



CITY & BOROUGH OF WRANGELL PUBLIC HEARING AGENDA

Tuesday, August 23, 2016
6:30 – 7:00 p.m.

Location: Assembly Chambers, City Hall

1. Call to Order
2. Roll Call
3. Public Hearing Items:
 - a. **PROPOSED ORDINANCE No. 920:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 18.04.080, SECTION 107.2 AMENDED – PERMIT FEES, OF THE WRANGELL MUNICIPAL CODE RELATING TO BUILDING PERMIT FEES *(second reading)*
 - b. **PROPOSED ORDINANCE No. 921:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 5.08.060, TAX-FREE DAYS, OF THE WRANGELL MUNICIPAL CODE, TO PROVIDE THAT THE ASSEMBLY MAY APPROVE ONE SALES TAX-FREE DAY EACH FISCAL YEAR *(second reading)*
 - c. **PROPOSED ORDINANCE No. 922 (am) :** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CERTAIN SECTIONS OF CHAPTER 15.16, CEMETERY, OF THE WRANGELL MUNICIPAL CODE, RELATING TO CEMETERY FEES *(first reading – as amended)*
4. Written Testimony
5. Oral Testimony
6. Adjournment

Agenda Item 3a

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY PUBLIC HEARING AGENDA ITEM August 23, 2016

INFORMATION:

PROPOSED ORDINANCE No. 920: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 18.04.080, SECTION 107.2 AMENDED – PERMIT FEES, OF THE WRANGELL MUNICIPAL CODE RELATING TO BUILDING PERMIT FEES *(second reading)*

Attachments:

- 1. Proposed Ordinance No. 920**

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 920

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 18.04.080, SECTION 107.2 AMENDED – PERMIT FEES, OF THE WRANGELL MUNICIPAL CODE RELATING TO BUILDING PERMIT FEES

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Action. The purpose of this ordinance is to amend Section 18.04.080, Section 107.2 amended – Permit Fees, of the Wrangell Municipal Code relating to building permit fees.

SEC. 2. Amendment of Section. Section 18.04.080 of the Wrangell Municipal Code is amended to read:

Section 18.04.080 Section 107.2 amended – Permit fees.

Section 107.2 of the Uniform Building Code is amended to read as follows:

A. No building permit fees shall be charged for improvements or construction of less than two thousand dollars valuation.

B. All building permit fees for permits for construction of valuation of two thousand dollars or more shall be as follows:

1. All residential construction, **[ten]** one hundred dollars;
2. Commercial construction, **[fifteen]** one hundred-fifty dollars;
3. Remodeling and miscellaneous construction, **[five]** fifty dollars.

SEC. 3. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 4. Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to

other persons or circumstances shall not be affected thereby.

SEC. 5. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: July 26, 2016.

PASSED IN SECOND READING: _____, 2016.

David L. Jack, Mayor

ATTEST:

Kim Lane, Borough Clerk

Agenda Item 3b

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY PUBLIC HEARING ITEM August 23, 2016

INFORMATION:

PROPOSED ORDINANCE No. 921: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 5.08.060, TAX-FREE DAYS, OF THE WRANGELL MUNICIPAL CODE, TO PROVIDE THAT THE ASSEMBLY MAY APPROVE ONE SALES TAX-FREE DAY EACH FISCAL YEAR *(second reading)*

Attachments:

- 1. Proposed Ordinance No. 921**

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 921

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 5.08.060, TAX-FREE DAYS, OF THE WRANGELL MUNICIPAL CODE, TO PROVIDE THAT THE ASSEMBLY MAY APPROVE ONE SALES TAX-FREE DAY EACH FISCAL YEAR

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Action. The purpose of this ordinance is to amend Section 5.08.060 of the Wrangell Municipal Code relating to sales tax-free days.

SEC. 2. Amendment. The list of sections in Chapter 5.08, Sales Tax, of the Wrangell Municipal Code is amended to read:

**Chapter 5.08
SALES TAX**

Sections:

- 5.08.005 Definitions.
- 5.08.010 Levy of tax.
- 5.08.020 Rate of tax.
- 5.08.040 Tax levy on aggregate sales amount.
- 5.08.050 Exemptions from tax.
- 5.08.060 Tax-free day[s].
- 5.08.070 Limitations of use of tax proceeds.
- 5.08.080 Duty to collect and make return.
- 5.08.090 Quarterly returns.
- 5.08.095 Confidential information.
- 5.08.100 Penalty and interest.
- 5.08.105 Collection procedures.
- 5.08.110 Lien for unpaid taxes.
- 5.08.120 Payment to director of finance.

- 5.08.130 Sales tax inspector – Duties.
- 5.08.140 Discrepancies in returns – Investigation – Collection procedure.
- 5.08.160 Severability.
- 5.08.170 Ratification.

SEC. 3. Amendment of Section. Section 5.08.060 of the Wrangell Municipal Code is amended to read:

Section 5.08.060 Tax-free day[s].

A. Declaration of One Tax-Free Day[s]. One tax-free day each fiscal year may be requested by the Wrangell Chamber of Commerce to the Borough Assembly. If the Assembly adopts a motion approving the request, the day selected shall **[in June and one day in September for each year are hereby]** be declared “Tax-Free Day[s].”

B. **[In June for] One Day [and September for One Day]** Each Fiscal Year Sales Tax Exemptions.

1. Subject to the other provisions of this section and at the option of the seller, retail sales of goods and services for goods or services purchased and received by the buyer on one day each fiscal year as requested by the Wrangell Chamber of Commerce and approved by the Borough Assembly. **[for one day in June and for one day in September each year]** are exempt from the borough’s retail sales tax imposed by this chapter.

2. The exemption set forth in subsection (B)(1) of this section does not apply to rentals for any period greater than one day. Sales tax on rents for any period greater than one day shall not be prorated or adjusted in any manner to include a sales tax exemption for one day each fiscal year as requested by the Wrangell Chamber of Commerce and approved by the Borough Assembly. **[in June and for one day in September of each year].**

3. The exemption provided for in subsection (B)(1) of this section shall not apply to taxable sales made by the borough.

4. All sales made under the exemption provided for in subsection (B)(1) of this section shall be reported to the borough as exempt sales using “TFD” as the exemption code for the sale.

SEC. 4. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 5. Severability. If any portion of this ordinance or any application thereof to

any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 6. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: July 26, 2016.

PASSED IN SECOND READING: _____, 2016.

David L. Jack, Mayor

ATTEST:

Kim Lane, Borough Clerk

Agenda Item 3c

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
PUBLIC HEARING ITEM
August 23, 2016**

INFORMATION:

PROPOSED ORDINANCE No. 922 (am): AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CERTAIN SECTIONS OF CHAPTER 15.16, CEMETERY, OF THE WRANGELL MUNICIPAL CODE, RELATING TO CEMETERY FEES *(second reading)*

Attachments:

1. **Proposed Ordinance No. 922**
2. Cemetery cost breakdown

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 922 (am)

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CERTAIN SECTIONS OF CHAPTER 15.16, CEMETERY, OF THE WRANGELL MUNICIPAL CODE, RELATING TO CEMETERY FEES

BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Action. The purpose of this ordinance is to amend certain sections of Chapter 15.16, Cemetery, of the Wrangell Municipal Code relating to cemetery fees.

SEC. 2. Amendment of Section. Section 15.16.055 of the Wrangell Municipal Code is amended to read:

15.16.055 Columbarium.

...

B. Fee. The fee per niche shall be \$~~[235]~~330.00. The fee per opening and closing for each niche shall be \$~~50~~170 120.00. If the opening and closing of the niche is done on a holiday, Saturday or Sunday, the charge shall be \$330.00.

C. The fee for installing a niche name plaque shall be \$120.00.

D. The fee for installing a memorial name plaque shall be \$30.00.

SEC. 3. Amendment of Section. Section 15.16.070 of the Wrangell Municipal Code is amended to read:

15.16.070 Opening and closing graves.

A. No person shall be permitted to open and close graves within a borough cemetery, except upon application to the borough clerk. Permission may be given for a person to bury cremated remains under supervision of the borough. Except for disinterment, the borough shall

open and close all graves. A fee shall be collected from the persons requesting the opening and closing of all graves, including burial and disinterment. The borough shall have no obligation to perform the disinterment, and may contract said service to private enterprise. All disinterments shall be done under the supervision of the borough.

B. The fee for each opening and closing of a burial grave shall be \$~~[650]780~~ 900.00, **[except the fee for the burial of a child six years of age or younger shall be \$300.00]** If the opening and closing of a burial grave is done on a holiday, Saturday or Sunday, the charge shall be \$~~[775]930~~ 1085.00**[or \$400.00 for the grave of a child six years of age or younger]. The same fees shall apply for a child or infant.** Cremated remains will be buried by the borough for a charge of \$~~[30]50~~ 180.00. **If the burial of cremated remains to a grave is done on a holiday, Saturday or Sunday, the charge shall be \$360.00.**

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SEC. 4. Amendment of Section. Section 15.16.080 of the Wrangell Municipal Code is amended to read:

15.16.080 Uniformity of grounds and markers.

A. It is highly desirable that uniformity be maintained and, in order to maintain such uniformity, the borough reserves the right to standardize the design and material used for markers, to prohibit the planting of trees and shrubs, and to prohibit the erection of fences or other structures of any kind to carry out such uniformity. Maximum size for the base of markers shall be 36 inches by 20 inches and 18 inches high. The maximum weight of markers shall be 250 pounds. Crosses or any other religious symbol shall not exceed three feet in height and width.

B. No temporary decoration, marker or monument may be placed upon or near a grave which extends above the surface of the ground except on the day of burial, on Memorial Day, Fourth of July and Veterans' Day, and these shall be removed within seven days thereafter. All permanent markers shall be set on foundations constructed and installed to the specifications of the borough except those markers that have built-in foundations. No marker shall extend beyond border of grave (three and one-half feet by nine feet). Upon request, the borough will install **[the] a brass plaque** marker[s] **or a stone plate marker or headstone** for a fee of \$~~[50]65~~ 120.00.

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SEC. 5. Amendment of Section. Section 15.16.090 of the Wrangell Municipal

Code is amended to read:

15.16.090 Price of graves – Perpetual care required.

A. The sale price of graves, including the perpetual care of same, shall be \$~~[200]~~330.00 for a single grave. There may be reserved certain areas, or fractional graves, for the burial of ~~[infants]~~ children under six years of age at a cost of \$~~[100]~~150.00 per grave, including perpetual care. Cremains plots in Block 28 shall be \$75.00. Effective October 1, 1988, where physically possible, and notification is given to the borough prior to the first burial, more than one but not more than two burials may occur in one grave site plot, at no additional cost. Cremated remains may be buried in the same grave site as long as space is available and consent of the owner is given.

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SEC. 6. Classification. This ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code.

SEC. 7. Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 8. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: July 26, 2016.

REINTRODUCED & PASSED IN FIRST READING: _____, 2016.

PASSED IN SECOND READING: _____, 2016

David L. Jack, Mayor

ATTEST:

Kim Lane, Borough Clerk

Cemetery Pricing

Price

Open/Closing Adult Grave	\$900
Open/Closing Adult Grave (Weekend) Requires min. of two personnel: 4-8 hrs to find site, expose pins, remove adjacent personal items, build shore box, dig and shore grave; Day of we visit site in advance of ceremony to ensure grave is stable and dewatered, place grass and lowering device; After ceremony backfill and clean-up excess dirt and plywood; Materials used are excavator, two tarps, plywood, fasteners	\$1,085
Open/Closing Child Grave	\$900
Open/Closing Child Grave (Weekend) Requires min. of two personnel: 4-8 hrs to find site, expose pins, remove adjacent personal items, build shore box, dig and shore grave; Day of we visit site in advance of ceremony to ensure grave is stable and dewatered, place grass and lowering device; After ceremony backfill and clean-up excess dirt and plywood; Materials used are excavator, two tarps, plywood, fasteners	\$1,085
Cremains Burial to Grave	\$180
Cremains Burial to Grave (Weekend) Requires min. of two personnel: 2 hrs to find site and determine if other cremains are already in the ground and dig 2'x2'x2' hole, cover with plywood and awning (if requested); Day of burial arrive at site in advance of ceremony to check site in advance of ceremony, and place grass; After ceremony hand shovel backfill, replace sod and clean-up; Materials used are generally reusable.	\$360
Open & Close Niche	\$120
Open & Close Niche (Weekend) Requires min. of two personnel: 1 hr to remove four marble slabs; Replace after ceremony.	\$330
Niche Name Plate Requires min. of two personnel: 1 hr to remove four marble slabs, install plate from backside and replace.	\$120
Memorial Name Plate Requires min. of one personnel: 30-minutes to install.	\$30
Headstone Installation	
For Brass Plaque: Requires min. of two personnel: 4 hrs to pour pad and set plaque in place; Following cure time, clear site, set concrete plaque/base and backfill. Materials used portland cement	\$120
For Stone Plate: Requires min. of two personnel: 4 hrs to locate, measure, remove sod, set stone (sometime with heavy equipment, which requires more time), backfill, haul excess material off site.	\$120