

CITY AND BOROUGH OF WRANGELL

JOB BULLETIN:

Public Works Director
Public Works Department

The City and Borough of Wrangell is recruiting for a Public Works Director to lead the Borough's Public Works Department.

The Public Works Director is a management position responsible for integrating different, yet related functions supporting overall Public Works goals. Exercises decision making, supervision and problem-solving skills on a daily basis for efficient delivery of public services, infrastructure maintenance and customer service.

The Public Works Director requires competency in construction management and the ability to integrate a complete system of streets, sanitation, water distribution, wastewater treatment, and fleet management.

This position oversees all Public Works, Sewer, Water, Garage and Sanitation employees and operations. Ensures compliance with State and Federal health and safety, water quality and wastewater regulations. The Public Works Director is responsible for hiring, evaluating, and managing all Public Works employees, including ensuring training for proper certification is obtained.

This position is also responsible for the annual development and administration of the overall budgets for all Public Works departments, departmental functions and special projects. They will assist the Capital Facilities Director in evaluation of annual maintenance and capital project needs related to Public Works facilities and operations. Being a liaison between the Borough and labor unions, State and Federal agencies, as well as contractors and outside agencies is an integral part of this position.

This position will appeal to a candidate who thrives in a fast-paced, collaborative, team-centered work environment and enjoys solving problems autonomously and efficiently. Preferred experience includes a knowledge of Federal, State, and local laws relating to Public Works, principles and practices of street, water, and sewer operations. The typical qualifying entrance background requires a bachelor's degree or equivalent with major course work in civil engineering, construction management, business administration, public administration, or a related field, and five years of responsible experience in planning, organizing and directing a public works or related operation, including three years in an administrative or supervisory capacity. Other combinations of education and experience may be substitutes that demonstrate competency in the desired knowledge, skills and abilities for this position.

This is a full-time, salaried position with full benefits, paid at Grade 30 ranging from \$6607 to \$8346 per month. The full job description and employment application can be found online at www.wrangell.com/jobs.

To be considered, submit a cover letter, résumé, and completed employment application via e-mail to amollen@wrangell.com, or in person to City Hall, 205 Brueger St., Wrangell, AK 99929.

Applications will be accepted until end of business August 17, 2018.

The City and Borough of Wrangell is an equal opportunity employer.

Lisa Von Barga
Wrangell Borough Manager