



City and Borough of Wrangell Borough Assembly Meeting AGENDA

Tuesday, May 22, 2018

6:00 p.m. – Work Session/Presentation

7:00 p.m. – Regular Meeting

**Location: Assembly Chambers,
City Hall**

Work Session/Presentation - 6:00 p.m. Community Healthcare Solutions - Update

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Rolland Howell
- b. INVOCATION to be given by Nettie Covalt with the Presbyterian Church
- c. CEREMONIAL MATTERS – *Community Presentations, Proclamations, Awards, Certificates of Service, Guest Introductions.*

2. ROLL CALL

3. PERSONS TO BE HEARD

4. AMENDMENTS TO THE AGENDA

5. CONFLICT OF INTEREST

6. CONSENT AGENDA

Consent Agenda Items:

- a. Approval of Assembly Minutes – May 7, 2018 (Board of Equalization) & May 8, 2018 (Regular)
- b. Approval of a Final Plat of the Ingram Replat, a replat of Lots 17 and 19, USS 3398, creating a single Lot A, zoned Rural Residential, owned by Wanda Ingram

Correspondence Items:

- c. School Board Minutes – School Board Action – None.

7. BOROUGH MANAGER'S REPORT

- a. Wrangell Medical Center Budget
- b. Public Works Report

8. BOROUGH CLERK'S FILE

9. MAYOR AND ASSEMBLY BUSINESS

10. MAYOR AND ASSEMBLY APPOINTMENTS – None.

11. PUBLIC HEARING

- a. FY 2018/2019 Budget

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. **PROPOSED RESOLUTION NO. 05-18-1412 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING A LEASE FOR THE WRANGELL MARINERS MEMORIAL**

- b. Approval of the request from Patty Kautz of the Marine Bar and Hungry Beaver to modify the existing City Tidelands Lease
 - c. Approval of Wrangell Medical Center financial oversight by the City & Borough of Wrangell
(added by Assembly Member Prysunka)
 - d. Approval of Industrial Master Service Agreement with Waste Management National Services Inc.
 - e. Discussion Item: Water Treatment
 - f. Discussion Item: Nuisance Abatement
 - g. Approval of Early Defeasance of Water & Sewer Loans
 - h. **PROPOSED RESOLUTION NO. 05-18-1413** OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2018 BUDGET IN THE GENERAL FUND FOR THE PURCHASE OF FIRE TURN-OUTS
(will not be considered)
 - i. Discussion Item: FY 2018/2019 Budget
- 14. ATTORNEY'S FILE** – Available for Assembly review in the Borough Clerk's office
- 15. EXECUTIVE SESSION**
- 16. ADJOURNMENT**

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u> Ceremonial Matters	<u>NO.</u>	1c	Date	May 22, 2018
<u>SUBMITTED BY:</u>				
Kim Lane, Borough Clerk				

INFORMATION:

Ceremonial Matters. Community Presentations, Proclamations, Awards, Certificates of Service, Guest Introductions.

RECOMMENDED ACTION: No action required.

None.

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	6	Date	May 22, 2018
Consent Agenda				
<u>SUBMITTED BY:</u>				
Kim Lane, Borough Clerk				

INFORMATION:

Consent agenda. Items listed on the consent agenda or marked with an asterisk (*) are considered routine and will be passed in one motion; provided, upon the request of any member, the manager, or the clerk, an item on the consent agenda shall be removed from the consent agenda and placed under New Business for assembly action.

CONSENT AGENDA - RECOMMENDED ACTION:

Move to approve the Consent Agenda as submitted.

Consent Agenda Items:

- a. Approval of Assembly Minutes –May 7, 2018 (Board of Equalization); May 8, 2018 (Regular); May 17, 2018 (Special)
- b. Approval of a Final Plat of the Ingram Replat, a replat of Lots 17 and 19, USS 3398, creating a single Lot A, zoned Rural Residential, owned by Wanda Ingram

Correspondence Items:

- c. School Board Minutes –School Board Action –_____

**Minutes of the Board of Equalization Meeting
Held on May 7, 2018**

Mayor David L. Jack called the Board of Equalization meeting to order at 5:30 p.m., May 7, 2018, in the Borough Assembly Chambers. Assembly Members Larrabee, Powell, Decker, Gilbert, Prysunka, and Howell were present. Borough Manager Von Barga and Clerk Kim Lane were also in attendance.

CONFLICT OF INTEREST

Mayor Jack declared that he was a recipient of the Senior Tax Exemption however, since this benefit was available to all that were eligible he didn't believe that he had a conflict. Decker and Gilbert stated that they also benefited from the senior tax exemption. There were no objections from the Assembly on Mayor Jack's ruling.

ITEM OF BUSINESS

3a Appeals – Real Property

There was one appeal received from Don Sorric for his leased lot in the Wrangell Marine Service Center.

Powell asked if the Board could take care of the other business first and then come back to the appeal. There was no objection from the Assembly to do this.

4a Senior Citizens Exemptions

M/S: Powell/Gilbert to approve the Senior Citizens Property Tax Exemptions, for the tax year 2018, for a total assessment value of \$26,853,029.00. Motion approved unanimously by polled vote.

4b Disabled Veteran Exemptions

M/S: Prysunka/Howell to approve the Disabled Veteran Property Tax Exemptions, for the tax year 2018, for a total assessment value of \$30,000.00. Motion approved unanimously by polled vote.

4c Sprinkler Exemptions

M/S: Prysunka/Howell to approve the Sprinkler Exemptions, for the tax year 2018, for a total assessment value of \$71,398.00. Motion approved unanimously by polled vote.

3a Appeals – Real Property

Mr. Sorric was not present.

Lila Koplin, Borough Assessor for Wrangell stated that Mr. Sorric's leased lot did see an increase in property taxes this year; mostly due to inconsistencies in past land assessments;

brought all of the leases up to where they should be, based on the lease rate; explained that the membrane structures were assessed this year based on the square footage of height and parameters to come up with a combined square footage cost; stated that Mr. Sorric was concerned with the assessment on the container vans; valued the container vans at a depreciated value of \$2,000 each; 52 foot containers valued at \$2,600 each; also explained the assessment value for the shop.

In response to Powell, Ms. Koplin stated that all of the leased lots saw an increase this year.

In response to Decker, Ms. Koplin confirmed that it is common for larger buildings that are over 16 feet to include a height measurement factor when measuring for square footage.

In response to Larrabee, Ms. Koplin confirmed that Mr. Sorric's tax bill increased by \$1,400.00 this year; nearly doubling.

In response to Prysunka, Ms. Koplin stated that the membrane structures had been undervalued in past years; has the largest structures in the yard so he probably saw the largest increase.

Ms. Koplin explained that possessory interest changes depending on how many years the lease has on the leased property; possessory interest goes down as the lease nears its expiration date.

In response to Jack, Ms. Koplin stated that some of the leased lots had been valued at \$10.00 a square foot and some were valued at \$16.00 a square foot; all lots are not valued at \$16.00 a square foot.

M/S: Powell/Howell to accept the Real Property Tax Assessment prepared and presented by Lila Koplin, Borough Assessor, in the amount of \$239,000.00 for Property Owner Appellant Don Sorric, Lessee. Motion approved unanimously by polled vote.

Board of Equalization meeting adjourned at 5:57 p.m.

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David L. Jack, Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

Minutes of Regular Assembly Meeting Held on May 8, 2018

Mayor David L. Jack called the Regular Assembly meeting to order at 7:00 p.m., May 8, 2018, in the Borough Assembly Chambers. Assembly Members Gilbert, Decker, Powell, Larrabee, Howell, and Prysunka were present. Borough Manager Von Bargen and Clerk Kim Lane were also in attendance.

The Pledge of Allegiance was led by Assembly Member Julie Decker

The Invocation was given by Don McConachie.

CEREMONIAL MATTERS - None.

PERSONS TO BE HEARD

Robert Rang, WMC CEO provided an update to the Assembly on the financial position of the Wrangell Medical Center:

- Closed out April with \$680,000 cash (includes \$250,000 from the City and \$150,000 from the foundation).
- Minor issues found with the inspection of the Wrangell Medical Center; haven't received the final report; some major repairs may be needed.
- Sprinkler Head testing – still waiting for the results.
- Saw a \$20,000 payment return on receivables with the 20% discount provided to patients in the last month.
- Insurance: will have to pay \$90,000 to \$100,000 upfront as a partial payment; still waiting on the final policies.

Lorne Cook, Resident expressed his concern that the Assembly did not approve the updated job description and pay increase for the Groundman/Meter Reader; distributed and read a statement that outlined the effects of not approving the updated job description.

AMENDMENTS TO THE AGENDA – None.

CONFLICT OF INTEREST

Both Gilbert and Larrabee stated that they had a potential Conflict of Interest since they were both employed with the School District. Jack stated that he did not see a conflict; there were no objections from the Assembly.

CONSENT AGENDA

Consent Agenda Items:

- a. Approval of Assembly Minutes – April 24, 2018 (Regular) & April 30, 2018 (Special)

Correspondence Items:

- b. School Board Minutes –School Board Action – None. School Board Minutes –School Board Action – March 22nd (Regular), March 28th (Special), April 9th (Special), April 18, 2018 (Action-Regular)
- c. WMC Hospital Board Minutes – March 21, 2018 (Regular)

M/S: Howell/Gilbert, to approve the Consent Agenda as submitted. Motion approved unanimously by polled vote.

BOROUGH MANAGER'S REPORT

Manager Von Barga's provided a verbal report on the following:

- Concept plan provided to SEARHC; will be emailing out the plan to the Assembly; WOLD Architects will be back in town and there will be a Steering/Stakeholder meeting on May 20th and then there will be a public meeting scheduled for May 21st to update the general public on the concept and potential plans, moving forward; SEARHC had advised that they would like to assume operations of the hospital within 120 days; SEARHC's architects had completed their assessment of the current hospital and to bring the hospital up to code and meet current standards is approximately \$24 million; looking to have the Assembly approve moving forward with SEARHC on June 12th.
- State Funding request from Governor Walker to add \$5 million into the Capital Budget to fill the gap for the option to move the treated material from the Byford Junkyard off-island; Senate Finance approved 2.5 million and sent the request to the House Finance Committee to approve the balance, with the stipulation that it's all or nothing; majority of time during the House Finance Committee meeting was spent on the Byford issue; concern was that Wrangell is asking for an additional \$5 million dollars for this project to be moved off-island and the entire tourism budget for Alaska is \$2 million.

In response to a question from Jack, ***Amber Al-Haddad*** updated the Assembly on the Evergreen Construction project; bid on April 12th; SEACON was the low bidder; DOT estimated the project at \$5.8 million and SEACON was the low bidder at \$4.6 million; the City might receive close to \$100,000.00 coming back to us from the match that we paid for the project; should see a construction schedule soon.

BOROUGH CLERK'S FILE

Clerk Lane's report was provided.

MAYOR AND ASSEMBLY BUSINESS

Prysunka: reported that he, along with Gilbert, Howell, and Powell, had attended the Public Meeting by ADEC on the Byford Monofill project; would not be in favor of moving some of the material off-island and have a smaller Monofill.

MAYOR AND ASSEMBLY APPOINTMENTS – None.

PUBLIC HEARING

11a ORDINANCE NO. 946 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SUBSECTION 14.11.005(CC), FEE SCHEDULE, CRUISE SHIP SECURITY FEE, OF THE WRANGELL MUNICIPAL CODE (second reading-PUBLIC HEARING)

Mayor Jack declared the Public Hearing open and asked if there were anyone wishing to speak on this item; Hearing none, Jack declared the Public Hearing for this item closed.

M/S: Powell/Prysunka moved to adopt Ordinance No. 946. Motion approved unanimously by polled vote.

11b ORDINANCE NO. 947 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 3.05.050, TELECONFERENCING, OF THE WRANGELL MUNICIPAL CODE, ASSEMBLY – RULES OF PROCEDURE (second reading-PUBLIC HEARING)

Mayor Jack declared the Public Hearing open and asked if there were anyone wishing to speak on this item; Hearing none, Jack declared the Public Hearing for this item closed.

M/S: Howell/Gilbert moved to adopt Ordinance No. 947.

Decker noted that a clerical error in the Ordinance; Lane stated that she would correct that.

Motion approved unanimously by polled vote.

UNFINISHED BUSINESS – None.

NEW BUSINESS

13a Approval of the FY 2019 Wrangell Public School District Budget

M/S: Prysunka/Gilbert moved to approve the FY 2019 Wrangell Public School District budget, as presented.

M/S: Powell/Decker moved to postpone this item and schedule a Special Assembly meeting on May 17th at 5:30 so that the Assembly can complete the Budget Work Session process for the FY 2019 Borough budget.

Powell explained that he wanted to go through the City's work session process before voting on the School Budget.

Von Barga explained that by State Statute, the City is required to give a number to the School District that will be the local contribution within 30 days of receiving the budget; since we received the School District budget on April 19th, therefore statutorily, the Assembly is required to give a budgetary number to the School District by the 19th of May; next Regular Assembly meeting is scheduled for May 22nd; if we do not provide a budgetary number in the time period allowed, the number that the School District requested becomes what the budget is.

Motion approved unanimously by polled vote.

13b PROPOSED RESOLUTION NO. 05-18-1411: A RESOLUTION OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2018 BUDGET IN THE HARBOR FUND BY ACCEPTING \$18,900 IN REVENUE FROM THE SHOEMAKER BAY HARBOR FLOAT DISPOSAL OUTCRY AUCTION AND AUTHORIZING ITS EXPENDITURE

M/S: Gilbert/Decker moved to approve Resolution No. 05-18-1411 amending the FY 2018 Budget in the Harbor Fund by accepting \$18,900 in revenue from the Shoemaker Bay Harbor Float Disposal Outcry Auction and authorizing its expenditure. Motion approved unanimously by polled vote.

13c Approval to Purchase Fire Turn-Outs in the amount of \$41,000 from Mallory Safety & Supply, LLC

M/S: Howell/Decker moved to approve the purchase of 20 sets of Fire Turnouts from Mallory Safety & Supply LLC in the amount of \$41,000.

Prysunka explained why the replacement gear was necessary; turnouts should be replaced every 10 years; current gear is about 15 years old.

Motion approved unanimously by polled vote.

13d Approval of Byford Junkyard Treated Material Disposal Recommendation to the Alaska Department of Environmental Conservation

M/S: Howell/Powell Move to Approve Byford Junkyard Treated Material Disposal Recommendation to the Alaska Department of Environmental Conservation:

- 1. If an additional \$5 Million is allocated in the Capital Budget for this project, the CBW Assembly recommends the material be shipped off island to an appropriate disposal site. The Assembly acknowledges the impact this will have on the community and infrastructure.***
- 2. If money is not allocated in the Capital Budget, the CBW Assembly recommends disposal of the material in the proposed Pats Lake Pit with appropriate on-going monitoring.***

Von Barga explained that the Dept of Conservation (DEC) had asked that the Assembly provide a recommendation; looking for direction specifically if additional funds become available for off-island removal; DEC is concerned with the amount of downtown traffic; impact on the roads in the community and the effect on the businesses; approximately 1800 containers of material; two truckloads an hour, 10 hours a day, 5 to 6 days a week (depending of AML's space in their yard); DEC is aware that the Assembly is concerned that they (DEC) might walk away from this project.

If the additional money from the State is not provided for the off-island removal, DEC would like to move forward with the Pat's Monofill location; Borough does not have the financial capacity to deal with this.

Because the Tribe is still in opposition to the Pat's location for the Monofill, DEC is looking for positive affirmation from the Assembly that what DEC is proposing is in line with what the Assembly wants, since the Assembly is the governing body.

Jamie Roberts, resident, spoke in support of the \$5 million to the budget to help move the material off-island; asked that the Assembly postpone action on this until after a decision has been voted on for the state budget; might show that the community doesn't really need the money; still opposed to the Pat's Creek location for the Monofill.

Esther Ashton, WCA Tribe stated that she didn't get a chance to meet with the Governor; met with the Lieutenant Governor to request that they look for an alternate location; testified today in support of the State adding \$5 million to the Capital Budget to ship the contaminated soil off-island; also asked that the Assembly postpone this item since if the Assembly acts on this tonight, it might negatively impact our ability to receive the \$5 million dollars.

Angie Flickinger, resident requested that the Assembly postpone this vote for the approval of the Byford Junkyard treated material disposal recommendation to the Department of Conservation; testified today before the House Finance Committee in support of these funds; might communicate to the House Finance Committee that we are not interested in receiving the funds for off-island removal.

Von Bargen stated that Brett Woodbury had testified to the House Finance Committee today in opposition of the \$5 million dollars; off-island removal will cause some businesses to lose money.

In response to Larrabee, Shane O'Niell with NRC stated that the start date for moving the material is contingent on if the State provides the additional \$5 million dollars; if that money is not provided and the Monofill is to be used, there is equipment on it's way on the ferry now; could begin transporting material early to late next week.

Motion approved unanimously by polled vote

ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office.

EXECUTIVE SESSION – None

Regular Assembly Meeting adjourned at 8:35 p.m.

ATTEST: _____
Kim Lane, MMC, Borough Clerk

David L. Jack, Mayor

**Minutes of Special Assembly Meeting
Held on May 17, 2018**

Mayor David L. Jack called the Special Assembly meeting to order at 5:30 p.m., May 17, 2018, in the Borough Assembly Chambers. Assembly Members Larrabee, Powell, Gilbert, Decker, Prysunka, and Howell were present. Borough Manager Von Barga and Clerk Kim Lane were also in attendance.

CONFLICT OF INTEREST

Both Gilbert and Larrabee stated that they had a potential Conflict of Interest since they were both employed with the School District. Jack stated that he did not see a conflict; there were no objections from the Assembly.

PERSONS TO BE HEARD – None.

ITEM OF BUSINESS

5a Approval of the FY 2019 Wrangell Public School District Budget (*postponed from the May 8, 2018 Regular Assembly meeting*)

***Motion on the floor was:
Approval of the FY 2019 Wrangell Public School District Budget.***

Decker clarified that the motion on the floor was to approve the School District budget, as requested by the district.

In response to Howell on the travel costs, Superintendent Mayer stated travel costs cover staff conferences related to the Title 1 program; also, all State, Federal, and National level conferences; expensive to get in and out of Wrangell.

In response to Howell on the communications line item, Mr. Mayer stated that the communications line item covered telephones and internet service.

In response to Howell on the heating fuel line item, Mr. Mayer replied that Janitor alternates back and forth between electric and oil.

In response to Larrabee on if there were any places in the budget where they had looked at cutting, Mr. Mayer stated that he didn't see anything extravagant in the budget; a lot of the costs were fixed costs; didn't see anything that was out of line; School District had not requested an increase from the City in several years.

Decker stated that we were looking at cutting items in various City departments and would be looking at raising fees overall; looking at trying to balance our budget which is still around \$500,000 in the negative; very much support the schools and the school system; Assembly had supported the community vote to do a bond for playground equipment back in 2010; also supported the effort to keep the sales tax at 7% in 2013; realized that there may be a tendency for the public to think that in trying to conserve, that we aren't supporting the program;

personally is a huge advocate for the school and the work that has been done; supports the programs and efforts but we are trying to make ends meet.

Mr. Mayer stated that decisions have already made for the upcoming year; committed ourselves for hiring people for the upcoming year; largest dollar amount is salary and benefits; requested that the Assembly hold off on cutting until further discussions could be had with the incoming Superintendent.

In response to Decker on the need to replace the bleachers, Mr. Mayer stated that the bleachers were old and somewhat wobbly; not very safe; facilities have been very well maintained; don't really come to the City throughout the year, looking for additional money.

In response to Prysunka on if the school had investigated getting a grant or seeing if the private sector could help financially with the bleachers, Mr. Mayer stated that they had not explored those options.

Powell stated that he believed that in looking the proposed school budget, that there were areas that could have been cut.

M/S: Powell/Howell moved to amend the motion to fund the school at \$583,619.

Von Bargaen clarified that 28% is the Sales Tax revenue was allocated specifically by code to education, health and sanitation; the 28% has exceeded the amount asked by the school district, so the remaining amount that would to the school from the Sales Tax fund, would remain in that fund and could be used for other things related to school, such as bond debt repayment, sanitation, or health-related items.

In response to Howell on if we do this, how much would be left in the Sales Tax fund, Von Bargaen stated that the first scenario is the minimum contribution could be made to the school and the debt service could be paid from the Sales Tax fund; the second scenario is that we maintain the current contribution request level to the school district and pay the debt service on the school bond out of the Sales Tax fund.

Von Bargaen explained that if we did this it would free up Reserve funds; also with debt service on a bond you can do what's called early defeasance which is putting the money into escrow account to show that we have paid off our bond indebtedness; the bonds cannot be paid off early because people have purchased bonds with the guaranteed amount of interest on them, so we can early defease if we want but realize that it's different than paying off a loan early; this action would essentially look favorable for if we wanted to try for additional bonding; the advantage of paying the debt service on our school bond out of the Sales Tax fund is that it opens our ability to use general fund dollars for other things because the Sales Tax fund, which has money and it sufficient to pay the bond indebtedness, can only be used for certain things, one of which is school bond debt reimbursement, and that's not something that is not something that had previously been done.

Gilbert stated that this is a difficult decision, but she would be voting in favor of this; would be the first time that she has voted for a lower amount to go to the school.

Larrabee stated that he understands Mr. Mayer's concern about giving the school district advance notice; would like to see about approving the school budget at the full amount with the understanding that we will most likely look at cutting the budget next year.

Powell stated that for the last three years, the Assembly has voice that cuts could be coming so it's not really a surprise; thanked Mr. Mayer for being here to answer questions.

Prysunka stated that he had tried to articulate to the School Board President that this would be a tough year and that cuts could happen.

Von Bargaen stated that the School does have a reserve fund in excess of \$700,000.00 (CIP Fund); has the ability to pull from reserves if they need to bridge a gap, if needed; Borough will be looking at bridging a gap this year as well.

Mr. Mayer stated that fiscally, the school district has been managed very well; Capital Improvements fund available in case a major need arises; can disappear very quickly.

Prysunka stated as the city is transferring money to the school's fund, we are pulling those funds from our fund; also, that by funding at the minimum, the Assembly is not saying for the school to pull from its reserves; how the school district balances their budget is up to them.

Jack stated that we all must share some of the burden.

Decker stated that the City has always supported the schools, not only by going over the minimum funding requirement, but also in many other ways. Decker said that with the community supporting the school and its programs, it's completely reflected in the performance of the kids; the kids perform well, they test well, so this is a struggle, but we must set the pace in the community that we are trying to be responsible.

Decker stated that she would like to see the School provide a three-year budget projection; working together and recognizing where we are at so that there aren't surprises.

Mr. Mayer stated that he agreed that forward budgeting is a good idea; sometimes we don't know until late in the year what we are going to get.

Amendment to motion to fund the school at \$583,619 was approved unanimously by polled vote.

Main motion, as amended to approve the FY 2019 Wrangell Public School District Budget, funding the school at \$583,619 was approved unanimously by polled vote.

Special Assembly Meeting adjourned at 6:15 p.m.

David L. Jack, Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	6b	<u>DATE:</u>	May 22, 2018
<p>Approval of a Final Plat of the Ingram Replat, a replat of Lots 17 and 19, USS 3398, creating a single Lot A, zoned Rural Residential, owned by Wanda Ingram</p>				
<u>SUBMITTED BY:</u>			<u>FISCAL NOTE:</u>	
			Expenditure Required: none	
Carol Rushmore, Economic Development Dir. Kim Lane, Borough Clerk			Amount Budgeted: none	
			Account Number(s): none	
			Account Name(s): none	
<u>Reviews/Approvals/Recommendations</u>				
<input checked="" type="checkbox"/>	Commission, Board or Committee		Unencumbered Balance(s) (prior to expenditure): none	
Name(s)				
<input type="checkbox"/>	Attorney			
n/a	Insurance			
<u>ATTACHMENTS:</u>				
1. Memo from P&Z; 2. Aerial map of the area (in blue).				

MEMORANDUM

**TO: KIM LANE, BOROUGH CLERK
HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

**FROM: ALEISHA MOLLEN
PLANNING AND ZONING SECRETARY**

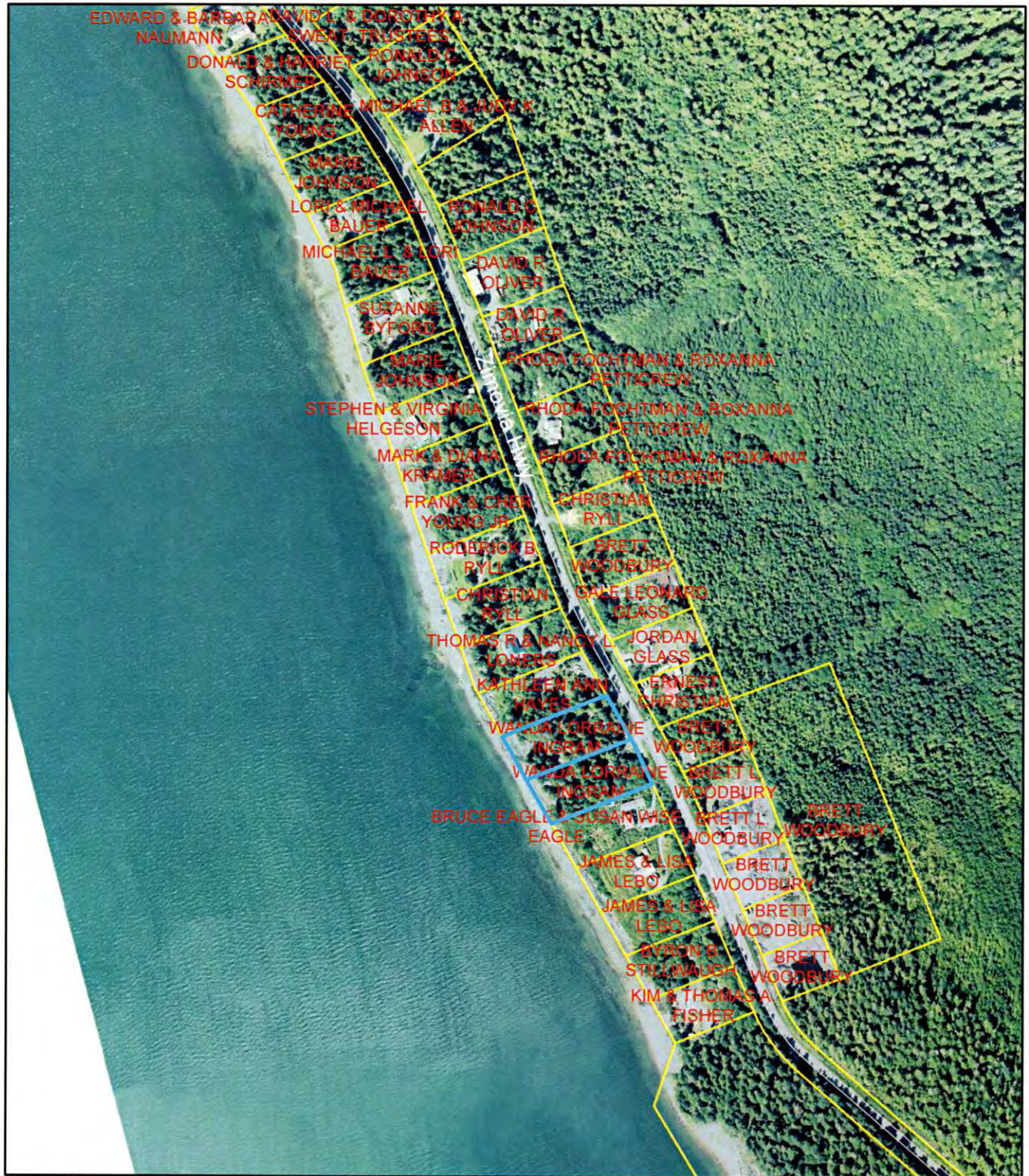
**SUBJECT: FINAL PLAT OF INGRAM REPLAT, A REPLAT OF LOTS 17 AND 19,
USS 3398, CREATING A SINGLE LOT A, ZONED RURAL RESIDENTIAL,
OWNED BY WANDA INGRAM**

DATE: May 11, 2018

The Planning and Zoning Commission, at their regular meeting of May 10, 2018, approved the Final plat of the Ingram replat, replat of Lots 17 and 19, USS 3398, creating a single Lot A, zoned Rural Residential, owned by Wanda Ingram. The motion passed unanimously by polled vote.

CITY AND BOROUGH OF WRANGELL, ALASKA

YOUNG variance (structures were removed from property)



Public Map



1 inch = 455.488697 feet
Date: 5/9/2018

**DISCLAIMER: THESE MAPS ARE FOR PLANNING PURPOSES ONLY.
PROPERTY LINES ARE APPROXIMATE.**

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	7	<u>DATE:</u>	May 22, 2018
Borough Manager's Report				
<u>SUBMITTED BY:</u>			<u>FISCAL NOTE:</u>	
			Expenditure Required:	
Lisa Von Bargaen, Borough Manager			\$0	
			Amount Budgeted:	
			\$0	
			Account Number(s):	
			N/A	
			Account Name(s):	
			N/A	
<u>Reviews/Approvals/Recommendations</u>			N/A	
_____	Commission, Board or Committee		Unencumbered Balance(s) (prior to expenditure):	
Name(s)			N/A	
_____	Attorney			
_____	Insurance			
<u>ATTACHMENTS:</u>				
1. Manager's Report; 2. WMC FY 2019 Draft Budget; 3. Public Works Report				

RECOMMENDATION:

None. Report only.

SUMMARY STATEMENT:

Please see the attached Borough Manager's Report.

MEMORANDUM

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

**FROM: LISA VON BARGEN
BOROUGH MANAGER**

SUBJECT: MANAGER'S REPORT

DATE: May 22, 2018

INFORMATION:

FY 2019 Budget:

The Assembly had the first of three budget work sessions on May 1st. Two additional, very intensive, budget work sessions were held on May 14th and 15th. The Assembly held a special meeting on May 17th to take action on the FY 2019 Budget for Wrangell Public Schools. The Assembly approved the minimum, statutorily required, contribution of \$583,619. The official public hearing is May 22nd, with approval of the budget scheduled for June 12th. At the work sessions on the 14th and 15th the Assembly asked for consideration on a number of items. These items are being “worked” internally and will be distributed to the Assembly as soon as possible – sometime Monday or Tuesday. The Assembly is also required to approve the Wrangell Medical Center budget. The draft WMC budget was submitted to the Borough on May 11th and is before the Assembly as information only in this packet. The WMC Board will approve the budget on May 30th. The Assembly will need to take action on the WMC budget at the June 12th meeting.

Water Treatment:

The Public Works Director and Water Supervisor will be providing the Assembly with a verbal update as part of the Discussion Item on the agenda regarding this subject. Please see the agenda statement also related to this item.

Nuisance Abatement:

A plan for Nuisance Abatement was included as part of the Managers report at the May 8th meeting. Other, more pressing issues, eclipsed that item so it is on this agenda as a discussion item.

Healthcare Continuum:

Wold Architects is returning to Wrangell this weekend. On Sunday the 20th Wold will meet with the Steering Committee and Stakeholder Group. The Steering Committee will formulate a recommendation to the Assembly regarding the next steps in this process. On the 21st there will be another public meeting to report out to the community about the status of the process. On Tuesday the 22nd Wold Architects will give a presentation to the Assembly in a work session prior to the regular meeting. SEARHC would like to move as expediently as possible to assume hospital operations while concurrently finalizing the specifics of the new facility. The SEARHC attorney is in the process of developing the next round of documents for the process. Those will be provided to our attorneys as soon as we have them. In order to move through the document review as efficiently as possible Dan Neumeister, the SEARHC attorney, the CBW attorneys and I will be meeting in Seattle in a face-to-face gathering on June 7th (and possibly 8th). Seattle is a good midway point for everyone to converge. Meeting in this way avoids delays otherwise caused by the inefficiency of back and forth reviews by our respective legal teams.

Wrangell Junkyard Cleanup:

\$5 Million was appropriated in the FY 2019 State Capital Budget as additional funding to move the material off the island to an appropriate disposal location in the lower 48. NRC, the Contractor, is

exploring options to ship the material through the old Silver Bay property, thus eliminating significant hauling expense; impacts to the downtown area, local business, and visitors; wear and tear on local roads. Staff will keep you updated as the project progresses.

Personnel Updates:

Jim Nelson, former Electric Supervisor, began last week as the Interim Supervisor. A total of 2 people applied for the Nolan Center Director position. The field of candidates has been narrowed down to 5 who will be interviewed. We are trying to schedule interviews within the next two weeks. Both the Electric Supervisor and Finance Director positions have closed. Applications are being reviewed to determine the sufficiency of candidates.

Manager Travel Schedule:

I will be traveling to Anchorage on Thursday, May 24th as I have medical appointments on either side of the Memorial Day Weekend that have been scheduled for over a year. I will be in Valdez with family over the weekend, returning to Anchorage for appointments on the 29th – returning to Wrangell on the 30th. June 6-8 I will be traveling to Seattle for discussions regarding our hospital. June 13th I have to head north again as my Uncle and Aunt from Michigan are headed to Valdez to visit with my mom and assist with some family matters. I should be back in Wrangell the 18th.

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	7a	<u>DATE:</u>	May 18, 2018
Wrangell Medical Center Draft FY 2019 Budget				
<u>SUBMITTED BY:</u> <div style="text-align: center;">Lisa Von Bargen, Borough Manager</div>			<u>FISCAL NOTE:</u> Expenditure Required: Amount Budgeted: Account Number(s): Account Name(s):	
<u>Reviews/Approvals/Recommendations</u>			Unencumbered Balance(s) (prior to expenditure):	
<input type="checkbox"/>	Commission, Board or Committee		Name(s)	
<input type="checkbox"/>	Attorney			
<input type="checkbox"/>	Insurance			
<u>ATTACHMENTS:</u>				
1. WMC FY 2019 Budget				

RECOMMENDATION MOTION:

None. Report only.

SUMMARY STATEMENT:

Wrangell Municipal Code Section 3.32.100(B) requires the WMC to submit a budget to the Borough on or before May 15th of each year. The code section reads as follows:

“The board shall annually, on or before the fifteenth day of May of each year, submit a detailed budget setting forth the anticipated income and expense of the hospital operations for the ensuing year starting July 1st. The hospital administrator shall prepare the budget in accordance with approved city and borough procedure and shall submit it to the hospital board for approval. The hospital board shall submit the budget to the borough manager with its recommendations in the same manner as the budgets are submitted by the other government departments of the borough, and the borough manager will submit the budget to the assembly. The purpose of the budget is to allow the assembly to appropriate necessary funds for operations; to insure that the proposed expenditures and financial obligations in the budget are in the best interests of the borough and the people of Wrangell; to insure that the budget reflects sound business practices; to insure that none of the proposed expenditures or obligations place the general fund of the borough at risk; and to use excess revenue of the hospital in the general fund of the borough. The board shall not obligate or expend by contract or otherwise any funds generated by hospital

income or funds from the general fund of the borough unless such obligation or expenditure has been identified with specificity in the budget and the budget has been reviewed by the borough manager and approved and adopted by the assembly. The Wrangell Medical Center and Long-Term Care Facility budget as submitted to the borough manager and assembly is not final and may not be implemented until approved by the assembly.”

Mr. Rang submitted the draft budget to me on May 11th. The Hospital Board will be taking action to approve the budget on May 30th. Borough Administration is planning to have the WMC Budget on the Assembly agenda for approval on June 12th – the same day the Assembly is scheduled to take action on the Borough’s budget. It is important, though, for the Assembly to have an idea, in advance, about the Hospital budget so it is being provided as a report as part of this packet.

This budget is only a summary, and does not show line item detail. I will be meeting with Robert Rang to understand more about the details of the budget so those can be reported to the Assembly.

Mr. Rang also provided a list of items exceeding \$25,000 not included in the upcoming budget. Those include:

KNOWN COSTS:

- 1- Fiscal Year Initial Insurance policies; \$85,000. Will know actual cost by June 30th.

ANTICIPATED POTENTIAL COSTS:

- 1- Sprinkler head replacements: Up to \$115,000. Awaiting the test results
- 2- Fire Door Inspections: \$30,000 estimated. Noted during exit interview with Surveyors. IF cited, it will need to be conducted within 60 Days.
- 3- Smoke/Fire Detector Upgrades: \$30,000 depending on test results in July
- 4- Bio Shredder replacement: Up to \$100,000. Aging machine and potential un-repairable failure
- 5- Patient Monitoring System replacement: \$160,000 to \$190,000. 10+ year old system with potential un-repairable failure
- 6- OTHER. 95% of medical equipment and facilities equipment is well over its life expectancy. Some is beyond having available parts, others no longer supported by the vendor, etc.

Wrangell Medical Center
Operating Budget
Fiscal Year 6/30/18
Budget Year 6/30/19

	BUDGET FY 2018	FY 2018 YTD 3/31/2018	Projected FYE 2018	Budget FY 2019	Increase From Projected FY 18
Routine Room and Board			9		
Inpatient	940,000	642,267	856,356	899,000	5.0%
Outpatient	120,000	91,494	121,992	129,000	5.7%
Emergency	2,200,000	1,283,538	1,711,384	1,797,000	5.0%
Long Term Care	4,400,000	2,957,680	3,943,573	4,400,000	11.6%
Total Routine	7,660,000	4,974,979	6,633,305	7,225,000	8.9%
Ancillary Charges					
Inpatient	800,000	426,489	568,652	597,000	5.0%
Outpatient	4,500,000	2,984,979	3,979,972	4,180,000	5.0%
Long Term Care	320,000	250,543	334,057	350,000	4.8%
Total Ancillary Charges	5,620,000	3,662,011	4,882,681	5,127,000	5.0%
Total Charges	13,280,000	8,636,990	11,515,987	12,352,000	7.3%
Contractual Allowances	1,700,000	1,057,397	1,409,863	1,900,000	34.8%
Bad Debts	60,000	49,966	66,621	71,000	6.6%
Financial Assistance	40,000	19,062	25,416	27,000	6.2%
Other Discounts	500,000	276,862	369,149	369,000	0.0%
Total Discounts	2,300,000	1,403,287	1,871,049	2,367,000	26.5%
Net Patient Revenue	10,980,000	7,233,703	9,644,937	9,985,000	3.5%
	17.3%		16.2%	19.2%	
Operational Expenses					
Salaries	5,800,000	3,402,607	4,536,809	5,800,000	2.0%
Benefits	1,820,000	1,352,486	1,803,315	2,000,000	10.9%
Supplies	1,260,000	656,152	874,869	892,000	2.0%
Depreciation	181,000	146,156	194,875	169,300	-13.1%
Agency Staffing	-	863,615	1,151,487		
Purchased Services	1,149,000	883,198	1,177,597	1,201,000	2.0%
Repairs & Maintenance	450,000	289,289	385,719	393,400	2.0%
Utilities	210,000	153,238	204,317	208,400	2.0%
Dues & Subscriptions	60,000	46,844	62,459	63,700	2.0%
Training & Education	60,000	24,915	33,220	33,900	2.0%
Travel	40,000	65,126	86,835	40,000	-53.9%
Insurance	110,000	71,414	95,219	97,100	2.0%
Other	200,000	27,648	36,864	37,600	2.0%
Total Expenses	11,340,000	7,982,688	10,643,584	10,936,400	2.8%
Gain (Loss) From Operations	(360,000)	(748,985)	(998,647)	(951,400)	4.7%
Miscellaneous Revenue	40,000	39,578	52,771	40,000	-24.2%
Interest Earned	1,000	205	273	300	9.8%
Grant Revenue	19,000	18,798	25,064	20,000	-20.2%
Non Operating Revenue	5,000	156,097	208,129	60,000	-71.2%
Total Miscellaneous Revenue	65,000	214,678	286,237	120,300	-58.0%
Net Gain (Loss)	(295,000)	(534,307)	(712,409)	(831,100)	-16.7%
Cash Flow +/-	(114,000)	(388,151)	(517,535)	(661,800)	-27.9%

City and Borough of Wrangell

Public Works and Capital Improvement Projects Report

May 18, 2018

Department Highlights

Sanitation Department

- Metal Scrap – Channel Construction completed a subsequent clearing of the metal scrap material at the transfer station this past week. The department was instrumental in collecting several additional junk vehicles that were able to be shipped out during this scrap metal collection. After seven months of accepting scrap metal for free, the Sanitation Department will return to collecting the normal fees for disposing of scrap metal at the Solid Waste Transfer Station.
- Household Hazardous Waste Event – The Household Hazardous Waste event has been scheduled for Friday and Saturday, June 15th and 16th. Public notification will be provided to allow the community to begin early planning for this event.

Water Department

- The water report from May 18, 2018 is attached here.

Evergreen Avenue Rehabilitation and Pedestrian Access (CBW-owned, DOT-managed project)

DOT has indicated that although a construction schedule has not yet been submitted by SECON, the contractor performing the reconstruction of the Evergreen Avenue project, they anticipate the contractor to begin mobilizing to the project site around the first week in June.

SECON has noticed a public meeting scheduled for Wednesday, May 23rd at 6:00 p.m. in the Nolan Center. The public meeting notice, with agenda, is attached here.

Shoemaker Harbor Replacement

The Shoemaker Harbor Replacement project was released for competitive construction bidding. A pre-bid meeting scheduled for May 22nd at 11:00 a.m. in Assembly Chambers. The bids are scheduled to be publically opened in Assembly Chambers on Tuesday, June 5th.



Wrangell Water Report **May 18, 2018**

Raw Water Reservoir Levels

The lower reservoir is full, but not currently overflowing. The upper reservoir is overflowing slightly, but will not be within a few days. Once the lower reservoir level begins to drop, we will open the drain on the upper to maintain a full operational level in the lower reservoir.

Treated Storage Tank Levels

Both tanks are currently maintaining daily recovery to their set points.

Water Production

Reported as a Daily Average, in Gallons:

- 930,000 April's monthly average (2017)
- 900,286 gallons - Week of May 1st
- 918,000 gallons - Week of May 8th
- 797,714 gallons - Week of May 15th
- 889,286 gallons - Week of May 22nd
- 558,428 gallons - Week of May 29th
- 1,030,142 gallons – Week of June 5th
- 862,429 gallons – Week of June 12th
- 1,045,857 gallons - Week of June 19th
- 962,000 gallons – Week of June 26th
- 1,227,143 gallons – Week of July 2nd
- 974,857 gallons – Week of July 9th
- 1,115,571 gallons – Week of July 23rd
- 1,007,857 gallons – Week of July 30th
- 1,007,857 gallons – Week of August 7th
- 897,142 gallons – Week of August 14th
- 763,857 gallons – Week of August 21st
- 694,000 gallons – Week of August 28th
- 756,143 gallons – Week of September 4th
- 810,000 gallons – Week of September 11th
- 859,000 gallons – Week of September 18th
- 784,000 gallons – Week of September 25th
- 712,300 gallons – Week of October 2nd
- 718,714 gallons - Week of October 9th
- 734,000 gallons – Week of October 16th
- 755,000 gallons – Week of October 23rd
- 771,000 gallons – Week of October 30th
- 759,286 gallons – Week of November 13th
- 826,857 gallons – Week of November 20th
- 730,000 gallons – Week of November 27th
- 778,429 gallons - Week of December 4th
- 764,000 gallons - Week of December 11th
- 844,143 gallons - Week of December 18th
- 922,142 gallons – Week of December 25th
- 1,062,333 gallons – Week of January 1st (2018)
- 974,000 gallons – Week of January 8th
- 946,000 gallons – Week of January 15th
- 1,049,143 gallons – Week of January 22nd

- 1,132,571 gallons – Week of January 29th
- 1,151,286 gallons – Week of February 5th
- 1,115,857 gallons – Week of February 12th
- 934,571 gallons – Week of February 19th
- 854,000 gallons – Week of February 26th
- 626,571 gallons – Week of March 5th
- 674,142 gallons – Week of March 12th
- 705,571 gallons – Week of March 19th
- 676,286 gallons – Week of March 26th
- 658,857 gallons – Week of April 1st
- 704,000 gallons – Week of April 8th
- 686,000 gallons – Week of April 15th
- 563,429 gallons – Week of April 22nd
- 709,664 gallons – Week of April 29th
- 518,142 gallons – Week of May 6th

Recent Water News

- The reduced demand, cleaner reservoir water, and wet weather have been a great benefit to water production in that each of these criteria have contributed to much longer run times on the sand filters.
- The total production number for the week of April 29th is higher than the weeks prior to and afterward due to a service break at Heritage Harbor that occurred early morning over that weekend. This break was in excess of 800 gpm and lasted for four hours, causing the loss of approximately 190,000 gallons of water. A big thanks to the Water Department and Public Works staff who responded to the situation and were able to locate the break and shut off the service as soon as they did.
- This week one full-time seasonal employee started work at the water plant, and we have re-advertised for the second seasonal position, which closes May 31st.
- Sand cleaning by plunging, the same cleaning method utilized last year, will begin within the next week, in advance of the expected heavy summer demand.

Water Treatment System Solution

- *New DAF Water Treatment Facility*

Staff submitted the grant application for the Water Treatment Plant Improvements to the Economic Development Administration (EDA) on May 14th and received a confirmation from them that our application was received. The Investment Review Committee's next meeting is anticipated to be around the middle of June, at which time our application would be reviewed for continued eligibility resulting in a grant award in the requested amount of \$2,984,154.00.

Moving forward with the new DAF water treatment plant is dependent on receiving this grant money to complete the necessary funding for the project.

- *Forsta Filter System to Replace Existing Roughing Filters*

We have completed a six week pilot test of the Forsta Filter's automatic self-cleaning mechanical filter as a replacement of our existing roughing filters. The testing was performed to determine filter performance and its effectiveness with our water. Performance was based on testing for Total Suspended Solids (TSS) on the filter's finished water, providing us the proper data upon which we could base a sound decision to move forward with this costly project. A summary of the test period and our findings are provided in a larger report.

CRW Engineers have analyzed with us the results of the pilot testing of the Forsta Filter automatic self-cleaning units, and together, it is our recommendation that, given the lack of evidence in improvement to our water's quality with the use of the Forsta Filter, as piloted, we not move forward with the roughing filter replacement project at this time.

PLEASE ATTEND THE POST AWARD CONFERENCE



Wrangell Evergreen Road Improvements & Pedestrian Access

0003158/Z680290000

Wednesday, May 23, 2018 / **6:00 PM**

Nolan Center



Purpose: The Alaska Department of Transportation & Public Facilities, in conjunction with the Alaska Department of Labor & Workforce Development and SECON and other interested parties, will hold an informational meeting with local community officials to promote cooperation between the parties regarding local resources available for the upcoming construction project.

5:45 PM	Registration
6:00 PM	Opening Remarks by Community Leaders: Pending Tlingit & Haida Community Council
6:05 PM	DOT&PF Civil Rights Office: Introduction of participants
6:10 PM	DOT&PF Project Engineer: Brief Project Description And Timeline Of The Project
6:15 PM	Contractor – SECON Southeast Alaska Community Impacts Jobs - hiring process, conditions of employment (such as union membership, drug testing, attendance) Office space Housing- needed for the contractor's core staff Food & Cleaning Services Miscellaneous - need for supplies, water, fuel, from local businesses
7:15 PM	Department of Labor and Workforce Development, Division of Employment and Training – Job Center Network Services – via teleconference Pam Chatham, Regional Manager
7:30 PM	Q & A
7:45 PM	Meeting Adjourned

For further information, contact:

Steve Mielke, DOT&PF Project Engineer, (907) 957-7969

Winnie Cichosz, DOT&PF Civil Rights Office, Anchorage-Phone: (907) 269-0854

Ralph Vigilante, SECON Southeast Alaska, (907) 780-5145

It is the policy of the DOT&PF that no person will be excluded from participation in, or be denied benefits of any programs, services or activities we provide based on race, religion, color, gender, age, marital status, ability, or national origin. This policy will be implemented regardless of the funding source, including Federal Transit Administration, Federal Aviation Administration, Federal Highway Administration and State of Alaska funds.

DOT&PF will make reasonable efforts to accommodate persons with a disability to facilitate their participation at our meetings, activities or use of our highway, airport, transit vehicles, ferry facilities and public buildings. If you, or someone you represent, requires alternative access or assistance to participate in our meeting or activities or to access one of our public facilities, please call (907) 269 0851 or call Alaska Relay at (800) 770-8973 for TTY, (800) 770-8255 for Voice, (800) 770-3919 for ASCII, (866) 355-6198 for STS, or (866) 335-6199 for Spanish and ask the communication assistant to call the telephone number listed to request alternate access or assistance.

Alternative language translations and accessible formats of this document will be provided upon request.

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	8	<u>Date</u>	May 22, 2018
Clerk's File				
<u>SUBMITTED BY:</u>				
Kim Lane, Borough Clerk				

CALENDAR:

- 6-6 Parks & Recreation Board meeting @7pm in the Assembly Chambers
- 6-7 Port Commission meeting @7pm in the Assembly Chambers
- 6-9 Community Market at the Nolan Center (beginning at 10:00am)
- 6-12 Regular Borough Assembly meeting @7pm in the Assembly Chambers
- 6-14 Planning & Zoning Commission meeting @7pm in the Assembly Chambers
- 6-20 Hospital Board meeting @5:30 in the Assembly Chambers

I am planning on being back in town on June 17th.

*Election time is upon us! Attached is the Election Calendar for the upcoming Regular Assembly meeting to be held on **October 2, 2018**. On the Ballot for this election (if there are no Propositions) will be:*

- Mayor: One – (2 Year Term) *(David Jack)*
- Assembly: Two – (3 Year Terms) *(Drew Larrabee & David Powell)*
- Port Commission: Two – (3 Year Terms) *(Loretto Jones & John Martin)*
- School Board: Two – (3 Year Terms) *(Aleisha Mollen & Tamara Groshong)*
- Hospital Board: Two – (4 Year Terms) *(Olinda White & Patrick Mayer)*
- Hospital Board: One – (1 Year *Unexpired* Term until 10-2019) *(Don McConachie Sr.)*

REGULAR ELECTION CALENDAR FOR **OCTOBER 2, 2018**

<u>Date</u>	<u>Task to be completed</u>
___ June 26	Contact the Nolan Center to reserve for Election Day
___	Introduce and Ballot Propositions in the form of an <u>Ordinance</u> or Resolution (<u>Approve First Reading</u> or Adoption) – If any
___ July 13	<u>Publish Declaration of Candidacy Notice</u> - <i>Declaration dates: 8/1-8/31/17 as per WMC 2.16.010</i>
___	Select and contact three (3) Election Workers
___ July 20	<u>Publish Notice to City Voters</u> – Qualifications
___	Write letters to those whose terms expire, i.e. Assembly, Port Commission, WMC Board, and School Board
___ July 24	Hold Public Hearing for any Ballot Propositions (Approve Second Reading) – If any
___ Aug 1	Declaration of Candidacy Filing Begins
___	Write letters to those whose terms expire on the City Boards and Commissions
___ Aug 17	<u>Publish Public Notice for Absentee Voting</u>
___	<u>Publish Public Notice of Regular Election/ Ballot Proposition(s)</u> <i>up until Election Day</i>
___ Aug 24	<u>Publish Public Notice:</u> City Boards and Commissions
___	<u>Prepare & Publish:</u> Write-in notice
___	Prepare and send Official Ballot, Sample Ballot, and Election Setup Paperwork to Dominion Voting.
___ Aug 31	<u>Last Day</u> to file Declaration of Candidacy
___	<u>Notify KSTK to</u> announce my phone number for registering to vote <u>deadline is Sept 2nd, 2018</u>

- _____ Send letter to Nolan Center confirming use of precinct
- _____ Send letters to Election workers regarding election workshop date (if needed)
- _____ Sept 3 Labor Day – City Hall Closed
- _____ Sept 11 At Assy. Mtg., **adopt Resolution** designating Canvass Board (Howell, Prysunka, Decker, or Gilbert) (Canvass Board meets at 1:30 p.m.)
- _____ At Assy. Mtg., **approve Special Meeting** to Certify Election for Oct. 8th @ 12:30!
- _____ **Receipt of memory cards (2) from Dominion Voting**
- _____ **Possession of sample, test, and official ballots. Test ballots first before using!!**
- _____ Sept 7 **Publish Sample Ballot** in newspaper and other conspicuous places.
- _____ Prepare Absentee voting by fax register, and all other absentee voting in person materials
- _____ Sept 17 **First Day to Absentee Vote in Person, by mail, or by fax (mail out any by-mail ballots to voters)**
- _____ Send memo to Public Works to deliver election equipment to Nolan Center
- _____ Sept 14 **Publish Public Notice for Canvass Board** to be held on Oct. 4th at 1:30 p.m.
- _____ Sept 28 **Publish Public Notice for Special Meeting** to be held on Oct. 8th @ 12:30 pm to Certify Election.
- _____ Sept 28 Train Election Workers @ 1:00 pm (if needed)
- _____ Last Day to file for Write-Ins (Send notification to Mayor & Assy & media of who (if any) filed)
- _____ Oct 1 Last Day to Absentee Vote in Person
- _____ **Oct 2 ELECTION DAY 8:00 AM TO 8:00 PM at Nolan Center**

- ___ Oct 3 Send Absentee/Questioned Voters Ballot Review to Division of Elections. Follow-up with confirmation and to let them know that the review sheet needs to be returned prior to the meeting of the Canvass Board on 10/6/2016.

- ___ Oct 4 **Canvass Board meets** and tallies absentee, questioned, and possible challenged ballots in council chambers (1:30 pm)

- ___ Oct 8 **Certify Election results and Administer Oath of Office** at **12:30 pm** at Special Assembly meeting.

- ___ Oct 9 Send letters to those voters whose ballots were not counted.

CITY & BOROUGH OF WRANGELL, ALASKA BOROUGH ASSEMBLY AGENDA STATEMENT				
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<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	9	<u>Date</u>	May 22, 2018
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Mayor and Assembly Business				
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<u>SUBMITTED BY:</u>	
Kim Lane, Borough Clerk	

Kim Lane, Borough Clerk	
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<u>ATTACHMENTS:</u>				
None.				

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS:

INFORMATION: This agenda item is reserved for the mayor and assembly to provide reports or comments and to introduce items not previously on the agenda which need to be brought to the attention of the entire assembly or the staff. Assembly members may hold limited discussion on these topics or ask the borough manager or the borough clerk for clarifying information. By majority consent of the assembly, the mayor or assembly may give direction to the borough manager or the borough clerk to add an item for consideration for the next regular assembly meeting. Other than as described in this subsection I, no action may be taken by the assembly under this agenda item.

CITY & BOROUGH OF WRANGELL, ALASKA				
BOROUGH ASSEMBLY AGENDA STATEMENT				

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	10	<u>Date</u>	May 22, 2018
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Mayor and Assembly Appointments				
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<u>SUBMITTED BY:</u>	
Kim Lane, Borough Clerk	

ATTACHMENTS:				

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS:

INFORMATION: This agenda item is reserved for the Mayor and Assembly Member's special reports. Such information items as municipal league activities, reports from committees on which members sit, conference attendance, etc., are examples of items included here.

There are no appointments to be filled.

CITY & BOROUGH OF WRANGELL, ALASKA

BOROUGH ASSEMBLY PUBLIC HEARING AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	11a	<u>DATE:</u>	May 22, 2018
FY 2018-2019 Budget				
<u>SUBMITTED BY:</u>		<u>FISCAL NOTE:</u>		
		Expenditure Required: none		
Kim Lane, Borough Clerk		Amount Budgeted: none		
		Account Number(s): none		
		Account Name(s): n/a		
<u>Reviews/Approvals/Recommendations</u>				
n/a	Commission, Board or Committee		Unencumbered Balance(s) (prior to expenditure):	
Name(s)			n/a	
<input checked="" type="checkbox"/>	Attorney			
n/a	Insurance			
<u>ATTACHMENTS:</u>				
1. Ordinance No. _____.				

➤ See Public Hearing sheet for process.....

RECOMMENDATION MOTION:

None.

SUMMARY STATEMENT:

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	13a	<u>DATE:</u>	May 22, 2018
PROPOSED RESOLUTION NO. 05-18-1412 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING A LEASE FOR THE WRANGELL MARINERS MEMORIAL				
<u>SUBMITTED BY:</u>		<u>FISCAL NOTE:</u>		
Lisa Von Bargaen, Borough Manager		Expenditure Required: N/A		
		Amount Budgeted: N/A		
		Account Number(s): N/A		
		Account Name(s): N/A		
<u>Reviews/Approvals/Recommendations</u>				
<input checked="" type="checkbox"/>	Commission, Board or Committee		Unencumbered Balance(s) (prior to expenditure):	
Name(s)		N/A		
<input checked="" type="checkbox"/>		Attorney		
<input type="checkbox"/>		Insurance		
<u>ATTACHMENTS:</u>				
1. Draft Lease; 2. Resolution 05-18-1412; 3. Memo from Port Commission.				

RECOMMENDATION MOTION:

Move to Approve Resolution 05-18-1412 Authorizing a Lease for the Wrangell Mariners Memorial.

SUMMARY STATEMENT:

Wrangell Municipal Code allows for a lease permit of up to five years to be approved without the need to go out for bid or public notice. As such, Administration is recommending we use this option to approve a lease for a small portion of the Heritage Harbor Uplands for the Wrangell Mariners Memorial. The volunteer, non-profit group, is ready to begin seeking outside funding. The ability to show site control is required by many funding agencies. The attached lease (a new version of the lease document) is attached for Assembly review.

The request from the Memorial group for site control included the following:

1. The land and structures built upon the land at the currently chosen site within Heritage Harbor will be designated for the purpose of memorializing the maritime history of Wrangell and remembering individuals lost with ties to Wrangell and nearby areas.
2. WMM needs permission to build the memorial, as designed, on the land within heritage harbor. This includes the ability to hire contractors/other professionals to work on portions of the memorial or the complete project.
3. WMM will act as the overseeing body by maintaining the use of the memorial site and structures once construction is complete. This will include determining the criteria for events held at the memorial site and placement and inclusion within the site.
4. The Borough will control ownership of the land and will be responsible for carrying the insurance for injuries due to access.
5. Electricity and water to provide lighting and incidental usage associated with events and maintenance will be provided by the Borough.
6. WMM desires permission and opportunity to seek future expansion options at the site, should the need arise, with the understanding any new ideas will be brought to the Port Commission first, and proper channels following.
7. WMM will form a future "Friends of the Wrangell Mariners' Memorial" to assist with incidental costs (beautification, newsletters, holiday decor, etc.) and to gain needed assistance with special maintenance list issues, outside of pressure washing and keeping the area clear of debris.
8. WMM wishes to maintain a positive and productive working relationship with the City, and is open and willing to make any amendments as necessary through navigating the project.

The attached lease takes these requests into consideration – most notable are the \$10 per year rental rate (below fair market value) and the fact that the Borough will carry the insurance.

TIDELANDS LEASE AGREEMENT

THIS LEASE AGREEMENT ("Lease") is made effective as of the ____TH day of MAY, 2018, between the CITY AND BOROUGH OF WRANGELL, a municipal corporation organized under the laws of the State of Alaska ("LESSOR"), and WRANGELL MARINERS MEMORIAL ("LESSEE").

I. RECITALS

A. LESSOR is the owner of certain real property having the following legal description ("Property"):

Legal Description to be added here.

located in the Wrangell Recording District, First Judicial District, State of Alaska.

B. LESSOR desires to lease to LESSEE, and LESSEE desires to lease from LESSOR the Property, on the terms and conditions set forth in this Lease.

II. AGREEMENT

Based upon the foregoing Recitals which are incorporated herein by reference, and for good and valuable consideration the amount and sufficiency of which is hereby acknowledged, LESSOR and LESSEE agree as follows.

1. PROPERTY

1.1. Subject to Survey. A survey is not required. A plot plan delineating the lease area and memorial, approved by the Harbormaster is required.

1.2. Property. LESSOR leases to LESSEE and LESSEE leases from LESSOR the Property for the term, the rent, and subject to the terms, covenants and conditions hereinafter provided.

1.3. Quiet Enjoyment, Restrictions, Easements, Etc. LESSOR covenants and agrees that LESSEE, upon paying the rent and other charges herein provided for and observing and keeping the covenants, conditions and terms of this Lease on LESSEE's part to be kept or performed, shall lawfully and quietly hold, occupy and enjoy the Property during the term of this Lease without hindrance or molestation, subject, however, to the rights and reservations expressed in the U.S. Patent to the Property, the State of Alaska Patent to the Property, existing easements for roads, electric, water, sewer and other utility lines,

restrictions of record and to encroachments ascertained by physical inspection of the Property.

1.4. Property Accepted "As Is." LESSEE has inspected the Property and accepts the same "as is" and without reliance on any representations or warranties of LESSOR, its agents, servants, or employees, as to the physical condition of the Property, including, but not limited to, subsurface and soil conditions, or as to its fitness, habitability or use for any particular purpose, or otherwise.

1.5. No Subsurface Rights. This Lease confers no mineral rights or rights with regard to the subsurface of the land below the level necessary for the use of the Property as stated in this Lease. LESSOR makes no warranty or representation as to whether the Property is subject to, open or closed to mineral claims or leases under state or federal law.

1.6. Appraisal Fee. No appraisal is required.

2. TERM

2.1. Lease Term. The initial term of this Lease shall be five (5) years, commencing on May 9, 2018 and ending on May 9, 2023.

2.2. Option to Renew. Provided that LESSEE is not in default of LESSEE's obligations under this Lease or the Lease has not be otherwise terminated at the time of exercise, LESSEE shall have rights to extend the initial term of this Lease for six (6) consecutive additional periods (each an "Option") of five (5) years (each an "Extension Period"). To exercise an Option, Tenant must give Landlord notice in writing of Tenant's exercise of an Option not less than ninety (90) days nor more than one hundred and eighty (180) days prior to the end of the upcoming expiring initial Lease term or Extension Period. Rent for an Extension Period shall be the rent set forth in Article 3 of this Lease.

2.3. Preference Rights to Re-Lease. LESSEE shall upon expiration of this Lease, and pursuant to Section 16.08.340 of the Wrangell Municipal Code, as may be amended from time-to-time, be allowed a preference right to re-lease the Property, provided the LESSEE is not in breach or default of any of the terms or conditions of the Lease at the time of Lease expiration, unless it shall be determined by LESSOR that the renewal of this Lease is not in the best interests of LESSOR.

2.4. Application to Re-Lease. If, at the expiration of this Lease, the LESSEE desires to re-lease the Property, LESSEE shall, not sooner than ninety calendar days and not later than sixty calendar days prior to the expiration, make application to re-lease the Property. The re-lease application shall certify the character and value of all improvements placed by LESSEE on the Property, the purpose and lengths for which the re-lease is desired,

and any other information that LESSOR may require. Applications to re-lease shall be submitted to the same application review as new applications for lease, pursuant to Section 16.08.340 of the Wrangell Municipal Code as may be amended from time-to-time.

2.5. Hold-over. If LESSEE shall hold-over after the expiration of the term of this Lease such tenancy shall be from month to month, subject to all the terms, covenants and conditions of this Lease.

2.6. Surrender of Possession. Upon expiration of the term of this Lease, whether by lapse of time or otherwise, LESSEE shall promptly and peaceably surrender the Property, and all buildings and improvements thereon, except as provided in Article 17 of this Lease, and LESSEE agrees to execute, acknowledge and deliver to LESSOR a proper instrument in writing, releasing and quitclaiming to LESSOR all right, title and interest of LESSEE in and to the Property and all such buildings and improvements thereon.

3. RENT, TAXES, ASSESSMENTS AND UTILITIES

3.1. Rent. The LESSEE agrees to pay to LESSOR an annual rent of ten dollars (\$10) by May 1st of each year. Rent shall be payable at the office of the Borough Manager, P.O. Box 531, Wrangell, Alaska 99929, or at such other place as LESSOR may designate in writing. Delinquent rent shall bear interest at the rate of twelve percent (12%) per annum.

3.2. Adjustment of Rent. No adjustment of rent shall be made to this Lease.

3.3. LESSEE to Pay Taxes. LESSEE shall not be required to pay taxes.

3.4. LESSEE to Pay Assessments. LESSEE shall not be required to pay assessments.

3.5. Proration of Taxes and Assessments. Not applicable.

3.6. Contest. Not Applicable.

3.7. LESSEE to Pay Utility Charges. LESSEE shall pay or cause to be paid all charges for gas, oil, electricity, water, sewer, heat, snow removal, refuse removal and any and all other utilities or services used upon the Property throughout the term of this Lease, including any connection fees.

3.8. Additional Rent and LESSOR's Right to cure LESSEE's Default. All costs and expenses which LESSEE assumes or agrees to pay pursuant to this Lease shall, at LESSOR's election, be treated as additional rent, and, in the event of nonpayment, LESSOR shall have all rights and remedies provided in this Lease in the case of nonpayment of rent or of a breach of condition, at LESSOR's election. If LESSEE shall default in making any payment required to be made by LESSEE or shall default in

performance of any term, covenant or condition of this Lease on the part of LESSEE to be kept, performed or observed which shall involve the expenditure of money by LESSEE, LESSOR at LESSOR's option may, but shall not be obligated to, make such payment, or, on behalf of LESSEE, expend such sum as may be necessary to keep, perform or observe such term, covenant or condition, and any and all sums so expended by LESSOR, with interest thereon at the rate of twelve percent (12%) per year from the date of such expenditure until repaid, shall be, and shall be deemed to be, additional rent and shall be repaid by LESSEE to LESSOR, on demand, provided, however, that no such payment or expenditure by LESSOR shall be deemed a waiver of LESSEE's default, nor shall it affect any remedy of LESSOR by reason of such default.

4. USE

4.1. Use. LESSEE shall use the Property for the purpose of constructing and maintaining a Wrangell Mariners Memorial.

4.2. Radio Interference. At the LESSOR's request, the LESSEE shall discontinue the use of any machine or device which interferes with any government operated transmitter, receiver, or navigation aid until the cause of the interference is eliminated provided that such a request is based upon a reasonable belief that LESSEE's machine or device is the source of the interference.

5. IMPROVEMENTS

5.1. Alterations and Additions. LESSEE may not make alterations, improvements, additions, or changes to the Property, or any part thereof, without the prior written consent of LESSOR, which consent may be withheld for any reason. To the extent LESSOR obtains such consent, and undertakes any such alteration, improvement, addition, or change to the Property, LESSEE shall ensure that the same complies with all applicable local, state, and federal laws and shall indemnify LESSOR, and hold LESSOR harmless, from any and all liability that may arise from the same. All costs of any such alteration, improvement, addition and/or change shall be at LESSEE's sole cost and expense, unless otherwise agreed in writing. LESSOR shall keep the Property free from liens or encumbrances of any nature. Upon the termination of this Lease, all such alterations, improvements, additions, and changes with the exception of trade fixtures as set forth in Section 6.1 shall belong to Landlord, unless LESSOR elects to have LESSEE remove the same and reinstate the PROPERTY to its condition prior to such alteration, improvement, addition or change, all at LESSOR's sole expense. LESSOR may post the Property with notices of non-responsibility for labor and materials supplied thereto.

5.2. Notice of Construction. LESSEE shall give LESSOR no less than ten days written notice prior to the commencement of any LESSOR approved construction, alteration or repair of any improvements constructed or made by LESSEE on the

Property so that LESSOR may, if it so elects, give notice of nonresponsibility pursuant to AS 34.35, as now enacted or hereafter amended.

5.3. Landscaping. LESSEE shall landscape the areas surrounding any buildings or improvements constructed or maintained on the Property in a pleasing and aesthetic manner consistent with the scenic nature and natural vegetation of the Property and the surrounding land, and shall maintain such landscaping in good condition.

5.4. Workers Compensation Insurance. No construction shall commence or continue without satisfactory proof that workers compensation insurance has been procured to cover all persons employed in connection with the construction. Upon request by LESSOR, LESSEE shall make such proof available to LESSOR for inspection. Any deficiency with regard to such insurance requirement shall be cured immediately by LESSEE and no work will be performed on any such construction project until the LESSOR has satisfactory proof that required workers compensation insurance is in place.

6. TRADE FIXTURES

6.1. LESSEE's Ownership of Trade Fixtures, Machinery and Equipment. Any and all trade fixtures (including electrical fixtures), machinery, equipment of any nature whatsoever and other personal property of LESSEE at any time placed or maintained upon the Property by LESSEE shall be and remain property of the LESSEE and may be removed or replaced at any time during the term or at the termination of this Lease.

7. ASSIGNMENT AND SUBLETTING

7.1. Assignment Without Consent Generally Prohibited. LESSEE shall not voluntarily assign or encumber its interest in this Lease or in the Property, or sublet all or any part of the Property, or allow any other person or entity (except LESSEE's authorized representatives) to occupy or use all or any part of the Property without first obtaining LESSOR's written consent. Any assignment, encumbrance or sublease without LESSOR's consent shall be voidable and, at LESSOR's election, shall constitute a default. No consent to any assignment, encumbrance, or sublease shall constitute a further waiver of the provisions of this paragraph. If LESSEE is a partnership, a withdrawal or change, voluntary, involuntary or by operation of law, of any partner or partners owning fifty percent (50%) or more of the partnership, or the dissolution of the partnership, shall be deemed a voluntary assignment. If LESSEE is a corporation, any dissolution, merger, consolidation or other reorganization of LESSEE, or the sale or other transfer of a controlling percentage of the capital stock of LESSEE or the sale of fifty-one percent (51%) of the value of the assets of LESSEE, shall be deemed a voluntary assignment. The phrase "controlling percentage" means the ownership of, and the right to vote, stock possessing at least fifty-one percent (51%) of the total combined voting power of all classes of LESSEE's capital stock issued, outstanding and entitled to vote for the election of directors. As to a corporation the stock of which is traded through an

exchange or over the counter, a sale or other transfer of a controlling percentage of the capital stock of such a LESSEE corporation will not be deemed to be a voluntary assignment. Any assignment affected pursuant to this paragraph 7.2 shall require the assignee to assume the LESSEE's obligations hereunder. LESSEE shall promptly deliver to LESSOR a copy of any assignment instrument. Any assignment shall not release the LESSEE from liability hereunder.

7.2. Assignment of Rents to LESSOR. LESSEE immediately and irrevocably assigns to LESSOR, as security for LESSEE's obligations under this Lease, all rent from any approved subletting of all or a part of the Property as permitted by this Lease, and LESSOR, as assignee and attorney-in-fact for LESSEE or a receiver for LESSEE appointed on LESSOR's application, may collect such rent and apply it toward LESSEE's obligations under this Lease, except that, until the occurrence of an act of default by LESSEE, LESSEE shall have the right to collect such rent.

7.3. Costs of LESSOR's Consent to Be Borne by LESSEE. LESSEE shall pay to LESSOR, on demand, reasonable costs, including attorney's fees, incurred by LESSOR in connection with any request by LESSEE for LESSOR's consent to any assignment or subletting by LESSEE.

8. LIENS

8.1. Prohibition of Liens. LESSEE shall not suffer or permit any liens, including without limitation, mechanic's or materialman's liens, to be recorded against the Property. If any such liens shall be recorded against the Property, LESSEE shall cause the same to be removed, or, in the alternative, if LESSEE in good faith desires to contest the same, LESSEE shall be privileged to do so, but in such case LESSEE hereby agrees to indemnify and save LESSOR harmless from all liability for damages occasioned thereby and shall, in the event of a judgment or foreclosure of such liens, cause the same to be discharged and removed prior to any attempt at execution of such judgment. Nothing contained in this Lease shall be construed to be a waiver of the provisions of AS 09.38.015(c), as may be amended from time to time.

9. INDEMNITY

9.1. Indemnity. Except for claims arising solely out of acts or omissions of LESSOR, its agents, servants, employees or contractors, LESSEE agrees to protect, defend, indemnify and hold LESSOR harmless from and against any and all liability arising from acts or omissions of LESSEE, its agents, servants, employees or contractors occurring on or relating to the Property or relating to the operation of LESSEE's business, causing injury to, or death of persons, or loss of, or damage to, property, and from any expense, including reasonable attorneys' fees, incident to the defense of and by LESSOR therefrom. If any action or proceeding is brought against LESSOR by reason of any such

occurrences, LESSOR shall promptly notify LESSEE in writing of such action or proceeding.

10. INSURANCE

10.1. Liability Insurance. Liability insurance will be provided as part of the general liability insurance policy for the City and Borough of Wrangell.

10.2. Named Insured, Notice to LESSOR, and Waiver of Subrogation. N/A

10.3. Fire and Extended Coverage Insurance. N/A

11. CARE OF PROPERTY

11.1. LESSEES's Maintenance and Repair Obligations. LESSEE shall at its own cost and expense keep the Property, and every part thereof including without limitations all improvements situated on the Property and all structural, mechanical, plumbing and electrical improvements to the Property, in good condition and repair. LESSEE shall upon the expiration or sooner termination of this Lease, quit and peacefully surrender the Premises to Landlord in good condition, broom clean, ordinary wear and tear excepted. The Property shall always be kept by LESSEE neat, clean and free of litter.

11.2. Restoration or Removal of Damaged Buildings and Improvements. In the event any buildings or improvements situated on the Property by LESSEE are damaged or destroyed by fire or other casualty, LESSEE shall at LESSEE's expense restore the same to good and tenantable condition or shall remove the same as soon as is reasonably possible, but in no event shall the period of restoration exceed twenty-four (24) months nor shall the period of removal exceed one hundred eighty days (180) days.

11.3. Access Rights of LESSOR. LESSOR, its agents, servants or employees, shall have the right to enter into and upon the Property and all buildings or improvements situated thereon upon reasonable notice to LESSEE and during normal business hours (defined as 9:00 a.m. to 5:00 p.m. Monday through Friday except for holidays as defined in paragraph 15.5 of this Lease) for the purpose of inspecting the Property and all buildings and improvements situated thereon for compliance with the terms of this Lease.

11.4. Nuisances Prohibited. LESSEE shall immediately remove from the Property any abandoned or junk vehicles, buildings, improvements, equipment, machinery or fixtures. LESSEE shall not permit any nuisance or public nuisance to exist or to be created or maintained on the Property. LESSEE agrees that any nuisance or public nuisance as defined by the Wrangell Municipal Code, or any other code or regulations incorporated therein or otherwise adopted by ordinance or resolution of the City and Borough of Wrangell, may, after five days written notice to LESSEE, be removed by LESSOR without LESSEE's further permission, with use of force if necessary, and without

incurring any civil or criminal liability therefore, all the costs of such removal to be paid by LESSEE to LESSOR as additional rent under the terms of this Lease. This paragraph shall not be construed as any limitation on any other legal rights or remedies available to the City and Borough of Wrangell to abate any nuisance or to prosecute any violation of the Wrangell Municipal Code.

12. LAWS

12.1. Compliance with Laws. LESSEE shall comply with all applicable laws, ordinances and regulations of duly constituted public authorities now or hereafter in any manner affecting LESSEE's activities on the Property or any buildings or other improvements which may be situated thereon, whether or not any such laws, ordinances or regulations which may be hereafter enacted involve a change of policy on the part of the governmental body enacting the same. In the event of a conflict between the provisions of this Lease and the Wrangell Municipal Code, the latter shall control.

13. CONDEMNATION

13.1. Condemnation. In the event the Property, or any part thereof or interest therein, shall be taken for public purposes by condemnation as a result of any action or proceeding in eminent domain, or shall be transferred in lieu of condemnation to any authority entitled to exercise the power of eminent domain, the interests of LESSOR and LESSEE in the award or consideration for such transfer and the effect of the taking or transfer upon this Lease shall be as provided in this Article 13.

13.2. Total Taking. If all of the Property is taken or so transferred, this Lease and all the right, title and interest thereunder of LESSEE shall cease on the date title to the Property vests in the condemning authority.

13.3. Partial Taking - Termination of Lease. In the event the taking or transfer of part of the Property leaves the remainder of the Property in such location, or in such form, shape or reduced size, or so inaccessible as to be not effectively and practicably usable in the reasonable opinion of LESSEE for the purpose of operation thereon of LESSEE's business, then this Lease and all of the right, title and interest thereunder of LESSEE shall cease on the date title to the Property vests in the condemning authority, and the condemning authority enters into possession.

13.4. Partial Taking - Continuation of Lease. In the event the taking or transfer of a part of the Property leaves the remainder of the Property in such location and in such form, shape or size, or so accessible as to be effectively and practicably usable in the reasonable opinion of LESSEE for the purpose of operation thereon of LESSEE's business, this Lease shall terminate and end as to the portion of the Property so taken or transferred as of the date title to such portion vests in the condemning authority and the condemning authority enters into possession, but shall continue in full force and effect as

to the portion of the Property not so taken or transferred. If there is a partial taking and this Lease is not terminated, then the annual rent payable under this Lease shall abate for the portion of the Property taken in the proportion that such portion bears to all of the Property.

13.5. Compensation. Any compensation received or payable as a result of eminent domain proceedings or a transfer in lieu thereof shall be apportioned to LESSOR and LESSEE as follows: (a) LESSOR shall be entitled to such portion of the compensation attributable to LESSOR's interest in this Lease, LESSOR's ownership interest in the Property, and LESSOR's interest in any improvements to the Property; and (b) LESSEE shall be entitled to such portion of the compensation attributable to LESSEE's interest in this Lease, and LESSEE's interest in an improvements to the Property. LESSEE shall have the right to claim and recover from the condemning authority compensation for any loss to which LESSEE may be entitled for LESSEE's moving expenses, interference with LESSEE's business, and damages relating to any trade fixtures, machinery or equipment owned by LESSEE, provided, however, that such compensation can be claimed only if separately awarded in the eminent domain proceeding or transfer in lieu thereof agreed to by LESSOR, and not as a part of the compensation recoverable by LESSOR.

14. DEFAULT

14.1. Default. Each of the following events shall be deemed an event of default by the LESSEE under this Lease and a breach of the terms, covenants and conditions of this Lease:

14.1.1. A default in the payment of the rent and additional sums due under this Lease, or any part thereof, for a period of fifteen (15) days from the due date for the payment of such rent or additional sums.

14.1.2. A default in the performance of any other term, covenant or condition on the part of the LESSEE to be kept, performed or observed for a period of thirty (30) days after LESSOR gives to LESSEE a written notice specifying the particular default or defaults; provided, however, that any default on the part of LESSEE in the performance of work or acts required by him to be done, or conditions to be modified, shall be deemed to be cured if steps shall have been taken promptly by LESSEE to rectify the same and shall be prosecuted to completion with diligence and continuity.

14.1.3. The filing of a petition by or against LESSEE for adjudication as a bankrupt under the Federal Bankruptcy Code, as now enacted or hereafter amended, or for arrangement pursuant to Chapter XI of the Bankruptcy Code.

14.1.4. The making by LESSEE of an assignment of this Lease or the Property as set forth in Section 7.1 for the benefit of creditors.

14.1.5. The appointment of a receiver by a court of competent jurisdiction for LESSEE's business.

14.1.6. The levy upon execution or attachment by process of law of the leasehold interest of LESSEE in the Property.

14.1.7. The use of the Property or buildings and improvements thereon for purposes other than those enumerated herein, to which LESSOR has not given its written consent.

14.1.8. The abandonment of the Property by LESSEE.

14.2. LESSOR's Remedies. In the event of any default by LESSEE as recited in paragraph 14.1 of this Lease, LESSOR shall have all of the below enumerated rights and remedies, all in addition to any rights and remedies that LESSOR may be given by statute, common law or otherwise. All rights of LESSOR shall be cumulative, and none shall exclude any other right or remedy. LESSOR's rights and remedies include the following:

14.2.1. LESSOR may declare the term of this Lease ended by written notice to LESSEE. Upon termination of this Lease, LESSEE shall surrender possession and vacate the Property immediately and deliver possession thereof to LESSOR, and LESSEE hereby grants to LESSOR full and free license to enter into and upon the Property in such event with or without process of law and to repossess LESSOR of the Property and to expel or remove LESSEE and any others who may be occupying or within the Property and to remove any and all property therefrom, using such force as may be necessary, without being deemed in any manner guilty of trespass, eviction or forcible entry or detainer, and without relinquishing LESSOR's right to rent or any other right given to LESSOR hereunder or by operation of law.

14.2.2. LESSOR may by written notice declare LESSEE's right to possession of the Property terminated without terminating this Lease. Upon such termination of LESSEE's right to possession, LESSOR shall have all the rights to repossess the Property and remove LESSEE and LESSEE's property that are enumerated in paragraph 14.2.1.

14.2.3. LESSOR may relet the Property in whole or in part for any period equal to or greater or less than the remainder of the term of this Lease, for any sum which LESSOR may deem reasonable, except as provided in paragraph 14.2.5.2.

14.2.4. LESSOR may collect any and all rents due or to become due from subtenants or other occupants of the Property.

14.2.5. LESSOR may recover, whether this Lease be terminated or not, from LESSEE, damages provided for below consisting of that referenced in subparagraphs

14.2.5.1.1, and 14.2.5.1.2, or, in lieu of that referenced in subparagraph 14.2.5.1.2, those referenced in subparagraph 14.2.5.1.3:

14.3. LESSOR may recover reasonable attorney's fees and other expenses incurred by LESSOR by reason of the breach or default by LESSEE; and

14.3.1.1.1. an amount equal to the amount of all rent and additional sums reserved under this Lease, less the net rent, if any, collected by LESSOR on reletting the Property, which shall be due and payable by LESSEE to LESSOR on the several days on which the rent and additional sums reserved in this Lease would have become due and payable; that is to say, upon each of such days LESSEE shall pay to LESSOR the amount of deficiency then existing such net rent collected on reletting by LESSOR shall be computed by deducting from the gross rent collected all expenses incurred by LESSOR in connection with the reletting of the Property, or any part thereof, including broker's commission and the cost of renovating or remodeling the Property or the buildings or improvements thereon, provided, however, LESSOR must take diligent effort in reletting the Property to obtain a rental rate as close to or above that required of LESSEE under this Lease or else LESSOR will not have access to the remedy set out in this subparagraph 14.2.5.1.2, or

14.3.1.1.2. an amount to be due immediately on breach, equal to the difference between the rent and the fair and reasonable rental value of the Property for the same period. In the computation of such damages the difference between any installment of rent thereafter becoming due and the fair and reasonable value of the Property for the period for which such installment was payable shall be discounted to the date of such breach at the rate of eight percent (8%) per year.

14.3.2. Reentry or reletting of the Property, or any part thereof, shall not be deemed a termination of this Lease, unless expressly declared to be so by LESSOR.

14.3.3. If this Lease shall be deemed terminated, LESSEE's liabilities shall survive and LESSEE shall be liable for damages as provided in paragraph 14.2 and its sub-parts.

15. GENERAL PROVISIONS

15.1. Estoppel Certificates. Either party shall at any time and from time to time upon not less than thirty (30) days prior written request by the other party, execute, acknowledge and deliver to such party, or to its designee, a statement in writing certifying that this Lease is unamended and in full force and effect (or, if there has been any amendment thereof, that the same is in full force and effect as amended and stating the amendment or amendments), that there are no defaults existing, (or, if there is any claimed default, stating the nature and extent thereof); and stating the dates to which the rent and other charges have been paid in advance.

15.2. Conditions and Covenants. All the provisions of this Lease shall be deemed as running with the land, and shall be construed to be “conditions” as well as “covenants,” as though the words specifically expressing or imparting covenants and conditions were used in each separate provision.

15.3. No Waiver of Breach. No failure by either LESSOR or LESSEE to insist upon the strict performance by the other of any term, covenant or condition of this Lease or to exercise any right or remedy consequent upon a breach thereof, shall constitute a waiver of any such breach or of such terms, covenants or conditions. No waiver of any breach shall affect or alter this Lease, but each and every term, covenant and condition of this Lease shall continue in full force and effect with respect to any other then existing or subsequent breach.

15.4. Time of Essence. Time is of the essence of this Lease and of each provision.

15.5. Computation of Time. The time in which any act provided by this Lease is to be done is computed by excluding the first (1st) day and including the last, unless the last day is a Saturday, Sunday or a holiday, and then it is also excluded. The term “holiday” shall mean all holidays as defined by the statutes of Alaska.

15.6. Successors in Interest. Each and all of the terms, covenants and conditions in this Lease shall inure to the benefit of and shall be binding upon the successors in interest of LESSOR and LESSEE.

15.7. Entire Agreement. This Lease contains the entire agreement of the parties with respect to the matters covered by this Lease, and no other agreement, statement or promise made by any party which is not contained in this Lease shall be binding or valid.

15.8. Governing Law/Jurisdiction/Venue. This Lease shall be governed by, construed and enforced in accordance with the laws of the state of Alaska. Any litigation arising out of the enforcement of rights or performance of the parties under this Lease, or its interpretation, shall be brought in the courts of the State of Alaska, First Judicial District at Wrangell.

15.9. Partial Invalidity. If any provision of this Lease is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated, unless such provisions are considered by LESSEE to be integral to LESSEE’s use of the Property for the purposes stated herein in which case LESSEE will have the authority to terminate this Lease upon thirty (30) days’ written notice to LESSOR.

15.10. Relationship of Parties. Nothing contained in this Lease shall be deemed or construed by the parties or by any third person to create the relationship of principal and agent or of partnership or of joint venture or of any association between LESSOR and

LESSEE; and neither the method of computation of rent, nor any other provision contained in this Lease nor any acts of the parties, shall be deemed to create any relationship between LESSOR and LESSEE other than the relationship of LESSOR and LESSEE.

15.11. Interpretation. The language in all parts of this Lease shall in all cases be simply construed according to its fair meaning and not for or against LESSOR or LESSEE as both LESSOR and LESSEE have had opportunity for the assistance of attorneys in drafting and reviewing this Lease.

15.12. Number and Gender. In this Lease, the neuter gender includes the masculine and the feminine, and the singular number includes the plural; the word “person” includes corporation, partnership, firm or association wherever the context so requires.

15.13. Mandatory and Permissive. “Shall,” “will,” and “agrees” are mandatory; “may” is permissive.

15.14. Captions. Captions of the paragraphs of this Lease are for convenience and reference only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Lease.

15.15. Amendment. This Lease is not subject to amendment except in writing executed by all parties hereto.

15.16. Delivery of Notices - Method and Time. All notices, demands or requests from one party to another shall be delivered in person or be sent by mail, certified or registered, postage prepaid, to the addresses stated in paragraph 15.17 and shall be deemed to have been given at the time of delivery or, if mailed, three (3) days after the date of mailing.

15.17. Notices. All notices, demands and requests from LESSEE to LESSOR shall be given to LESSOR at the following address:

Borough Clerk
City & Borough of Wrangell
P.O. Box 531
Wrangell, Alaska 99929

All notices, demands or requests from LESSOR to LESSEE shall be given to LESSEE at the following address:

Wrangell Mariners Memorial
Point of Contact

P.O. Box 2346
Wrangell, Alaska 99929

15.18. Change of Address or Agent. Each party shall have the right, from time to time, to designate a different address or different agent for service of process by notice given in conformity with paragraph 15.16.

15.19. Furnishing of Information. Upon LESSOR's written request, LESSEE shall provide LESSOR with copies of articles of incorporation and bylaws, partnership agreements, joint venture agreements or other reasonably related documents which shall define the manner of organization and the ownership of any business or activities to be conducted upon the Property, together with all future amendments thereto. LESSOR shall treat such information as confidential and not release it to a third party unless legally compelled to do so. LESSEE and LESSEE's assignee or sublessee shall also provide the same information regarding any assignee or sublessee of LESSEE.

15.20. Recordation. This Lease or a memorandum thereof may be recorded by LESSOR, or by LESSEE at LESSEE's expense with the State of Alaska designated Recorder's Office for the recording of documents related to the Property.

15.20.1. LESSOR's Lien and Security Interest. LESSOR shall have a lien on, and LESSEE hereby grants LESSOR a security interest on, improvements, equipment and fixtures, which are or may be put on the premises by LESSEE, to secure the payment of the rent and additional sums reserved under this Lease. If LESSEE shall default in the payment of such rent, LESSOR may, at its option, without notice or demand, take possession of and sell such property in accordance with the Uniform Commercial Code of Alaska or other applicable law. LESSOR shall apply the proceeds of sale as follows:

- (a) To the expense of sale, including all costs, fees and expenses of LESSOR and LESSOR's reasonable attorney's fees in connection with such sale;
- (b) To the payment of such rent; and
- (c) The surplus, if any, to LESSEE.

16. OWNERSHIP OF IMPROVEMENTS AND FIXTURES ON TERMINATION

16.1. Permanent Improvements. Upon the termination of this Lease, except as provided in paragraph 17.2 below, all buildings and structures, alterations, improvements, additions, and changes to the Property shall be owned by and be property of LESSOR, unless LESSOR elects to have LESSEE remove the same or any part thereof and reinstate the Property to its condition prior to such the construction of such building, structure, alteration, improvement, addition or change, all at LESSEE's sole expense.

16.2. LESSEE May Remove Trade Fixtures, Machinery and Equipment. Subject to other provisions of this Lease, trade fixtures, machinery and equipment owned by LESSEE may be removed by LESSEE from the Property within sixty (60) days after the expiration or termination of this Lease; provided that such removal will not cause injury or damage to the Property, or if it does, LESSEE shall indemnify LESSOR for the full amount of such damage; and further provided that any buildings, improvements, fixtures, machinery or equipment left on the Property by LESSEE shall be in good, safe and tenantable or operable condition; and further provided that LESSEE shall not commit, create, leave or allow to exist on the Property any nuisance or public nuisance. LESSOR may extend the time for such removal in case hardship is shown to LESSOR's satisfaction, provided application for extension has been made in writing and received by LESSOR within said sixty (60) day period.

16.3. Property Not Removed. Any trade fixtures, machinery, equipment or other items of property, which are not removed from the Property within the time allowed in paragraph 17.2 of this Lease, shall immediately become the property of LESSOR and title thereto shall vest in LESSOR without further action on the part of LESSEE or LESSOR. LESSOR may use, sell, destroy, or otherwise dispose of any such property in any matter which it sees fit, without further obligation to LESSEE and subject to LESSEE's indemnification obligations under paragraph 17.2.

17. NONDISCRIMINATION

17.1. LESSEE Will Not Discriminate. LESSEE agrees that in its use and occupancy of the Property it will not, on the grounds of race, color, religion, national origin, ancestry, age, or sex, discriminate or permit discrimination against any prospective occupant, patron, customer, employee, applicant for employment or other person or group of persons in any manner prohibited by federal, state or local law or regulations promulgated thereunder.

18. HAZARQOUS MATERIALS

18.1. Condition of Property. LESSEE has had full opportunity to examine the Property for the presence of any Hazardous Material and accepts the Property in "as is" condition. LESSEE acknowledges that LESSOR, its agents, authorized representatives or employees have made no representations as to the physical conditions of the Property, including but not limited to the subsurface and soil conditions. LESSEE accepts the Property in an "as is" condition. LESSEE does not accept or assume responsibility or liability for pre-existing subsurface and/or soil conditions, including, but not limited to Hazardous Materials and/or Environmental contamination that is unknown and/or undisclosed to LESSEE at the time of execution of this Lease.

18.2. Release of LESSOR. Any other provision of this Lease to the contrary notwithstanding, LESSEE releases LESSOR from any and all claims, demands, penalties,

finances, judgments, liabilities, settlements, damages, costs or expenses (including, without limitation, a decrease in the value of the Property, damages due to loss or restriction of usable space, and attorneys' fees, court costs, litigation expenses, and consultant and expert fees) arising before, during or after the term of this Lease, and resulting from the use, keeping, storage or disposal of Hazardous Material on the Property provided that such Hazardous Material did not arise solely out of acts or omissions of LESSOR. This release includes, without limitation, any and all costs incurred due to any investigation of the site or any cleanup, removal or restoration mandated by a federal, state or local agency or political subdivision or by law.

18.3. Use of Hazardous Materials on the Property.

18.3.1. LESSEE shall not cause or permit any Hazardous Material to be brought upon, kept or used in or about the Property by LESSEE or its authorized representatives or invitees, except for such Hazardous Material as is necessary or useful to LESSEE's permitted use of the Property.

18.3.2. Any Hazardous Material permitted on the Property as provided in this paragraph, and all containers therefore, shall be used, kept, stored and disposed of in a manner that complies with all laws or regulations applicable to any such Hazardous Material.

18.3.3. LESSEE shall not discharge, leak or emit, or permit to be discharged, leaked or emitted, any material into the atmosphere, ground, sewer system or any body of water, if such material (as reasonably determined by the LESSOR, or any governmental authority) does or may, pollute or contaminate the same, or may adversely affect (a) the health, welfare or safety of persons, whether located on the Property or elsewhere, or (b) the condition, use or enjoyment of the Property or any other real or personal property.

18.3.4. LESSEE hereby agrees that it shall be fully liable for all costs and expenses related to the use, storage and disposal of Hazardous Material kept on the Property by the LESSEE, its authorized representatives and invitees, and the LESSEE shall give immediate notice to the LESSOR of any violation or potential violation of the provisions of subparagraphs 19.3 and its subparagraphs.

18.4. Indemnification of LESSOR by LESSEE for Environmental Contamination.

Lessee agrees to forever protect, defend, indemnify and hold harmless LESSOR from and against any and all losses, claims, investigations, assertions, liens, demands and causes of action of every kind and character (including without limitation any assertions or claims made against LESSOR, LESSEE or third parties, by government agencies or third parties, alleging the release or threatened release of hazardous substances or environmental contamination of any kind on or in connection with the Property) and all costs thereof (including without limitation costs of removal action, remedial action, other "response costs" as that term is defined under applicable federal and state law, attorney's

fees, penalties, damages, interest and administrative/court costs incurred by Lessor in response to and defense of same) arising in favor of any party, including LESSOR, and arising from or connected with LESSEE's activities under this Lease or LESSEE's use of or presence on the Property, whether such activities, use or presence are those of LESSEE or LESSEE's agents, subcontractors or other representatives. LESSEE acknowledges that this indemnification clause shall survive termination of this Lease, and that it applies regardless of the basis of liability alleged by or against any party, including strict liability under AS 46.03.822 or federal law. LESSEE's obligations under this section may be discharged, however, by performance of whatever degree of site investigation for environmental contamination (in LESSOR's sole discretion) is necessary to render the Property suitable for LESSOR to release LESSEE from these obligations, which release must be granted in writing by LESSOR.

18.5. Hazardous Material Defined. Hazardous Material/Substance is any substance which is toxic, ignitable, reactive, or corrosive and which is regulated by any local government, the state of Alaska, or the United States government. Hazardous Material includes any and all material or substances which are defined as "hazardous waste," "extremely hazardous waste" or a "hazardous substance" pursuant to local, state or federal law, including without limitation, the Resource Conservation and Recovery Act of 1976, as amended from time to time, and regulations promulgated thereunder, and the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended from time to time, and regulations promulgated thereunder. "Hazardous Material" includes but is not restricted to asbestos, polychlorobiphenyls ("PCB's") and petroleum and petroleum products.

18.6. Liability of Releases/Threatened Releases of Hazardous Materials. LESSEE agrees that at all times while this Lease is in effect, for purposes of potential liability under AS 46.03.822 or any similar law:

18.6.1. LESSEE, not LESSOR, shall be deemed the owner of and person having control over any hazardous substances used by LESSEE or on the property for business reasons of LESSEE; and

18.6.2. LESSEE, not LESSOR, shall be deemed the owner of the possessory interest under this Lease, and the operator of the property as a facility under AS 46.03.822(a)(2); and

18.6.3. LESSEE, not LESSOR, shall be deemed the generator, transporter, or both, of any hazardous substances generated or transported by LESSEE in connection with the enjoyment of its rights under this Lease.

For purposes of this section, "LESSEE" shall include LESSEE's agents, employees, subcontractors, subsidiaries, affiliates and representatives of any kind.

18.7. Compliance with Environmental Laws. Lessee covenants full compliance with any applicable federal, state or local environmental statute, regulation, or ordinance presently in effect or that may be amended or effective in the future.

19.8 Due Diligence. At LESSOR's recommendation, LESSEE has investigated the Property for potential environmental contamination which may have occurred before the date of the Prior Lease or this Lease; LESSEE accepts the Property in its current environmental condition. After such investigation, LESSEE, based upon its current knowledge, agrees that the Property has not been subject to the use, generation, manufacture, storage, treatment, disposal, release or threatened release of hazardous substances; and has not been subject to any actual or threatened assertions, claims or litigation of any kind by government agencies or other persons relating to such matters.

19.9 Access to Property. LESSEE authorizes LESSOR to enter upon the Property to make such reasonable inspections and tests as LESSOR may deem appropriate to determine compliance with this Lease; any such investigations or tests shall be for LESSOR's purposes only, and shall not be construed to create any responsibility or liability on LESSOR's part to LESSEE or any person.

19.10 Release from Future Claims. LESSEE hereby releases and freely waives any future claims against LESSOR for contribution or indemnity (whether under AS 46.03.822, other state law, or federal law) in the event LESSEE incurs or becomes liable for response costs, damages or costs of any kind because of the release, threatened release or presence of hazardous substances on or about the Property except to the extent that such presence predated this Lease or LESSEE's use of the Property under the Prior Lease.

19.11 Report of Events. LESSEE specifically agrees to report all releases, threatened releases, discharges, spills or disposal of hazardous substances, in whatever quantity, immediately to the appropriate regulatory authorities and simultaneously to LESSOR, and to keep LESSOR fully informed of any communication between LESSEE and any person or agency concerning potential environmental contamination and hazardous substances.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the dates herein below set forth, with the effective date of this Lease as set forth in the initial paragraph hereof.

LESSOR:

CITY & BOROUGH OF WRANGELL

Date: _____

By: _____
David L. Jack, Mayor

Attest: _____
Kim Lane, Borough Clerk

LESSEE:

WRANGELL MARINERS MEMORIAL

Date: _____

By: _____

Print name and representative capacity

APPROVED AS TO FORM:

HOFFMAN & BLASCO
Attorneys for City & Borough of Wrangell

By: _____
Robert Blasco

STATE OF ALASKA)
) ss.
THIRD JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on this _____, day of _____, 2015, before me, the undersigned, a Notary Public in and for the State of Alaska, personally appeared _____, known to me and to me known to be the _____ of Silver Bay Seafoods, LLC, on the behalf of which he/she executed the foregoing document, and he/she acknowledged to me that he/she signed the same as his/her free and voluntary act for the uses and purposes therein set forth.

WITNESS my hand and notarial seal the day and year first hereinabove written.

Notary Public in and for Alaska
My Commission Expires: _____

CITY AND BOROUGH OF WRANGELL, ALASKA

RESOLUTION NO. 05-18-1412

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND
BOROUGH OF WRANGELL, ALASKA AUTHORIZING A
LEASE FOR THE WRANGELL MARINERS MEMORIAL

WHEREAS, it is important to remember those who have lost their lives as mariners; and

WHEREAS, the Wrangell Mariners Memorial will serve just such purpose; and

WHEREAS, a group of volunteers have come together to form a non-profit organization to champion the construction of the Mariners; and

WHEREAS, it has been determined the best location for the Memorial is in the Heritage Harbor Uplands; and

WHEREAS, to apply for funding for the Memorial, site control must be obtained; and

WHEREAS, the Port Commission has approved a recommendation to the Assembly to approve this lease.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, that:

The Borough Assembly authorizes a lease for the Wrangell Mariners Memorial.

PASSED AND APPROVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA this 22nd Day of May, 2018.

CITY & BOROUGH OF WRANGELL, ALASKA

David L. Jack, Mayor

ATTEST: _____
Aleisha Mollen, Deputy Clerk

Wrangell Port Commission

MEMO

TO: THE HONORABLE MAYOR AND ASSEMBLY
CITY AND BOROUGH OF WRANGELL

FROM: SHERRI COWAN, PORT RECORDING SECRETARY

SUBJECT: MARINER'S MEMORIAL TIDELANDS LEASE AGREEMENT AND AGENDA
STATEMENT

DATE: May 8, 2018

At their May 8, 2018 Reconvened Port Meeting, the Port Commission made the motion to approve the Mariner's Memorial Tidelands Lease Agreement and the City and Borough of Wrangell Borough Assembly Agenda Statement with corrections to be made. (From Valdez to Wrangell)

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	13b	<u>DATE:</u>	May 22, 2018
Approval of the request from Patty Kautz of the Marine Bar and Hungry Beaver to modify the existing City Tidelands Lease				
<u>SUBMITTED BY:</u>		<u>FISCAL NOTE:</u>		
Kim Lane, Borough Clerk		Expenditure Required: none		
		Amount Budgeted: none		
		Account Number(s): none		
		Account Name(s): none		
<u>Reviews/Approvals/Recommendations</u>				
<input checked="" type="checkbox"/>	Port & Planning & Zoning Commission	Unencumbered Balance(s) (prior to expenditure):		
Name(s)		none		
<input type="checkbox"/>	Attorney			
n/a	Insurance			
<u>ATTACHMENTS:</u>				
1.Request from Ms. Kautz. 2. Memo from the Port Commission and the Planning & Zoning Commission. 3. Maps of the Proposed area.				

RECOMMENDATION MOTION:

Move to approve the request from Patty Kautz of the Marine Bar and Hungry Beaver to modify the existing City Tidelands Lease to include a portion of Lot 36, Block 16 and Block 7A, with the following conditions:

1. A reduced square footage as requested, approximately 2700 square feet, with the western boundary not to exceed 22' wide; and
 2. The Leased Tidelands only be used for parking;
- and for the area to be surveyed at the expense of the applicant and for an appraisal to be ordered by the Borough Clerk.

SUMMARY STATEMENT:

Currently Ms. Kautz leases a portion of tidelands owned by the City & Borough of Wrangell, located adjacent to Lot 14 & Lot 15, Block 7A of the Wrangell Tidelands Addition in the inner harbor.

Ms. Kautz would like to lease a portion of the City Tidelands that are adjacent to her leased Tidelands so that they can provide parking (customer and personal).

Excerpts from Carol Rushmore's (Economic Developer) Staff Report:

Background: The applicants are seeking to lease an area in the Borough owned harbor parking lot that their patrons currently use for parking.

Findings: The Port Commission previously reviewed the request and recommended approval. Their recommendation to the Assembly is attached. They have approximated a square foot area and designated that the area would only be for parking.

RECEIVED

APR 13 2018

Att; Kim Lane

WRANGELL CITY HALL


04/13/2018

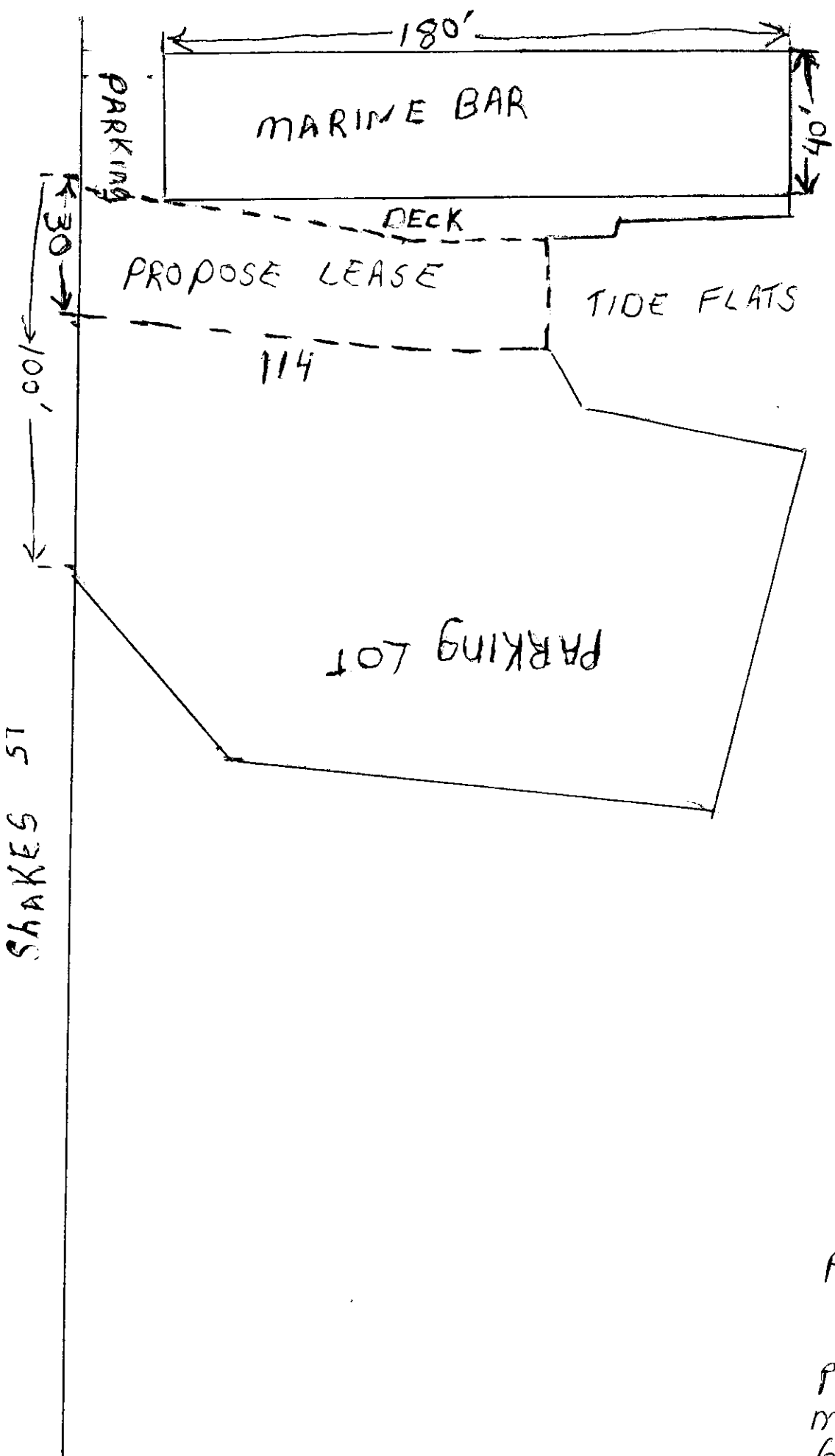
And to who this may concern

The Marine Bar and Hungry Beaver would like to lease a portion of the city parking lot located on Shakes street for the purpose of patrons and personal parking. The portion we are suggesting is on the south side of the Marine Bar; requesting a 30'X114' lease.

Sincerely

Patty J Kautz


PATTY Kautz @ ymail . com
907- 874- 3620



patty kautz@ymail.ca
907-874-3620

PATTY KAUTZ
MARINE BAR PARKIN
640 SHAKE ST.
WRG. AK 99929

MEMORANDUM

**TO: KIM LANE, BOROUGH CLERK
HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

**FROM: ALEISHA MOLLEN
PLANNING AND ZONING SECRETARY**

**SUBJECT: REQUEST TO LEASE CITY-OWNED TIDELANDS ADJACENT TO THE
EXISTING LEASE, REQUESTED BY HUNGRY BEAVER, INC. (PATTY
KAUTZ)**

DATE: May 11, 2018

The Planning and Zoning Commission, at their regular meeting of May 10, 2018, unanimously recommend to the Assembly to approve a lease to The Hungry Beaver, Inc. (Patty Kautz) for additional tidelands adjacent the existing lease. The new lease is understood to be for parking only.

Wrangell Port Commission

MEMO

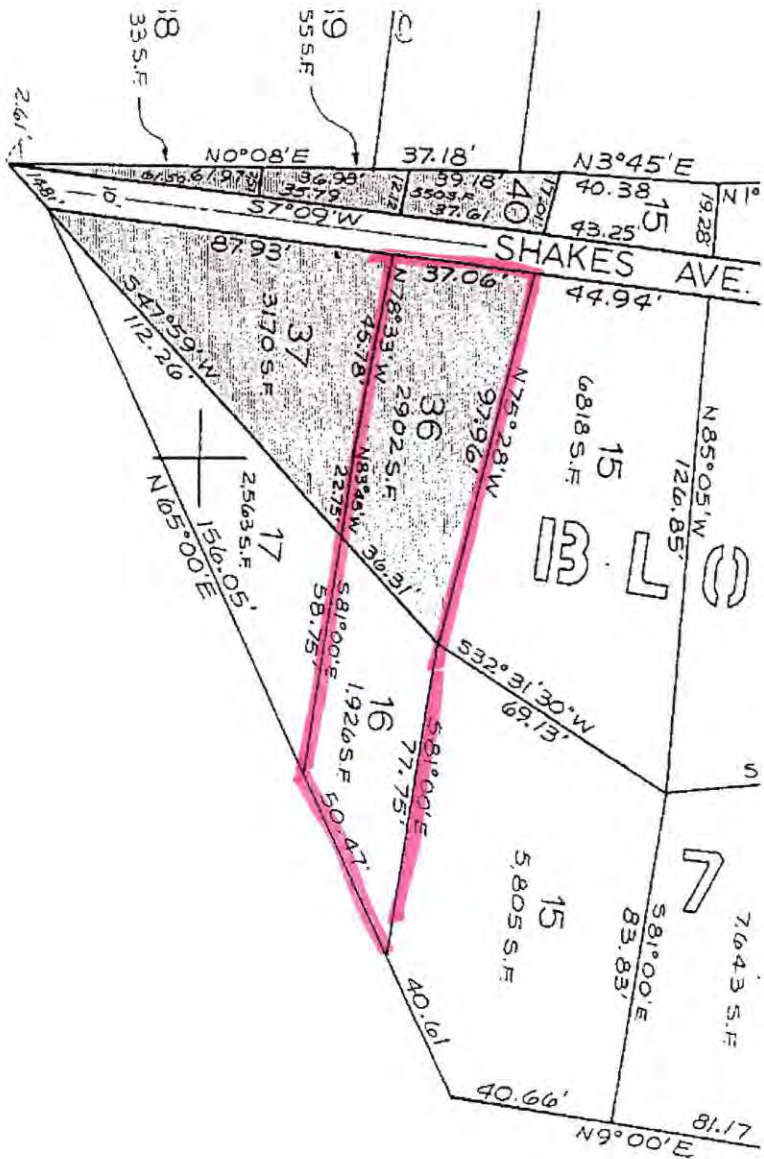
TO: THE HONORABLE MAYOR AND ASSEMBLY
CITY AND BOROUGH OF WRANGELL

FROM: SHERRI COWAN, PORT RECORDING SECRETARY

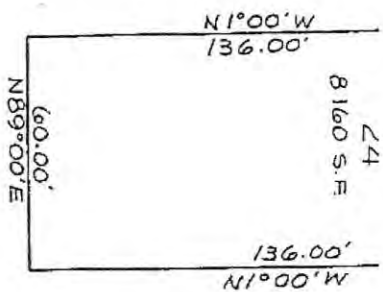
SUBJECT: LEASE OF CITY AND BOROUGH OF WRANGELL TIDELANDS TO HUNGRY
BEAVER INC. (Patty Kautz)

DATE: MAY 3, 2018

At their May 3, 2018 Regular Meeting, the Port Commission made the motion to approve the lease of City owned Tidelands narrower than requested, approximately 2700 square feet, with the western boundary not exceed 22' wide for the purpose of a parking only. Lot 36 Block 7 and Lot 16 Block 7A to Hungry Beaver Inc. (Patty Kautz).

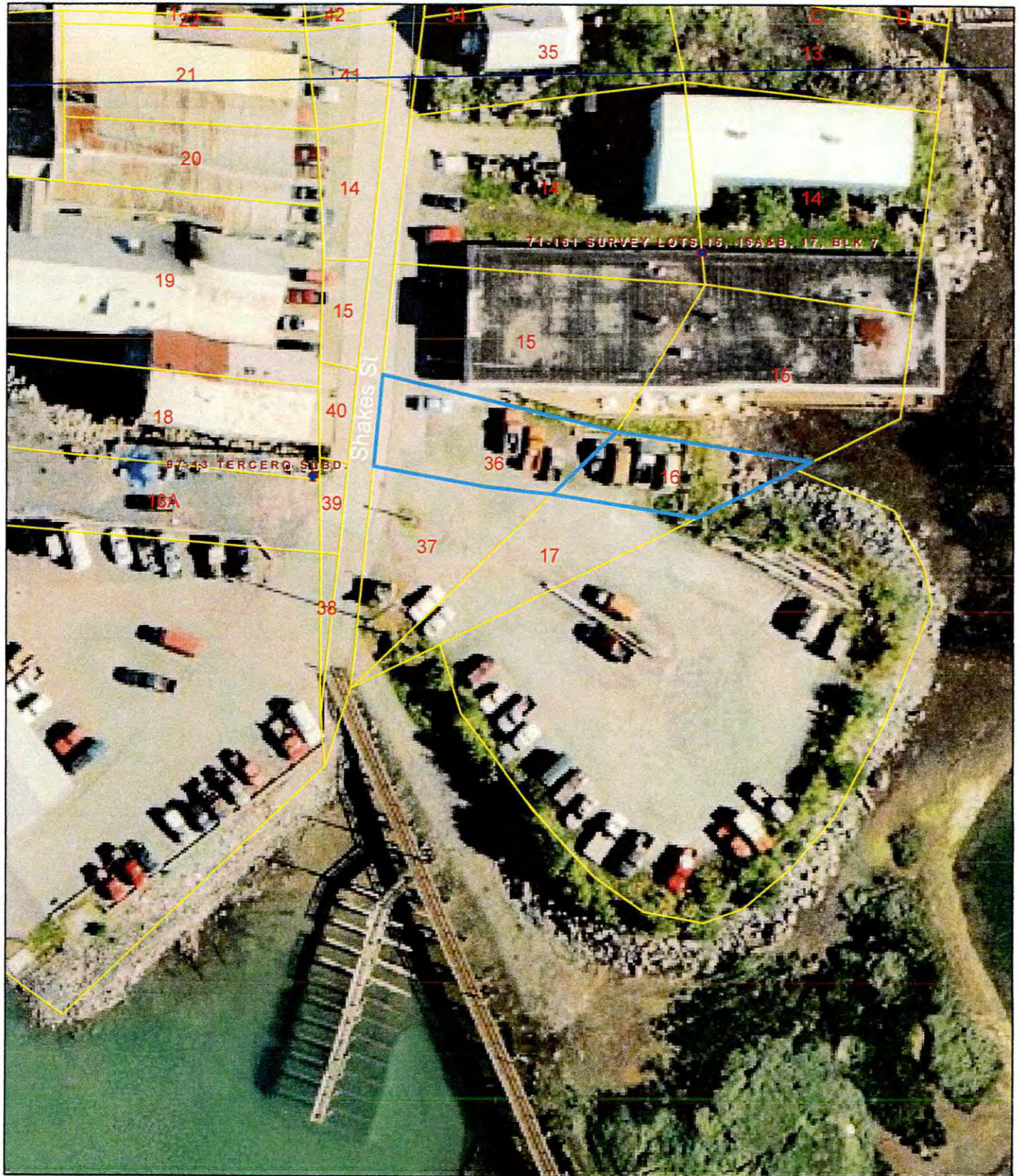


SMALL BOAT BASIN



CITY AND BOROUGH OF WRANGELL, ALASKA

Request is for a Portion of these two lots



Public Map

1 inch = 55 feet
Date: 5/1/2018



**DISCLAIMER: THESE MAPS ARE FOR PLANNING PURPOSES ONLY.
PROPERTY LINES ARE APPROXIMATE.**

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	13c	<u>DATE:</u>	May 22, 2018
Discussion Item: Wrangell Medical Center Expenditures (<i>Requested by Assembly member Prysunka</i>)				
<u>SUBMITTED BY:</u>		<u>FISCAL NOTE:</u>		
Lisa Von Bargaen, Borough Manager		Expenditure Required:		
		\$0		
		Amount Budgeted:		
		\$0		
		Account Number(s):		
		N/A		
		Account Name(s):		
		N/A		
		Unencumbered Balance(s) (prior to expenditure):		
<u>Reviews/Approvals/Recommendations</u>		N/A		
_____	Commission, Board or Committee		N/A	
Name(s)				
_____		Attorney		
_____		Insurance		
<u>ATTACHMENTS:</u>				
1.				

RECOMMENDATION:

None. Discussion item only.

SUMMARY STATEMENT:

Last week it became known Wrangell Medical Center was in possession of a new Endoscopy Machine. Given concerns over the past several months about the Medical Center's financial position, this recent equipment acquisition led Assembly member Prysunka to request a discussion item about hospital expenditures be added to the agenda.

Staff is meeting with Robert Rang prior to the Assembly meeting, but after this agenda statement must be submitted. Additional information will be reported at the meeting.

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	13d	<u>DATE:</u>	May 22, 2018
APPROVAL OF AN INDUSTRIAL MASTER SERVICE AGREEMENT WITH WASTE MANAGEMENT NATIONAL SERVICES, INC.				
<u>SUBMITTED BY:</u> Amber Al-Haddad Director of Public Works and Capital Projects		<u>FISCAL NOTE:</u>		
		Expenditure Required: none		
		Amount Budgeted: none		
		Account Number(s): none		
n/a	Attorney			
n/a	Insurance			
<u>ATTACHMENTS:</u>				
1. Industrial Master Service Agreement (IMSA) with Waste Management				
2. Example of an Exhibit R with Site Addendum				

RECOMMENDATION:

Move to approve an Industrial Master Services Agreement with Waste Management National Services, Inc.

SUMMARY STATEMENT:

As part of the Southeast Alaska Solid Waste Authority (SEASWA), Wrangell has been working with Waste Management to develop an Industrial Master Service Agreement (IMSA). This agreement is the result of the SEASWA members selecting Waste Management as the company to remove scrap metal, or other industrial waste, from their communities. SEASWA has worked with Waste Management for several months to develop this document for the benefit of all member communities.

The attached IMSA has been reviewed by the CBW's attorney, whose concerns have been incorporated into this document. The Agreement is not enforceable without submission of, and agreement to, an Exhibit R, with a Site Addendum, which outline the scope of work and the financial stakes for Wrangell, as Waste Management is contacted to collect waste material.

Once the IMSA is approved by each local government, they would begin negotiating with Waste Management the individual Exhibit R with the related Site Addendum for the particular waste sought to be handled by Waste Management. The attached Exhibit R is provided as an example for scrap metal recycling services. An Exhibit R would not be in force without an accompanying Site Addendum.

The language that limits termination of the IMSA was included at the request of Waste Management, which is a condition meant to protect Waste Management after they have an agreement with all of the subject communities for a waste hauling trip to SEAK and have mobilized a barge and tug to our region. If we commit to a waste haul and the trip has commenced from a Seattle dock, the contract will require that we follow through with participation in that trip in order to lower Waste Management's risk. They don't want anyone pulling out of an agreement if the barge is already heading to, or arrived in, SEAK, and all of the SEASWA members have agreed that this is a reasonable request.

Waste Management services that could potentially fall under this IMSA could be scrap metal recycling, tire recycling, Household Hazardous Waste events, industrial waste removal projects or regular household solid waste disposal (such as what Republic Services provides us currently). The Wrangell Sanitation Department would like to have the IMSA with Waste Management in place to allow us the opportunity to move forward with waste disposal as our needs arise.

WM SUSTAINABILITY SERVICES AND INDUSTRIAL WASTE SERVICES AGREEMENT

This Industrial Waste Services Agreement, consisting of the terms and conditions set forth herein, and Exhibit A, and/or Confirmation Letter(s) and the Profile Sheet(s) entered into from and after the date hereof from time to time (all of the foregoing being collectively referred to as the "Agreement"), is made as of the Effective Date shown below by and between City of _____, on behalf of its subsidiaries and affiliates (collectively, "Customer") and Waste Management National Services, Inc., on behalf of its subsidiaries and affiliates providing the services to Customer (collectively, "WMNS").

1. TERMS AND CONDITIONS SERVICES PROVIDED.

WMNS may dedicate to the performance of this Agreement a WMNS Sustainability Services Resource Manager ("RM") whose obligations hereunder shall be to serve in a consultative capacity for the management of Customer's waste, and to perform the specific scope of services set forth in the Scope of Work, as amended, which shall become an Exhibit A to this Agreement. In addition, WMNS will provide Customer with collection, management, transportation, disposal, treatment and recycling services ("Services") for Customer's solid waste, special waste, and/or hazardous waste (collectively "Industrial Waste") as described on Exhibit A and/or Confirmation Letter(s) and/or applicable Profile Sheets. Rebated recycling services will be subject to Exhibit R attached hereto. Solid Waste means garbage, refuse and rubbish and organic wastes including those which are recyclable. Special Waste includes polychlorinated biphenyl ("PCB") wastes, industrial process wastes, asbestos containing material, petroleum contaminated soils, treated/de-characterized wastes, incinerator ash, medical wastes, demolition debris and other materials requiring special handling in accordance with any applicable law or regulation. Hazardous Waste means any hazardous, toxic or radioactive substances; as such terms are defined by any applicable laws or regulations. "Nonconforming Waste" is waste that is not in accordance with waste descriptions given by Customer under this Agreement and/or prohibited from being received, managed or disposed of at a transfer, storage or disposal facility used hereunder by federal, state or local law, regulation, ordinance, permit or other legal requirement or any material containing information (in hard copy or electronic format, or otherwise) which information is protected or regulated under any local, state or federal privacy or data security laws, including but not limited to the Health Insurance Portability and Accountability Act of 1996, as amended ("HIPPA"), or other regulations or ordinances, and other materials requiring special handling in accordance with any applicable law or regulations. Customer agrees to notify WMNS of every opportunity to bid on Services needed by Customer. When WMNS handles Special or Hazardous Waste for Customer, Customer will provide WMNS with a Generator's Waste Profile Sheet ("Profile Sheet") describing all Special or Hazardous Waste, and provide a representative sample of such waste on request. In the event this Agreement includes transportation by WMNS, Customer shall, at the time of tender, provide to WMNS accurate and complete documents, shipping papers or manifests as are required for the lawful transfer of the Special or Hazardous Waste under all applicable federal, state or local laws or regulations.

2. CUSTOMER WARRANTIES.

Customer hereby represents and warrants that all Industrial Waste delivered by Customer to WMNS or its Subcontractors shall not be or contain any Nonconforming Waste. Customer (including its subcontractors) represents and warrants that it will comply with all applicable laws, ordinances, regulations, orders, permits or other legal requirements applicable to the Industrial Waste. Customer shall provide WMNS and its Subcontractors a safe work environment for Services performed on any premises owned or controlled by Customer.

3. WASTE CHARACTERIZATION SERVICES.

If WMNS provides waste characterization services, Customer shall certify to WMNS that the information supplied by Customer regarding the Waste Material shall be true, correct, complete and accurate. Customer shall be solely and strictly liable for any damages, losses or expenses arising from inaccuracies in the information supplied by Customer and incidences of Nonconforming Waste. WMNS will not sign any generator documentation, including, but not limited to, Profile Sheets or manifests.

4. TERM OF AGREEMENT; TERMINATION.

The Initial Term of this Agreement shall be 60 months, commencing on the Effective Date set forth below. This Agreement shall automatically terminate ("Renewal Term") unless both parties agree in writing to renew the agreement for additional twelve (12) month terms provided however, that the terms and conditions of this Agreement shall remain in full force and effect, in accordance with its terms, with respect to any uncompleted or unfinished Service provided for in an Exhibit A, Confirmation Letter and/or Profile Sheet until such Service is completed. Either party may terminate this Agreement, or a particular location serviced under this Agreement, by giving five days written notice if the other party materially breaches this Agreement, provided however that written notice has been provided to the defaulting party and this party has failed to correct its deficient performance within a reasonable time period (not to exceed 30 days). Customer may terminate at any time, with or without breach, and with or without cause, upon providing WMNS with thirty (30) days written notice; provided however, that the terms and conditions of this Agreement shall remain in full force and effect, in accordance with its terms, with respect to any uncompleted or unfinished Service provided for in an Exhibit A, Confirmation Letter and/or Profile Sheet until such Service is completed.

5. INSPECTION; REJECTION OF WASTE.

Title to and liability for Nonconforming Waste shall remain with Customer at all times. Title to waste provided by Customer to WMNS is transferred to WMNS upon WMNS' receipt or collection unless otherwise provided by applicable law. WMNS shall have the right to inspect, analyze or test any Industrial Waste delivered by Customer. If Customer's Industrial Waste is Nonconforming Waste, WMNS can, at its option, reject Nonconforming Waste and return it to Customer or require Customer to remove and dispose of the Nonconforming Waste at Customer's expense.

6. SPECIAL HANDLING; TITLE.

If WMNS elects to handle, rather than reject, Nonconforming Waste, WMNS shall have the right to manage the same in the manner deemed most appropriate by WMNS given the characteristics of the Nonconforming Waste. WMNS may assess and Customer shall pay additional fees associated with delivery of Nonconforming Waste, including, but not limited to, special handling or disposal charges, and costs associated with different quantities of waste, different delivery dates, modifications in operations, specialized equipment, and other operational, environmental, health, safety or regulatory requirements. Title to and ownership of acceptable Industrial Waste shall transfer to WMNS upon its final acceptance of such waste.

7. WMNS WARRANTIES.

WMNS hereby represents and warrants that: (a) WMNS and the RM will manage the Industrial Waste in a safe and workmanlike manner in full compliance with all valid and applicable federal, state and local laws, ordinances, orders, rules and regulations; and (b) it will use disposal facilities that have been issued permits, licenses, certificates or approvals required by valid and applicable laws, ordinances and regulations necessary to allow the facility to accept, treat and/or dispose of Industrial Waste. The RM working at the facility will be trained on safe work practices and will work in compliance with applicable regulations including HAZCOM standards and HAZWOPER requirements except as provided herein, WMNS makes no other warranties and hereby disclaims any other warranty, whether implied or statutory.

8. CHARGES AND PAYMENTS.

Customer shall pay the rates set forth on Exhibit A, which may be modified as agreed upon by the parties. Rebates shall be in accordance with Exhibit R. Each party shall pay all amounts due in full within 45 days of completion of a project which is when a barge is off-hire. Any late fee shall apply on all past due amounts accruing from the completion date of a project and be calculated at 1.5% of the outstanding balance or such lesser amount to the maximum extent allowed by applicable law. Each party acknowledges that any late fee charged is not to be considered as interest on debt, is not a penalty, that the damages incurred by late payment are difficult to measure, and that the late fee is a reasonable charge for late payment.

9. CLAIMS & INSURANCE.

- A.** WMNS shall be liable to the Customer for any claim of, or liability for, negligent acts, errors, and omissions of WMNS under this Agreement, including the award of reasonable attorneys' fees even if in excess of Alaska Civil Rule 82. WMNS is not liable to the Customer for a claim of, or liability for, the negligent acts, errors, and omissions of the Customer or for incidences of Nonconforming Waste unless WMNS has elected in writing to handle the Nonconforming Waste as stated in Section 6. If there is a claim of, or liability for, a joint negligent act, error, or omission of WMNS and the Customer, the obligations of this section shall be apportioned on a comparative fault basis. In this section, WMNS and "the Customer" include the employees, agents, and contractors who are directly responsible, respectively, to each.
- B. Damages.** Neither party shall be liable to the other for consequential, indirect or punitive damages arising out of the performance (or non-performance) of this Agreement. In addition, WMNS agrees to purchase, at its own expense, and maintain in force at all times during the performance of services under this agreement, policies of insurance for auto liability with minimum limits of \$1,000,000 combined single limit per occurrence for bodily injury and property damage, and commercial general liability with minimum limits of \$2,000,000 per occurrence and \$2,000,000 in aggregate, and worker's compensation and employer's liability coverage as required by law. The auto liability policy shall include form MCS-90 and CA 99 48, Broadened Pollution Coverage endorsement. The Customer is to be named as an additional insured on the WMNS auto liability and general liability policies with respect to the services provided by WMNS under this agreement. A waiver of subrogation in favor of Customer shall be included in the WMNS Workers' Compensation/Employer's Liability policy. WMNS shall also provide Pollution Legal Liability including coverage for transportation with a limit of \$5,000,000 per incident. WMNS shall provide the Customer with certificates of insurance evidencing these coverages before beginning work.

10. UNCONTROLLABLE CIRCUMSTANCES.

Except for the obligation to make payments hereunder, neither party shall be in default for its failure to perform or delay in performance caused by events beyond its reasonable control, including, but not limited to, labor disputes, strikes, riots, imposition of laws or governmental orders, fires, or acts of God, and the affected party shall be excused from performance during the occurrence of such events.

11. ASSIGNMENT.

This Agreement shall be binding on and shall inure to the benefit of the parties and their respective successors and assigns. In the event WMNS sells all or a portion of its business which provides services to Customer, Customer agrees this Agreement with respect to locations affected by such sale is terminated, however, WMNS will propose to Customer alternative ways to perform the Services lost as a result of the sale.

12. ENTIRE AGREEMENT.

This Agreement represents the entire understanding and agreement between the parties relating to the management of Industrial Waste and supersedes any and all terms and conditions contained in any agreements, purchase or work orders, bids or proposals, whether written or oral, between the parties regarding the same; excluding, however, any service agreements under which any subsidiary or affiliate of WMNS is providing any leased equipment, in which case the equipment information, term, termination and liquidated damages provisions of any service agreement as it pertains to the equipment only, shall prevail.

13. EQUIPMENT.

The equipment WMNS furnishes to Customer will remain WMNS' property. Customer will be responsible for any loss or damage resulting from Customer's handling of the equipment, except for normal wear and tear. Customer will not overload by weight or volume, move or alter the equipment and will take reasonable precautions to prevent others from doing the same. Customer will use the equipment only for its intended purpose. On collection day, Customer will provide unobstructed access to the equipment. If the equipment is inaccessible or overloaded by weight or volume, Customer's service will be subject to an additional charge. Provided such vehicles are within the legal road weights for public routes taken to Customer's location(s), WMNS will not be responsible for damage to Customer's driving surfaces resulting from the weight of WMNS' vehicles or equipment.

14. MISCELLANEOUS.

((a) The validity, interpretation and performance of this Agreement shall be construed in accordance with the law of the state in which the Services are performed and the dispute arose; (b) If any provision of this Agreement is declared invalid or unenforceable, then such provision shall be deemed severable from and shall not affect the remainder of this Agreement, which shall remain in full force and effect; (c) The party's payment obligations for Services and the Warranties and Indemnification made by each party shall survive termination of this Agreement.; (d) No additional scope of work under the Agreement shall be performed unless WMNS and Customer have mutually agreed and have executed a written amendment to the Agreement. (e) This Agreement shall be enforced in accordance with the laws of the State of Alaska. (f) The Parties agree that the Superior Court for the State of Alaska has personal and subject matter jurisdiction over -WMNS and this Agreement, and that venue for all disputes is proper in the First Judicial District within, or closest to, the Customer. (g) All considerations of the agreed work will be coordinated through the party representatives named below:

Waste Management National Services, Inc..

(Address)

(Email)

(Phone)

The City of _____

Mayor

(Address)

(Email)

(Phone)

IN WITNESS WHEREOF, this Agreement has been signed by the authorized representatives of the parties on _____, 20____.

CITY OF:

Customer

By: _____

Name: _____

Title: _____

**WASTE MANAGEMENT NATIONAL
SERVICES, INC.**

("WMNS")

By:

Name:

Title:

EXHIBIT R
TO
WM SUSTAINABILITY SERVICES AND INDUSTRIAL WASTE SERVICE AGREEMENT FOR
RECYCLING SERVICES

1. **TERMS & CONDITIONS:** Unless otherwise modified herein, the terms and conditions of the WM Sustainability Services and Industrial Waste Service Agreement between WMNS and Customer (the “Agreement”) shall govern the services provided under this Exhibit R. In the event of a conflict between the Agreement and this Exhibit R, the terms and conditions of Exhibit R shall control, but only with respect to the recycling services provided hereunder. Except as amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect, and all word and phrases used in this Agreement shall, unless the context clearly requires otherwise, have the meanings subscribed to them in the Agreement.
2. **STATEMENT OF WORK:** Sites to be serviced pursuant to this Exhibit R shall be set forth in the Site Addendum attached or similar document referenced in the Agreement. The terms and conditions of such Site Addendum shall control with respect to each site. Each Site Addendum shall be effective and become apart of the Agreement as of the effective date stated on each Site Addendum and when both parties have executed the Site Addendum. The commodities covered by such Site Addendum shall be referred to as “Recyclables”. In the event of a conflict between the Agreement, this Exhibit R, and a Site Addendum, the terms and conditions of the Site Addendum shall control, but only with respect to the recycling services provided thereunder.
3. **QUANTITY:** During the term of the Agreement, WMNS agrees to take and Customer agrees to provide to WMNS the entire quantity of the Recyclables set forth on each Site Addendum.
4. **QUALITY:** Unless otherwise set forth on the Site Addendum, Customer will provide (a) Nonferrous Scrap and Ferrous Scrap in accordance with the most current ISRI Scrap Specifications Circular, Guidelines for Nonferrous Scrap, Ferrous Scrap, and any amendments thereto or replacements thereof (“Specifications”) and (b) titled and non-titled vehicles, trucks and heavy equipment, and tires, as defined by WMNS, in accordance with the WMNS’s specifications (also “Specifications”) which are provided in the proposal, are available at www.recycleamerica.com or upon request. Notwithstanding the foregoing, if the specifications for the Recyclables are not provided by WMNS, Customer shall provide Recyclables in accordance with industry standards. In the event that the Recyclables do not meet Specifications, Customer shall have the sole responsibility for any resulting settlement or adjustments, including price reductions, transportation and disposal costs. Recyclables specifically exclude, and Customer agrees not to deposit or permit the deposit for collection of any radioactive, volatile, corrosive, flammable, explosive, biomedical, infectious, bio-hazardous, regulated medical or hazardous waste, toxic substance or material, as defined by, characterized or listed under applicable federal, state, or local laws or regulations, any materials containing information (in hard copy or electronic format, or otherwise) which information is protected or regulated under any local, state or federal privacy or data security laws, including, but not limited to the Health Insurance Portability and Accountability Act of 1996, as amended (“HIPAA”), or other regulations or ordinances, (“Protected Information”), or other waste not approved in writing by WMNS (collectively, “Excluded Materials”).
5. **RECYCLABLE VALUE /CHARGES:** The value of the Recyclables and charges to be paid by Customer to WMNS for processing the Recyclables shall be as set forth in the Site Addendum WMNS may use any publication(s) or alternate method to determine the price for the Recyclables. Unless

specifically stated, all pricing set forth herein excludes haul charges, that is, any charges with respect to the collection of such Recyclables and delivery to a recycling facility shall be paid by Customer unless otherwise stated in the Site Addendum. Customer acknowledges that the value of the Recyclables may be negative.

6. **TITLE AND RISK OF LOSS:** Title to and risk of loss for the Recyclables purchased under this Agreement and Site Addendum shall pass to WMNS upon receipt of such Recyclables by WMNS and/or its subcontractor at the Customer facility being serviced. Title to and liability for Excluded Materials shall remain with Customer at all times.
7. **SERVICE:** Service arrangements will be agreed upon between Customer and WMNS as set forth in the Site Addendum. For trailer load quantities, Customer shall load trailers to full visible capacity to achieve the required pounds for shipping weight and trailers shall be loaded or caused to be loaded in accordance with the most current ISRI/AF&PA Shipping Guide. If WMNS spots trailer(s) Customer shall be responsible for any loss, damage or destruction to the spotted trailer(s) for any cause while trailer(s) is spotted at Customer's location. Freight and/or adjustments may apply to light loads. Weights for Recyclables picked up on bale routes will be determined by the average bale weights, for that service truck picking up the bales for that specific service date.
8. **PAYMENT:** WMNS shall provide a consolidated report showing tonnage delivered by each Customer location, together with recyclable values owed to Customer by WMNS and charges to be paid to WMNS by Customer. Payments shall be offset against each other and WMNS shall pay Customer on or about the thirtieth (30th) day after receipt of all Recyclables that have value between the first and last calendar days of the preceding month, less any charges incurred. Customer shall pay WMNS any amounts owed in accordance with the Agreement.
9. This Agreement shall become effective on the date of signing by both Parties and shall continue for a period of five (5) years from that date. Extensions to this agreement shall only be allowed by written agreement by the Parties.
10. No additional scope of work under this Agreement shall be performed unless WMNS and the City have mutually agreed and have executed a written amendment to this Agreement.
11. The parties agree to base all royalty payments off the predetermined royalty estimate and the actual tonnage removed from the City's site.
12. Unless otherwise agreed in writing, tonnage removed from the site shall be determined by certified scales or barge displacement measurements and use of a certified displacement table for the barge in use. Representatives from WMNS and the City shall conduct/witness displacement measurements before and after hauling of all scrap metals.
13. In no event will WMNS be expected to collect scrap metal if current market pricing and collection expenses predict a loss unless prior arrangements are made with the City.
14. All parties warrant and guarantee that all services performed and scrap metal/junk cars stored under this Agreement shall meet the environmental laws and standards applicable to this endeavor.

15. This Agreement shall be enforced in accordance with the laws of the State of Alaska. In the event any provision of this Agreement is held to be invalid, the remaining provisions will be given full force and effect.
16. The Parties agrees that the Superior Court for the State of Alaska has personal and subject matter jurisdiction over WMNS and this Agreement, and that venue for all disputes is proper in the First Judicial District within, or closest to, the City. If either party is required to file suit to enforce the provisions of this agreement and is the prevailing party, both parties agree that the prevailing party may recover its full reasonable attorney's fees and costs from the other party.
17. All considerations of the agreed work will be coordinated through the party representatives named below:

Waste Management.

President

(Address)

(Email)

(Phone)

Mayor

(Address)

(Email)

(Phone)

SITE ADDENDUM

Location:

Effective Date:

Recyclables subject to the WM Sustainability Services and Industrial Waste Service Agreement and Exhibit R:

Recyclable Value/Charges:

Services:

Specifications:

THIS SITE ADDENDUM (the "addendum") is made as of the ___ day of _____, 20__ by and between the _____, an Alaska city ("City") and WM Sustainability Services and Industrial Waste Services, ("WMNS").

1. Purpose. City and WMNS enter into this Site Addendum to establish terms and conditions under which City engages WMNS to collect, transport and dispose of scrap metals generated within the City or received at City Solid Waste Transfer Facilities.
2. In consideration of the mutual terms and conditions set forth below, the parties agree as follows:

WMNS Agrees:

1. At the outset of this agreement, WMNS agrees to visit the scrap metal staging site of the City to instruct and direct the City staff on the most effective way to sort, segregate and stockpile scrap metals in the interest of future loading and hauling of metals from the site and to achieve highest values from an end vendor of scrap metals.
2. WMNS agrees to mobilize, load the City scrap into WMNS's (or sub-contractor's) trucks, haul, load onto WMNS's barge and deliver to market all scrap metals located at the City's Solid Waste Transfer Site – located at in the Goose Creek Industrial Area.

3. WMNS shall be responsible for all metals after removal from the City's site and shall determine the end vendor for sales of scrap metals for the most lucrative arrangement for all parties.
4. WMNS agrees to mobilize to the site at least once per calendar year, or less frequently if agreed to by the City, based on the accumulated scrap metal volume, WMNS's barge schedule and applicable scrap metal pricing.
5. Prior to mobilization, WMNS will estimate the cost to collect and recycle the scrap metal and ship it to the market facility. Costs to collect and ship will be made known to the City.
6. Prior to mobilization, WMNS will secure current market quotes on the scrap metal and determine an estimated difference between WMNS's costs and potential revenues and secure an agreement with the City on a royalty payment for the scrap metal collected from the City Solid Waste Transfer Facility.
7. WMNS will be responsible for securing a landing site for the barge. Any wharfage or moorage costs shall be included in the total expenses factored into royalty payments for the scrap.
8. WMNS agrees that any litter along the haul route or at the moorage facilities caused by their operation will be cleaned up by their staff prior to their departure from the community.
9. WMNS agrees to issue payment to the City in accordance with the predetermined, per ton royalty payments and the tonnage of metals removed from the City's Solid Waste Transfer Facility. Tonnage to be determined based on scale weights using the certified scale at the City Solid Waste Transfer Facility. Payment shall be made to the City prior to WMNS's departure from the community, unless other payment arrangements are agreed to in writing.
10. WMNS agrees to purchase, at its own expense, and maintain in force at all times during the performance of services under this agreement, policies of insurance for auto, public liability, property damage, and comprehensive general liability insurance coverages with minimum limits of \$1,000,000 per occurrence and \$2,000,000 in aggregate, and worker's compensation and employer's liability coverage as required by law. The City is to be named as an additional insured on WMNS's policies. **WMNS shall provide the City with certificates of insurance evidencing this before beginning work.**
11. WMNS shall indemnify, defend, and hold harmless the City from and against any claim of, or liability for, negligent acts, errors, and omissions of WMNS under this Agreement, including the award of attorneys' fees even if in excess of Alaska Civil Rule 82. WMNS is not required to indemnify, defend, or hold harmless the City for a claim of, or liability for, the independent negligent acts, errors, and omissions of the City. If there is a claim of, or liability for, a joint negligent act, error, or omission of WMNS and the City, the indemnification, defense, and hold harmless obligation of this section shall be apportioned on a comparative fault basis. In this section, "WMNS" and "the City" include the employees, agents, and contractors who are directly responsible, respectively, to each. In this section, "independent negligent acts, errors, and omissions" means negligence other than in the City's selection, administration, monitoring, or controlling of, WMNS or in approving or accepting WMNS's work. The City shall notify WMNS in a timely manner of the need for indemnification, defense, and hold harmless under

this section, but such notice is not a condition precedent to WMNS's obligations and may be waived where WMNS has actual notice.

The City Agreements:

1. The City agrees to allow WMNS access to its scrap metal staging site for the purpose of sorting, separating, loading and hauling of scrap metals by WMNS during a metals collection event or other pre-arranged time.
2. The City agrees to accept, process and separate/segregate scrap metals from their community or other communities in a manner that maximizes efforts to load, haul, and sell scrap metals as directed by WMNS.
3. The City agrees to post, at the areas city public meetings are posted, each collection event in advance and encourage private citizens and businesses to drop-off scrap metal and junk cars at the city facility prior to the event.
4. The City agrees to maintain scrap metals and/or junk car stockpiles at the City Solid Waste Facility that do not contain other non-metallic wastes, municipal solid waste, hazardous waste, automotive batteries, tires, excessive dirt or soil, petroleum based fluids, antifreeze or excessive water.
5. The City may charge WMNS for moorage or use of City Property. The City reserves the right to charge WMNS user fees for City moorage and use of City property if WMNS uses the City moorage or City property for other uses other than the uses spelled out in this agreement.

The Parties mutual agreements:

1. No additional scope of work under this Site Addendum shall be performed unless WMNS and the City have mutually agreed and have executed a written amendment to this Agreement.
2. The parties agree to base all royalty payments off the predetermined royalty estimate and the actual tonnage removed from the City's site.
3. Unless otherwise agreed in writing, tonnage removed from the site shall be determined by certified scales or barge displacement measurements and use of a certified displacement table for the barge in use. Representatives from WMNS and the City shall conduct/witness displacement measurements before and after hauling of all scrap metals.
4. In no event will WMNS be expected to collect scrap metal if current market pricing and collection expenses predict a loss unless prior arraignments are made with the City.
5. All parties warrant and guarantee that all services performed and scrap metal/junk cars stored under this Site Addendum shall meet the environmental laws and standards applicable to this endeavor.

6. This Site Addendum shall be enforced in accordance with the laws of the State of Alaska. In the event any provision of this Site Addendum is held to be invalid, the remaining provisions will be given full force and effect.

7. The Parties agrees that the Superior Court for the State of Alaska has personal and subject matter jurisdiction over WMNS and this Agreement, and that venue for all disputes is proper in the First Judicial District within, or closest to, the City. If either party is required to file suit to enforce the provisions of this agreement and is the prevailing party, both parties agree that the prevailing party may recover its full reasonable attorney's fees and costs from the other party.

WASTE MANAGEMENT
NATIONAL SERVICES, INC.

CUSTOMER

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	13e	<u>DATE:</u>	May 22, 2018
DISCUSSION ITEM: WATER TREATMENT				
<u>SUBMITTED BY:</u>			<u>FISCAL NOTE:</u>	
Amber Al-Haddad Director of Public Works and Capital Projects and Wayne McHolland Water Treatment Operator Lead			Expenditure Required: none	
			Amount Budgeted: none	
			Account Number(s): none	
n/a	Attorney			
n/a	Insurance			
<u>ATTACHMENTS:</u>				

SUMMARY STATEMENT:

We have completed a six week pilot test of the Forsta Filter’s automatic self-cleaning mechanical filter as a replacement of our existing roughing filters. The testing was performed to determine filter performance and its effectiveness with our water. Performance was based on testing for Total Suspended Solids (TSS) on the filter’s finished water, providing us the proper data upon which we could base a sound decision to move forward with this costly project. A summary of the test period and our findings are provided below.

The positive aspects of the Forsta Filter system are:

- The filter works as designed, in that it does plug up and then automatically backwashes itself.
- It is fully automated and is relatively maintenance free.
- The filter is of simple design and is easy to maintain, when necessary

- If backwash water were recovered and clarified (settled), there would be minimal to zero loss of water with this system. This would be possible if the current roughing filter basins were to be used for this purpose.

The negative aspects of the Forsta Filter system are:

- Operational water waste. The pilot filter is a scaled down version of its larger counter-part. All parameters are scaled also, such as the flow rate through the filter. We have seen backwashes occur as frequently as once every four minutes. This does not happen all the time, and is directly related to operating pressure and quality of the supply water. However, because the pilot filter has shown to exercise a backwash every four minutes, on occasion, this must be taken into account and assumed that this may happen with the larger version. The larger version is supposed to backwash at a rate of 220 gpm, for thirty seconds. This equates to 110 gallons per backwash per filter unit. With the designed three filter units backwashing 15 times an hour (once every four minutes) there is a total potential loss of water of 4,950 gallons per hour, or as much as 118,800 gallons per day. This volume is just short of the volume of a full sand filter and is completely unacceptable. This is an extreme example of the potential water loss, but a loss that could likely be avoided if it were possible to recover and clarify the backwash water, as mentioned earlier.
- The final water test results were received on May 5th. All tests included testing by two separate and independent labs. With the use of the smaller 0.45 micron screen during the TTS tests, the results of the water quality were not substantially better between the filter's influent water and effluent water. This tells us that those particles passing through the screen are extremely small and light weight that they are considered dissolved. CRW Engineers refer to this level of particles as being in the colloidal range, which means the particles are in the size range of 1 nanometer to 1 micrometer. At this size and weight, the particles do not settle easily, or they take a long time to settle. (This points again to one of the reasons why the DAF system has been recommended to treat Wrangell's water, due to that method's use of a polymer for coagulation, followed by flocculation, to capture the smallest of suspended solids.)

These test results do not provide a quantifiable set of data to show that the Forsta Filter will provide a measureable performance improvement from the existing roughing filters currently in use for this treatment process. Our Water Treatment Operator Lead, Wayne McHolland, has summarized a few reasons the test results were as reported:

- Even though our source water is not very clean, it is clean by water standards;
- During this time of year and given the current condition of the reservoirs being full, we tend to experience a much cleaner water supply entering the plant; therefore, there is less suspended material in it;
- Most of the tests done on the water samples were shown to produce less than 1.0 mg/L of suspended solids. This is a very small weight, and is equivalent to about 379 milligrams per 100 gallons of water, which is about the equivalent of 1.2 aspirin tablets. Added to this is the inherent margin of error involved in the testing, which

was as high as 9%, thus leaving us with the inability to accurately assess the pilot filter's effectiveness.

- Particle testing has shown the largest constituent of solids particles in the ozonated water to be under 10 microns. How far under, the analysis did not state, but the size is small enough that a 5-micron filter used in the pilot filter produced test results that are still less than the detection limit of 1 mg/L (for laboratory testing purposes). Five microns is the smallest screen available for this particular filter.

It is possible that the statements above could be totally reversed in the later summer and fall months when the water quality is typically at its worst. And there does exist the potential to make this system effective by using a filter aid, or a polymer, which would be added to the water, upstream of the filter. This polymer would assist in bonding together the suspended solids within the water to produce a very filterable material.

If we were to continue pursuit of the Forsta Filters as a replacement for the existing roughing filters, we would have to consider performing a subsequent pilot test to confirm that a polymer would provide the desired results. Part of that test method would include testing various polymers to determine the material best suited for the job. To perform this additional pilot testing, would require additional equipment, materials, and engineering assistance through the pilot period. We would generally be assured of the best data if we performed this testing during the period in which we have the dirtiest water, that being late summer/early fall. If the polymer testing proved to work well, it may require the Forsta Filters to be further redesigned to be able to handle the now larger particles (formed during coagulation).

While there may still be value in the Forsta Filter system if a polymer were added upstream of the filter, the additional time and expense required to further pursue this option could see us creeping close to \$125,000 for design and testing before we even begin the project. Once said and done, this would be a project estimated to have a cost of nearly \$575,000 (3 phases of design, 2 phases of pilot testing, and construction).

Further, as explained about the operational water waste (the amount of water expected to be discharged through the Forsta Filters' backwash process), if we pursued the project it would be an absolute must to recover the discharge water and return it to the head of the filters. We cannot bear the loss of nearly 120,000 gallons a day for backwash (over a year's time, this volume of water would equate to 43,800,000 gallons, nearly the entire volume of the upper reservoir). To address the recovery of the backwash water would require additional design work, not included in the costs listed in the previous paragraph, to assess the viability of using the existing roughing filter basins as settling basins. It also results in additional mechanical pipe/pumps configurations, as well as the construction of a deck floor built over one of the roughing filter basins (if both basins become necessary to provide the required detention time), for the Forsta to sit atop, since it is currently designed to be housed in one of the roughing filter basins. We have not yet asked CRW to estimate a design and construction cost associated with this water waste problem.

Last year having the extra help at the water plant all summer made for a successful season of keeping the filters clean and water passing through them to meet demand. We plan to follow

the same filter maintenance effort this year and are already starting off in an improved scenario with water quality and filter cleanliness much better than we have experienced over the last couple of years. We have budgeted \$38,000 for FY19 to cover the cost of two temporary helpers (for approximately six months). If we continued to budget for this same level of filter maintenance assistance for the next three years, it would cost us approximately \$114,000 in labor. This equates to a 75%+ less expense than the estimated future costs expected in order to continue pursuit of the Forsta Filter project, and it provides for directing our department's money towards jobs creation in Wrangell.

Wrangell is very close to realizing full funding for a future DAF water treatment project. If we are unsuccessful at securing the funds needed for the new DAF water plant, with no other options to fund the DAF system, there would be value in pursuing the additional piloting of the Forsta Filter with the addition of a polymer, which would serve to bond the suspended and dissolved material to allow it to be filtered out to produce better water and thus lengthening our filter run times. By simply pursuing the Forsta Filter improvement option, the plant would still be limited to producing water at the plant's current design rate, so we would still experience the lag time through the filters. This also would not provide the water support to accommodate growth in our community.

CRW Engineers have analyzed with us the results of the pilot testing of the Forsta Filter automatic self-cleaning units, and together, it is our recommendation that, given the lack of evidence in improvement to our water's quality with the use of the Forsta Filter, as piloted, we not move forward with the roughing filter replacement project at this time.

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	13f	<u>DATE:</u>	May 22, 2018
Discussion Item: Nuisance Abatement				
<u>SUBMITTED BY:</u>			<u>FISCAL NOTE:</u>	
Lisa Von Bargen, Borough Manager			Expenditure Required:	
			\$0	
			Amount Budgeted:	
			\$0	
			Account Number(s):	
			N/A	
			Account Name(s):	
<u>Reviews/Approvals/Recommendations</u>			N/A	
_____	Commission, Board or Committee		Unencumbered Balance(s) (prior to expenditure):	
Name(s)			N/A	
_____	Attorney			
_____	Insurance			
<u>ATTACHMENTS:</u>				
1. 5-8-2018 Nuisance Abatement Report; 2. WMC Nuisance Section; 3. VMC Nuisance Section				

RECOMMENDATION:

None. Discussion Item only.

SUMMARY STATEMENT:

A report regarding Nuisance Abatement was included in the May 8th agenda packet. Unfortunately, other pending issues eclipsed this topic and there was no discussion. This item is back on the agenda as a discussion item so Administration can obtain direction from the Assembly before officially moving forward. Please see the memo from May 8th and related attachments.

MEMORANDUM

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

**FROM: LISA VON BARGEN
BOROUGH MANAGER**

SUBJECT: NUISANCE ABATEMENT REPORT

DATE: May 8, 2018

INFORMATION:

One of the Assembly priorities for the Borough is Nuisance Abatement. When a community decides to make this a priority the urge expectation is often that town can be “cleaned up” in very short order. This cannot be further from the truth. This report sets some reasonable expectations, and outlines a path forward that is achievable. It also outlines the commitment required by the Assembly.

Almost without exception, in the history of the whole world, has anyone served with an official abatement notice and order ever said, “Thank you for advising me of this. I will begin cleanup immediately.” In fact, most of the time responses are very heated and often involve language inappropriate for use in a report to the Assembly. The point here is that abatement enforcement is a long, cumbersome, uncomfortable and often expensive venture for municipalities; which is why enforcement is an issue. Below is a reasonable scenario to expect:

- First Notice Abatement Enforcement Mailed – Usually a “friendly reminder”
- It is ignored, or the person pays a visit to city hall mildly to severely irritated
- Nothing happens
- Second Notice, Official Abatement Notice & Order – Mailed & Posted at Property
- It is ignored, or there is another uncomfortable visit to city hall; usually elected officials are involved by the property owner
- Property owner may or may not come to an Assembly meeting to discuss how unfairly they are being treated and how terrible the staff is
- Assembly sides with property owner and directs staff to “go easy on that person”; or Assembly supports staff and person goes away angry
- Third Notice, Second Official Notice stating that if action isn’t taken fines can be levied and court action can be taken
- It is ignored, or the property owner takes a “bring it on” attitude
- Borough gets attorney involved
- Attorney sends an additional notice that failure to act will result in court action
- It is ignored
- Attorney files motion in court asking the court to compel the property owner to clean up
- Judge issues such order given sufficient evidence
- Sometimes this works, sometimes not
- If it works, the property is cleaned up by the property owner
- If it doesn’t work, the Attorney goes back to court asking the judge to issue an order allowing the Borough access to the private property to clean it up
- If judge agrees, judgment allowing Borough access to property to abate the nuisance
- Borough bears cost off cleanup and then places lien on the property in hopes of recouping the money spent on abatement

Whew! The commitment by the Assembly has to be to go all the way. If at any point along the way resolve is lost then it becomes clear any property owner can just wait it out with the Assembly.

The time, staff resources and financial commitment to go through nuisance abatement is considerable – even in the best cases. Therefore, Administration is recommended choosing between 4-6 critical properties within the “visual corridor” of town and focusing on those. It is a manageable number and if successful it proves to the community the Borough has the stamina to go the distance on enforcement. This sets the tone and usually subsequent abatement enforcement is easier because they know the Borough is serious.

Staff can begin on this in fairly short order, but the Wrangell Municipal Code is not very prescriptive in its abatement enforcement procedure. This can lead to serious issues down the line if the court get involved. I partially rewrote the abatement code in Valdez a number of years ago and recommend adopting a new ordinance similar. Please see the attached section of the Valdez Municipal Code related to the nuisance abatement enforcement process.

Chapter 9.08 NUISANCES

Sections:

- [9.08.010](#) Defined.
- [9.08.020](#) Prohibited – Abatement generally.
- [9.08.030](#) Burial.
- [9.08.040](#) Slaughterhouses and similar operations.
- [9.08.050](#) Water pollution.
- [9.08.060](#) Maintaining gutters free of obstructions.
- [9.08.070](#) Offensive drains.
- [9.08.080](#) Accumulations of rubbish and materials prohibited.
- [9.08.090](#) Certain conditions declared nuisances.
- [9.08.100](#) Remedies not exclusive.
- [9.08.110](#) Notification of offenders by police chief – Abatement.
- [9.08.120](#) Penalty for violation.

9.08.010 Defined.

For purposes of this chapter, “nuisance” means any act or creation which is injurious to the public health, or which prevents or obstructs the free and comfortable enjoyment of life and property or which is dangerous to surrounding property. [Ord. 227 § 5, 1969; prior code § 42.60.010.]

9.08.020 Prohibited – Abatement generally.

A. It is unlawful for any person, firm or corporation to permit or maintain the existence of any nuisance on any property under his or its control.

B. Whenever a nuisance is deemed to exist it shall be abated by the health officer or chief of police at the expense of the person maintaining such nuisance. [Ord. 227 § 5, 1969; prior code § 42.60.010.]

9.08.030 Burial.

It is unlawful for any person to bury any person within the borough limits except in an established cemetery. [Ord. 227 § 5, 1969; prior code § 42.60.020.]

9.08.040 Slaughterhouses and similar operations.

A. No person shall establish or maintain a slaughterhouse; keep herds of more than five swine or goats; cure or keep hides, skins or pelts; slaughter cattle, swine, sheep or any other kind of animals; pursue or carry on any other business offensive to the senses or prejudicial to the public health or comfort in any part of the borough.

B. Any person maintaining stables, stockyards, or hogpens in which livestock are confined shall be required to keep the same free from accumulations of filth so that the same shall not be prejudicial to the public health.

[Ord. 227 § 5, 1969; prior code § 42.60.030.]

9.08.050 Water pollution.

It is unlawful for any person to throw, empty out or deposit in any gutter or ditch or near any inhabited place, the suds or filthy water resulting from the washing of clothes, slops from kitchens or other foul or filthy matter or allow the same to stand on his own premises or to seep into the premises of another. [Ord. 227 § 5, 1969; prior code § 42.60.040.]

9.08.060 Maintaining gutters free of obstructions.

It shall be the duty of every owner of any property to keep the gutter in front of such property at all times clean and free from all obstructions to the free passage of water, and to remove all dirt, filth, garbage or rubbish that may have accumulated on the street or alley adjoining the property, to the middle of the street or alley. [Ord. 227 § 5, 1969; prior code § 42.60.050.]

9.08.070 Offensive drains.

No person shall permit any cellar, pool, sewer, water closet or private drain belonging to him to become nauseous, foul or offensive and prejudicial to the public health and comfort. [Ord. 227 § 5, 1969; prior code § 42.60.060.]

9.08.080 Accumulations of rubbish and materials prohibited.

No owner, lessee, agent, tenant, or occupant shall allow or permit any junk vehicles, junk, debris, or indiscriminate storage of machinery, equipment parts, lumber, or other material, or any accumulation of garbage, manure, offal, rubbish, stagnant water, or any filthy liquid or substance, or anything that is or may become putrid or offensive to be or remain upon his yard, lot or premises, or upon any yard, lot or premises controlled by him. [Ord. 600 § 4, 1995; Ord. 227 § 5, 1969; prior code § 42.60.070.]

9.08.090 Certain conditions declared nuisances.

In addition to other public nuisances declared by other sections of this code, the nonexclusive following are declared to be public nuisances:

A. The sale or offering for sale of unwholesome food or drink; or places where such sales or offerings are made;

B. The exposure, display, sale, or distribution of obscene pictures, books, pamphlets, magazines, papers, documents, or objects;

C. The public exposure of a person having a contagious disease;

D. The keeping of an animal that causes a disturbance by noise after being informed that this noise is having that effect and the noise continues;

E. The operation or use of any electrical apparatus or machine which materially and unduly interferes with radio or television reception by others;

F. Any use of a street or sidewalk or a place adjacent thereto which causes crowds of people to gather so as to obstruct traffic on such street or sidewalk, or which otherwise obstructs traffic thereon, except as may be authorized by law or ordinance;

G. All ditches, drains, wells, pools, cisterns, bodies, or containers of water in which mosquitoes breed or are likely to breed, or which are so constructed, formed, conditioned, or situated as to endanger the public health or safety;

H. Rank weeds or grass; carcasses; accumulations of manure, refuse or other things, which are, or are likely to be, breeding places for flies, mosquitoes, vermin, or disease germs;

I. Any pit, hole, or other thing which is so constructed, formed, conditioned, and/or situated as to endanger the public safety;

J. Any fire or explosion hazard which endangers the public peace, health, safety, or welfare;

K. Any occupation or activity which endangers the public peace, health, safety, morals, or welfare. [Ord. 683 § 4, 2000; Ord. 227 § 5, 1969; prior code § 42.60.080.]

9.08.100 Remedies not exclusive.

Nothing in this chapter shall interfere with remedies provided in other sections of this code for the abatement of nuisances, or with the remedies provided in the building code, or with any other remedy afforded by the laws of the state. The board or mayor of the borough may, at their option, choose any method or combination of methods provided for in this chapter, or provided by law, in order to enforce the provisions of this chapter. [Ord. 683 § 4, 2000; Ord. 227 § 5, 1969; prior code § 42.60.220.]

9.08.110 Notification of offenders by police chief – Abatement.

It shall be the duty of the chief of police upon receiving notice of any violation of the provisions of this chapter immediately to notify the offender to abate and remove the same within such time as he may deem proper, not to exceed 24 hours. If the nuisance has not been removed or abated within the time specified in the notice, the chief of police shall cause the same to be removed and the expense thereof shall be paid by the borough and recovered from the owner by an action at law. [Ord. 683 § 4, 2000; Ord. 227 § 5, 1969; prior code § 42.60.230.]

9.08.120 Penalty for violation.

In addition to the remedies provided by this chapter against any such building or other structure, any person, firm, association or corporation who willfully violates any provision of this chapter, or who willfully fails or refuses to comply with final order, determination, decision or judgment of the board of adjustment made in accordance with the provisions of this chapter, or any final intermediate order made in accordance with the provisions of this chapter by the borough manager, fire chief, chief of police, building inspector, or health officer, or other authorized officer or employee of the borough shall be punishable as provided for in WMC [1.20.010](#). Any person violating any provision of this chapter is guilty of an infraction and shall be punished by the fine established in the WMC [1.20.050](#) fine schedule if the offense is listed in that fine schedule or by a fine of up to \$500.00 if the offense is not listed in the WMC [1.20.050](#) fine schedule. [Ord. 909 § 2, 2015; Ord. 833 § 61, 2009; Ord. 683 § 4, 2000; Ord. 227 § 5, 1969; prior code § 42.60.240.]

Valdez Municipal Code Nuisance Abatement Enforcement Procedures

8.20.080 Abatement—Commencement of proceedings.

The city manager, community and economic development director, fire chief, police chief or their designated representatives are authorized to enforce the provisions of this chapter. When used in this chapter, “abatement official” shall include these officials or their designated representatives.

Whenever the abatement official has inspected any activity, condition or property and has found and determined that such activity, condition or property constitutes a public nuisance, he shall commence proceedings to have the public nuisance abated by rehabilitation, repair or other appropriate action. The procedures set forth in this chapter shall not in any manner limit or restrict the city from enforcing city ordinances or abating public nuisances in any other manner provided by law or by the common law. (Ord. 11-02 § 1 (part); Ord. 05-05 § 5; prior code § 16-8)

8.20.090 Abatement—Standards to be followed.

The abatement official, and the board of appeals if an appeal is taken, shall order the means best calculated to abate wholly the nuisance with the least costs of abatement, and demolition shall not be ordered if repair or removal may accomplish the abatement. (Ord. 11-02 § 1 (part); prior code § 16-9)

8.20.100 Abatement—Notice and order.

A. Issuance—Contents. The abatement official shall issue a notice and order directly to the record owners of the affected property, or the person committing, creating or maintaining the public nuisance. The notice and order shall contain:

1. The street address and legal description sufficient for identification of the affected property;
2. The statement that the abatement official has found the property affected with a public nuisance with a brief and concise description of the public nuisance as defined in this chapter;
3. A statement of the action required to be taken as determined by the abatement official to abate the public nuisance by rehabilitation, repair, demolition or other action sufficient to cause the nuisance to be wholly abated;
4. A statement advising that if any required abatement is not commenced or completed within the time specified, the abatement official may either:

- a. Proceed to cause the necessary work to be done and charge the cost thereof against the property or its owner; or
- b. As provided by AS [29.25.070](#), submit to the court an application for action to enjoin the violation. On application for injunctive relief and a finding of a violation or a threatened violation, the superior court shall grant the injunction.

5. Statements advising:

- a. That any person having record title or legal interests in the property may appeal from the notice and order by filing with the city clerk within fifteen days (unless such abatement will materially affect a building or structure permanently attached to real property, in which case thirty days shall be allowed) from the date of service of such notice and order an appeal in writing in accordance with the appeal procedure as provided in Sections [8.20.180](#) through [8.20.210](#); and
- b. Failure to appeal will constitute a waiver of all right to administrative hearing and determination of the order, and will result in the abatement official proceeding with the remedies provided in subsections (A)(4)(a) and (b) of this section.

B. Service of Notice and Order.

1. The notice and order and any amended or supplemental notice and order shall be served upon the record owner and posted on the property affected by the public nuisance, and one copy thereof shall be served on each of the following if known to the abatement official or disclosed from official public records:
 - a. The holder of any mortgage or deed of trust or other lien or encumbrance of record;
 - b. The owner or holder of any lease of record;
 - c. The owner of any other estate or legal interest of record in or to the property affected by the public nuisance.
2. The failure of the abatement official to serve any person required to be served shall not invalidate any proceedings herein as to any other person duly served or relieve any such person from any duty or obligation imposed on him by the provisions of this section. No notice is required for abatement of a public nuisance occurring on the public streets and rights-of-way, city properties and parks, or for summary abatement when permitted.

C. Method of Service. Service of the notice and order shall be made upon all persons entitled thereto either personally or by mailing a copy of such notice and order by registered or certified mail, postage prepaid, return receipt requested, to each such person at his address as it appears on the last equalized assessment roll of the city or as known to the abatement official. If no address of any such person so appears or is known to the abatement official, any copies of notice or order shall be so mailed addressed to such person, at the address of the property involved in these proceedings. The failure of any such person to receive such notice shall not affect the validity of any proceedings taken under this section. Service by certified or registered mail in the manner provided in this section shall be effective on the date of mailing.

D. Proof of Service. Proof of service of the notice and order shall be certified to at the time of the service by written declaration under penalty of perjury executed by the person effecting service, declaring the time, date and manner in which service was made. The declaration, together with any receipt card returned as acknowledgement of receipt by certified or registered mail, shall be affixed to the copy of the notice and order retained by the abatement official. (Ord. 11-02 § 1 (part); prior code § 16-10)

8.20.110 Abatement—Notice and order—Recordation.

A. If compliance is not had with the order within the time specified therein, and no appeals are properly and timely filed, the abatement official shall have filed in the office of the Valdez recording district a certificate describing the property and certifying:

1. That the property is affected by a public nuisance;
2. That the owner has been so notified.

B. Whenever the public nuisance has been abated on a property described in the certificate, the abatement official shall file a new certificate with the office of the Valdez recording district certifying that the public nuisance has been abated. (Ord. 11-02 § 1 (part); prior code § 16-11)

8.20.120 Abatement—Notice and order—Extension of time limit.

Upon receipt of an application from the person required to conform to the order and agreement in writing by such person that he will comply with the order if allowed additional time, the abatement official may, at his discretion, grant an extension of time within which to abate the public nuisance, if the abatement official determines that such an extension of time will not create or perpetuate a situation dangerous to life or property. The abatement official's authority to extend time is limited to the abatement of the public nuisance and will not in any way affect or extend the time to appeal his notice and order. (Ord. 11-02 § 1 (part); prior code § 16-12)

8.20.130 Abatement—Notice and order—Posting.

- A. Required. Every order of compliance shall, in addition to being served as provided in Section [8.20.100](#)(B), be posted in a conspicuous place upon the affected property.
- B. Compliance. No person shall remove or deface any such notice after it is posted until the required abatement has been completed. Any person violating this subsection shall be guilty of a misdemeanor. (Ord. 11-02 § 1 (part): prior code § 16-13)

8.20.140 Abatement—Enforcement of order—Generally.

- A. Violation. After any order of the abatement official or the city council, acting as a board of appeals, shall have become final, no person to whom any such order is directed shall fail, neglect or refuse to obey any such order. Any such person who fails to comply with any such order shall be guilty of a misdemeanor.
- B. Failure to Obey Order. If, after any order of the abatement official or the city council acting as a board of appeals has become final, any person to whom such order is directed shall fail, neglect or refuse to obey such order, the abatement official may:
1. Cause such person to be prosecuted under subsection A of this section;
 2. Institute any appropriate action to abate such public nuisance under Section [8.20.100](#)(A)(4)(a) and (b);
 3. Do both 1 and 2.
- C. Failure to Commence Work. Whenever the required abatement is not commenced within fifteen or thirty days, as provided in Section [8.20.100](#)(A)(5)(a), after the notice and order issued under this code becomes effective, the abatement official may, in addition to any other remedy herein provided, cause the public nuisance to be abated with the cost of such abatement to be paid and recovered in the manner and method provided in Section [8.20.170](#). (Ord. 11-02 § 1 (part): prior code § 16-14)

8.20.150 Abatement—Enforcement of order—Procedure—Costs.

- A. Procedure. When any abatement of a public nuisance is to be done pursuant to Section [8.20.140](#)(C) of this chapter, the abatement official shall issue his order therefor to the director of public works or the director of capital facilities and the work shall be accomplished by city personnel or by private contract under the direction of such director.

B. Costs. The costs, including incidental expenses of abatement of such public nuisance, shall be a lien against the property involved or may be made a personal obligation to the property owner, whichever the city shall determine is appropriate. (Ord. 11-02 § 1 (part): prior code § 16-15)

8.20.160 Abatement—Enforcement of order—Interference prohibited.

No person shall obstruct, impede or interfere with any officer, employee, contractor or authorized representative of the city or with any persons who own or hold any estate or interest in the premises affected by the public nuisance which has been ordered abated, whenever such officer, employee, contractor or authorized representative of the city, or person having any interest or estate in the affected premises, is performing the necessary acts preliminary or incidental to such work authorized or directed pursuant to Section [8.20.140](#). (Ord. 11-02 § 1 (part): prior code § 16-16)

8.20.170 Abatement—Recovery of costs.

A. The abatement official shall keep an account of the costs, including incidental expenses, of abating each public nuisance, including each separate lot or parcel of land where the abatement is done, and shall render an itemized report in writing to the city council showing the costs of abatement and manner of abatement of each public nuisance, including any salvage value relating thereto.

B. Upon the completion of the abatement work, the abatement official shall prepare and file with the city clerk a report specifying the work done, itemizing the total cost of the work, the description of the property affected by the public nuisance and the names and addresses of the persons entitled to notice pursuant to Section [8.20.100](#)(B). Before the report is submitted to the city council, a copy of a report shall be posted for at least five days upon the affected premises, together with a notice of the time when the report shall be heard by the city council.

C. The term “incidental expenses” shall include, but not be limited to, the actual expenses and costs of the city in the preparation of notices, specifications, contracts, overhead and inspection of the work and the cost of printing and mailing required hereunder.

D. The costs shall be recovered as provided in Section [8.20.150](#)(B). All monies recovered for the costs of the abatement shall be paid into the general fund. (Ord. 11-02 § 1 (part): Ord. 96-22 § 1; prior code § 16-17)

8.20.180 Abatement—Appeal.

Any person entitled to service under Section [8.20.100](#)(B) may appeal from the notice and order or any action of the abatement official concerning abatement of a public nuisance. (Ord. 11-02 § 1 (part); Ord. 96-22 § 2: prior code § 16-18)

8.20.190 Appeal to the planning and zoning commission.

- A. Filing Limit. An appeal from the notice and order or action of the abatement official in enforcement of this title may be taken to the planning and zoning commission by any person entitled to service under Section [8.20.100](#)(B). The written appeal must be filed within fifteen days (unless such abatement will materially affect a building or structure permanently attached to real property, in which case thirty days shall be allowed) of the notice and order. The appeal must be filed with the office of the city clerk.
- B. Report. A report concerning each case appealed to the planning and zoning commission shall be prepared by the abatement official and filed with the city clerk. Such report shall state the decision and recommendations of the commission together with reasons for the decision and recommendations. All data pertaining to the case shall accompany the report.
- C. Stay of Proceedings. The filing of an appeal shall stay all proceedings in the matter until a determination is made by the planning and zoning commission, unless the court issues an enforcement order based on a certificate of imminent peril to life or property. (Ord. 11-02 § 1 (part))

8.20.200 Appeal to the board of adjustment.

- A. Filing Limit. An appeal from any action or decision of the planning and zoning commission may be taken by any person or persons entitled to service under Section [8.20.100](#)(B). The appeal shall be in the form of a written statement, and state how the appellant will be affected or aggrieved by the action. The appeal must be filed within ten days of the date of the action or decision by the planning and zoning commission. The notice of appeal must be filed with the city clerk.
- B. Report. A report concerning each case appealed to the board of adjustment shall be prepared by the planning and zoning commission and filed with the city clerk. Such report shall state the decision and recommendations of the commission together with reasons for the decision and recommendations. All data pertaining to the case shall accompany the report.
- C. Stay of Proceedings. The filing of an appeal shall stay all proceedings in the matter until a determination is made by the board of adjustment, unless the board or a court issues an

enforcement order based on a certificate of imminent peril to life or property. (Ord. 11-02 § 1 (part))

8.20.210 Appeal to superior court.

An appeal from any action, decision, ruling, judgment or order of the board of adjustment may be taken by any person or persons entitled to service under Section [8.20.100](#)(B), or any officer, commission or board of the city, to the superior court by filing with the court, with a copy to the city clerk, within thirty days from the date of the action appealed from, a notice of appeal which shall specify the grounds of such appeal. Failure to file the notice of appeal in the manner and time specified shall forfeit any right to appeal. The filing of an appeal shall stay all proceedings in the matter until a determination is made by the court, unless the court issues an enforcement order based on a certificate of imminent peril to life or property. (Ord. 11-02 § 1 (part))

8.20.220 Summary abatement in emergency.

The abatement official may abate any public nuisance without notice in an emergency where the public safety, comfort or repose is seriously annoyed, injured or endangered to the point where immediate action is necessary and notice cannot be timely given. All other abatement proceedings, except the necessity and the manner and method of giving notice, shall apply to the nuisance summarily abated, including the recovery of the costs of the summary abatement. (Ord. 11-02 § 1 (part): prior code § 16-19. Formerly 8.20.190)

8.20.230 Remedies.

The remedies provided for in this chapter shall be cumulative and in addition to other remedies or procedures provided elsewhere in this code or by common law. In addition, a public nuisance may be abated by the city in a civil action. (Ord. 11-02 § 1 (part): prior code § 16-20. Formerly 8.20.200)

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	13g	<u>DATE:</u>	May 22, 2018
Approval of Early Defeasance of Water & Sewer Loans				
<u>SUBMITTED BY:</u>			<u>FISCAL NOTE:</u>	
Lisa Von Bargaen, Borough Manager Lee Burgess, Finance Director			Expenditure Required:	
			\$0	
			Amount Budgeted:	
_____ Commission, Board or Committee			\$0	
			Account Number(s):	
			N/A	
<u>Reviews/Approvals/Recommendations</u>			Account Name(s):	
N/A			Unencumbered Balance(s) (prior to expenditure):	
Name(s)	_____ Attorney		N/A	
_____ Insurance	_____ Insurance		_____ Insurance	
<u>ATTACHMENTS:</u>				
1.				

RECOMMENDATION:

Approve Early Defeasance of Water & Sewer Loans.

SUMMARY STATEMENT:

Administration is proposing to defease (pay-off) two loans.

- 1) Authorized as part of the FY 2018 Budget, the 1997 Sewer Main Extension Loan from USDA, on which we have been paying 4.875% interest (annual payments of \$14,260).
 - a. Defeasing this debt will require approximately \$705.78 in accrued interest payable (exact amount depends on the exact day the check is cut, but will not vary significantly from this), which will be debited to 76000 501 7803 00 00000 – Interest Expense, and \$177,543.89 to pay off the remaining principal, which will be debited to the loan's liability account, 76000 000 2310 00 00000. This payment will reduce the water fund's reserves (account with cash) by the total of these two amounts, \$178,249.67.

- 2) The second loan being proposed for defeasance is the 1999 ADEC Water Treatment plant loan, which will require approximately \$323.09 in accrued interest (depends on the exact day the check is cut) debited to 72000 000 7803 00 00000 plus \$262,059 debited to the liability account 72000 000 2350 for a total of \$262,382.09.
- a. Although this ostensibly leaves the water fund shorter in immediate cash on hand than would seem to be immediately necessary, two things for consideration: (1) the fact that the \$458,000 roughing filter system is not being pursued as previously planned makes more funds available for this purpose, and (2) the water fund still has roughly \$640,000 remaining in a CD whose original purpose was to retire this particular debt. So if the water fund defeases this debt now, the funds remaining in the \$640,000 CD are freed up to use on other upcoming water projects.

Amount to pay	Account	Account Name	Result:
\$705.78	76000 501 7803 00 00000	Sewer Interest Expense	Sewer Interest expense will be \$9,559.37 at FY 18 year end
\$177,543.89	76000 000 2310 00 00000	Sewer Loan Payable	Sewer Loan Payable will be \$0.00 at year end
\$323.09	72000 000 7803 00 00000	Water Interest Expense	Water ADEC Loan Interest will be \$5,526 at FY 18 year end
\$262,382.09	72000 000 2350 00 00000	Water Loan Payable	Water Loan Payable will be \$0.00 at year end

Administration recommends defeasance of these two loans to eliminate future interest payments.

CITY & BOROUGH OF WRANGELL, ALASKA
BOROUGH ASSEMBLY AGENDA STATEMENT

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	13h <i>(13i on the Agenda)</i>	<u>DATE:</u>	May 22, 2018
Discussion Item: FY 2018/2019 Budget				
<u>SUBMITTED BY:</u>		<u>FISCAL NOTE:</u>		
Lisa Von Bargaen, Borough Manager		Expenditure Required:		
		\$0		
		Amount Budgeted:		
		\$0		
		Account Number(s):		
		N/A		
<u>Reviews/Approvals/Recommendations</u>		Account Name(s):		
		N/A		
		Unencumbered Balance(s) (prior to expenditure):		
	Commission, Board or Committee	N/A		
Name(s)				
	Attorney			
	Insurance			
<u>ATTACHMENTS:</u>				
1.				

RECOMMENDATION:

None. Discussion item only.

SUMMARY STATEMENT:

This agenda included the official Public Hearing on the FY 2019 Budget. A copy of the Budget is attached to this agenda statement.

The Assembly had the first of three budget work sessions on May 1st. Two additional, very intensive, budget work sessions were held on May 14th and 15th. At the work sessions on the 14th and 15th the Assembly asked for consideration on a number of items. These items are being “worked” internally and will be distributed to the Assembly as soon as possible – sometime Monday or Tuesday. This discussion item is on the agenda to provide the Administration and Assembly an opportunity to speak about the additional items for consideration; and any other budget topics the Assembly would like to discuss.

Approval of the final FY 2019 Budget will take place on June 12th.

2ND DRAFT – May 18, 2019

2018 - 2019 Draft Budget
City and Borough of Wrangell

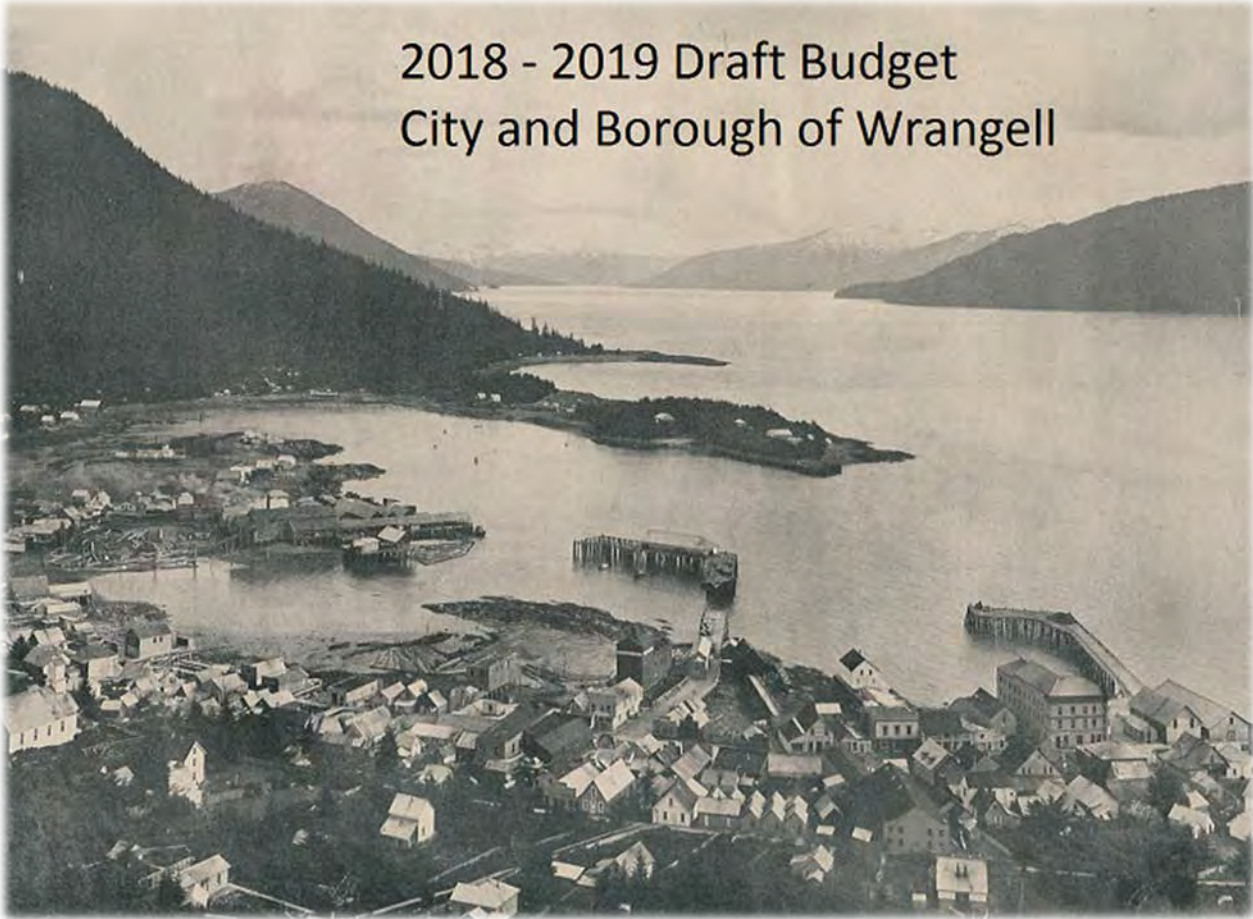


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ACKNOWLEDGEMENTS

MAYOR

David L. Jack

ASSEMBLY MEMBERS

Roland Howell
Patty Gilbert
Julie Decker

Stephen Prysunka
Drew Larrabee
David Powell

On behalf of

Lisa Von Bargaen, Borough Manager

This budget was prepared with assistance from the City and Borough of Wrangell's dedicated professional management team, including:

Lee Burgess, Finance Director

Carol Rushmore, Economic Development Director

Kim Lane, Borough Clerk

Tim Bunes, Fire Chief

Doug McCloskey, Chief of Police

Amber Al-Haddad, Director of Public Works and Capital Projects

Margaret Villarma, Library Director

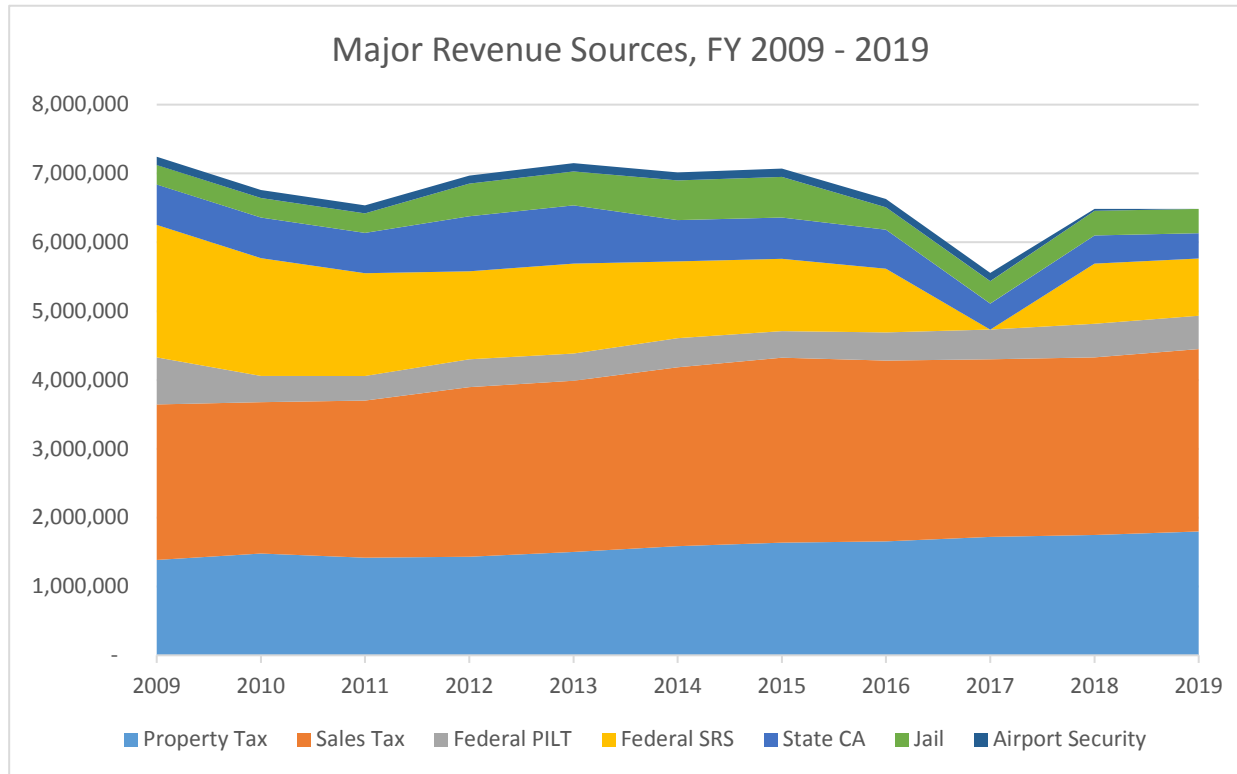
Terri Henson, Museum & Civic Center Manager

Gregg Acuna, Theater Manager

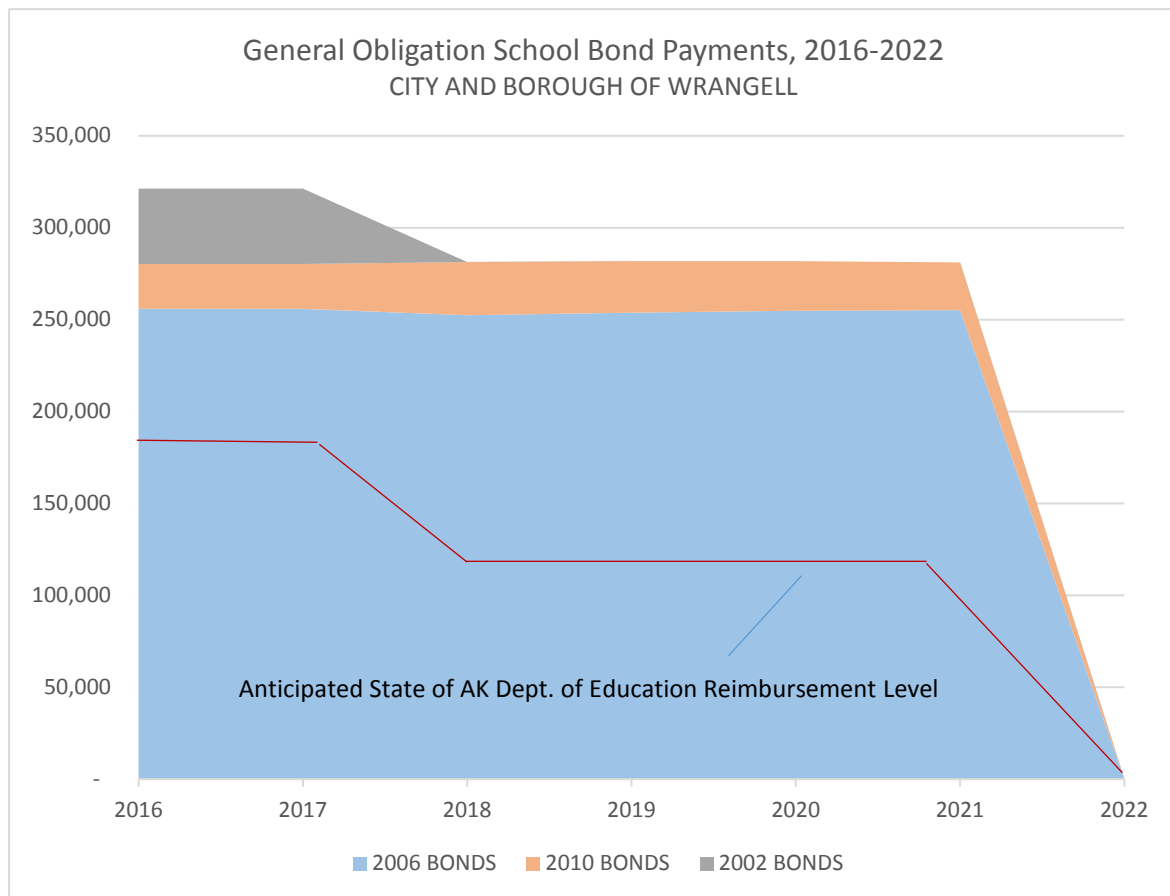
Kathleen Thomas, Parks and Recreation Director

Mark Armstrong, Acting Electrical Superintendent

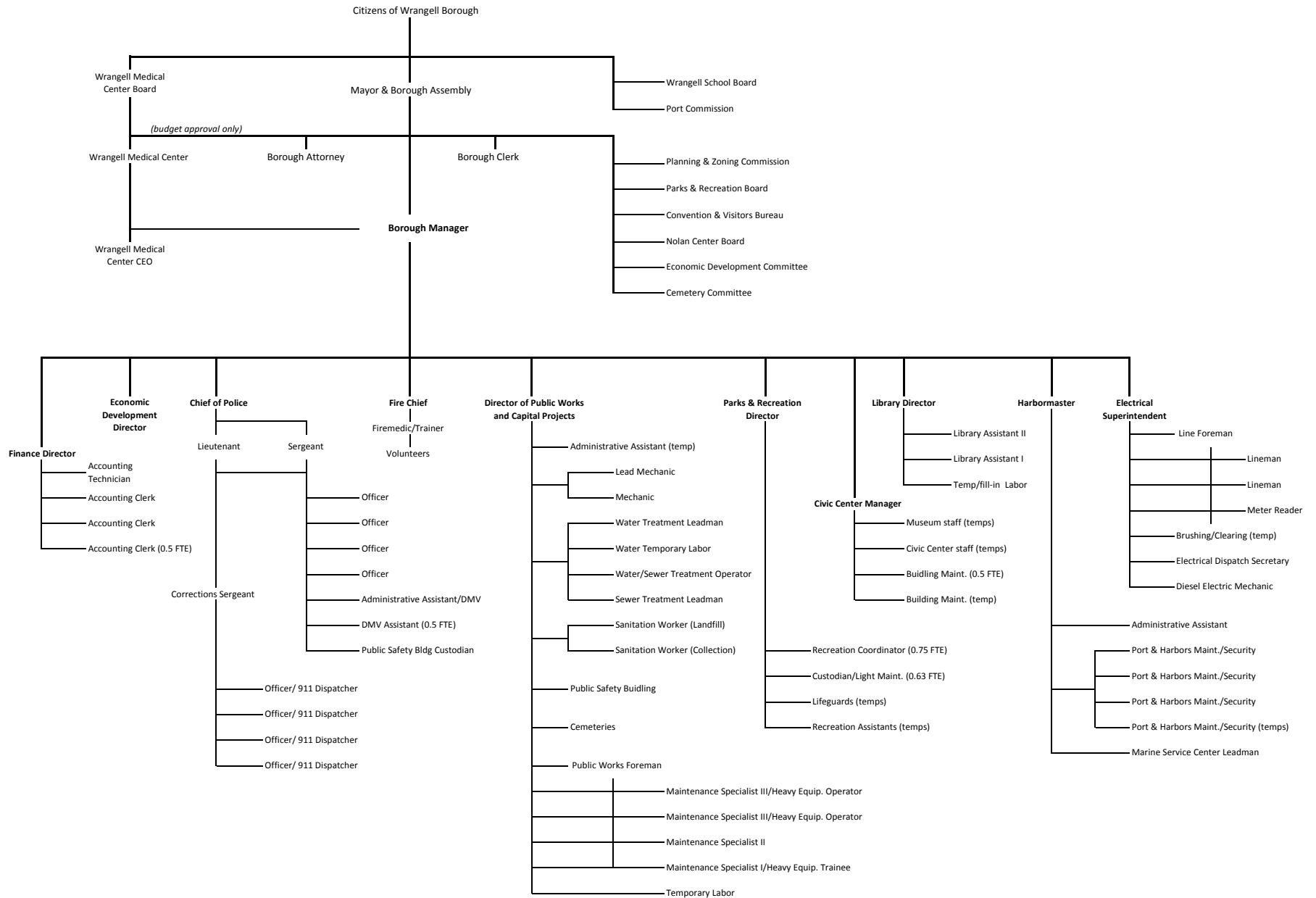
Greg Meissner, Harbormaster

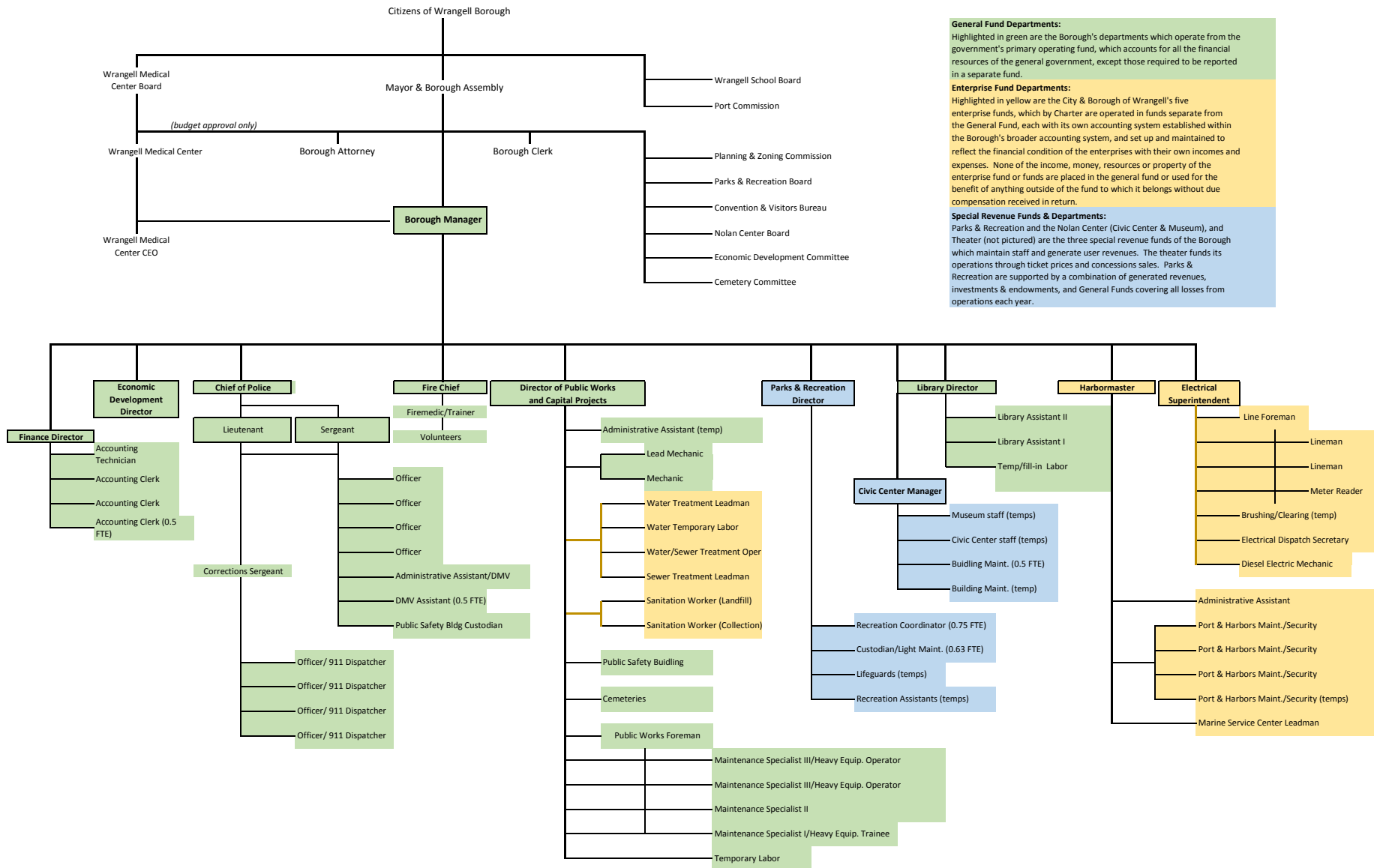


% to General Fund									
	100%	68%	100%	6%	100%	100%	100%		
FY	Property Tax	Sales Tax	Federal PILT	Federal SRS	State CA	Jail	Airport Security	Total	% Change
2009	1,385,384	2,258,572	683,103	1,927,292	586,265	283,926	118,633	7,243,175	
2010	1,479,196	2,196,229	385,430	1,709,658	587,742	283,926	118,633	6,760,814	-6.66%
2011	1,416,127	2,283,057	358,387	1,495,060	583,212	283,926	118,633	6,538,402	-3.29%
2012	1,433,278	2,463,677	402,855	1,280,838	797,033	474,904	118,633	6,971,218	6.62%
2013	1,503,414	2,483,505	396,589	1,304,978	846,656	495,204	118,633	7,148,979	2.55%
2014	1,586,960	2,597,534	422,201	1,117,867	596,467	578,008	118,633	7,017,670	-1.84%
2015	1,638,854	2,682,623	386,708	1,052,611	598,068	591,408	118,633	7,068,905	0.73%
2016	1,654,728	2,625,000	412,325	922,952	568,634	325,274	118,633	6,627,546	-6.24%
2017	1,719,014	2,582,890	429,446	-	379,441	325,274	118,633	5,554,698	-16.19%
2018	1,750,000	2,580,000	485,087	875,900	409,000	356,400	29,658	6,486,045	16.77%
2019	1,798,534	2,650,000	485,087	832,105	364,208	356,400	-	6,486,334	0.00%



YEAR	2006 BONDS	2010 BONDS	2002 BONDS	TOTAL INTEREST	TOTAL PRINCIPAL	TOTAL PAYMENTS	State Reimb.	Net Debt Service
2016	255,800	24,475	41,000	51,275				
2017	255,800	24,475	41,000	51,275	270,000	321,275	(179,060)	142,215
2018	252,400	28,875	-	41,275	240,000	281,275	(132,510)	148,765
2019	253,800	28,000	-	31,800	250,000	281,800	(177,660)	104,140
2020	254,800	27,000	-	21,800	260,000	281,800	(178,360)	103,440
2021	255,106	26,000	-	11,106	270,000	281,106	(178,574)	102,532
2022	-	-	-	-	-	-		



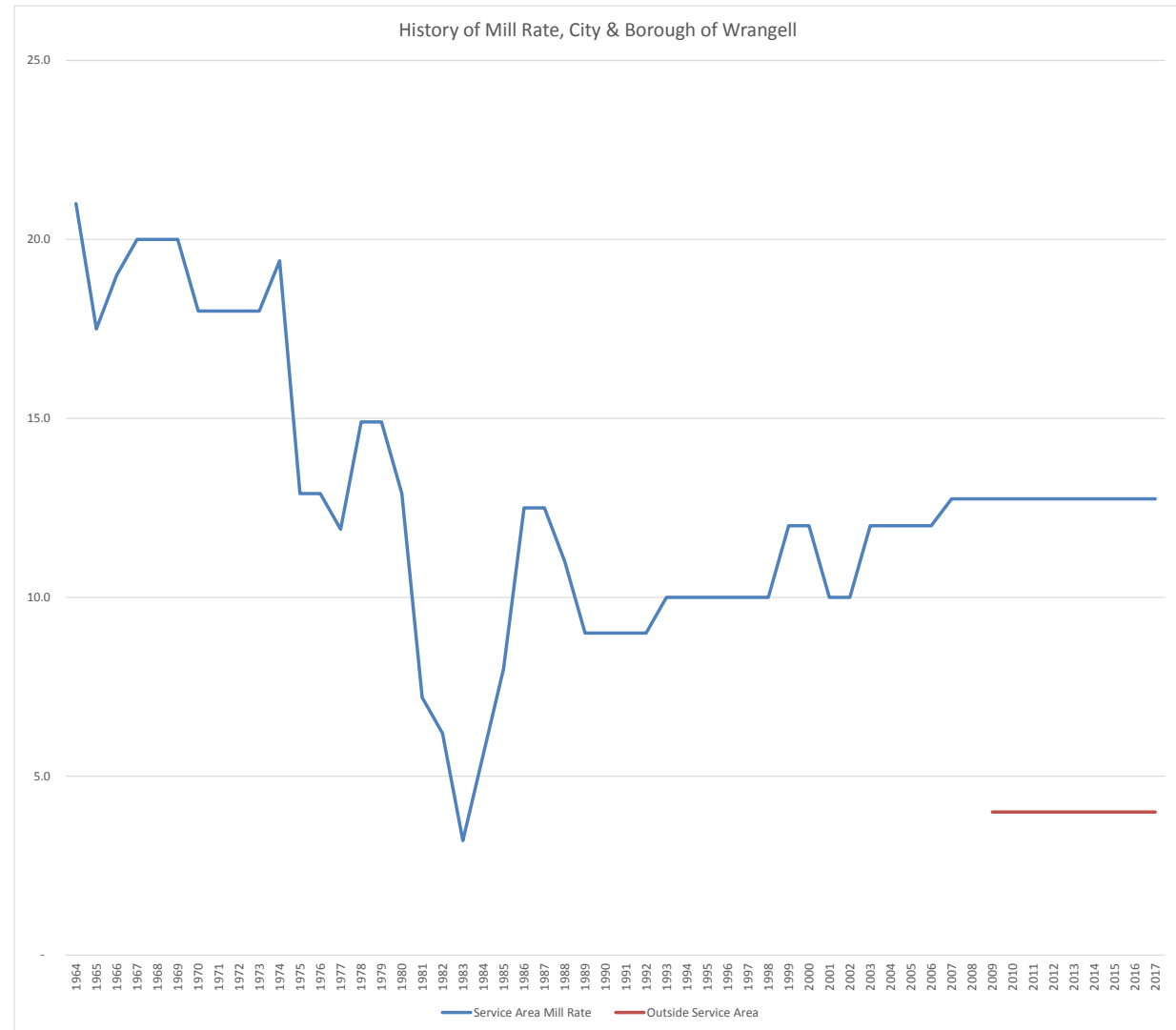


City and Borough of Wrangell

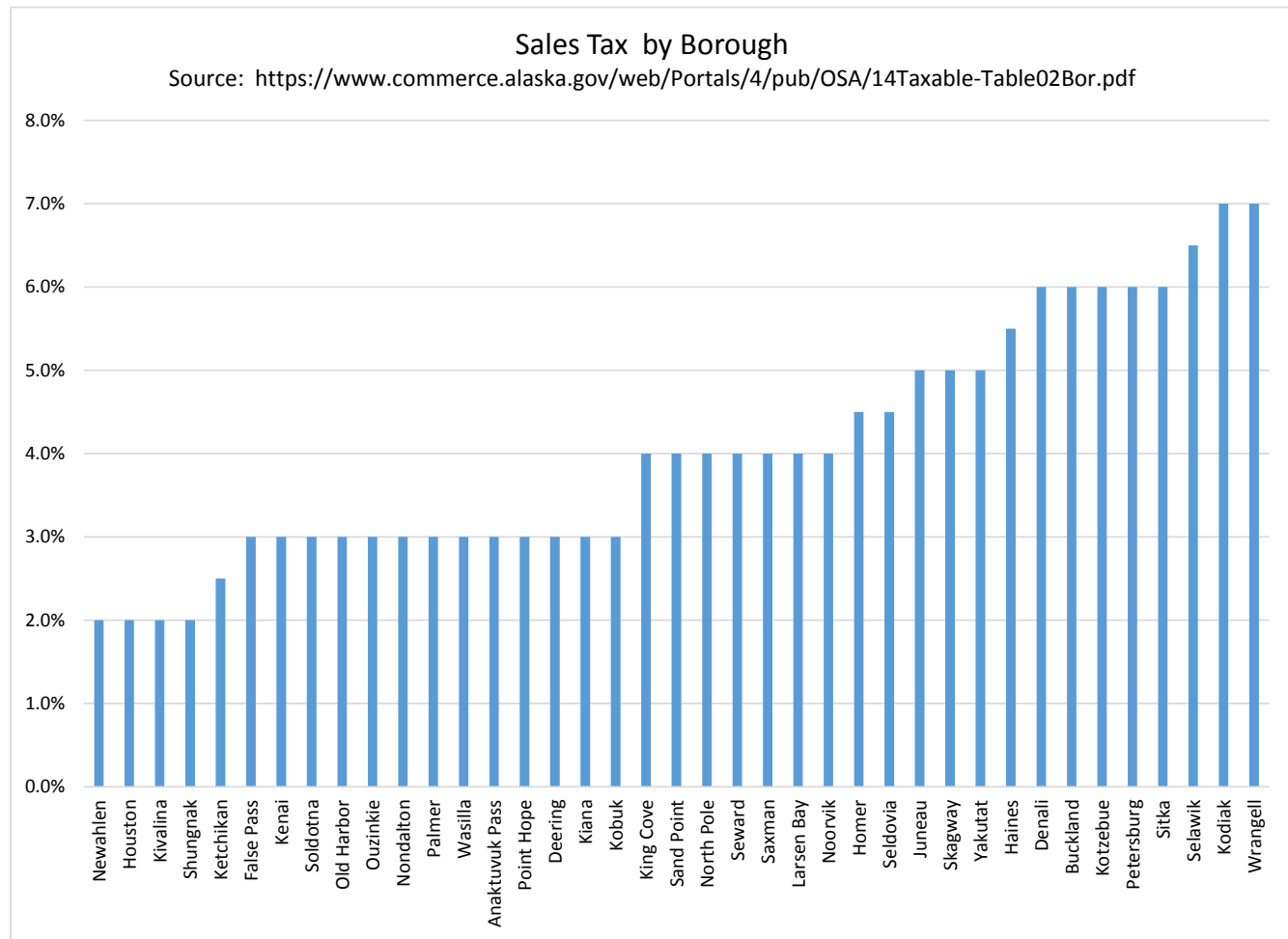
History of Assessed Real Property Value and Mill Rate

Assessed Value list is Taxable Portion only (does not include exempt property)

Tax Year	Assessed Value	Service Area Mill Rate	Outside Service Area
1964	4,992,681	21.0	
1965	6,970,965	17.5	
1966	4,774,406	19.0	
1967	8,140,928	20.0	
1968	9,263,922	20.0	
1969	9,520,141	20.0	
1970	10,675,128	18.0	
1971	11,030,024	18.0	
1972	10,986,166	18.0	
1973	11,707,500	18.0	
1974	12,621,904	19.4	
1975	19,354,805	12.9	
1976	27,165,729	12.9	
1977	32,582,703	11.9	
1978	35,454,087	14.9	
1979	36,955,342	14.9	
1980	44,022,246	12.9	
1981	47,412,284	7.2	
1982	54,737,723	6.2	
1983	63,443,902	3.2	
1984	65,139,118	5.6	
1985	71,744,827	8.0	
1986	72,348,169	12.5	
1987	67,797,763	12.5	
1988	62,031,434	11.0	
1989	68,372,049	9.0	
1990	73,717,114	9.0	
1991	77,027,746	9.0	
1992	78,135,521	9.0	
1993	78,499,195	10.0	
1994	83,056,656	10.0	
1995	83,292,081	10.0	
1996	83,752,046	10.0	
1997	88,926,348	10.0	
1998	85,346,976	10.0	
1999	89,456,936	12.0	
2000	104,365,100	12.0	
2001	97,434,310	10.0	
2002	97,241,474	10.0	
2003	97,185,596	12.0	
2004	102,160,888	12.0	
2005	107,558,963	12.0	
2006	107,045,137	12.0	
2007	106,450,637	12.75	
2008	107,113,113	12.75	
2009	125,018,898	12.75	4.0
2010	121,950,067	12.75	4.0
2011	123,105,720	12.75	4.0
2012	126,422,574	12.75	4.0
2013	134,366,782	12.75	4.0
2014	137,043,529	12.75	4.0
2015	143,146,844	12.75	4.0
2016	144,242,865	12.75	4.0
2017	147,089,667	12.75	4.0

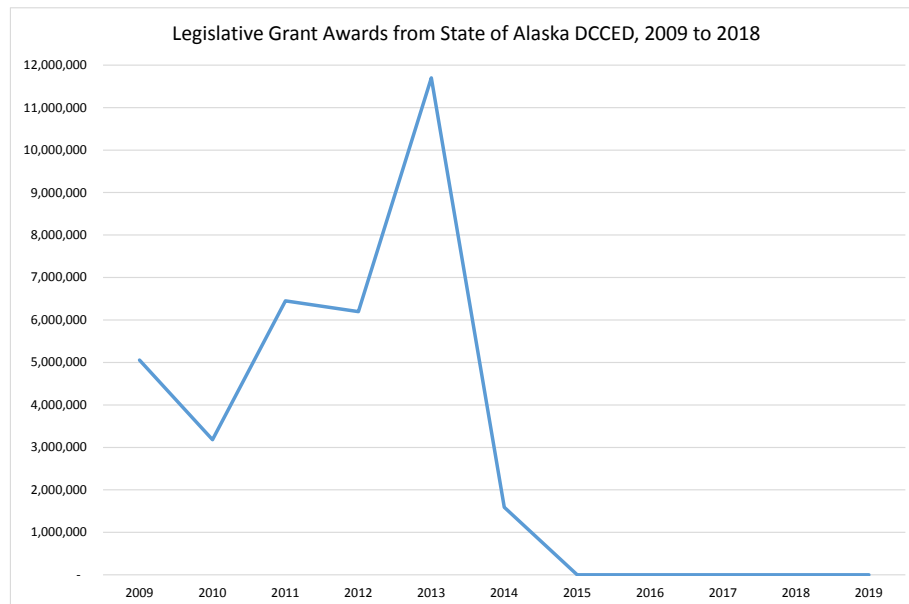


Borough	Sales Tax
Newahlen	2.0%
Houston	2.0%
Kivalina	2.0%
Shungnak	2.0%
Ketchikan	2.5%
False Pass	3.0%
Kenai	3.0%
Soldotna	3.0%
Old Harbor	3.0%
Ouzinkie	3.0%
Nondalton	3.0%
Palmer	3.0%
Wasilla	3.0%
Anaktuvuk Pass	3.0%
Point Hope	3.0%
Deering	3.0%
Kiana	3.0%
Kobuk	3.0%
King Cove	4.0%
Sand Point	4.0%
North Pole	4.0%
Seward	4.0%
Saxman	4.0%
Larsen Bay	4.0%
Noorvik	4.0%
Homer	4.5%
Seldovia	4.5%
Juneau	5.0%
Skagway	5.0%
Yakutat	5.0%
Haines	5.5%
Denali	6.0%
Buckland	6.0%
Kotzebue	6.0%
Petersburg	6.0%
Sitka	6.0%
Selawik	6.5%
Kodiak	7.0%
Wrangell	7.0%



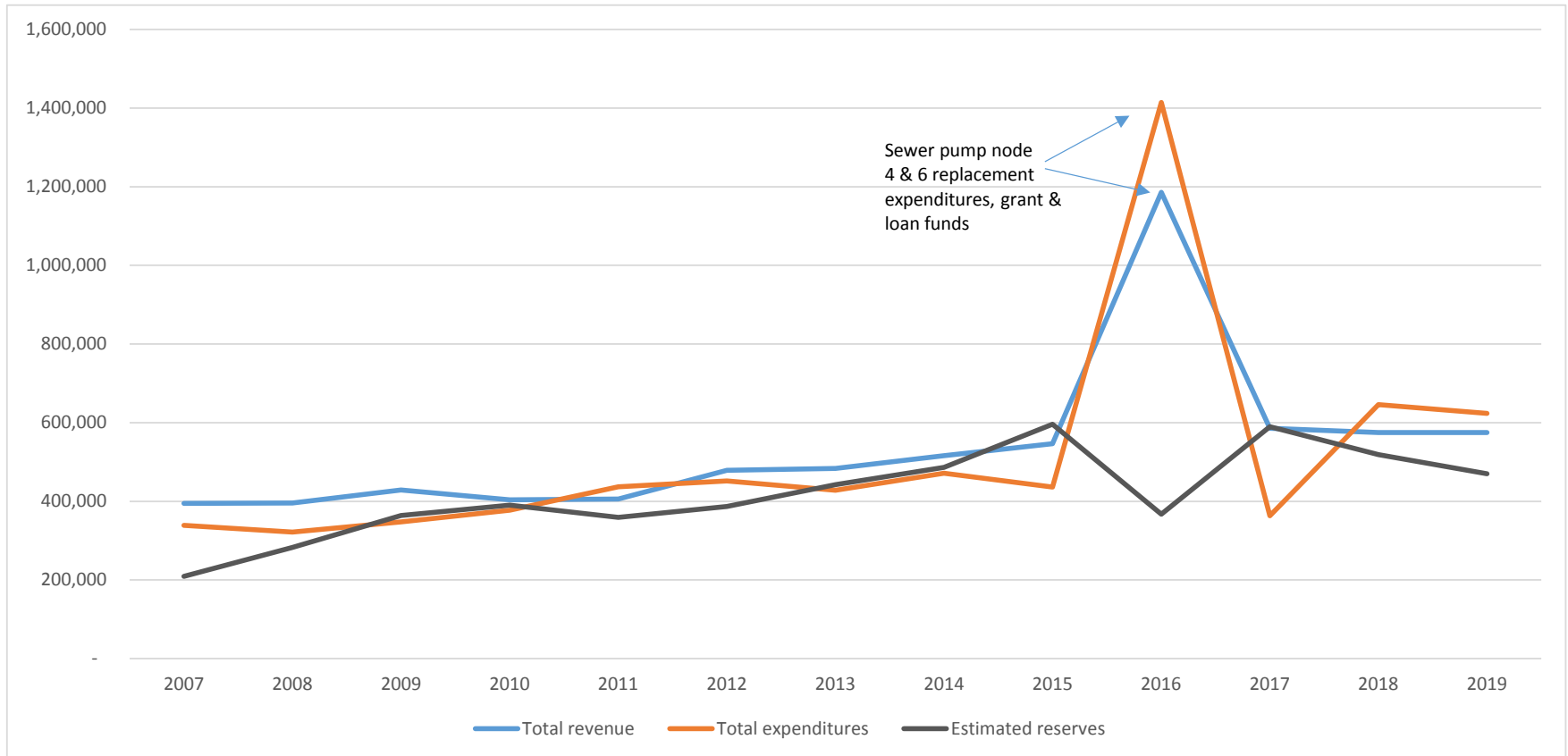
Grant Awards from State of Alaska Dept. of Commerce, Community & Economic Development, 2007 to 2016
Source: <https://www.commerce.alaska.gov/dcra/eGrantsOnline>

City	Recipient	Project	Grant #	Award Year	Status	Grant Amount
Wrangell	City of Wrangell	Police 4-Wheel Drive Enforcement Vehicle	09-DC-	2009	Closed	45,000
Wrangell	City of Wrangell	Water Tank and Connection to Upper Water Reservoir	09-RR-002	2009	Closed	12,370
Wrangell	City and Borough of Wrangell	Heritage Harbor Reconstruction Phase II	09-DC-	2009	Closed	5,000,000
Wrangell	City and Borough of Wrangell	Protecting Coastal Areas through Waste Management Improvement	10-CIAP-	2010	Closed	85,693
Wrangell	City and Borough of Wrangell	Construction Activities to Complete the Marine Passenger Service Center	10-DC-	2010	Closed	2,500,000
Wrangell	City and Borough of Wrangell	Street Sidewalk, and Infrastructure Improvements	10-DC-	2010	Closed	390,000
Wrangell	City and Borough of Wrangell	Water Tank and Connection to Upper Water Reservoir for the Fiscal Years ending Jun 30, 2009,	10-RR-006	2010	Closed	141,223
Wrangell	City and Borough of Wrangell	Purchase Insurance Premiums for Worker's Compensation Insurance, Liability and Property	800276	2010	Closed	63,470
Wrangell	City and Borough of Wrangell	Commercial Passenger Vessel Facility	11-DC-	2011	Active	3,250,000
Wrangell	City and Borough of Wrangell	Waterfront Master Plan	11-DC-	2011	Closed	75,000
Wrangell	City and Borough of Wrangell	Electrical System Upgrade	11-DC-	2011	Closed	85,000
Wrangell	City and Borough of Wrangell	Hospital and Nursing Home Replacement Project	11-DC-	2011	Closed	3,000,000
Wrangell	City and Borough of Wrangell	School District Replacement Wrestling Mats	11-DC-	2011	Closed	40,000
Wrangell	City and Borough of Wrangell	Sewer Pumps Replacement	12-CDBG-	2012	Closed	470,884
Wrangell	City and Borough of Wrangell	Boat Yard Improvements	12-DC-	2012	Closed	3,700,000
Wrangell	City and Borough of Wrangell	Cassiar Street Improvements	12-DC-	2012	Closed	1,000,000
Wrangell	City and Borough of Wrangell	Hospital and Nursing Home Replacement Project	12-DC-	2012	Closed	1,000,000
Wrangell	City and Borough of Wrangell	Library Automation	12-DM-	2012	Closed	25,000
Wrangell	City and Borough of Wrangell	Hospital and Nursing Home Replacement Project	13-DC-	2013	Active	1,800,000
Wrangell	City and Borough of Wrangell	Wood Street Construction and Utility Improvements	13-DC-	2013	Closed	1,000,000
Wrangell	City and Borough of Wrangell	Travel Lift and Associated Improvements	13-DC-	2013	Closed	2,750,000
Wrangell	City and Borough of Wrangell	Boat Yard Improvements	13-DC-	2013	Closed	6,100,000
Wrangell	City and Borough of Wrangell	Gun Range Improvements	13-DM-	2013	Closed	50,000
Wrangell	City and Borough of Wrangell	Connection to Upper Reservoir	15-DC-	2014	Active	615,000
Wrangell	City and Borough of Wrangell	Former Institute Property Development Plan	15-DC-	2014	Active	100,000
Wrangell	City and Borough of Wrangell	Shoemaker Bay Float Design	15-DC-	2014	Active	600,000
Wrangell	City and Borough of Wrangell	Water Treatment Plant Pilot Study	15-DC-	2014	Closed	150,000
Wrangell	City and Borough of Wrangell	Engineering Condition Assessment For Pool Facility And Community Center	15-DC-	2014	Closed	35,000
Wrangell	City and Borough of Wrangell	6 Mile Marine/Industrial Property Development Plan	15-DC-	2014	Closed	90,000
						34,173,640



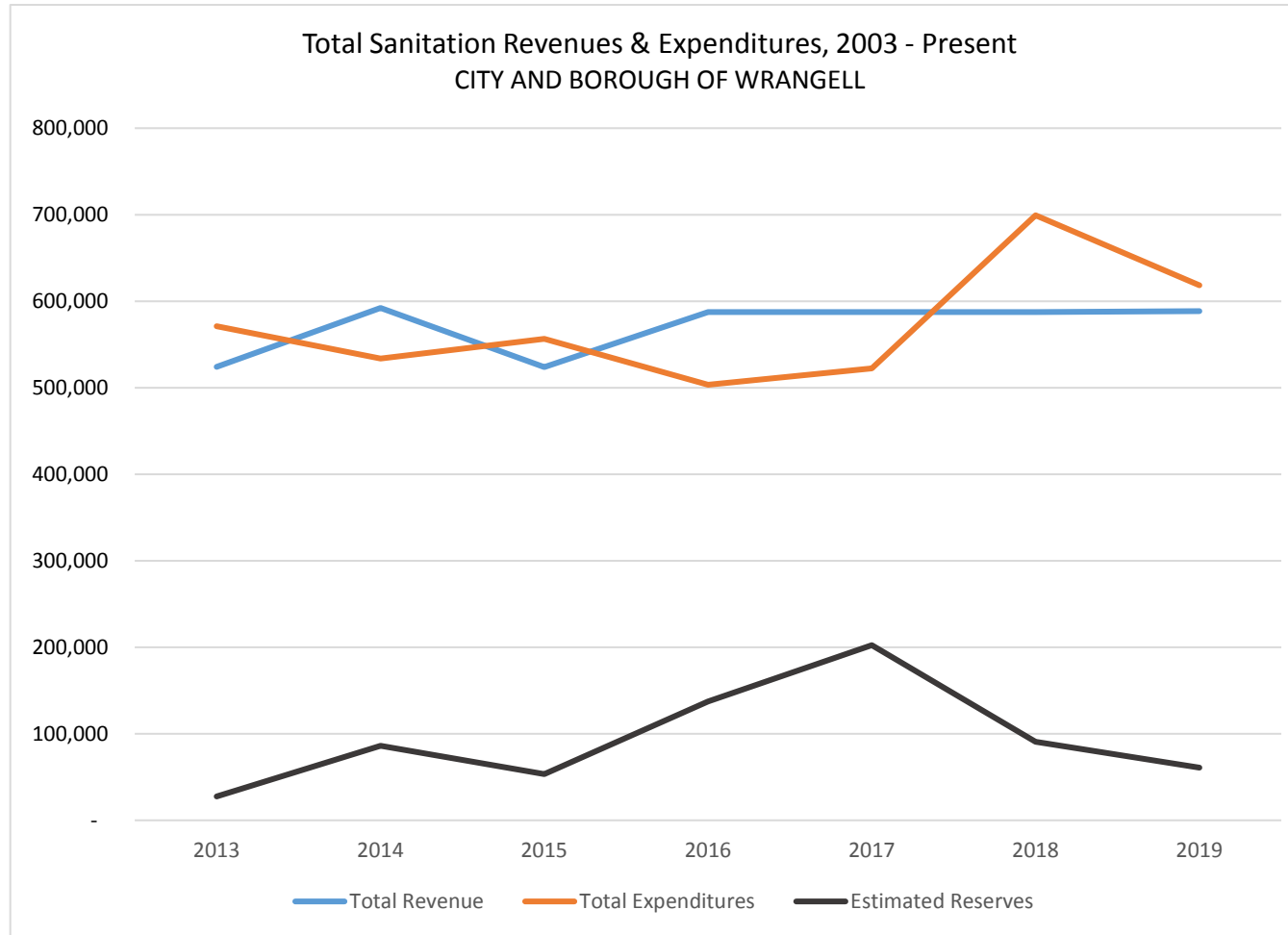
2009	5,057,370
2010	3,180,386
2011	6,450,000
2012	6,195,884
2013	11,700,000
2014	1,590,000
2015	0.00
2016	0.00
2017	0.00
2018	0.00
2019	0.00

Sewer Department Historical Revenues & Expenditures City and Borough of Wrangell



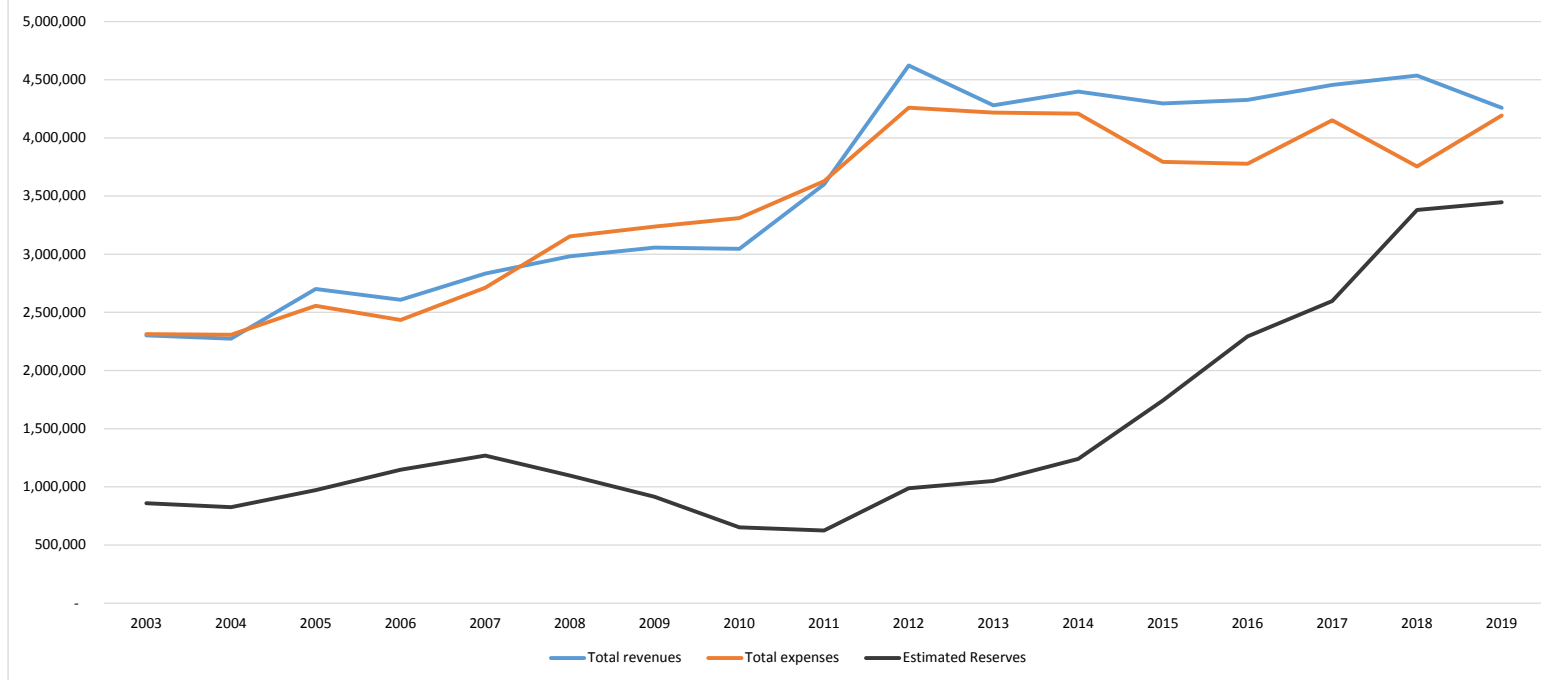
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Total revenue	394,649	395,281	428,854	403,611	405,734	478,998	483,544	515,803	546,126	1,185,869	585,753	575,000	575,000
Total expenditures	338,932	321,681	347,628	377,567	436,593	451,520	428,142	471,577	436,366	1,414,434	363,429	646,126	623,819
Estimated reserves	209,091	282,691	363,917	389,961	359,102	386,580	441,982	486,208	595,968	367,403	589,727	518,601	469,782

SANITATION FUND REVENUES & EXPENSES, HISTORICAL
CITY AND BOROUGH OF WRANGELL



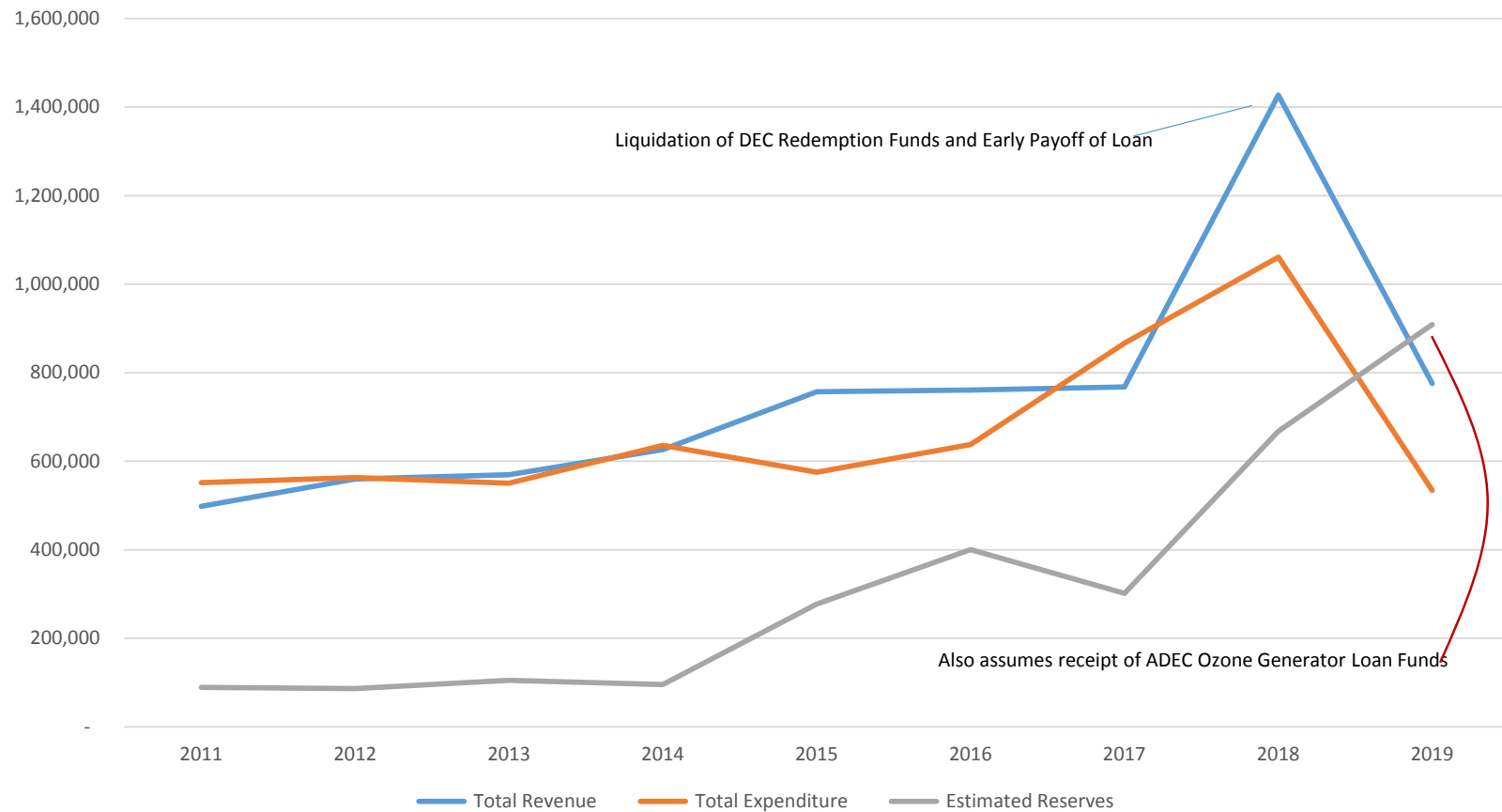
Year	2013	2014	2015	2016	2017	2018	2019
Total Revenue	524,023	592,220	523,862	587,313	587,344	587,500	588,500
Total Expenditures	571,268	533,702	556,481	503,436	522,249	699,326	618,254
Estimated Reserves	27,556	86,074	53,455	137,332	202,427	90,601	60,847

Wrangell Municipal Light & Power, Total Revenues, Expenses, & Estimated Reserves, 2003 to Present



	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Generation Expenditures	1,741,111	1,810,820	1,967,110	1,994,848	2,115,232	2,347,848	2,456,641	2,359,572	2,760,946	3,109,882	3,262,003	3,279,990	3,083,856	3,037,782	3,119,240	2,816,440	2,834,330
Distribution Expenditures	357,130	387,288	414,313	325,656	477,493	630,099	601,728	745,346	682,017	982,326	761,486	735,773	599,085	610,888	899,590	933,440	936,526
Administration Expenditures	215,599	109,389	174,124	113,464	118,457	175,910	178,790	205,055	185,267	167,371	193,165	192,378	110,323	128,655	131,948	465,850	421,258
	2,313,840	2,307,497	2,555,547	2,433,968	2,711,182	3,153,857	3,237,159	3,309,973	3,628,230	4,259,579	4,216,654	4,208,141	3,793,264	3,777,325	4,150,778	4,215,730	4,192,114
Total revenues	2,301,668	2,274,080	2,701,375	2,608,557	2,832,925	2,981,986	3,056,380	3,046,891	3,600,453	4,622,403	4,279,526	4,397,716	4,295,969	4,327,192	4,455,680	4,536,537	4,258,878
Total expenses	2,313,840	2,307,497	2,555,547	2,433,968	2,711,182	3,153,857	3,237,159	3,309,973	3,628,230	4,259,579	4,216,654	4,208,141	3,793,264	3,777,325	4,150,778	3,754,210	4,192,114
Estimated Reserves	859,627	826,210	972,038	1,146,627	1,268,370	1,096,499	915,720	652,638	624,861	987,685	1,050,557	1,240,132	1,742,837	2,292,704	2,597,606	3,379,933	3,446,697
Residential Sales	844,632	837,771	850,655	865,121	943,719	1,025,803	1,288,442	1,329,655	1,436,348	1,569,793	1,588,223	1,508,367	1,414,434	1,573,933	1,500,000	1,500,000	1,550,000
Small Commercial	916,577	912,458	963,815	887,341	1,004,973	1,007,827	1,091,127	1,021,804	1,108,584	1,220,856	1,270,353	1,290,398	1,329,514	1,296,493	1,300,000	1,300,000	1,300,000
Large Commercial	272,931	300,459	335,635	365,094	354,074	361,674	385,780	504,977	776,240	945,904	908,554	996,262	1,069,274	948,996	1,050,000	1,050,000	900,000
	2,034,140	2,050,688	2,150,105	2,117,556	2,302,766	2,395,304	2,765,349	2,856,436	3,321,172	3,736,553	3,767,130	3,795,027	3,813,222	3,819,422	3,850,000	3,850,000	3,750,000

Water Fund Total Revenues, Expenses & Estimated Reserves City & Borough of Wrangell



Year	2011	2012	2013	2014	2015	2016	2017	2018	2019
Total Revenue	498,281	560,203	569,293	626,319	756,808	760,722	768,137	1,427,222	775,600
Total Expenditure	551,618	563,046	550,713	635,659	575,420	637,656	866,792	1,061,173	534,230
Estimated Reserves	89,382	86,539	105,119	95,779	277,167	400,233	301,578	667,627	908,997

Summary of Funds

City and Borough of Wrangell

2018-2019 Fiscal Year

Fund	Estimated Reserves 07/01/2018	2018-2019 Approved Revenue	2018-19 Transfers In	2018-19 Approved Expenditures	2018-19 Transfers Out	2018-19 Expected Reserves
General Fund	7,544,693	5,307,829	300,000	5,526,974	660,118	6,965,431
Nolan Center	189,967	221,600	114,400	463,087	-	62,880
Permanent Fund	7,730,000	266,440	-	-	250,000	7,746,440
Sales Tax - Streets Reserve	105,119	106,400	-	100,000	-	121,119
Sales Tax - Schools/Health/Sanitation	691,218	744,800	-	754,824	29,000	678,394
Parks & Recreation	-	101,340	689,118	790,458	-	-
Swimming Pool Permanent Fund	1,094,629	25,000	-	-	25,000	1,094,629
Secure Rural Schools Fund	3,268,719	847,105	-	848,488	49,926	3,217,410
Transient Tax Fund - CVB	76,448	56,750	-	81,700	-	51,498
Transient Tax Fund - CPV	215,099	35,000	-	(50,000)	-	300,099
Borough Organizational Fund	312,498	1,000	-	-	-	313,498
Debt Service Fund	-	126,026	-	268,050	-	-
Residential Construction Fund	(2,314)	-	-	-	-	(2,314)
Industrial Construction Fund	337,392	3,750	-	176,000	-	165,142
Economic Recovery Fund	1,451,799	1,000	-	-	-	1,452,799
Wrangell Municipal Light & Power	3,379,933	4,258,878	-	4,192,114	-	3,446,697
Water Fund	667,627	775,600	-	534,230	-	908,997
Port & Harbors Infrastructure Reserves	4,160,425	-	-	3,470,077	-	690,348
Port & Harbors Operating Funds	2,490,301	1,796,997	-	2,938,077	-	1,349,221
Sewer Fund	518,601	575,000	-	623,819	-	469,782
Sanitation Fund	90,601	588,500	-	618,254	-	60,847
Totals	34,322,754	15,839,015	1,103,518	21,336,151	1,014,044	29,092,916

Unrestricted Reserves

8,418,230

Restricted by Charter, Ordinance, Resolutions or Votes of the People

20,674,687

*Restricted funds are dedicated for a particular purpose by voters or laws of the Borough or State.

DRAFT 2018-2019 GENERAL FUND BUDGET SUMMARY, CITY AND BOROUGH OF WRANGELL

UNRESERVED FUNDS AVAILABLE JULY 1ST		7,077,374	7,437,846	7,437,846	7,544,693
		2016-2017	2017-2018	2017-2018	2018-2019
GENERAL FUND REVENUES		ACTUAL	APPROVED	ESTIMATED	REQUESTED
11000 000 4010	REAL PROPERTY TAXES	1,719,014	1,750,000	1,750,000	1,798,534
11000 000 4015	PROPERTY TAX P&I REVENUE	20,390	15,000	35,000	20,000
11000 000 4020	SALES TAX REVENUE (68% of total)	1,756,365	1,775,000	1,754,400	1,802,000
11000 000 4025	SALES TAXES P&I REVENUE	34,046	15,000	16,000	15,000
11000 000 4030	PAYMENT IN LIEU OF TAXES	434,795	400,000	485,087	485,087
11000 000 4101	PERS REVENUE (ON BEHALF)	85,466	274,620	101,000	102,000
11000 000 4110	MUNICIPAL ASSISTANCE (STATE)	379,515	408,105	409,223	364,208
11000 000 4120	LIQUOR LICENSES REVENUE	13,200	10,000	8,200	10,000
11000 000 4310	AIRPORT SECURITY	118,633	118,633	29,658	-
11000 000 4320	JAIL RENTAL REVENUE	325,274	325,274	356,400	356,400
11000 000 4325	COURT RENTAL REVENUE	65,374	62,000	62,000	62,000
11000 000 4330	CEMETERY SERVICES REV.	1,816	2,000	4,875	2,000
11000 000 4335	CEMETERY PLOT SALES	2,075	2,500	1,000	2,000
11000 000 4350	911 SURCHARGE	50,177	48,000	50,000	50,000
11000 000 4360	BUILDING PERMIT REVENUE	1,805	2,500	1,000	7,500
11000 000 4370	TIDELAND LEASE & APPLIC.	46,972	40,000	50,000	50,000
11000 000 4380	MATERIAL SALES REVENUE	9,442	10,000	150	5,000
11000 000 4401	FINES & FORFEITURES REV.	4,575	7,500	10,500	7,500
11000 000 4402	POLICE SERVICES REVENUE	1,873	7,000	5,500	5,000
11000 000 4403	DMV SERVICES	92,903	100,000	95,000	95,000
11000 000 4404	DOG LICENSES REVENUE	1,015	2,000	1,000	1,000
11000 000 4550	INTEREST INCOME	(1,710)	35,000	35,000	35,000
11000 000 4601	NSF CHECK FEES	443	500	300	300
11000 000 4604	MISC LIBRARY REVENUES	3,500	3,500	3,500	3,500
11000 000 4605	COPY MACHINE REVENUE	72	250	-	-
11000 000 4920	TRANSFER FROM PERMANENT FUND	250,000	250,000	250,000	250,000
11000 000 4925	TRANSFER FROM SECURE RURAL SCHOOLS	6,595	54,250	50,000	50,000
11000 000 4600	MISCELLANEOUS REVENUES	42,486	-	7,390	5,000
STATE/FEDERAL	DHS 911 GRANT	134,194	-	-	-
STATE/FEDERAL	STATE LIBRARY OPERATING GRANT	7,000	7,000	7,000	7,000
STATE/FEDERAL	LIBRARY CONTINUING EDUCATION GRT	1,000	1,000	1,000	1,000
STATE/FEDERAL	IMLS LIBRARY GRANT	6,964	6,900	6,900	6,900
STATE/FEDERAL	LEPC GRANT	9,278	8,900	11,800	8,900
TOTAL REVENUE & TRANSFERS		5,624,547	5,742,432	5,598,883	5,607,829
GENERAL FUND APPROPRIATIONS					
	ADMINISTRATION	530,630	504,020	477,120	493,832
	CITY CLERK/COUNCIL	156,677	185,395	167,558	172,909
	FINANCE	456,817	514,935	482,365	648,180
	FIRE	346,947	429,294	394,314	418,837
	POLICE	1,158,481	1,112,359	1,043,055	1,106,393
	911 & CORRECTIONS	423,195	562,059	451,059	522,939
	PUBLIC SAFETY BUILDING	294,155	580,790	581,270	734,050
	PUBLIC WORKS	306,060	362,850	286,750	215,500
	GARAGE	33,775	112,623	-	106,815
	STREETS	405,094	460,822	400,022	454,359
	CEMETERY	4,594	12,000	12,000	12,000
	CAPITAL FACILITIES	-	-	-	220,050
	PLANNING AND ZONING	25,725	77,100	48,500	64,500
	COMMUNITY SERVICE ORGANIZATION CONTRIBUTIONS	49,168	51,000	52,100	47,000
	LIBRARY	250,784	305,830	264,472	309,610
	TRANSFERS TO SPECIAL REVENUE FUNDS	861,010	933,165	831,451	660,118
TOTAL EXPENDITURES		5,303,112	6,204,243	5,492,036	6,187,092
UNRESTRICTED GENERAL FUND BALANCE		7,437,846	6,976,035	7,544,693	6,965,431
	RESTRICTED FOR LIBRARY (CAMPBELL TRUST)	45,421	45,421	45,500	45,550
	RESERVED, BOROUGH ORGANIZATIONAL FUND	312,398	312,398	312,398	312,398
	RESERVED, PUBLIC SAFETY BUILDING RENOVATIONS CIP	-	-	305,000	-
	RESERVED, POOL BUILDING RENOVATIONS CIP	-	-	68,050	-
	RESERVED, FIRE EQUIPMENT REPLACEMENT	-	25,000	25,000	50,000
TOTAL GENERAL FUND BALANCE		7,795,665	7,333,854	8,300,641	7,323,379

(579,263)

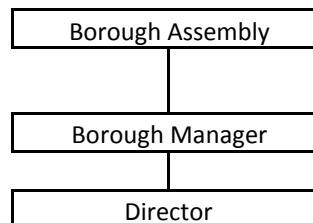
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ADMINISTRATION
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	APPROVED	ESTIMATED	REQUESTED
11000 001 6001	Wages & Salaries	223,273	215,010	206,200	220,000
11000 001 6100	Personnel Benefits	63,547	94,810	70,000	72,332
11000 001 7001	Materials And Supplies	13,078	5,000	2,000	5,000
11000 001 7502	Phone & Internet	1,248	-	2,000	2,000
11000 001 7505	Travel	9,019	6,000	6,000	14,000
11000 001 7507	Books, Subscriptions, Dues	4,983	5,000	6,420	5,000
11000 001 7508	General Insurance	6,885	11,000	13,300	15,000
11000 001 7520	Attorney Fees	124,777	65,000	69,000	55,000
11000 001 7530	Lobbying Expense	68,323	72,200	72,200	72,200
11000 001 7570	Tourism Program	6,707	20,000	20,000	20,000
11000 001 7576	Community Promotion	8,790	10,000	10,000	10,000
11000 001 7900	From Capital List (Nixle)	-	-	-	3,300
		530,630	504,020	477,120	493,832

ACCOUNT DESCRIPTIONS

11000 001 7505	Travel costs for Borough Manager meetings
11000 001 7505	Travel costs for Economic Development Director to represent City
11000 001 7520	Retainer for routine/required items for Borough Attorney
11000 001 7521	Legal work as necessary outside scope of retainer work
11000 001 7522	Legal work for collective bargaining matters
11000 001 7502	Administration share of telephone, long-distance, cell phone, internet
11000 001 7001	Administration share of miscellaneous office supplies and materials
11000 001 7570	Miscellaneous tourism program expenses (managed by Econ. Development Dir.)
11000 001 7506	Miscellaneous administrative publications not otherwise budgeted elsewhere
11000 001 7508	General insurance including bonds, liability, property, vehicles & other items
11000 001 7900	Fixed Assets, generally reserved for computer/electronics replacement as needed
11000 001 7605	Administration Share of City Hall Building Expenses



ADMINISTRATION
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

11000 001 7001	MATERIALS AND SUPPLIES	
	Misc. office supplies	5,000
	Total	5,000
11000 001 7502	PHONE & INTERNET	
	Phone, internet, cell charges for Borough Manager and Economic Development Director	2,000
	Total	2,000
11000 001 7505	TRAVEL	
	SEC Annual Meeting and Midsession for Ecodev	2,500
	AK Municipal League for Ecodev	1,500
	Mid Session SE Conference - Juneau	1,200
	Feb AML - Juneau	1,200
	Summer AML - Denali Borough	1,500
	SE Conference - Ketchikan	1,000
	AML - ANC	1,500
	ICMA - Baltimore	2,500
	Misc. Manager Travel	1,100
	Total	14,000
11000 001 7507	BOOKS, SUBSCRIPTIONS, DUES	
	Relocated from Community Promotions Budget	
	LexisNexis, AK Conference of Mayors, CAN Surety, IEDC, Southeast Conference, AML, MuniMetrix, IIMC	5,000
	Total	5,000
11000 001 7508	GENERAL INSURANCE	
	General liability, property, & other insurance coverage not elsewhere allocated	15,000
	Total	15,000
11000 001 7520	ATTORNEY FEES	
	Attorney retainer	45,000
	Outside retainer	10,000
	Total	55,000
11000 001 7530	LOBBYING EXPENSE	
	Relocated from Community Promotions:	
	State lobbyist	36,000
	Federal lobbyist	30,000
	Misc. trips to Juneau	6,200
	Total	72,200
11000 001 7570	TOURISM PROGRAM	
	CVB Contributions to Parks & Recreation	1,000
	Birdfest & Bearfest related expenditures	2,000
	Cruise ship related marketing	2,000
	State Cooperative marketing	7,000
	Travel writer Fam Assistance	2,000
	STATC Cooperative Marketing	3,000
	Photography	1,000
	Misc Tourism Promotional	2,000
	Total	20,000
11000 001 7576	COMMUNITY PROMOTION	
	Parking lot lease from Roger Purdy	4,583
	Municipal Code Corp.	3,000
	Misc. promotional items not elsewhere expensed	2,417
	Total	10,000
11000 001 7900	FROM CAPITAL LIST (NIXLE)	
	Public safety text messaging platform	3,300
	Total	3,300

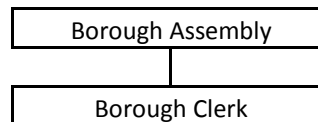
**BOROUGH CLERK/ASSEMBLY DEPARTMENT
CITY AND BOROUGH OF WRANGELL**

2018-2019 DRAFT BUDGET

		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
11000 002 6001	Wages & Salaries	71,625	73,450	73,450	75,654
11000 002 6002	Temporary (Election) Labor	-	-	-	-
11000 002 6005	Overtime	241	300	248	248
11000 002 6100	Personnel Benefits	49,872	65,000	55,600	54,930
11000 002 7001	Materials And Supplies	843	2,000	2,000	2,000
11000 002 7505	Travel & Training	12,932	16,000	15,200	15,413
11000 002 7506	Publication And Advertising	15,185	21,120	16,301	19,120
11000 002 7571	Recording Fees	-	850	850	500
11000 002 7572	Records Preservation	779	1,000	426	1,045
11000 002 7573	Election Supplies	1,093	2,675	1,856	2,000
11000 002 7574	Municipal Code Republishing	4,107	3,000	1,626	2,000
		156,677	185,395	167,558	172,909

ACCOUNT DESCRIPTIONS

11000 002 5301	Clerk travel and training expenses
11000 002 5405	Travel for Assembly & Mayor for meetings with state, federal & other groups
11000 002 5725	Cost for recording documents with local recording district
11000 002 7001	Clerk's share of miscellaneous office items, and Assembly materials
11000 002 5820	Miscellaneous election supplies
11000 002 5830	Required records preservation expenses
11000 002 6005	All legal notices, ads, ordinances, bids, other required publications not elsewhere budgeted
11000 002 6460	Codification, Municipal Code revision and related expenses
11000 002 6500	Expenses associated with republication of Wrangell Municipal Code



**BOROUGH CLERK/ASSEMBLY DEPARTMENT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

ACCOUNT #	ACCOUNT DESCRIPTION	AMOUNT
11000 002 7001	MATERIALS AND SUPPLIES	
	Misc Materials & Supplies	2,000
	TOTAL	2,000
11000 002 7505	MAYOR & ASSEMBLY and CLERK TRAVEL/TRAINING	
	AAMC (Annual Alaska Clerk's Conference)	1,560
	IIMC (Annual International Clerk's Conf.)	1,655
	Mayor & Assembly	
	<u>AML Summer Legislative Meeting - Denali Borough</u>	
	One Elected Official 8/21-24,2018	1,600
	<u>SE Conference Annual Meeting - Ketchikan</u>	
	One Elected Official 09/12-14,2018	1,625
	<u>AML Annual Conference & NEO - Anchorage</u>	
	Two Newly Elected Officials 11/12-16,2018	3,660
	<u>AML Annual Conference, NEO, & ACoM - Anchorage</u>	
	Mayor 11/12-16,2018	2,075
	<u>AML Winter Legislative Meeting</u>	
	Two Elected Officials TBD (3 days)	2,100
	<u>SE Conference Mid-Session Summit</u>	
	One Elected Official TBD (3 days)	1,138
	ESTIMATED TOTAL	15,413
11000 002 7506	PUBLICATIONS & ADVERTISING	
	Department publications (advertising, notices, etc.) All Department	12,000
	KSKK Media Distribution	7,120
	TOTAL	19,120
11000 002 7571	RECORDING FEES	
	Recording fees to District Recorder (plats, assignments, etc.)	500
	TOTAL	500
11000 002 7572	RECORDS PRESERVATION	
	Acid Free Bound Books (Ordinances, Resolutions, Minutes)	100
	Annual Laserfiche Maintenance fee	945
	TOTAL	1,045
11000 002 7573	ELECTION SUPPLIES	
	Election Ballots, Memory Card Programing, misc supplies	2,000
	TOTAL	2,000
11000 002 7574	REPUBLISHING WMC	
	Codification of the Wrangell Municipal Code (electronic updates OI	2,000
	TOTAL	2,000

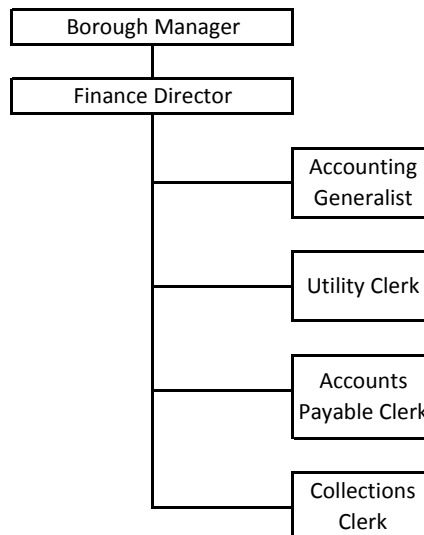
**FINANCE DEPARTMENT AND CITY HALL BUILDING
CITY AND BOROUGH OF WRANGELL**

2018-2019 DRAFT BUDGET

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	APPROVED	ESTIMATED	REQUESTED
11000 003 6001	Wages & Salaries	239,972	246,720	248,230	239,320
11000 003 6005	Overtime	7,025	12,500	5,500	6,250
11000 003 6100	Personnel Benefits	155,733	202,640	161,160	168,560
11000 003 7001	Materials & Supplies	16,871	16,000	17,000	20,000
11000 003 7002	Facility Repair & Maintenance	8,844	-	7,000	11,000
11000 003 7003	Custodial Supplies	1,758	-	1,775	1,750
11000 003 7004	Postage Expense	15,504	15,000	10,000	15,000
11000 003 7006	Software Programming & Licenses	49,963	47,000	17,500	20,000
11000 003 7009	Equipment Repair & Maintenance	27,968	8,000	8,000	8,000
11000 003 7011	Equipment Rental	849	-	900	1,000
11000 003 7501	Utilities Expense	13,287	-	12,000	13,500
11000 003 7502	Telephone & Internet	10,207	-	9,000	10,000
11000 003 7503	IT & Software Support	-	-	7,500	137,000
11000 003 7505	Training & Travel	-	-	-	3,000
11000 003 7540	Audit Expense	21,436	25,000	75,000	25,000
11000 003 7550	Assessor Services	51,000	70,000	70,000	78,000
11120 000 7001	Foreclosure Costs	-	3,000	-	-
11000 003 7601	Finance Allocated Out	(163,600)	(168,200)	(168,200)	(168,200)
11000 003 7625	Share Of Building Expenses	-	37,275	-	-
11000 003 7629	Charges From Capital Facilities	-	-	-	42,000
11000 003 7900	Capital Expenditures (From List)	-	-	-	17,000
		456,817	514,935	482,365	648,180

Charges to other Departments

Planning & Zoning	22,371	23,000		
Sewer	20,426	21,000		
Sanitation	7,003	7,200		
Light & Power	68,086	70,000		
Water	22,371	23,000		
Port & Harbors	23,344	24,000		
	163,600	168,200	-	-



FINANCE DEPARTMENT AND CITY HALL BUILDING
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

Account #	Description	Amount	Additional Description if applicable
11000 003 7001	MATERIALS & SUPPLIES		
	All paper, envelopes, office supplies, ink, and all other miscellaneous materials used by all City Hall staff and Borough departments generally	20,000	
	Total	20,000	
11000 003 7002	FACILITY REPAIR & MAINTENANCE		
	Public works staff time charged out	3,000	Miscellaneous public works work order requests
	Electrical upgrade of Server Room	2,000	Needed for adequate protection of servers, battery backups. Currently overburdened.
	Replace all ethernet cables	1,000	Current internet cables decades old, slows connection speeds and computer responsiveness
	Roof repairs over Borough Manager office	3,000	To repair roof leaks into Borough Manager's office
	Miscellaneous other repairs & upgrades	2,000	Miscellaneous other supplies and/or contract labor for various repairs
	Total	11,000	
11000 003 7003	CUSTODIAL SUPPLIES		
	Custodial supplies for City Hall cleaning	1,750	
	Total	1,750	
11000 003 7004	POSTAGE EXPENSE		
	Prepaid postage for all mailings of bills, statements, letters, packages, et cetera.	15,000	
	Total	15,000	
11000 003 7006	SOFTWARE PROGRAMMING & LICENSES		
	Microsoft, Adobe, and other software license renewals	2,000	Annual renewals, some upgrades needed
	New Accufund software implementations	9,360	Sales tax, electronic requisitions/purchase orders, employee payroll portal modules.
	Total	11,360	
11000 003 7009	EQUIPMENT REPAIR & MAINTENANCE		
	Replace battery backups for all Borough servers/databases	3,000	Battery backups recommended every 2-3 years, current batteries have not been replaced for 5-10 years.
	New mail folder/envelope inserter machine	5,000	Pending estimate
	Total	8,000	
11000 003 7011	EQUIPMENT RENTAL		
	Pitney Bowes Machine & Service for all Borough Postage	1,000	
	Total	1,000	
11000 003 7501	UTILITIES EXPENSE		
	Electric, Water, Sewer, Garbage (approx. 70/10/10/10 split)	13,500	
	Total	13,500	
11000 003 7502	TELEPHONE & INTERNET		
	GCI Internet, 150 GB per month	2,000	
	Mobile phone service, data, and misc.	2,000	
	AP&T Avaya Phone System, service, all lines	6,000	
	Total	10,000	
11000 003 7503	IT SERVICES		
	General IT support	120,000	80 hours at average of \$150 per hour for misc. support, programming, training & trouble-shooting
	Account software support	12,000	\$3,600 annual fee plus estimated \$1,400 of additional user support
	Billmaster support	5,000	
	Total	137,000	
11000 003 7505	TRAINING & TRAVEL		
	AGFOA Conferences, if authorized	-	
	AccuFund Training Conference, 1 staff	3,000	
	Total		
11000 003 7540	AUDIT EXPENSE		
	BDO USA auditing services not allocated to enterprise funds	25,000	
	Total	25,000	
11000 003 7550	ASSESSOR SERVICES		
	Annual Assessor services from Appraisal Co. of AK	50,000	
	New Server for Filemaker, MARS/CAMA system	8,000	
	MARS CAMA System implementation	20,000	
	Total	78,000	
11000 003 7601	FINANCE ALLOCATED OUT		
	Estimate for all administrative and finance time spent on enterprise fund operations and projects.	(168,200)	
	Total	(168,200)	
11000 003 7900	FROM CAPITAL LIST		
	City Hall IT infrastructure upgrades (ethernet & electrical)	10,000	
	Dell PowerEdge Server	7,000	
	Total	17,000	

**FIRE DEPARTMENT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	APPROVED	ESTIMATED	REQUESTED
11000 012 6001	Wages & Salaries Expense	80,242	85,840	86,314	88,040
11000 012 6002	LEPC Labor Expense	8,900	8,900	11,800	11,800
11000 012 6005	Overtime	8,707	11,220	10,440	10,000
11000 012 6100	Personnel Benefits	64,409	82,155	71,530	67,880
11000 012 7001	Materials & Supplies Expense	5,784	11,000	6,000	11,000
11000 012 7009	Equipment Repair & Maintenance	10,000	10,000	10,000	10,000
11000 012 7010	Vehicle Repair & Maintenance	66,199	40,249	40,000	59,816
11000 012 7011	Hydrant Rental From Water	42,112	39,750	39,750	-
11000 012 7100	Turnout Gear	2,173	7,000	31,000	42,500
11000 012 7110	Fire Prevention & Ed.	-	2,000	2,000	2,000
11000 012 7111	Volunteer Accident Hosp	7,890	12,600	12,600	12,600
11000 012 7112	Contrib. For Fire Calls	5,500	5,500	5,500	5,500
11000 012 7113	Substation Maintenance	3,544	10,000	5,000	33,000
11000 012 7501	Substation Utilities	14,738	9,000	9,300	10,000
11000 012 7502	Telephone Expense	6,865	6,500	6,500	6,200
11000 012 7505	Training & Travel Expense	11,994	10,000	8,000	10,000
11000 012 7508	Insurance Expense	7,890	13,580	13,580	13,500
11000 000 8911	Fire Truck Replacement Fund	-	25,000	25,000	25,000
11000 012 7900	Capital	-	39,000	-	-
		346,947	429,294	394,314	418,837

ACCOUNT DESCRIPTIONS

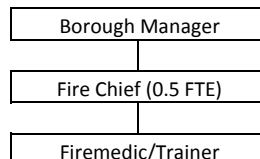
11000 012	Fire training for staff and volunteers
11000 012	Fire phone systems for staff and volunteers
11000 012	Heat, lights and building maintenance for fire substation
11000 012	Paid to Water Fund for installation, maintenance and use of hydrants
11000 012	Hand tools, office supplies, cleaning supplies, fire extinguishers, etc.
11000 012	Firefighter protective clothing and gear
11000 012	Repair expenses for radios, pumps, copiers, computers and other equipment.
11000 012	Garage charges of gas, oil, parts, labor, tires, etc. for vehicle maintenance.
11000 012	Fire safety week at schools for fire prevention and education
11000 012	Department's allocation of property, liability, vehicle/equipment/other insurance
11000 012	Volunteer firefighters length of service award program (retirement)
11000 012	(Grant funded) Local Emergency Planning Expenses and Coordinator
11000 012	Annual amount paid to volunteer firefighters in lieu of per-call charges.

DEPARTMENT MISSION

To provide the highest level of preservation of life and property at a reasonable cost, opportunity for growth and achievement for department memberse, and education and service to the public.

CURRENT AND ONGOING OBJECTIVES

Increase education to community, with focus on children, elderly, and seasonal public safety issues.
 Actively seek grant opportunities to offset equipment replacement costs
 Develop funding strategy for fire apparatus, personal protective & breathing equipment replacement
 Provide up-to-date training by expert instruction and web-based subscriptions to WVFD members.
 Review and update Standard Operating Procedures

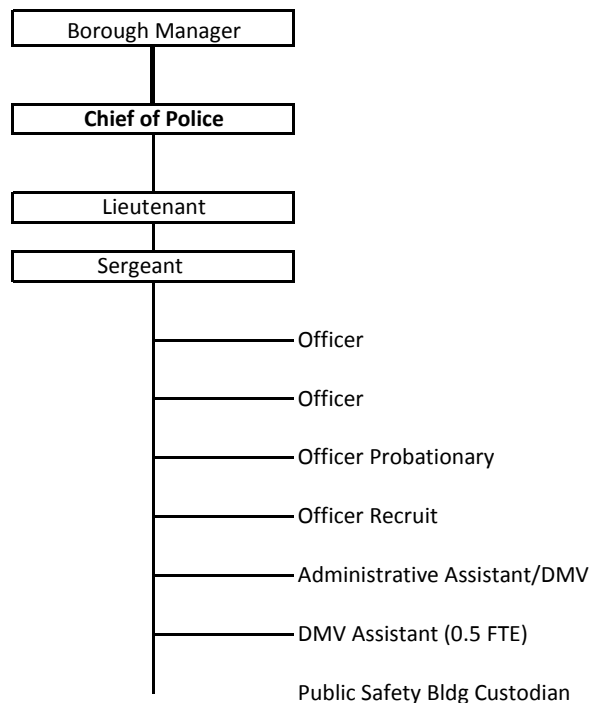


**FIRE DEPARTMENT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

ACCOUNT #	ACCOUNT DESCRIPTION	AMOUNT
11000 012 7001	MATERIALS & SUPPLIES EXPENSE	
	Misc tools and supplies	
	Hand tools, fire extinguishers, cleaning supplies	11,000
	Total	11,000
11000 012 7009	EQUIPMENT REPAIR & MAINTENANCE	
	Radios, tools and pumps	10,000
	Total	10,000
11000 012 7010	VEHICLE REPAIR & MAINTENANCE	
	Parts ordered for Fire Dept. vehicles	9,000
	Labor hours charged by Garage Dept.	48,816
	Fuel allocated based on usage	2,000
	Note, actual cost will be based on actual hours allocated to Fire Dept.	
	Total	59,816
11000 012 7011	HYDRANT RENTAL FROM WATER	
	For numerous years, the Fire Department has paid a flat rate rental expense to the water department for fire hydrant maintenance, which is considered a fixed asset of the water fund's distribution system.	-
	Total	-
11000 012 7100	TURNOUT GEAR	
	Replacement of boots, helmets, gloves, etc.	7,000
	PPE (Turnout Gear)	14,000
	SCBA Harnesses	15,000
	Thermal Image	6,500
	Total	42,500
11000 012 7110	FIRE PREVENTION & ED.	
	Public education materials	1,000
	Safety trailer supplies	1,000
	Total	2,000
11000 012 7111	VOLUNTEER ACCIDENT HOSPITAL INSURANCE	
		12,600
	Total	12,600
11000 012 7112	CONTRIB. FOR FIRE CALLS	
	Annual general fund contribution to WVFD	5,500
	Total	5,500
11000 012 7113	SUBSTATION MAINTENANCE	
	Facility maintenance at 5.5 mile Fire Substation	28,000
	Roll-up door header repair	5,000
	Gravel pad construction for fire trailer	-
	Total	33,000
11000 012 7501	SUBSTATION UTILITIES	
	Utilities expense at 5.5 mile Fire Substation	10,000
	Total	10,000
11000 012 7502	TELEPHONE EXPENSE	
	Phone & internet at Fire Department	6,200
	Total	6,200
11000 012 7505	TRAINING & TRAVEL EXPENSE	
	State Fire Conference	4,500
	State EMS Conference	4,500
	Subscription for training website	1,000
	Total	10,000
11140 000 XXXX	LOCAL EMERGENCY PLANNING COMMITTEE GRANT	
	All LEPC Expenditures are fully reimbursed by a state grant	
	Most expense is for LEPC Coordinator time spent on this project	11,800
	Total	11,800

**POLICE DEPARTMENT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	APPROVED	ESTIMATED	REQUESTED
11000 013 6001	Wages & Salaries Expense	493,947	440,915	441,000	450,000
11000 013 6005	Overtime	53,501	53,000	80,000	55,000
11000 013 6100	Personnel Benefits	304,738	318,575	271,685	338,240
11000 013 7001	Materials And Supplies	7,771	12,000	8,000	12,000
11000 013 7005	Computer & IT Repair & Maintenance	-	8,000	5,000	8,000
11000 013 7009	Equipment Repair & Maintenance	-	-	-	4,000
11000 013 7010	Vehicle Repair & Maintenance	51,926	48,299	48,300	38,453
11000 013 7012	Boat/Other Transportation	1,106	5,000	500	3,750
11000 013 7014	Vehicle Impound	250	500	500	2,000
11000 013 7101	Criminal History	-	750	750	750
11000 013 7102	Uniform Allowance	2,125	5,700	5,700	5,700
11000 013 7103	Ammunition/Training	625	7,500	7,500	7,500
11000 013 7104	Special Investigations	-	2,500	1,000	2,500
11000 013 7105	Animal Control	7,599	7,000	2,000	4,000
11000 013 7107	911 Expenses	597	5,000	-	-
11000 013 7502	Telephone Expense	12,778	12,000	13,500	13,500
11000 013 7505	Training & Travel Expense	5,960	38,000	20,000	24,500
11000 013 7506	Publications Expense	482	1,000	1,000	1,000
11000 013 7508	Insurance Expense	17,499	30,120	30,120	30,000
11000 013 7701	State Portion Of DMV	60,274	70,000	60,000	65,000
11000 013 7702	State Portion Of Citations	150	500	500	500
11000 013 7702	DHS 911 Grant Expenditures	133,181	-	-	-
11000 013 7900	Fixed Assets	3,972	46,000	46,000	40,000
		1,158,481	1,112,359	1,043,055	1,106,393



POLICE DEPARTMENT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

ACCOUNT #	ACCOUNT DESCRIPTION	AMOUNT
11000 013 7001	MATERIALS AND SUPPLIES	
	General office supplies, copy paper toner drug testing, misc. items that do not have a long service life	12,000
	Total	12,000
11000 013 7005	COMPUTER & IT REPAIR & MAINTENANCE	
	Hardware and software upgrades and licensing costs	8,000
	Total	8,000
11000 013 7009	EQUIPMENT REPAIR AND MAINTENANCE	
	Repair, maintenance and replacement of small equipment, radios, etc.	4,000
	Total	4,000
11000 013 7010	VEHICLE REPAIR & MAINTENANCE	
	Garage Charges, primarily mechanic labor hours, allocated to Police, estimated	24,453
	Parts and supplies charged or allocated to police for vehicles	14,000
	Total	38,453
11000 013 7012	BOAT/OTHER TRANSPORTATION	
	Operational and Maintenance costs for boats	3,750
	Necessary travel within Borough	
	Total	3,750
11000 013 7014	VEHICLE IMPOUND	
	Costs for towing and impound of vehicles impounded for criminal reasons.	2,000
	Total	2,000
11000 013 7101	CRIMINAL HISTORY	
	Borough cost of performing criminal history checks	750
	Total	750
11000 013 7102	UNIFORM ALLOWANCE	
	Borough expense for all officers' uniform maintenance and replacement	5,700
	Total	5,700
11000 013 7103	AMMUNITION/TRAINING	
	Ammunition used for training and qualifications.	7,500
	Total	7,500
11000 013 7104	SPECIAL INVESTIGATIONS	
	Costs of investigations primary uses include sex assault victim exams, DUI blood draws, drug purchase funds, witness and victim accommodations.	2,500
	Total	2,500
11000 013 7105	ANIMAL CONTROL	
	Costs of caring for impounded animals	3,000
	Euthanasia supplies	1,000
	Total	4,000
11000 013 7107	911 EXPENSES	
	This is now expensed under Telephone expenses	5,000
	Total	5,000
11000 013 7502	TELEPHONE EXPENSE	
	Phone, long distance and fax	7,900
	Internet	5,000
	Email	600
	Total	13,500
11000 013 7505	TRAINING & TRAVEL EXPENSE	
	Police officer training, Travel for training	12,000
	police officer basic APSC training if needed	12,500
	Total	24,500
11000 013 7506	PUBLICATIONS EXPENSE	
	Public Notice publishing	1,000
	Total	1,000
11000 013 7508	INSURANCE EXPENSE	
	Costs of insurance allocable to police assets and department liability, et cetera.	30,000
	Total	30,000
11000 013 7701	STATE PORTION OF DMV	
	State of Alaska share of DMV services provided, auto-debited from Borough checking account	65,000
	Total	65,000
11000 013 7702	STATE PORTION OF CITATIONS	
	State share of citations	500
	Total	500
11000 013 7900	FIXED ASSETS	
	2 new police cars requested, one recommended for funding	40,000
	Total	40,000

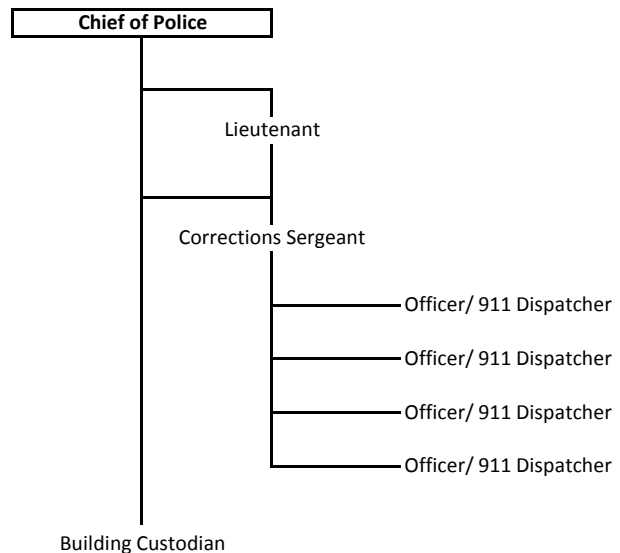
**CORRECTIONS & EMERGENCY DISPATCH DEPARTMENT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
11000 014 6001	Wages & Salaries Expense	221,057	275,000	230,000	275,000
11000 014 6005	Overtime	27,577	32,500	32,500	33,150
11000 014 6100	Personnel Benefits	164,198	225,000	175,000	185,230
11000 014 7001	Materials & Supplies	6,944	3,500	1,500	3,500
11000 014 7010	Vehicle Repair & Maintenance	1,919	2,559	2,559	2,559
11000 014 7106	Prisoner Meals	-	20,000	8,000	20,000
11000 014 7502	Telephone Expense	1,500	1,500	1,500	1,500
11000 014 7505	Training & Travel Expense	-	2,000	-	2,000
		423,195	562,059	451,059	522,939
RELATED REVENUES					
	STATE JAIL CONTRACT:	325,274	325,274	356,400	356,400
	911 SURCHARGE REVENUE:	50,177	48,000	50,000	50,000
		375,451	373,274	406,400	406,400

Note: Payroll variances relate to two police officers each of whose payroll was to be expensed to this budget, but who have resigned within the past two fiscal years. As officers are recruited and replaced, one officer's payroll will again be allocated to this budget.

**PUBLIC SAFETY BUILDING
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
11000 015 6001	Wages & Salaries Expense	19,394	20,850	18,570	-
11000 015 6100	Personnel Benefits	29,332	23,740	24,900	-
11000 015 7002	Facility Maintenance & Repair	32,975	35,000	35,000	35,000
11000 015 7003	Custodial Supplies Expense	3,071	2,500	2,250	3,000
11000 015 7501	Utilities/Heat Expense	126,159	120,000	120,000	120,000
11000 015 7502	Telephone Expense	523	600	600	600
11000 015 7508	Insurance Expense	4,706	8,100	9,950	9,950
11000 015 7629	Charges From Capital Facilities	35,173	35,000	35,000	122,500
11000 000 8990	Transfer To Cip Fund	42,822	335,000	335,000	443,000
		294,155	580,790	581,270	734,050
RELATED REVENUE:					
	STATE COURT RENTAL	65,374	62,000	60,000	60,000



**PUBLIC SAFETY BUILDING
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

11000 015 7002	FACILITY MAINTENANCE & REPAIR Materials, labor and equipment for building systems and equipment repairs, as well as custodial labor	35,000
	Total	35,000
11000 015 7003	CUSTODIAL SUPPLIES EXPENSE Cleaning supplies	3,000
	Total	3,000
11000 015 7501	UTILITIES EXPENSE Electricity, water, sewer, garbage and heating expense for the entire building	120,000
	Total	120,000
11000 015 7502	TELEPHONE EXPENSE	600
	Total	600
11000 015 7508	INSURANCE EXPENSE	9,950
	Total	9,950
11000 015 7629	Charges from Capital Facilities Labor charges as coded on timesheets	122,500
	Total	122,500
11000 015 7900	CAPITAL IMPROVEMENTS Addressable Fire Alarm System Replacement Heating system piping & boiler replacements Flat roof repairs Exterior renovations Oil-Fired Boiler Installation Carpet Replacement in Fire Hall	1,500 1,500 - 430,000 10,000 -
		443,000

PUBLIC WORKS
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	APPROVED	ESTIMATED	REQUESTED
11000 021 6001	Wages & Salaries Expense	366,647	400,100	356,850	321,730
11000 021 6002	Casual Labor	14,053	7,500	7,500	7,500
11000 021 6005	Overtime	28,124	34,500	34,500	35,000
11000 021 6100	Personnel Benefits	250,975	302,850	250,000	213,870
11000 021 7001	Materials & Supplies	12,399	8,000	7,000	8,000
11000 021 7002	Facility Maintenance & Repair	5,046	10,000	1,500	5,000
11000 021 7018	Expendable Tools	993	2,500	500	1,000
11000 021 7100	Clothing Allowance	2,817	1,600	1,600	1,600
11000 021 7502	Telephone Expense	10,666	9,500	9,000	9,500
11000 021 7505	Training & Travel Expense	1,034	5,000	9,000	3,500
11000 021 7508	Insurance Expense	5,113	8,800	8,800	8,800
11000 021 7510	Engineering Supplies	79	2,500	500	-
11000 021 7901	Capital Purchases	14,247	-	-	-
11000 021 7629	Charges From Capital Facilities	-	-	-	21,000
		712,193	792,850	686,750	615,500
11000 021 7621	PUBLIC WORKS ALLOCATED LABOR	(406,133)	(430,000)	(400,000)	(400,000)
		-			
NET PUBLIC WORKS		306,060	362,850	286,750	215,500
Where Public Works Labor is Allocated		FY 2016	FY 2017	FY 2018	FY 2019
Street maintenance		122,226	145,000	150,000	139,162
Public Safety Building Maintenance		46,592	56,400	55,000	54,129
Water distribution system		91,533	95,700	90,000	91,847
Sewer collection system		43,776	23,000	40,000	22,074
Grant-funded capital projects		64,288	45,000	20,000	43,188
All other departments		127,449	51,680	75,000	49,599
Not charged out		495,864	243,019	314,950	215,500

PUBLIC WORKS
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

ACCOUNT #	ACCOUNT DESCRIPTION	AMOUNT
11000 021 7001	MATERIALS & SUPPLIES Office supplies, inspection materials, safety items, CDLs, office equipment repairs	8,000
	Total	8,000
11000 021 7002	FACILITY MAINTENANCE & REPAIR Building systems and equipment repairs, waste oil furnace repairs	5,000
	Total	5,000
11000 021 7018	EXPENDABLE TOOLS Small tools	1,000
	Total	1,000
11000 021 7100	CLOTHING ALLOWANCE Personal protective clothing allowance (per IBEW agreement) \$400/person	1,600
	Total	1,600
11000 021 7502	TELEPHONE EXPENSE Telephone and internet for the Public Works complex and cell phones for five staff who are subject to being on call.	9,500
	Total	9,500
11000 021 7505	TRAINING & TRAVEL EXPENSE	3,500
	Total	3,500
11000 021 7508	INSURANCE EXPENSE	8,800
	Total	8,800
11000 021 7510	ENGINEERING SUPPLIES This item was relocated to the Capital Facilities dept.	-
	Total	-

**GARAGE DEPARTMENT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

ACCOUNT NO.	DESCRIPTION	2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
11000 022 6001	Wages & Salaries Expense	117,852	118,690	104,315	147,035
11000 022 6002	Temporary Wages	-	-	1,000	-
11000 022 6005	Overtime	796	5,500	5,000	3,500
11000 022 6100	Personnel Benefits	110,552	106,675	76,000	88,590
11000 022 7001	Materials & Supplies	40,187	150,000	19,000	150,000
11000 022 7002	Facility Repair And Maintenance	-	-	-	10,000
11000 022 7006	Software Programming And Licensing	-	-	1,428	1,500
11000 022 7015	Gas & Lube Oil Expense	45,386	65,000	50,000	65,000
11000 022 7017	Heating Oil Expense	12,544	13,000	5,000	10,000
11000 022 7018	Expendable Tools	2,952	3,000	1,200	11,000
11000 022 7100	Clothing Allowance	-	-	-	1,200
11000 022 7501	Utilities Expense	23,134	23,500	20,000	23,000
11000 022 7505	Training & Travel Expense	150	6,000	-	11,500
11000 022 7508	Insurance	1,017	1,750	1,750	1,750
11000 022 7621	Charges From Public Works	8,608	10,000	7,000	10,000
11000 022 7901	Capital	10,588	60,000	58,000	-
	TOTAL GARAGE EXPENDITURES	373,766	563,115	284,693	534,075
11000 022 7622	CHARGED TO OTHER DEPARTMENTS	(339,991)	(450,492)	(284,693)	(427,260)
	NET GARAGE EXPENDITUES (NOT OTHERWISE ALLOCABLE)	33,775	112,623	-	106,815
	GARAGE CHARGES TO OTHER DEPARTMENTS				
14%	FIRE	47,599	40,249	39,857	59,816
9%	POLICE	30,599	48,299	25,622	38,453
38%	STREETS	129,197	165,022	108,183	162,359
3%	SEWER DEPARTMENT	10,200	16,100	8,541	12,818
3%	PARKS & RECREATION	10,200	16,100	8,541	12,818
13%	SANITATION	44,199	40,249	37,010	55,544
6%	LIGHT DEPARTMENT	20,399	24,150	17,082	25,636
2%	WATER DEPARTMENT	6,800	8,050	5,694	8,545
12%	HARBOR/PORT DEPARTMENT	40,799	44,274	34,163	51,271
100%		339,991	402,492	284,693	427,260

GARAGE DEPARTMENT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

ACCOUNT #	ACCOUNT DESCRIPTION	AMOUNT
11000 022 7001	MATERIALS & SUPPLIES	
	Office supplies, Stock materials: filters, tires, replacement parts for all rolling stock	150,000
	Total	150,000
11000 022 7002	FACILITY REPAIR AND MAINTENANCE	
	Ventilation improvements	5,000
	Office expansion	5,000
		10,000
11000 022 7006	SOFTWARE PROGRAMMING AND LICENSING	
	CAT Electronic Technician annual subscription	1,500
		1,500
11000 022 7015	GASOLINE EXPENSE	
	Gasoline and Diesel for vehicles and equipment, City-wide	65,000
	Total	65,000
11000 022 7017	HEATING OIL EXPENSE	
	Heating oil for oil-fired furnace (used when waste oil furnace either doesn't work or we run out of waste oil to burn)	10,000
	Total	10,000
11000 022 7018	EXPENDABLE TOOLS	
	Misc. tools used for general purposes	3,000
	Porta power (hydraulic tool for straightening steel/frames)	3,900
	Spare burner for waste oil heating system (for garage heat)	2,500
	OTC diagnostics scan tool	1,600
	Total	11,000
11000 022 7100	CLOTHING ALLOWANCE	
	PPE (\$400/person per IBEW agreement)	1,200
11000 022 7501	UTILITIES EXPENSE	
	Water, sewer, electric and garbage	23,000
	Total	23,000
11000 022 7505	TRAINING & TRAVEL EXPENSE	
	Brake certification training	3,500
	Pump training (fire pumps)	3,500
	Electrical generation training (for cross training mechanics)	4,500
	Total	11,500
11000 022 7508	INSURANCE	
		1,750
	Total	1,750
11000 022 7621	CHARGES FROM PUBLIC WORKS	
		10,000
	Total	10,000

**STREETS DEPARTMENT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

ACCOUNT NO.	DESCRIPTION	2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
11000 024 7010	Vehicle Repair & Maintenance	159,333	165,022	165,022	162,359
11000 024 7011	Equipment Rental	1,265	5,000	-	5,000
11000 024 7030	Street Materials & Supplies	70,630	92,000	48,000	102,000
11000 024 7033	Street Lights Fixtures	12,215	7,800	3,000	10,000
11000 024 7501	Utilities	19,684	26,000	23,000	25,000
11000 024 7621	Charges From Public Works	141,967	150,000	110,000	150,000
11000 024 7901	Construction Expense (Evergreen Match)	-	-	51,000	-
11000 024 7901	Construction Expense (Regrade Shoemaker Lot)	-	15,000	-	-
TOTAL STREET EXPENDITURES		405,094	460,822	400,022	454,359

GENERAL FUND REVENUE FOR STREETS

25000 000 4170	SECURE RURAL SCHOOLS RECEIPTS - ROADS PORTION	-	54,250	52,554	49,926
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STREETS DEPARTMENT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

11000 024 7010	VEHICLE REPAIR & MAINTENANCE	
	Charges from Garage Department	120,332
	Parts ordered for Street equipment	42,026
		162,359
11000 024 7011	EQUIPMENT RENTAL	
		5,000
11000 024 7030	STREET MATERIALS & SUPPLIES	
	Sanding and snow removal materials	30,000
	Culvert materials	2,000
	D1 and other materials	55,000
	Locally purchased materials, hardware, tools	15,000
		102,000
11000 024 7033	STREET LIGHTS FIXTURES	
	LED light fixtures to replace sodium	10,000
11000 024 7501	UTILITIES	
	Street lighting electricity expense	25,000
11000 024 7621	CHARGES FROM PUBLIC WORKS	
	Hours logged to street maintenance by public works	150,000
11000 024 7901	CONSTRUCTION EXPENSE (EVERGREEN MATCH)	
	9.03% match to DOT & PF for Evergreen Paving	-

CEMETERY DEPARTMENT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

ACCOUNT NO.	DESCRIPTION	2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
11000 026 7001	MATERIALS & SUPPLIES EXPENSE	1,100	2,000	2,000	2,000
11000 026 7621	PUBLIC WORKS LABOR (BURIALS)	3,494	10,000	10,000	10,000
11000 026 7900	CAPITAL (COLUMBARIUM)	-	-	-	-
	TOTAL CEMETERY EXPENDITURES	4,594	12,000	12,000	12,000

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CAPITAL FACILITIES
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

This departmental budget is new in FY 2019. It represents the division of the Public Works & Capital Projects Director position into two positions, Public Works Director and Capital Facilities & Projects Director. It also moves a Facilities Maintenance Specialist position to this department from Public Works, and moves the City Hall and Public Safety Building Custodian to this department from the Public Safety Building budget.

		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
11000 029 6001	Wages & Salaries Expense	-	-	-	226,110
11000 029 6005	Overtime	-	-	-	3,000
11000 029 6100	Personnel Benefits	-	-	-	155,060
11000 029 7001	Materials & Supplies	-	-	-	13,300
11000 029 7002	Facility Maintenance & Repair	-	-	-	5,000
11000 025 7017	Heating Oil Expense	-	-	-	8,000
11000 029 7018	Expendable Tools	-	-	-	2,500
11000 029 7100	Clothing Allowance	-	-	-	800
11000 025 7501	Utilities Expense	-	-	-	4,500
11000 029 7505	Training & Travel Expense	-	-	-	1,000
11000 029 7505	Telephone Expense	-	-	-	6,280
11000 029 7519	Professional Services	-	-	-	25,000
11000 029 7901	Capital Purchases	-	-	-	119,500
				-	570,050
11000 029 7621	MAINTENANCE ALLOCATED LABOR				(350,000)
	NET CAPITAL FACILITIES			-	220,050

	Where Maintenance Labor is Allocated (estimate)	FY 2019
12%	City Hall Building Maintenance (6%)	42,000
35%	Public Safety Building Maintenance (30%)	122,500
8%	Substation Building Maintenance (8%)	28,000
6%	Public Works Building Maintenance (6%)	21,000
6%	Library Building maintenance (6%)	21,000
7%	Swimming Pool Building Maintenance (7%)	24,500
7%	Community Center Building Maintenance (7%)	24,500
10%	Nolan Center Building Maintenance (10%)	35,000
9%	All others	31,500
		350,000

**CAPITAL FACILITIES
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

This departmental budget is new in FY 2019. It represents the division of the Public Works & Capital Projects Director position into two positions, Public Works Director and Capital Facilities & Projects Director. It also moves a Facilities Maintenance Specialist position to this department from Public Works, and moves the City Hall and Public Safety Building Custodian to this department from the Public Safety Building budget.

11000 029 7001	MATERIALS & SUPPLIES	
	Office Supplies	2,000
	Safety items for Crew	1,000
	CMMS (Computerized Maintenance Management System	3,500
	Two Desktop Computers	3,000
	Printer/Copier/ Scanner, Kyocera FS-C8525MFP-T2	3,500
	2-Line Telephone System	300
		13,300
11000 029 7501	UTILITIES EXPENSE	
	water, sewer, electricity, garbage	4,500
11000 029 7002	FACILITY MAINTENANCE & REPAIR	
	Building & Utility Repairs	2,500
	Site / Parking Lot Development	2,500
		5,000
11000 025 7017	HEATING OIL EXPENSE	
	Heating oil for Armory building	8,000
11000 029 7018	EXPENDABLE TOOLS	
	Misc Small Tools	2,500
11000 029 7100	CLOTHING ALLOWANCE	
	PPE	800
11000 029 7505	TELEPHONE EXPENSE	
	Cell Phones (Qty: 3)	1,980
	Telephone Expense and Long Distance Charges	2,500
	Internet Expense	1,800
11000 029 7505	TRAINING AND SAFETY	1,000
11000 029 7519	PROFESSIONAL SERVICES	
	Facilities Condition Assessment for CBW buildings/systems	25,000
		6,280
11000 029 7901	FIXED ASSETS	
	Capital: Senior Center Facility	4,500
	Capital: Hospital sprinkler replacements	115,000
		4,500

PLANNING & ZONING
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	APPROVED	ESTIMATED	REQUESTED
11000 032 7505	Training & Travel Expense	1,804	1,500	1,500	1,500
11000 032 7001	Materials & Supplies Expense	675	100	500	500
11000 032 7506	Publications Expense	2,627	1,500	1,500	1,500
11000 032 7511	Survey Costs	2,725	45,000	20,000	35,000
11000 032 7512	Mapping Upgrade Expense	-	6,000	2,000	3,000
11000 032 8900	Charges From Finance	17,894	23,000	23,000	23,000
	TOTAL P&Z EXPENDITURES	25,725	77,100	48,500	64,500

**COMMUNITY SERVICE ORGANIZATION CONTRIBUTIONS
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
11000 033 7820	Contribution To Senior Center	13,117	15,500	16,600	11,500
11000 033 7822	Contribution To Chamber	23,000	23,000	23,000	23,000
11000 033 7823	Contribution To KSTK	8,500	8,500	8,500	8,500
11000 033 7826	Contribution To WVFD For Fireworks	4,551	4,000	4,000	4,000
		49,168	51,000	52,100	47,000

Account details:

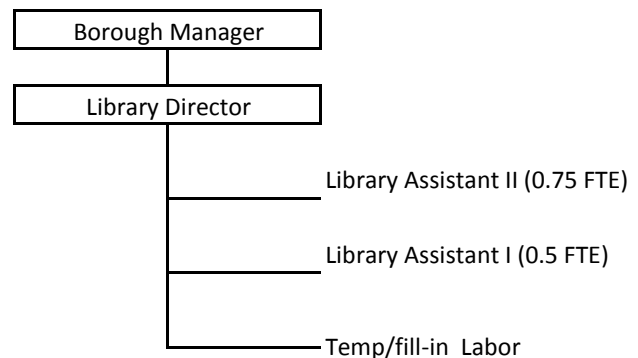
11000 033 7820	\$11,500 donation to Southeast Senior Services
11000 033 7822	Funding contingent on seeing July 4, derby funds and operating budgets.
11000 033 7823	Annual cash contribution to KSTK - used to help cover utility expenses at station
11000 033 7824	Annual cash contribution of \$3,000 for the health fair
11000 033 7826	Annual contribution to fire department for July 4th fireworks show
	Federal agreement for customs officer for cruise ships, Stikine River, etc.

Note: Several budget items previously budgeted in Community Promotions, e.g. lobbying, dues & subscriptions, have been relocated to Administration Budget.

**LIBRARY DEPARTMENT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

EXPENDITURES		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
11000 034 6001	Wages & Salaries Expense	108,196	115,150	105,000	109,360
11000 034 6002	Temporary Labor	-	-	7,500	11,360
11000 034 6100	Personnel Benefits	72,610	101,030	78,000	82,240
11000 034 7001	Materials & Supplies Exp	2,283	5,000	2,800	5,000
11000 034 7002	Building Repair & Maintenance	3,914	13,500	4,000	10,000
11000 034 7003	Custodial Supplies Expense	155	1,500	600	1,000
11000 034 7004	Postage Expense	953	2,000	1,200	2,000
11000 034 7005	Computer Repair & Maintenance	8,558	10,000	9,458	10,000
11000 034 7120	Books/Subs/Dues Expense	19,086	20,000	20,000	20,000
11000 034 7501	Utilities Expense	8,499	8,000	8,000	8,000
11001 034 7502	Phone & Internet Expense	3,559	4,500	4,164	4,400
11000 034 7505	Travel & Training Expense	264	2,000	500	2,000
11000 034 7508	Insurance Expense	1,743	3,000	3,000	3,000
11000 034 7508	Charges From Capital Facilities	-	-	-	21,000
11000 034 7900	Capital (Carpet Replacement)	-	-	-	-
11140 000 7000	Summer Reading Program Awards	6,000	5,000	5,000	5,000
11150 000 7000	State Operating Grant	6,900	6,900	7,000	7,000
11170 000 7000	IMLS Grants	7,000	7,000	7,000	7,000
11190 000 7000	Continuing Education Grt	1,064	1,250	1,250	1,250
		250,784	305,830	264,472	309,610

GENERAL FUND REVENUES FOR LIBRARY		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
11000 034 7502	E-RATE REVENUE	(1,134)	(1,134)	(1,134)	(1,400)
11000 000 4604	MISCELLANEOUS LIBRARY REVENUES	(3,500)	(3,500)	(3,500)	(3,500)
11150 000 4000	STATE OPERATING GRANT	(6,900)	(6,900)	(7,000)	(7,000)
11170 000 4000	IMLS GRANTS	(7,000)	(7,000)	(7,000)	(7,000)
11190 000 4000	CONTINUING EDUCATION GRANT	(1,064)	(1,250)	(1,250)	(1,250)
11140 000 4000	SUMMER READING PROGRAM DONATIONS	(6,101)	(5,000)	(5,000)	(5,000)
TOTAL LIBRARY REVENUES		(19,598)	(19,784)	(19,884)	(20,150)



LIBRARY DEPARTMENT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

Account	Description	Amount
11000 034 6002	TEMPORARY LABOR	
	Custodian	4,474
	Library Assistant I - fill in	3,443
	Library Assistant I - fill in	3,443
	Total	11,360
11000 034 7001	MATERIALS & SUPPLIES EXP	
	Office supplies, cataloging supplies, book bags, book covers, etc.	3,000
	Ink cartridges for (8) printers, toner for copier	1,000
	Storytime and Summer Reading Program supplies	1,000
	Total	5,000
11000 034 7002	BUILDING REPAIR & MAINTENANCE	
	Annual Sprinkler Inspection & Mechanical inspection	2,800
	Annual Extinguisher Inspection	100
	Carpets & upholstery cleaned	2,000
	Broken window replacement, water fountain	3,000
	Painting needs - trim on building, water fountain, front doors, etc	2,100
	Total	10,000
11000 034 7003	CUSTODIAL SUPPLIES EXPENSE	
	Cleaning supplies, toilet paper, paper towels, etc.	1,500
	Total	1,500
11000 034 7004	POSTAGE EXPENSE	
	Mailing books back that we borrow from other libraries and mailing out discarded books to be recycled. Mailing out overdue notices and final bills. Notices to patrons about upcoming events.	2,000
	Total	2,000
11000 034 7005	COMPUTER REPAIR & MAINTENANCE	
	Automation system software support, equipment support & licensing	6,892
	Norton Anti Virus & Smart Shield (endpoint protection for computers)	370
	Homeport Electronics - computer maintenance and troubleshooting	1,908
	Knowledge Imaging Center support	470
	Advanced Security Licenses & Support - Meraki (Erate pays 70%)	360
	Total	10,000
11000 034 7120	BOOKS/SUBS/DUES EXPENSE	
	Dues for Alaska Library Association & American Library Assoc.	585
	Newspaper subscriptions	1,500
	Magazine subscriptions	2,500
	Books, etc	15,415
	Total	20,000
11000 034 7501	UTILITIES EXPENSE	
	Lights, boiler, water, sewer & garbage	8,000
	Total	8,000
11001 034 7502	PHONE & INTERNET EXPENSE	
	3 phone lines at \$66.00 per month	2,400
	Internet access	2,000
	Erate pays 70% of our internet cost of 2100.00 per year. These funds are not guaranteed each year.	
	Total	4,400
11000 034 7505	TRAVEL & TRAINING EXPENSE	
	Travel to Alaska Library Association conference (yearly)	2,000
	We apply for grants to defer the cost, but not sure if these funds will be available in the future.	
	Total	2,000

TRANSFERS TO OTHER FUNDS
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

ACCOUNT NO.	DESCRIPTION	2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
11000 000 8916	Debt Service Fund	173,086	142,139	142,139	-
11000 000 8921	Transfer To Nolan Center	113,454	95,281	112,982	-
11000 000 8924	Transfer To Pool	479,471	600,746	576,330	660,118
TOTAL TRANSFERS TO OTHER FUNDS		766,011	838,166	831,451	660,118

DESCRIPTIVE DETAIL/NOTES

11000 000 8916	General Fund transfer to debt service fund for 2005 and 2010 school bonds.
11000 000 8921	General Fund support to Nolan Center to cover loss from operations
11000 000 8924	Parks & Recreation operations support to cover loss from operations

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FY 2018 Capital List Recap

Department	Item/Project	FY 2018			Notes
		Requested	Approved	Spent	
Fire	PPE (Turnout Gear) Replacements (20 sets)	48,000	24,000	24,000	
Fire	SCBA Harness Replacements (11)	60,000	15,000	-	
Fire	Replace Fire Engine #25 (contribution to Fire Truck Replacement Reserve)	300,000	25,000	25,000	
Garage	Replace Mechanic's Service Truck	60,000	60,000	58,594	
Nolan Center	Facility Backup Generator Repair	20,000	20,000	-	
Police	Replace Police vehicles (2)	80,000	40,000	40,000	
Pool	Phase 2 Flat Roof Replacement - ongoing Phasing	60,000	60,000	-	Work not performed. Expected to roll over to PSB siding.
Pool	Pneumatic Controls Phase 2, include inoperable air dampers and exhaust fans	42,000	42,000	23,450	Completed for \$23,450. The balance was expected to roll over to the PSB siding.
Pool	Hot Water Tank Replacement, adding for pump, valves, plumbing	49,500	49,500	-	Work not performed. Will roll over for FY19.
Pool	Replace pool lighting infasturcture with efficient LED - ongoing	11,000	11,000	11,000	
Public Safety Building	Addressable Fire Alarm System Replacement (reappropriated from prior year budget)	35,000	35,000	-	Work not performed. Will roll over for FY19.
Public Safety Building	Heating system piping & boiler replacements (continued from approved FY 17 budget)	50,000	50,000	-	Work not performed. Will roll over for FY19.
Public Safety Building	Flat roof repair, phase II (with partial reappropriation from approved FY 17 budget)	150,000	80,000	-	Work not performed. Expected to roll over to PSB siding.
Public Safety Building	Siding repair, phase II (partial reappropriation from FY 17 budget)	170,000	170,000	-	Work not performed. Will roll over for PSB siding in FY19.
Streets	Partial Excavation and Re-grading of Shoemaker Bay Parking Lot	15,000	15,000	-	Work not performed.
Community Center	Deferred Maintenance & Improvements - See Parks & Recreation Budget for Breakdown	1,900,000	-	N/A	
Pool	Deferred Maintenance & Improvements - See Parks & Recreation Budget for Breakdown	1,449,800	-	N/A	
Fire	Replace Fire Engine #5	300,000	-	N/A	
Public Works	1/3rd of 10-yard Dump Truck (shared with Water & Sewer)	55,000	-	N/A	
Cemetery	Plan and design layout for cemetery expansion	50,000	-	N/A	
Library	Replace carpet	42,000	-	N/A	
Public Works	Electrical Service for equipment protection and supplemental heat	15,000	-	N/A	
Fire	Replace Thermal Image Units	12,000	-	N/A	
Cemetery	New bronze plaque for columbarium	10,000	-	N/A	
Public Safety Building	Fire Hall Training Room Carpet Replacement	10,000	-	N/A	
Public Works	McCormick & Wood St. Right Of Way Slopes Seeding	5,000	-	N/A	
Public Works	Hydraulic Breakout Hammer for CAT 303.5 Excavator (1/3rd)	4,000	-	N/A	
Nolan Center	HVAC System Repairs	?	-	N/A	
Nolan Center	Civic Center Floor Replacement	?	-	N/A	
Nolan Center	Exterior Paint	?	-	N/A	
		5,003,300	696,500	182,044	

Utility Enterprise Fund Capital
Recap of Fiscal Year 2018

Department	Item/Project	FY 2018			
		Requested	Approved	Spent	
Electric	Cow Alley Rebuild (Capital Project Priority #2)	100,000	100,000	100,000	
Electric	Church Street Rebuild Completion (Capital Project Priority #3)	70,000	70,000	35,000	
		170,000	170,000	135,000	
Sewer	175 KVA Generator for Node 6 Pump Station Backup Power	50,000	50,000	47,194	Generator, Trailer
Sewer	Reroute pump station overflow line at Node 6/Harbor Ramp	40,000	40,000	-	Work not performed. Will roll forward in Water CIP Fund
Sewer	E1 Sewer Station Pump for Etolin Street Residents	10,000	10,000	5,807	Purchased for \$5807.00
Sewer	Repairs to belly in sewer line in Evergreen Avenue	5,000	5,000	-	Work not performed. Will not roll over at this time.
Sewer	Node 8 Rebudget	100,000	100,000	-	Work not performed. Will roll forward plus additional request for total of \$120,000
Sewer	Rate Study (33% of total)	25,000	-	-	
Sewer	Water/Sewer Service Truck	27,500	-	-	
Sewer	1/3rd of 10-yard Dump Truck (shared with Water & PW)	55,000	-	-	
Sewer	Hydraulic Breakout Hammer for CAT 303.5 Excavator (1/3rd)	4,000	-	-	
Sewer	Bay Company Alley Sewer main extension	56,000	-	-	
		372,500	205,000	53,001	
Sanitation	Replace Excavator	185,000	185,000	189,867	
Sanitation	Surveillance System (reappropriated from FY 17)	5,000	5,000	4,900	
Sanitation	Rate Study (33% of total)	25,000	25,000	-	
		215,000	215,000	194,767	
Water	Roughing Filter Replacement System		250,000	70,000	Expenditures on engineering. Not pursuing further.
Water	Reconfigure bypass line valve cluster		30,000	-	Work not performed. Amount transferred to Water Plant Replacement Fund
Water	Tracer Study		25,000	-	Work not performed. Will be added to DAF Plant Design work.
Water	Sand Filter Ventilation		30,000	-	Work not performed. Amount transferred to Water Plant Replacement Fund
Water	Rate Study (33% of total)		25,000	-	
Water	Ozone Injection System with Dissolved Ozone Monitor		16,000	-	
Water	75kVA Power Conditioner/Protection		70,000	-	
Water	HDPE Water main extension at Bay Company Alley		55,000	-	
Water	Water/Sewer Service Truck		27,500	-	
Water	1/3rd of 10-yard Dump Truck (shared with Sewer & PW)		55,000	-	
Water	Hydraulic Breakout Hammer for CAT 303.5 Excavator (1/3rd)		4,000	-	
				70,000	Total transferred from Water Operations to Water Treatment Plant Replacement Fund

CAPITAL EXPENDITURE REQUESTS
2019 FISCAL YEAR

Fund/Dept	Department	Equip or CIP/MM	Item/Project	FY 19		Notes
				Requested	Approved	
Multiple	Multiple	EQUIPMENT	APPROVED EQUIPMENT FROM NEXT PAGE			
029	Hospital - Capital	MM	Sprinkler head replacement	150,000	115,000	
003	Finance	CIP	City Hall IT infrastructure upgrades (ethernet & electrical)	10,000	10,000	Per IT recommendation
003	Finance	Equip	Dell PowerEdge Server	7,000	7,000	For FileMaker/Assessor's Database, and 2 of 3 servers will have lost support by 2020.
015	Public Safety Building	CIP	Exterior renovations (total cost estimate \$650,000)	430,000	430,000	
015	Public Safety Building	CIP	Heating Piping System Replacement	51,500	1,500	
015	Public Safety Building	CIP	Fire Alarm Replacement with Addressable System	36,500	1,500	
015	Public Safety Building	CIP	Oil-Fired Boiler Installation	30,000	10,000	
015	Public Safety Building	MM	Carpet Replacement in Fire Hall	12,500	-	
026	Cemetery	CIP	Cost to provide new Columbarium	48,500	-	
034	Library	MM	Exterior Trim Paint including gazebo	?	-	
034	Library	MM	Exterior paint	?	-	
034	Library	CIP	Parking Lot Repaving	?	-	
034	Library	MM	Carpeting replacement	42,000	-	Based on \$7.50/sq ft cost from Courtroom renovation. From Campbell Donation
125	Nolan Center	MM	HVAC System Repair	?	-	
125	Nolan Center	MM	Civic Center floor replacement	?	-	
125	Nolan Center	MM	Exterior Paint	?	-	
125	Nolan Center	CIP	Fire alarm upgrade	35,000	35,000	
125	Nolan Center	CIP	Gallery lighting upgrade	?	-	
141	Pool	MM	Exterior Siding and Gutter Replacement	80,000	-	Pending envelope assessment by capital facilities staff
141	Pool	MM	Phase 2- Flat Roof Replacement	-	-	Approved FY 18, transferred to Pool Building CIP Fund 80080
141	Pool	MM	Hot Water Tank Replacement	500	500	Approved FY 18, transferred to Pool Building CIP Fund 80080
141	Pool	MM	Phase 3 - Mechanical Controls	21,450	21,450	Partially funded in FY 18, rolling forward with additional request to complete
141	Pool	MM	Pool Cover Replacement	17,000	17,000	Per Parks & Rec Director, requires replacement
142	Parks	MM	FLAP - Shoemaker Bay Renovations	80,000	-	
142	Parks	CIP	Kyle Angermans Playground Replacement	50,000	25,000	
142	Parks	CIP	City Park Playground Replacement and Surface Material	25,000	-	
142	Parks	CIP	Shoemaker Bay Playground Replacement and Surface Material	25,000	-	
142	Parks	MM	Recap Ball Fields	25,000	-	
142	Parks	Equip	Lawn and Grounds Maintenance Equipment Purchases	20,000	-	
142	Parks	CIP	City Park Fire Place Replacement	20,000	20,000	
142	Parks	MM	City Park Shelter Roof and Support Beam Replacement	15,000	-	
142	Parks	MM	Interpretive Sign Replacement	15,000	-	
142	Parks	Equip	Utility Vehicle Purchase	10,000	-	
142	Parks	OPER	Petroglyph Beach Viewing Platform Repairs	10,000	-	
142	Parks	MM	Electrical Upgrades to RV Park	10,000	10,000	
142	Parks	MM	Picnic Table Replacement	5,000	-	
142	Parks	Equip	Park Message Centers	3,000	-	
142	Parks	Equip	RV Kiosk	3,000	-	
143	Community Center	MM	Exterior doors and window Replacement	82,000	-	
143	Community Center	CIP	Addressable Fire Alarm System	70,000	-	
143	Community Center	MM	Electrical Distribution Upgrades	70,000	-	
143	Community Center	MM	Window Replacement	15,000	-	Added to P&R budget for considderation (safety issue)
143	Community Center	MM	Exterior Siding Upgrades	10,000	-	
143	Community Center	MM	Interior residential door replacement	10,000	-	
				1,544,950	703,950	
SPECIAL REVENUE & CONSTRUCTION FUND CAPITAL						
28010	Transient Tax Fund	CIP	FLAP- Mount Dewey Trail Extention	50,000	50,000	CPV Funds? \$43,768 was approved for this project's match in 2015.
28010	Transient Tax Fund	CIP	Petroglyph Bathroom Vault Toilet	35,000	35,000	Added to P&R budget for Parks (at Lisa's request), confirming cost
				85,000	85,000	
22010	Streets	MM	Paved Streets, Sidewalks Improvements	100,000	100,000	From Sales Tax funds for Streets (Shoemaker, Reid, Church, curbs on Front Street)
52000	Industrial Construction	CIP	5th and 6th Avenues Roadway Construction	164,000	164,000	Indutrial Subdivision
52000	Industrial Construction	CIP	Soil Remediation from former Wilcox Automotive property	10,000	12,000	
				174,000	176,000	

CAPITAL EXPENDITURE REQUESTS
2019 FISCAL YEAR

Fund/Dept	Department	Equip or CIP/MM	Item/Project	FY 19		
				Requested	Approved	Notes
ENTERPRISE FUND CAPITAL REQUESTS						
203	Electric Generation	MM	Voltage Regulation	150,000	75,000	Two units need addressed, approx \$70,000 each plus IT voltage regulation, recommending 1/2
203	Electric Generation	MM	Power Plant Frequency Controls	50,000	50,000	
203	Electric Generation	MM	Power Plant Building Major Maintenance	?	17,000	For needs/condition assessment
203	Electric Generation	Equip	Additional Generation, 2.5 to 3.5 MW	2,000,000	-	
				2,200,000	142,000	
202	Electric Distribution	MM	Zimovia Highway Rebuild	150,000	150,000	(Feeds Schools, Water Treatment, Public Safety Bldg, Hospital and Clinic)
203	Electric Distribution	MM	Case Ave. Rebuild and Substation Getaways, Phase I	100,000	100,000	
202	Electric Distribution	MM	Church Street Pole Replacement, 2nd half	65,000	65,000	Estimate remaining needed to finish Church St.
203	Electric Distribution	MM	Case Ave. Rebuild and Substation Getaways, Phase II: Construction	490,000	-	
203	Electric Distribution		Conservation Incentive Program	?	-	
				805,000	315,000	
302	Water	CIP	Water plant bypass line valve cluster reconfiguration	-	-	\$30,000 to complete, funded from prior year approval
302	Water	CIP	Sand Filter Ventilation	-	-	
302	Water	Equip	Power Conditions for Ozone Generators (surge protectors)	75,000	-	\$30,000 to complete, funded from prior year approval
302	Water	CIP	Roughing Filter Replacement	-	-	
302	Water	CIP	Metering program	55,000	55,000	Software, laptop, remote read device, 50 residential meters, plus large commercial meters for 1st phase
302	Water	CIP	Rate study	25,000	25,000	
302	Water	CIP	Upper Reservoir Bypass			Grant or loan funded
302	Water	CIP	Water Main Replacement Project			
				155,000	80,000	
503	Sewer	CIP	Generator storage shed - to house two standby generators	15,000	15,000	Re-request (approved but not completed in FY 18)
503	Sewer	CIP	Reroute Node 6 overflow/bypass line	45,000	45,000	
503	Sewer	CIP	Node 8 rehabilitation	120,000	120,000	Re-request (approved but not completed in FY 18)
503	Sewer	CIP	Rate study	25,000	25,000	
				205,000	205,000	
601	Sanitation	Planning	Rate study	25,000	25,000	To accommodate freight carrier/solid waste contractor mandates and garbage trucks' replacement
603	Sanitation	Equip	Container purchase for battery storage	3,000	3,000	
603	Sanitation	Equip	Weighing scale implementation equipment	3,000	3,000	For fill expansion
603	Sanitation	CIP	Monofill survey for US Army Corps of Engineers' permit	7,500	7,500	
603	Sanitation	CIP	Dry container storage roof construction	20,000	20,000	For additional dry storage space
				58,500	58,500	
74010	Port & Harbors	Equip	Parking lot and float signage	3,500	3,500	Harbors
74010	Port & Harbors	MM	Inner Harbor Stall Replacement Lumber	20,000	20,000	Harbors
74010	Port & Harbors	MM	Shoemaker Grid Lumber	18,000	18,000	Harbors
74010	Port & Harbors	Equip	Fire extinguisher replacements	7,500	7,500	Harbors
74020	Port & Harbors	Equip	Beach winch	22,000	22,000	Port - previously authorized but not purchased
74030	Port & Harbors	Equip	Parking lot sweeper	7,500	7,500	Marine Service Center
				78,500	78,500	

**CIP & MAJOR MAINTENANCE FUND
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

80070 - Public Safety Building Renovations

	2017-2018 APPROVED	2017-2018 SPENT	7/1/2018 REMAINING	2018-2019 REQUESTED	2018-2019 TO SPEND
Addressable Fire Alarm System Replacement	35,000	-	35,000	1,500	36,500
Heating system piping & boiler replacements	50,000	-	50,000	1,500	51,500
Flat roof repairs	80,000	-	80,000	-	80,000
Exterior renovations	170,000	30,000	140,000	430,000	570,000
Oil-Fired Boiler Installation	-	-	-	10,000	10,000
Carpet Replacement in Fire Hall	-	-	-	-	-
	335,000	30,000	305,000	443,000	748,000
BALANCE ESTIMATED AT 6/30/2019					-

80080 - Pool Building Renovations

	2017-2018 APPROVED	2017-2018 SPENT	7/1/2018 REMAINING	2018-2019 REQUESTED	2018-2019 TO SPEND
TRANSFERS IN FROM POOL BUDGET					
Flat Roof Replacement	60,000	-	-	-	-
Reappropriated to Public Safety Building	-	60,000	-	-	-
Pneumatic Controls	42,000	23,450	18,550	21,450	40,000
Hot Water Tank Replacement	49,500	-	49,500	500	50,000
Pool Cover Replacement	-	-	-	17,000	17,000
Lighting Replacement with LED	11,000	11,000	-	-	-
	162,500	94,450	68,050	38,950	107,000
BALANCE ESTIMATED AT 6/30/2019					-

80090 - Fire Truck Replacement Fund

TRANSFERS IN	PROJECT	2017-2018 APPROVED	2017-2018 SPENT	REMAINING	2018-2019 REQUESTED	2018-2019 TO SPEND
80090 000 4910	Replace Fire Engine #25	25,000	-	25,000	25,000	-

**BOROUGH ORGANIZATIONAL FUND
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

ACCOUNT NO. & DESCRIPTION	2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
FUNDS AVAILABLE JULY 1ST	312,498	312,498	312,498	313,498
25.00.00 - REVENUES				
4550 INTEREST INCOME	-	2,000	1,000	1,000
	-	2,000	1,000	1,000
TOTAL REVENUE, TRANSFERS, & RESERV.	312,498	314,498	313,498	314,498
EXPENDITURES				
	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
JUNE 30TH RESERVE	312,498	314,498	313,498	314,498
TOTAL EXPENDITURES AND RESERV.	312,498	314,498	313,498	314,498

EXPLANATION

THE ONLY FUNDS BUDGETED FROM THE BOROUGH ORGANIZATIONAL FUND AT THIS TIME INCLUDE MAPPING EXPENSES. THE PLAN FOR THE REMAINING FUNDS WILL BE FOR FUTURE LAND ENTITLEMENT, SURVEYING AND OTHER COSTS.

DEBT SERVICE FUND
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

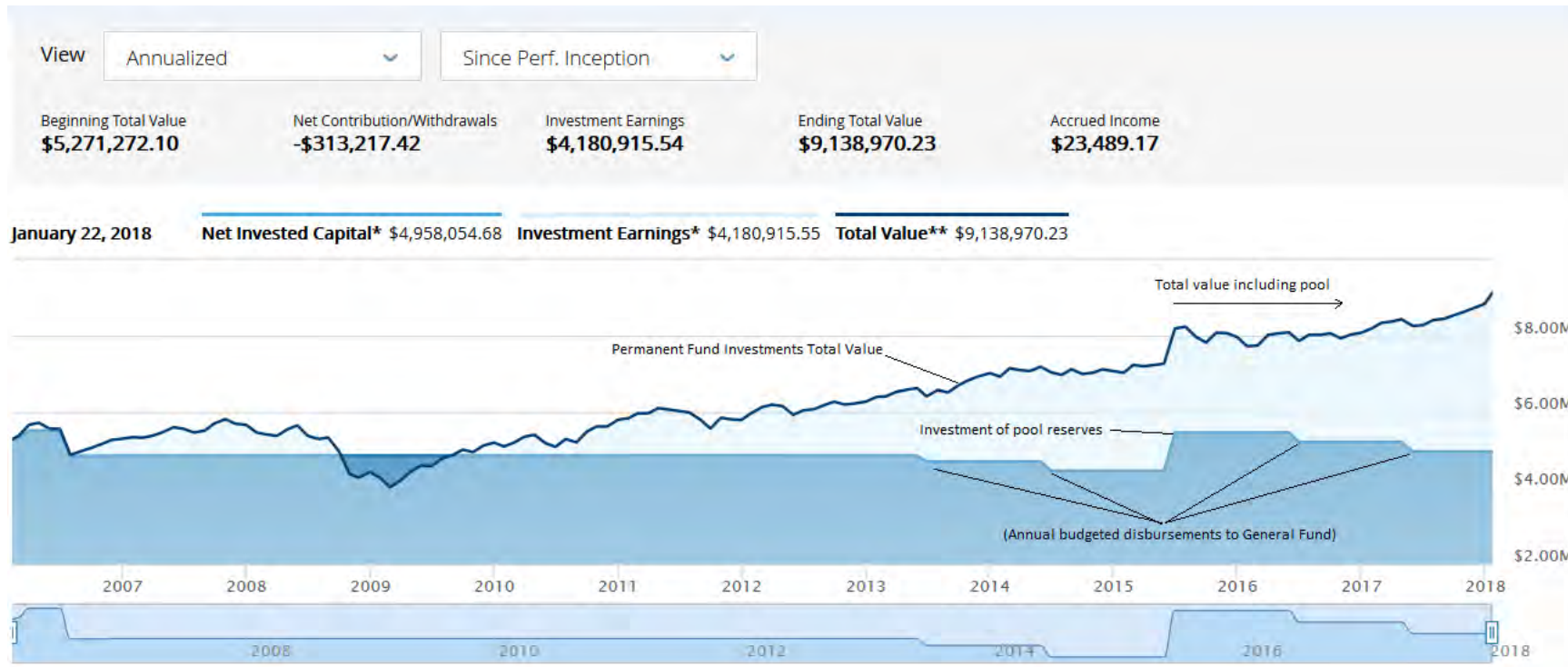
		2016-2017	2017-2018	2017-2018	2018-2019
REVENUES & TRANSFERS IN		ACTUAL	APPROVED	ESTIMATED	REQUESTED
16000 000 4591 14	State School Reimburse.	97,014	125,186	155,076	126,026
16000 000 4910	Transfer From General Fund	173,086	142,139	112,249	-
16000 000 4922	Transfer From Sales Tax Fund	-	-	-	142,024
		270,100	267,325	267,325	126,026
EXPENDITURES					
16010 000 7800	2006 School Bond Principal	205,000	205,000	205,000	215,000
16010 000 7801	2006 School Bond Interest	40,625	33,450	33,450	25,050
16010 000 7800	2011 School Bond Principal	20,000	25,000	25,000	25,000
16010 000 7801	2011 School Bond Interest	4,475	3,875	3,875	3,000
		270,100	267,325	267,325	268,050
TOTAL EXPENSE & RESERVES		270,100	267,325	267,325	268,050

THE DEBT SERVICE FUND IS THE FUND THAT IS USED TO PAY ALL GENERAL OBLIGATION BONDS. THE RESERVE SHOWN IS DESIGNATED FOR SCHOOL BONDS ONLY AND CAN'T BE USED FOR ANY OTHER PURPOSES.

**PERMANENT FUND
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

ESTIMATED FUNDS AVAILABLE JULY 1		6,836,532	7,193,175	7,193,175	7,730,000
		2016-2017	2017-2018	2017-2018	2018-2019
REVENUE		ACTUAL	APPROVED	ESTIMATED	REQUESTED
20000 000 4371	Cold Storage Lease	16,440	16,440	16,440	16,440
20000 000 4550	Interest	590,203	250,000	770,385	250,000
		606,643	266,440	786,825	266,440
TOTAL FUNDS AVAILABLE		7,443,175	7,459,615	7,980,000	7,996,440
EXPENDITURES					
20000 000 8910	Transfer To General Fund	250,000	250,000	250,000	250,000
20000 000 8953	Transfer For Mill Property Purchase	-	400,000	-	-
		250,000	650,000	250,000	250,000
JUNE 30 RESERVE		7,193,175	6,809,615	7,730,000	7,746,440
TOTAL TRANSFER & RESERVE		7,443,175	7,459,615	7,980,000	7,996,440

Note: Balances are based on an estimate of Permanent Fund balances, though actual balances fluctuate with the underlying value of the stocks and other financial investments across which the Permanent Fund is allocated.



The image below shows the growth in the Permanent Fund investments over time (dark blue line), as well as the historical addition to and disbursements from the Permanent Fund since 2006 (solid blue shaded area).

Generally over time, the Permanent Fund's balance has grown despite annual distributions to support the General Fund since 2013. More specifically, as of 3/31/18, the Permanent Fund has earned an average of \$205,000 per year *after* accounting for distributions from the Permanent Fund to the General Fund.

Performance Inception (\$) 02/08/06-03/31/18	
Beginning Total Value	5,271,272.10
Net Contributions/Withdrawals	-1,323,050.29
Investment Earnings	3,790,401.85
Ending Total Value	7,738,623.66

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**NOLAN CENTER
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

161,449 189,967 189,967 189,967

Note: Whereas in previous years the Museum, Civic Center, and Theater and Nolan Center Building were all reflected on separate budget pages, the following is a consolidated Nolan Center Budget.

ACCOUNT NO.		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED		
21000 120 4101	State Of AK Share Of Pers	1,350	8,660	3,550	3,550		
21000 120 4550	Interest	40	250	50	50		
21000 120 4690	Friends Of Museum Annual Contribution	3,000	3,000	3,000	3,000		
21000 120 4701	Admissions	76,318	80,000	62,365	75,000		
21000 120 4703	Merchandise & Concessions Sales	104,231	120,000	102,430	120,000		
21000 120 4705	Civic Center Rental Fees	14,562	20,000	15,000	15,000		
21000 120 4707	Civic Center Equipment Rentals	5,076	5,000	5,000	5,000		
21000 120 4910	Transfer From General Fund	113,447	95,281	112,982	-		
21000 120 4912	Transfer From Nolan Endowmnet	100,000	100,000	100,000	100,000		
21000 120 4928	Transfer From Transient Tax	11,760	10,000	10,000	14,400		
		429,784	442,191	414,377	336,000		
21000 120 6001	Wages And Salaries	112,067	105,190	97,430	77,500	126700	49,200
21000 120 6002	Casual Labor	55,302	56,310	56,500	56,810		
21000 120 6005	Overtime	255	1,000	1,000	-		
21000 120 6100	Personnel Benefits	40,709	52,340	41,120	50,950	76800	25,850
21000 120 7001	Materials And Supplies	10,235	11,000	9,600	10,900		
21000 120 7002	Facility Maintenance	21,222	22,800	21,200	27,400		
21000 120 7003	Custodial Supplies	1,051	2,000	2,000	2,000		
21000 120 7004	Postage Expense	58	300	300	300		
21000 120 7009	Equipment Repair & Maintenance	9,682	3,000	1,000	4,000		
21000 120 7017	Heating Fuel	4,047	6,000	6,000	6,000		
21000 120 7050	Gift Store & Concessions Purchases	55,688	60,000	50,000	60,000		
21000 120 7502	Phone/Internet Expense	8,456	9,000	8,000	9,000		
21000 120 7501	Utilities Expense	38,726	53,500	75,000	53,500		
21000 120 7505	Travel And Training Expense	1,852	4,500	2,927	4,927		
21000 120 7506	Advertising & Publications	9,239	20,800	6,800	20,800		
21000 120 7507	Books, Subsriptions, Dues	1,004	1,600	1,000	1,500		
21000 120 7508	Insurance	4,619	8,000	8,000	8,000		
21000 120 7509	Credit Card Processing Fees	2,326	3,000	3,000	3,000		
21000 120 7577	Collection Preservation & Management	748	1,500	1,500	1,500		
21000 120 7629	Charges From Capital Facilities	-	-	-	35,000		
21000 120 7830	Film Expense	23,980	30,000	22,000	30,000		
21000 120 7900	Capital (Estimates Pending)	-	-	-	-		
		401,266	451,840	414,377	463,087		
	ENDING BALANCE, JUNE 30	189,967	180,318	189,967	62,880		

**SALES TAX FUND
CITY OF WRANGELL
2018-2019 DRAFT BUDGET**

BEGINNING STREETS RESERVE	778,903	575,996	575,996	105,119
BEGINNING SCHOOLS/HEALTH/SAN. RESERVE	621,716	665,618	665,618	691,218

REVENUE	2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
22000 000 4015 Sales Tax Revenue	2,582,890	2,625,000	2,580,000	2,650,000
22000 000 4015 Interest Earned	(241)	10,000	10,000	10,000
Total	2,582,649	2,635,000	2,590,000	2,660,000

EXPENDITURES

22000 000 8910 TRANSFER TO GENERAL FUND (68%)	1,756,365	1,785,000	1,754,400	1,802,000
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STREETS EXPENDITURES (4%)

22010 000 7901 Evergreen Paving Match	-	540,000	554,077	-
22010 000 7901 Street Paving	261,188	45,000	30,000	100,000
Total Streets Expenditures	261,188	585,000	584,077	100,000

SCHOOLS, HEALTH, SANITATION (28%)

22030 000 7825 Transfer To School	667,800	667,800	667,800	583,800
22030 000 8916 Transfer to Debt Service Fund	-	-	-	142,024
22030 000 8924 Trans. To Pool/For School	12,083	29,000	29,000	29,000
Total Support to Schools	679,883	696,800	696,800	754,824

TOTAL EXPEND. & TRANSFERS

2,697,436	3,066,800	3,035,277	2,656,824
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ENDING STREETS RESERVE	575,996	105,996	105,119	121,119
ENDING SCHOOLS/HEALTH/SAN. RESERVE	665,618	703,818	691,218	678,394

TOTAL EXPENDITURES & RESERVE

3,939,050	3,876,614	3,831,614	3,456,337
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**PARKS & RECREATION SPECIAL REVENUE FUND
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

		2016-2017	2017-2018	2017-2018	2018-2019
REVENUE		ACTUAL	APPROVED	ESTIMATED	REQUESTED
24010 141 4101	State Of AK Share Of PERS	-	7,500	3,420	3,420
24010 141 4701	Pool User Fees	48,609	45,000	45,000	50,000
24010 141 4705	Pool Rental Fees	1,282	2,500	2,500	2,500
24010 141 4703	Merchandise & Concessions	114	200	100	-
24010 141 4550	Transfer From Investments	-	30,000	15,000	15,000
24020 142 4701	Parks Reservations	5,666	4,000	4,000	5,000
24030 143 4101	State Of Ak Share Of Pers	-	7,500	3,420	3,420
24030 143 4701	User Fee Revenue	15,901	17,500	20,000	20,000
24030 143 4716	Community Contractor Revenue	-	500	2,000	2,000
24010 141 4922	School/Sales Tax Contribution	12,083	29,000	29,000	29,000
24030 143 4910	Transfer From General Fund	479,469	600,746	576,330	660,118
		563,124	744,446	700,770	790,458
POOL					
24010 141 6001	Wages And Salaries	45,517	54,090	54,090	75,440
24010 141 6002	Lifeguards	67,292	70,000	70,000	80,000
24010 141 6005	Overtime	1,040	2,000	1,500	2,000
24010 141 6100	Personnel Benefits	37,074	46,190	40,000	52,250
24010 141 7001	Materials And Supplies Exp	24,919	11,000	12,000	15,000
24010 141 7002	Facility Repair & Maintenance	26,219	30,000	22,000	26,000
24010 141 7021	Chemicals Expense	12,594	15,000	15,000	15,000
24010 141 7501	Utilities Expense	87,887	101,500	90,000	90,000
24010 141 7502	Telephone Expense	4,299	4,500	4,150	4,500
24010 141 7505	Travel And Training Expense	3,745	5,000	4,500	4,300
24010 141 7506	Publications Expense	530	1,000	1,300	1,000
24010 141 7508	General Insurance Exp	19,415	14,300	14,300	18,000
24010 141 7515	Health Reports Expense	601	2,460	1,700	2,500
24010 141 7629	Charges From Capital Facilities	-	-	-	24,500
11000 000 8900	Transfer To CIP - Pool Building	25,416	162,500	162,500	38,950
		356,548	519,540	493,040	449,440
PARKS					
24020 142 6002	Temporary Wages	29,179	22,000	30,000	36,000
24020 142 6005	Overtime	793	2,000	1,500	2,000
24020 142 6100	Personnel Benefits	3,545	2,526	3,850	5,000
24020 142 7001	Materials And Supplies	11,767	10,000	10,000	10,000
24020 142 7002	Facility Maintenance	3,458	7,000	7,000	12,000
24020 142 7010	Vehicle Repair & Maintenance	7,225	10,000	10,000	12,818
24020 142 7501	Utilities Expense	11,272	10,000	10,000	12,000
24020 142 7505	Travel & Training Expense	77	1,000	-	4,300
24020 142 7506	Publications Expense	896	500	500	500
24020 142 7508	Insurance Expense	366	630	630	800
24020 142 7621	Charges From Public Works	754	4,500	2,000	4,000
24020 142 7900	Capital	-	-	-	55,000
		69,332	70,156	75,480	154,418
RECREATION DEPARTMENT					
24030 143 6001	Wages And Salaries	58,801	54,090	53,000	75,440
24030 143 6002	Casual Labor Expense	14,863	15,300	18,000	20,000
24030 143 6005	Overtime	1,316	250	500	1,000
24030 143 6100	Personnel Benefits	27,663	39,780	30,000	45,210
24030 143 7001	Materials And Supplies Exp	9,639	11,000	11,000	11,000
24030 143 7002	Facility Repair & Maintenance	6,197	15,000	12,000	15,000
24030 143 7501	Utilities Expense	7,338	10,000	7,500	5,500
24030 143 7502	Telephone Expense	1,980	2,750	2,100	2,750
24030 143 7505	Travel & Training Expense	-	750	750	4,300
24030 143 7506	Publications Expense	454	1,200	1,000	1,000
24030 143 7508	Insurance Expense	2,458	4,230	5,000	5,000
24030 143 7515	Dec Health Permit	490	400	400	400
24030 143 7901	Capital	7,336	-	-	-
		138,535	154,750	141,250	186,600
TOTAL PARKS & RECREATION EXPENDITURES		564,415	744,446	709,770	790,458

Parks & Recreation Detail

Revenues

ACCOUNT #	ACCOUNT NAME & DETAIL	
24010 141 4701	POOL USER FEES	
	Memberships and Employee Accounts	30,000.00
	Daily Admission	15,000.00
	Locker Rentals	2,000.00
	Swim Lessons and Camp	3,000.00
TOTAL		50,000.00
24110 000 4690	FEE ASSISTANCE	
	Program Donations	1,500.00
TOTAL		1,500.00
24010 141 4705	POOL RENTAL FEES	
	Swim Club	1,500.00
	Private Party	1,000.00
TOTAL		2,500.00
24010 141 4550	TRANSFER FROM INVESTMENTS	
	Pool Reserve Investment Returns	30,000.00
TOTAL		30,000.00
24010 141 4910	TRANSFER FROM GENERAL FUND	
	General Fund Transfer	-
TOTAL		-
24010 141 4922	SCHOOL/SALES TAX CONTRIBUTION	
	Sales Tax Contribution	29,000.00
TOTAL		29,000.00

Materials

Shower Parts
Janitorial Supplies
Office Supplies
Promotional Materials
Plumbing Parts
Controls Parts
Door Hardware Parts
Surge Tank Float Parts
Weight Equipment Parts
Pool Vacuum Parts
Ventilation System Filters
Fan Belts

Facilities

Carpet Cleaning
Door Replacement
Mechanical Room Electrical Work
Racquetball Court Finish
Pool Ladder Replacement
Urinal Replacement
Inspections
Pool Cover Replacement
Ductile Iron Pipe Replacement
Homeport Electronics
Bumble Bee Carpet Cleaning
Tile Repairs
Pool Vacuum Maintenance and Repairs
Replace or Seal Wet Niche Lights
Weight Room Equipment
Cardio Equipment
Treadmills
Stair Master
Rower
Ellipticals
Upright Bike
Recumbent Bike

Admin

Rec Management Software
Credit Card Processing Fees
Computer Software Programs

Computer Replacement
Scanner
Tablet

Expenses

ACCOUNT #	ACCOUNT NAME & DETAIL	
24010 141 7001	MATERIALS AND SUPPLIES EXP	
	Shower Parts	2,500.00
	Toilet and Urinal Parts	1,000.00
	Janitorial Supplies	1,500.00
	Office Supplies	1,000.00
	Door Hardware	1,500.00
	Promotional Materials and Supplies	500.00
	Pool Vacuum Parts and Repair	500.00
	Cardio Equipment Parts	500.00
	Ventilation Filters	200.00
	Painting Materials and Supplies	300.00
	Motor and Pump Parts	500.00
	Replacement Sensors for Chem Controller	200.00
	Weight Equipment Parts	300.00
	Contingency	500.00
TOTAL		11,000.00
24010 141 7002	FACILITY REPAIR & MAINTENANCE	
	Replacement Controls	1,500.00
	Replacement Flow Meters	1,000.00
	Carpet Cleaning	800.00
	Inspections	300.00
	Tile Repairs	5,000.00
	Racquetball Court Floor Finish	500.00
	Mechanical Room Electrical Work	5,000.00
	Homeport Electronics Computer Maintenance	1,500.00
	Recreation Management Software	5,000.00
	Plumbing Fixture and Unit Repairs	1,000.00
	Replace or Seal Wet Niche Lights in Pool	4,000.00
	Contingency	400.00
TOTAL		26,000.00
24010 141 7021	CHEMICALS EXPENSE	
	TMI Sustainable Aquatics	11,000.00
	Alaska Marine Lines Shipping	2,500.00
	Lincoln Aquatics	1,500.00
TOTAL		15,000.00
24010 141 7501	UTILITIES EXPENSE	
	Monthly Interdepartment Transfer	11,500.00
	City Billing	31,000.00
	Wrangell Public Schools	31,000.00
TOTAL		73,500.00
24010 141 7506	PUBLICATIONS EXPENSE	
	Wrangell Sentinel	750.00
	KSTSK Promotion	250.00
TOTAL		1,000.00
24010 141 7515	HEALTH REPORTS EXPENSE	
	Monthly Water Samples	2,576.00
	Sunrise Aviation Transport Costs	240.00
TOTAL		2,816.00
24010 141 7502	PHONE & INTERNET	
	ATT	675.00
	AP and T	2,700.00
	GCI	950.00
		4,325.00
24010 141 7505	TRAVEL AND TRAINING EXPENSE	
	See training detail	4,325.00
TOTAL		4,325.00
24010 141 7508	GENERAL INSURANCE EXP	
	Monthly Interdepartment Transfer	18,000.00
TOTAL		18,000.00

Revenues

ACCOUNT #	ACCOUNT NAME & DETAIL	
24020 142 4701	PARKS RESERVATIONS	
	Park Shelter Reservations	2,500.00
	RV Park Reservations	2,500.00
	TOTAL	5,000.00

Expenses

ACCOUNT #	ACCOUNT NAME & DETAIL	
24020 142 7001	MATERIALS AND SUPPLIES	
	Janitorial and Parks Supplies	1,500.00
	LED Lights	1,000.00
	Paint Materials and Supplies	1,000.00
	Equipment Parts	1,000.00
	Promotional Materials	500.00
	Restroom Stall Parts	1,500.00
	Plumbing Parts	1,000.00
	Fence Parts	750.00
	Trail Materials and Supplies	1,500.00
	TOTAL	9,750.00
24020 142 7010	GARAGE CHARGES	
	Storage Space Rental	7,500.00
	TOTAL	7,500.00
24020 142 7505	TRAVEL & TRAINING EXPENSE	
	See detail	4,300.00
	TOTAL	4,300.00
24020 142 7508	INSURANCE EXPENSE	
	Interdepartmental Transfer	780.00
	TOTAL	780.00
24020 142 7002	FACILITY MAINTENANCE	
	Bird Deterrents Systems	1,000.00
	Volleyball Net Replacement	500.00
	Covered Court Painting	3,000.00
	Petroglyph Platform Repairs	1,500.00
	Dog Waste Station Installatio	500.00
	Driveway Grating	1,300.00
	Volunteer Park Dug Out Repai	1,500.00
	Mount Dewey Trail Improvme	1,200.00
	Playground Repairs and replac	1,500.00
	TOTAL	12,000.00
24020 142 7501	UTILITIES EXPENSE	
	City Bill	4,500.00
	Interdepartmental Transfer	5,100.00
	TOTAL	9,600.00
24020 142 7506	PUBLICATIONS EXPENSE	
	Sentinel	350.00
	KSTK-HOP	150.00
	TOTAL	500.00
24020 142 7621	CHARGES FROM OTHER DEPT.	
	Equipment/Vehicle Maintena	4,000.00
	TOTAL	4,000.00

Materials

Janitorial Supplies
Equipment Replacement
Building Supplies
LED Lights
Plumbing Hardware
Bird Spikes

Facilities

Roof Replacement-City Park
Fireplace Repairs-City Park
Beam replacement-City Park
Shoemaker Bathroom Stall Replacement
Petroglyph Platform Repairs
Message Center Installation
Handrail Installation at Mount Dewey
Dog Waste Station Installation
Merry Go Round Repairs
Driveway Grating
Covered Court Painting
Playground Repairs

Revenues

24030 143 4701	USER FEE REVENUE		
	Programs	12,000.00	
	Rentals	5,000.00	
	Memberships	3,000.00	
	TOTAL	20,000.00	

24030 143 4716	COMMUNITY CONTRACTOR REVENUE		
	Community Contractor Programs	2,000.00	
	TOTAL	2,000.00	

Expenses

24030 143 7001	MATERIALS AND SUPPLIES EXP		
	Janitorial Supplies	\$ 1,500.00	
	Youth Sports Equipment	\$ 2,000.00	
	Kitchen Consumables	\$ 300.00	
	Promotional Materials	\$ 500.00	
	Paint Materials and Supplies	\$ 1,000.00	
	Office Supplies	\$ 1,000.00	
	Maintenance Sink	\$ 300.00	
	Program Supplies	\$ 500.00	
	Door Hardware	\$ 1,500.00	
	LED Lights	\$ 1,400.00	
	Toilet and Urinal Parts	\$ 1,000.00	
	TOTAL	\$ 11,000.00	

24030 143 7501	UTILITIES EXPENSE		
	Monthly Interdepartment Transfer	\$ 1,100.00	
	City Billing	\$ 3,500.00	
	TOTAL	\$ 4,600.00	

24030 143 7505	TRAVEL & TRAINING EXPENSE		
	See Detail Page	\$ 4,300.00	
	TOTAL	\$ 4,300.00	

24030 143 7508	INSURANCE EXPENSE		
	Interdepartmental Transfer	\$ 5,200.00	
	TOTAL	\$ 5,200.00	

24030 143 7002	FACILITY REPAIR & MAINTENANCE		
	Inspections	\$ 1,500.00	
	Gym Floor Finish	\$ 2,800.00	
	Carpet and Furniture Cleaning	\$ 700.00	
	LED Upgrades	\$ 3,000.00	
	Drinking Fountain Upgrade	\$ 1,500.00	
	Wooden Ramp Repairs	\$ 5,000.00	
	Kitchen Sink Repairs	\$ 100.00	
	New Vacuum Purchase	\$ 400.00	
	TOTAL	\$ 15,000.00	

24030 143 7502	TELEPHONE EXPENSE		
	AP and T	\$ 2,000.00	
	GCI	\$ 200.00	
	TOTAL	\$ 2,200.00	

24030 143 7506	PUBLICATIONS EXPENSE		
	Sentinel	\$ 750.00	
	KSTK	\$ 250.00	
	TOTAL	\$ 1,000.00	

24030 143 7515	DEC HEALTH PERMIT		
	Kitchen Permit	\$ 490.00	
	TOTAL	\$ 490.00	

Materials

Janitorial Supplies

Program Materials

Program Equipment and Supplies

Kitchen Consumables

Paint and Application Supplies

Facilities

Floor refinishing-Gym

LED Lighting Replacement

Sidewalk Repairs

Exterior Lighting Replacement

Kitchen Sink Repairs

Maintenance Sink Repairs

Door Replacement

Carpet Cleaning

Drinking Fountain Replacement

Fan replacement

Recommendations from 2015 Condition Assessment of Pool & Recreation Facilities
City & Borough of Wrangell
FY 19 Draft Budget

Community Center	Cost estimate
Addressable Fire Alarm System Cost	60,000
Electrical Service and Distribution Cost	84,000
Communications Upgrade Cost	42,000
Exterior Siding	376,000
Exterior Door and Window Replacement	82,000
Upgrade Heating System	50,000
Exhaust Fans in Lavatories	12,000
Plumbing Upgrades	25,000
Plumbing System Upgrades in Toilet Rooms	95,000
Paint Multipurpose Room	5,000
Replace Acoustical Tiles	36,000
Replace Multipurpose Room Floor with hard surface	10,000
Light and Power Upgrades	195,000
Reid St Parking Lot Upgrades	31,500
Rain Gutter (NE Entry)	6,000
Side walk Repairs	32,000
Covered Sidewalk and Parking Lot	80,000
Walkway replacement	16,500
Kitchen Upgrades	20,000
Efficient Low Water Type plumbing fixtures	95,000
Plumbing Infrastructure Upgrades	25,000
ADA compliant Drinking Fountain	2,000
Exhaust fan upgrades	12,000
Ventilation Systems	220,000
Heater Replacement	50,000
Remove Abandoned Piping	100,000
Replace Acoustical Tiles	36,000
Wall Repairs and Remodel	95,000
Concrete Foundation Repairs	7,000
TOTAL	1,900,000

Pool Facility	Cost estimate
Paint Siding- ongoing phasing	55,000
Replace siding - reduced by combining with painting	66,000
Pool Ventilation (Mechanical Room and Locker Rooms)	77,000
Ventilation /Exhaust System in Lavatories	13,200
Pool Water pipe (DIP) distribution repairs - materials on hand, need labor	22,000
Spare Paco Pump	6,600
Aerators and Showerheads	16,500
Replace plumbing fixtures to low-flow type	104,500
Weight and Cardio Equipment Replacement	6,600
Sump well/piping/valving refurbish	38,500
Epoxy line under pool piping	88,000
Epoxy line underground drainage piping	38,500
Refurbish Sprinkler System	77,000
Replace Sprinkler Heads	16,500
Replace interior and exterior doors	22,000
Replace Pool Covers	8,800
Install VFDs and controls on circulation pumps	49,500
Replace Metal lockers with HD plastic lockers - Phase over four years	66,000
Sloped Roof Metal Pool roof replacement with R-60 insulation	302,500
Tile and sheetrock repairs	77,000
Insulate exterior pool walls with R-30 (requires wall rebuild and roof realignment)	165,000
Plumbing system upgrades, floor drains/clean outs/waste drains	9,900
Pool Mechanical Room Plumbing upgrades, heating pipes	22,000
Refurbish surge tank piping	27,500
Tile replacement on pool deck	5,500
Brick and terra cotta repairs and replacement	66,000
Replace Drinking Fountain with ADA compliant with Bottle Filler	2,200
TOTAL	1,449,800

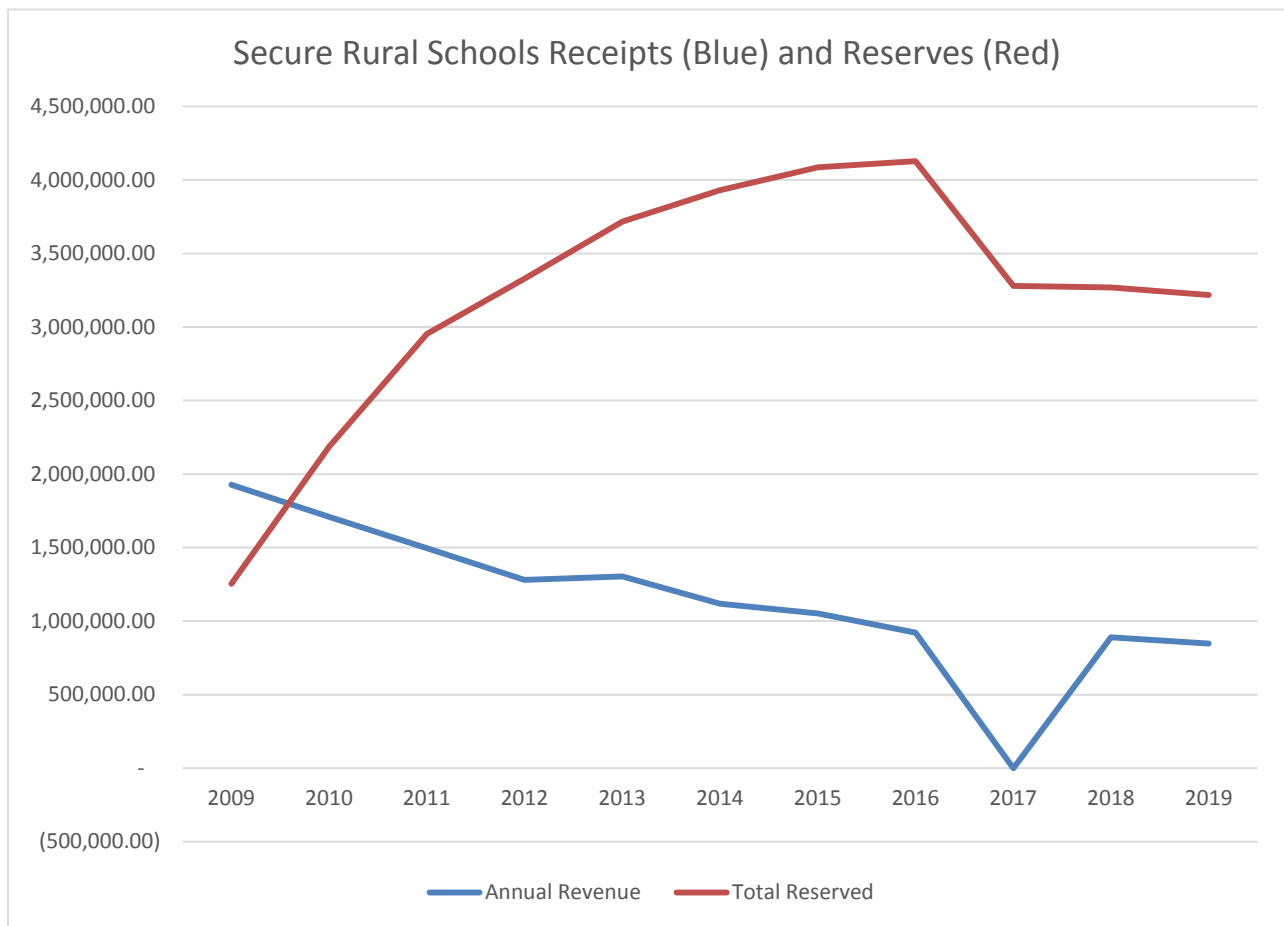
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**SECURE RURAL SCHOOLS FUND
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
RESERVES, BEGINNING		4,128,080	3,278,861	3,278,861	3,268,719
REVENUES					
25000 000 4170 40	Secure Rural Schools Payment - School	-	850,000	823,346	782,179
25000 000 4170 40	Secure Rural Schools Payment - Roads	-	54,250	52,554	49,926
25000 000 4550	Interest Income	(730)	20,000	15,000	15,000
		(730)	924,250	890,900	847,105
TRANSFERS OUT					
25000 000 7825	Support To Wrangell Public Schools	848,488	848,488	848,488	848,488
25000 000 8910	Transfer To General Fund For Roads	-	54,250	52,554	49,926
TOTAL TRANSFERS		848,488	902,738	901,042	898,414
RESERVES, ENDING		3,278,861	3,300,373	3,268,719	3,217,410
TOTAL RESERVE & EXPENDITURES		4,127,349	4,203,111	4,169,761	4,115,824
Years of funding remaining at current level of support		4.9	5.0	4.9	4.9

Secure Rural Schools, Received and Spent since non-zero Fund Balance

Fiscal Year	Annual Revenue	SRS Receipts		Added to reserves	Total Reserved
		Spent			
2009	1,927,292.00	673,314.00		1,253,978.00	1,253,978.00
2010	1,709,658.29	778,730.00		930,928.29	2,184,906.29
2011	1,495,060.52	727,283.20		767,777.32	2,952,683.61
2012	1,280,838.66	905,097.32		375,741.34	3,328,424.95
2013	1,304,978.21	916,737.21		388,241.00	3,716,665.95
2014	1,117,867.04	903,543.71		214,323.33	3,930,989.28
2015	1,052,610.17	897,701.59		154,908.58	4,085,897.86
2016	922,952.08	880,771.02		42,181.06	4,128,078.92
2017	(730.00)	848,488.00		(849,218.00)	3,278,860.92
2018	890,900.00	901,042.00		(10,142.00)	3,268,718.92
2019	847,105.00	898,414.00		(51,309.00)	3,217,409.92



**TRANSIENT TAX FUND & CONVENTION & VISITOR'S BUREAU
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
	CVB RESERVES, BEGINNING	93,585	108,748	87,598	76,448
TRANSIENT TAX & CVB REVENUE					
28000 000 4080	Transient Tax Revenue	53,533	40,000	50,000	52,500
28000 000 4085	Penalty And Interest	662	1,000	1,000	1,000
28000 000 4550	Interest Income	(58)	250	250	250
28000 000 4606	Advertising	2,778	3,000	3,000	3,000
		56,915	44,250	54,250	56,750
TRANSIENT TAX & CVB EXPENDITURES					
28000 000 7505	Travel	9,080	8,000	8,000	10,000
28000 000 7502	Telephone Expense	764	1,000	1,000	1,000
28000 000 7004	Postage Expense	1,182	1,500	1,500	1,700
28000 000 7576	Promotional	8,281	20,000	20,000	32,000
28000 000 7504	Web Hosting	970	1,400	1,400	1,500
28000 000 7507	Dues	1,975	5,500	5,500	5,500
28000 000 7506	Advertising Expense	9,500	18,000	18,000	18,000
28000 000 7821	Contribution To Nolan Ctr	10,000	10,000	10,000	12,000
		41,752	65,400	65,400	81,700
	CVB RESERVES, ENDING	108,748	87,598	76,448	51,498

**COMMERCIAL PASSENGER VESSEL EXCISE TAX FUND
2018-2019 DRAFT BUDGET**

	CPV TAX SHARE FUND, BEGINNING	98,018	131,184	163,684	215,099
		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
28010 000 4180	CPV Revenue Sharing	39,630	35,000	51,415	35,000
28010 000 7900	Mount Dewey Trail Extension	(6,464)	(2,500)	-	(50,000)
28010 000 7900	Petroglyph Beach Improvements	-	-	-	(35,000)
	CPV TAX SHARE FUND, ENDING	131,184	163,684	215,099	165,099

**MARIAN GLENZ MEMORIAL FUND
2018-2019 DRAFT BUDGET**

	FUND BALANCE, BEGINNING	-	-	-	50,000
		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
28020 000 4690	Marian Glenz Donation	-	-	50,000	-
28020 000 7000	Marketing	-	-	-	(50,000)
	FUND BALANCE, ENDING	-	-	50,000	-

28000 000 4606	ADVERTISING		
	Cooperative opportunities, Pay to play opportunities with local businesses	3,000	
	Advert sales for Travel Planner Reprint	15,000	
	Total	18,000	
28000 000 7505	TRAVEL		
	DMA Tech Summit	2,000	
	Alaska Media Roadshow	2,000	
	Seattle Boatshow (3 booth staff)	5,000	
	SATC annual meeting (Southeast Alaska Tourism Council	1,000	
	Total	10,000	
28000 000 7502	TELEPHONE EXPENSE		
	Visitor Center and 1800#	1,000	
	Total	1,000	
28000 000 7004	POSTAGE EXPENSE		
	Postage and shipping of visitor response inquiries/brochures	1,700	
	Total	1,700	
28000 000 7576	PROMOTIONAL		
	Travel Planner Redesign and Reprint (once every 2-3 years)	12,000	
	Video production	500	
	Design Work for print ads/ promo	1,000	
	Infox 3500 Travel Agent mailing	400	
	ATIA Newsletter or website banners	1,200	
	Photo Purchase	800	
	Travel Writer/Fam Assistance	3,000	
	wrangellalaska.org site maintenance fee	800	
	Cornell Lab -Living Bird Banners	2,000	
	Email blast	4,000	
	Alaska Media Roadshow- reg	2,500	
	FB Promo	600	
	HOP IN at City Park	500	
	Tradeshows	0	
	Posters/RackCard	1,200	
	Boatshow	500	
	Stikine River Birding Festival 2017	500	
	Bear Festival 2017	500	
	Total	32,000	
28000 000 7504	WEB HOSTING		
	Domain registrations and hosting fees for over 10 domain names, including stikinebirding.org, wrangellalaska.org, wrangell.travel, wrangell.info, etc.	1,500	
	Total	1,500	
28000 000 7507	DUES		
	ATIA	250	
	Anchorage CVB	375	
	ASCVB		
	Juneau CVB	350	
	SATC (Dues + Program participation)	4,000	
	DMAWEST	1,150	
	Total	5,500	
28000 000 7506	ADVERTISING EXPENSE		
	Cooperative Opportunities with the State marketing program	2,000	
	Milepost (cooperative with local advertisers)	2,170	
	Travel Guide - Breath of Bear	1,400	
	Alaska Magazine	1,000	
	Sunset - ATIA	1,500	
	Cornell Lab -Living Bird	480	
	State Travel Planner 2019	3,250	
	State Travel Planner 2019 online	2,000	
	Ketchikan CVB Narrative 2019	250	
	Birdwatchers Digest online	450	
	FB Advert	500	
	Targeted Email Banner ATIA	2,000	
	Misc	1,000	
	Total	18,000	
28000 000 7821	CONTRIBUTION TO NOLAN CTR		
	Transfer to Nolan center for visitor center support	12,000	
	Total	12,000	
28010 000 4180 10	CPV REVENUE SHARING		
	Total	-	
28010 000 XXXX	CPV EXPENDITURES		
	Mt. Dewey Trail Extension, Federal Lands Access Program Grant Match	60,000	
	Petroglyph Beach Improvements, vault toilets, decking improvements (per MOA)	50,000	

**RESIDENTIAL CONSTRUCTION FUND
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

FUNDS AVAILABLE JULY 1		(13,162)	(4,314)	(4,314)	(2,314)
		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUEST
REVENUE					
50000 000 4650	Lot Sales	8,953	25,000	-	-
50000 000 4550	Interest Income	900	-	2,000	-
		9,853	25,000	2,000	-
EXPENDITURES					
50000 000 7001	Materials & Supplies	-	-	-	-
50000 000 7510	Engineering & Surveying	894	-	-	-
50000 000 7506	Publications	-	-	-	-
		894	-	-	-
JUNE 30 RESERVE		(4,314)	20,686	(2,314)	(2,314)
TOTAL EXPENDITURES & RESERVE		(3,420)	20,686	(2,314)	(2,314)

EXPLANATION

The residential construction fund was established on January 14, 1992 by resolution 01-92-420. The fund was designed to be a revolving fund for the development of residential lands. The revenues derived from the sale of residential lots is to be put into this dedicated fund for the purpose of providing seed money for the next residential development. Activity in the current and coming fiscal year reflects development of residential lot sales on Etolin Street.

**INDUSTRIAL CONSTRUCTION FUND
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

FUNDS AVAILABLE JULY 1		318,226	327,926	327,926	337,392
		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
REVENUE					
52000 000 4650	Lot Sales	7,060	-	6,500	-
52000 000 4550	Interest Income	3,867	5,000	3,800	3,750
	TOTAL REVENUES	10,927	5,000	10,300	3,750
EXPENDITURES					
52000 000 7510	Engineering & Surveying		18,000	-	-
52000 000 7515	Environmental Costs		1,000	-	-
52000 000 7001	Misc. Industrial Costs		-	834	-
52000 000 7506	Publications		500	-	-
52000 000 7901	Construction	1,227	160,000	-	176,000
	TOTAL EXPENDITURES	1,227	179,500	834	176,000
JUNE 30 RESERVE		327,926	153,426	337,392	165,142
TOTAL EXPENDITURES & RESERVE		329,153	332,926	338,226	341,142

EXPLANATION

The industrial construction fund was established on December 10, 1991 by resolution 12-91-418. The fund was designed to be a revolving fund for the development of industrial lands. The revenues derived from the sale of industrial lots is to be put into this dedicated fund for the purpose of providing seed money for the next industrial development.

**ECONOMIC RECOVERY FUND
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

FUNDS AVAILABLE JULY 1		501,799	501,799	501,799	1,452,799
		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	APPROVED	ESTIMATED	REQUESTED
REVENUES					
53000 000 4550	Interest Revenue	-	1,000	1,000	1,000
53000 000 4XXX	Proceeds From Sale Of Belt Freezer	-	950,000	950,000	-
TOTAL REVENUES		-	951,000	951,000	1,000
EXPENDITURES					
53000 000 7550	Mill Appraisal	-	-	-	-
53000 000 XXXX	Misc Institute Property Expenses	-	-	-	-
53000 000 7901	Boatyard Paint/Advertising	-	-	-	-
53000 000 7900	Mill Purchase	-	1,451,799	-	-
53000 000 7900	Land Purchase For Water	-	-	-	-
TOTAL ECONOMIC RECOVERY FUND EXP		-	1,451,799	-	-
JUNE 30 RESERVE		501,799	1,000	1,452,799	1,453,799
TOTAL EXPENDITURES & RESERVE		501,799	1,452,799	1,452,799	1,453,799

HISTORY OF THE ECONOMIC RECOVERY FUNDS

The Economic Recovery Funds were federal funds issued to the community after the federal government canceled the long term timber contracts which put most of the mills out of business in Southeast Alaska. The City of Wrangell received approximately 37 million dollars to assist in rebuilding our economy, a considerable amount of which was leveraged with state and federal grant sources to expand the scope and duration of this assistance.

Projects funded from this money included Wrangell's Sewer Treatment Plant, extensive water and sewer infrastructure improvements and extensions, a power plant upgrade, purchase of the downtown mill site, numerous dock and harbor repairs and reconstruction projects, establishment of Wrangell's Permanent Fund and Museum Construction Fund, support to the schools and hospital, and a wide variety of other infrastructure and community projects.

The remainder of these funds will be used to acquire the property formerly used as the sawmill at 6-mile Zimovia Highway. Other funds used to acquire the mill property will include proceeds from the sale of the Borough's belt freezer building and machinery, as well as a loan from the Permanent Fund. Revenue generated from leases, storage, etc. will be used to repay the loan to the Permanent Fund and to be used as revolving construction fund money to further develop the site.

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**WRANGELL MUNICIPAL LIGHT & POWER
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

CASH & INVESTMENTS, JULY 1st		2,082,105	2,597,606	2,597,606	3,379,933
		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
REVENUE					
70000 000 4101 17	State Of AK Share of PERS	-	71,740	21,450	21,450
70000 000 5010	Residential Sales	1,688,621	1,500,000	1,530,000	1,550,000
70000 000 5011	Small Commercial Sales	1,348,290	1,300,000	1,278,000	1,300,000
70000 000 5012	Large Commercial Sales	892,245	1,050,000	858,000	900,000
70000 000 5015	Fuel Surcharge	-	120,000	91,688	132,000
70000 000 5018	Labor Charged Out	6,850	5,500	2,500	5,500
70000 000 5020	Elect. Fees & Permits	17,181	10,000	5,000	7,500
70000 000 5021	Write Off'S Collected	2,223	2,500	2,500	2,500
70000 000 5022	Service Charges	6,464	6,500	5,000	5,500
70000 000 5030	Equipment Rental	1,550	2,500	1,500	1,500
70000 000 5031	Pole Rental	74,540	36,920	36,920	36,920
70000 000 5032	Late Fee Revenue	(12,161)	20,000	15,496	20,000
70000 000 5033	Interest Income	(536)	4,000	5,000	6,000
70000 000 5034	Material Sales	11,684	20,000	18,936	15,000
70000 000 5035	SEAPA Rebate	274,436	180,000	609,547	200,000
70000 000 5035	SEAPA Reimbursement Of TBPA PERS	-	125,860	55,000	55,008
TOTAL REVENUES		4,311,387	4,455,520	4,536,537	4,258,878
TOTAL EXPENDITURES		3,795,886	4,210,320	3,754,210	4,192,114
CASH & INVESTMENTS, JUNE 30		2,597,606	2,842,806	3,379,933	3,446,697
TOTAL REVENUES, TRANSFERS, RESERVES		6,393,492	7,053,126	7,134,143	7,638,811
					(66,764)

ACCOUNT #	ACCOUNT NAME & DETAIL				
70000 000 5010	RESIDENTIAL SALES		70000 000 5020	ELECT. FEES & PERMITS	
	<u>Homes and residence revenues</u>			<u>revnues generated by fees and permits</u>	
	TOTAL	1,500,000		TOTAL	5,000
70000 000 5011	SMALL COMMERCIAL SALES		70000 000 5021	WRITE OFF'S COLLECTED	
	<u>Small business and harbor revenues</u>			<u>past due accounts collected by collection agency</u>	
	TOTAL	1,300,000		TOTAL	2,500
70000 000 5012	LARGE COMMERCIAL SALES		70000 000 5022	SERVICE CHARGES	
	<u>Large business/industrial revenues</u>			<u>service disconnect/reconnect fees</u>	
	TOTAL	950,000		TOTAL	5,500
70000 000 5015	FUEL SURCHARGE		70000 000 5030	EQUIPMENT RENTAL	
	<u>Surcharge for diesel fuel used during diesel power generation.</u>			<u>Hourly fee charged for line and digger trucks used outside projects</u>	
	TOTAL	100,000		TOTAL	1,500
70000 000 5018	LABOR CHARGED OUT		70000 000 5031	POLE RENTAL	
	<u>Charges for labor associated with outside projects.</u>			<u>Pole Attachment fees charged to AP&T and GCI for communications attachments</u>	
	TOTAL	5,500		<u>20.00 per attachment, 1846 attachments</u>	
70000 000 5019	Wholsale Overage diesel fuel Credit			TOTAL	36,920
	6.8 cent per KWH wholesale cost credit		70000 000 5032	LATE FEE REVENUE	
	applied towards diesel fuel cost when on diesel power. Normally goes to SEAPA			<u>late fee assesed to customers who pay their bill after the 20th of the month.</u>	
	accounts for about 42% overall fuel cost during run	42,000		TOTAL	LEE
			70000 000 5033	INTEREST INCOME	
				<u>interest earned off department reserves</u>	
				TOTAL	Lee
			70000 000 5034	MATERIAL SALES	
				<u>sales of poles and hardware associated with outside funded projects</u>	
				TOTAL	15,000
			70000 000 5035	SEAPA REBATE	
				<u>Refund issued by SEAPA if SEAPA revenues exceed annual operating costs</u>	
				TOTAL	200,000
			70000 000 5036	SEAPA REIMBURSEMENT OF TBPA PERS	
				<u>SEAPA payment of PERS liability associated with absorbing Thomas Bay Power Authority and related employee obligations</u>	
				TOTAL	Lee

**WRANGELL MUNICIPAL LIGHT & POWER
ADMINISTRATION AND GENERATION DEPARTMENTS
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	APPROVED	ESTIMATED	REQUESTED
ADMINISTRATION EXPENDITURES					
70000 201 6001	Wages & Salaries	160,044	125,650	100,000	137,750
70000 201 6002	Temporary Wages		-	10,000	2,500
70000 201 6100	Personnel Benefits	54,137	103,890	65,000	75,000
70000 201 7001	Materials & Supplies	1,101	-	100	1,500
70000 201 7502	Phone & Internet	3,732	4,500	6,193	4,500
70000 201 7503	It & Software Support	798	1,500	1,000	2,500
70000 201 7508	General Insurance Exp	9,395	16,500	18,000	18,000
70000 201 7509	Credit Card Expense	39,288	40,000	40,000	40,000
70000 201 7540	Audit Expense	10,946	12,500	12,500	12,500
70000 201 7603	Charge From Finance	70,065	70,000	70,000	70,000
70000 201 7915	Meter Interest Refund	2,137	2,500	2,000	2,000
70000 201 7851	TBPA PERS Termination Liability	-	93,310	55,000	55,008
		351,643	470,350	379,793	421,258
GENERATION EXPENDITURES					
70000 202 6001	Wages & Salaries	21,101	58,870	45,000	37,270
70000 202 6002	Casual Labor	-	3,500	1,000	-
70000 202 6005	Overtime	4,350	3,500	200	1,000
70000 202 6100	Personnel Benefits	43,560	42,510	30,000	20,160
70000 202 7001	Materials And Supplies	8,273	10,000	10,000	10,000
70000 202 7002	Facility Repair And & Maint	3,619	10,000	10,000	10,000
70000 202 7015	Lube Oil Expense	1,965	12,000	7,500	10,000
70000 202 7009	Equipment Repair & Maint	11,431	12,000	10,000	12,000
70000 202 7016	Diesel Fuel Expense/Gen.	7,507	132,000	310,000	125,000
70000 202 7017	Heating Oil	11,033	8,500	10,000	10,000
70000 202 7100	Clothing Allowance	128	-	400	800
70000 202 7501	Utilities Expenses	2,246	2,200	2,200	2,500
70000 202 7505	Travel & Training Expenses	2,842	5,000	1,000	8,000
70000 202 7515	OSHA Requirements	2,535	8,000	5,000	7,500
70000 202 7515	Govt Fees - DEC, EPA	-	600	600	600
70000 202 7850	Tyee Purchases, \$.068/Kwh	2,655,257	2,500,000	2,273,098	2,437,500
70000 202 7900	Fixed Asset Purchases	-	7,000	7,800	142,000
		2,775,847	2,815,680	2,723,798	2,834,330
DISTRIBUTION EXPENDITURES					
70000 203 6001	Wages & Salaries	307,841	327,880	275,000	278,250
70000 203 6002	Temporary Labor - Clearing	7,499	10,000	10,000	10,000
70000 203 6005	Overtime	18,742	25,000	14,000	20,000
70000 203 6100	Personnel Benefits	191,372	260,960	200,000	182,290
70000 203 7001	Materials And Supplies Exp	53,722	55,000	30,000	30,000
70000 203 7010	Vehicle Repair & Maintenance	30,325	3,500	35,000	25,636
70000 203 7100	Clothing Allowance	1,263	-	1,600	1,600
70000 203 7501	Utilities Expense	983	950	1,250	1,250
70000 203 7502	Phone & Internet	2,493	1,000	3,769	2,500
70000 203 7505	Travel & Training Expenses	4,803	8,000	8,000	8,000
70000 203 7621	Charges From Public Works	3,937	3,500	3,000	3,500
70000 203 7900	Capital Purchases & Construction	9,484	170,000	12,500	315,000
70000 203 7910	Pole Purchases	12,538	30,000	28,000	30,000
70000 203 7911	Transformer Purchases	4,642	8,500	8,500	8,500
70000 203 7912	Line Purchases	6,524	5,000	5,000	5,000
70000 203 7913	Meter Purchases	12,228	15,000	15,000	15,000
		668,396	924,290	650,619	936,526
TOTAL WRANGELL MUNICIPAL LIGHT & POWER EXPENDITURES		3,795,886	4,210,320	3,754,210	4,192,114

ACCOUNT #	ACCOUNT NAME & DETAIL		ACCOUNT #	ACCOUNT NAME & DETAIL	
70000 201 7001	MATERIALS & SUPPLIES		70000 201 7502	PHONE & INTERNET	
	office and cleaning supplies,	500		AP&T phone service	2,500
	small tools and hardware	1,000		<u>GCI internet service</u>	2,000
	TOTAL	1,500		TOTAL	4,500
70000 201 7503	IT & SOFTWARE SUPPORT		70000 201 7508	GENERAL INSURANCE EXP	
	Computer service, maintenance and			property and vehical insurance	
	software upgrades	1,060			
	<u>scheduled IT maintenance</u>	1,440			Lee -
	TOTAL	2,500			
70000 201 7509	CREDIT CARD EXPENSE		70000 201 7540	AUDIT EXPENSE	
	expenditures related to credit card			portion of cost of annual outside audit	
	<u>processing fees</u>	-			Lee -
	TOTAL	-	70000 201 7915	METER INTEREST REFUND	
70000 201 7603	CHARGE FROM FINANCE DEPT				Lee -
	Charges for software, billing services				
	TOTAL	70,000	70000 202 7001	MATERIALS AND SUPPLIES	
70000 201 7851	TBPA PERS TERMINATION LIABILITY			Materials and supplies, small equipment	
	Liability associated with SEAPA			and safety equipment.	
	absorbing TBPA employees and				
	assumption of operations at				
	<u>Tyee Lake Hydro plant</u>			TOTAL	10,000
	TOTAL	Lee	70000 202 7015	LUBE OIL EXPENSE	
70000 202 6002	Overtime			generator lube oil used during diesel run	
	Overtime for diesel electric mechanic				
	annual diesel run and occsional				
	<u>outages</u>	4,500			
	TOTAL	4,500			
70000 202 6005	Casual Labor		70000 202 7016	DIESEL FUEL EXPENSE/GEN.	
	casual labor and temporary help for power			generator fuel used during generation	
	plant			usaully Tyee maintenance shutdown	
	<u>(2) workers @14.00 per hour for (3) weeks</u>	3,360			
	TOTAL	3,500			
70000 202 7002	FACILITY REPAIR AND & MAINT		70000 202 7100		
	paint, carpentry supplies				
	plumbing supplies, light bulbs				
	lumber				
	<u>furnce maintenance</u>	10,000			
	TOTAL	10,000			
70000 202 7009	EQUIPMENT REPAIR & MAINT				
	generator and engine parts	7,500			
	generator and related repair and tech				
	<u>services</u>	4,500			
	TOTAL	12,000	70000 202 7505	TRAVEL & TRAINING EXPENSES	
70000 202 7017	HEATING OIL			job related travel and training.	
	heating oil for power plant			Meter School	
				Line School classes	
				<u>Safety training</u>	
	TOTAL	10,000		TOTAL	5,000
70000 202 7501	UTILITIES EXPENSES		70000 202 7515	GOVT FEES- DEC, EPA	
	water, sewer and garbage			generator emmision fees charged by DEC and EPA	
	<u>for powerplant and admin office</u>	2,500			
	TOTAL	2,500		TOTAL	600
70000 202 7515	OSHA REQUIREMENTS		ACCOUNT #	ACCOUNT NAME & DETAIL	
	fund to cover the cost of OSHA required		70000 202 7900	FIXED ASSET PURCHASES	
	safety equipment			Voltage Regulation	75,000
	FR rated gear and clothing	3,500		Power Plant Frequency Controls	50,000
	<u>ANSI and Arc rated rain gear</u>	4,000		<u>Power Plant Building Major Maintenance</u>	17,000
	TOTAL	7,500		TOTAL	142,000
ACCOUNT #	ACCOUNT NAME & DETAIL		70000 203 7010	VEHICLE REPAIR & MAINTENANCE	
70000 202 7850	TYEE PURCHASES, \$0.068/kWh			Billing from Public Works and outside	
	<u>Wholesale Hydro power purchases</u>	2,437,500		shop facilities for vehical repair	
	TOTAL	2,500,000		TOTAL	25,636
ACCOUNT #	ACCOUNT NAME & DETAIL		70000 203 7501	UTILITIES EXPENSE	
70000 203 6002	Temp Labor			water, sewer, electricity	
	Brushing crew and laborers				
	for distribution and related projects				
	<u>(3) man crew up to 200 hours total</u>	10,000			
	TOTAL	10,000	70000 203 7505	TRAVEL & TRAINING EXPENSES	
70000 203 6005	overtime line dept			Meter and safety training for line dept	
	overtime for call outs, storm damage				
	additional hours for construction projects.				
	<u>(4) man crew, 125 hours total</u>	25,000			
	TOTAL	25,000	70000 203 7900	CAPITAL PURCHASES & CONSTRUCTION	
70000 203 7001	Materials and Supplies			Zimovia Highway Rebuild	150,000
	Nordic Pads, insulators, crossarms	15,000		Case Ave. Rebuild and Substation Getaways, Phase I	100,000
	sectionalizing switches	7,500		Church Street Pole Replacement, 2nd half	65,000
	cut-outs, fuses, hardware	2,500			
	Pole brackets, guy wire anchors	2,500			
	<u>tools and special equipment</u>	2,500			
	Total	30,000			
70000 203 7010	Vehical repair and maintenance				
	Charges for service work to Electric				
	<u>Dept vehicals by Public Works Shop.</u>				
	Total	25,000	70000 203 7913	METER PURCHASES	
70000 203 7100	CLOTHING ALLOWANCE			New Meters	12,500
	work related appearal and footwear			<u>CT's, Test Switches</u>	2,500
	supplied by borough			TOTAL	15,000
	<u>400.00 X (4) man Crew</u>	1,600			
		1,600			
70000 203 7502	cell phone				
	<u>(2) cell phone lines and service</u>	2,500			
	TOTAL	2,500			
70000 203 7621	CHARGES FROM PUBLIC WORKS				
	Gravel for pole setting	2,500			
	Labor and assistance as needed	1,000			
	Total	3,500			
70000 203 7910	POLE PURCHASES				
	utility pole expenditures				
	TOTAL	30,000			
70000 203 7912	LINE PURCHASES				
	<u>distribution and secondary wire supplies</u>				
	TOTAL	5,000			

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WATER FUND
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	APPROVED	ESTIMATED	APPROVED
WATER REVENUES					
72000 000 4101 17	State Of AK Share Of PERS	12,000	12,110	12,110	13,500
72000 000 5110	Water Sales	611,220	690,000	715,000	743,600
72000 000 5118	Water Connections (Labor)	16,114	5,000	13,375	12,500
72000 000 5131	Hydrant Rental	42,112	42,500	39,750	-
72000 000 5133	Redemption Fund WTP - ADEC	89,987	89,987	640,987	-
72000 000 5134	Material Sales	-	1,000	-	-
72000 000 5550	Interest Income	1,216	6,000	6,000	6,000
		772,649	846,597	1,427,222	775,600
WATER ADMINISTRATION					
72000 301 7508	General Insurance Exp	4,212	6,000	8,907	9,000
72000 301 7509	Credit Card Expense	4,355	5,000	5,000	5,000
72000 301 7540	Audit Expense	3,284	3,650	3,650	3,750
72000 301 7603	Charges From Finance & Admin	22,802	23,000	23,000	23,500
72000 301 7802	Debt Service (Loans/Bonds)	104,257	114,450	366,316	26,764
		138,910	152,100	406,873	68,014
TREATMENT AND DISTRIBUTION EXPENDITURES					
72000 302 6001	Wages And Salaries	73,424	71,500	82,000	94,630
72000 302 6001	Temporary Wages	22,115	-	32,000	36,800
72000 302 6005	Overtime	20,779	15,000	15,000	15,000
72000 302 6100	Personnel Benefits	63,989	71,360	65,000	65,000
72000 302 7001	Materials And Supplies	13,771	15,000	10,000	15,000
72000 302 7100	Clothing Allowance	-	-	600	600
72000 302 7002	Facility Repair & Maintenance	68,130	50,000	36,000	50,000
72000 302 7010	Vehicle Repair & Maintenance	37,407	8,050	15,000	8,545
72000 302 7021	Chemicals Expense	26,539	25,000	20,000	25,000
72000 302 7501	Electricity Expense	97,713	90,000	112,500	115,000
72000 302 7502	Telephone Expense	2,847	3,000	3,500	3,500
72000 302 7505	Travel And Training	1,297	3,500	2,600	4,500
72000 302 7506	Publications And Adverstising	279	1,500	3,100	3,000
72000 302 7510	Engineering Expense	110,584	10,000	31,000	35,000
72000 302 7515	Compliance Testing	15,738	15,000	16,000	16,000
72000 302 7900	Capital Improvements - See Next Page	200,920	335,000	115,000	80,000
72000 303 7025	System Repair & Maintenance	31,216	25,000	25,000	30,000
72000 303 7621	Public Works Labor Charges	88,463	80,000	70,000	80,000
		875,211	818,910	654,300	677,575
ADEC Loan - Fy 17 Ozone Generator		-	(174,690)	-	(211,359)
BOROUGH EXPENDITURES NET OF REVENUE		-	(174,690)	-	(211,359)
Revenues over/(under) expenditures		(241,472)	50,277	366,049	241,370
Water Reserves, Beginning		543,050	301,578	301,578	667,627
Water Reserves, Ending		301,578	351,855	667,627	908,997

DETAIL OF CAPITAL IMPROVEMENTS LINE ITEM FROM OPERATIONS BUDGET

	2017-2018	2017-2018	7/1/2018	2018-2019	2018-2019
	APPROVED	SPENT	REMAINING	REQUESTED	TO SPEND
Roughing Filter Replacement System	250,000	55,000	195,000	-	-
Reconfigure bypass line valve cluster	30,000	-	30,000	-	30,000
Tracer Study	25,000	-	25,000	-	-
Sand Filter Ventilation	30,000	-	30,000	-	30,000
Water Metering Program	-	-	-	55,000	55,000
Rate study	-	-	-	25,000	25,000
Return to Water Operating Fund	-	220,000	(220,000)	-	-
TOTAL CAPITAL EXPENDITURES	335,000	275,000	60,000	80,000	140,000

**WATER CAPITAL IMPROVEMENT PROJECTS
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

EXPENDITURES / (REVENUES)		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 APPROVED	BOROUGH COST 3-YEARS
WATER TREATMENT PLANT PILOT STUDY						
72310 000 7510	Engineering	76,541	-	-	-	
72310 000 4590	State of Alaska DCCED Grant Revenue	(76,541)	-	-	-	
Subtotal		-	-	-	-	-
ADDITIONAL PLANT ENGINEERING ANALYSES (BOROUGH COST)						
72000 302 7510	CRW Engineering (Water Plant Analyses)	108,974	10,000	15,000	-	
72000 302 7510	Shannon & Wilson (Groundwater Study)	1,610	-	8,055	-	
Subtotal		110,584	10,000	23,055	-	133,639
CONNECTION TO UPPER RESERVOIR (100% DCCED REIMBURSABLE)						
72300 000 7XXX	Expenditures (various)	540	80,000	30,000	579,000	
72300 000 4590	State of Alaska DCCED Grant Revenue	(540)	(80,000)	(30,000)	(579,000)	
Subtotal		-	-	-	-	-
OZONE GENERATOR #2 PROCUREMENT (DEC LOAN REIMBURSABLE)						
72000 000 7900	Water Capital Purchases	211,359	-	-	-	
72000 000 2350	DEC Loan Payable (Proceeds from Loan)	-	-	(211,359)	-	
Subtotal		211,359	-	(211,359)	-	-
ROUGHING FILTER REPLACEMENT						
72300 302 7900	Transfer from Water Operations (Capital)	-	-	(458,000)	-	
72320 000 7900	Roughing Filter Procurement & Installation	-	-	-	458,000	
Subtotal		-	-	(458,000)	458,000	450,000
WATER TREATMENT PLANT REPLACEMENT - DAF PLANT						
72330 000 7900	WATER TREATMENT PLANT CONSTRUCTION	-	-	-	9,182,000	
72330 000 4590	USDA Grant Revenue	-	-	-	(3,161,000)	
72330 000 2350	USDA Loan Payable (Proceeds from Loan)	-	-	-	(3,821,000)	
72331 000 4590	EDA Grant Revenue	-	-	-	(1,750,000)	
72320 000 7900	DEC Loan Payable	-	-	-	(450,000)	
Total					-	-

Total Upfront Water Fund Cash Investment in Plant Improvements To Date:

583,639

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PORT & HARBOR FUNDS SUMMARY
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET

	2017-2018	2017-2018	2017-2018	2018-2019
	ENDING BALANCE	REVENUE	EXPENDITURE	BEGINNING BALANCE
Harbor Operating	2,109,571	1,137,559	1,736,705	1,510,425
Harbor Replacement Reserves	1,835,470	2,000	-	1,837,470
Commercial Fishing Infrastructure Reserve	550,177	2,000	-	552,177
Shoemaker Harbor Replacement Project	-	1,180,430	100,000	1,080,430
Total Harbor Related Reserves	4,495,218	2,321,989	1,836,705	4,980,502

	2016-2017	2017-2018	2017-2018	2018-2019
	ENDING BALANCE	REVENUE	EXPENDITURE	BEGINNING BALANCE
Port Fill, Dock & Barge Ramp Operating	503,175	253,040	232,693	523,522
Marine Service Center	468,344	403,178	415,168	456,354
Meyers Chuck Restricted Reserves	688,348	2,000	-	690,348

**PORT & HARBORS ADMINISTRATION
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
74000 401 6001	Wages & Salaries	68,052	115,010	115,010	119,050
74000 401 6100	Personnel Benefits	43,096	107,520	85,000	92,750
74000 401 7001	Materials & Supplies	6,231	7,000	5,500	5,200
74000 401 7002	Facility Repair & Maintenance	255	3,500	3,000	15,000
74000 401 7503	Computer & It Support	1,420	2,400	2,400	7,800
74000 401 7010	Vehicle Repair & Maintenance	25,593	48,274	40,000	45,000
74000 401 7502	Telephone Expense	6,498	7,000	7,400	7,800
74000 401 7505	Training & Travel Expense	10,708	5,000	4,000	4,700
74000 401 7506	Publication Expense	7,803	6,849	6,000	6,000
74000 401 7508	General Insurance Expense	1,278	2,200	2,200	2,200
74000 401 7509	Credit Card Processing	16,359	13,500	16,500	16,500
74000 401 7540	Audit Expense	6,294	-	6,300	6,300
74000 401 7576	Promotions Expense	2,360	9,000	13,000	11,500
74000 401 7603	Charges From Finance	28,142	24,000	24,000	25,000
	TOTAL ADMINISTRATION EXPENSES	224,089	351,253	330,310	364,800
	30% DOCK ALLOCATION	(61,449)	(105,376)	(99,093)	(109,440)
	20% TRAVEL LIFT ALLOCATION	(40,966)	(70,251)	(66,062)	(72,960)
	50% HARBOR ALLOCATION	(102,415)	(175,626)	(165,155)	(182,400)

Note: In previous years, payroll expenses for Harbormaster and Harbor Administrative Assistant were split 70%/30% between the Harbors Department and Port/Dock Department, respectively. In future fiscal years, these positions' payroll will be expensed in Port/Harbor Administration, with total expenditures allocated as shown above.

ACCOUNT #	ACCOUNT NAME & DETAIL	
74000 401 7001	MATERIALS & SUPPLIES	
	office supplies	3,200
	cleaning supplies	500
	restroom supplies	1,500
	TOTAL	5,200
74000 401 7002	FACILITY REPAIR & MAINTENANCE	
	Five new doors and hardware	13,500
	deck painting	400
	2 windows	300
	siding repairs	300
	misc	500
	TOTAL	15,000
74000 401 7503	COMPUTER & IT SUPPORT	
	software support	2,400
	2 computers	2,600
	printer drum	200
	portion of IT person	2,600
	TOTAL	7,800
74000 401 7010	VEHICLE REPAIR & MAINTENANCE	
	Trucks	
	Loader	
	Boat lifts	
	Fuel, metal and misc	45,000
	TOTAL	45,000
74000 401 7009	EQUIPMENT REPAIR & MAINT	
	TOTAL	-
74000 401 7505	TRAVEL & TRAINING	
	OSHA Training	750
	CPR & First Aid Training	750
	Harbormaster Conference	3,200
	TOTAL	4,700
74000 401 7506	PUBLICATION EXPENSE	
	Magazine adds	2,700
	harbor/boatyard shirts	2,000
	Wrangell Sentinal, chamber, derby etc	1,300
	TOTAL	6,000
74000 401 7576	PROMOTIONS EXPENSE	
	Fish Expo- Booth, Air, Hotel, Van, Perdiem	5,500
	Shipping, parking and misc	
	Seattle Boat Show - Booth, Air, Hotel, Van	6,000
	Shipping, Perdiem, parking and misc	
	TOTAL	11,500
74000 401 7508	GENERAL INSURANCE EXPENSE	
	Department share of insurance for property and liability	2,200
	TOTAL	2,200
74000 401 7540	AUDIT EXPENSE	
	Port & Harbors share of Borough audit expense	6,300
	TOTAL	6,300
74000 401 7603	CHARGES FROM FINANCE	
	For administrative and finance work	25,000
	TOTAL	25,000

**HARBOR DEPARTMENT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

CASH & INVESTMENTS, JULY 1st		1,538,786	2,109,571	2,109,571	1,510,425
		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
REVENUES					
74010 000 4101 17	State Of AK Share Of Pers	-	19,500	4,876	4,876
74010 000 4190 11	Fisheries Business Tax (State Of AK)	12,453	12,500	12,453	12,453
74010 000 4191 10	Raw Fish Tax (State Of AK)	233,563	225,000	314,455	250,000
74010 000 5200	Stall Rent	580,207	580,000	580,000	591,600
74010 000 5201	Meyers Chuck Moorage	4,219	5,000	5,000	5,000
74010 000 5202	Transient Moorage	131,468	150,000	170,000	173,400
74010 000 5203	Electricity Collected/Trans	28,246	15,000	15,000	15,000
74010 000 5204	Hoist Revenue	4,971	5,500	5,000	5,000
74010 000 5205	Boat Launch Fees	5,775	5,500	7,000	7,000
74010 000 5210	Fines & Forfeitures	12,595	7,500	7,500	8,000
74010 000 5221	Harbor Misc.	44,139	1,000	100	-
74010 000 5224	Labor Charges/Revenue	6,902	10,000	10,000	10,000
74010 000 5234	Material Sales	29,000	2,000	6,175	2,000
74010 000 5550	Interest Income	(324)	4,500	-	-
TOTAL HARBOR REVENUES		1,093,214	1,043,000	1,137,559	1,084,329
EXPENDITURES					
74010 000 6001	Wages & Salaries	140,822	93,850	93,850	97,524
74010 000 6002	Casual Labor	11,206	22,400	22,400	22,400
74010 000 6005	Overtime	4,278	2,550	3,000	3,000
74010 000 6100	Personnel Benefits	114,148	71,370	70,000	72,040
74010 000 7001	Materials & Supplies	12,347	9,000	9,000	9,500
74010 000 7002	Facility Repair & Maintenance	21,883	30,000	30,000	30,000
74010 000 7009	Equipment Repair & Maintenance	-	3,000	3,000	8,000
74010 000 7015	Gasoline & Lube Oil Exp	873	1,500	1,200	1,500
74010 000 7100	Uniform Allowance	2,804	3,500	3,500	3,500
74010 000 7501	Utilities Expense	95,807	145,000	125,000	115,500
74010 000 7508	Insurance Expense	1,801	3,100	3,100	3,100
74010 000 7601	Allocated Administration	102,415	175,626	165,155	182,400
74010 000 7622	Public Works Allocated Labor	(181)	5,000	5,000	5,000
74010 000 7861	Hoist Expenditures	565	2,500	2,500	2,500
74010 000 8974	Capital Transfer - Shoemaker	13,661	1,200,000	1,200,000	1,588,503
74010 000 7900	Capital Expenditures	-	-	-	49,000
74010 000 8974	Transfer to Harbor Replacement (CFIR)	-	-	-	64,680
TOTAL HARBOR EXPENDITUES		522,429	1,768,396	1,736,705	2,258,147
Operating Reserves at June 30		2,109,571	1,384,175	1,510,425	336,607
Reserved for Comm. Fish Infr.		-	-	-	64,680
Total Harbor Reserves		2,109,571	1,384,175	1,510,425	401,287
TOTAL EXPENDITURES & RESERVE		2,632,000	3,152,571	3,247,130	2,594,754

74010 000 7001	MATERIALS & SUPPLIES	AMOUNT
	Hardware, locks, fasteners, nails	2,000
	lumber	5,000
	restroom supplies	2,500
	TOTAL	9,500
74010 000 7002	FACILITY REPAIR & MAINTENANCE	
	Lumber, concrete, electrical	16,000
	hardware, paint, plumbing parts	5,500
	contractors/ rock	5,000
	signage	3,500
	TOTAL	30,000
74010 000 7011	EQUIPMENT REPAIR & MAINTENANCE	
	Saws, pumps, other hand tools	8,000
	as well as replacements	
	TOTAL	8,000
74010 000 7015	GASOLINE & LUBE OIL EXP	
	Boat gas, oil and lube for pumps, saws	1,500
	4 wheelers etc	
	TOTAL	1,500
74010 000 7100	UNIFORM ALLOWANCE	
	Clothing allowance	2,000
	Harbor attire as uniform	1,500
	TOTAL	3,500
74010 000 7113	FIRE EQUIPMENT	
	Repairs, re certifications, replacement	3,000
	TOTAL	3,000
74010 000 7501	UTILITIES EXPENSE	
	Electrical	40,000
	Garbage	45,000
	Sewer	500
	Water	30,000
	TOTAL	115,500
74010 000 7508	INSURANCE EXPENSE	
		3,100
	TOTAL	3,100
74010 000 7601	ALLOCATED ADMINISTRATION	
	Covers harbor's part of the office operation	182,400
	TOTAL	182,400
74010 000 7622	PUBLIC WORKS ALLOCATED LABOR	
	Charges from public works department	5,000
	TOTAL	5,000
74010 000 7861	HOIST EXPENDITURES	
	Re certification	1,821
	Wire, oil, hoses, repairs	679
	TOTAL	2,500

**SHOEMAKER HARBOR REPLACEMENT PROJECT
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

74310 - SHOEMAKER REHABILITATION PROJECT

TRANSFERS IN	PROJECT	2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
74310 000 4590	State DCCED Grant Revenue	84,690	76,018	-	-
74310 000 4974	Transfer from Harbor Operation Budget	-	1,200,000	1,200,000	1,588,503
74310 000 4950	State Harbor Matching Grant Proceeds	-	-	-	5,000,000
74310 000 4974	Transfer from Harbor Replacement Fund	-	-	-	1,838,900
74310 000 4974	Transfer from CFIR Reserve	-	-	-	551,093
74310 000 4900	Revenue Bond Proceeds	-	-	-	2,150,000
		84,690	1,276,018	1,200,000	11,128,496

EXPENDITURES

74310 000 7510	Engineering Design (PND)	84,690	250,000	274,461	740,816
74310 000 7901	Construction	-	950,000	-	11,214,237
74310 000 8900	Transfer to Bond Bank Trustee (Required Reserve)				175,000
		84,690	1,200,000	274,461	12,130,053

Project Fund Balance at July 1

- 76,018 1,001,557 -

Total State of Alaska DCCED Share	600,000
Total State of Alaska Share - Harbor Matching	5,000,000
Total Harbor Funds Direct Contribution	5,199,522
Revenue Bond Proceeds	2,150,000
	12,949,522

**PORT FILL, DOCK AND BARGE RAMP
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

FUNDS AVAILABLE JULY 1ST		487,737	503,175	503,175	523,522
		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
REVENUES					
74020 000 4101 17	State Of AK Share Of PERS	-	10,500	2,090	2,090
74020 000 5224	Labor Charges	5,702	-	5,700	5,700
74020 000 5240	Storage Revenue	90,626	110,000	100,000	102,000
74020 000 5241	Wharfage	40,434	70,000	60,000	60,000
74020 000 5242	Dockage Revenue	42,999	47,500	50,000	65,000
74020 000 5243	Port Development Fund	23,585	30,000	32,000	39,000
74020 000 5244	Port Transient Fees	8,565	400	500	500
74020 000 5550	Interest Income	(134)	2,500	2,500	2,500
72020 000 5249	Other Revenues	2,520	-	250	250
TOTAL PORT (DOCK) REVENUES		214,297	270,900	253,040	277,040
TOTAL REVENUES & RESERVE		702,034	774,075	756,215	800,562
EXPENDITURES					
74020 000 6001	Wages & Salaries	63,894	40,210	40,500	41,800
74020 000 6002	Casual Labor	4,802	9,600	7,500	8,500
74020 000 6005	Overtime	1,833	-	2,500	2,500
74020 000 6100	Personnel Benefits	27,371	27,080	25,000	25,000
74020 000 7001	Materials And Supplies Exp	2,649	3,000	3,000	3,000
74020 000 7002	Facility Repair & Maintenance	20,543	20,000	20,000	20,000
74020 000 7009	Equipment Repair & Maint	993	3,000	3,000	3,000
74020 000 7501	Utilities Expense	7,075	8,000	8,000	9,000
74020 000 7508	Dock & Barge Insurance	8,250	14,200	14,200	14,200
74020 000 7804	Port Dev. Fee Loan Return	-	9,900	9,900	19,500
74020 000 7900	Capital	-	-	-	22,000
74020 000 7601	Allocated Administration	61,449	105,376	99,093	109,440
TOTAL DOCK EXPENDITURES		198,859	240,366	232,693	277,940
RESERVE AS OF JUNE 30		503,175	533,709	523,522	522,622
TOTAL EXPENDITURES & RESERVE		702,034	774,075	756,215	800,562

74020 000 5241	WHARFAGE		
	Income from freight across port by weight	60,000	
	TOTAL	60,000	
74020 000 5243	PORT DEVELOPMENT FUND		
	Port charge for ships docking at port	39,000	
	TOTAL	39,000	
74020 000 5240	STORAGE REVENUE		
	Container vans, equipment and misc cargo	102,000	
	TOTAL	102,000	
74020 000 5242	DOCKAGE REVENUE		
	Barges	29,000	
	Cruise ships	36,000	
	TOTAL	65,000	
74020 000 5244	PORT TRANSIENT FEES		
	Summer float transients	500	
	TOTAL	500	
74020 000 7001	MATERIALS AND SUPPLIES EXP		
	Lumber	1,500	
	Fastners, hardware, signs, etc	1,500	
	TOTAL	3,000	
74020 000 7002	FACILITY REPAIR & MAINTENANCE		
	Summer floats	2,000	
	Crushed rock and contractor	12,000	
	Barge ramp facility	4,000	
	misc	2,000	
	TOTAL	20,000	
74020 000 7010	EQUIPMENT REPAIR & MAINT		
	Hand tool repair and maintenance, dock lights, saws etc	3,000	
	TOTAL	3,000	
74020 000 7501	UTILITIES EXPENSE		
	Electrical	3,000	
	Water	2,500	
	Garbage	3,500	
	TOTAL	9,000	
74020 000 7508			
	Department share of insurance expense (property, liability)	14,200	
74020 000 7804	PORT DEV. FEE LOAN RETURN		
	50 % of Port Development Fee to pay back for the free standing north dolphin	19,500	
	TOTAL	19,500	
74020 000 7601	ALLOCATED ADMINISTRATION		
	Portion of office	109,440	
	TOTAL	109,440	
74020 000 7900	CAPITAL		
	New beach winch for barge facility	22,000	
	TOTAL	22,000	

**MARINE SERVICE CENTER & TRAVEL LIFTS
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

FUNDS AVAILABLE JULY 1ST		391,315	468,344	468,344	456,354
	REVENUES	2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
74030 000 4101	State Of Alaska Share Of PERS	-	8,980	3,100	3,100
74030 000 5250	Lift Fees - Round Trip	184,799	176,000	180,000	202,000
74030 000 5251	Environmental Fees	2,615	4,000	4,000	4,200
74030 000 5252	Pressure Washer Rent	1,560	-	-	-
74030 000 5253	Long-Term Storage	51,246	70,000	55,000	60,000
74030 000 5254	Work Area Storage	88,098	83,000	90,000	91,500
74030 000 5255	Electrical Revenue	15,972	15,500	16,000	16,000
74030 000 5256	Yard Leases	44,222	47,000	53,328	53,328
74030 000 5259	Mobile Boat Lift Deposit	4,944	-	250	4,000
74030 000 5550	Interest Income	(199)	1,500	1,500	1,500
	TOTAL REVENUE	393,257	404,480	403,178	435,628
TOTAL REVENUE & RESERVES					
	EXPENDITURES				
74030 000 6001	Wages & Salaries	57,722	60,080	61,100	62,090
74030 000 6002	Temporary Labor	4,000	16,000	16,000	16,000
74030 000 6005	Overtime	6,320	4,000	5,000	6,500
74030 000 6100	Personnel Benefits	57,872	64,160	50,000	55,000
74030 000 7001	Materials And Supplies Exp	40,193	15,000	15,000	11,000
74030 000 7002	Facility Repair & Maintenance	11,869	6,000	6,000	15,500
74030 000 7009	Equipment Repair & Maintenance	22,298	40,000	40,000	44,440
74030 000 7015	Fuel Oil Expense	3,555	7,000	5,500	7,000
74030 000 7501	Utilities Expense	29,738	32,000	34,000	27,000
74030 000 7508	Insurance Expense	15,687	27,000	27,000	27,000
74030 000 7601	Allocated Administration	40,966	70,251	66,062	72,960
74030 000 7804	Permanent Loan Repay (Final)	23,506	23,506	23,506	-
74030 000 7900	Capital	2,503	16,000	16,000	7,500
74030 000 8974	Transfer to Equipment Replacement Reserve	-	-	50,000	50,000
	TOTAL MARINE CENTER EXPEND.	316,227	380,997	415,168	401,990
	Marine Service Center Operating Reserves, 6/30	468,344	491,827	456,354	489,992
	Reserved for Equipment Replacement	-	-	50,000	100,000
	Total Marine Service Center Reserves	468,344	491,827	506,354	589,992
	TOTAL EXPENDITURES & RESERVE	784,571	872,824	871,522	891,982

**MARINE SERVICE CENTER & TRAVEL LIFTS
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

74030 000 5250	TRAVEL LIFT FEES	AMOUNT
	Haulout fees	202,000
	TOTAL	202,000
74030 000 5251	ENVIRONMENTAL FEES	
	Fee for washdown facility	4,200
	TOTAL	4,200
74030 000 5253	LONG-TERM STORAGE	
	Long term/winter storage	60,000
	TOTAL	60,000
74030 000 5254	WORK AREA STORAGE	
	Project vessels	91,500
	TOTAL	91,500
74030 000 5256	YARD LEASES	
	7 on site leases	53,328
	TOTAL	53,328
74030 000 5255	ELECTRICAL REVENUE	
	Short term electrical	16,000
	TOTAL	16,000
74030 000 5259	MOBILE BOAT LIFT DEPOSIT	
	Storage deposit for electrical spot	4,000
	TOTAL	4,000
74030 000 7001	MATERIALS AND SUPPLIES EXP	
	Restroom supplies/cleaning	2,000
	Strap paper, misc hardware, lube oil, grease, ect	5,000
	Blocking	4,000
	TOTAL	11,000
74030 000 7002	FACILITY REPAIR & MAINTENANCE	
	Crushed rock	11,000
	Electrical repair/improvements	4,500
	TOTAL	15,500
74030 000 7015	FUEL OIL EXPENSE	
	Diesel for equip	6,000
	propane for forklift	1,000
	TOTAL	7,000
74030 000 7009	EQUIPMENT REPAIR & MAINTENANCE	
	Straps	20,000
	Boat stand replacement	10,000
	forklift repairs, saws ect	5,000
	Cables	9,440
	TOTAL	44,440
74030 000 7501	UTILITIES EXPENSE	
	Water	475
	Electricity	26,000
	Sewer	525
	TOTAL	27,000
74030 000 7508	Insurance Expense	
	Department share of property/liability	27,000
74030 000 7601	ALLOCATED ADMINISTRATION	
	portion of office operations	72,960
	TOTAL	72,960

**SEWER FUND
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

REVENUE		2016-2017 ACTUAL	2017-2018 APPROVED	2017-2018 ESTIMATED	2018-2019 REQUESTED
76000 000 4101 17	State of Alaska Share of PERS	3,000	14,400	3,000	3,000
76000 000 5301	User Fees	571,573	570,000	570,000	570,000
76000 000 5318	Connection Fees	10,718	500	500	500
76000 000 5334	Material Sales Revenue	600	500	500	500
76000 000 5550	Interest Income	(138)	1,000	1,000	1,000
		585,753	586,400	575,000	575,000
ADMINISTRATION & DEBT SERVICE					
76000 501 7508	Insurance Expense	460	2,800	2,800	2,800
76000 501 7509	Credit Card Expense	4,133	3,000	4,000	4,500
76000 501 7540	Audit Expense	5,291	5,800	5,800	5,800
76000 501 7603	Charges From Finance	10,561	21,000	21,000	21,000
76000 501 7802	Debt Service (Loans & Bonds)	14,270	21,356	21,356	21,356
		34,715	53,956	54,956	55,456
TREATMENT PLANT & COLLECTION SYSTEM					
76000 502 6001	Wages & Salaries	116,830	120,000	117,000	97,350
76000 502 6005	Overtime	11,625	12,500	10,000	12,500
76000 502 6100	Personnel Benefits	70,733	87,530	65,000	70,375
76000 502 7001	Materials & Supplies	12,066	8,000	6,000	8,000
76000 502 7002	Facility Repair & Maintenance	10,110	12,000	6,000	12,000
76000 502 7010	Vehicle Repair & Maintenance	30,284	16,100	16,100	12,818
76000 502 7016	Generator Fuel Expense	429	800	400	1,200
76000 502 7100	Clothing Allowance	193	-	600	600
76000 502 7501	Utilities Expense	53,294	64,000	56,000	60,000
76000 502 7502	Telephone Expense	3,320	4,000	4,600	4,600
76000 502 7505	Training & Travel Expense	215	3,500	250	7,000
76000 502 7515	Dec Permit	10,619	10,600	12,220	15,920
76000 502 7900	Capital Improvements, Including Transfers	79	205,000	65,000	205,000
76000 503 7025	System Repairs & Improvements	26,766	30,000	22,000	36,000
76000 503 7621	Charges From Public Works	16,866	25,000	20,000	25,000
		363,429	599,030	401,170	568,363
CAPITAL PROJECT EXPENDITURES / (REVENUES)					
76000 000 2XXX	Early Payoff Of 1997 Usda 4.875% Loan	-	190,000	190,000	
NET CAPITAL PROJECT EXPENSES / (REVENUES)		-	190,000	190,000	-
TOTAL SEWER EXPENDITURES					
		398,144	842,986	646,126	623,819
SEWER FUND SUMMARY:					
JULY 1 RESERVES		402,118	589,727	589,727	518,601
REVENUES		585,753	586,400	575,000	575,000
EXPENDITURES		398,144	842,986	646,126	623,819
JUNE 30 BALANCE		589,727	333,141	518,601	469,782

76000 501 7508	INSURANCE EXPENSE Property & liability allocated	2,800
76000 501 7509	CREDIT CARD EXPENSE Processing fees for credit card utility payments	4,500
76000 501 7540	AUDIT EXPENSE Share of Borough audit expense	5,800
76000 501 7603	CHARGES FROM FINANCE For finance/administrative and billing software expenditures	21,000
76000 501 7802	DEBT SERVICE (LOANS & BONDS) 1997 Sewer Main Loan from USDA (paid off in FY 18) 2017 Sewer Pump Station Loan from USDA	14,260 7,096 <u>21,356</u>
76000 502 6001	WAGES & SALARIES One full time Sewer Leadman and half of water/wastewater operator	97,350
76000 502 6005	OVERTIME Most overtime is for callouts and fill-in work for vacations and sick leave	12,500
76000 502 7001	MATERIALS & SUPPLIES EXP Office products, cleaning supplies, laboratory supplies, small tools, parts	8,000 <u>Total 8,000</u>
76000 502 7002	BUILDING REPAIR & MAINTENANCE Cost of materials and supplies to maintain treatment plant building, lagoons and mechanical equipment	12,000 <u>Total 12,000</u>
76000 502 7010	VEHICLE REPAIR & MAINTENANCE Garage expense for fuel, parts and repairs to all sewer related vehicles and equipment	12,700 <u>Total 12,700</u>
76000 502 7016	GENERATOR FUEL EXPENSE Cost to fuel stand by generators for routine operation and maintenance	1,200 <u>Total 1,200</u>
76000 502 7100	CLOTHING ALLOWANCE Personal Protective Equipment (PPE) \$400/person per IBEW agreement (for 1-1/2 staff; one staff shared with water)	600 <u>Total 600</u>
76000 502 7501	UTILITIES EXPENSE Electric for treatment plant and pump stations, water, sewer and garbage	60,000 <u>Total 60,000</u>
76000 502 7502	PHONE & INTERNET EXPENSE phone, internet and 2 cell phones for staff with standby/call out needs	4,600 <u>Total 4,600</u>
76000 502 7505	TRAVEL & TRAINING EXPENSE Pump repair training ADEC required CEUs and certifications	4,000 3,000 <u>Total 7,000</u>
76000 502 7515	COMPLIANCE & PERMITTING Monthly compliance testing (\$515/mo + misc testing supplies) DEC annual fee for domestic wastewater systems	7,680 7,920 <u>Total 15,600</u>
76000 502 7900	TRANSFER TO CIP Rate Study - rates have been stagnant for three years; solid waste baling required to be implemented within four years; garbage trucks are ten years old Generator storage shed - to house two standby generators Reroute Node 6 overflow/bypass line to remove outlet from dumping on private property Node 8 rehabilitation	25,000 15,000 45,000 120,000 <u>Total 205,000</u>
76000 503 7025	COLLECTION SYSTEM REPAIRS & IMPROVEMENTS Spare parts for pump stations (pump repair kits, starters, contactors, thermal units) Materials and parts to repair and maintain sewer collection system, which includes sewer pipes, manholes and pump stations	6,000 30,000 <u>Total 36,000</u>
76000 503 7621	CHARGES FROM PUBLIC WORKS FOR COLLECTION SYSTEM Hours logged to maintain sewer collection system by public works crew	25,000 <u>Total 25,000</u>

**SANITATION FUND - COLLECTION & SOLID WASTE DISPOSAL
CITY AND BOROUGH OF WRANGELL
2018-2019 DRAFT BUDGET**

Reserves, Beginning		137,332	202,427	202,427	90,601
		2016-2017	2017-2018	2017-2018	2018-2019
REVENUE		ACTUAL	APPROVED	ESTIMATED	REQUESTED
78000 000 4101 17	State of AK Share of PERS	-	13,245	3,500	3,500
78000 000 5401	User Fees	558,921	566,500	560,000	560,000
78000 000 5410	Solid Waste Transfer Charges	28,477	35,000	24,000	25,000
78000 000 5415	Recycle Revenue	-	2,500	-	-
78000 000 5550	Interest Income	(54)	750	-	-
		587,344	617,995	587,500	588,500
ADMINISTRATION					
78000 601 7505	Travel & Training	111	200	-	2,500
78000 601 7508	Insurance Expense	1,452	2,500	2,500	1,500
78000 601 7509	Credit Card Expense	4,157	2,000	4,200	4,200
78000 601 7540	Audit Expense	456	1,300	1,300	1,300
78000 601 7603	Charges From Finance	6,638	7,200	7,200	7,200
78000 601 7843	Solid Waste Authority	-	1,000	-	1,500
		12,814	14,200	15,200	18,200
GARBAGE COLLECTION					
78000 602 6001	Wages & Salaries	45,607	46,070	43,400	48,260
78000 602 6005	Overtime	342	500	1,200	2,500
78000 602 6100	Taxes & Benefits	34,700	46,060	33,000	34,870
78000 602 7001	Materials & Supplies	1,578	1,000	1,000	1,000
78000 602 7010	Vehicle Repair & Maint.	36,341	30,187	48,000	43,544
78000 602 7100	Clothing Allowance	110	-	400	800
78000 602 7844	Dumpsters	-	-	-	7,500
78000 602 7621	Charges From Public Works	5,802	4,000	2,200	2,500
78000 602 7900	Transfer To Equipment Repl. Fund	-	-	-	10,000
		124,480	127,817	129,200	150,974
SOLID WASTE TRANSFER STATION					
78000 603 6001	Wages & Salaries	47,218	47,040	46,500	49,190
78000 603 6005	Overtime	1,838	1,000	3,750	2,500
78000 603 6100	Taxes & Benefits	46,667	54,010	42,500	51,090
78000 603 7001	Materials & Supplies	4,249	4,500	4,000	5,000
78000 603 7002	Facility Repair & Maintenance	4,374	4,500	3,000	8,000
78000 603 7010	Vehicle Repair & Maintenance	24,096	10,062	20,509	12,000
78000 603 7011	Equipment Rent	4,320	-	-	-
78000 603 7501	Utilities	8,823	10,000	8,000	10,000
78000 603 7502	Telephone & Internet	1,245	1,300	1,300	1,300
78000 603 7515	Monitoring & Testing	3,818	4,500	1,500	3,500
78000 603 7621	Charges From Public Works	17,736	15,000	13,000	15,000
78000 603 7840	Disposal Costs	193,690	210,000	200,000	210,000
78000 603 7841	Household Hazardous Waste	26,881	18,000	18,000	18,000
78000 603 7842	Recycle Costs	-	3,000	3,000	5,000
78000 603 7900	Capital Purchases	-	190,000	189,867	58,500
TOTAL LANDFILL EXPENDITURES		384,955	572,912	554,926	449,080
TOTAL SANITATION EXPENDITURES		522,249	714,929	699,326	618,254
Surplus / (Deficit)		65,095	(96,934)	(111,826)	(29,754)
Reserves, ending		202,427	105,493	90,601	60,847
Reserved for Garbage Truck Replacement		-	-	-	10,000
Total Sanitation Fund Reserves		202,427	105,493	90,601	70,847
Reserves as % of budget		39%	15%	13%	10%

78000 601 7508	INSURANCE EXPENSE Property & liability allocated	2,500
78000 601 7509	CREDIT CARD EXPENSE Processing fees for credit card utility payments	4,200
78000 601 7540	AUDIT EXPENSE Sanitation fund share of Borough audit expense	1,300
78000 601 7603	CHARGES FROM FINANCE For finance/administrative and billing software expenditures	7,200
78000 601 7843	SOLID WASTE AUTHORITY	1,500

SOLID WASTE COLLECTION EXPENSE

Account	Description	Amount
78000 602 7001	MATERIALS & SUPPLIES EXP Absorbtion pads, misc hardware for garbage cans	1,000
78000 602 7010	VEHICLE REPAIR & MAINTENANCE Garage expense for fuel, parts and repairs to garbage trucks	43,034
	Total	43,034
78000 602 7100	CLOTHING ALLOWANCE Personal Protective Equipment (PPE) \$400/person per IBEW agreement	800
	Total	800
78000 602 7621	CHARGES FROM PUBLIC WORKS Replacement dumpsters and garbage cans	7,500
	Total	7,500
78000 602 7621	CHARGES FROM PUBLIC WORKS Hours logged by public works crew for vacation relief and extra help	2,500
	Total	2,500
78000 602 XXXX	TRANSFER TO GARBAGE TRUCK REPLACEMENT FUND Replace Garbage Truck	10,000
	Total	10,000

SOLID WASTE COLLECTION EXPENSE

Account	Description	Amount
78000 603 7001	MATERIALS & SUPPLIES EXP Office supplies, absorbtion pads, small tools	5,000
78000 603 7002	FACILITY REPAIR & MAINTENANCE Cost of materials and supplies to maintain solid waste building and site, and associated building mechanical equipment	8,000
	Total	8,000
78000 603 7010	VEHICLE REPAIR & MAINTENANCE Garage expense for fuel, parts and repairs to transfer station's vehicles and equipment	12,000
	Total	12,000
78000 603 7501	UTILITIES EXPENSE Electric, water, sewer	10,000
	Total	10,000
78000 603 7502	PHONE & INTERNET EXPENSE phone and internet	1,300
	Total	1,300
78000 603 7515	COMPLIANCE & TESTING Quarterly compliance testing (\$700/qtr + misc testing supplies) DEC annual fee for domestic wastewater systems	3,500
	Total	3,500
78000 603 7621	CHARGES FROM PUBLIC WORKS Hours logged by public works crew o assist at solid waste facility and vacation relief	15,000
	Total	15,000
78000 603 7840	DISPOSAL COSTS Cost to ship and dispose of solid waste with Republic Services	210,000
	Total	210,000
78000 603 7841	HOUSEHOLD HAZARDOUS WASTE DISPOSAL Cost to collect, ship and dispose of household hazardous waste, required by EPA, includes environmental consultant's fee	18,000
	Total	18,000
78000 603 7842	RECYCLE COSTS Cost to recycle a 20' container of tires	5,000
	Total	5,000
78000 603 7900	TRANSFER TO CAPITAL Container purchase for battery storage Weighing scale implementation equipment Monofill survey for US Army Corps of Engineers' permit for fill expansion Roof construction over containeers for additional dry storage space Rate study to accommodate future changes to operations mandated by freight carrier/solid waste contractor and garbage trucks' replacement	3,000 3,000 7,500 20,000
	Total	63,500

GENERAL FUND DEPARTMENTS
Permanent, Benefited Position Compensation, City & Borough of Wrangell, FY 2019 Estimates

Position Title	FTE	Current status	IBEW?	Grade	Step	Current Hourly	Step	Hours	Wages	Oncall/OT/ Standby	Gross	Taxes, Retirement, WC	State PERS	Health Ben.	Total Benefits	Total compensation cost
Economic Development Director	1.0	Permanent	No	28	10	41.70	42.33	2,080	88,037	-	88,037	26,355	4,402	8,840	39,597	123,232
Borough Manager	1.0	Permanent	No			52.88	53.41	2,080	111,090	-	111,090	23,894		8,840	32,735	143,825
Total Administration	2.0									-	199,127				72,332	267,057
Borough Clerk	1.0	Permanent	No	27	5	36.29	36.83	2,080	76,615	-	76,615	22,936	3,831	28,160	54,927	127,711
Total Clerk	1.0									-	76,615				54,927	127,711
Accounting Clerk	1.0	Permanent	No	13	9	21.59	21.91	2,080	45,581	250	45,831	13,720	2,292	20,236	36,248	79,787
Accounting Clerk	1.0	Permanent	No	13	1	18.55	18.83	2,080	39,163	1,500	40,663	12,173	2,033	8,840	23,046	61,676
Accounting Generalist	1.0	Permanent	No	18	1	23.19	24.56	2,080	51,085	4,000	55,085	16,490	2,754	8,840	28,085	80,415
Collections Clerk	0.5	Permanent	No	12	4	18.78	19.06	1,040	19,824	500	20,324	6,012	1,016	16,765	23,793	43,101
Finance Director	1.0	Permanent	No	30	3	39.63	40.22	2,080	83,667	-	83,667	25,047	4,183	28,160	57,390	136,874
Total Finance	4.5									6,250	245,569				168,562	401,853
Fire Chief	0.5	Permanent	No	24	9	17.01	17.27	2,080	35,912	-	35,912	10,623	1,796	16,765	29,183	63,299
Firemedic/Trainer	1.0	Permanent	No	18	3	24.10	24.46	2,080	50,880	11,500	62,380	18,452	3,119	16,765	38,335	97,596
Total Fire	1.5									11,500	98,291				67,518	160,895
DMV Assistant	0.5	Permanent	No	12	4	18.78	19.06	1,040	19,824	-	19,824	5,864	991		6,855	25,688
Admin Assistant - Police	1.0	Permanent	No	17	6	24.39	24.76	2,080	51,492	-	51,492	16,740	2,575	20,236	39,551	88,469
Officer	1.0	Permanent	No	21	1	26.43	26.83	2,080	55,799	8,139	63,938	20,787	3,197	28,160	52,143	112,884
Police Chief	1.0	Permanent	No	30	8	43.68	44.34	2,080	92,217	-	92,217	29,980	4,611	8,840	43,431	131,038
Police Lieutenant	1.0	Permanent	No	26	4	37.00	37.56	2,080	78,114	10,513	88,627	25,854	4,370	16,765	46,989	131,246
Police Officer	1.0	Permanent	No	23	9	33.31	33.81	2,080	70,324	10,257	80,581	26,197	4,029	28,160	58,387	134,939
Police Officer	1.0	Permanent	No	21	1	26.43	26.83	2,080	55,799	8,139	63,938	18,913	3,197	-	22,110	82,850
Police Recruit	1.0	Permanent	No	17	1	22.17	22.50	2,080	46,805	6,827	53,632	17,436	2,682	8,840	28,958	79,909
Police Sergeant	1.0	(vacant)	No	25	9	36.13	36.67	1,040	38,139	11,126	49,264	14,572	2,463	8,840	25,876	72,677
Total Police	8.5									55,000	563,514				324,299	859,699
Corrections Supervisor	1.0	Permanent	No	18	5	25.03	25.41	2,080	52,843	7,598	60,441	19,650	3,022	8,840	31,512	88,931
Dispatcher/Corrections Specialist	1.0	Permanent	No	14	4	20.53	20.84	2,080	43,343	6,232	49,575	16,117	2,479	28,160	46,756	93,852
Dispatcher/Corrections Specialist	1.0	Permanent	No	14	8	22.16	22.49	2,080	46,784	6,727	53,511	17,397	2,676	20,236	40,308	91,143
Dispatcher/Corrections Specialist	1.0	Permanent	No	14	2	19.75	20.05	2,080	41,696	5,995	47,691	15,505	2,385	20,236	38,125	83,432
Dispatcher/Corrections Specialist	1.0	Permanent	No	14	7	21.74	22.07	2,080	45,897	6,599	52,497	17,067	2,625	8,840	28,532	78,404
Total Corrections	5.0									33,150	263,714				185,233	435,762
Public Works Director	1.0	(pending approval)	No	30		38.12	38.69	2,080	80,479		80,479	24,093	4,024	20,236	48,353	124,808
Maintenance Specialist I	1.0	Permanent	Yes	14	5	20.92	21.23	2,080	44,166	6,316	50,482	16,430	2,524	9,360	28,314	76,272
Maintenance Specialist III	1.0	Permanent	Yes	20	8	29.12	29.56	2,080	61,478	8,792	70,270	22,870	3,513	9,360	35,743	102,500
Maintenance Specialist III	1.0	Permanent	Yes	20	10	30.26	30.71	2,080	63,885	9,136	73,021	21,600	3,651	17,751	43,001	112,371
Public Works Foreman	1.0	Permanent	Yes	23	10	33.97	34.48	2,080	71,717	10,256	81,974	24,540	4,099	29,816	58,455	136,330
Administrative Assistant	0.5	Permanent	No	15	1	18.00	18.18	2,080	37,814	-	37,814	11,320	1,891	8,840	22,051	57,975
Total Public Works	5.5									34,500	394,040				235,917	610,256
Mechanic	1.0	Permanent	Yes	19	7	27.24	27.65	2,080	57,509	1,500	59,009	19,913	2,950	21,426	44,290	100,348
Mechanic	1.0	(pending approval)	Yes	19	2	24.75	25.12	2,080	52,252	1,000	53,252	17,970	2,663	8,840	29,473	80,062
Mechanic Leadman	0.5	Permanent	Yes	23	8	35.31	35.84	1,040	37,273	1,000	38,273	12,915	1,914	-	14,829	51,189
Total Garage	2.5									3,500	150,535				88,592	231,599
Facilities Maintenance Specialist	1.0	Permanent	Yes	19	6	26.71	27.11	2,080	56,390	1,500	57,890	19,591	2,895	9,360	31,845	86,841
Facilities Maintenance Lead	1.0	(pending approval)	Yes	20		27.76	28.18	2,080	58,607	1,500	60,107	20,341	3,005	9,360	32,706	89,808
Custodian	1.0	Permanent	No	8	7	14.51	14.80	2,080	30,634	-	30,634	10,367	1,532	28,160	40,058	69,160
Capital Facilities Director	1.0	Permanent	No	30	1	38.12	38.69	2,080	80,479	-	80,479	26,192	4,024	20,236	50,452	126,907
Total Capital Facilities	4.0									3,000	229,110				155,062	372,716
Library Director	1.0	Permanent	No	24	1	29.71	30.16	2,080	62,724	-	62,724	18,777	3,136	20,236	42,149	101,737
Library Assistant II	0.75	Permanent	No	12	3	18.42	18.70	1,560	29,166		29,166	8,731	1,458	8,840	19,030	46,738
Library Assistant I	0.5	Permanent	No	9	2	15.91	16.15	1,082	17,473		17,473	5,168	874	16,765	22,807	39,406
Total Library	2.25									-	109,363				83,986	187,881

SPECIAL REVENUE AND ENTERPRISE FUNDS

Permanent, Benefited Position Compensation, City & Borough of Wrangell, FY 2019 Estimates

Position Title	FTE	Current status	IBEW?	Grade	Step	Current Hourly	Step	Hours	Wages	Oncall/OT/ Standby	Gross	Taxes, Retirement, WC	State PERS	Health Ben.	Total Benefits	Total compensation cost
Nolan Center Manager	1.0	(pending approval)	No	8	2	-	23.65	2,080	49,192		49,192	14,551	2,460	8,840	25,851	72,583
Nolan Center Director	1.0	(pending approval)	No	24	3	29.71	30.16	2,080	62,724		62,724	18,777	3,136	8,840	30,754	90,341
Total Nolan Center	2.0									-	111,916				56,604	162,924
Parks & Recreation Director	1.0	Permanent	No	24	1	33.58	34.08	2,080	70,894	-	70,894	24,454	3,545	8,840	36,839	104,188
Recreation Coordinator	0.75	Permanent	No	12	3	20.14	20.44	1,820	37,205	1,500	38,705	13,350	1,935	8,840	24,126	60,895
Custodian/Light Maintenance	0.63	Permanent	Yes	15	1	20.26	20.56	2,080	42,773	500	43,273	14,926	2,164	8,840	25,930	67,039
Total Parks & Recreation	2.38									2,000	152,872				86,894	232,123
Electrical Dispatch Secretary	1.0	Permanent	Yes	16	2	21.58	21.90	2,080	45,560		45,560	13,639	2,278	8,840	24,757	68,039
Electrical Superintendent	1.0	(vacant, recruiting)	No	30	7	43.67	44.33	2,080	92,196	-	92,196	27,272	4,610	16,765	48,646	136,232
Total Electric Administration	2.0									-	137,756				73,403	204,271
Diesel Mechanic (Leadman)	0.5	(shared, garage)	Yes	23	8	35.31	35.84	1,040	37,273	1,000	38,273	11,321		8,840	20,161	58,434
Total Electric Generation	0.5									1,000	38,273				20,161	58,434
Electric Line Foreman	1.0	Permanent	Yes	29	5	39.49	40.08	2,080	83,371	30,000	113,371	38,208	5,669	29,816	73,693	181,396
Electric Lineman	1.0	Permanent	Yes	27	4	35.60	36.13	2,080	75,159	30,000	105,159	35,440	5,258	29,816	70,515	170,416
Groundman/Meter Reader	1.0	Permanent	Yes	13	3	19.26	19.55	2,080	40,662		40,662	13,704	2,033	8,840	24,577	63,206
Line Apprentice	1.0	Permanent	No	18	1	18.50	18.78	2,080	39,057		39,057	11,553	1,953	-	13,506	50,610
Total Electric Distribution	4.0									60,000	298,249				182,291	465,628
Water Treatment Leadman	1.0	Permanent	Yes	23	8	32.68	33.17	2,080	68,994	15,000	83,994	27,183	4,200	21,426	52,809	132,603
Water/Wastewater Operator	0.5	Permanent	Yes	19	1	24.28	24.64	1,040	25,630	5,000	30,630	9,913	1,531	-	11,444	40,543
Total Water	1.5									20,000	114,624				64,253	173,146
Administrative Assistant - Harbors	1.0	Permanent	Yes	15	1	20.26	20.56	2,080	42,773		42,773	12,805	2,139	20,236	35,179	75,814
Harbormaster	1.0	Permanent	No	25	9	36.13	36.67	2,080	76,278	-	76,278	25,601	3,814	28,160	57,575	130,039
Total Harbor Administration	2.0									-	119,051				92,754	205,852
Harbor Maintenance/Security	1.0	Permanent	Yes	13	9	21.59	21.91	2,080	45,581	-	45,581	15,298	2,279	9,360	26,937	70,239
Harbor Maintenance/Security	1.0	Permanent	Yes	13	1	18.55	18.83	2,080	39,163	-	39,163	11,584	1,958	-	13,542	50,747
Port & Harbor Maintenance	1.0	Permanent	Yes	17	9	25.85	26.24	2,080	54,575	3,000	57,575	19,324	2,879	9,360	31,563	86,258
Total Harbor	3.0									3,000	142,318				72,042	207,245
MSC & Harbor Team Leader	1.0	Permanent	Yes	19	11	29.41	29.85	2,080	62,090		62,090	20,839	3,105	29,816	53,760	112,746
Total Marine Service Center	1.0									-	62,090				53,760	112,746
Wastewater Treatment Leadman	1.0	Permanent	Yes	23	10	33.97	34.48	2,080	71,717	5,000	76,717	24,828	3,836	21,426	50,090	122,972
Water/Wastewater Operator	0.5	Permanent	Yes	19	1	24.28	24.64	1,040	25,630	5,000	30,630	9,913	1,531	8,840	20,284	49,383
Total Sewer	1.5									10,000	107,347				70,374	172,355
Sanitation Worker	1.0	Permanent	Yes	16	5	22.86	23.20	2,080	48,262	1,250	49,512	14,646	2,476	17,751	34,872	81,908
Total Garbage Collection	1.0									1,250	49,512				34,872	81,908
Sanitation Worker	1.0	Permanent	Yes	16	6	23.30	23.65	2,080	49,191	2,500	51,691	18,688	2,585	29,816	51,089	100,196
Total Solid Waste Transfer Station	1.0									2,500	51,691				51,089	100,196
Totals, all funds	58.6									246,650	3,715,578				2,294,928	5,832,256

CITY & BOROUGH OF WRANGELL, ALASKA				
BOROUGH ASSEMBLY AGENDA STATEMENT				

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	14	<u>Date</u>	May 22, 2018
<u>SUBMITTED BY:</u>				
Kim Lane, Borough Clerk				

INFORMATION:

ATTORNEY'S FILE – The latest attorney's billing is available for the Borough Assembly to view in the Clerk's office.

CITY & BOROUGH OF WRANGELL, ALASKA				
BOROUGH ASSEMBLY AGENDA STATEMENT				

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	15	<u>Date</u>	May 22, 2018
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None.				
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<u>SUBMITTED BY:</u>	

Kim Lane, Borough Clerk	
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