



CITY AND BOROUGH OF WRANGELL JOB ANNOUNCEMENT

HARBOR MAINTENANCE/SECURITY

Range: Grade 13

Department: Ports & Harbors

Reports to: Steve Miller

Supervises: None

Pay Range: \$18.55 - \$23.32

Approved by: Lisa Von Bargaen, Borough Manager

Date: October 8, 2020

Position: Union, Regular, Full-Time, Non-Exempt

Summary: Under the general direction and supervision of the Harbormaster, the Maintenance/Security position performs a variety of light maintenance and daily inventory of all vessels utilizing harbor facilities.

Essential Duties and Responsibilities:

- Light maintenance
- Collects daily inventory of all vessels utilizing harbor facilities and items stored on Port properties, and
- Assigns moorage to vessels.
- Works with the public, City departments, state, and federal agencies
- Performs duties as part of the Department of Homeland Security Port Security Plan.

Minimum Qualifications:

Be able to operate, or learn to operate, ports and harbor equipment including but not limited to, boats, forklifts, loaders, four wheelers, snow blowers, pressure washers, drills, saws, welders and other mechanical equipment. Ability to communicate courteously and professionally to customers, coworkers, and members of the general public.

A High School Diploma or GED and office-related experience is required. A background knowledge of waterfront activities and vessels is desirable. Must have a valid Alaska driver's license and valid TWIC card or the ability to obtain both within 6 months.

Applications and job descriptions may be obtained and returned to Wrangell City Hall, 205 Brueger Street (P.O. Box 531), Wrangell, AK 99929 or via email to jmason@wrangell.com. Applications will be accepted till October 22, 2020.

The City and Borough of Wrangell is an Equal Employment Opportunity Employer.

KSTK - Please announce through October 22, 2020.

Sentinel – Please publish October 15, October 22