

**Minutes of Regular Assembly Meeting
Held on October 10, 2017**

Mayor David L. Jack called the Regular Assembly meeting to order at 7:00 p.m., October 10, 2017, in the Borough Assembly Chambers. Assembly Members Powell, Howell, Gilbert and Prysunka were present. Assembly Member Decker participated by telephone. Assembly Member Rooney was absent. Borough Manager Von Barga and Clerk Kim Lane were also in attendance.

The Pledge of Allegiance was led by Assembly Member David Powell.

The Invocation was given by Nettie Covalt of the Presbyterian Church.

Mayor Jack presented a Plaque that was given to the Community of Wrangell at Southeast Conference for Community of the Year.

Dan Neumeister, CEO of SEARHC provided the Assembly and the community with an update on some of the activities within Alaska Island Community Services.

Prysunka thanked SEARHC for paying their property taxes, which was \$62,720; also stated that SEARHC/AICS would have fallen into tax exempt status so this is huge.

Recessed Regular meeting at 7:12 p.m.

Reconvened Regular meeting at 7:21 p.m.

AMENDMENTS TO THE AGENDA - None

CONFLICT OF INTEREST - None

CONSENT AGENDA

M/S: Prysunka/Rooney, to approve Consent Agenda Items marked with an () asterisk; Items 6a and 7a through 7f. Motion approved unanimously by polled vote.*

APPROVAL OF MINUTES

The Minutes of the Regular Assembly meeting held September 26, 2017 were approved as presented.

COMMUNICATIONS

- a. POA-1999-377, Burnett Inlet - Application to the US Army Corps from Bret Hiatt
- b. NRC - Weekly Project Status Update Report (Wrg. Solid Waste Monofill)
- c. School Board Minutes: Regular - August 21, 2017; Special - September 11, 2017
- d. State of Alaska DCCED - FY18 Community Assistance Supplemental Payment
- e. State of Alaska ADEC - Soil Disposal Alternatives for the Wrangell Junkyard Cleanup
- f. Federal Lobbyist Status Report

BOROUGH MANAGER'S REPORT

Manager Von Barga's report was provided.

In addition to her report, Von Barga reported on the following:

- Water Treatment System Update (report)
- Evergreen (lot next to Ferry Terminal sold – issue)
- Nuisance Burning
- Scrap Steel Recycling Update
- Goals (To be distributed to the Assembly at the meeting for future review)
- Public Safety Building Update

BOROUGH CLERK'S FILE

Clerk Lane's report was provided.

In addition to her report, Lane also reported on the upcoming ordinance that would make modifications to Chapter 3.05 of the Wrangell Municipal Code.

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS

10a Reports by Assembly Members

Decker reported on Southeast Conference

10b *City Board and Committee Annual Appointments* ~~Wrangell Medical Center Board Appointment – October 2017~~

Mayor Jack appointed the following people to the following boards/committees:

- Cindy Martin to the Parks & Recreation Board
- Holly Padilla to the Parks & Recreation Board
- Don McConachie to the Planning & Zoning Commission
- Julie Decker to the Economic Development Committee
- Kim Covalt to the Economic Development Committee
- Corree Delabruue to the Wrangell Convention & Visitors Bureau

As there were still boards and committees left with vacant seats, the Mayor directed Clerk Lane to advertise for the vacancies.

There were no objections from the Assembly.

10c Prior Vacant City Boards and Committee Appointments

Planning & Zoning Commission (Unexpired until 10-2018 and 10-2019)

As there were no letters of interest received for these appointments, Jack directed Clerk Lane to continue advertising.

10d Nomination of Vice-Mayor

M/S: Powell/Gilbert: to appoint Steve Prysunka for Vice-Mayor. Motion approved unanimously by polled vote.

PERSONS TO BE HEARD - None

UNFINISHED BUSINESS**12a Approval of Community Development Block Grant Application Project Selection**

M/S: Prysunka/Powell, moved to approve the Public Safety and Fire Department Building Rehabilitation (PSB rehab), specifically all areas affecting the Fire Department facilities. Total building rehabilitation project cost is \$549,633., estimated cost associated with the Fire Department is \$294,273. Estimated minimum match required is \$137,408 (25% of total project costs).

In response to Gilbert, Von Bargaen stated that the cash match will come from the money that was allocated to replace siding on the public safety building this year, to replace the roof on the public safety building this year, and we will have to dip into the money that was set aside to replace the pool roof this year, and a handful of other small pots of money that we will have to pull from; will come back to the Assembly with a contract award that will show the funding sources.

Gilbert asked that when a motion is recommended, that the funding source be identified as well; always want to know where the funding is coming from.

Von Bargaen stated that she would make sure from now on that it is identified.

Rushmore stated that we would have to come back to the Assembly with a Resolution for them to consider; the funding will also be in the Resolution; the costs are estimated at this point.

Motion approved unanimously by polled vote.

NEW BUSINESS

13a Approval of Revised Funding Source for Amendment #2 to Professional Services Agreement with PND Engineers for Shoemaker Bay Harbor Additional 90% Engineering Design in the Amount of \$51,227

M/S: Powell/Prysunka, moved to approve the revised Funding Source for Amendment #2 to Professional Services Agreement with PND Engineers for the Shoemaker Bay Harbor Additional 90% Engineering Design in the Amount of \$51,227.

Von Bargaen explained that this item was to change the funding source; this amendment had previously been approved by the assembly.

Motion approved unanimously by polled vote.

13b Approval of Amendment #3 to Professional Services Agreement with PND Engineers for Shoemaker Bay Harbor 100% Engineering Design in the Amount of \$122,331

M/S: Prysunka/Mitchell, moved to approve Amendment #3 to the Professional Services Agreement with PND Engineers for Shoemaker Bay Harbor for 100% Engineering Design, in the amount of \$122,331. Motion approved unanimously by polled vote.

13c PROPOSED RESOLUTION NO. 10-17-1381, AMENDING THE FY 2018 BUDGET BY TRANSFERING \$9,215 FROM PORTS AND HARBORS RESERVES TO THE PORTS AND HARBORS CAPITAL IMPROVEMENT EXPENDITURES, ACCOUNT NO. 74020-000-7900, BY \$9,215 FOR THE CITY DOCK ELECTRICAL PROJECT

M/S: Gilbert/Prysunka, moved to adopt Resolution No. 10-17-1381. Motion approved unanimously by polled vote.

13d Approval of Change Order #2 to BW Enterprises, LLC for Changed Conditions for the Waterfront Armor Rock – City Dock Project in the Amount of \$50,412.50.

M/S: Prysunka/Gilbert, to approve Change Order #2 to BW Enterprises, LLC for Changed Conditions for the Waterfront Armor Rock – City Dock Project in the Amount of \$50,412.50.

Wrangell Harbormaster, Greg Meissner explained why the change order was necessary.

Motion approved unanimously by polled vote.

13e PROPOSED RESOLUTION NO. 10-17-1382, AMENDING THE FY 2018 BUDGET BY TRANSFERING \$81,692.50 FROM PORTS AND HARBORS RESERVES TO THE PORTS AND HARBORS CAPITAL IMPROVEMENT EXPENDITURES, ACCOUNT NO. 74020-000-7900, FOR THE PURPOSE OF PROVIDING FUNDING FOR THE WATERFRONT ARMOR ROCK – CITY DOCK PROJECT

M/S: Powell/Prysunka, moved to adopt Resolution No. 10-17-1382. Motion approved unanimously by polled vote.

13f Approval of an Application from the Totem Bar & Liquor Package Store to the Alaska Alcoholic Beverage Control Board, requesting approval of a change in the floor plan

M/S: Prysunka/Gilbert, to approve of an application from the Totem Bar & Liquor Package Store, with the condition of the approval is dependent on the issuance of both the Fire Marshal's approval to construct and a Wrangell Building Permit, to the Alaska Alcoholic Beverage Control Board, requesting approval of a change in the floor plan. Motion approved unanimously by polled vote.

13g Approval of the FY18 Wrangell Regional and Community Jail Contract, Amendment #4

M/S: Gilbert/Prysunka, moved to approve FY18 Wrangell Regional and Community Jail Contract, Amendment #4.

Von Barga explained that the Police Department's Chief was in agreement with the additional duties; state will be hiring a diversion coordinator that will help communities develop options locally for diversion programs.

Prysunka stated that he wanted to make sure that this additional funding would in fact be going towards the additional duties and not being used for budget shortfalls.

Von Barga said that definitely yes, the funding would go towards the additional duties.

Prysunka stated that he saw this as a collaborative effort and that we need to involve Wrangell Cooperative Association (Tribe), SEARHC (for substance abuse), the medical practitioner in the community, the Schools, and the Wrangell Medical Center.

Gilbert asked if the Youth Court was disbanded; if so she would like to see it brought back.

Van Barga stated that she would report back to the Assembly on this.

Motion approved unanimously by polled vote.

13h Approval of Consent to Assignment of Lease for Financing Purposes for the Marine Service Center, Yard Lot 1, leased by Don Sorric

M/S: Prysunka/Powell, moved to postpone this item until the next Assembly meeting on October 24, 2017. Motion approved unanimously by polled vote.

13i Approval of the modified Assembly meeting calendar for November

M/S: Gilbert/Powell, moved to approve the modified Assembly meeting calendar for November 2017. Motion approved unanimously by polled vote.

13j Approval of the Letter to Governor Walker regarding Transboundary Waters

M/S: Gilbert/Powell, moved to postpone this item until the next Assembly meeting on October 24, 2017. Motion approved unanimously by polled vote.

13k Approval of Professional Services Agreement with Shannon & Wilson for Task 1 Dam Tap Alternatives in the Amount of \$25,585

M/S: Powell/Prysunka, moved to approve a Professional Service Agreement with Shannon & Wilson for the Task 1 Dam Tap Alternatives Analysis in the amount of \$25,585.

Gilbert stated that she had talked to Finance Director Burgess about where the funding would be coming from and that he stated that it would come from the DCCED Grant.

Motion approved unanimously by polled vote.

13l Approval of Professional Services Agreement with CRW Engineering Group, LLC. for Final Evaluation of Water Treatment Plant Improvements in the Amount of \$15,750

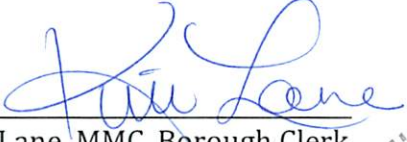
M/S: Prysunka/Gilbert: moved to approve a Professional Service Agreement to CRW Engineering Group for Final Evaluation of Water Treatment Plant Improvements, in the amount of \$15,750. Motion approved unanimously by polled vote.


ATTORNEY'S FILE – None

EXECUTIVE SESSION – None

Regular Assembly Meeting adjourned at 8:22 p.m.

ATTEST:


Kim Lane, MMC, Borough Clerk


David L. Jack, Mayor

