



COVID-19 GENERAL HOUSEHOLD ECONOMIC RELIEF ASSISTANCE GRANT APPLICATION

The City and Borough of Wrangell General Household Economic Relief Assistance program was established for the purpose of providing economic support to households suffering an economic hardship due to the COVID-19 public health emergency. An 'economic hardship' means, as a result of the COVID19 public health emergency, business or personal or household disposable income has decreased and/or normal business or personal or household expenses have increased, such that it has been impossible or difficult to make ends meet and/or any money reserves of the applicant have been and/or are being significantly expended. Only one application per household will be accepted for consideration. Each eligible household will receive \$500. This program will be first come, first served, based on receipt of a completed application until funding runs out for this program. Deadline for applications is November 1, 2020. Funding assistance will be paid by check which must be cashed within 30 days of issuance, prior to December 31, 2020.

Signed applications may be submitted to City Hall in person, by mail addressed to Wrangell CARES Act Funding Assistance, P.O. Box 531, Wrangell, AK 99929, or by email to wrangell@wrangell.com. All applications must be completed in full with an original signature to be eligible for consideration for funding. Review may take up to two weeks. Please email questions to wrangell@wrangell.com and include a phone number. Staff will respond within 72 hours.

All successfully funded applications may be audited as part of a Municipal audit for the appropriate use of CARES Act funding. Please retain all necessary records that will provide supporting documentation for your application claims.

ELIGIBILITY CRITERIA

- Open only to the residents of the City and Borough of Wrangell
- Only one grant may be approved per household
- Applicant must have economic hardship as a result of COVID-19
- One-time payment
- First come, first served basis until all funds are expended
- Submit to wrangell@wrangell.com or hand deliver or mail to City and Borough of Wrangell, City Hall, 205 Brueger Street, Wrangell, AK 99929
- Applications must be received or postmarked by November 1, 2020 to be eligible
- If approved, funds will be issued directly to the applicant
- Questions? wrangell@wrangell.com



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ITEMS THAT MUST BE SUBMITTED WITH APPLICATION:

- Drivers License
- Copies of receipts or bills dated between March 11, 2020 and November 1, 2020 to the applicant for eligible expenses equal to, or greater than, the grant amount (\$500). Eligible expenses include: utilities, lease/mortgage, moorage, fuel, food.
- Copy of any documentation with physical address or remote location of the resident's household. Utility bill, or a letter from the utility account holder will suffice, as will Voter Registration Card, vehicle/boat title or any other permanent resident address documentation.

If you would like to apply for this program, please complete the application on the following pages and return the application and all necessary documentation before November 1, 2020 to be considered. ALL questions must be answered. This program is being offered on a first come, first served based on receipt of a completed application until funding runs out for this program. There is no guarantee of funding availability through the November 1, 2020 deadline.

A **household** consists of all the people who occupy a housing unit. A family living together in a housing unit, a person living alone in a housing unit, or a group of unrelated people sharing a housing unit such as partners or roomers, is also counted as a **household**. Each household must be tied to a physical address and verified, typically with a utility bill or similar documentation.



Received by: _____
Time: _____
Date: _____
Application No.: _____

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The following information is required for consideration for application review. All information will be kept confidential to the extent permitted by law and will only be used for evaluation of the GRANT award, or a GRANT audit. All questions must be answered.

1. APPLICANT NAME:

2. FEDERAL SOCIAL SECURITY NUMBER:

3. PHONE NUMBER (including area code):

4. MAILING ADDRESS:

5. PHYSICAL ADDRESS:

6. EMAIL ADDRESS (For application contact):

7. HOW MANY INDIVIDUALS LIVE WITHIN YOUR HOUSEHOLD? _____

DATE APPROVED: _____

REJECTED: _____

DENIED: _____

AMOUNT APPROVED: _____

8. ELIGIBILITY CRITERIA (If your answer to any of the 3 questions is no, you do not qualify for assistance):

A. Is your primary residential address located in the City and Borough of Wrangell?
(Primary residence for the purpose of this application is where you claim residency and spend at least 6 months/ 183 days of the year)

yes no

B. Did you suffer an economic hardship due to the COVID-19 public health emergency?

yes no

C. Are you in need of economic assistance?

yes no

8. Please check which of the following impacts your household has suffered due to COVID-19 mandates or restrictions (check all that apply AND explain):

Furlough or layoff Explain _____

Work hours reduced Explain _____

Lack of unemployment benefits Explain _____

Unable to work due to lack of childcare or school class scheduling

Explain _____

Business interruption if self-employed Explain _____

Job offer rescinded/start date delayed Explain _____

Business Revenue Reduction Explain _____

Other Explain _____

17. ATTACHMENTS AND AGREEMENTS

Please check the boxes that you acknowledge the statement and are attaching the requested information.

Attach a copy of your Drivers License.

Attach verification of household physical address

Documentation of expenses for utilities, lease/mortgage, moorage, fuel, food . (Please attach to this application copies of bills incurred within the City and Borough of Wrangell dated between March 11, 2020 and November 1, 2020 for the expenses identified above that are equal to, or greater than \$500 (the amount of the grant). If receipts provided are less than the maximum grant amount, the amount paid will be equal to the amount provided in the receipts.

Agree to retain all necessary records that will provide supporting documentation for your application claims.

NOTICES:

1. Applying for the City and Borough of Wrangell General Household Economic Relief Assistance Grant DOES NOT GUARANTEE award of funding.
2. The Applicant agrees that the City and Borough of Wrangell will be held harmless from any claims arising from the application. The applicant waives and releases any claim arising out of or relating to the application that it may have against the City and Borough of Wrangell.
3. It is the sole responsibility of the Applicant to determine or to seek independent advice to determine the tax implications to the Applicant and its owners. Please confirm your understanding of these three (3) disclaimers by checking "Yes".

Yes

No

CERTIFICATION:

By signing my name, I certify that all the information provided in this application is true and accurate. I agree to assist the City and Borough of Wrangell in verifying any information provided in this application and to provide additional information, including tax returns, if requested.

I have read and understand this application. I am authorized to complete and submit this application on behalf of the Household. I verify that the statements contained herein are true, accurate and complete. I acknowledge that false and inaccurate statements made on the application are grounds for immediate rejection of the application.

Applications are due by 5:00 PM on November 1, 2020. This is a first come first serve grant until all program funds are expended. Questions about the grant program should be sent to wrangell@wrangell.com.

Printed Name

Signature

Date

