



CITY AND BOROUGH OF WRANGELL COVID-19 PREVENTION AND MITIGATION PLAN FOR IN-PERSON PUBLIC MEETINGS OF THE BOROUGH ASSEMBLY

The City & Borough of Wrangell has implemented the following COVID-19 Mitigation Plan to protect staff, volunteers, and the public at meetings in the Borough Assembly Chambers at City Hall:

- No gathering of larger than **six (6)** people is allowed (not including the Borough Assembly, Borough Manager, and Borough Clerk).
- Face Mask or a Face Shield (when wearing a face mask is not possible, due to a medical reason) shall be worn at all times when in City Hall. Face Masks and Face Shields will be available for anyone who needs them during the meeting.
- Six-foot distancing must be maintained between non-household members.
- Any person with symptoms consistent with COVID-19 may not enter the facility.
- Hand-washing capabilities and sanitizer are provided in the facility.
- Staff and volunteers will practice frequent handwashing, and there will be an adequate supply of soap disinfectant, hand sanitizer, and paper towels available.
- Surfaces in the facility will be sanitized before and after every public meeting.

- No food or drink will be provided in public meetings.

The point at which in-person meetings will be suspended is if there are at least four (4) active cases in Wrangell.

Process:

A face mask or a Face Shield (when wearing a face mask is not possible, due to a medical reason) shall be worn at all times, when in City Hall.

The Borough Assembly (7 members), the Borough Manager, and the Borough Clerk will be seated in the Borough Assembly Chambers 6' apart at separate 4' wide tables.

The Borough Clerk will be seated at her seat on the diaz and the Borough Assembly and Borough Manager will be seated at tables on the main floor.

The tables will be taped off to ensure the 6' distancing between members.

There will be six (6) members of the public and staff allowed in City Hall however, they will be admitted into the Assembly Chambers, one at a time by the Clerk, at the time in which they are permitted to speak (Persons to be Heard, Public Hearing, Staff Report, or a specific Agenda Item). There will be a podium set up at the entrance to the Assembly Chambers that the public member or Staff member will stand at. Once the "person" has spoken, they will return to their seat in the hallway or they may leave City Hall.

Each time a person speaks at the podium, the Clerk will sanitize the podium area.