



**City and Borough of Wrangell
Borough Assembly Meeting
AMENDED AGENDA
to remove Item 12a and add
Item 13e**

**Tuesday, April 10, 2018
7:00 p.m.**

Location: Assembly Chambers, City Hall

PRESENTATION - 6:30 p.m.

Quarterly Update from SEAPA, Trey Acteson, CEO

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Drew Larrabee
- b. INVOCATION to be given by Nettie Covalt with the Presbyterian Church
- c. CEREMONIAL MATTERS – *Community Presentations, Proclamations, Awards, Certificates of Service, Guest Introductions.*
 - i. PROCLAMATION – Girls High School Basketball Team

Take 10 minutes for cake!

2. ROLL CALL

3. PERSONS TO BE HEARD – *This agenda item is reserved to provide an opportunity for persons to address the assembly on agenda items or non-agenda items.*

4. AMENDMENTS TO THE AGENDA – *The assembly may amend the agenda as provided in WMC 3.05.030(E). Removal of an item from the Consent Agenda is not considered an amendment to the agenda.*

5. CONFLICT OF INTEREST – *The purpose of this agenda item is to provide a time for any conflict of interest disclosures and determinations on such disclosures by the mayor, as may be necessary and appropriate under WMC 3.04.112.*

6. CONSENT AGENDA – *Items listed on the Consent Agenda or marked with an asterisk (*) are considered routine and will be passed in one motion; provided, upon the request of any member, the manager, or the clerk, an item on the Consent Agenda shall be removed from the Consent Agenda and placed under New Business for assembly action.*

Consent Agenda Items:

- a. Approval of Assembly Minutes – March 22, 2018 (Special); March 27, 2018 (Regular w/PH)

Correspondence Items:

- b. School Board Minutes – School Board Action – (Regular 3-22-18 & Special 3-28-18)
- c. Acknowledge receipt of the City & Borough of Wrangell's Year End 06-30-2017 Basic Financial Statements, Required Supplementary Information, and Single Audit Reports (available in Clerk's office & distributed to the Assembly)

7. BOROUGH MANAGER'S REPORT

8. BOROUGH CLERK'S FILE

9. MAYOR AND ASSEMBLY BUSINESS – *This agenda item is reserved for the mayor and assembly to provide reports or comments and to introduce items not previously on the agenda which need to be brought to the attention of the entire assembly or the staff. Assembly members may hold limited discussion on these topics or ask the borough manager or the borough clerk for clarifying information. By majority*

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consent of the assembly, the mayor or assembly may give direction to the borough manager or the borough clerk to add an item for consideration for the next regular assembly meeting. Other than as described in this subsection I, no action may be taken by the assembly under this agenda item.

10. MAYOR AND ASSEMBLY APPOINTMENTS

- a. Appointment to the unexpired Port Commission Seat (October 2018)
- b. Appointment to fill the Alternate Vacancy on the SEAPA Board of Directors for CY 2018

11. PUBLIC HEARING – *Procedure: Persons wishing to speak during a public hearing on an agenda item, or otherwise on an agenda item, will sign up on a sheet provided by the clerk and list the agenda item they intend to speak on. Persons on the list will be called by the mayor to speak in the order in which they signed up for the agenda item, when that item is brought up for consideration, following any administrative or committee reports on the item.*

- a. **PROPOSED ORDINANCE No. 942:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING AND REENACTING SECTION 3.04.114, NEPOTISM, OF THE WRANGELL MUNICIPAL CODE, THE REENACTED SECTION TO BE ENTITLED EMPLOYMENT OF RELATIVES (*second reading*)
- b. **PROPOSED ORDINANCE No. 943:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 14.01, GENERAL PROVISIONS, CHAPTER 14.07, PORT OPERATIONS AND OTHER SERVICES, AND CHAPTER 14.11, FEES, OF TITLE 14, HARBOR AND PORT FACILITIES, OF THE WRANGELL MUNICIPAL CODE, TO AMEND SECTION 14.01.030, DEFINITIONS, TO ADD SECTION 14.07.014, LIGHTERING FEE, AND AMEND SECTION 14.11.005, TO ADD FEES IN THE FEE SCHEDULE (*second reading*)
- c. **PROPOSED ORDINANCE No. 944:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING A NEW CHAPTER 11.70, ATV'S, TO TITLE 11, VEHICLES AND TRAFFIC, OF THE WRANGELL MUNICIPAL CODE (*second reading*)
- d. **PROPOSED ORDINANCE No. 945:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING A NEW CHAPTER 11.70, ATV'S, TO TITLE 11, VEHICLES AND TRAFFIC, OF THE WRANGELL MUNICIPAL CODE (*second reading*)

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. **PROPOSED RESOLUTION No. 04-18-1405:** A RESOLUTION OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2018 BUDGET IN THE GENERAL FUND BY ACCEPTING AN ONLINE WITH LIBRARIES (OWL) GRANT FROM THE STATE OF ALASKA IN THE AMOUNT \$1,500 FOR LAPTOP COMPUTERS AND AUTHORIZING ITS EXPENDITURE
- b. Discussion item: Section 3.05.050(B)(3)(b) on participation of Mayor and Assembly Members by Teleconference during Executive Sessions should be allowed (*added at the request of Assembly Member Prysunka*)
- c. **PROPOSED RESOLUTION NO. 04-18-1406:** A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA PROVIDING FOR THE AMENDMENT OF THE JOB DESCRIPTION FOR THE POSITION OF NOLAN CENTER DIRECTOR AND THE AMENDMENT OF THE NON-UNION WAGE AND GRADE TABLE
- d. Discussion Item: Proposed Changes to the City & Borough of Wrangell Organizational Chart related to the Mechanics Positions within Wrangell Municipal Light & Power (Electric) and Garage (Public Works) Departments

e. Approval to hold a Special Assembly meeting on Thursday, April 12, 2018

14. ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

15. EXECUTIVE SESSION – *Procedure: Motion is made and voted upon. If adopted, executive session is held. If necessary, action is taken in public session following the executive session. If there is more than one executive session topic, each topic will be handled completely separate from the other.*

16. ADJOURNMENT