



**City and Borough of Wrangell
Borough Assembly Meeting AGENDA
Revised 4-20 to correct the title of
Item 13c**

Tuesday, April 24, 2018	5:30 p.m. – Work Session 7:00 p.m. – Regular Meeting	Location: Assembly Chambers, City Hall
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WORK SESSION – 5:30 p.m.

DEC - Response to WCA's concerns as presented in the CSP2 Report and Q&A

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Patty Gilbert
- b. INVOCATION to be given by _____
- c. CEREMONIAL MATTERS – *Community Presentations, Proclamations, Awards, Certificates of Service, Guest Introductions.*
 - i. Municipal Clerk's Week (May 6-12, 2018)

2. ROLL CALL

- 3. PERSONS TO BE HEARD** – *This agenda item is reserved to provide an opportunity for persons to address the assembly on agenda items or non-agenda items.*

- 4. AMENDMENTS TO THE AGENDA** – *The assembly may amend the agenda as provided in WMC 3.05.030(E). Removal of an item from the Consent Agenda is not considered an amendment to the agenda.*

- 5. CONFLICT OF INTEREST** – *The purpose of this agenda item is to provide a time for any conflict of interest disclosures and determinations on such disclosures by the mayor, as may be necessary and appropriate under WMC 3.04.112.*

- 6. CONSENT AGENDA** – *Items listed on the Consent Agenda or marked with an asterisk (*) are considered routine and will be passed in one motion; provided, upon the request of any member, the manager, or the clerk, an item on the Consent Agenda shall be removed from the Consent Agenda and placed under New Business for assembly action.*

Consent Agenda Items:

- a. Approval of Assembly Minutes – April 10, 2018 (Regular w/PH) & April 12, 2018 (Special)
- b. POA-2018-00135 Application for a Permit with Dept. of the Army for a Driveway and Pad from William Hollett

Correspondence Items:

- c. School Board Minutes –School Board Action –

7. BOROUGH MANAGER'S REPORT

8. BOROUGH CLERK'S FILE

- 9. MAYOR AND ASSEMBLY BUSINESS** – *This agenda item is reserved for the mayor and assembly to provide reports or comments and to introduce items not previously on the agenda which need to be brought to the attention of the entire assembly or the staff. Assembly members may hold limited discussion on these topics or ask the borough manager or the borough clerk for clarifying information. By majority consent of the assembly, the mayor or assembly may give direction to the borough manager or the borough clerk to add an item for consideration for the next regular assembly meeting. Other than as described in this subsection I, no action may be taken by the assembly under this agenda item.*

10. MAYOR AND ASSEMBLY APPOINTMENTS – None.

- 11. PUBLIC HEARING** – *Procedure: Persons wishing to speak during a public hearing on an agenda item, or otherwise on an agenda item, will sign up on a sheet provided by the clerk and list the agenda item they intend to speak on. Persons on the list will be called by the mayor to speak in the*

order in which they signed up for the agenda item, when that item is brought up for consideration, following any administrative or committee reports on the item.

None.

12. UNFINISHED BUSINESS

- a. **PROPOSED RESOLUTION No. 04-18-1404:** A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA PROVIDING FOR THE AMENDMENT OF THE JOB DESCRIPTION FOR THE POSITION OF GROUNDMAN/METER TECHNICIAN AND THE AMENDMENT OF THE UNION WAGE AND GRADE TABLE

13. NEW BUSINESS

- a. Approval of Amendment to a Contract Zone Agreement, Previously Approved, for Lot A and Lot A-1A Torgramsen-Prunella Subdivision, Zoned Commercial and Single Family Residential
- b. **PROPOSED RESOLUTION No. 04-18-1408** OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2018 BUDGET BY ACCEPTING SECURE RURAL SCHOOLS AND COMMUNITY SELF DETERMINATION ACT OF 2000 FUNDING ASSISTANCE IN THE AMOUNT OF \$24,000 FROM THE USDA FOREST SERVICE FOR BIRD EDUCATION AND THE PROMOTION OF BIRDS DURING STIKINE RIVER BIRDING FESTIVAL FOR 2018 – 2020 AND AUTHORIZING ITS EXPENDITURE
- c. **PROPOSED RESOLUTION No. 04-18-1409** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, AMENDING PERSONNEL POLICY SECTION 105, EMPLOYMENT OF RELATIVES, TO CHANGE THE DEFINITIONS OF RELATIVES AND TO PROVIDE FOR BOROUGH MANAGER APPROVAL AND PROVIDE FOR AN EFFECTIVE DATE
- d. **PROPOSED RESOLUTION No. 04-18-1410** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA TO ADD THE PUBLIC WORKS ADMINISTRATIVE ASSISTANT TO THE NON-UNION WAGE AND GRADE TABLE AND PROVIDE FOR AN EFFECTIVE DATE
- e. **INTRODUCTION OF ORDINANCE No. 946** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SUBSECTION 14.11.005(CC), FEE SCHEDULE, CRUISE SHIP SECURITY FEE, OF THE WRANGELL MUNICIPAL CODE (*first reading*)
- f. **INTRODUCTION OF ORDINANCE No. 947** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 3.05.050, TELECONFERENCING, OF THE WRANGELL MUNICIPAL CODE, ASSEMBLY – RULES OF PROCEDURE (*first reading*)
- g. Approval of the Senior Tax Exemptions that were received after the March 1st Deadline, but before the Late Filing Grace Period
- h. Approval of the Property Tax Foreclosures List for Tax years 2013 through 2017, and Authorization to begin the Official Foreclosure Process

14. ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

15. EXECUTIVE SESSION – *Procedure: Motion is made and voted upon. If adopted, executive session is held. If necessary, action is taken in public session following the executive session. If there is more than one executive session topic, each topic will be handled completely separate from the other.*

16. ADJOURNMENT