



## City and Borough of Wrangell Borough Assembly Meeting AGENDA

**Tuesday, March 27, 2018 7:00 p.m.**

**Location: Assembly Chambers, City Hall**

**WORKSESSION - 6:00 p.m. 5:30 p.m.**

### **WRANGELL SCHOOL BOARD, BOROUGH ASSEMBLY, AND ADMINISTRATION ON THE SCHOOL BUDGET & FACILITIES**

#### **1. CALL TO ORDER**

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Patty Gilbert
- b. INVOCATION to be given by \_\_\_\_\_
- c. CEREMONIAL MATTERS – *Community Presentations, Proclamations, Awards, Certificates of Service, Guest Introductions.*

#### **2. ROLL CALL**

#### **3. PERSONS TO BE HEARD** – *This agenda item is reserved to provide an opportunity for persons to address the assembly on agenda items or non-agenda items.*

#### **4. AMENDMENTS TO THE AGENDA** – *The assembly may amend the agenda as provided in WMC 3.05.030(E). Removal of an item from the Consent Agenda is not considered an amendment to the agenda.*

#### **5. CONFLICT OF INTEREST** – *The purpose of this agenda item is to provide a time for any conflict of interest disclosures and determinations on such disclosures by the mayor, as may be necessary and appropriate under WMC 3.04.112.*

#### **6. CONSENT AGENDA** – *Items listed on the Consent Agenda or marked with an asterisk (\*) are considered routine and will be passed in one motion; provided, upon the request of any member, the manager, or the clerk, an item on the Consent Agenda shall be removed from the Consent Agenda and placed under New Business for assembly action.*

##### Consent Agenda Items:

- a. Approval of Assembly Minutes – March 13, 2018 (Regular w/PH) & March 15, 2018 (Special)
- b. Transfer of Liquor License's received from AMCO for the Totem Bar & Liquor Store (Beverage Dispensary & Package Store)
- c. POA-2010-512: Permit filed by SE Properties to fill (Stikine Inn area)
- d. POA-2014-359: General Permit time extension to discharge shot rock (Terry Buness)

##### Correspondence Items:

- e. School Board Minutes – School Board Action –
- f. DCCED Letter received for the FY18 Shared Fisheries Business Tax for FMA 18
- g. Port Commission Minutes - January 10 & February 1, 2018
- h. Letter from Governor Walker, appointing Kay Jabusch to the Advisory Council on Libraries until 1-1-2021
- i. WMC Minutes: February 21 (Regular) & March 9, 2018 (Special)

#### **7. BOROUGH MANAGER'S REPORT**

**8. BOROUGH CLERK'S FILE**

**9. MAYOR AND ASSEMBLY BUSINESS** – *This agenda item is reserved for the mayor and assembly to provide reports or comments and to introduce items not previously on the agenda which need to be brought to the attention of the entire assembly or the staff. Assembly members may hold limited discussion on these topics or ask the borough manager or the borough clerk for clarifying information. By majority consent of the assembly, the mayor or assembly may give direction to the borough manager or the borough clerk to add an item for consideration for the next regular assembly meeting. Other than as described in this subsection I, no action may be taken by the assembly under this agenda item.*

**10. MAYOR AND ASSEMBLY APPOINTMENTS**

- a. City Boards and Committee Appointments
- b. Appointment to fill the Alternate Vacancy on the SEAPA Board of Directors for CY 2018

**11. PUBLIC HEARING** – *Procedure: Persons wishing to speak during a public hearing on an agenda item, or otherwise on an agenda item, will sign up on a sheet provided by the clerk and list the agenda item they intend to speak on. Persons on the list will be called by the mayor to speak in the order in which they signed up for the agenda item, when that item is brought up for consideration, following any administrative or committee reports on the item.*

- a. **PROPOSED ORDINANCE No. 940:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING CHAPTER 3.54 OF THE WRANGELL MUNICIPAL CODE, NOLAN MUSEUM AND CIVIC CENTER BOARD *(second reading)*
- b. **PROPOSED ORDINANCE No. 941:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 3.44, PLANNING AND ZONING COMMISSION, OF THE WRANGELL MUNICIPAL CODE, TO REDUCE THE NUMBER OF BOARD MEMBERS FROM SEVEN TO FIVE AND PROVIDE FOR A TRANSITION PROVISION TO IMPLEMENT THIS ORDINANCE *(second reading)*

**12. UNFINISHED BUSINESS**

- a. **PROPOSED RESOLUTION No. 03-18-1391:** A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA PROVIDING FOR THE AMENDMENT OF THE JOB DESCRIPTION FOR THE POSITION OF GROUNDMAN/METER TECHNICIAN I, THE CREATION OF THE POSITION GROUNDMAN/METER TECHNICIAN II AND THE AMENDMENT OF THE UNION WAGE AND GRADE TABLE *(postponed from the Feb. 13, 27 and March 13 meetings)*
- b. Credit Card processing fees for larger Utility Payments *(postponed from the March 13th Regular Assembly Meeting)*

**13. NEW BUSINESS**

- a. **PROPOSED ORDINANCE No. 942:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REPEALING AND REENACTING SECTION 3.04.114, NEPOTISM, OF THE WRANGELL MUNICIPAL CODE, THE REENACTED SECTION TO BE ENTITLED EMPLOYMENT OF RELATIVES
- b. **PROPOSED ORDINANCE No. 943:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 14.01, GENERAL PROVISIONS, CHAPTER 14.07, PORT OPERATIONS AND OTHER SERVICES, AND CHAPTER 14.11, FEES, OF TITLE 14, HARBOR AND PORT FACILITIES, OF THE WRANGELL MUNICIPAL CODE, TO AMEND SECTION 14.01.030, DEFINITIONS, AMEND SECTION 14.07.013, PORT DEVELOPMENT FEE, ADD NEW SECTION 14.07.014, LIGHTERING FEE, AND AMEND SECTION 14.11.005, FEE SCHEDULE *(first reading)*

- c. **PROPOSED ORDINANCE No. 944:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING A NEW CHAPTER 11.70, ATVs, TO TITLE 11, VEHICLES AND TRAFFIC, OF THE WRANGELL MUNICIPAL CODE *(first reading)*
- d. **PROPOSED ORDINANCE No. 945:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE MINOR OFFENSE FINE SCHEDULE IN CHAPTER 1.20, GENERAL PENALTY, OF THE WRANGELL MUNICIPAL CODE *(first reading)*
- e. **PROPOSED RESOLUTION No. 03-18-1401:** A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF THE JOB DESCRIPTION FOR THE ELECTRICAL UTILITY SUPERINTENDENT AND PROVIDING FOR AN EFFECTIVE DATE
- f. **PROPOSED RESOLUTION No. 03-18-1402:** A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ACCEPTING THE STATE OF ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION (ADEC) MUNICIPAL MATCHING GRANT, MMG #91722, IN THE AMOUNT OF \$696,415 FOR THE WATER MAINS REPLACEMENT PROJECT AND AMENDING THE FY 2018 BUDGET IN THE WATER FUND AUTHORIZING ITS EXPENDITURE
- g. **PROPOSED RESOLUTION No. 03-18-1403:** A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ACCEPTING THE STATE OF ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION (ADEC) LOAN FROM THE ALASKA DRINKING WATER FUND, PREVIOUSLY AUTHORIZED IN RESOLUTION NO. 08-14-1299, IN THE AMOUNT OF \$542,249 FOR THE WATER MAINS REPLACEMENT PROJECT AND AMENDING THE FY 2018 BUDGET IN THE WATER FUND AUTHORIZING ITS EXPENDITURE

**14. ATTORNEY'S FILE** – Available for Assembly review in the Borough Clerk's office

**15. EXECUTIVE SESSION** – *Procedure: Motion is made and voted upon. If adopted, executive session is held. If necessary, action is taken in public session following the executive session. If there is more than one executive session topic, each topic will be handled completely separate from the other.*

**16. ADJOURNMENT**