

FINANCE DEPARTMENT

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205 Brueger Street, Wrangell, AK, 99929



QUARTERLY TRANSIENT TAX RETURN

[WMC 5.06.020 - 5.06.060](#)

OFFICIAL USE ONLY	RECEIVED BY	DATE RECEIVED	PAYMENT	CHECK ☐
			CREDIT CARD ☐	CASH ☐

QUARTER ENDING MARCH 31 ☐ JUNE 30 ☐ SEPTEMBER 30 ☐ DECEMBER 31 ☐ YEAR

The tax imposed under [Wrangell Municipal Code 5.06.020](#) shall be payable at the end of each quarter and due no later than one month after this date (see above for dates). Payments, including those received in the City Hall drop box, must be received by 5:00 pm on these due dates, **April 30, July 31, October 31, and January 31**. Payments postmarked on the due date will be accepted as paid on time.

SECTION I.

FULL NAME

EMAIL ADDRESS

PHONE NUMBER

DBA

PHYSICAL ADDRESS

AK BUSINESS LICENSE NUMBER

SECTION II.

TRANSIENT ROOM	NUMBER OF ROOM NIGHTS RENTED	NUMBER OF ROOM NIGHTS EXEMPTED	TRANSIENT ROOM NIGHT RENT	GROSS REVENUE*	AMOUNT EXEMPT	NET TAXABLE TRANSIENT RENT REVENUE
MONTH 1			MONTH 1			
MONTH 2			MONTH 2			
MONTH 3			MONTH 3			
TOTAL			TOTAL			

6% TRANSIENT TAX DUE

NET TAXABLE TOTAL TIMES 0.06

*Include exempt rental revenue in Gross Revenue column. Exempt rentals would include room nights rented and paid for by municipal, state or federal government. Include proof of guest's exempt status with return.

All penalties and interest are applied uniformly and without waivers or exceptions, regardless of the tax amount due, unless approved by the Borough Assembly to be waived based upon demonstration of a medical reason that prevented the timely filing.

CITY & BOROUGH OF WRANGELL
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SECTION III.

I declare that in the event a return is not made, or the appropriate tax not paid within one month following the reporting quarter, a penalty of five percent of such tax as is unpaid shall be added to such tax for the first month of delinquency or any fraction thereof. Interest on all outstanding or delinquent sales tax balances shall accrue monthly at a rate of one percent as of the initial date of delinquency as described under [Wrangell Municipal Code 5.08.100](#).

I declare that the information in this document and on any attachments is true and correct to the best of my knowledge.

SIGNATURE OF OWNER, AGENT, OR FIRM MEMBER

DATE

SECTION IV.

IS THIS BUSINESS CLOSED/CLOSING SOON? YES ☐ NO ☐

THIS IS MY FINAL RETURN ☐

I WILL BE CLOSED TEMPORARILY ☐

EXPLANATION

MONTHS CLOSED

SIGNATURE OF OWNER, AGENT, OR FIRM MEMBER

DATE

INSPECTION SHEET

OFFICIAL USE ONLY

TRANSIENT TAX PAID? YES ☐ NO ☐

LATE PENALTIES ISSUED? YES ☐ NO ☐

OUTSTANDING OR DELINQUENCY BALANCE? YES ☐ NO ☐

TOTAL TAX DUE (WITH PENALTIES)

OUTSTANDING OR DELINQUENCY BALANCE

AUTHORIZED SIGNATURE

DATE