

Agenda Item 13i

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM October 10, 2017

INFORMATION:

Approval of the modified Assembly meeting calendar for November 2017

Attachments:

1. Memo from Clerk Lane
2. November calendar - *proposed*

RECOMMENDED ACTION:

Move to approve the modified Assembly meeting calendar for November 2017.

MEMORANDUM

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

FROM: KIM LANE, BOROUGH CLERK

**SUBJECT: APPROVAL OF THE MODIFIED ASSEMBLY MEETING CALENDAR
FOR NOVEMBER 2017**

DATE: October 10, 2017

BACKGROUND:

For the past 7 years, the Borough Assembly has only had one meeting in November. Either the first or the second meeting in November was canceled due to the number of Assembly members that would be out of town on Thanksgiving week or due to conflicts with AML's annual meetings.

This year the AML Conference schedule and those attending are as follow:

Alaska Conference of Mayors (ACoM) will be held on November 14th – **Mayor Jack**

Alaska Municipal League (AML) will be held from November 15th – 17th – **Mayor Jack, Assembly Member Prysunka, Assembly Member Rooney, and Manager Von Barga**

Alaska Municipal Management Association (AMMA) conference will be held on November 13th and 14th – **Manager Von Barga**

Alaska Association of Municipal Clerks (AAMC) conference will be held from November 11th – 14th – **Clerk Lane**

These conferences will directly affect the November 14th scheduled Assembly meeting. Also, since Thanksgiving is on November 23rd this year, there is not enough time to compile an Assembly packet.

Administration is recommending the one November meeting be held on the 7th, so as not to interfere with AML or the Thanksgiving holiday week. If the modified calendar is approved by the Assembly, the proper noticing will be done, beginning on October 11th and will continue until November 28th.

RECOMMENDATION:

Move to approve the modified Assembly meeting calendar for November 2017.

ATTACHMENTS:

1. Proposed November Calendar

November 2017

November 2017						
◀ Oct 2017					Dec 2017 ▶	
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7 Rescheduled Assembly Meeting from November 14 th	8	9	10	11
12	13	14 Canceled - Regularly Scheduled Assembly Meeting	15	16	17	18
19	20	21	22	23 Thanksgiving Day	24 City Hall Closed	25
26	27	28 Canceled - Regularly Scheduled Assembly Meeting	29	30		