

**Minutes of Special Assembly Meeting
Held on July 11, 2018**

Mayor David L. Jack called the Special Assembly meeting to order at 6:30 p.m., July 11, 2018, in the Borough Assembly Chambers. Assembly Members Powell, Gilbert, Decker, Prysunka, and Howell were present. Assembly Member Larrabee was absent. Borough Manager Von Barga and Clerk Kim Lane were also in attendance.

CONFLICT OF INTEREST – None.

PERSONS TO BE HEARD – None.

ITEMS OF BUSINESS

5a Approval of 60 Foot Floating Easement through the Institute Property to Provide Access to Properties Identified on the Preliminary Plat for Trust Land Survey 2018-10 for the Land Trade between the Alaska Mental Health Trust and US Forest Service (*postponed from the June 26, 2018 Assembly meeting*)

Clerk Lane stated that the motion on the floor was: to approve a 60 Foot Floating Easement through the Institute Property to Provide Access to Properties Identified on the Preliminary Plat for Trust Land Survey 2018-10 for the Land Trade between the Alaska Mental Health Trust and the US Forest Service.

At the request of the Assembly, ***Carol Rushmore, Economic Development Director*** explained that with the proposed land trade between the US Forest Service (USFS) and the Mental Health Trust Authority (AMHT), the floating easement was being requested on the preliminary plats that would be submitted to the Mental Health Trust Authority office; would enable AMHT to extend the floating easement through Lot 2 to USFS lands beyond and to Lot 1 (going to USFS lands) which is necessary because Rainbow Falls trail is not adequate access.

Rushmore stated that what was being requested isn't anything that wasn't already in place, this just formalizes it; the floating easement essentially says that this is where the access will be until such time that the land is developed and surveyed; the floating easement would then become an actual right of way.

Motion approved unanimously by polled vote.

5b **PROPOSED RESOLUTION No. 07-18-1419 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA PROVIDING FOR THE CREATION OF THE CAPITAL FACILITIES DIRECTOR JOB DESCRIPTION AND AMENDING THE NON-UNION WAGE AND GRADE TABLE**

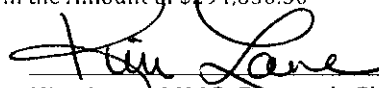
M/S: Prysunka/Gilbert to approve Resolution 07-18-1419 Providing for the Creation of the Capital Facilities Director job description and the Amendment of the Non-Union Wage and Grade Table. Motion approved unanimously by polled vote.


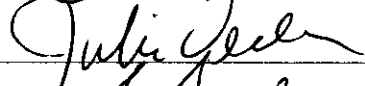
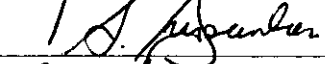

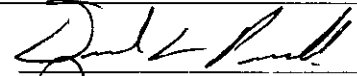
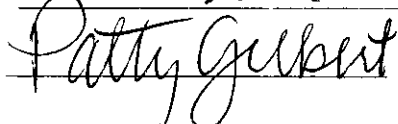
SPECIAL MEETING NOTICE

SPECIAL MEETING OF THE BOROUGH ASSEMBLY

A special meeting of the Wrangell Borough Assembly will be held pursuant to Wrangell Municipal Code, Section 3.04.090 on July 11, 2018 @ 6:30 p.m.. The following business will be considered:

- a. Approval of 60 Foot Floating Easement through the Institute Property to Provide Access to Properties Identified on the Preliminary Plat for Trust Land Survey 2018-10 for the Land Trade between the Alaska Mental Health Trust and US Forest Service (*postponed from the June 26, 2018 Assembly meeting*)
- b. **PROPOSED RESOLUTION No. 07-18-1419** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA PROVIDING FOR THE CREATION OF THE CAPITAL FACILITIES DIRECTOR JOB DESCRIPTION AND AMENDING THE NON-UNION WAGE AND GRADE TABLE
- c. **PROPOSED RESOLUTION No. 07-18-1420** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA PROVIDING FOR THE AMENDMENT OF THE MECHANIC JOB DESCRIPTION
- d. Approval to reschedule the July 24, 2018 Regular Assembly meeting to August 7, 2018
- e. Approval to hold a Special Assembly meeting on August 2, 2018
- f. Approval of Amendment #1 to the Professional Services Agreement with Dorsey & Whitney, LLP for Healthcare Consulting Services in the Amount of \$294,630.50


Kim Lane MMC, Borough Clerk

		Date/Time
MAYOR DAVID L. JACK		7/11/2018 6:30 P.M.
ASSEMBLY MEMBER DECKER		7/12/18
ASSEMBLY MEMBER PRYSUNKA		7/12/18
ASSEMBLY MEMBER HOWELL		7-11-18 6:30 PM
ASSEMBLY MEMBER LARRABEE		7/11/18 6:30 PM
ASSEMBLY MEMBER POWELL		7-12-18 6:30pm
ASSEMBLY MEMBER GILBERT		

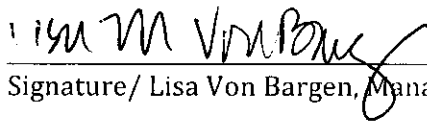
POSTED AT: City Hall and the Post Office

REQUEST FOR SPECIAL ASSEMBLY MEETING

I, (We), Lisa Von Bargen, DO HEREBY REQUEST THAT A SPECIAL MEETING OF THE WRANGELL BOROUGH ASSEMBLY BE CALLED BY THE BOROUGH CLERK, ACCORDING TO WRANGELL MUNICIPAL CODE, SECTION 3.04.090, FOR CONSIDERATION OF THE FOLLOWING SUBJECT MATTERS:

- a. Approval of 60 Foot Floating Easement through the Institute Property to Provide Access to Properties Identified on the Preliminary Plat for Trust Land Survey 2018-10 for the Land Trade between the Alaska Mental Health Trust and US Forest Service (*postponed from the June 26, 2018 Assembly meeting*)
- b. **PROPOSED RESOLUTION No. 07-18-1419** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA PROVIDING FOR THE CREATION OF THE CAPITAL FACILITIES DIRECTOR JOB DESCRIPTION AND AMENDING THE NON-UNION WAGE AND GRADE TABLE
- c. **PROPOSED RESOLUTION No. 07-18-1420** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA PROVIDING FOR THE AMENDMENT OF THE PUBLIC WORKS DIRECTOR JOB DESCRIPTION
- d. Approval to reschedule the July 24, 2018 Regular Assembly meeting to August 7, 2018
- e. Approval to hold a Special Assembly meeting on August 2, 2018
- f. Approval of Amendment #1 to the Professional Services Agreement with Dorsey & Whitney, LLP for Healthcare Consulting Services in the Amount of \$294,630.50

SPECIAL MEETING WAS REQUESTED BY Lisa Von Bargen (Two Assembly Members, Mayor, or Borough Manager to Sign)



Signature/ Lisa Von Bargen, Manager

Signature (If Assembly Member)

Signed this 6th day of July 2018

(Sec. 3.04.090: Special meetings shall be called by the Borough Clerk on the written request of the MAYOR, BOROUGH MANAGER, or of any TWO MEMBERS OF THE ASSEMBLY. At least forty-eight (48) hours written notice shall be given designating the time and purpose of a special meeting.)

Received/Date: July 6, 2018

Borough Clerk: 

Date assigned: July 11, 2018

Time assigned: 6:30 p.m.

Notice out: July 6, 2018 @ 2:00 p.m.