



QUARTERLY SALES TAX RETURN

City and Borough of Wrangell
PO Box 531
Wrangell, AK 99929

Quarter Ending	Due
<input type="checkbox"/> March 31 st	April 30 th
<input type="checkbox"/> June 30 th	July 31 st
<input type="checkbox"/> Sept. 30 th	Oct. 31 st
<input type="checkbox"/> Dec. 31 st	Jan. 31 st

For Year: _____

The tax imposed under Wrangell Municipal Code 5.08.090(c) shall be payable at the end of each quarter and due not later than one month after this date (see above for dates). You must file a tax return for each quarter, even if no sales or services were performed. If this occurs, please report an amount of zero. Payments, including those received in the City Hall drop box, must be received by 5:00 PM on this due date. Payments postmarked on the due date will be accepted as paid on time.

Name _____ E-mail _____
DBA _____ Phone _____
Street _____
City, ST, Zip _____ Customer Number _____

GROSS REVENUES ONLY – DO NOT INCLUDE SALES TAX COLLECTED IN GROSS

AMOUNT

1. SALES	1	
2. SERVICES RENDERED (including materials)	2	
3. RENTALS	3	
4. ALL OTHER SOURCES	4	
5. TOTAL REVENUES (SUM OF LINES 1 THROUGH 4)	5	

EXEMPTIONS – See Wrangell Municipal Code 5.08.050, available online at <http://www.codepublishing.com/AK/Wrangell/>

6. AMOUNTS OF SINGLE PURCHASE SALES EXCEEDING \$3,000.00	6	
Invoices for sales of services shall be computed monthly or less for tax purposes.		
7. SALES TO U.S. GOVERNMENT, STATE OF AK, OR MUNICIPAL GOVERNMENT.	7	
8. SALES TO RETAILER FOR RESALE, OR LICENSED CONTRACTOR FOR USE IN CONSTRUCTION	8	
9. SALES ON TAX FREE DAY(S)	9	
10. OTHER EXEMPTION(S) - SPECIFY WHICH: _____	10	
11. TOTAL EXEMPTIONS (SUM OF LINES 6 THROUGH 10)	11	
12. NET TAXABLE REVENUE (LINE 5 MINUS LINE 11)	12	
13. 7% TAX DUE (LINE 12 MULTIPLIED BY 0.07)	13	

All penalties and interest are applied uniformly and without waivers or exceptions, regardless of the tax amount due, unless approved by the Borough Assembly to be waived based upon demonstration of a medical reason that prevented the timely filing.

Penalties and Interest for Late Returns – Wrangell Municipal Code 5.08.100

In the event a return is not made, or the appropriate tax not paid within one month following the reporting quarter, a penalty of **five** percent of such tax as is unpaid shall be added to such tax for the first month of delinquency or any fraction thereof. Interest on all outstanding or delinquent sales tax balances shall accrue monthly at a rate of **one** percent as of the initial date of delinquency.

Date: _____ Signature: _____
Firm Member, Owner or Agent

By signing above, you declare that the information in this document and any attachments is true and correct to the best of your knowledge.

Borough Finance Department Notes: