

**City & Borough of Wrangell  
REQUEST FOR PROPOSALS  
Janitorial Services (Nolan Center & Library)**

**ADDENDUM TO THE PROJECT DOCUMENTS**

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**Addendum No:** 1  
**Addendum Date:** August 13, 2020

**Pages This Addendum:** 1  
**RFP Submittal Date:** August 18, 2020

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To: All Proposers

The following corrections, changes, additions, deletions, revisions and/or clarifications are hereby made a part of the documents for the RFP for Janitorial Services for the Nolan Center and Library. In case of conflicts between this Addendum and previously issued documents, this Addendum shall take precedence. Acknowledge receipt of this Addendum in the submitted proposal. Failure to do so may subject the Proposer to disqualification.

**JANITORIAL SERVICES FOR THE NOLAN CENTER**

**Cleaning Schedule** - Added document attachment:

- Nolan Center Cleaning Checklist (with projected hours for Winter)

**JANITORIAL SERVICES FOR THE LIBRARY**

**Cleaning Schedule** - Added document attachment:

- Library Custodial Duties

**RFP Submittal Requirements & Instructions**

Add the following sentence:

Acknowledge receipt of this Addendum and attachments in the submitted proposal.

**Proposal Evaluation Criteria**

**Rating:**

Add number **5. Cost** into the rating score with new total of 500:

- |                                      |                   |
|--------------------------------------|-------------------|
| <b>1. Qualifications (weight 20)</b> | <b>5x20 = 100</b> |
| <b>2. Availability (weight 20)</b>   | <b>5x20 = 100</b> |
| <b>3. References (weight 20)</b>     | <b>5x20 = 100</b> |
| <b>4. Interview (weight 20)</b>      | <b>5x20 = 100</b> |
| <b>5. Cost (weight 20)</b>           | <b>5x20 = 100</b> |

TOTAL Possible Points/Score= 500

END OF ADDENDUM NO. 1