,270	5001 Custodian wages (25 hrs/week), & other help as needed
5005 OVERTIME	134	-	-	710	5005 Overtime
5201 BENEFITS	31,298	33,730	35,430	36,570	5201 FICA/SBS, retirement, health insurance, worker's compensation, etc.
5601 TELEPHONE EXPENSE	510	550	550	530	5601 Cost for phone in elevator
5605 UTILITIES/HEAT EXPENSE	108,398	98,000	111,000	110,000	5605 Electricity, water, sewer, garbage and electric heat for PSB
5610 HEATING OIL EXPENSE	2,054	-	1,893	2,500	5610 Heating oil (being phased out)
5805 CUSTODIAL SUPPLIES EXP.	4,781	3,000	2,500	2,500	5805 Professional cleaning and related supplies
5901 FACILITY REPAIR & MAINT.	80,382	70,000	70,000	75,000	5901 Building repairs, furnace, air system, and other building maintenance
6205 INSURANCE EXPENSE	-	-	-	8,100	6205 Department's allocation of property, liability, & other insurance
<b>TOTAL PUBLIC SAFETY BLDG. EXP</b>	<b>245,912</b>	<b>224,030</b>	<b>240,523</b>	<b>254,180</b>	
<b>PUBLIC SAFETY BUILDING GENERATED REVENUE:</b>					
STATE COURT RENTAL	69,473	71,285	71,285	72,710	

**GARAGE DEPARTMENT**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

<b>GARAGE - 01.14.00</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>2015-2016</b>	
<b>ACCOUNT NO. &amp; DESCRIPTION</b>	<b>ACTUAL</b>	<b>APPROVED</b>	<b>REVISED</b>	<b>APPROVED</b>	<b>EXPLANATION</b>
5001 WAGES & SALARIES EXP.	140,554	148,850	131,868	121,400	5001 (2) full-time mechanics; eliminating 1/2-time mechanic position
5005 OVERTIME	3,096	500	500	7,500	5005 Overtime, double-time, call-outs, etc.
5201 BENEFITS	132,860	140,620	143,462	105,890	5201 Health insurance, retirement, SBS, worker's compensation, etc.
5301 TRAINING & TRAVEL EXP.	2,690	2,500	160	6,000	5301 Increased due to turnover; new certification programs needed
5605 UTILITIES EXPENSE	20,377	20,000	20,000	22,000	5605 Electricity, water, sewer, garbage for shop and public works buildings
5610 HEATING OIL EXPENSE	8,163	15,000	4,950	5,000	5610 Heating oil and diesel for equipment
5620 GAS & LUBE OIL EXPENSE	97,791	95,000	95,000	95,000	5620 Gas, oil, grease for all Borough vehicles & equipment
5810 MATERIALS & SUPPLIES	40,598	122,700	122,700	125,000	5810 Replacement & other parts for Borough vehicles. Charged out in averages.
5825 FIXED ASSETS	4,323	-	-	2,500	5825 Fixed assets - Miscellaneous test gear
6205 INSURANCE	-	-	-	1,740	
<b>TOTAL GARAGE EXPENDITURES</b>	<b>450,452</b>	<b>545,170</b>	<b>518,640</b>	<b>492,030</b>	
CHARGED TO OTHER DEPTS.	(523,854)	(545,170)	(511,610)	(492,030)	
<b>TOTAL GARAGE EXPENDITUES</b>	<b>(73,402)</b>	<b>-</b>	<b>7,030</b>	<b>-</b>	
<b><u>GARAGE CHARGES TO OTHER DEPT.</u></b>					
SENIOR CITIZENS	3,801	2,840	2,840	-	
ADMINISTRATION	646	3,970	-	-	
FIRE DEPARTMENT	55,518	55,740	55,740	50,581	
MUSEUM	-	1,450	1,450	1,328	
PARKS & RECREATION	7,770	7,770	7,770	7,036	
PORT	17,840	17,840	17,840	16,188	
SEWER	26,960	26,960	26,960	24,454	
POLICE	52,950	52,950	52,950	48,071	
CORRECTIONS	2,550	2,550	2,550	2,313	
STREETS	210,829	220,150	224,120	203,265	
HOSPITAL	1,034	9,050	9,050	8,212	
SANITATION	60,280	60,280	60,280	54,701	
LIGHT & POWER DISTRIBUTION	44,006	43,950	43,950	39,882	
WATER	39,670	39,670	39,670	35,998	
<b>TOTALS</b>	<b>523,854</b>	<b>545,170</b>	<b>545,170</b>	<b>492,030</b>	



**PUBLIC WORKS**  
CITY AND BOROUGH OF WRANGELL  
FISCAL YEAR 2015-2016

<b>PUBLIC WORKS - 01.16.00</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>2015-2016</b>		
<b>ACCOUNT NO. &amp; DESCRIPTION</b>	<b>ACTUAL</b>	<b>APPROVED</b>	<b>REVISED</b>	<b>APPROVED</b>		<b>EXPLANATION</b>
5001 WAGES & SALARIES EXP.	390,778	402,750	428,000	423,160	5001	Salary, wages, etc. Over due to Director retirement & training new Director
5005 OVERTIME	22,185	24,000	28,000	25,000	5005	Snow removal, emergencies, filling in for vacation sick leave taken, etc.
5010 CASUAL LABOR-SPEC PROJ	13,909	7,500	16,500	7,500	5010	Special projects and other work requiring additional help.
5201 BENEFITS	273,615	283,190	314,520	325,410	5201	FICA/SBS, PERS retirement, health insurance, worker's compensation
5301 TRAINING & TRAVEL EXP.	3,528	10,000	8,000	6,000	5301	Training & certification in DEC, EPA, OSHA & other requirements
5601 TELEPHONE EXPENSE	6,388	5,500	7,500	7,000	5601	Phones, internet, cell phones, long-distance
5810 MATERIALS & SUPPLIES	9,725	8,000	8,000	8,000	5810	Small tools, office supplies, inspection materials, safety items and clothing.
5830 ENGINEERING SUPPLIES	5,327	5,000	5,000	2,500	5830	Equipment, programs and other items for project inspections
5901 FACILITY MAINT. & REPAIR	2,412	2,500	2,500	5,000	5901	Building related repairs, charged to other accounts based on time spent
6205 INSURANCE EXPENSE	-	-	-	8,440	6205	Allocation of property, liability, vehicle/equipment/other insurance
<b>PUBLIC WORKS EXPENDITURES</b>	<b>727,867</b>	<b>748,440</b>	<b>818,020</b>	<b>818,010</b>		
7105 CHARGES TO OTHER DEPTS.	(463,949)	(440,000)	(551,050)	(550,000)	7105	Based on actual timesheet charges spent working on various projects for other departments.
<b>TOTAL PUBLIC WORKS</b>	<b>263,918</b>	<b>308,440</b>	<b>266,970</b>	<b>268,010</b>		

**STREETS DEPARTMENT**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

<b>STREETS - 01.18.00</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>2015-2016</b>		
<b>ACCOUNT NO. &amp; DESCRIPTION</b>	<b>ACTUAL</b>	<b>APPROVED</b>	<b>REVISED</b>	<b>APPROVED</b>	<b>EXPLANATION</b>	
5640 UTILITIES EXPENSE (STR LTS)	19,778	19,000	19,000	19,000	5640	Electricity for street lights
5645 UTILITY EXP. ROCK QUARRY	1,584	1,500	1,500	1,200	5645	Electricity for rock crusher
5705 EQUIPMENT RENTAL	-	1,000	1,000	1,000	5705	Equipment rental (e.g. dump trucks) for snow removal
5810 MATERIALS & SUPPLIES	2,656	6,000	6,000	8,000	5810	Signs, barricades, coveralls, street safety, small tools, etc.
5835 STREET LIGHTS FIXTURES	695	2,000	9,000	4,500	5835	Street light fixtures (replacements); see note
5850 CULVERT PURCHASE EXP.	-	2,000	2,000	2,000	5850	Culverts for drainage issues as arising and/or sale to public
5905 EQUIPMENT REPAIR & MAINT	205,285	220,150	220,150	203,265	5905	Garage charges for tires, fuel, parts, labor for street maintenance vehicles
5925 CRUSHING / MAINTENANCE	2,149	1,500	-	15,000	5925	Labor, fuel and parts to operate crusher
5930 STREET REPAIR & MAINT.	58,875	50,000	55,000	50,000	5930	Materials and labor to maintain streets
5935 SANDING & SNOW REMOVAL	27,795	25,000	25,000	25,000	5935	Sanding and snow removal expenses (not labor)
7110 CHARGES FROM OTHER DEPT	135,992	165,000	165,000	165,000	7110	Public Works labor charged based on actual hours worked on streets
<b>TOTAL STREET DEPT. EXPEND.</b>	<b>454,809</b>	<b>493,150</b>	<b>503,650</b>	<b>493,965</b>		

\* 5835 line item over due to old invoice from prior year received from Leotek Electronics.

**LIBRARY DEPARTMENT**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
<b>LIBRARY EXPENDITURES - 01.20.00</b>					
5001 WAGES & SALARIES EXP.	126,189	130,990	131,000	116,720	5001 Librarian & 2 Assistants (21 & 30 hrs/wk); custodian, extra help, vacation
5201 BENEFITS	98,322	101,750	104,000	100,910	5201 FICA/SBS, PERS, health insurance, worker's compensation, unemployment
5301 TRAVEL & TRAINING EXPENSE	1,154	10,000	2,000	2,500	5301 Alaska Library Conference & Director's Meetings
5601 TELEPHONE EXPENSE	1,064	1,000	900	1,100	5601 Phone, long-distance, fax. E-Rate pays 80% of this expense, but this is going away.
5605 UTILITIES EXPENSE	8,879	7,800	8,200	8,000	5605 Water, sewer, garbage and electric for the Library Building
5660 INTERNET ACCESS EXPENSE	224	1,000	240	2,500	5660 E-Rate has been paying 80%, but this will decrease if OWL grant funding is cut.
5801 POSTAGE EXPENSE	1,568	2,700	1,200	2,000	5801 Mailing borrowed materials from other libraries and other postage needs.
5805 CUSTODIAL SUPPLIES EXPENSE	1,168	2,000	1,000	1,500	5805 Cleaning supplies, restroom products, janitorial equipment, etc.
5810 MATERIALS & SUPPLIES EXP	4,971	5,200	5,200	5,000	5810 Office products, computer paper, book covers and repairs, etc.
5840 BOOKS/SUBS/DUES EXP.	20,485	20,000	20,000	20,000	5840 Books, subscriptions, dues, newspapers, magazines, DVDs.
5842 STATE OPERATING GRANT	6,600	6,600	6,600	6,600	5842 State grant for library expenditures normally for books, subscriptions and equipment.
5844 AK OWL GRT EXP.	3,363	-	-	-	5844
5845 CONTINUING EDUCATION GRT	-	-	1,305	-	5845 State grant for librarian continuing education
5846 STATE EARLY LIT GRANT	1,355				5852 Institute of Museums and Libraries grant for computers and furnishings
5847 NOLAN GRANT	50				5901 Labor and materials for Library Building maintenance
5852 IMLS COMPUTER/DVD GRT	6,000	6,000	6,000	6,000	5905 Service, maintenance & repair of computers, automation, & related equipment
5901 BUILDING REPAIR & MAINT.	5,251	5,000	7,000	5,000	
5905 EQUIPMENT REPAIR & MAINT.	1,881	2,000	2,000	5,000	6500 Fixed assets - Server required for library automation - \$4,500 covered by IMLS
6205 INSURANCE EXPENSE	-	-	-	2,860	
6500 FIXED ASSETS	10,269	1,400	1,450	3,500	
<b>TOTAL LIBRARY EXPENDITURES</b>	<b>298,793</b>	<b>303,440</b>	<b>298,095</b>	<b>289,190</b>	
<b>GRANTS:</b>					
CONTINUING EDUCATION GRANT	-	-	1,000	-	
STATE OPERATING GRANT	6,600	6,600	6,600	6,600	
OTHER GRANTS	-	-	-	-	
E-RATE (internet subsidy)	-	11,503	-	-	
	6,600	18,103	7,600	6,600	

**COMMUNITY PROMOTION**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
<b>COMMUNITY PROMOTION - 01.24.00</b>					
5325 LOBBYING EXPENSE	-	5,000	5,000	5,000	5325 Lobbying expense for Assembly and other Borough staff
5330 FEDERAL LOBBYIST EXPENSE	33,800	32,000	32,000	32,000	5330 Washington DC lobbyist hired to lobby on issues affecting the Borough
5540 STATE LOBBYIST EXPENSE	-	-	30,000	36,000	5540 State lobbyist hired in 2014 to lobby at state level on issues affecting Borough
5625 CONTRIBUTION TO KSTK	9,200	9,200	9,200	8,500	5625 Annual cash contribution to KSTK - used to help cover utility expenses at station
5627 CONTRIBUTION TO HEALTH FAIR	3,000	3,000	3,000	3,000	5627 Annual cash contribution of \$3,000 for the health fair
5630 U.S. CUSTOMS UTILITIES EXP	1,053	1,400	1,500	-	5630 Federal agreement for customs officer for cruise ships, Stikine River, etc.
5840 BOOKS/SUBSCRIPTIONS, DUES	6,494	6,500	6,500	6,500	5840 Borough dues for Southeast Conference, Alaska Municipal League, and various others
6601 COMMUNITY PROMOTION EXP	16,301	28,000	28,000	10,000	6601 Variety of community promotion expenses and items
6602 EMPLOYEE APPRECIATION	5,649	6,000	4,607	-	6602 Expenses related to employee recognition/appreciation
6615 SENIOR CITIZEN PROGRAM	14,095	15,000	15,000	15,000	6615 In-kind contribution for fuel, tires and other shop expenses, meals, activities, etc.
6635 CONTRIBUTION TO CHAMBER	25,000	25,000	25,000	23,000	6635 Funding contingent on seeing July 4, derby funds and operating budgets.
6640 CONTRIBUTION TO FIREWORKS	4,000	4,000	4,000	4,000	6640 Annual contribution to fire department for July 4th fireworks show
<b>TOTAL COMMUNITY PROMOTION EXP</b>	<b>118,592</b>	<b>135,100</b>	<b>163,807</b>	<b>143,000</b>	

**PLANNING & ZONING**  
CITY AND BOROUGH OF WRANGELL  
FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
01.26.00					
5301 TRAINING & TRAVEL EXP.	2,377	6,500	5,500	2,500	5301 Professional seminars for planner; commission to attend training; mapping training
5810 MATERIALS & SUPPLIES EXP.	396	350	-	-	5810 Subscriptions to P&Z publications, maintenance of P&Z maps, other materials
6005 PUBLICATIONS EXPENSE	1,033	1,000	1,000	1,000	6005 Required notices concerning public hearings and other P&Z notices
6120 SURVEY COSTS	(1,054)	5,000	5,500	5,000	6120 Survey work as required for land disposal & issues
6130 MAPPING UPGRADE EXPENSE	10,537	12,000	12,000	10,000	6130 Mapping subdivisions, property tax integration, ongoing training
7110 CHARGES FROM OTHER DEPTS.	16,178	16,180	16,180	-	7110 Charges from primarily finance department for meetings, notices, minutes, etc.
<b>TOTAL P&amp;Z EXPENDITURES</b>	<b>29,467</b>	<b>41,030</b>	<b>40,180</b>	<b>18,500</b>	

**PARKS DEPARTMENT**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
01.28.00					
5001 WAGES & SALARIES EXP.	16,918	22,000	22,000	16,000	5001 Parks wages (excludes cemetery)
5005 OVERTIME	757	2,000	2,000	2,000	5005 Occasional overtime for special projects
5201 BENEFITS	2,259	3,500	3,500	3,500	5201 FICA/SBS, PERS retirement, health insurance, worker's compensation, unemployment
5301 TRAVEL & TRAINING EXP.	-	2,918	2,918	2,918	5301 One-third of ARPA conference cost, Trails conference for P&R Director
5605 UTILITIES EXPENSE	10,105	10,000	10,000	10,000	5605 Electricity, water, sewer, garbage for parks
5810 MATERIALS AND SUPPLIES	8,564	10,000	10,000	10,000	5810 Equipment parts/supplies, paint, tools, signs, restrooms supplies, etc.
5901 FACILITY MAINTENANCE	-	3,000	3,000	3,000	5901 Repairs for parks, trails, shelters, ballfields
5920 GARAGE CHARGES	7,739	7,770	7,770	7,770	5920 Gas, tires, parts, labor, etc. to maintain parks vehicles and equipment
6005 PUBLICATIONS EXP.	-	500	500	500	6005 RV magazine advertisements, newspaper publications, notices, etc.
6205 INSURANCE EXPENSE	-	-	-	630	6205 Department's allocation of property, liability, & other insurance
6500 FIXED ASSETS	731	-	-	-	6500 Fixed Assets -
7110 CHARGES FROM OTHER DEPT.	7,488	6,000	6,000	6,000	7110 Charges from Public Works by time spent for parks related work
<b>TOTAL PARKS EXPENDITURES</b>	<b>54,561</b>	<b>67,688</b>	<b>67,688</b>	<b>62,318</b>	

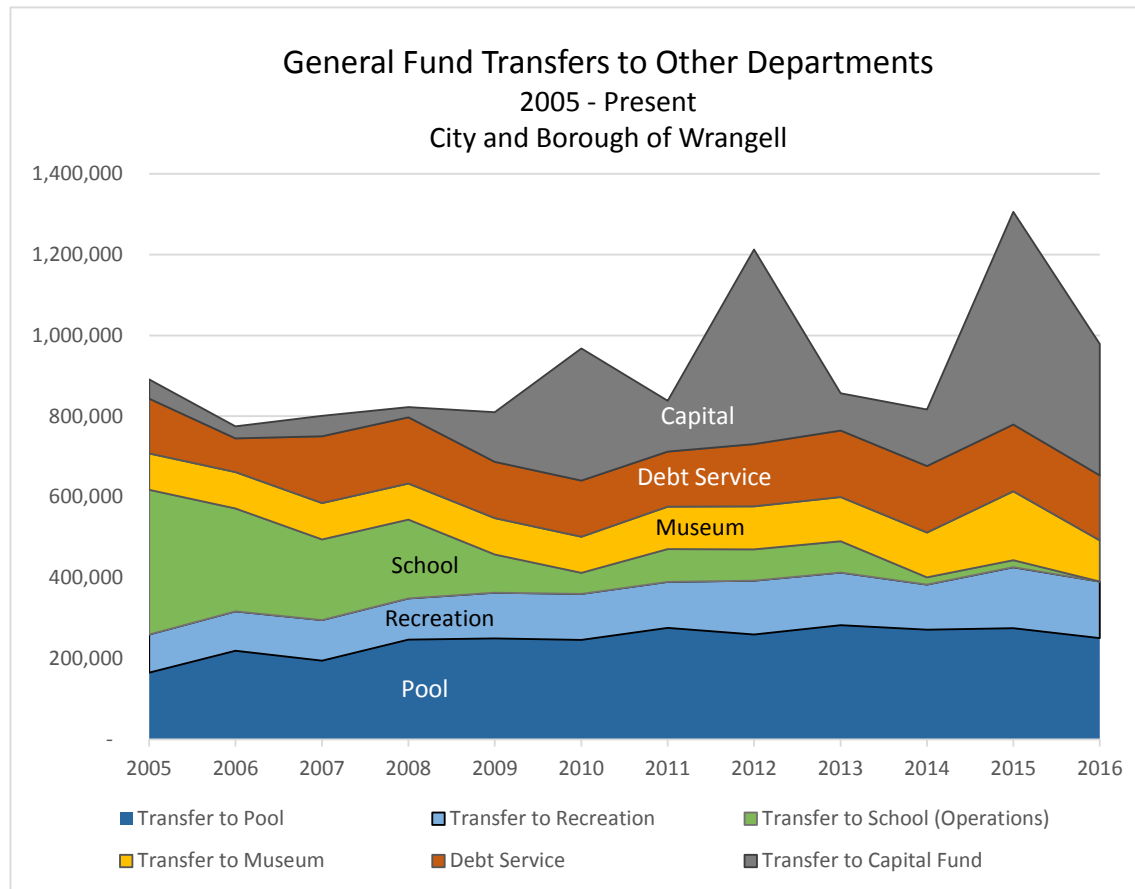


**CEMETERY DEPARTMENT**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

01.30.00	<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>2015-2016</b>	
<b>ACCOUNT NO. &amp; DESCRIPTION</b>	<b>ACTUAL</b>	<b>APPROVED</b>	<b>REVISED</b>	<b>APPROVED</b>	<b>EXPLANATION</b>
5810 MATERIALS & SUPPLIES EXP.	1,480	2,000	1,500	1,800	5810 Cemetery portion of supplies purchased by parks used for cemetery
7110 CHARGES FROM OTHER DEPT.	8,959	11,000	7,500	10,000	7110 Public Works charges for burians and other cemetery maintenance
<b>TOTAL CEMETERY EXPENDITURES</b>	<b>10,439</b>	<b>13,000</b>	<b>9,000</b>	<b>11,800</b>	

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General Fund Transfers, 2005 - Present  
City and Borough of Wrangell



	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Transfer to Pool	165,275	219,509	194,555	246,868	250,263	245,916	276,410	259,780	282,839	271,714	275,610	250,610
Transfer to Recreation	94,422	97,822	100,705	102,420	113,094	114,102	113,297	132,961	129,959	111,280	150,523	140,160
Transfer to School (Operations)	358,141	254,074	199,499	194,499	94,499	51,990	81,150	78,000	78,000	17,800	17,800	-
Transfer to Museum	90,000	90,000	90,000	90,000	90,000	90,000	105,210	105,840	109,230	111,520	169,980	102,000
Debt Service	135,862	83,938	165,873	163,431	139,250	138,568	136,225	154,279	164,118	163,971	165,794	160,830
Transfer to Capital Fund	47,677	29,844	50,495	25,009	122,558	326,960	126,244	481,900	92,317	140,328	526,150	325,000

**TRANSFERS TO OTHER DEPARTMENTS**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
<b>01.34.00</b>					
7001 SCHOOL/OPERATIONS	17,800	17,800	17,800	-	7001 General Fund portion of contribution to schools. Remainder from Secure Rural Schools and Sales Tax
7016 DEBT SERVICE FUND	163,971	166,794	165,794	160,829	7016 General Fund transfer to debt service fund for 2000, 2002, 2005 and 2010 school bonds.
7018 CAPITAL FUND	140,329	526,150	526,150	335,000	7018 Capital project funding not paid by grant funds supported by General Fund via this transfer payment.
7019 MISC. GRANTS FUND	8,804	8,700	9,276	9,370	7019 Support needed for miscellaneous (non-capital) grants provided by this transfer
7021 MUSEUM OPERATIONS FUND	111,520	169,980	169,980	102,000	7021 As set forth when Nolan Center opened (\$90,000) adjusted upward with cost-of-living (Dept. of Labor)
7024 POOL/OPERATIONS	271,714	291,518	275,611	257,550	7024 Pool operations support determined after all revenues are applied
7047 RECREATION FUND	111,280	150,523	150,523	140,920	7047 Recreation fund support covering annual deficit (after revenues are applied)
7085 HEALTH SAVING ACCOUNT	4,887	-	-	-	7085 This has been discontinued due to low participation
7120 BC DEDUCTIBLE REIMBURSE	(1,183)	-	-	-	7120 This amount is absorbed into departmental health insurance (employer payroll) expenses.
<b>TOTAL TRANSFERS TO OTHER FDS</b>	<b>829,122</b>	<b>1,331,465</b>	<b>1,315,134</b>	<b>1,005,669</b>	

**CAPITAL FUND**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	Explanation
<b>TRANSFERS AND REVENUES - 18.00.00</b>					
4260 6-MILE MILL PLAN GRANT	-	-	-	90,000	4260 DCCED grant to develop plan for old mill site
4425 LIBRARY AUTOMATION GRTS	1,050	-	-	-	4425 Library grants related to automation system
4365 DCCED WATERFRONT EXP.	1,408	-	73,592	-	4365 DCCED grant to plan Wrangell downtown waterfront
4395 USFS BIRDFEST GRT REV.	3,951	-	7,971	-	4395 Forest Service grant to host Stikine Birding Festival
4440 HUD GRANT FOR COMM. CTR	31,436	-	6,030	118,000	4440 HUD grant to renovate Community Center
4445 HUD SNO BUILDING GRANT	38,548	-	-	-	4445 HUD grant to renovate SNO Building
4690 POOL CONDITION ASSESSMENT GRT	-	-	35,000	-	4690 DCCED grant to assess pool & recreation facilities
4810 INSTITUTE DEVELOPMENT GRANT	-	-	-	100,000	4810 DCCED grant to develop old Wrangell Institute site
XXXX RDA POLICE VEHICLE GRANT	-	-	-	30,000	XXXX Rural Development grant to purchase new police vehicle
4901 TRANSFER FROM GEN. FUND	140,329	526,150	526,768	335,000	4901 Annual transfer to cover expenditures not covered by grants
<b>TOTAL REV., TRANSFERS, &amp; BAL</b>	<b>216,722</b>	<b>526,150</b>	<b>649,361</b>	<b>673,000</b>	
<b>APPROPRIATIONS - 18.01.00</b>					
6260 6-MILE MILL PLAN GRANT EXPENSE	-	-	-	90,000	6260 Expenditures to develop old mill site - 100% DCCED reimbursed
6365 WATERFRONT GRT. EXP.	1,408	-	73,592	-	6365 Expenditures to plan Wrangell waterfront - 100% DCCED reimbursed
6395 USFS BIRDFEST GRT EXP	3,951	-	8,589	-	6395 Stikine Birding Festival expenses - 100% USDA/USFS reimbursed
6405 REIMBURSABLE COURT IMPROVEMENTS	-	-	45,000	325,000	6405 Court renovations to be repaid by state over 20-year lease
6430 LIBRARY AUTOMATION	1,050	-	-	-	6430 Library automation expenses (grant ended in FY 14)
6440 HUD COMMUNITY CENTER	31,436	-	6,030	118,000	6440 Asbestos abatement at Community Center - 100% HUD reimbursed
6445 HUD -SNO BUILDING	38,548	-	-	-	6445 Project ended in FY 13, grant closed in FY 14.
6465 PUBLIC WORKS CAPITAL	120,815	367,700	332,700	-	6465 Grader purchased in FY 15; tilt trailer not purchased
6500 PARKS FIXED ASSETS	190	82,500	82,500	-	6500 Roof, pool leak, equipment & truck purchased in FY15; lockers deferred.
6690 POOL CONDITION GRANT EXPENSE	-	-	35,000	-	6690 Project started and completed within FY 15 - 100% DCCED reimbursed.
6801 CITY HALL EQUIPMENT/BLDG	5,956	-	15,000	-	6801 Server & Sales Tax software no longer supported replaced in FY 15.
6803 FIRE DEPT. EQUIP./OTHER	13,060	35,950	35,950	-	6803 Cylinders & hose replacements purchased in FY 15
6809 PUBLIC SAFETY BUILDING	-	25,000	-	-	6809 Court improvements moved to 18-01-00-6405 - reimbursable
6811 POLICE EQUIPMENT/OTHER	-	-	-	40,000	6811 New police vehicle, 75% reimbursed by Rural Development
6810 INSTITUTE DEVELOPMENT EXPENSES	-	-	-	100,000	6810 Institute property development expenses 100% DCCED reimbursed.
6830 IMPOUND LOT DEVELOPMENT	-	15,000	15,000	-	6830 Cost to develop new impound lot
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>216,414</b>	<b>526,150</b>	<b>649,361</b>	<b>673,000</b>	
<b>FUND BALANCE</b>	<b>308</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL FUND BALANCE &amp; EXP.</b>	<b>216,722</b>	<b>526,150</b>	<b>649,361</b>	<b>673,000</b>	

# **YOUTH COURT / MISCELLANEOUS GRANTS**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

## **FUNDS AVAILABLE JULY 1**

YOUTH COURT DONATIONS	9,266	8,293	8,293	8,293
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	2013-2014	2014-2015	2014-2015	2015-2016
<b>ACCOUNT NO. &amp; DESCRIPTION</b>	<b>ACTUAL</b>	<b>APPROVED</b>	<b>REVISED</b>	<b>APPROVED</b>
<b><u>TRANSFERS AND REVENUES</u></b>				
<b>19.00.00</b>				
4761 YOUTH COURT DONATIONS	106	1,000	500	500
4107 PERS REVENUE	2,562	2,050	2,485	2,710
4760 YOUTH COURT GRT. STATE	14,645	19,000	19,000	19,000
4901 TRANSFER FROM GEN. FUND	8,804	8,700	9,276	9,370
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>26,117</b>	<b>30,750</b>	<b>31,261</b>	<b>31,580</b>
<b>TOTAL REVENUE, TRANSF, RESEV.</b>	<b>35,383</b>	<b>39,043</b>	<b>39,554</b>	<b>39,873</b>

	2013-2014	2014-2015	2014-2015	2015-2016
<b>ACCOUNT NO. &amp; DESCRIPTION</b>	<b>ACTUAL</b>	<b>APPROVED</b>	<b>REVISED</b>	<b>APPROVED</b>
<b><u>EXPENDITURES</u></b>				
<b>19.05.00</b>				
5001 YOUTH COURT WAGES	17,591	17,750	18,060	18,080
5201 BENEFITS	8,402	7,400	7,400	8,250
6670 BIKE RODEO	9	500	20	-
5810 MATERIALS & SUPPLIES	-	100	250	250
5301 TRAVEL AND TRAINING	1,088	5,000	5,531	5,000
<b>TOTAL EXPENDITURES</b>	<b>27,090</b>	<b>30,750</b>	<b>31,261</b>	<b>31,580</b>

## **JUNE 30TH BALANCES:**

<b>YOUTH COURT - DONATIONS</b>	<b>8,293</b>	<b>8,293</b>	<b>8,293</b>	<b>8,293</b>
<b>TOTAL EXPEND. &amp; RESERVES</b>	<b>35,383</b>	<b>39,043</b>	<b>39,554</b>	<b>39,873</b>



## NOLAN CENTER SUMMARY

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
OPERATING FUNDS AVAILABLE 7/1	68,122	53,349	53,349	87,445
<b>REVENUES:</b>				
PERS REVENUE FROM STATE	17,357	16,110	10,500	10,800
MUSEUM	98,262	97,500	95,600	102,000
CIVIC CENTER	25,498	21,000	32,000	25,000
TRANS FM TRANS. TAX/MUS. COSNT.	-	8,000	8,000	10,000
TRANSFER FROM GENERAL FUND	119,520	121,980	121,980	107,200
FRIENDS OF THE MUSEUM DONAT.	-	3,000	3,000	3,000
BARNES MEMORIAL FUND CONTRIB	89	-	-	-
NOLAN ENDOWMENT	142,000	100,000	100,000	100,000
<b>TOTAL REVENUES</b>	<b>402,726</b>	<b>367,590</b>	<b>371,080</b>	<b>358,000</b>
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>470,848</b>	<b>367,590</b>	<b>371,080</b>	<b>445,445</b>

DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>EXPENDITURES:</b>				
MUSEUM EXPENDITURES	189,106	169,330	98,890	102,320
CIVIC CENTER EXPENDITURES	114,648	123,650	122,850	135,300
BUILDING OPERATION COSTS	113,745	123,413	115,244	120,376
<b>TOTAL EXPENDITURES</b>	<b>417,499</b>	<b>416,393</b>	<b>336,984</b>	<b>357,996</b>
<b>TOTAL FUNDS AVAILABLE 6/30</b>	<b>53,349</b>	<b>4,546</b>	<b>87,445</b>	<b>87,449</b>
<b>TOTAL EXPENDITURES &amp; RESERVES</b>	<b>470,848</b>	<b>420,939</b>	<b>424,429</b>	<b>445,445</b>

**MUSEUM DEPARTMENT**  
CITY AND BOROUGH OF WRANGELL  
FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>MUSEUM REVENUES - 21.01.00</b>				
4107 PERS STATE CONTRIBUTION	8,476	8,663	-	-
4310 MUSEUM ADMISSIONS	17,202	12,000	17,000	22,000
4312 MUSEUM GIFT SHOP	81,060	85,000	78,000	80,000
4314 MISC. REVENUES	-	500	600	-
4805 DONAT.- BARNES INT.	89	-	-	-
4450 NOLAN ENDOWMENT	22,770	-	-	-
4460 FRIENDS ANNUAL CONTRIB.	-	3,000	3,000	3,000
4901 TRANSFER FROM GEN. FUND	119,520	121,980	121,980	58,000
4520 MUSEUM COMPUTER GRANT	-	-	1,390	-
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>249,117</b>	<b>231,143</b>	<b>221,970</b>	<b>163,000</b>
<b>APPROPRIATIONS - 21.01.00</b>				
5001 WAGES AND SALARIES	67,778	60,000	26,400	27,600
5010 CASUAL LABOR	17,982	24,000	24,000	14,520
5201 BENEFITS	41,204	42,930	8,950	9,000
5301 TRAVEL AND TRAINING EXP.	-	1,500	900	1,000
5601 TELEPHONE EXPENSE	-	500	-	-
5801 POSTAGE EXPENSE	-	200	200	200
5810 MATERIALS AND SUPPLIES EXP	4,098	3,000	2,000	3,000
5812 GIFT STORE INVENTORY	52,157	30,000	30,000	40,000
5816 PROGRAMMING	1,627	1,500	-	500
5840 BOOKS, SUBSCRIPTIONS, DUES	-	500	250	500
5850 CREDIT CARD EXPENSE	2,270	2,000	2,500	2,500
5860 COLLECTION MANAGEMENT	1,552	1,500	1,500	1,500
5905 EQUIPMENT REPAIR & MAINT	(120)	500	-	500
6005 PUBLICATIONS EXPENSE	558	1,000	800	1,000
6205 INSURANCE ON LOANED ART.	-	200	-	500
6500 FIXED ASSETS	-	-	-	-
6520 MUSEUM COMPUTER GRANT	-	-	1,390	-
6550 RASMUSON GRANT	-	-	-	-
7107 ALLOCATED BUILDING EXP.	57,970	61,706	57,622	57,486
<b>TOTAL EXPENDITURES</b>	<b>247,076</b>	<b>231,036</b>	<b>156,512</b>	<b>159,806</b>

EXPLANATION	
<b>REVENUES:</b>	
4107	State portion's contribution to PERS unfunded liability
4310	Museum admission revenue
4312	Museum gift shop sales revenue
4314	Miscellaneous/one-time revenues
4805	Interest income from Barnes Trust
4450	Annual distribution from Nolan Endowment
4460	Annual contribution pledged by Friends of the Museum
4901	Transfer from General Fund to support Museum Operations
<b>EXPENDITURES:</b>	
5001	Wages/salaries for Museum staff
5010	Part-time help of several staff
5201	Retirement, insurance, worker's compensation
5301	Travel cost for required meetings and/or trainings
5601	Museum share of Nolan Building telephone expense
5801	Postage for Museum-related mailings
5810	Miscellaneous Museum supplies
5812	Gift store inventory purchased for resale
5816	Programs for the public
5840	Professional dues/subscriptions related to the Museum
5850	Credit card processing fees charged by bank
5860	Care & conservation of items, purchase of new items, etc.
5905	Computer, copier, miscellaneous equipment maintenance
6005	Promotional advertising for Museum
5205	Insurance on loaned artifacts - required on borrowed items
6500	New fixed asset/capital purchases
6520	Mini-grant to purchase a new computer
6550	Artifact acquisition costs required by Barnes Trust
7107	Allocated from Nolan Building budget

\*Note: Gift Store Inventory expense is inventoried and only actual amount of goods sold is expensed. Inventory as of June 30th is treated as an asset until goods are sold.

**CIVIC CENTER**  
CITY AND BOROUGH OF WRANGELL  
FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>CIVIC CENTER REVENUES - 21.03.00</b>				
4107 PERS REVENUE	8,881	7,447	7,450	8,140
4300 CIVIC CENTER EQUIP. RENTALS	10,805	6,000	15,000	10,000
4320 CIVIC CENTER RENTAL FEES	14,693	15,000	17,000	15,000
4450 NOLAN ENDOWMENT	119,230	100,000	100,000	100,000
4470 TRANSF FROM TRANSIENT TAX		8,000	8,000	10,000
7901 TRANSFER FROM GEN. FUND		48,000	48,000	49,200
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>153,609</b>	<b>184,447</b>	<b>195,450</b>	<b>192,340</b>
<b>APPROPRIATIONS - 21.03.00</b>				
5001 WAGES AND SALARIES	48,297	50,900	51,000	53,560
5005 OVERTIME	467	500	800	500
5010 CASUAL LABOR	6,043	8,000	8,000	14,520
5201 BENEFITS	35,395	32,200	36,000	38,220
5301 TRAVEL AND TRAINING EXP.	1,367	6,350	3,000	3,000
5801 POSTAGE EXPENSE	59	300	50	100
5810 MATERIALS AND SUPPLIES EXP	5,763	6,400	8,000	6,400
5840 BOOKS, SUBSRIPTIONS, DUES	1,440	1,000	1,000	1,000
6005 PROMOTION/PUBLICATIONS	15,817	18,000	15,000	18,000
7107 ALLOCATED BUILDING EXP.	55,775	61,706	57,622	57,486
<b>TOTAL EXPENDITURES</b>	<b>170,423</b>	<b>185,356</b>	<b>180,472</b>	<b>192,786</b>

**EXPLANATION**

**REVENUES:**

4107	State portion of PERS unfunded liability
4300	Civic Center equipment rental revenue
4320	Civic Center Hall rental revenue
4450	Annual distribution of Nolan Endowment
4470	Transient Tax Fund contribution for inquiry mailings
7901	General Fund support authorized when Nolan Center opened (originally \$90,000 adjusted upward for cost of living)

**APPROPRIATIONS - 21.03.00**

5001	Civic Center Director salary, including vacation
5005	Infrequent overtime for special projects/events.
5010	Various part-time labor for help as needed
5201	FICA/SBS, PERS retirement, health insurance, worker's comp., etc.
5301	Travel and training expenses for required meetings
5801	Postage for Nolan Center mailings
5810	Southeast Conference, breakfasts, and other activities
5840	Books/subscriptions/dues
6005	Promotional advertisement for Nolan Center/Museum
7107	Allocated from Nolan Building at year end

**NOLAN CENTER BUILDING**  
CITY AND BOROUGH OF WRANGELL  
FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
<b>NOLAN BUILDING EXPENDITURES - 21.05.00</b>					
5001 WAGES AND SALARIES	16,300	14,920	16,500	13,820	5001 Custodian wages (20 hrs/week)
5005 OVERTIME	18	250	250	500	5005 Overtime as may infrequently be necessary
5010 CASUAL LABOR	368	-	-	4,400	5010 Casual labor as needed
5201 BENEFITS	11,897	17,520	9,100	7,290	5201 FICA/SBS, PERS retirement, health insurance, worker's comp., etc.
5601 PHONE/INTERNET EXPENSE	7,486	7,600	7,750	7,600	5601 Nolan Building phone/internet expense
5605 UTILITIES EXPENSE	60,209	63,000	61,000	64,000	5605 Water, sewer, garbage, electricity for Nolan Building
5805 CUSTODIAL SUPPLIES EXP.	169	2,000	2,500	2,000	5805 Various custodial supplies for Nolan Building
5901 FACILITY EXPENSE	19,122	20,000	20,000	20,000	5901 Facility maintenance including charges from Public Works as necessary
5905 EQUIPMENT REPAIR & MAINT	409	1,000	500	1,000	5905 Repair of man lifts, pumps, fans, and othe requipment
6205 PROPERTY INSURANCE EXP.	3,268	5,000	5,000	7,450	6205 Allocation of property, liability, vehicle/equipment/other insurance
7101 ALLOCATED TO MUSEUM 47%	(56,045)	(61,706)	(57,622)	(60,188)	7101 47% of total Nolan Building Costs allocated to Museum
7103 ALLOCATED TO CIVIC CTR 47%	(56,045)	(61,706)	(57,622)	(60,188)	7103 47% of total Nolan Building Costs allocated to Civic Center
7104 ALLOCATED TO THEATER 6%	(7,155)	(7,877)	(7,356)	(7,684)	7104 6% of total Nolan Building Costs allocated to Theater Fund
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**SALES TAX FUND**

CITY OF WRANGELL

FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>FUNDS AVAILABLE JULY 1</b>				
STREETS	563,842	636,495	636,495	738,495
SCHOOLS, HEALTH, SANITATION	465,415	513,198	513,198	541,198
<b>REVENUES</b>				
4015 SALES TAX REVENUE	2,595,654	2,450,000	2,525,000	2,525,000
4085 INTEREST EARNED	7,153	1,000	1,000	1,000
<b>TOTAL REVENUES</b>	<b>2,602,807</b>	<b>2,451,000</b>	<b>2,526,000</b>	<b>2,526,000</b>
<b>TOTAL REVENUES &amp; RESERVES</b>	<b>3,632,064</b>	<b>3,600,693</b>	<b>3,675,693</b>	<b>3,805,693</b>
<b>STREETS EXPENDITURES (4%) - 22.01.00</b>				
5501 SALES TAX AUDITS	-	-	-	-
6510 EVERGREEN PAVING MATCH	-	200,000	88,000	500,000
6920 STREET PAVING	38,326	-	-	100,000
	38,326	200,000	88,000	600,000
<b>SCHOOLS, HEALTH, SAN. (28%) - 22.03.00</b>				
5501 SALES TAX AUDITS	-	15,000	-	15,000
6701 BAD DEBT	-	-	-	-
7001 TRANSFER TO SCHOOL	650,000	650,000	650,000	667,800
7005 TRANS. TO POOL/FOR SCHOOL	29,000	29,000	29,000	29,000
	679,000	694,000	679,000	711,800
<b>GENERAL FUND TRANSFER (68%)</b>	-	-	-	-
TRANSFER TO GENERAL FUND	1,766,323	1,666,000	1,717,000	1,717,000
<b>TOTAL EXPEND. &amp; TRANSFERS</b>	<b>2,483,649</b>	<b>2,560,000</b>	<b>2,484,000</b>	<b>3,028,800</b>
<b>JUNE 30 RESERVE (STREETS)</b>	<b>636,495</b>	<b>535,495</b>	<b>738,495</b>	<b>240,495</b>
<b>JUNE 30 RESERVE (SCHOOLS,)</b>	<b>513,198</b>	<b>520,198</b>	<b>541,198</b>	<b>536,398</b>
<b>TOTAL EXPENDITURES &amp; RESERVE</b>	<b>3,633,342</b>	<b>3,615,693</b>	<b>3,763,693</b>	<b>3,805,693</b>

**EXPLANATION**

4015 TOTAL REVENUE ON SALES  
Sales Tax Revenue supports the following for the Borough:  
Streets - 4% of total Sales Tax Revenue  
Health, Sanitation, and Education - 28% of total Sales Tax revenue  
General Fund - 68% of total Sales Tax revenue

4085 Interest earned on Sales Tax average monthly cash balance. Most of this is attributable to the reserve for the streets portion.

**EXPENDITURES**

5501 SALES TAX AUDITS- THIS IS TO DO RANDOM SALES TAX AUDITS

6510 CITY'S SHARE OF EVERGREEN STREET AND UTILITY IMPROVEMENTS

6920 STREET PAVING- UNTIL FRONT STREET IS COMPLETED, ALL FUNDS FROM THE SALES TAX FUND FOR STREETS ARE RESERVED FOR THIS PROJECT

5501 SALES TAX AUDITS

6701 DELINQUENT SALES TAXES DEEMED UNCOLLECTIBLE

7001 CONTRIBUTION TO SCHOOL FROM SALES TAX FUND (PREVIOUSLY FROM GENERAL FUND)

7005 IN-KIND TO SCHOOL: POOL USE, WITH FUNDING FROM SCHOOLS PORTION OF S.T.

7007 TRANSFER TO THE GENERAL FUND- THE GENERAL FUND RECEIVES 68% OF SALES TAXES

NOTE REGARDING EVERGREEN MATCH -PROJECT WILL BE COMPLETED BY ALASKA DOT/PF; CONSTRUCTION ESTIMATED AT ROUGHLY \$600,000. TENTATIVELY PLANNED FOR 2015 OR 2016, THOUGH SALES TAX RESERVE. BALANCE WILL NOT COVER FULL MATCH REQUIRING FUNDING FROM OTHER SOURCES.

**THEATER DEPARTMENT**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
	21,979	30,360	30,360	28,354
<b>REVENUES - 23.00.00</b>				
4310 ADMISSIONS	48,824	54,000	42,750	45,000
4320 CONCESSIONS REVENUE	32,554	34,000	29,800	32,000
4805 INTEREST	116	100	100	100
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>81,494</b>	<b>88,100</b>	<b>72,650</b>	<b>77,100</b>
<b>TOTAL REV., TRANSFERS, &amp; RESERV.</b>	<b>103,473</b>	<b>118,460</b>	<b>103,010</b>	<b>105,454</b>
<b>EXPENDITURES - 23.01.00</b>				
5001 WAGES AND SALARIES	17,669	20,000	20,000	22,600
5005 OVERTIME	16	50	50	50
5201 BENEFITS	1,478	1,900	1,900	2,100
5601 THEATER TELEPHONE EXP.	527	600	600	600
5810 MATERIALS AND SUPPLIES EXP	1,583	800	1,000	1,200
5812 FILM EXPENSE	25,516	25,000	20,000	22,000
5820 CONCESSIONS EXPENSE	14,424	20,000	17,350	18,000
5901 THEATER SET UP COST	1,800	2,800	2,400	2,500
5905 EQUIPMENT REPAIR & MAINT	600	2,500	2,500	2,500
6005 ADVERTISING/PUBL. EXP.	2,112	2,400	1,500	2,000
6500 FIXED ASSET	118	-	-	-
7107 ALLOCATED BUILDING EXP.	7,270	7,877	7,356	7,684
<b>TOTAL EXPENDITURES</b>	<b>73,113</b>	<b>83,927</b>	<b>74,656</b>	<b>81,234</b>
<b>JUNE 30TH RESERVE</b>	<b>30,360</b>	<b>34,532</b>	<b>28,354</b>	<b>24,220</b>
<b>TOTAL EXPENDITURES AND RESERV.</b>	<b>103,473</b>	<b>118,460</b>	<b>103,010</b>	<b>105,454</b>

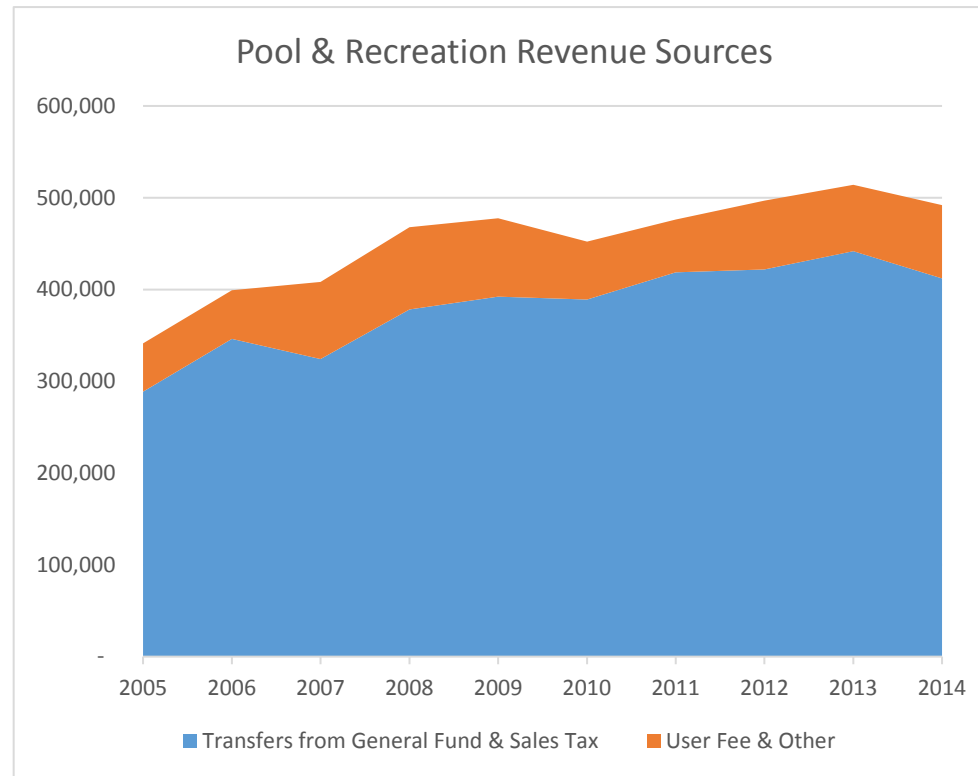
EXPLANATION	
<b>REVENUES - 23.00.00</b>	
4310 GROSS RECEIPTS FROM MOVIE ADMISSIONS	
4320 GROSS REVENUE FROM CONCESSION SALES	
4805 INTEREST EARNED ON RESERVES	
<b>EXPENDITURES - 23.01.00</b>	
5001 THEATER WAGES (MINIMUM WAGE INCREASE)	
5005 OVERTIME	
5201 FICA, MEDICARE, WORKER'S COMPENSATION, ETC.	
5601 THEATER SHARE OF NOLAN TELEPHONE EXPENSES	
5810 MISCELLANEOUS THEATER SUPPLIES	
5812 PERCENT OF GROSS RECEIPTS TO FILM SUPPLIER	
5820 CONCESSION ITEMS	
5901 THEATER SETUP COST (E.G. RISERS)	
5905 EQUIPMENT REPAIR AND MAINTENANCE EXPENSES	
6005 THEATER ADVERTISEMENTS	
6500 CAPITAL ADDITIONS -	
7107 ALLOCATION OF NOLAN BUILDING EXPENSE TO THEATER	



**POOL & RECREATION DEPARTMENT REVENUE SOURCES**

FISCAL YEARS 2005 - 2016

CITY AND BOROUGH OF WRANGELL



Combined (Pool & Community Center)	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Transfers from General Fund & Sales Tax	288,697	346,331	324,260	378,288	392,357	389,018	418,707	421,742	441,798	411,994	452,400	426,290
User Fee & Other	52,584	52,833	83,831	89,760	85,408	63,225	57,695	75,165	72,292	79,908	70,175	78,750
Subsidy % (transfers to total revenue)	85%	87%	79%	81%	82%	86%	88%	85%	86%	84%	87%	84%

**POOL AND RECREATION**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>FUNDS AVAILABLE JULY 1</b>	<b>1,009,839</b>	<b>1,009,840</b>	<b>1,009,840</b>	<b>1,009,840</b>
<b>REVENUES - 24.01.00</b>				
4107 PERS REVENUE	8,317	8,454	8,454	8,500
4330 POOL USER FEES	39,051	30,000	30,000	40,000
4340 RACQUET BALL FEES	84	100	-	-
4350 POOL RENTAL FEES	2,870	3,000	2,500	3,000
4360 CONCESSIONS	82	-	75	-
4510 SAFETY GRANT REVENUE	925	-	942	-
4900 OTHER INCOME	1,475	-	-	-
4805 INTEREST INCOME	3,595	4,000	4,000	20,000
<b>TOTAL REVENUES</b>	<b>56,399</b>	<b>45,554</b>	<b>45,971</b>	<b>71,500</b>
<b>TRANSFERS FROM OTHER FUNDS</b>				
4920 SALES TAX/SCHOOL FEE	29,000	29,000	29,000	29,000
4925 GENERAL FUND	271,714	291,518	275,611	257,550
<b>TOTAL TRANSFERS</b>	<b>300,714</b>	<b>320,518</b>	<b>304,611</b>	<b>286,550</b>
<b>TOTAL REVENUES, TRANSFERS, AND RESERVES</b>	<b>1,366,952</b>	<b>1,375,912</b>	<b>1,360,422</b>	<b>1,367,890</b>
<b>RECREATION DEPARTMENT - 24.03.00</b>				
<b>FUNDS AVAILABLE JULY 1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
4107 PERS REVENUE	8,317	8,454	8,454	8,500
4300 USER FEES	14,486	8,000	15,000	14,000
4360 COMMUNITY CONTRACTOR	706	-	750	750
4370 OTHER MISC. REVENUES	-	-	-	-
<b>TOTAL REVENUES</b>	<b>23,509</b>	<b>16,454</b>	<b>24,204</b>	<b>23,250</b>
<b>4925 GENERAL FUND TRANSFER</b>	<b>111,280</b>	<b>150,523</b>	<b>131,882</b>	<b>140,920</b>
<b>TOTAL REVENUES, TRANSFERS, AND RESERVE</b>	<b>134,789</b>	<b>166,977</b>	<b>156,086</b>	<b>164,170</b>

**EXPLANATION**

**24.01.00 SWIMMING POOL REVENUES**

4107	STATE'S PORTION OF PERS UNFUNDED LIABILITY
4330	POOL USER FEES, PASSES, AND LEARN-TO-SWIM (SWIM LESSONS)
4340	REVENUES COLLECTED FOR RACQUET BALL/COURT USE
4350	POOL, LOCKER AND EQUIPMENT RENTAL REVENUE
4400	VENDING MACHINE REVENUE
4510	SAFETY GRANT REVENUE
4900	MISCELLANEOUS/INCIDENTAL OTHER REVENUES
4805	INTEREST EARNED ON \$1 MILLION IN POOL RESERVES (VOTED TO BE RESTRICTED)

4920	SALES TAX CONTRIBUTION TO COVER SCHOOL'S USE OF POOL
4925	GENERAL FUND CONTRIBUTION TO COVER ANNUAL LOSS FROM OPERATIONS

**RECREATION DEPARTMENT - 24.03.00**

4107	STATE'S PORTION OF PERS UNFUNDED LIABILITY
4300	COMMUNITY CENTER USER FEES
4360	COMMUNITY CONTRACTOR REVENUES
4370	MISCELLANEOUS AND INCIDENTAL REVENUES

4925	GENERAL FUND CONTRIBUTION TO COVER ANNUAL LOSS FROM OPERATIONS
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**POOL DEPARTMENT**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
<b>POOL EXPENDITURES - 24.01.00</b>					
5001 WAGES AND SALARIES	57,098	56,370	56,370	57,980	5001 P&R DIRECTOR, REC COORDINATOR SALARY/WAGES (SPLIT WITH RECREATION)
5005 OVERTIME	1,073	1,000	1,200	1,500	5005 OVERTIME
5010 LIFEGUARDS	43,500	47,500	60,500	60,500	5010 WAGES FOR LIFEGUARDS
5011 SWIM INSTRUCTORS	-	13,000	-	-	5011 WAGES FOR SWIM INSTRUCTORS (INCLUDED WITH LIFEGUARD WAGES)
5201 BENEFITS	55,839	46,600	46,600	53,310	5201 HEALTH INSURANCE, MEDICARE, FICA, PERS, SBS, WORKER'S COMPENSATION, ETC.
5301 TRAVEL AND TRAINING EXP.	3,079	9,242	6,500	5,000	5301 POOL RELATED TRAVEL AND TRAINING EXPENSES
5335 HEALTH REPORTS EXP.	2,049	2,460	2,460	2,460	5335 REQUIRED MONTHLY WATER REPORT EXPENSE (PAID TO DEC)
5601 TELEPHONE EXPENSE	4,126	3,200	4,500	4,500	5601 INCLUDES INTERNET AND FAX
5605 UTILITIES EXPENSE	42,686	45,000	44,000	46,500	5605 WATER, SEWER, ELECTRICITY, GARBAGE
5610 POOL HEATING EXPENSE	57,523	55,000	50,000	55,000	5610 COST TO HEAT POOL (SEPARATED FROM UTILITIES EXPENSE FOR TRACKING/BUDGETING)
5810 MATERIALS AND SUPPLIES EXP	10,422	11,000	11,000	11,000	5810 POOL RELATED SUPPLIES, OFFICE SUPPLIES, AND OTHER MISCELLANEOUS ITEMS
5865 CHEMICALS EXPENSE	16,135	22,000	10,000	15,000	5865 SALT, SODA ASH, CALCIUM CHLORIDE, BAKING SODA. EXPENSE HAS RISEN DUE TO WATER LOSS
5901 FACILITY REPAIR & MAINT.	19,964	30,000	30,000	30,000	5901 FACILITY REPAIR AND MAINTENANCE EXPENDITURES; SEE ALSO CAPITAL FUND
6005 PUBLICATIONS EXPENSE	530	1,200	750	1,000	6005 ADVERTISEMENT AND PUBLIC NOTICE PUBLICATION EXPENSE
6205 GENERAL INSURANCE EXP	32,520	22,500	22,500	14,300	6205 Department's allocation of property, liability, vehicle/equipment/other insurance
6550 ASSETS	10,568	-	4,202	-	6550 FIXED ASSETS WILL BE ACCOUNTED FOR IN CAPITAL FUND (18)
<b>TOTAL POOL EXPENDITURES</b>	<b>357,112</b>	<b>366,072</b>	<b>350,582</b>	<b>358,050</b>	
<b>JUNE 30 RESERVE</b>	<b>1,009,840</b>	<b>1,009,840</b>	<b>1,009,840</b>	<b>1,009,840</b>	
<b>TOTAL POOL EXPENDITURES &amp; RESERVE</b>	<b>1,366,952</b>	<b>1,375,912</b>	<b>1,360,422</b>	<b>1,367,890</b>	

**RECREATION DEPARTMENT**

**CITY AND BOROUGH OF WRANGELL**

**FISCAL YEAR 2015-2016**

<b>ACCOUNT NO. &amp; DESCRIPTION</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 APPROVED</b>	<b>2014-2015 REVISED</b>	<b>2015-2016 APPROVED</b>	<b>EXPLANATION</b>
<b>RECREATION REVENUES - 24.03.00</b>					
5001 WAGES AND SALARIES	57,098	56,370	56,370	57,980	5001 RECREATION DEPARTMENT SHARE OF P&R WAGES AND SALARIES (SEE POOL)
5005 OVERTIME	83	1,000	300	750	5005 OVERTIME
5010 CASUAL LABOR EXPENSE	10,956	17,000	13,557	15,000	5010 CASUAL LABOR AS NEEDED
5201 BENEFITS	30,217	46,600	46,600	44,610	5201 RECREATION DEPT. SHARE OF EMPLOYER EXPENSES (SEE POOL)
5301 TRAVEL & TRAINING EXP.	-	1,068	200	750	5301 RECREATION-SPECIFIC TRAVEL AND TRAINING EXPENSES
5360 COMMUNITY CONTR. EXP.	358	-	1,000	500	5360 EXPENSES ASSOCIATED WITH COMMUNITY CONTRACTOR WORK
5601 TELEPHONE EXPENSE	1,494	3,000	2,200	2,750	5601 INCLUDES INTERNET, FAX
5605 UTILITIES EXPENSE	7,085	16,000	7,771	10,000	5605 UTILITIES EXPENSE ALLOCATED TO RECREATION FACILITIES
5810 MATERIALS AND SUPPLIES EXP	11,894	9,000	8,500	11,000	5810 MISCELLANEOUS RECREATION-RELATED MATERIALS AND SUPPLIES
5825 DEC HEALTH PERMIT	400	400	400	400	5825 DEC KITCHEN PERMIT EXPENSE
5901 FACILITY REPAIR & MAINT.	13,431	15,000	17,689	15,000	5901 COST TO REPAIR AND MAINTAIN RECREATION FACILITIES
6005 PUBLICATIONS EXPENSE	1,772	1,200	1,500	1,200	6005 RECREATION-RELATED ADVERTISEMENTS AND PUBLIC NOTICES
6205 INSURANCE EXPENSE	-	-	-	4,230	
<b>TOTAL RECREATION EXPENDITURES</b>	<b>134,788</b>	<b>166,638</b>	<b>156,086</b>	<b>164,170</b>	

**BOROUGH ORGANIZATIONAL FUND**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>FUNDS AVAILABLE JULY 1ST</b>	312,498	312,498	312,498	312,498
<b>25.00.00 - REVENUES</b>				
4400 ORGANIZATION FUNDING	-	-	-	-
4805 INTEREST INCOME	-	-	-	-
<b>TOTAL REVENUES &amp; TRANSFERS</b>	-	-	-	-
<b>TOTAL REV., TRANSFERS, &amp; RESERV.</b>	<b>312,498</b>	<b>312,498</b>	<b>312,498</b>	<b>312,498</b>
<b>APPROPRIATIONS - 25.01.00</b>				
5301 TRAVEL AND TRAINING EXP.	-	-	-	-
5520 COMPREHENSIVE PLAN/ZONING	-	-	-	-
5525 ATTORNEY EXPENSES	-	-	-	-
5540 WEB MANAGEMENT EXP	-	-	-	-
5550 LAND ENTITLEMENT COSTS	-	-	-	-
5810 MATERIALS & SUPPLIES	-	-	-	-
6005 ADVERTISING/PUBL. EXP.	-	-	-	-
6130 MAPPPING EXPENSE	-	5,000	-	-
<b>TOTAL EXPENDITURES</b>	-	<b>5,000</b>	-	-
<b>JUNE 30TH RESERVE</b>	<b>312,498</b>	<b>307,498</b>	<b>312,498</b>	<b>312,498</b>
<b>TOTAL EXPENDITURES AND RESERV.</b>	<b>312,498</b>	<b>312,498</b>	<b>312,498</b>	<b>312,498</b>

**EXPLANATION**

THE ONLY FUNDS BUDGETED FROM THE BOROUGH ORGANIZATIONAL FUND AT THIS TIME INCLUDE MAPPING EXPENSES. THE PLAN FOR THE REMAINING FUNDS WILL BE FOR FUTURE LAND ENTITLEMENT, SURVEYING AND OTHER COSTS.

**TRANSIENT TAX FUND (CVB)**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
CVB JULY 1 FUNDS AVAILABLE	64,906	62,501	62,501	70,751	
CPV JULY 1 FUNDS AVAILABLE	50,945	76,669	76,669	65,734	
<b>REVENUES - 28.00.00</b>					
4025 PENALTY AND INTEREST	14	-	50	-	4025 BED TAX PENALTY AND INTEREST
4030 TRANSIENT TAX REVENUE	40,697	38,000	42,000	40,000	4030 BED TAX REVENUE
4550 CPV TAX FROM STATE	31,430	-	24,065	-	4550 COMMERCIAL PASSENGER VESSEL FACILITY TAX REVENUE SHARE FROM STATE
4805 INTEREST INCOME	421	-	300	250	4805 INTEREST EARNED ON RESERVES
4835 ADVERTISING	2,970	3,000	25,000	3,000	4835 ADVERTISING REVENUE
<b>TOTAL REVENUES &amp; RESERVES</b>	<b>191,383</b>	<b>180,170</b>	<b>230,585</b>	<b>179,735</b>	
<b>APPROPRIATIONS - 28.01.00</b>					
5301 TRAVEL	8,661	8,000	8,000	8,000	5301 TOURISM-RELATED TRAVEL / TRAINING, PRIMARILY FOR ECONOMIC DEV. DIRECTOR
5590 CRUISESHIP MARKETING	129	-	-	-	5590 CRUISE SHIP RELATED MARKETING
5601 TELEPHONE EXPENSE	782	350	800	800	5601 TELEPHONE EXPENSE ALLOCATED TO TOURISM ACTIVITIES
5801 POSTAGE EXPENSE	140	1,200	1,200	1,200	5801 POSTAGE EXPENSES SPECIFIC TO TOURISM PROGRAM MAILINGS
5805 PROMOTIONAL	11,150	20,000	20,000	15,000	5805 TOURISM PROMOTION RELATED EXPENSES
5810 WEB HOSTING	718	1,100	1,100	1,100	5810 WEB-HOSTING COSTS TO MAINTAIN ONLINE TOURISM PRESENCE
5840 DUES	1,260	5,000	5,000	5,000	5840 VARIOUS SUBSCRIPTIONS AND DUES TO TOURISM PERIODICALS
6005 ADVERTISING EXPENSE	15,667	18,000	15,000	15,000	6005 TOURISM RELATED ADVERTISING EXPENSES
6550 CPV EXPENDITURES	5,706	-	35,000	-	6550 FUNDS DEDICATED TO DEVELOPMENT OF CRUISE TOURISM IMPROVEMENTS
6630 CONTRIBUTION TO NOLAN CTR	8,000	8,000	8,000	10,000	6630 TOURISM PROGRAM'S CONTRIBUTION TO NOLAN CENTER
<b>TOTAL TRANSIENT TAX EXPENDITURES</b>	<b>52,213</b>	<b>61,650</b>	<b>94,100</b>	<b>56,100</b>	
CVB JUNE 30 RESERVE	62,501	41,851	70,751	57,901	
CPV JUNE 30 RESERVE	76,669	76,669	65,734	65,734	
<b>TOTAL EXPENDITURES &amp; RESERVE</b>	<b>191,383</b>	<b>180,170</b>	<b>230,585</b>	<b>179,735</b>	



**SECURE RURAL SCHOOLS FUND**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
<b>FUNDS JULY 1ST</b>	3,716,667	3,930,990	3,930,990	3,969,210	
<b>REVENUES - 30.00.00</b>					
4155 FOREST RECEIPTS	1,050,795	876,280	876,280	744,838	4155 SECURE RURAL SCHOOLS REVENUES
4805 INTEREST INCOME	12,016	14,500	14,500	15,000	4156 PORTION DEDICATED TO STREETS/ROADS FROM SRS REVENUE
4156 FOREST RECEIPTS/ROADS	67,072	55,928	55,928	60,000	4805 INTEREST EARNED ON SECURE RURAL SCHOOLS RESERVES
<b>TOTAL REVENUES</b>	1,129,883	946,708	946,708	819,838	
<b>TOTAL REVENUES &amp; RESERVES</b>	<b>4,846,550</b>	<b>4,877,698</b>	<b>4,877,698</b>	<b>4,789,048</b>	
<b>APPROPRIATIONS - 30.01.00</b>					
7007 TRANSFER TO SCHOOL	848,488	848,488	848,488	848,488	7001 ANNUAL TRANSFER TO GENERAL FUND FOR STREETS/ROADS
7001 TRANSFER TO GENERAL FUND	67,072	60,000	60,000	50,000	7007 ANNUAL TRANSFER TO SCHOOL FROM SRS FUND
<b>TOTAL TRANSFERS</b>	<b>915,560</b>	<b>908,488</b>	<b>908,488</b>	<b>898,488</b>	
<b>SCHOOL FUND RESERVE AT JUNE 30TH</b>	<b>3,930,990</b>	<b>3,969,210</b>	<b>3,969,210</b>	<b>3,890,560</b>	
<b>TOTAL RESERVE &amp; EXPENDITURES</b>	<b>4,846,550</b>	<b>4,877,698</b>	<b>4,877,698</b>	<b>4,789,048</b>	

\* NOTE: An extension of the Secure Rural Schools program funding was attached to the Medicare Access and CHIP Reauthorization Act of 2015 which was passed by Congress on April 14, 2015 which would extend the SRS program by two years, retroactively for 2014 and for 2015.

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**ECONOMIC RECOVERY FUND**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>FUNDS AVAILABLE JULY 1</b>	<b>517,527</b>	<b>418,085</b>	<b>418,085</b>	<b>419,085</b>
<b>REVENUES - 36.00.00</b>				
4805 INTEREST INCOME	1,474	1,000	1,000	1,000
<b>TOTAL REVENUES &amp; RESERVES</b>	<b>519,001</b>	<b>419,085</b>	<b>419,085</b>	<b>420,085</b>
<b>APPROPRIATIONS - 36.03.00</b>				
5530 ECONOMIC COMMITTEE	916	10,000	-	-
6710 MILL DEPOSIT	-	-	-	-
LAND PURCHASE FOR WATER	-	-	-	-
6830 AICS RELOCATION COST REIMB	100,000	-	-	-
7045 TRANSFER TO HOSP CONST. FD	-	-	-	-
<b>TOTAL ECONOMIC RECOVERY FUND EXP</b>	<b>100,916</b>	<b>10,000</b>	<b>-</b>	<b>-</b>
 <b>JUNE 30 RESERVE</b>	 <b>418,085</b>	 <b>409,085</b>	 <b>419,085</b>	 <b>420,085</b>
 <b>TOTAL EXPENDITURES &amp; RESERVE</b>	 <b>519,001</b>	 <b>419,085</b>	 <b>419,085</b>	 <b>420,085</b>

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**EXPLANATION**

The Economic Recovery Funds were federal funds issued to the community after the federal government canceled the long term timber contracts which put most of the mills out of business in Southeast Alaska. The City of Wrangell received approximately 37 million dollars to assist in rebuilding our economy.

Projects funded from this money included Wrangell's Sewer Treatment Plant, extensive water and sewer infrastructure improvements and extensions, a power plant upgrade, purchase of the downtown mill site, numerous dock and harbor repairs and reconstruction projects, establishment of Wrangell's Permanent Fund and Museum Construction Fund, support to the schools and hospital, and a wide variety of other infrastructure and community projects.

This page details the remaining balance remaining from those funds.

**PERMANENT FUND**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
<b>FUNDS AVAILABLE JULY 1</b>	<b>6,544,319</b>	<b>7,206,997</b>	<b>7,206,997</b>	<b>7,188,437</b>	
<b>REVENUES - 08.00.00</b>					
4560 BELT FREEZER LEASE REVENUE	-	-	15,000	18,000	
4580 COLD STORAGE LEASE	16,440	16,440	16,440	16,440	
4805 INTEREST EARNED (SSB)	882,519	280,000	200,000	250,000	4580 REVENUE FROM LEASE OF COLD STORAGE TO SEALEVEL SEAFOODS
4810 TIDELAND SALES	14,159	-	-	-	4805 INTEREST EARNED ON PERMANENT FUND INVESTMENTS
					4810 PROCEEDS FROM SALES OF TIDELANDS
<b>TOTAL REVENUES</b>	<b>913,118</b>	<b>296,440</b>	<b>216,440</b>	<b>266,440</b>	
<b>TOTAL FUNDS AVAILABLE</b>	<b>7,457,437</b>	<b>7,503,437</b>	<b>7,438,437</b>	<b>7,472,877</b>	
<b>APPROPRIATIONS - 08.01.00</b>					
MISC SEAFOODS INDUSTRY COSTS	440	-	-	-	
6205 INSURANCE	-	-	-	4,130	
7001 TRANSFER TO GENERAL FUND	250,000	250,000	250,000	250,000	
<b>TOTAL TRANSFERS &amp; EXP.</b>	<b>250,440</b>	<b>250,000</b>	<b>250,000</b>	<b>254,130</b>	
<b>JUNE 30 RESERVE</b>	<b>7,206,997</b>	<b>7,253,437</b>	<b>7,188,437</b>	<b>7,218,747</b>	
<b>TOTAL TRANSFER &amp; RESERVE</b>	<b>7,457,437</b>	<b>7,503,437</b>	<b>7,438,437</b>	<b>7,472,877</b>	
					NOTE:
					TRAVEL LIFT BORROWED \$235,804 TO BE PAID BACK
					OVER 10 YEARS AT 0% INTEREST FROM REVENUES
					GENERATED AT THE TRAVEL LIFT.
					JUNE 30, 2011 BALANCE DUE FROM PORT 164,566
					2012 FISCAL YEAR PAYMENT (23,580)
					2013 FISCAL YEAR BUDGET (23,580)
					2014 FISCAL YEAR BUDGET (23,580)
					2015 FISCAL YEAR BUDGET (23,580)
					2016 FISCAL YEAR BUDGET (23,580)
					JUNE 30, 2015 BALANCE DUE FROM PORT 46,666

**DEBT SERVICE FUND**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

**REVENUES - 16.00.00**

	2013-2014	2014-2015	2014-2015	2015-2016
ACCOUNT NO. & DESCRIPTION	ACTUAL	APPROVED	REVISED	APPROVED
4150 STATE SCHOOL REIMBURSE.	212,404	203,881	203,881	198,314
4805 INTEREST INCOME		-		
<b>TOTAL REVENUES</b>	<b>212,404</b>	<b>203,881</b>	<b>203,881</b>	<b>198,314</b>
<b>4901 TRANSFER/GENERAL FUND</b>	<b>163,971</b>	160,794	165,794	160,829
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>376,375</b>	<b>364,675</b>	<b>369,675</b>	<b>359,143</b>

**STATE REIMBURSEMENT CALCULATION**

	DEBT	REIMBURS	STATE	REIMBURS
	PAYMENT	RATE	FUNDING	AMOUNT
			LEVEL	
2006 SCHOOL BONDS	253,800	0.7	0.99	174,220
2000 SCHOOL BONDS	42,800	0.7	0.99	29,660
<b>TOTAL 2015 FY ESTIMATE</b>				<b>203,881</b>
2006 SCHOOL BONDS	240,268	0.7	0.99	166,506
2000 SCHOOL BONDS	45,900	0.7	0.99	31,809
<b>TOTAL 2016 FY ESTIMATE</b>				<b>198,314</b>

THE DEBT SERVICE FUND IS THE FUND THAT IS USED TO PAY ALL GENERAL OBLIGATION BONDS. THE RESERVE SHOWN IS DESIGNATED FOR SCHOOL BONDS ONLY AND CAN'T BE USED FOR ANY OTHER PURPOSES.

**EXPENDITURES - 16.01.00**

	2013-2014	2014-2015	2014-2015	2015-2016
ACCOUNT NO. & DESCRIPTION	ACTUAL	APPROVED	REVISED	APPROVED
5510 BOND ATTORNEY FEES	-	-	5,000	-
6345 2000 SCHOOL BONDS PRINC	40,000	40,000	40,000	45,000
6346 2000 SCHOOL BONDS INT.	6,200	2,800	2,800	900
6350 2002 SCHOOL BOND PRINC.	40,000	40,000	40,000	45,000
6351 2002 SCHOOL BOND INT	8,175	4,800	4,800	2,900
6353 2006 SCHOOL BOND PRINC.	175,000	185,000	190,000	195,000
6354 2006 SCHOOL BOND INT.	75,800	68,800	61,400	45,268
6357 2011 SCHOOL BOND PRINC.	20,000	20,000	20,000	20,000
6358 2011 SCHOOL BOND INT.	6,875	5,675	5,675	5,075
6362 REFUNDING ESCROW DEP.				
<b>TOTAL EXPENDITURES</b>	<b>372,050</b>	<b>367,075</b>	<b>369,675</b>	<b>359,143</b>
<b>TOTAL EXP. &amp; RESERVES</b>	<b>372,050</b>	<b>367,075</b>	<b>369,675</b>	<b>359,143</b>

**RESIDENTIAL CONSTRUCTION FUND**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>FUNDS AVAILABLE JULY 1</b>	<b>173</b>	<b>174</b>	<b>174</b>	<b>34,774</b>
<b>REVENUES - 50.00.00</b>				
4430 LOT SALES	-	60,000	50,000	50,000
4805 INTEREST INCOME	1	-	-	-
<b>TOTAL REVENUES</b>	<b>1</b>	<b>60,000</b>	<b>50,000</b>	<b>50,000</b>
<b>TOTAL REVENUES &amp; RESERVES</b>	<b>174</b>	<b>60,174</b>	<b>50,174</b>	<b>84,774</b>
<b>EXPENDITURES - 50.01.00</b>				
5550 ENGINEERING & SURVEYING	-	10,000	15,000	-
6500 ETOLIN STREET AND UTILITIES	-	-	-	-
6005 PUBLICATIONS	-	-	400	500
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>10,000</b>	<b>15,400</b>	<b>500</b>
<b>JUNE 30 RESERVE</b>	<b>174</b>	<b>50,174</b>	<b>34,774</b>	<b>84,274</b>
<b>TOTAL EXPENDITURES &amp; RESERVE</b>	<b>174</b>	<b>60,174</b>	<b>50,174</b>	<b>84,774</b>

**EXPLANATION**

THE RESIDENTIAL CONSTRUCTION FUND WAS ESTABLISHED ON JANUARY 14, 1992 BY RESOLUTION 01-92-420. THE FUND WAS DESIGNED TO BE A REVOLVING FUND FOR THE DEVELOPMENT OF RESIDENTIAL LANDS. THE REVENUES DERIVED FROM THE SALE OF RESIDENTIAL LOTS IS TO BE PUT INTO THIS DEDICATED FUND FOR THE PURPOSE OF PROVIDING SEED MONEY FOR THE NEXT RESIDENTIAL DEVELOPMENT.

ACTIVITY IN THE CURRENT AND COMING FISCAL YEAR REFLECTS DEVELOPMENT OF RESIDENTIAL LOT SALES ON ETOLIN STREET.

**INDUSTRIAL CONSTRUCTION FUND**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

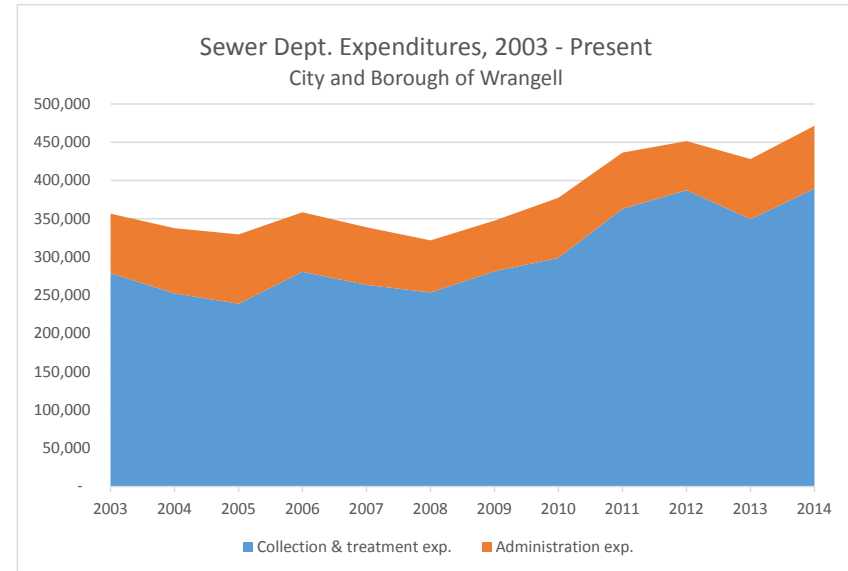
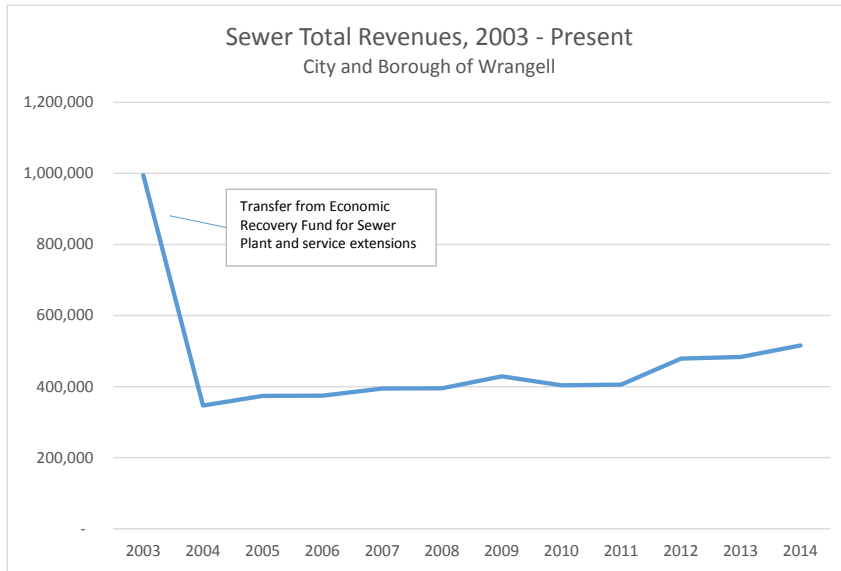
ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>FUNDS AVAILABLE JULY 1</b>	<b>174,438</b>	<b>196,735</b>	<b>196,735</b>	<b>202,735</b>
<b>REVENUES - 52.00.00</b>				
4430 LOT SALES	16,775	11,000	-	-
4805 INTEREST INCOME	6,915	6,000	6,000	5,500
<b>TOTAL REVENUES</b>	<b>23,690</b>	<b>17,000</b>	<b>6,000</b>	<b>5,500</b>
<b>TOTAL REVENUES &amp; RESERVES</b>	<b>198,128</b>	<b>213,735</b>	<b>202,735</b>	<b>208,235</b>
<b>EXPENDITURES - 52.01.00</b>				
5550 ENGINEERING & SURVEYING	-	-	-	20,000
5810 MISC. INDUSTRIAL COSTS	1,213	-	-	-
7110 PUBLIC WORKS ALLOC. LABOR	-	-	-	-
6005 PUBLICATIONS	180	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,393</b>	<b>-</b>	<b>-</b>	<b>20,000</b>
<b>JUNE 30 RESERVE</b>	<b>196,735</b>	<b>213,735</b>	<b>202,735</b>	<b>188,235</b>
<b>TOTAL EXPENDITURES &amp; RESERVE</b>	<b>198,128</b>	<b>213,735</b>	<b>202,735</b>	<b>208,235</b>

**EXPLANATION**

THE INDUSTRIAL CONSTRUCTION FUND WAS ESTABLISHED ON DECEMBER 10, 1991 BY RESOLUTION 12-91-418. THE FUND WAS DESIGNED TO BE A REVOLVING FUND FOR THE DEVELOPMENT OF INDUSTRIAL LANDS. THE REVENUES DERIVED FROM THE SALE OF INDUSTRIAL LOTS IS TO BE PUT INTO THIS DEDICATED FUND FOR THE PURPOSE OF PROVIDING SEED MONEY FOR THE NEXT INDUSTRIAL DEVELOPMENT.



**Sewer Department Historical Revenues & Expenditures**  
**City and Borough of Wrangell**  
**2016 FISCAL YEAR**



	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Total revenue	994,912	346,998	374,241	374,535	394,649	395,281	428,854	403,611	405,734	478,998	483,544	515,803
Collection & treatment exp.	278,902	252,608	238,908	280,908	263,651	253,703	281,281	298,815	363,027	387,453	349,488	389,496
Administration exp.	77,885	85,118	90,752	77,632	75,281	67,978	66,347	78,752	73,566	64,067	78,654	82,081
Revenues over/(under) expenditures	638,125	9,272	44,581	15,995	55,717	73,600	81,226	26,044	(30,859)	27,478	55,402	44,226

**SEWER FUND**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
CASH & INVESTMENTS, JULY 1st	250,066	296,314	269,582	354,542	
4108 PERS CONTRIBUTION FROM ST	15,829	16,520	16,520	16,066	4108 STATE PORTION OF PERS UNFUNDED LIABILITY
4165 PUMP STATION UPGRADE GRANT	38,639	-	67,755	364,490	4165 DCCED/CDBG GRANT TO REHABILITATE TWO MAJOR SEWER PUMP STATIONS
4330 USER FEES	497,804	504,000	530,000	556,500	4330 MONTHLY SEWER USER FEES. REFLECTS SCHEDULED ANNUAL RATE INCREASES
4333 CONNECTION FEES	-	500	-	500	4333 FEES FOR NEW SEWER CONNECTIONS
4415 MATERIAL SALES REVENUE	100	500	-	500	4415 PROCEEDS FROM SALES OF SEWER MATERIALS OR INSTALLATION
4805 INTEREST INCOME	2,019	1,000	1,000	1,000	4805 INTEREST INCOME ALLOCATED TO SEWER EARNED ON RESERVES
4808 LABOR CHARGES	51	500	-	1,000	4808 LABOR CHARGED OUT FOR WORK PERFORMED BY BOROUGH STAFF
CAPITAL CONTRIBUTION	21,978	-	-	-	CONTRIBUTIONS FROM CAPITAL GRANTS
<b>TOTAL REVENUES</b>	<b>576,420</b>	<b>523,020</b>	<b>615,275</b>	<b>940,056</b>	
<b>TOTAL REVENUES, TRANSFERS AND RESERVES</b>	<b>826,486</b>	<b>819,334</b>	<b>884,857</b>	<b>1,294,598</b>	

**SEWER COLLECTION AND TREATMENT**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

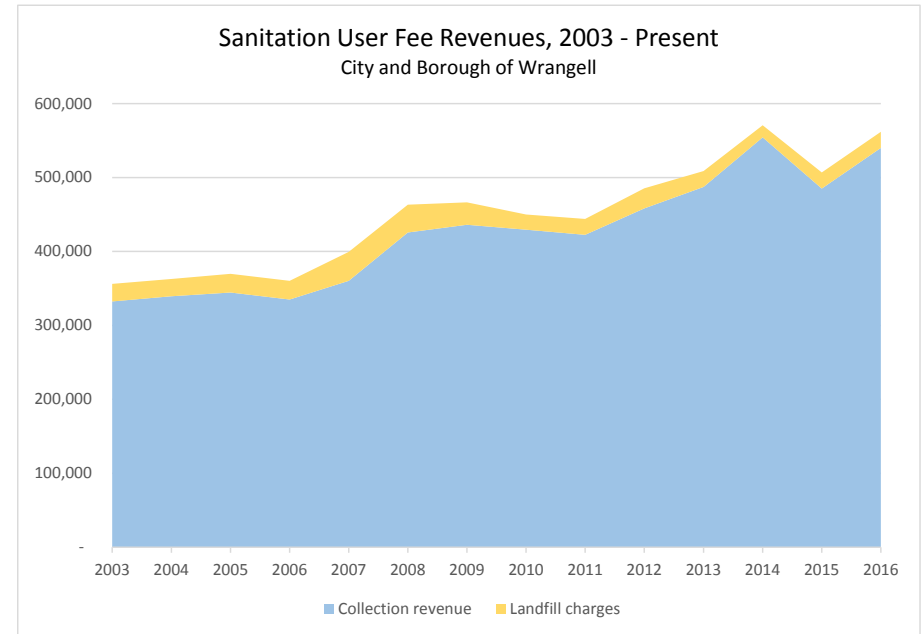
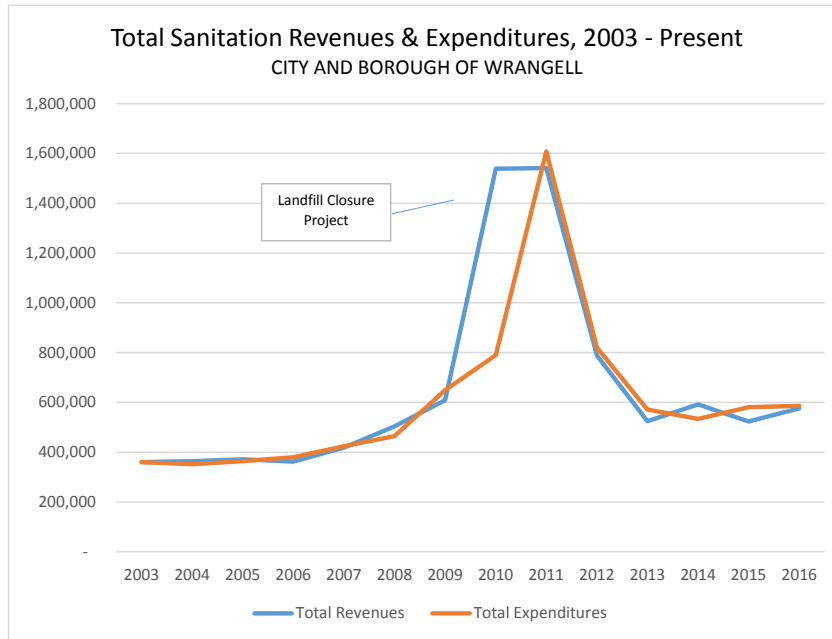
ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
<b>EXPENDITURES - 20.01.00</b>					
5001 WAGES & SALARIES	106,576	106,630	106,630	109,470	5001 WASTEWATER LEADMAN & OPERATOR WAGES
5005 OVERTIME	2,653	6,000	4,375	6,000	5005 OVERTIME, DOUBLE-TIME, SHIFT DIFFERENTIALS, CALL-OUTS
5201 BENEFITS	78,398	83,720	89,140	108,590	5201 HEALTH INSURANCE, RETIREMENT, MEDICARE, SBS, WORKER'S COMP.
5301 TRAINING & TRAVEL EXP.	613	3,500	3,300	500	5301 TRAVEL AND TRAINING FOR NEEDED CERTIFICATIONS
5601 TELEPHONE EXPENSE	3,384	3,000	3,500	3,000	5601 INCLUDES INTERNET, FAX, CELL PHONE COSTS
5605 UTILITIES EXPENSE	61,596	60,000	63,500	64,000	5605 WATER, GARBAGE AND ELECTRICITY COSTS
5610 GENERATOR FUEL EXPENSE	424	550	1,500	1,500	5610 FUEL FOR STANDBY GENERATOR
5810 MATERIALS & SUPPLIES	16,090	12,000	13,000	12,000	5810 LAB SUPPLIES, TOOLS, OFFICE SUPPLIES, CUSTODIAL SUPPLIES, PARTS, ETC.
5830 DEC PERMIT	1,680	1,680	1,680	1,700	5830 DEC CHARGE FOR ANNUAL PERMIT AND INSPECTIONS
5901 FACILITY REPAIR & MAINT	4,567	12,000	5,000	12,000	5901 TREATMENT PLANT AND PUMP STATION REPAIR AND MAINTENANCE
5905 SYSTEM REPAIRS & IMPROV	23,021	25,000	32,000	27,500	5905 MAINTENANCE OF SEWER PIPES, MAN-HOLES, & OTHER SYSTEM EXPENSES
5920 GARAGE ALLOC & VEHIC. EXP	26,853	26,960	26,960	26,960	5920 GARAGE CHARGES FOR ALL VEHICLE RELATED MAINTENANCE EXPENSES
6500 CAPITAL	48,699	-	-	-	6500 CAPITAL ADDITIONS/ASSET PURCHASES/PROJECT EXPENSES
6802 FIXED ASSETS	2,009	38,000	13,000	25,000	6802 PREVIOUSLY APPROVED UTILITY TRUCK DEFERRED IN FY 15, SPENT IN FY 16
6850 PUMP STATION UPGRADE	53,565	-	90,340	483,940	6850 NODES 4 AND 6 PUMP STATION UPGRADE (75% GRANT REIMBURSED)
6860 WWTP UPGRADE EVALUATION	312	-	-	-	6860 SEWER TREATMENT PLANT UPGRADE STUDY EXPENSES
6955 COMPLIANCE TESTING	5,823	5,500	7,500	8,000	6955 ALASKA DEC MANDATED COMPLIANCE TESTING
7110 CHGS FROM OTHER DEPTS	55,496	25,000	29,000	25,000	7110 CHARGES TO SEWER TREATMENT PLANT BY PUBLIC WORKS
<b>TOTAL EXPENDITURES</b>	<b>491,759</b>	<b>409,540</b>	<b>490,425</b>	<b>915,160</b>	

**SEWER ADMINISTRATION**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
<b>EXPENDITURES - 20.03.00</b>					
5501 AUDIT EXPENSE	4,595	5,500	5,500	5,750	5501 AUDIT EXPENSE- SEWER PORTION OF AUDIT EXPENSE
5812 CREDIT CARD EXPENSE	2,862	2,900	2,900	3,000	5812 ALLOCATED CREDIT CARD EXPENSE (FOR UTILITY PAYMENTS BY CREDIT CARD)
6205 INSURANCE EXPENSE	1,007	3,000	3,000	3,200	6205 SEWER DEPARTMENT ALLOCATION OF INSURANCE EXPENSE
6310 1997 USDA INTEREST	9,763	9,700	9,700	9,352	6310 1997 USDA LOAN INTEREST- INTEREST PORTION OF ANNUAL PAYMENT
6312 1997 USDA PRINCIPAL	4,466	4,570	4,570	4,918	6312 1997 USDA LOAN PRINCIPAL- PRINCIPAL PORTION OF ANNUAL PAYMENT
6701 BAD DEBT EXPENSE	3,500	2,000	2,000	2,000	6701 BAD DEBT EXPENSE- PORTION OF BAD DEBTS EXPECTED TO BE WRITTEN OFF
7106 CHGS FROM FINANCE DEPT	12,220	12,220	12,220	-	7106 CHARGES FROM FINANCE DEPARTMENT- CHARGES FROM FINANCE DEPT. FOR ALL THE SERVICES PERFORMED ON BEHALF OF THE SEWER DEPT.
<b>TOTAL EXPENDITURES-ADMIN.</b>	38,413	39,890	39,890	28,220	
<b>TOTAL SEWER EXPENDITURES</b>	<b>530,172</b>	<b>449,430</b>	<b>530,315</b>	<b>943,380</b>	
<b>SEWER FUND SUMMARY:</b>					
<b>JULY 1 RESERVES</b>	<b>250,066</b>	<b>296,314</b>	<b>269,582</b>	<b>354,542</b>	
<b>REVENUES</b>	<b>576,420</b>	<b>523,020</b>	<b>615,275</b>	<b>940,056</b>	
<b>EXPENDITURES</b>	<b>530,172</b>	<b>449,430</b>	<b>530,315</b>	<b>943,380</b>	
<b>JUNE 30 BALANCE</b>	<b>296,314</b>	<b>369,904</b>	<b>354,542</b>	<b>351,218</b>	

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**SANITATION FUND REVENUES & EXPENSES, HISTORICAL**  
**CITY AND BOROUGH OF WRANGELL**  
**2016 FISCAL YEAR**



	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Collection revenue	332,347	339,539	344,500	335,007	360,296	425,548	436,125	429,362	422,617	458,329	487,427	554,380	485,000	540,000
Landfill charges	23,784	23,228	25,130	25,336	39,129	37,734	30,413	20,655	21,320	27,112	21,290	16,321	22,000	22,000
<b>Total Revenues</b>	<b>360,239</b>	<b>364,340</b>	<b>371,585</b>	<b>361,947</b>	<b>418,520</b>	<b>503,530</b>	<b>608,360</b>	<b>1,538,254</b>	<b>1,541,021</b>	<b>788,124</b>	<b>524,023</b>	<b>592,220</b>	<b>523,862</b>	<b>575,863</b>
Collection expenses	107,387	84,261	91,823	109,705	125,423	116,109	225,358	117,441	146,237	137,802	157,287	157,733	165,000	165,000
Landfill expenses	252,851	267,399	271,811	269,958	298,779	348,105	424,254	672,470	1,461,326	682,555	413,981	375,969	415,220	421,360
<b>Total Expenditures</b>	<b>360,238</b>	<b>351,660</b>	<b>363,634</b>	<b>379,663</b>	<b>424,202</b>	<b>464,214</b>	<b>649,612</b>	<b>789,911</b>	<b>1,607,563</b>	<b>820,357</b>	<b>571,268</b>	<b>533,702</b>	<b>580,220</b>	<b>586,360</b>



**SANITATION REVENUES**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
CASH & INVESTMENTS, JULY 1st	-	82,423	44,994	13,106	
<b>REVENUES - 34.00.00</b>					
4107 PERS REVENUE-STATE	12,834	13,790	12,662	12,863	
4330 USER FEES	554,380	535,000	485,000	540,000	4330 GARBAGE COLLECTION REVENUES - (*see note)
4340 LANDFILL CHARGES	16,321	22,000	23,000	22,000	4340 DISPOSAL CHARGES AT LANDFILL
4705 RECYCLE REVENUE	-	1,000	3,000	1,000	4705 REIMBURSEMENT FOR RECYCLED ITEMS
4805 INTEREST INCOME	191	-	200	-	4805 INTEREST ALLOCATED TO SANITATION FOR RESERVES
<b>TOTAL REVENUES</b>	<b>583,726</b>	<b>571,790</b>	<b>523,862</b>	<b>575,863</b>	
<b>TOTAL REVENUES, TRANSFERS AND RESERVES</b>	<b>583,726</b>	<b>654,213</b>	<b>568,856</b>	<b>588,968</b>	

**\* Note:** Sanitation revenues appear down significantly this year due to approximately \$60,000 in credits issued to several major large commercial customers as well as the Port & Harbors resulting from accidentally overcharging these customers during 2013 and 2014. The full impact of the credits is recognized in FY 2015, so revenues will normalize next year reflecting the scheduled and approved 4% rate increase.

**SANITATION FUND - COLLECTION & LANDFILL**

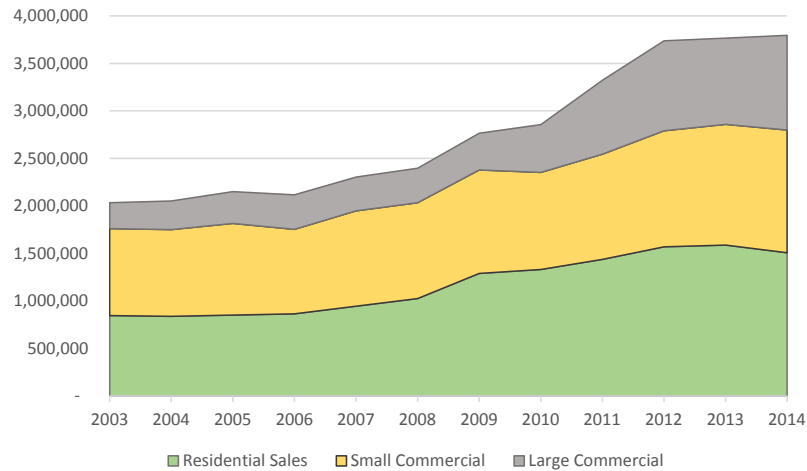
CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

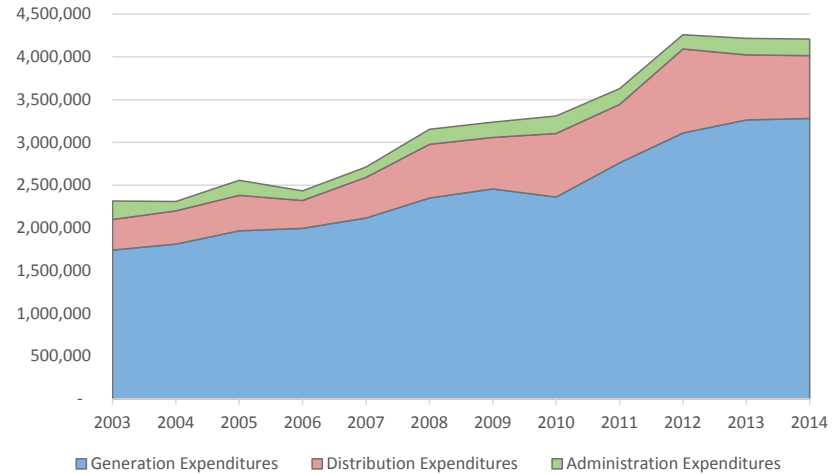
ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>COLLECTION EXPENDITURES - 34.01.00</b>				
5001 WAGES & SALARIES	43,437	43,290	43,422	46,030
5005 OVERTIME	545	500	350	500
5201 BENEFITS	40,282	44,290	44,039	44,980
5810 MATERIALS AND SUPPLIES	761	1,750	1,500	1,500
5812 CREDIT CARD EXPENSE	3,270	3,000	3,000	3,000
5855 PURCHASES EXP/DUMPSTER	2,648	4,000	10,240	3,500
5920 GARAGE ALLOC/VEHIC. EXP	30,020	30,140	30,140	30,000
6205 INSURANCE	608	1,000	1,000	1,000
6500 CAPITAL EXPENDITURES	1,474	-	-	-
6701 BAD DEBT EXPENSE	3,750	1,000	-	-
7105 CHARGES FROM FINANCE	4,340	4,340	4,340	4,340
7110 CHARGES FROM OTHER DEPTS	2,357	2,500	2,500	3,208
<b>TOTAL COLLECTION</b>	<b>133,492</b>	<b>135,810</b>	<b>140,531</b>	<b>138,058</b>
<b>LANDFILL - 34.03.00</b>				
5001 WAGES & SALARIES	45,389	44,170	44,170	46,950
5005 OVERTIME	875	500	2,500	500
5201 BENEFITS	46,277	56,130	53,959	55,030
5501 AUDIT EXPENSE	2,297	2,600	2,600	2,700
5510 DEC INSPECTIONS EXPENSE	112	250	250	750
5601 TELEPHONE EXPENSE	1,179	1,250	1,250	1,300
5605 UTILITIES EXPENSE	8,188	8,000	8,350	8,500
5735 HOUSEHOLD HAZ. WASTE EXP	19,601	14,000	15,000	15,000
5810 MATERIALS AND SUPPLIES	2,927	2,500	2,500	2,500
5901 FACILITY REPAIR & MAINT.	3,961	3,000	9,000	4,000
5920 GARAGE ALLOC/VEHIC. EXP	30,020	30,140	30,140	30,500
5930 MONITORING & TESTING	3,508	3,500	3,500	3,500
5950 DISPOSAL COSTS	180,998	180,000	208,000	210,000
5955 RECYCLE COSTS	4,100	5,000	5,000	5,000
6205 INSURANCE COSTS	1,974	3,000	2,500	4,640
6400 SOLID WASTE AUTHORITY	-	3,000	1,500	1,500
6500 LANDFILL FIXED ASSETS	-	-	-	-
6550 WASTE MGT GRANT EXP	45,627			
6905 AMORTIZATION - LANDFILL	(45,627)			
7110 CHARGES FROM OTHER DEPTS	16,405	25,000	25,000	20,000
<b>TOTAL LANDFILL</b>	<b>367,811</b>	<b>382,040</b>	<b>415,219</b>	<b>412,370</b>
<b>TOTAL SANITATION EXPENDITURES</b>	<b>501,303</b>	<b>517,850</b>	<b>555,750</b>	<b>550,428</b>
<b>JUNE 30 RESERVE</b>	<b>82,423</b>	<b>136,363</b>	<b>13,106</b>	<b>38,541</b>
<b>TOTAL RESERVE AND EXPENDITURES</b>	<b>583,726</b>	<b>654,213</b>	<b>568,856</b>	<b>588,968</b>

EXPLANATION	
<b>COLLECTION - 34.01.00</b>	
5001	GARBAGE COLLECTORS WAGES, INCLUDES VACATION
5005	OVERTIME, DOUBLE-TIME, CALL-OUTS, CALLBACKS, SHIFT DIFFERENTIALS
5201	HEALTH INSURANCE, RETIREMENT, SBS, MEDICARE, WORKER'S COMPENSATION
5810	MISCELLANEOUS ITEMS PURCHASED
5812	ALLOCATED TO SANITATION FOR ACCEPTANCE OF UTILITY PAYMENTS BY CREDIT CARD
5855	COST TO BUY REPLACEMENT DUMPTSTERS. SOME ARE RESOLD TO CUSTOMERS.
5920	GARAGE CHARGES FOR FUEL, TIRES, PARTS, AND LABOR FOR GARBAGE TRUCKS
6205	LIABILITY AND AUTO FOR GARBAGE TRUCK
6500	CAPITAL ADDITIONS/ASSET PURCHASES/PROJECT EXPENSES
6701	DELINQUENT ACCOUNTS FOR UNPAID SANITATION CHARGES
7105	CHARGES BY FINANCE DEPARTMENT FOR UTILITY BILLING AND RELATED WORK
7110	CHARGES FROM PUBLIC WORKS STAFF TO ASSIST IN SANITATION OPERATIONS
<b>LANDFILL - 34.03.00</b>	
5001	LANDFILL ATTENDANT WAGES AND VACATION
5005	OVERTIME, DOUBLE-TIME, CALLOUTS, CALLBACKS, SHIFT DIFFERENTIALS
5201	HEALTH INSURANCE, RETIREMENT, SBS, MEDICARE, WORKER'S COMPENSATION, ETC.
5501	SANITATION DEPARTMENT'S SHARE OF BOROUGH AUDIT EXPENSE
5510	DEC INSPECTIONS OR PERMITS OF LANDFILL, MONOFILL, INSTITUTE DISPOSAL SITE
5601	TELEPHONE EXPENSES FOR LANDFILL OFFICE
5605	ELECTRIC, SEWER AND WATER CHARGES FOR LANDFILL OFFICE
5735	HOUSEHOLD HAZARDOUS WASTE PROGRAM EXPENSES
5810	MISCELLANEOUS NEEDED SUPPLIES/MATERIALS
5901	LANDFILL AND BUILDING OPERATION NEEDS - OVER DUE TO MONOFILL
5920	GARAGE CHARGES FOR LANDFILL EQUIPMENT MAINTENANCE AND REPAIR
5930	MONITORING AND TESTING- REQUIRED BY DEC AT THE LANDFILL
5950	COST TO SHIP GARBAGE - HAS VARIED IN RECENT YEARS BETWEEN \$180K AND \$210K.
5955	COSTS TO SHIP RECYCLED ITEMS.
6205	PROPERTY, LIABILITY AND RELATED INSURANCE FOR LANDFILL
6400	SOLID WASTE AUTHORITY - TRAVEL/MEETING EXPENSES FOR SEASWA REP.
6500	FIXED ASSETS
6550	CIAP WASTE MANAGEMENT GRANT EXPENSES
6905	AMORTIZATION
7110	CHARGES FROM PUBLIC WORKS TO ASSIST AT LANDFILL

Sales Revenues, 2003 - Present  
Wrangell Municipal Light & Power



Total Expenditures by Department, 2003 - Present  
Wrangell Municipal Light & Power



	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Residential Sales	844,632	837,771	850,655	865,121	943,719	1,025,803	1,288,442	1,329,655	1,436,348	1,569,793	1,588,223	1,508,367
Small Commercial	916,577	912,458	963,815	887,341	1,004,973	1,007,827	1,091,127	1,021,804	1,108,584	1,220,856	1,270,353	1,290,398
Large Commercial	272,931	300,459	335,635	365,094	354,074	361,674	385,780	504,977	776,240	945,904	908,554	996,262
	2,036,143	2,052,692	2,152,110	2,119,562	2,304,773	2,397,312	2,767,358	2,858,446	3,323,183	3,738,565	3,769,143	3,797,041

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Generation Expenditures	1,741,111	1,810,820	1,967,110	1,994,848	2,115,232	2,347,848	2,456,641	2,359,572	2,760,946	3,109,882	3,262,003	3,279,990
Distribution Expenditures	357,130	387,288	414,313	325,656	477,493	630,099	601,728	745,346	682,017	982,326	761,486	735,773
Administration Expenditures	215,599	109,389	174,124	113,464	118,457	175,910	178,790	205,055	185,267	167,371	193,165	192,378
	2,313,840	2,307,497	2,555,547	2,433,968	2,711,182	3,153,857	3,237,159	3,309,973	3,628,230	4,259,579	4,216,654	4,208,141

Total revenues	2,301,668	2,274,080	2,701,375	2,608,557	2,832,925	2,981,986	3,056,380	3,046,891	3,600,453	4,622,403	4,279,526	4,397,716
Total expenses	2,313,840	2,307,497	2,555,547	2,433,968	2,711,182	3,153,857	3,237,159	3,309,973	3,628,230	4,259,579	4,216,654	4,208,141
Excess revenue over (under) expenses	(12,172)	(33,417)	145,828	174,589	121,743	(171,871)	(180,779)	(263,082)	(27,777)	362,824	62,872	189,575

**WRANGELL MUNICIPAL LIGHT & POWER**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
CASH & INVESTMENTS, JULY 1st	762,197	1,043,064	948,736	1,160,149	
<b>REVENUES - 70.00.00</b>					
4108 PERS REFUND	63,736	64,000	64,000	65,000	4108 STATE PORTION OF PERS UNFUNDED LIABILITY
4350 EQUIPMENT RENTAL	300	1,000	2,500	2,500	4350 CHARGE FOR LINE TRUCK USE FOR WORK DONE OUTSIDE SCOPE OF DEPARTMENT
4352 FUEL SURCHARGE	257,933	130,000	115,500	120,000	4352 DIESEL GENERATED COST PER KILOWATT HOUR, APPLIED DURING DIESEL RUNS/BACKUP
4355 RESIDENTIAL SALES	1,508,367	1,673,480	1,464,000	1,500,000	4355 RESIDENTIAL SALES
4357 SMALL COMMERCIAL SALES	1,290,398	1,301,120	1,302,000	1,300,000	4357 SALES TO SMALLER BUSINESSES AND HARBOR USERS.
4359 LARGE COMMERCIAL SALES	996,262	1,007,940	1,100,000	1,050,000	4359 LARGE COMMERCIAL SALES, E.G. GROCERY STORES, SEAFOOD PLANTS, SCHOOLS, NOLAN CTR
4361 SERVICE CHARGES	5,750	5,000	6,000	5,000	4361 CHARGES TO CUSTOMERS, E.G. FOR DISCONNECT AND RECONNECT
4365 POLE RENTAL	34,960	30,280	30,280	30,280	4365 AP&T, CABLEVISION RENTAL OF LIGHT POLES TO ACCOMMODATE THEIR SERVICES
4370 LATE FEE REVENUE	27,122	20,000	20,000	20,000	4370 FEES FOR LATE PAYMENTS OF UTILITY BILLS
4375 WRITE OFF'S COLLECTED	4,861	2,500	2,500	2,500	4375 COLLECTIONS RECEIVED AFTER WRITING OFF AMOUNTS DEEMED UNCOLLECTIBLE
4380 ELECT. FEES & PERMITS	10,065	10,000	12,000	10,000	4380 FEES AND PERMITS ISSUED BY ELECTRIC DEPARTMENT
4415 MATERIAL SALES	13,514	15,000	25,000	20,000	4415 SALES OF LINE, POLES, SURPLUS EQUIPMENT, ETC.
4420 PMC REFUND	173,520	-	189,878	-	4420 SEAPA REFUND - THIS WILL BE DISCONTINUED AFTER THE 2015 FISCAL YEAR REFUND
4805 INTEREST INCOME	4,085	2,000	1,000	-	4805 INTEREST EARNED ON RESERVES
4808 LABOR CHARGED OUT	4,630	3,000	7,500	5,000	4808 LABOR CHARGED OUT BY LINE DEPT.
4823 GAIN ON ASSET SALE	375	-	-	-	
<b>TOTAL REVENUES</b>	<b>4,395,878</b>	<b>4,265,320</b>	<b>4,342,158</b>	<b>4,130,280</b>	
<b>TOTAL REVENUES, TRANSFERS AND RESERVES</b>	<b>5,158,075</b>	<b>5,308,384</b>	<b>5,290,894</b>	<b>5,290,429</b>	

**LIGHT GENERATION DEPARTMENT**

**CITY AND BOROUGH OF WRANGELL**

**FISCAL YEAR 2015-2016**

<b>ACCOUNT NO. &amp; DESCRIPTION</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 APPROVED</b>	<b>2014-2015 REVISED</b>	<b>2015-2016 APPROVED</b>	<b>EXPLANATION</b>
<b>GENERATION EXPENDITURES - 70.01.00</b>					
5001 WAGES & SALARIES	190,852	188,600	177,650	183,220	5001 SUPERINTENDENT, DIESEL MECHANIC, DISPATCH SECRETARY, VACATION
5005 OVERTIME	4,797	3,500	2,500	3,500	5005 OVERTIME, DOUBLETIME, CALLBACKS, CALLOUTS, STANDBY, SHIFT DIFFERENTIALS
5010 CASUAL LABOR	-	3,000	-	-	5010 CASUAL LABOR AND EXTRA RELIEF HELP AS NEEDED
5201 BENEFITS	143,720	148,550	147,000	137,970	5201 HEALTH INSURANCE, RETIREMENT, SBS, MEDICARE, WORKER'S COMPENSATION
5301 TRAVEL & TRAINING EXPENSES	9,778	10,000	500	5,000	5301 TRAVEL AND TRAINING FOR LIGHT GENERATION PERSONNEL
5601 TELEPHONE EXPENSES	4,315	4,500	4,500	4,500	5601 INCLUDES INTERNET AND CELL PHONE COSTS FOR LIGHT GENERATION PLANT
5605 UTILITIES EXPENSES	2,004	2,100	1,800	2,100	5605 WATER, SEWER AND GARBAGE
5612 DIESEL FUEL EXPENSE/GEN.	183,914	200,000	120,000	130,000	5612 DIESEL FUEL EXPENSE FOR GENERATORS (BACK-UP, SHUTDOWNS, OUTAGES)
5614 HEATING OIL	29,121	30,000	12,000	20,000	5614 HEATING OIL EXPENSE
5620 LUBE OIL EXPENSE	20,407	20,000	9,300	10,000	5620 LUBE OIL EXPENSE FOR GENERATOR PARTS
5810 MATERIALS AND SUPPLIES	13,716	10,000	7,500	10,000	5810 SMALL TOOLS, CLEANING, SAFETY, MISCELLANEOUS AND OFFICE SUPPLIES
5870 OSHA REQUIREMENTS	9,772	8,000	6,000	8,000	5870 OSHA REQUIREMENT MAINTENANCE AT ELECTRIC PLANT
5875 GOVT FEES- DEC, EPA	45	45	500	450	5875 EPA, DEC AND OTHER GOVERNMENT AGENCY FEES
5901 FACILITY REPAIR AND & MAINT	4,722	10,000	5,000	10,000	5901 BUILDING REPAIR AND MAINTENANCE EXPENSES
5905 EQUIPMENT REPAIR & MAINT	14,982	12,000	12,000	12,000	5905 GENERATOR, RADIO, COMPUTER & OTHER EQUIPMENT REPAIR & MAINTENANCE
6501 TYEE HYDRO PURCHASES	2,631,090	2,596,150	2,700,000	2,700,000	6501 \$0.068 PER kWh ELECTRICITY PURCHASED FROM TYEE HYDROELECTRIC DAM
6550 FIXED ASSETS	-	65,000	80,000	-	6550 FIXED ASSETS - \$65,000 FOR GENERATOR EQUIPMENT
<b>TOTAL GENERATION EXPENSES</b>	<b>3,263,235</b>	<b>3,311,445</b>	<b>3,286,250</b>	<b>3,236,740</b>	

**LIGHT DISTRIBUTION DEPARTMENT**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

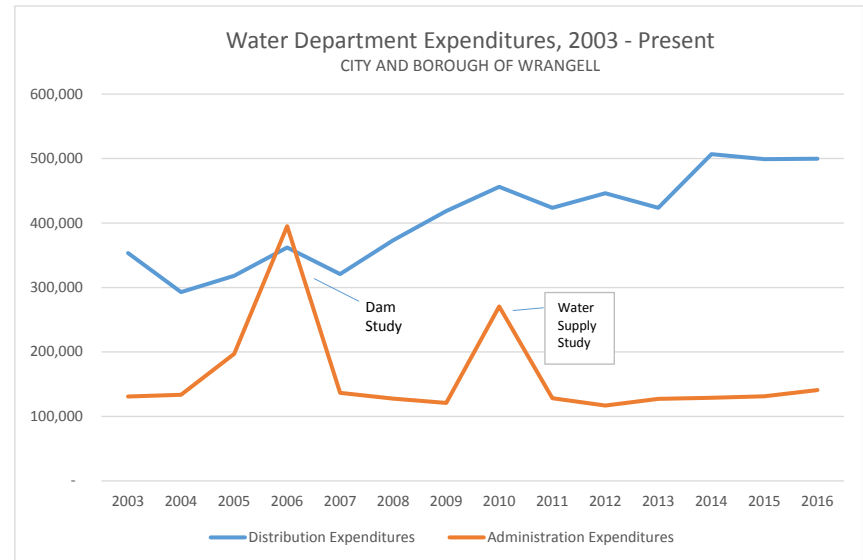
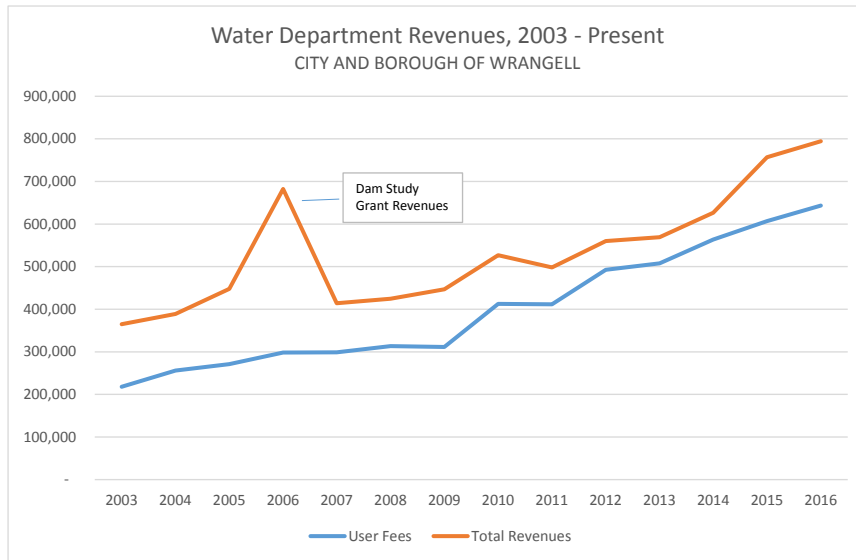
ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
<b>DISTRIBUTION EXPENDITURES - 70.03.00</b>					
5001 WAGES & SALARIES	292,333	324,030	292,765	307,570	5001 FOREMAN, LINEMAN, APPRENTICE, GROUNDMAN/METER READER, EXTRA HELP
5005 OVERTIME	8,382	15,000	5,000	10,000	5005 OVERTIME, DOUBLETIME, CALL-BACKS, CALL-OUTS, ETC.
5201 BENEFITS	205,103	237,930	237,930	211,680	5201 HEALTH INSURANCE, RETIREMENT, SBS, MEDICARE, WORKER'S COMPENSATION
5301 TRAVEL & TRAINING EXPENSES	10,278	10,000	5,650	8,000	5301 LIGHT DISTRIBUTION RELATED TRAVEL AND TRAINING
5601 TELEPHONE EXPENSE	1,288	1,500	1,500	1,500	5601 INCLUDES INTERNET, CELL PHONE, LONG DISTANCE AND RELATED COSTS
5605 UTILITIES EXPENSE	859	900	900	900	5605 WATER, SEWER AND GARBAGE
5810 MATERIALS AND SUPPLIES EXP	46,619	65,000	48,000	55,000	5810 OSHA-REQUIRED ITEMS AND MISCELLANEOUS TOOLS, SUPPLIES, ETC.
5870 METER PURCHASES	15,394	15,000	15,000	15,000	5870 NEW METER PURCHASES
5871 TRANSFORMER PURCHASES	-	-	15,000	10,000	5871 NEW TRANSFORMER PURCHASES
5872 POLE PURCHASES	11,424	50,000	30,000	35,000	5872 NEW POLE PURCHASES
5873 LINE PURCHASES	2,449	-	5,000	5,000	5873 NEW LINE PURCHASES
5920 GARAGE ALLOC /VEHIC EXP.	44,006	43,950	43,950	45,000	5920 GARAGE CHARGES FOR REPAIR AND MAINTENANCE OF LINE EQUIPMENT
6000 CAPITAL PURCHASES	20,260	25,000	24,000	25,000	6000 CAPITAL EXPENDITURES
7110 CHARGES FROM OTHERS	1,003	3,500	3,500	3,500	
<b>TOTAL GENERATION EXPENSES</b>	<b>659,398</b>	<b>791,810</b>	<b>728,195</b>	<b>733,150</b>	

**LIGHT ADMINISTRATION**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
<b>ADMINISTRATION EXPENDITURES - 70.05.00</b>					
5501 AUDIT EXPENSE	10,161	11,500	11,500	12,000	5501 BOROUGH AUDIT EXPENSE ALLOCATED TO LIGHT DEPARTMENT
5812 CREDIT CARD EXPENSE	31,510	31,000	31,000	32,000	5812 ALLOCATED BY ESTIMATED % OF UTILITES PAID BY CREDIT CARD
6141 METER INTEREST REFUND	1,694	2,000	1,500	2,000	6141 REFUNDS OF INTEREST EARNED ON METER DEPOSITS
6205 GENERAL INSURANCE EXP	10,521	10,000	10,000	16,170	6205 PROPERTY, VEHICLE, LIABILITY & INSURANCE EXPENSES ALLOCATED TO LIGHT DEPT.
6701 BAD DEBT EXPENSE	33,000	10,000	10,000	10,000	6701 EXPENSE ACCOUNT TO REFLECT DELINQUENT ACCOUNTS DEEMED UNCOLLECTIBLE
6705 THOMAS BAY EXPENSE	54,732	55,000	-	-	6705 (TO BE DISCONTINUED) TBPA EXPENSES SPLIT BETWEEN PETERSBURG & WRANGELL
7110 CHARGE FROM OTHER DEPT	50,760	52,300	52,300	54,500	7110 CHARGES FOR BILLING WORK PERFORMED FOR LIGHT DEPT. BY FINANCE & ADMIN.
<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>192,378</b>	<b>171,800</b>	<b>116,300</b>	<b>126,670</b>	
<b>TOTAL LIGHT FUND EXPENDITURES</b>	<b>4,115,011</b>	<b>4,275,055</b>	<b>4,130,745</b>	<b>4,096,560</b>	
<b>JUNE 30 RESERVE</b>	<b>1,043,064</b>	<b>1,033,329</b>	<b>1,160,149</b>	<b>1,193,869</b>	
<b>TOTAL EXPENDITURE &amp; RESERVE</b>	<b>5,158,075</b>	<b>5,308,384</b>	<b>5,290,894</b>	<b>5,290,429</b>	



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	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
User Fees	217,974	256,284	271,269	298,177	298,592	313,607	311,191	412,827	411,388	492,624	507,818	563,380	607,000	643,420
Total Revenues	364,885	389,045	447,853	682,295	414,049	424,679	447,048	527,043	498,281	560,203	569,293	626,319	756,960	794,486
Distribution Expenditures	353,552	292,852	318,289	361,933	320,939	373,367	418,662	456,046	423,438	446,158	423,553	506,822	499,170	499,690
Administration Expenditures	130,864	133,522	197,196	395,091	136,628	127,747	120,974	270,433	128,180	116,888	127,160	128,837	131,390	140,980
Total Expenditures	484,416	426,374	515,485	757,024	457,567	501,114	539,636	726,479	551,618	563,046	550,713	635,659	630,560	640,670

**WATER FUND**  
**CITY AND BOROUGH OF WRANGELL**  
**FISCAL YEAR 2015-2016**

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
CASH & INVESTMENTS, JULY 1st	439,641	480,158	461,822	588,226	
<b>REVENUES - 72.00.00</b>					
4107 PERS REFUND	8,980	8,826	9,744	10,079	4107 STATE REFUNDING PORTION OF PERS UNFUNDED LIABILITY
4330 WATER SALES	563,381	578,760	607,000	643,420	4330 WATER CHARGES, REFLECTS RATE INCREASES PURSUANT TO RATE STUDY
4333 WATER CONNECTIONS	50	500	-	500	4333 CHARGES FOR NEW WATER SERVICE CONNECTIONS
4415 MATERIAL SALES	5,487	6,000	2,000	500	4415 SALES OF WATER PIPES AND OTHER MATERIALS TO THE PUBLIC
4805 INTEREST INCOME	11,456	1,000	8,000	8,000	4805 INTEREST EARNED ON RESERVES AND WATER BOND REDEMPTION FUND
4808 LABOR	(515)	500	500	1,000	4808 CHARGES TO CUSTOMERS FOR REPAIR AND NEW SERVICE WORK
4845 HYDRANT RENTAL	37,481	39,730	39,730	41,000	4845 FIRE DEPARTMENT RENTAL OF HYDRANTS
4880 REDEMPTION FUND WTP DEC	-	89,987	89,987	89,987	4880 REDEMPTION FUND WTP DEC- THERE HAS BEEN A AMOUNT PUT
					INTO A REDEMPTION FUND FOR THE PURPOSE OF PAYING BACK
<b>TOTAL WATER REVENUES &amp; TRANS</b>	<b>626,320</b>	<b>725,303</b>	<b>756,961</b>	<b>794,486</b>	THE DEC LOAN SO THAT ALL OF THE DEBT PAYMENTS ARE MADE
					FROM THIS SOURCE OF FUNDS AT NO ADDITIONAL COST TO RATEPAYERS
<b>TOTAL REVENUES &amp; RESERVE</b>	<b>1,065,961</b>	<b>1,205,461</b>	<b>1,218,783</b>	<b>1,382,712</b>	

**WATER DISTRIBUTION & ADMINISTRATION**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>DISTRIBUTION 72.01.00</b>				
5001 WAGES AND SALARIES	60,448	58,840	63,500	64,490
5005 OVERTIME	5,033	8,000	6,100	7,500
5201 BENEFITS	55,476	58,290	58,020	63,550
5301 TRAVEL AND TRAINING	1,613	2,000	-	1,200
5601 TELEPHONE EXPENSE	3,453	3,100	3,200	3,100
5605 ELECTRICITY EXPENSE	85,293	80,000	80,000	80,000
5810 MATERIALS AND SUPPLIES	7,986	12,000	15,000	18,000
5815 CHEMICALS EXPENSE	20,538	24,000	21,680	24,000
5901 FACILITY REPAIR & MAINT.	23,955	50,000	50,000	50,000
5905 EQUIPMENT REPAIR & MAINT	7,669	5,000	3,000	5,000
5910 SYSTEM REPAIR & MAINT.	30,081	10,000	10,000	15,000
5920 GARAGE ALLOC VEHICL EXP	39,512	39,670	39,670	35,000
6350 WATER PLANT PILOT STUDY GRANT	-	-	-	-
6500 FIXED ASSETS	-	74,000	49,000	32,500
6955 COMPLIANCE TESTING	11,083	20,000	20,000	20,000
7110 CHARGES FROM OTHER DEPTS	102,443	80,000	80,000	80,000
<b>TOTAL DISTRIBUTION</b>	<b>454,583</b>	<b>524,900</b>	<b>499,170</b>	<b>499,340</b>
<b>ADMINISTRATION 72.03.00</b>				
5501 AUDIT EXPENSE	2,474	3,000	3,000	3,500
5812 CREDIT CARD EXPENSE	3,237	3,200	3,200	3,200
6205 GENERAL INSURANCE EXP	2,739	5,500	2,750	7,170
6329 1999 DEC WTP LOAN INT.	9,908	9,200	9,200	-
6330 1999 DEC WTP LOAN PRINCIPAL	78,702	80,787	80,787	-
6341 1997 BOND INTEREST	9,762	9,650	9,650	9,351
6342 1997 BOND PRINCIPAL	4,468	4,620	4,620	4,919
6701 BAD DEBT EXPENSE	3,750	2,000	2,000	2,000
7105 CHARGES FROM FINANCE & ADMIN	16,180	16,180	16,180	-
<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>131,220</b>	<b>134,137</b>	<b>131,387</b>	<b>30,140</b>
<b>TOTAL WATER EXPENDITURES</b>	<b>585,803</b>	<b>659,037</b>	<b>630,557</b>	<b>529,480</b>
<b>JUNE 30 RESERVE</b>	<b>480,158</b>	<b>546,424</b>	<b>588,226</b>	<b>853,232</b>
<b>TOTAL DISTRIBUTION, ADMIN., AND RESERVE</b>	<b>1,065,961</b>	<b>1,205,461</b>	<b>1,218,783</b>	<b>1,382,712</b>

EXPLANATION	
<b>DISTRIBUTION</b>	
5001	WATER TREATMENT PLANT OPERATOR, INCLUDING VACATION & REQUIRED COVERAGE
5005	OVERTIME, DOUBLETIME, CALLOUTS, CALLBACKS, ETC.
5201	HEALTH INSURANCE, RETIREMENT, MEDICARE, WORKER'S COMPENSATION, ETC.
5301	WATER PLANT RELATED TRAVEL AND TRAINING
5601	PHONE, INCLUDING CELL AND INTERNET COSTS
5605	WATER TREATMENT PLANT ELECTRICITY COST (INCLUDING TO RUN PUMPS)
5810	PARTS, TOOLS AND MISCELLANEOUS SUPPLIES
5815	WATER TREATMENT CHEMICALS EXPENSE
5901	TREATMENT PLANT REPAIRS AND MAINTENANCE
5905	TREATMENT PLANT EQUIPMENT REPAIR AND MAINTENANCE
5910	DISTRUBITION SYSTEM (MAINS, SERVICES) REPAIRS AND MAINTENANCE
5920	GARAGE CHARGES FOR WATER DEPARTMENT VEHICLE MAINTENANCE AND REPAIRS
6350	PILOT STUDY GRANT FOR WATER TREATMENT PLANT (100% DCCED GRANT REIMBURSED)
6500	CAPITAL ADDITIONS - DEFERRING PURCHASE OF TRUCK
6955	DEC MANDATED COMPLIANCE TESTING EXPENSES
7110	CHARGES FROM PUBLIC WORKS TO ASSIST WATER DEPARTMENT OPERATIONS

<b>ADMINISTRATION</b>	
5501	BOROUGH AUDIT EXPENSE ALLOCATED TO WATER DEPARTMENT
5812	ALLOCATED CREDIT CARD EXPENSE BY EST. % OF WATER SALES RECEIVED BY CREDIT CARD
6205	LIABILITY, PROPERTY AND VEHICLE INSURANCE COSTS
6329	INTEREST ON DEC WATER LOAN
6330	PRINCIPAL ON DEC WATER LOAN
6341	INTEREST ON 1997 RDA WATER BOND
6342	PRINCIPAL ON 1997 RDA WATER BOND
6701	EXPENSE REFLECTING DELINQUENT ACCOUNTS DEEMED UNCOLLECTIBLE
7105	CHARGES FROM FINANCE FOR UTILITY BILLING RELATED WORK

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**PORT FUND SUMMARY**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>FUNDS AVAILABLE JULY 1ST</b>				
HARBOR	579,784	603,943	603,943	640,873
DOCKS/BARGE	267,672	307,728	307,728	396,957
BOAT HAUL OUT	93,360	185,589	185,589	288,547
HARBOR REPLACEMENT FUND	711,207	1,403,627	1,403,627	2,295,176
COMM. FISH. INFRASTR. FUND	328,034	425,002	425,002	573,943
<b>TOTAL RESERVES JULY 1ST</b>	<b>1,980,057</b>	<b>2,925,889</b>	<b>2,925,889</b>	<b>4,195,496</b>
<b>REVENUES/TRANSFERS</b>				
HARBOR	910,504	880,139	969,064	920,360
DOCK/BARGE	225,378	229,430	241,830	237,610
BOAT HAUL OUT	324,705	370,954	407,954	418,254
HARBOR REPLACEMENT FUND	692,420	214,200	1,591,549	220,000
COMM. FISH. INFRASTR. FUND	96,968	127,630	148,941	111,677
<b>TOTAL REVENUES</b>	<b>2,249,975</b>	<b>1,822,353</b>	<b>3,359,338</b>	<b>1,907,901</b>
<b>TOTAL REVENUES &amp; RESERVES</b>	<b>4,230,032</b>	<b>4,748,242</b>	<b>6,285,227</b>	<b>6,103,397</b>

DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>EXPENDITURES/TRANSFERS</b>				
HARBOR	886,345	881,778	932,134	908,873
DOCKS/BARGE	185,322	230,860	152,601	293,782
BOAT HAUL OUT	232,476	272,902	304,996	310,012
HARBOR REPLACEMENT FUND	-	-	-	-
COMM. FISH. INFRASTR. FUND	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,304,143</b>	<b>1,385,540</b>	<b>1,389,731</b>	<b>1,512,667</b>
<b>RESERVES AT JUNE 30TH</b>				
HARBOR	603,943	602,304	640,873	652,360
DOCK/BARGE	307,728	306,297	396,957	340,785
BOAT HAUL OUT	185,589	283,641	288,547	396,789
HARBOR REPLACEMENT FUND	1,403,627	1,617,827	2,995,176	2,515,176
COMM. FISH. INFRASTR. FUND	425,002	552,632	573,943	685,620
<b>TOTAL RESERVES</b>	<b>2,925,889</b>	<b>3,362,702</b>	<b>4,895,496</b>	<b>4,590,730</b>
<b>TOTAL RESERVES &amp; EXPEND.</b>	<b>4,230,032</b>	<b>4,748,242</b>	<b>6,285,227</b>	<b>6,103,397</b>

**HARBOR DEPARTMENT**  
CITY AND BOROUGH OF WRANGELL  
FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>CASH &amp; INVESTMENTS, JULY 1st</b>	<b>579,784</b>	<b>603,943</b>	<b>603,943</b>	<b>640,873</b>
<b>74.01.00 (REVENUES)</b>				
4107 PERS REVENUE	23,183	24,339	24,875	25,010
4168 RAW FISH TAX	288,004	280,000	329,987	300,000
4170 FISHERIES BUS. & FISH RES. TX	12,210	20,000	17,347	10,000
4180 HOIST REVENUE	5,225	5,100	6,000	6,000
4357 ELECTRICTY COLLECTED/TRANS	14,814	13,000	15,500	15,000
4370 BOAT LAUNCH FEES	4,640	5,000	5,000	5,000
4372 GRID FEES/PRESSURE WASH	-	-	500	-
4375 STALL RENT	450,551	440,000	450,000	450,000
4380 TRANSIENT MOORAGE	78,572	75,000	90,000	85,000
4385 MEYERS CHUCK MOORAGE	-	-	-	50
44XX MARINER'S MEMORIAL DONATIONS	-	-	-	-
4415 MATERIAL SALES	7,331	-	855	1,100
4475 COLLECTION RECOVERY	-	500	-	-
4505 FINES & FORFEITURES	13,881	10,000	11,000	10,000
4805 INTEREST INCOME	4,746	3,200	3,000	3,200
4808 LABOR CHARGES/REVENUE	7,347	4,000	15,000	10,000
<b>TOTAL HARBOR REVENUES</b>	<b>910,504</b>	<b>880,139</b>	<b>969,064</b>	<b>920,360</b>
<b>TOTAL REVENUES &amp; RESERVE</b>	<b>1,490,288</b>	<b>1,484,082</b>	<b>1,573,007</b>	<b>1,561,233</b>
<b>74.01.00 (EXPENDITURES)</b>				
5001 WAGES & SALARIES	168,189	167,820	175,590	183,370
5005 OVERTIME	1,595	2,500	1,000	2,500
5201 BENEFITS	178,265	145,860	163,995	187,150
5605 UTILITIES EXPENSE	127,722	95,000	100,000	104,000
5620 GASOLINE & LUBE OIL EXP	618	600	400	600
5810 MATERIALS & SUPPLIES	9,726	8,000	8,000	8,000
5860 UNIFORM ALLOWANCE	2,505	3,900	3,500	3,500
5901 FACILITY REPAIR & MAINT.	11,735	28,000	28,000	20,000
5905 EQUIPMENT REPAIR & MAINT	1,729	4,000	2,500	4,000
5907 HOIST EXPENDITURES	2,320	2,500	1,000	2,500
5911 FIRE EQUIPMENT	1,012	3,000	3,000	3,000
6131 HARBOR PAY. REC. BY CITY	(2,966)	-	-	-
6205 INSURANCE EXPENSE	1,634	2,630	2,700	1,280
6701 BAD DEBT EXPENSE	3,800	-	-	-
6835 CAPITAL EXPENDITURES	-	20,000	20,000	-
7103 TRANS TO COMM. FISH INFRAS.	96,968	125,630	146,941	110,177
7105 TRANS. TO REPLACE. FUND	216,264	211,200	216,000	216,000
7110 PW/CONTRACTORS	5,529	-	-	-
7120 ALLOCATED ADMINISTRATION	59,699	61,138	59,508	62,796
<b>TOTAL HARBOR EXPENDITUES</b>	<b>886,345</b>	<b>881,778</b>	<b>932,134</b>	<b>908,873</b>
<b>RESERVE AT JUNE 30TH</b>	<b>603,943</b>	<b>602,304</b>	<b>640,873</b>	<b>652,360</b>
<b>TOTAL EXPENDITURES &amp; RESERVE</b>	<b>1,490,288</b>	<b>1,484,082</b>	<b>1,573,007</b>	<b>1,561,233</b>

**EXPLANATION**

**REVENUES**

4107	STATE REFUND PORTION OF PERS UNFUNDED LIABILITY
4168	STATE SHARE TO COMMUNITIES FOR RAW FISH TAX COLLECTED
4170	STATE SHARE OF FISHERIES BUSINESS TAX FROM FLOATING FISH PROCESSORS
4180	FEES FOR BOAT HOIST
4357	ELECTRIC CHARGES TO TRANSIENTS
4370	FEES FOR BOAT LAUNCH
4372	GRID AND PRESSURE WASHER FEES
4375	\$25/FOOT CHARGES FOR STALL RENT - \$12 ALLOCATED FOR HARBOR REPLACEMENT
4380	TRANSIENT MOORAGE CHARGES
4385	MOORAGE RECEIVED FROM MEYER'S CHUCK
44XX	DONATIONS FOR MARINER'S MEMORIAL AT HERITAGE HARBOR
4415	MISCELLANEOUS SALES OF SCRAPPED/SURPLUSED ITEMS FROM HARBORS
4475	RECOVERY OF DELINQUENT AMOUNTS AFTER WRITTEN OFF AS UNCOLLECTIBLE
4505	LATE CHARGES APPLIED TO OVERDUE/DELINQUENT AMOUNTS OWED
4805	INTEREST EARNED ON RESERVES
4808	HARBOR STAFF LABOR CHARGED OUT

**EXPENDITURES**

5001	HARBORMASTER, ASSISTANTS, MAINT., SECRETARY, TEMPS (70/30 TO HARBOR/BARGE)
5005	OVERTIME, DOUBLETIME, CALLOUTS, CALLBACKS, ETC.
5201	ALL HEALTH INSURANCE CHARGED HERE; PERS/SBS, MEDICARE, W.C. SPLIT 70/30 HARBOR/PORT
5605	ELECTRICITY, WATER, GARBAGE, SEWER CHARGES
5620	GAS AND LUBRICANT FOR BOATS, GENERATORS, AND OTHER EQUIPMENT
5810	TOOLS, PARTS, AND OTHER MISCELLANEOUS SUPPLIES
5860	FLOAT COATS, SAFETY GEAR AND CLOTHING ALLOWANCE MONEY FOR HARBOR STAFF
5901	INCLUDES LUMBER, PILING, WATER SYSTEM, PAINT, HIRED CONTRACTORS, ETC.
5905	MOTORS, SAWS, RADIOS, AND VARIOUS OTHER EQUIPMENT MAINTENANCE
5907	HOIST MAINTENANCE, SOFTWARE, INSPECTION
5911	FLOAT FIRE EQUIPMENT RELATED EXPENSES
6131	CONTRA-EXPENSE ACCOUNT TO RECORD HARBOR PAYMENTS RECEIVED AT CITY HALL
6205	PROPERTY, LIABILITY AND VEHICLE INSURANCE EXPENSES
6701	DELINQUENT HARBOR ACCOUNTS DEEMED UNCOLLECTIBLE
6835	CAPITAL ADDITIONS
7103	TRANSFER TO COMMERCIAL FISHERIES INFRASTRUCTURE FUND (SEE NEXT PAGE)
7105	12/25THS OF STALL RENT IS TRANSFERRED TO FLOAT REPLACEMENT FUND
7110	WORK CHARGED BY PUBLIC WORKS TO HARBOR FOR MISCELLANEOUS SUPPORT
7120	ALLOCATED ADMINISTRATION- HARBOR-68%, DOCK- 27%, TRAVEL LIFT- 5%



**HARBOR RESERVE FUNDS**  
CITY AND BOROUGH OF WRANGELL  
FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>HARBOR REPLACEMENT FUND</b>				
WRANGELL HARBORS CASH, JULY 1ST	711,207	1,403,627	1,403,627	2,295,176
MEYERS CHUCK REPLACEMENT RESERVE	-	-	-	700,000
<b>74.02 REVENUES</b>				
4460 CORPS OF ENGINEERS - HERIT.	475,550	-	-	-
4901 TRANSFER FROM HARBOR	216,264	211,200	216,000	216,000
4905 MEYERS CHUCK TRANSFER	-	-	1,372,549	-
4805 INTEREST INCOME	606	3,000	3,000	4,000
<b>TOTAL HARBOR REVENUES</b>	<b>692,420</b>	<b>214,200</b>	<b>1,591,549</b>	<b>220,000</b>
<b>TOTAL REVENUES &amp; RESERVE</b>	<b>1,403,627</b>	<b>1,617,827</b>	<b>2,995,176</b>	<b>3,215,176</b>
<b>74.02 EXPENDITURES</b>				
6500 FLOAT REPLACEMENT EXPENDITURES	-	-	-	-
<b>TOTAL HARBOR EXPENDITUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>HARBOR RESERVE AT JUNE 30TH</b>	<b>1,403,627</b>	<b>1,617,827</b>	<b>2,295,176</b>	<b>2,515,176</b>
<b>MEYERS CHUCK REPLACEMENT RESERVE</b>	<b>-</b>	<b>-</b>	<b>700,000</b>	<b>700,000</b>
<b>TOTAL EXPENDITURES &amp; RESERVE</b>	<b>1,403,627</b>	<b>1,617,827</b>	<b>2,295,176</b>	<b>2,515,176</b>
<b>COMMERCIAL FISHING INFRASTRUCTURE FUND</b>				
<b>FUNDS AVAILABLE JULY 1ST</b>	<b>328,034</b>	<b>425,002</b>	<b>425,002</b>	<b>573,943</b>
<b>74.06 REVENUES</b>				
TRANSFER FROM HARBOR	96,968	125,630	146,941	110,177
4805 INTEREST INCOME	-	2,000	2,000	1,500
<b>TOTAL CFIF REVENUES</b>	<b>96,968</b>	<b>127,630</b>	<b>148,941</b>	<b>111,677</b>
<b>TOTAL REVENUES &amp; RESERVE</b>	<b>425,002</b>	<b>552,632</b>	<b>573,943</b>	<b>685,620</b>
<b>74.06 EXPENDITURES</b>				
6500 INFRASTRUCTURE EXPENSE	-	-	-	-
<b>TOTAL CFIF EXPENDITUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CFIF RESERVE AT JUNE 30TH</b>	<b>425,002</b>	<b>552,632</b>	<b>573,943</b>	<b>685,620</b>
<b>TOTAL EXPENDITURES &amp; RESERVE</b>	<b>425,002</b>	<b>552,632</b>	<b>573,943</b>	<b>685,620</b>

**EXPLANATION**

**HARBOR REPLACEMENT FUND**

PORT COMMISSION INSTITUTED A PROGRAM TO INCREASE THE MOORAGE RATE TO \$25/FOOT SEVERAL YEARS BACK, AND AGREEING TO \$12 FOR HARBOR/FLOAT REPLACEMENT AND RELATED INFRASTRUCTURE COSTS. THE REMAINING 13/25THS OF STALL RENT SUPPORTS HARBOR OPERATIONS YEAR TO YEAR.

STATE OF ALASKA TRANSFERRED \$1.37 MILLION FOR THE BOROUGH PORTS & HARBORS TO REBUILD HARBOR FLOATS/DOCKS/ETC. 50% OF THIS WILL BE RESERVED FOR MEYERS CHUCK.

TENTATIVE PLANS FOR THESE FUNDS INCLUDE USING IT TO MATCH THE STATE'S HARBOR MATCHING GRANT PROGRAM TO REHABILITATE SHOEMAKER HARBOR AND MEYERS CHUCK FLOAT/DOCKS.

**COMMERCIAL FISHING INFRASTRUTURE FUND**

THE PORT COMMISSION ADOPTED IN 2012-2013 A POLICY TO USE A PORTION OF THE RAW FISH TAX FOR IMPROVEMENTS AND REPLACEMENTS USED BY THE COMMERCIAL FISHING INDUSTRY. THE AMOUNT IS DETERMINED BY MULTIPLYING HARBOR OPERATING EXPENDITURES BY ONE-THIRD TO DETERMINE THE AMOUNT OF RAW FISH TAX THAT CAN BE USED TO SUPPORT THE HARBOR'S ANNUAL OPERATING COSTS. THE REMAINDER OF THIS TAX SHARE FROM THE STATE IS TRANSFERRED ANNUALLY TO THIS FUND.

TENTATIVE PLANS CURRENTLY UNDER REVIEW AND DISCUSSION ARE TO COMBINE THIS AMOUNT WITH THE FLOAT REPLACEMENT FUNDS TO MATCH STATE FUNDING FOR HARBOR REPLACEMENT TO REHABILITATE SHOEMAKER HARBOR.

6500 EXPENDITURE OF RESERVE FUNDS FOR CAPITAL IMPROVEMENTS

**PORT FILL, DOCK AND BARGE RAMP**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>FUNDS AVAILABLE JULY 1ST</b>	<b>267,672</b>	<b>307,728</b>	<b>307,728</b>	<b>396,957</b>
<b>74.03.00 (REVENUES)</b>				
4107 PERS REVENUE	9,936	10,430	10,430	10,710
4360 ADVENTURE SERVICE FEE	20	-	-	-
4370 STORAGE REVENUE	77,721	82,000	95,000	90,000
4379 PORT TRANSIENT FEES	146	500	400	400
4380 WHARFAGE	69,987	66,000	75,000	70,000
4382 DOCKAGE REVENUE	66,746	51,000	60,000	47,600
4385 PORT DEVELOPMENT FUND	-	18,500	-	18,400
4805 INTEREST INCOME	-	1,000	1,000	500
4823 PLANS AND SPECS REVENUE	822	-	-	-
<b>TOTAL PORT (DOCK) REVENUES</b>	<b>225,378</b>	<b>229,430</b>	<b>241,830</b>	<b>237,610</b>
<b>TOTAL REVENUES &amp; RESERVE</b>	<b>493,050</b>	<b>537,158</b>	<b>549,558</b>	<b>634,567</b>
<b>74.03.00 (EXPENDITURES)</b>				
5001 WAGES & SALARIES	70,276	71,920	70,765	78,590
5005 OVERTIME	-	2,000	-	1,000
5201 BENEFITS	34,795	62,510	25,000	39,070
5605 UTILITIES EXPENSE	25,991	25,000	7,500	7,500
5810 MATERIALS AND SUPPLIES EXP	1,932	2,500	2,000	2,500
5901 FACILITY REPAIR & MAINT.	10,414	20,000	15,000	20,000
5905 EQUIPMENT REPAIR & MAINT	3,292	3,000	3,000	3,500
6205 DOCK & BARGE INSURANCE	16,476	9,250	9,500	11,490
6385 PORT DEV. FEE LOAN RETURN	-	2,000	-	9,200
6500 CAPITAL	-	10,000	-	100,000
7120 ALLOCATED ADMINISTRATION	22,146	22,680	19,836	20,932
<b>TOTAL DOCK EXPENDITURES</b>	<b>185,322</b>	<b>230,860</b>	<b>152,601</b>	<b>293,782</b>
<b>DOCK RESERVE AS OF JUNE 30</b>	<b>307,728</b>	<b>306,297</b>	<b>396,957</b>	<b>340,785</b>
<b>TOTAL EXPENDITURES &amp; RESERVE</b>	<b>493,050</b>	<b>537,158</b>	<b>549,558</b>	<b>634,567</b>

**EXPLANATION**

**74.03.00 (REVENUES)**

4107	STATE REFUNDING PORTION OF PERS UNFUNDED LIABILITY
4360	FEE FOR USE OF DOCK FACILITIES
4370	STORAGE AT MILL DOCK AND BOYER SITES
4380	PORT TRANSIENT FEES
4380	CHARGES FOR USE OF DOCK BY FREIGHT TRANSPORTERS
4382	CHARGES FOR VESSELS TO DOCK AT MILL, BARGE RAMP AND CITY DOCK
4385	FEE CHARGED TO CRUISE/TOUR SHIPS FOR PORT DEVELOPMENT
4805	INTEREST EARNED ON RESERVE FUNDS
4823	MISCELLANEOUS REVENUES

**74.03.00 (EXPENDITURES)**

5001	30% OF HARBOR WAGES AND SALARIES APPLIED HERE (SEE HARBOR PAGE)
5005	OVERTIME, DOUBLETIME, CALLBACKS FOR AFTER-HOURS WORK
5201	30% OF RETIREMENT & WORKER'S COMPENSATION (SEE ALSO HARBOR PAGE)
5605	DECREASED DUE TO A NUMBER OF CHARGES REAPPLIED TO BOATYARD
5810	TOOLS, PARTS, PAINT AND MISCELLANEOUS SUPPLIES
5901	BARGE AND DOCK RELATED REPAIRS
5905	COMPRESSOR, RAMP, WATER LINE, AND OTHER REPAIRS
6205	INSURANCE ALLOCATED TO DOCK/BARGE RAMP
6385	REPAYMENT FOR LOAN FOR MOORING DOLPHIN
6500	CAPITAL ADDITIONS - CONCRETE REPLACEMENT AT BARGE RAMP
7120	ALLOCATED ADMINISTRATION- 27% OF ADMINISTRATION COSTS SUCH AS PHONES, COMPUTERS, ARE APPLIED TO THIS DEPARTMENT

**LOAN FROM REVOLVING LOAN FUND FOR DOLPHIN**

JULY 1, 2014 BALANCE	\$	148,244
2015 FY ESTIMATE		(1,750)
EST. BALANCE AT JUNE 30, 2015	\$	146,494

**MARINE SERVICE CENTER & TRAVEL LIFTS**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED
<b>FUNDS AVAILABLE JULY 1ST</b>	<b>93,360</b>	<b>185,589</b>	<b>185,589</b>	<b>288,547</b>
<b>REVENUES - 74.04.00</b>				
4107 PERS STATE RELIEF	8,941	8,890	8,890	8,990
4357 ELECTRICAL REVENUE	7,576	3,000	12,000	12,000
4410 LIFT FEES - ROUND TRIP	140,458	140,000	150,000	160,000
4420 ENVIRONMENTAL FEES	3,765	3,500	4,000	4,200
4430 HOIST	2,305	-	-	-
4450 WORK AREA STORAGE	49,333	52,000	65,000	65,000
4460 LONG-TERM STORAGE	112,327	115,000	120,000	120,000
4470 YARD LEASES	-	47,064	47,064	47,064
4805 INTEREST INCOME	-	1,500	1,000	1,000
<b>TOTAL REVENUE</b>	<b>324,705</b>	<b>370,954</b>	<b>407,954</b>	<b>418,254</b>
<b>TOTAL REVENUE &amp; RESERVES</b>	<b>418,065</b>	<b>556,543</b>	<b>593,543</b>	<b>706,801</b>

<b>EXPENDITURES - 74.04.00</b>				
5001 WAGES & SALARIES	80,486	75,950	75,000	80,000
5005 OVERTIME	4,925	4,000	4,000	4,000
5201 BENEFITS	62,894	62,800	64,800	66,670
5605 UTILITIES EXPENSE	2,619	3,000	25,000	25,000
5610 FUEL OIL EXPENSE	8,743	7,000	10,000	10,000
5810 MATERIALS AND SUPPLIES EXP	12,350	10,000	10,000	10,000
5815 DERELICT DISPOSAL EXPEND.	-	3,000	3,000	5,000
5901 FACILITY REPAIR & MAINT.	4,077	6,000	6,000	6,000
5905 EQUIPMENT REPAIR & MAINT	7,524	5,000	6,000	28,000
6205 INSURANCE EXPENSE	1,387	17,850	17,850	26,900
6500 CAPTIAL	9,518	40,000	40,000	4,000
7008 PERMANENT LOAN REPAY	23,510	23,510	23,510	23,510
7120 ALLOCATED ADMINISTRATION	14,443	14,792	19,836	20,932
<b>TOTAL MARINE CENTER EXPEND.</b>	<b>232,476</b>	<b>272,902</b>	<b>304,996</b>	<b>310,012</b>
<b>MARINE TRAVEL LIFT 6/30 RESERVE</b>	<b>185,589</b>	<b>283,641</b>	<b>288,547</b>	<b>396,789</b>
<b>TOTAL EXPENDITURES &amp; RESERVE</b>	<b>418,065</b>	<b>556,543</b>	<b>593,543</b>	<b>706,801</b>

**LOAN STATUS**

ORIGINAL LOAN AMOUNT	\$ 211,586
2009 THRU 2014 PAYMENTS	\$ (141,060)
2015 FISCAL YEAR PAYMENT	\$ (23,510)
LOAN BALANCE JUNE 30, 2015	\$ 47,016

**EXPLANATION**

**74.04.00 (REVENUES)**

4107	STATE REFUNDING PORTION OF PERS UNFUNDED LIABILITY
4357	USE OF HARBOR ELECTRICITY BY BOATS
4410	TRAVEL LIFT REVENUE
4420	FEES CHARGED FOR ENVIRONMENTAL IMPACTS OF HAZARDOUS MATERIALS/WASTE
4430	HOIST FEES
4450	FEES FOR STORAGE IN DESIGNATED WORK AREA
4460	LONG-TERM STORAGE REVENUE FOR BOATS STORED IN YARD/HAUL-OUT
4470	LEASE REVENUE TO PRIVATE VENDORS IN MARINE SERVICE CENTER
4805	INTEREST EARNED ON RESERVES

**EXPENDITURES**

5001	MARINE SERVICE CENTER & TRAVEL LIFT MANAGER WAGES, TEMP HELP
5005	OVERTIME, DOUBLETIME, CALL-OUTS, ETC.
5201	HEALTH INSURANCE, RETIREMENT, MEDICARE, SBS, WORKER'S COMPENSATION
5605	ELECTRICITY, WATER, SEWER AND GARBAGE CHARGES TO MARINE SERVICE CENTER
5610	FUEL EXPENSE FOR TRAVEL LIFTS
5810	VARIOUS MATERIALS AND SUPPLIES NEEDED FOR TRAVEL LIFTS AND SERVICE CENTER
5815	EXPENSES INCURRED ON BOROUGH BY DERELICT VESSELS REQUIRING DISPOSAL
5901	DOCK PORTION OF FACILITY REPAIR AND MAINTENANCE
5905	EQUIPMENT REPAIR AND MAINTENANCE REQUIREMENTS
6205	PROPERTY, LIABILITY AND MACHINE INSURANCE EXPENSES
6500	CAPITAL ADDITIONS - TIRES
7008	10-YEAR 0% INTEREST LOAN FROM PERMANENT FUND TO MARINE SERVICE CENTER
7120	ALLOCATED ADMINISTRATION- 5% OF ADMINISTRATIVE COSTS GO TO TRAVEL LIFT.

**\*NOTE\***

THE BOAT HAUL OUT BORROWED \$235,096 FROM THE PERMANENT FUND  
AND AGREED TO PAY BACK PRINCIPAL ONLY AT 10% PER YEAR FOR  
10 YEARS WITH FIRST PAYMENT BEGINNING IN THE 2009 FISCAL YEAR.

**MARINE SERVICE CENTER  
& TRAVEL LIFTS**

**PORT & HARBORS ADMINISTRATION**

CITY AND BOROUGH OF WRANGELL

FISCAL YEAR 2015-2016

ACCOUNT NO. & DESCRIPTION	2013-2014 ACTUAL	2014-2015 APPROVED	2014-2015 REVISED	2015-2016 APPROVED	EXPLANATION
<b>HARBOR ADMINISTRATION - 74.05.00</b>					
5301 TRAINING & TRAVEL EXPENSE	11,492	11,500	11,500	11,500	5301 TRAINING AND TRAVEL- HARBORMASTER CONFERENCE AND MISC. OTHER TRAINING FOR STAFF
5501 AUDIT EXPENSE	5,479	6,510	6,510	6,750	5501 PORT FUND SHARE OF BOROUGH AUDIT EXPENSE
5520 COMPUTER SYSTEM COSTS	2,125	2,400	2,400	2,400	5520 COMPUTER SYSTEM (HARDWARE, SOFTWARE & TECHNICAL SUPPORT) EXPENSES FOR HARBORS
5601 TELEPHONE EXPENSE	6,498	7,000	6,500	7,000	5601 MONTHLY TELEPHONES, LONG DISTANCE, CELL PHONES, AND INTERNET
5610 HEATING OIL EXPENSE	947	1,000	100	1,000	5610 HEATING OIL COST FOR NEW HARBOR OFFICE
5810 MATERIALS & SUPPLIES	7,947	6,500	6,500	6,500	5810 ALL OFFICE MATERIALS, BILLING FORMS, COPY PAPER, TONER, ETC.
5812 CREDIT CARD COSTS	12,079	11,500	13,470	13,500	5812 CREDIT CARD PROCESSING FEES AND EQUIPMENT RENTAL
5901 FACILITY REPAIR & MAINT.	2,760	3,500	4,000	3,500	5901 MAINTAINING BUILDING, INCLUDING FURNACE, LIGHTS, ETC.
5902 GARAGE ALLOC. VEHIC EXP	17,769	17,840	17,840	17,840	5902 GARAGE CHARGES TO REPAIR AND MAINTAIN HARBOR VEHICLES
5905 EQUIPMENT REPAIR & MAINT	3,823	4,000	3,500	4,000	5905 COMPUTERS, RADIOS, COPIER, AND OTHER OFFICE EQUIPMENT.
6005 PUBLICATION EXPENSE	6,346	6,000	6,000	6,000	6005 ADVERTISING PORT MEETINGS, SPECIAL MEETINGS, VACANCIES, AND OTHER NOTICES
6205 GENERAL INSURANCE EXP.	1,154	2,100	2,100	1,850	6205 PORT FUND INSURANCE ALLOCATION NOT OTHERWISE ALLOCATED TO SUB-DEPARTMENTS
6500 CAPITAL	-	-	-	3,500	6500 HEAT PUMP FOR HARBOR OFFICE BUILDING
7106 CHARGES FROM FINANCE	17,870	18,760	18,760	19,320	7106 FINANCE DEPARTMENT CHARGES FOR ALL WORK PERFORMED IN SUPPORT OF HARBOR
<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>96,289</b>	<b>98,610</b>	<b>99,180</b>	<b>104,660</b>	<b>BILLING AND OPERATIONS</b>
 <b>20% DOCK ALLOCATION</b>	 <b>(22,146)</b>	 <b>(22,680)</b>	 <b>(19,836)</b>	 <b>(20,932)</b>	
 <b>20% TRAVEL LIFT ALLOCATION</b>	 <b>(14,443)</b>	 <b>(14,792)</b>	 <b>(19,836)</b>	 <b>(20,932)</b>	
 <b>60% HARBOR ALLOCATION</b>	 <b>(59,699)</b>	 <b>(61,138)</b>	 <b>(59,508)</b>	 <b>(62,796)</b>	
 <b>TOTALS</b>	 <b>-</b>	 <b>-</b>	 <b>-</b>	 <b>-</b>	

**BOND INDEBTEDNESS**  
**BALANCES AS OF JUNE 30, 2015**

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GENERAL OIGATION BONDS	MATURITY	AMOUNT ISSUED	AMOUNT UNISSUED	OUTSTANDING BALANCE
2000 SCHOOL BONDS	2015	519,000	-	-
2011 REFUNDING SCHOOL BONDS		210,000	-	45,000
2011 REFUNDING SCHOOL BONDS		165,000	-	85,000
2002 SCHOOL BONDS	2017	485,000	-	-
2015 REFUNDING SCHOOL BONDS	2021	2,809,000	-	1,330,000
2010 SCHOOL BONDS	2021	220,000	-	140,000
TOTAL		<u>4,408,000</u>		<u>1,600,000</u>

\* NOTE: All bonds marked with an asterisk were refinanced by the Alaska Municipal Bond Bank to pay off old bonds and issue new ones at a savings (taking advantage of lower current interest rates).

The debt requirement on issued bonds for the fiscal year ending June 30, 2015 is \$372,675. Of this amount, the State of Alaska is scheduled to pay \$258,264.

**REVENUE BONDS / LOANS**

PORT LOAN FROM PERM. FUND		235,096	-	47,016
PORT LOAN FROM GENERAL FUND		200,000		146,494
1997 WATER UTILITY	2037	250,000	-	193,028
1997 SEWER UTILITY	2037	250,000	-	193,040
2000 WATER UTILITY *NOTE*		1,501,836		512,672
TOTALS		<u>2,436,932</u>		<u>1,092,250</u>

\*NOTE\* THE 2000 WATER LOAN WITH DEC HAS REDEMPTION FUNDS SET UP TO PAY ALL DEBT PAYMENTS.

DEBT REQUIREMENT FOR WATER, SEWER, AND PORT FOR THE FISCAL YEAR ENDING JUNE 30, 2015 ARE AS FOLLOWS:

**WATER:** **104,256** (\$89,987 paid by redemption funds, not water funds)

**SEWER:** **14,270**

**PORT/ DOCK-BARGE:** **1,750**

**INSURANCE ALLOCATION BREAKDOWN**  
CITY AND BOROUGH OF WRANGELL  
2016 FISCAL YEAR

	Vehicles	Property	Mobile Equipment	Fine Art	Liability	Travel Lift	Excess Marine	Homeland Security Boat	Marine Operators	Crime	Mechanical Breakdown Coverage	DEPARTMENT TOTALS
Finance		1,418.09										1,418.09
Administration					7,566.21						2,700.26	10,266.47
Fire	12,322.89	766.32			489.88							13,579.09
Police	5,225.95				18,483.27			5,060.00		1,350.00		30,119.22
Public Safety Building		8,076.15										8,076.15
Garage		978.17			762.39							1,740.56
Public Works	4,858.70	170.97	3,407.63									8,437.30
Library		2,257.98			599.16							2,857.14
Community Promotion		167.21										167.21
Parks	621.46											621.46
Cold Storage/Belt Freezer		4,124.19										4,124.19
Wastewater Dept.	310.73	1,472.02										1,782.75
Museum		7,451.88		498.00								7,949.88
Pool					810.69							810.69
Recreation		4,225.85										4,225.85
Landfill	2,768.36	1,368.18			502.39							4,638.93
Light Generation Dept.	621.46	11,074.62			2,581.40							14,277.47
Light Distribution Dept.	1,892.63											1,892.63
Water Dept.	310.73	6,501.56			352.62							7,164.90
Harbor Dept.	1,271.17											1,271.17
Port, Dock & Barge Ramp		11,480.76										11,480.76
Marine Service Center			7,641.06			4,050.00	4,400.00		10,810.00			26,901.06
Harbor Administration		326.06			1,517.99							1,844.05
<b>TOTALS</b>	<b>30,204.08</b>	<b>61,860.00</b>	<b>11,048.69</b>	<b>498.00</b>	<b>33,666.00</b>	<b>4,050.00</b>	<b>4,400.00</b>	<b>5,060.00</b>	<b>10,810.00</b>	<b>1,350.00</b>	<b>2,700.26</b>	<b>165,647.03</b>

## History of Assessed Real Property Value and Mill Rate

### City and Borough of Wrangell

Assessed Value list is Taxable Portion only (does not include exempt property)

Tax Year	Taxable Assessed Value	Service Area Mill Rate	Outside / Differential Zone Mill rate
1964	4,992,681	21.00	n/a
1965	6,970,965	17.50	n/a
1966	4,774,406	19.00	n/a
1967	8,140,928	20.00	n/a
1968	9,263,922	20.00	n/a
1969	9,520,141	20.00	n/a
1970	10,675,128	18.00	n/a
1971	11,030,024	18.00	n/a
1972	10,986,166	18.00	n/a
1973	11,707,500	18.00	n/a
1974	12,621,904	19.40	n/a
1975	19,354,805	12.90	n/a
1976	27,165,729	12.90	n/a
1977	32,582,703	11.90	n/a
1978	35,454,087	14.90	n/a
1979	36,955,342	14.90	n/a
1980	44,022,246	12.90	n/a
1981	47,412,284	7.20	n/a
1982	54,737,723	6.20	n/a
1983	63,443,902	3.20	n/a
1984	65,139,118	5.60	n/a
1985	71,744,827	8.00	n/a
1986	72,348,169	12.50	n/a
1987	67,797,763	12.50	n/a
1988	62,031,434	11.00	n/a
1989	68,372,049	9.00	n/a
1990	73,717,114	9.00	n/a
1991	77,027,746	9.00	n/a
1992	78,135,521	9.00	n/a
1993	78,499,195	10.00	n/a



1994	83,056,656	10.00	n/a
1995	83,292,081	10.00	n/a
1996	83,752,046	10.00	n/a
1997	88,926,348	10.00	n/a
1998	85,346,976	10.00	n/a
1999	89,456,936	12.00	n/a
2000	104,365,100	12.00	n/a
2001	97,434,310	10.00	n/a
2002	97,241,474	10.00	n/a
2003	97,185,596	12.00	n/a
2004	102,160,888	12.00	n/a
2005	107,558,963	12.00	n/a
2006	107,045,137	12.00	n/a
2007	106,450,637	12.75	n/a
2008	107,113,113	12.75	n/a
2009	125,018,898	12.75	4.00
2010	121,950,067	12.75	4.00
2011	123,105,720	12.75	4.00
2012	126,422,574	12.75	4.00
2013	134,366,782	12.75	4.00
2014	137,043,529	12.75	4.00
2015	143,146,844	12.75	4.00

# **Agenda Item 14**

## **CITY & BOROUGH OF WRANGELL**

**BOROUGH ASSEMBLY  
AGENDA ITEM  
May 26, 2015**

### **INFORMATION:**

ATTORNEY'S FILE – Summary report provided to the Assembly.

# **Agenda Item 15**

## **CITY & BOROUGH OF WRANGELL**

**BOROUGH ASSEMBLY  
AGENDA ITEM  
May 26, 2015**

Executive Session – None.