



**CITY & BOROUGH OF WRANGELL  
WORK SESSION & SPECIAL ASSEMBLY  
*REVISED* - MEETING AGENDA**

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**Tuesday, September 4, 2018  
Time: 5:30 p.m.**

**Location: Assembly Chambers  
City Hall**

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**Work Session: Federal Issues and Priorities with our Federal Lobbyist**

1. Call to Order
2. Roll Call
3. Conflict of Interest:
4. Persons to be Heard:
5. Item(s) of Business:
  - a. Approval of a Sole Source Contract with SECON, in Conformance with WMC Section 5.10.050f, in the Amount of \$32,178.25 for that Portion of the ADEC-Funded Water Mains Replacement Project affecting the ADOT Evergreen Avenue Improvements and Pedestrian Access Project
  - b. Approval of a letter of support for Trey Acteson, SEAPA CEO to be appointed to a Public Advisory Group for the State specific rulemaking for Roadless Management
6. Adjournment

**CITY & BOROUGH OF WRANGELL, ALASKA**

**BOROUGH ASSEMBLY AGENDA STATEMENT – SPECIAL MEETING**

AGENDA ITEM TITLE:

NO.

**5a**

Date

September 4, 2018

Approval of a Sole Source Contract with SECON, in Conformance with WMC Section 5.10.050f, in the Amount of \$32,178.25 for that Portion of the ADEC-Funded Water Mains Replacement Project affecting the ADOT Evergreen Avenue Improvements and Pedestrian Access Project

SUBMITTED BY:

FISCAL NOTE:

**Expenditure Required:** \$32,178.25

Amber Al-Haddad  
Director of Public Works and Capital Projects

**Amount Budgeted:**

**Account Number(s):** Water Mains Replacement Project

n/a Attorney

Available Project Funding is from ADEC

n/a Insurance

through a combined project funding amount of up to \$1,238,664, from both a loan and a grant

ATTACHMENTS: SECON's Evergreen Road Water Main Replacement hourly equipment and operator rates and estimated proposal dated August 23, 2018.

**RECOMMENDATION:**

Move to approve a Sole Source construction contract with SECON, in conformance with WMC Section 5.10.050f, in the amount of \$32,178.25, for the portion of the ADEC-funded Water Mains Replacement project which affect ADOT's Evergreen Avenue Improvements and Pedestrian Access Project.

**SUMMARY STATEMENT:**

The CBW has been approved for an ADEC grant and loan for a portion of water mains replacement for those water mains serving Spring Street, Grave Street and 5th Avenue, and water mains that connect to the water distribution system through Evergreen Avenue. With final approvals of the ADEC funding packages recently finalized, staff is proposing to utilize force account (in-house) labor with the CBW's water distribution staff, as well as heavy equipment force account of equipment rental from SECON.

With ADOT's Evergreen Avenue reconstruction project already well underway, SECON, the project's General Contractor, has control of the site with their own labor forces and heavy equipment working throughout the project. An attempt to bring other equipment onto the site would disrupt and impact their project and schedule. Another contractor would not be allowed on the site by SECON.

ADEC has agreed to allow the CBW's force account to perform the water main taps in the Evergreen Avenue's water main, which would serve to install a portion of the new water main pipe before paving occurs this year. ADEC has also agreed to review, for approval, a sole source contract with SECON to perform the civil work to assist CBW staff with the three taps. A Request for Waiver of Competition for Procurement for the SECON work was submitted to ADEC on August 31<sup>st</sup>, and we are awaiting their formal approval.

The idea behind this approach is to get the new water main stubbed out of the paved aprons of the roadways, Spring Street, Grave Street and 5<sup>th</sup> Avenue, and then have engineering performed to complete the design of the remainder of the water main project, including all other water appurtenances.

Following approvals from the Wrangell Borough Assembly and ADEC, SECON and ADOT will require another review of SECON's schedule to ensure the time lapse for the required approvals will not then be in conflict with their Evergreen project schedule. If the water main project looks as if it will delay SECON's Evergreen Avenue project work, they may no longer be able to assist us with the water main work. The urgency of the force account work is to eliminate having to cut the new pavement in Evergreen Avenue within a year's time of its placement, and be left to coordinate the water main work next year when a paving contractor would be in town again for the Bennett Street project's resurfacing project.

Although a construction budget has not been developed based on this new critical path of work, SECON's attached proposal is based on hourly heavy equipment rental rates, which have been applied to an estimate of the time necessary for SECON to perform the work.

Staff requests that the Borough Assembly approve a sole source construction contract with SECON, in the amount of \$32,178.25, pending ADEC's approval of the same under our Request for Waiver of Competition for Procurement.

To consider the sole source of the construction contract, the Assembly is referred to the Wrangell Municipal Code, Section 5.10.050 - When competitive bidding or quotations are not required, Subsection F. which addresses supplies, materials, equipment, or contractual services which must be purchased from a specific source in order to prevent incompatibility with previously purchased supplies, materials, equipment, or contractual services.

Barring objection from the Assembly, approval from ADEC, and scheduling confirmation from SECON and ADOT, staff would forgo the procurement procedure and waive the bid process by going with a sole-source contract with SECON for the heavy equipment and operator rental, by following ADEC's heavy equipment force account regulations.

The reason this project is coming together so late is because the funding package was just authorized by ADEC. Obviously this is not an ideal situation.



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August 23, 2018

Mrs. Amber Al-Haddad  
 City and Borough of Wrangell  
 P.O. Box 531  
 Wrangell, AK 99929

**Re: Evergreen Road Water Main Replacement**

Mrs. Al-Haddad,

We are pleased at the opportunity to work with the City of Wrangell to make improvements to the water main on Evergreen Road. Specifically, extending the water main from Evergreen road outside of the paving limits for the current Evergreen Road Improvements and Pedestrian Access Project at Spring Street, Grave Street, and 5<sup>th</sup> Avenue. Provided below are hourly rates for equipment and labor to complete this work.

Asset Description	Hourly Rate	Estimated Hours	Estimated Cost
Caterpillar 312 Excavator	\$113.75	40	\$4,550.00
Mack 10 Yard Dump Truck	\$75.00	80	\$6,000.00
Hydraulic Rock Breaker	\$122.25	5	\$611.25
IR Drum Roller	\$107.00	5	\$535.00
Equipment Operator Regular Time	\$97.50	32	\$3,120.00
Equipment Operator Overtime	\$122.00	8	\$976.00
Truck Driver Regular Time	\$88.75	64	\$5,680.00
Truck Driver Overtime	\$118.50	16	\$1896.00
Pipe Laborer Regular Time	\$84.00	32	\$2,688.00
Pipe Laborer Overtime	\$109.00	8	\$872.00
Pipe Tool Truck with Tools	\$25.00	40	\$1,000
D-1 Bedding/Backfill Material	\$25.00 / Ton	170 Tons	\$4,250
<b>Estimated Total Cost</b>			<b>\$32,178.25</b>



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The City of Wrangell will provide all pipe fittings and pipe materials required to connect to the existing water main and extend new water lines outside of the paving limits of the Evergreen Road Project. The City of Wrangell will also provide the labor and equipment required to connect the new water lines to the existing. Alaska Department of Transportation will monitor the bedding and backfill of this work to insure conformance with the project specifications for the ongoing Evergreen Road Project. Bedding and backfill material priced above is conditional, with the assumption that permission will be granted to use material from the Airport Quarry. Estimated hours provided are for budgetary purposes, but do not reflect final cost. Final billing will be based on actual labor and equipment hours to complete the work.

This pricing is contingent on the work being performed concurrently with the Evergreen Road ADOT project. If there should be a scheduling conflict that would cause a delay in the Evergreen Road project, SECON will no longer be able to perform this work.

Thank you for the opportunity to work with you on this project. We look forward to getting this done for the community of Wrangell.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ralph Vigilante", is written over a horizontal line.

Ralph Vigilante  
Project Manager/Superintendent

**CITY & BOROUGH OF WRANGELL, ALASKA**  
**BOROUGH ASSEMBLY AGENDA STATEMENT**

<u>AGENDA ITEM TITLE:</u>	<u>NO.</u>	<b>5b</b>	<u>DATE:</u>	September 4, 2018
Approval of a letter of support for Trey Acteson, SEAPA CEO to be appointed to a Public Advisory Group for the State specific rulemaking for Roadless Management				
<u>SUBMITTED BY:</u>		<u>FISCAL NOTE:</u>		
		<b>Expenditure Required:</b>		
Requested by SEAPA		<b>Amount Budgeted:</b>		
		<b>Account Number(s):</b>		
		<b>Account Name(s):</b>		
<u>Reviews/Approvals/Recommendations</u>				
<input type="checkbox"/>	Commission, Board or Committee		<b>Unencumbered Balance(s) (prior to expenditure):</b>	
Name(s)				
<input type="checkbox"/>	Attorney			
<input type="checkbox"/>	Insurance			
<u>ATTACHMENTS:</u>				
1. Proposed letter of support.				

**RECOMMENDATION MOTION:**

Move to approve a letter of support for Trey Acteson, SEAPA CEO to be appointed to a Public Advisory Group for the State specific rulemaking for Roadless Management.

**SUMMARY STATEMENT:**

The Administration received a request late Friday afternoon from SEAPA for support of the CEO to be appointed to an Advisory Group for rulemaking for Roadless Management. Please the attached letter for details. Mr. Acteson would represent us well given his regional knowledge of issues and the need for access. The Administration recommends supporting his appointment.