

**CITY AND BOROUGH OF WRANGELL, ALASKA  
REQUEST FOR QUALIFICATIONS  
Water Treatment Plant Improvements Design  
ADDENDUM TO THE PROJECT DOCUMENTS**

---

<b>Addendum No:</b>	<b>1</b>	<b>Proposal Submission Deadline:</b>
<b>Addendum Date:</b>	<b>September 5, 2020</b>	<b>September 30, 2020 at 2:00 PM</b>
Pages This Addendum:	Three (3)	
Previous Addenda:	None	

---

To: All Proposers

The following corrections, changes, additions, deletions, revisions and/or clarifications are hereby made a part of the Documents for the Request for Qualifications – Water Treatment Plant Improvements Design. In case of conflicts between this Addendum and previously issued documents, this Addendum shall take precedence. Acknowledge receipt of this Addendum in the space provided on the Proposal Form. Failure to do so may subject the Proposer to disqualification.

**Item 1. Section Request for Qualifications. Subsection Pre-Proposal Meeting.**

Remove and replace this entire section with the following:

**PRE-PROPOSAL MEETING.** A mandatory pre-proposal meeting will be held in the Borough Assembly Chambers, 205 Brueger Street, at 11:00 a.m., Alaska Time on September 16, 2020. Firms interested in submitting a Proposal must have at least one consulting staff attend in person. Following the meeting, there will be an on-site tour of the water plant site. Other parties wishing to join by teleconference may do so by calling 253-215-8782 and enter Meeting ID: 466 259 8468 and Password: 438558.

Firms should consider traveling under the State of Alaska’s protocol for critical workforce infrastructure, the criteria for which this project meets. The Borough expects that firms will schedule their time in Wrangell to visit the water treatment plant site, the two reservoirs and the wastewater treatment plant. By visiting the site, we believe firms will gain the best understand of Wrangell’s existing conditions related to our water plant and of the physical separation of the various, associated sites, and to understand the physical environment of the entire municipal water system in Wrangell.

**Item 2. Section 1.0 General Terms and Conditions. Subsection 1.3 Proposal Development and Submittal.**

Remove the first paragraph and insert the following three paragraphs at the beginning of this section:

Submit sealed responses, one (1) original, three (3) copies, and one (1) single PDF file on a flash drive, of the complete Statement of Qualifications, serving as the Proposal package, to the City and Borough of Wrangell. Include one (1) copy of the Cost Proposal in a separate, sealed envelope. Proposals shall be completely sealed in an envelope clearly marked with the company name.

Alternatively, responses may be emailed, by the deadline, to the Wrangell Borough Clerk, at [clerk@wrangell.com](mailto:clerk@wrangell.com), as password-protected documents, under the following guidelines:

- A. The Statements of Qualifications shall be submitted under one password protected document. Following the submittal deadline, each participating firm will be contacted for their Statement of Qualifications document password. The person from whom the Statement of Qualifications password shall be verbally provided to the Borough Clerk shall be named, along with their with phone number(s), in the body of the submittal email.
- B. The Cost Proposal shall be submitted under a second, separate password-protected document, different than the one for the Statement of Qualifications. Upon completion of the scoring of the Statement of Qualifications criteria, each participating firm will be contacted for the Cost Proposal document password. The person from whom the Cost Proposal password shall be verbally provided to the Borough Clerk shall be named, along with their phone number(s), in the body of the submittal email.

Only in this manner can the electronically-submitted proposals remain secure.

All Proposals submitted shall be binding upon the contractor, if accepted by the Borough.

**Item 3. Section 2.0 Special Conditions. Subsection 2.2 Hold Harmless and Indemnity.**

Remove Subsection 2.2 Hold Harmless and Indemnify in its entirety.

The indemnity provision in the EJCDC AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES, Section 6.11, Indemnification and Mutual Waiver, shall apply to this project.

**Item 4. Section 3.0 Introduction and Scope of Work. Subsection 3.4 Deliverable Conditions.**

Remove and replace this entire section with the following:

#### 3.4 Deliverable Conditions

All documents for this project, including specifications, shall be in a format and on media approved by the Borough using the latest CAD and Microsoft Office Products. Upon completion, Owner shall be furnished with a CD of all documents in their original format and pdf format as well as one each 11" x 17" and 22" x 34" to-scale Record Drawings. All documents shall remain the property of the Borough, and the Borough shall be entitled to editable formats of all documents generated.

END OF ADDENDUM NO. 1