



# Free Government Contracting Video Teleconference Event

## HUBZone Application Live!

**Description:** The Historically Underutilized Business Zones (HUBZone) program helps small businesses in urban and rural communities gain preferential access to federal procurement opportunities. HUBZone is a small business certification issued by the Small Business Administration (SBA). Federal buyers can set-aside solicitations, restricting competition for HUBZone certified companies as long as there are at least two HUBZone certified companies with the solicitation NAICS code.

To qualify for the program the business:

1. Is a small business and principal owner is a US Citizen,
2. Principal office is located in a HUBZone region, and
3. 35% of the employees reside in a HUBZone.

The purpose of this workshop is for each business to complete the application from start to finish. The workshop will work everyone through the application at the same pace with time for questions and one-on-one assistance.

Class prerequisite: Registrations must be complete and active before attending workshop.

1. Active SAM.gov registration with the correct physical address
2. SBA General Login System (GLS) registration ([https://eweb.sba.gov/gls/dsp\\_sbabanner.cfm](https://eweb.sba.gov/gls/dsp_sbabanner.cfm))
3. Laptop with WiFi capability. The Forest Service Ranger Stations will have internet access; however, each business must bring their own laptop to complete the HUBZone Application.

**Dates:** December 8, 2016  
2:00pm – 5:00pm

**Locations:** This event is being held at several Forest Service Ranger Stations, listed below, via video conferencing (VTC).

- Hoonah
- Craig
- Petersburg
- Wrangell
- Sitka
- Yakutat
- Thorne Bay



**Registration:** These are free workshops; however, registration is required due to limited seating. To register, go to: <http://akptac.ecenterdirect.com/events/5836>. Select the workshop location then click the "Sign-up" button.

If you have questions about this workshop, please contact Jody King at 907-786-7270 or by email at [jlking8@alaska.edu](mailto:jlking8@alaska.edu).

**For More Information:** For more information about the SBA HUBZone Certification program, go to [www.sba.gov/hubzone](http://www.sba.gov/hubzone).