

## City & Borough of Wrangell

## Position Description

Position: Lifeguard	Position Number:
Department/Site: Parks and Recreation/Community Center	FLSA: Exempt
Evaluated by: Parks and Recreation Director	Salary Grade: 1

### Summary

Provides a safe and recreational swimming pool environment. Performs facility custodial functions, teaches learn-to-swim lessons.

### Distinguishing Career Features

The Lifeguard supervises, protects, and maintains order and safety in the swimming pool environment, as well as encouraging compliance with pool policies.

### Essential Duties and Responsibilities

Observes the users in and around the pool, enforces pool rules, and provides first aid if needed.

### Qualifications

#### ▪ **Knowledge and Skills**

- Requires some instructional training to teach multiple levels of swimming lessons in an organized and effective manner.
- Requires good interpersonal skills to communicate with students.
- Requires some clerical knowledge to perform office duties effectively and efficiently.
- Requires a pleasant phone manner and the ability to answer facility related questions. Requires the ability to maintain detailed records, and the ability to handle money.
- Requires knowledge of basic cleaning methods and procedures for pool and recreation facility.

#### ▪ **Abilities**

Must be able to pass American Red Cross or equivalent CPR/AED and lifeguard/First Aid class.

#### ▪ **Physical Abilities**

Must be able to sit for long periods of time, be a strong swimmer, able to lift and carry 35 pounds, able to operate all rescue equipment

#### ▪ **Education and Experience**

Must be at least 15 years old

#### ▪ **Licenses and Certificates**

Requires current American Red Cross (or equivalent) CPR/AED Certificate and a Lifeguard/First Aid Certificate.

▪ **Working Conditions**

Work is performed at a swimming pool where wet floors and a large body of water exist.

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Employee's Signature

\_\_\_\_\_  
Date of Signature

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Employer's Signature

\_\_\_\_\_  
Date of Signature

*This job/class description, describes the general nature of the work performed, representative duties as well as the typical qualifications needed for acceptable performance. It is not intended to be a complete list of all responsibilities, duties, work steps, and skills required of the job.*